

PARKS & RECREATION PLANNING BOARD MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

September 12, 2022 - 6:00 PM

In-Person at The Mill's Sawyers Room, 1808 Main Street or via Zoom
<https://us02web.zoom.us/j/84103007673>

1. **Call to Order**
2. **Roll Call**
3. **Oath of Office** Kelly Chelin
 - A. Swear in new member, Marie Supanich
4. **Guest Business**
5. **Action Items**
 - A. Approve August 8, 2022 Minutes
6. **Discussion Items**
 - A. Frontier Heights Phase II Discussion Jill Meis, Sarah Garceau
 - B. Sunset Beach Discussion Jill Meis, Sarah Garceau
7. **Board Member Reports**
8. **Council Report**
9. **Upcoming Agenda Items**
10. **Adjourn**

THE PUBLIC IS INVITED TO ATTEND

Special Needs: *The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.*

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Virtual Meeting
Lake Stevens, WA 98258

Monday August 8, 2022

CALL TO ORDER: 6:00 PM by Tina Decker

MEMBERS PRESENT: Chairperson Tina Decker, Vice Chairperson Roger Schollenberger, Carl Johnson, Marlene Sweet, Bryan Heigert, Susan Green joined at 6:27 PM

MEMBERS ABSENT: Colton Whitworth, excused

STAFF PRESENT: Russ Wright, Planning & Community Development Director; Sarah Garceau, Parks & Recreation Director; Natalie Held, Planning-Clerk

GUESTS:

ACTION ITEMS:

Member Carl Johnson motioned to approve Susan Green and Colton Whitworth's absence. Roger Schollenberger seconded the motion. The motion carried (5-0-0-2).

Director Russ Wright introduced the City's new Parks & Recreation Director, Sarah Garceau. Director Wright informed the Board this will likely be his last meeting and Clerk Natalie Held may transition out.

- 1.) **Approval of amended June 13 & July 21 Meeting Minutes:** Carl Johnson moved to approve the minutes. Marlene Sweet seconded the motion. The motion carried (5-0-0-2).

DISCUSSION ITEMS

- 2.) **1) Sunset Park Open House and Survey:** The Park Board, staff, and consultants hosted a public open house for the Sunset Park conceptual design on July 21st and took comments from three neighbors in attendance. The City then launched a public outreach survey to gauge the community's preferences to prioritize the project's budget with regard to cost, environmental concerns, emergency access and crime, & accessibility which returned fairly consistent results with accessibility resulting in the highest importance of the community. Director Russ Wright briefed members on the open-ended questions included in the survey which showed a desire for a ramp,

shade, beach access, larger dock, shoreline plantings, and cameras. Staff are working on the utility budget and feasibility for cameras and water for irrigation and a wash-off station. Member Roger Schollenberger inquired which design plan was selected for the park. Director Wright explained the hybrid ADA accessibility solution intent and the design plans presented at the Open House are versions of the same plan showing different path options to select the most functional for the site. Other design features discussed included the proposed dock size & shape, swim area, and kayak accessibility. This project will be a 2023 budget request with hopes of moving forward with early phases next year. Chairperson Tina Decker expressed concerns about safety. Director Wright stated the City will refresh signs and intend to add fiber for four cameras if available to mitigate safety issues.

2) Parks Update

- North Cove- The skate elements have been ordered and will be installed with the ping pong table and chess table in the upcoming months.
- Davies Beach- The old floating docks have been removed and the pile driver will be on-site today, August 8, to begin driving piles this week.
- Eagle Ridge Park- The National Park Service will be issuing the City's grant contract and Planning check-in will commence once the contract is in place. Staff estimates construction to begin in 2024.
- Cedarwood Community Center: The structural engineering firm conducted an analysis of the foundation to determine if a second story is feasible. With 30% of the City's demographic being under 18yrs old, this project is a priority for youth. Chairperson Tina Decker would like to see a kitchen in place.
- Sunset Park: The open house for the site design was held on July 21st. Staff received 160 responses to the survey and will strategize next steps.
- Centennial Woods: The critical area evaluation was completed and revealed only a small usable portion with 90% of the site being a wetland buffer. Staff will meet with Puget Sound Energy again to discuss a long-term easement or acquisition of their parcel adjacent to the city-owned parcel.
- Trail Master Program: Staff is working with the City of Marysville on the Bayview-Connector Trail that will join Lake Stevens with said trail. It will take 5-10 years to build out this trail. The City has received funding to build a bike trail on 16th.
- Frontier Heights Park: Staff will present the grant application to RCO later this month for development of the multi-use synthetic fields and pickleball courts. Director Russ Wright suggested the sensory garden and viewing labyrinth would be a great project for the Arts & Parks Foundation to do some community activity and outreach. Chairperson Tina Decker inquired on the current drainage issues at the park. The City will mitigate the drainage issues and is a large item in the budget.

