CITY COUNCIL MEETING AGENDA

City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

November 28, 2023 - 6:00 PM
TWO WAYS TO PARTICIPATE:
In Person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens
OR Join Zoom Meeting: https://us02web.zoom.us/j/86965981315
or call in at (253) 215-8782 Meeting ID 869 6598 1315

1.	**Call to Order**	
2.	**Pledge of Allegiance**	Mayor
3.	**Oath of Office**	
	A. Returning Councilmember Ryan Donoghue	
4.	**Roll Call**	
5.	**Approval of Agenda**	Council President
6.	**Guest Business**	
	A. New Police Officers Dante Burns and Beau Zelenock	Jeffrey Beazizo
	B. Promotion for Corporal Jason Holland	Jeffrey Beazizo
7.	**Citizen Comments**	
8.	**Council Business**	Council President
9.	**Mayor's Business**	
10.	**City Department Report**	
	A. Risk Management Update	Maximilian Roth
11.	**Consent Agenda**	
	A. 2023 Vouchers	Barb Stevens
	B. City Council Meeting Minutes of November 14, 2023	Kelly Chelin
	C. Bridge Coordination Services (Domestic Violence Coordinator)	Jeffrey Beazizo
	D. ILA for Jail Services from City of Marysville for Lake Stevens - First Amendment	Jeffrey Beazizo
	E. Snohomish Regional Drug Task Force ILA Extension	Jeffrey Beazizo

F. Public Safety Testing Subscriber Agreement — Jeffrey Beazizo

G. Appointment to the Library Board — Kelly Chelin

12. Action Items

A. Catherine Creek Park Lease Renewal — Jill Meis

13. Adjourn

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.

CITY DEPARTMENT REPORT

Agenda Date: 11/28/2023

Contact Person/Department: Maximilian Roth, Human Resources

Risk Management Update:
This report serves as a brief update to Council and Mayor on the City's recent annual review and audit by Washington Cities Insurance Authority
In October 2023 the City participated in the annual review and audit with WCIA. The City's risk profile was evaluated based on a 5-year loss report. The results indicated similar or lower frequency of claims and incurred losses compared to comparable jurisdictions within Washington State.
The 2023 special audit focused on police department operations and included the review of hiring and retention practices, employee training, use of force, response to individuals in crisis, and body and patrol car cameras. The audit was completed on October 10 by Chief Beazizo, WCIA Risk Representative Carlene Brown, and the HR Department and concluded without any findings or suggested improvement opportunities.
For a second year in a row, the city was able to take full advantage of WCIA's reimbursement allotment for risk reducing training activities. This indicates a strong commitment by all departments to reduce accidents and incidents and minimize the City's liability exposure.

Public Works APWA Accreditation Update:
The accreditation process is near the completion of the self-assessment phase, resulting in 170 newly drafted policies, standard operating procedures, and other guideline documents. The project will move to an improvement and implementation phase in early 2024 followed by APWA peer review and evaluation later that year.

BLANKET VOUCHER APPROVAL

2023

Payroll Direct Deposits		
Payroll Checks		
Electronic Funds Transfers	**ACH**	**$444,299.26**
Claims	**59570-59664**	**$397,971.58**
Void Checks		
Total Vouchers Approved:		**$842,270.84**

This 28th day of November 2023

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

11/28/2023 Voucher Packet for 2023

	Payroll Direct Deposits
$0.00	
$13,479.01	Claims 59570-59577 (Payroll AP)
$384,492.57	Claims 59578-59664 (AP)
$397,971.58	
$444,299.26	Electronic Funds Transfers 10/26/23
$444,299.26	
	Void Check
$0.00	
	Voided Invoices
$0.00	

$0.00	Payroll Direct Deposits
$397,971.58	Claims
$444,299.26	Electronic Funds Transfers
$0.00	Voided Checks
$842,270.84	

$397,971.58	Claims
$444,299.26	Electronic Funds Transfers
$842,270.84	

$13,479.01	Payroll AP Proof List 11/09/23 Checks
$444,299.26	Paryoll AP Proof List 11/09/23 EFT's
$111,009.75	AP Proof List (A)
$22,998.36	AP Proof List (B)
$157,943.71	AP Proof List (C)
$51,636.26	AP Proof List (D)
$36,199.09	Credit Cards (A)
$4,705.40	Credit Cards (B)
	Void Invoices
$842,270.84	

November 28, 2023

City expenditures by type for this voucher packet			
Personnel Costs	$	-	0%
Payroll Federal Taxes	$	132,934	16%
Retirement Benefits - Employer	$	77,944	9%
Medical Benefits - Employer	$	216,633	26%
Other Employer Paid Benefits	$	5,778	1%
Employee Paid Benefits	$	24,488	3%
Supplies	$	119,083	14%
Professional Services	$	180,464	21%
Refunds	$	1,000	0%
Capital *	$	74,539	9%
Debt Payments	$	9,407	1%
Void Checks	$	-	0%
Total	**$**	**842,271**	**100%**

Large Purchases *

* SR9/Lake Stevens Rd Roundabout $50,111

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 11/09/2023 - 11/21/2023

Total for Period
$842,270.84

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-33587	001 008 521 50 30 02	LE-Fleet Minor Equipment	Special Ops Entry Ram - Entry Tool	59578	$806.51
					59578 Total	$806.51
Ace Hardware	78100	303 013 594 18 60 02	Citywide Security Cameras	Materials for Security Cameras at Sunset Park	59579	$89.48
Ace Hardware	78158	410 016 531 10 31 02	SW - Operating Costs	PVC Pipe	59579	$20.43
Ace Hardware	78179	101 016 544 90 31 02	ST-Operating Cost	Tile Scrapper/Blades/Floor Chisel	59579	$72.11
Ace Hardware	78196	101 016 544 90 31 02	ST-Operating Cost	Socket Adapter/Prun Crb	59579	$69.89
Ace Hardware	78207	410 016 531 10 31 02	SW - Operating Costs	Mag Nuts	59579	$39.28
Ace Hardware	78292	101 016 544 90 31 02	ST-Operating Cost	Milkhouse Heater	59579	$20.76
Ace Hardware	78292	410 016 531 10 31 02	SW - Operating Costs	Milkhouse Heater	59579	$20.76
					59579 Total	$332.71
AFLAC	579145	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	0	$773.86
					0 Total	$773.86
Alexander Printing Co Inc	80171	101 016 544 90 31 01	ST-Office Supplies	Business Cards - F Reinart	59580	$48.50
Alexander Printing Co Inc	80171	410 016 531 10 31 01	SW - Office Supplies	Business Cards - F Reinart	59580	$48.49
Alexander Printing Co Inc	80173	101 016 544 90 31 01	ST-Office Supplies	Business Cards - K Klinkers	59580	$41.06
Alexander Printing Co Inc	80173	410 016 531 10 31 01	SW - Office Supplies	Business Cards - K Klinkers	59580	$41.06
Alexander Printing Co Inc	80334	101 016 544 90 31 01	ST-Office Supplies	Sticky Notes	59580	$470.75
Alexander Printing Co Inc	80334	410 016 531 10 31 01	SW - Office Supplies	Sticky Notes	59580	$470.76
					59580 Total	$1,120.62
Amazon Capital Services	17MR-CHM6-1TQG	001 008 521 20 31 01	LE-Fixed Minor Equipment	Waterproof Coats/Wireless Headphones - Investigations	59581	$464.06
					59581 Total	$464.06
Amazon Capital Services	13TD-1GML-YQYD	001 010 576 80 31 00	PK-Operating Costs	Tarps	59582	$595.77
Amazon Capital Services	17HT-NM3C-1GPC	001 010 576 80 31 00	PK-Operating Costs	Cutlery Sets	59582	$18.14
Amazon Capital Services	17HT-NM3C-1GPC	101 016 544 90 31 02	ST-Operating Cost	Cutlery Sets	59582	$18.13
Amazon Capital Services	17HT-NM3C-1GPC	410 016 531 10 31 02	SW - Operating Costs	Cutlery Sets	59582	$18.13
Amazon Capital Services	17HX-CV4F-FPDF	001 010 576 80 31 03	PK- Equipment & Tools	Electric Radiator Heater for NC Pipe Chase	59582	$109.29
Amazon Capital Services	17JC-JXM6-YRHY	001 010 576 80 31 02	PK-Office Supplies	Check Scanner Cleaning Card	59582	$16.38
Amazon Capital Services	17JC-JXM6-YRHY	001 010 576 80 31 00	PK-Operating Costs	Toilet Paper/Trash Can Liners/Rat & Mouse Traps	59582	$898.45
Amazon Capital Services	1CYM-Q7JN-1HJQ	001 013 518 20 31 00	GG-Operating Costs	Cork Board Bulletin Board	59582	$38.56
Amazon Capital Services	1CYM-Q7JN-1HJQ	001 010 576 80 31 02	PK-Office Supplies	Laminator Machine/Batteries	59582	$44.82
Amazon Capital Services	1CYM-Q7JN-1HJQ	101 016 544 90 31 01	ST-Office Supplies	Laminator Machine/Batteries	59582	$44.83
Amazon Capital Services	1CYM-Q7JN-1HJQ	410 016 531 10 31 01	SW - Office Supplies	Laminator Machine/Batteries	59582	$44.83
Amazon Capital Services	1G4J-LFKV-7GW7	001 007 558 50 31 00	PL-Office Supplies	Logitech Wireless Mouse	59582	$33.87
Amazon Capital Services	1H4H-PCGF-DL7V	001 010 576 80 31 00	PK-Operating Costs	Bungee Cords with Hooks/Plastic Bags	59582	$41.39
Amazon Capital Services	1H4H-PCGF-DL7V	001 010 576 80 31 03	PK- Equipment & Tools	Garden Hose Quick Connector	59582	$18.45
Amazon Capital Services	1JQG-TTMN-CTG4	101 016 544 90 31 02	ST-Operating Cost	Side Window Deflectors for Silverado - P Stevens Vehicle	59582	$43.69
Amazon Capital Services	1JQG-TTMN-CTG4	410 016 531 10 31 02	SW - Operating Costs	Side Window Deflectors for Silverado - P Stevens Vehicle	59582	$43.70
Amazon Capital Services	1MXK-KLJQ-F6J6	101 016 542 90 31 01	ST-Clothing	Overalls/Bib - Connolly	59582	$330.05
Amazon Capital Services	1QQR-T13X-DQCP	101 016 544 90 31 02	ST-Operating Cost	Lenovo ThinkVision Portable Monitor	59582	$242.08
Amazon Capital Services	1QQR-T13X-DQCP	410 016 531 10 31 02	SW - Operating Costs	USB-C SD Card Reader	59582	$36.59
Amazon Capital Services	1VGN-RJG7-NM3X	410 016 531 10 31 02	SW - Operating Costs	Monitor Stand	59582	$98.35
					59582 Total	$2,735.50

