

PARKS & RECREATION PLANNING BOARD MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

November 8, 2023 - 6:00 PM
In-person at The Mill Sawyers Room, 1808 Main St. or via
Zoom: <https://us02web.zoom.us/j/82436822841>

1. **Call to Order**
2. **Roll Call**
3. **Guest Business**
4. **Action Items**
 - A. Approve September 13, 2023 Minutes
 - B. Board Rules of Procedure Jill Meis
5. **Discussion Items**
 - A. 2024 Comprehensive Plan Update Jill Meis
 - B. Parks Update Jill Meis
6. **Board Member Reports**
7. **Council Report**
8. **Upcoming Agenda Items**
9. **Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

PARKS & RECREATION PLANNING BOARD MINUTES



Hybrid: Zoom & In-person

The Mills Sawyer Room, 1808 Main St

<https://us02web.zoom.us/j/86210290180>

Lake Stevens, WA 98258

Wednesday, September 13, 2023

CALL TO ORDER: 6:02 PM by Tina Decker, Chairperson

MEMBERS PRESENT: Marlene Sweet, Susan Green, Dawn Williams, Bryan Heigert, Tina Decker, Carl Johnson

MEMBERS ABSENT: Roger Schollenberg, Colton Whitworth

STAFF PRESENT: Natalie Held-Permit Technician; Jill Meis-Parks Coordinator; Sarah Garceau-Parks Director; Jaclyn Lewandowski-Administrative Assistant, Parks and Recreation.

ACTION ITEMS:

Absence: No motion, Roger Schollenberg and Colton Whitworth are unexcused.

Minutes: July 10, 2023 minutes are missing absentee name, Bryan Heigert, and needs to be added as the member mentioned was excused. Motioned for approval with amendment by Carl Johnson, seconded by Susan Green. Motion passed 6-0-0-2.

DISCUSSION ITEMS:

- 1. Parks Update:** Jill Meis reported.
 - a. Sunset Beach construction broke ground. Additional data and pictures provided in Staff Report included in agenda packet. Estimate completion mid-October.
 - b. North Cove Boat Launch repaired by Snohomish County Sheriff's Dive Team.
- 2. Upcoming Events:** Jill Meis reported.
 - a. Volunteer opportunities coming up, check out Parks Website for dates and location.
 - b. Listed upcoming events in town: Harvest Market, HarvestFest, Diwali, & WinterFest.
- 3. Eagle Ridge Playground:** Jill Meis reported.
 - a. City solicited a request for proposal for an engineer to design Eagle Ridge Park. Consultant will be notified of the details to be included in design.
 - b. Review images of potential playground elements and members to put dot by top pick. Top picks will be presented to community. All elements are based on natural environment.

- 4. Park Board Rules of Procedure Changes:** Jill Meis requested discussion.
- a. Feedback requested for changing from second Wednesday to second Monday.
 - i. Board is open to moving to Mondays.
 - b. Feedback requested for having board meetings every other month.
 - i. Board is amenable to the change if board can have special meetings between scheduled meetings if needed to meet deadlines or to obtain updates needed for voting.
 - ii. Requested a monthly update in between and if nothing to report, just state “no update”.

Board Member Reports:

- 1.) Marlene Sweet asked, are chemicals used at Eagle Ridge? Sarah Garceau stated we do not use spray we are organic at Eagle Ridge. Marlene had follow-up question, does the city use roundup on streets or sidewalks? Sarah Garceau not able to speak for Storm or Street but Parks uses herbicide along trails. Sarah suggested to reach out to Public Works with request for accurate information.
- 2.) Carl Johnson updated board for Arts and Parks Foundation. Fish project is coming along for the water feature. Tiles will run the distance to the lake for a total of 40 feet. Tile will have graffiti protectant applied. Fund raised from the beer garden was successful.
- 3.) Tina Decker asked, if possible, to gain additional public comment and feedback can we reach out to local elementary schools with the goal to gain traction for the public to attend our forum about playground? Sarah Garceau responded, we are working on potential marketing outlets, we can add this request to our list and ask permission to publicize using the schools.

Announcement:

Sarah Garceau shared Parks pushed out a new website, adding a calendar on website that will allow people to subscribe, and creating a Parks Facebook page and Instagram.

Jill Meis reminded members of the upcoming required training, *ABCs for the BCCs* on September 18, 2023.

Upcoming Agenda Items:

October meeting canceled due to Parks Department staff attending National Parks Conference.

ADJOURN:

Carl Johnson motioned to adjourn and seconded by Marlene Sweet. The meeting adjourned at 6:47pm by Tina Decker, Chairperson. Motion passed 6-0-0-2.

Clerk

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 11/8/2023

Subject: Board Rules of Procedure

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Approve the proposed edits to the Parks and Recreation Planning Board Rules of Procedure

SUMMARY/BACKGROUND:

At the September meeting, staff presented proposed changes to the rules of procedure and there was general consensus among members present. The rules need to be updated to reflect the change in the day of the week from Wednesday to Monday; and the every-other-month meeting as discussed.

There are additional changes necessary to update the department from Community Development to Parks and Recreation and the number of board members to allow the board to eventually return to seven members. Other changes involve removing the review of permits as staff has provided that function for some time.

APPLICABLE CITY POLICIES:

Rules of Procedure

ATTACHMENTS:

1. Proposed Rules of Procedure 11-2-23



CITY OF LAKE STEVENS PARK AND RECREATION PLANNING BOARD

Rules of Procedures

INTRODUCTION

The Park and Recreation Planning Board (Park Board) is created independent from the legislative functions of the City Council to review and make decisions and recommendations that will promote parks, recreation and open spaces throughout the City. The Park Board is responsible for the review of specific parks, recreation and open spaces in specific zones and assistance with design of these facilities. Members of the Park Board are appointed by the City Council to four-year terms. The Department of ~~Parks and Recreation Planning and Community Development~~ provide staff support to the Board. The Park Board is regulated by section 14.16A.380, Chapter 2.56 and Chapter 10 of the Lake Stevens Municipal Code.

Public meetings before the Park Board will be governed by these rules of procedure. Questions about the rules of procedure may be asked of the Department of Parks and Recreation, prior to the public meeting, or of the Park and Recreation Planning Board Chair at the beginning of a public meeting. The Park Board may vary in special circumstances as deemed appropriate and necessary for expeditious processing of specific projects.

AUTHORITY AND DUTIES

The Park and Recreation Planning Board shall review and make recommendations to the Planning Commission and to the City Council for parks, recreation and open space capital improvements and site features in specific zones and for specific regulations listed below (LSMC 2.56.060):

1. To recommend to the Mayor and Council programs for the provision of recreation opportunities and for park and open space acquisitions and improvements;
2. To publish and distribute copies of status reports of activities of the Park Board which may include plans and official recommendations made by the Board in the regular exercise of its duties, as set forth in this section;
3. To consult with and advise public officials and agencies, public utility companies, civic, educational, professional, and other organizations and citizens in relation to its plans and recommendations prepared by it;
4. To request all public officials to furnish, within a reasonable time, such available information to assist in formulating the Board's plans and recommendations;

5. To exercise such authority as may be necessary to enable it to fulfill its functions, promote park and recreation planning, and carry out the purposes of this section;
6. To conduct, upon request by the Mayor or Council, an investigation and submit a report, plan, map, or recommendation in connection with the development of the parks and recreation facilities of the City.

MEETINGS

The Park Board will meet at 6:00 p.m. on the second ~~Monday~~ ~~Wednesday~~ of ~~each~~ ~~every~~ ~~other~~ month. Meetings will be held in the ~~Lake Stevens Community Center~~ the Mill on Lake Stevens, 1808 Main Street. Alternate locations may be approved on a temporary basis. Meetings will be noticed and conducted in accordance with the provisions of RCW 42.30, the Open Public Meetings Act.

ORGANIZATION OF THE PARK AND RECREATION PLANNING BOARD

Appointments and Qualifications

The Park and Recreation Planning Board shall consist of ~~seven~~ to nine individuals who own property or reside within the City limits or the City's urban growth area. At least four members must be City residents or own property within the City. Appoints are made by the City Council upon recommendation by the Mayor.

The term of each position is four years and shall expire on December 31st in the final year of each term.

Election of Officers

The officers of the Park and Recreation Planning Board shall consist of a Chairperson and Vice-Chairperson elected from the members of the Park Board by a majority vote of the members. The Chairperson and Vice-Chairperson shall be elected at the first regularly scheduled meeting in January of each year. Any officer may be removed at any time by a majority vote of the Park Board. The vacancy of an office caused by the resignation or removal of any officer of the Park Board during his or her term of office shall be filled for the remaining term by a majority vote of the members of the Park Board.

Duties of the Chairperson and Vice-Chairperson

The Chairperson shall preside over the meetings of the Park and Recreation Planning Board and will exercise all the powers usually accorded to the office. The Vice-Chairperson shall, in the absence of the Chairperson, perform all duties of the Chairperson. In the absence of the Chairperson and Vice-Chairperson, the members present may elect a temporary Chairperson to preside at the meeting.

~~Secretary~~Clerk

The ~~Planning and Community Development~~ Parks and Recreation Department shall assign a staff member to serve as the ~~secretary~~ clerk to the Park and Recreation Planning Board. The ~~secretary~~ clerk will be primarily responsible for all official records, the preparation of recommendations made at Park Board meetings and preparation of all notices of meetings, requiring notice to be given to the media and the public in accordance with the appropriate statutes. The ~~secretary~~ clerk will prepare a final recommendation letter for the Chair to review and sign.

RECOMMENDATIONS

A staff report of findings, conclusions and recommendations shall be forwarded to the Park and Recreation Planning Board before a public meeting. The conclusions and recommendations shall indicate how the recommendations carry out the goals, policies, plans and requirements of the Lake Stevens Comprehensive Plan. The findings shall be referenced to contested issues of fact, and the conclusions shall be referenced to specific provisions of the parks, recreation and open space guidelines and review criteria incorporated therein, together with reasons and precedents relied upon to support the same. The conclusions shall make reference to the effect of the decision upon the Comprehensive Plan, as well as the effect of both approval and denial on property in the vicinity, on business or commercial aspects, if relevant, and on the general public.

After holding a public meeting, the Park and Recreation Planning Board will determine whether the proposal conforms to the criteria of Lake Stevens Municipal Code and the City's Comprehensive Plan based upon a consideration of the whole record.

~~Review of permit applications for conformance with the development design guidelines shall be done by the Park and Recreation Planning Board in public meetings. The Park Board may also be requested to assist staff in amendments to the design guidelines or adoption of new design guidelines for parks and open spaces.~~ The design guidelines are codified in the development code. This duty is currently being performed by city staff.

PUBLIC MEETING

The meetings provide a formal opportunity for anyone to state their opinions or provide information to the Board. The Board's authority is limited to matters related to design of parks and open spaces, and related recreation. In order to ensure a fair and orderly opportunity for everyone to speak, the Board uses the following meeting procedures:

- (1) Staff presentation that describes the proposal, provides options and offers a recommendation.
- (2) Presentation by project proponent.
- (3) Clarifying questions from the Park Board.
- (4) Any other person wanting to speak will be allowed to do so. The Chair will limit the length of questions/comments to three minutes each and will limit questions/comments to matters within the scope of the Park Board's authority.
- (5) After comments, and questions, the Park Board will begin its deliberations. Further comment and questions may occur if requested by the Park Board, if necessary to further their deliberation and reach a recommendation.
- (6) A final recommendation will be approved by motion.

General Rules

The Park Board encourages public input. At Board meetings, public comments may be provided in the ways listed below. Those wishing to speak to the Board must follow the following rules:

- All comments must be provided from the podium.
- Speakers must state their full name and address.
- Comments should be brief and only within the scope of the Park Board's authority.
- Repetition should be avoided. Unless new information is presented, a brief statement of support or disagreement with previous comments is preferred.
- All questions and comments should be directed to the Park Board.

Written Comments

The Park and Recreation Planning Board welcomes letters and other printed materials as a supplement to or in place of oral comments. The materials may be submitted to the Department of ~~Planning and Community Development~~Parks and Recreation any time prior to a Board meeting, or directly to the Board at a meeting.

CONDUCTING BUSINESS

Quorum

A quorum is required for the Park and Recreation Planning Board to conduct business. It shall consist of at least five Board members of record, including the Chairperson, at the call for a vote on a recommendation. If members leave during the course of a meeting, reducing the attendance below four members, the quorum will have ceased.

Motions and Voting

All members of the Park Board may make and vote on motions to recommend approval, approval with conditions, or denial of any park, recreation and/or open space proposal or amendment to a long-range plan. All motions shall be made in the affirmative. All motions shall be accompanied by an oral statement, by the person making the motion, of reasons and findings supporting the motion. This statement may include reference to any part or all of the planning staff's report and to comments or evidence submitted at the hearing. After a board member makes a motion, a separate member must second the motion prior to the entire board taking action by vote. If a motion does not receive a second, the motion fails for lack of support. A tie vote means the motion fails. A member may abstain from voting.

Where not otherwise specified in these rules of procedure, the meetings of the Lake Stevens Park and Recreation Planning Board and the manner of conducting business shall be governed by Robert's Rules of Order Newly Revised (RONR).

