CITY COUNCIL MEETING AGENDA

City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

January 10, 2023 - 6:00 PM
TWO WAYS TO PARTICIPATE:
In Person: At the Mill, Sawyers Room, 1808 Main Street, Lake Stevens
OR Join Zoom Meeting: https://us02web.zoom.us/j/86554028849
or call in at (253) 215-8782 Meeting ID 865 5402 8849

1.	**Call to Order**		
2.	**Pledge of Allegiance**		Mayor
3.	**Roll Call**		
4.	**Approval of Agenda**		Council President
5.	**Guest Business**		
	A.	Introduce Nick Poolos, Information Services Systems Engineer	Troy Stevens
6.	**Citizen Comments**		
7.	**Council Business**		Council President
8.	**Mayor's Business**		
9.	**City Department Report**		
10.	**Consent Agenda**		
	A.	2022 Vouchers	Barb Stevens
	B.	City Council Meeting Minutes of December 13, 2022	Kelly Chelin
	C.	City Council Meeting Minutes of January 3, 2023	Kelly Chelin
	D.	Long-Range Planning and Community Development Work Program	Russ Wright
	E.	Revised Fee Resolution 2022-14	Sarah Garceau
11.	**Action Items**		
	A.	Enterprise Agreements - Agreement to Sell Customer Vehicles & Consignment Auction Agreement	Aaron Halverson
12.	**Discussion Items**		

A. Joint Meeting with Park Board — Sarah Garceau

B. City of Marysville Ordinance 3247 Use of Controlled Substances in Public Places — Council President Jorstad

13. Adjourn

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.

BLANKET VOUCHER APPROVAL

2022

Payroll Direct Deposits	**12/23/2022**	**$301,508.12**
Payroll Checks	**57186**	**$2,293.75**
Electronic Funds Transfers	**ACH**	**$606,803.77**
Claims	**57177-57185, 57187-57254, 57256-57327**	**$3,281,361.49**
Void Checks	**55254, 57108**	**($600.00)**
Total Vouchers Approved:		**$4,191,367.13**

This 10th day of January 2023

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

January 10, 2023

City expenditures by type for this voucher packet			
Personnel Costs	$	303,802	7%
Payroll Federal Taxes	$	213,255	5%
Retirement Benefits - Employer	$	137,973	3%
Medical Benefits - Employer	$	196,981	5%
Other Employer Paid Benefits	$	7,014	0%
Employee Paid Benefits	$	39,481	1%
Supplies	$	89,713	2%
Professional Services	$	953,230	23%
Refunds	$	2,200	0%
Capital *	$	2,248,317	54%
Void Checks	$	(600)	0%
Total	**$**	**4,191,367**	**100%**

Large Purchases

* SR9/Lake Stevens Rd Roundabout $2,205,983

* Sunset Beach Park Improvements $29,729

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 12/09/2022 - 12/30/2022

Total for Period
$3,888,165.26

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-24591	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - K Putnam	57256	$144.54
911 Supply Inc	INV-2-24804	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - M Walters	57256	$205.90
911 Supply Inc	INV-2-24951	001 008 521 20 31 01	LE-Fixed Minor Equipment	Volunteer Polo	57256	$124.90
					57256 Total	**$475.34**
Ace Hardware	75501	001 008 521 21 31 00	LE-Boating Minor Equipment	Holiday Decorations for PD Boat	57187	$52.34
Ace Hardware	75541	001 008 521 50 30 00	LE-Facilities Supplies	Janitorial Supplies for PD	57187	$167.97
Ace Hardware	75547	101 016 544 90 31 02	ST-Operating Cost	Sprinklers/Tie Downs/Film Stretch/Flat Bars	57187	$104.15
Ace Hardware	75547	410 016 531 10 35 00	SW - Small Tools	Sprinklers/Tie Downs/Film Stretch/Flat Bars	57187	$104.15
Ace Hardware	75549	001 010 576 80 31 00	PK-Operating Costs	Janitorial Supplies for PW	57187	$60.00
Ace Hardware	75549	101 016 544 90 31 02	ST-Operating Cost	Janitorial Supplies for PW	57187	$59.99
Ace Hardware	75549	410 016 531 10 31 02	SW - Operating Costs	Janitorial Supplies for PW	57187	$59.99
Ace Hardware	75556	101 016 544 90 31 02	ST-Operating Cost	Drill Bits	57187	$4.91
Ace Hardware	75556	410 016 531 10 31 02	SW - Operating Costs	Drill Bits	57187	$4.90
Ace Hardware	75566	101 016 544 90 31 02	ST-Operating Cost	Mini LED Lights	57187	$21.80
					57187 Total	**$640.20**
Ace Hardware	75540	410 016 531 10 35 00	SW - Small Tools	Screw Coupling Set	57257	$5.16
Ace Hardware	75604	001 008 521 50 30 00	LE-Facilities Supplies	Cleaning Supplies for PD	57257	$21.35
Ace Hardware	75605	101 016 544 90 31 02	ST-Operating Cost	Cleaning Supplies for PW	57257	$30.07
Ace Hardware	75613	410 016 531 10 35 00	SW - Small Tools	20V Fast Charger/Flexvolt Batteries/LED Lights	57257	$2,704.49
Ace Hardware	75615	001 010 576 80 31 00	PK-Operating Costs	Keys/Kneepads	57257	$43.59
Ace Hardware	75661	101 016 544 90 31 02	ST-Operating Cost	Broom/Pushbroom	57257	$22.90
Ace Hardware	75661	410 016 531 10 31 02	SW - Operating Costs	Broom/Pushbroom	57257	$22.90
Ace Hardware	75665	001 010 576 80 31 00	PK-Operating Costs	Cables/Eye Screws	57257	$14.75
Ace Hardware	75668	001 010 576 80 31 00	PK-Operating Costs	Extension Cord/Heat Cables/Fiberglass Pipe	57257	$48.21
Ace Hardware	75668	101 016 544 90 31 02	ST-Operating Cost	Extension Cord/Heat Cables/Fiberglass Pipe	57257	$48.21
Ace Hardware	75668	410 016 531 10 31 02	SW - Operating Costs	Extension Cord/Heat Cables/Fiberglass Pipe	57257	$48.21
Ace Hardware	75724	001 008 521 50 30 00	LE-Facilities Supplies	Trash Bags	57257	$15.25
					57257 Total	**$3,025.09**
Adventure Booth	12322LSW	001 007 571 00 30 00	PL-Park & Recreation	Photo Booth Rental for Winterfest 2022	57188	$328.20
					57188 Total	**$328.20**
AFLAC	598653	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	0	$896.36
					0 Total	**$896.36**
Alexander Printing Co Inc	74792	101 016 544 90 31 02	ST-Operating Cost	Business Cards - Ojalehto/Nedrow	57189	$68.22
Alexander Printing Co Inc	74792	410 016 531 10 31 02	SW - Operating Costs	Business Cards - Ojalehto/Nedrow	57189	$68.22
					57189 Total	**$136.44**
Amazon Capital Services	11H4-XYFF-JQT1	001 008 521 20 31 01	LE-Fixed Minor Equipment	Wire Shelving Rack	57190	$720.06
Amazon Capital Services	177D-RT1V-RKLW	001 008 521 20 31 00	LE-Office Supplies	Portable Bluetooth Speakers (10)	57190	$272.20
Amazon Capital Services	1CRV-C49V-3WTY	001 008 521 20 31 00	LE-Office Supplies	2GB Bulk Flash Drives (50)	57190	$112.00
					57190 Total	**$1,104.26**
Amazon Capital Services	19DF-LPRW-QND1	001 010 576 80 31 00	PK-Operating Costs	Level/Protractor	57191	$32.62
Amazon Capital Services	1CMM-NGX-116M	001 001 513 10 31 00	Executive - Supplies	Magnetic Dry Erase Board for Mayor	57191	$28.96
Amazon Capital Services	1CW3-3FD7-6963	001 005 518 10 31 00	HR-Office Supplies	Portable Snap Frame/Desktop File Orgainzer	57191	$105.27
Amazon Capital Services	1JV7-CJTK-F4H1	101 016 544 90 31 02	ST-Operating Cost	iPhone Charger/Batteries/Pens/Surface Pro Charger	57191	$47.97
Amazon Capital Services	1JV7-CJTK-F4H1	410 016 531 10 31 02	SW - Operating Costs	iPhone Charger/Batteries/Pens/Surface Pro Charger	57191	$47.97

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Amazon Capital Services	1M7N-M11Q-1RG3	001 013 518 20 31 00	GG-Operating Costs	Janitorial Supplies for CH	57191	$29.87
Amazon Capital Services	1NKJ-6913-346Y	001 010 576 80 31 00	PK-Operating Costs	Wireless Mouse Travel Case/iPhone Chargers	57191	$39.24
Amazon Capital Services	1PPC-LL1V-749G	410 016 531 10 35 00	SW - Small Tools	Manhole Hook Lifting Tools (6)	57191	$268.38
Amazon Capital Services	1TKK-4G7G-PGYQ	001 013 518 20 31 00	GG-Operating Costs	Trash Bags/Hand Sanitizer for CH	57191	$72.16
Amazon Capital Services	1TKK-4G7G-PGYQ	001 007 558 50 31 00	PL-Office Supplies	Wall Calendar	57191	$23.51
Amazon Capital Services	1XPL-DDJ9-VF33	001 007 571 00 30 00	PL-Park & Recreation	Plastic Barrier Chain/carabiner/Dividers/Clampfor Partition	57191	$609.11
Amazon Capital Services	1YLQ-9MDF-1JF7	001 010 576 80 31 00	PK-Operating Costs	Cork Board	57191	$22.35
					57191 Total	**$1,327.41**
Amazon Capital Services	13L6-74RL-PTTH	001 001 511 60 31 00	Legislative - Operating Costs	Timer Clock	57258	$53.40
Amazon Capital Services	1GPH-MFV4-7RTT	001 008 521 20 31 01	LE-Fixed Minor Equipment	Big Easy Delux Kits (4)	57258	$362.44
Amazon Capital Services	1JD6-17P9-TXQ4	001 005 518 10 31 00	HR-Office Supplies	Career Fair Supplies	57258	$222.79
Amazon Capital Services	1RWF-TM1T-D1WR	001 001 511 60 31 00	Legislative - Operating Costs	Timer Clock Return	57258	($53.40)
Amazon Capital Services	1T6M-9XNR-6NY7	001 008 521 20 31 01	LE-Fixed Minor Equipment	Rechargeable Tactical Flashlights (5)	57258	$654.55
Amazon Capital Services	1TTM-NLQK-17TH	001 008 521 20 31 00	LE-Office Supplies	Headlight Bulbs/Headphones	57258	$112.43
					57258 Total	**$1,352.21**
Amazon Capital Services	1DQQ-9CD1-J9TL	001 010 576 80 31 00	PK-Operating Costs	Handheld Etching Tool	57259	$27.24
Amazon Capital Services	1TVK-XYT4-NGLP	001 010 576 80 31 00	PK-Operating Costs	K350 Wireless Keyboard	57259	$32.72
Amazon Capital Services	1VFR-L747-RWWX	001 010 576 80 31 00	PK-Operating Costs	Plastic Temp Fencing	57259	$150.52
Amazon Capital Services	1YL7-T1M4-XPQV	001 010 576 80 31 00	PK-Operating Costs	Exmark Front Weight Kit	57259	$243.28
Amazon Capital Services	1YWC-VGXQ-LD7M	001 012 575 50 31 00	CS- The Mill- Ops	ADA Signage with Braille for The Mill	57259	$317.37
Amazon Capital Services	1YWC-VGXQ-LD7M	001 010 576 80 31 00	PK-Operating Costs	Stainless Steel Silverware	57259	$7.60
Amazon Capital Services	1YWC-VGXQ-LD7M	101 016 544 90 31 02	ST-Operating Cost	Stainless Steel Silverware	57259	$7.60
Amazon Capital Services	1YWC-VGXQ-LD7M	410 016 531 10 31 02	SW - Operating Costs	Stainless Steel Silverware	57259	$7.60
					57259 Total	**$793.93**
Aquafest	12182022AQUAFES	001 000 382 10 00 01	The Mill - Deposit	Damage Deposit Refund	57260	$100.00
					57260 Total	**$100.00**
Aquatechnex LLC	15163	410 016 531 16 48 00	SW - Alum Treatment	Annual Alum Treatment	57192	$124,755.85
					57192 Total	**$124,755.85**
Assoc of Washington Cities EFT	38286	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	0	$193,679.04
Assoc of Washington Cities EFT	38286	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium	0	($0.08)
Assoc of Washington Cities EFT	38286	001 008 521 20 20 00	LE-Benefits	Medical Insurance Premium - A Anderson	0	$885.82
					0 Total	**$194,564.78**
Bates Inc	66404	001 010 576 80 31 00	PK-Operating Costs	Piggy Back Kits with Clamps PW19	57261	$54.76
Bates Inc	66404	101 016 544 90 31 02	ST-Operating Cost	Piggy Back Kits with Clamps PW19	57261	$54.76
Bates Inc	66404	410 016 531 10 31 02	SW - Operating Costs	Piggy Back Kits with Clamps PW19	57261	$54.76
					57261 Total	**$164.28**
Bendiksen	LSPD 4	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	57193	$300.00
					57193 Total	**$300.00**
Bendiksen	LSPD 5	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	57262	$300.00
					57262 Total	**$300.00**
Berk Consulting Inc	10725-10-22	001 007 558 50 41 00	PL-Professional Servic	LS Housing Action Plan 10-2022	57263	$13,143.75
Berk Consulting Inc	10725-11-22	001 007 558 50 41 00	PL-Professional Servic	LS Housing Action Plan 11-2022	57263	$7,296.25
					57263 Total	**$20,440.00**
Bozeman	121122 BOZEMAN	001 000 382 10 00 01	The Mill - Deposit	LS22-Bozeman Sawyers Room Rental 12/11/22 Deposit Refund	57194	$100.00
					57194 Total	**$100.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Brummett Inc	19830	001 007 571 00 30 00	PL-Park & Recreation	Plaque for Ping Pong Ball Machine at North Cove Park	57195	$24.00
					57195 Total	**$24.00**
Business Card	BARNES 1222	001 008 521 40 49 01	LE-Registration Fees	Advisors 2022 Winter Academy Registration - Barnes	57196	$125.00
Business Card	BARNES 1222	001 008 521 40 49 01	LE-Registration Fees	Basic CPTED Course Registration	57196	$595.00
Business Card	BARNES 1222	001 008 521 40 49 01	LE-Registration Fees	Bloodstain Pattern Analysis Registration - Bassett	57196	$695.00
Business Card	BARNES 1222	001 008 521 50 30 02	LE-Fleet Minor Equipment	Drivers Bucket Seat for PD Vehicle	57196	$237.84
Business Card	BARNES 1222	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services	57196	$217.50
Business Card	BEAZIZO 1222	001 008 521 20 43 00	LE-Travel & Per Diem	Ferry Fee for WASPC Conf	57196	$3.00
Business Card	BEAZIZO 1222	001 008 521 20 43 00	LE-Travel & Per Diem	WASPC Fall Conf Hotel - Beazizo	57196	$715.36
Business Card	BEAZIZO 1222	001 008 521 20 43 00	LE-Travel & Per Diem	WASPC Fall Conf Hotel - Thomas	57196	$715.36
Business Card	BRAZEL 1222	001 002 513 11 49 01	AD-Miscellaneous	2023 Water Manager Certification	57196	$42.00
Business Card	BRAZEL 1222	001 002 513 11 43 00	AD-Travel & Meetings	Monthly MAG Meeting Meal	57196	$21.37
Business Card	CHELIN 1222	307 000 595 30 60 00	Project Construction Account	Parking to Record Deed/Dedication for ROW for Costco	57196	$3.00
Business Card	CHELIN 1222	307 000 595 30 60 00	Project Construction Account	Recording of Deed/Dedication for ROW for Costco	57196	$207.50
Business Card	CLIFTON 1222	410 016 531 10 31 02	SW - Operating Costs	Bioswale Seed for Trees on Hartford	57196	$292.65
Business Card	CLIFTON 1222	001 008 521 50 48 00	LE-Facility Repair & Maint	Service for PD Breakers	57196	$591.17
Business Card	DREHER 1222	001 008 521 20 42 00	LE-Communication	Ad Space in TownSquare Publications	57196	$192.50
Business Card	DREHER 1222	001 008 521 20 31 01	LE-Fixed Minor Equipment	BlazePod Bundle	57196	$449.00
Business Card	DREHER 1222	001 008 521 20 41 01	LE-Professional Serv-Fixed	Cellebrite Certified Physical Analyst/Operator	57196	$2,961.00
Business Card	DREHER 1222	001 008 521 20 31 01	LE-Fixed Minor Equipment	Gun Cleaning Supplies	57196	$427.96
Business Card	DREHER 1222	001 008 521 20 31 01	LE-Fixed Minor Equipment	Live-X Powder Projectiles	57196	$652.00
Business Card	DREHER 1222	001 008 521 20 31 01	LE-Fixed Minor Equipment	Training Targets for PD	57196	$457.98
Business Card	GARCEAU 1222	001 010 576 80 49 01	PK-Staff Development	CPR/AED/First Aid for Adults Registration - Romero	57196	$75.00
Business Card	GARCEAU 1222	001 010 576 80 49 01	PK-Staff Development	CPRP Registration - S Garceau	57196	$455.00
Business Card	GARCEAU 1222	001 005 517 90 31 00	HR - Wellness Program Supplies	Food Supplies for Turkey Bowl	57196	$201.02
Business Card	GARCEAU 1222	001 010 576 80 31 00	PK-Operating Costs	Pesticide Books - Eustace	57196	$37.41
Business Card	GARCEAU 1222	001 010 576 80 49 01	PK-Staff Development	Pesticide ReCert Registration - K Young	57196	$195.00
Business Card	GARCEAU 1222	001 010 576 80 49 01	PK-Staff Development	Playground Safety Inspector Cert Registration - Blanc	57196	$650.00
Business Card	GARCEAU 1222	001 007 571 00 30 00	PL-Park & Recreation	Presentation Station w/Locking Cabinet	57196	$458.21
Business Card	GOOD 1222	001 005 518 10 31 01	HR-Operating Cost	Postage Fees for 2020 Affordable Car Act Filing to IRS	57196	$26.15
Business Card	HALVERSON 1222	001 010 576 80 43 00	PK-Travel & Meetings	Meal for Labor Negotiations - Aaron/Curtis/Anya/Lawyer	57196	$32.80
Business Card	HALVERSON 1222	101 016 543 30 43 00	ST-Travel & Meetings	Meal for Labor Negotiations - Aaron/Curtis/Anya/Lawyer	57196	$32.79
Business Card	HALVERSON 1222	410 016 531 10 43 00	SW - Travel & Meetings	Meal for Labor Negotiations - Aaron/Curtis/Anya/Lawyer	57196	$32.79
Business Card	HINGTGEN 1222	001 008 521 20 31 01	LE-Fixed Minor Equipment	Gun Cleaning Supplies	57196	$432.89
Business Card	KNOEPFLE 1222	410 016 531 10 31 02	SW - Operating Costs	Mens Roughneck Bibs	57196	$419.98
Business Card	KNOEPFLE 1222	001 013 518 20 31 00	GG-Operating Costs	PODS Rental for Museum Storage	57196	$129.83
Business Card	KNOEPFLE 1222	410 016 531 10 31 02	SW - Operating Costs	Waders	57196	$389.45
Business Card	STEVENS T 1122	001 006 518 80 49 01	IT-Staff Development	ACCIS Conf Registration Refund - T Stevens/Subhro Kar	57196	($750.00)
Business Card	STEVENS T 1122	001 006 518 80 31 00	IT-Office Supplies	BitBucket Premium Monthly Subscription	57196	$32.73
Business Card	STEVENS T 1122	001 006 518 80 42 00	IT-Communications	Postage Fees	57196	$79.31
Business Card	STEVENS T 1222	001 006 518 80 43 00	IT-Travel & Meetings	2023 CES Conf Las Vegas Flight - T Stevens	57196	$407.20
Business Card	STEVENS T 1222	001 006 518 80 31 00	IT-Office Supplies	Antivirus Subscription	57196	$32.69
Business Card	STEVENS T 1222	001 006 518 80 31 00	IT-Office Supplies	BitBucket Premium Monthly Subscription	57196	$32.73
Business Card	STEVENS T 1222	510 006 518 80 49 16	LR - GoDaddy SSL - 3 yr	GoDaddy Standard Wildcard Renewal	57196	$449.99
Business Card	STEVENS T 1222	001 006 518 80 31 00	IT-Office Supplies	Long Life Batteries (5) for CF-54	57196	$738.20

