

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

February 28, 2023 - 6:00 PM

TWO WAYS TO PARTICIPATE:

In Person at the Mill, Sawyers Room, 1808 Main Street, Lake Stevens OR

Join Zoom Meeting: <https://us02web.zoom.us/j/88552765533>

or call in at (253) 215-8782 Meeting ID 885 5276 5533

1. **Call to Order**
2. **Pledge of Allegiance** Mayor
3. **Roll Call**
4. **Approval of Agenda** Council President
5. **Guest Business**
 - A. Police Department Awards
6. **Citizen Comments**
7. **Council Business** Council President
8. **Mayor's Business**
 - A. Proclamation Honoring Kathy Holder
9. **City Department Report**
 - A. Community Development - Climate Mitigation Plan Melissa Place
 - B. Public Works Annual Report Aaron Halverson
10. **Consent Agenda**
 - A. 2023 Vouchers Barb Stevens
 - B. City Council Meeting Minutes of January 24, 2023 Kelly Chelin
 - C. Commerce GMA Planning Grant Russ Wright
 - D. Appoint Bruce Morton to Planning Commission Kelly Chelin
 - E. Service Agreement with Mayors and Business Leaders for Public Safety, Inc. Brett Gailey, Barb Stevens
11. **Public Hearing**
 - A. Shoreline Master Program Update Russ Wright

B. Sherlock Rezone (LUA2022-0110)

Melissa Place

12. Action Items

13. Discussion Items

14. Executive Session-Confidential Session per RCW 42.30

A. Discuss Real Estate-No Action to Follow

15. Adjourn

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.



PROCLAMATION HONORING THE MEMORY OF KATHY HOLDER

WHEREAS, *Kathy Holder* who lived in and served our community, passed away after a long battle with cancer; and

WHEREAS, *Kathy Holder* established her commitment to civic service by volunteering as a Park Board member from February 2006 to February 2007; and

WHEREAS, *Kathy Holder* was a City Councilmember from February 2007 to December 2017 sharing her passion for community safety, parks and economic development; and

WHEREAS, *Kathy Holder* joined the Lake Stevens School District in 2005 as a para educator, began substitute teaching in 2009 and became a continuing teacher in 2013 at Glenwood before transitioning to the newly opened Stevens Creek Elementary; and

WHEREAS, *Kathy Holder* worked hard to help create what we now call Stevens Creek Elementary through exemplary professionalism, a commitment to ensuring student success and being a true team player; and

WHEREAS, it is important to honor civic engagement and dedicated efforts of those who have served their community; and

WHEREAS, we as a community will mourn with the family and continue the great work of *Kathy Holder*.

NOW THEREFORE I, Brett Gailey, Mayor of the City of Lake Stevens, on behalf of the Lake Stevens City Council and Staff, honor the life and contributions of *Kathy Holder*.

Brett Gailey, Mayor
Lake Stevens, Washington
United States of America

CITY DEPARTMENT REPORT



Agenda Date: 2/28/2023

Contact Person/Department: Melissa Place, Community Development

The city is embarking on its first ever Climate Mitigation Plan (CMP). The Plan will serve as a framework and roadmap to manage current and future carbon emissions and climate change impacts in Lake Stevens. This plan will provide strategies to reduce Lake Stevens's greenhouse gas (GHG) emissions and meet ambitious emissions targets and prepare residents for future climate impacts. The CMP will also provide the technical climate change foundation for the city's upcoming Comprehensive Plan Update, which must be adopted by June 30, 2024.

The city received a grant in the amount of \$80,000 from the Department of Commerce to assist with this planning effort. The city formally kicked off the Climate Mitigation Plan process in January of 2023 and is required to complete the project by June 30, 2023 to comply with the grant contract. A consultant team led by Cascadia Consulting Group (CCG) will work with the City of Lake Stevens to implement this plan. To date, a Public Engagement Plan has been developed to provide a framework for engaging partners and the public in the climate mitigation planning process. Staff anticipates bringing the draft greenhouse gas emissions and mitigation goals and strategies to the Council on March 14, 2023 for discussion and feedback.

Here is a link to the [Climate Mitigation Plan](#) on the city's website. More information including the Public Engagement Plan, proposed schedule and plan documents can be found there. The schedule for the project is shown below:

Project Schedule	Jan	Feb	Mar	Apr	May	Jun
Kickoff Meeting & Project Management	•					
Project Coordination & Public Engagement		•				
Plan Development			•		•	
Equity Assessment				•		
Cost-Benefit Assessment					•	
Support for Comprehensive Plan Amend.					•	
Prepare Draft Ordinance					•	•

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: Public Works Annual Report

Contact Person/Department: Aaron Halverson, Administration

Budget Impact: None

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

None

SUMMARY/BACKGROUND:

Public Works is proud of its work to improve our level of service to the community. This report summarizes the effort and projects completed by the dedicated Public Works Department staff.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. 2022 Public Works Annual Report

February 24, 2023

2022 Public Works Annual Report

Executive Summary

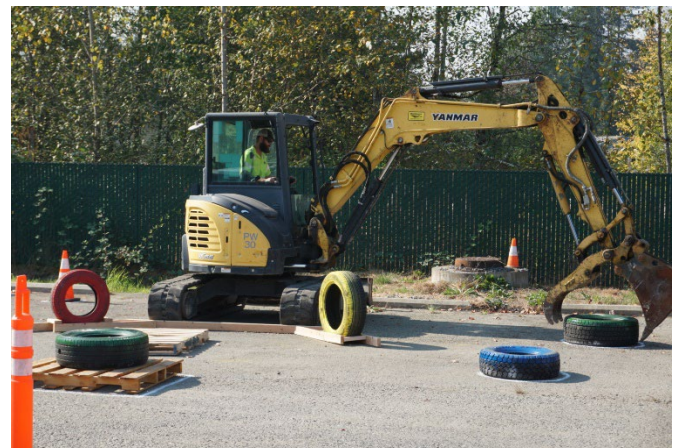
This year the Public Works Department focused on improving its level of service to the community by improving professionalism, proactively maintaining infrastructure, planning for capital projects, filling vacant positions with highly qualified staff, and improving relationships with other agencies and departments. We are proud to report that the public roads, stormwater system and facilities are in better condition than they were in 2021 because of this department's dedicated, qualified, and safety-minded employees. While we confidently report our successes, we maintain our focus on setting the standard for public works in the region by pursuing future opportunities for improvement. Next year the department's focus will be on implementation of a geospatial asset management solution, pursuing American Public Works Association Accreditation, and constructing capital projects to improve the lives and safety of our residents and visitors.

2022 Accomplishments

Below is a summary and photos of our accomplishments. The list is not exhaustive, rather it provides a snapshot of our work.

Administration

- Launched the 24-month Public Works Accreditation process
- Relaunched geospatial asset management system that will be deployed in Q1 2023
- Developed core values and department goals
- Hosted our first PW "Roadeo" to train employees on safe use of equipment
- Implemented safety training program for public works field crews and administrative staff



"Roadeo" Event - Objective was to stack tires while gaining experience

Engineering

- Developed 20-year and 6-year capital plans with priority ranking
- Completed the Mill Spur Roadway Project
- Replaced 14 ADA Ramps
- Coordinated with WSDOT on the SR9 roadway projects
- Collaborated with the school district to improve roadway safety near schools, including the Sunnycrest Elementary walkway project



Sunnycrest Elementary Walkway Safety Improvement Project



Culvert Repair - 36th Street NE

Surface Water/Stormwater

- Inventoried all public and private stormwater facilities for the first time in a decade
- Advanced the study of the lake outlet to mitigate flooding and improve fish passage
- Completed 24 major catch basin repairs
- Swept 1,260 miles of roadway
- Clean 4,200 catch basins, 34 storm ponds and 27 detention facilities

Streets/Facilities

- Completed more than 1,000 work orders
- Used 34 tons of asphalt to fill potholes and repair roadways
- Painted 2,800 feet of roadway striping and stop bars
- Installed 565 feet of thermoplastic (crosswalk bars and stop bars)
- Improved 550 feet of sidewalk to mitigate settling or heaving
- Mowed 486 miles of road shoulder
- Replaced or installed 600+ signs

Fleet

- Entered into an agreement with Enterprise to lease light-duty vehicles
- Procured a remote mower, backhoe, roll off truck and two hydraulic dump trailers
- Maintained 88 vehicles/equipment



Sidewalk Repair Due to Root Damage, concrete replaced with alternative surface to retain trees. Photo from 2023.



Public Works Core Values, Mission Statement, Vision Statement and Goals

Our Mission

We serve the Lake Stevens community by providing consistent maintenance and operations for the City through professional public works services, organizational excellence, and community interaction.

Our Vision

The Lake Stevens Public Works Department is a trusted, safety-minded, and qualified group of dedicated public works professionals. As a team, we work tirelessly to set the standard for public works operations and maintenance.

Our Core Values

- We are vulnerable
 - We trust each other
 - We do not fear conflict
 - We are committed to improvement and the organization
 - We are accountable and hold each other accountable
 - We are attentive to results with focus on team results
- We work the process
- We follow policy
- We let accountability and praise be public
- We discipline privately
- We empower employees to take responsibility for their work
 - Embrace a sense of ownership
 - Expect employees to make their own decisions
 - Instill pride in the job and organization
 - Reward employees who step up
 - Give employees the freedom to define the “right” approach
 - We follow the organizational chart/chain-of-command

Our Department Goals

- Improve Professionalism
 - APWA Accreditation
 - SOP/Policy Development
 - Pursue Leadership Training

City of Lake Stevens

Public Works Department

1812 Main Street | PO Box 257 | Lake Stevens, WA 98258-0257
www.lakestevenswa.gov

- Create a Culture of Accountability and Ownership
 - Complete Safety Compliance Training
 - Perform Evaluations to Measure Success and Growth
 - Develop a Mentorship Program
 - Create a Succession Plan
 - Ensure New Staff/Promoted Staff are Trained/Equipped - Onboarding
- Track, Manage and Maintain Infrastructure
 - Capital Planning
 - Asset Management
 - Utilize Technology
 - Train employees on proper use of technology and equipment
 - Encourage employees to proactively address public works issues
- Develop a Strategic Plan
 - Develop a capital/facilities/fleet plan with three-year intervals planning for continuous community growth
 - Develop metrics to measure growth and improvement
 - Develop staffing model which will sustain professional public works services through continuous community growth
 - Provide opportunities for engagement with employees, elected officials, other departments, other agencies and the community
 - Develop a public works budget that is sustainable and realistic
- Foster Positive Relationships with the Public, Other City Departments and Other Agencies
 - Gain Compliance and Trust with Permitting Agencies
 - Proactively Seek Grant Opportunities
 - Collaborate With Other City Departments and Outside Agencies
 - View Other Departments and Agencies as Partners

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: 2023 Vouchers

Contact Person/Department: Barb Stevens, Finance

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

SUMMARY/BACKGROUND:

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Voucher Packet 02-28-2023

BLANKET VOUCHER APPROVAL
2023

Payroll Direct Deposits	01/25/2023, 2/10/2023	\$676,412.50
Payroll Checks	57462, 57477	\$4,607.16
Electronic Funds Transfers	ACH	\$720,265.37
Claims	57463-57476, 57478-57612, 57614-57722	\$1,799,887.95
Void Checks	56660, 56805, 57188, 57509	(\$20,526.60)
Total Vouchers Approved:		\$3,180,646.38

This 28th day of February 2023

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

February 28, 2023



City expenditures by type for this voucher packet			
Personnel Costs	\$	681,020	21%
Payroll Federal Taxes	\$	261,972	8%
Excise Tax	\$	4,380	0%
Quarterly L&I	\$	55,932	2%
Family Medical Leave	\$	15,568	0%
Retirement Benefits - Employer	\$	146,235	5%
Medical Benefits - Employer	\$	206,325	6%
Other Employer Paid Benefits	\$	11,818	0%
Employee Paid Benefits	\$	40,318	1%
Supplies	\$	196,626	6%
Professional Services	\$	854,113	27%
Refunds	\$	3,220	0%
Capital *	\$	581,727	18%
Debt Payments	\$	141,920	4%
Void Checks	\$	(20,527)	-1%
Total	\$	3,180,646	100%

Large Purchases

- * Festival Street Project 2006 - \$194,550
- * SR9/Lake Stevens Rd Roundabout - \$256,233
- * Sunnycrest Paved Path PW Project #22023 - \$32,175
- * Engineering Svcs ADA Transition Plan - \$19,913
- * LS Main Street Design - \$14,053
- * LS ADA Transition Plan - \$26,650

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 01/20/2023 - 02/22/2023

Total for Period
\$2,520,153.32

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-25521	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - Beazizo	57478	\$136.09
911 Supply Inc	INV-2-25660	001 008 521 20 31 01	LE-Fixed Minor Equipment	Hats for Explorers	57478	\$22.57
911 Supply Inc	INV-2-25660	001 008 521 20 31 04	LE-Donation Exp - Other	Hats for Explorers	57478	\$200.00
911 Supply Inc	INV-2-25661	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Tannen	57478	\$10.37
911 Supply Inc	INV-2-25662	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - Beazizo	57478	\$120.00
911 Supply Inc	INV-2-25720	001 008 521 20 31 01	LE-Fixed Minor Equipment	PD Polos	57478	\$698.78
911 Supply Inc	INV-2-25721	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Tannen	57478	\$9.06
911 Supply Inc	INV-2-25842	001 008 521 20 31 01	LE-Fixed Minor Equipment	Plastic Rounds	57478	\$331.72
					57478 Total	\$1,528.59
911 Supply Inc	INV-2-22196	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - M Cooper	57614	\$17.62
911 Supply Inc	INV-2-25974	001 008 521 20 31 02	LE-Minor Equipment	Uniform Gear - K Bernhard	57614	\$351.29
911 Supply Inc	INV-2-26321	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Brecht	57614	\$261.59
					57614 Total	\$630.50
A Worksafe Service Inc	329984	101 016 542 30 41 02	ST-Professional Service	Pre-Employment Arcpoint Labs	57479	\$300.00
A Worksafe Service Inc	329984	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Drug Test	57479	\$60.00
A Worksafe Service Inc	329984	410 016 531 10 41 01	SW - Professional Services	Pre-Employment Drug Test	57479	\$60.00
					57479 Total	\$420.00
Ace Hardware	75820	410 016 531 10 31 02	SW - Operating Costs	Batteries/Rat Zappers/Attractant	57480	\$214.92
Ace Hardware	75832	101 016 544 90 31 02	ST-Operating Cost	KeyKrafter	57480	\$9.13
Ace Hardware	75833	101 016 544 90 31 02	ST-Operating Cost	Rat Traps/Attractant	57480	\$64.29
Ace Hardware	75835	001 008 521 50 30 00	LE-Facilities Supplies	Toiletpaper/Paper Towels/Gloves	57480	\$523.55
Ace Hardware	75836	001 008 521 50 30 00	LE-Facilities Supplies	Toiletpaper/Paper Towels/Gloves Return	57480	(\$523.55)
Ace Hardware	75837	001 008 521 20 31 01	LE-Fixed Minor Equipment	Toiletpaper/Paper Towels/Gloves	57480	\$272.64
Ace Hardware	75837	001 008 521 50 30 00	LE-Facilities Supplies	Toiletpaper/Paper Towels/Gloves	57480	\$123.26
Ace Hardware	75838	101 016 544 90 31 02	ST-Operating Cost	LED Emergency Lights	57480	\$29.45
Ace Hardware	75860	001 010 576 80 31 05	PK-R&M Supplies	Spray Paint/Graffiti Remover	57480	\$23.98
Ace Hardware	75862	001 010 576 80 31 05	PK-R&M Supplies	Spray Paint	57480	\$19.62
Ace Hardware	75866	001 010 576 80 31 00	PK-Operating Costs	Caulk	57480	\$8.72
Ace Hardware	75884	101 016 544 90 31 02	ST-Operating Cost	Rat Traps/Attractant	57480	\$16.35
Ace Hardware	75884	410 016 531 10 31 02	SW - Operating Costs	Rat Traps/Attractant	57480	\$16.34
Ace Hardware	75937	001 008 521 50 30 02	LE-Fleet Minor Equipment	Keys	57480	\$2.83
Ace Hardware	75950	001 010 576 80 31 00	PK-Operating Costs	Fasteners	57480	\$5.70
					57480 Total	\$807.23
Ace Hardware	75834	101 016 544 90 31 02	ST-Operating Cost	Paper Towels/Pledge	57615	\$29.43
Ace Hardware	75834	410 016 531 10 31 02	SW - Operating Costs	Paper Towels/Pledge	57615	\$29.43
Ace Hardware	75861	101 016 544 90 31 02	ST-Operating Cost	Mouse/Rat Trap Supplies	57615	\$38.14
Ace Hardware	75861	410 016 531 10 31 02	SW - Operating Costs	Mouse/Rat Trap Supplies	57615	\$38.15
Ace Hardware	75921	101 016 544 90 31 02	ST-Operating Cost	Strap Hanger/PVC Elbow	57615	\$9.27
Ace Hardware	75921	410 016 531 10 31 02	SW - Operating Costs	Strap Hanger/PVC Elbow	57615	\$9.26
Ace Hardware	75929	101 016 544 90 31 02	ST-Operating Cost	Glass Cleaner/Soap/Mr Clean	57615	\$40.50
Ace Hardware	75929	410 016 531 10 31 02	SW - Operating Costs	Glass Cleaner/Soap/Mr Clean	57615	\$40.50
Ace Hardware	75946	101 016 544 90 31 02	ST-Operating Cost	Anti Oxidant Compound	57615	\$4.63
Ace Hardware	75946	410 016 531 10 31 02	SW - Operating Costs	Anti Oxidant Compound	57615	\$4.63
Ace Hardware	75956	001 012 575 51 31 00	CS- Grimm House - Operating	Aluminum Nail-On	57615	\$16.31
Ace Hardware	75971	304 016 595 30 60 03	Festival Street/Mill Spur	Locks	57615	\$663.02

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Ace Hardware	75978	001 008 521 50 30 00	LE-Facilities Supplies	Paper Towels/Toilet Paper	57615	\$179.98
Ace Hardware	75981	001 010 576 80 31 00	PK-Operating Costs	Staple Gun/Hex Keys for Davies Beach Pay Station	57615	\$37.07
Ace Hardware	75987	101 016 544 90 31 02	ST-Operating Cost	Master Keys	57615	\$11.30
Ace Hardware	75987	410 016 531 10 31 02	SW - Operating Costs	Master Keys	57615	\$11.31
Ace Hardware	75989	001 010 576 80 31 04	PK-Vandalism Supplies	Fasteners	57615	\$1.42
Ace Hardware	76003	101 016 544 90 31 02	ST-Operating Cost	Armor Cable Cutter	57615	\$23.18
Ace Hardware	76003	410 016 531 10 31 02	SW - Operating Costs	Armor Cable Cutter	57615	\$23.18
Ace Hardware	76016	101 016 544 90 31 02	ST-Operating Cost	Bench Grinder/Tool Holder/Utility Blades/Bench Vise	57615	\$237.26
Ace Hardware	76016	410 016 531 10 31 02	SW - Operating Costs	Bench Grinder/Tool Holder/Utility Blades/Bench Vise	57615	\$237.25
Ace Hardware	76019	410 016 531 10 31 02	SW - Operating Costs	Key Tags/Coupler Lock/Tape Measurers/Trailer Hitch	57615	\$146.06
Ace Hardware	76026	001 010 576 80 31 00	PK-Operating Costs	Threadlocker/Mag Combo	57615	\$65.43
Ace Hardware	76029	001 008 521 50 30 02	LE-Fleet Minor Equipment	Key Credit	57615	(\$2.83)
Ace Hardware	76031	101 016 544 90 31 02	ST-Operating Cost	Tarp/Hex Key/Torch RCIP	57615	\$71.72
Ace Hardware	76038	101 016 544 90 31 02	ST-Operating Cost	Wood Handles/Gutter Scrapers	57615	\$56.69
Ace Hardware	76042	001 010 576 80 31 00	PK-Operating Costs	Stud Sensor/Lithium Battery	57615	\$49.07
Ace Hardware	76050	001 008 521 20 31 00	LE-Office Supplies	Flag	57615	\$46.90
Ace Hardware	76058	101 016 542 40 41 00	ST-Storm Drainage	VP Fuel/Woodcutter	57615	\$52.35
Ace Hardware	76063	304 016 595 30 60 03	Festival Street/Mill Spur	Festival Street Gate Lock	57615	\$253.02
Ace Hardware	76067	101 016 544 90 31 02	ST-Operating Cost	Gas Cans/Glasses/Cords/Phone Cable/VP Fuel	57615	\$231.36
Ace Hardware	76086	101 016 544 90 31 02	ST-Operating Cost	Paper Towels	57615	\$51.81
Ace Hardware	76086	410 016 531 10 31 02	SW - Operating Costs	Paper Towels	57615	\$51.81
Ace Hardware	76088	101 016 544 90 31 02	ST-Operating Cost	Keys/Machetes/Trowels/Roof Cement/Rake Bow	57615	\$372.76
					57615 Total	\$3,131.37
Adventure Booth	12322LSW (2)	001 007 571 00 30 00	PL-Park & Recreation	Reissue Ck #57188 - Photo Booth Rental for Winterfest 2022	57616	\$328.20
					57616 Total	\$328.20
AFLAC	356536	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	0	\$896.36
					0 Total	\$896.36
Alexander Printing Co Inc	75744	001 004 514 23 31 00	FI-Office Supplies	Window Envelopes (2500)	57481	\$441.07
					57481 Total	\$441.07
Alexander Printing Co Inc	75864	001 005 518 10 31 01	HR-Operating Cost	Business Cards - J Good	57617	\$91.23
Alexander Printing Co Inc	75986	001 007 558 50 31 02	PL-Permit Related Op. Costs	Door Hangers for Inspections	57617	\$152.80
					57617 Total	\$244.03
All Battery Sales and Service	300-10108266	101 016 544 90 31 02	ST-Operating Cost	ECCO LED Beacon PW40	57618	\$91.40
All Battery Sales and Service	300-10108266	410 016 531 10 31 02	SW - Operating Costs	ECCO LED Beacon PW40	57618	\$91.40
					57618 Total	\$182.80
Alpine Fencing	169	001 010 576 80 31 00	PK-Operating Costs	NC Skate Park Pop Up Fence Deposit	57619	\$2,813.14
					57619 Total	\$2,813.14
Amazon Capital Services	1HT1-K34V-KDJN	001 008 521 20 31 01	LE-Fixed Minor Equipment	Folding Push Wagon	57482	\$130.91
Amazon Capital Services	1JJQ-3GXW-RJ3N	001 008 521 20 31 08	LE - Business Meeting Supplies	Telescoping Flag Pole	57482	\$54.43
Amazon Capital Services	1M9P-PHFF-F9YQ	001 008 521 20 31 01	LE-Fixed Minor Equipment	Medical Scissors/Chest Seal/Safety Cutters	57482	\$175.02
Amazon Capital Services	1NCQ-RGH9-MK4F	001 008 521 20 31 00	LE-Office Supplies	Dot Stickers	57482	\$6.97
Amazon Capital Services	1TYQ-YNHK-6JJ1	001 008 521 20 41 01	LE-Professional Serv-Fixed	Battery Charger/Rechargeable Batter	57482	\$157.30
					57482 Total	\$524.63
Amazon Capital Services	11P3-4D3Y-733N	001 003 514 20 31 00	CC-Office Supply	Organizer Storage Bins	57483	\$29.42
Amazon Capital Services	161M-3GNN-4WDD	001 013 518 20 31 00	GG-Operating Costs	Dry Erase Markers/Toilet Paper	57483	\$59.70
Amazon Capital Services	161M-3GNN-4WDD	001 007 558 50 31 00	PL-Office Supplies	Wall Calendars	57483	\$57.79
Amazon Capital Services	177J-VTKQ-37DY	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Mouse/Dewalt Drill Mounts	57483	\$303.37
Amazon Capital Services	1CXP-JR6G-4GDT	001 013 518 20 31 00	GG-Operating Costs	Pens/Paper Towels	57483	\$96.51
Amazon Capital Services	1D79-V3K7-JFMR	101 016 544 90 31 02	ST-Operating Cost	Pens/Batteries/Stapler	57483	\$23.99
Amazon Capital Services	1D79-V3K7-JFMR	410 016 531 10 31 02	SW - Operating Costs	Pens/Batteries/Stapler	57483	\$23.99

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Amazon Capital Services	1D7P-P173-1JTW	410 016 531 10 31 00	SW - Clothing	Chest Waders	57483	\$272.74
Amazon Capital Services	1R7L-64JM-HH9W	001 005 518 10 31 00	HR-Office Supplies	USB Unifying Receiver/Portable Monitor	57483	\$230.06
Amazon Capital Services	1V6H-XK7Q-346P	001 003 514 20 31 00	CC-Office Supply	Flash Drives	57483	\$29.03
Amazon Capital Services	1XCK-VF6Y-NGY9	001 010 576 80 31 00	PK-Operating Costs	Vending Machine Keys For Ping Pong in Parks	57483	\$49.08
					57483 Total	\$1,175.68
Amazon Capital Services	1694-HN4N-1LXQ	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$0.33)
Amazon Capital Services	1DKY-66FJ-1MVX	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$0.37)
Amazon Capital Services	1GX3-LVRQ-1JCL	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$0.62)
Amazon Capital Services	1JXY-XWDN-1NFJ	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$0.37)
Amazon Capital Services	1LDT-TXLX-93Y4	001 008 521 20 31 00	LE-Office Supplies	Notary Journal	57620	\$25.47
Amazon Capital Services	1N7T-WVR4-1KGR	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$0.54)
Amazon Capital Services	1P6P-C1R1-QP61	001 008 521 20 31 04	LE-Donation Exp - Other	Drone Prop Holder/Propeller Guard	57620	\$88.34
Amazon Capital Services	1PRF-HR6M-1MKH	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$2.21)
Amazon Capital Services	1WVD-4DM3-17GK	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard	57620	\$817.80
Amazon Capital Services	1X3L-WTPD-1LWW	001 008 521 20 31 01	LE-Fixed Minor Equipment	Uniform Gear - K Bernhard Credit	57620	(\$1.31)
					57620 Total	\$925.86
Amazon Capital Services	13TP-PN7N-D17T	001 004 514 23 31 00	FI-Office Supplies	Headphones	57621	\$9.85
Amazon Capital Services	13TP-PN7N-D17T	001 003 514 20 31 00	CC-Office Supply	Pens/File Jackets/File Folders	57621	\$30.92
Amazon Capital Services	13TP-PN7N-D17T	001 005 518 10 31 00	HR-Office Supplies	Wall Calendar	57621	\$27.23
Amazon Capital Services	13TP-PN7N-D17T	001 007 558 50 31 00	PL-Office Supplies	Wall Calendar	57621	\$27.23
Amazon Capital Services	1414-6FD9-1NDC	001 013 518 20 31 00	GG-Operating Costs	Copy Paper	57621	\$218.17
Amazon Capital Services	1414-6FD9-1NDC	001 003 514 20 31 00	CC-Office Supply	Report Covers/Cube Storage Organizer	57621	\$118.46
Amazon Capital Services	1414-6FD9-1NDC	001 010 576 80 31 02	PK-Office Supplies	Wall Calendar	57621	\$31.01
Amazon Capital Services	1CRK-3RPD-1V66	101 016 544 90 31 02	ST-Operating Cost	LG TV/Mount/HDMI Cable/Adapter	57621	\$210.51
Amazon Capital Services	1CRK-3RPD-1V66	410 016 531 10 31 02	SW - Operating Costs	LG TV/Mount/HDMI Cable/Adapter	57621	\$210.51
Amazon Capital Services	1DJX-CKVC-3GLF	101 016 544 90 31 02	ST-Operating Cost	Wireless Keyboard/Mouse Combo	57621	\$39.69
Amazon Capital Services	1DRF-339V-MP7C	101 016 544 90 31 02	ST-Operating Cost	Phone Case/Qwik Stiks	57621	\$56.08
Amazon Capital Services	1DRF-339V-MP7C	410 016 531 10 31 02	SW - Operating Costs	Phone Case/Qwik Stiks	57621	\$56.09
Amazon Capital Services	1HX1-H1NG-1416	101 016 542 64 31 00	ST-Traffic Control - Supply	Reflective Roll-Up Warning Signs/Sign Stands	57621	\$1,848.05
Amazon Capital Services	1MCK-JYDR-1LT3	001 007 558 50 31 00	PL-Office Supplies	Wall Calendar	57621	\$15.25
Amazon Capital Services	1MJ6-HX7D-VG7M	101 016 544 90 31 02	ST-Operating Cost	Mouse/Wireless Keyboard/Infrared Thermometer	57621	\$86.92
Amazon Capital Services	1MJ6-HX7D-VG7M	410 016 531 10 31 02	SW - Operating Costs	Mouse/Wireless Keyboard/Infrared Thermometer	57621	\$86.91
Amazon Capital Services	1PCL-P4GF-3WPH	001 010 576 80 31 00	PK-Operating Costs	LG 65-Inch Smart TV	57621	\$209.84
Amazon Capital Services	1PCL-P4GF-3WPH	101 016 544 90 31 02	ST-Operating Cost	LG 65-Inch Smart TV	57621	\$209.83
Amazon Capital Services	1PCL-P4GF-3WPH	410 016 531 10 31 02	SW - Operating Costs	LG 65-Inch Smart TV	57621	\$209.83
Amazon Capital Services	1Q3G-MLL9-36LH	001 007 558 50 31 00	PL-Office Supplies	Cell Battery	57621	\$5.62
Amazon Capital Services	1RMP-VGKC-JMRY	101 016 544 90 31 02	ST-Operating Cost	Laptop Backpack	57621	\$40.35
Amazon Capital Services	1TW6-PMFH-96C9	001 004 514 23 31 00	FI-Office Supplies	Recycle Bin	57621	\$9.04
Amazon Capital Services	1VDY-VQYV-7NTV	410 016 531 10 31 02	SW - Operating Costs	Uniform Traffic Control Device/Avalanche Probe	57621	\$264.46
Amazon Capital Services	1WPN-PNYV-GQ6N	001 013 518 20 31 00	GG-Operating Costs	Nutone Blower for PD Womens Restroom	57621	\$217.64
					57621 Total	\$4,239.49
APWA Membership	798320	101 016 542 30 49 00	ST-Miscellaneous	APWA Workshop Fees	57622	\$500.00
					57622 Total	\$500.00
Assoc of Washington Cities EFT	40327	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	0	\$200,192.31
Assoc of Washington Cities EFT	40327	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium-Chad Christensen	0	\$2,725.90
Assoc of Washington Cities EFT	40327	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium-Chad Christensen	0	\$0.01
Assoc of Washington Cities EFT	40327	410 016 531 10 20 00	SW-Benefits	Medical Insurance Premium-Shawn Bishop	0	\$1,481.34
					0 Total	\$204,399.56
Beazizo	011323 BEAZIZO	001 008 521 20 41 01	LE-Professional Serv-Fixed	Food Reimbursement for PD Major Crimes Case #23-686	57484	\$236.21
					57484 Total	\$236.21