Conflict of Interest and Appearance of Fairness

Any member of the Park Board who in his or her opinion has a personal interest in any matters before the Park Board that would tend to prejudice his or her actions shall indicate such interest. In the event of a conflict, he or she shall remove him or herself from the proceedings and retire to another room until a vote is taken on the item. In the event there is an appearance that any member could not make a fair and impartial decision because of a real or perceived interest in a matter before the board, the member shall state the real or perceived interest, or have interest described by other members of the board or the audience and remove him or herself from the proceedings.

APPEALS OF PARK AND RECREATION PLANNING BOARD DECISIONS

Applicants and any interested party may appeal decisions of the Park and Recreation Planning Board. Only those issues under the authority of the Park and Recreation Planning Board as established by this section are subject to appeal. Appeals of the decision of the Park and Recreation Planning Board will be heard as follows:

1. If a related land use permit does not require an open record public hearing, then the appeal shall be heard by the permit-issuing or review body.
2. If a related development permit requires an open record public hearing, then the appeal shall be heard at that hearing and decided upon by the hearing body or officer hearing the related development permit.

AMENDMENTS

These Rules of Procedure of the City of Lake Stevens Park and Recreation Planning Board may be amended at any meeting of the PARK BOARD by majority vote of the entire membership.

DATED THIS ____ day of _____, ~~2022~~2023.

Chairperson

Vice-Chairperson

Member of the Board

Member of the Board

Member of the Board

Member of the Board

Member of the Board

Member of the Board

Member of the Board

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 11/8/2023

Subject: 2024 Comprehensive Plan Update

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Review and provide feedback on proposed update to Chapter 5, the Parks Plan, of the Comprehensive Plan

SUMMARY/BACKGROUND:

The City of Lake Stevens, like other cities in the Puget Sound Region area, is required to complete a periodic update to its Comprehensive Plan (the city's primary land use document) by December 31, 2024. A major focus of the update will be on meeting the city's 20-year growth targets for population, employment, and providing the policy foundation to help meet many of the statutory requirements that came out of recent state legislative sessions, most notably in the areas of housing and climate change.

Over the remainder of 2023 and into 2024, city staff will work with its consultant team to complete the periodic update and engage the public. While chapters (elements) such as Housing, Economic Development and Transportation are expected to see substantial updates and include substantial topic-based outreach, others such as Capital Facilities and Public Services – which have been kept relatively up to date through the city's annual Comprehensive Plan docket – will see more minor updates.

The Comprehensive Plan's Parks, Recreation and Open Space Element was last updated in 2022 and is updated annually through the docketing process to reflect current and future projects and the city's inventory of parks, trails, and recreation facilities. The element is scheduled for a major update in 2025 as part of the update to the city's Parks, Recreation and Open Space (PROS) Plan, so the proposed

amendments in the 2024 update will be focused primarily on updating the list of capital projects and the city's parks and recreation inventory, as well as incorporating new and revised goals and policies related to climate change and shoreline access.

The city's consultant (SBN) has completed an Audit and Gaps Analysis of the current Comprehensive Plan, and identified several new/revised goals and policies to bring the element into compliance with state law. City staff has reviewed these updated goals and policies, which are shown in the attachment, along with minor edits to the narrative portion of the element. City staff is requesting feedback from the Parks and Recreation Planning Board on the draft element before it is shared with the Planning Commission at their November 15 meeting; no formal action (or approval) is required. Staff, boards and commissions will be reviewing draft elements for the Comprehensive Plan throughout the remainder of 2023 and into 2024, before the entire Comprehensive Plan is adopted by ordinance later in 2024. There will be opportunities for the public to review and weigh in on the various elements of the Comprehensive Plan prior to adoption.

APPLICABLE CITY POLICIES:

Comprehensive Plan

ATTACHMENTS:

1. 2023 Parks Element JM edits-updated G&P 11.3.2023

Chapter 5: Parks, Recreation & Open Space Element





CHAPTER 5: PARKS, RECREATION, AND OPEN SPACE ELEMENT

A VISION FOR PARKS

The city of Lake Stevens will create diverse recreational opportunities for all ages to enjoy parks, trails and activities and local events throughout the community and with expanded access to Lake Stevens.

INTRODUCTION

Public parks, recreational services and facilities and open spaces improve the quality of life for community residents by providing areas for families and friends to socialize. Parks and open spaces create natural buffers between neighborhoods and create functional corridors for humans and wildlife throughout the urban environment.

The Parks, Recreation and Open Space Element of the Comprehensive Plan (“Park Plan”) establishes specific goals and policies that will help guide decision-making related to acquisition, development and improvement of facilities and lands. The Park Plan contains an inventory of the city's current parks, recreation facilities and open spaces; analyzes the city's ability to provide adequate parks, recreation services, and open space; sets service standards and guidelines; and identifies implementation strategies.

PLANNING CONTEXT

State Planning

The Park Plan conforms to the Growth Management Act (GMA) (Chapter 36.70A RCW) and considers the planning criteria developed by the Washington State Recreation and Conservation Office (RCO).

The GMA includes several sections relating to parks, recreation, and open spaces:

- RCW 36.70A.020(9) establishes a planning goal to “Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.” Capital improvements are included within the definition of “Public Facilities.”



Chapter 5 – Parks, Recreation and Open Space Element

- RCW 36.70A.030 (Mandatory Element). Cities may impose impact fees for the provision of Public Facilities (including publicly owned parks, open space and recreation facilities) (RCW 36.70A.040, RCW 82.02.050). Impact fees must be based on demands on existing facilities by new development, and additional improvements required to serve new development (RCW 82.02.090).
- RCW 36.70A.070(8) requires a park and recreation element, which is consistent with the capital facilities plan element as it relates to park and recreation facilities. Furthermore, this section states, “The element shall include: (a) Estimates of park and recreation demand for at least a ten-year period; (b) an evaluation of facilities and service needs; and (c) an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand. “
- RCW 36.70A.150 states jurisdictions shall identify lands useful for public purposes and that includes recreation.
- RCW 36.70A.160 requires jurisdictions to “identify open space corridors within and between urban growth areas. They shall include lands useful for recreation, wildlife habitat, trails and connection of critical areas as defined in RCW 36.70A.030.”

Regional Planning

The regional perspective for parks and recreation emphasizes identifying availability of lands and opportunities for parks and co-location of facilities, such as schools and parks, in support of its growth strategy including links between open space and neighborhoods.

Countywide Planning

In its General Policy Plan, Snohomish County sets goals and policies for countywide parks and recreation facilities. The county’s plan emphasizes the implementation of state and regional standards and guidance. Some of the primary goals include providing access to diverse, sustainable, effective and efficient services, programs and facilities, maintaining a level of service tied to growth, preserving cultural and historic resources, and coordination with other agencies.

Lake Stevens Planning

The Park Plan incorporates the state, regional and countywide perspectives and includes the planning elements (listed below) as recommended by the RCO, which ensures continued eligibility for grant funds administered by that agency:



Chapter 5 – Parks, Recreation and Open Space Element

- Inventory,
- Public Involvement,
- Demand & Need Analysis,
- Goals & Objectives,
- Level of Service,
- Capital Improvement Program (six-year plan for acquisition, development, renovation, & restoration projects), and
- Plan Adoption.

FACILITY CLASSIFICATIONS, CHARACTERISTICS AND INVENTORY

There are many reasons for governments to provide parks, open space, recreational opportunities, cultural amenities and trails for their citizens. Parks offer innumerable physical and psychological benefits by providing safe places for the community to exercise, recreate, meditate, and generally escape daily pressures. The city of Lake Stevens has a variety of parks ranging from small mini-parks serving a block or two to community parks designed to provide recreational opportunities to the city and beyond. In addition, special use and school parks, open spaces, and trails expand the variety of recreation areas available to the community. The inventory of parks, open spaces, and trails includes a mix of city and county facilities. Table 5.1 provides a brief description of the facilities, within or adjacent to the city of Lake Stevens, and describes the various park classifications; provides descriptions for each classification; and lists typical sizes, amenities and community service areas.

Inventory of Facilities

The following section includes an inventory of the parks, open space tracts, recreational facilities, and cultural programs and facilities found within or near the city. The city has approximately 171 acres of public parks, 10 acres devoted to special uses, 5.2 acres of mini-parks, 122 acres of open space and approximately ~~seven~~5 miles of the Centennial trail (adjacent to or within city limits) in addition to approximately five miles of park trails. The numbers include city and county facilities (mini-parks, neighborhood parks and community parks), special use parks, trails and open space (undeveloped property and Native Growth Protection Areas). In addition to the public facilities described, there are approximately 145 acres of private parks and open spaces and an additional three miles of private trails that complement the city's inventory. Different homeowner's associations are responsible for these facilities created during the subdivision process for specific neighborhoods.

Community Parks

Community parks have the largest service area and attract citizens from across the community. A large size and variety of amenities characterize community parks. These parks provide a mix of informal, active, and passive recreation areas with permanent facilities. Community Parks are generally at least 10 acres, but must be large enough to provide room for multiple uses such as sports fields, a recreation center and group-use shelters alongside large open areas and playgrounds.



Chapter 5 – Parks, Recreation and Open Space Element

Table 5.1 – Park, Recreation & Open Space Classifications and Characteristics

TYPE	TYPICAL SIZE	DESCRIPTION & TYPICAL AMENITIES	TYPICAL AREA SERVED
Community Park	> 10 acres	Informal, formal, active, & passive recreation parks that serve a community with a mix of features (e.g., playgrounds, landscaping, picnic areas, trails, sports fields, structures, parking, special features, permanent restrooms, etc.)	Within 2.5 miles of residential areas
Neighborhood Park	≤ 10 acres	Informal, active, & passive recreation areas that serve adjacent residential neighborhoods that provide multi-use areas with a mix of playgrounds, landscaping, picnicking, trails, single or small sports fields, parking, restrooms, etc.	Within 1 mile of residential areas
Mini-Park	≤ 1 acre	Small public/private areas including playgrounds, landscaping, plazas, and picnic benches that serve the needs of the immediate neighborhood or commercial district	Within 1/2 ¹ / ₂ mile of residential or commercial areas
School Parks	Varies	Playfields, playgrounds, sports & recreation facilities located at schools, distributed throughout the City, that may substitute for other park types and compliment the City's inventory	Varies
Special Use Parks & Facilities	Varies	Any public or private park or facility providing a unique experience or specific recreation need and/or commercial purpose distributed throughout the city	Varies
Trails & Pedestrian Facilities	Varies	Soft surface or paved trails, walking paths, sidewalks or multi-use trails for walking, hiking, and bicycling distributed throughout the city	1 multi-use trail w/in 1 mile of residential areas
Open Space	Varies	Low intensity and passive recreation areas such as Native Growth Protection Areas, greenbelts, or undeveloped areas distributed throughout the city	Varies, based on resource availability

Community parks should provide easy vehicular and pedestrian access to park users from the street network, sidewalks and bike lanes with dedicated parking areas. Community parks may benefit from multijurisdictional cooperation for facility planning, development and maintenance.