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Assoc of Washington Cities EFT	49602	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	0	$213,468.59
Assoc of Washington Cities EFT	49602	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium - Rounding Adjustment	0	($0.01)
					0 Total	$213,468.58
Baker	102923 BAKER	001 013 582 10 00 00	Refund of Deposit	LS23-Baker_10-29 Mill Deposit Refund	59583	$150.00
Baker	102923 BAKER	001 013 582 10 00 00	Refund of Deposit	LS23-Baker2_10-29 Mill Deposit Refund	59583	$150.00
					59583 Total	$300.00
Brown	103123 BROWN	001 008 521 30 31 00	LE-Community Outreach Supplies	Candy for PD Havest Fesitval Reimbursement	59584	$139.93
					59584 Total	$139.93
Brummett Inc	20891	001 001 513 10 31 00	Executive - Supplies	Mayors Plaques	59585	$30.55
Brummett Inc	20891	001 007 558 50 31 00	PL-Office Supplies	Name Badges/Magnets for Planning	59585	$68.73
					59585 Total	$99.28
Business Card	BARNES 1123	001 008 521 20 31 01	LE-Fixed Minor Equipment	108 Liter Dry Gas Tank	59586	$257.68
Business Card	BARNES 1123	001 008 521 20 32 00	LE-Fuel	Fuel to Travel to Spokane Disposal Facility	59586	$41.17
Business Card	BARNES 1123	001 008 521 50 30 02	LE-Fleet Minor Equipment	Hanger Strap/Teks Drill Screws/Trip Wall Pipe	59586	$42.07
Business Card	BARNES 1123	001 008 521 20 43 00	LE-Travel & Per Diem	K9 Recert Hillsboro Oregon Hotel	59586	$164.51
Business Card	BARNES 1123	001 008 521 20 41 00	LE-Professional Services	Misc PD Property Disposal Fees	59586	$108.34
Business Card	BARNES 1123	001 008 521 20 41 01	LE-Professional Serv-Fixed	Transcription Services Case #2023-2278	59586	$218.00
Business Card	BARNES 1123	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - Fenton	59586	$65.63
Business Card	BARNES 1123	001 008 521 40 49 01	LE-Registration Fees	Veterinary Forensic Investigations Registration - M Cooper	59586	$25.50
Business Card	BEAZIZO 1123	001 008 521 20 49 00	LE-Dues & Memberships	FBI-LEEDA Membership Renewal	59586	$50.00
Business Card	BEAZIZO 1123	001 008 521 20 43 00	LE-Travel & Per Diem	IACP Annual Conf Hotel - D Thomas	59586	$1,741.15
Business Card	BEAZIZO 1123	001 008 521 20 43 00	LE-Travel & Per Diem	IACP Annual Conf Hotel - J Beazizo	59586	$1,741.15
Business Card	BRAZEL 1123	001 002 513 11 43 00	AD-Travel & Meetings	ICMA Conf Hotel Austin TX	59586	$1,107.67
Business Card	BRAZEL 1123	001 002 513 11 43 00	AD-Travel & Meetings	ICMA Conf Uber Fees Austin TX	59586	$43.94
Business Card	BRAZEL 1123	001 002 513 11 49 01	AD-Miscellaneous	ICMA Membership Renewal - G Brazel	59586	$1,200.00
Business Card	BRAZEL 1123	001 008 521 20 41 04	LE - PS - Opioid Settlement	Postage to Mail Opioid Training Materials to Trainer	59586	$28.37
Business Card	CHELIN 1123	001 001 513 10 43 00	Executive - Travel & Mtgs	ICMA Conf Hotel Austin TX - Gailey	59586	$1,102.72
Business Card	CLIFTON 1123	410 016 531 10 31 02	SW - Operating Costs	Carport	59586	$7,943.92
Business Card	DREHER 1123	001 008 521 20 43 01	LE-Business Meetings	Awards Engraving	59586	$213.55
Business Card	DREHER 1123	001 008 521 20 43 00	LE-Travel & Per Diem	Basic Crime Scene Photography Hotel - Bassett	59586	$844.40
Business Card	DREHER 1123	001 008 521 20 43 00	LE-Travel & Per Diem	Basic Tactical Medical Inst Training Hotel Deposit - Bassett	59586	$415.21
Business Card	DREHER 1123	001 008 521 20 43 00	LE-Travel & Per Diem	Basic Tactical Medical Inst Training Hotel Deposit - D Dreher	59586	$415.21
Business Card	DREHER 1123	001 008 521 20 42 00	LE-Communication	Postage	59586	$14.15
Business Card	DREHER 1123	001 008 521 40 49 01	LE-Registration Fees	Traffic Crash Reconstruction Registration - J Holland	59586	$3,585.00
Business Card	DREHER 1123	001 008 521 20 43 00	LE-Travel & Per Diem	Use of Force Training Hotel - J Marshall	59586	$260.54
Business Card	GAILEY 1123	001 001 513 10 43 00	Executive - Travel & Mtgs	IACP Conf Airport Parking Fees	59586	$74.00
Business Card	GAILEY 1123	001 001 513 10 43 00	Executive - Travel & Mtgs	IACP Conf Flight Change Fees	59586	$50.00
Business Card	GAILEY 1123	001 001 513 10 43 00	Executive - Travel & Mtgs	IACP Conf Fuel for PW98	59586	$67.36
Business Card	GAILEY 1123	001 001 513 10 43 00	Executive - Travel & Mtgs	IACP Conf Lyft Fees	59586	$71.52
Business Card	GAILEY 1123	001 001 513 10 43 00	Executive - Travel & Mtgs	NRPA Conf Lyft Fees	59586	$41.08
Business Card	GARCEAU 1123	304 010 594 76 60 05	R2 - Sunset Park Improvements	ACM Sign for Sunset Beach Park - Deposit	59586	$747.17
Business Card	GARCEAU 1123	001 010 576 80 31 08	PK-Special Event Supplies	Candy for Harvest Fest	59586	$212.72
Business Card	GARCEAU 1123	001 010 576 80 31 00	PK-Operating Costs	Electrical Permit for Art Tower	59586	$18.00
Business Card	GARCEAU 1123	001 010 576 80 31 04	PK-Vandalism Supplies	Graffiti Safewipes	59586	$304.00
Business Card	GARCEAU 1123	001 010 576 80 31 00	PK-Operating Costs	Hanging Moisture Absorber Pack of 3	59586	$52.33
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Conf Flight Baggage Fee - Garceau/Meis	59586	$120.00
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Conf Hotel Fees - Garceau	59586	$887.02
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Conf Hotel Fees - Meis	59586	$910.83

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Conf Lyft Fee to be Reimbursed by Employee	59586	$8.29
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Conf Lyft Fees - Garceau/Meis	59586	$20.99
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Supervisor Conf Airport Parking Fees - D Green	59586	$109.33
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Supervisor Conf Car Service - D Green	59586	$240.00
Business Card	GARCEAU 1123	001 010 576 80 31 00	PK-Operating Costs	Parks & HR Staff Meeting Coffee	59586	$21.80
Business Card	GARCEAU 1123	001 010 576 80 31 00	PK-Operating Costs	Parks & HR Staff Meeting Fruit/Napkins	59586	$10.81
Business Card	GARCEAU 1123	001 010 576 80 31 02	PK-Office Supplies	Scissors/File Folders/Hole Punch	59586	$16.56
Business Card	GARCEAU 1123	101 016 544 90 31 01	ST-Office Supplies	Scissors/File Folders/Hole Punch	59586	$16.56
Business Card	GARCEAU 1123	410 016 531 10 31 01	SW - Office Supplies	Scissors/File Folders/Hole Punch	59586	$16.57
Business Card	GARCEAU 1123	001 010 576 80 31 08	PK-Special Event Supplies	Stickers/Beads/Ornaments/Magnets for Harvest Fest	59586	$292.05
Business Card	GARCEAU 1123	001 010 576 80 31 08	PK-Special Event Supplies	Straw Bales for Harvest Fest	59586	$143.24
Business Card	GARCEAU 1123	001 010 576 80 43 00	PK-Travel & Meetings	WFEA Conf Hotel - T Woldridge	59586	$536.64
Business Card	HALVERSON 1123	001 013 518 20 31 00	GG-Operating Costs	Air Louver with Safety Glass	59586	$658.25
Business Card	HALVERSON 1123	101 016 544 90 31 02	ST-Operating Cost	Caps/Gasket Caps/Streamjet Nozzle	59586	$62.83
Business Card	HALVERSON 1123	410 016 531 10 31 02	SW - Operating Costs	Caps/Gasket Caps/Streamjet Nozzle	59586	$62.83
Business Card	HALVERSON 1123	410 016 531 10 49 01	SW - Staff Development	Flagger Cert Registration - N Nedrow	59586	$139.00
Business Card	HALVERSON 1123	101 016 542 30 49 01	ST-Staff Development	MPAC Presentation - Klinkers/Mangold/Ojalehto/P Stevens	59586	$50.00
Business Card	HALVERSON 1123	410 016 531 10 49 01	SW - Staff Development	MPAC Presentation - Klinkers/Mangold/Ojalehto/P Stevens	59586	$50.00
Business Card	HALVERSON 1123	001 010 576 80 31 00	PK-Operating Costs	PW Roadeo Catering	59586	$245.28
Business Card	HALVERSON 1123	101 016 544 90 31 02	ST-Operating Cost	PW Roadeo Catering	59586	$245.28
Business Card	HALVERSON 1123	410 016 531 10 31 02	SW - Operating Costs	PW Roadeo Catering	59586	$245.28
Business Card	HALVERSON 1123	101 016 544 90 31 02	ST-Operating Cost	ReMarkable Connect	59586	$1.63
Business Card	HALVERSON 1123	410 016 531 10 31 02	SW - Operating Costs	ReMarkable Connect	59586	$1.64
Business Card	HALVERSON 1123	101 016 542 70 31 00	ST-Roadside - Supply	See Me Flags - Crosswalk Starter Set	59586	$1,293.13
Business Card	HALVERSON 1123	410 016 531 10 43 00	SW - Travel & Meetings	WALPA Conf Tacoma WA Hotel Parking - O Anderson/S Waltz	59586	$48.54
Business Card	HALVERSON 1123	411 016 594 31 60 08	Capital Equipment	Well Cap/Grommetts	59586	$194.56
Business Card	HINGTGEN 1123	001 008 521 20 31 01	LE-Fixed Minor Equipment	Pepperball TRP for CSO	59586	$497.83
Business Card	MACDONALD 1123	101 016 544 90 31 02	ST-Operating Cost	Fuel for PW99 Welder	59586	$19.73
Business Card	MACDONALD 1123	410 016 531 10 31 02	SW - Operating Costs	Fuel for PW99 Welder	59586	$19.74
Business Card	MACDONALD 1123	101 016 544 90 31 02	ST-Operating Cost	SlideMaster Deck PW99	59586	$780.50
Business Card	MACDONALD 1123	410 016 531 10 31 02	SW - Operating Costs	SlideMaster Deck PW99	59586	$780.50
Business Card	STEVENS T 1123	001 006 518 80 43 00	IT-Travel & Meetings	ACCIS Conf Hotel - T Stevens	59586	$496.47
Business Card	STEVENS T 1123	510 006 518 80 49 13	LR - Firewall Security Subscri	Antivirus	59586	$33.04
Business Card	STEVENS T 1123	304 010 594 76 60 05	R2 - Sunset Park Improvements	Battery Monitor & Power Monitoring Sunset Beach	59586	$463.46
Business Card	STEVENS T 1123	001 006 518 80 41 00	IT-Professional Services	BitBucket Monthly Subscription	59586	$32.79
Business Card	STEVENS T 1123	001 006 518 80 49 01	IT-Staff Development	KubeCon CloudNativeCon Conf - Poolos/Kathe/Griffing/T Stevens	59586	$300.00
Business Card	STEVENS T 1123	001 006 518 80 31 00	IT-Office Supplies	Optical Transceiver Modules	59586	$428.46
Business Card	UBERT 1123	001 008 521 20 41 01	LE-Professional Serv-Fixed	FUBO TV Monthly Subscription for PD	59586	$93.98
Business Card	UBERT 1123	001 008 521 20 43 00	LE-Travel & Per Diem	IACP Annual Conf Hotel - J Ubert	59586	$1,741.15
Business Card	UBERT 1123	001 008 521 20 43 00	LE-Travel & Per Diem	LEIRA Fall Conf Hotel - J Ubert	59586	$236.81
Business Card	WARRINGTON 1123	001 013 518 10 30 00	LEAN Training - Supplies	Frames for Lean Six Sigma Certificates	59586	$20.49
Business Card	WEAVER 1123	001 001 513 10 30 00	Executive - Retreat	Executive Retreat Snacks	59586	$43.56
Business Card	WEAVER 1123	001 001 513 10 30 00	Executive - Retreat	Executive Staff Retreat Meal Deposit	59586	$100.00
Business Card	WEAVER 1123	001 001 513 10 49 01	Executive - Prof. Development	State of the Station Ticket - B Gailey	59586	$28.52
Business Card	WRIGHT 1123	001 007 558 50 31 01	PL-Operating Costs	Candy for City Booth at Harvest Market	59586	$41.98
Business Card	WRIGHT 1123	001 007 558 50 43 00	PL-Travel & Mtgs	ICMA Conf Hotel - R Wright	59586	$1,102.72