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Bendiksen	LSPD 2	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	57623	\$300.00
					57623 Total	\$300.00
Berk Consulting Inc	10725-01-23	001 007 558 50 41 00	PL-Professional Serv	LS Housing Action Plan 01-2023	57624	\$6,387.50
					57624 Total	\$6,387.50
Bickley	021623 BICKLEY	001 000 283 00 00 00	Payroll Liability Medical	Refund Medical/Dental Premiums	57625	\$23.97
					57625 Total	\$23.97
Bilbruck	020423 BILBRUCK	001 000 382 10 00 01	The Mill - Deposit	LS22-Bilbruc2_ 2-4-22 Mill Deposit Refund	57485	\$100.00
					57485 Total	\$100.00
Blue to Gold LLC	LSPD-01-LO-EM	001 008 521 40 49 02	LE - Use of Force - Grant Exp	Duty to Intervene Training	57486	\$3,465.00
					57486 Total	\$3,465.00
Brazel	021423 BRAZEL	001 002 513 11 43 00	AD-Travel & Meetings	AWC Action Days Meal PerDiem	57487	\$238.00
					57487 Total	\$238.00
Brummett Inc	20068	001 008 521 20 31 02	LE-Minor Equipment	In Appreciation Plate	57626	\$230.20
					57626 Total	\$230.20
Business Card	BARNES 0223	001 008 521 40 49 01	LE-Registration Fees	Armors Course Registration - Heinemann	57627	\$550.00
Business Card	BARNES 0223	001 008 521 40 49 01	LE-Registration Fees	Impact Munitions Instructor Registration - Hingtgen	57627	\$325.00
Business Card	BARNES 0223	001 008 521 40 49 01	LE-Registration Fees	Material Creation & Program Registration - Hingtgen	57627	\$650.00
Business Card	BARNES 0223	111 008 521 20 31 01	Drug Seize - Canine Supplies	Odor Print/TADD with Narcotic Odors	57627	\$156.00
Business Card	BARNES 0223	111 008 521 20 31 01	Drug Seize - Canine Supplies	VIP K9 Safety Strobe	57627	\$225.81
Business Card	BEAZIZO 0223	001 008 521 20 31 08	LE - Business Meeting Supplies	Meal for Meeting	57627	\$105.00
Business Card	BEAZIZO 0223	001 008 521 20 43 00	LE-Travel & Per Diem	Parking Fees for Meeting in Olympia	57627	\$8.00
Business Card	BEAZIZO 0223	001 008 521 40 49 01	LE-Registration Fees	Supervisor & Command Training	57627	\$2,730.00
Business Card	BRAZEL 0223	001 002 513 11 43 00	AD-Travel & Meetings	AWWA Conf Toronto Canada Flight - Brazel	57627	\$1,073.98
Business Card	BRAZEL 0223	001 002 513 11 43 00	AD-Travel & Meetings	AWWA Conf Toronto Canada Flight Insurance - Brazel	57627	\$75.18
Business Card	BRAZEL 0223	001 002 513 11 49 00	AD-Staff Development	AWWA Conf Toronto Canada Registration - Brazel	57627	\$1,125.00
Business Card	BRAZEL 0223	001 002 513 11 43 00	AD-Travel & Meetings	Lunch Mtg for Holman Capital Corp	57627	\$52.74
Business Card	BRAZEL 0223	001 002 513 11 43 00	AD-Travel & Meetings	Monthly MAG Meeting Meal - Brazel	57627	\$19.16
Business Card	BRAZEL 0223	001 002 513 11 43 00	AD-Travel & Meetings	NW Managers Conf Flight - Brazel	57627	\$411.83
Business Card	BRAZEL 0223	001 002 513 11 43 00	AD-Travel & Meetings	NW Managers Conf Flight Insurance - Brazel	57627	\$25.74
Business Card	BRAZEL 0223	001 002 513 11 49 00	AD-Staff Development	NW Managers Conf Registration - Brazel	57627	\$400.00
Business Card	BRAZEL 0223	001 002 513 11 49 01	AD-Miscellaneous	WCMA Membership - Brazel	57627	\$315.00
Business Card	CLIFTON 0223	101 016 542 30 49 01	ST-Staff Development	2023 Waterworks Renewal - C Clifton	57627	\$38.50
Business Card	CLIFTON 0223	410 016 531 10 49 01	SW - Staff Development	2023 Waterworks Renewal - C Clifton	57627	\$38.50
Business Card	CLIFTON 0223	101 016 542 30 49 01	ST-Staff Development	Construction Inspection 201 Registration - P Stevens	57627	\$192.00
Business Card	CLIFTON 0223	410 016 531 10 49 01	SW - Staff Development	Construction Inspection 201 Registration - P Stevens	57627	\$192.00
Business Card	CLIFTON 0223	101 016 542 30 49 01	ST-Staff Development	Construction Inspection 201 Registration - T Wright	57627	\$192.00
Business Card	CLIFTON 0223	410 016 531 10 49 01	SW - Staff Development	Construction Inspection 201 Registration - T Wright	57627	\$192.00
Business Card	CLIFTON 0223	101 016 542 30 49 01	ST-Staff Development	Evergreen Safety Council Annual Training	57627	\$125.00
Business Card	CLIFTON 0223	410 016 531 10 49 01	SW - Staff Development	Evergreen Safety Council Annual Training	57627	\$125.00
Business Card	CLIFTON 0223	001 010 576 80 43 00	PK-Travel & Meetings	Lunch for Union Bargaining	57627	\$16.01
Business Card	CLIFTON 0223	101 016 543 30 43 00	ST-Travel & Meetings	Lunch for Union Bargaining	57627	\$16.00
Business Card	CLIFTON 0223	410 016 531 10 43 00	SW - Travel & Meetings	Lunch for Union Bargaining	57627	\$16.00
Business Card	CLIFTON 0223	001 010 576 80 43 00	PK-Travel & Meetings	Lunch for Union Negotiations	57627	\$23.64
Business Card	CLIFTON 0223	101 016 543 30 43 00	ST-Travel & Meetings	Lunch for Union Negotiations	57627	\$23.64
Business Card	CLIFTON 0223	410 016 531 10 43 00	SW - Travel & Meetings	Lunch for Union Negotiations	57627	\$23.64
Business Card	CLIFTON 0223	410 016 531 10 31 02	SW - Operating Costs	Manhole Cover Cushions	57627	\$122.19
Business Card	CLIFTON 0223	101 016 542 30 49 01	ST-Staff Development	Traffic Control Supervisor Re-Certification	57627	\$187.50
Business Card	CLIFTON 0223	410 016 531 10 49 01	SW - Staff Development	Traffic Control Supervisor Re-Certification	57627	\$187.50
Business Card	DREHER 0223	001 008 521 20 49 00	LE-Dues & Memberships	2023 IACP Registration - D Thomas	57627	\$190.00
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	2023 IACP Registration - D Thomas	57627	\$445.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	2023 IACP Registration - J Beazizo	57627	\$445.00
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	2023 IACP Registration - J Ubert	57627	\$445.00
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	Basic FTO Academy Registration - J Marshall	57627	\$497.00
Business Card	DREHER 0223	001 008 521 20 41 01	LE-Professional Serv-Fixed	Body Cam Case - Watchguard	57627	\$51.95
Business Card	DREHER 0223	001 008 521 20 31 08	LE - Business Meeting Supplies	Cases of Water	57627	\$9.36
Business Card	DREHER 0223	001 008 521 20 41 01	LE-Professional Serv-Fixed	Coffee for SMART Investigation Case #23-686	57627	\$5.18
Business Card	DREHER 0223	001 008 521 20 31 08	LE - Business Meeting Supplies	Danishes/Fruit Trays	57627	\$45.96
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	Defeating NIBRS Errors Registration - K Putnam	57627	\$149.00
Business Card	DREHER 0223	001 008 521 20 41 01	LE-Professional Serv-Fixed	Dinner for SMART Investigation Case #23-686	57627	\$314.16
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	Intro to Law Enforcement Records Mgmt Registration - K Putnam	57627	\$259.00
Business Card	DREHER 0223	001 008 521 40 49 01	LE-Registration Fees	Investigate Genetic Genealogy Registration - P Bassett	57627	\$295.00
Business Card	DREHER 0223	001 008 521 20 31 08	LE - Business Meeting Supplies	Soda/Water/Salad for SMART Investigation Case #23-686	57627	\$256.91
Business Card	DREHER 0223	001 008 521 20 41 01	LE-Professional Serv-Fixed	Tek-Lok with Hardware	57627	\$18.75
Business Card	GARCEAU 0223	001 010 576 80 31 00	PK-Operating Costs	Alycore Mechanics Gloves for Encampments	57627	\$256.95
Business Card	GARCEAU 0223	001 010 576 80 31 00	PK-Operating Costs	Dock Ladders (4)	57627	\$915.42
Business Card	GARCEAU 0223	112 012 594 73 63 00	Art - Public Art Acquisition	Electrical Work Permit for Art Tower	57627	\$65.50
Business Card	GARCEAU 0223	001 010 576 80 49 01	PK-Staff Development	Pesticide Annual Fee - K Young	57627	\$51.50
Business Card	GARCEAU 0223	001 010 576 80 49 01	PK-Staff Development	Playground Maint Tech Certification - A Blanc	57627	\$340.00
Business Card	GOOD 0223	001 005 518 10 43 00	HR-Travel & Meetings	Parking Fees for Career Fair	57627	\$6.25
Business Card	GOOD 0223	001 005 518 10 42 00	HR-Communications	Postage for Mailing Affordable Care Act Forms to IRS	57627	\$26.45
Business Card	HALVERSON 0223	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - E Mangold	57627	\$79.32
Business Card	HALVERSON 0223	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - E Mangold	57627	\$79.32
Business Card	HALVERSON 0223	101 016 542 30 41 02	ST-Professional Service	PW Vehicle Car Wash	57627	\$9.50
Business Card	HALVERSON 0223	410 016 531 10 41 01	SW - Professional Services	PW Vehicle Car Wash	57627	\$9.50
Business Card	KNOEPFLE 0223	101 016 542 30 49 01	ST-Staff Development	Drone Registration	57627	\$2.50
Business Card	KNOEPFLE 0223	410 016 531 10 49 01	SW - Staff Development	Drone Registration	57627	\$2.50
Business Card	KNOEPFLE 0223	001 013 518 20 41 00	GG-Professional Service	PODS Rental for Museum Storage	57627	\$259.66
Business Card	LEBLANC 0223	001 008 521 20 41 01	LE-Professional Serv-Fixed	Pizza for PD Case #23-686	57627	\$174.66
Business Card	LEBLANC 0223	001 008 521 40 49 01	LE-Registration Fees	PRA Case Law Highlights Registration - K Putnam	57627	\$40.00
Business Card	LEBLANC 0223	001 008 521 40 49 01	LE-Registration Fees	PRA Case Law Update Registration - LeBlanc/Starkenbourg	57627	\$80.00
Business Card	LEBLANC 0223	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - K Putnam	57627	\$25.00
Business Card	LEBLANC 0223	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - K Starkenburg	57627	\$25.00
Business Card	LEBLANC 0223	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Membership - M LeBlanc	57627	\$25.00
Business Card	MACDONALD 0223	101 016 542 30 41 02	ST-Professional Service	PW Vehicle Car Wash	57627	\$6.00
Business Card	MACDONALD 0223	410 016 531 10 41 01	SW - Professional Services	PW Vehicle Car Wash	57627	\$6.00
Business Card	STEVENS B 0223	101 016 544 90 31 02	ST-Operating Cost	Fold In Half Tables (2)	57627	\$95.45
Business Card	STEVENS B 0223	410 016 531 10 31 02	SW - Operating Costs	Fold In Half Tables (2)	57627	\$95.46
Business Card	STEVENS B 0223	101 016 544 90 31 02	ST-Operating Cost	Folding Banquet Tables (3)	57627	\$294.56
Business Card	STEVENS B 0223	410 016 531 10 31 02	SW - Operating Costs	Folding Banquet Tables (3)	57627	\$294.55
Business Card	STEVENS B 0223	001 004 514 23 49 00	FI-Miscellaneous	Good To Go Toll PW03	57627	\$7.50
Business Card	STEVENS B 0223	001 004 514 23 49 01	FI-Staff Development	Priority Based Budgeting Registration - B Stevens	57627	\$40.00
Business Card	STEVENS B 0223	001 004 514 23 43 00	FI-Travel & Meetings	Springbrook Annual Conf Las Vegas Hotel Refund	57627	(\$123.58)
Business Card	STEVENS B 0223	001 004 514 23 49 00	FI-Miscellaneous	WFOA Membership - B Stevens	57627	\$75.00
Business Card	STEVENS B 0223	001 004 514 23 49 00	FI-Miscellaneous	WPTA Membership - B Stevens	57627	\$50.00
Business Card	STEVENS T 0223	001 006 518 80 31 00	IT-Office Supplies	BitBucket Monthly Subscription	57627	\$32.73
Business Card	STEVENS T 0223	001 006 518 80 43 00	IT-Travel & Meetings	CES Conf Hotel	57627	\$1,304.79
Business Card	STEVENS T 0223	001 006 518 80 43 00	IT-Travel & Meetings	CES Conf Lyft	57627	\$54.18
Business Card	STEVENS T 0223	001 006 518 80 43 00	IT-Travel & Meetings	CES Conf Taxi	57627	\$32.09
Business Card	STEVENS T 0223	001 006 518 80 31 00	IT-Office Supplies	Feitian OTP 2FA Tokens (20)	57627	\$325.31
Business Card	STEVENS T 0223	001 006 518 80 42 00	IT-Communications	Postage Fees for Fortinet RMA Service	57627	\$62.30

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	STEVENS T 0223	001 006 518 80 31 00	IT-Office Supplies	Purchasing 2 points for AssetTiger	57627	\$2.00
Business Card	STEVENS T 0223	001 006 518 80 31 00	IT-Office Supplies	USB Transceiver/IR Emitters/IR Receiver	57627	\$66.00
Business Card	UBERT 0223	001 008 521 20 31 01	LE-Fixed Minor Equipment	Boots for PD	57627	\$818.25
Business Card	UBERT 0223	001 008 521 20 41 01	LE-Professional Serv-Fixed	FUBO TV Monthly Subscription for PD	57627	\$82.91
Business Card	UBERT 0223	001 008 521 20 49 00	LE-Dues & Memberships	NAGARA Membership	57627	\$350.00
Business Card	VALVICK 0223	001 008 521 20 31 04	LE-Donation Exp - Other	Drone Care Refresh 2-Year Plan	57627	\$136.37
Business Card	VALVICK 0223	001 008 521 20 49 00	LE-Dues & Memberships	Drone Registration	57627	\$5.00
Business Card	WARRINGTON 0223	001 005 518 10 41 01	HR - Advertising/Marketing	AWC 5-Pack Job Posting	57627	\$200.00
Business Card	WARRINGTON 0223	001 005 518 10 41 01	HR - Advertising/Marketing	Job Fair Booth Registration	57627	\$600.00
Business Card	WARRINGTON 0223	001 013 518 20 41 00	GG-Professional Service	Lean Black Belt Registration - A Halverson	57627	\$1,350.00
Business Card	WARRINGTON 0223	001 013 518 20 41 00	GG-Professional Service	Lean Black Belt Registration - A Warrington	57627	\$1,350.00
Business Card	WARRINGTON 0223	001 013 518 20 41 00	GG-Professional Service	Lean Black Belt Registration - S Farrant	57627	\$1,350.00
Business Card	WEAVER 0223	001 003 514 20 43 00	CC-Travel & Meetings	2023 WMCA Conf Hotel Deposit - C Weaver	57627	\$145.90
Business Card	WEAVER 0223	001 003 514 20 43 00	CC-Travel & Meetings	2023 WMCA Conf Hotel Deposit - K Chelin	57627	\$145.90
Business Card	WEAVER 0223	001 003 514 20 49 02	CC-Staff Development	2023 WMCA Conf Registration - C Weaver	57627	\$450.00
Business Card	WEAVER 0223	001 003 514 20 49 02	CC-Staff Development	2023 WMCA Conf Registration - K Chelin	57627	\$450.00
Business Card	WEAVER 0223	001 001 511 60 31 00	Legislative - Operating Costs	Case of Water	57627	\$4.68
Business Card	WEAVER 0223	001 001 511 60 49 02	Legislative - C.C.Retreat	City Council Retreat Hotel Deposit 2	57627	\$2,150.00
Business Card	WEAVER 0223	001 007 558 50 31 01	PL-Operating Costs	John Cronin Plaque	57627	\$92.74
Business Card	WEAVER 0223	001 001 513 10 49 01	Executive - Prof. Development	Monthly SCC Dinner Registration - B Gaily	57627	\$60.93
Business Card	WEAVER 0223	001 001 511 60 49 01	Legislative - Prof. Developmen	Monthly SCC Dinner Registration - M Dickinson	57627	\$60.93
Business Card	WEAVER 0223	001 001 511 60 49 01	Legislative - Prof. Developmen	Promoting Equality Registration - A Jorstad	57627	\$35.00
Business Card	WEAVER 0223	001 001 511 60 49 01	Legislative - Prof. Developmen	Promoting Equality Registration - A Jorstad Refund	57627	(\$35.00)
Business Card	WEAVER 0223	001 001 511 60 49 01	Legislative - Prof. Developmen	Real Estate Success Summit Registration - G Petershagen	57627	\$89.00
Business Card	WRIGHT 0223	001 007 558 50 49 00	PL-Miscellaneous	Business License for Notary for C Swindt	57627	\$40.00
Business Card	WRIGHT 0223	001 007 558 50 49 01	PL-Staff Development	Grant Writing Strategies Registration - R Wright	57627	\$40.00
Business Card	WRIGHT 0223	001 007 558 50 49 00	PL-Miscellaneous	Notary Costs for C Swindt	57627	\$270.10
Business Card	WRIGHT 0223	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers Rhodora SP	57627	\$15.25
Business Card	WRIGHT 0223	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers Seneca NOA	57627	\$76.35
Business Card	WRIGHT 0223	001 007 558 50 41 02	PL-Software Maint.	SketchUp 3D Modeler Software	57627	\$330.40
					57627 Total	\$29,245.91
Canine Development Group Inc	37989	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Yearly Handler Subscription	57628	\$140.00
					57628 Total	\$140.00
Canon Financial Services Inc	29808135	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Lease CH Admin	57488	\$285.53
Canon Financial Services Inc	29808137	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Lease PD	57488	\$275.97
Canon Financial Services Inc	29833300	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Lease PW Upstairs	57488	\$11.40
Canon Financial Services Inc	29833300	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Lease PW Upstairs	57488	\$11.39
Canon Financial Services Inc	29833300	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Lease PW Upstairs	57488	\$11.39
					57488 Total	\$595.68
Carls Mower & Saw Inc	309209	001 010 576 80 31 03	PK- Equipment & Tools	Billy Goat Wheeled Blower	57629	\$2,384.90
Carls Mower & Saw Inc	317208	001 010 576 80 31 00	PK-Operating Costs	Cable Diverter	57629	\$47.22
					57629 Total	\$2,432.12
CDW Government Inc	FZ87916	510 006 518 80 49 14	LR - Barracuda Email Archive	Barracuda Email Archive Annual Fee	57489	\$10,273.29
CDW Government Inc	GL18482	510 006 518 80 49 03	LR - Adobe Pro	Adobe Pro Renewal	57489	\$8,039.96
CDW Government Inc	SE2304508	001 006 518 80 41 00	IT-Professional Services	Microsoft Sharepoint Services	57489	\$2,137.50
					57489 Total	\$20,450.75
CDW Government Inc	GH52934	001 008 521 50 30 02	LE-Fleet Minor Equipment	Docking Toughbook	57630	\$820.42
CDW Government Inc	GP79118	510 006 518 80 49 08	LR - TrendMicro Antivirus	Annual Renewal Antivirus	57630	\$2,567.67
					57630 Total	\$3,388.09

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Central Welding Supply Co Inc	RN01231010	001 010 576 80 31 00	PK-Operating Costs	Argon Gas/Centrashield/Propane	57631	\$23.69
Central Welding Supply Co Inc	RN01231010	101 016 544 90 31 02	ST-Operating Cost	Argon Gas/Centrashield/Propane	57631	\$23.68
Central Welding Supply Co Inc	RN01231010	410 016 531 10 31 02	SW - Operating Costs	Argon Gas/Centrashield/Propane	57631	\$23.68
					57631 Total	\$71.05
Chahal	012923 CHAHAL	001 000 382 10 00 01	The Mill - Deposit	LS22-Chahal_1-29-23 Mill Deposit Refund	57490	\$250.00
					57490 Total	\$250.00
CI Technologies Inc	11037	001 008 521 20 41 01	LE-Professional Serv-Fixed	IAPro Annual Software Maintenance	57491	\$1,248.48
					57491 Total	\$1,248.48
Cintas Loc 460	4142737153	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57492	\$140.86
Cintas Loc 460	4142737153	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57492	\$140.86
Cintas Loc 460	4142737153	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57492	\$140.86
Cintas Loc 460	4143317410	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57492	\$144.39
Cintas Loc 460	4143317410	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57492	\$144.39
Cintas Loc 460	4143317410	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57492	\$144.38
Cintas Loc 460	4144013073	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57492	\$149.27
Cintas Loc 460	4144013073	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57492	\$149.27
Cintas Loc 460	4144013073	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57492	\$149.28
Cintas Loc 460	4144750375	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57492	\$149.27
Cintas Loc 460	4144750375	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57492	\$149.27
Cintas Loc 460	4144750375	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57492	\$149.28
					57492 Total	\$1,751.38
Cintas Loc 460	4145391956	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57632	\$149.27
Cintas Loc 460	4145391956	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57632	\$149.27
Cintas Loc 460	4145391956	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57632	\$149.28
Cintas Loc 460	4146120168	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	57632	\$149.27
Cintas Loc 460	4146120168	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	57632	\$149.27
Cintas Loc 460	4146120168	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	57632	\$149.28
					57632 Total	\$895.64
City of Everett	I23007770	410 016 531 10 41 01	SW - Professional Services	Laboratory Analysis	57633	\$396.00
					57633 Total	\$396.00
CivicPlus LLC	252760	510 006 518 80 49 07	LR - Civic Plus Website	Business Development Website Annual Fee	57493	\$871.06
CivicPlus LLC	253143	510 006 518 80 49 07	LR - Civic Plus Website	Website Annual Fee	57493	\$3,809.25
CivicPlus LLC	253147	510 006 518 80 49 07	LR - Civic Plus Website	CivicClerk Website Annual Fee	57493	\$5,244.33
					57493 Total	\$9,924.64
Code Publishing LLC	GC00120100	001 003 514 20 41 00	CC-Professional Services	Web Update Annual Fee	57494	\$680.00
					57494 Total	\$680.00
Colacurcio Brothers Inc	PS9 FESTIVAL	304 016 595 30 60 03	Festival Street/Mill Spur	Festival Street Project 2006	57634	\$194,550.35
					57634 Total	\$194,550.35
Comcast	0123 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	57495	\$401.67
Comcast	0123 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	57495	\$401.67
Comcast	0123 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	57495	\$138.21
Comcast	0123 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	57495	\$326.67
Comcast	1222 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	57495	\$401.67
Comcast	1222 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	57495	\$401.67
Comcast	1222 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	57495	\$138.21
Comcast	1222 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	57495	\$321.67
					57495 Total	\$2,531.44
Conway	021123 CONWAY	001 000 382 10 00 01	The Mill - Deposit	LS22-Conway_2-1123 Mill Deposit Refund	57635	\$100.00
					57635 Total	\$100.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Cory De Jong and Sons Inc	K306763	001 010 576 80 31 00	PK-Operating Costs	Play Chips for Disc Gold Catherine Creek	57636	\$501.86
Cory De Jong and Sons Inc	K306768	001 010 576 80 31 00	PK-Operating Costs	All Purpose Soil at Frontier for Path to Cornhole	57636	\$35.18
					57636 Total	\$537.04
Crystal Springs	5249844 020123	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	57496	\$40.26
Crystal Springs	5249844 020123	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	57496	\$40.25
Crystal Springs	5249844 020123	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	57496	\$100.01
					57496 Total	\$180.52
Daughtry	021423 DAUGHTRY	001 001 511 60 43 00	Legislative - Travel & Mtgs	AWC Action Days Meal PerDiem	57497	\$238.00
					57497 Total	\$238.00
David Evans and Associates Inc	529065	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 21-13 Westlake Townhomes	57637	\$2,509.50
David Evans and Associates Inc	529066	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 22-23 Eklund Estates BLA Review	57637	\$1,452.70
					57637 Total	\$3,962.20
Davido Consulting Group Inc	45400	411 016 594 31 60 07	Wier Replacement Scope Design	Downtown Stormwater Projects 1-4	57638	\$4,214.25
Davido Consulting Group Inc	45401	411 016 594 31 60 07	Wier Replacement Scope Design	Downtown Stormwater Projects 5-6	57638	\$3,924.50
					57638 Total	\$8,138.75
Davidson	011723 PRIORITY	001 008 521 21 48 00	LE-Boating Repair & Maint	PD Boat Trailer Repairs	57639	\$3,517.61
					57639 Total	\$3,517.61
Davies	021023 DAVIES	001 000 382 10 00 01	The Mill - Deposit	LS23-Davies_2-10-23 Mill Deposit Refund	57640	\$150.00
					57640 Total	\$150.00
Dell Marketing LP	10644857688	510 006 518 80 31 00	Purchase Computer Equipment	Dell Mobile Precision Workstation & Base	57498	\$7,238.73
Dell Marketing LP	10648084676	001 006 518 80 31 00	IT-Office Supplies	Dell Power Cord	57498	\$96.87
					57498 Total	\$7,335.60
Dept Graphics	12010	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Graphics Removal	57641	\$302.23
					57641 Total	\$302.23
Dept of Labor and Industries	Q4 2022	001 000 281 00 00 00	Payroll Liability Taxes	Q4 2022 Workers Comp Insurance	0	\$55,931.74
Dept of Labor and Industries	Q4 2022	001 008 521 20 24 00	LE-Workers Comp	Q4 2022 Workers Comp Insurance	0	\$2.30
Dept of Labor and Industries	Q4 2022	001 010 576 80 24 00	PK-Workers Comp	Q4 2022 Workers Comp Insurance	0	\$52.08
Dept of Labor and Industries	Q4 2022	001 013 518 30 24 00	GG-Workers Comp	Q4 2022 Workers Comp Insurance	0	(\$0.89)
Dept of Labor and Industries	Q4 2022	101 016 542 30 24 00	ST-Workers Comp	Q4 2022 Workers Comp Insurance	0	\$48.80
Dept of Labor and Industries	Q4 2022	410 016 531 10 24 00	SW-Workers Comp	Q4 2022 Workers Comp Insurance	0	\$48.80
					0 Total	\$56,082.83
Dept of Labor and Industries	308586	001 012 575 50 48 00	CS- The Mill - R & M	L&I The Mill Wheelchair Lift Annual Cert	57499	\$285.40
					57499 Total	\$285.40
Dept of Licensing	012123 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 01/15/23 - 01/21/23	57500	\$273.00
					57500 Total	\$273.00
Dept of Licensing	020423 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 01/29/23 - 02/04/23	57642	\$600.00
Dept of Licensing	021123 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 02/05/23 - 02/11/23	57642	\$201.00
Dept of Licensing	021823 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 02/15/23 - 02/18/23	57642	\$93.00
					57642 Total	\$894.00
Dept of Retirement (Deferred Comp)	12523	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	\$5,468.89
					0 Total	\$5,468.89
Dept of Retirement (Deferred Comp)	21023	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	\$5,311.06
					0 Total	\$5,311.06
Dept of Retirement PERS LEOFF	12523	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	\$73,315.56
Dept of Retirement PERS LEOFF	12523	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions-State	0	\$220.96
					0 Total	\$73,536.52
Dept of Retirement PERS LEOFF	21023	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	\$72,422.05
Dept of Retirement PERS LEOFF	21023	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State Contributions	0	\$276.36
					0 Total	\$72,698.41

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Dept of Revenue Leasehold EFT	Q4 2022	001 013 518 90 49 06	GG-Excise Tax	Q4 2022 Leasehold Excise Tax	0	\$0.01
Dept of Revenue Leasehold EFT	Q4 2022	633 000 589 30 00 01	Leasehold Excise Tax Remit	Q4 2022 Leasehold Excise Tax	0	\$4,379.55
					0 Total	\$4,379.56
Dept of Transportation	RE-313-ATB30117034	101 016 595 64 63 00	ST-Traffic Control-Capital	Foundation/Wall City Gateway	57501	\$137.04
					57501 Total	\$137.04
Dept of Transportation	RE-313-ATB30117024	307 000 595 30 60 00	Project Construction Account	SR9/Lake Stevens Rd Roundabout	57643	\$256,232.79
					57643 Total	\$256,232.79
Dickinson	021423DICKINSON	001 001 511 60 43 00	Legislative - Travel & Mtgs	AWC Action Days Meal PerDiem	57502	\$238.00
					57502 Total	\$238.00
Dicks Towing Inc	18243042	001 008 521 20 41 00	LE-Professional Services	Evidence Towing	57503	\$151.66
Dicks Towing Inc	M72867	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2023-00267	57503	\$151.66
					57503 Total	\$303.32
Dicks Towing Inc	18243736	001 008 521 20 41 00	LE-Professional Services	Evidence Towing	57644	\$151.66
Dicks Towing Inc	E191309	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2023-01971	57644	\$150.97
					57644 Total	\$302.63
Down to Earth Community Gardens	SPE2023-001	003 000 345 81 00 00	Zoning-Subdivision Fees	SPE2023-001 Refund Application Withdrawn	57504	\$35.00
Down to Earth Community Gardens	SPE2023-002	003 000 345 81 00 00	Zoning-Subdivision Fees	SPE2023-002 Refund Application Withdrawn	57504	\$35.00
					57504 Total	\$70.00
Dreher	101122 DREHER 2	001 008 521 20 43 00	LE-Travel & Per Diem	Reissue Ck#56660 Desert Snow Narcotics Interdiction Conf PerDiem	57645	\$1,193.40
					57645 Total	\$1,193.40
EASL Inc	LS-0223	001 013 518 20 41 00	GG-Professional Service	Strategic Communication Services 01-2023	57646	\$6,000.00
					57646 Total	\$6,000.00
EFTPS	12523	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	\$126,798.85
					0 Total	\$126,798.85
EFTPS	21023	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	\$135,173.23
					0 Total	\$135,173.23
Electronic Business Machines	AR238976	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Copy Cost PW - 2YJ14491	57505	\$23.25
Electronic Business Machines	AR238976	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Copy Cost PW - 2YJ14491	57505	\$23.26
Electronic Business Machines	AR238976	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Copy Cost PW - 2YJ14491	57505	\$23.25
Electronic Business Machines	AR239390	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Copy Cost PD - 2WU09725	57505	\$38.96
					57505 Total	\$108.72
Electronic Business Machines	AR241444	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Copy Cost PW - QNN08471	57647	\$41.06
Electronic Business Machines	AR241444	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Copy Cost PW - QNN08471	57647	\$41.05
Electronic Business Machines	AR241444	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Copy Cost PW - QNN08471	57647	\$41.06
Electronic Business Machines	AR241509	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Copy Cost PD - 2WU09725	57647	\$49.42
					57647 Total	\$172.59
Employment Security Department EFT	Q4 2022	001 000 284 00 00 00	Payroll Liability Other	Q4 2022 Paid Family Medical Leave	0	\$15,567.63
Employment Security Department EFT	Q4 2022	001 013 518 30 20 00	GG-Benefits	Q4 2022 Paid Family Medical Leave	0	(\$0.07)
					0 Total	\$15,567.56
Employment Security Dept	Q4 2022 ESD	501 000 517 60 49 00	Payment to Claimants	Q4 2022 ESD Benefit Payment	57506	\$9,605.20
					57506 Total	\$9,605.20
Enterprise FM Trust	FBN4645461	530 016 594 48 70 00	Capital Lease Principal	PW Vehicle Leases	57648	\$3,795.39
Enterprise FM Trust	FBN4668074	530 016 594 48 70 00	Capital Lease Principal	PW Vehicle Lease 02-2023	57648	\$2,360.09
					57648 Total	\$6,155.48
Environmental Systems Research Inst	94421397	510 006 518 80 49 31	LR - ESRI - ArcGIS	ArcGIS Annual Subscription	57507	\$14,764.26
					57507 Total	\$14,764.26
Environmental Systems Research Inst	94427213	510 006 594 18 64 00	Capital - Purch Computer Equip	ESRI Annual Subscription	57649	\$5,455.00
					57649 Total	\$5,455.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Envirotech Services Inc	CD202307135	101 016 542 66 31 00	ST-Snow & Ice - Sply	MeltDown Apex	57508	\$9,573.53
					57508 Total	\$9,573.53
Equipment Sales Company Inc	26090	001 008 521 50 48 00	LE-Facility Repair & Maint	Annual ALI Lift Inspection	57650	\$409.13
					57650 Total	\$409.13
Evergreen Safety Council	EST10496	101 016 542 30 49 01	ST-Staff Development	Flagger ATP Annual Licensing Fee	57509	\$250.00
					57509 Total	\$250.00
Fastenal Company	WAARN163286	101 016 544 90 31 02	ST-Operating Cost	Domed Head Plow Bolt	57510	\$6.43
Fastenal Company	WAARN163286	410 016 531 10 31 02	SW - Operating Costs	Domed Head Plow Bolt	57510	\$6.42
					57510 Total	\$12.85
Fastenal Company	WAARN163088	101 016 544 90 31 02	ST-Operating Cost	Gloves/Links/Cap Screws/Washers/Nuts	57651	\$82.11
Fastenal Company	WAARN163088	410 016 531 10 31 02	SW - Operating Costs	Gloves/Links/Cap Screws/Washers/Nuts	57651	\$82.11
Fastenal Company	WAARN163452	101 016 544 90 31 02	ST-Operating Cost	Deming Drill Bits	57651	\$146.78
Fastenal Company	WAARN163452	410 016 531 10 31 02	SW - Operating Costs	Deming Drill Bits	57651	\$146.79
Fastenal Company	WAARN163766	101 016 544 90 31 02	ST-Operating Cost	Lynch Pins/Quik Links/USB Battery	57651	\$52.35
Fastenal Company	WAARN163766	410 016 531 10 31 02	SW - Operating Costs	Lynch Pins/Quik Links/USB Battery	57651	\$52.34
					57651 Total	\$562.48
FBI - LEEDA	46181960-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - J Barnes	57652	\$50.00
FBI - LEEDA	46272574-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - C Valvick	57652	\$50.00
FBI - LEEDA	52024692-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - J Ubert	57652	\$50.00
FBI - LEEDA	55748694-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - M Hingtgen	57652	\$50.00
FBI - LEEDA	56646330-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - M LeBlanc	57652	\$50.00
FBI - LEEDA	64394985-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - J Young	57652	\$50.00
FBI - LEEDA	64399131-23	001 008 521 20 49 00	LE-Dues & Memberships	Membership Dues - J Wachtveitl	57652	\$50.00
					57652 Total	\$350.00
Feldman & Lee PS	01-2023 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 01-2023	57511	\$10,600.00
					57511 Total	\$10,600.00
Florida State Disbursement Unit	200000082DR34	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support	57463	\$177.57
					57463 Total	\$177.57
Florida State Disbursement Unit	200000082DR34	001 000 284 00 00 00	Payroll Liability Other	200000082DR34 Child Support	57604	\$177.57
					57604 Total	\$177.57
Gailey	021423 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	AWC Action Days Meal PerDiem	57512	\$238.00
					57512 Total	\$238.00
Galls LLC	23278543	111 008 521 20 31 01	Drug Seize - Canine Supplies	PD jumpsuit	57513	\$731.36
					57513 Total	\$731.36
Garceau	012323 GARCEAU	001 013 518 20 49 00	GG-Miscellaneous	Reimbursement of Moving Expenses	57514	\$5,000.00
					57514 Total	\$5,000.00
Gardner	876	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Equipment Removal PT81	57515	\$217.20
Gardner	877	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Replace Radio/Spotlight/Scene Lights PD Boat #45	57515	\$814.50
					57515 Total	\$1,031.70
Gardner	878	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Replace Lightbar Pt-17-75 & Install Laptop I-69	57653	\$217.20
					57653 Total	\$217.20
GCP WW Holdco LLC	CM2010000287	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - G Eustace Return	57516	(\$121.49)
GCP WW Holdco LLC	CM2010000288	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - K Barquest Return	57516	(\$122.38)
GCP WW Holdco LLC	INV2010004789	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - C MacDonald	57516	\$162.50
GCP WW Holdco LLC	INV2010004789	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - C MacDonald	57516	\$162.50
GCP WW Holdco LLC	INV2010004858	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - M Bredstrand	57516	\$325.00
GCP WW Holdco LLC	INV2010004859	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - J Case	57516	\$120.87
GCP WW Holdco LLC	INV2010004860	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - K Barquest	57516	\$325.00
GCP WW Holdco LLC	INV2010004861	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - G Eustace	57516	\$286.82
GCP WW Holdco LLC	INV2010004969	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - J Evans	57516	\$131.85