Member Marlene Sweet inquired on the old dump site proposed for recreation. Director Russ Wright stated that project is on the long-term list. Staff has met several times with outside agencies over the last couple years and once classification of the site changes, the City will start looking at recreational use.

Member Bryan Heigert asked why the City chose to close the Davies boat launch

in August instead of September. Director Wright apprised the group of the 'fish window' mandated by the state being mid-July to mid-September.

BOARD MEMBER REPORTS

Vice Chairperson Roger Schollenberger welcomed new Parks Director Sarah Garceau and thanked Director Russ Wright for his time with the Park Board. Member Carl Johnson echoed Vice Chairperson Schollenberger and has seen dramatic improvement over the last 10 years. Remaining members joined in welcoming Director Garceau and thanking Director Wright. Chairperson Tina Decker updated members on the Arts & Parks Foundation with selling their first plaque metal fish for the splash pad. The Foundation would like to propose their idea of moving the metal fish location from the inside splash pad to the outside or to the retaining wall along the park.

ADJOURN:

Carl Johnson moved to adjourn. Vice Chairperson Roger Schollenberger seconded the motion. The meeting adjourned at 6:51 pm. The motion carried (6-0-0-1)

Clerk, Parks & Recreation Planning Board Clerk

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 9/12/2022

Subject: Frontier Heights Phase II Discussion

Contact Person/Department: Jill Meis, Sarah Garceau, Parks Department

Budget Impact: N/A

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Presentation only, no action

SUMMARY/BACKGROUND:

In 2018, the city hosted open houses and Park Board meetings to gain understanding and community preferences for the development of Frontier Heights. Due to the available budget, amenities were prioritized and phases were implemented. The first phase included removing an aging playground and replacing it with a new wooden playground, a new basketball court, installing parking and a looped walking path. The items that were left in phase II are an additional basketball court, a multi-sport athletic field, a sensory garden, a viewing labyrinth, workout stations and additional parking. Since the public outreach for this park, there has been an influx of requests for pickleball courts in the community and the existing basketball court appears to meet the demand for basketball at this site. This sport is growing in popularity and appeals to different age demographics. In response to this demand, there is the addition of four pickleball courts where an additional basketball court is sited.

Staff applied for a grant from the Recreation and Conservation Office (RCO) in August for the development of phase II. The community and organizations have submitted letters of support of the application and the Frontier Heights neighborhood has committed volunteer hours.

Lake Stevens Parks & Recreation Planning Board Staff Report
September 12, 2022

The presentation is to encourage community interaction with the plan, answer any questions and provide information.

APPLICABLE CITY POLICIES:

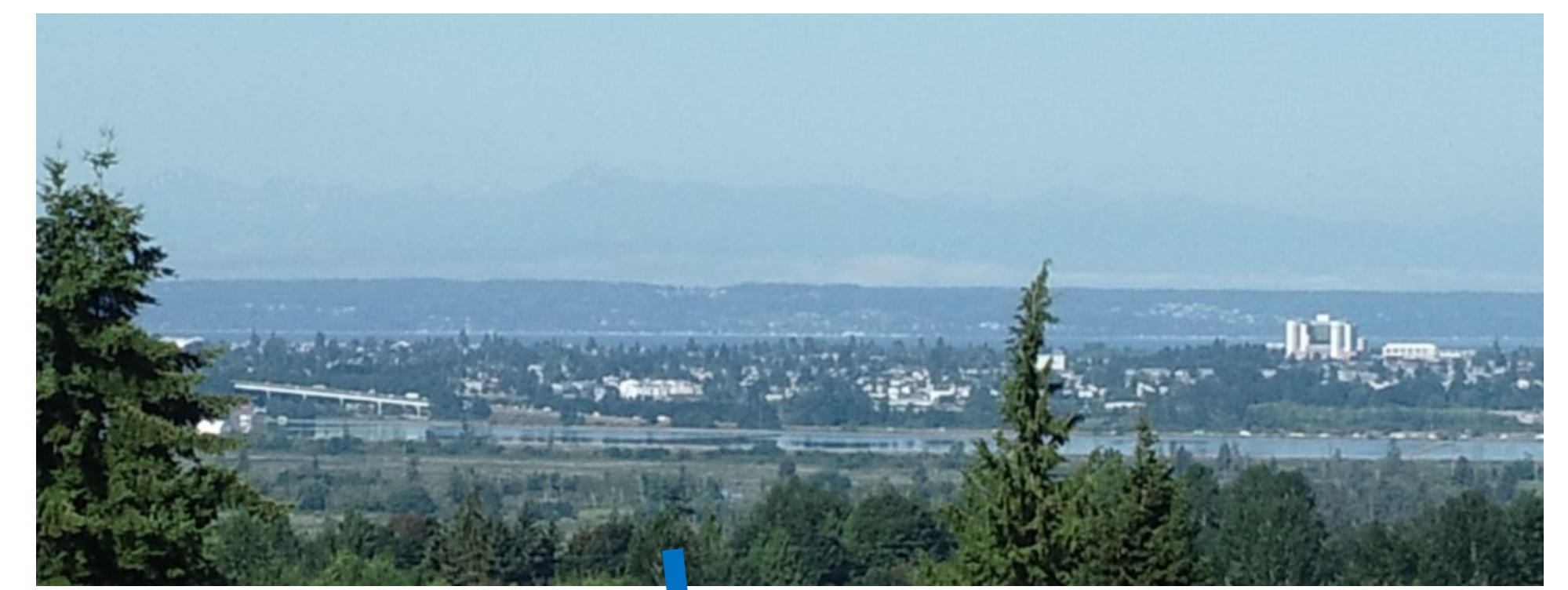
Capital Facilities Plan

ATTACHMENTS:

1. Frontier Heights Development Plan



Sensory garden and viewing labyrinth



Frontier Heights

multi-use field and pickleball courts

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 9/12/2022

Subject: Sunset Beach Discussion

Contact Person/Department: Jill Meis, Sarah Garceau, Community Development

Budget Impact: TBD

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Provide input on design considerations

SUMMARY/BACKGROUND:

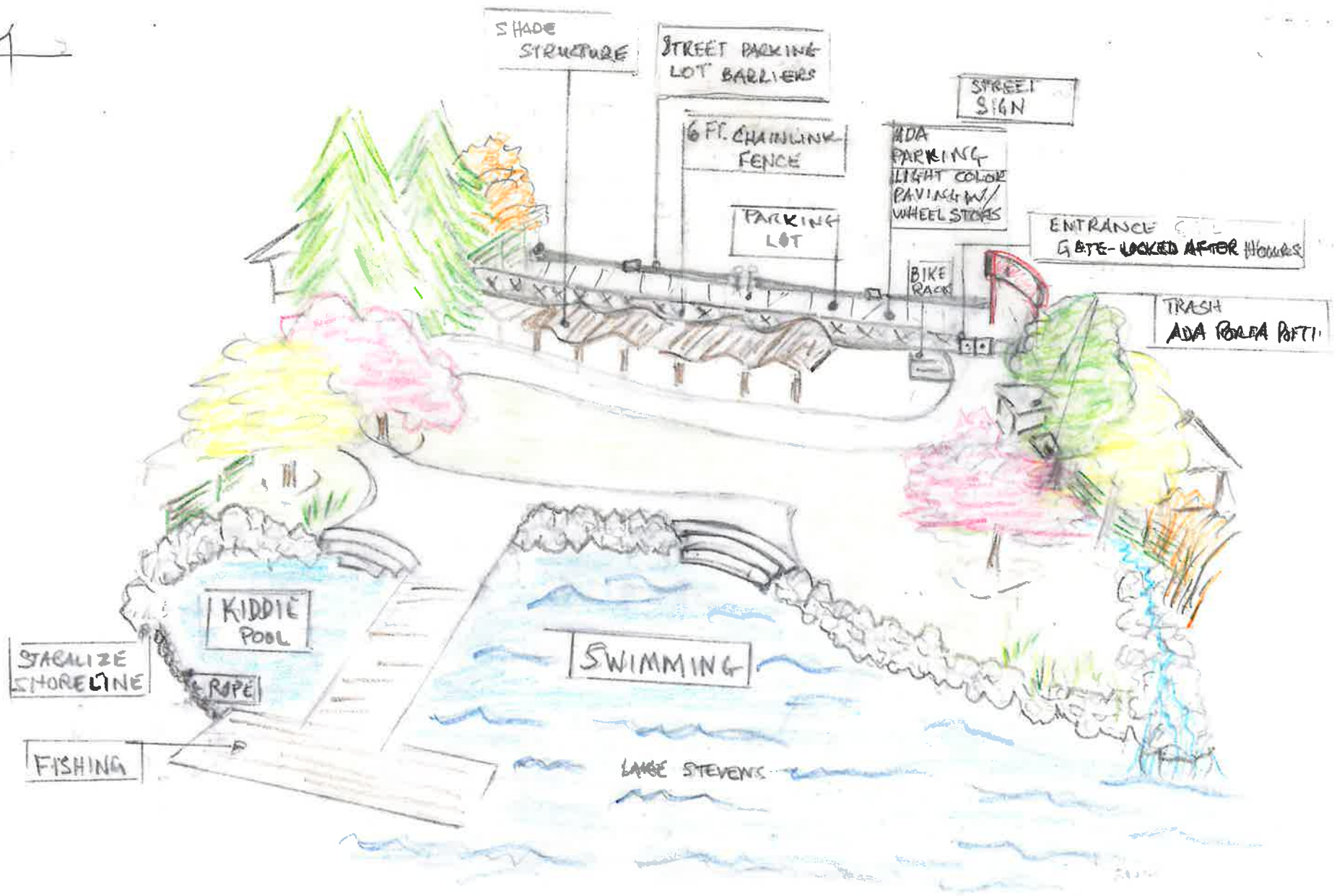
Staff received public input on the Sunset Beach design in regards to the alignment and layout of amenities. Staff met with design consultants and several features included in the submittal are not feasible. The slope from the north and south along with the slope from east to west make the orientation of the pathway necessary to begin in the northeast corner of the park for accessibility within the park. Other items on the submittal will be presented for discussion by the Park Board.