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	STEVENS T 1222	001 006 518 80 42 00	IT-Communications	Postage Fees for Fortivoice RMA	57196	$95.20
Business Card	STEVENS T 1222	001 006 518 80 31 00	IT-Office Supplies	Small Firewalls for Davies/Frontier/VIC	57196	$1,166.35
Business Card	STEVENS T 1222	001 006 518 80 31 00	IT-Office Supplies	SNORT Network Intrusion Detection System	57196	$399.00
Business Card	THOMAS 1222	001 008 521 20 49 00	LE-Dues & Memberships	FBI-LEEDA Membership Dues - Thomas	57196	$50.00
Business Card	UBERT 1222	001 008 521 20 49 00	LE-Dues & Memberships	ARMA Membership - Fox	57196	$175.00
Business Card	UBERT 1222	001 008 521 20 49 00	LE-Dues & Memberships	ARMA Membership - LeBlanc	57196	$175.00
Business Card	UBERT 1222	001 008 521 20 41 01	LE-Professional Serv-Fixed	Canva Subscription	57196	$119.99
Business Card	UBERT 1222	001 008 521 20 41 01	LE-Professional Serv-Fixed	FUBO TV Monthly Subscription for PD	57196	$82.91
Business Card	UBERT 1222	001 008 521 50 30 01	LE-Facilities Minor Equipment	TV for PD Training Center	57196	$2,637.58
Business Card	VALVICK 1222	001 008 521 20 41 01	LE-Professional Serv-Fixed	Food for PW during Windstorm	57196	$95.02
Business Card	WARRINGTON 1222	001 005 518 10 49 02	HR-Employee Recognition	Yeti Mugs for End of the Year Awards	57196	$161.65
Business Card	WEAVER 1222	001 001 513 10 43 00	Executive - Travel & Mtgs	Consumer Technology Summit Hotel Deposit - Gailey	57196	$100.91
Business Card	WEAVER 1222	001 006 518 80 43 00	IT-Travel & Meetings	Consumer Technology Summit Hotel Deposit - T Stevens	57196	$100.91
Business Card	WEAVER 1222	001 001 513 10 49 01	Executive - Prof. Development	Consumer Technology Summit Registration - Gailey	57196	$100.00
Business Card	WEAVER 1222	001 006 518 80 49 01	IT-Staff Development	Consumer Technology Summit Registration - T Stevens	57196	$100.00
Business Card	WEAVER 1222	001 004 514 23 43 00	FI-Travel & Meetings	Dept Head Retreat Hotel/Food - B Stevens	57196	$213.43
Business Card	WEAVER 1222	001 008 521 20 43 00	LE-Travel & Per Diem	Dept Head Retreat Hotel/Food - Beazizo/J Young	57196	$426.86
Business Card	WEAVER 1222	001 002 513 11 43 00	AD-Travel & Meetings	Dept Head Retreat Hotel/Food - Brazel	57196	$213.43
Business Card	WEAVER 1222	001 003 514 20 43 00	CC-Travel & Meetings	Dept Head Retreat Hotel/Food - Chelin/Weaver	57196	$426.86
Business Card	WEAVER 1222	001 001 513 10 43 00	Executive - Travel & Mtgs	Dept Head Retreat Hotel/Food - Gailey	57196	$213.43
Business Card	WEAVER 1222	001 010 576 80 43 00	PK-Travel & Meetings	Dept Head Retreat Hotel/Food - Garceau	57196	$213.43
Business Card	WEAVER 1222	101 016 543 30 43 00	ST-Travel & Meetings	Dept Head Retreat Hotel/Food - Halverson	57196	$106.72
Business Card	WEAVER 1222	410 016 531 10 43 00	SW - Travel & Meetings	Dept Head Retreat Hotel/Food - Halverson	57196	$106.72
Business Card	WEAVER 1222	001 013 518 20 41 00	GG-Professional Service	Dept Head Retreat Hotel/Food - Lori Erickson Lean Contractor	57196	$213.44
Business Card	WEAVER 1222	001 006 518 80 43 00	IT-Travel & Meetings	Dept Head Retreat Hotel/Food - T Stevens	57196	$213.43
Business Card	WEAVER 1222	001 005 518 10 43 00	HR-Travel & Meetings	Dept Head Retreat Hotel/Food - Warrington	57196	$213.43
Business Card	WEAVER 1222	001 007 558 50 43 00	PL-Travel & Mtgs	Dept Head Retreat Hotel/Food - Wright	57196	$106.72
Business Card	WEAVER 1222	001 007 559 30 43 00	PB-Travel & Mtgs	Dept Head Retreat Hotel/Food - Wright	57196	$106.72
Business Card	WEAVER 1222	001 001 513 10 49 01	Executive - Prof. Development	SCC Dinner/Legislative Reception Registration - Gailey	57196	$60.34
Business Card	WEAVER 1222	001 005 518 10 49 02	HR-Employee Recognition	Supplies for Ace Committee Event	57196	$282.34
Business Card	WRIGHT 1222	001 007 558 50 31 02	PL-Permit Related Op. Costs	Notice Boards	57196	$312.01
Business Card	WRIGHT 1222	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers 97th Dr SE Rezone	57196	$28.55
Business Card	WRIGHT 1222	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers LUA2022-0161 Woodrock	57196	$66.35
Business Card	WRIGHT 1222	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers PSE Shoreline Substantial	57196	$45.00
Business Card	WRIGHT 1222	001 005 517 90 31 00	HR - Wellness Program Supplies	Qdoba Chicken Bar for Wellness Committee Event	57196	$445.67
Business Card	YOUNG 1222	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food	57196	$60.37
Business Card	YOUNG 1222	001 008 521 40 49 01	LE-Registration Fees	Street Crimes Training Registration - D Dreher	57196	$351.00
					57196 Total	**$24,179.13**
Cadman Materials Inc	5877107	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57197	$363.85
Cadman Materials Inc	5877614	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57197	$1,488.41
					57197 Total	**$1,852.26**
Cadman Materials Inc	5879297	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57264	$1,758.93
					57264 Total	**$1,758.93**
Calliope Consulting LLC	216	001 013 518 20 41 00	GG-Professional Service	Lean Training Contract Services 10/11/12-2022	57265	$2,860.00
					57265 Total	**$2,860.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Canon Financial Services Inc	29648012	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Lease CH Admin	57266	$285.53
Canon Financial Services Inc	29673378	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Lease PW Upstairs	57266	$11.40
Canon Financial Services Inc	29673378	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Lease PW Upstairs	57266	$11.39
Canon Financial Services Inc	29673378	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Lease PW Upstairs	57266	$11.39
					57266 Total	**$319.71**
CDW Government Inc	FJ68966	001 008 521 50 30 02	LE-Fleet Minor Equipment	Panasonic Long Life Batteries (5)	57267	$649.96
					57267 Total	**$649.96**
Cintas Loc 460	4139820327	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57198	$140.95
Cintas Loc 460	4139820327	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57198	$140.95
Cintas Loc 460	4139820327	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57198	$140.96
					57198 Total	**$422.86**
Cintas Loc 460	4140532549	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57268	$140.86
Cintas Loc 460	4140532549	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57268	$140.86
Cintas Loc 460	4140532549	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57268	$140.86
					57268 Total	**$422.58**
City of Everett	I22006264	001 008 554 30 41 00	LE-Animal Control	Animal Control Services 10-2022	57199	$2,350.00
					57199 Total	**$2,350.00**
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 05-2022	57200	$1,356.16
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 06-2022	57200	$2,162.04
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 07-2022	57200	$2,631.42
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 08-2022	57200	$3,907.00
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 09-2022	57200	$2,513.00
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Medical 06-2022	57200	$650.00
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Medical 09-2022	57200	$600.00
					57200 Total	**$13,819.62**
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing Marysville 10-2022	57269	$1,820.72
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing SCORE 05-2022	57269	$1,318.40
City of Marysville	22-0025	001 008 523 60 41 00	LE-Jail	Prisoner Housing SCORE 06-2022	57269	$922.88
City of Marysville	LKS22-11	001 013 512 52 40 00	GG-Municipal Court Fees 2022	Marysville Court Citations 11-2022	57269	$9,598.68
					57269 Total	**$13,660.68**
Code Publishing LLC	GC0009434	001 003 514 20 41 00	CC-Professional Services	Municipal Code - Web Update	57270	$686.04
					57270 Total	**$686.04**
Comcast	1122 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	57201	$401.67
Comcast	1122 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	57201	$401.67
Comcast	1122 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	57201	$138.21
Comcast	1122 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	57201	$321.67
					57201 Total	**$1,263.22**
DataQuest LLC	19965	101 016 542 30 41 02	ST-Professional Service	Background Checks	57202	$81.50
					57202 Total	**$81.50**
David Evans and Associates Inc	524354	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 22-19 Review Guidance	57271	$408.20
David Evans and Associates Inc	524355	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 22-18 Lewandowski SP Review	57271	$1,529.40
David Evans and Associates Inc	524356	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 22-22 Natural 9 BLA Review	57271	$1,623.00
					57271 Total	**$3,560.60**
Davido Consulting Group Inc	44958	410 016 531 10 41 01	SW - Professional Services	Downtown Stormwater Projects 1-4	57272	$18,017.50
Davido Consulting Group Inc	44961	410 016 531 10 41 01	SW - Professional Services	Downtown Stormwater Projects 5-6	57272	$4,298.00
					57272 Total	**$22,315.50**
Dept of Licensing	121722 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 12/04/22 thru 12/17/22	57203	$222.00
					57203 Total	**$222.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Dept of Licensing	122422 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 12/18/22 thru 12/24/22	57273	$270.00
Dept of Licensing	123122 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 12/25/22 thru 12/31/22	57273	$144.00
					57273 Total	**$414.00**
Dept of Retirement (Deferred Comp)	120922	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	$5,141.69
					0 Total	**$5,141.69**
Dept of Retirement (Deferred Comp)	122322	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	$5,142.23
					0 Total	**$5,142.23**
Dept of Retirement PERS LEOFF	120922	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	$69,375.98
Dept of Retirement PERS LEOFF	120922	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions State Contributions	0	$228.19
					0 Total	**$69,604.17**
Dept of Retirement PERS LEOFF	122322	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	$68,088.63
Dept of Retirement PERS LEOFF	122322	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions-State Contributions	0	$280.46
					0 Total	**$68,369.09**
Dept of Revenue EFT	Nov-22	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes - November 2022	0	$242.59
Dept of Revenue EFT	Nov-22	410 016 531 10 44 00	SW-Excise Taxes	Excise Taxes - November 2022	0	$29,709.78
					0 Total	**$29,952.37**
Dept of Transportation	RE-313-ATB21114028	307 000 595 30 60 00	Project Construction Account	SR9/Lake Stevens Rd Roundabout	57204	$1,034,327.56
Dept of Transportation	RE-313-ATB21114037	101 016 595 64 63 00	ST-Traffic Control-Capital	Foundation/Wall City Gateway	57204	$1,337.82
					57204 Total	**$1,035,665.38**
Dept of Transportation	RE-313-ATB21213023	307 000 595 30 60 00	Project Construction Account	SR9/Lake Stevens Rd Roundabout	57274	$1,171,655.87
					57274 Total	**$1,171,655.87**
Dept of Transportation	RE-313-ATB21213032	101 016 595 64 63 00	ST-Traffic Control-Capital	Foundation/Wall City Gateway	57275	$145.90
					57275 Total	**$145.90**
Dicks Towing Inc	18241356	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2012 Honda Accord	57276	$151.66
Dicks Towing Inc	M71728	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2022-22448	57276	$150.97
					57276 Total	**$302.63**
DuBois	121122 DUBOIS	001 000 382 10 00 01	The Mill - Deposit	LS22-DuBois The Stack Rental 12/11/22 Deposit Refund	57205	$100.00
					57205 Total	**$100.00**
EASL Inc	LS-0123	001 013 518 20 41 00	GG-Professional Service	Strategic Communication Services 12-2022	57277	$5,500.00
					57277 Total	**$5,500.00**
EFTPS	120912	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	$108,666.08
					0 Total	**$108,666.08**
EFTPS	122322	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	$104,588.89
					0 Total	**$104,588.89**
EJ USA Inc	1.1022E+11	410 016 531 10 31 02	SW - Operating Costs	Bolted Catch Basin Grates	57278	$2,125.69
					57278 Total	**$2,125.69**
Electronic Business Machines	AR236308	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Copy Cost PD - 2WU09725	57206	$7.23
Electronic Business Machines	AR236483	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Copy Cost CH - 2YJ04075	57206	$219.79
Electronic Business Machines	AR236483	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Copy Cost CH - 2YJ04075	57206	$219.78
Electronic Business Machines	AR236483	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Copy Cost CH - 2YJ04075	57206	$219.78
Electronic Business Machines	AR236492	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Copy Cost PW - QNN08471	57206	$32.12
Electronic Business Machines	AR236492	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Copy Cost PW - QNN08471	57206	$32.11
Electronic Business Machines	AR236492	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Copy Cost PW - QNN08471	57206	$32.12
Electronic Business Machines	AR236840	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Copy Cost PW - 2YJ14491	57206	$22.79
Electronic Business Machines	AR236840	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Copy Cost PW - 2YJ14491	57206	$22.80
Electronic Business Machines	AR236840	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Copy Cost PW - 2YJ14491	57206	$22.79
Electronic Business Machines	AR236874	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Copy Cost PD - 2XW05905	57206	$51.70
					57206 Total	**$883.01**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Elite Securities Inc	38869	001 008 521 20 41 01	LE-Professional Serv-Fixed	Service Call Case #22-18952	57207	$500.00
Elite Securities Inc	39579	001 008 521 50 48 00	LE-Facility Repair & Maint	Service Call - Install New IC Core in Evidence Bldg	57207	$325.12
					57207 Total	**$825.12**
Engineering Business Systems Inc	138926	001 007 558 50 31 02	PL-Permit Related Op. Costs	Plotter Paper	57279	$300.03
					57279 Total	**$300.03**
Fastenal Company	WAARN162498	001 010 576 80 31 00	PK-Operating Costs	Socket Cap Screws	57208	$70.35
Fastenal Company	WAARN162498	101 016 544 90 31 02	ST-Operating Cost	Socket Cap Screws	57208	$70.34
Fastenal Company	WAARN162498	410 016 531 10 31 02	SW - Operating Costs	Socket Cap Screws	57208	$70.34
					57208 Total	**$211.03**
Fenrich	121222 FENRICH	001 005 518 10 49 02	HR-Employee Recognition	Reimbursement for Supplies/Food Recoginition Event	57209	$330.50
					57209 Total	**$330.50**
Florida State Disbursement Unit	200000082DR34	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support	57177	$177.57
					57177 Total	**$177.57**
Florida State Disbursement Unit	200000082DR34	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support	57250	$177.57
					57250 Total	**$177.57**
GCP WW Holdco LLC	INV2010003969	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - Jones	57280	$158.25
GCP WW Holdco LLC	INV2010004156	101 016 542 90 31 01	ST-Clothing	Safety Vests/Jackets - Halverson	57280	$164.55
GCP WW Holdco LLC	INV2010004156	410 016 531 10 31 00	SW - Clothing	Safety Vests/Jackets - Halverson	57280	$164.55
GCP WW Holdco LLC	INV2010004439	001 010 576 80 31 01	PK-Ops-Clothing	Jacket - Blanc A	57280	$186.82
					57280 Total	**$674.17**
Granite Construction Supply	96137	101 016 542 64 31 00	ST-Traffic Control - Supply	School Bus Sign	57281	$181.77
Granite Construction Supply	97777	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Signs	57281	$389.05
Granite Construction Supply	97778	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Signs	57281	$592.31
Granite Construction Supply	97815	101 016 542 64 31 00	ST-Traffic Control - Supply	Speed Limit Signs/Vests/Post Hole Digger	57281	$813.84
Granite Construction Supply	97816	101 016 542 64 31 00	ST-Traffic Control - Supply	Speed Limit & Fire Truck Signs/Anchors	57281	$993.33
Granite Construction Supply	97817	101 016 542 64 31 00	ST-Traffic Control - Supply	Sign Anchors	57281	$971.23
					57281 Total	**$3,941.53**
Greenshields Industrial Supply Inc	126272	410 016 531 10 35 00	SW - Small Tools	Chain w/slip Hooks	57282	$430.15
					57282 Total	**$430.15**
Habitat Restoration Specialists LLC	306	410 016 531 10 48 00	SW - Repairs & Maintenance	Plant Install for Outlet Channel	57283	$3,829.96
					57283 Total	**$3,829.96**
Hathaway	34115	001 003 514 20 31 00	CC-Office Supply	Desk Name Plate Holders - Robstello	57210	$44.82
Hathaway	34115	001 007 558 50 31 00	PL-Office Supplies	Desk Name Plate Holders - Schmidt	57210	$44.81
					57210 Total	**$89.63**
Hathaway	34282	001 001 511 60 31 00	Legislative - Operating Costs	Nameplate & Desk Holder- Donoghue	57284	$48.49
					57284 Total	**$48.49**
Home Depot	4131239	101 016 544 90 31 02	ST-Operating Cost	LED Lights	57285	$445.77
Home Depot	5013796	001 012 575 51 31 00	CS- Grimm House - Operating	FIP Elbows/Brackets/Water Soluble Flux	57285	$195.30
Home Depot	6140710	001 010 576 80 31 00	PK-Operating Costs	Concrete Mix	57285	$84.46
Home Depot	6140710	101 016 544 90 31 02	ST-Operating Cost	Concrete Mix	57285	$84.47
Home Depot	6140710	410 016 531 10 31 02	SW - Operating Costs	Concrete Mix	57285	$84.47
Home Depot	6323192	001 010 576 80 31 00	PK-Operating Costs	Pull Behind Spreader for Turf	57285	$249.84
					57285 Total	**$1,144.31**
Honey Bucket	553186925	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Cir W	57211	$224.00
Honey Bucket	553198324	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 8629 20th St SE	57211	$170.50
					57211 Total	**$394.50**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Honey Bucket	553208048	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	57286	$254.50
Honey Bucket	553208049	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	57286	$156.75
Honey Bucket	553215766	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	57286	$132.00
					57286 Total	**$543.25**
Horton	111222 JOHNSON	001 000 382 10 00 01	The Mill - Deposit	LS22-Johnson The Mill Rental 11/12/22 Deposit Refund	57212	$500.00
					57212 Total	**$500.00**
HRA VEBA Trust YA20192	120922	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	57178	$3,271.28
HRA VEBA Trust YA20192	120922	001 010 576 80 20 00	PK-Benefits	Employee VEBA Contributions-Romero Nov	57178	$408.91
					57178 Total	**$3,680.19**
HSA Bank	120922	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	57179	$125.00
					57179 Total	**$125.00**
HSA Bank	122322	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	57251	$125.00
					57251 Total	**$125.00**
ICONIX Waterworks US Inc	U2216060159	001 010 576 80 31 00	PK-Operating Costs	Green T Covers	57287	$287.17
					57287 Total	**$287.17**
Impact Property Management	120922 IPM	001 000 382 10 00 01	The Mill - Deposit	LS21-Anderson The Mill Rental 12/09/22 Deposit Refund	57213	$500.00
					57213 Total	**$500.00**
J Thayer Co Inc	1625670-0	001 008 521 20 31 00	LE-Office Supplies	Office Supplies for PD	57214	$239.17
J Thayer Co Inc	1625910-0	101 016 544 90 31 02	ST-Operating Cost	2023 Planners	57214	$57.50
J Thayer Co Inc	1625910-0	410 016 531 10 31 02	SW - Operating Costs	2023 Planners	57214	$57.50
					57214 Total	**$354.17**
J Thayer Co Inc	1626039-0	001 010 576 80 31 00	PK-Operating Costs	Copy Paper/Toilet Paper/Hanging Folders	57288	$54.51
J Thayer Co Inc	1626039-0	101 016 544 90 31 02	ST-Operating Cost	Copy Paper/Toilet Paper/Hanging Folders	57288	$54.52
J Thayer Co Inc	1626039-0	410 016 531 10 31 02	SW - Operating Costs	Copy Paper/Toilet Paper/Hanging Folders	57288	$54.52
J Thayer Co Inc	1626456-0	001 010 576 80 31 00	PK-Operating Costs	Copy Paper/Laminating Pouches	57288	$46.82
J Thayer Co Inc	1626456-0	101 016 544 90 31 02	ST-Operating Cost	Copy Paper/Laminating Pouches	57288	$46.81
J Thayer Co Inc	1626456-0	410 016 531 10 31 02	SW - Operating Costs	Copy Paper/Laminating Pouches	57288	$46.81
J Thayer Co Inc	1626530-0	101 016 544 90 31 02	ST-Operating Cost	Notebooks/Appt Book	57288	$56.60
J Thayer Co Inc	1626530-0	410 016 531 10 31 02	SW - Operating Costs	Notebooks/Appt Book	57288	$56.60
					57288 Total	**$417.19**
Jamie S Kim PS Inc	2A0154486	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	57215	$300.00
					57215 Total	**$300.00**
Justice	121722 JUSTICE	001 000 382 10 00 01	The Mill - Deposit	LS22-Justice Sawyers Room Rental 12/17/22 Deposit Refund	57289	$100.00
					57289 Total	**$100.00**
KPG Psomas Inc	189971	302 010 594 76 61 10	PM - Sunset Beach	Sunset Beach Park Improvements	57290	$10,457.75
KPG Psomas Inc	190925	302 010 594 76 61 10	PM - Sunset Beach	Sunset Beach Park Improvements	57290	$19,271.00
					57290 Total	**$29,728.75**
Krazan and Associates of Washington Inc	I621061-26402	410 016 531 10 41 01	SW - Professional Services	Hartford Dr Storm Cleanup Inspection Services	57291	$958.60
					57291 Total	**$958.60**
Lake Industries LLC	295805	101 016 542 66 31 00	ST-Snow & Ice - Sply	Washed Screened Sand	57292	$187.07
					57292 Total	**$187.07**
Lake Stevens Police Guild	120922	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	57180	$1,109.25
					57180 Total	**$1,109.25**
Lake Stevens Police Guild	122322	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	57252	$1,109.25
					57252 Total	**$1,109.25**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Lake Stevens Sewer District	25260	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	Engineering Fees 91st Ave SE & 24th St SE	57293	$2,890.61
Lake Stevens Sewer District	25260	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	Inspection Fees 91st Ave SE & 24th St SE	57293	$6,633.59
					57293 Total	**$9,524.20**
Land Development Consultants Inc	29847	304 016 595 30 60 02	Festival Street Restroom	Festival Street Restroom/Concession Building Design	57294	$220.00
Land Development Consultants Inc	29854	004 010 594 76 60 02	PR - Frontier Heights Park P2	Frontier Heights Park Playfields	57294	$1,166.69
					57294 Total	**$1,386.69**
Lemay Mobile Shredding Inc	4774019S185	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	57216	$25.16
					57216 Total	**$25.16**
Les Schwab Tire Center	40200639733	001 010 576 80 48 00	PK-Repair & Maintenance	New Tires PW21	57217	$295.54
Les Schwab Tire Center	40200639733	101 016 542 30 48 00	ST-Repair & Maintenance	New Tires PW21	57217	$295.53
Les Schwab Tire Center	40200639733	410 016 531 10 48 00	SW - Repairs & Maintenance	New Tires PW21	57217	$295.53
					57217 Total	**$886.60**
Lifetime Heating & Air Conditioning	122322 LIFETIME	003 000 322 10 00 00	Building Permits	BLD2022-1145 Refund - Permit Cancelled	57295	$55.00
					57295 Total	**$55.00**
Mackenzie Engineering Inc	1081239	004 013 518 20 40 00	RR - Professional Services	Lake Stevens Industrial Analysis	57296	$4,674.11
					57296 Total	**$4,674.11**
McLarnon	102422 MCLARNON	001 012 565 20 40 00	CS- Veteran Services	Reimbusement for Survey Monkey Veterans Comm Survey	57218	$216.02
					57218 Total	**$216.02**
Millerstoultime	12132257926	001 010 576 80 31 00	PK-Operating Costs	Utility Light/Battery	57297	$81.79
Millerstoultime	12132257926	101 016 544 90 31 02	ST-Operating Cost	Utility Light/Battery	57297	$81.79
Millerstoultime	12132257926	410 016 531 10 31 02	SW - Operating Costs	Utility Light/Battery	57297	$81.79
					57297 Total	**$245.37**
MissionSquare - 108991	6554568	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	57181	$435.73
					57181 Total	**$435.73**
MissionSquare - 108991	6886722	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	57253	$435.73
					57253 Total	**$435.73**
MissionSquare - 307428	6813710	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	57182	$1,815.99
					57182 Total	**$1,815.99**
MissionSquare - 307428	6917574	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	57254	$1,815.99
					57254 Total	**$1,815.99**
Mistry	121822 MISTRY	001 000 382 10 00 01	The Mill - Deposit	LS22-Mistry The Stack Rental 12/18/22 Deposit Refund	57298	$100.00
Mistry	121822 MISTRY2	001 000 362 00 00 05	The Mill - Rental	Mill Rental Credit for Difference of Sawyers Rate to Stack Rate	57298	$120.00
					57298 Total	**$220.00**
Monroe Correctional Complex	MCC2211-1421	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 11-2022	57219	$140.02
Monroe Correctional Complex	MCC2211-1421	101 016 542 30 48 00	ST-Repair & Maintenance	DOC Work Crew 11-2022	57219	$125.85
Monroe Correctional Complex	MCC2211-1421	410 016 531 10 48 00	SW - Repairs & Maintenance	DOC Work Crew 11-2022	57219	$125.85
					57219 Total	**$391.72**
Motor Trucks International & Idealease Inc	1103P13138	001 010 576 80 31 00	PK-Operating Costs	Quick Release Valve PW19	57220	$17.99
Motor Trucks International & Idealease Inc	1103P13138	101 016 544 90 31 02	ST-Operating Cost	Quick Release Valve PW19	57220	$17.98
Motor Trucks International & Idealease Inc	1103P13138	410 016 531 10 35 00	SW - Small Tools	Quick Release Valve PW19	57220	$17.98
					57220 Total	**$53.95**