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	WRIGHT 1123	001 007 558 50 43 00	PL-Travel & Mtgs	Infrastructure Conf Hotel - O Baumgarnder	59586	$243.90
Business Card	WRIGHT 1123	001 007 559 30 31 02	PB-Clothing	Jackets	59586	$234.52
Business Card	YOUNG 1123	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food	59586	$64.37
Business Card	YOUNG 1123	001 008 521 20 31 05	LE-Equipment - New Officers	Red Dot Sights/Weapons Mounts/Tactical Flashlights	59586	$3,182.97
					59586 Total	$40,904.49
Canon Financial Services Inc	31411218	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Lease PW Upstairs	59587	$11.42
Canon Financial Services Inc	31411218	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Lease PW Upstairs	59587	$11.41
Canon Financial Services Inc	31411218	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Lease PW Upstairs	59587	$11.41
					59587 Total	$34.24
Central Welding Supply Co Inc	RN10230987	001 010 576 80 31 00	PK-Operating Costs	Argon/Centrashield/Propane	59588	$34.56
Central Welding Supply Co Inc	RN10230987	101 016 544 90 31 02	ST-Operating Cost	Argon/Centrashield/Propane	59588	$34.57
Central Welding Supply Co Inc	RN10230987	410 016 531 10 31 02	SW - Operating Costs	Argon/Centrashield/Propane	59588	$34.56
					59588 Total	$103.69
Chilwon Corporation	LSPD 019	001 008 521 20 41 01	LE-Professional Serv-Fixed	PD Uniform Cleaning Service	59589	$701.24
					59589 Total	$701.24
Cintas Loc 460	4171394663	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	59590	$174.57
Cintas Loc 460	4171394663	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	59590	$174.57
Cintas Loc 460	4171394663	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	59590	$174.57
Cintas Loc 460	4172085819	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	59590	$146.24
Cintas Loc 460	4172085819	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	59590	$146.24
Cintas Loc 460	4172085819	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	59590	$146.23
Cintas Loc 460	4172803709	001 010 576 80 41 00	PK-Professional Services	PW Uniform Service	59590	$144.48
Cintas Loc 460	4172803709	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	59590	$144.48
Cintas Loc 460	4172803709	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	59590	$144.47
					59590 Total	$1,395.85
City of Everett	I23013860	001 008 554 30 41 00	LE-Animal Control	Animal Control Services 09-2023	59591	$2,000.00
					59591 Total	$2,000.00
Comcast	1023 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	59592	$401.71
Comcast	1023 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	59592	$401.71
Comcast	1023 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	59592	$138.24
Comcast	1023 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	59592	$326.71
					59592 Total	$1,268.37
Comdata Inc	10-2023 COMDATA	001 008 521 20 32 00	LE-Fuel	PD Fuel 10-2023	59593	$76.87
					59593 Total	$76.87
Cory de Jong and Sons Inc	T330955	001 010 594 76 64 00	PK-Capital Outlay	All Purpose Soil for NC Drywell	59594	$141.00
Cory de Jong and Sons Inc	T330956	410 016 531 10 31 02	SW - Operating Costs	All Purpose Soil	59594	$70.50
Cory de Jong and Sons Inc	T330957	001 010 594 76 64 00	PK-Capital Outlay	All Purpose Soil for NC Drywell	59594	$35.25
					59594 Total	$246.75
DataQuest LLC	22071	001 007 558 50 41 00	PL-Professional Servic	Background Checks	59595	$81.50
DataQuest LLC	22071	001 010 576 80 41 00	PK-Professional Services	Background Checks	59595	$81.50
DataQuest LLC	22071	101 016 542 30 41 02	ST-Professional Service	Background Checks	59595	$81.50
DataQuest LLC	22071	410 016 531 10 41 01	SW - Professional Services	Background Checks	59595	$81.50
					59595 Total	$326.00
Davido Consulting Group Inc	49646	302 010 594 76 61 10	PM - Sunset Dock&Shoreline	Sunset Beach Park TO #02	59596	$8,340.07
					59596 Total	$8,340.07
Dept of Labor and Industries	332063	101 016 544 90 31 02	ST-Operating Cost	L&I Violation Penalties - Mill Elevator	59597	$500.00
					59597 Total	$500.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Dept of Labor and Industries	332989	001 008 521 50 48 00	LE-Facility Repair & Maint	Annual Elevator Operating Permit for PD Building	59598	$323.30
					59598 Total	$323.30
Dept of Licensing	111823 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 10/29/23 - 11/18/23	59599	$492.00
					59599 Total	$492.00
Dept of Retirement (Deferred Comp)	11092023	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferre	0	$5,905.92
					0 Total	$5,905.92
Dept of Retirement PERS LEOFF	11092023	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	0	$77,597.30
Dept of Retirement PERS LEOFF	11092023	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	0	$346.95
					0 Total	$77,944.25
Dept of Transportation	RE-313-ATB31016022	307 000 595 30 60 00	Project Construction Account	SR9/Lake Stevens Rd Roundabout	59600	$50,110.74
Dept of Transportation	RE-313-ATB31016032	101 016 594 42 64 00	ST-Capital Expenditures	Foundation/Wall City Gateway	59600	$85.23
Dept of Transportation	RE-313-ATB31030003	101 016 542 30 41 02	ST-Professional Service	Bridge Inspection Services - Lundeen Park Way	59600	$623.49
Dept of Transportation	RE-313-ATB31030003	410 016 531 10 41 01	SW - Professional Services	Bridge Inspection Services - Lundeen Park Way	59600	$623.48
Dept of Transportation	RE-313-ATB31030004	101 016 542 30 41 02	ST-Professional Service	Bridge Inspection Services - S Lake Stevens	59600	$645.96
Dept of Transportation	RE-313-ATB31030004	410 016 531 10 41 01	SW - Professional Services	Bridge Inspection Services - S Lake Stevens	59600	$645.96
					59600 Total	$52,734.86
EFTPS	11092023	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	0	$132,934.33
					0 Total	$132,934.33
Electronic Business Machines	AR261603	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Copy Cost PW - 2YJ14491	59601	$89.35
Electronic Business Machines	AR261603	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Copy Cost PW - 2YJ14491	59601	$89.36
Electronic Business Machines	AR261603	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Copy Cost PW - 2YJ14491	59601	$89.35
Electronic Business Machines	AR263062	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Copy Cost PW - QNN08471	59601	$16.13
Electronic Business Machines	AR263062	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Copy Cost PW - QNN08471	59601	$16.13
Electronic Business Machines	AR263062	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Copy Cost PW - QNN08471	59601	$16.13
Electronic Business Machines	AR263267	001 008 521 50 48 00	LE-Facility Repair & Maint	Copier Copy Cost PD - 2WU09725	59601	$57.98
					59601 Total	$374.43
Enterprise FM Trust	604558-110423	530 016 591 48 70 01	PW Lease Agreements	Vehicle Lease Fees	59602	$8,582.58
Enterprise FM Trust	604558-110423	530 016 594 48 70 00	Capital Lease Principal	Vehicle Lease Taxes & Fees	59602	$823.94
					59602 Total	$9,406.52
Everett Steel Inc	403355	410 016 531 10 31 02	SW - Operating Costs	Alum Flat	59603	$564.53
					59603 Total	$564.53
Fastenal Company	MN019805711	101 016 542 30 41 02	ST-Professional Service	FAST Program Fees 11-2023	59604	$5.46
Fastenal Company	MN019805711	410 016 531 10 41 01	SW - Professional Services	FAST Program Fees 11-2023	59604	$5.47
Fastenal Company	WAARN169398	101 016 544 90 31 02	ST-Operating Cost	Glasses/Graffiti Remover/Sleeves/Utility Blade/Qwikstick	59604	$52.58
Fastenal Company	WAARN169398	410 016 531 10 31 02	SW - Operating Costs	Glasses/Graffiti Remover/Sleeves/Utility Blade/Qwikstick	59604	$52.58
Fastenal Company	WAARN169564	101 016 544 90 31 02	ST-Operating Cost	Spring Hooks	59604	$15.12
Fastenal Company	WAARN169564	410 016 531 10 31 02	SW - Operating Costs	Spring Hooks	59604	$15.12
Fastenal Company	WAARN169567	101 016 544 90 31 02	ST-Operating Cost	Glasses/Gloves/FlexGrd/Qwiksticks	59604	$60.10
Fastenal Company	WAARN169567	410 016 531 10 31 02	SW - Operating Costs	Glasses/Gloves/FlexGrd/Qwiksticks	59604	$60.09
Fastenal Company	WAARN169722	101 016 544 90 31 02	ST-Operating Cost	Caution Tape/Wasp Killer/QwikSticks/Battery/Ear Plugs	59604	$72.60
Fastenal Company	WAARN169722	410 016 531 10 31 02	SW - Operating Costs	Caution Tape/Wasp Killer/QwikSticks/Battery/Ear Plugs	59604	$72.61
Fastenal Company	WAARN169863	101 016 544 90 31 02	ST-Operating Cost	De-Icer/Saw Blades/Duct Tape/Safety Glasses	59604	$301.31
Fastenal Company	WAARN169863	410 016 531 10 31 02	SW - Operating Costs	De-Icer/Saw Blades/Duct Tape/Safety Glasses	59604	$301.30
Fastenal Company	WAARN169874	101 016 544 90 31 02	ST-Operating Cost	Wiper Blades/FlexGuard/Vest/QwikSticks	59604	$22.81
Fastenal Company	WAARN169874	410 016 531 10 31 02	SW - Operating Costs	Wiper Blades/FlexGuard/Vest/QwikSticks	59604	$22.82
Fastenal Company	WAARN170012	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/FlexGuard/Gloves/QwikSticks	59604	$113.04
Fastenal Company	WAARN170012	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/FlexGuard/Gloves/QwikSticks	59604	$113.03
					59604 Total	$1,286.04