APPLICABLE CITY POLICIES:

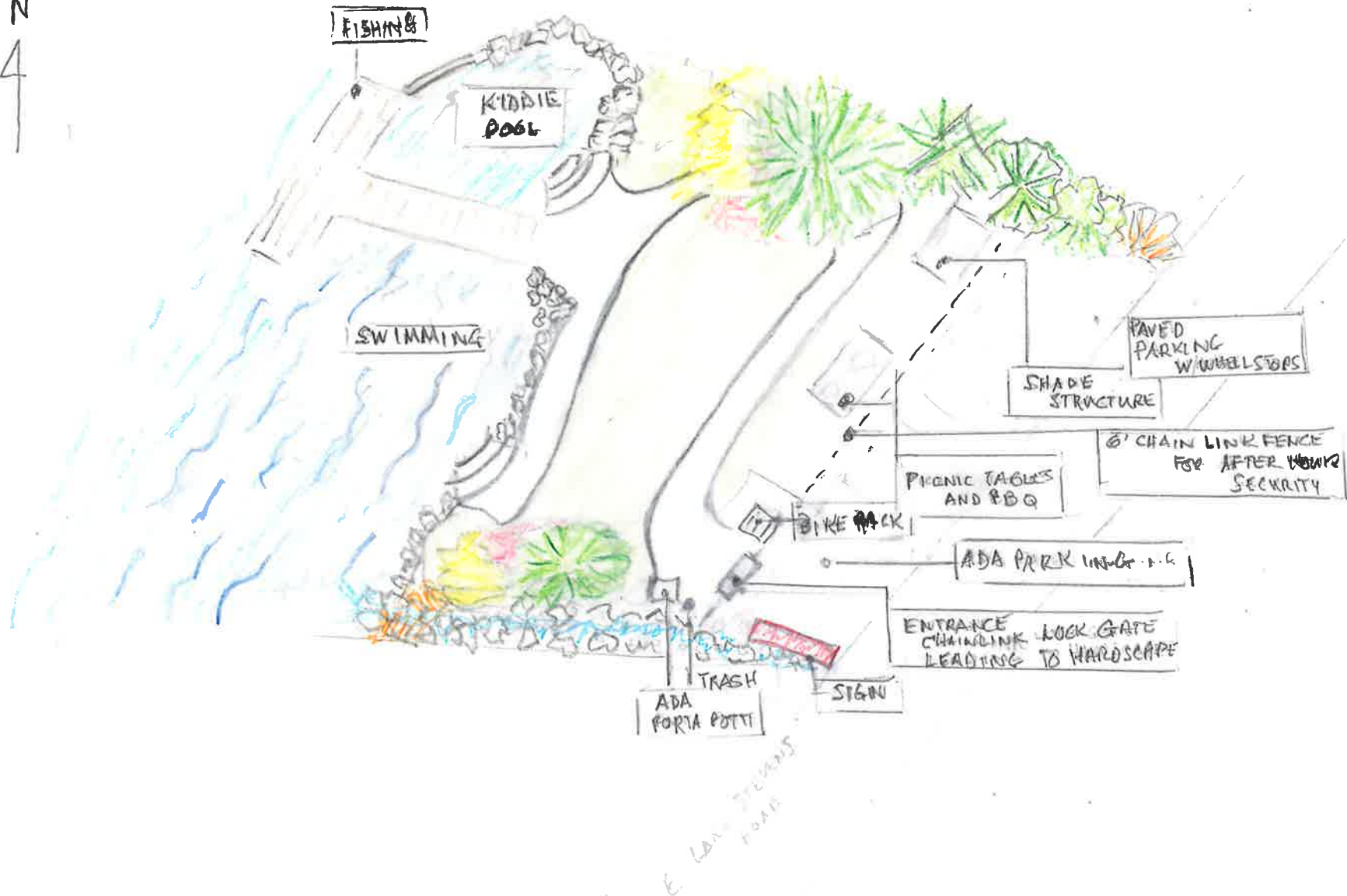
Capital Facilities

ATTACHMENTS:

1. Public Comment



N
4



SUNSET PARK – Attached CONCEPTUAL SKETCH W/ SUGGESTED CHANGES FOR THIS RESIDENTIAL NEIGHBORHOOD MINI-PARK

VISIBILITY & ACCESSIBILITY:

-The Sign, ADA Parking, Gate Entrance, Pathway Entrance, Bike Rack, ADA Porta Potti, Trash, moved from the NE corner of the park to the SE corner.

-Reasons: The SE corner gives better SIGN visibility & therefore better accessibility for the fast moving vehicles to slow down in order to turn into the parking lot safely. The Entrance to all the above amenities to be considered at the SE corner by the Sign. In consideration of the neighbors there is no impact to the South neighbor as their living quarters are a long distance from the SE corner of the park and they have no windows facing the park. There is only a fenced-off garage. On the other hand the NE neighbors are negatively impacted by a NE entrance as their living quarters with windows, outdoor deck & patio are very close to the park.

As an added security for the public.. the North neighbors have monitoring sight of the SE corner entrance to contact the authorities if there is misbehavior in the park.

SECURITY:

-Roadside parking lot – install long metal barriers that swing open during open park hours then close & lock to stop vehicles from parking during closed park hours. This will keep the late nights to early morning disrespectful use of the parking area quiet and safe for all residential neighbors at minimal cost.

-6 Foot chain link fence to replace the conceptual designed split-rail fence. The split-rail is pretty but is not functional in this mini park setting where security is a high priority. A lockable 6 foot chain link gate in front of the ADA parking at the south end of the chain link fence where the SE corner entrance begins. This security & safety fence will aid in keeping the park improvements requiring very little upkeep as well as longevity of it's beauty. The redevelopment of this acquired park should be a proud asset to Lake Stevens picture profile. Protecting it from the beginning with needed security & safety will pay off in the long run by keeping Lake Stevens a city that those who live here can be proud of and those who visit want to return.

PATHWAY:

-The hardscape starts at the SE corner of Sunset Park at the Entrance gate under the Sign. The Pathway then leads to a bicycle rack located to the right of the pathway, the ADA enclosed porta potti & trash are located to the right. Moving along the pathway there is easy access to the multiple Shade Structures on the right for picnic & bbq. Continuing along the pathway on the left there is a large grass (or alternative) sitting, lounging area. Shade trees & foliage dot the landscape along the north & the south for beauty & shade. Continuing along the pathway to the lake there is a Kiddie Pool on the right protected by shore restoration boulders that circle toward the dock with a rope closing the gap between the boulders & the dock. This enclosed kiddo swimming sanctuary keeps all children enclosed safely with boundaries that won't allow them to meander into neighboring unsafe waters where motorized boats may be entering or leaving the dock to the north. Safety is utmost for the children as this mini park does not have a life guard. Continuing along the lakefront pathway is a fishing dock where fishermen fish off the 'T' end of the dock catching a variety of native lake fish. Continuing along to the end of the pathway there are welcoming stairs on the right leading to the large lake beach for open swimming, & canoeing. (motor boating is not allowed). The end of the pathway leads toward a man-made water feature and lounging area in the SW corner of the park.