Myron Corp	133121186	001 008 521 30 31 00	LE-Community Outreach Supplies	Officer Smilez Pens	57221	$479.34
Myron Corp	133121202	001 008 521 21 31 00	LE-Boating Minor Equipment	Non-Woven Shopping Tote Bags	57221	$510.17
					57221 Total	**$989.51**
Myron Corp	133121129	001 008 521 21 31 00	LE-Boating Minor Equipment	Temporary Tattoos	57299	$1,294.34
					57299 Total	**$1,294.34**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
National PELRA	1906	001 005 518 10 49 00	HR-Miscellaneous	2023 NPELRA Membership - Good	57222	$225.00
					57222 Total	**$225.00**
Nationwide Retirement Solution	120922	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	$5,546.84
					0 Total	**$5,546.84**
Nationwide Retirement Solution	122322	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	$5,444.25
					0 Total	**$5,444.25**
Needham	121222 NEEDHAM	001 007 558 50 49 00	PL-Miscellaneous	AICP Dues - Needham	57223	$100.00
Needham	121222 NEEDHAM	001 007 558 50 49 01	PL-Staff Development	AICP One Path Assessment Reimbursement	57223	$255.00
Needham	121222 NEEDHAM	001 007 558 50 49 01	PL-Staff Development	AICP One Path Test Registration Reimbursement	57223	$255.00
					57223 Total	**$610.00**
Nelson Petroleum Inc	0818782-IN	001 007 559 30 32 00	PB-Fuel	Fuel	57300	$90.55
Nelson Petroleum Inc	0818782-IN	001 008 521 20 32 00	LE-Fuel	Fuel	57300	$3,723.62
Nelson Petroleum Inc	0818782-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	57300	$789.95
Nelson Petroleum Inc	0818782-IN	101 016 542 30 32 00	ST-Fuel	Fuel	57300	$1,579.91
Nelson Petroleum Inc	0818782-IN	410 016 531 10 32 00	SW - Fuel	Fuel	57300	$1,579.91
					57300 Total	**$7,763.94**
New York Life	120922	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	57183	$199.00
					57183 Total	**$199.00**
New York Life EFT	Nov-22	001 001 511 60 20 00	Legislative - Benefits	Life/Disability Ins Premiums	0	$9.06
New York Life EFT	Nov-22	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	0	$66.52
New York Life EFT	Nov-22	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	0	$42.32
New York Life EFT	Nov-22	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	0	$224.57
New York Life EFT	Nov-22	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	0	$214.18
New York Life EFT	Nov-22	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	0	$53.51
New York Life EFT	Nov-22	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	0	$516.06
New York Life EFT	Nov-22	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	0	$214.37
New York Life EFT	Nov-22	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	0	$1,399.62
New York Life EFT	Nov-22	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	0	$348.36
New York Life EFT	Nov-22	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	0	$136.59
New York Life EFT	Nov-22	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	0	$522.08
New York Life EFT	Nov-22	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	0	$743.66
					0 Total	**$4,490.90**
Norstar Industries Inc	60589	101 016 544 90 31 02	ST-Operating Cost	Plow Blades	57301	$3,008.98
Norstar Industries Inc	60589	410 016 531 10 31 02	SW - Operating Costs	Plow Blades	57301	$3,008.98
					57301 Total	**$6,017.96**
Novak	LS22-Novak2Ref	001 000 382 10 00 01	The Mill - Deposit	Damage deposit for Mill facility	57302	$500.00
Novak	LS22-Novak2Ref	001 000 362 00 00 50	Deposit Forfeitures	Partial damage deposit forfeit of Mill facility	57302	($250.00)
					57302 Total	**$250.00**
Office of the State Treasurer	12-2022 STATE	633 000 589 30 00 03	State Building Permit Remit	Building Code Fees 12-2022	57303	$155.00
					57303 Total	**$155.00**
Ogden Murphy Wallace PLLC	869716	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 11-2022	57224	$32,636.00
Ogden Murphy Wallace PLLC	869716	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 11-2022 PRR	57224	$780.50
Ogden Murphy Wallace PLLC	869716	001 011 515 45 41 02	Ext Litigation - Sewer	Legal Services 11-2022 Sewer	57224	$4,002.00
					57224 Total	**$37,418.50**
Ojalehto	072122 OJALEHTO	101 016 542 30 49 01	ST-Staff Development	CBT-FE Civil Exam Reimbursement	57225	$87.50
Ojalehto	072122 OJALEHTO	410 016 531 10 49 01	SW - Staff Development	CBT-FE Civil Exam Reimbursement	57225	$87.50
					57225 Total	**$175.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Owen Equipment Company	108774	410 016 531 10 31 02	SW - Operating Costs	Low Pressure Washer/Handgun Swivel	57304	$406.06
					57304 Total	**$406.06**
Pitney Bowes Global Financial Services	3316808214	001 013 518 20 45 00	GG-Rental & Services	Postage Machine Rental 10/23/22-01/22/23	57305	$215.71
					57305 Total	**$215.71**
Precision Turf Equipment LLC	12088-53077	001 010 576 80 31 00	PK-Operating Costs	Weed Eaters (2)	57306	$1,003.70
					57306 Total	**$1,003.70**
Public Safety Testing Inc	2022-1196	001 005 518 10 41 00	HR-Professional Services	Q4 2022 Recruiting Assistance - Police Officer	57307	$490.00
					57307 Total	**$490.00**
Puget Sound Energy	22339471 1222	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	57226	$1,318.09
Puget Sound Energy	24316495 1222	001 010 576 80 47 00	PK-Utilities	Natural Gas - PW Shop	57226	$514.56
Puget Sound Energy	24316495 1222	101 016 543 50 47 00	ST-Utilities	Natural Gas - PW Shop	57226	$514.57
Puget Sound Energy	24316495 1222	410 016 531 10 47 00	SW - Utilities	Natural Gas - PW Shop	57226	$514.57
Puget Sound Energy	24770236 1222	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept Evidence Bldg	57226	$421.53
Puget Sound Energy	28663866 1222	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept	57226	$709.92
Puget Sound Energy	28663874 1222	001 013 518 20 47 02	GG-Utilities for Rentals	Natural Gas - 1819 S Lake Stevens Rd	57226	$205.43
Puget Sound Energy	3723810 1222	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - Museum	57226	$353.98
					57226 Total	**$4,552.65**
Reece Construction Company	PE 1 OVERLAY	101 016 542 30 41 00	ST-Pavement Preservation	2022 Overlay Project	57227	$468,300.81
Reece Construction Company	PE 1 OVERLAY	101 000 382 20 00 00	PW - Retainage	2022 Overlay Project - Retainage	57227	($23,415.04)
					57227 Total	**$444,885.77**
Retail Strategies LLC	522-19	004 013 518 20 40 00	RR - Professional Services	Consulting Services re Retail Market	57228	$11,250.00
					57228 Total	**$11,250.00**
Safety-Kleen Systems Inc	90489059	001 010 576 80 31 00	PK-Operating Costs	30G Parts Washer - Solvent	57308	$92.13
Safety-Kleen Systems Inc	90489059	101 016 544 90 31 02	ST-Operating Cost	30G Parts Washer - Solvent	57308	$92.13
Safety-Kleen Systems Inc	90489059	410 016 531 10 31 02	SW - Operating Costs	30G Parts Washer - Solvent	57308	$92.13
					57308 Total	**$276.39**
San Diego Police Equipment Co Inc	655012	001 008 521 20 31 01	LE-Fixed Minor Equipment	Ammo PO #1831	57309	$2,339.97
					57309 Total	**$2,339.97**
SavATree LLC	12300594	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 2504 112th DR NE	57229	$10,000.00
SavATree LLC	12305491	001 010 576 80 41 01	PK-Professional Tree Srv	Emergency Tree Removal Services 2504 112th DR NE	57229	$1,800.00
SavATree LLC	12305591	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 12813 20th St NE	57229	$4,000.00
SavATree LLC	12305595	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 12813 20th St NE	57229	$3,600.00
SavATree LLC	12317081	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services Disc Golf Course	57229	$5,900.00
					57229 Total	**$25,300.00**
Shane	121422 SHANE	001 000 382 10 00 01	The Mill - Deposit	LS22-Shane The Stack Rental 12/14/22 Deposit Refund	57310	$100.00
					57310 Total	**$100.00**
Six Robblees Inc	14P15319	001 010 576 80 31 00	PK-Operating Costs	Alloy SQ Link Light Truck	57311	$215.93
Six Robblees Inc	14P15319	101 016 544 90 31 02	ST-Operating Cost	Alloy SQ Link Light Truck	57311	$215.93
Six Robblees Inc	14P15319	410 016 531 10 31 02	SW - Operating Costs	Alloy SQ Link Light Truck	57311	$215.93
					57311 Total	**$647.79**
Snohomish County 911	5312	001 008 528 00 41 00	LE-SNO911	Dispatch Services	57230	$31,601.23
					57230 Total	**$31,601.23**
Snohomish County Dept of Emergency Mgmt	I000599532	001 013 525 10 41 00	GG-Emergency	Q4 2022 Emergency Mgmt Svcs	57231	$12,676.25
					57231 Total	**$12,676.25**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	105934023	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	57232	$64.82
Snohomish County PUD	105935804	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Park Electric	57232	$25.23
Snohomish County PUD	115813943	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	57232	$334.93
Snohomish County PUD	115813943	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	57232	$542.44
Snohomish County PUD	115813943	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	57232	$179.47
Snohomish County PUD	115813943	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	57232	$25.97
Snohomish County PUD	115813943	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	57232	$55.12
Snohomish County PUD	115813943	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	57232	$58.28
Snohomish County PUD	115813943	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	57232	$45.06
Snohomish County PUD	115813943	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	57232	$565.25
Snohomish County PUD	115813943	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	57232	$55.31
Snohomish County PUD	119111575	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Mobile Water/Electric	57232	$133.46
Snohomish County PUD	122420462	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Electric 12308 17th Pl NE	57232	$128.63
Snohomish County PUD	122420462	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Water 12308 17th Pl NE	57232	$24.99
Snohomish County PUD	135624510	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	57232	$400.84
Snohomish County PUD	155313683	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	57232	$62.82
Snohomish County PUD	155313718	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	57232	$116.20
					57232 Total	**$2,818.82**
Snohomish County PUD	100698757	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Area Lighting	57312	$10.09
Snohomish County PUD	100698757	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Electric	57312	$1,264.26
Snohomish County PUD	100698757	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Water	57312	$185.54
Snohomish County PUD	109229016	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	57312	$101.09
Snohomish County PUD	109233402	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Electric/Water	57312	$182.06
Snohomish County PUD	115818091	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	57312	$23.74
Snohomish County PUD	119118279	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	57312	$65.58
Snohomish County PUD	122423501	001 010 576 80 47 00	PK-Utilities	222625881 Froniter Circle Water	57312	$55.31
Snohomish County PUD	122425977	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal/Street Lights	57312	$114.86
Snohomish County PUD	122428244	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	57312	$60.45
Snohomish County PUD	129021457	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	57312	$26.52
Snohomish County PUD	129022865	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	57312	$79.80
Snohomish County PUD	132328879	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	57312	$66.06
Snohomish County PUD	132328879	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	57312	$66.04
Snohomish County PUD	132328879	410 016 531 10 47 00	SW - Utilities	221908015 City Shop Mechanic	57312	$66.04
Snohomish County PUD	135629936	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	57312	$322.64
Snohomish County PUD	135629936	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	57312	$322.65
Snohomish County PUD	135629936	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	57312	$322.65
Snohomish County PUD	145485296	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	57312	$644.14
Snohomish County PUD	148779118	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	57312	$62.54
Snohomish County PUD	148779799	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	57312	$119.38
Snohomish County PUD	155314975	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at113th	57312	$84.27
Snohomish County PUD	155315271	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	57312	$39.18
Snohomish County PUD	161665855	001 012 575 51 47 00	CS- Grimm House Utilities	223357641 Grimm House Electric	57312	$265.59
Snohomish County PUD	168048236	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 Commercial Bldg 1819 S Lake Stevens Rd	57312	$776.66
					57312 Total	**$5,327.14**
Snohomish County Sheriffs Office	2022-7596	001 008 523 60 41 00	LE-Jail	Jail Services 11-2022	57313	$25,362.09
Snohomish County Sheriffs Office	2022-7614	001 008 523 60 41 00	LE-Jail	Jail Services Medical 11-2022	57313	$23.94
					57313 Total	**$25,386.03**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sound Publishing Inc	EDH967427	001 013 518 30 41 01	GG-Advertising	Ordinance 1150	57233	$29.36
Sound Publishing Inc	EDH967428	001 013 518 30 41 01	GG-Advertising	Ordinance 1152	57233	$51.72
Sound Publishing Inc	EDH967430	001 013 518 30 41 01	GG-Advertising	Ordinance 1153	57233	$37.96
Sound Publishing Inc	EDH967800	001 013 518 30 41 01	GG-Advertising	CC Special Meeting 12/06/22	57233	$43.12
					57233 Total	**$162.16**
Sound Publishing Inc	EDH967713	001 007 558 50 41 04	Permit Related Professional Sr	LUA2022-0110 Sherlock Rezone	57314	$70.64
Sound Publishing Inc	EDH968159	001 013 518 30 41 01	GG-Advertising	Ordinance 1154	57314	$34.52
Sound Publishing Inc	EDH968328	001 013 518 30 41 01	GG-Advertising	CC Special Meeting	57314	$31.08
Sound Publishing Inc	EDH968551	001 013 518 30 41 01	GG-Advertising	Cancel CC Meeting	57314	$20.76
Sound Publishing Inc	EDH968558	001 013 518 30 41 01	GG-Advertising	Ordinance 1151	57314	$56.88
					57314 Total	**$213.88**
Sound Security Inc	1073468	001 008 521 20 41 01	LE-Professional Serv-Fixed	Access/Instrusion/Fire/Elevator Monitoring PD	57234	$1,140.00
Sound Security Inc	1073469	001 008 521 20 41 01	LE-Professional Serv-Fixed	Fire Monitoring 10518 18th St SE	57234	$65.00
					57234 Total	**$1,205.00**
Sound Security Inc	1075553	001 010 576 80 41 00	PK-Professional Services	Gate Keypad Repair Service	57315	$835.17
					57315 Total	**$835.17**
Springbrook Nursery & Trucking Inc	338965	410 016 531 10 31 02	SW - Operating Costs	Dump Fees - Brush/Stumps	57316	$36.00
					57316 Total	**$36.00**
Stary	021922 STARY(2)	001 000 382 10 00 01	The Mill - Deposit	Mill Deposit Refund - Reissue CK #55254	57235	$100.00
					57235 Total	**$100.00**
State Auditors Office	L151517	001 004 514 23 41 00	FI-Professional Service	2021 Financial Audit	57236	$3,889.35
					57236 Total	**$3,889.35**
Stericycle Inc	3006270695	001 010 576 80 41 00	PK-Professional Services	Hazardous Water Disposal PW	57317	$3.46
Stericycle Inc	3006270695	101 016 542 30 41 02	ST-Professional Service	Hazardous Water Disposal PW	57317	$3.45
Stericycle Inc	3006270695	410 016 531 10 41 01	SW - Professional Services	Hazardous Water Disposal PW	57317	$3.45
					57317 Total	**$10.36**
Summit Law Group PLLC	141870	001 011 515 41 41 03	Ext Consult - Labor Relations	General Labor Matters 11-2022	57237	$6,478.00
					57237 Total	**$6,478.00**
Symbol Arts	448106	001 008 521 20 31 01	LE-Fixed Minor Equipment	LSPD Coins Including Setup Fee	57238	$2,008.80
Symbol Arts	448131	001 008 521 20 31 01	LE-Fixed Minor Equipment	LSPD Sergeant Uniform Badges	57238	$218.20
					57238 Total	**$2,227.00**
Tageant	092522 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	Smart Cities Flight Reimbursement	57239	$607.20
Tageant	092622 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	Smart Cities UBER Reimbursement	57239	$31.04
Tageant	092822 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	Smart Cities UBER Reimbursement	57239	$31.15
Tageant	100822 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	WEFTEC Conf Flight Reimbursement	57239	$519.00
Tageant	100822 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	WEFTEC Conf UBER Reimbursement	57239	$12.97
Tageant	101322 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	WEFTEC Conf Flight Reimbursement	57239	$765.74
Tageant	101422 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	WEFTEC Conf UBER Reimbursement	57239	$84.92
					57239 Total	**$2,052.02**
Taylor	120822 TAYLOR	001 000 362 00 00 05	The Mill - Rental	Outdoor Plaza Cancellation-Refund LS22-Taylor 08-12-23	57240	$75.00
					57240 Total	**$75.00**
Teamsters Local No 763	Nov-22	001 000 284 00 00 00	Payroll Liability Other	Union Dues	57184	$1,701.00
					57184 Total	**$1,701.00**
Teamsters Welfare Trust Dental EFT	Nov-22	001 000 282 00 00 00	Payroll Liability Retirement	Teamsters Dental Premium	0	$3,302.40
					0 Total	**$3,302.40**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Technological Services Inc	25021	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-20-89	57241	$127.92
Technological Services Inc	25064	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-20-87	57241	$1,410.05
Technological Services Inc	25097	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service A-21-96	57241	$1,211.00
Technological Services Inc	25128	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-18-79	57241	$850.01
Technological Services Inc	25139	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-21-93	57241	$685.44
					57241 Total	**$4,284.42**
Technological Services Inc	25162	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-19-81	57318	$413.74
Technological Services Inc	25177	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-21-95	57318	$1,646.86
Technological Services Inc	25217	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-21-95	57318	$448.04
Technological Services Inc	25247	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-16-60	57318	$376.90
Technological Services Inc	25263	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service A-20-92	57318	$1,116.51
					57318 Total	**$4,002.05**
The Watershed Co	2022-2997	001 007 571 00 30 00	PL-Park & Recreation	Environmental Consulting 11-2022	57319	$1,433.88
					57319 Total	**$1,433.88**
Transpo Group USA Inc	29435	101 016 542 30 41 02	ST-Professional Service	On-Call Engineering Services ADA Transition Plan	57320	$19,744.94
					57320 Total	**$19,744.94**
True North Equipment Inc	E00189	410 016 531 10 35 00	SW - Small Tools	Verisight Pro Plus Push Camera System	57321	$13,417.66
					57321 Total	**$13,417.66**
ULINE	157121380	101 016 544 90 31 02	ST-Operating Cost	Thermal Gloves	57322	$140.61
ULINE	157121380	410 016 531 10 31 02	SW - Operating Costs	Thermal Gloves	57322	$140.61
ULINE	157121380	001 010 576 80 31 00	PK-Operating Costs	Thermal Gloves/Trash Cans/Trash Bags	57322	$703.56
ULINE	157495045	101 016 544 90 31 02	ST-Operating Cost	Thermal Gloves/Ear Plugs/Air Freshener/Pens	57322	$185.64
ULINE	157495045	410 016 531 10 31 02	SW - Operating Costs	Thermal Gloves/Ear Plugs/Air Freshener/Pens	57322	$185.64
ULINE	157495073	001 010 576 80 31 00	PK-Operating Costs	45 Gal Pesticide Cab-Self Close	57322	$1,986.81
ULINE	157495073	001 007 571 00 30 00	PL-Park & Recreation	Folding Chair Dollys (2)	57322	$1,212.19
					57322 Total	**$4,555.06**
UPS	0000074Y42492	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57242	$1.81
UPS	0000074Y42502	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57242	$32.06
					57242 Total	**$33.87**
UPS	0000074Y42512	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57323	$29.96
					57323 Total	**$29.96**
Urban Graphics LLC	106933	101 016 544 90 31 02	ST-Operating Cost	WA Standard Books Volumes 1 & 2	57324	$186.58
Urban Graphics LLC	106933	410 016 531 10 31 02	SW - Operating Costs	WA Standard Books Volumes 1 & 2	57324	$186.57
					57324 Total	**$373.15**
Verizon Northwest	9921271910	001 008 521 20 42 00	LE-Communication	Wireless Phone Service	57243	$2,959.92
Verizon Northwest	9921888867	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service	57243	$294.35
Verizon Northwest	9921888867	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service	57243	$42.05
Verizon Northwest	9921888867	001 002 513 11 42 00	AD-Communications	Wireless Phone Service	57243	$47.05
Verizon Northwest	9921888867	001 003 514 20 42 00	CC-Communications	Wireless Phone Service	57243	$89.10
Verizon Northwest	9921888867	001 004 514 23 42 00	FI-Communications	Wireless Phone Service	57243	$94.10
Verizon Northwest	9921888867	001 005 518 10 42 00	HR-Communications	Wireless Phone Service	57243	$180.03
Verizon Northwest	9921888867	001 006 518 80 42 00	IT-Communications	Wireless Phone Service	57243	$220.34
Verizon Northwest	9921888867	001 007 558 50 42 00	PL-Communication	Wireless Phone Service	57243	$507.56
Verizon Northwest	9921888867	001 007 559 30 42 00	PB-Communication	Wireless Phone Service	57243	$209.13
Verizon Northwest	9921888867	001 010 576 80 42 00	PK-Communication	Wireless Phone Service	57243	$732.48
Verizon Northwest	9921888867	101 016 543 30 42 00	ST-Communications	Wireless Phone Service	57243	$732.49
Verizon Northwest	9921888867	410 016 531 10 42 00	SW - Communications	Wireless Phone Service	57243	$732.49
					57243 Total	**$6,841.09**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Washington Assoc of Sheriffs and Police Chiefs	INV030888	001 008 521 40 49 01	LE-Registration Fees	WASPC Conf Registration - Beazizo/Thomas	57244	$750.00
					57244 Total	**$750.00**
Washington State Dept of Enterprise Svcs	71140551	410 016 531 10 49 01	SW - Staff Development	Leading Others Registration - S Farrant	57325	$785.00
					57325 Total	**$785.00**
Washington State Patrol	I23003642	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	57326	$248.50
					57326 Total	**$248.50**
Washington State Support Registry	120922	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	$546.86
					0 Total	**$546.86**
Washington State Support Registry	122322	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	$546.86
					0 Total	**$546.86**
Wave Broadband	103946401-0009859	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	57245	$633.27
Wave Broadband	103946401-0009859	001 002 513 11 42 00	AD-Communications	Telephone Service	57245	$70.30
Wave Broadband	103946401-0009859	001 003 514 20 42 00	CC-Communications	Telephone Service	57245	$140.60
Wave Broadband	103946401-0009859	001 004 514 23 42 00	FI-Communications	Telephone Service	57245	$140.61
Wave Broadband	103946401-0009859	001 005 518 10 42 00	HR-Communications	Telephone Service	57245	$70.30
Wave Broadband	103946401-0009859	001 006 518 80 42 00	IT-Communications	Telephone Service	57245	$210.90
Wave Broadband	103946401-0009859	001 007 558 50 42 00	PL-Communication	Telephone Service	57245	$457.21
Wave Broadband	103946401-0009859	001 007 559 30 42 00	PB-Communication	Telephone Service	57245	$70.31
Wave Broadband	103946401-0009859	001 008 521 20 42 00	LE-Communication	Telephone Service	57245	$2,391.24
Wave Broadband	103946401-0009859	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	57245	$70.30
Wave Broadband	103946401-0009859	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	57245	$70.30
Wave Broadband	103946401-0009859	001 013 518 20 42 00	GG-Communication	Telephone Service	57245	$281.21
Wave Broadband	103946401-0009859	101 016 543 30 42 00	ST-Communications	Telephone Service	57245	$404.60
Wave Broadband	103946401-0009859	410 016 531 10 42 00	SW - Communications	Telephone Service	57245	$404.60
					57245 Total	**$5,415.75**
West Coast Code Consultants Inc	2022-LKS-NOV	001 007 558 50 41 04	Permit Related Professional Sr	Building Inspection Services 11-2022	57246	$3,647.75
					57246 Total	**$3,647.75**
Western Conference of Teamsters Pension Trust	120922	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	57185	$4,787.55
					57185 Total	**$4,787.55**
Wilbur-Ellis Company LLC	15432728	101 016 542 66 31 00	ST-Snow & Ice - Sply	Purple Heat Ice Melter	57247	$694.97
Wilbur-Ellis Company LLC	15439251	001 010 576 80 31 00	PK-Operating Costs	Pre-Emergent Specticle G for Weed Prevention	57247	$364.94
Wilbur-Ellis Company LLC	15440820	001 010 576 80 31 00	PK-Operating Costs	Grass Sees/Herbicide/Fertilizer for Turf Maint	57247	$15,028.31
					57247 Total	**$16,088.22**
Willards Pest Control Co	398144	001 008 521 50 48 00	LE-Facility Repair & Maint	Monthly Rodent Service - PD	57248	$77.98
					57248 Total	**$77.98**
Zachor Stock & Krepps Inc PS	#22-LKS-0012	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services- December 2022	57327	$13,818.48
					57327 Total	**$13,818.48**
Ziply Fiber	12-2022 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	57249	$229.02
Ziply Fiber	12-2022 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	57249	$70.47
					57249 Total	**$299.49**

CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL MEETING MINUTES
December 13, 2022, at 5:30 p.m.
Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER:	6:00 p.m. by Mayor Brett Gailey
ELECTED OFFICIALS PRESENT:	Mayor Brett Gailey, Councilmembers Kim Daughtry, Mary Dickinson, Marcus Tageant, Steve Ewing, Gary Petershagen and Anji Jorstad.

Call to Order
Mayor Brett Gailey called the meeting to order at 5:30 p.m.

Pledge of Allegiance
Mayor Brett Gailey led the Pledge of Allegiance.

Roll Call
All Councilmembers were present.

Approval of Agenda
MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to add Potential Litigation as a topic to the Executive Session and pull the City Department Report (Transportation Benefit District) from the agenda. The motion passed 6-0-0-0.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the agenda as amended. The motion passed 6-0-0-0.

Citizen Comments
Magda Hopt, Lake Stevens. Ms. Hopt asked about a letter she received about the Short Term Rentals (STR) subcommittee. She asked the Council for a list of all of the members that were appointed to the committee.

Council Business
Councilmember Tageant reported that he attended the Veterans Commission meeting. The Commission is putting out a survey to the community.

Councilmember Jorstad reported that today was the last formal Snohomish Health District Board meeting. On January 1, it will become the Snohomish County Public Health Department.

Councilmember Dickinson reported that she attended the Senior Center Board Meeting. She thanked NPR Fence for donating to the Senior Center.

Councilmember Daughtry attended the STR subcommittee meeting and the committee is making great progress.

Councilmember Ewing attended the last Youth Advisory Council meeting.

Mayor Business
Citizen Award for Tina Mandella

Mayor Gailey presented a Citizen Award to Tina Mandella, with Volunteers of America, for all of her work in the community.

Consent Agenda
MOTION. Councilmember Tageant made a motion, seconded by Councilmember Ewing, to approve the consent agenda. The motion passed 6-0-0-0.

The consent agenda items were as follows:

- 2022 Vouchers
- City Council Meeting Minutes of November 15, 2022
- City Council Meeting Minutes of November 22, 2022
- City Council Meeting Minutes of December 6, 2022
- Washington State Parks & Recreation Commission – Recreation Boating Program & Federal Financial Assistance Grant (MLE 123-408)
- Washington State Internet Crimes against Children Task Force ILA
- Cancel the rest of December, 2022 Council Meetings
- Ordinance 1151 - Source Control
- Snohomish County Grant Interlocal Agreement Extension
- Snohomish County Crosswalk Upgrade Grant Interlocal Agreement
- Professional Services Agreement with LDC, Inc. for Design of S. Lake Stevens Multi-Use Path Phases II and III
- Professional Services Agreement with Transpo Group for Main Street Redevelopment
- Transpo Group Professional Services Agreement - Supplemental 2

Council Interviews
Interviews for Council Vacancy, Position #3

The Council conducted interviews with the following six final candidates:
Brian McManus, Christopher Rich, Jessica Bilkovich, John Huber, Ryan Donoghue, Samir Nasr and Todd Welch.

Mayor Business:
Shawn Frederick, Outgoing Councilmember

Mayor Gailey presented an award to Shawn Frederick in appreciation of all of his work on the Council.

Executive Session
The meeting recessed to Executive Session at 7:24 p.m. to discuss Qualifications of a Candidate for Appointment to Elective Office and Potential Litigation for approximately 45 minutes with excepted action to follow.

Reconvene to Regular Session
The meeting reconvened to regular session at 8:10 p.m.

Action Items
MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to appoint Ryan Donoghue to fill the unexpired term on the City Council (Position #3). The motion passed 7-0-0-0.

Oath of Office
Mayor Gailey conducted the Oath of Office for Newly Appointed Councilmember Ryan Donoghue.

Adjournment
MOTION. Councilmember Donoghue made a motion, seconded by Councilmember Jorstad, to adjourn the meeting. The motion passed 7-0-0-0. The meeting adjourned at 8:14 p.m.

____________________________ ________________________________
Brett Gailey, Mayor Kelly M. Chelin, City Clerk

CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL MEETING MINUTES
Tuesday, January 3, 2023, at 6:00 p.m.
By Remote Participation via Zoom

CALL TO ORDER:	6:00 p.m. by Mayor Brett Gailey
ELECTED OFFICIALS PRESENT:	Mayor Brett Gailey, Councilmembers Kim Daughtry, Gary Petershagen, Ryan Donoghue, Mary Dickinson, Anji Jorstad, Steve Ewing and Marcus Tageant

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The meeting was called to order at 6:00 p.m. by Mayor Brett Gailey.

Oath of Office for Ryan Donoghue (Ceremonial)
Mayor Gailey conducted the Oath of Office.

Roll Call
All Councilmembers were present.

Approval of the Agenda
MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Tageant, to add Council Business to the agenda. City Clerk Chelin also asked for an addition to the consent agenda, under Board and Commission Appointments, to add the reappointment of Andy Powers to the Library Board for a 4-year term. The motion passed 7-0-0-0.

Council Business
Councilmember Jorstad explained the merge to the Snohomish County Public Health Department. More information will come back to Council about participation from the City.

Councilmember Petershagen thanked the Police Department for the arrest of the “porch bandit”. He also met with the Historical Society.

Councilmember Ewing reported that he met with Councilmember Donoghue.

Mayor Business:
Mayor Gailey reported on the federal grant funds the City received for 20th Street and Main.

Election:
Council President and Council Vice President

Councilmember Jorstad and Councilmember Ewing expressed interest in the Council President position.

NOMINATION: Councilmember Dickinson made a motion, seconded by Councilmember Daughtry, to nominate Councilmember Anji Jorstad for Council President for the 2023 term.

NOMINATION: Councilmember Petershagen made a motion, seconded by Councilmember Donoghue, to nominate Councilmember Steve Ewing for Council President for the 2023 term.

MOTION VOTE: The motion passed unanimously for Councilmember Jorstad to become Council President.

NOMINATION: Councilmember Petershagen made a motion, seconded by Councilmember Daughtry, to nominate himself for Vice President for the 2023 term.

After no further nominations, Councilmember Petershagen became Council Vice President.

Citizen Comments
Matt Tabor, Chamber of Commerce. Mr. Tabor invited the Council to a dinner event on January 28, 2023.

City Department Report
Oath of Office for Police Officer Matthew Walters

Consent Agenda
MOTION. Councilmember Ewing made a motion, seconded by Councilmember Daughtry, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda included the following:

- Frontier Heights Grant Agreement
- Contract Extension with Snohomish County for Sunset Park
- Board and Commission Reappointments

Discussion Items:
City Council / Planning Commission Joint Workshop

All of the Planning Commission members were present. Director Wright reviewed the 2023 Long-Range Planning Work Program with the Council. The Planning Commission and Council engaged in a discussion. The work plan will come back for approval at the next meeting.

Planning and Community Development 2022 Year End Report
Director Wright explained that the Planning and Community Development Department prepared an annual report to highlight project activities and trainings completed across its different divisions.

Council Board and Commission Liaisons
Council reviewed and appointed liaisons for 2023.

Adjourn:
MOTION. Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to adjourn the meeting. The motion passed 7-0-0-0.

The meeting was adjourned at 7:40 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

CITY COUNCIL STAFF REPORT

Agenda Date: 1/10/2023

Subject: Long-Range Planning and Community Development Work Program

Contact Person/Department: Russ Wright, Community Development

Budget Impact: Specific items have approved budgets

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Approve the Long-Range Planning and Community Development (PCD) 2023 Work Program

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SUMMARY/BACKGROUND:
Each year, staff develops a Long-Range Planning Work Program that is reviewed and approved by the City Council and includes items such as Comprehensive Plan amendments, development code amendments, annexations and other long-range planning projects. The Planning Commission and City Council have reviewed and discussed the proposed work plan. The 2023 work program represents the Planning Commission's and PCD's long-range work plan (**Attachment 1**).