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
GCP WW Holdco LLC	INV2010005093	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - A Blanc	57516	\$197.81
GCP WW Holdco LLC	INV2010005094	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - R Anderson	57516	\$240.35
GCP WW Holdco LLC	INV2010005232	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - G Eustace	57516	\$156.11
GCP WW Holdco LLC	INV2010005233	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - K Barquest	57516	\$112.49
GCP WW Holdco LLC	INV2010005297	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - T Piland	57516	\$227.48
GCP WW Holdco LLC	INV2010005298	410 016 531 10 31 00	SW - Clothing	Jacket/Pants - T Piland	57516	\$252.20
GCP WW Holdco LLC	INV2010005299	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - C Jones	57516	\$153.30
GCP WW Holdco LLC	INV2010005300	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - R Anderson	57516	\$84.65
					57516 Total	\$2,695.06
GCP WW Holdco LLC	INV2010004790	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - B McNabb	57654	\$325.00
GCP WW Holdco LLC	INV2010005397	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots - A Blanc	57654	\$127.19
GCP WW Holdco LLC	INV2010005429	410 016 531 10 31 00	SW - Clothing	Boots/Vest/Jacket/Pant - T Piland	57654	\$385.71
GCP WW Holdco LLC	INV2010005430	410 016 531 10 31 00	SW - Clothing	Bib Pant/Jacket - N Nedrow	57654	\$247.25
					57654 Total	\$1,085.15
Glens Welding & Machine Inc	S17113	410 016 531 10 31 02	SW - Operating Costs	Pole Pruner/Bushcutter/Backback Blower/Batteries	57655	\$2,173.20
Glens Welding & Machine Inc	S17120	410 016 531 10 31 02	SW - Operating Costs	Light Bar/Chains/Misc Shop Supplies	57655	\$910.26
					57655 Total	\$3,083.46
Glock Professional Inc	TRP/100178927	001 008 521 40 49 01	LE-Registration Fees	Armorers Course Registration - D Irwin	57656	\$250.00
					57656 Total	\$250.00
Goldman	2023-1157	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	57517	\$250.00
					57517 Total	\$250.00
Goldman	2023-1159	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	57657	\$250.00
					57657 Total	\$250.00
Gonzalez	012223 GONZALEZ	001 000 382 10 00 01	The Mill - Deposit	LS22-Gonzal_1-22-23 Mill Deposit Refund	57518	\$100.00
					57518 Total	\$100.00
Grainger	9537636764	001 013 518 20 31 00	GG-Operating Costs	Exhaust Fan	57519	\$99.20
Grainger	9572226166	304 016 595 30 60 03	Festival Street/Mill Spur	Reflective Tape	57519	\$60.67
Grainger	9580542026	001 010 576 80 31 03	PK- Equipment & Tools	Pallet Lifter	57519	\$1,712.04
Grainger	9580542026	101 016 544 90 31 02	ST-Operating Cost	Pallet Lifter	57519	\$1,712.05
Grainger	9580542026	410 016 531 10 31 02	SW - Operating Costs	Pallet Lifter	57519	\$1,712.05
Grainger	9583700514	101 016 544 90 31 02	ST-Operating Cost	Electrical Tape/Rebar Tie Wire	57519	\$11.68
Grainger	9583700514	410 016 531 10 31 02	SW - Operating Costs	Electrical Tape/Rebar Tie Wire	57519	\$11.69
					57519 Total	\$5,319.38
Grainger	9537636749	101 016 544 90 31 02	ST-Operating Cost	Tool Pouch (1)	57658	\$25.17
Grainger	9537636756	101 016 544 90 31 02	ST-Operating Cost	Tool Pouches (7)	57658	\$176.17
Grainger	9611914574	101 016 544 90 31 02	ST-Operating Cost	Hex Shank Chisel	57658	\$42.62
					57658 Total	\$243.96
Granite Construction Supply	97981	101 016 544 90 31 02	ST-Operating Cost	Posts	57520	\$763.45
Granite Construction Supply	98011	101 016 544 90 31 02	ST-Operating Cost	Signage/Anchors	57520	\$807.77
Granite Construction Supply	98012	101 016 544 90 31 02	ST-Operating Cost	Street Signs	57520	\$389.05
Granite Construction Supply	98041	101 016 544 90 31 02	ST-Operating Cost	No Parking Signs	57520	\$494.55
Granite Construction Supply	98042	101 016 544 90 31 02	ST-Operating Cost	Street Signs	57520	\$97.26
Granite Construction Supply	98043	101 016 544 90 31 02	ST-Operating Cost	Decals	57520	\$22.50
Granite Construction Supply	98043	410 016 531 10 31 02	SW - Operating Costs	Decals	57520	\$22.50
Granite Construction Supply	98080	101 016 544 90 31 02	ST-Operating Cost	Posts	57520	\$2,610.13
Granite Construction Supply	98109	101 016 542 64 31 00	ST-Traffic Control - Supply	Zebra Rails	57520	\$242.88
Granite Construction Supply	98110	101 016 542 64 31 00	ST-Traffic Control - Supply	Private Road Signs	57520	\$101.11
Granite Construction Supply	98111	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Signs	57520	\$194.52
					57520 Total	\$5,745.72

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Granite Construction Supply	98120	101 016 542 64 31 00	ST-Traffic Control - Supply	Custom Signs	57659	\$257.17
Granite Construction Supply	98126	101 016 542 64 31 00	ST-Traffic Control - Supply	Zebra Rail	57659	\$276.95
Granite Construction Supply	98160	101 016 544 90 31 02	ST-Operating Cost	Shur Curb Traffic Suparators (200)	57659	\$21,980.00
Granite Construction Supply	98243	101 016 544 90 31 02	ST-Operating Cost	Impact Socket/Vest	57659	\$75.67
Granite Construction Supply	98259	101 016 544 90 31 02	ST-Operating Cost	Surveyors Vest/Impact Sockets/Sq Drive Extension	57659	\$133.75
					57659 Total	\$22,723.54
Green	013023 GREEN	001 010 576 80 26 00	PK-Clothing - Boot Allowance	Boots Reimbursement	57521	\$284.85
					57521 Total	\$284.85
Greenshields Industrial Supply Inc	127684	101 016 544 90 31 02	ST-Operating Cost	New Ends for 1" Hoses	57660	\$159.01
Greenshields Industrial Supply Inc	127684	410 016 531 10 31 02	SW - Operating Costs	New Ends for 1" Hoses	57660	\$159.00
					57660 Total	\$318.01
Habitat Restoration Specialists LLC	310	410 016 531 10 48 00	SW - Repairs & Maintenance	Plant Install for Outlet Channel	57522	\$3,829.96
					57522 Total	\$3,829.96
Halladay	020423 HALLADAY	001 000 382 10 00 01	The Mill - Deposit	LS22-Halladay_2-4-23 Mill Deposit Refund	57523	\$100.00
					57523 Total	\$100.00
Harvey	012623 HARVEY	001 000 382 10 00 01	The Mill - Deposit	LS22-Harvey_1-26-23 Mill Deposit Refund	57524	\$250.00
					57524 Total	\$250.00
Hathaway	34357	001 001 511 60 31 00	Legislative - Operating Costs	Nameplates - Jorstad/Ewing/Donoghue	57525	\$77.02
Hathaway	34489	001 001 511 60 31 00	Legislative - Operating Costs	Nameplates - Poolos	57525	\$71.57
					57525 Total	\$148.59
Hickok	012723 HICKOK	001 000 382 10 00 01	The Mill - Deposit	LS22-Hickok_1-27-23 Mill Deposit Refund	57526	\$100.00
					57526 Total	\$100.00
Hingtgen	021423 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	Munitions Instructor Training Meals Spokane WA	57527	\$110.00
					57527 Total	\$110.00
Hippie	012023 HIPPIE	001 000 382 10 00 01	The Mill - Deposit	LS22-Hippie_1-20-23 Mill Deposit Refund	57528	\$100.00
					57528 Total	\$100.00
HM Pacific Northwest Inc	5880752	101 016 542 70 31 00	ST-Roadside - Supply	Liquid Asphalt & Binder	57469	\$752.50
HM Pacific Northwest Inc	5882123	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57469	\$1,587.34
HM Pacific Northwest Inc	5884314	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57469	\$2,240.16
					57469 Total	\$4,580.00
HM Pacific Northwest Inc	5887534	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57661	\$2,960.61
HM Pacific Northwest Inc	5889127	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	57661	\$2,245.19
					57661 Total	\$5,205.80
Home Depot	10757	101 016 544 90 31 02	ST-Operating Cost	Air Vent/Carb Bits/Parawedge/Screws	57529	\$124.98
Home Depot	90209	101 016 544 90 31 02	ST-Operating Cost	Knock Out Test Caps/Blades/Folding Knife	57529	\$13.41
Home Depot	90209	410 016 531 10 35 00	SW - Small Tools	Knock Out Test Caps/Blades/Folding Knife	57529	\$13.41
Home Depot	1575581	001 010 576 80 31 03	PK- Equipment & Tools	Husky Truck Box	57529	\$424.40
Home Depot	3012754	410 016 531 10 35 00	SW - Small Tools	Tape Measurers/Shelves/Angle Grinders	57529	\$950.44
Home Depot	3220179	001 010 576 80 31 03	PK- Equipment & Tools	Push Poly Lawn Roller	57529	\$168.01
Home Depot	4145500	001 010 576 80 31 03	PK- Equipment & Tools	Surface Cleaner	57529	\$87.27
Home Depot	4243457	001 010 576 80 31 03	PK- Equipment & Tools	Tow Plug Aerator	57529	\$312.81
Home Depot	4650859	001 010 576 80 31 03	PK- Equipment & Tools	Husky Truck Box	57529	\$392.39
Home Depot	5012490	101 016 544 90 31 02	ST-Operating Cost	Shop Tools	57529	\$5,017.04
Home Depot	5123670	001 010 576 80 31 03	PK- Equipment & Tools	Husky Truck Box Credit	57529	(\$424.40)
Home Depot	6013593	410 016 531 10 35 00	SW - Small Tools	Angle Grinder Credit	57529	(\$217.50)
Home Depot	6216223	001 010 576 80 31 03	PK- Equipment & Tools	Handheld Gas Powered Grass Sweeper	57529	\$372.03
Home Depot	6340800	001 010 576 80 31 03	PK- Equipment & Tools	Pressure Washer	57529	\$490.94
Home Depot	7111234	001 010 576 80 31 03	PK- Equipment & Tools	Handheld Gas Powered Grass Sweeper Credit	57529	(\$372.03)
Home Depot	7252267	001 010 576 80 31 03	PK- Equipment & Tools	Earth Auger Bit/Handheld Blower	57529	\$462.57
Home Depot	7844288	001 010 576 80 31 03	PK- Equipment & Tools	Gas Auger	57529	\$841.60

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Home Depot	7904995	001 010 576 80 31 00	PK-Operating Costs	Storage Totes for Holiday Lights	57529	\$132.06
Home Depot	7904995	101 016 544 90 31 02	ST-Operating Cost	Storage Totes for Holiday Lights	57529	\$132.05
Home Depot	8174064	001 010 576 80 31 03	PK- Equipment & Tools	Dewalt Hammer Kit	57529	\$948.08
Home Depot	8424003	001 010 576 80 31 03	PK- Equipment & Tools	Blaster Cartridge	57529	\$5.11
Home Depot	8501611	001 010 576 80 31 03	PK- Equipment & Tools	Dewalt Saw Kit	57529	\$293.48
Home Depot	8643756	001 010 576 80 31 03	PK- Equipment & Tools	Dewalt Battery 2 Pack	57529	\$195.29
Home Depot	8904919	001 010 576 80 31 03	PK- Equipment & Tools	Towsmart Bent Pins/Triball Mount/Grease Gun	57529	\$203.58
					57529 Total	\$10,567.02
Honey Bucket	553257796	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 12708 20th St NE	57530	\$156.75
Honey Bucket	553257797	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	57530	\$254.50
Honey Bucket	553265308	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Community Garden	57530	\$132.00
Honey Bucket	553274395	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	57530	\$330.89
Honey Bucket	553274396	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Lundeen Park	57530	\$274.45
Honey Bucket	553286724	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Cir W	57530	\$224.00
					57530 Total	\$1,372.59
Honey Bucket	553297028	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 8629 20th St SE	57662	\$170.50
Honey Bucket	553306602	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	57662	\$156.75
Honey Bucket	553306603	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Callow Rd	57662	\$254.50
					57662 Total	\$581.75
HRA VEBA Trust YA20192	21023	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	57605	\$3,418.48
					57605 Total	\$3,418.48
HSA Bank	12523	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	57464	\$200.00
					57464 Total	\$200.00
HSA Bank	21023	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	57606	\$200.00
					57606 Total	\$200.00
IAPE	LI965009	001 008 521 40 49 01	LE-Registration Fees	IAPE Property/Evidence Mgmt Class Registration - A Fox	57531	\$395.00
IAPE	LI966393	001 008 521 40 49 01	LE-Registration Fees	Evidence Mgmt For Supervisors Registration - J Barnes	57531	\$265.00
					57531 Total	\$660.00
ICONIX Waterworks US Inc	U2316002086	001 013 518 20 31 00	GG-Operating Costs	Adapters/Clamps/Pull Box Extension	57532	\$577.47
ICONIX Waterworks US Inc	U2316002088	001 013 518 20 31 00	GG-Operating Costs	Siltfence with Stakes	57532	\$46.04
					57532 Total	\$623.51
Industrial Bolt & Supply Inc	806231-1	001 010 576 80 31 00	PK-Operating Costs	Fuses/Seal Shrink Tubes/Tie Wraps/Fuse Covers/Washers	57533	\$98.58
Industrial Bolt & Supply Inc	806231-1	101 016 544 90 31 02	ST-Operating Cost	Fuses/Seal Shrink Tubes/Tie Wraps/Fuse Covers/Washers	57533	\$98.59
Industrial Bolt & Supply Inc	806231-1	410 016 531 10 31 02	SW - Operating Costs	Fuses/Seal Shrink Tubes/Tie Wraps/Fuse Covers/Washers	57533	\$98.59
					57533 Total	\$295.76
Ink It Your Way LLC	9383	410 016 531 10 31 02	SW - Operating Costs	Pullover Sweatshirts	57534	\$351.30
					57534 Total	\$351.30
J Thayer Co Inc	1633640-0	001 010 576 80 31 00	PK-Operating Costs	Office Supplies for PW	57663	\$53.22
J Thayer Co Inc	1633640-0	101 016 544 90 31 01	ST-Office Supplies	Office Supplies for PW	57663	\$53.23
J Thayer Co Inc	1633640-0	410 016 531 10 31 01	SW - Office Supplies	Office Supplies for PW	57663	\$53.23
J Thayer Co Inc	1633942-0	001 010 576 80 31 02	PK-Office Supplies	Paper	57663	\$20.33
J Thayer Co Inc	1633942-0	101 016 544 90 31 01	ST-Office Supplies	Paper	57663	\$20.33
J Thayer Co Inc	1633942-0	410 016 531 10 31 01	SW - Office Supplies	Paper	57663	\$20.33
J Thayer Co Inc	1634822-0	001 010 576 80 31 02	PK-Office Supplies	Index Cards/Stapler/Tape Dispenser/Tape	57663	\$23.75
J Thayer Co Inc	1634822-0	101 016 544 90 31 01	ST-Office Supplies	Index Cards/Stapler/Tape Dispenser/Tape	57663	\$23.74
J Thayer Co Inc	1634822-0	410 016 531 10 31 01	SW - Office Supplies	Index Cards/Stapler/Tape Dispenser/Tape	57663	\$23.74
J Thayer Co Inc	C1633640-0	001 010 576 80 31 02	PK-Office Supplies	Paper Credit	57663	(\$27.25)
J Thayer Co Inc	C1633640-0	101 016 544 90 31 01	ST-Office Supplies	Paper Credit	57663	(\$27.26)
J Thayer Co Inc	C1633640-0	410 016 531 10 31 01	SW - Office Supplies	Paper Credit	57663	(\$27.26)
					57663 Total	\$210.13

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Jorstad	021423 JORSTAD	001 001 511 60 43 00	Legislative - Travel & Mtgs	AWC Action Days Meal PerDiem	57535	\$238.00
					57535 Total	\$238.00
Kautzman	020523 KAUTZMAN	001 000 382 10 00 01	The Mill - Deposit	LS22-Kautzman_2-5-23 Mill Deposit Refund	57536	\$100.00
					57536 Total	\$100.00
Kilroy	030523 KILROY	001 008 521 20 43 00	LE-Travel & Per Diem	IAT Asst Instructor Recert Meal PerDiem	57537	\$395.00
					57537 Total	\$395.00
KnowBe4 Inc	INV231088	510 006 518 80 49 26	LR - KnowBe4 Cyber Security Tr	KnowBe4 Security Awareness Training Subscription	57538	\$2,226.95
					57538 Total	\$2,226.95
KPG Psomas Inc	191959	302 010 594 76 61 10	PM - Sunset Beach	Sunset Beach Park Improvements	57539	\$1,808.00
					57539 Total	\$1,808.00
Krusey	2023-M2	001 008 521 20 41 01	LE-Professional Serv-Fixed	Domestic Violence Coordinator Hours	57664	\$3,524.13
					57664 Total	\$3,524.13
Lake Stevens Chamber of Commerce	01-2023 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 01-2023	57470	\$1,500.00
					57470 Total	\$1,500.00
Lake Stevens Chamber of Commerce	02-2023 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 02-2023	57540	\$1,500.00
					57540 Total	\$1,500.00
Lake Stevens Chamber of Commerce	020823 CHAMBER	001 000 382 10 00 01	The Mill - Deposit	LS23-Tabor_2-8 Mill Deposit Refund	57665	\$250.00
					57665 Total	\$250.00
Lake Stevens Chamber of Commerce	1349	001 013 518 90 49 01	GG-Chamber of Commerce	2023 LS Chamber Membership	57666	\$295.00
					57666 Total	\$295.00
Lake Stevens Community Food Bank	020123 FOODBANK	004 013 518 63 40 01	PR - Food Bank Service Org	Food Bank Reimbursement	57541	\$260,614.06
					57541 Total	\$260,614.06
Lake Stevens Lacrosse Club	020523 LACROSSE	001 000 382 10 00 01	The Mill - Deposit	LS22-OConnell_2-5-23 Mill Deposit Refund	57542	\$100.00
					57542 Total	\$100.00
Lake Stevens Police Guild	12523	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	57465	\$1,109.25
					57465 Total	\$1,109.25
Lake Stevens Police Guild	21023	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	57607	\$1,086.75
					57607 Total	\$1,086.75
Lake Stevens Sewer District	12326 0223	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	57667	\$100.00
Lake Stevens Sewer District	13135 0223	101 016 543 50 47 00	ST-Utilities	Sewer - Decant Facility Acct 13135-01	57667	\$49.50
Lake Stevens Sewer District	13135 0223	410 016 531 10 47 00	SW - Utilities	Sewer - Decant Facility Acct 13135-01	57667	\$49.50
Lake Stevens Sewer District	2538 0223	001 010 576 80 47 00	PK-Utilities	Sewer - Lundeen Park Acct 2538-02	57667	\$198.00
Lake Stevens Sewer District	3628 0223	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-02	57667	\$99.00
Lake Stevens Sewer District	6294 0223	001 008 521 50 47 00	LE-Facility Utilities	Sewer - PD Evidence Bldg Acct 6294-04	57667	\$99.00
Lake Stevens Sewer District	6296 0223	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 6296-03	57667	\$198.00
Lake Stevens Sewer District	6390 0223	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	57667	\$145.20
Lake Stevens Sewer District	6666 0223	001 012 575 30 47 00	CS- Museum - Utilities	Sewer - Museum Acct 6666-01	57667	\$99.00
Lake Stevens Sewer District	6671 0223	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	57667	\$99.00
Lake Stevens Sewer District	6810 0223	001 012 575 50 47 00	CS- The Mill- Utilities	Sewer - The Mill Acct 6810-01	57667	\$198.00
Lake Stevens Sewer District	7002 0223	001 010 576 80 47 00	PK-Utilities	Sewer - North Cove Park Restroom 7002-01	57667	\$99.00
Lake Stevens Sewer District	8710 0223	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Training Bldg Acct 8710-03	57667	\$99.00
Lake Stevens Sewer District	9902 0223	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Grade Rd Acct 9902-01	57667	\$99.00
					57667 Total	\$1,631.20
Lake Stevens Sewer District	25280	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	Engineering Fees 91st Ave SE & 24th St SE	57668	\$1,442.10
					57668 Total	\$1,442.10
Lakeside Industries Inc	221927	101 016 542 30 41 00	ST-Pavement Preservation	Pallet of Pot Hole Mix	57543	\$1,113.91
					57543 Total	\$1,113.91
Lakeside Industries Inc	223260	101 016 542 70 31 00	ST-Roadside - Supply	Pallet of Pot Hole Mix	57669	\$1,113.91
					57669 Total	\$1,113.91

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Land Development Consultants Inc	30264	304 010 594 76 60 02	Frontier Heights Pk Redevelop	Frontier Heights Park Playfields	57544	\$8,667.51
					57544 Total	\$8,667.51
Land Development Consultants Inc	30262	309 016 595 61 60 03	S. Lake Stevens Path Design	SLSR Multi-Use Trail Phase II & III	57670	\$1,923.60
					57670 Total	\$1,923.60
Lechner	021223 LECHNER	001 000 382 10 00 01	The Mill - Deposit	LS22-Lechner_2-12-23 Mill Deposit Refund	57671	\$250.00
					57671 Total	\$250.00
Lemay Mobile Shredding Inc	4778091S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW	57545	\$2.85
Lemay Mobile Shredding Inc	4778091S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW	57545	\$2.84
Lemay Mobile Shredding Inc	4778091S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW	57545	\$2.84
Lemay Mobile Shredding Inc	4780262S185	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	57545	\$12.58
					57545 Total	\$21.11
Lemay Mobile Shredding Inc	4781662S185	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	57672	\$25.16
Lemay Mobile Shredding Inc	4781958S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW	57672	\$6.02
Lemay Mobile Shredding Inc	4781958S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW	57672	\$6.02
Lemay Mobile Shredding Inc	4781958S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW	57672	\$6.02
					57672 Total	\$43.22
Les Schwab Tire Center	32300744693	101 016 542 30 48 00	ST-Repair & Maintenance	Tire Repair for John Deer Loader	57673	\$21.88
Les Schwab Tire Center	32300744693	410 016 531 10 48 00	SW - Repairs & Maintenance	Tire Repair for John Deer Loader	57673	\$21.88
					57673 Total	\$43.76
Levitan	021623 LEVITAN	001 000 283 00 00 00	Payroll Liability Medical	Refund Medical/Dental Premiums	57674	\$80.58
					57674 Total	\$80.58
LN Curtis & Sons	INV673407	001 008 521 20 31 02	LE-Minor Equipment	Uniform Gear - K Bernhard	57675	\$408.14
					57675 Total	\$408.14
Lowes Companies	994858	101 016 544 90 31 02	ST-Operating Cost	Shop Tools	57546	\$5,483.19
					57546 Total	\$5,483.19
Mackenzie Engineering Inc	1081726	004 013 518 20 40 00	RR - Professional Services	Lake Stevens Industrial Analysis	57676	\$12,460.64
					57676 Total	\$12,460.64
McWethy	2A0320163	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	57547	\$300.00
					57547 Total	\$300.00
Millerstoultime	1172359490	101 016 544 90 31 02	ST-Operating Cost	Flex Head Ratchet	57548	\$136.37
Millerstoultime	1172359490	410 016 531 10 31 02	SW - Operating Costs	Flex Head Ratchet	57548	\$136.38
Millerstoultime	1242359803	001 010 576 80 31 03	PK- Equipment & Tools	Wrench Set	57548	\$42.92
Millerstoultime	1242359803	101 016 544 90 31 02	ST-Operating Cost	Wrench Set	57548	\$42.91
Millerstoultime	1242359803	410 016 531 10 31 02	SW - Operating Costs	Wrench Set	57548	\$42.91
					57548 Total	\$401.49
MissionSquare - 108991	6342910	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	57466	\$483.62
					57466 Total	\$483.62
MissionSquare - 108991	6414978	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	57608	\$483.62
					57608 Total	\$483.62
MissionSquare - 307428	6194751	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	57467	\$1,871.22
					57467 Total	\$1,871.22
MissionSquare - 307428	6002164	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	57609	\$1,871.22
					57609 Total	\$1,871.22
Monroe Correctional Complex	MCC2212.1436	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 12-2022	57549	\$269.44
Monroe Correctional Complex	MCC2212.1436	101 016 542 30 48 00	ST-Repair & Maintenance	DOC Work Crew 12-2022	57549	\$84.57
Monroe Correctional Complex	MCC2212.1436	410 016 531 10 48 00	SW - Repairs & Maintenance	DOC Work Crew 12-2022	57549	\$84.57
					57549 Total	\$438.58
Monroe Correctional Complex	MCC2301-1449	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 01-2023	57677	\$384.61
Monroe Correctional Complex	MCC2301-1449	101 016 542 30 48 00	ST-Repair & Maintenance	DOC Work Crew 01-2023	57677	\$90.84

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Monroe Correctional Complex	MCC2301-1449	410 016 531 10 48 00	SW - Repairs & Maintenance	DOC Work Crew 01-2023	57677	\$23.08
					57677 Total	\$498.53
Monsido Inc	INV-24326	510 006 518 80 49 07	LR - Civic Plus Website	MO Platform 01/15/23 thru 01/14/24	57550	\$2,325.00
					57550 Total	\$2,325.00
Nationwide Retirement Solution	12523	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	\$5,470.18
					0 Total	\$5,470.18
Nationwide Retirement Solution	21023	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	\$5,652.29
					0 Total	\$5,652.29
Nelson Petroleum Inc	0820844-IN	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel	57678	\$29.51
Nelson Petroleum Inc	0820844-IN	001 007 559 30 32 00	PB-Fuel	Fuel	57678	\$37.12
Nelson Petroleum Inc	0820844-IN	001 008 521 20 32 00	LE-Fuel	Fuel	57678	\$3,213.29
Nelson Petroleum Inc	0820844-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	57678	\$687.05
Nelson Petroleum Inc	0820844-IN	101 016 542 30 32 00	ST-Fuel	Fuel	57678	\$1,374.10
Nelson Petroleum Inc	0820844-IN	410 016 531 10 32 00	SW - Fuel	Fuel	57678	\$1,374.10
Nelson Petroleum Inc	0822554-IN	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel	57678	\$15.71
Nelson Petroleum Inc	0822554-IN	001 007 559 30 32 00	PB-Fuel	Fuel	57678	\$76.15
Nelson Petroleum Inc	0822554-IN	001 008 521 20 32 00	LE-Fuel	Fuel	57678	\$1,841.81
Nelson Petroleum Inc	0822554-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	57678	\$371.50
Nelson Petroleum Inc	0822554-IN	101 016 542 30 32 00	ST-Fuel	Fuel	57678	\$743.00
Nelson Petroleum Inc	0822554-IN	410 016 531 10 32 00	SW - Fuel	Fuel	57678	\$743.00
Nelson Petroleum Inc	0823412-IN	001 002 513 11 43 00	AD-Travel & Meetings	Fuel	57678	\$168.75
Nelson Petroleum Inc	0823412-IN	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel	57678	\$74.48
Nelson Petroleum Inc	0823412-IN	001 008 521 20 32 00	LE-Fuel	Fuel	57678	\$4,676.16
Nelson Petroleum Inc	0823412-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	57678	\$1,627.99
Nelson Petroleum Inc	0823412-IN	101 016 542 30 32 00	ST-Fuel	Fuel	57678	\$3,255.98
Nelson Petroleum Inc	0823412-IN	410 016 531 10 32 00	SW - Fuel	Fuel	57678	\$3,255.98
					57678 Total	\$23,565.68
New York Life	Jan-23	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	57610	\$199.00
					57610 Total	\$199.00
New York Life EFT	Jan-23	001 001 511 60 20 00	Legislative - Benefits	Life/Disability Ins Premiums	0	\$9.06
New York Life EFT	Jan-23	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	0	\$66.52
New York Life EFT	Jan-23	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	0	\$60.43
New York Life EFT	Jan-23	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	0	\$224.57
New York Life EFT	Jan-23	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	0	\$190.16
New York Life EFT	Jan-23	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	0	\$153.94
New York Life EFT	Jan-23	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	0	\$328.54
New York Life EFT	Jan-23	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	0	\$214.37
New York Life EFT	Jan-23	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	0	\$1,324.90
New York Life EFT	Jan-23	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	0	\$432.89
New York Life EFT	Jan-23	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	0	\$176.95
New York Life EFT	Jan-23	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	0	\$514.29
New York Life EFT	Jan-23	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	0	\$737.33
					0 Total	\$4,433.95
NextRequest Co	25613	510 006 518 80 49 19	LR - NextRequest - PRR	Annual NextRequest Subscription	57551	\$17,006.51
					57551 Total	\$17,006.51
North Coast Electric Company	S011815435.005	001 010 576 80 31 04	PK-Vandalism Supplies	Lot Hubbell Lighting	57679	\$560.53
					57679 Total	\$560.53
Northend Excavating Inc	PP #1	101 016 595 64 63 00	ST-Traffic Control-Capital	Sunncrest Paved Path PW Project #22023	57468	\$32,175.46
Northend Excavating Inc	PP #1 RETAINAGE	101 000 382 20 00 00	PW - Retainage	Retainage for Sunncrest Paved Path PW Project #22023	57468	(\$1,608.77)
					57468 Total	\$30,566.69

