

CIVIL SERVICE COMMISSION SPECIAL MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

March 30, 2023 - 4:00 PM

Hybrid Meeting: City Hall (1812 Main St.) and via [Zoom](#)

- 1. Call to Order**
- 2. Roll Call**
- 3. Action Items**
 - A. Approve Minutes of March 22, 2023 Civil Service Commission Special Meeting Julie Good
 - B. Certify *Entry Level Police Officer Continuous Testing Eligibility List* Julie Good
- 4. Staffing and Recruiting Update**
 - A. Staffing and recruiting update Jeff Young
- 5. Old Business**
- 6. New Business**
 - A. Legislative updates Jeff Young
 - B. Certifying eligibility lists Julie Good
 - C. Meeting schedule Julie Good
- 7. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES
March 22, 2023
Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:30 p.m. by Chairperson Brian McManus

COMMISSION MEMBERS PRESENT: Brian McManus and Ray Mitchell

COMMISSION MEMBERS ABSENT: Joshua Wilson

STAFF PRESENT: Senior Human Resources Specialist and Chief Examiner/
Secretary Julie Good

Action Items:

MOTION by Ray Mitchell to approve the Minutes of the March 9, 2023 Civil Service Commission Special Meeting. Motion seconded by Brian McManus. Motion passed unanimously by Ray Mitchell and Brian McManus.

MOTION by Ray Mitchell to certify the *Entry Level Police Officer Continuous Testing Eligibility List*. Motion seconded by Brian McManus. Motion passed unanimously by Ray Mitchell and Brian McManus.

Staffing and Recruiting Update:

Julie provided an update on the status of candidates on Eligibility Lists and recruiting efforts.

Old Business:

None.

New Business:

None.

Adjourn:

MOTION by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously by Ray Mitchell and Brian McManus. The meeting was adjourned at 4:38 p.m.

Respectfully Submitted:

Approved By:

Julie Good, Chief Examiner/Secretary
Civil Service Commission

Brian McManus, Chairperson
Civil Service Commission



**Entry Level Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Zane Wilson	87.86%	3/22/2023	3/21/2024	
2	Christopher Trueblood	85.45%	2/2/2023	2/1/2024	Scheduling command interview
3	Michael Storrer	83.89%	3/9/2023	3/8/2024	Pending paperwork
4	Kerrienne Grant	83.57%	3/9/2023	3/8/2024	Scheduling command interview
5	Mackenzie Kinsey	82.64%	3/9/2023	3/8/2024	Pending paperwork from candidate
6	Justin Hatt	82.60%	3/30/2023	3/29/2024	
7	Ruaridh Gilgallon	82.51%	3/22/2023	3/21/2024	
8	Miroslav Tsanev	81.72%	2/2/2023	2/1/2024	Background check in progress
9	Charles Alford	80.56%	11/17/2022	11/16/2023	Background check complete
10	Daniel White	80.42%	3/9/2023	3/8/2024	Scheduling command interview
11	Stanislav Demchuk	77.48%	3/30/2023	3/29/2024	
12	Christian Anderson	76.57%	3/30/2023	3/29/2024	
13	Seth Halstead	74.08%	3/2/2023	3/1/2024	Scheduling command interview
14	Kyle Ginnetti	72.70%	3/30/2023	3/29/2024	
15	Adrienne Barnett	72.43%	2/17/2023	2/16/2024	Scheduling command interview
16	Daryl Milam	71.86%	3/2/2023	3/1/2024	
17	Tyler Hiorns	71.80%	12/29/2022	12/28/2023	Hold
18	Mitan Khello	70.56%	3/22/2023	3/21/2024	Scheduling command interview

Approved by: _____
 Brian McManus, Chairperson
 Civil Service Commission

Date: _____

Attested by: _____
 Julie Good, Chief Examiner/Secretary
 Civil Service Commission

Date: _____

As of: Mar. 27, 2023

Position	Authorized Positions	Vacant Positions	Candidates on Eligibility List	Candidate Status	
Police Officer:	34	7			
Entry Level			18	New candidates: 4 Background in progress: 1 Non-responsive: 0	Conditional offer: 0 Not moving forward: 1 Applied for another agency: 0
Entry-Advanced Level			0	New candidates: 0 Background in progress: 0 Non-responsive: 0	Conditional offer: 0 Not moving forward: 0 Applied for another agency: 0
Lateral			2	New candidates: 0 Background in progress: 2 Non-responsive: 0	Conditional offer: 0 Not moving forward: 0 Applied for another agency: 0
Community Service Officer	1	0	0		
Police Records Supervisor	1	0	0		
Police Records Specialist	4	1	5	New candidates: 0 Background in progress: 0 Non-responsive: 0	Conditional offer: 0 Not moving forward: 0 Applied for another agency: 0

Hiring Process:

1. Civil Service Commission Certification
2. Chief's Interview
3. Ride-alongs (2)
4. Polygraph*
5. Background check
6. Conditional job offer*
7. Psychological exam*
8. Physical exam*
9. Offer of employment

*Police Officers only



**Entry Level-Advanced Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Entry Level-Advanced Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status

Approved by: _____ Date: _____
Brian McManus, Chairperson
Civil Service Commission

Attested by: _____ Date: _____
Julie Good, Chief Examiner/Secretary
Civil Service Commission



**Lateral Police Officer
Continuous Testing Eligibility List**

The following names were certified by the Lake Stevens Civil Service Commission for the position of Lateral Police Officer:

Rank	Applicant	Score	Date Certified	Date Eligibility Expires	Status
1	Crystal Kolomyza	85.50%	2/2/2023	2/1/2024	Background check in progress
2	Josephine Stoker	74.50%	1/19/2023	1/18/2024	Background check in progress

Approved by: _____ Date: _____
Brian McManus, Chair
Civil Service Commission

Attested by: _____ Date: _____
Julie Good, Chief Examiner/Secretary
Civil Service Commission