APPLICABLE CITY POLICIES:
NA

ATTACHMENTS:
1. 2023 Long Range Work Program_12-21-2022

Attachment 1

Lake Stevens 2023 Long-Range Work Program					
Amendments	**1st quarter**	**2nd quarter**	**3rd quarter**	**4th quarter**	**Status / Notes**
Zoning Code					
1. Short Term Rentals	PC/CC				Carryover from 2022 – adopt an ordinance for Short Term Rentals that will replace the current Tourist Home ordinance.
2. Park Impact Fee Update	PC	CC			Streamline Code Carryover – will work with Parks Dept to review code and impact fees and projects listed in adopted capital facilities plan.
3. Code Clean Up	PC	CC			Carryover – started 4th Quarter 2022
4. Review Process Code 14.16A and 14.16B	PC	CC			Streamline Code Carryover – tentative start November
5. Mixed-use Code Update – Review the city's mixed-use regulations both within subareas and the city's designated mixed-use zoning districts		PC/CC	PC/CC		Streamline Code Carryover
6. Solicitors License – Chapter 4.04 City's solicitors license code is out of date and includes elements that cannot be practically administered.	PC	CC			Streamline Code Coordinate with PD and city attorney's office.
7. LS Industrial Center Update implementation of any actions identified in the LSIC analysis		PC/CC	PC/CC		Economic Development Potential zoning code updates to implement the LSIC analysis

8. ICC Code Updates – Periodic updates to the International Building and Fire Codes	PC	CC			State Mandate: Periodic updates to the ICC codes
9. Housing Action Plan (HAP) implementation of actions, including refinements to the infill code, tiny houses, incentives and others identified in the plan			TBD – 12 to 18 months depending on HAP		State Mandate: Housing Options / Economic Development Carryover to 2023 – HAP measures w/ specific scope 3rd quarter 2023
10. Climate Mitigation Plan (CMP), implementation of actions identified in the CMP including tree retention and other items identified in the plan			TBD – 12 to 18 months depending on CMP		Comp Plan Update: Environment Carryover to 2023 – CMP measures w/ specific scope 3rd quarter 2023
11. Streets and Sidewalk Code			TBD – 12 to 18 months depending on CMP		Comp Plan Update: Public Facilities Carryover to 2023 – to be completed with periodic comprehensive plan update of the transportation element
Comprehensive Plan					
1. 2024 Periodic Update / Annual Docket (if needed) a. 2023 Docket (limited) b. All Elements	PC / CC	PC	PC	PC / CC	• Annual Update and Periodic Update • Limited 2023 Update (capital facilities) • Start mandatory 2024 periodic update including scoping, public engagement, land use alternatives analysis and revised elements and maps
2. Hartford / Machias Infrastructure & Market Analysis	PC / CC				Economic Development Carryover – will carry over to Q1 2023

2. Housing Action Plan	PC	PC / CC			2024 Comp Plan In progress - will carry over to Q2 2023. Due to Commerce in June 2023
3. Transportation Analysis				PC / CC	2024 Comp Plan Will carry over to 2023 as part of Periodic Comp Plan Update
Annexations					
Northeastern Annexation	TBD				Implement Annexation Plan
Petition Placeholder	TBD				Process citizen-initiated annexations as requested
Other Items					
1. Micro Transit Options	TBD – Regular check-ins with City Council				Coordinate w/ Community Transit on options for Micro-Transit in the city as a pilot program
2. Snohomish County Tomorrow / Alliance for Affordable Housing	Continue participation in SCT, TAC and AHA – report out to PC and Council on actions				
3. RUTA Analysis (Potential UGA Expansions)	Ongoing – All application materials and fees have been submitted to Snohomish County and are being considered as part of their 2024 Comprehensive Plan Update. Public comments are due in January 2023, and the city will be providing comments on several proposals, including those that would expand the city's Urban Growth Area (UGA).				
4. Economic Development Marketing Materials	Ongoing				

General Schedule – subject to change based on staff and funding availability.

1st Quarter January through March

2nd Quarter April through June

3rd Quarter July through September

4th Quarter October through December

CITY COUNCIL STAFF REPORT

Agenda Date: 1/10/2023

Subject: Revised Fee Resolution 2022-14

Contact Person/Department: Sarah Garceau, Parks Department

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Approve

SUMMARY/BACKGROUND:
Parks staff discovered that there were some minor mistakes made in Table G1, which includes standard and non-profit rental fees for The Mill. The attached resolution has corrections on pages 15 and 16.

In the standard fee schedule, there was no fee listed for Saturday in the Sawyers Room, which is reservable for $77/hour.

In the non-profit fee schedule, fees for Monday through Thursday were shifted down a cell for hourly rentals meant for Hartford Hall and The Stack, which are now correctly updated to $38/hour and $28/hour respectively. The hourly rate incorrectly listed for the Sawyers Room for Monday through Thursday was deleted, as the room is reserved for City Business on those days.

APPLICABLE CITY POLICIES:

ATTACHMENTS:
1. 2022-14 Fees Resolution - Revised

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

RESOLUTION NO. 2022-14

A RESOLUTION OF THE CITY OF LAKE STEVENS, WASHINGTON, REPEALING RESOLUTION NO. 2021-12 AND ADOPTING AMOUNTS FOR THE RATES, FEES, AND DEPOSITS FOR VARIOUS SERVICES PROVIDED AND ACTIONS PERFORMED BY THE CITY AND FINES LEVIED AGAINST CODE VIOLATORS, TO INCLUDE NEW LAND USE FEES FOR SERVICES ACTIONS OR PERMITS

WHEREAS, the City Council, through ordinance, has adopted regulations requiring certain actions and services; and,

WHEREAS, these various ordinances set forth that fees shall be set by resolution; and,

WHEREAS, the cost of providing these various services consistent with applicable codes, regulations, and policies periodically increase or decrease, or certain services or practices are discontinued and fees are no longer needed; and,

WHEREAS, it is the intent of the City of Lake Stevens to charge appropriate fees and charges that are consistent with the services provided and to cover the public cost of providing these various services so that the public is not subsidizing individual benefits derived therefrom;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS TO RE-ENACT RESOLUTION 2022-14 AS FOLLOWS: Resolution No. 2021-12 is hereby repealed and the following rates, fees, and deposits for various services provided and actions performed by the city and fines levied against code violators are hereby adopted:

Section 1. Fees and Deposits-General.

A. Fees. Fees are intended to cover the normal, recurring administrative costs associated with said action, such as secretarial staff time, advertising, mailings, file distribution, etc. and project review. Certain fees may be refundable based on a case by case analysis from the applicable department director and approval of the Finance Director. The applicant is responsible for costs incurred for any portion of project/permit reviewed by a consultant hired by the City for such review.

B. Payment Due. Fees and deposits are due at the time the action is requested (e.g., at time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees and deposits of a multi-phased project in advance; however, doing so does not vest applicable fees due. Fees due are those in effect at the time the specific action or phase of an action is requested or occurs.

C. Late Payment Penalties. If payment is not received within 30 days of the due date specified on the invoice, the amount due shall accrue interest at the rate of 1.5 percent per month, with a maximum monthly interest accrual of $20.00, from the date the fee became due and the date payment is actually made.

D. Waivers. Upon petition by the applicant, the Mayor or designee may waive any of the fees or portions thereof, for any non-profit organization that provide services for the necessary support of the poor or infirm, or upon the submittal of a signed and notarized declaration of financial hardship, in the form attached to this resolution.

E. Concurrent Applications. Concurrent applications requiring land use fees established by this resolution shall be subject to each fee cumulatively as if reviewed separately. There shall be no reduction in fees where more than one type of fee is charged for a project.

Section 2. Land Use Fees. Fees for various services, actions, and permits regarding land use, as per LSMC Title 14 and 16, shall be as listed in Table A. Land Use fees are in addition to Building Permit fees. Attorney fees may be recovered for specific projects. *(Note: "X.XX" number refers to Use Category from Title 14 Table of Permissible Uses.)*

Table A: Schedule of Land Use Fees

Action/Permit/Determination	Fee ($)
ADMINISTRATIVE APPROVALS/DETERMINATIONS – TYPE I REVIEW	
Adult Family Home	325
Boundary Line Adjustments	1,000
Changes of Use	Included in Business License Fee
Code Interpretations	200
Eligible Facility Modification	200 for first two hours + 100 per hour for each hour of additional staff time
Lot Status Determination	200 for first two hours + 100 per hour for each hour of additional staff time
Floodplain Development Permit when no Shoreline Exemption is required (may also require SEPA and critical area review fees)	200
Home Occupations	Reviewed as part of business license
Lot Line Consolidation	500
Pasture/Waste Management Plan (LSMC 5.18.040) Plan Review Fee Subsequent Plan Modification Review	 100 100/hour
Reasonable Use Exceptions	200+critical areas review
Site Plan Review (for standalone review only)	200 for first two hours + 100 per hour for each hour of additional staff time
Temporary Use Temporary Residence (1.700) Temporary Mobile/Modular Public Structures (15.500) in any zone Temporary Structures (23.000) Temporary Encampment (LSMC 14.44.038)	 125 100 200 1,250
ADMINISTRATIVE REVIEW (If hearing is requested additional cost for hearing examiner at actual cost)	
Administrative Conditional Use Permit	1,000
Administrative Deviation	200 for first two hours + 100 for each additional hour of staff time
Administrative Review of Model Home	200 for first two hours + 100 per hour for each additional hour of staff time
Administrative Modifications	450
Administrative Variance	1,000
Administrative Review of Small Wireless Facilities	200 deposit for first two hours + 100 per hour for each hour of additional staff time 21n

Action/Permit/Determination	Fee ($)
ANNEXATIONS	
Submission of 10% Petition	0
Submission of 60% Petition	0
If it goes to BRB hearing	0
ATTORNEY FEES	Applicant pays actual cost charged City plus 35 Administrative fee
APPEALS PER TITLE 14	
To City Council	350
To Hearing Examiner	350+Hearing Examiner cost
To Shoreline Hearings Board	100/hr
BINDING SITE PLANS	**6,000**
Revision	1,000
CODE ENFORCEMENT – NOTICE OF VIOLATION (Per Ch. 17.20 LSMC)	
Filing Fee to Request Contested Hearing	350
Filing Fee to Request Mitigation Hearing	350
Hearing Examiner Hearing (except for initial open record hearing per LSMC 17.20.080(d)	Hearing Examiner cost
COMPREHENSIVE PLAN AMENDMENTS (including area-wide-rezones)	
Minor Amendment (annual cycle)	2,400
Major Amendment (5-year cycle)	3,500
CONCESSIONS	
Background Check	70
Concession Agreement Review/Administration	200
Damage and Litter Deposit (refundable at end of contract)	200
Lease Rate	5% of revenue
CONDITIONAL USE PERMITS	3,500+ Hearing Examiner cost
CONSTRUCTION PLAN APPROVAL	
Residential developments 1-9 units	1,500 + 100 per lot for first two reviews + each additional review will be charged either: a) 100 per hour staff time; or b) Consultant fees (see below) As determined by the appropriate Department Director
Residential developments 10 or more units	1,500 + 150 per lot for first two reviews + each additional review will be charged either: a) 100 per hour staff time; or b) Consultant fees (see below) As determined by the appropriate Department Director

Action/Permit/Determination	Fee ($)
Commercial and/or non-residential developments	2,000 for first two reviews + each additional review will be charged either: a) 100 per hour staff time; or b) Consultant fees (see below) As determined by the appropriate Department Director
CONSULTANT FEES (when applicable)	Applicant pays actual cost charged City plus 35 Administrative fee
CRITICAL AREA REVIEW	Applicant pays actual cost charged City plus 35 Administrative fee
DESIGN REVIEW	
Design Review – Administrative Decision	450
DEVELOPMENT AGREEMENT	1,400
EDDS DEVIATION REQUEST	200 for first two hours + 100 per hour for each additional hour of staff time
ESSENTIAL PUBLIC FACILTIES (in addition to conditional use permit fees)	
Essential Public Facility	Public participation costs (e.g., mailings, noticing, room rental) +consultant fees +attorney fees
Secure Community Transition Facility	Public participation costs (e.g., mailings, noticing, room rental) +consultant fees +attorney fees
EVENT PERMITS	
Event Level1	100
Event Level 2	225
Event Level 3	300
Event Level 4	1,050
Event Level 4 Deposit	80% of City estimated cost for City services
Event Expedited Review Fee	100
Boat Launch Closure	100/day
Recycle Containers	10/unit deposit 35/unit replacement fee for unreturned or damaged units
IMPACT FEES	
Park Mitigation	
Single-family residences (e.g., single-family residence, duplex and manufactured home)	4,154.92/dwelling unit
Multifamily residences with three or more units	3,004.75/dwelling unit
Multifamily residences and Accessory Dwelling Units with 0-1 bedrooms	1,912.53/dwelling unit
School Mitigation	
Lake Stevens School District – fees as shown below or as adopted in most current Capital Facilities Plan	
Detached Single Family Residence	11,434/dwelling
Duplex/Townhouse	2,526/dwelling
Multifamily Residential with 2 or more bedrooms	2,526/unit

Action/Permit/Determination	Fee ($)
Snohomish School District – fees as shown below or as adopted in most current Capital Facilities Plan	
Detached Single Family Residence	6,495/dwelling
Duplex/Townhouse	4,514/dwelling
Multifamily Residential with 2 or more bedrooms	4,514/unit
Traffic Mitigation	
Traffic Impact Zone 1	2,771/PM peak hour trip
Traffic Impact Zones 2 & 3	3,500/PM peak hour trip
Impact Fee Adjustment/Deferral Application	200
LAND DISTURBANCE	
Minor Land Disturbance Permits	500
Major Land Disturbance Permits	1,000
Major Land Disturbance Permit with Class IV Forest Practice	1,250
LAND USE CODE AMENDMENTS	3,000
MISCELLANEOUS ACTIONS/ITEMS	
Manufacturing Tax Exemption Application	500
Permit Extension	200
Public Notice Signs Rental Fee	50
Security Administration Fee, per each security	100
Sign Non-Return Charge – If not returned within 7 days of permit approval	10/sign
Tree Replacement Fee In-Lieu (per LSMC 14.76.120(e))	35/tree
Lake Safety Marker – one-time fee for contribution to the Lake Safety Program for buoy purchase.	350
MISCELLANEOUS TASKS	
Miscellaneous Engineering Review (e.g., storm drainage plans for Single-Family Residential & Duplexes, drainage studies, etc.)	100/hr
Miscellaneous Research or other staff time	100/hr
MOBILE FOOD VENDING UNITS	
Initial License Application	75
License Renewals	40
PARK PERMITS	
Park Permit without Picnic Shelter	35
Park Permit is included if Picnic Shelter is rented	0
PLANNED NEIGHBORHOOD DEVELOPMENTS	3,500+Hearing Examiner cost
PRE-APPLICATION CONFERENCE FEE ($400 credited toward application fee over $1,000 upon submittal of said application if received within 12 months from date of pre-application conference.)	
Without Consultant Review	400
With Requested Consultant Review (e.g., critical areas consultant, etc.)	400+Consultant fees
RECONSIDERATION OF DECISION by:	
Planning Director	200
City Council	200
Hearing Examiner	100+Hearing Examiner cost
RECORDING FEES	At cost (paid directly to Snohomish County)
REZONES - ZONING MAP AMENDMENTS	
Rezone Minor	500+Hearing Examiner cost
Rezone Major	1,000+Hearing Examiner cost

RIGHT-OF-WAY	
Right-of-Way Permit Individual Residential (outside roadway improvements)	50

Action/Permit/Determination	Fee ($)
All Others	200
Right-of-Way Vacation	1,000
Road Cuts (required only for pavement cuts where roadway overlay is not required by City)	2 per square foot
SEPA REVIEW (does not include critical areas review, which is a separate fee)	
Planned Action Project Certification Review including SEPA Checklist	750
Review of SEPA Checklist	750
Review of requested studies	100 per hour 2 hour minimum
Review of requested traffic studies	100 per hour 2 hour minimum
Review of requested drainage studies	100 per hour 2 hour minimum
Environmental Impact Statement (EIS)	100 per hour 10 hour minimum
Addendum	300
SEPA Appeals (to Hearing Examiner)	200+Hearing Examiner cost
SHORELINE PERMITS (may also require SEPA and critical area review fees)	
Mooring Buoy Application	200
Shoreline Conditional Use	1,500+Hearing Examiner cost
Shoreline Exemption Shoreline Exemption with Floodplain Development Permit	200 300
Shoreline Substantial Development Related to Single Family Residence Related to Multifamily Residence or Commercial Property Related to Subdivision Other	+Hearing Examiner if requested by public 500 1,500 2,000 2,500
Shoreline Variance	1,500+Hearing Examiner
SIGN PERMITS	
Sign Permit	200+50/sign
Sign Insert replacements (fee applies to replacement cabinet signs with no structural or size modifications)	25
Master Sign Program Permit	600
SUBDIVISIONS (1-9 lots – Short Plat; more than 9 lots – Plat)	
Preliminary Short Plat	4,320
Final Short Plat	765
Final Plat / Short Plat Pre-check and Survey Review	100/hour, 2 hour minimum plus $1,000 survey deposit
Short Plat Alteration	1,225
Short Plat Vacation	1,225
Preliminary Plat	10,030
Final Plat	1,565 + 100 per lot or unit + Survey Consultant Review cost
Plat Alteration	1,600
Plat Vacation	1,600
Street Signs (per Manual on Uniform Traffic Control Devices)	Purchased & installed by applicant per code & consistent with MUTCD
VARIANCE (Hearing Examiner review)	1,100+Hearing Examiner cost
ZONING CERTIFICATION LETTER	200

Section 3. Building Permit Fees. (Land Use fees, if required, are in addition to Building Permit fees.)

A. Washington State Building Codes Adopted. The City of Lake Stevens does hereby incorporate by this reference as though fully set forth the fees from the current editions of:
   1. The International Building Code (IBC)
   2. The International Residential Code (IRC)
   3. The International Mechanical Code including the International Fuel Code, National Fire Protection Association 58 (Liquefied Petroleum Gas Code) and National Fire Protection Association 54 (National Fuel Gas Code
   4. The Uniform Plumbing Code
   5. Washington State Barrier Free Regulations (Title 51 WAC)
   6. Current edition of the Washington State Energy Code
   7. The International Fire Code
   8. Current edition of the Washington State Ventilation & Indoor Air Quality Code

B. Valuation for Calculating Building Permit Fees shall be determined according to the International Code Council "Building Valuation Data" which is herein incorporated by reference as though fully set forth. The "Building Valuation Data," including modifiers, is found in Building Safety Journal, and is published quarterly by the International Code Council. Subsequent semi-annual revisions of the "Building Valuation Data" shall be automatically incorporated by this reference to be effective immediately following each new publication. Building permit fees shall be based on the formulas contained in Table 1A.

Table 1A: Building Permit Fees

Total Valuation	Fee
$1.00 to $499.99	$23.50
$500.00 to $1,999.99	$23.50 for the first $499.99 plus $3.05 for each additional $100, or fraction thereof, up to and including $1,999.99.
$2,000.00 to $24,999.99	$69.25 for the first $1,999.99 plus $14 for each additional $1,000, or fraction thereof, up to and including $24,999.99.
$25,000.00 to $49,999.99	$391.25 for the first $24,999.99 plus $10.10 for each additional $1,000, or fraction thereof, up to and including $49,999.99.
$50,000 to $99,999.99	$643.75 for the first $49,999.99 plus $7.00 for each additional $1,000, or fraction thereof, up to and including $99,999.99.
$100,000 to $499,999.99	$993.75 for the first $99,999.99 plus $6.50 for each additional $1,000, or fraction thereof, up to and including $499,999.99.
$500,000 to $999,999.99	$3,233.75 for the first $499,999.99 plus $4.75 for each additional $1,000, or fraction thereof, up to and including $999,999.99.
$1,000,000 and up	$5,608.75 for the first $999,999.99 plus $3.65 for each additional $1,000, or fraction thereof.