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Northend Excavating Inc	020723RETAINAGE	101 016 582 20 00 00	PW Retainage Release	Retainage Release Sunnycrest Paved Path PW Project #22023	57552	\$1,608.77
					57552 Total	\$1,608.77
Northwest Parking Equipment Company Inc	7	001 010 576 80 31 10	PK-Boat Launch Expenses	Pay Station Coin Bag	57680	\$158.71
					57680 Total	\$158.71
NPR Commercial Construction Inc	5994	410 016 531 10 48 00	SW - Repairs & Maintenance	Damage Repair to Detention Pond at Lundeen & Vernon	57553	\$2,467.84
					57553 Total	\$2,467.84
O Reilly Auto Parts	2960-373154	101 016 544 90 31 02	ST-Operating Cost	Fuel/Oil Filters/Diesel Oil	57681	\$138.53
O Reilly Auto Parts	2960-373154	410 016 531 10 31 02	SW - Operating Costs	Fuel/Oil Filters/Diesel Oil	57681	\$138.52
O Reilly Auto Parts	2960-377120	101 016 544 90 31 02	ST-Operating Cost	Oil Filters/Motor Oil/Wiper Fluid	57681	\$123.94
O Reilly Auto Parts	2960-377120	410 016 531 10 31 02	SW - Operating Costs	Oil Filters/Motor Oil/Wiper Fluid	57681	\$123.94
O Reilly Auto Parts	2960-377887	101 016 544 90 31 02	ST-Operating Cost	Oil Filters	57681	\$5.77
O Reilly Auto Parts	2960-377887	410 016 531 10 31 02	SW - Operating Costs	Oil Filters	57681	\$5.77
O Reilly Auto Parts	2960-377920	101 016 544 90 31 02	ST-Operating Cost	Air Filters	57681	\$17.27
O Reilly Auto Parts	2960-377920	410 016 531 10 31 02	SW - Operating Costs	Air Filters	57681	\$17.27
O Reilly Auto Parts	2960-377921	101 016 544 90 31 02	ST-Operating Cost	Air Filters	57681	\$25.90
O Reilly Auto Parts	2960-377921	410 016 531 10 31 02	SW - Operating Costs	Air Filters	57681	\$25.91
O Reilly Auto Parts	2960-379417	101 016 544 90 31 02	ST-Operating Cost	Copper Plugs	57681	\$11.11
O Reilly Auto Parts	2960-379417	410 016 531 10 31 02	SW - Operating Costs	Copper Plugs	57681	\$11.10
					57681 Total	\$645.03
Office of the State Treasurer	01-2023 STATE	633 000 589 30 00 03	State Building Permit Remit	Building Code Fees 01-2023	57554	\$257.00
Office of the State Treasurer	01-2023 STATE	633 000 586 00 00 01	State Court Remit	State Court Fees 01-2023	57554	\$8,230.35
					57554 Total	\$8,487.35
Pacific Power Batteries	11424369	101 016 544 90 31 02	ST-Operating Cost	Batteries	57682	\$868.83
Pacific Power Batteries	11424369	410 016 531 10 31 02	SW - Operating Costs	Batteries	57682	\$868.84
Pacific Power Batteries	11424688	101 016 544 90 31 02	ST-Operating Cost	Battery	57682	\$109.86
Pacific Power Batteries	11424688	410 016 531 10 31 02	SW - Operating Costs	Battery	57682	\$109.86
					57682 Total	\$1,957.39
Pat McCarthy Productions Inc	45231	001 008 521 40 49 01	LE-Registration Fees	Street Crimes Training Registration - G Heinemann	57683	\$450.00
					57683 Total	\$450.00
Petershagen	0123 PETERSHAGEN1	001 001 511 60 43 00	Legislative - Travel & Mtgs	CES Conf Flights Las Vegas NV Reimbursement	57555	\$467.97
Petershagen	0123 PETERSHAGEN2	001 001 511 60 49 01	Legislative - Prof. Developmen	CES Conf Registration Las Vegas NV Reimbursement	57555	\$100.00
Petershagen	0123 PETERSHAGEN3	001 001 511 60 43 00	Legislative - Travel & Mtgs	CES Conf Hotel Las Vegas NV Reimbursement	57555	\$623.43
Petershagen	0123 PETERSHAGEN4	001 001 511 60 43 00	Legislative - Travel & Mtgs	CES Conf Airport Parking Reimbursement	57555	\$102.00
Petershagen	0123 PETERSHAGEN5	001 001 511 60 43 00	Legislative - Travel & Mtgs	CES Conf Monorail Fee Las Vegas NV Reimbursement	57555	\$5.00
Petershagen	0123 PETERSHAGEN6	001 001 511 60 43 00	Legislative - Travel & Mtgs	CES Conf Meal PerDiem	57555	\$276.00
Petershagen	0223 PETERSHAGEN	001 001 511 60 43 00	Legislative - Travel & Mtgs	AWC Action Days Meal PerDiem	57555	\$238.00
					57555 Total	\$1,812.40
Planning Association of Washington	2568	001 007 558 50 41 03	PL-Advertising	Job Posting on PAW Website	57556	\$50.00
					57556 Total	\$50.00
PowerDMS Inc	39391	001 008 521 40 49 01	LE-Registration Fees	PowerDMS Certification	57557	\$450.00
					57557 Total	\$450.00
Powers	87	112 012 594 73 63 00	Art - Public Art Acquisition	Water Tower Sculpture - Final Payment	57684	\$5,470.00
					57684 Total	\$5,470.00
Puget Sound Clean Air Agency	23-051 Q1	001 013 553 70 41 00	GG - Air Pollution	Q1 2023 Clean Air Assessment	57558	\$6,618.00
					57558 Total	\$6,618.00
Puget Sound Energy	200003723810 0123	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - Museum	57471	\$356.71
Puget Sound Energy	200024316495 0123	001 010 576 80 47 00	PK-Utilities	Natural Gas - PW Shop	57471	\$634.47
Puget Sound Energy	200024316495 0123	101 016 543 50 47 00	ST-Utilities	Natural Gas - PW Shop	57471	\$634.48
Puget Sound Energy	200024316495 0123	410 016 531 10 47 00	SW - Utilities	Natural Gas - PW Shop	57471	\$634.48

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Puget Sound Energy	220022339471 0123	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	57471	\$945.13
Puget Sound Energy	220024770236 0123	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept Evidence Bldg	57471	\$392.73
Puget Sound Energy	220028663866 0123	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept	57471	\$676.13
Puget Sound Energy	220028663874 0123	001 013 518 20 47 02	GG-Utilities for Rentals	Natural Gas - 1819 S Lake Stevens Rd	57471	\$188.59
					57471 Total	\$4,462.72
Puget Sound Energy	200003723810 0223	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - Museum	57685	\$374.06
Puget Sound Energy	200024316495 0223	001 010 576 80 47 00	PK-Utilities	Natural Gas - PW Shop	57685	\$565.53
Puget Sound Energy	200024316495 0223	101 016 543 50 47 00	ST-Utilities	Natural Gas - PW Shop	57685	\$565.54
Puget Sound Energy	200024316495 0223	410 016 531 10 47 00	SW - Utilities	Natural Gas - PW Shop	57685	\$565.54
Puget Sound Energy	220022339471 0223	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	57685	\$1,150.67
Puget Sound Energy	220024770236 0223	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept Evidence Bldg	57685	\$361.77
Puget Sound Energy	220028663866 0223	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept	57685	\$585.72
Puget Sound Energy	220028663874 0223	001 013 518 20 47 02	GG-Utilities for Rentals	Natural Gas - 1819 S Lake Stevens Rd	57685	\$120.05
					57685 Total	\$4,288.88
Purchase Power	01-2023 POSTAGE	001 007 558 50 42 00	PL-Communication	Postage	57472	\$44.43
Purchase Power	01-2023 POSTAGE	001 013 518 20 42 00	GG-Communication	Postage	57472	\$191.70
Purchase Power	01-2023 POSTAGE	101 016 543 30 42 00	ST-Communications	Postage	57472	\$4.66
Purchase Power	01-2023 POSTAGE	410 016 531 10 42 00	SW - Communications	Postage	57472	\$4.67
					57472 Total	\$245.46
Purple and Gold Club of Lake Stevens High School	1	001 008 521 20 31 02	LE-Minor Equipment	Vinyl Banner with Grommets	57559	\$600.00
					57559 Total	\$600.00
Redefined Corp	382314	001 006 518 80 41 00	IT-Professional Services	Contract IT Services 12-2022	57560	\$9,240.00
					57560 Total	\$9,240.00
Rexel USA Inc	3075182	101 016 544 90 31 02	ST-Operating Cost	Grounding Bushings/Compression Couplings	57561	\$319.63
Rexel USA Inc	3075182	410 016 531 10 31 02	SW - Operating Costs	Grounding Bushings/Compression Couplings	57561	\$319.63
Rexel USA Inc	3P61701	101 016 544 90 31 02	ST-Operating Cost	PVC Conduit Supplies/Multi Tap Connectors	57561	\$392.26
Rexel USA Inc	3P61701	410 016 531 10 31 02	SW - Operating Costs	PVC Conduit Supplies/Multi Tap Connectors	57561	\$392.26
Rexel USA Inc	3P62602	101 016 544 90 31 02	ST-Operating Cost	PVC Supplies	57561	\$147.11
Rexel USA Inc	3P62602	410 016 531 10 31 02	SW - Operating Costs	PVC Supplies	57561	\$147.11
Rexel USA Inc	3P86054	101 016 544 90 31 02	ST-Operating Cost	PVC Conduit/Barricade Tape	57561	\$530.62
Rexel USA Inc	3P86054	410 016 531 10 31 02	SW - Operating Costs	PVC Conduit/Barricade Tape	57561	\$530.61
Rexel USA Inc	3Q06671	101 016 544 90 31 02	ST-Operating Cost	Electrical Tape/Elbows/Pipes/Steel Strut	57561	\$86.66
Rexel USA Inc	3Q06671	410 016 531 10 31 02	SW - Operating Costs	Electrical Tape/Elbows/Pipes/Steel Strut	57561	\$86.67
					57561 Total	\$2,952.56
Rexel USA Inc	3Q09014	101 016 544 90 31 02	ST-Operating Cost	Compression Couplings	57686	\$41.50
Rexel USA Inc	3Q09014	410 016 531 10 31 02	SW - Operating Costs	Compression Couplings	57686	\$41.49
Rexel USA Inc	3Q15543	101 016 544 90 31 02	ST-Operating Cost	Compression Connectors	57686	\$12.64
Rexel USA Inc	3Q15543	410 016 531 10 31 02	SW - Operating Costs	Compression Connectors	57686	\$12.65
Rexel USA Inc	3Q44890	101 016 544 90 31 02	ST-Operating Cost	Pipe Clamps	57686	\$2.02
Rexel USA Inc	3Q44890	410 016 531 10 31 02	SW - Operating Costs	Pipe Clamps	57686	\$2.02
Rexel USA Inc	3Q50197	101 016 544 90 31 02	ST-Operating Cost	PVC Supplies/Glav Struts/Pipe Clamps	57686	\$93.69
Rexel USA Inc	3Q50197	410 016 531 10 31 02	SW - Operating Costs	PVC Supplies/Glav Struts/Pipe Clamps	57686	\$93.69
Rexel USA Inc	3Q50986	101 016 544 90 31 02	ST-Operating Cost	LiquidTite Coils/Connectors	57686	\$103.82
Rexel USA Inc	3Q50986	410 016 531 10 31 02	SW - Operating Costs	LiquidTite Coils/Connectors	57686	\$103.81
Rexel USA Inc	3Q64650	101 016 544 90 31 02	ST-Operating Cost	Conduit Knockout Set/Cable Cutters/Diag Cutters	57686	\$272.86
Rexel USA Inc	3Q64650	410 016 531 10 31 02	SW - Operating Costs	Conduit Knockout Set/Cable Cutters/Diag Cutters	57686	\$272.86
					57686 Total	\$1,053.05
Right On Heating and Sheet Metal Inc	30112	001 013 518 20 48 00	GG-Repair & Maintenance	Annual HVAC Maint all City Bldgs	57687	\$1,242.65
					57687 Total	\$1,242.65

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Rubicon Communications LLC	D3131	510 006 518 80 31 00	Purchase Computer Equipment	Netgate Security Gateway	57562	\$3,265.40
					57562 Total	\$3,265.40
Saem	012123 SAEM	001 000 382 10 00 01	The Mill - Deposit	LS22Saem_1-21-23 Mill Deposit Refund	57563	\$500.00
					57563 Total	\$500.00
SavATree LLC	12546493	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services on Catherine Dr - Streets	57688	\$5,886.54
					57688 Total	\$5,886.54
SCCFOA	2023 DUES	001 003 514 20 49 00	CC-Miscellaneous	2023 SCCFOA Membership Dues	57564	\$60.00
SCCFOA	2023 DUES	001 004 514 23 49 00	FI-Miscellaneous	2023 SCCFOA Membership Dues	57564	\$120.00
					57564 Total	\$180.00
Scott	012523 SCOTT	001 000 382 10 00 01	The Mill - Deposit	LS22-Miller_1-25-23 Mill Deposit Refund	57565	\$100.00
					57565 Total	\$100.00
Scrivens	013023 SCRIVENS	001 000 382 10 00 01	The Mill - Deposit	LS22-Scrivens_11-18 The Mill - Deposit Natalie Scrivens	57473	\$250.00
					57473 Total	\$250.00
Sherwin-Williams Co	0715-4	001 013 518 20 31 00	GG-Operating Costs	Paint	57566	\$64.62
					57566 Total	\$64.62
Siskun Power Equipment	457810	001 010 576 80 31 03	PK- Equipment & Tools	Safety Helmets with Face Guards	57567	\$224.16
					57567 Total	\$224.16
Smarsh Inc	INV-79380	510 006 518 80 49 05	LR - Smarsh	Verizon MG Cloud MT	57568	\$580.32
					57568 Total	\$580.32
Smith	021123 SMITH	001 000 382 10 00 01	The Mill - Deposit	LS22-Smith_2-11-23 Mill Deposit Refund	57689	\$100.00
					57689 Total	\$100.00
Snohomish Conservation District	6726	410 016 531 10 41 01	SW - Professional Services	Grant Reimbursement Q4 2022	57690	\$9,017.45
					57690 Total	\$9,017.45
Snohomish County 911	5389	001 008 528 00 41 00	LE-SNO911	Dispatch Services	57569	\$33,858.75
					57569 Total	\$33,858.75
Snohomish County 911	5519	001 008 528 00 41 00	LE-SNO911	Dispatch Services	57691	\$33,858.75
					57691 Total	\$33,858.75
Snohomish County Auditor	I-VR-8	001 001 514 90 40 00	Legislative - Voter Reg Fees	LS Portion of 2022 Voter Registration	57570	\$46,644.61
					57570 Total	\$46,644.61
Snohomish County Dept of Emergency Mgmt	I000606611	001 013 525 10 41 00	GG-Emergency	Q1 2023 Emergency Mgmt Svcs	57571	\$14,087.25
					57571 Total	\$14,087.25
Snohomish County Planning and Development Svcs	I000606245	001 013 518 90 49 05	GG-SnoCo Tomorrow	2023 SnoCo Tomorrow Dues	57572	\$9,791.00
					57572 Total	\$9,791.00
Snohomish County Public Works	I000606588	304 016 594 31 63 00	17005 - 24th St SE & 91st Ave	Signal Work 20th St SE/91st Ave & 24th St SE/S Lake Stevens	57573	\$448.88
					57573 Total	\$448.88
Snohomish County PUD	SOE02050	301 016 595 30 60 03	TZ3-17005- 24th St & 91st Ext	Meter & Connection Fee 9105 21st St SE	57474	\$1,125.00
					57474 Total	\$1,125.00
Snohomish County PUD	100705145	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Area Lighting	57574	\$8.90
Snohomish County PUD	100705145	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Electric	57574	\$1,259.27
Snohomish County PUD	100705145	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Water	57574	\$186.23
Snohomish County PUD	109260826	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	57574	\$147.40
Snohomish County PUD	112534855	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	57574	\$302.27
Snohomish County PUD	112534855	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	57574	\$532.22
Snohomish County PUD	112534855	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	57574	\$178.33
Snohomish County PUD	112534855	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	57574	\$23.27
Snohomish County PUD	112534855	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	57574	\$89.85
Snohomish County PUD	112534855	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	57574	\$56.53
Snohomish County PUD	112534855	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	57574	\$40.24

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	112534855	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	57574	\$551.19
Snohomish County PUD	112534855	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	57574	\$55.31
Snohomish County PUD	115834124	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	57574	\$40.99
Snohomish County PUD	115842337	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	57574	\$55.31
Snohomish County PUD	122448093	001 010 576 80 47 00	PK-Utilities	202340527 Decant Yard	57574	\$7.15
Snohomish County PUD	122448093	101 016 543 50 47 00	ST-Utilities	202340527 Decant Yard	57574	\$7.15
Snohomish County PUD	122448093	410 016 531 10 47 00	SW - Utilities	202340527 Decant Yard	57574	\$7.15
Snohomish County PUD	125763854	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	57574	\$94.31
Snohomish County PUD	125764296	001 010 576 80 47 00	PK-Utilities	222625881 Froniter Circle Water	57574	\$55.31
Snohomish County PUD	125766207	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	57574	\$24.73
Snohomish County PUD	132342841	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at113th	57574	\$86.63
Snohomish County PUD	132343283	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	57574	\$56.41
Snohomish County PUD	132344123	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	57574	\$62.96
Snohomish County PUD	132345846	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	57574	\$23.64
Snohomish County PUD	132354319	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	57574	\$1,274.14
Snohomish County PUD	135644042	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	57574	\$62.91
Snohomish County PUD	142172410	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	57574	\$549.43
Snohomish County PUD	142178722	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	57574	\$146.40
Snohomish County PUD	142178722	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	57574	\$81.16
					57574 Total	\$6,066.79
Snohomish County PUD	142181214	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	57575	\$169.24
Snohomish County PUD	142182016	001 012 575 30 47 00	CS- Museum - Utilities	200558690 Museum Electric/Water	57575	\$72.95
Snohomish County PUD	142183192	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	57575	\$129.32
Snohomish County PUD	145505514	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	57575	\$331.19
Snohomish County PUD	145505514	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	57575	\$331.19
Snohomish County PUD	145505514	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	57575	\$331.19
Snohomish County PUD	145513849	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	57575	\$109.46
Snohomish County PUD	145514369	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	57575	\$11,450.99
Snohomish County PUD	145514370	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	57575	\$1,534.46
Snohomish County PUD	152081551	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	57575	\$79.53
Snohomish County PUD	152088048	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	57575	\$380.76
Snohomish County PUD	152088048	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	57575	\$332.87
Snohomish County PUD	152088048	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	57575	\$32.67
Snohomish County PUD	152088048	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	57575	\$182.83
Snohomish County PUD	155340778	001 010 576 80 47 00	PK-Utilities	222947715 Hartford Industrial Electric/Water	57575	\$98.36
Snohomish County PUD	155340778	101 016 543 50 47 00	ST-Utilities	222947715 Hartford Industrial Electric/Water	57575	\$98.36
Snohomish County PUD	155340778	410 016 531 10 47 00	SW - Utilities	222947715 Hartford Industrial Electric/Water	57575	\$98.37
Snohomish County PUD	158528404	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	57575	\$64.06
Snohomish County PUD	161686431	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	57575	\$76.77
Snohomish County PUD	161686431	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	57575	\$76.74
Snohomish County PUD	161686431	410 016 531 10 47 00	SW - Utilities	221908015 City Shop Mechanic	57575	\$76.75
Snohomish County PUD	161695861	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	57575	\$28.94
Snohomish County PUD	168059614	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	57575	\$60.67
Snohomish County PUD	168060664	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 Commercial Bldg 1819 S Lake Stevens Rd	57575	\$687.87
Snohomish County PUD	168063171	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal/Street Lights	57575	\$105.64
Snohomish County PUD	168064682	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Electric/Water	57575	\$196.42
					57575 Total	\$17,137.60

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	100711999	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Area Lighting	57692	\$9.50
Snohomish County PUD	100711999	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Electric	57692	\$1,097.91
Snohomish County PUD	100711999	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Water	57692	\$187.14
Snohomish County PUD	105975553	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	57692	\$242.32
Snohomish County PUD	105975553	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	57692	\$453.11
Snohomish County PUD	105975553	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	57692	\$180.08
Snohomish County PUD	105975553	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	57692	\$23.05
Snohomish County PUD	105975553	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	57692	\$87.34
Snohomish County PUD	105975553	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	57692	\$57.53
Snohomish County PUD	105975553	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	57692	\$40.06
Snohomish County PUD	105975553	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	57692	\$456.86
Snohomish County PUD	105975553	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	57692	\$55.31
Snohomish County PUD	112548978	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	57692	\$60.78
Snohomish County PUD	119151874	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	57692	\$97.00
Snohomish County PUD	125781009	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Park Electric	57692	\$23.05
Snohomish County PUD	129055457	001 010 576 80 47 00	PK-Utilities	222205049 Nourse Park Electric	57692	\$33.58
Snohomish County PUD	129056119	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	57692	\$57.23
Snohomish County PUD	132358176	001 012 575 51 47 00	CS- Grimm House Utilities	223357641 Grimm House Electric	57692	\$198.00
Snohomish County PUD	142189968	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	57692	\$45.50
Snohomish County PUD	145521093	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	57692	\$78.36
Snohomish County PUD	148808524	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Mobile Water/Electric	57692	\$119.17
Snohomish County PUD	148811509	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	57692	\$57.93
Snohomish County PUD	155353681	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 Commercial Bldg 1819 S Lake Stevens Rd	57692	\$525.39
Snohomish County PUD	155353682	001 010 576 80 47 00	PK-Utilities	222625881 Froniter Circle Water	57692	\$55.31
Snohomish County PUD	155353683	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	57692	\$24.73
Snohomish County PUD	164893689	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Wtr/Electric 12308 17th Pl NE	57692	\$137.09
Snohomish County PUD	164893690	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	57692	\$283.50
Snohomish County PUD	164894933	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at 113th	57692	\$63.44
Snohomish County PUD	168076556	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	57692	\$60.67
Snohomish County PUD	168079472	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	57692	\$77.76
					57692 Total	\$4,888.70
Snohomish County Sheriff & Police Chiefs Assoc	SCSPCA 2023	001 008 521 20 49 00	LE-Dues & Memberships	2023 SCSPCA Annual Dues	57693	\$75.00
					57693 Total	\$75.00
Snohomish County Sheriffs Office	2022-7632	001 008 523 60 41 00	LE-Jail	Jail Services 12-2022	57576	\$41,480.94
Snohomish County Sheriffs Office	2022-7648	001 008 523 60 41 00	LE-Jail	Jail Services Medical 12-2022	57576	\$24.51
					57576 Total	\$41,505.45
Snohomish County SWM	I000606511	410 016 531 20 41 00	SW - SnoCo Lake Monitoring	Q4 2022 Lake Monitoring	57577	\$9,830.30
					57577 Total	\$9,830.30
Snohomish County Treasurer	0123 TREASURER	633 000 586 00 00 02	Crime Victims Comp - SnoCo	Crime Victims Compensation 01-2023	57578	\$136.91
					57578 Total	\$136.91
Sound Publishing Inc	EDH969653	302 010 594 76 61 14	PM - Cedarwood Park	Cedarwood Partner RFP	57579	\$184.16
Sound Publishing Inc	EDH969794	001 007 558 50 41 04	Permit Related Professional Sr	LUA2022-0158 Seneca Short Plat	57579	\$67.20
Sound Publishing Inc	EDH970092	001 007 558 50 41 04	Permit Related Professional Sr	LUA2022-0143 Strasser Short Plat	57579	\$77.52
Sound Publishing Inc	EDH970599	001 013 518 30 41 01	GG-Advertising	Ordinance 1155	57579	\$34.52
					57579 Total	\$363.40
Sound Publishing Inc	EDH970597	001 007 558 50 41 04	Permit Related Professional Sr	LUA2022-0149 SEPA Addendum	57694	\$91.28
Sound Publishing Inc	EDH970604	001 007 558 50 41 03	PL-Advertising	Planning Commission 02/01/23 Mtg Cancelled	57694	\$17.32
Sound Publishing Inc	EDH970614	001 007 558 50 41 03	PL-Advertising	LUA2022-0149 PH	57694	\$130.96
Sound Publishing Inc	EDH970990	001 013 518 30 41 01	GG-Advertising	CC Workshop Cancelled	57694	\$20.76

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sound Publishing Inc	EDH971194	001 013 518 30 41 01	GG-Advertising	CC Special Mtg Retreat	57694	\$67.20
Sound Publishing Inc	EDH971308	001 013 518 30 41 01	GG-Advertising	CC Meeting Cancelled	57694	\$20.76
Sound Publishing Inc	EDH971522	001 007 558 50 41 04	Permit Related Professional Sr	LUA2022-0110 Sherlock Rezone	57694	\$84.40
					57694 Total	\$432.68
Sound Safety Products Co Inc	502079/1	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - M Anderson	57580	\$208.80
Sound Safety Products Co Inc	519093/1	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - T Mann	57580	\$225.28
Sound Safety Products Co Inc	519095/1	101 016 542 90 31 01	ST-Clothing	Jackets/Bibs - T Mann	57580	\$362.64
Sound Safety Products Co Inc	520288/1	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - P Stevens	57580	\$107.70
Sound Safety Products Co Inc	520288/1	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - P Stevens	57580	\$107.69
Sound Safety Products Co Inc	520292/1	101 016 542 90 31 01	ST-Clothing	Jackets/Bib/Surveyor Blk/Aquaseal - P Stevens	57580	\$175.16
Sound Safety Products Co Inc	520292/1	410 016 531 10 31 00	SW - Clothing	Jackets/Bib/Surveyor Blk/Aquaseal - P Stevens	57580	\$175.16
Sound Safety Products Co Inc	521077/1	101 016 542 30 26 00	ST-Clothing - Boot Allowance	Boots - C Sawyer	57580	\$272.53
					57580 Total	\$1,634.96
Sound Safety Products Co Inc	525566/1	410 016 531 10 26 00	SW - Clothing - Boot Allowance	Boots - N Nedrow	57695	\$325.00
Sound Safety Products Co Inc	525567/1	410 016 531 10 31 00	SW - Clothing	Safety Jacket - N Nedrow	57695	\$124.18
					57695 Total	\$449.18
Sound Security Inc	1080428	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	57581	\$571.20
Sound Security Inc	1080428	001 012 575 50 47 00	CS- The Mill- Utilities	Fire & Security Monitoring The Mill	57581	\$385.00
Sound Security Inc	1080428	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW Shop	57581	\$289.82
Sound Security Inc	1080428	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	57581	\$289.82
Sound Security Inc	1080428	410 016 531 10 41 01	SW - Professional Services	Fire Monitoring/Confidence Testing PW Shop	57581	\$289.82
					57581 Total	\$1,825.66
Sound Security Inc	1080429	001 008 521 20 41 01	LE-Professional Serv-Fixed	Access/Instrusion/Fire/Elevator Monitoring PD	57696	\$1,140.00
Sound Security Inc	1080430	001 008 521 20 41 01	LE-Professional Serv-Fixed	Fire Monitoring 10518 18th St SE	57696	\$65.00
					57696 Total	\$1,205.00
Springbrook Nursery & Trucking Inc	339584	101 016 544 90 31 02	ST-Operating Cost	Dump Fees - Brush/Stumps	57582	\$48.00
Springbrook Nursery & Trucking Inc	339586	101 016 544 90 31 02	ST-Operating Cost	Dump Fees - Brush/Stumps	57582	\$48.00
					57582 Total	\$96.00
State Auditors Office	L152736	001 004 514 23 41 00	FI-Professional Service	2021 Financial Audit	57697	\$2,754.15
					57697 Total	\$2,754.15
Stericycle Inc	3006307985	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Water Disposal PD	57475	\$10.36
					57475 Total	\$10.36
Stericycle Inc	3006309336	001 010 576 80 41 00	PK-Professional Services	Hazardous Water Disposal PW	57583	\$3.46
Stericycle Inc	3006309336	101 016 542 30 41 02	ST-Professional Service	Hazardous Water Disposal PW	57583	\$3.45
Stericycle Inc	3006309336	410 016 531 10 41 01	SW - Professional Services	Hazardous Water Disposal PW	57583	\$3.45
					57583 Total	\$10.36
Stericycle Inc	3006347283	001 010 576 80 41 00	PK-Professional Services	Hazardous Water Disposal PW	57698	\$3.46
Stericycle Inc	3006347283	101 016 542 30 41 02	ST-Professional Service	Hazardous Water Disposal PW	57698	\$3.45
Stericycle Inc	3006347283	410 016 531 10 41 01	SW - Professional Services	Hazardous Water Disposal PW	57698	\$3.45
					57698 Total	\$10.36
Stevens	0123 STEVENS T	001 006 518 80 43 00	IT-Travel & Meetings	CES Conf Meal PerDiem Las Vegas nv	57584	\$345.00
					57584 Total	\$345.00
Storm Water Solutions	C23001	001 007 559 30 49 01	PB-Staff Development	Certified Erosion & Sediment Control Lead Course Registration	57699	\$435.20
Storm Water Solutions	C23001	101 016 542 30 49 01	ST-Staff Development	Certified Erosion & Sediment Control Lead Course Registration	57699	\$1,849.60
Storm Water Solutions	C23001	410 016 531 10 49 01	SW - Staff Development	Certified Erosion & Sediment Control Lead Course Registration	57699	\$1,632.00
					57699 Total	\$3,916.80
Sucich	012723 SUCICH	001 000 382 10 00 01	The Mill - Deposit	LS23-Sucich_1-27 Mill Deposit Refund	57585	\$150.00
					57585 Total	\$150.00
Summit Law Group PLLC	142561	001 011 515 41 41 03	Ext Consult - Labor Relations	General Labor Matters 12-2022	57586	\$4,224.00
					57586 Total	\$4,224.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Summit Law Group PLLC	143141	001 011 515 41 41 03	Ext Consult - Labor Relations	General Labor Matters 01-2023	57700	\$9,773.55
					57700 Total	\$9,773.55
Sunbelt Rentals Inc	134691446-0001	001 010 576 80 45 00	PK-Equipment Rental	Manlift Rental to Remove Holiday Lights	57587	\$1,103.73
Sunbelt Rentals Inc	134691446-0001	101 016 542 30 45 00	ST-Rentals-Leases	Manlift Rental to Remove Holiday Lights	57587	\$1,103.74
					57587 Total	\$2,207.47
Symbol Arts	452247	001 008 521 20 31 01	LE-Fixed Minor Equipment	Badges	57588	\$109.10
					57588 Total	\$109.10
Symbol Arts	451810	001 001 513 10 31 00	Executive - Supplies	Mayors Coins (100)	57701	\$1,088.83
					57701 Total	\$1,088.83
Tageant	021423 TAGEANT	001 001 511 60 43 00	Legislative - Travel & Mtgs	AWC Action Days Meal PerDiem	57589	\$238.00
					57589 Total	\$238.00
TargetSolutions Learning LLC	INV67351	001 008 521 20 41 01	LE-Professional Serv-Fixed	Annual Vector Evaluations	57702	\$1,157.44
					57702 Total	\$1,157.44
Teamsters Local No 763	Jan-23	001 000 284 00 00 00	Payroll Liability Other	Union Dues	57611	\$1,667.00
					57611 Total	\$1,667.00
Teamsters Welfare Trust Dental EFT	Jan-23	001 000 282 00 00 00	Payroll Liability Retirement	Teamsters Dental Premium	0	\$3,302.40
					0 Total	\$3,302.40
Technological Services Inc	25150	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service PT-19-83	57590	\$265.63
Technological Services Inc	25450	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services PT-19-82	57590	\$968.11
Technological Services Inc	25460	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services S-18-78	57590	\$208.90
					57590 Total	\$1,442.64
Technological Services Inc	25554	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services A-20-91	57703	\$1,046.17
Technological Services Inc	25561	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services I-17-76	57703	\$179.30
Technological Services Inc	25569	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services PT-17-75	57703	\$72.46
Technological Services Inc	25583	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services PT-21-95	57703	\$479.52
Technological Services Inc	25606	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services PT-20-88	57703	\$1,515.77
Technological Services Inc	25617	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services I-18-77	57703	\$226.27
Technological Services Inc	25627	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Service K9-18-85	57703	\$731.66
					57703 Total	\$4,251.15
The Watershed Co	2023-0198	001 007 558 50 41 00	PL-Professional Serv	Environmental Consulting Services 01-2023	57704	\$3,317.50
					57704 Total	\$3,317.50
Thyssenkrupp Elevator Corporation	3007072027	001 013 518 20 47 00	GG-Utilities	Elevator Service - 1819 S Lake Stevens 02/01-04/30/23	57705	\$947.23
Thyssenkrupp Elevator Corporation	3007072027	001 008 521 50 47 00	LE-Facility Utilities	Elevator Service - 1825 S Lake Stevens 02/01-04/30/23	57705	\$947.23
					57705 Total	\$1,894.46
Transpo Group USA Inc	29620	309 016 595 61 63 01	Sidewalk Construction	Engineering Svcs ADA Transition Plan	57591	\$19,912.50
					57591 Total	\$19,912.50
Transpo Group USA Inc	29706	304 016 595 30 60 05	R2 - Main Street	LS Main Street Design	57706	\$14,053.49
Transpo Group USA Inc	29771	309 016 595 61 63 01	Sidewalk Construction	LS ADA Transition Plan	57706	\$26,650.05
					57706 Total	\$40,703.54
TransUnion Risk & Alternative Data Solutions Inc	4016011-202301-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	57707	\$81.83
					57707 Total	\$81.83
TranTech Engineering LLC	2022034-01	410 016 531 10 41 01	SW - Professional Services	36th Ave NE Inspection Services	57708	\$1,687.85
					57708 Total	\$1,687.85
Trevor Justin Government Relations LLC	3	001 013 511 70 40 00	Lobbying Services	Lobbying Services 01-2023	57592	\$4,621.25
					57592 Total	\$4,621.25
ULINE	158163648	410 016 531 10 31 02	SW - Operating Costs	Cantilever Racks (2)	57593	\$5,709.54
ULINE	158163679	410 016 531 10 31 02	SW - Operating Costs	Cantilever Racks (2)	57593	\$5,709.54