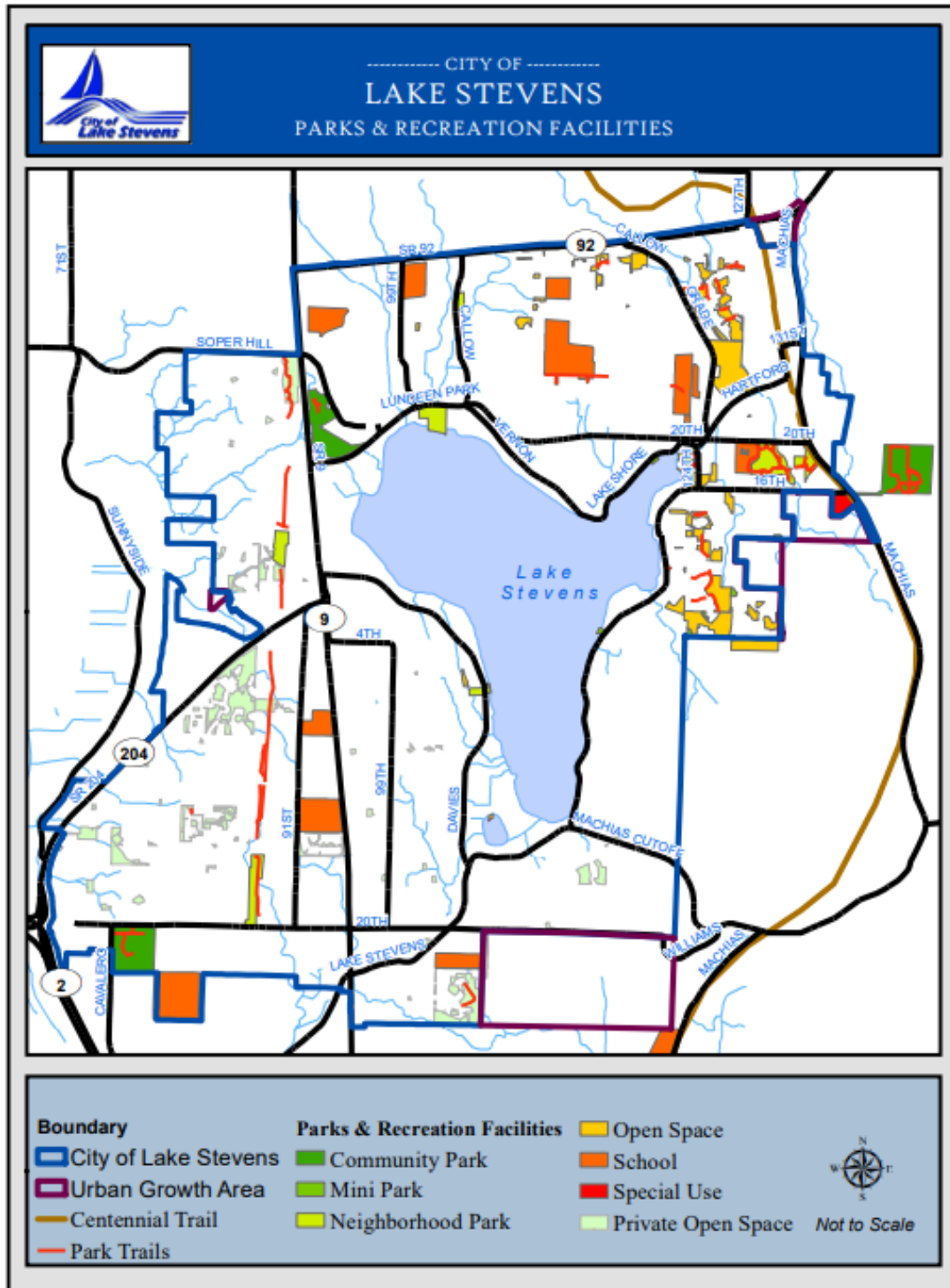


Figure 5.1 – Lake Stevens Parks & Recreation Facilities

Cavalero Community Park – The park is located off 20th Street SE, in the southwestern part of the city. Snohomish County recently worked with the city to develop a skate park, basketball courts and picnic areas, which opened in 2020. The park has an existing dog park and open space. This site is well poised to house a multi-sport complex and other organized sporting areas.



Eagle Ridge Park — City Council adopted the Eagle Ridge Park Master Plan in 2010. The master plan includes details for park development and proposed amenities and recreational opportunities. The overall vision for the park is that of an ‘outdoor classroom’ with both passive and active recreational activities that embrace and enhance the natural beauty of this park. Eagle Ridge currently houses the Lake Stevens Senior Center, soft trails, and open spaces. Phase 1 has been completed, adding a community garden parking and picnic areas. This park is notable for its eagle habitat. The master plan for this park envisions picnic shelters; an amphitheater; interconnected trails and educational features such as an interpretive center, outdoor classrooms and interpretive signage. The plan promotes the use of Low Impact Development in design and construction.





Chapter 5 – Parks, Recreation and Open Space Element

Lake Stevens Community Athletic Park

LSC Park, east of the city limits, is a 43-acre Snohomish County park. This park provides the largest athletic complex near Lake Stevens with baseball/softball fields, soccer fields and basketball courts. LSC Park also includes a picnic shelter, playground, walking path, permanent restrooms and landscaping.



Table 5.2 – Community Park Inventory

FACILITY	LOCATION	OWNER	ACRES	PICNIC SHELTER/BENCHES	PLAYGROUND	TRAIL/PATHWAY	BASKETBALL	FOOTBALL/SOCCER FIELDS	SOFTBALL/BASEBALL	VIEW CORRIDOR	RESTROOMS	COMMUNITY CENTER	OPEN SPACE	LANDSCAPING	OTHER
Cavalero Community Park	2032 79 th Ave SE	Snohomish County	32.93		X	X	X			X	X		X	X	X
Eagle Ridge	2424 Soper Hill Road	City of Lake Stevens	28.20			X				X		X	X		X
Lake Stevens Community Park	1601 North Machias Rd	Snohomish County	43.24	X	X	X	X	X	X		X		X	X	
Total Acres			104.37												

As shown in Table 5.2, Lake Stevens Community Park provides the widest variety of recreational and active amenities. However, once Eagle Ridge and Cavalero parks are completed, each park will diversify the overall profile for community-level parks and contribute a unique set of amenities.

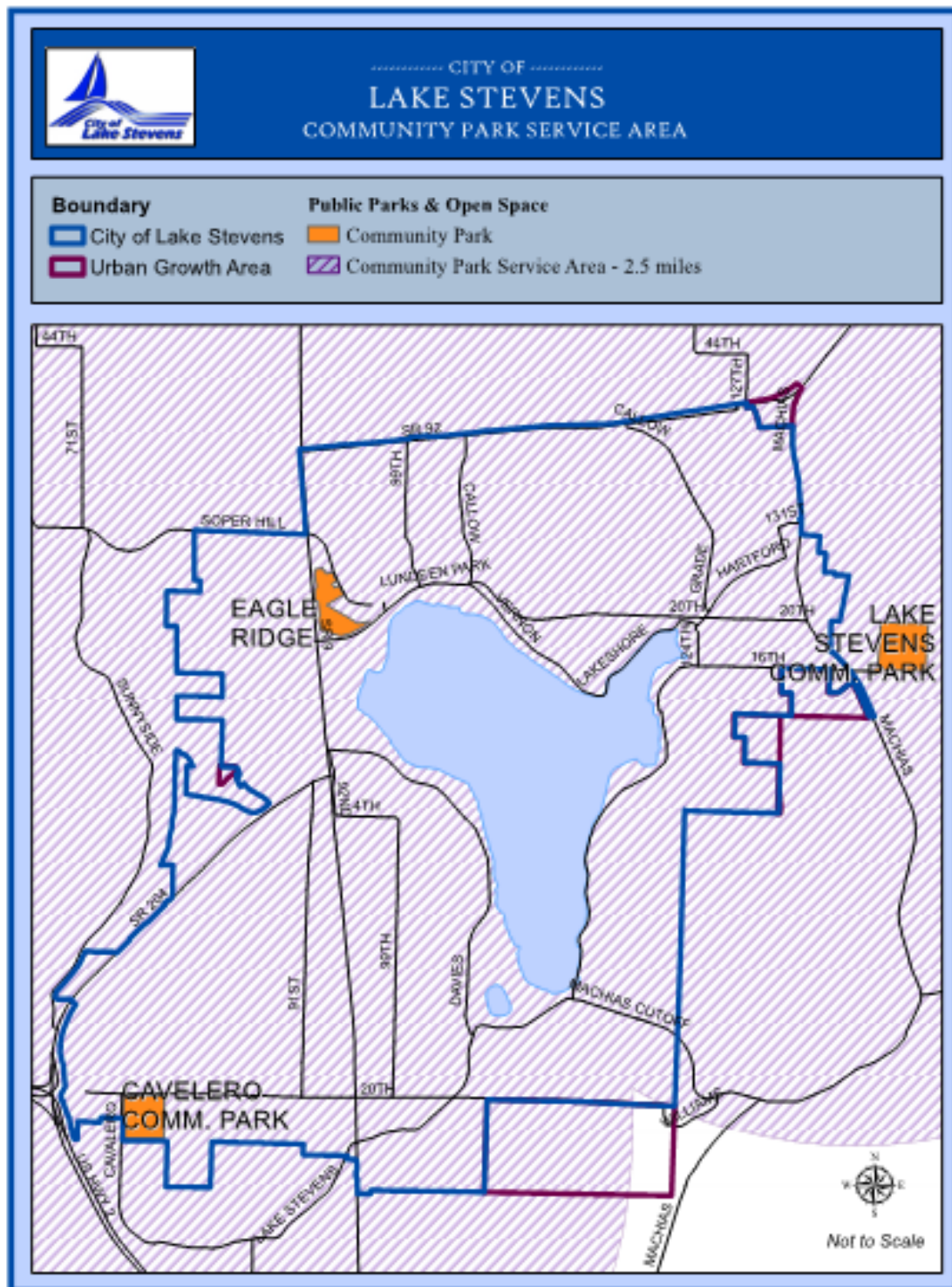


Figure 5.2 – Community Park Distribution

Planning efforts for these parks should build on the unique characteristics of the site and address underrepresented or community preferred recreational uses. Figure 5.2 illustrates the distribution of community parks within and adjacent to Lake Stevens. As shown, there is a small gap, in the service area, located in the southeastern border of the Urban Growth Area. This small gap creates a minor divergence from the service standard for community parks. This gap may need to be addressed in the future if opportunities arise to provide additional meaningful recreation lands in the vicinity. It is more important to assure that Eagle Ridge and Cavalero parks provide a mix of high-quality recreational amenities, as they develop.

Nighborhood parks

Nighborhood parks are the “backbone” of the city’s parks inventory. These parks offer common gathering sites for social interaction, physical activity and play to residents from contiguous neighborhoods or a larger service area depending on amenities provided. Neighborhood parks should be in highly visible and centralized locations that provide convenient and safe access for vehicles, pedestrians and bicyclists.

This park type often incorporates passive and active recreational opportunities as well as providing multi-purpose facilities. Neighborhood parks should include restrooms and parking areas.

Catherine Creek Park – An eight-acre community park, which the city leases from the Lake Stevens School District. This park is located adjacent to Mount Pilchuck Elementary School, between 20th Street NE and 16th Street NE. The park is maintained primarily as a “natural” park with a network of trails, access to Catherine Creek, and picnic facilities. It also includes a unique disc golf course, installed and maintained by the community in 2000.



Centennial Woods Park — A 6.3-acre passive recreation park purchased in 1997 through the Snohomish County Conservation Futures grant program. This park includes trails through the site, which connect the Centennial Trail to Catherine Creek Park (with an eye on an eventual connection to downtown). Future plans include a pump track and possible expansion on adjacent parcels.

Frontier Heights Park – A 7-acre multi-use park located at 8801 Frontier Circle West in the Lake Stevens Center Subarea. The city acquired this property in 2017 from the homeowner’s association of the adjacent neighborhoods. A Master Plan was developed in 2019. In 2020 the City began construction on Phase I improvements, including adding a walking path, basketball court, playground and parking. Future phases will include pickleball courts, multi-use sports field, a sensory garden, exercise stations and a viewing labyrinth.

Lundeen Park – A 9-acre multi-use park located south of Lundeen Parkway at 99th Avenue NE. Facilities include a public pier, 500 feet of shoreline, swimming area, two basketball courts, ~~a children's~~ playground and a tot lot, Sarita’s Memorial, interpretive stations along a salmon-spawning creek, public restrooms, a rinse-off shower, a covered picnic area and public parking spaces. The Lake Stevens Chamber of Commerce maintains a Visitor Information Center at the park.



North Cove Park – A 3.66-acre waterfront park located at the northeastern end of the lake. Access is available to downtown Lake Stevens, next to the City Hall complex. North Cove Park has been renovated over three phases and includes: a multi-use facility, The Mill on Lake Stevens, that provides meeting space, covered patios, festival space and three-season section for community events. The park also has a 250-foot municipal boardwalk / pier (fishing, interpretation & picnicking), picnic areas that include tables, shelters, inclusive playground, benches, and paths. Parking facilities are shared with City Hall.



The city completed Phase II improvements in June 2021, which included additional parking, a new playground, a viewing deck, critical area replanting, picnic shelters and restrooms. Phase III improvements were completed in late 2022 which included the westward

extension of 18th Street NE to create the Mill Spur festival street, which hosts festivals and open-air markets and provides improved pedestrian access to North Cove Park.

Oak Hill Park – A 2.63-acre park located at Oak Road and Callow Road. This park includes a playground, restroom, picnic shelters, basketball court and a walking trail.

Davies Beach – A 2.5-acre neighborhood park located four miles from downtown, across the lake, on Davies Road. Facilities include a public boat launch, a dock (for boats), a fishing pier, a swimming area, restrooms, picnic tables, and 80 parking spaces. This park is especially busy during summer weekends. It also houses a rowing club.



20th Street Ballfields – A 12.36-acre park located in the southwestern quadrant of the city that underwent a master planning process in 2021. The master plan includes sports fields, dog park, parking, trailhead, walking trails and a new playground. The park will undergo a formal naming process.

