

CIVIL SERVICE COMMISSION SPECIAL MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

January 19, 2023 - 4:00 PM
Hybrid Meeting: City Hall and [via Zoom](#)

- 1. Call to Order**
- 2. Roll Call**
- 3. Action Items**
 - A. Approve Minutes of January 12, 2023 Civil Service Commission Special Meeting
 - B. Certify Entry Level Police Officer Continuous Testing Eligibility List
 - C. Certify Lateral Police Officer Continuous Testing Eligibility List
- 4. Staffing and Recruiting Update**
 - A. Staffing and Recruiting Update
 - B. Basic Law Enforcement Academy (BLEA) Status Update
- 5. New Business**
- 6. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES
January 12, 2023
Hybrid meeting via Zoom and in-person at Police Department

CALL TO ORDER:	4:00 p.m. by Commissioner Brian McManus
COMMISSION MEMBERS PRESENT:	Brian McManus, Joshua Wilson and Ray Mitchell
STAFF PRESENT:	Deputy Police Chief Jeff Young, and Chief Examiner/Secretary Julie Good

Action Items:

MOTION by Ray Mitchell to approve Minutes of the January 5, 2023 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray, Joshua and Brian.

MOTION by Joshua Wilson to certify the Entry Level Police Officer Continuous Testing Eligibility List. Motion seconded by Ray Mitchell. Motion passed unanimously by Joshua, Ray and Brian.

MOTION by Ray Mitchell to certify the Lateral Police Officer Continuous Testing Eligibility List. Motion seconded by Joshua Wilson. Motion passed unanimously by Joshua, Ray and Brian.

Staffing and Recruiting Update:

DC Young presented the staffing and recruiting update. Discussion regarding Field Training process.

DC Young advised that the Basic Law Enforcement Academy project is still in discussions.

Discussion regarding training of police officers to recognize mental health needs of customers. DC Young mentioned the department previously explored cost sharing a mental health professional with other agencies. It may be explored in the future.

New Business:

Brian is working with the high school to identify videography students who may be interested in working with the police department. He expects to have an update in a couple of weeks.

Adjourn:

MOTION by Ray Mitchell to adjourn the meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray, Joshua and Brian. The meeting was adjourned at 4:14 p.m.

Respectfully Submitted:

Approved By:

Julie Good
Civil Service Commission Chief Examiner/Secretary

Brian McManus
Civil Service Commission Chairperson

**Entry Level Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Matthew Moots	92.32%	12/29/2022	12/28/2023	
2	Caleb Butler	92.08%	1/5/2023	1/4/2024	
3	Collin Schneider	85.91%	12/29/2022	12/28/2023	Preliminary background
4	Tyler Burcham	85.81%	12/29/2022	12/28/2023	
5	Alex Bernabe	85.51%	12/29/2022	12/28/2023	Preliminary background
6	Robert Bried	84.58%	12/29/2022	12/28/2023	Preliminary background
7	Christopher Vasil	84.38%	1/5/2023	1/4/2024	
8	Neha Sahdev	83.33%	1/5/2023	1/4/2024	Preliminary background
9	Melvin Montalvo	83.02%	12/29/2022	12/28/2023	Preliminary background
10	Charles Alford	80.56%	11/17/2022	11/16/2023	In background process
11	Cameron Natterstad	77.58%	1/12/2023	1/11/2024	
12	Justin Bodeau	76.93	1/19/2023	1/18/2024	
13	Kevin Lanto	75.02%	12/29/2022	12/28/2023	Preliminary background
14	Tyler Hiorns	71.80%	12/29/2022	12/28/2023	
15	Derek Price	70.56%	9/1/2022	8/31/2023	
16	Diego Dos Santos	70.00%	11/17/2022	11/16/2023	

Approved by: _____

Brian McManus, Chairperson
Civil Service Commission

Date: _____

Attested by: _____

Julie Good, Civil Service Chief Examiner/Secretary
Civil Service Commission

Date: _____

**Lateral Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Lateral Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Jesse Picard	84.72%	6/14/2022	6/13/2023	
2	Jess Brecht	83.06%	11/17/2022	11/16/2023	In background process
3	Nicolas Wood	82.65%	11/3/2022	11/2/2023	In process
4	Robert Kendrick	77.78%	7/19/2022	7/18/2023	
5	Evander Garcia	77.00%	8/25/2022	8/24/2023	
6	Josephine Stoker	74.50%	1/19/2023	1/18/2024	
7	Chandler Dean	74.00%	1/12/2023	1/11/2024	In process
8	Jonathan Blumm	74.00%	1/19/2023	1/18/2024	
9	Algelis Pastor	72.00%	1/19/2023	1/18/2024	
10	Jennifer Gallina	71.11%	9/1/2022	8/31/2023	

Approved by: _____
Brian McManus, Chair
Civil Service Commission

Date: _____

Attested by: _____
Julie Good, Chief Examiner/Secretary
Civil Service Commission

Date: _____

As of: Jan. 17, 2023

Position	Authorized Positions	Vacant Positions	Candidates on Eligibility List	Candidates in Process	Candidate Status
Police Officer:	34	7			
Entry Level			16	7	1 new candidate; 8 in review; 7 in background; 3 disqualified (removed from list)
Entry-Advanced Level			3	0	1 candidate non-responsive; 2 candidates not moving forward
Lateral			10	3	3 new candidates; 3 in background; 2 not moving forward; 1 non-responsive; 1 candidate applied for another agency
Community Service Officer	1	0	0	0	
Police Records Supervisor	1	0	2	0	
Police Records Specialist	4	1	3	0	

Hiring Process:

1. Civil Service Commission Certification
2. Chief's Interview
3. Ride-alongs (2)
4. Polygraph*
5. Background check
6. Conditional job offer*
7. Psychological exam*
8. Physical exam*
9. Offer of employment

*Police officers only