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
ULINE	158166507	101 016 544 90 31 02	ST-Operating Cost	Sign Posts/Anchors/Shelving/Workbench/Panels/Cones	57593	\$10,530.68
ULINE	158532012	101 016 544 90 31 02	ST-Operating Cost	Trash Cans/Pens	57593	\$321.86
ULINE	158532012	410 016 531 10 31 02	SW - Operating Costs	Trash Cans/Pens	57593	\$321.87
					57593 Total	\$22,593.49
ULINE	159304562	101 016 542 64 31 00	ST-Traffic Control - Supply	Sign Posts & Anchors	57709	\$3,408.91
ULINE	159651381	410 016 531 10 31 02	SW - Operating Costs	Shelf/Bin Rail/Pegboard Panel/Fan/Power Strip	57709	\$897.50
					57709 Total	\$4,306.41
United Rentals North America Inc	215285273-001	001 010 576 80 31 00	PK-Operating Costs	Concrete Grinder & Dust Vacuum Rental for NC Skate Park	57710	\$2,518.95
United Rentals North America Inc	215285273-001	001 010 576 80 31 07	PK-Recreation Supplies	Concrete Grinder & Dust Vacuum Rental for NC Skate Park	57710	\$1,500.00
					57710 Total	\$4,018.95
UPS	0000074Y42013	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57476	\$22.71
UPS	0000074Y42033	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57476	\$67.36
					57476 Total	\$90.07
UPS	0000074Y42043	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57711	\$30.03
UPS	0000074Y42053	001 008 521 20 42 00	LE-Communication	Evidence Shipping	57711	\$11.67
					57711 Total	\$41.70
US Bank St Paul	2225282	214 008 592 21 83 00	2019A-1 LTGO Interest Pymt PD	LAKSLTGO19A1 Bond 2019A-1 Interest	57712	\$120,425.00
					57712 Total	\$120,425.00
US Bank St Paul	2225284	214 008 592 21 83 01	2019A-2 LTGO Interest Pmt PD	LAKSLTGO19A2 Bond 2019A-2 Interest	57713	\$15,339.25
					57713 Total	\$15,339.25
Verizon Northwest	9926032153	001 008 521 20 42 00	LE-Communication	Wireless Phone Service	57594	\$3,030.32
					57594 Total	\$3,030.32
Verizon Northwest	9926647920	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service	57714	\$294.77
Verizon Northwest	9926647920	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service	57714	\$42.11
Verizon Northwest	9926647920	001 002 513 11 42 00	AD-Communications	Wireless Phone Service	57714	\$47.11
Verizon Northwest	9926647920	001 003 514 20 42 00	CC-Communications	Wireless Phone Service	57714	\$89.22
Verizon Northwest	9926647920	001 004 514 23 42 00	FI-Communications	Wireless Phone Service	57714	\$94.22
Verizon Northwest	9926647920	001 005 518 10 42 00	HR-Communications	Wireless Phone Service	57714	\$178.44
Verizon Northwest	9926647920	001 006 518 80 42 00	IT-Communications	Wireless Phone Service	57714	\$216.64
Verizon Northwest	9926647920	001 007 558 50 42 00	PL-Communication	Wireless Phone Service	57714	\$508.22
Verizon Northwest	9926647920	001 007 559 30 42 00	PB-Communication	Wireless Phone Service	57714	\$209.25
Verizon Northwest	9926647920	001 010 576 80 42 00	PK-Communication	Wireless Phone Service	57714	\$387.29
Verizon Northwest	9926647920	101 016 543 30 42 00	ST-Communications	Wireless Phone Service	57714	\$906.81
Verizon Northwest	9926647920	410 016 531 10 42 00	SW - Communications	Wireless Phone Service	57714	\$906.81
					57714 Total	\$3,880.89
Volunteers of America	INV103122-4380	004 013 518 63 40 02	PR - VOA Service Org	VOA Housing Assistance 10-2022	57715	\$5,748.65
Volunteers of America	INV113022-4380	004 013 518 63 40 02	PR - VOA Service Org	VOA Housing Assistance 11-2022	57715	\$12,691.81
Volunteers of America	INV123123-4380	004 013 518 63 40 02	PR - VOA Service Org	VOA Housing Assistance 12-2022	57715	\$23,101.34
					57715 Total	\$41,541.80
WABO	44197	001 007 559 30 49 01	PB-Staff Development	Registration for Building Classes	57716	\$1,500.00
					57716 Total	\$1,500.00
WAPRO	5943	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Memerbship - A Fox	57595	\$25.00
WAPRO	5945	001 008 521 20 49 00	LE-Dues & Memberships	WAPRO Memerbship - J Ubert	57595	\$25.00
					57595 Total	\$50.00
Washington Assoc of Sheriffs and Police Chiefs	DUES2023-00200	001 008 521 20 49 00	LE-Dues & Memberships	WASPC Membership Dues - Beazizo	57596	\$305.00
					57596 Total	\$305.00
Washington State Dept of Enterprise Svcs	731120321	001 008 521 20 31 00	LE-Office Supplies	Envelopes for PD	57597	\$99.31
					57597 Total	\$99.31

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Washington State Dept of Enterprise Svcs	71141056	101 016 542 30 49 01	ST-Staff Development	Crucial Conversations for Mastering Dialogue - M Bredstrand	57717	\$468.00
Washington State Dept of Enterprise Svcs	731120884	001 008 521 20 31 00	LE-Office Supplies	Business Cards - K Bernhard	57717	\$48.36
					57717 Total	\$516.36
Washington State Patrol	I23003988	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	57718	\$233.00
					57718 Total	\$233.00
Washington State Support Registry	12523	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	\$546.86
					0 Total	\$546.86
Washington State Support Registry	21023	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	\$546.86
					0 Total	\$546.86
Washington State Treasurers Office	Q4 2022 FORFEIT	633 000 589 30 00 00	Seizure & Forfeit State REMIT	Q4 2022 Forfeited Property	57598	\$7.59
					57598 Total	\$7.59
Wave Broadband	103946401-0009966	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	57719	\$633.27
Wave Broadband	103946401-0009966	001 002 513 11 42 00	AD-Communications	Telephone Service	57719	\$70.31
Wave Broadband	103946401-0009966	001 003 514 20 42 00	CC-Communications	Telephone Service	57719	\$140.61
Wave Broadband	103946401-0009966	001 004 514 23 42 00	FI-Communications	Telephone Service	57719	\$140.60
Wave Broadband	103946401-0009966	001 005 518 10 42 00	HR-Communications	Telephone Service	57719	\$70.30
Wave Broadband	103946401-0009966	001 006 518 80 42 00	IT-Communications	Telephone Service	57719	\$210.91
Wave Broadband	103946401-0009966	001 007 558 50 42 00	PL-Communication	Telephone Service	57719	\$457.21
Wave Broadband	103946401-0009966	001 007 559 30 42 00	PB-Communication	Telephone Service	57719	\$70.30
Wave Broadband	103946401-0009966	001 008 521 20 42 00	LE-Communication	Telephone Service	57719	\$2,391.26
Wave Broadband	103946401-0009966	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	57719	\$70.30
Wave Broadband	103946401-0009966	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	57719	\$70.31
Wave Broadband	103946401-0009966	001 013 518 20 42 00	GG-Communication	Telephone Service	57719	\$281.21
Wave Broadband	103946401-0009966	101 016 543 30 42 00	ST-Communications	Telephone Service	57719	\$404.60
Wave Broadband	103946401-0009966	410 016 531 10 42 00	SW - Communications	Telephone Service	57719	\$404.60
					57719 Total	\$5,415.79
Wellman	012223 WELLMAN	001 000 382 10 00 01	The Mill - Deposit	LS22-Wellma2_1-22-23 Mill Deposit Refund	57599	\$100.00
					57599 Total	\$100.00
West Coast Code Consultants Inc	2023-LKS-JAN	001 007 558 50 41 04	Permit Related Professional Sr	Building Inspection Services 01-2023	57720	\$2,802.90
					57720 Total	\$2,802.90
Western Conference of Teamsters Pension Trust	21023	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	57612	\$4,646.63
					57612 Total	\$4,646.63
Wetland Resources Inc	22308-0123	302 010 594 76 61 14	PM - Cedarwood Park	5th PI SE Delineation/Mapping	57600	\$2,310.00
					57600 Total	\$2,310.00
Willards Pest Control Co	399949	001 008 521 50 48 00	LE-Facility Repair & Maint	Monthly Rodent Service - PD	57601	\$77.98
					57601 Total	\$77.98
WR Lake Stevens LLC	01-2023 WR	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Car Washes for PD Vehicles 01-2023	57721	\$580.00
					57721 Total	\$580.00
Zachor Stock & Krepps Inc PS	23-LKS-0001	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services	57602	\$14,294.00
					57602 Total	\$14,294.00
Zencity Technologies Inc	IN234000002	001 013 518 20 31 00	GG-Operating Costs	Community Survey Semi Annual/Zencity Organic	57603	\$27,250.00
					57603 Total	\$27,250.00
Ziply Fiber	02-2023 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	57722	\$231.11
Ziply Fiber	02-2023 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	57722	\$69.20
					57722 Total	\$300.31

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

January 24, 2023, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. by Council President Anji Jorstad

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Ryan Donoghue, Mary Dickinson, Steve Ewing, Gary Petershagen and Anji Jorstad.

ELECTED OFFICIALS ABSENT: Councilmember Marcus Tageant

Call to Order

Council President Jorstad called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Council President Jorstad led the Pledge of Allegiance.

Roll Call

All Councilmembers were present except Councilmember Tageant.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to excuse Councilmember Tageant. The motion passed 6-0-0-0.

Approval of Agenda

A request was made to add the Grant Writer/Communications position to the action items tonight.

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Daughtry, to add the Grant Writer/Communications position to the action items. The motion passed 6-0-0-0.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to approve the agenda as amended. The motion passed 6-0-0-0.

Guest Business

Introduce Shawn Bishop, Crew Member

Citizen Comments

Magda Hoft, Lake Stevens. Ms. Hoft spoke about Short Term Rentals.

Gary Oviley, Lake Stevens. Mr. Oviley spoke about lack of lighting at Crosswater.

Mitch Lambert, Lake Stevens. Mr. Lambert spoke about view protection policies.

Council Business

Councilmember Daughtry reported that he attended the Short Term Rentals subcommittee, the Snohomish County Cities Dinner and the Community Transit meeting.

Councilmember Ewing reported that he attended the Short Term Rentals subcommittee meeting. He asked that notice of the next meeting be placed on the City's calendar.

Councilmember Dickinson reported that she attended the Snohomish County Cities Dinner, the Library Board and the Short Term Rentals subcommittee.

Councilmember Donoghue thanked Councilmember Petershagen for the hand off to the Planning Commission. He also attended the Housing Action Plan.

Councilmember Petershagen attended the Planning Commission meeting. The Sewer Utility Committee meeting is tomorrow.

Councilmember Jorstad stated that the staff is putting together a proclamation honoring Kathy Holder.

Mayor Business

Mayor Gailey reported that he's watching the legislation closely. He reminded Council of the upcoming Council retreat and AWC Action Days.

City Department Report

ITD Staffing Update – IT Director Troy Stevens

Consent Agenda

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Donoghue, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda items were as follows:

- 2022 Vouchers
- 2023 Vouchers
- Council Meeting Minutes of January 10, 2023
- City Council Meeting Minutes of January 17, 2023
- Lake Stevens Senior Center Funding Agreement - 2023
- Amendment No. 1 to the Human Services Funding Agreement with the Volunteers of America
- Parks Board Work Program 2023
- Appoint Nancy Joao to the Library Board with a term expiring December 31, 2023
- Resolution 2023-01 Accepting Donation From North Cascade Crew
- Ordinance 1155 Amending 2023 Budget Ordinance 1150, Concerning the Salary Schedule for Exempt Employees

Action Items**Interlocal Agreement for Snohomish Conservation District (2023)**

Manager Farrant explained that this addendum to the 2022 Interlocal Agreement for services provides public input and involvement with the Surface Water Program, per requirements of the Ecology NPDES permit.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to authorize the Mayor to sign the Interlocal Agreement for 2023 Services. The motion passed 6-0-0-0.

Grant Writer/Communications Position

Director Wright explained the salary change for the Grant Writer/Communications position. This will come back for a future budget amendment.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to approve the range and pay scale for the proposed Grant Writer/Communication Specialist position subject to a future budget amendment. The motion passed 6-0-0-0.

Discussion Items**Council Retreat Agenda Review****2023 Work Plan for Capital Projects and Transportation Benefit District**

City Engineer Klinkers reviewed options for project delivery in terms of resources, budget, risk and project quality.

Adjournment

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to adjourn the meeting. The motion passed 6-0-0-0.

The meeting adjourned at 7:28 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: Commerce GMA Planning Grant

Contact Person/Department: Russ Wright, Community Development

Budget Impact: \$62,500 in grant funds for the 2024 Periodic Comprehensive Plan Update (additional funds will be available in 2024)

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Authorize the Mayor to sign the GMA Periodic Update Grant contract with the Department of Commerce

SUMMARY/BACKGROUND:

Planning and Community Development staff applied for and received a grant of \$125,000 from the Department of Commerce in 2022. The grant funds will support the city's efforts to complete its 2024 Periodic Comprehensive Plan update. In 2023, the city will receive a first allotment of \$62,500. Funds will be used for consultant services.

APPLICABLE CITY POLICIES:

NA

ATTACHMENTS:

1. Agreement



Interagency Agreement with

City of Lake Stevens

through

Growth Management Services

**Contract Number:
23-63210-076**

For

GMA Periodic Update Grant – FY2023

Dated: Date of Execution

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Face Sheet

Contract Number: 23-63210-076

**Local Government Division
Growth Management Services**

1. Contractor City of Lake Stevens P.O. Box 257 Lake Stevens, WA 98258		2. Contractor Doing Business As (as applicable) N/A	
3. Contractor Representative Russ Wright, Community Development Director (425) 622-9430 rwright@lakestevenswa.gov		4. COMMERCE Representative Valerie Smith Deputy Managing Director (360) 725-3062 valerie.smith@commerce.wa.gov	
5. Contract Amount \$62,500	6. Funding Source Federal: ☐ State: ☒ Other: ☐ N/A: ☐		7. Start Date Date of Execution
8. End Date June 30, 2023			
9. Federal Funds (as applicable) N/A		Federal Agency: N/A	
ALN N/A			
10. Tax ID # N/A	11. SWV # SWV0032526	12. UBI # 600-589-289	13. UEI # N/A
14. Contract Purpose Grant funding to assist the City of Lake Stevens with planning work for the completion the Growth Management Act (GMA) requirement to review, and if needed, revise the comprehensive plan and development regulations under RCW 36.70A.130(5).			
COMMERCE, defined as the Department of Commerce, and the Contractor, as defined above, acknowledge and accept the terms of this Contract and Attachments and have executed this Contract on the date below and warrant they are authorized to bind their respective agencies. The rights and obligations of both parties to this Contract are governed by this Contract and the following documents incorporated by reference: Contractor Terms and Conditions including Attachment "A" – Scope of Work and Attachment B - Budget			
FOR CONTRACTOR _____ Brett Gailey, Mayor City of Lake Stevens _____ Date		FOR COMMERCE _____ Mark K. Barkley, Assistant Director Local Government Division _____ Date APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE	

Special Terms and Conditions

1. AUTHORITY

COMMERCE and Contractor enter into this Contract pursuant to the authority granted by Chapter 39.34 RCW.

2. CONTRACT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Contract.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Contract.

The Representative for the Contractor and their contact information are identified on the Face Sheet of this Contract.

3. COMPENSATION

COMMERCE shall pay an amount not to exceed sixty-two thousand, five hundred dollars (\$62,500), for the performance of all things necessary for or incidental to the performance of work under this Contract as set forth in the Scope of Work.

4. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Contractor upon acceptance of services and deliverables provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The parties agree this is a performance-based contract intended to produce the deliverables identified in Scope of Work (Attachment A). Payment of any invoice shall be dependent upon COMMERCE'S acceptance of Contractor's performance and/or deliverable. The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Contract Number 23-63210-076. If expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of \$50.00 or more in order to receive reimbursement.

Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Contractor.

COMMERCE may, in its sole discretion, terminate the Contract or withhold payments claimed by the Contractor for services rendered if the Contractor fails to satisfactorily comply with any term or condition of this Contract.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

Grant Start Date

COMMERCE will pay the Contractor for costs incurred beginning July 1, 2022, for services and deliverables described under this Agreement.

Duplication of Billed Costs

The Contractor shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Contractor, if the Contractor is entitled to payment or has been or will be paid by any other source, including grants, for that service.

Disallowed Costs

The Contractor is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subcontractors.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

Line Item Transfers

The total amount of transfers of funds between line item budget categories shall not exceed ten percent (10%) of the total budget. If the cumulative amount of these transfers exceeds or is expected to exceed ten percent, the total budget shall be subject to justification and negotiation of a contracts amendment by the Contractor and COMMERCE.

Ineligible Costs

Only eligible project-related costs will be reimbursed. Ineligible costs include, but are not necessarily limited to: capital expenses, such as land acquisition or construction costs; purchase of machinery; hosting expenses, such as meals, lodging, or transportation incurred by persons other than staff and volunteers working directly on the project; lobbying or political influencing; and other costs which are not directly related to the project.

5. SUBCONTRACTOR DATA COLLECTION

Contractor will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Contract performed by subcontractors and the portion of Contract funds expended for work performed by subcontractors, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subcontractors. "Subcontractors" shall mean subcontractors of any tier.

6. INSURANCE

Each party certifies that it is self-insured under the State's or local government self-insurance liability program, and shall be responsible for losses for which it is found liable.

7. FRAUD AND OTHER LOSS REPORTING

Contractor shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

8. ORDER OF PRECEDENCE

In the event of an inconsistency in this Contract, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget

General Terms and Conditions

1. DEFINITIONS

As used throughout this Contract, the following terms shall have the meaning set forth below:

- A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.
- B. "COMMERCE" shall mean the Washington Department of Commerce.
- C. "Contract" or "Agreement" or "Grant" means the entire written agreement between COMMERCE and the Contractor, including any Attachments, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this contract shall be the same as delivery of an original.
- D. "Contractor" or "Grantee" shall mean the entity identified on the face sheet performing service(s) under this Contract, and shall include all employees and agents of the Contractor.
- E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).
- F. "State" shall mean the state of Washington.
- G. "Subcontractor" shall mean one not in the employment of the Contractor, who is performing all or part of those services under this Contract under a separate contract with the Contractor. The terms "subcontractor" and "subcontractors" mean subcontractor(s) in any tier.

2. ALL WRITINGS CONTAINED HEREIN

This Contract contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or to bind any of the parties hereto.

3. AMENDMENTS

This Contract may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

4. ASSIGNMENT

Neither this Contract, work thereunder, nor any claim arising under this Contract, shall be transferred or assigned by the Contractor without prior written consent of COMMERCE.

5. CONFIDENTIALITY AND SAFEGUARDING OF INFORMATION

- A. "Confidential Information" as used in this section includes:
 - i. All material provided to the Contractor by COMMERCE that is designated as "confidential" by COMMERCE;
 - ii. All material produced by the Contractor that is designated as "confidential" by COMMERCE; and

- iii. All Personal Information in the possession of the Contractor that may not be disclosed under state or federal law.
- B. The Contractor shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Contractor shall use Confidential Information solely for the purposes of this Contract and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Contractor shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Contractor shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Contract whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Contractor shall make the changes within the time period specified by COMMERCE. Upon request, the Contractor shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Contractor against unauthorized disclosure.
- C. Unauthorized Use or Disclosure. The Contractor shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

6. COPYRIGHT

Unless otherwise provided, all Materials produced under this Contract shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered "works for hire" under the U.S. Copyright laws, the Contractor hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

"Materials" means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. "Ownership" includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Contract, but that incorporate pre-existing materials not produced under the Contract, the Contractor hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Contractor warrants and represents that the Contractor has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Contractor shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Contract, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Contract. The Contractor shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Contractor with respect to any Materials delivered under this Contract. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Contractor.

7. DISPUTES

In the event that a dispute arises under this Agreement, it shall be determined by a Dispute Board in the following manner: Each party to this Agreement shall appoint one member to the Dispute Board. The members so appointed shall jointly appoint an additional member to the Dispute Board. The Dispute Board shall review the facts, Agreement terms and applicable statutes and rules and make a determination of the dispute. The Dispute Board shall thereafter decide the dispute with the majority

prevailing. The determination of the Dispute Board shall be final and binding on the parties hereto. As an alternative to this process, either of the parties may request intervention by the Governor, as provided by RCW 43.17.330, in which event the Governor's process will control.

8. GOVERNING LAW AND VENUE

This Contract shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

Each party shall be solely responsible for the acts of its employees, officers, and agents

10. LICENSING, ACCREDITATION AND REGISTRATION

The Contractor shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Contract.

11. RECAPTURE

In the event that the Contractor fails to perform this Contract in accordance with state laws, federal laws, and/or the provisions of this Contract, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Contractor of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Contract.

12. RECORDS MAINTENANCE

The Contractor shall maintain books, records, documents, data and other evidence relating to this contract and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this contract.

The Contractor shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the contract, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

13. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Contract and prior to normal completion, COMMERCE may suspend or terminate the Contract under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Contract may be amended to reflect the new funding limitations and conditions.

14. SEVERABILITY

The provisions of this contract are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the contract.

15. SUBCONTRACTING

The Contractor may only subcontract work contemplated under this Contract if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subcontracting, the Contractor shall maintain written procedures related to subcontracting, as well as copies of all subcontracts and records related to subcontracts. For cause, COMMERCE in writing may: (a) require the Contractor to amend its subcontracting procedures as they relate to this Contract; (b) prohibit the Contractor from subcontracting with a particular person or entity; or (c) require the Contractor to rescind or amend a subcontract.

Every subcontract shall bind the Subcontractor to follow all applicable terms of this Contract. The Contractor is responsible to COMMERCE if the Subcontractor fails to comply with any applicable term or condition of this Contract. The Contractor shall appropriately monitor the activities of the Subcontractor to assure fiscal conditions of this Contract. In no event shall the existence of a subcontract operate to release or reduce the liability of the Contractor to COMMERCE for any breach in the performance of the Contractor's duties.

Every subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subcontractor's performance of the subcontract.

16. SURVIVAL

The terms, conditions, and warranties contained in this Contract that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Contract shall so survive.

17. TERMINATION FOR CAUSE

In the event COMMERCE determines the Contractor has failed to comply with the conditions of this contract in a timely manner, COMMERCE has the right to suspend or terminate this contract. Before suspending or terminating the contract, COMMERCE shall notify the Contractor in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the contract may be terminated or suspended.

In the event of termination or suspension, the Contractor shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original contract and the replacement or cover contract and all administrative costs directly related to the replacement contract, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the contract, withhold further payments, or prohibit the Contractor from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Contractor or a decision by COMMERCE to terminate the contract. A termination shall be deemed a "Termination for Convenience" if it is determined that the Contractor: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this contract are not exclusive and are, in addition to any other rights and remedies, provided by law.

18. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Contract, COMMERCE may, by ten (10) business days written notice, beginning on the second day after the mailing, terminate this Contract, in whole or in part. If this Contract is so terminated, COMMERCE shall be liable only for payment required under the terms of this Contract for services rendered or goods delivered prior to the effective date of termination.

19. TERMINATION PROCEDURES

Upon termination of this contract, COMMERCE, in addition to any other rights provided in this contract, may require the Contractor to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this contract as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Contractor the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Contractor and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this contract. COMMERCE may withhold from any amounts due the Contractor such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Contractor shall:

- A. Stop work under the contract on the date, and to the extent specified, in the notice;
- B. Place no further orders or subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the contract that is not terminated;
- C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Contractor under the orders and subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts;
- D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;
- E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the contract had been completed, would have been required to be furnished to COMMERCE;
- F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and
- G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this contract, which is in the possession of the Contractor and in which COMMERCE has or may acquire an interest.

20. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Contractor, for the cost of which the Contractor is entitled to be reimbursed as a direct item of cost under this contract, shall pass to and vest in COMMERCE upon delivery of such property by the Contractor. Title to other property, the cost of which is reimbursable to the Contractor under this contract, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this contract, or (ii) commencement of use of such property in the performance of this contract, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

- A. Any property of COMMERCE furnished to the Contractor shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this contract.
- B. The Contractor shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Contractor or which results from the failure on the part of the Contractor to maintain and administer that property in accordance with sound management

practices.

- C.** If any COMMERCE property is lost, destroyed or damaged, the Contractor shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.
- D.** The Contractor shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this contract.
- E.** All reference to the Contractor under this clause shall also include Contractor's employees, agents or Subcontractors.

21. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Contract unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Attachment A: Scope of Work

Tasks / Actions / Deliverables	Description	End Date
Task 1	Review Existing Comprehensive Plan for Compliance with State, Regional and County Requirements	
Action 1.1	Hire consultant to assist with comprehensive Plan update	March 10, 2023
Action 1.2	Review Existing Comprehensive Plan	March 14, 2023
Action 1.3	Detail recent state, regional and countywide planning efforts and recent state legislation that have established new planning mandates	March 31, 2023
Action 1.4	Identify existing gaps and required plan additions	April 14, 2023
Deliverable 1	Comprehensive Plan Audit and Identification of Additional Components	April 28, 2023
Task 2	Community Engagement	
Action 2.1	Hire a consultant to assist with public outreach	March 10, 2023
Action 2.2	Develop a preliminary public participation strategy	April 14, 2023
Action 2.3	Implement early public engagement, including community surveys and Planning Commission work sessions	May 31, 2023
Deliverable 2	Effective community outreach and periodic engagement reports	June 30, 2023
Task 3	Multimodal Transportation Analysis	
Action 3.1	Hire consultant to conduct comprehensive transportation analysis	March 10, 2023
Action 3.2	Collect any needed traffic data to provide accurate analysis of existing conditions	April 14, 2023

Action 3.3	Evaluate existing Transportation Element and Subarea Plans	May 12, 2023
Action 3.4	Evaluate street standards and classifications, impact fees, funding, goals and policies	May 12, 2023
Action 3.5	Evaluate 20-year and 6-year capital project list and costs	May 26, 2023
Deliverable 3	Transportation Analysis that will provide foundation for updated Transportation Element	June 30, 2023
Task 4	Housing, Employment and Land Use Analysis	
Action 4.1	Assess requirements under HB 1220 and other recent legislation and planning efforts	April 14, 2023
Action 4.2	Initiate analysis of potential land use map amendments and corresponding rezones	May 17, 2023
Deliverable 4	Identification of potential map amendments, goals, policies, and implementation measures to meet population and employment targets	June 30, 2023

Attachment B: Budget

SFY 2023 Task/Deliverable	SFY 2023 Amount
Deliverable 1 – Comprehensive Plan Audit	\$12,000
Deliverable 2 – Effective community outreach and periodic engagement reports	\$15,500
Deliverable 3 – Transportation Analysis	\$25,000
Deliverable 4 – Identification of potential map amendments, goals, policies, and implementation measures to meet population and employment targets	\$10,000
Total Grant (SFY 2023 only)	\$62,500

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: Appoint Bruce Morton to Planning Commission

Contact Person/Department: Kelly Chelin, Administration

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

SUMMARY/BACKGROUND:

There is currently a vacancy on the Planning Commission. The staff issued a press release for interested applicants. Five applications were received. An interview was held on February 7, 2023 with Council President Daughtry and Councilmember Ewing, along with the Planning Commission Chair. The interview committee has recommended, and the Mayor has nominated, the appointment of Bruce Morton to the Planning Commission for a term ending December 31, 2026.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

None

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: Service Agreement with Mayors and Business Leaders for Public Safety, Inc.

Contact Person/Department: Brett Gailey, Barb Stevens, Administration

Budget Impact: \$7,500 included in the 2023 Budget. No additional budget is needed at this time.

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Authorize the Mayor to sign and execute the agreement with Mayors and Business Leaders for Public Safety, Inc.

SUMMARY/BACKGROUND:

Mayors and Business Leaders, Inc. was formed to enhance public safety by developing and advocating for legislation, regulations, and government/community programs to improve the public safety of Snohomish County and to conduct research and publicize the positions of elected officials and community business leaders concerning these issues for the benefit of the Snohomish County community. This non-profit corporation has county-wide support and its goals are consistent with the City Council's goal of enhancing public safety for the city's residents.

By the Mayors of Snohomish County

As the mayors of Snohomish County, we share a deep and growing concern for the safety of our communities due to the tide of rising crime in our cities, especially violent crime.

We're experiencing a disturbing increase in gun violence, illegal possession of firearms, shots fired, drug dealing, assaults and homicides. Property crimes and other illicit behavior throughout our communities, particularly our downtowns, pose a constant struggle for our businesses, property owners, residents and visitors.

This is not due to any shortcomings in our public safety teams. Our police departments and municipal prosecutors do tremendous work preventing and solving crimes and holding offenders accountable. But there are weaknesses and gaps in our legal and judicial systems that are undermining their ability to protect our communities.

Recent legislation, such as [Senate Bill 5476](#) and the [Washington v. Blake decision](#) by our state supreme court, have greatly hindered our ability to curtail drug possession in our communities. SB 5476 essentially makes it legal to possess drugs until a person is stopped by police three times. The first two times, police must “refer” the person to drug treatment, but they aren’t required to actually go. So instead of getting drug users into treatment — presumably the intent of the law — the two-referral requirement creates a situation where drug users can possess and use drugs anywhere with no consequences. As a result, we’re all seeing increased drug use on our streets, spikes in property and violent crimes, and tragically, increased drug overdoses and deaths.

The reality that our courts are direly under-resourced and overwhelmed with a backlog of trials also impacts public safety. Cases are slow to move through the process or are dismissed when the statute of limitations is up. It’s less of a deterrent to commit a crime if justice takes too long to be served; if it’s served at all. It’s imperative that we advocate for an increase and prioritization of resources to support our criminal justice system to address this backlog.

One of the most complicated challenges is the severe shortage of behavioral health facilities and programs for those in the criminal justice system, and a gap in how behavioral health competency is determined. Too often chronic offenders with mental health challenges are deemed not competent enough to stand trial, yet not ill enough to require mental health services. This creates an unhealthy cycle for that person, as they’re released into the community without any help with their mental health. Their condition deteriorates, and often they re-offend. We need more investment in beds and services for Snohomish County to better deliver the right care at the right time, especially for people in the criminal justice system.

A consequence of all this is an erosion of public trust. Public safety is an important partnership between our community members and those who keep us safe. Cooperation and support from the community helps local governments address safety issues and helps law enforcement investigate and solve crimes. This partnership works best when people trust that if they see something — and say something — that something will be done. When that trust is broken, and people stop believing things will change, they lose confidence in the public safety partnership. This can lead to disengagement, apathy and ultimately communities that are far less safe.

We need support from higher levels and other branches of government to address these weaknesses and fix what’s broken. We must prioritize resources to add capacity

for behavioral health, substance use disorder and other competency restoration options. We must reduce violence, keep guns out of the hands of felons and hold offenders accountable. As mayors we want our residents and [business](#) owners to feel safe in their community. We want low crime rates and flourishing communities. We want to restore trust in, and support for, our public safety partnership. We want our residents who are living unhoused or in crisis to have options, resources, and, when necessary, incentives to secure housing and live in a safer, healthier environment. We must help our important law enforcement staff perform their jobs well and come home safely to their families.

To our constituents: Please join us as we work to affect change. Help us advocate for necessary reform of these systems. Reach out to your elected officials at the state and federal levels and let them know this is a priority. And to our fellow elected leaders: We must double down and work together to address the flaws in our systems that are perpetuating crime in our communities.

Signed by the following mayors of Snohomish County: Barb Tolbert, Arlington; Dale Kaemingk, Brier; Dan Rankin, Darrington; Mike Nelson, Edmonds; Steve Yarbrough, Gold Bar; Brett Gailey, Lake Stevens; Christine Frizzell, Lynnwood; Jon Nehring, Marysville; Brian Holtzclaw, Mill Creek; Geoffrey Thomas, Monroe; Joe Marine, Mukilteo; Linda Redmon, Snohomish; Sid Roberts, Stanwood; Russell Wiita, Sultan; Mike Quinn, Woodway; and Cassie Franklin, Everett.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Mayors and Business Leaders for Public Safety, Inc. - Agreement
2. Mayors and Business Leaders for Public Safety - Articles of Incorporation - Copy
3. Mayors and Business Leaders for Public Safety - Bylaws - Copy

**SERVICES AGREEMENT BETWEEN
CITY OF LAKE STEVENS
AND MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC.**

THIS AGREEMENT (“Agreement”) is made and entered into as of the date of the last signature below, by and between the City of Lake Stevens, a Washington State municipal corporation (“City”), and MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC., a nonprofit corporation incorporated in Washington, organized under the laws of the state of Washington, located and doing business at 3128 COLBY AVE, EVERETT, WA 98201-4025.

In consideration of the terms, conditions, covenants, and performances contained herein, the parties hereto agree as follows:

1. SCOPE OF SERVICES. The Mayors and Business Leaders for Public Safety, Inc. shall provide public relations services consistent with its purposes as set forth in its articles of incorporation and bylaws, and as further defined by its board of directors. These public relations services will not include any “grassroots lobbying” (RCW 42.17A.640) by Mayors and Business Leaders for Public Safety, Inc. or any subcontractor. Mayors and Business Leaders for Public Safety, Inc. may subcontract to provide these services.

2. TERM. The term of this Agreement shall run to December 31, 2023. The parties may extend the term of this Agreement by executing a written amendment.

3. PAYMENTS. The City will pay **Seven Thousand Five Hundred Dollars (\$7,500.00)** to Mayors and Business Leaders for Public Safety, Inc., for services rendered under this agreement as described in the scope of services, for the 2022-2023 cycle.