C. Plan Review Fees:

Residential:

- New construction & additions: 65% of permit fee using Table 1A
- Repairs & Alterations: $100 per hour (min. 1 hour)
- Basic House Plan Review – see Table B2

Commercial:

- New construction & additions: 85% of permit fee using Table 1A
- Tenant Improvements (TI) & Alterations: 85% of permit fee using Table 1A **OR** $100 per hour (min. 1 hour) as determined by the building official
- Plumbing & mechanical: 25% of permit fee or City's hourly rate of $100 per hour (min. 1 hour)

D. Fire Department Commercial Plan Review.

New or Tenant Improvement Building Permits – Applies to all Occupancies except Group U

Construction Valuation From:	To:	Fee
Group R-3 or IRC Dwellings (regardless of valuation)		$30
$0	$1,000	$30
$1,001	$5,000	$115
$5,001	$10,000	$175
$10,001	$20,000	$200
$20,001	$45,000	$260
$45,001	$100,000	$315
$100,001	$250,000	$430
$250,001	$500,000	$545
$500,001	$1,000,000	$690
$1,000,001	$1,500,000	$775
$1,500,001	$2,000,000	$835
>$2 million		$865 plus $55 per $500,000 (prorated over $2 million

E. Other Inspections and Fees:

See Section II Tables D and E for Sprinkler and Alarm fees.
Inspections outside of normal business hours: $100/hour, 2 hour minimum.
Reinspection fees assessed at $100 per hour (1 hour minimum).
Penalty for commencing work prior to permit issuance: Double permit fee.
Inspections for which no fee is specifically indicated: $100/hour (1/2 hour minimum).
Additional plan review required by changes, additions or revisions to plans: $100/hour.
For use of outside consultants for plan checking and inspections, or both: Actual Costs

F. Miscellaneous Building Permit Fees. Tables B2 and B3 specifies those fees charged for permits to be issued pursuant to the Washington State Building Code and which are not included in the provisions of Subsections A and B:

Table B2: Schedule of Miscellaneous Building Permit Fees

Permit	Fee ($) Permit	Plan Check	Total
Accessory Structures	Valued as Utility (BVD) See Table 1A for fees	65% of permit fee	Permit fee + plan check fee
BASIC HOUSE PLAN REVIEW			
Initial Plan	See table 1A		
Set-up fee			200
Basic Plan		20% of permit fee per Table 1A	Per Table 1A
State Building Code fee (each residential permit) Each additional residential unit Each Commercial permit (per RCW 19.27.085)	$6.50 $2.00 $25.00		$6.50 $2.00 $25.00
Deck	Valued at: $15/sq.ft. – uncovered $17/sq.ft. – covered See Table 1A for fees	65% of permit fee	Permit fee + plan check fee
Demolition	$100		$100
Dock	Valued at: $30/sq.ft. See Table 1A for fees	65% of permit fee	Permit fee + plan check fee
Fence/Retaining Wall	$100	$100/hr (1 hr min)	$100 + plan check fee
Manufactured Home Placement ((& Skirting))	$225		$225
Certificate of Occupancy	$100		$100
Reroof: Residential Residential with sheathing Commercial	 $40.00 $90.00 Refer to Table1A	 Same as Commercial TI	 $40.00 $90.00 Permit fee + plan check fee
Adult Family Home	$200		$200
Re-inspection	$100		$100

Current BVD = Building Valuation Data, International Code Council

Table B3: Mechanical and Plumbing Fees

Mechanical Fees		Plumbing Fees	
Mechanical Permit	**35.00**	**Plumbing Permit**	**35.00**
AC unit < 100,000k	**20.00**	**Back Flow Preventer**	**10.00**
AC unit 100,000k – 499,999 k	**30.00**	**Bathtub**	**10.00**
AC unit 500,000k and up	**40.00**	**Commercial Dishwasher**	**15.00**
Air Handlers <10,000 CFM	**13.00**	**Drinking Fountain**	**10.00**
Air Handlers 10,000 CFM and up	**23.00**	**Floor Sink or Drain**	**10.00**
Boilers	**15.00**	**Grease Interceptor**	**50.00**
Commercial Incinerator	**30.00**	**Grease Traps**	**10.00**

Mechanical Fees		Plumbing Fees	
Condensers	**20.00**	**Hose Bibs**	**10.00**
Domestic Incinerator	**20.00**	**Ice Makers**	**10.00**
Duct Work	**15.00**	**Kitchen Sink**	**10.00**
Evaporative Cooler	**15.00**	**Laundry Tray**	**10.00**
Forced Air System <100,000 BTU	**18.00**	**Lavatory**	**10.00**
Forced Air System 100,000 or more BTU	**24.00**	**Lawn Sprinkler System**	**10.00**
Gas Clothes Dryer	**15.00**	**Medical Gas 1- 5**	**50.00**
Gas Piping 1 – 4 Outlets	**11.00**	**Medical Gas, for each one over five**	**10.00**
Additional Outlets	**1.00**	**Mop Sink**	**10.00**
Heat Exchanger	**15.00**	**Other**	**10.00**
Heat Pump	**15.00**	**Pedicure Chair**	**10.00**
Manf. Fireplace/ Log Lite	**18.00**	**Reclaimed Water System**	**40.00**
Misc. Appliance	**15.00**	**Residential Dishwasher**	**10.00**
Range Hood – Residential	**15.00**	**Roof Drains**	**10.00**
Range Hood – Commercial	**150.00**	**Shower**	**10.00**
Refrigeration Unit <100K	**20.00**	**Specialty Fixtures**	**10.00**
Refrigeration Unit 100K – 499K	**30.00**	**Supplemental Permit**	**15.00**
Refrigeration Unit 500K and up	**40.00**	**Testing of Reclaimed Water System**	**30.00**
Relocation Repair	**15.00**	**Urinal**	**10.00**
Stove Appliance	**15.00**	**Vacuum Breakers 1- 5**	**10.00**
Supplemental Permit	**15.00**	**Vacuum Breakers, for each one over five**	**2.00**
Vent Systems	**15.00**	**Washing Machine**	**10.00**
Vent w/o Appliance	**10.00**	**Waste Interceptor**	**10.00**
Ventilation Fans	**10.00**	**Water Closet**	**10.00**
Wall/Unit Heaters	**20.00**	**Water Heater**	**15.00**
Water Heater	**15.00**	**Water Service**	**10.00**
Wood Stoves	**18.00**		

Section 5. Animal Code Fees. Fees for other various services, actions, and permits related to Animal Control, as per LSMC Title 5, shall be as listed in Table D.

Table D: Animal Code Fees

Permit/Action	Fee ($)
Dog/Cat License:	
– Each dog or cat licensed within 60 days of residency or within 60 days of acquiring pet, lifetime	Free
– Each dog or cat neutered or non-neutered, lifetime	20
– Senior Citizen (defined as being 62 years of age or older) owners, lifetime	Free
– Service and guide dogs, lifetime	Free
– Duplicate license for lost or destroyed dog/cat tag	4
– Duplicate license - Senior Citizen owners and Service/Guide Dogs	Free
– Other Code Violations: ■ First Offense, For first offense the fee for such violation will be set equivalent to the Basic Rule Violation as set forth in the Justice Information System (JIA) Law Table as published by the Administrative Office of the Courts. ■ Second Offense, For the second offense, the fee for such violation shall be set equivalent to double the Basic Rule Violation as set forth in the Justice Information System (JIA) Law Table as published by the Administrative Office of the Courts.	
Impound Fees for Cost Recovery:	
– Dogs and cats (at police kennel)	25
– Animals	30
–	
- Dogs, Cats and other animals (at/or transported to animal shelter) As set forth by the Everett Animal Shelter animal impound fee schedule, plus an additional $5.00 administrative fee for reviewing and processing billing statements.	
–	
– Additionally, any costs incurred which exceed the base fee and which are associated with the collection, impoundment, maintenance, treatment, and destruction of the animal(s), any fees owing, and any costs of damage cause by the animal(s) shall be the liability of the owner. The City is not responsible for such costs incurred.	Varies
Pasture/Waste Management Plan (Sec 5.18.040): *See Table A Land Use Fees*	

Section 6. Miscellaneous Police Fees. Fees for various Police services, actions, and permits shall be as listed in Table E.

Table E: Schedule of Miscellaneous Police Fees & Fines

Permit/Action/Service	Fee ($)
Fingerprinting: 1. For Concealed Pistol Licenses 2. People who work or reside in the City (per 2 cards) 3. People who do not work or reside in the City (per 2 cards)	 State fee 10 20
Lamination Services – Concealed Pistol Licenses	3.50
Fine: 1. Failure to pay fee (50% reduction if paid within 24 hours)	 40
DUI cost recovery: 1. Administrative fee 2. Jail booking fee (or as revised by Snohomish County or City of Marysville) 3. Daily lodging fee (or as revised by Snohomish County or City of Marysville)	 200 82 61
False Alarm Fees: 1. Second response to premises within six months after the first response 2. Third response to premises within six months after a second response 3. Fourth response to premises in six months after the third response and for all succeeding responses within six months of last response	 25 50 100
Impound Fees for Cost Recovery: Signs if owner wants returned, per sign Impound fee for wheeled recreational devices	 25 60
Administrative storage fee for impounded vehicles	15
Fine for parking: 1. Fine for parking as described in Lake Stevens Municipal Code Section 7.12.090, Prohibited Parking 2. Fine if paid within 24 hours	 50 25
Off-duty Officer: Security for Non-profits Security for others (includes a 15% administrative fee)	**Refer to current billable rate schedule**
Special Event Services Deposit: (For special planned events that require additional police services)	$100 per hour of event with one hour minimum
Letters for search of local criminal justice data bases	10
Administrative dismissal of infraction for operating motor vehicle without insurance – administrative fee	**25**

Section 7. Miscellaneous Fees. Fees for various other services, actions, and permits shall be as listed in Table F.

Table F: Schedule of Miscellaneous Fees and Fines

Permit/Action	Fee or Fine ($)
Public Works : Hourly Rate for Service for Non-profits Hourly Rate for Service for others (includes a 15% administrative fee)	**Refer to current billable rate schedule**
Business Licenses:	
- Non-refundable Adult Entertainment (Cabaret) application Fee	100
- Adult Entertainment (Cabaret) Establishment (annual)	500
- Adult Entertainment (Cabaret) Establishment Manager/ Entertainer (annual)	50/person
- Business License Registration – Application	40
- Business License Registration – Annual Renewal	25
- Temporary business license	40
Renewal	5
- Canvassers, Solicitors and Peddlers (includes City application fee, does not include Washington State Patrol application fee. License expires one year from date of application.)	75 for the 1st three employees, and $10 for each additional employee
- Live music and/or dance entertainment (annual)	50
- Games (annual)	50
- Pawnbroker and Second Dealers (annual)	500
- Washington State Department of Licensing's Master License Service - Business license handling fee (fees shall be automatically amended by the State)	Currently New Application $19 Renewal $11
Duplication of Public Records: (postage/delivery costs extra)	
- In-house Copying of City documents for the public.	For all records duplication and/or transmission, first $5 cumulative waived
- In-house Copying of City documents to pdf when original document is not in electronic format.	15¢/page/side
- Electronic files or attachments uploaded to e-mail, cloud-based data storage service or other means of electronic delivery.	10¢/page/side $1 extra for copy to CD
- Transmission of public records in an electronic format or for the use of agency equipment to send the records electronically. The City shall take reasonable steps to provide the record in the most efficient manner available to the agency in its normal operations.	5¢ per each four electronic files or attachments plus 10¢ per gigabyte
- Digital storage media or device provided by the City, the actual cost of any container or envelope used to mail the copies to the requestor and the actual postage or delivery charge	Actual Cost
- In-House duplication of City documents to CD, such as • Comprehensive Plan, Lake Stevens Municipal Code Title 14, • Urban Design Standards, Engineering Design and Development Standards, etc.	Actual Cost

Permit/Action	Fee or Fine ($)
- Documents or CDs printed by outside vendor	Actual cost to reproduce (minimum deposit required); requestor may arrange to pay outside vendor directly)
- Maps - Duplication of maps less than 11"X17"	$.15/page
- Maps - Duplication of maps greater than 11"x17" and - Special requests for plotted maps, aerials, plans, etc. (each)	$1 per square foot for in-house printing or actual cost if sent out to reproduce
- Audio recordings of meetings: • Duplicated by Staff • Duplicated by outside vendor	 $1/tape/disc Actual cost to reproduce
- Color photos (cost to reproduce)	40¢
- Certified copy of a public record	$5 for 1st Page and $1 each after the 1st Page
Dishonored Check Fine (in payment of City services)	$35
Technology Fee	A technology fee of three (3) percent will be assessed on city services including, but not limited to issued building and land use permits and park and event rentals.

Section 8. Community Facility Rental Fees. Fees for renting the City's Community Center and other facilities shall be as listed in Table G.

Table G: Schedule of Rental Fees

Classification	Rental Amount ($)
Facilities	
Athletic Fields	Youth Sports: $20 every 2hrs Adult Sports: $30 every 2 hrs
Eagle Ridge Community Garden Bed Rental	$40 annually
The Mill	See Table G1

Table G1: Standard Mill Rental Fees

	Max Occupancy	Saturday	Friday or Sunday	Mon-Thurs	Damage Deposit (refundable)	Reservation Deposit (non-refundable)
Entire Mill	461	$1800	$1300		$250 without alcohol $500 with alcohol	$200
Hartford Hall	213	$1300	$900	$75/hr $600 all day	$250 without alcohol $500 with alcohol	$200
The Stack	48	$67/hr	$67/hr	$55/hr	$150 without alcohol $300 with alcohol	$50
Sawyers Room	200	$77/hr	$77/hr		$150 without alcohol $300 with alcohol	$50

NON-PROFIT Rental Fees:

Friday – Sunday, 30% discount (rounded up to nearest dollar)
Monday – Thursday, 50% discount (rounded up to nearest dollar)

	Saturday	Friday or Sunday	Mon-Thurs
Entire Mill	$1260	$910	
Hartford Hall	$910	$630	$300 $38/hr

The Stack	$47/hr	$47/hr	~~$38/hr~~ $28/hr
Sawyers Room	$54/hr	$54/hr	~~$28/hr~~

1. **Non-Profit Community Interest Groups devoted to community interest whose activities generally take place within the geographical confines of the City of Lake Stevens. This classification would include, but not be limited to: Girl Scouts, Lake Stevens Historical Society and Lake Stevens Rowing Club. Non-profit group is defined as being registered with the Secretary of State as a non-profit.
2. Use of public facilities for the purpose of generating personal gain is prohibited without written agreement with the City of Lake Stevens.

Section 9. Park Fees. Fees for boat launch parking and the rental of Park Shelters shall be as listed in Table H (below).

Table H: Schedule of Park Fees

	Number of shelters	Rate
Park Shelter/Facility		**Rental Fee**
Lundeen Park	North or South Shelter (half)	**$100**
	Full Shelter (both sides)	**$200**
North Cove Park Shelter		**$100**
North Cove Park Observation Deck		**$75**
Mill Outdoor Plaza Rental		**$100**
All Shelters/Facilities – Half Day Rentals		**$60 (Available during peak season, April 1 through September 30.)**
Cancellation Fee for Shelters/Facilities		**$25 if cancelled more than 14 days in advanced. No refunds 14 days or less from reservation date.**
Reservation Date Modification		**$10 (Modifications cannot be made 14 days or less from reservation date.)**
Boat Launch Parking		**$10 daily/$2 for two-hour parking (Davies Only)**
Annual Parking Pass		**$75**
Technology Fee (CivicRec Transactions)		**3%**

Section 10. Stormwater Utility and Lake Management Charges. Fees for the Stormwater Management Utility, as per LSMC Title 11, shall be as listed in Table IA (below).

Table IA: Stormwater Management Utility

Type	Impervious Area per Equivalent Service Unit	Annual Rate per
Residential and Multifamily Residential with Five or Fewer Units[1]	NA	$220 Year 2019 $235 Year 2020 $242 Year 2021 $250 Year 2022 $257 Year 2023 $265 Year 2024
All Other Customers, Including Commercial and Multifamily Residential with Six or More Units	3,000 square feet	$220 Year 2019 $235 Year 2020 $242 Year 2021 $250 Year 2022 $257 Year 2023 $265 Year 2024
Undeveloped[2]	NA	No Charge
State Highways		Set in accordance with RCW 90.03.525
Low Income Senior or Disabled Exemption		Set in accordance with Snohomish County guidelines

1. Multifamily residential units with five or fewer units will be charged the ESU rate multiplied by the number of units.
2. Undeveloped lots are not altered from the natural state by construction and may include lakefront and split lots.
3. Annual increases are based on the completion of the 2018 Stormwater Management rate study and approval of the "Level of Service 3 - High Priority Capital" recommendation,

Fees for the Lake Management, as per Title 11 LSMC, shall be listed in Table IB (below).

Table IB: Lake Management Benefit Assessment

Class		Impervious Surface %	Monthly Rate	Annual Rate
Lakefront Lot		NA	$16.00 per parcel	$192.00 per parcel
Split Lot		NA	$11.33 per parcel	$136.00per parcel

1. The lakefront lot assessment applies to each land parcel within 200-feet of the lake shore. The split lot assessment applies to each land parcel with a portion of the lot abutting the lake shore and an upland portion beyond the limits of the shoreline master program. Each parcel abutting the lake will be charged a lakefront/split lot surcharge in addition to the appropriate Stormwater Management Utility rate.

2. Lakefront lots developed with only a dock or other over the water structure will receive a lakefront assessment.
3. Lakefront /split lot parcels with multiple single family structures will be charged the applicable assessment in addition to the single family Stormwater Management Utility rate multiplied by the number of units.
4. Commercial lakefront/split lot parcels will be charged a lakefront/split lot assessment in addition to the appropriate rate category by their percentage of impervious surface.
5. Parcels with a common interest in a community beach will be charged a proportionate share of the lakefront assessment in addition to their single family (or other) Stormwater Management Utility rate.

Section 11. Fire Safety Inspections, Permits and Fire District Related Service Fees

Fees for fire safety inspections, permits and Fire District related services shall be as listed in Tables A through L below. Fees listed in Tables C through K are comprehensive for plan review, permit issuance, and two (2) site inspections per inspection item.

