

CIVIL SERVICE COMMISSION SPECIAL MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

September 1, 2022 - 4:30 PM

Hybrid Meeting: In-person at City Hall or [Join Zoom Meeting](#)

1. **Call to Order**
2. **Roll Call**
3. **Action Items**
 - A. Approve Minutes of August 25, 2022 Civil Service Commission Special Meeting
 - B. Certify Entry Level Police Officer Continuous Testing Eligibility List
 - C. Certify Lateral Police Officer Continuous Testing Eligibility List
4. **Staffing and Recruiting Update**
 - A. Staffing update
5. **New Business**
6. **Adjourn**

THE PUBLIC IS INVITED TO ATTEND

Special Needs: *The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.*

**CITY OF LAKE STEVENS CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES**

August 25, 2022

Hybrid meeting via Zoom and in-person at City Hall

Call to Order:

The meeting was called to order at 4:33 p.m.

Roll Call:

Commission members Brian McManus and Joshua Wilson; Deputy Police Chief Young; Senior Human Resources Specialist and Civil Service Chief Examiner/Secretary Good. Commission member Mitchell was excused from attending.

Action Items:

MOTION by Brian McManus to approve the Minutes of the July 19, 2022 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously.

MOTION by Brian McManus to certify the Entry Level Police Officer Continuous Testing Eligibility List. Motion seconded by Joshua Wilson. Motion passed unanimously.

MOTION by Brian McManus to certify the Entry Level-Advanced Police Officer Continuous Testing Eligibility List. Motion seconded by Joshua Wilson. Motion passed unanimously.

MOTION by Brian McManus to certify the Lateral Police Officer Continuous Testing Eligibility List. Motion seconded by Joshua Wilson. Motion passed unanimously.

Staffing and Recruiting Update:

Deputy Chief Young discussed recruiting efforts at the Farmer's Markets and August 31st job fair. There's one Entry Level candidate and one Entry Level-Advanced candidate in background process, one Entry Level-Advanced candidate ready for a Chief's interview, and one Entry Level candidate ready to start the background process.

New Business:

No new business.

Adjourn:

MOTION by Brian McManus to adjourn the meeting. Motion seconded by Joshua Wilson. Motion passed unanimously. The meeting was adjourned at 4:38 p.m.

Respectfully Submitted:

Julie Good
Civil Service Commission Chief Examiner/Secretary

Approved By:

Brian McManus
Civil Service Commission Vice-Chairperson



**Entry Level Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Andrew Church	81.94%	9/1/2022	8/31/2023	
2	Andrew Vollan	76.94%	8/25/2022	8/24/2023	
3	Rhamu McCoy	75.28%	4/19/2022	4/18/2023	
4	Preston Powell	75.14%	9/1/2022	8/31/2023	
5	Jessie Glenn	74.44%	9/1/2022	8/31/2023	
6	James Yadon	73.06%	4/19/2022	4/18/2023	Background check in progress
7	Derek Price	70.56%	9/1/2022	8/31/2023	

Approved by: _____
Ray Mitchell
Civil Service Chairperson

Date: _____

Attested by: _____
Julie Good
Civil Service Chief Examiner/Secretary

Date: _____



**Lateral Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Lateral Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Jesse Picard	84.72%	6/14/2022	6/13/2023	
2	Joshua Tannen	84.03%	6/14/2022	6/13/2023	Background check in progress
3	Robert Kendrick	77.78%	7/19/2022	7/18/2023	
4	Evander Garcia	77.00%	8/25/2022	8/24/2023	
5	Jennifer Gallina	71.11%	9/1/2022	8/31/2023	

Approved by: _____
Ray Mitchell
Civil Service Chairperson

Date: _____

Attested by: _____
Julie Good
Civil Service Chief Examiner/Secretary

Date: _____

As of: Sept. 1, 2022

Position	Authorized Positions	Vacant Positions	Eligibility List Candidates	Candidates in Process	Candidate Status
Police Officer:		8			
Entry Level			7	1	Background check in progress
Entry-Advanced Level			3	2	1) Background check in progress; 2) Chief's interview pending
Lateral			5	1	Psychological exam pending
Community Service Officer		0	0	N/A	
Police Records Supervisor		0	2	N/A	
Police Records Specialist		0	3	N/A	

Hiring Process:

1. Oral Board
2. Chief's Interview
3. Civil Service Commission Certification
4. Ride-alongs
5. Polygraph*
6. Background check
7. Conditional job offer*
8. Psychological exam*
9. Physical exam*
10. Offer of employment

*Police officers only