The Mayors and Business Leaders for Public Safety, Inc. shall submit an annual accounting to the City for Services performed in the previous calendar year in a format acceptable to the City.

4.1 INDEMNITY.

Each party will be responsible for the acts and omissions of its employees and agents.

4.2 INSURANCE.

Both parties will maintain appropriate insurance.

4.3 LEGAL RELATIONS. The Mayors and Business Leaders for Public Safety, Inc. shall comply with all federal, state, and local laws, regulations, and ordinances applicable to the Services to be performed under this Agreement and ensure that any subcontractor also complies with such laws.

4.4 INDEPENDENT CONTRACTOR.

The Mayors and Business Leaders for Public Safety, Inc. and the City understand and expressly agree that the Mayors and Business Leaders for Public Safety, Inc. is an independent contractor in the performance of each and every part of this Agreement. The Mayors and Business Leaders for Public Safety, Inc. is responsible for all work or services performed by subcontractors pursuant to the terms of this Agreement.

GENERAL TERMS.

6.1 NOTICES. Receipt of any notice shall be deemed effective three (3) calendar days after deposit of written notice in the U.S. mail with proper postage and address.

Notices to the City shall be sent to the following address:

CITY OF LAKE STEVENS

Mayor Brett Gailey

1812 Main Street

PO Box 257

Lake Stevens, WA 98258

Notices to the Mayors and Business Leaders for Public Safety, Inc. shall be sent to the following address:

MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC.

Christopher D. Adams

3128 Colby Ave.

Everett, WA 98201

6.2 TERMINATION. The City may terminate this Agreement in whole or in part at any time by sending written notice to the Mayors and Business Leaders for Public Safety, Inc.

6.3 FAIR MEANING. The terms of this Agreement shall be given their fair meaning and shall not be construed in favor of or against either party hereto because of authorship. This Agreement shall be deemed to have been drafted by both of the parties.

6.4 GOVERNING LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington.

6.5 VENUE. The venue for any action to enforce or interpret this Agreement shall lie in the Superior Court of Washington for Snohomish County, Washington.

6.6 NO THIRD PARTY BENEFICIARIES. The City and Mayors and Business Leaders for Public Safety, Inc. are the only parties to this Contract and are the only parties entitled to enforce its terms. Nothing in this Contract gives, is intended to give, or shall be construed to give or

provide, any right or benefit, whether directly or indirectly or otherwise, to third persons.

6.7 COUNTERPARTS. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Agreement.

6.8 AUTHORITY TO BIND PARTIES AND ENTER INTO AGREEMENT. The undersigned represent that they have full authority to enter into this Agreement and to bind the parties for and on behalf of the legal entities set forth herein.

DATED this _____ day of _____, 2023.

CITY OF LAKE STEVENS

By _____
Brett Gailey, Mayor

DATED this _____ day of _____, 2023.

MAYORS AND BUSINESS LEADERS FOR
PUBLIC SAFETY, INC.

By _____
_____(Name)
Its: _____(Title)

ATTEST/AUTHENTICATED:

_____, Deputy City Clerk

Approved as to form:

Greg Rubstello, City Attorney

ARTICLES OF INCORPORATION
OF
MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC.

The undersigned, in order to form a nonprofit corporation under Chapter 24.03A of the Revised Code of Washington, hereby signs and verifies the following Articles of Incorporation:

Article 1.

Name

The name of this corporation shall be the Mayors and Business Leaders for Public Safety, Inc.

Article 2.

Membership

This corporation shall have one class of members comprising of mayors and business leaders serving or based within Snohomish County as provided in the Bylaws.

The number, manner of selection, term of membership, qualifications for member selection, duties and responsibilities of members shall be provided in the Bylaws of the corporation.

Article 3.

Duration

The duration of the corporation shall be perpetual.

Article 4.
Purposes, Limitations and Powers

Section 1. Purposes. The purposes for which this corporation is organized are:

1.1 General. To operate exclusively for charitable, literary, or educational purposes, within the meaning of section 501(c)(4) of the Internal Revenue Code of 1986, as amended, or any successor provision or code.

1.2 Specific. To promote social welfare by (1) developing and advocating for legislation, regulations, and government/community programs to improve the public safety of Snohomish County and (2) conducting research and publicizing the positions of elected officials and community business leaders concerning these issues.

Section 2. Limitations. The following limitations apply to the corporation:

2.1 This corporation is not organized for profit, and no part of the net earnings of this corporation shall inure to the benefit of any member of the Board of Directors or any other individual except that this corporation may make payments of reasonable compensation for services rendered.

2.2 The corporation shall not participate or intervene in any political campaign on behalf of, or in opposition to, any candidate for public office to an extent that would disqualify it from tax exemption under section 501(c)(4) of the Internal Revenue Code. The corporation shall never be operated for the primary purpose of carrying on a trade or business for profit.

2.3 Notwithstanding any provision of these Articles of Incorporation, this corporation shall not carry on any activities not permitted to be carried on by an organization exempt from federal income tax under section 501(c)(4) of the Internal Revenue Code of 1986, as now stated or as hereafter amended, or any successor code, or by organization contributions which are deductible under Section 170(c)(2) of such Code, as now stated or hereafter amended or any successor code.

Section 3. Powers. In general, and subject to such limitations and conditions as are or may be prescribed by law, or in the corporation's Articles of Incorporation or Bylaws, the corporation shall have all powers which now or hereafter are conferred by law upon a corporation organized for the purpose set forth above or are necessary or

incidental to the powers so conferred or are conducive to the attainment of the corporation's purpose.

Article 5.
Limitation of Directors' Liability

To the fullest extent permitted by Washington law and subject to the Bylaws of this corporation, a director of this corporation shall not be liable to the corporation or its members (if any) for monetary damages for his or her conduct as a director. Any amendment to or repeal of this Article shall not adversely affect any right of a director of this corporation hereunder with respect to any acts or omissions of the director occurring prior to amendment or repeal.

Article 6.
Indemnification of Directors and Officers

To the fullest extent permitted by its Bylaws and Washington law, this corporation is authorized to indemnify its directors. The Board of Directors shall be entitled to determine the terms of indemnification, including advance of expenses, and to give effect thereto through the adoption of Bylaws, approval of agreements, or by any other manner approved by the Board of Directors. Any amendment to or repeal of this Article shall not adversely affect any right of a director with respect to any right to indemnification arising prior to such amendment or repeal.

Article 7.
Directors

Section 1. Board of Directors. The affairs of the corporation shall be managed by a Board of Directors consisting of its members.

The corporation shall have at least 3 directors. The actual number of directors, qualifications, terms of office, manner of election, time and place of meeting, and powers and duties of directors shall be fixed in accordance with the Bylaws.

Section 2. Names and Addresses of Directors. The names and addresses of the directors who will manage the affairs of the corporation until the first annual meeting of

the board of directors as provided in the Bylaws, and until their successors are elected and qualified are:

<u>Names</u>	<u>Address</u>
Cassie Franklin	2930 Wetmore Avenue, Suite 10-A Everett, WA 98201
Jon Nehring	1049 State Avenue Marysville, WA 98270

Article 8.
Funds and Assets

The Mayors and Business Leaders for Public Safety, Inc. shall use its funds only to accomplish the purposes stated in these Articles of Incorporation. Upon the winding up and dissolution of this corporation, after paying or adequately providing for the debts and obligations of the organization, the remaining assets shall be distributed in an equitable manner to, and only to, one or more charitable or social welfare organizations to be determined by the Board of Directors.

Article 9.
Stock

The corporation shall not have authority to issue capital stock.

Article 10.
Dissolution

In the event of the dissolution of the corporation, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(4) of the Internal Revenue Code, as now stated or as hereafter amended, or any successor code, preferably an organization of similar purpose within the state of Washington, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by a court of competent jurisdiction of Snohomish County, Washington, exclusively for such purposes of such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article 11.
Registered Office and Agent

The name and address of the registered agent is Christopher D. Adams. The registered office address is 3128 Colby Avenue, Everett, WA 98201.

Article 12.
Amendments to Articles of Incorporation

These Articles may be altered, repealed, or rescinded by a two-thirds (2/3) vote of the members of its Board of Directors in good standing.

Article 13
Incorporator

The name and address of the incorporator is Cassie Franklin, Mayor of Everett.

Article 14.
Bylaws

The Board of Directors shall have the power to adopt, amend or repeal the Bylaws of this corporation. The Bylaws shall govern the operation of this corporation unless any of the Bylaws conflict with these Articles of Incorporation, in which case the Articles of Incorporation shall control.

IN WITNESS WHEREOF, I have hereunto set my hand this ____ day of July, 2022.

Cassie Franklin

BYLAWS
OF
MAYORS AND BUSINESS LEADERS FOR PUBLIC SAFETY, INC.

The following are Bylaws of Mayors and Business Leaders for Public Safety, Inc., a Washington non-profit corporation (the “Corporation”). These Bylaws provide for the governance of the Corporation.

Article I.
PURPOSES

1. Purposes. The purposes for which the Corporation is formed are to operate to promote social welfare by developing and advocating for legislation, regulations, and government/community programs to improve the public safety of Snohomish County and to conduct research and publicize the positions of elected officials and community business leaders concerning these issues for the benefit of the Snohomish County community.

Article II.
OFFICES AND REGISTERED AGENT

1. Principal Office. The principal office of the Corporation and such other offices as it may establish shall be located at such place or places designated by the Board of Directors.

2. Registered Office. The Corporation shall continuously maintain a registered office within Snohomish County.

3. Registered Agent. The Corporation shall continuously maintain a registered agent in compliance with Chapter 24.03A.110 of the Revised Code of Washington within Snohomish County.

Article III.
MEMBERS

Any mayor, business leader, or other community group leader in Snohomish County who provides support or assistance to the Corporation may be designated as a “member” or other similar title as determined by the Board of Directors.

Article IV.
BOARD OF DIRECTORS

1. General Powers and Duties. Management of the affairs of the Corporation shall be vested in its Board of Directors. The Board of Directors shall possess, and may exercise, any and all powers granted to the Corporation in its Articles of Incorporation, subject to the limitations set forth in the Articles.

2. Number. The number of directors shall be fixed by resolution of the Board of Directors but shall not be less than three (3) nor more than seventeen (17).

3. Qualifications. Directors must represent a municipality or business operation based in Snohomish County, Washington. No person shall serve as a director of the Corporation if they have a direct or indirect personal or financial relationship which would materially impair their ability to act solely in the interests of the Corporation ("Conflict of Interest"). Whenever a director has a direct or indirect and/or personal or financial conflict of interest in a particular transaction or other decision to come before the Board of Directors, they shall disclose such personal and/or financial conflict of interest to the Board of Directors, which shall take such action, including disqualification, as it determines to be appropriate.

4. Election. Prospective directors shall be nominated by a present director on the Board of Directors. The Board of Directors will then confirm the director nominee's position on the Board of Directors by a majority vote.

5. Terms. Directors shall serve a term of one (1) year. Otherwise, the term of office of any individual director shall terminate upon the effective date of their resignation, which may be made at any time by giving notice thereof in writing; upon their death; or upon a vote of a majority of Board of Directors to remove the individual from office. New directors shall be elected to the Board of Directors by a majority vote of the Board of Directors. A director may succeed themselves.

6. Quorum; Voting. One-half (1/2) of the entire membership of the Board of Directors then in office shall constitute a quorum for the transaction of any business. In no case shall a quorum consist of less than two (2) Directors. In the absence of a quorum, a majority of those members present may adjourn the meeting. The affirmative vote of a majority of the directors present at a Board of Directors meeting at which a quorum is present shall be necessary and sufficient to the making of decisions by the Board of Directors. Each director shall have one (1) vote. All voting at meetings shall be done personally and no proxy voting shall be allowed.

7. Meetings. Regular meetings shall occur bimonthly. Details of each meeting, including time, duration, location, content, and purpose shall be disseminated by the officers prior to the meeting.

8. Notice. At least ten (10) days' notice shall be given to each director of a regular meeting of the Board of Directors, provided that the Corporation may provide a single notice of all regularly scheduled meetings for that year without having to give notice of each meeting individually. A special meeting of the Board of Directors may be held upon notice of two (2) days. Notice of a meeting of the Board of Directors shall specify the date, time, and place of the meeting, but except as provided in Article IX of these Bylaws (relating to amendment of the Articles and Bylaws), need not specify the purpose for the meeting or the business to be conducted. Notice must be either delivered personally to each director or mailed (including the sending of a fax, or electronic mail) to their address on record with the Corporation. If such notice is given by mail, it shall be deemed delivered when deposited in the United States mail properly addressed and with postage prepaid thereon. If such notice is given by fax or electronic mail, it shall be deemed delivered when transmitted. Notwithstanding the foregoing, a director may waive notice of any regular or special meetings of the Board of Directors by written statement filed with the Board of Directors, or by oral statement at any such meeting. Attendance at a meeting of the Board of Directors shall also constitute a waiver of notice, except where a director states that they are attending for the purpose of objecting to the conduct of business on the ground that the meeting was not lawfully called or convened.

9. Unanimous Consent. Any action required or permitted to be taken at a meeting of the Board of Directors may be taken without a meeting, provided all directors consent in writing and set forth in the same writing the action or decision taken or made. Consent in writing shall have the same force and effect as a unanimous vote and may be described as such in any document executed by or on behalf of the Corporation.

10. Compensation. No director shall be compensated for their service as a director, unless otherwise decided by the Board of Directors. Directors may be reimbursed for expenses incurred for the purposes of participating in meetings of the Board of Directors and while otherwise acting on behalf of the Corporation.

11. Teleconferencing. One or more directors may participate in a meeting by means of a conference telephone or similar communications equipment through which all directors participating in the meeting can speak to and hear each other at the same time provided that each person entitled to participate in the meeting consents to the meeting being held by such means. Participation by such means shall constitute presence in person at the meeting.

Article V. **COMMITTEES**

The Board of Directors may create committees consisting of directors or other persons, which committees shall have such authority as the Board of Directors and these Bylaws direct; provided that any committee that includes persons other than directors may not exercise any powers of the Board of Directors. And provided further that no committee shall have the authority to alter or amend these Bylaws; to remove or appoint members of the Board of Directors; to elect or remove the officers or executive director, if any; to fill vacancies on a committee created under this Article V; to authorize distributions; or to adopt an annual budget.

Article VI. **OFFICERS**

1. Officers. The officers of the Corporation shall consist of a President, Vice President, Treasurer, Secretary, and such other officers and assistant officers as the Board of Directors may from time to time elect. The duties of any such officers and assistant officers shall be fixed by the Board of Directors, or by the President if authorized to do so by the Board of Directors.

2. Terms. The officers shall be elected by the Board of Directors and shall hold office for a one (1) year term from the effective date of their election. An individual may serve as an Officer for succeeding terms without limitation. The term of office of any officer shall terminate upon the effective date of their resignation submitted orally or in writing to the Board of Directors; upon their death; or upon a majority vote of the Board of Directors to remove them from office.

3. Qualifications. Officers may, but need not be, directors of the Corporation.

4. General Powers and Duties. The duties and powers of the Officers of the Corporation shall be as provided in these Bylaws or (except to the extent they are inconsistent with these Bylaws) shall be those customarily exercised by corporate officers holding such offices.

5. President. The President shall act as the chief executive officer of the Corporation, shall supervise all the affairs of the Corporation in accordance with policies and directives approved by the Board of Directors, shall serve as chair of the Board of Directors, and shall perform such other duties as the Board of Directors may from time to time prescribe. The President shall have the power to change the registered agent and registered office of the Corporation with majority approval from the other officers.

6. Vice President. The Vice President shall assist the President in all duties and preside over meetings in the absence of the President. The Vice President shall act as the main liaison between the officers and the committee chairs.

7. Secretary. The Secretary shall record or cause to be recorded all votes and minutes of all proceedings of the Board of Directors. They shall give or cause to be given notice of all meetings and shall perform such other duties as may be prescribed by the Board of Directors or the President.

8. Treasurer. The Treasurer shall keep or cause to be kept full and accurate account of the receipts and disbursements of the Corporation and shall deposit or cause to be deposited all moneys and other assets in the name and to the credit of the Corporation in such depositories as may be designated by the Board of Directors. They shall disburse or cause to be disbursed corporate funds, making proper vouchers for such disbursements, and shall render to the President and the Board of Directors, upon request, an accounting of all their transactions as Treasurer and of the financial condition of the Corporation. They shall also perform such other duties as the Board of Directors may prescribe.

9. Inspections. Both the Secretary and Treasurer shall permit any director or their duly authorized attorney to inspect all books and records of the Corporation, for any proper purpose at any reasonable time.

Article VII.

INDEMNIFICATION

To the full extent permitted by the Washington Business Corporation Act and the Articles of Incorporation, the Corporation shall indemnify any director, officer, or person who was or is a party or is threatened to be made a party to any civil, criminal, administrative or investigative action, suit or proceeding (whether brought by or in the right of the Corporation or otherwise) by reason of fact that he or she is or was a director or officer of the Corporation or is or was serving at the request of the Corporation as a director or officer of another corporation, against expenses (including attorneys' fees and costs), judgments, fines, and amounts paid in settlement actually and reasonably incurred by him or her in connection with such action, suit, or proceeding. The Board of Directors may, at any time, approve indemnification of any other person, officer, employee, etc. which the Corporation has the power to indemnify under the Washington Business Corporation Act.

Notwithstanding the above, nothing herein shall eliminate or limit the liability of a director for acts or omissions that involve intentional misconduct by a director or a knowing violation of law by a director, for conduct violating RCW 23B.08.310, or for any

transaction from which the director will personally receive a benefit in money, property, or services to which the director is not legally entitled.

The indemnification provided by this section shall not be deemed exclusive of any other rights to which a person may be entitled as a matter of law or by contract.

Article VIII. **MISCELLANEOUS PROVISIONS**

1. Fiscal Year. The annual accounting period of the Corporation shall begin on August 1st of each year, unless changed by the Board of Directors.

2. Checks. All checks, drafts, or other orders for the payment of money shall be signed by such Officer or Officers or such other person or persons as the Board of Directors may from time to time designate.

3. Contracts. All contracts, notes, or other evidence of indebtedness, and leases of space for the Corporation shall be signed by such officer or officers or such other person or persons as the Board of Directors may from time to time designate.

4. Records. The Corporation shall keep as permanent records minutes of all meetings of its Board of Directors, and any designated body, a record of all actions taken by the Board of Directors, or members of a designated body without a meeting, and a record of all actions taken by a committee of the Board of Directors or a designated body on behalf of the Corporation. The Corporation shall keep a copy of the following records at its principal office: (1) Articles of Incorporation or restated Articles of Incorporation and all amendments to them currently in effect; (2) these Bylaws or restated bylaws and all amendments to them currently in effect; (3) minutes and records described in this section for the past three (3) years; and (4) a list of the names and addresses of its current directors and officers.

5. Robert's Rules of Order. Robert's Rules of Order shall govern the proceedings of all meetings of the Corporation and its membership, Board of Directors, and committees except where otherwise provided in the Articles of Incorporation and Bylaws.

6. Funding. Fundraising for this organization shall be done by city contributions, private sector contributions, and other contributions provided.

7. Consultant Facilitation. The Corporation may, from time to time, contract consulting resources including city administrative resources/staff, public relations firms,

full-time/part-time staff, in addition to federal/state/local advocacy groups as the Board of Directors sees fit.

Article IX.
AMENDMENTS

1. Amendments to Bylaws. The Bylaws may be altered or amended, or new Bylaws may be adopted, at any meeting of the Board of Directors, by a vote of a majority of the directors in office, provided that at least ten (10) days' written notice is given of the intention to take such action at such meeting.

2. Amendments to Articles. The Articles of Incorporation may be altered or amended, or new Articles may be adopted, at any meeting of the Board of Directors, by a vote of a majority of the directors in office, provided that at least ten (10) days written notice is given of the intention to take such action at such meeting.

Article X.
EFFECTIVE DATE

These bylaws shall be effective upon adoption by a majority vote of the members present of the initial Board of Directors.

Adopted on the ____ day of July, 2022.

Cassie Franklin

Jon Nehring

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: Shoreline Master Program Update

Contact Person/Department: Russ Wright, Community Development

Budget Impact: NA

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Approve Ordinance 1156 amending the Lake Stevens Shoreline Master Program

SUMMARY/BACKGROUND:

The city's [Shoreline Master Program](#) (SMP) regulates uses and development standards along Lake Stevens and other waters of the state. The city adopted its first SMP in 2013 (Ordinance 889) following a several year process, and completed a mandatory periodic review in 2019 via Ordinance 1057. The majority of areas along Lake Stevens are designated Shoreline Residential, which coincides with the city's Waterfront Residential (WR) zoning district as established by [LSMC 14.36.010](#)(a)(2) and "is designed primarily to accommodate single-family detached residential uses at medium densities of six to seven dwelling units per net buildable acre."

The city adopted infill housing regulations ([Chapter 14.46 LSMC](#)) to allow small-scale multifamily residential (MFR) development (triplexes, fourplexes, and garden/courtyard apartments) in the majority of the city's residential zoning districts. The city formed a Waterfront Residential Task Force (WRTF) in July 2020 to consider expanding infill housing options to the WR zoning district. The majority opinion of the WRTF was to limit residential development in the WR zone to detached single-family residences and duplexes, which both the Planning Commission and City Council affirmed.

PROPOSED SMP AMENDMENTS

The primary changes are minor in nature and ensure the shoreline master program and

development regulations remain consistent in accordance with WAC 173-26-090(3)(b)(ii).

- The SMP includes several references to MFR development being either a permitted use or a predominant land use type within the Shoreline Residential designation, which conflicts with the zoning code regulations for the WR zone.
- The SMP also references an outdated version of the city's Critical Areas Ordinance ([Chapter 14.88 LSMC](#)), adopted as [Ordinance 984](#). The current critical areas regulations did not become effective until approximately three months after the SMP was adopted; however, the city did evaluate the updated critical areas ordinance for consistency with the SMP prior to the adoption of Ordinance 1057, as detailed in Appendix B of the 2019 SMP.

The city is proposing the following amendments to the SMP to provide consistency between the SMP and the Land Use Code, as shown in strikethrough/underline in Exhibit A of **Attachment 1**. Exhibit A is an abbreviated attachment only showing changed pages. The changes are also summarized in the local review checklist (**Attachment 2**):

- Coversheet: Added new adoption date and ordinance numbers.
- Section 2.C.4.b (page 18): Removed reference to multi-family residential (MFR) as a predominant land use type in the Shoreline Residential designation criteria.
- Section 2.C.4.c.5 (page 19): Removed reference to MFR as a permitted use in the Shoreline Residential management policies.
- Section 3.B.3 (page 24): Update reference to the current Critical Areas Ordinance, to reflect the version adopted by Ordinance 984.
- Section 4.C.3.b.3 (page 53): Removed reference to MFR.
- Section 4.C.3.c.6 (page 54): Removed reference to MFR.
- Section 4.C.3.c.21 (page 56): Removed reference to MFR.
- Section 5.b, Table 2 (page 70-71): remove MFR as a permitted use in the Shoreline Residential designation and delete footnote 13.
- Section 5.C.8.a and b (page 83) Removed references to MFR.
- Section 6 Definitions (pages 98, 105 and 107) Removed references to MFR.
- Section 7.C.1. h (page 121) Removed reference to MFR.

JOINT REVIEW PROCESS WITH DEPARTMENT OF ECOLOGY

For the proposed SMP amendment, the city used the optional joint review process with the Department of Ecology outlined in the Shoreline Management Act ([Chapter 90.58 RCW](#)) and the SMP Guidelines ([WAC 173-26-104](#)). The joint review process required a 30-day public comment period, which ran between November 7 and December 7, 2022. On November 4, Ecology sent notice of the upcoming public comment period to

interested parties, which includes local tribes, local/state/federal agencies, and community and environmental organizations. The city provided public notice via its website and published a notice in the Everett Herald on November 25 and December 2, 2022. The city submitted a 60-day notice of its intent to adopt SMP amendments to the Department of Commerce on October 14, 2022 (ID 2022-S-4458). No comments were received.

Following the optional review process, the Planning Commission and Department of Ecology held a joint hearing on December 7, 2023. After the city received its formal written statement of initial concurrence related to the proposed amendments on January 12, 2023 (**Attachment 3**), it completed its State Environmental Policy Act Review and provided notice of the final hearing with the Planning Commission to satisfy local processing requirements per Chapter 14.16B LSMC. After local adoption, the city will formally submit the SMP amendment to Ecology for a final decision, per WAC [173-26-104](#) and [173-26-110](#).

The Planning Commission held its hearing on February 15, 2023 and forwarded a recommendation to the City Council to approve (**Attachment 4**).

APPLICABLE CITY POLICIES:

[Chapter 90.58 RCW](#) and Chapter 14.16B LSMC.

ATTACHMENTS:

1. Attachment 1 - LUA 2022-0149 Ordinance 1156
2. Attachment 2 - Local Review Checklist
3. Attachment 3 - Determination of initial concurrence
4. Attachment 4 - PC Recommendation

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1156

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, ADOPTING FINDINGS; APPROVING MINOR AMENDMENTS TO THE CITY OF LAKE STEVENS SHORELINE MASTER PROGRAM PER CHAPTER 173-26-PART II OF THE WASHINGTON ADMINISTRATIVE CODE (WAC); PROVIDING FOR SEVERABILITY, SUMMARY PUBLICATION BY ORDINANCE TITLE, AND AN EFFECTIVE DATE.

WHEREAS, the State of Washington Shoreline Management Act of 1971 (Chapter 90.58 RCW), recognizes that the shorelines are among the most valuable and fragile resources of the state and that the state and local government must establish a coordinated planning program to address the types and effects of development occurring along shorelines of state-wide significance; and

WHEREAS, the Shoreline Management Act (SMA) requires the city of Lake Stevens to develop and administer a Shoreline Master Program (SMP); and

WHEREAS, the city of Lake Stevens adopted a comprehensive SMP update as required by RCW 90.58.080(2), which was effective as of June 14, 2013 and updated on June 11, 2019; and

WHEREAS, the city of Lake Stevens proposes minor amendment to its SMP that reflect changed circumstances and new information for consistency with adopted zoning regulations and to update code references in accordance with WAC 173- 26-090; and

WHEREAS, the city of Lake Stevens consulted with the Department of Ecology during the drafting of the amendments. The city of Lake Stevens worked collaboratively with the Department of Ecology to address local interests while ensuring proposed amendments are consistent with the policy of RCW 90.58.020 and applicable guidelines in accordance with WAC 173- 26-104; and

WHEREAS, the city of Lake Stevens used Ecology's checklist of legislative and rule amendments to review amendments to chapter 90.58 RCW and department guidelines that have occurred since the master program was last amended, and determine if local amendments are needed to maintain compliance in accordance with WAC 173-26-090(3)(b)(i); and

WHEREAS, the city of Lake Stevens reviewed changes to the comprehensive plan and development regulations to determine if the shoreline master program policies and regulations remain consistent with them in accordance with WAC 173-26-090(3)(b)(ii); and

WHEREAS, city of Lake Stevens has provided opportunities for public participation including postings on the city's website, public meetings with the Planning Commission, a formal comment period and legal notices to interested parties and affected jurisdictions in accordance with WAC 173-26-090 and WAC 173-26-104; and

WHEREAS, the city submitted a 60-day notice of its intent to adopt SMP amendments to the Department of Commerce on October 14, 2022 (ID 2022-S-4458)

WHEREAS, the city published a legal notice of Public Hearing in the Everett Daily Herald on November 25 and December 2, 2022, in accordance with WAC 173-26- 090 for the joint hearing with the Department of Ecology on December 7, 2023, to allow public testimony on the proposed amend Lake Stevens's Shoreline Master Program; and

WHEREAS, the Department of Ecology provided the city with its formal written statement of initial concurrence of the proposed amendments on January 12, 2023; and

WHEREAS, a State Environmental Policy Act (SEPA) environmental checklist was prepared and the city of Lake Stevens SEPA responsible official issued a SEPA Addendum and circulated a copy of the checklist and addendum on January 25, 2023 with an effective date January 27, 2023; and

WHEREAS, the city published a legal notice for the pending Planning Commission and City Council Public Hearings in the Everett Daily Herald on January 30 and February 13, 2023 in accordance with LSMC 14.16B.360; and

WHEREAS, the Lake Stevens Planning Commission held a Public Hearing on February 15, 2023 and recommended approval of the proposed amendments to the City Council; and

WHEREAS, the Lake Stevens City Council held a Public Hearing on February 28, 2023 and after considering all public comments and evidence, the City Council determined that the proposed amendments comply with all applicable laws and rules; and

WHEREAS, this completes the city's required process for periodic review in accordance with RCW 90.58.080(4) and applicable state guidelines (WAC 173-26).

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DOES ORDAIN AS FOLLOWS:

SECTION 1. The Lake Stevens City Council hereby adopts the above recitals as findings in support of this ordinance and approves the minor amendments to the Lake Stevens Shoreline Master Program **as set forth in Exhibit A**, which is attached hereto and incorporated herein by reference.

SECTION 2. Severability. If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

SECTION 3. Effective Date and Publication. The summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 28th day of February 2023.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

By: _____
Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg A. Rubstello, City Attorney

First Reading and Final Reading: February 28, 2023

Published:

Effective Date:

Exhibit A

Lake Stevens 2013 Shoreline Master Program

ECOLOGY APPROVED – May 31, 2013

(Effective Date: June 14, 2013)

Amended 2019 (Ordinance 1057)

Amended 2023 (Ordinance 1156)



City of Lake Stevens
Planning and Community
Development Department
1812 Main Street
Lake Stevens, WA 98258



1904 3rd Ave, Suite 725
Seattle, Washington 98101



750 6th Street South
Kirkland, WA 98033



This report was funded in part
through a grant from the
Washington Department of
Ecology.



c. Management Policies

Uses

1. Water-oriented recreational uses should be given priority over nonwater-oriented uses. Water-dependent recreational uses should be given highest priority.
2. Commercial activities enhancing ecological functions or the public's enjoyment of publicly accessible shorelines may be appropriate.
3. Water-dependent and water-enjoyment recreation facilities that do not deplete the resource over time, such as boating facilities, angling, wildlife viewing trails, and swimming beaches, are preferred uses, provided significant ecological impacts to the shoreline are avoided or mitigated.
4. Development that hinders natural channel movement in channel migration zones should not be allowed.

Ecological Restoration and Public Access

5. During development and redevelopment, all reasonable efforts, as determined by the City, should be taken to restore ecological functions.
6. Standards should be established for shoreline stabilization measures, vegetation conservation, water quality, and shoreline modifications within the "Urban Conservancy" designation to ensure that new development does not further degrade the shoreline and is consistent with an overall goal to improve ecological functions and habitat.
7. Public access and public recreation objectives should be implemented whenever feasible and significant ecological impacts can be mitigated.

4. "Shoreline Residential" (SR) Environment

a. Purpose

The purpose of the "Shoreline Residential" environment is to accommodate residential development and appurtenant structures that are consistent with this SMP. An additional purpose is to provide appropriate community access and recreational uses.

b. Designation Criteria

A "Shoreline Residential" environment designation will be assigned to City of Lake Stevens' shorelands if they are predominantly single-family ~~or multifamily~~ residential development or are planned for residential development.

c. Management Policies

Uses

1. Water-oriented recreational uses should be allowed.
2. New residential development should be supported by adequate land area and services.

3. Land division and development should be permitted only 1) when adequate setbacks or buffers are provided to protect ecological functions and 2) where there is adequate access, water, sewage disposal, and utilities systems, and public services available and 3) where the environment can support the proposed use in a manner which protects or restores the ecological functions.
4. Development standards for setbacks or buffers, shoreline stabilization, vegetation conservation, critical area protection, and water quality should be established to protect and, where significant ecological degradation has occurred, restore ecological functions over time.
5. New ~~multi-family development and new~~ subdivisions of land into more than four parcels shall provide public access, which could include benches for viewing in a public right of way, community access, or similar types of public access.
6. New residential development should be located and designed so that future shoreline stabilization is not needed.
7. Maintenance or repair of existing development should be allowed, except where repair causes substantial adverse effects to shoreline resource or environment. Replacement of a structure or development may be authorized as repair where such replacement is the common method of repair for the type of structure or development and the replacement structure or development is comparable to the original structure or development including but not limited to its size, shape, configuration, location and external appearance and the replacement does not cause substantial adverse effects to shoreline resources or environment.