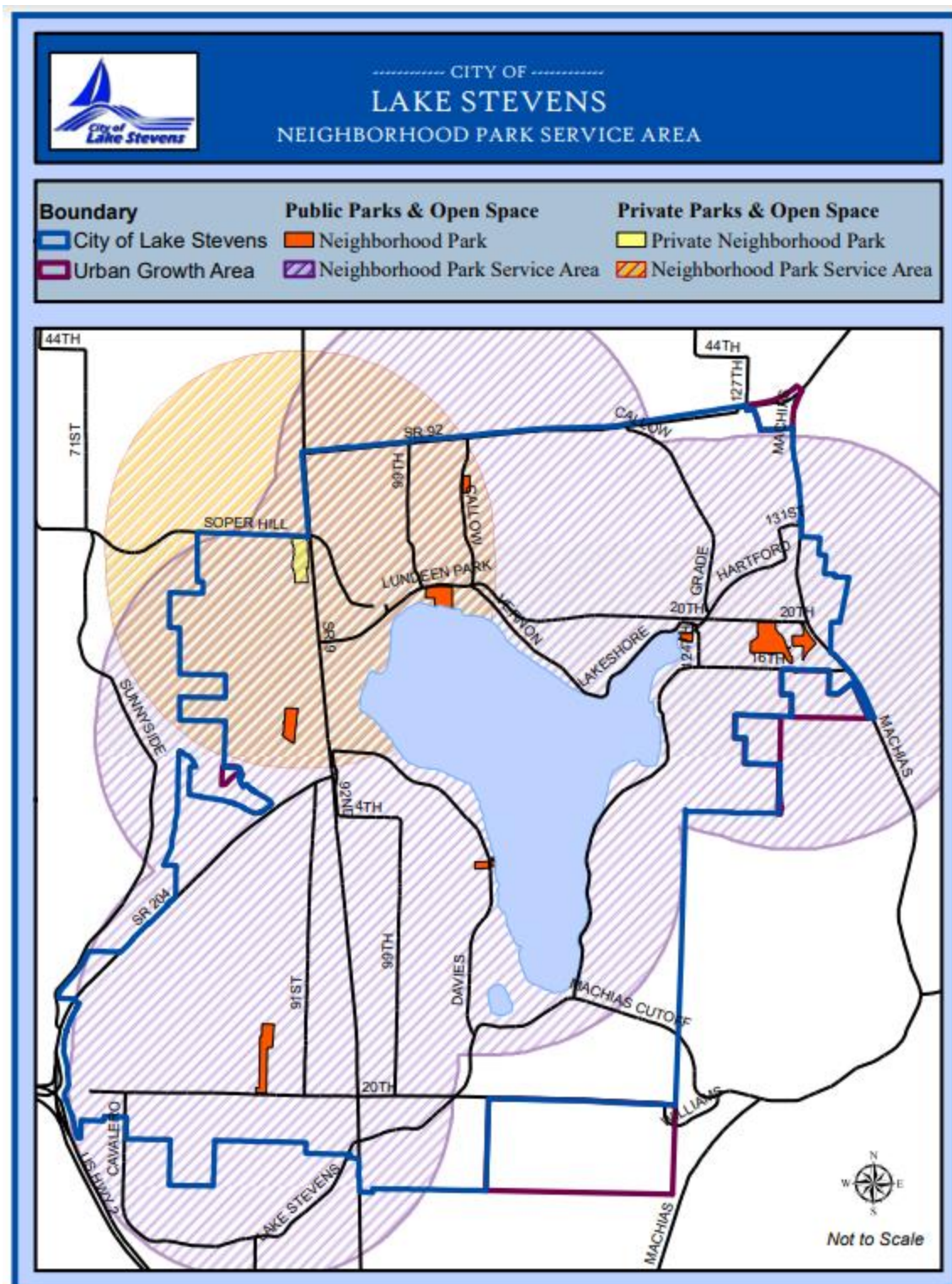
As shown in Table 5.3, Lundeen Park and North Cove Park provide the widest variety of amenities, notably beach access, picnic facilities and playgrounds. Both Centennial Woods and Catherine Creek provide good locations to expand nature trails and add permanent restrooms and parking areas. Many people consider North Cove Park the “heart of downtown”. This Park underwent a master planning effort and construction began in 2019. The North Cove Park plan increases public access to Lake Stevens for pedestrians and boaters, provides ADA accessibility throughout and picnic areas. Situated in North Cove Park, the Mill is a public facility that provides rental space, public plaza, festival venue and community gathering space. All the neighborhood parks could expand playground facilities and add small athletic components. North Cove and Lundeen parks should continue to promote and develop water-related activities.



Table 5.3 – Neighborhood Park Inventory

FACILITY	LOCATION	OWNER	ACRES	PICNIC SHELTER / BENCHES	PLAYGROUND	TRAIL / PATHWAY	BASKETBALL	BEACH / SWIMMING	DOCK	BOAT LAUNCH	VIEW CORRIDOR	RESTROOMS	OPEN SPACE	LANDSCAPING	OTHER
Catherine Creek Park	12708 20th St NE	Lake Stevens School District	16.55	X		X							X		X
Centennial Woods Park	131st Dr NE	City of Lake Stevens	6.02			X							X		
Frontier Heights	8801 Frontier Circle	City of Lake Stevens	7.2	X	X	X	X				X		X		
Lundeen Park	10108 Lundeen Parkway	City of Lake Stevens	10.05	X	X	X	X	X	X		X	X	X	X	X
North Cove Park	Main St & North Lane	City of Lake Stevens	3.66	X	X	X		X	X		X	X	X	X	X
Oak Hill Park	Oak Road	City of Lake Stevens	2.63	X	X	X	X				X	X		X	
Davies Beach	20 South Davies Rd	City of Lake Stevens	2.48	X				X	X	X	X	X		X	X
20th Street Ballfields	20 th Street SE & 88th Avenue SE	City of Lake Stevens	12.36										X		X
<i>Neighborhood Parks Total Acres</i>			60.95												

Figure 5.3 illustrates the distribution of neighborhood-level parks within Lake Stevens. As shown, there are gaps in the services area in the southeastern part of the city. To provide equity of distribution, the city should concentrate its effort to acquire lands in the southeastern part of the city for additional neighborhood parks as opportunities arise. In 2017 acquisition of Frontier Heights as a public park eliminated the service gap in the western part of the city. The acquisition of the 20th Street Ballfields meets the level of service for the southwestern area of the city.



Mini-Parks

Mini-parks often referred to as “pocket parks” or “tot lots” are the smallest recreation sites within the park inventory. Mini-parks may be public or private. Many were created with neighborhood subdivisions. Mini-parks should be easily accessible to surrounding neighborhoods or within commercial centers. Ideally, mini-parks connect neighborhoods or commercial centers by paths, trails, sidewalks, bikeways or greenways.

North Lakeshore Swim Beach – A popular 0.5-acre waterfront park providing lake access for summertime swimmers on North Cove. This park is located approximately 0.2 miles west of downtown on North Lakeshore Drive. Facilities include 560 square feet of useable beach, a 600 square foot municipal swimming dock, a portable restroom, and 10 parking spaces.



Sunset Beach – This is a 0.25-acre, city-owned, waterfront park whose primary use is water access and picnicking. It is located 0.3 mile south of downtown on East Lake Stevens Road. Facilities include a public dock, picnic tables, and six parking spaces. This park is especially busy during the summer season. The park underwent a full redevelopment in 2023.

North Lakeshore Swim Beach and Sunset Park provide parallel amenities, as shown in

Table 5.4. In addition to the public mini-parks there are approximately 18 acres of private mini-parks.

Trail and Park associated with Woodland Hills Subdivision- This 0.6-acre park is located within the Woodland Hills Subdivision it is equipped with a playground and walking trail.



Table 5.4 – Mini-Park Inventory

FACILITY	LOCATION	OWNER	ACRES	PICNIC SHELTER/BENCHES	PLAYGROUND	TRAIL/PATHWAY	BEACH/SWIMMING	SOFTBALL/BASEBALL	DOCK	VIEW CORRIDOR	OPEN SPACE	LANDSCAPING
Mini-Park – Public												
Bryce Park	Bryce Drive	City of Lake Stevens	.09	X	X							
North Lakeshore Swim Beach	North Lakeshore Dr	City of Lake Stevens	0.71				X		X	X		
Sunset Park	410 E Lake Stevens Rd	City of Lake Stevens	0.60	X			X		X	X		X
Woodland Hills	79 th Ave SE	City of Lake Stevens	.66		X	X						
Mini-Park – Created w/ Subdivisions Dedicated to the Public												
Semi-Public Mini-Parks			3.86		X	X					X	X
<i>Mini-Park Parks Total Acres</i>			<i>5.17</i>									

The city will continue to promote mini-parks in new neighborhoods and commercial areas as they develop, especially where gaps exist in the city, as shown in Figure 5.4.

School Parks

School parks constitute ancillary facilities, complementing the community's inventory. School parks often provide recreational needs not available at other parks or provide similar functions as other park types. For example, elementary playgrounds provide a similar benefit to residential areas commonly met by mini-parks or neighborhood parks; whereas, middle schools and high schools may provide community-level or special-use park functions depending on available amenities. Because schools are typically located within residential neighborhoods, they are easily accessible and evenly distributed throughout the community.

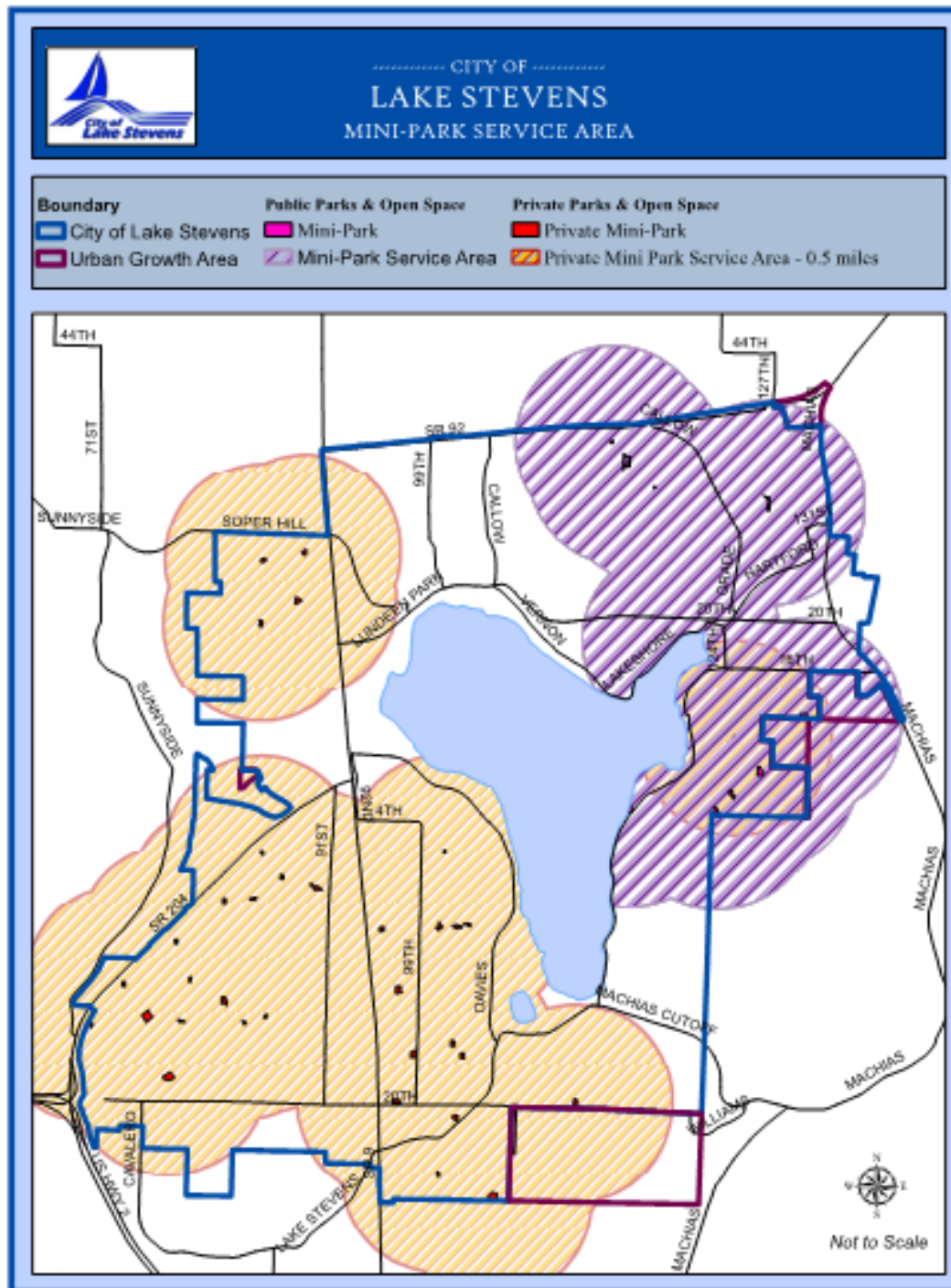


Figure 5.4 – Mini-Park Distribution



Chapter 5 – Parks, Recreation and Open Space Element

Additionally, school campuses provide areas for sports activities, informal recreation uses, and potentially special activities.

The Lake Stevens School District (LSSD) owns the largest percentage of formal recreational/athletic facilities in the city. Many of the facilities are open to the public on a regular basis. The Park Plan promotes policies, which will allow the city to participate in jointly developing and managing parks and recreational facilities with the LSSD and other providers of leisure services to ensure efficient and effective use of the community's resources, avoiding redundant services and facilities.