Table A - Fire Safety Inspection Fees	
Inspected Square-footage (SF)	**Fee**
1-1,000	$25
1,001-2,500	$50
2,501-10,000	$75
10,001-50,000	$150
50,001-150,000	$300
150,001-400,000	$425
Over 400,000	$550
R-2 Apartment Buildings	**Fee**
1 and 2 story	$25
3 story and greater	$50
Interior halls	SF Fee
Other Fees	**Fee**
Re-inspection Fee (for uncorrected violations are time of re-inspection)	$50

Table B - Operational Fire Permits			
An Operational Fire Permit constitutes permission to store, or handle hazardous materials, or to operate processes that may produce conditions hazardous to life or property.			
An Operational Fire Permit is required prior to engagement in the activities, operations, practices, or functions described in IFC 105.6 AND, if an ongoing operation, is required to be renewed at least annually.			
Request for waivers of fees for non-profit events, in accordance with Title 9.28.135, shall be made in writing to the Fire Marshal no less than 7 days before the event.			
IFC Reference	**Permit**	**Required for:**	**Fee**
105.6.1	Aerosol Products	Level 2 or Level 3 aerosol products in excess of 500 pounds.	$75

105.6.2	Amusement Buildings	Operation of a special amusement building.	$75
105.6.3	Aviation Facilities	Using a Group H or Group S occupancy for aircraft servicing or repair and aircraft fuel-servicing vehicles.	$75
105.6.4	Carbon Dioxide Systems	Carbon dioxide systems having more than 100 pounds of carbon dioxide.	$75
105.6.5	Carnivals and Fairs	Conducting a carnival or fair.	$75
105.6.6	Cellulose Nitrate Film	Storage, handling or using cellulose nitrate film in a Group A occupancy.	$75
105.6.7	Combustible Dust-Producing Operations	Operation of a grain elevator, flour starch mill, feed mill, or a plant pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, or other operations producing combustible dusts as defined in Chapter 2.	$75
105.6.8	Combustible Fibers	Storage and handling of combustible fibers in quantities greater than 100 cubic feet.	$75
105.6.9	Compressed Gases	Storage, use or handling of compressed gases in excess of the amounts listed in Table 105.6.9.	$75
105.6.10	Covered and Open Mall Buildings	(1) The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall. (2) The display of liquid- or gas-fired equipment in the mall. (3) The use of open-flame or flame-producing equipment in the mall.	$75
105.6.11	Cryogenic Fluids	Production, storage, transportation on site, use, handling or dispensing cryogenic fluids in excess of the amounts listed in Table 105.6.11.	$75
105.6.12	Cutting and Welding	Cutting or welding operations.	$75

105.6.13	Dry Cleaning	Dry cleaning or to change to a more hazardous cleaning solvent used in existing dry cleaning equipment.	$75
105.6.14	Exhibits and Trade Shows	Operation of exhibits and trade shows	$75
105.6.15	Explosives	See Table D	Table D
105.6.16	Fire Hydrants and Valves	Contact water purveyor having jurisdiction.	No Fee
105.6.17	Flammable and Combustible Liquids	See IFC 105.6.17 for permit requirements.	$75
105.6.18	Floor Finishing	Floor finishing or surfacing operations exceeding 350 square feet using Class I or Class II liquids.	$75
105.6.19	Fruit and Crop Ripening	Operation of a fruit- or crop-ripening facility or conduct a fruit-ripening process using ethylene gas.	$75
105.6.20	Fumigation and Insecticidal Fogging	Operation of a business of fumigation or insecticidal fogging, and to maintain a room, vault or chamber in which a toxic or flammable fumigant is used.	$75
105.6.21	Hazardous Materials	Storage, transportation on site, dispensing, use or handling of hazardous materials in excess of the amounts listed in Table 105.6.21.	$75
105.6.22	HPM Facilities	Storage, handling or use hazardous production materials.	$75
105.6.23	High-Piled Storage	Use of a building or portion thereof as a high-piled storage area exceeding 500 square feet.	$75

105.6.24	Hot Work Operations	Hot work including, but not limited to: (1) Public exhibitions and demonstrations where hot work is conducted. (2) Use of portable hot work equipment inside a structure. (3) Fixed-site hot work equipment, such as welding booths. (4) Hot work conducted within a wildfire risk area. (5) Application of roof coverings with the use of an open-flame device. (6) Where approved, the fire code official shall issue a permit to carry out a hot work program.	$75
105.6.25	Industrial Ovens	Operation of industrial ovens regulated by Chapter 30.	$75
105.6.26	Lumber Yards and Woodworking Plants	Storage or processing of lumber exceeding 100,000 board feet.	$75
105.6.27	Liquid or Gas-Fueled Vehicles or Equipment in Assembly Buildings	Display, operation or demonstration of liquid- or gas-fueled vehicles or equipment in assembly buildings.	$75
105.6.28	LP Gas	(1) Storage and use of LP-gas. (2) Operation of cargo tankers that transport LP-gas.	$75
105.6.29	Magnesium	Melting, casting, heat treatment or grind more than 10 pounds of magnesium.	$75
105.6.30	Miscellaneous Combustible Storage	Storage in any building or upon any premises in excess of 2,500 cubic feet gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork or similar combustible material.	$75
105.6.31	Motor Fuel-Dispensing Facilities	Operation of automotive, marine and fleet motor fuel-dispensing facilities.	$75

105.6.32	Open Burning	Kindling or maintaining of an open fire or a fire on any public street, alley, road, or other public or private ground.	$75
105.6.33	Open Flames and Torches	Removing paint with a torch; or to use a torch or open-flame device in a wildfire risk area.	$75
105.6.34	Open Flames and Candles	Use of open flames or candles in connection with assembly areas, dining areas of restaurants or drinking establishments.	$75
105.6.35	Organic Coatings	Any organic-coating manufacturing operation producing more than 1 gallon of an organic coating in one day.	$75
105.6.36	Places of Assembly	Operation a place of assembly.	$75
105.6.37	Private Fire Hydrants	The removal from service, use or operation of private fire hydrants.	$75
105.6.38	Pyrotechnic Special Effects Material	Use and handling of pyrotechnic special effects material.	$75
105.6.39	Pyroxylin Plastics	Storage or handling of more than 25 pounds of cellulose nitrate (pyroxylin) plastics, and for the assembly or manufacture of articles involving pyroxylin plastics.	$75
105.6.40	Refrigeration Equipment	Operation of a mechanical refrigeration unit or system regulated by Chapter 6.	$75
105.6.41	Repair Garages and Motor Fuel-Dispensing Facilities	Operation of repair garages.	$75
105.6.42	Rooftop Heliports	Operation of a rooftop heliport.	$75
105.6.43	Spraying or Dipping	Conducting a spraying or dipping operation utilizing flammable or combustible liquids, or the application of combustible powders regulated by Chapter 24.	$75

105.6.44	Storage of Scrap Tires and Tire Byproducts	Establishing, conducting or maintaining storage of scrap tires and tire byproducts that exceeds 2,500 cubic feet of total volume of scrap tires, and for indoor storage of tires and tire byproducts.	$75
105.6.45	Temporary Membrane Structures and Tents	Operation of an air-supported temporary membrane structure, a temporary stage canopy or a tent having an area in excess of 400 square feet.	Table C
105.6.46	Tire-Rebuilding Plants	Operation and maintenance of a tire-rebuilding plant.	$75
105.6.47	Waste Handling	Operation of wrecking yards, junk yards and waste material-handling facilities.	$75
105.6.48	Wood Products	Storage of chips, hogged material, lumber or plywood in excess of 200 cubic feet.	$75
105.6.49	Marijuana Extraction Systems	Use of a marijuana / cannabis extraction system regulated under WAC 314-55-104.	$75
WAC 173-425-060	Residential Open Burning (Only for unincorporated Snohomish County within Lake Stevens Fire District boundary)	Outdoor burning of leaves, clippings, prunings and other yard and gardening refuse originating on lands immediately adjacent and in close proximity to a human dwelling and burned on such lands by the property owner or his or her designee.	$25

Table C - Special Assembly Permits	
IFC 105.7.18 Required to erect an air-supported temporary membrane structure, a temporary stage canopy or a tent having an area in excess of 400 square feet. Fees listed below include issuance of operational permit 105.6.45.	
Temporary Membrane Structures, Canopies and Tents	
Duration of Use	**Fee**
Less than 3 Days	No Fee
4-180 Days	$60
Temporary Assembly Membrane Structures, Canopies and Tents	
Occupant Load	**Fee**
50-99 persons	$60
Over 100 persons	$115

Table D - Explosives	
IFC 105.6.15 Required for manufacturing, storage, handling, sale or use of any quantity of explosives, explosive materials, fireworks or pyrotechnic special effects within the scope of Chapter 56.	
Retail and Wholesale Fireworks	
Type	**Fee**
CFRS Facility - Wood Stand	$100
CFRS Facility - Tent or Canopy	$100
Fireworks sales in other than a CFRS Facility	$100
Public Fireworks Display	
Type	**Fee**
Public Display (Licensed pyrotechnic operators in accordance with RCW 70.77 only)	$250
Temporary Storage	$175
Blasting	
Type	**Fee**
Blasting (Licensed blasters in accordance with WAC 296-52 only)	$250
Temporary Storage	$175

Table E - NFPA 72 Fire Alarm and Detection Systems and Related Equipment
IFC 105.7.6 Required for installation of or modification to fire alarm and detection systems and related equipment.
Devices include individual parts of a fire alarm system including, but not limited to initiating devices, notification appliances, NAC panels, modules, relays, remote annunciation panels, and other such devices. Each part of the system is one device.
Note: All Central Station Monitoring shall be UL or FM listed.
Tenant Improvement or Modification to Existing System

Number of Devices	Fee
1-2	$85
3-5	$145
6-10	$200
11-20	$260
21-40	$345
41-100	$430
101-200	$545
Over 200	$660
New System	
Number of Devices	**Fee**
1-100	$430
101-200	$545
Over 200	$660
FACP and/or Transmitter	
In addition to the above device fees shown, the following fees also apply:	
Condition	**Fee**
Replacement	$145
New	$230

Table F - Automatic Fire Extinguishing Systems and Components	
IFC 105.7.1 required for installation of or modification to an automatic fire-extinguishing system.	
NFPA 13 and 13R Fire Sprinkler Systems &	
Devices are individual parts of an automatic fire extinguishing system including, but not limited to sprinkler heads, risers, valves, gongs and other such devices. Each part of the system is one device.	
Tenant Improvement or Modification to Existing System	
Number of Heads and Devices	**Fee**
1-2	$85
3-5	$145
6-10	$200
11-20	$260
21-40	$345
41-100	$430
101-200	$545
201-300	$660
Over 300	$720

New System	
Number of Heads and Devices	**Fee**
1-100	$430
101-200	$545
201-300	$660
Over 300	$720
NFPA 13D Residential Fire Sprinkler Systems	
Number of Heads and Devices	**Fee**
1-10	$200
11-25	$260
Over 25	$315
*Non-required NFPA 13D systems shall not be charged a fee for plan review, permits or inspections.	
UL 300 Commercial Cooking Hood Suppression Systems & NFPA 2001 Clean Agent Systems	
Type	**Fee**
Pre-Engineered	$145
Custom Engineered	$315
NFPA 14 Standpipe Systems	
IFC 105.7.17 Required for the installation, modification or removal from service of a standpipe system.	
Class	**Fee**
I, II or III	$175
NFPA 20 Fire Pumps and Related Equipment	
IFC 105.7.7 Required for installation of or modification to fire pumps and related fuel tanks, jockey pumps, controllers and generators.	
Quantity	**Fee**
1	$345
2 or more	$575

Underground Supply Piping for Automatic Sprinkler Systems	
IFC 105.7.20 Required for the installation of the portion of the underground water supply piping, public or private, supplying a water-based fire protection system. The permit shall apply to all underground piping and appurtenances downstream of the first control valve on the lateral piping or service line from the distribution main to one foot above finished floor of the facility with the fire protection system.	
Quantity of Supply Lines to Building	**Fee**
1	$115
2 or more	$230

Private Fire Hydrants	
IFC 105.7.13 Required for the installation or modification of private fire hydrants.	
Quantity	**Fee**
1	$115
2 or more	$230

Table G - Hazardous Materials	
IFC 105.7.10 Required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a storage facility or other area regulated by Chapter 50 where the hazardous materials in use or storage exceed the amounts listed in Table 105.6.21.	
Quantity	**Fee**
1-2 Hazardous Materials	$115
3-5 Hazardous Materials	$230
Over 5 Hazardous Materials	$460

Table H - Gases, Liquids and Cryogenics	
Compressed Gases	
IFC 105.7.3 Where the compressed gases in use or storage exceed the amounts listed in Table 105.6.9, a construction permit is required to install, repair damage to, abandon, remove, place temporarily out of service, or close or substantially modify a compressed gas system.	
Type	**Fee**
Compressed Gas System	$230
LP- Gas	
IFC 105.7.12 Required for installation of or modification to an LP-gas system.	
Tanks	**Fee**
500 Gallons or Less	$115
501-1,000 Gallons	$230
Over 1,000	$460
Residential LP-Gas System	$85
Flammable and Combustible Liquids	
IFC 105.7.8 Required to (1) to install, repair or modify a pipeline for the transportation of flammable or combustible liquids. (2) To install, construct or alter tank vehicles, equipment, tanks, plants, terminals, wells, fuel-dispensing stations, refineries, distilleries and similar facilities where flammable and combustible liquids are produced, processed, transported, stored, dispensed or used. (3) To install, alter, remove, abandon or otherwise dispose of a flammable or combustible liquid tank.	

Type	Fee
(1) Pipeline	$230
(2) Vehicles, Equipment, Facilities, etc.	$230
(3) Tanks	**Fee**
500 Gallons or Less	$115
501-1,000 Gallons	$230
Over 1,000 Gallons	$460
Residential Fuel Tank Install or Abandonment	$60
Cryogenic Fluids	
IFC 105.7.4 Required for installation of or alteration to outdoor stationary cryogenic fluid storage systems where the system capacity exceeds the amounts listed in Table 105.6.11.	
Quantity	**Fee**
500 Gallons or Less	$115
501-1,000 Gallons	$230
Over 1,000 Gallons	$460

Table I - Spraying/Dipping, Industrial Ovens and Marijuana Extraction Systems	
Spraying or Dipping	
IFC 105.7.16 Required to install or modify a spray room, dip tank or booth.	
Type	**Fee**
Pre-Engineered Booth or Tank	$175
Site-Built or Used Room, Booth or Tank	$290
Industrial Ovens	
IFC 105.7.11 Required for installation of industrial ovens covered by Chapter 30.	
Class	**Fee**
Class A, B, C or D	$290
Marijuana Extraction System	
IFC 105.7.19 Required to install a marijuana/cannabis extraction system regulated under WAC 314-55-104.	
Valuation	**Fee**
$25,000 or Less	$115
$25,001-$50,000	$230
$50,001-$100,000	$460
Over $100,000	$575

Table J - Power, Radio and Smoke Control Systems	
Battery System	
IFC 105.7.2 Required to install stationary storage battery systems having a liquid capacity of more than 50 gallons.	
Quantity	**Fee**
50-100 Gallons	$115
Over 100 Gallons	$230
Solar Photovoltaic Power System	
IFC 105.7.15 required to install or modify solar photovoltaic power systems.	
Type	**Fee**
Residential PV System	$115
Commercial PV System	$230
Emergency Responder Radio Coverage System	
IFC 105.7.5 required for installation of or modification to emergency responder radio coverage systems and related equipment.	
Type	**Fee**
Single Bi-Directional Antenna System	$230
Distributed Antenna System	$460
Smoke Control System	
IFC 105.7.14 required for installation of or alteration to smoke control or smoke exhaust systems.	
Type	**Fee**
Smoke Control Systems (Passive and Mechanical)	$460

Table K - Gates and Barricades Across Fire Apparatus Roads	
IFC 105.7.9 Required for the installation of or modification to a gate or barricade across a fire apparatus access road.	
Quantity	**Fee**
1	$115
2 or More	$230

Table L - Miscellaneous Fees	
Description	**Fee**
After Hours Inspections (Regular Hours: Monday-Friday 8:00am - 4:00pm excluding Holidays)	$100 per Hour; 1 Hour Minimum
Additional Plan Review Fee (required by (1) changes, (2) additions, or (3) revisions to approved plans)	$100 per Hour; 1 Hour Minimum
City of Lake Stevens Administrative Fee (added to all fees collected by the City of Lake Stevens)	15% of Permit Fee

Construction Permit Extension (additional 180 days)	$200
Construction Re-Inspection Fee (for uncorrected violations after 2nd site inspection)	$100
Expired Construction Permit Re-Issuance (for expired permits not exceeding 1 year abandonment)	50% of Permit Fee
Firefighter Fire Watch or Standby	$100 per Hour per Firefighter; 2 Hour Minimum
Fire Flow Determination	Contact Water Purveyor Having Jurisdiction
Outside Consultant Review	Actual Cost Plus 50% of Permit Fee
Work Without a Permit	Permit Fee x 3

Table M - Fire Investigation Fees	
Cause Determined As	**Fee**
Accidental, Natural or Undetermined	No Fee
Incendiary (intentionally set or criminal fire, arson)	Actual cost shall be billed to the convicted party for investigation, report preparation, courtroom preparation and testimony as received from Snohomish County in accordance with the current ILA.

PASSED by the City Council of the City of Lake Stevens on the 22nd day of November, 2022.

Brett Gailey, Mayor

ATTEST:

Kelly Chelin, City Clerk

CITY COUNCIL STAFF REPORT

Agenda Date: 1/10/2023

Subject: Enterprise Agreements - Agreement to Sell Customer Vehicles & Consignment Auction Agreement

Contact Person/Department: Aaron Halverson, Public Works

Budget Impact: Revenue generated from sale/surplus of vehicles will be returned to the city minus a $450 service fee per vehicle.

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Make a motion to authorize the Mayor to sign the Consignement Auction Agreement and Agreement to Sell Customer Vehicles with Enterprise Fleet Management.

SUMMARY/BACKGROUND:
Enterprise Fleet Services has a program that enables municipalities to surplus or sell vehicles at a lower cost, and likely a higher return, than the current vehicle surplus program utilized by the city.

Current Surplus Program (Vehicles)
City staff prepare the vehicles for auction and transport them to the auction yard. The city then receives payment based on the auction price. Values at auction are unpredictable and often yield a lower value than anticipated. In addition, the auction yard has a buyer's premium, often 3%, which is added to the price. The buyer's premium likely reduces the return received by the City. This is a time-consuming process that does not typically yield a good return.

Proposed Surplus/Sale Program (Vehicles)
The process of selling or auctioning vehicles through Enterprise includes calling the vendor for them to send a driver to collect the vehicle. The vehicle is assessed and a determination is made to either auction or sell the vehicle based on condition and estimated value. When selling or auctioning vehicles through Enterprise, a larger net is

cast likely improving returns. Enterprise collects a $450 service fee from the proceeds and cuts a check to the city for the remainder.

APPLICABLE CITY POLICIES:

Section XX of Policy No. P-2-2018 (Procurement Policy) reads, "upon recommendation of a Department Head, property with an estimated value under $15,000, may be declared surplus by the Mayor or City Administrator as designee, or by City Council for property with an estimated value of $15,000 or greater, upon one or more of the following criteria:

- The City has or soon will have no foreseen practical and efficient use for the property.
- The purpose served by the property can be accomplished by use of a better, more effective or more efficient alternative.
- The purpose serviced by the property no longer exists as determined by a change of policy evidenced by an ordinance or resolution of the City Council.
- The property is damaged, worn out, otherwise inoperable and the cost of repairing the same is unwise or impractical
- If the value of the property, the City is seeking to surplus is greater than $50,000, then pursuant to RCW 39.33.020 a public hearing is required.
- Additionally, RCW 35.94.040 requires that a public hearing be held if property (real estate or personal property) originally purchased for utility purposes is no longer needed for that use and the city desires to lease, sell or convey the property. A hearing is required regardless of the value of the property.

ATTACHMENTS:

1. Agreement to Sell FM Customer Vehicles - Assignment Agreement
2. Consignment Auction Agreement for Sale of Customer Owned Vehicles

enterprise FLEET MANAGEMENT

AGREEMENT TO SELL CUSTOMER VEHICLES

THIS AGREEMENT is entered into by and among the entities set forth on the attached Schedule 1 (hereinafter each an "Enterprise Entity" and collectively the "Enterprise Entities") and Enterprise Fleet Management, Inc. (hereinafter referred to as "EFM") (the "Enterprise Entities" and "EFM" shall collectively be referred to as "Enterprise") on the one hand and ____ (hereinafter referred to as "CUSTOMER"), on the other hand on this _____ day of _____________, _________ (hereinafter referred to as the "Execution Date").

RECITALS

A. Enterprise FM Trust and CUSTOMER have entered into an agreement whereby Customer has agreed to lease certain vehicles set forth in the agreement between Customer and Enterprise FM Trust;

B. EFM is the servicer of the lease agreement between Enterprise FM Trust and Customer;

C. Enterprise, from time to time, sells vehicles at wholesale auctions and other outlets; and

D. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale, CUSTOMER's vehicles set forth on Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles assigned to Enterprise by CUSTOMER, or under consignment from Customer to Enterprise, as the case may be dependent upon applicable law in the jurisdiction in which the Vehicle is to be sold. For Vehicles to be sold under assignment, Customer shall assign the title to Enterprise and deliver the assigned title to Enterprise with the Vehicle. For Vehicles to be sold under consignment, Customer shall execute a consignment agreement granting Enterprise power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER.

2. Additional Documentation: Where necessary, CUSTOMER shall execute any and all additional documentation, required to effectuate the sale of Vehicle(s).

3. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise an administrative fee of the lesser of $450_________ or the maximum permitted by law ("Service Fee").

4. Sales Process: Enterprise shall use reasonable efforts in its sole discretion to sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise. Enterprise shall have full discretion to accept any bid at or above the designated minimum bid or BTBA. Absent any such minimum bid or BTBA, Enterprise shall have full discretion to accept any bid on a Vehicle.

5. Time for Payment:

(a) No later than twenty-one (21) business days after the collection of funds by Enterprise for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.

(b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes in its sole discretion that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 6. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

6. Indemnification and Hold Harmless: Except as otherwise provided herein, CUSTOMER agrees to indemnify, defend and hold EFM and each Enterprise Entity and their parents and affiliated entities, employees and agents harmless to the extent any loss, damage, or liability arises from EFM or any Enterprise Entity's use or operation of a vehicle and for the negligence or willful misconduct of Customer, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.