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Ganta	110523 GANTA	001 013 582 10 00 00	Refund of Deposit	LS23-Ganta_11-5 Mill Deposit Refund	59605	$300.00
					59605 Total	$300.00
Garrett	102923 GARRETT	001 013 582 10 00 00	Refund of Deposit	LS23-Garrett_10-29 Mill Deposit Refund	59606	$150.00
					59606 Total	$150.00
GCP WW Holdco LLC	INV2010010180	001 010 576 80 31 01	PK-Ops-Clothing	Boots - F Schwarzhans	59607	$212.65
GCP WW Holdco LLC	INV2010010181	001 010 576 80 31 01	PK-Ops-Clothing	Jacket/Pants/Sweatshirt/Boots/Bib - F Schwarzhans	59607	$680.42
					59607 Total	$893.07
Glass By Lund Inc	71756	001 010 576 80 31 00	PK-Operating Costs	3/8" Glass with U Channel Hardware Final Payment	59608	$253.21
Glass By Lund Inc	71756	101 016 544 90 31 02	ST-Operating Cost	3/8" Glass with U Channel Hardware Final Payment	59608	$253.21
Glass By Lund Inc	71756	410 016 531 10 31 02	SW - Operating Costs	3/8" Glass with U Channel Hardware Final Payment	59608	$253.21
					59608 Total	$759.63
Grainger	9905003910	101 016 544 90 31 02	ST-Operating Cost	Flashlight for P Stevens	59609	$34.82
Grainger	9905003910	410 016 531 10 31 02	SW - Operating Costs	Flashlight for P Stevens	59609	$34.82
					59609 Total	$69.64
Granite Construction Supply	100925	309 016 595 61 60 01	ADA Crosswalk Improvements	Sign - Snohomish County Funding	59610	$32.97
Granite Construction Supply	100968	001 010 576 80 31 00	PK-Operating Costs	Generac Protector 30kW Standby Generator	59610	$5,018.76
Granite Construction Supply	100968	101 016 544 90 31 02	ST-Operating Cost	Generac Protector 30kW Standby Generator	59610	$5,018.77
Granite Construction Supply	100968	410 016 531 10 31 02	SW - Operating Costs	Generac Protector 30kW Standby Generator	59610	$5,018.77
Granite Construction Supply	101092	101 016 542 64 31 00	ST-Traffic Control - Supply	Misc Signs	59610	$2,527.70
Granite Construction Supply	101093	101 016 544 90 31 02	ST-Operating Cost	Solid Carbide SDS	59610	$45.88
Granite Construction Supply	101105	101 016 542 64 31 00	ST-Traffic Control - Supply	Arrow Down/Right Signs	59610	$219.80
Granite Construction Supply	101112	304 010 594 76 60 05	R2 - Sunset Park Improvements	Sunset Park Rules Sign	59610	$175.84
					59610 Total	$18,058.49
Greenshields Industrial Supply Inc	135831	410 016 531 10 31 02	SW - Operating Costs	Motorsports Hazmat/Filler Hose/Sling Hook & Latch/Chain	59611	$217.00
					59611 Total	$217.00
Gustafson	12640	410 016 531 10 41 01	SW - Professional Services	Sentinel Rock Property Appraisal	59612	$2,400.00
					59612 Total	$2,400.00
Hathaway	35774	410 016 531 10 31 02	SW - Operating Costs	Nameplate- T Pesce	59613	$28.46
					59613 Total	$28.46
Home Depot	11411	101 016 544 90 31 02	ST-Operating Cost	Dyson Stick Vacs (2)/Carpet Cleaner	59614	$660.71
Home Depot	11411	410 016 531 10 31 02	SW - Operating Costs	Dyson Stick Vacs (2)/Carpet Cleaner	59614	$660.71
Home Depot	14762	001 010 576 80 31 05	PK-R&M Supplies	Plywood for NC Dock	59614	$266.69
Home Depot	14788	101 016 544 90 31 02	ST-Operating Cost	Kitchen Cabinet/FIP Line/Braid TLT Sup Line/Sink	59614	$190.21
Home Depot	14788	410 016 531 10 31 02	SW - Operating Costs	Kitchen Cabinet/FIP Line/Braid TLT Sup Line/Sink	59614	$190.21
Home Depot	2143293	101 016 544 90 31 02	ST-Operating Cost	Toilet/Faucet/Tankless Electric Water Heater	59614	$382.76
Home Depot	2143293	410 016 531 10 31 02	SW - Operating Costs	Toilet/Faucet/Tankless Electric Water Heater	59614	$382.77
Home Depot	3014301	101 016 544 90 31 02	ST-Operating Cost	Toilet Valve/Battery Charger Kit/Stick Water Transfer Pump	59614	$274.77
Home Depot	4745636	001 010 576 80 31 00	PK-Operating Costs	Trash Cans	59614	$114.67
Home Depot	5024257	101 016 544 90 31 02	ST-Operating Cost	Dewalt Pruners/Adapter/Extension Cord/Plier Set/PVC Caps	59614	$638.37
Home Depot	6010464	101 016 544 90 31 02	ST-Operating Cost	Digital Clamp Meter	59614	$175.94
Home Depot	8011709	101 016 544 90 31 02	ST-Operating Cost	Rivet Tool/Jigsaw Blade Set/Rivets/Bar Flat/Mill Brush	59614	$725.06
Home Depot	8011740	101 016 544 90 31 02	ST-Operating Cost	Rivets/Rat Traps/Mouse Traps/Bar Flat/Door Sweeps	59614	$77.61
Home Depot	8011740	410 016 531 10 31 02	SW - Operating Costs	Rivets/Rat Traps/Mouse Traps/Bar Flat/Door Sweeps	59614	$77.62
Home Depot	9013315	410 016 531 10 31 02	SW - Operating Costs	Mortar Mix	59614	$196.94
					59614 Total	$5,015.04

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Honey Bucket	553799114	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Eagle Ridge	59615	$142.00
Honey Bucket	553809050	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	59615	$352.89
Honey Bucket	553815045	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	59615	$383.95
Honey Bucket	553823591	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Cir W	59615	$234.00
Honey Bucket	553834592	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - 8629 20th St SE	59615	$180.50
					59615 Total	$1,293.34
Horizon Distributors Inc	2M144826	001 010 576 80 31 03	PK- Equipment & Tools	Oak QCV Key	59616	$38.22
					59616 Total	$38.22
HRA VEBA Trust YA20192	11092023	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	59570	$3,418.48
					59570 Total	$3,418.48
HSA Bank	11092023	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	59571	$200.00
					59571 Total	$200.00
Industrial Bolt & Supply Inc	830104-1	101 016 544 90 31 02	ST-Operating Cost	Plugs/Shrink Wrap/Fuse Holder/Battery Term	59617	$115.80
Industrial Bolt & Supply Inc	830104-1	410 016 531 10 31 02	SW - Operating Costs	Plugs/Shrink Wrap/Fuse Holder/Battery Term	59617	$115.80
Industrial Bolt & Supply Inc	831457-1	101 016 544 90 31 02	ST-Operating Cost	Extension Cord/Pipe Coupling/Bushings/Shrink Wrap	59617	$171.70
Industrial Bolt & Supply Inc	831457-1	410 016 531 10 31 02	SW - Operating Costs	Extension Cord/Pipe Coupling/Bushings/Shrink Wrap	59617	$171.70
Industrial Bolt & Supply Inc	831642-1	101 016 544 90 31 02	ST-Operating Cost	Red Grease Cartridge	59617	$91.33
Industrial Bolt & Supply Inc	831642-1	410 016 531 10 31 02	SW - Operating Costs	Red Grease Cartridge	59617	$91.34
					59617 Total	$757.67
Ink It Your Way LLC	10594	101 016 542 90 31 01	ST-Clothing	Sweatshirts	59618	$77.61
Ink It Your Way LLC	10594	410 016 531 10 31 00	SW - Clothing	Sweatshirts	59618	$77.60
					59618 Total	$155.21
J Thayer Co Inc	1666798-0	001 010 576 80 31 02	PK-Office Supplies	Steno Pads/Markers/Pens	59619	$41.80
J Thayer Co Inc	1666798-0	101 016 544 90 31 01	ST-Office Supplies	Steno Pads/Markers/Pens	59619	$41.79
J Thayer Co Inc	1666798-0	410 016 531 10 31 01	SW - Office Supplies	Steno Pads/Markers/Pens	59619	$41.79
					59619 Total	$125.38
Johansen Mechanical Inc	D30890	101 016 542 30 41 02	ST-Professional Service	Replace Tube Heater & Accessories PW Shop	59620	$3,526.00
Johansen Mechanical Inc	D30890	410 016 531 10 41 01	SW - Professional Services	Replace Tube Heater & Accessories PW Shop	59620	$3,526.00
Johansen Mechanical Inc	D30890	101 000 382 20 00 00	PW - Retainage	Replace Tube Heater & Accessories PW Shop Retainage	59620	($1,612.99)
Johansen Mechanical Inc	D30890	410 000 382 20 00 00	SW-Retainage	Replace Tube Heater & Accessories PW Shop Retainage	59620	($1,613.00)
					59620 Total	$3,826.01
Jolly Family Corporation	471--76384	001 007 558 70 31 00	PL - Citywide Beautification	Monument Gateway Sign Fabrication	59621	$47,605.06
					59621 Total	$47,605.06
Lake Stevens Art & Park Foundation	111723 ART/PARK	001 012 573 90 31 00	CS- Event Contributions	Music in the Park Contributions for 6 Bands	59622	$3,000.00
					59622 Total	$3,000.00
Lake Stevens Police Guild	11092023	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	59572	$1,296.25
					59572 Total	$1,296.25
Lake Stevens Sewer District	1195 1123	001 010 576 80 47 00	PK-Utilities	Sewer - Cedarwood Park Acct 1195-01	59623	$99.00
Lake Stevens Sewer District	12326 1123	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	59623	$100.00
Lake Stevens Sewer District	13135 1123	101 016 543 50 47 00	ST-Utilities	Sewer - Decant Facility Acct 13135-01	59623	$49.50
Lake Stevens Sewer District	13135 1123	410 016 531 10 47 00	SW - Utilities	Sewer - Decant Facility Acct 13135-01	59623	$49.50
Lake Stevens Sewer District	2538 1123	001 010 576 80 47 00	PK-Utilities	Sewer - Lundeen Park Acct 2538-02	59623	$198.00
Lake Stevens Sewer District	3628 1123	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-02	59623	$99.00
Lake Stevens Sewer District	6294 1123	001 008 521 50 47 00	LE-Facility Utilities	Sewer - PD Evidence Bldg Acct 6294-04	59623	$99.00
Lake Stevens Sewer District	6296 1123	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 6296-03	59623	$198.00
Lake Stevens Sewer District	6390 1123	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	59623	$196.35
Lake Stevens Sewer District	6666 1123	001 012 575 30 47 00	CS- Museum - Utilities	Sewer - Museum Acct 6666-01	59623	$99.00
Lake Stevens Sewer District	6671 1123	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	59623	$99.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Lake Stevens Sewer District	6810 1123	001 012 575 50 47 00	CS- The Mill- Utilities	Sewer - The Mill Acct 6810-01	59623	$198.00
Lake Stevens Sewer District	7002 1123	001 010 576 80 47 00	PK-Utilities	Sewer - North Cove Park Restroom 7002-01	59623	$99.00
Lake Stevens Sewer District	8710 1123	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Training Bldg Acct 8710-03	59623	$99.00
Lake Stevens Sewer District	9902 1123	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Grade Rd Acct 9902-01	59623	$99.00
					59623 Total	$1,781.35
Land Development Consultants Inc	32748	004 010 594 76 60 02	PR - Frontier Heights Park P2	Frontier Heights Park Playfields	59624	$7,886.63
Land Development Consultants Inc	32859	004 010 594 76 60 03	PR - LS Bayview Connector	Powerline Trail Bid Package	59624	$732.01
					59624 Total	$8,618.64
Language Line Services Inc	11140877	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	59625	$73.61
					59625 Total	$73.61
Lemay Mobile Shredding Inc	4817363S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW	59626	$5.68
Lemay Mobile Shredding Inc	4817363S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW	59626	$5.69
Lemay Mobile Shredding Inc	4817363S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW	59626	$5.69
					59626 Total	$17.06
Lian	110723 LIAN	001 013 582 10 00 00	Refund of Deposit	LS22-Miller_1-10-23 Mill Deposit Refund	59627	$100.00
					59627 Total	$100.00
Millerstoultime	10242373312	101 016 544 90 31 02	ST-Operating Cost	Hub Remover	59628	$97.55
Millerstoultime	10242373312	410 016 531 10 31 02	SW - Operating Costs	Hub Remover	59628	$97.55
Millerstoultime	11142374260	101 016 544 90 31 02	ST-Operating Cost	True Digital Video Inspection Scope	59628	$257.15
Millerstoultime	11142374260	410 016 531 10 31 02	SW - Operating Costs	True Digital Video Inspection Scope	59628	$257.16
					59628 Total	$709.41
MissionSquare - 108991	6817975	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	59573	$483.62
					59573 Total	$483.62
MissionSquare - 307428	6029600	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	59574	$1,453.19
					59574 Total	$1,453.19
Nationwide Retirement Solution	11092023	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	0	$4,464.86
					0 Total	$4,464.86
Nelson Petroleum Inc	0848099-IN	001 001 513 10 43 00	Executive - Travel & Mtgs	Fuel	59629	$140.82
Nelson Petroleum Inc	0848099-IN	001 007 559 30 32 00	PB-Fuel	Fuel	59629	$252.72
Nelson Petroleum Inc	0848099-IN	001 008 521 20 32 00	LE-Fuel	Fuel	59629	$5,001.08
Nelson Petroleum Inc	0848099-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	59629	$646.61
Nelson Petroleum Inc	0848099-IN	101 016 542 30 32 00	ST-Fuel	Fuel	59629	$761.74
Nelson Petroleum Inc	0848099-IN	410 016 531 10 32 00	SW - Fuel	Fuel	59629	$761.74
					59629 Total	$7,564.71
New York Life	11092023	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	59575	$199.00
					59575 Total	$199.00
New York Life EFT	Oct-23	001 001 511 60 20 00	Legislative - Benefits	Life/Disability Ins Premiums	0	$9.06
New York Life EFT	Oct-23	001 002 513 11 20 00	AD-Benefits	Life/Disability Ins Premiums	0	$66.52
New York Life EFT	Oct-23	001 003 514 20 20 00	CC-Benefits	Life/Disability Ins Premiums	0	$60.43
New York Life EFT	Oct-23	001 004 514 23 20 00	FI-Benefits	Life/Disability Ins Premiums	0	$233.47
New York Life EFT	Oct-23	001 005 518 10 20 00	HR-Benefits	Life/Disability Ins Premiums	0	$190.16
New York Life EFT	Oct-23	001 006 518 80 20 00	IT-Benefits	Life/Disability Ins Premiums	0	$154.68
New York Life EFT	Oct-23	001 007 558 50 20 00	PL-Benefits	Life/Disability Ins Premiums	0	$428.16
New York Life EFT	Oct-23	001 007 559 30 20 00	PB-Benefits	Life/Disability Ins Premiums	0	$290.69
New York Life EFT	Oct-23	001 008 521 20 20 00	LE-Benefits	Life/Disability Ins Premiums	0	$1,583.13
New York Life EFT	Oct-23	001 010 576 80 20 00	PK-Benefits	Life/Disability Ins Premiums	0	$546.83
New York Life EFT	Oct-23	001 013 518 30 20 00	GG-Benefits	Life/Disability Ins Premiums	0	$197.77
New York Life EFT	Oct-23	101 016 542 30 20 00	ST-Benefits	Life/Disability Ins Premiums	0	$562.64