5. "Aquatic" Environment

a. Purpose

The purpose of the "Aquatic" environment is to protect, restore, and manage the unique characteristics and resources of the areas waterward of the ordinary high water mark.

b. Designation Criteria

An "Aquatic" environment designation will be assigned to shoreline areas waterward of the ordinary high-water mark.

c. Management Policies

1. New over-water structures should be prohibited except for water-dependent uses, public access, or ecological restoration.
2. The size of new over-water structures should be limited to the minimum necessary to support the structure's intended use.
3. In order to reduce the impacts of shoreline development and increase effective use of water resources, multiple uses of over-water facilities should be encouraged.
4. Provisions for the "Aquatic" environment should be directed towards maintaining and restoring habitat for aquatic species.
5. Uses that cause significant ecological impacts to critical freshwater habitats should not be allowed except where necessary to achieve Shoreline Management Act



4. In the event that unforeseen factors constituting an emergency as defined in RCW 90.58.030 necessitate rapid action to retrieve or preserve artifacts or data identified above, the project may be exempted from the permit requirement of these regulations. The City shall notify the State Department of Ecology, the State Attorney General's Office and the State Historic Preservation Office of such a waiver in a timely manner.
5. Archaeological sites located both in and outside the shoreline jurisdiction are subject to Chapter 27.44 RCW (Indian Graves and Records) and Chapter 27.53 RCW (Archaeological Sites and Resources) and shall comply with Chapter 25-48 WAC (Archaeological Excavation and Removal Permit) as well as the provisions of this SMP.
6. Archaeological excavations may be permitted subject to the provisions of this program.
7. Identified historical or archaeological resources shall be included in park, open space, public access and site planning, with access to such areas designed and managed so as to give maximum protection to the resource and surrounding environment.
8. Clear interpretation of historical and archaeological features and natural areas shall be provided when appropriate.
9. The City will work with affected tribes and other agencies to protect Native American artifacts and sites of significance and other archaeological and cultural resources as mandated by Chapter 27.53 RCW.

3. Critical Areas

Critical areas in shoreline jurisdiction are regulated by Appendix B of this SMP. The regulations in Appendix B: Critical Areas Regulations Within Shoreline Jurisdiction are fully enforceable and considered part of the SMP regulations. The provisions of the Critical Areas Regulations do not extend shoreline jurisdiction beyond the limits specified in this SMP. Critical areas outside shoreline jurisdiction are regulated by the City's Critical Areas Regulations, Chapter 14.88 LSMC (Ordinance 741 effective May 8, 2007 and amended ~~by Ordinance 773 effective April 21, 2008~~ most recently by Ordinance 984, effective September 26, 2019).

4. Environmental Impacts

a. Applicability

The following policies and regulations apply to all uses and development in shoreline jurisdiction that are not within the jurisdiction of the Critical Areas Regulations as addressed in Section B.3 above.

b. Policies

1. In implementing this SMP, the City should take necessary steps to ensure compliance with Chapter 43.21C RCW, the Washington State Environmental Policy Act of 1971, and its implementing guidelines.

3. Over-Water Structures - Including Piers and Docks, Floats, and Boardwalks

a. Applicability

Over-water structures for moorage, boat-related, float plane-related, and other direct water-dependent uses or development, including docks, piers, boat launches, and swimming/diving platforms, inflatable recreational equipment, as well as public access boardwalks, fishing piers, and viewpoints, in shoreline areas shall be subject to the following policies and regulations. All over-water structures shall also conform to all applicable state and federal requirements.

b. Policies

1. Moorage associated with a single-family residence is considered a water-dependent use provided that it is designed and used as a facility to access watercraft (including float planes).
2. New moorage, excluding docks accessory to single-family residences, should be permitted only when the applicant/proponent has demonstrated that a specific need exists to support the intended water-dependent or public access use. To demonstrate “need”, the applicant shall provide a statement that clearly shows the intent to provide for a water-dependent or public access use as well as the provision of all other services and support (e.g. utilities, access, etc.) needed for the intended use.
3. To minimize continued proliferation of individual private moorage, reduce the amount of over-water and in-water structures, and reduce potential long-term impacts associated with those structures, shared moorage facilities are preferred over single-user moorage. New subdivisions of more than two (2) lots ~~and new multi-family development of more than two (2) dwelling units~~ should provide shared moorage.
4. Docks, piers, and other water-dependent use developments including those accessory to single-family residences, should be sited and designed to avoid adversely impacting shoreline ecological functions or processes, and should mitigate for any unavoidable impacts to ecological functions.
5. Moorage and other water-dependent use developments should be spaced and oriented in a manner that minimizes hazards and obstructions to public navigation rights and corollary rights thereto such as, but not limited to, fishing, swimming and pleasure boating.
6. Moorage and other water-dependent use developments should be restricted to the minimum size necessary to meet the needs of the proposed use. The length, width and height of over-water structures and other developments regulated by this section should be no greater than that required for safety and practicality for the primary use.
7. Moorage and other water-dependent use developments should be constructed of materials that will not adversely affect water quality or aquatic plants and animals in the long term.



c. Regulations

General Regulations for Private and Public Structures

1. All new, reconstructed, repaired, or modified over-water structures shall be allowed only in support of an allowed water-dependent use and must comply with all other regulations as stipulated by State and Federal agencies. Non-water-dependent uses may use a dock constructed for a water-dependent use as long as they do not impede the water-dependent use. Over-water structures built solely for the purpose of a non-water-dependent use are prohibited.
2. All moorage and other over-water structures shall be designed and located so as not to constitute a hazard to navigation or other public uses of the water.
3. Proposed private over-water structures which do not comply with the dimensional standards contained in this chapter may only be approved if they obtain a shoreline variance. (See Chapter 7 Section E.)
4. No portion of the deck of a pier shall, during the course of the normal fluctuations of the elevation of the waterbody, protrude more than three (3) feet above the OHWM. Temporary cabanas without a permanent frame may be allowed. Temporary structures are allowed for only five months of the year (May 1 – September 30).
5. Docks, piers, and other developments for water-dependent uses shall be located at least ten (10) feet from the extended side property lines (extended at the same angle as the property line on shore), except for joint use structures. Where a ten (10) foot setback is not feasible, as determined by the Shoreline Administrator, a five (5) foot setback from the side property line may be permitted. All over-water structures shall be configured to minimize interference with rights of navigation.
6. No residential use may occur over water, including houseboats, live-aboards, or other single-~~or multi~~-family dwelling units.
7. All floats, ells, fingers, and lifts must be at least 30 feet waterward of the OHWM.

Exception: For docks shorter than 50 feet, the Shoreline Administrator may make an administrative exception to allow lifts within the first 30 feet if the applicant submits a specific request, reason for the request and documentation of the dock dimensions and proposed locations for lifts.

8. All pier and dock dimensions shall be minimized to the maximum extent feasible. The proposed length must be the minimum necessary to support the intended use.
9. Skirting that extends to the water is not permitted on any structure except to contain or protect floatation material.
10. All piers, docks, and similar structures shall at no time rest on the lake substrate.
11. All over-water structures and other water-dependent use developments shall be constructed and maintained in a safe and sound condition. Abandoned or unsafe structures shall be removed or repaired promptly by the owner.
12. Lighting associated with over-water structures shall be beamed, hooded or directed to avoid causing glare on adjacent properties or waterbodies except for motion-detector lights. Illumination levels shall be the minimum necessary for safety. All lights, except motion-



21. A new private pier or dock may be permitted on lots owned for residential or for private recreational use, provided:
 - a. The applicant has demonstrated a need for moorage.
Exception: Docks accessory to a single-family residence are allowed without requiring a demonstrated need (WAC 173-26-231(3)(b))).
 - b. No more than one (1) pier is permitted for each single-family residence or private recreational lot not used for commercial purposes.
 - c. On waterfront lots subdivided to create additional waterfront lots, ^{or} upland lots with waterfront access rights, ~~or lots with waterfront multi-family development,~~ joint-use piers shall be required.
22. A new, joint-use pier may be permitted on a community recreation lot shared by a number of waterfront or upland lots provided the applicant has demonstrated a need for moorage or other allowed water-dependent use or in the case of single-family residences, no demonstrated need is required.
23. New floating docks located within the first 30 feet of shoreline, measured waterward of the OHWM, are prohibited except where the float is located in water at least six (6) feet in depth, measured from the OHWM. Piers that terminate in a waterward float are allowed; provided that the landward edge of the float is over water with a depth of six (6) feet or more, measured from the OHWM, or is at least 30 feet waterward of the OHWM. All float tubs shall be fully encapsulated.
24. Development Standards for New Docks
 - a. Decking: All new docks require decking with a minimum of 40 percent open space within 30 feet of the shoreline. See regulations C.3.c.27 to 29 for dock replacement and repair requirements.
 - b. Piles. Piles shall be either steel, concrete, PVC, untreated wood, or treated wood meeting or exceeding the standards outlined in the latest edition of the Western Wood Preservers Institute Best Management Practices for the Use of Treated Wood in the Aquatic and Sensitive Areas and shall be spaced a minimum of 10 feet apart, except when shown not to be feasible for site-specific engineering or design considerations.



P = May be permitted
 C = May be permitted as a conditional use only
 X = Prohibited; the use is not eligible for a variance or conditional use permit¹⁰
 N/A = Not applicable

SHORELINE USE

	Natural	High-Intensity	Urban Conservancy ¹¹	Shoreline Residential	Aquatic ¹²
Forest practices	X	X	X	P ⁸	X
Industrial:					
Water-dependent	X	P	X	X	X
Water-related, water-enjoyment	X	P	X	X	X
Nonwater-oriented	X	P ⁴	X	X	X
In-stream structures	C	C	C	C	C
Mining	X	X	X	X	X
Parking (accessory)	X	P ²	P ²	P ²	X
Parking (primary, including paid)	X	X	X	X	X
Recreation:					
Water-dependent	P ³	P	P	P	P
Water-enjoyment	P ³	P	P	P	X
Nonwater-oriented	X	P ⁴	P ⁴	P	X
Single-family residential	X	X	X	P	X
Multi-family residential	X	P	C¹³	P	X
Land subdivision	P	P	P ⁵	P	X
Signs:					
On premise	X	P	P ⁶	X	X
Off premise	X	X	X	X	X
Public, highway	X	P	P	X	X
Solid waste disposal	X	X	X	X	X
Transportation:					
Water-dependent	X	P	P	C	P
Nonwater-dependent	X	P	C	C	C ⁷
Roads, railroads	C ⁷	P	P ⁷	P	C ⁷
Private non-commercial float plane landing and mooring facilities on Lake Stevens	X	X	X	X	P
Utilities (primary)	C ⁷	P ¹⁵	P ⁷	P ⁷	C ^{7, 16}
Uses not otherwise listed	C	C	C	C	C

Use Matrix Notes:

1. Park concessions, such as small food stands, cafes, and restaurants with views and seating oriented to the water, and uses that enhance the opportunity to enjoy publicly accessible shorelines are allowed.

2. *Accessory parking is allowed in shoreline jurisdiction only if there is no other feasible option, as determined by the Shoreline Administrator.*
3. *Passive activities, such as nature watching and trails, that require little development with no significant adverse impacts may be allowed.*
4. *Nonwater-oriented uses may be allowed as a permitted use where the Shoreline Administrator determines that water-dependent or water-enjoyment use of the shoreline is not feasible due to the configuration of the shoreline and water body or due to the underlying land use classification in the comprehensive plan.*
5. *Land division is only allowed where the Shoreline Administrator determines that it is for a public purpose.*
6. *Signs are allowed for public facilities only.*
7. *Roadways and public utilities are allowed if there is no other feasible alternative, as determined by the Shoreline Administrator, and all significant adverse impacts are mitigated.*
8. *Forest practices for Class IV Conversion is allowed pursuant to Chapter 76.09 RCW Forest Practices.*
9. *Agricultural activities existing at the time of adoption of this SMP only.*
10. *For the treatment of existing nonconforming development, see Chapter 7 Section G.*
11. *Development in channel migration zones is allowed only by conditional use permit where it can be shown that such development would not prevent natural channel migration.*
12. *Except for the water-dependent uses, uses noted as allowed in the Aquatic environment are allowed only if allowed in the adjacent upland environment.*
13. ~~*Multifamily residences may be allowed as part of a mix of uses, provided public access and ecological restoration are included as part of the project.*~~
14. *No new marinas allowed. See Chapter 5 Section C.3 for specific boating facilities regulations.*
15. *See Chapter 5 Section C.10 for specific regulations for utilities.*
16. *Publicly owned and operated aerators are allowed in the aquatic environment without a conditional use permit.*

restoration or public access plans indicate opportunities exist for these improvements, the Shoreline Administrator may require that those opportunities are either implemented as part of the development project or that the project design be altered so that those opportunities are not diminished.

All new nonwater-oriented recreational development, where allowed, shall be conditioned with the requirement to provide ecological restoration and, in the case of public developments, public access. The Shoreline Administrator shall consult the provisions of this SMP and determine the applicability and extent of ecological restoration and public access required.

4. Nonwater-oriented structures, such as restrooms, recreation halls and gymnasiums, recreational buildings and fields, access roads, and parking areas, shall be set back from the OHWM at least 70 feet unless it can be shown that there is no feasible alternative.
5. See Chapter 3 Section 12.c.6-7 for water quality regulations related to the use of pesticides, herbicides, and fertilizers.

8. Residential Development

a. Applicability

Residential development means one or more buildings or structures, which are designed for and used or intended to be used to provide a place of abode, including single-family residences, duplexes, ~~multi-family residences~~, mobile home parks, residential subdivisions, residential short subdivisions, and planned residential development, together with normal appurtenances common to a single-family residence pursuant to WAC 173-27-040(2)(g). Residential development does not include hotels, motels, or any other type of overnight or transient housing or camping facilities.

b. Policies

1. Single-family residences are the most common form of shoreline development and are identified as a priority use when developed in a manner consistent with control of pollution and prevention of damage to the natural environment. Without proper management, single-family residential use can cause significant damage to the shoreline area through cumulative impacts from shoreline armoring, storm water runoff, septic systems, introduction of pollutants, and vegetation modification and removal. Residential development also includes ~~multifamily development~~ and the creation of new residential lots through land division. (WAC 173-26-241(3)(j)).
2. Residential development should be prohibited in critical areas including, but not limited to wetlands, steep slopes, floodways, and buffers.
3. The overall density of development, lot coverage, and height of structures should be appropriate to the physical capabilities of the site and consistent with the comprehensive plan.
4. Recognizing the single-purpose, irreversible, and space consumptive nature of shoreline residential development, new development should provide adequate setbacks or open space from the water to provide space for community use of the shoreline and the water, to provide space for outdoor recreation, to protect or restore



- Critical Areas Definition – A wetland with limited drainage and generally characterized by extensive peat deposits and acidic waters. Vegetation can include, but is not limited to, sedges, sphagnum moss, eriogonums, shrubs, and trees.

Buffer or buffer area. Areas that are contiguous to and protect a critical area and are required for continued maintenance, functioning, and/or structural stability of a critical area.

Buffer management. An activity proposed by a public agency, public utility, or private entity, and approved by the Planning and Community Development Director, within a buffer required by this title, that is proposed to:

- (1) Reduce or eliminate a verified public safety hazard;
- (2) Maintain or enhance wildlife habitat diversity; or
- (3) Maintain or enhance a fishery or other function of stream, wetland, or terrestrial ecosystems.

Building height. The vertical distance measured from the mean elevation of the finished grade around the perimeter of the building to the highest point of the building.

Building Setback. An area in which structures, including but not limited to sheds, homes, buildings, and awnings shall not be permitted within, or allowed to project into. It is measured horizontally upland from and perpendicular to the ordinary high water mark.

Bulkhead. A solid wall erected generally parallel to and near the ordinary high water mark for the purpose of protecting adjacent uplands from waves or current action.

Buoy. An anchored float for the purpose of mooring vessels.

Channel. An open conduit for water, either naturally or artificially created; does not include artificially created irrigation, return flow, or stock watering channels.

Channel Migration Zone (CMZ). The area along a river within which the channel(s) can be reasonably predicted to migrate over time as a result of natural and normally occurring hydrological and related processes when considered with the characteristics of the river and its surroundings. For locations of CMZ, refer to the Channel Migration Zone Map, Figure No. 10.2 in the June 9, 2009 Final Shoreline Inventory and Analysis Report.

City. The City of Lake Stevens, Washington.

Classes, wetland. The wetland taxonomic classification system of the United States Fish and Wildlife Service (Cowardin, et al. 1978).

Clearing. The destruction or removal of vegetation groundcover, shrubs and trees including root material removal and topsoil removal.

Community Access. A physical or visual approach to the shoreline available only to authorized users of a development, not the general public.

Community Dock. A shared over-water structure built for a residential subdivision ~~or multi-family development~~ to provide water-dependent activities, including multiple slips for moorage of one boat per

Mitigation (or mitigation sequencing). The process of avoiding, reducing, or compensating for the environmental impact(s) of a proposal or adverse impacts to critical areas or sensitive resources, including the following, which are listed in the order of sequence priority, with (a) being top priority.

- a. Avoiding the impact altogether by not taking a certain action or parts of an action.
- b. Minimizing impacts by limiting the degree or magnitude of the action and its implementation by using appropriate technology or by taking affirmative steps to avoid or reduce impacts.
- c. Rectifying the impact by repairing, rehabilitating, or restoring the affected environment.
- d. Reducing or eliminating the impact over time by preservation and maintenance operations.
- e. Compensating for the impact by replacing, enhancing, or providing substitute resources or environments.
- f. Monitoring the impact and the compensation projects and taking appropriate corrective measures.

Moorage facility. Any device or structure used to secure a boat, float plane or a vessel, including piers, docks, piles, lift stations or buoys.

Moorage pile. A permanent mooring generally located in open waters in which the vessel is tied up to a vertical column to prevent it from swinging with change of wind.

~~*Multi-family dwelling (or residence).* A building containing three or more dwelling units, including but not limited to townhouses, apartments and condominiums.~~

Must. A mandate; the action is required.

Native growth protection areas (NGPA). Areas where native vegetation is permanently preserved for the purpose of preventing harm to property and the environment, including, but not limited to, controlling surface water runoff and erosion, maintaining slope stability, buffering and protecting plants and animal habitat.

Native plants or native vegetation. These are plant species indigenous to the Puget Sound region that could occur or could have occurred naturally on the site, which are or were indigenous to the area in question.

Natural resource lands. Agriculture, forest, and mineral resource lands as defined in this chapter.

Nonconforming development or nonconforming structure. An existing structure that was lawfully constructed at the time it was built but is no longer fully consistent with present regulations such as setbacks, buffers or yards; area; bulk; height or density standards due to subsequent changes to the master program.

Nonconforming lot. A lot that met dimensional requirements of the applicable master program at the time of its establishment but now contains less than the required width, depth or area due to subsequent changes to the master program.

Nonconforming use. An existing shoreline use that was lawfully established prior to the effective date of the Shoreline Management Act or the applicable master program, but which does not conform to present use regulations due to subsequent changes to the master program.

Practicable alternative. An alternative that is available and capable of being carried out after taking into consideration cost, existing technology, and logistics in light of overall project purposes, and having less impacts to critical areas. It may include an area not owned by the applicant which can reasonably be obtained, utilized, expanded, or managed in order to fulfill the basic purpose of the proposed activity.

Primary Structure. A structure that is central to the fundamental use of the property and is not accessory to the use of another structure on the property. Examples include a single-family home, ~~multi-family housing~~ or commercial building.

Priority habitats. Areas that support diverse, unique, and/or abundant communities of fish and wildlife, as determined by the Washington Department of Fish and Wildlife Map Products 2006.

Priority species. Wildlife species of concern due to their population status and their sensitivity to habitat alteration.

Provisions. Policies, regulations, standards, guideline criteria or designations.

Public access. Public access is the ability of the general public to reach, touch, and enjoy the water's edge, to travel on the waters of the state, and to view the water and the shoreline from adjacent locations. (WAC 173-26-221(4))

Public interest. The interest shared by the citizens of the state or community at large in the affairs of government, or some interest by which their rights or liabilities are affected such as an effect on public property or on health, safety, or general welfare resulting from a use or development.

Public water system. A water system that serves two or more connections.

Qualified professional. A person with experience and training in the pertinent scientific discipline, and who is a qualified scientific expert with expertise appropriate for the relevant critical area subject in accordance with WAC 365-195-905(4). A qualified professional must have obtained a B.S. or B.A. or equivalent degree in biology, engineering, environmental studies, fisheries, geomorphology, archaeology, cultural resources or related field, and two years of related work experience.

- a. A qualified professional for streams, wetlands or other natural habitats must have a degree in biology with professional experience related to the subject critical area, for wetlands this includes delineating wetlands using federal manuals, preparing wetland reports, conducting function assessments, and developing and implementing mitigation plans.
- b. A qualified professional for geologically hazardous areas must be a professional geotechnical engineer or geologist, licensed by the state of Washington.
- c. A qualified professional for cultural resources must have a degree in archaeology or cultural resources and professional experience related to their discipline of expertise.

RCW. Revised Code of Washington.

Re-establishment, wetland mitigation. The manipulation of the physical, chemical, or biological characteristics of a site with the goal of returning natural or historic functions to a former wetland. Activities could include removing fill material, plugging ditches, or breaking drain tiles. Re-establishment results in a gain in wetland acres.

- g. Construction on shorelands by an owner, lessee or contract purchaser of a single-family residence for their own use or for the use of their family, which residence does not exceed a height of thirty-five feet above average grade level and which meets all requirements of the state agency or local government having jurisdiction thereof, other than requirements imposed pursuant to Chapter 90.58 RCW. Construction authorized under this exemption shall be located landward of the ordinary high-water mark;
- h. Construction of a dock, including a community dock, designed for pleasure craft only, for the private noncommercial use of the owner, lessee, or contract purchaser of single-family ~~and multiple-family~~ residences. A dock is a landing and moorage facility for watercraft and does not include recreational decks, storage facilities or other appurtenances. This exception applies if the fair market value of the dock does not exceed: (A) twenty thousand dollars for docks that are constructed to replace existing docks, are of equal or lesser square footage than the existing dock being replaced; or (B) ten thousand dollars for all other docks. However, but if subsequent construction occurs within five years of completion of the prior construction, and the combined fair market value of the subsequent and prior construction exceeds the amount specified above, the subsequent construction shall be considered a substantial development;
- i. Operation, maintenance, or construction of canals, waterways, drains, reservoirs, or other facilities that now exist or are hereafter created or developed as a part of an irrigation system for the primary purpose of making use of system waters, including return flow and artificially stored groundwater from the irrigation of lands;
- j. The marking of property lines or corners on state-owned lands, when such marking does not significantly interfere with normal public use of the surface of the water;
- k. Operation and maintenance of any system of dikes, ditches, drains, or other facilities existing on September 8, 1975, which were created, developed or utilized primarily as a part of an agricultural drainage or diking system;
- l. Any project with a certification from the governor pursuant to Chapter 80.50 RCW;
- m. Site exploration and investigation activities that are prerequisite to preparation of an application for development authorization under this chapter, if specific provisions are met;
- n. The process of removing or controlling aquatic noxious weeds, as defined in RCW 17.26.020, through the use of an herbicide or other treatment methods applicable to weed control that are recommended by a final environmental impact statement published by the Department of Agriculture or the Department of Ecology jointly with other state agencies under Chapter 43.21C RCW;
- o. Watershed restoration projects as defined in WAC 173-27-040(o) and included in Chapter 6 of this SMP. Local government shall review the projects for consistency with the shoreline master program in an expeditious manner and shall issue its decision along with any conditions within forty-five days of receiving all materials necessary to review the request for exemption from the applicant. No fee may be charged for accepting and processing requests for exemption for watershed restoration projects as used in this section; or
- p. A public or private project that is designed to improve fish or wildlife habitat or fish passage, that conforms to the provisions of RCW 77.55.181.

Part Two: Local review amendments

Part Two is used to demonstrate compliance with WAC 173-26-090(2)(d)(ii). This checklist identifies changes to the local comprehensive plans or development regulations, changes in local circumstances, new information or improved data that may warrant an SMP amendment during periodic reviews.

Changes to Comprehensive Plan and Development regulations

Question	Answer		Discussion
Have you had Comprehensive Plan amendments since the SMP comprehensive update that may trigger need for an SMP amendment?	☐	Yes	The city has not had any applicable Comprehensive Plan amendments, but does recognize the SMP as an ancillary document to the SMP. As such, the proposed SMP amendments have been referenced in the city's 2022 annual Comp Plan docket and the city will be soliciting public comments during November 2022 public hearings.
	☒	No	
Have you had Development Regulations amendments since the SMP comprehensive update that may trigger need for an SMP amendment?	☒	Yes	The city adopted infill housing regulations (Chapter 14.46 LSMC) via Ordinance 1081 in 2020 that specifically allowed small MFR projects (triplexes, fourplexes, etc.) in residential zones, with the exception of the city's Waterfront Residential zoning district, which coincides with the Shoreline Residential SMP designation. The proposed SMP amendment would provide consistency between the SMP and zoning code by removing all references to MFR development as a permitted use in the Shoreline Residential designation.
	☐	No	
Has your Critical Areas Ordinance (CAO) been updated since the SMP comprehensive update? If yes, are there changes that trigger need for an SMP amendment?	☒	Yes	The city's CAO (Chapter 14.88 LSMC) was updated in September 2019, approximately six months after the SMP was last updated. However, none of those changes are triggering this SMP amendment.
	☐	No	
Are CAO provisions incorporated by reference (with ordinance # and date) into your SMP? If yes, is it the current CAO or a previous version?	☒	Yes	Yes; previous. The CAO has been updated (via Ordinance 984, effective 09/19) since the last SMP update, so that reference will be revised as part of this amendment.
	☐	No	
Has any new shoreline area been annexed into your jurisdiction since your SMP was updated? If yes, were these areas pre-designated?	☒	Yes	The city annexed the remainder of the lakefront areas within SMA jurisdiction of Lake Stevens in August 2021 and a portion of the Machias Industrial Area within SMA jurisdiction of Little Pilchuck Creek in March 2021. Both had shoreline pre-designations, no changes to which are proposed as part of this amendment.
	☐	No	

If your review and evaluation resulted in proposed SMP text or map amendments, please create a table that identifies changes to the SMP for consistency with amendments to the Comprehensive Plan and Development regulations. Example format:

SMP Section	Summary of proposed change	Citation to any applicable RCW or WAC	Rationale for how the amendment complies with SMA or Rules
3.B.3 (p. 24)	Update reference to current Critical Areas Ordinance (CAO).		Provides accurate reference to current CAO.
2.C.4.b (p. 18)	Remove reference to MFR as predominant land use type in Shoreline Residential designation criteria.		Provides consistency between local zoning regulations and SMP regulations, as MFR not a permissible use in WR zone.
2.C.4.c.5 (p. 19)	Remove reference to MFR as permitted use in Shoreline Residential management policies.		Provides consistency between local zoning regulations and SMP regulations, as MFR not permissible use in WR zone.
5.B, Table 2 (p. 70)	Removes MFR as a permitted use in Shoreline Residential designation.		Provides consistency between local zoning regulations and SMP regulations.

Changes to local circumstance, new information, or improved data

Question	Answer		Discussion
Has your jurisdiction experienced any significant events, such as channel migration, major floods or landslides that impacted your shoreline and could trigger a need for an SMP amendment?	☐	Yes	
	☒	No	
Have FEMA floodplain or floodway maps been recently updated for your jurisdiction? If your SMP extends shoreline jurisdiction to the entire 100-year floodplain, has FEMA updated maps that trigger a need for an SMP amendment?	☐	Yes	The FEMA floodplain maps were updated in June 2020, since the city's last periodic update. However, these changes did not trigger this locally initiated amendment.
	☒	No	
Have you issued any formal SMP Administrative Interpretations that could lead to improvements in the SMP?	☐	Yes	
	☒	No	
Are there any Moratoria in place affecting development in the Shoreline?	☐	Yes	
	☒	No	
Have staff identified the need for clarification based on implementation or other changes? e.g., modifications to environment designations, mapping errors, inaccurate internal references.	☐	Yes	
	☒	No	

Are there other changes to local circumstances, new information, or improved data that need to be addressed in your SMP?	☐	Yes	This locally initiated amendment seeks to provide consistency between the zoning regulation (which does allow MFR development in shoreline zones) and the SMP (which currently references MFR development as a permitted use in shoreline zones).
	☒	No	

If your review and evaluation resulted in proposed SMP text or map amendments, please create a table that identifies changes to the SMP to address changes to local circumstances, new information, or improved data. Example format:

SMP Section	Summary of proposed change	Citation to any applicable RCW or WAC	Rationale for how the amendment complies with SMA or Rules
	NONE PROPOSED IN RESPONSE TO REVIEW/EVALUATION		

Attachment 3

From: [Barney, Stephanie \(ECY\)](#)
To: [Russell Wright](#)
Cc: [Chandler, Jackie \(ECY\)](#)
Subject: Determination of initial concurrence - Lake Stevens locally-initiated SMP amendment
Date: Thursday, January 12, 2023 3:42:45 PM

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your December 20, 2022 initial submittal of amendments to the Lake Stevens Shoreline Master Program (SMP). Ecology is required under WAC 173-26-104(3)(b) to make an initial determination of consistency with applicable laws and rules.

This serves as Ecology's formal written statement of initial concurrence of your proposed amendments.

As described under WAC 173-26-104(4), the next step in the approval process is for your jurisdiction to formally adopt the amendment through resolution or ordinance and send the final SMP submittal for formal agency approval as outlined in WAC [173-26-110](#).

Please let me know if you have questions or concerns.

Stephanie Barney | Regional Shoreline Planner

Shorelands & Environmental Assistance Program | Bellingham Field Office
(360) 296-2103
stephanie.barney@ecy.wa.gov

My work hours: Mon-Thurs 7AM-5:30PM



February 15, 2023

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation – Minor Shoreline Master Program Update

Commissioners Present: Jennifer Davis, Connor Davis, Janice Huxford, Todd Welch and Michael Duerr

PLANNING COMMISSION PUBLIC HEARING

On February 15, 2023, Planning and Community Development staff presented the **Minor Shoreline Master Program Update** to the Planning Commission at its public hearing. The changes included removing references to multi-family uses in the Waterfront Residential zone and updating references to the current critical areas ordinance. Staff discussed the background and overview of the project and proposed changes. There was no public testimony. There was no discussion.

PLANNING COMMISSION RECOMMENDATION

The Commission approved a motion recommending the City Council approve the **Minor Shoreline Master Program Update**.

Respectfully Submitted,

Lake Stevens Planning Commission

CITY COUNCIL STAFF REPORT



Agenda Date: 2/28/2023

Subject: Sherlock Rezone (LUA2022-0110)

Contact Person/Department: Melissa Place, Community Development

Budget Impact: None

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

1. Closed Record Public Hearing and First and Final Reading for Ordinance No. 1158 related to the Sherlock Rezone (LUA2022-0110).
2. **Motion to approve Ordinance No. 1158:** An ordinance of the city of Lake Stevens amending the zoning for an undeveloped 0.88-acre parcel (APN: 29060600201500), located at the corner of SR 92 and Callow Rd, from R4 to R8-12 as part of the Sherlock Rezone (City File No. LUA2022-0110).

SUMMARY/BACKGROUND:

SUMMARY:

Closed Record Public Hearing and First and Final Reading of Ordinance No. 1158 (**Attachment 1**) related to the Sherlock Rezone (LUA2022-0110).

BACKGROUND/HISTORY:

The applicant, Julie Sherlock, has applied for a site-specific rezone for an approximately 0.88-acre site located on an undeveloped parcel at the corner of SR 92 and Callow Rd in Lake Stevens / Parcel Number: 29060600201500, pursuant to Lake Stevens Municipal Code (LSMC) 14.16C.090(b)(1). The applicant requests that the subject parcel's zoning designation change from R4 to R8-12. Site specific rezones are Type IV quasi-judicial applications that require a hearing examiner recommendation and City Council approval per Chapter 14.16A LSMC (Table 14.16A-I) and Chapter

14.16B LSMC – Part IV. No change is proposed to the underlying Medium Density Residential (MDR) land use designation.

A rezone to R8-12 would allow the applicant to create additional units on the property beyond what is allowed under the current R4 zoning designation. If approved, the applicant intends to develop the site with townhomes. No concurrent development application has been submitted with the rezone application.

The subject property is located in the northern part of the city that was part of the Greenspace – CAM West Annexation in 2006 and designated the CamWest properties. The subject property has a comprehensive plan land use designation of Medium Density Residential (MDR). The surrounding properties are designated as MDR and HDR by the city's comprehensive plan. The R8-12 zoning district is allowed in properties designated MDR. The properties directly to the west and south are zoned R8-12 while the properties directly east (across Callow Road) are zoned MFDA.

The city received the application on August 1, 2022 and issued a Determination of Completeness on September 29, 2022. A public meeting was held on October 27, 2022. An open record public hearing was held before the Hearing Examiner on December 15, 2022. The Hearing Examiner issued a recommendation of approval on January 17, 2023 (**Attachment 1**). City staff provided public notice for all actions via publication in the Everett Herald, direct mailings, emailing parties of record, and posting notices onsite, the city website and city bulletin boards.

The city requested a trip generation analysis to assess potential traffic impacts related to the rezone. The applicant submitted a Trip Generation Analysis, which has been reviewed by the city's engineering department. Per the Trip Generation Analysis, the rezone, if approved, would result in an increase of approximately three (3) PM Peak Hour trips over a project developed under the current R4 zoning, which would have a negligible effect on levels of service measured at key intersections.

The city has adopted reasonable measures in its Comprehensive Plan to increase residential capacity in an effort to meet its adopted population target, including both cluster subdivisions and increased residential densities. On February 23, 2022, the Snohomish County Council adopted Ordinance No. 22-003 establishing the 2044 Initial Population and Employment Growth Targets in Appendix B of the Countywide Planning Policies, which increased the population target for the City of Lake Stevens UGA to 50,952. This target is higher than the capacity of 50,241 identified by the UGA in the 2021 Buildable Lands Report. The result is a projected population shortfall/deficit of 711 for the UGA under current zoning.