7. Risk of Loss: Notwithstanding anything to the contrary hereunder, CUSTOMER shall assume all risk of loss for damage to or loss of any Vehicle or any part or accessory regardless of fault or negligence of CUSTOMER, Enterprise, EFM or any other person or entity or act of God.

8. Liens, Judgments, Titles and Defects: CUSTOMER represents and warrants it holds full legal title to each such Vehicle, title to each such Vehicle is clean and not subject to being branded for any reason, or requires any form of additional disclosure to a purchaser and that there are no open recalls on each such Vehicle. CUSTOMER shall defend, indemnify and hold Enterprise, EFM, their parents, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.

9. Odometer: Neither EFM nor Enterprise assume responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold EFM, Enterprise, their parents, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by EFM, Enterprise, their employees or officers.

10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, EFM or Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by EFM or Enterprise while selling Vehicle from said funds. EFM or Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.

11. Compliance with Laws: EFM, Enterprise and CUSTOMER shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.

12. Insurance: CUSTOMER shall maintain and provide proof of Automobile Liability Insurance until the later of title transfer to purchaser of Vehicle or transfer of sales proceeds to Customer covering liability arising out of maintenance, use or operation of any Vehicle (owned, hired and non-owned) under this Agreement, with limits of not less than one million dollars ($1,000,000) per occurrence for bodily injury and property damage. EFM, Enterprise, and their subsidiaries and affiliates are to be named as Additional Insureds. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance or other means of owner's financial responsibility applicable to EFM or Enterprise. CUSTOMER must waive and must require that its insurer waive its right of subrogation against EFM and Enterprise and their affiliates, employees, successors and permitted assigns on account of any and all claims CUSTOMER may have against EFM or Enterprise with respect to insurance actually carried or required to be carried pursuant to this Agreement.

13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.

14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.

15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.

16. Liability Limit: EXCEPT TO THE EXTENT A PARTY HERETO BECOMES LIABLE FOR ANY DAMAGES OF THE TYPES DESCRIBED BELOW TO A THIRD PARTY AS A RESULT OF A THIRD PARTY CLAIM AND SUCH PARTY IS ENTITLED TO INDEMNIFICATION WITH RESPECT THERETO UNDER THE PROVISIONS OF THIS AGREEMENT, IN NO EVENT SHALL EITHER PARTY HEREUNDER BE LIABLE TO OTHER PARTY FOR ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, EXEMPLARY, OR INDIRECT DAMAGES (INCLUDING WITHOUT LIMITATION, LOSS OF GOODWILL, LOSS OF PROFITS OR REVENUES, LOSS OF SAVINGS AND/OR INTERRUPTIONS OF BUSINESS), EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.

18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

19. Independent Contractor: EFM and Enterprise shall perform the services hereunder as an independent contractor of Customer and no term of this Agreement shall be deemed or construed to render CUSTOMER and EFM or Enterprise as joint venturers or partners.

20. Unsold Vehicles: Should such Vehicle not sell, Customer shall pick up Vehicle within five (5) business days of being provided notice that the Vehicle has not been sold and, for Vehicles assigned to Enterprise by Customer, Enterprise shall assign title back to CUSTOMER.

"ENTERPRISE"

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date Signed: ______________, ________

"CUSTOMER"

Signature: ______________________

Printed Name: ______________________

Title: ______________________

Date Signed: ______________, ________

Schedule 1

Enterprise Leasing Company of STL, LLC
Enterprise Leasing Company of Georgia, LLC
Enterprise Leasing Company of Florida, LLC
Enterprise Leasing Company of KS LLC
EAN Holdings, LLC
Enterprise Leasing Company of Orlando, LLC
Enterprise Leasing Company of Indianapolis, LLC
Enterprise Rent-A-Car Company of Boston, LLC
Enterprise Leasing Company of Denver, LLC
Enterprise Leasing Company of Chicago, LLC
Enterprise RAC Company of Maryland, LLC
Enterprise Leasing Company of Philadelphia, LLC
Enterprise RAC Company of Baltimore, LLC
Enterprise Leasing Company of Minnesota, LLC
Enterprise Leasing Company of Detroit, LLC
Enterprise Leasing Co of Norfolk/ Richmond, LLC
Enterprise Rent-A-Car Co of San Francisco, LLC
ELRAC, LLC
SNORAC, LLC
Enterprise Rent-A-Car Company of Sacramento, LLC
Enterprise Rent-A-Car Company of Los Angeles, LLC
Enterprise RAC Company of Cincinnati, LLC
CLERAC, LLC
Enterprise Rent-A-Car Company of Pittsburgh, LLC
Enterprise Rent-A-Car Company of Wisconsin, LLC
Enterprise Rent-A-Car Company of UT, LLC
CAMRAC, LLC
Enterprise Rent-A-Car Company of Rhode Island, LLC
Enterprise Leasing Company of Phoenix, LLC
Enterprise Leasing Company- Southeast, LLC
Enterprise Leasing Company- West, LLC
Enterprise Leasing Company- South Central, LLC
PENRAC, LLC
Enterprise Rent-A-Car Company of KY, LLC
Enterprise Rent-A-Car Company - Midwest, LLC
Enterprise RAC Company of Montana/Wyoming, LLC

CONSIGNMENT AUCTION AGREEMENT

THIS AGREEMENT is entered into by and between Enterprise Fleet Management, Inc. a Missouri Corporation (hereinafter referred to as "Enterprise") and ______________________________ (hereinafter referred to as "CUSTOMER") on this _____ day of _____________, ___________ (hereinafter referred to as the "Execution Date").

RECITALS

A. Enterprise is in the business of selling previous leased and rental vehicles at wholelsale auctions; and

B. The CUSTOMER is in the business of ____.

C. The CUSTOMER and Enterprise wish to enter into an agreement whereby Enterprise will sell at wholesale auction, CUSTOMER's vehicles set forth on Exhibit A, attached hereto and incorporated herein, as supplemented from time to time (collectively, the "Vehicles").

NOW, THEREFORE, for and in consideration of the mutual promises and covenants hereinafter set forth, the parties agree as follows:

TERMS AND CONDITIONS

1. Right to Sell: Enterprise shall have the non-exclusive right to sell any Vehicles consigned to Enterprise by a CUSTOMER within the Geographic Territory.

2. Power of Attorney: CUSTOMER appoints Enterprise as its true and lawful attorney-in-fact to sign Vehicle titles on behalf of CUSTOMER for transfer of same and hereby grant it power in any and all matters pertaining to the transfer of Vehicle titles and any papers necessary thereto on behalf of CUSTOMER. The rights, powers and authorities of said attorney-in-fact granted in this instrument shall commence and be in full force and effect on the Execution Date, and such rights, powers and authority shall remain in full force and effect thereafter until terminated as set forth herein.

3. Assignments: Vehicle assignments may be issued to Enterprise by phone, fax, or electronically.

4. Service Fee: For each Vehicle sold, the CUSTOMER shall pay Enterprise a fee of $450 ("Service Fee") plus towing at prevailing rates.

5. Sales Process: Enterprise shall use reasonable efforts sell each Vehicle. CUSTOMER may, at its discretion, place a Minimum Bid or Bid to be Approved (BTBA) on any Vehicle by providing prior written notification to Enterprise.

6. Time for Payment:

(a) No later than ten (10) business days after the collection of funds for the sale of a Vehicle, Enterprise will remit to the CUSTOMER an amount equal to the Vehicle sale price minus any seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle, regardless of whether the purchaser pays for the Vehicle.

(b) Enterprise's obligations pursuant to Section 6(a) shall not apply to Vehicle sales involving mistakes or inadvertences in the sales process where Enterprise reasonably believes that fairness to the buyer or seller justifies the cancellation or reversal of the sale. If Enterprise has already remitted payment to CUSTOMER pursuant to Section 6(a) prior to the sale being reversed or cancelled, CUSTOMER agrees to reimburse Enterprise said payment in full. Enterprise will then re-list the Vehicle and pay CUSTOMER in accordance with this Section 6. Examples of mistakes or inadvertences include, but are not limited, to Vehicles sold using inaccurate or incomplete vehicle or title descriptions and bids entered erroneously.

7. Indemnification and Hold Harmless: Enterprise and CUSTOMER agree to indemnify, defend and hold each other and its parent, employees and agents harmless to the extent any loss, damage, or liability arises from the negligence or willful misconduct of the other, its agents or employees, and for its breach of any term of this Agreement. The parties' obligations under this section shall survive termination of this Agreement.

8. Liens, Judgments, Titles and Defects: CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon, or resulting from any judgments, liens or citations that were placed on the Vehicle, defects in the Vehicle's title, or mechanical or design defects in the Vehicle.

9. Odometer: Enterprise assumes no responsibility for the correctness of the odometer reading on any Vehicle and the CUSTOMER shall defend, indemnify and hold Enterprise its parent, employees and agents harmless from and against any and all claims, expenses (including reasonable attorney's fees), suits and demands arising out of, based upon or resulting from inaccuracy of the odometer reading on any Vehicle or any odometer statement prepared in connection with the sale of any Vehicle, unless such inaccuracy is caused by an employee, Enterprise, or officer of Enterprise.

10. Bankruptcy: Subject to applicable law, in the event of the filing by CUSTOMER of a petition in bankruptcy or an involuntary assignment of its assets for the benefit of creditors, Enterprise may accumulate sales proceeds from the sale of all Vehicles and deduct seller fees, auction fees, Service Fees, towing costs, title service fees, enhancement fees and any expenses incurred by Enterprise while selling Vehicle from said funds. Enterprise will thereafter remit to CUSTOMER the net proceeds of said accumulated sales proceeds, if any.

11. Compliance with Laws: Enterprise shall comply with all federal, state, and local laws, regulations, ordinances, and statutes, including those of any state motor vehicle departments, department of insurance, and the Federal Odometer Act.

12. Insurance: CUSTOMER shall obtain and maintain in force at all times during the term of this Agreement and keep in place until each Vehicle is sold and title is transferred on each Vehicle, automobile third party liability of $1,000.000 per occurrence and physical damage coverage on all Vehicles. This insurance shall be written as a primary policy and not contributing with any insurance coverage or self-insurance applicable to Enterprise.

13. Term: This agreement is effective on the Execution Date and shall continue until such time as either party shall notify the other party with thirty (30) days prior written notice to terminate the Agreement with or without cause.

14. Modification: No modification, amendment or waiver of this Agreement or any of its provisions shall be binding unless in writing and duly signed by the parties hereto.

15. Entire Agreement: This Agreement constitutes the entire Agreement between the parties and supersedes all previous agreements, promises, representations, understandings, and negotiations, whether written or oral, with respect to the subject matter hereto.

16. Liability Limit: In the event Enterprise is responsible for any damage to a Vehicle, Enterprise's liability for damage to a Vehicle in its possession shall be limited to the lesser of: (1) the actual cost to repair the damage to such vehicle suffered while in Enterprise's possession; or (2) the negative impact to the salvage value of such vehicle. Enterprise shall not be liable for any other damages to a Vehicle of any kind, including but not limited to special, incidental, consequential or other damages.

17. Attorney's Fees: In the event that a party hereto institutes any action or proceeding to enforce the provisions of this Agreement, the prevailing party shall be entitled to receive from the losing party reasonable attorney's fees and costs for legal services rendered to the prevailing party.

18. Authorization: Each party represents and warrants to the other party that the person signing this Agreement on behalf of such party is duly authorized to bind such party.

"ENTERPRISE"		"CUSTOMER"	
Signature:	______________________	Signature:	______________________
Printed Name:	______________________	Printed Name:	______________________
Title:	______________________	Title:	______________________
Date Signed:	______________, ________	Date Signed:	______________, ________

CITY COUNCIL STAFF REPORT

Agenda Date: 1/10/2023

Subject: Joint Meeting with Park Board

Contact Person/Department: Sarah Garceau, Parks Department

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Review and discuss the 2023 Work Program, which will need to then be approved, with or without modifications.

SUMMARY/BACKGROUND:
The Parks and Recreation Planning Board worked with staff from the Parks Department to create the Work Program for 2023.The plan includes the categories of Community Outreach, Parks/Project Design, Recreation/Events and Capital Projects Under Construction.

The Parks Board will carry over projects that are in progress, or that were delayed. The following projects were successfully completed: Sunset Park Design, Annual Recreation Request for Proposals, and Standards for Plaques and Memorials in Parks. Progress was made on several projects, including: 20th Street Ball Fields, Frontier Heights, Cedarwood Community Center, and Criteria for Art in the Parks.

APPLICABLE CITY POLICIES:

ATTACHMENTS:
1. DRAFT 2023 Work Program Parks Board

PROPOSED Parks and Recreation Planning Board 2023 Work Program

PROJECT	DESCRIPTION	SCHEDULE	PROJECT MANAGER
COMMUNITY OUTREACH			
1. **Coordination with other groups**	Coordination with the City Council, School District, Snohomish County and affected community groups on parks & recreation activities.	On-going	Jill / Sarah
2. **Park and Trail Naming**	1. Name "westside trail". 2. Recommend names for 20th Street Ballfield	1st Quarter	Jill / Park Board
3. **Adopt-A-Community**	Facilitate volunteer assistance with community projects in parks and events with service clubs, scouting groups and other volunteers. • This includes developing a list of projects, schedules and appreciation/recognition for volunteers. • Increase outreach to community businesses to partner on volunteer opportunities.	On-going	Jill / Park Board
4. **Arts & Parks Foundation**	The Park Board elects 2 members from the board to serve on the Arts & Parks Foundation board and provide updates	January 2023 / On-going	Park Board
5. **Volunteering at Events**	The Park Board will have volunteer opportunities at events and festivals	On-going	Park Board

PARK / PROJECT DESIGN			
1. **Eagle Ridge**	Review design and provide feedback. Park amenities to include a parking area, landscaping, interpretive areas, playground and amphitheater. Future/separate phases will include planning the lower portions for mountain bike and hiking trails.	3rd Quarter	Jill / Sarah Parks Board
2. **Centennial Park**	Review 10% design and provide feedback. Park amenities to include a parking area, pump track, climbing wall and picnic areas. Early action is wetland reconnaissance and property acquisition 1st Quarter.	2nd Quarter	Jill / Sarah Parks Board
3. **Cedarwood Community Center**	Solicit community input for long term use of the Cedarwood Community Center leading to architectural design.	1st Quarter	Jill / Sarah Parks Board
RECREATION / EVENTS			
1. **Annual Events**	Develop and work on the coordination of special community events including but not limited to festivals, sporting events and other events.	Quarterly	Jessica / Dawn Park Board
2. **Issue Annual Recreation Request for Proposal (RFP)**	Review and provide feedback for recreation programming to be included in RFP, including process revision for ongoing applications.	1st Quarter	Jessica / Parks Board

Capital Projects Under Construction			
1. **20th Street Ball Fields**	20th Street Ballfields and Phase 1 Powerline Trail to be constructed. Staff will provide regular updates.	2nd Quarter	Jill
2. **Frontier Heights**	Multi-purpose synthetic field, sensory garden, pickleball courts, parking lot and landscaping to be completed. Staff will provide regular updates.	3rd Quarter	Jill
3. **Sunset Park**	Construct retaining wall, dock repairs and site improvements. Staff will provide regular updates.	3rd Quarter	Jill
4. **Cedarwood Community Center**	Feasibility	2nd to 3rd Quarter	Jill

PROPOSED Parks and Recreation Planning Board 2023 Work Program

PROCESS			
1. **Code Review** (carryover)	Review and/or make recommendations on proposed municipal code amendments including park impact fees, review of Title 10 Parks and Recreation, recommendations on open spaces, commercial park uses, etc.	1st to 2nd Quarter	Jill / Sarah
2. **Art in the Parks**	Develop evaluation and siting criteria for installation of public art in parks and other public spaces.	On-going	Jill / Sarah Parks Board

2023 Schedule will be every month unless additional meetings are required and requested with advance notice.

- 1st Quarter January through March
- 2nd Quarter April through June
- 3rd Quarter July through September
- 4th Quarter October through December

CITY OF MARYSVILLE
Marysville, Washington

ORDINANCE NO. 3247

AN ORDINANCE OF THE CITY OF MARYSVILLE AMENDING CHAPTER 6.27 OF THE MUNICIPAL CODE IN REGARD TO THE USE OF CONTROLLED SUBSTANCES IN PUBLIC PLACES.

WHEREAS, the use of controlled substances without a prescription and the supervision of a medical professional can result in physical injury or death; and

WHEREAS, the use of controlled substances without a prescription and the supervision of a medical professional often exacerbates mental health conditions; and

WHEREAS, using controlled substances can alter a person's brain or brain chemistry with negative health consequences; and

WHEREAS, persons using controlled substances can become addicted to such substances resulting in negative physical and mental health consequences and damage to family and personal relationships; and

WHEREAS, the use of controlled substances without a prescription or medical supervision is more likely to result in addiction; and

WHEREAS, the use of controlled substances without a prescription is positively correlated with criminal behavior; and

WHEREAS, the City has taken steps to address these problems through teaming police officers with social workers and mental health professionals and the municipal court's Mental Health Alternatives Program; and

WHEREAS, state law now requires that persons subject to arrest for possession of a controlled substance be referred to assessment and services in lieu of arrest at least twice before he or she may be arrested; and

WHEREAS, this state requirement has resulted in increased use of controlled substances in public; and

WHEREAS, the use of controlled substances in public increases public disorder and the negative effects of using controlled substances without a prescription; and

WHEREAS, the use of controlled substances in public negatively affects children and youth and normalizes the use of controlled substances without a prescription; and

WHEREAS, the use of alcohol and marijuana by persons of legal age is prohibited in public; and

WHEREAS, prohibiting the use of controlled substances in public will enhance public health and safety; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MARYSVILLE, WASHINGTON, DO ORDAIN AS FOLLOWS:

SECTION 1. A new section 6.27.022 is added to the municipal code as set forth in Exhibit A.

SECTION 2. Section 6.27.025 of the municipal code is amended as set forth in Exhibit B.

SECTION 3. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 4. Upon approval by the city attorney, the city clerk or the code reviser are authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

SECTION 5. Effective Date. This ordinance shall become effective five days after the date of its publication by summary.

PASSED by the City Council and APPROVED by the Mayor this 12th day of December, 2022.

CITY OF MARYSVILLE

By____________________
JON NEHRING, MAYOR

Attest:

By____________________
Genevieve Geddis, DEPUTY CITY CLERK

Approved as to form:

By____________________
JON WALKER, CITY ATTORNEY

Date of publication: 12.15.2022
Effective Date (5 days after publication): 12.20.2022

EXHIBIT A

6.27.022 Use of a Controlled Substance in a Public Place.

1. It is unlawful for any person to knowingly use a controlled substance in a public place unless the controlled substance has been lawfully prescribed to the person using it.

2. "Use" means any effort taken in furtherance of an attempt to inject, ingest, inhale or otherwise introduce a controlled substance into the human body.

3. "Public place" means an area generally visible to public view, and includes streets, sidewalks, bridges, alleys, plazas, parks, driveways, parking lots, automobiles (whether moving or not), and buildings open to the public, and doorways, windows, drive-up windows, and entrances to buildings or dwellings that are visible to public view.

4. Use of a controlled substance in a public place is a misdemeanor.

EXHIBIT B

6.27.025 Offer of referral.

When a police officer has probable cause that a person has committed ~~a misdemeanor crime as set forth in this chapter~~ the crime of possession of a counterfeit substance, possession of a controlled substance, possession of 40 grams or less of marijuana, possession of a legend drug, or possession of drug paraphernalia, the officer will offer a referral to assessment and services in the manner provided by ~~Section 13 and Section 6 of ESB 5476 as passed by the Washington State Legislature~~ RCW 10.31.115. When a police officer has probable cause that a person has committed the crime of use of a controlled substance in a public place, the officer may, but is not required to offer a referral and is authorized to book the person into jail regardless of whether that person has previously been offered a referral.