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
New York Life EFT	Oct-23	410 016 531 10 20 00	SW-Benefits	Life/Disability Ins Premiums	0	$772.26
					0 Total	$5,095.80
O Reilly Auto Parts	2960-427911	101 016 544 90 31 02	ST-Operating Cost	Motor Oil	59630	$111.34
O Reilly Auto Parts	2960-427911	410 016 531 10 31 02	SW - Operating Costs	Motor Oil	59630	$111.34
O Reilly Auto Parts	2960-427918	101 016 544 90 31 02	ST-Operating Cost	Gorilla Glue/Super Glue	59630	$8.73
O Reilly Auto Parts	2960-427918	410 016 531 10 31 02	SW - Operating Costs	Gorilla Glue/Super Glue	59630	$8.74
O Reilly Auto Parts	2960-427957	101 016 544 90 31 02	ST-Operating Cost	Hydrl Oil	59630	$163.93
O Reilly Auto Parts	2960-427957	410 016 531 10 31 02	SW - Operating Costs	Hydrl Oil	59630	$163.93
O Reilly Auto Parts	2960-428045	101 016 544 90 31 02	ST-Operating Cost	Anti Freeze	59630	$38.01
O Reilly Auto Parts	2960-428045	410 016 531 10 31 02	SW - Operating Costs	Anti Freeze	59630	$38.00
O Reilly Auto Parts	2960-430860	101 016 544 90 31 02	ST-Operating Cost	Oil Filters/Fuel/Water Sep	59630	$32.03
O Reilly Auto Parts	2960-430860	410 016 531 10 31 02	SW - Operating Costs	Oil Filters/Fuel/Water Sep	59630	$32.04
					59630 Total	$708.09
Odegard	102723 ODEGARD	001 013 582 10 00 00	Refund of Deposit	LS23-Odegard_10-27 Mill Deposit Refund	59631	$150.00
					59631 Total	$150.00
OSW Equipment & Repair LLC	528947	101 016 544 90 31 02	ST-Operating Cost	Toolbox for PW88 Hino Roll Off Truck	59632	$343.52
OSW Equipment & Repair LLC	528947	410 016 531 10 31 02	SW - Operating Costs	Toolbox for PW88 Hino Roll Off Truck	59632	$343.51
					59632 Total	$687.03
Pace Engineers Inc	88896	411 016 594 31 60 11	131st Ave NE Sewer Ext	131st Ave NE Sewer Main Ext	59633	$1,473.00
					59633 Total	$1,473.00
PODS Enterprises LLC	PODS006257445	001 013 518 20 41 00	GG-Professional Service	POD Rental for Museum Storage 11-2023	59634	$179.25
PODS Enterprises LLC	PODS006262636	001 013 518 20 41 00	GG-Professional Service	POD Rental for Museum Storage 11-2023	59634	$179.25
					59634 Total	$358.50
Powerplan	2429818	101 016 542 30 41 02	ST-Professional Service	Installed Tracks on PW67	59635	$827.98
Powerplan	2429818	410 016 531 10 41 01	SW - Professional Services	Installed Tracks on PW67	59635	$827.98
					59635 Total	$1,655.96
Public Safety Testing Inc	PSTCA23-70	001 008 521 20 41 00	LE-Professional Services	Police Sergeant Promotional Assessment	59636	$11,546.74
					59636 Total	$11,546.74
Rolyan Buoys	IN96981512	001 010 576 80 31 06	PK-Lake Safety	Buoys & Stickers	59637	$2,254.26
					59637 Total	$2,254.26
Roth	101723 ROTH	001 005 518 10 43 00	HR-Travel & Meetings	WA DEM L1301 Continuity Planning Hotel Reimbursement	59638	$149.18
Roth	101723 ROTH	001 005 518 10 43 00	HR-Travel & Meetings	WA DEM L1301 Continuity Planning Meal PerDiem	59638	$94.00
Roth	101723 ROTH	001 005 518 10 43 00	HR-Travel & Meetings	WA DEM L1301 Continuity Planning Mileage PerDiem	59638	$122.88
					59638 Total	$366.06
SavATree LLC	12850317	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 3320 125th Ave NE - Parks	59639	$2,180.20
SavATree LLC	12850318	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 612 125th Ave NE - Parks	59639	$6,104.56
SavATree LLC	12926865	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 12th Pl NE - Streets	59639	$1,744.16
SavATree LLC	12935864	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 12th Pl NE Task #15 - Streets	59639	$19,185.76
SavATree LLC	13226022	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 30th Pl NE Task #16 - Parks	59639	$1,744.16
SavATree LLC	13240884	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Removal Services 17th Pl NE - Storm	59639	$7,194.66
					59639 Total	$38,153.50
SBN Planning LLC	COLS-007	001 007 558 50 41 00	PL-Professional Servic	2024 Comp Plan	59640	$21,329.25
					59640 Total	$21,329.25
Six Robblees Inc	14P24962	101 016 544 90 31 02	ST-Operating Cost	Ladder Rack Ratchet Tie Downs	59641	$60.11
Six Robblees Inc	14P24962	410 016 531 10 31 02	SW - Operating Costs	Ladder Rack Ratchet Tie Downs	59641	$60.10
Six Robblees Inc	14P28672	101 016 544 90 31 02	ST-Operating Cost	Battery Box	59641	$5.60
Six Robblees Inc	14P28672	410 016 531 10 31 02	SW - Operating Costs	Battery Box	59641	$5.60
					59641 Total	$131.41

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Smarsh Inc	INV-133180	510 006 518 80 49 05	LR - Smarsh	Verizon MG Cloud MT	59642	$733.60
					59642 Total	$733.60
Snohomish County PUD	100758944	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	59643	$12,761.98
Snohomish County PUD	109416189	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	59643	$130.37
Snohomish County PUD	109416189	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	59643	$70.68
Snohomish County PUD	109421764	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	59643	$64.85
Snohomish County PUD	109421765	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	59643	$131.95
Snohomish County PUD	116001866	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	59643	$1,565.47
Snohomish County PUD	116001867	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	59643	$1,306.76
Snohomish County PUD	122608965	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	59643	$172.81
Snohomish County PUD	122611401	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	59643	$145.20
Snohomish County PUD	122611401	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	59643	$334.85
Snohomish County PUD	122611401	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	59643	$197.54
Snohomish County PUD	122611401	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	59643	$23.85
Snohomish County PUD	122611401	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	59643	$51.97
Snohomish County PUD	122611401	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	59643	$64.02
Snohomish County PUD	122611401	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	59643	$39.97
Snohomish County PUD	122611401	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	59643	$493.06
Snohomish County PUD	122611401	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	59643	$57.94
Snohomish County PUD	125918776	001 012 575 30 47 00	CS- Museum - Utilities	200558690 Museum Electric/Water	59643	$59.89
Snohomish County PUD	129205751	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	59643	$100.70
Snohomish County PUD	132510051	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	59643	$82.20
Snohomish County PUD	145679314	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	59643	$107.21
Snohomish County PUD	145679314	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	59643	$431.00
Snohomish County PUD	145679314	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	59643	$34.40
Snohomish County PUD	145679314	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	59643	$117.81
Snohomish County PUD	145679315	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	59643	$167.03
Snohomish County PUD	148975615	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	59643	$193.13
Snohomish County PUD	152271696	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	59643	$29.51
					59643 Total	$18,936.15
Sound Publishing Inc	EDH986478	001 013 518 30 41 01	GG-Advertising	Ordinance 1172	59644	$31.08
Sound Publishing Inc	EDH986479	001 013 518 30 41 01	GG-Advertising	Ordinance 1174	59644	$36.24
Sound Publishing Inc	EDH986483	001 013 518 30 41 01	GG-Advertising	CC Meeting Cancelled 11/07/23	59644	$20.76
Sound Publishing Inc	EDH986555	001 007 558 50 41 03	PL-Advertising	Planning Commission Meeting Cancelled	59644	$19.04
Sound Publishing Inc	EDH986711	001 007 558 50 41 04	Permit Related Professional Sr	LUA2023-0161 Mulvaney Rezone Legal Notice for LUA	59644	$87.84
					59644 Total	$194.96
Sound Safety Products Co Inc	571912/1	101 016 542 90 31 01	ST-Clothing	Boots - P Stevens	59645	$97.25
Sound Safety Products Co Inc	571912/1	410 016 531 10 31 00	SW - Clothing	Boots - P Stevens	59645	$97.26
					59645 Total	$194.51
Sprague Pest Solutions	5228247	001 013 518 20 41 00	GG-Professional Service	Pest Control - CH	59646	$95.64
Sprague Pest Solutions	5238985	001 013 518 20 41 00	GG-Professional Service	Pest Control - CH	59646	$125.70
Sprague Pest Solutions	5265600	001 012 575 51 40 00	CS-Grimm House - Services	Pest Control - Grimm House	59646	$95.64
Sprague Pest Solutions	5265602	001 013 518 20 41 00	GG-Professional Service	Pest Control - CH	59646	$125.70
Sprague Pest Solutions	5265642	001 013 518 20 41 00	GG-Professional Service	Pest Control - VIC	59646	$95.64
					59646 Total	$538.32
State Auditors Office	L157496	001 004 514 23 41 00	FI-Professional Service	21-22 Accountability/Financial Audit	59647	$6,084.75
					59647 Total	$6,084.75