Table 5.5 – School Parks Inventory (LSSD)

FACILITY	LOCATION	PLAYGROUND	TRAIL/PATHWAY	BASKETBALL	TRACK	TENNIS	FOOTBALL/SOCCER FIELDS	SOFTBALL/BASEBALL	SWIMMING POOL	GYMNASIUM	OPEN SPACE
Cavelero Mid-High	8220 24th St SE		X		X	X	X	X		X	X
Centennial Middle	3000 S Machias Rd			X	X	X		X		X	X
Glenwood Elementary	2221 103rd Ave SE	X					X	X		X	X
Highland Elementary	3220 113th Ave NE	X					X	X		X	X
Hillcrest Elementary	9315 4th St SE	X		X	X			X		X	X
Lake Stevens High	2602 115th Ave NE				X	X	X	X	X	X	
Lake Stevens Middle/ Skyline Elementary	1031 91st Ave SE	X	X	X	X			X		X	X
North Lake Middle	2226 123rd Ave NE		X		X		X	X		X	X
Pilchuck Elementary	12708 20th St NE	X	X	X			X	X		X	X
Stevens Creek Elementary	9317 29 th Street NE	X	X	X				X		X	X
Sunnycrest Elementary	3411 99th Ave NE	X	X	X						X	X

As described in Table 5.5, the LSSD has seven elementary schools – each has playground facilities and a mix of other amenities. There are ~~three~~two middle schools, one mid-high school and ~~a single~~one high school. Each school contains a different mix of athletic fields and



Chapter 5 – Parks, Recreation and Open Space Element

play courts. The high school also houses a swimming pool, open to the public, which functions as a special use site.

Open Spaces and Natural Resources

Open spaces consist of undeveloped lands, passive recreation areas or Native Growth Protection Areas, both public and private. Open spaces allow residents to engage in low-intensity and passive recreation activities such as hiking and bird/wildlife watching, while protecting natural areas and resources. Typical amenities include soft trails, boardwalks, interpretive signage and scenic views. Open space may provide habitat corridors for wildlife and links between neighborhoods for humans. Open spaces frequently buffer potentially incompatible land uses. Open space should be distributed throughout the city.

Currently, the land use code requires dedication of Native Growth Protection Areas on lands with critical areas such as wetlands, streams, and steep slopes during development. The city also requires the dedication or creation of open space as a condition of approval for some subdivisions and attached housing developments. These set asides form a large portion of the open space inventory for the city that must be managed cooperatively between the city, homeowners, homeowners' associations, other agencies and even non-profit land trusts.

The city has many natural resources with the primary resource being Lake Stevens, a 1,040-acre lake and its tributaries, which provide migration, spawning, and rearing habitat for resident and anadromous fish species. The city provides a variety of habitat niches for terrestrial and aquatic wildlife and birds; notably there are many Bald Eagles that live around the lake. Public agencies own many of these open spaces; others are dedicated through the development process or as gifts from property owners. Generally, open spaces are located in critical areas and are retained in a natural state to protect the resource. In total, the city of Lake Stevens includes nearly 124 acres of public and semi-public open space and an additional 111 acres of privately held open space. Together these areas equal approximately four percent of the city. As previously noted, much of this property is within dedicated Native Growth Protection Areas. Open spaces with the potential for passive recreation uses are listed below.

Downtown Open Spaces – Approximately five acres of open space exist between 16th Street NE and 18th Street NE, in downtown Lake Stevens. This area could be developed into a natural classroom with interpretive information, and connected by trails, sidewalks and boardwalks.



Mill Cove Reserve – A one-acre passive open space purchased in 1997 through the Snohomish County Conservation Futures grant program. The wooded site is at the location of the historic Rucker Mill and contains wetlands and shore lands. From the site, one can see the pilings that supported the old mill over the lake. The city will continue to seek grant opportunities to finance trails, signage and other passive recreation amenities.

Trails and Pedestrian Facilities

Soft surface and paved trails, walking paths, sidewalks and multi-use trails for walking, hiking and bicycling make up the category of trails and pedestrian facilities. Paths and trails enhance connectivity between neighborhoods, parks, schools, transit facilities and commercial areas throughout the community and provide opportunities for alternative transportation. Recreational paths and trails can meander away from the road network, creating a focus on interacting with the natural or built environment. Sidewalks provide safe, direct routes between points along a road network. In 2020 the city adopted the first Trails Master Plan to guide development of new trails and provide level of service standards.

Approximately six miles of public or semi-public trails exist in the city. Many of the shorter trails link road segments. Some of the newer subdivisions include soft trails within the outer portions of critical area buffers or as paths between different areas. One trail circumscribes the western and southern borders of the high school property. Two miles of trails meander through Catherine Creek Park. The city added a new 0.8-mile multi-use path along South Lake Stevens Road in 2020. Gravel trails leading through Centennial Woods Park connect Catherine Creek Park to the Centennial Trail. The Lake Stevens Reserve neighborhood has a network of gravel trails that provide pedestrian access. There is also a network of informal trails in the power line corridor, located in the western portion of the city.





Chapter 5 – Parks, Recreation and Open Space Element

The Snohomish County Centennial Trail skirts the eastern city limits, 1.7 miles of which are managed by the city. Nearly ~~seven~~ 5 miles of the Centennial Trails is adjacent to the city between Centennial Middle School and the Rhododendron Trail Head.

The 30 mile trail stretches between the ~~city of Arlington~~ Skagit County line to the north and the city of Snohomish to the south. The trail is planned to extend from the southern Snohomish/King County line to the northern Snohomish/ Skagit County line. The trail serves pedestrians, bicyclists, skaters, and equestrians.

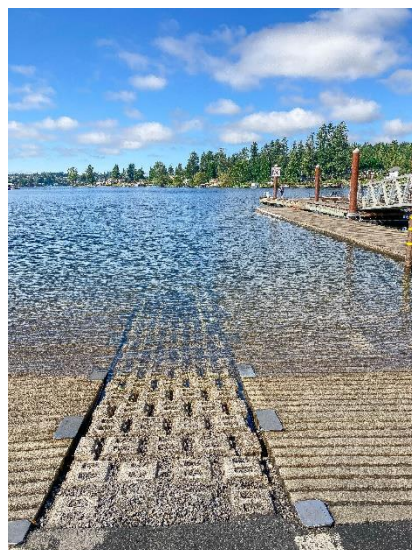
Figure 5.5 provides an overview of public and private open spaces and trail locations within or near the city.

Special Use Parks & Facilities

Special use parks may be any park type or facility (private or public) with a specialized amenity that provides a unique experience, a particular sport or activity, and may provide a revenue income. Special use parks may include boat launches, cultural facilities, community centers, recreation centers/facilities or public art. Commercial enterprises geared toward the lake such as non-motorized uses or the Centennial Trail could compliment the city's inventory of special use facilities. The size of these facilities varies depending on the proposed use and available amenities. Special use parks should be distributed throughout the city. Because demand for special use facilities is generated from within and outside the city limits, the city, county, and other recreation providers should cooperate on locating special use sites.

Bonneville Field Ball Park – A three-acre baseball field, which also provides informal trailhead parking for the Centennial Trail, is located at the intersection of 16th Street NE and Hartford-Machias Road. The Lake Stevens Little League operates this site. Facilities include a baseball diamond and approximately 35 parking spaces. The park is used primarily by organized little league teams during the summer.

North Cove Boat Launch – A one-acre public boat launch and parking lot, with 30 spaces, is located on the eastern shore of North Cove. Access is from 17th Place NE, off Main Street. The Washington State Department of Fish and Wildlife owns this site and leases it to the city. Most users are boaters, anglers, and jet-skiers launching their watercraft. Use is heaviest on summer weekends.





Chapter 5 – Parks, Recreation and Open Space Element

Grimm House – The historic Grimm House, associated with the Rucker Mill, is located next to North Cove Park. Through volunteer efforts, the house has been relocated and renovated.

Historic Sites – The potential for historic sites in Lake Stevens is excellent because of the city's rich past linked to logging and railroads, evident in remains around the lake. There are trestle remains from the mill operations, in the lake, dating back to the turn of the century.

Lake Stevens Historical Museum – The museum houses permanent and rotating exhibits illuminating the town's history, the Society's office, and a 1,000-piece historical photograph collection. The Lake Stevens Historical Society, formed in 1982, operates this museum. The Lake Stevens Historical Society is operated by a 15-member board and is a group of about 110 individuals dedicated to preserving community history through the collecting of information and artifacts and educating the public. In 2021 the museum was moved to a temporary location in Downtown Lake Stevens.

Lake Stevens Senior Center – The Lake Stevens Senior Center, located at Eagle Ridge Park, welcomes all older adults to share in fellowship, classes and social events in the Lake Stevens area. The Senior Center is in a 2,800 square foot building with a commercial kitchen, dining/multi-purpose room, barrier-free bathrooms, office space and additional class and meeting rooms.

Lochsloy Field – The Lake Stevens School District owns this 15-acre site, located north of SR-92, between Lake Stevens and Granite Falls. Facilities include a numerous soccer fields and a large parking area. Organized league teams use the park primarily during the spring, summer and fall.

The Mill on Lake Stevens – This approximately 9,190 square foot multi-use facility constructed in 2020 provides meeting space, covered patios, festival space and three-season section for community, private and corporate events.

Cedarwood Community Center – An approximately 5,000 sf facility located near 5th Pl SE and 101st Ave SE that was acquired by the city in 2021 and is scheduled for future renovations.



Chapter 5 – Parks, Recreation and Open Space Element

Sno-Isle Regional Library, Lake Stevens Branch – The city owns a 4,750 square foot building at 2211 Grade Road that houses the library. The Sno-Isle Libraries provide library services to the community here.



Table 5.6 – Special Use Inventory

FACILITY	LOCATION	OWNER	ACRES	FOOTBALL/ SOCCER FIELDS	SOFTBALL/BASEBALL	DOCK	BOAT LAUNCH	SWIMMING POOL	VIEW CORRIDOR	OTHER
Bonneville Field	13420 16 th Street NE	City of Lake Stevens	7.32		X					X
North Cove Boat Launch	North Drive	WA Dept of Fish & Wildlife	0.89			X	X		X	X
Grimm House	Mill Spur	City of Lake Stevens	0.60							X
The Mill	1808 Main Street	City of Lake Stevens	.58							X
Library	2211 Grade Rd	City of Lake Stevens	1.16							X
Lochsloy Field	6710 147 th Ave NE	Lake Stevens School District	15.17	X	X					
Special Use Parks Total Acres			24.81							

Table 5.6 lists some well-known and popular special use sites and facilities.



Recreation Programs, Events and Special Providers

Aquafest – Lake Stevens’ annual city celebration is usually held in July. It includes an aqua-run, children’s activities, fireworks, vendor booths and several parades.

Lake Stevens Boys and Girls Club – A one-acre property located at the intersection of 16th Street NE and Main streets. Clubs, Inc., a non-profit organization composed of representatives of the Lake Stevens Lions Club and the Lake Stevens Junior Athletic Association (LSJAA), owns this property. The Boys and Girls Club includes a recently remodeled building, [teen center](#), gymnasium and a small meeting room (50-60 person occupancy) available for rent. This room is available at no cost to service clubs and scout troops. The property also includes a baseball diamond (Bond field), used for youth team sports, and storage/concession area, operated and maintained by LSJAA, behind the gymnasium. Approximately 75 parking spaces are available on the property.

Lake Stevens Junior Athletic Association (LSJAA) – A non-profit youth organization, the LSJAA organizes seasonal teams for -, soccer, football, and basketball. User fees fund LSJAA programs.

Lake Stevens Little League – A non-profit youth baseball and softball organization that organizes seasonal teams and maintain Bonneville Field.

Lake Stevens School District – The LSSD offers evening and weekend classes in sports, hobbies, job skills, continuing education and other recreational classes. The LSSD operates the indoor swimming pool. The LSSD Community Education program currently provides recreation and leisure service programming, such as summer youth recreation programs and adult programs, in the fall, winter and spring.

Rowing Clubs – Different rowing clubs use Lake Stevens frequently, hosting several large regattas on the lake, as well as offering competitive rowing opportunities for juniors and adults.

Scouting, 4-H, Church Youth Programs, Other Special Interest Groups – All the scouting organizations are represented in Lake Stevens, as well as 4-H. Additionally, many of the churches have youth programs.

Water Ski Club- The Lake Stevens Water Ski Club was started in the late 1940’s and hosted the West Coast Regional Championships in North Cove. The club is open to all interested families and friends who are looking for fun on and off the water.



FUTURE NEEDS AND LEVELS OF SERVICE

Methodology and Public Process

The city traditionally based its level of service for parks and recreation facilities on an overall population ratio. Under this model, using the 2012 population estimate, the city provided approximately five acres of developed or planned parkland per 1,000 residents. Comparatively, this is within the level of service ranges provided by neighboring communities. As a first step to providing an adequate land supply, setting a broad population-based goal is acceptable. However, the city recognized that there were inherent problems with this method. The city and its UGA have a limited amount of large usable lands remaining. As the city's population grows, it is not likely that it can continue to acquire a larger inventory of new parkland. Secondly, a population-based model ignores access to different types of parks, special features and an equitable distribution throughout the community. Finally, this older method does not inform a jurisdiction on the city's satisfaction with individual facilities, the inventory or identify preferences for specific types of amenities.

At the last park element update the city determined the existing model of a population-based methodology did not adequately represent the needs of the community. In 2013 the City updated the methodology to include an acceptable individualized distance for residents to travel to reach each classification of parks, trails and facilities.

