

PARKS & RECREATION PLANNING BOARD MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

July 10, 2023 - 6:00 PM

In-person at The Mill's Sawyers room, 1808 Main Street or Via Zoom:

<https://us02web.zoom.us/j/89953170569>

1. **Call to Order**
2. **Roll Call**
3. **Guest Business**
4. **Action Items**
 - A. Approve June 14, 2023 Minutes
5. **Discussion Items**
 - A. Bayview Trail Plan Jill Meis, Sarah Garceau
 - B. July Parks Update Jill Meis
6. **Board Member Reports**
7. **Upcoming Agenda Items**
8. **Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS
PARK AND RECREATION PLANNING BOARD
REGULAR MEETING MINUTES**

Hybrid Meeting
Lake Stevens, WA 98258

Wednesday June 14, 2023

CALL TO ORDER: 6:07 PM by Chairperson Tina Decker

MEMBERS PRESENT: Chairperson Tina Decker, Vice Chairperson Roger Schollenberger, Susan Green, Carl Johnson, Marlene Sweet, Dawn Williams

MEMBERS ABSENT: Bryan Heigert, excused; Colton Whitworth, unexcused; Council liaison, Marcus Tageant

STAFF PRESENT: Sarah Garceau, Parks & Recreation Director; Jill Meis, Parks Coordinator; Natalie Held, Planning-Clerk

GUEST BUSINESS: None

ACTION ITEMS:

Member Carl Johnson motioned to excuse member Bryan Heigert. Member Susan Green seconded. The motion carried 6-0-0-2. Member Colton Whitworth is unexcused.

A) Approval of May 10, 2023 Meeting Minutes: Member Carl Johnson motioned to approve the minutes. Member Roger Schollenberger seconded the motion. The motion carried unanimously.

DISCUSSION ITEMS

A) Playground Replacement Recommendations: Director Sarah Garceau presented playground replacement recommendations, priorities, and reasonings. Members discussed HOA vs City maintenance responsibilities, public vs private parks, and potential recreational possibilities for spaces.

B) Rules of Procedure, Purpose, and Vision: Coordinator Jill Meis provided the Rules of Procedure, Purpose, Vision, and Title for the Board to review and make comments at an upcoming meeting. Members discussed potential online training.

C) Parks Update: Coordinator Meis provided an update on the Art Tower, North Cove expansion at the water feature, and Davies low profile dock. Capital projects include Cedarwood Clubhouse, Eagle Ridge Phase II, Frontier Heights Phase II, Sunset Park and dock, and 20th Street Ballfields and Dog Park. Members discussed. Coordinator Meis shared upcoming events with the group.

BOARD MEMBER REPORTS

Member Carl Johnson reported the Arts & Parks Foundation will be at the Farmer's Market every other Wednesday and raising funds for multiple projects.

Vice Chairperson Roger Schollenberger provided no report and thanked Director Garceau.

Member Susan Green provided no report and inquired on City's reader board providing upcoming entertainment details.

Director Garceau announced Parks hired a new recreation specialist.

Member Marlene Sweet reported she visited a park in Santa Rosa and observed a zipline and suspension bridge.

Chairperson Tina Decker inquired of the open board position and plan moving forward now that member Marie Supanich has resigned.

ADJOURN:

Member Carl Johnson moved to adjourn the meeting. Member Susan Green seconded the motion. The motion carried 8-0-0-1. The meeting adjourned at 7:14 pm.

Clerk, Parks & Recreation Planning Board

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 7/10/2023

Subject: Bayview Trail Plan

Contact Person/Department: Jill Meis, Sarah Garceau, Parks Department

Budget Impact: N/A

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Presentation of the trail plan and partnership with City of Marysville

SUMMARY/BACKGROUND:

The cities of Lake Stevens and Marysville have partnered in a plan to connect our communities and apply for grant funds for the construction of the trail. The two cities began coordination in 2019 by executing an Inter Local Agreement (ILA) between the two agencies for development of the trail and amenities.

Staff will present the planning effort to this point and ask the Parks Board for feedback. Next steps are to present the plan to the City Council.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

None

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 7/10/2023

Subject: July Parks Update

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

For discussion

SUMMARY/BACKGROUND:

Smaller Projects:

- Art Tower: The water tower art piece was installed on June 26th. The ribbon cutting is scheduled for July 20th.
- Life rings will be installed at all city water access sites.

Capital Projects:

- Sunset Beach construction will begin on July 31st. The park will be closed during the construction.

Events, Recreation & Culture:

- Lake Stevens Farmers Market returned on June 7th and will continue on Wednesdays at North Cove Park.
 - Music in the Park will return on July 12th at North Cove Park
 - AquaFest will return on July 28th to the downtown area.
 - Movies in the Park will be on August 4th at Lundeen Park and August 18th at Frontier Heights Park.
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- Theater in the Park will be on August 6th and 13th at Eagle Ridge Park.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

None