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Stilly Auto Parts Napa LLC	77619	101 016 544 90 31 02	ST-Operating Cost	Air Filter PW40	59648	$38.80
Stilly Auto Parts Napa LLC	77619	410 016 531 10 31 02	SW - Operating Costs	Air Filter PW40	59648	$38.80
					59648 Total	$77.60
Sunnyside Nursery Inc	58812	302 010 576 90 31 00	Tree Replacement Expenditures	Trees & Plants for Davies & Festival Street	59649	$859.57
					59649 Total	$859.57
Symbol Arts	476924	001 008 521 20 31 01	LE-Fixed Minor Equipment	PD Badges	59650	$65.58
					59650 Total	$65.58
Teamsters Local No 763	Oct-23	001 000 284 00 00 00	Payroll Liability Other	Union Dues	59576	$1,855.50
					59576 Total	$1,855.50
Teamsters Welfare Trust Dental EFT	Dec-23	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	0	$3,164.80
					0 Total	$3,164.80
Technological Services Inc	27857	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Services PT-20-87	59651	$284.94
					59651 Total	$284.94
Terraphase Engineering Inc	21134	004 010 594 76 60 03	PR - LS Bayview Connector	Powerline Trail TO#2023-01	59652	$4,031.20
					59652 Total	$4,031.20
TransUnion Risk & Alternative Data Solutions Inc	4016011-202310-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	59653	$81.98
					59653 Total	$81.98
Trueheart Family Counseling	1910	001 005 518 10 41 00	HR-Professional Services	Mental Health Counseling Services	59654	$1,000.00
Trueheart Family Counseling	1910	001 008 521 20 41 02	LE-Prof Srv - Wellness Grant	Mental Health Counseling Services	59654	$1,000.00
					59654 Total	$2,000.00
ULINE	169591930	101 016 544 90 31 02	ST-Operating Cost	Brute Container Lids	59655	$151.64
ULINE	169591930	410 016 531 10 31 02	SW - Operating Costs	Brute Container Lids	59655	$151.64
ULINE	169591930	001 012 575 50 31 00	CS- The Mill- Ops	Fire Extinguishers/Wall Clocks	59655	$551.26
ULINE	169591930	101 016 544 90 31 02	ST-Operating Cost	Kleenex Towels	59655	$242.37
ULINE	169651183	101 016 544 90 31 02	ST-Operating Cost	Rubbermaid Trash Cans/Hard Hats	59655	$464.90
ULINE	169651183	410 016 531 10 31 02	SW - Operating Costs	Rubbermaid Trash Cans/Hard Hats	59655	$464.90
					59655 Total	$2,026.71
UPS	0000074Y42433	001 008 521 20 42 00	LE-Communication	Evidence Shipping	59656	$38.58
					59656 Total	$38.58
Verizon Northwest	9948211459	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service	59657	$295.61
Verizon Northwest	9948211459	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service	59657	$42.23
Verizon Northwest	9948211459	001 002 513 11 42 00	AD-Communications	Wireless Phone Service	59657	$47.23
Verizon Northwest	9948211459	001 003 514 20 42 00	CC-Communications	Wireless Phone Service	59657	$89.46
Verizon Northwest	9948211459	001 004 514 23 42 00	FI-Communications	Wireless Phone Service	59657	$47.23
Verizon Northwest	9948211459	001 005 518 10 42 00	HR-Communications	Wireless Phone Service	59657	$178.92
Verizon Northwest	9948211459	001 006 518 80 42 00	IT-Communications	Wireless Phone Service	59657	$766.16
Verizon Northwest	9948211459	001 007 558 50 42 00	PL-Communication	Wireless Phone Service	59657	$467.31
Verizon Northwest	9948211459	001 007 559 30 42 00	PB-Communication	Wireless Phone Service	59657	$209.49
Verizon Northwest	9948211459	001 010 576 80 42 00	PK-Communication	Wireless Phone Service	59657	$529.47
Verizon Northwest	9948211459	101 016 543 30 42 00	ST-Communications	Wireless Phone Service	59657	$1,044.45
Verizon Northwest	9948211459	410 016 531 10 42 00	SW - Communications	Wireless Phone Service	59657	$1,044.45
					59657 Total	$4,762.01
WABO	14789	001 007 559 30 49 00	PB-Miscellaneous	WABO Membership Renewal - C Manus	59658	$105.00
					59658 Total	$105.00
WAPRO	7875	001 004 514 23 49 01	FI-Staff Development	WAPRO Membership - A Crim	59659	$25.00
					59659 Total	$25.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Washington State Dept of Enterprise Svcs	731128552	001 008 521 20 31 00	LE-Office Supplies	Business Cards for PD	59660	$133.73
					59660 Total	$133.73
Washington State Patrol	I2402143	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	59661	$320.25
					59661 Total	$320.25
Washington State Support Registry	110923	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	0	$546.86
					0 Total	$546.86
Wave Broadband	103946401-0010465	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	59662	$634.41
Wave Broadband	103946401-0010465	001 002 513 11 42 00	AD-Communications	Telephone Service	59662	$73.19
Wave Broadband	103946401-0010465	001 003 514 20 42 00	CC-Communications	Telephone Service	59662	$146.37
Wave Broadband	103946401-0010465	001 004 514 23 42 00	FI-Communications	Telephone Service	59662	$146.37
Wave Broadband	103946401-0010465	001 005 518 10 42 00	HR-Communications	Telephone Service	59662	$73.18
Wave Broadband	103946401-0010465	001 006 518 80 42 00	IT-Communications	Telephone Service	59662	$219.56
Wave Broadband	103946401-0010465	001 007 558 50 42 00	PL-Communication	Telephone Service	59662	$475.95
Wave Broadband	103946401-0010465	001 007 559 30 42 00	PB-Communication	Telephone Service	59662	$73.18
Wave Broadband	103946401-0010465	001 008 521 20 42 00	LE-Communication	Telephone Service	59662	$2,489.28
Wave Broadband	103946401-0010465	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	59662	$73.19
Wave Broadband	103946401-0010465	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	59662	$73.18
Wave Broadband	103946401-0010465	001 013 518 20 42 00	GG-Communication	Telephone Service	59662	$292.74
Wave Broadband	103946401-0010465	101 016 543 30 42 00	ST-Communications	Telephone Service	59662	$421.18
Wave Broadband	103946401-0010465	410 016 531 10 42 00	SW - Communications	Telephone Service	59662	$421.18
					59662 Total	$5,612.96
Western Conference of Teamsters Pension Trust	11092023	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	59577	$4,572.97
					59577 Total	$4,572.97
Wetlands & Woodlands Inc	39577	410 016 531 10 31 02	SW - Operating Costs	Native Plants for Hartford Channel	59663	$478.95
Wetlands & Woodlands Inc	39578	410 016 531 10 31 02	SW - Operating Costs	Native Plants for 17th Pl NE & Main St	59663	$132.56
					59663 Total	$611.51
Zencity Technologies Inc	SI236000120	001 013 518 20 41 00	GG-Professional Service	Community Survey Semi Annual	59664	$27,325.00
					59664 Total	$27,325.00

CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES
Tuesday, November 14, 2023, at 6:00 p.m.
By Remote Participation via Zoom and In Person at The Mill, 1808 Main Street, Lake Stevens.

CALL TO ORDER:	6:00 p.m. by Mayor Brett Gailey
ELECTED OFFICIALS PRESENT:	Councilmembers Kim Daughtry, Gary Petershagen, Ryan Donoghue, Mary Dickinson, Marcus Tageant and Anji Jorstad
ELECTED OFFICIALS ABSENT:	Councilmember Steve Ewing

Call to Order
Mayor Gailey called the meeting to order at 6:00 p.m.

Pledge of Allegiance
Mayor Gailey led the Pledge of Allegiance.

Roll Call
All Councilmembers were present except Councilmember Ewing.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to excuse Councilmember Ewing. The motion passed 7-0-0-0.

Mayor Gailey read a statement into the record regarding the occurrence at the October 24, 2023, Council Meeting. He stated that the City will not condone hate speech and Anti-Semitism.

Approval of the Agenda
MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Dickinson, to approve the agenda. The motion passed 7-0-0-0.

Citizen Comments
There were no comments from citizens.

Council Business

Mayor's Business

City Department Report
Police Department Report

Consent Agenda

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Daughtry, to approve the consent agenda. The motion passed 7-0-0-0. The consent agenda included the following:

- 2023 Vouchers
- City Council Meeting Minutes of October 24, 2023
- Resolution 2023-17 Surplus of Vehicle 2017 Dodge Ram 1500
- Resolution 2023-18 Surplus of Vehicle 2018 Ford F150 SuperCrew Cab
- Washington State Parks Marine Program Interagency Agreement

Public Hearing

Public Hearing No. 2: 2024 Budget Ordinance 1173

Director Stevens explained that tonight is the second and final reading of the 2024 Budget and staff is recommending the Council adopt Ordinance No. 1173. The City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2024 budget ordinance.

Mayor Gailey opened the hearing for public comment.
There were no comments.
Mayor Gailey closed the hearing.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Dickinson, to approve Ordinance 1173 to adopt the 2024 budget. The motion passed 7-0-0-0.

Discussion Items

Process Code Introduction

Planner Place explained that no action is being requested tonight. This is an introductory briefing by staff on possible updates to the city's process code under the LSMC Sections 14.16A and 14.16B. Council and staff engaged in a discussion.

Review of Upcoming Council Meeting Dates and Agenda Items

It was the consensus of the Council to cancel the November 21 Council workshop. Council reviewed the last few Council meeting dates of the year.

Adjourn

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to adjourn the meeting. The motion passed 7-0-0-0.

The meeting was adjourned at 7:02 p.m.

Brett Gailey, Mayor Kelly M. Chelin, City Clerk

CITY COUNCIL STAFF REPORT

Agenda Date: 11/28/2023

Subject: Bridge Coordination Services (Domestic Violence Coordinator)

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact: $50,033.50 ($60.50/hour for a max of 827 hours in 2024)

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Authorize the Mayor to sign the Bridge Coordination Services Contract

SUMMARY/BACKGROUND:
Bridge Coordination Services, LLC. (BCS) is a consulting and contract service designed to provide information, education, and resources to victims of violence-related crimes and the law enforcement agencies which serve them. BCS Victim Coordinators are experienced in providing direct services to victims of crime with the goal of bridging the information gap with those impacted by harm.
BCS Victim Coordinators are familiar with the dynamics of law enforcement and are committed to assisting officers who respond to violence-related calls, the detectives who investigate crimes, and the prosecutors who pursue charges. Victim Coordinators are familiar with law enforcement reporting and are able to obtain follow-up information from victims and provide supplemental statements to police reports.
BCS Victim Coordinators provide direct victim services, community outreach, law enforcement agency training and community presentations about domestic violence, and victim services for a variety of general crimes. BCS believes in immediate victim contact following a criminal incident, and each BCS Victim Coordinator has experience in providing safety planning and resource referrals to victims of crime. BCS Victim Coordinators serve as a point of contact within a law enforcement agency providing victims of crime with continued updates on criminal cases and incidents where no criminal charges are referred.
BCS Victim Coordinators are system-based coordinators who work within law enforcement agencies and are subject to mandatory reporting of criminal activity. This

means any case-related information or exculpatory information obtained from a victim is documented and shared with the law enforcement agency and prosecutors. Victim Coordinators share their role with Victims or crime, clearly explaining the mandatory reporting function of Victim Coordinators and sharing the ability to and act as a liaison between the victim, the law enforcement agency, and the prosecutor's office.
In addition to direct services provided to victims of crime, BCS Victim Coordinators share service recommendations to local non-profit organizations to build and maintain positive community relations in a professional and compassionate manner. BCS is ready to begin work, set goals, and assist law enforcement agencies in bridging the communication gap with victims and the criminal justice system.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Bridge Coordination Services Contract
2. Domestic Violence Coordinator Scope of Responsibility

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, is made and entered into in duplicate this **1st** day of **December 2023** by and between the CITY OF LAKE STEVENS, a Washington municipal corporation, hereinafter referred to as the "CITY" and **BRIDGE COORDINATION SERVICES, LLC.**, hereinafter referred to as the "SERVICE PROVIDER."