First, the city developed a park classification system previously described in Table 5.1. Second, the city completed an updated inventory of public and private facilities. The inventory categorized the facility by its classification, included current acreage and identified specific amenities available at each location. Third, the city proposed new level of service standards and mapped the distribution of different park facilities throughout the community based on the defined levels of service. The maps include an overall park distribution and individual distribution of different park types to determine access to residential areas. Fourth, the city developed and distributed a parks and recreation survey. The survey contained questions related to demographics, access to facilities, facility use and preferences, community desires, satisfaction and potential funding sources. Based on these results and recommendations by the community, Park Board and Planning Commission new service levels were set.

As part of the 2019 update staff distributed a refined survey by social media, ~~and~~ posted it on the city's website in spring of 2019. The Park and Recreation Planning Board held several regular meetings throughout the year. Staff also briefed the Planning Commission and City Council about the project throughout 2019 at open public meetings. Staff has refined the needs assessment based on survey responses and comments from the community and city officials.



Chapter 5 – Parks, Recreation and Open Space Element

Level of Service Standards and Goals

The level of service standard (LOS) for park facilities are based on residential access and equitable distribution of facilities to different park types and trails community wide. The LOS standard for community parks is one park within 2.5 miles of residential areas. The LOS standard for neighborhood parks is one park within one mile of residential areas. The service goal for mini-parks (public and private) is one mini-park within 0.5 miles of residential areas. The LOS standard for multi-use trails is one trail within one mile of residential areas. The LOS standard for open space is five percent of the community. Within each facility, the city will strive to maintain a mix of amenities that reflect community use preferences as defined in the most current Lake Stevens Parks and Recreation Survey.

Needs Assessment

Survey respondents suggested that community level parks should receive the highest priorities, but a desire to see all park types was evident from responses. Some of the most popular uses included walking/hiking, picnicking, beach/dock use, and swimming. Some of the most desired improvements include walking, hiking and multi-use trails, picnic areas, public docks, a community garden, playgrounds, a skate park and improved restrooms. Overall respondents claim to be somewhat satisfied with the facilities and amenities. The most common complaint was a perceived lack of park properties, amenities and lake access. Respondents identified the cost of park maintenance and land for additional access as major issues to be resolved. Popular funding sources include public and private partnerships and fund matching. Additional questions focus on forming a recreation program and determining offerings to be included.

Through a process of applying the adopted parks and open space LOS standards, reviewing the current inventory and analyzing the 2019 Parks and Recreation Survey a clear picture of the city's needs for public park and recreation programs and facilities emerges. Five main categories comprise the current needs assessment: Planning, Acquisition, Site Development and Improvements, Maintenance and Recreation programming. Each element provides the basis for developing a capital improvement plan. Decision-makers should prioritize the selection of capital projects based on gaps in the service for different park types, distribution of amenities throughout the park network, community preferences, opportunities, and likelihood of partnerships with other jurisdictions or private groups.

Park Planning

To improve existing recreational facilities and design new facilities, the city needs to develop master plans for specific uses in existing parks, in addition to new facilities added to the inventory. Master plans should consider the distribution of existing inventoried facilities and identify locations for improving and developing preferred uses and amenities from the community survey. Specifically, new master plans should consider opportunities to add



Chapter 5 – Parks, Recreation and Open Space Element

trails, playgrounds, picnic areas, permanent restrooms and active recreation areas including sports fields and facilities. Additionally, master plans should identify potential locations for additional trails and shoreline acquisition and development.

The following list includes a series of proposed planning efforts, based on responses from the community survey, to implement the Park Plan.

1. Coordinate with Snohomish County to plan park facilities jointly within or adjacent to the city. Examples include future construction phases of Cavalero park, transfer of some park facilities, and a long-term analysis of county properties outside city limits.
2. Develop a master plan for Centennial Woods Park ~~including a pump track with passive use~~ and other amenities. Develop a master plan for non-motorized uses of the waterfront including swimming areas, beach use, rowing/paddling and public docks/piers. Improved shoreline access and a variety of water-related activities are important identified issues by residents. This project should be coordinated with a variety of user groups and stakeholders.
3. Prepare an open space plan for the various downtown shorelines, wetlands and riparian open spaces (e.g., Mill Cove Reserve, 16th and 18th Street wetlands and) with an emphasis on low impact development, interpretative education and linkages. The community identified habitat protection and development of interpretive sites as an important goal for the community parks, recreation and open space system.
4. Implement a wayfinding program developed with the City Beautification Plan in 2020, to identify the locations of parks and recreational facilities throughout the community. A wayfinding program would be crucial to providing a uniform image and highlighting existing and proposed site improvements.

Acquisition

Based on the distribution of park facilities and survey responses, the city should identify opportunities to acquire the following lands to meet the recreational needs of city residents. Decision-makers should include one or more of these potential acquisitions as placeholders on the capital program list to act on as opportunities are identified.

1. The city should identify a location for a new public neighborhood level park in the southeastern part of the city, near 20th Street SE.
2. The city should identify locations for additional shoreline properties on Lake Stevens. Shoreline acquisition should consider expansion of current properties, a balanced distribution of access points on all sides of the lake, lands that can provide a mix of active and passive recreation activities and linear access tracts for trails, paths and view corridors.
3. Rights-of-way/easements for multi-use trails, pedestrian paths and sidewalks throughout the city with an emphasis on lakefront locations, the power line corridor in the western part of the city and east/west connections to the Centennial Trail and downtown.



Chapter 5 – Parks, Recreation and Open Space Element

Site Development

Some projects are ready for immediate implementation and construction. Decision-makers should give these projects a high-priority for inclusion on the capital project list. As the city completes other master plans, Council should consider adding these as future capital projects.

1. Complete construction of Eagle Ridge Master Plan's Phase 1 improvements (e.g., landscaping, trail development, interpretive signs, etc.) and start construction of Phase 2 improvements (e.g., restroom facilities area, etc.) and Phase 3 improvements (e.g., playgrounds, picnic shelter, amphitheater, etc.).
2. After acquisition of right-of-way/easements, the city should begin constructing the power line trail in phases.
3. Frontier Heights – Implement future phases of the Master Plan including exercise stations, viewing labyrinth, multi-use sports field, pickleball courts, sensory garden and additional parking.
4. 20th Street Ballfields – Construct the Master Plan that includes athletic fields, dog park, trailhead, playground and parking.

Park Improvements / Maintenance

Several projects do not need significant planning but will help implement community desires and preferences and should be included on the capital project list. Such projects involve maintenance and repairs or improvements to existing facilities. Many of these projects could be completed through cooperative efforts between the city and stakeholder groups. Specific examples for consideration as a capital project follow.

1. Repair existing soft trails at Catherine Creek Park and Centennial Woods. This may include clearing brush and installing new surface materials on trails. The city should endeavor to define trailheads and install location and wayfinding signage between the two sites. As appropriate, city staff could install additional amenities at these sites including formal seating areas and picnic facilities along with restroom facilities.
2. Coordinate with user groups to repair and improve the disc golf course in Catherine Creek Park.
3. Construct a pedestrian pathway between Downtown Lake Stevens and the Centennial Trail along Hartford Drive NE terminating at land dedicated to the city for creating a new trail connection. The project would include improvements along Hartford Drive NE such as directional signage, striping and other safety features.



Chapter 5 – Parks, Recreation and Open Space Element

Recreation Programming

Lake Stevens currently provides seasonal events for community recreation. Recreation programming began in 2020 through a third-party vendor. Additional programming will be developed over a 5-year plan to increase offerings to all ages and abilities.

Capital Projects

An analysis of existing conditions and projected needs in the previous section highlighted the areas of concern and opportunities for Lake Stevens. The Capital Facilities Element contains a strategy for achievement of the city's goals considering the existing conditions in the city and identified needs. Capital projects will be prioritized based on the survey result preferences, needs assessment, levels of service and relationship to economic development opportunities. The following list of different project types should be considered for inclusion in the Capital Facilities Element.

Planning Project No. 1 Centennial Woods

Total Cost: \$100,000

Description: Develop a park master plan for Centennial Woods starting with a conceptual design in 2022 that will include a pump track, climbing wall, parking lot(s), picnic opportunities and trail connections. Full design and construction will take place in a later phases.

Location: Adjacent to Catherine Creek Park and connects to the Centennial Trail between 16th Street NE and 20th Street NE.

Justification: This project would meet the public demand for active outdoor recreation. The location is adjacent to the Centennial Trail, the longest, multi-use trail in Snohomish County.

Planning Project No.2 Downtown Open Space Master Plan

Total Cost: \$30,000

Description: Open space plan for various downtown open spaces including shoreline, wetland, and riparian areas. The plan would include environmental analysis, identify appropriate connections between areas, develop interpretive information and provide engineered details for boardwalks, viewing areas and signage.

Proposed Funding Sources: Impact fees, Grants

Location: Mill Cove Reserve, Grade Road Open Space, Wetlands between 16th Ave NE and 18th Ave NE

Justification: This project would meet the identified preference for balanced habitat protection and development of interpretive sites as an important component in the community parks, recreation and open space system.



Chapter 5 – Parks, Recreation and Open Space Element

Acquisition Project No.1 Lakeside Path Right-of-Way/Easement Acquisition

Total Cost: \$1,610,066

Phase 1 (Northern Section approximately 3,800 linear feet) – \$237,382

Phase 2 (Eastern Section approximately 3,600 linear feet) – \$222,684

Phase 3 (Western/Southern approximately 18,000 linear feet) – \$1,150,000

Description: Purchase rights-of-way/easements for walking paths around the lake.

Proposed Funding Sources: Local Contributions, Impact fees, Grants

Location: Road network around Lake Stevens

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Acquisition Project No.2 Neighborhood Park Acquisition

Total Cost: \$500,000 to \$1 million

(Southeast Lake Stevens between 5 – 10 acres)

Description: Identify locations for and acquire lands for a neighborhood level park in the southeastern part of the city.

Proposed Funding Sources: Impact fees, REET

Location: Southern part of the city, near 20th Street SE

Justification: This project would meet the Level of Service standard for access and distribution of neighborhood level parks.

Acquisition Project No.3 Shoreline Acquisition

Total Cost: \$1 – 1.5 million

Description: Identify locations for and acquire shoreline property that can provide a balance mix of water related activities around Lake Stevens.

Proposed Funding Sources: Impact fees, Grants

Location: Lake Stevens

Justification: This project would meet the identified preference for acquisition and development of additional shoreline properties as an important part of the community parks, recreation and open space system.



Chapter 5 – Parks, Recreation and Open Space Element

Acquisition Project No.4 – Power Line Trail Right-of-Way/Easement Acquisition

Total Cost: \$1,000,000

Phase 1 (Southern Portion approximately from 20th Street SE to 8th Street SE)

Phase 2 (Northern Portion approximately 6,350 linear feet)

Description: Purchase rights-of-way/easements for multi-use trails in the power line corridor.

Proposed Funding Sources: Impact fees, Grants

Location: Power line corridor in the western part of Lake Stevens

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Development Project No.1 North Cove Park -Phase 4

Total Cost: \$500,000 (moorage, concession/restroom, Grimm House site work, floating dock abutment)

Description: Construct a boat moorage and floating dock abutment adjacent to the public pier at North Cove Park. Construct a multi-use building off Mill Spur that will have concession space and additional public restrooms to serve North Cove Park. Site improvement to the Grimm House to include fence, landscaping and patio.

Proposed Funding Sources: Impact fees, Grants

Location: 1820 Main Street

Justification: This project would meet the identified need for additional water access opportunities and support the re-development of Downtown Lake Stevens.

Development Project No.2 – Complete remaining Phases of the Eagle Ridge Master Plan

Total Cost: \$1,000,000

Description: Construct remaining improvements in the Eagle Ridge Master Plan.

Proposed Funding Sources: Impact fees, Development, Grants, ARPA

Location: Eagle Ridge Park

Justification: This project would meet the identified preference for developing community level parks.



Chapter 5 – Parks, Recreation and Open Space Element

Development Project No.3 Frontier Heights Redevelopment Phase II and III

Total Cost: \$1,500,000

Proposed Funding Sources: Impact fees, Grants, ARPA

Description: Add parking along Frontier Circle West, add pickleball court, labyrinth, sensory garden, multi-use athletic field, exercise stations and landscaping.

Proposed Funding Sources: Impact fees, Development, Grants

Location: 8801 Frontier Circle W

Justification: This project would meet the identified need of multi-use athletic fields and increasing active recreation opportunities throughout the community. This project would revitalize this neighborhood and increase economic development in the surrounding area. This project would meet the identified preference for developing neighborhood level parks.

Development Project No. 4 Power Line Trail Construction

Total Cost: \$699,960

Phase 1 (Southern Segment construct trail from 20th Street SE to 8th Street SE) – cost included with 20th Street Ballfields project

Phase 2 (Northern Segment construct approximately 6,350 linear feet) – \$699,960

Description: Construct multi-use trail along utility corridor.

