

CIVIL SERVICE COMMISSION SPECIAL MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

February 23, 2023 - 4:00 PM
Hybrid Meeting at City Hall (1812 Main St.) and [via Zoom](#)

1. **Call to Order**
2. **Roll Call**
3. **Action Items**
 - A. Approve Minutes of February 17, 2023 Civil Service Commission Special Meeting
 - B. Certify Entry Level Police Officer Continuous Testing Eligibility List
 - C. Certify Entry-Level Advanced Police Officer Continuous Testing Eligibility List
4. **Staffing and Recruiting Update**
 - A. Staffing and recruiting update
5. **New Business**
6. **Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES
February 17, 2023
Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 12:00 p.m. by Vice Chair Joshua Wilson

COMMISSION MEMBERS PRESENT: Joshua Wilson, Ray Mitchell, Brian McManus (12:03 p.m.)

STAFF PRESENT: Deputy Police Chief Jeff Young, Chief Examiner/Secretary Julie Good

Action Items:

MOTION by Ray Mitchell to approve Minutes of the February 2, 2023 Civil Service Commission Special Meeting. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

MOTION by Ray Mitchell to certify the Entry Level Police Officer Continuous Testing Eligibility List. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

MOTION by Ray Mitchell to certify the Entry Level-Advanced Police Officer Continuous Testing Eligibility List. Motion seconded by Joshua Wilson. Motion passed unanimously by Ray and Joshua.

MOTION by Ray Mitchell to certify the Police Records Specialist Eligibility List. Motion seconded by Brian McManus. Motion passed unanimously by Ray, Brian and Joshua.

Staffing and Recruiting Update:

Julie informed the commission she had recently recruited for Police Officers at Edmonds Community College, and will be recruiting at a Fire District event taking place downtown on Saturday.

DC Young advised they're having trouble recruiting officers, but they're expecting two lateral candidates to apply in March or April.

DC Young will send an invitation to the Commission to attend a Police Officer swearing in on March 7 at the City Council Meeting. He'll be requesting (to the City Clerk's office) a streamlined swearing-in process; in this case the Police Officer begins work on March 1st but won't be sworn in until the next City Council meeting on March 7th.

Discussion regarding a possible need for additional staff to review body-worn camera footage for response to public record requests, and what candidates on "hold" means.

DC Young advised there's currently a ten-month wait for a spot at the academy in Burien. Pasco has an academy opening soon. Discussions about a Skagit County academy are still taking place.

New Business:

None.

Adjourn:

MOTION by Joshua Wilson to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously by Joshua, Brian and Ray. The meeting was adjourned at 12:17 p.m.

Respectfully Submitted:

Approved By:

Julie Good, Chief Examiner/Secretary
Civil Service Commission

Brian McManus, Chairperson
Civil Service Commission

DRAFT



**Entry Level Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Karl Jones	92.66%	2/2/2023	2/1/2024	Reviewing application
2	Jaskaran Brar	87.73%	2/17/2023	2/16/2024	
3	Collin Schneider	85.91%	12/29/2022	12/28/2023	Scheduling command interview
4	Emmaline Dennison	85.55%	2/2/2023	2/1/2024	Reviewing application
5	Alex Bernabe	85.51%	12/29/2022	12/28/2023	Scheduling command interview
6	Christopher Trueblood	85.45%	2/2/2023	2/1/2024	Hold
7	Robert Bried	84.58%	12/29/2022	12/28/2023	Scheduling command interview
8	Melvin Montalvo	83.02%	12/29/2022	12/28/2023	Scheduling polygraph
9	Miroslav Tsanev	81.72%	2/2/2023	2/1/2024	Scheduling command interview
10	Charles Alford	80.56%	11/17/2022	11/16/2023	Background check complete
11	Brian Stringer	78.86%	1/26/2023	1/25/2024	Scheduling command interview
12	Cameron Natterstad	77.58%	1/12/2023	1/11/2024	Hold
13	Justin Bodeau	76.93%	1/19/2023	1/18/2024	Hold
14	Anna Jacobson	75.53%	1/19/2023	1/18/2024	Hold
15	Kevin Lanto	75.02%	12/29/2022	12/28/2023	Conditional offer of employment
16	Adrienne Barnett	72.43%	2/17/2023	2/16/2024	
17	Tyler Hiorns	71.80%	12/29/2022	12/28/2023	Hold
18	Derek Price	70.56%	9/1/2022	8/31/2023	Hold
19	Diego Dos Santos	70.00%	11/17/2022	11/16/2023	Scheduling command interview