RECITALS:

WHEREAS, the CITY desires to have certain services and/or tasks performed as set forth below requiring specialized skills and other supportive capabilities; and

WHEREAS, sufficient CITY resources are not available to provide such services; and

WHEREAS, the SERVICE PROVIDER represents that the SERVICE PROVIDER is qualified and possesses sufficient skills and the necessary capabilities, including technical and professional expertise, where required, to perform the services and/or tasks set forth in this Agreement.

NOW, THEREFORE, in consideration of the terms, conditions, covenants, and performance contained herein, the parties hereto agree as follows:

1. Scope of Services.

The SERVICE PROVIDER shall perform such services and accomplish such tasks, including the furnishing of all materials and equipment necessary for full performance thereof, as are identified and designated as SERVICE PROVIDER responsibilities throughout this Agreement and as detailed herein **Domestic Violence Coordinator Contract.** Project will begin **JANUARY 1, 2024** and will be completed **DECEMBER 31, 2024.** Hours of operation will be flexed to meet the needs of the project, not to exceed **827 annual hours in 2024** for the full contract. Project: **"Exhibit A" Domestic Violence Coordinator Scope of Work,** attached.

2. Term.

The Project shall begin on **January 1, 2024,** and shall be completed no later than **December 31, 2024**, unless sooner terminated according to the provisions herein.

3. Compensation And Method of Payment.

3.1 Payments for services provided hereunder shall be made following the performance of such services, unless otherwise permitted by law and approved in writing by the CITY.

2. No payment shall be made for any service rendered by the SERVICE PROVIDER except for services identified and set forth in this Agreement.

3.3 The CITY shall pay the SERVICE PROVIDER for work performed under this

Agreement as follows: SERVICE PROVIDER shall submit monthly invoices detailing work performed and expenses for which reimbursement is sought. CITY shall approve all invoices before payment is issued. Payment shall occur within thirty (30) days of receipt and approval of an invoice. The SERVICE PROVIDER shall be paid an hourly rate of **$60.50 per hour** for **827 ANNUAL SERVICE HOURS**. services provided as described in the **Domestic Violence Coordinator scope of work** subject to approval of the City Administrator.

4. Reports And Inspections.

4.1 The SERVICE PROVIDER at such times and in such forms as the CITY may require, shall furnish to the CITY such statements, records, reports, data, and information as the CITY may request pertaining to matters covered by this Agreement.

4.2 The SERVICE PROVIDER shall at any time during normal business hours and as often as the CITY or State Auditor may deem necessary, make available for examination all of its records and data with respect to all matters covered, directly or indirectly, by this Agreement and shall permit the CITY or its designated authorized representative to audit and inspect other data relating to all matters covered by this Agreement. The CITY shall receive a copy of all audit reports made by the agency or firm as to the SERVICE PROVIDER'S activities. The CITY may, at its discretion, conduct an audit at its expense, using its own or outside auditors, of the SERVICE PROVIDER'S activities which relate, directly or indirectly, to this Agreement.

5. Independent Contractor Relationship.

5.1 The parties intend that an independent SERVICE PROVIDER/CITY relationship will be created by this Agreement. The CITY is interested primarily in the results to be achieved; subject to paragraphs herein, the implementation of services will lie solely with the discretion of the SERVICE PROVIDER. No agent, employee, servant or representative of the SERVICE PROVIDER shall be deemed to be an employee, agent, servant or representative of the CITY for any purpose, and the employees of the SERVICE PROVIDER are not entitled to any of the benefits the CITY provides for its employees. The SERVICE PROVIDER will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants, subcontractors or representatives during the performance of this Agreement.

5.2 In the performance of the services herein contemplated the SERVICE PROVIDER is an independent contractor with the authority to control and direct the performance of the details of the work, however, the results of the work contemplated herein must meet the approval of the CITY and shall be subject to the CITY'S general rights of inspection and review to secure the satisfactory completion thereof.

6. Service Provider Employees/agents

The CITY may at its sole discretion require the SERVICE PROVIDER to remove any employee, agent or servant from employment on this Project. The SERVICE PROVIDER may however employ that (those) individual(s) on other non-CITY related projects.

7. Hold Harmless/Indemnification.

7.1 Consultant shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or resulting from the acts, errors or omissions of the Consultant in performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

7.2 No liability shall attach to the CITY by reason of entering into this Agreement except as expressly provided herein.

8. Treatment of Assets.

Title to all property furnished by the CITY shall remain in the name of the CITY and the CITY shall become the owner of the work product and other documents, if any, prepared by the SERVICE PROVIDER pursuant to this Agreement.

9. Compliance with Laws.

10.1 The SERVICE PROVIDER, in the performance of this Agreement, shall comply with all applicable federal, state or local laws and ordinances, including regulations for licensing, certification and operation of facilities, programs and accreditation, and licensing of individuals, and any other standards or criteria as described in this Agreement to assure quality of services.

10.2 The SERVICE PROVIDER specifically agrees to pay any applicable business and occupation (B & 0) taxes which may be due on account of this Agreement.

10. Nondiscrimination.

10.1 The CITY is an equal opportunity employer.

10.2 Nondiscrimination in Employment. In the performance of this Agreement, the SERVICE PROVIDER will not discriminate against any employee or applicant for employment on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap; provided that the prohibition against discrimination in employment because of handicap shall not apply if the particular disability prevents the proper performance of the particular worker involved. The SERVICE PROVIDER shall ensure that applicants are employed, and that employees are treated during employment without discrimination because of their race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap. Such action shall include, but not be limited to: employment, upgrading, demotion or transfers, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and programs for training including apprenticeships. The SERVICE PROVIDER shall take such action with respect to this Agreement as may be required to ensure full compliance with local, state and federal laws prohibiting discrimination in employment.

10.3 Nondiscrimination in Services. The SERVICE PROVIDER will not discriminate against any recipient of any services or benefits provided for in this Agreement on the grounds of race, creed, color, national origin, sex, marital status, age or the presence of any sensory, mental or physical handicap.

10.4 If any assignment and/or subcontracting has been authorized by the CITY, said assignment or subcontract shall include appropriate safeguards against discrimination. The SERVICE PROVIDER shall take such action as may be required to ensure full compliance with the provisions in the immediately preceding paragraphs herein.

11. Assignment/subcontracting.

11.1 The SERVICE PROVIDER shall not assign its performance under this Agreement or any portion of this Agreement without the written consent of the CITY, and it is further agreed that said consent must be sought in writing by the SERVICE PROVIDER not less than thirty (30) days prior to the date of any proposed assignment. The CITY reserves the right to reject without cause any such assignment.

11.2 Any work or services assigned hereunder shall be subject to each provision of this Agreement and proper bidding procedures where applicable as set forth in local, state and/or federal statutes, ordinances and guidelines.

11.3 Any technical/professional service subcontract not listed in this Agreement, must have express advance approval by the CITY.

12. Changes.

Either party may request changes to the scope of services and performance to be provided hereunder, however, no change or addition to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and signed by both parties. Such amendments shall be attached to and made part of this Agreement.

13. Maintenance and Inspection of Records.

13.1 The SERVICE PROVIDER shall maintain books, records and documents, which sufficiently and properly reflect all direct and indirect costs related to the performance of this Agreement and shall maintain such accounting procedures and practices as may be necessary to assure proper accounting of all funds paid pursuant to this Agreement. These records shall be subject at all reasonable times to inspection, review, or audit, by the CITY, its authorized representative, the State Auditor, or other governmental officials authorized by law to monitor this Agreement.

13.2 The SERVICE PROVIDER shall retain all books, records, documents and other material relevant to this agreement, for six (6) years after its expiration. The SERVICE PROVIDER agrees that the CITY or its designee shall have full access and right to examine any of said materials at all reasonable times during said period.

14. Other Provisions.

If changes in state law necessitate that services hereunder be expanded, the parties shall negotiate an appropriate amendment. If after thirty **(30)** days of negotiation, agreement can not be reached, this Agreement may be terminated by the City no sooner than sixty **(60)** days thereafter.

15. Termination.

15.1 Termination for Convenience. The CITY may terminate this Agreement, in whole or in part, at any time, by at least **SIXTY (60)** days written notice to the SERVICE PROVIDER.

15.2 Termination for Cause. If the SERVICE PROVIDER fails to perform in the manner called for in this Agreement, or if the SERVICE PROVIDER fails to comply with any other provisions of the Agreement and fails to correct such noncompliance within **THIRTY (30)** days written notice thereof, the CITY may terminate this Agreement for cause. Termination shall be affected by serving a notice of termination on the SERVICE PROVIDER setting forth the manner in which the SERVICE PROVIDER is in default. The SERVICE PROVIDER will only be paid for services performed in accordance with the manner of performance set forth in this Agreement.

16. Notice.

Notice provided for in this Agreement shall be sent by certified mail to the addresses designated for the parties on the last page of this Agreement.

17. Attorneys Fees and Costs.

If any legal proceeding is brought for the enforcement of this Agreement, or because of a dispute, breach, default, or misrepresentation in connection with any of the provisions of this Agreement, the prevailing party shall be entitled to recover from the other party, in addition to any other relief to which such party may be entitled, reasonable attorney's fees and other costs incurred in that action or proceeding.

18. Jurisdiction and Venue.

18.1 This Agreement has been and shall be construed as having been made and delivered within the State of Washington, and it is agreed by each party hereto that this Agreement shall be governed by laws of the State of Washington, both as to interpretation and performance.

18.2 Any action of law, suit in equity, or judicial proceeding for the enforcement of this Agreement or any provisions thereof, shall be instituted and maintained only in any of the courts of competent jurisdiction in Snohomish County, Washington.

19. Severability.

19.1 If, for any reason, any part, term or provision of this Agreement is held by a court of the United States to be illegal, void or unenforceable, the validity of the remaining provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Agreement did not contain the particular provision held to be invalid.

19.2 If it should appear that any provision hereof is in conflict with any statutory provision of the State of Washington, said provision which may conflict therewith shall be deemed inoperative and null and void insofar as it may be in conflict therewith, and shall be deemed modified to conform to such statutory provisions.

20. Entire Agreement.

The parties agree that this Agreement is the complete expression of the terms hereto and any oral representations or understandings not incorporated herein are excluded. Further, any modification of this Agreement shall be in writing and signed by both parties. Failure to comply with any of the provisions stated herein shall constitute material breach of contract and cause for termination. Both parties recognize time is of the essence in the performance of the provisions of this Agreement. It is also agreed by the parties that the forgiveness of the nonperformance of any provision of this Agreement does not constitute a waiver of the provisions of this Agreement.

IN WITNESS WHEREOF the parties hereto have caused this Agreement to be executed the day and year first hereinabove written.

SERVICE PROVIDER:

Bridge Coordination Services, LLC.
P.O Box 2632
Stanwood, WA 98292

Attest:

Date: 11-9-2023

Tiffany Krusey Owner / Director

CITY OF LAKE STEVENS
1812 Main Street
P.O. BOX 257
Lake Stevens, WA 98258

____________________________ Date:________________________
Mayor Brett Gailey

Attest:

____
City Clerk

Approved as to form:

____
City Attorney

Bridge Coordination Services, LLC.

Domestic Violence Coordinator Scope of Responsibilities

Responsibilities include the essential functions as listed below:

VICTIM SERVICES

- Educate victims of crime of the role of a Victim Coordinator, including mandatory reporting requirements in accordance to agency policy.
- Support, educate and assist victims of domestic violence through the criminal proceedings in municipal and superior courts; provide contact information about superior court and municipal court prosecution services.
- Assess domestic violence victim's immediate needs (i.e. safe housing, income, etc.); help victim develop an immediate safety plan; provide information and referral to community resources, specifically domestic violence services.
- Respond to telephone and walk-in requests for service; refer domestic violence victims to social service or community agencies as appropriate.
- Provide domestic violence victims with information regarding filing for and obtaining civil protection orders.
- Provide information to victims regarding criminal justice procedures; appear with domestic violence victims at arraignments and other criminal court hearings as deemed necessary, and upon request of the victim.
- Educate crime victims regarding the benefits of pursuing prosecution through the judicial process.