Proposed Funding Sources: Impact fees, Pandemic Recovery

Location: Power line corridor in the western part of Lake Stevens

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Development Project No. 5 – 20th Street Ballfields Development and Dog Park

Total Cost: \$1,600,000

Description: Renovate existing facilities in two phases to increase safety standards. Phase I will include re-grading the existing fields. Phase II will include a dog park, and elements identified in master plan. This property will be a trail head for the Westside Trail.

Proposed Funding Sources: Pandemic Recovery, Impact Fees

Location: 20th Street SE and 88th Ave SE

Justification: This facility would improve a public neighborhood level park in southwestern Lake Stevens and satisfy goals identified in the Trails Master Plan.



Chapter 5 – Parks, Recreation and Open Space Element

Improvement Project No.1 Hartford Road Walking Path/Trail Head

Total Cost: \$50,000

Description: Improve the pedestrian pathway between Downtown Lake Stevens and the Centennial Trail along Hartford Drive NE and construct a new trailhead at the intersection of Hartford Road and 131st Ave NE.

Proposed Funding Sources: Mitigation, Grants

Location: Hartford Drive NE between 20th Street NE and 131st Ave NE

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Improvement Project No.2 – Catherine Creek and Centennial Woods Trail Improvements

Total Cost: \$15,206

Phase 1 (Catherine Creek approximately 4,460 linear feet) – \$11,097

Phase 2 (Centennial Woods approximately 1,127 linear feet) – \$4,110

Description: Improve existing soft trails at Catherine Creek and Centennial Woods.

Proposed Funding Sources: Impact fees, Local Contribution

Location: Catherine Creek and Centennial Woods Parks

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Improvement Project No. 3 – Sunset Park

Total Cost: ~~\$\$\$1,000,000~~

~~**Description:** This property came into the city's ownership at the time of annexation in August 2021. Initial assessment of the park noted several action items to be completed due to maintenance deferral and immediate safety issues. The bank is sloughing, and shore stabilization is needed. A visibility issue exists as entering East Lake Stevens Road from the park.~~

~~**Proposed Funding Sources:** RCO Grant, Park Mitigation~~

~~**Location:** Sunset Park~~

~~**Justification:** This project would meet the identified preference for developing safe parks and protecting natural resources.~~



Improvement Project No. 4 – Cedarwood Clubhouse

Total Cost: \$~~1,800,000~~4,230,000

Description: Lake Stevens acquired the Cedarwood Clubhouse in 2021 for future use as a community recreation center for youth and community use. The Cedarwood Clubhouse is within an apartment complex built in 1978 and includes a 5,000-square-foot gymnasium and separate restroom facility. It was closed years ago over security and vandalism concerns and has been dormant since. Numerous emergency repairs are needed to remediate building deficiencies including roof repairs, new siding and windows along with ADA access and site improvements. Future phases will include interior remodels.

Location: Intersection of 101st Ave SE and 5th Place SE

Proposed funding sources: State (\$1.2 million requested), Federal \$1 million, local, grants

Justification: This project would meet the city's need for a safe indoor recreational space for youth and community needs.

Improvement Project No. 5 – Davies Beach Improvements

Total Cost: \$200,000

Description: Replace / Repair docks and pier at Davies Beach

Location: 20 South Davies

Justification: This project would meet the city's need for safe water access on the shoreline of Lake Stevens.

Improvement Project No. 6 – Bonneville Field

Total Cost: \$1,000,000

Description: Replace turf field with synthetic turf and add neighborhood level park amenities that may include picnic areas, a small playground and walking paths.

Location: 13420 16th Street NE

Proposed Funding: Pandemic Relief

Justification: This project would help meet the city's need for improved youth athletic facilities.

Financing

Parks and recreation facilities users do not necessarily recognize political boundaries; therefore, it is imperative that jurisdictions plan for and provide recreation facilities to meet the needs of the community jointly. Recognizing this fact also allows a more efficient system to be established using scarce tax dollars to provide for the recreational needs of regional



Chapter 5 – Parks, Recreation and Open Space Element

populations. For example, it is more efficient to build a swimming pool between two jurisdictions where demand exists than to build two separate pools three blocks from each other simply because each city feels that tax dollars should be spent in individual communities. The city should continue to place emphasis on a balanced, cooperative approach to parks and recreation planning.

In accordance with the Revised Code of Washington Sections 82.02.050 and 82.02.060, the city is to provide a balance between impact fees and other sources of public funds to meet its capital project needs. Revenues from property taxes, user fees (if imposed), sales taxes, real estate taxes, grants and other revenue sources need to be used to pay the proportionate share of the growth-generated capital facilities costs. Therefore, the city's commitment to improving the parks system is not solely reliant on impact fees.

Impact Fees

Once a LOS is adopted, impact fees may be assessed under GMA to ensure that levels of services are maintained as the population grows. It is required that impact fees be based on the LOS in place at the time of development. It is in the city's interest to ensure impact fees are current as allowed under GMA based upon the level of service established in this element. The amount that could be charged new development would be determined through a separate fee study.

General Revenues

Unlimited general obligation bonds may be submitted to voters for park and recreation purposes. These bonds require approval by at least 60% of the resident voters during an election that has a turnout of at least 40% of those who voted in the last state general election. The bond must be repaid from a special levy which is not governed by the six percent statutory limitation on the property tax growth rate.

Grants

While the city has been successful in obtaining grants for parks, it will continue to apply for grants for acquisition, development, recreation programming and maintenance. With a larger community, it is anticipated that the city's resources could be better leveraged with more and larger grants.

Special Revenue Funds

Conservation Futures: By state law, counties can elect to levy up to \$0.065 per \$1,000 of assessed valuation for all county properties to acquire shoreline or other open space lands. In 1997, the city obtained conservation future funds to purchase about 21 acres of open space lands contained in three parks.



Chapter 5 – Parks, Recreation and Open Space Element

Real Estate Excise Tax (REET): State law allows counties the option of imposing excise taxes on the sale of real estate. The tax may be imposed up to \$0.25 per \$1,000 in sale value to be used to finance capital facility developments, including the acquisition and development of park and recreational facilities.

Foundations and Contributions

The Arts and Parks Foundation was established as a 501(c)(3) as an avenue for people to make tax-exempt contributions that directly support parks and art activities. Contributions can be from service clubs, individuals or organizations wishing to make a one-time or periodic gift to parks.

Fundraising

Lake Stevens will promote fundraising opportunities within events, dedication of amenities and legacy gifts of properties and funds in cooperation with the Arts and Parks Foundation.

GOALS AND POLICIES

An analysis of existing park, recreation and open space facilities along with community input provide the basis for establishing goals and policies within the Park Plan. The goals and policies provide guidelines and actions for achieving that Plan. Goals are broad intent statements that describe a desired outcome. Policies provide the framework for developing specific measurable actions.

GOAL 5.1 PROVIDE A HIGH-QUALITY, DIVERSIFIED PARKS, RECREATION AND OPEN SPACE SYSTEM THAT PROVIDES RECREATIONAL AND CULTURAL OPPORTUNITIES FOR ALL AGES AND INTEREST GROUPS.

Policies

- 5.1.1 Provide a system of multi-purpose neighborhood, community, and mini-parks, throughout the community, accessible to all residents that meet the following levels of service:
 - a. Neighborhood Parks – one park within a one-mile radius of all residential areas and
 - b. Community Parks – one park within a 2.5-mile radius of all residential areas.
 - c. Mini-Parks - one park within a .5-mile radius of residential or commercial areas.
- 5.1.2 Provide a park, recreation and open space system with activities for all age groups and abilities, equally distributed throughout the community, with an emphasis on youth-oriented activities.
- 5.1.3 Provide a balanced mix of active recreational facilities including but not limited to court and field activities, skateboard/BMX areas, and multi-use trails and passive



Chapter 5 – Parks, Recreation and Open Space Element

recreation facilities, including but not limited to, hiking/walking, shoreline access and picnicking accessible to the largest number of participants.

- 5.1.4 Promote balanced lake access for pedestrians and motorized and non-motorized watercraft so all segments of the population can enjoy the lake and have access to its recreational opportunities.
- 5.1.5 Encourage the inclusion of performing arts facilities in public parks and recreation areas and incorporate visual arts into the design of park features, such as railings, benches, buildings and other amenities.
- 5.1.6 Support the use of indoor community spaces for arts and crafts, music, video, classroom instruction, meeting facilities and other spaces for all age groups on a year-round basis.
- 5.1.7 When appropriate and economically feasible, participate in the development of special interest recreational facilities.
- 5.1.8 Continue to participate in the annual Aquafest community celebration.
- 5.1.9 Identify recreational and cultural needs opportunities for special needs populations.
- 5.1.10 Support the Lake Stevens Historical Society in their efforts to inventory significant historical and archaeological resources and to provide information to the community on its history.
- 5.1.11 Create a recreation program that provides activities for all ages and abilities.
- 5.1.12 Support community events that create pride and provide for economic development.

GOAL 5.2 PROVIDE AN INTERCONNECTED SYSTEM OF HIGH-QUALITY, ACCESSIBLE TRAILS AND GREENWAY CORRIDORS THAT OFFER DIVERSE, HEALTHY OUTDOOR EXPERIENCES WITHIN A VARIETY OF LANDSCAPES AND NATURAL HABITATS, PUBLIC FACILITIES, LOCAL NEIGHBORHOODS, BUSINESS DISTRICTS AND REGIONAL TRAILS.

Policies

- 5.2.1 Provide a comprehensive network of multi-use trails for pedestrians, bicycles and skating using alignments along the public rights-of-way, through public landholdings as well as across cooperating private properties, which link residential neighborhoods to community facilities, parks, special use areas, commercial areas and the waterfront that meets the following level of service: one trail within one mile of residential areas. Implement Master Trail Plan as adopted.
- 5.2.2 Provide for a comprehensive city trail system linking the downtown area, schools, parks, and the Centennial Trail.
- 5.2.3 Establish a multi-use trail around the lake, choosing a route that best provides lake access and/or views.



Chapter 5 – Parks, Recreation and Open Space Element

- 5.2.4 Establish a north/south trail under the power lines as identified in the Lake Stevens Center and 20th Street SE Corridor subarea plans.
- 5.2.5 Establish an east/west sidewalk trail along 24th Street SE and South Lake Stevens Road to connect to the Centennial Trail as identified in the 20th Street SE Corridor subarea plan.
- 5.2.6 Establish, expand and/or improve nature trails and boardwalks through open spaces with an emphasis on Eagle Ridge Park, Catherine Creek Park, Centennial Woods, Mill Cove Reserve, and the Grade Road Open Space.

GOAL 5.3 PRESERVE AND ENHANCE OPEN SPACE AND NATURAL RESOURCES AREAS INCLUDING FISH AND WILDLIFE HABITAT, MIGRATION CORRIDORS, NATURAL MEADOWS AND WATER RESOURCES.

Policies

- 5.3.1 Preserve open space corridors and buffers to provide separation between natural areas and urban land uses with a goal of maintaining five percent of the city as open space.
- 5.3.2 Plan, locate and manage park and recreation facilities so that they enhance wildlife habitat, minimize erosion, complement natural site features and create linkages within the developed area.
- 5.3.3 Balance the desire for public access and interpretive education with preservation of environmentally sensitive areas and other natural sites
- 5.3.4 Maintain and enforce leash laws and animal at-large laws to stem wildlife predation.
- 5.3.5 Preserve lake and other scenic views for the public when considering land use decisions and when siting park and recreation facilities.
- 5.3.6 Plan for an open space system that may include:
 - a. Natural or scenic areas,
 - b. Water bodies and drainage easements,
 - c. Public/private passive park and recreation sites,
 - d. Cultural, archaeological, geological and historical sites,
 - e. Large reserve tracts, private parks, common ground, and buffer areas from residential development,
 - f. Utility corridors, and
 - g. Trail corridors that may function as wildlife corridors.

GOAL 5.4 ASSERT PARKS AND RECREATION AS CRITICAL INFRASTRUCTURE AND VITAL PUBLIC SERVICE.

Policies



Chapter 5 – Parks, Recreation and Open Space Element

- 5.4.1 Advocate for funding options to maintain and operate parks and recreation programs.
- 5.4.2 As park system expands, provide sufficient financial and staff resources to maintain the system to high standards.
- 5.4.3 Periodically review growth impact related fees and assess methodologies to finance projects.

GOAL 5.5 MAXIMIZE PARK FACILITIES BY LEVERAGING, SHARING AND EFFICIENTLY USING RESOURCES.

Policies

- 5.5.1 Cooperatively plan for joint-use facilities, meeting and class rooms, athletic fields, and other facilities with the Lake Stevens School District, Lake Stevens Junior Athletic Association, Snohomish County Parks Department and other public or private providers of recreation services and facilities that are of mutual benefit to each agency and the users/participants in the city and its Urban Growth Area.
- 5.5.2 Create a comprehensive, balanced park, recreation and open space system that integrates city facilities and services with resources available from the Lake Stevens School District, Snohomish County and other state, federal and private park and recreational lands and facilities in a manner that will best serve and provide for area residents' interests.
- 5.5.3 Support continued cooperation between the city, non-profit organizations, the Lake Stevens School District and other agencies for continuation and development of recreation programming for youths, seniors and other segments of the population to avoid duplication, improve facility quality and availability, which reduces costs and represents area residents' interests through joint planning and development efforts.
- 5.5.4 Establish inter-local agreements between the city, county, school district and private non-profit organizations and other agencies to provide for athletic facilities to serve the needs of the city and the Urban Growth Area.