Approved by: _____
 Brian McManus, Chairperson
 Civil Service Commission

Date: _____

Attested by: _____
 Julie Good, Chief Examiner/Secretary
 Civil Service Commission

Date: _____



**Entry Level-Advanced Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level-Advanced Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Robert Blaho	90.00%	4/28/2022	4/27/2023	Hold
2	David Gerrard	79.72%	4/28/2022	4/27/2023	Hold
3	Charlie Murphy	76.11%	8/25/2022	8/24/2023	Applied to another agency
4	Rafael Weiss Brandt	75.00%	2/17/2023	2/16/2024	
5	Trysten Michael Buckley	74.75%	2/23/2023	2/22/2024	

Approved by: _____
Brian McManus, Chairperson
Civil Service Commission

Date: _____

Attested by: _____
Julie Good, Chief Examiner/Secretary
Civil Service Commission

Date: _____

As of: Feb. 22, 2023

Position	Authorized Positions	Vacant Positions	Candidates on Eligibility List	Candidate Status	
Police Officer:	34	8			
Entry Level			19	New candidates: 0 Background in progress: 10 Non-responsive: 0	Conditional offer: 1 Not moving forward: 6 Applied for another agency: 1
Entry-Advanced Level			5	New candidates: 1 (#5) Background in progress: 0 Non-responsive: 1	Conditional offer: 0 Not moving forward: 2 Applied for another agency: 0
Lateral			11	New candidates: 0 Background in progress: 4 Non-responsive: 2	Conditional offer: 0 Not moving forward: 3 Applied for another agency: 1
Community Service Officer	1	0	0		
Police Records Supervisor	1	0	0		
Police Records Specialist	4	1	9	New candidates: 0 Background in progress: 0 Non-responsive: 0	Conditional offer: 0 Not moving forward: 2 Applied for another agency: 0

Hiring Process:

1. Civil Service Commission Certification
2. Chief's Interview
3. Ride-alongs (2)
4. Polygraph*
5. Background check
6. Conditional job offer*
7. Psychological exam*
8. Physical exam*
9. Offer of employment

*Police Officers only

**Lateral Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Lateral Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Jesse Picard	84.72%	6/14/2022	6/13/2023	Hold
2	Crystal Kolomyza	85.50%	2/2/2023	2/1/2024	Scheduling polygraph
3	Jess Brecht	83.06%	11/17/2022	11/16/2023	Final steps of background process
4	Nicolas Wood	82.65%	11/3/2022	11/2/2023	In process; not responding
5	Robert Kendrick	77.78%	7/19/2022	7/18/2023	Hold
6	Evander Garcia	77.00%	8/25/2022	8/24/2023	Not responding
7	Josephine Stoker	74.50%	1/19/2023	1/18/2024	In background process
8	Chandler Dean	74.00%	1/12/2023	1/11/2024	In process; paperwork
9	Jonathan Blumm	74.00%	1/19/2023	1/18/2024	Hold
10	Algelis Pastor	72.00%	1/19/2023	1/18/2024	Scheduling Command Interview
11	Jennifer Gallina	71.11%	9/1/2022	8/31/2023	Applied to another agency

Approved by: _____

Brian McManus, Chair
Civil Service Commission

Date: _____

Attested by: _____

Julie Good, Chief Examiner/Secretary
Civil Service Commission

Date: _____



Civil Service Commission

Police Records Specialist Eligibility List

The following names were certified by the Lake Stevens Civil Service Commission for the position of Police Records Specialist:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	LaKrista Vantrece	87.88%	2/17/2023	2/16/2024	
2	Joseph Presley	81.88%	3/4/2022	3/3/2023	
3	Taylor Glenn	76.73%	2/17/2023	2/16/2024	
4	Brittany Ryan	74.23%	2/17/2023	2/16/2024	
5	Margaret Miller	73.85%	2/17/2023	2/16/2024	
6	Judith Grefsrud	70.67%	2/17/2023	2/16/2024	
7	Martina Blankenship	70.48%	2/17/2023	2/16/2024	
8	Tiffany Linker	70.38%	2/17/2023	2/16/2024	
9	Jennifer Barnes	70.00%	3/4/2022	3/3/2023	

Approved by: _____
Brian McManus, Chairperson
Civil Service Commission

Date: _____

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Julie Good, Chief Examiner/Secretary
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