The rezone would allow for an additional six units on the site, which, based on Census data for average household size in Lake Stevens (2.9 persons per household), would increase the city's population capacity by approximately 23 people, or 3.2% of its

projected population deficit.

The proposed rezone is consistent with a need to plan for increased residential density based on adopted growth targets. The Lake Stevens Hearing Examiner has determined that this rezone request is consistent with the goals and policies of the Comprehensive Plan, complies with the Growth Management Act and conforms with the Lake Stevens Municipal Code (LSMC).

Any future land use action resulting from the rezone will be subject to the rules and standards in effect at the time of application, including but not limited to public noticing, subdivision, construction, environmental review, critical areas, streets and stormwater.

FINDINGS AND CONCLUSIONS:

The Hearing Examiner has found the Sherlock Rezone proposal (LUA2022-0110) to be consistent with LSMC 14.16C.090 and has submitted a recommendation (**Attachment 1**) to the City Council to approve the proposal with conditions based on the findings and conclusions contained in the recommendation.

APPLICABLE CITY POLICIES:

Chapters 14.16C.090, 14.16B–Part IV, and 16.04, of the Lake Stevens Municipal Code

ATTACHMENTS:

1. Attachment 1 - Ordinance No. 1158, with exhibits, including HE Recommendation

ATTACHMENT 1

CITY OF LAKE STEVENS LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1158

AN ORDINANCE OF THE CITY OF LAKE STEVENS AMENDING THE OFFICIAL ZONING MAP ENACTED BY ORDINANCE 1153; APPROVING THE SHERLOCK REZONE (CITY FILE NO. LUA2022-0110) LOCATED ON AN UDEVELOPED PARCEL ALONG CALLOW ROAD (PARCEL NUMBER: 29060600201500) BY REZONING THE SUBJECT PARCEL FROM R4 TO R8-12; ADOPTING FINDINGS AND CONCLUSIONS RECOMMENDED BY THE HEARING EXAMINER; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, on November 22, 2022, the Lake Stevens City Council approved Ordinance No. 1153, adopting an updated Official Zoning Map; and

WHEREAS, on January 6, 2006, the City Council approved Ordinance No. 719, which authorized the annexation of those properties within the Greenspace – CAM West Annexation and established Comprehensive Plan land use designations and zoning designations effective as January 18, 2006; and

WHEREAS, on August 1, 2022, the city received an application for a site-specific rezone (City File No. LUA2022-0110) referred to as the Sherlock Rezone; and

WHEREAS, the Sherlock Rezone includes approximately 0.88 acres off of Callow Road (**Exhibit A**) and would change the zoning designation on Parcel No. 29060600201500 from R4 to R8-12 per Lake Stevens Municipal Code (LSMC) 14.16C.090; and

WHEREAS, Section 14.16C.090 of the Lake Stevens Municipal Code (LSMC) sets forth the process for rezone applications; and

WHEREAS, pursuant to LSMC 14.16C.090(b) the rezone is a minor amendment, as there are less than five tracts and less than 50 acres involved.

WHEREAS, the Comprehensive Plan land use designation for the subject parcel is Medium Density Residential (MDR) which supports the R8-12 zoning designation per LSMC Table 14.36-I – no change is proposed to the underlying comprehensive plan land use designation; and

WHEREAS, the city and its partner agencies reviewed the application materials pursuant to the requirements of LSMC 14.16C.090; and

WHEREAS, the city determined the proposal to be exempt from a State Environmental Policy Act (SEPA) checklist pursuant to Chapter 16.04 LSMC and the WAC 197-11-800(6)(c); and

WHEREAS, no public comments have been submitted in writing and nor orally at the duly held public meeting and the duly held public hearing on December 15, 2022; and

WHEREAS, site-specific rezone is a Type IV quasi-judicial decision, per Chapter 14.16A LSMC (Table 14.16A-I), which requires a recommendation from the Hearing Examiner to City Council based on written findings and conclusions and supported by evidence from an open-record hearing; and

WHEREAS, the Hearing Examiner conducted a duly noticed open-record public hearing on December 15, 2022 and all public testimony has been given full consideration; and

WHEREAS, on January 17, 2023, the Hearing Examiner issued a recommendation to the City Council to approve the rezone request, subject to conditions, as the proposed rezone meets the legal criteria for approving a rezone as set forth in LSMC 14.16C.090 and applicable state requirements; and

WHEREAS, between February 9-14, 2022, the City duly posted, published and mailed the notice of closed-record hearing before the City Council on February 28, 2023; and

WHEREAS, the City Council considered the Hearing Examiners recommendation at a closed record public hearing on February 28, 2023; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The City Council adopts and incorporates the findings and conclusions for approving a rezone, as set forth in the Hearing Examiner's recommendation, pursuant to LSMC 14.16C.090 and hereby adopts the Hearing Examiner's recommendation, including the conditions of approval attached hereto as **Exhibit B**.

Section 2. The City Council makes the following conclusions based on the entire record of this proceeding, including all testimony and exhibits:

- A. The open record public hearing of the Hearing Examiner and the closed record public hearing of the City Council satisfy the public participation requirements of Chapter 14.16A LSMC.
- B. The SEPA process conducted for this ordinance satisfies the requirements of the State Environmental Policy Act codified in Chapter 43.21C RCW as implemented by Chapter 197-11 WAC and Title 16 LSMC.
- C. The site-specific zoning map amendment, adopted by this ordinance, complies with the Growth Management Act (Chapter 36.70A RCW).
- D. The site-specific zoning map amendment adopted by this ordinance is consistent with the adopted Lake Stevens Comprehensive Plan per Ordinance No. 1152.

Section 3. The Official Zoning Map is hereby amended, as depicted in **Exhibit A**, by changing the zoning on parcel 29060600201500 from R4 to R8-12.

Section 4. The city will review future development applications for the property under the applicable use and development regulations of the Lake Stevens Municipal Code in effect at the time of application.

Section 5. Severability. If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 6. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 28th day of February 2023.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: February 28, 2023

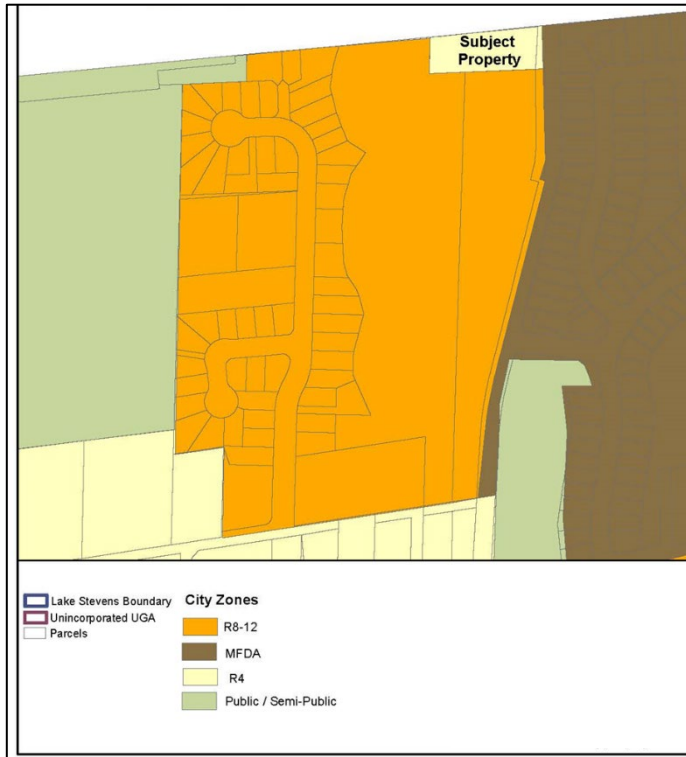
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Effective Date:

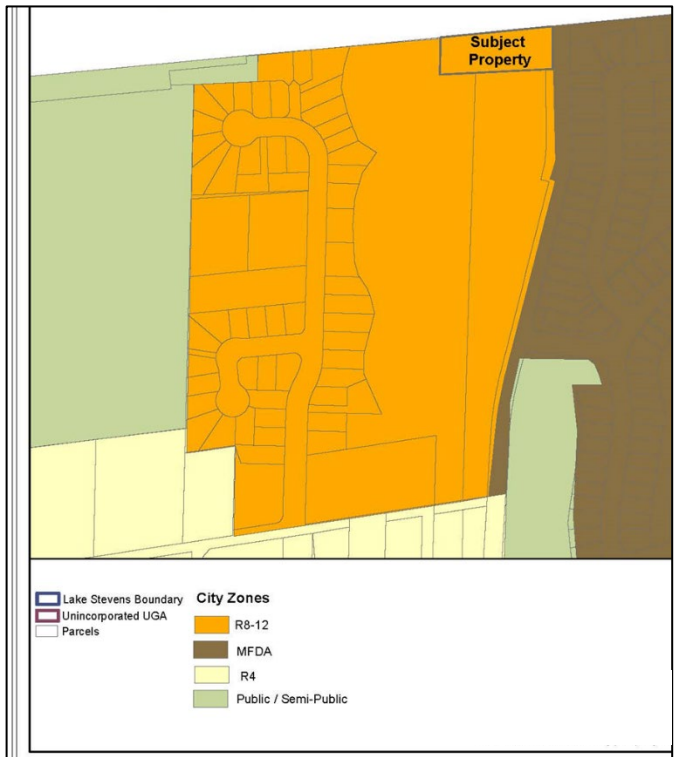
Exhibit A

Sherlock Rezone Map

Current Zoning



Proposed Zoning



- Existing Zoning R6
- Proposed Zoning R8-12
- Site 0.88 Acres

EXHIBIT B

BEFORE THE HEARING EXAMINER FOR THE CITY OF LAKE STEVENS

In the Matter of the Application of	)	No. LUA2022-0110
	)	
Julie Sherlock	)	Sherlock Rezone
	)	
	)	
	)	FINDINGS, CONCLUSIONS,
<u>For a Site-Specific Rezone</u>	)	AND RECOMMENDATION

SUMMARY OF RECOMMENDATION

The Hearing Examiner recommends that the Lake Stevens City Council **APPROVE**, with conditions, the request to rezone an approximately 0.88-acre undeveloped parcel, located at the intersection of State Route 92 and Callow Road, from the R4 zoning designation to the R8-12 zoning designation.

SUMMARY OF RECORD

Hearing Date:

The City of Lake Stevens Hearing Examiner held an open record hearing on the request on December 15, 2022, using remote access technology.

Testimony:

The following individuals presented testimony under oath at the open record hearing:

Melissa Place, City Senior Planner
Julie Sherlock, Applicant

Exhibits:

The following exhibits were admitted into the record:

1. Staff Report, dated December 8, 2022
2. Land Use Development Application, dated July 25, 2022
3. Application Materials:
 - A. Rezone Narrative, dated July 25, 2022
 - B. Wetland and Stream Reconnaissance Report, Wetland Resources, Inc., dated March 1, 2021
 - C. Critical Areas Reconnaissance Report, Wetlands and Wildlife, Inc., dated January 11, 2018
 - D. Trip Generation Analysis, Northshore Traffic Consultants, dated September 20, 2022
4. Notice of Incomplete Application Letter, dated August 25, 2022

Findings, Conclusions, and Recommendation
City of Lake Stevens Hearing Examiner
Sherlock Rezone
No. LUA2022-0110

5. Notice of Complete Application Letter, dated September 29, 2022
6. Notice Materials:
 - A. Affidavit of Notice (Notice of Application and Public Meeting), dated October 8, 2022, and Affidavit of Notice (Notice of Public Hearing), dated December 1, 2022
 - B. Notice of Application and Public Meeting, dated October 8, 2022
 - C. Notice of Public Hearing, undated
7. SEPA Categorical Exemption Determination, dated December 6, 2022
8. Rezone Map
9. Ordinance No. 719
10. Staff Presentation

The Hearing Examiner enters the following findings and conclusions based upon the testimony and exhibits admitted at the open record hearing:

FINDINGS

Application and Notice

1. Julie Sherlock (Applicant) requests a site-specific rezone of an approximately 0.88-acre undeveloped parcel from the R4 zoning designation to the R8-12 zoning designation. The parcel is located at the intersection of State Route 92 and Callow Road.¹ If the rezone request were to be approved, the Applicant intends to develop the property with townhomes. *Exhibit 1, Staff Report, page 1; Exhibit 2; Exhibit 3; Exhibit 8.*
2. The City of Lake Stevens (City) determined the application was complete on September 29, 2022. On October 6, 2022, the City posted notice of the application and associated public meeting at designated City locations, with a comment deadline of October 24, 2022. The next day, the City mailed or emailed notice of the application and public meeting to property owners within 300 feet of the site and to reviewing departments and agencies and posted notice on the City website and the subject property. On October 8, 2022, the City published notice of the application and public meeting in the *Everett Herald*. The City held a public meeting on the proposed rezone on October 27, 2022, using remote access technology. No members of the public attended the meeting. On November 30, 2022, the City posted notice of the open record hearing associated with the application at designated City locations. The next day, the City mailed notice of the open record hearing to interested parties and to property owners within 300 feet of the site, published notice in the *Everett Herald*, and posted notice on the City website and the subject property. The City did not receive any comments on the proposed rezone from reviewing agencies or members of the public in response to its notice materials. *Exhibit 1, Staff Report, pages 2 and 3; Exhibit 5; Exhibit 6.*

¹ The property is identified by Tax Assessor Parcel No. 29060600201500. *Exhibit 1, Staff Report, page 1.*
A legal description of the property is included with the rezone narrative. *Exhibit 3.a.*

State Environmental Policy Act

3. City staff determined that the requested rezone is categorically exempt from review under the State Environmental Protection Act (SEPA), Chapter 43.21C Revised Code of Washington (RCW) and issued a categorical exemption determination for the proposal on December 6, 2022. Under Washington Administrative Code (WAC) 197-11-800(6)(c), the rezone proposal is exempt from environmental review because the project site is in an urban growth area, the rezone does not require an amendment to the City's Comprehensive Plan, and the Comprehensive Plan was previously subject to environmental review and analysis through an Environmental Impact Statement. *Exhibit 1, Staff Report, page 8; Exhibit 7.*

Comprehensive Plan and Zoning

4. The subject property is designated "Medium-Density Residential" under the City Comprehensive Plan. Properties to the south and west are also designated Medium-Density Residential. Property to the east is designated "High-Density Residential." State Route 92 borders the subject property to the north. The Medium-Density Residential designation allows for single-family, two-family, and some multi-family residential development with densities between 4 to 12 units per acre based on zoning regulations, with the potential for bonus density. *Comprehensive Plan, page LU-13.* Properties designated Medium-Density Residential are "generally located in transitional areas between high density designations and rural areas where infrastructure is readily available." *Comprehensive Plan, page LU-13.* The Comprehensive Plan's Medium-Density Residential designation is implemented by both the R4 and R8-12 zoning districts. *Lake Stevens Municipal Code (LSMC) Table 14.36-1.* Accordingly, the proposed rezone of the parcel from R4 to R8-12 would not require a Comprehensive Plan amendment. *Exhibit 1, Staff Report, pages 2 and 3; Exhibit 3.a.*
5. City staff identified the following Comprehensive Plan policies as relevant to the proposed rezone:
 - "Accommodate a variety of land uses to support population and employment growth, consistent with the city's responsibilities under the Growth Management Act, Regional Growth Strategy and the Countywide Planning Policies." (Land Use Policy 2.1.1).
 - "Review land uses in conjunction with updates to the Buildable Lands Report and Growth Monitoring Report to ensure employment and population capacity estimates are being met. The strategy will be used to amend the Plan as necessary to remain consistent with actual development trends." (Land Use Policy 2.1.3)

- “Direct new growth to areas where infrastructure and services are available or planned to ensure growth occurs in a fiscally responsible manner to support a variety of land uses.” (Land Use Policy 2.1.4)
 - “Coordinate land use decisions with capital improvements needs for public facilities including streets, sidewalks, lighting systems, traffic signals, water, storm and sanitary sewer, parks and recreational facilities, cultural facilities and schools.” (Land Use Policy 2.1.5)
 - “Encourage infill development on suitable vacant parcels and redevelopment of underutilized parcels. Ensure that the height, bulk and design of infill and redevelopment projects are compatible with their surroundings.” (Land Use Policy 2.3.3).
 - “Encourage mixed land use and greater land density to shorten distances between homes, workplaces, schools and recreation so people can walk or bike more easily to them.” (Land Use Policy 2.14.1)
 - “Zone sufficient buildable lands to accommodate various types and densities of housing including single-family, manufactured housing, multifamily, mixed-use and accessory dwellings equitably and rationally distributed throughout the city.” (Housing Policy 3.1.1)
 - “Consider the cumulative impact of rezones and land use policy decisions that may affect housing supply, affordability and changes to employment or residential capacity.” (Housing Policy 3.1.2).
 - “Allow diverse subdivision methods including short subdivisions, formal subdivisions, cluster subdivisions, planned residential developments and unit lot subdivisions to create buildable lots throughout the city.” (Housing Policy 3.1.3).
 - “Support land uses and development regulations designed to increase housing opportunities for current and future residents, seniors, disabled, or other special-needs populations in proximity to shopping, health care, services, recreation facilities and public transportation.” (Housing Policy 3.2.2).
6. The property is currently zoned R4, which is intended “primarily to accommodate single-family detached residential uses at medium densities of four to five dwelling units per net buildable acre with the potential of some density bonuses.” *Lake Stevens Municipal Code (LSMC) 14.36.010(a)(1)*. The Applicant requests that the property be rezoned to the R8-12 zoning district, which is “intended to achieve development densities of eight to 12 dwelling units per net buildable acre with the potential of some density bonuses.” *LSMC 14.36.010(a)(4)*. Approval of the requested rezone of the property from the R4 zoning district to the R8-12 zoning district would allow the Applicant to develop the property with up to 12 townhomes, which would not be allowed under the density regulations applicable to the R4 zoning district. Properties to the west are zoned R8-12 and developed with single-family residences. Properties to the south are also zoned R8-

12 and are undeveloped. Properties to the east are zoned Multi-Family Development Agreement (MFDA) and are developed with single-family residences. North of the property is State Route 92. *Exhibit 1, Staff Report, pages 2 and 3; Exhibit 2; Exhibit 3.a.*

Existing Site and Critical Areas

7. The 0.88-acre property is currently undeveloped and slopes down to the west. The property is vegetated with mature forest consisting of Douglas fir, western red cedar, big-leaf maple, red alder, black cottonwood, salmonberry, red elderberry, salal, Oregon grape, and sword fern. The Applicant submitted a critical areas reconnaissance report prepared by Wetlands and Wildlife, Inc., dated January 11, 2018. The report identified an off-site Type F stream with a standard 100-foot buffer extending onto the western portion of the property. The report also identified a Category III wetland south of the property with a standard 50-foot buffer that does not extend onto the property. The Applicant also submitted a wetland and stream reconnaissance report prepared by Wetland Resources, Inc., dated March 1, 2021. The study identified a Type F stream located approximately 80 feet west of the property and a Category IV wetland located approximately 18 feet south of the property. The standard 100-foot buffer associated with the Type F stream and the standard 40-foot buffer associated with the wetland extend onto the property. The Applicant indicated that the potential future development of the property with townhomes would adhere to critical area requirements under Chapter 14.88 LSMC. The City would evaluate critical areas as part of any future site-specific land use or building application *Exhibit 1, Staff Report, pages 1 and 8; Exhibit 3.a; Exhibit 3.b; Exhibit 3.c.*

Traffic Impacts

8. The Applicant submitted a Trip Generation Study, prepared by Northshore Traffic Consultants, dated September 20, 2022. The study determined that an eight unit development, the maximum allowed under R4 zoning, would generate 59 new average daily trips, with 4 new AM peak-hour trips and 4 new PM peak-hour trips. The study determined that a 12 unit development, the maximum allowed under R8-12 zoning, would generate 88 new average daily trips, with 6 new AM peak-hour trips and 7 new PM peak-hour trips. Accordingly, City staff determined that the proposed rezone would result in an increase of only three PM peak-hour trips over what could occur under the current zoning designation, which would have a negligible effect on levels of service measured at key intersections. *Exhibit 1, Staff Report, page 9; Exhibit 3.d.*

Site-Specific Rezone

9. The Applicant submitted a project narrative addressing the specific rezone criteria of LSMC 14.16C.090(g). Specifically, the project narrative asserts that the rezone would be appropriate because:
 - The proposed rezone would be consistent the Comprehensive Plan policies and land use map. The Comprehensive Plan land use designation for the property is

Medium Density Residential (MDR), which provides for residential density of 4 to 12 units per acre. The R8-12 zoning designation is an implementing zone of the MDR land use designation, which means that the rezone would conform with the land use designation in the Comprehensive Plan. Properties to the west and south are within the MDR designation and are zoned R8-12.

- Properties to the east and southeast are zoned for higher density, Multi-Family Residential (MFR), within the High Density Residential (HDR) land use designation.
- Adequate public infrastructure and services are available to serve the property. The property is located near existing mains and is within the service area of the Lake Stevens Sewer District and Snohomish County PUD.
- Callow Road has been widened near the intersection of State Route 92 with restriction for right turn only access on State Route 92 and a dedicated westbound left turn lane on State Route 92 for access onto Callow Road. There are also two traffic circles near the property, one to the west of the property at the intersection of 99th Street NE and one to the east at the intersection of 113th Street NE, to slow traffic along the property.
- While a three lot short plat is possible under the existing zoning designation, small yield single-family development is economically infeasible and does not fit the general character of the neighborhood and is not consistent with the provisions set forth in the Growth Management Act (GMA). The rezone would be a more efficient use of land that would allow for a greater concentration of housing near transportation corridors, consistent with the Comprehensive Plan and the GMA. The rezone would allow the property to be developed consistent with the density of the surrounding area. The rezone would fulfill the affordable housing needs of the region in conjunction with the City's existing population targets and actual development trends.
- Access to the property would be provided by a fire code compliant drive aisle off Callow Road and pedestrian facilities. A 15-foot right-of-way dedication for Callow Road already exists along the eastern side of the property. Frontage improvements, including curb, gutter, sidewalk, and landscaping, would be installed along Callow Road to the intersection of State Route 92, consistent with LSMC 14.56.170.
- The proposed rezone would advance health, safety, and welfare by enabling a development that follows applicable codes, services, and infrastructure, and would encourage a more compact development with a greater concentration of housing near major transportation corridors and services, further reducing urban sprawl. State Route 92 is within the immediate vicinity of the property and leads directly to State Route 9. Transit stops are located within walking distance, and the Lake Stevens Transit Center, Police Station, Fire Department services, and local library are located within three miles of the property. Two parks are also located within a mile of the property.

- The current zoning designating may have been a mistake that was made when rezones in the vicinity of the property were happening concurrently with annexation by the City in 2006. The subject property was annexed concurrently with properties that are zoned R8-12 or higher and is an island within these properties. In addition, the character of the area has changed over time and the area is now developed at a higher density. A rezone would make the property compatible with the surrounding area. Additional density would also meet housing demands in the city, make good use of existing infrastructure in the area, and efficiently utilize scarce land inventory.
- The proposed rezone would allow for housing that more closely resembles the immediate surrounding residential areas, creating a more cohesive and aesthetically pleasing community.
- Preliminary wetland investigations indicate that there are no on-site critical areas. Critical area buffers extend onto the property. The development would not maximize the potential of the site in a manner that would create a significant environmental impact on critical area values and functions. All development would comply with critical area requirements under Chapter 14.88 LSMC.
- Subsequent development of the property would comply with applicable codes, including short plat/subdivision, critical areas, drainage, public health, safety and welfare, traffic, and fire requirements under Title 14 LSMC.
- The property is not located within a recognized subarea.

Exhibit 3.a.

10. City staff reviewed the rezone proposal and determined that it would satisfy the specific rezone criteria of LSMC 14.16C.090(g), noting:
 - The proposed rezone would be consistent with Comprehensive Plan land use map designation of Medium Density Residential and with several Comprehensive Plan policies.
 - The proposed rezone would be consistent with the Growth Management Act. The City has established its local zoning, and the rezone application has met public notice requirements. The proposed rezone would advance goals and policies of the Comprehensive Plan Housing Element by encouraging growth within urban growth areas and would help the City meet its projected population deficit in 2044 based on the City's existing zoned capacity. Any future development would be required to meet state and local regulations in effect and to ensure concurrency standards are met.
 - The proposed rezone would advance the public health, safety, and welfare through the installation of roads, sidewalks, utility connections, and housing, consistent with the Housing Element goals and policies of the Comprehensive Plan.
 - On February 23, 2022, the Snohomish County Council adopted Ordinance No. 22-003, establishing the 2044 Initial Population and Employment Growth Targets

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in Appendix B in the Countywide Planning Policies, which increased the population target for the City UGA to 50,952. This target is higher than the capacity of 50,241 identified for the UGA in the 2021 Buildable Lands Report. The result is a projected population shortfall of 711 for the UGA under current zoning. The City is allocated for 3.2 percent of the total growth in Snohomish County. The City has adopted reasonable measures in its Comprehensive Plan to increase residential capacity to allow residential growth to meet the adopted population target, including both cluster subdivisions and increased residential densities. The proposed rezone would provide additional residential development to meet growth targets. The rezone would allow for an additional six units on the site, which, based on Census data for average household size in Lake Stevens (2.9 persons per household), would increase the City's population capacity by approximately 23 people, or 3.2 percent of its projected population deficit.

- City staff cannot definitively conclude that the initial zoning designation was a mistake made at time of annexation as the Applicant asserts.
- The site contains adequate area for residential development. Access to the site would be provided by Callow Road. The property's conformance with zoning standards would be reviewed as part of any future development land use application for the property.
- The proposed rezone would not be materially detrimental to adjacent land uses. During the pre-application and rezone application stages, the City and the Applicant coordinated with Washington State Department of Transportation (WSDOT) about whether development of the property would trigger any intersection improvements at State Route 92 and Callow Road. WSDOT indicated that it would not need to review the development if there would be nine or fewer units, access would be provided by Callow Road, and there would be no work proposed within the WSDOT right-of-way. If more than nine units are proposed, the development application would be sent to WSDOT for review and comment.
- Adequate infrastructure, including sewer, water, and power, would be available to serve the property. The property is located near and within the service areas of Lake Stevens Sewer District and Snohomish County PUD.
- The Comprehensive Plan includes an adopted Environmental Impact Statement (EIS) and subsequent addenda for which environmental impacts related to commercial and residential growth under the current land use designations (and their implementing zoning districts) were evaluated. As development in the city was planned for, the EIS's mitigation measures mitigate impacts from the anticipated development. The proposal does not include a land use map amendment, and, as such, the rezone qualifies for a SEPA exemption under WAC 197-11-800(6)(c). Any future development would undergo SEPA review if not categorically exempt. Environmental impacts have been and/or would be mitigated by current regulations

- The proposed rezone complies with municipal standards for a rezone application. All other applicable criteria and standards would be met by the preliminary plat application.

Exhibit 1, Staff Report, pages 5 through 8.

Testimony

11. City Senior Planner Melissa Place testified generally about the proposal and how City staff reviewed the application for consistency with the Comprehensive Plan, zoning ordinances, and the specific criteria for a site-specific rezone. She noted that the R8-12 zoning district is compatible with the Medium Density Residential land use designation of the Comprehensive Plan and that properties to the west and south are currently zoned R8-12. Ms. Place explained that an offsite stream and wetland were identified in the vicinity of the property and that critical areas would be reviewed under future development land use applications. She noted that no members of the public attended the public meeting held in October 2022. Ms. Place clarified that she had not been able to determine why the subject property was zoned differently than surrounding properties but noted that the property was not slated for any particular development. *Testimony of Ms. Place.*
12. Applicant Julie Sherlock testified that she had requested a rezone to make more efficient use of the property, have more options with a compact development, and make the property more cohesive with the surrounding area. She noted that future development would be located toward Callow Road in order to have a larger, unfragmented area of open space for on-site critical area buffers. *Testimony of Ms. Sherlock.*

Staff Recommendation

13. Ms. Place testified that City staff recommends the Hearing Examiner forward a recommendation of approval, with conditions, to the City Council. Ms. Sherlock testified that she understands and would comply with City staff's recommended conditions. *Exhibit 1, Staff Report, page 9; Testimony of Ms. Place; Testimony of Ms. Sherlock.*

CONCLUSIONS

Jurisdiction

The Hearing Examiner is authorized to hear and make recommendations to the City Council for approval of a site-specific rezone. *LSMC 14.16B.450; LSMC 14.16C.090(c).*

Criteria for Review

The Hearing Examiner may recommend approval of a site-specific rezone request if the following criteria are satisfied:

- (1) The amendment complies with the Comprehensive Plan Land Use Map, policies, and provisions and adopted subarea plans;

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- (2) The amendment is in compliance with the Growth Management Act;
- (3) The amendment serves to advance the public health, safety and welfare;
- (4) The amendment is warranted because of changed circumstances, a mistake, or because of a need for additional property in the proposed zoning district;
- (5) The subject property is suitable for development in general conformance with zoning standards under the proposed zoning district;
- (6) The amendment will not be materially detrimental to uses or property in the immediate vicinity of the subject property;
- (7) Adequate public facilities and services are likely to be available to serve the development allowed by the proposed zone;
- (8) The probable adverse environmental impacts of the types of development allowed by the proposed zone can be mitigated, taking into account all applicable regulations, or the unmitigated impacts are acceptable;
- (9) The amendment complies with all other applicable criteria and standards in this title; and
- (10) If the proposal is located with an adopted subarea plan:
 - (i) The rezone is to a zoning designation allowed within the applicable subarea; and
 - (ii) The rezone does not increase the established intensities adopted as part of the planned action ordinance or mitigates increased or additional impacts by supplementing, amending or adding the applicable planned action draft and final environmental impact statement.

LSMC 14.16C.090(g).

Conclusions

The proposed rezone satisfies the criteria for approval found in LSMC 14.16.090(g) and should be approved. The approximately 0.88-acre subject parcel is designated Medium Density Residential by the City Comprehensive Plan. The Medium Density Residential designation is implemented by both the R4 and R8-12 zoning designations and, therefore, the proposed rezone of the parcel from R4 zone to R8-12 would not require amendment of the Comprehensive Plan. The proposed rezone of the property to the R8-12 zoning district would be consistent with

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several Comprehensive Plan policies, including policies accommodating a variety of land uses to support population and employment growth; reviewing land uses in conjunction with updates to the Buildable Lands Report and Growth Monitoring Report to ensure employment and population capacity estimates are being met; directing new growth to areas where infrastructure and services are available or planned; coordinating land use decisions with capital improvements needs for public facilities; encouraging infill development on underutilized parcels; encouraging mixed land use and greater density to shorten distances between homes, workplaces, and schools; promoting appropriate zoning of sufficient buildable lands to accommodate various types and densities of housing; and supporting land uses and development regulations designed to increase housing opportunities for diverse populations.

Conditions placed on any future land development permits would ensure that the proposal would comply with the development regulations required by the Growth Management Act and Title 14 of the Lake Stevens Municipal Code.

The proposed rezone would, as conditioned, serve the public health, safety, and welfare by permitting higher-density development and increased housing opportunities on underutilized land that could be adequately served by public utilities and services, which higher-density development would include infrastructure improvements to serve the area, including the addition of roads, sidewalks, and utility connections.

The City provided reasonable notice and opportunity to comment on the proposed rezone. The City did not receive any comments on the proposed rezone from reviewing agencies or members of the public in response to its notice materials. The proposed rezone is warranted by changed circumstances and the need for additional density in the area resulting from projected population growth and employment opportunities in the city and the surrounding region, and the property is suitable for residential development that would comply with the development standards of the R8-12 zone. Surrounding properties are zoned R8-12 or MFDA, a higher density zoning district. The proposed rezone would be more consistent with the surrounding area than the existing zoning designation. The proposed rezone is categorically exempt from SEPA review and would not add a significantly greater number of vehicle trips than development that would be allowed on the property under its existing zoning R4 designation.

Adequate public facilities and services are available to serve the property. Conditions, as detailed below, are necessary to ensure that the proposal meets all applicable requirements for a site-specific rezone and to ensure that any future development of the site complies with all applicable federal, state, and local regulations. *Findings 1 – 13.*

RECOMMENDATION

Based on the above findings and conclusions, the Hearing Examiner recommends that the City Council **APPROVE** the request to rezone an approximately 0.88-acre undeveloped parcel,

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located at the intersection of State Route 92 and Callow Road, from the R4 zoning designation to the R8-12 zoning designation, with the following conditions:

1. Exhibit 8 depicts the area to be rezoned from the R4 zoning district to the R8-12 zoning district. The rezone is contingent upon the final approval by City Council. Upon approval, the proposed change would be incorporated into an official revised Lake Stevens zoning map.
2. Any future development must comply with federal, state, and local regulations in effect at the time of application, including project-specific analyses of traffic impacts and critical areas.

RECOMMENDED this 17th day of January 2023.



ANDREW M. REEVES
Hearing Examiner
Sound Law Center