GOAL 5.6 MAINTAIN PARK FACILITIES TO MAXIMIZE LIFE OF THE FACILITIES AND TO PROVIDE AN ATTRACTIVE AND PLEASING ENVIRONMENT FOR USERS.

Policies

- 5.6.1 Design and develop facilities, which reduce overall facility maintenance and operations requirements and costs. Where appropriate, use low maintenance materials, settings or other value engineering considerations that reduce care and security requirements and retain natural conditions and experiences.
- 5.6.2 Develop a maintenance management system to estimate and plan for life cycle maintenance in addition to replacement costs.



Chapter 5 – Parks, Recreation and Open Space Element

- 5.63 Provide operation and maintenance to insure safe, serviceable, and functional parks and facilities. Provide adequate funding to operate and maintain existing and new special use sites.
- 5.6.4 The city shall establish creative methods to efficiently expand park and trail maintenance services such as encouraging volunteer efforts, continued use of the State Department of Corrections crews and mutual coordination with other local agencies.
- 5.6.5 Where appropriate, the city should initiate joint planning and operating programs with other public and private agencies to provide for special activities like shoreline access, aquatic facilities, marinas and community festivals.
- 5.6.6 In the design of parks, encourage the use of materials and designs to reduce the occurrence and impacts of vandalism. Parks design which provides for easy surveillance of facilities by residents and by police can reduce vandalism. Use of materials such as graffiti resistant coatings can reduce these impacts.
- 5.6.7 Repair acts of vandalism immediately to discourage park property and city recreation facilities from becoming targets for further such acts.
- 5.6.8 Ensure that all park and recreation facilities owned and operated by the city comply with ADA accessibility requirements.
- 5.6.9 Establish a formal volunteer network as volunteerism is a significant source of energy and ideas. The city must continue to tap and improve existing opportunities to involve the community in its own programs. The city shall formalize a volunteer program that includes "adopt a park," and "adopt a trail," and similar programs.
- 5.6.10 Coordinate with Lake Stevens Police in park design to reduce unsafe park environments to reduce crime.

GOAL 5.7 THE CITY RECOGNIZES THAT LAND IS IN HIGH DEMAND AND THAT ACQUISITIONS MUST BE PURSUED AS QUICKLY AS POSSIBLE TO IMPLEMENT THE COMMUNITY'S VISION CONCURRENTLY WITH DEVELOPING AND IMPROVING EXISTING FACILITIES TO ACHIEVE A HIGH-QUALITY AND BALANCED PARK AND RECREATION SYSTEM.

Policies

- 5.7.1 Add capacity at existing parks by expanding or improving facilities to accommodate current and future populations and desired uses including walking/hiking trails, active recreation and passive recreation.
- 5.7.2 Acquire additional shoreline lands for trails, public docks, waterfront fishing, wading, swimming, boating and other water related recreational activities.



Chapter 5 – Parks, Recreation and Open Space Element

- 5.7.3 Cooperate with public and private agencies and with private landowners to set aside land and resources necessary to provide high-quality, convenient park and recreation facilities before the most suitable sites are lost to development.
- 5.7.4 Work with developers to identify additional parks, recreation and open space opportunities in redeveloping areas.
- 5.7.5 Prioritization for new park and recreation facilities shall take into consideration areas within the community that are under-represented by parks, types of desired facilities not presently available, availability of properties appropriate for a particular type of park and availability and opportunities for grants and other funding sources.
- 5.7.6 With a developer requirement of paying GMA-based park mitigation fees, developers are still encouraged to install mini-parks voluntarily for the benefit of their developments; however, such mini-parks shall not be credited against meeting the developer's mitigation obligation. The city has not defined a LOS for mini-parks, but encourages one park within a half-mile radius of all residential areas

GOAL 5.8 DEVELOP PARK AND TRAIL DESIGN STANDARDS.

Policies

- 5.8.1 Standardize facility design to ensure consistency and quality in the Lake Stevens park system, and establish a standard for trail signage including interpretive, safety and regulatory signs.
- 5.8.2 Develop trail improvements using the Lake Stevens Trails Master Plan to design and development standards that facilitate maintenance, security and other appropriate personnel, equipment and vehicles and includes:
 - a. Trail systems with appropriate supporting trailhead improvements that include interpretive, directory and mileage signage as well as rules and regulations for trail use.
 - b. Provide site furnishings such as benches, bike racks, dog waste stations and trash containers.
 - c. Locate trails in conjunction with park sites, schools, and other community facilities to increase local area access to the trail system and to take advantage of access to existing restrooms and drinking water, thereby reducing duplication of supporting improvements.
 - d. Design outdoor picnic areas, trails, playgrounds, courts, fields, parking lots, restrooms, and other active and supporting facilities to be accessible to individuals and organized groups of all physical capabilities, skill levels, age groups, income and activity interests.



Chapter 5 – Parks, Recreation and Open Space Element

- 5.8.4 Implement the provisions and requirements of the Americans with Disabilities Act (ADA) and other design and development standards that will improve park facility safety and security features for park users, department personnel, and the public-at-large.
- 5.8.5 Promote sustainable landscapes to increase the ecological functions of natural areas and utilize native vegetation in planted areas, where possible.
- 5.8.6 Choose durable products to promote human health in a safe environment and consider life-cycle analysis of materials options. Incorporate green building technology including nontoxic materials and sustainable development practices. Select local products where feasible. Consider environmental as well as economic impacts

GOAL 5.9 INCREASE AWARENESS OF PARK AND RECREATION ACTIVITIES.

Policies

- 5.9.1 Promote the use of local parks through the media, Aquafest, other festivals and by providing information as to their availability such as publishing maps showing park locations and their available facilities.
- 5.9.2 Promote and provide volunteer opportunities.
- 5.9.3 Facilitate community involvement, ~~and~~ stewardship [and environmental education](#).
 - a. Continue and expand the volunteer work party program.
 - b. Continue and expand the Adopt-a-Trail program.
 - c. Develop interlocal management agreements.
 - d. Encourage participation in community trail events.
 - e. Expand on existing relationships with schools, business and non-profit organizations [to integrate environmental education and a sense of stewardship via local educational programs and volunteer events](#).
- 5.9.4 Promote environmental protection as part of providing a successful park and recreation program by establishing a permanent celebration promoting Earth Day activities
- 5.9.5 Where appropriate, use adopt-a-park programs, neighborhood park watches, park police patrols and other innovative programs that will increase safety and security awareness and visibility.
- 5.9.6 Provide historic and natural interpretation opportunities throughout the city's park system.
- 5.9.7 Promote commercial recreation opportunities along the Centennial Trail and on and near the lake.



Chapter 5 – Parks, Recreation and Open Space Element

- 5.9.8 Utilize interpretive materials to highlight features such as native flora and historic points of interest

GOAL 5.10 CREATE EFFECTIVE AND EFFICIENT METHODS OF ACQUIRING, DEVELOPING, OPERATING AND MAINTAINING FACILITIES AND PROGRAMS THAT ACCURATELY DISTRIBUTE COSTS AND BENEFITS TO PUBLIC AND PRIVATE INTERESTS.

Policies

- 5.10.1 Establish financing mechanisms to ensure that adequate parks, open space and recreation facilities are available to the community.
- 5.10.2 Investigate innovative available methods or the financing of maintenance and operating needs in order to reduce costs, retain financial flexibility, match user benefits and interests and increase facility services.
- 5.10.3 The city shall explore, and where appropriate, adopt a creative funding strategy which takes advantage of traditional sources such as capital budgeting, grants, and developer contributions, but also non-traditional sources including, but not limited to, volunteers, dedication of benches or other amenities for fundraising, interlocal agreements, donations, foundations, interjurisdictional partnerships and other appropriate mechanisms.
- 5.10.4 In developing the park system, encourage donations and dedications, conservation easements, innovative land use contractual agreements and other methods involving foundations, organizations, associations, trusts, developers, landowners, others from the private sector and neighboring and regional governments.
- 5.10.5 Allow fee stewardship programs to be established in conjunction with recognized land conservancies to maintain dedicated natural areas in lieu of permitting homeowner associations to assume such responsibilities (assuming the city does not wish to assume such responsibility).

GOAL 5.11 EXPAND ACTIVE RECREATION FACILITIES.

Policies

- 5.11.1 Assess existing active recreation and athletic facilities, explore innovative solutions, and engage communities to better meet community needs. Look for opportunities to improve existing athletic facilities.
- 5.11.2 Investigate sites for new athletic facilities that will help meet anticipated growth in the city and region efficiently and sustainably.
- 5.11.3 Partner with private and public organizations for funding opportunities for indoor and outdoor athletic facilities in an equitable and inclusive manner that



Chapter 5 – Parks, Recreation and Open Space Element

caters to the city's diverse needs and foster a sense of community ownership and belonging.

5.11.4 Design diverse recreational programs and explore multi-use designs and flexible spaces for varied activities and events.

GOAL 5.12 FOSTER RESILIENCE AND CLIMATE ADAPTATION IN THE LOCAL PARK SYSTEM BY INTEGRATING ENVIRONMENTAL IMPROVEMENT AND SUSTAINABILITY INTO ALL STAGES OF PARKS, RECREATION AND OPEN SPACE PLANNING, DEVELOPMENT, OPERATIONS AND MAINTENANCE.

Policies

5.12.1 Ensure cohesive and comprehensive environmental strategies are incorporated into park management and operations.

5.12.2 Incorporate sustainable building practices, low-impact development and energy-efficient components into the design, development, and maintenance of the park system.

5.12.3 Identify and prioritize environmentally degraded areas within parks and open spaces, implementing site-specific restoration plans when feasible.

5.12.4 Employ native and resource-efficient flora for landscaping, manage invasive vegetation through environmentally sound methods, and advocate for community education on invasive species.

5.12.5 Establish sustainability metrics that evaluate climate change adaptation, resiliency, water conservation, and tree canopy coverage within the parks and recreation system.

5.12.6 Expand community education opportunities on topics such as environmental conservation, invasive species management, and the importance of sustainability to foster a sense of community stewardship and responsibility.

GOAL 5.13 IMPROVE PUBLIC ACCESSIBILITY AND FOSTER A SENSE OF COMMUNITY STEWARDSHIP OF THE WATERFRONT AREAS OF LAKE STEVENS.

Policies

5.13.1 Protect and cultivate the Lake Stevens shoreline as a distinct regional asset for recreation, education, and environmental conservation, emphasizing its significance to the community's identity.

5.13.2 Address and enhance safety and accessibility at existing publicly-owned water access locations, ensuring they meet the community's needs.

5.13.3 Seek and, as funding permits, procure additional waterfront properties to bolster existing public access points and recreational areas.



Chapter 5 – Parks, Recreation and Open Space Element

5.13.4 Develop and maintain partnerships within the community that advocate for waterfront access, protection, and utilization, reinforcing collective efforts for waterfront preservation and enjoyment.

PARKS & RECREATION PLANNING BOARD STAFF REPORT



Agenda Date: 11/8/2023

Subject: Parks Update

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Presentation only, no action

SUMMARY/BACKGROUND:

Capital Projects:

- Sunset Beach park construction is completed. The furniture will be delivered and installed in the coming weeks. The ribbon cutting is scheduled on November 8, at 1:30pm.
- Eagle Ridge design consultants and staff are working on the contract. The project milestone of 30% design is scheduled for January. After the 30% design the city will host an open house for playground amenities.
- Frontier Heights design is wrapping up and includes, pickleball courts, multi-use athletic field, exercise stations, sensory garden and parking improvements.

Signage at Parks:

- The city has updated rules signs to reflect the common issues and questions the department receives regarding park use. The new rules signs are not any changes to the code, it is the rules that are displayed on the sign.

Events, Recreation & Culture:

- WinterFest is December 2, 2023, 4:00pm to 7:00pm.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Granite Construction Proof Sunset Rule Sign 2023.10.31 - park rules

Welcome

PARK HOURS 7:00AM TO DUSK

The City of Lake Stevens welcomes you and hopes that you enjoy the park. Please find all park rules in Lake Stevens Municipal Code (LSMC) Title 10.

- Pets and service animals are to be kept on a leash no longer than 8 feet.
- All pet waste to be removed and disposed of.
- Disturbing or injuring animals, as well as altering or damaging plants is prohibited.
- Do not feed the animals including waterfowl.
- Removal or damage of city property is prohibited.
- Vaping, smoking, marijuana, tobacco, alcohol, or mind-altering substances are prohibited.
- Charcoal grills prohibited except for City provided BBQ grills. Portable propane BBQS are allowed if they are 36" in length and 30" in height. Cooking only, Fires prohibited.
- All fireworks are prohibited.
- Place any and all waste in designated receptacles, no household garbage or dumping is allowed.
- No camping or overnight parking.
- Unauthorized solicitation prohibited.
- Assemblies, events, amplified music or public address systems are prohibited unless a city permit has been issued.

For questions, please call 425-622-9406.

For emergencies call 9-1-1.