LAW ENFORCEMENT/ PROSECUTION

- Provide information to law enforcement officers about victim accounts of additional undisclosed criminal action.
- Assist officers and detectives in obtaining additional evidence following the arrest of a suspect in cases of domestic violence including researching prior history of abuse, assist in coordinating the receipt of medical records and document findings in accordance with departmental policy. (Upon the request of the law enforcement agency)
- Develop reference materials for use by police officers, front office staff the prosecuting attorney and crime victims.
- Prepare statistical reports.
- Maintain records; prepare requested reports and other documents as requested.
- Assist in training department personnel about victim services and specifically domestic violence.
- Provide annual community training/ citizens academy presentation in reference to Domestic Violence and Victim Coordination services.

- Provide the prosecuting attorney with status of victim contact and the concerns of the victims regarding bail setting, release conditions and no-contact orders.
- Communicate with domestic violence victims seeking the termination of criminal no-contact orders.
- Provide information to the prosecuting attorney on victim’s recommendations/ requests for defendant services and resources as well as sentencing input.

CITY COUNCIL STAFF REPORT

Agenda Date: 11/28/2023

Subject: ILA for Jail Services from City of Marysville for Lake Stevens - First Amendment

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact:

	2020-2023	2024	Cost Increase
Booking Fee	$123.24	$143.00	$19.76
Inmate Transfer Administrative Fee	$20.00	$20.00	$0.00
Marysville Transportation Fee	$64.84	$75.00	$10.16
Daily Maintenance Fee	$94.84	$157.00	$62.16
Video Court Fee	$58.00	$150.00	$92.00

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Request Council to approve and the Mayor to sign the Interlocal Agreement

SUMMARY/BACKGROUND:
The City of Lake Stevens and the City of Marysville entered into an Interlocal Agreement for Jail Services in September of 1999, which was ratified by a new agreement on September 28, 2023. The parties wish to update the fees reflected in Schedule A effective January 1, 2024 and extend the agreement to December 31, 2024.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Marysville Jail Contract

AFTER RECORDING RETURN TO:

City of Marysville
501 Delta Avenue
Marysville, WA 98270

First Amendment to Interlocal Agreement for Jail Services
Lake Stevens
Effective January 1, 2024.

THIS FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR JAIL SERVICES ("Agreement") is made and entered into by and between the CITY OF MARYSVILLE ("Marysville"), and the CITY OF LAKE STEVENS ("Lake Stevens").

WHEREAS, the cities have had an Interlocal Agreement for Jail Services (hereinafter known as "Agreement") since September 27, 1999, which was ratified by a new agreement on September 28, 2023; and

WHEREAS, the parties wish to update the fees reflected in Schedule A effective January 1, 2024; and

WHEREAS, the parties wish to extend the agreement to December 31, 2024.

NOW, THEREFORE, in consideration of the mutual covenants, conditions and promises contained herein, Marysville and Lake Stevens mutually agree as follows:

1. Effective January 1, 2024, the fees assessed under the Agreement are those set forth in Schedule A attached; and

2. The term of this Agreement is extended to December 31, 2024; and

3. All other terms of the Agreement remain in full force and effect.

CITY OF LAKE STEVENS	CITY OF MARYSVILLE
By ______________________________	By ______________________________
Brett Gailey, Mayor	Jon Nehring, Mayor
DATE: ___________________________	DATE: ___________________________

APPROVED as to form:

By ______________________________
____________________, City Attorney

DATE: ___________________________

Attest: ___________________________
_______________, City Clerk

APPROVED as to form:

By ______________________________
Jon Walker, City Attorney

DATE: ___________________________

Attest: ___________________________
_______________, Deputy City Clerk

SCHEDULE A Effective January 1, 2024

Booking fee beginning January 1, 2024 $143.00 **

Should Marysville decide to collect booking fees pursuant to RCW 70.48.390 from the funds possessed by the prisoner or defendant directly at the time of booking, the booking fee to be paid by the City of Lake Stevens for such prisoner or defendant shall be adjusted by a credit in favor of the City Lake Stevens of that sum actually paid by the prisoner or defendant.

Inmate transfer administrative fee $20.00**

In cases where Lake Stevens prisoners are relocated to another jail facility other than the Snohomish County jail, Lake Stevens agrees to pay Marysville an Inmate Transfer Administrative Fee of $20.00 per prisoner.

Marysville Transportation Fee $75.00**

Lake Stevens agrees to pay Marysville a Transportation Fee of $75.00 per prisoner for transportation to another facility or for transportation from another facility to the Marysville Municipal Court. For example: Transporting a prisoner from the Marysville Jail to the SCORE facility would be one trip. Transporting a prisoner from SCORE to the Marysville Municipal Court would be one trip. Transporting a prisoner from the Marysville Municipal Court back to SCORE would be one trip. The same examples would apply to transports to and from the Snohomish County Jail.

Daily maintenance fee $157.00

Bed space as needed on a space available basis.

Video Court fee $150.00

Lake Stevens agrees to pay Marysville a Video Court fee of $150.00 per prisoner for each court appearance by video. Marysville in its discretion or upon request by Lake Stevens may cause a Lake Stevens inmate to appear for court hearings via the Marysville video court system. The use of video court hearings will conform to procedures and rules of the Marysville jail and the Marysville Municipal Court.

Snohomish County Jail

Lake Stevens gives Marysville the authority to receive and pay all Snohomish County Jail bills for the Lake Stevens Prisoners including those cases that are associated with the County District Court and not Marysville Municipal Court and to coordinate and move Lake Stevens Prisoners to and from Snohomish County Jail.

Other Jail Billings

SCHEDULE A TO SEVENTEENTH AMENDMENT TO ILA FOR JAIL SERVICES - Page 3 Marysville will be reimbursed by Lake Stevens for all costs including Jail booking and Jail Bed and Daily Maintenance Fees and any other fee charged to Marysville by all other jail facilities for Lake Stevens Prisoners.

**Yearly COLA Increase on Booking Fees and Daily Maintenance Fees Booking and Daily Maintenance Fees will be increased at a rate of 100% of the Seattle CPI-W June Index for the year prior with a minimum of 0% to a maximum of 3.0%. The rate increase will occur on January 1 of each year unless otherwise negotiated and agreed by the parties. (For example the June 2023 Seattle CPI-W index will set the amount of the January 1, 2024 increase to Booking and Daily Maintenance Fees.)

CITY COUNCIL STAFF REPORT

Agenda Date: 11/28/2023

Subject: Snohomish Regional Drug Task Force ILA Extension

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Accept the Snohomish Regional Drug Task Force ILA - 1 year Extension

SUMMARY/BACKGROUND:
Lake Stevens Police Department participates in the Snohomish Regional Drug Task Force. The Task Force is a multi-agency effort to combat drug dealers and suppliers.

The purpose of the Task Force is to formally structure and jointly coordinate selected law enforcement activities, resources and functions in order to disrupt drug trafficking systems and to remove traffickers through cooperative programs of investigation, prosecution and asset forfeiture.

The goals of the Task Force are to:

- Reduce the number of drug traffickers and gang members in the communities of Snohomish County through professional investigation, apprehension and conviction.
- Efficiently attack, disrupt and prosecute individual and organized mid to upper level drug traffickers and street gang members who do not recognize jurisdictional boundaries or limitations, and by doing so, impact drug trafficking organizations previously impregnable.
- Enhance drug enforcement cooperation and coordination through multi-agency investigations, training of local jurisdictions and the sharing of resources and information.

- To address these issues with the foremost consideration of safety for both law enforcement and the community.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. 2024 ILA Extension Letter and Allocation

Snohomish Regional
Drug Task Force

M/S #606
3000 Rockefeller Ave.
Everett, WA 98201
(425) 388-3479
FAX (360) 658-7664

November 21, 2023

TO: Signatory Agencies of the Interlocal Agreement

RE: Interlocal Agreement (ILA) Establishing the Snohomish Regional Drug Task Force (SRDTF)

CONTRACT PERIOD

Section 1.1 of the SRDTF ILA allows for the agreement to be extended for up to three additional one-year terms by providing written notice to each of the participating jurisdictions.

This is the final additional one-year term allowed in the ILA. Please accept this letter as notice to extend the SRDTF ILA to December 31, 2024.

TASK FORCE BUDGET

Attached you will find the allocation schedule for 2024 which will remain at the 2023 rates. There will be no increase to participating jurisdictions for 2024.

Sincerely,

Commander Jay Baines
SRDTF

Jurisdiction	2024
Unincorporated Snohomish County	$ 73,016
Arlington	$ 3,930
Bothell (part)	$ 3,619
Brier	$ 1,327
Darrington	$ 281
Edmonds	$ 8,395
Everett	$ 22,256
Gold Bar	$ 428
Granite Falls	$ 776
Index	$ 35
Lake Stevens	$ 6,585
Lynnwood	$ 7,883
Marysville	$ 13,501
Mill Creek	$ 4,099
Monroe	$ 3,832
Mountlake Terrace	$ 4,298
Mukilteo	$ 4,250
Snohomish	$ 2,031
Stanwood	$ 1,397
Sultan	$ 1,031
	$ 162,970

CITY COUNCIL STAFF REPORT

Agenda Date: 11/28/2023

Subject: Public Safety Testing Subscriber Agreement

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact: $2096.00

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Authorize the Mayor to sign the Agreement

SUMMARY/BACKGROUND:
Public Safety Testing, Inc. is a skilled provider of pre-employment testing services to police, fire, and other public safety agencies. The Lake Stevens Police Department uses Public Safety Testing for the outreach and recruitment support, application intake processing, and administration of pre-employment written examinations and/or physical ability tests.
Written examinations are administered in-person, remotely through a network of certified college testing facilities and through virtual in-home testing program.
Physical ability tests for law enforcement applicants are administered at test events, through a network of partner gym and fitness facilities and through online, virtual in-home testing program (V-PAT).
Written examination scores will be reported as a percentage score (based on 100%) and physical ability test scores will be reported as “Pass” or “Fail”.

APPLICABLE CITY POLICIES:

ATTACHMENTS:
1. Subscriber Agreement - LAKE STEVENS POLICE 2023

SUBSCRIBER AGREEMENT

WHEREAS, Public Safety Testing, Inc. is a skilled provider of pre-employment testing services to police, fire, and other public safety agencies, and

WHEREAS, the subscriber public agency, either directly or through a civil service commission, tests, evaluates, ranks and hires law enforcement and/or firefighters and/or other public safety positions in the performance of its public safety functions, and

WHEREAS, the subscribing public entity desires to join in a Subscriber Agreement, NOW, THEREFORE,

Public Safety Testing, Inc. (the “Contractor”) and the City of Lake Stevens, a municipal corporation of the state of Washington (hereinafter “Subscriber”) do enter into this Subscriber Agreement under the terms and conditions set forth herein.

SUBSCRIBER:	City of Lake Stevens, WA
POSITIONS:	The following positions are included in the fee structure in Attachment A (Subscriber may post any or all positions in a category at no additional charge): • Law Enforcement Officer (entry-level and/or BLEA certified and/or lateral)
COMMENCEMENT DATE:	January 1, 2024
PROFESSIONAL FEES:	Professional fees are described in Attachment A, which are incorporated herein by this reference. Each annual renewal beyond the initial term includes a 4% increase in fees described in Attachment A.
TERMINATION:	This agreement is for an initial one-year term and will automatically renew annually unless either party provides a 60-day notice as outlined in Section 7.

1. Description of Basic Services. This Agreement begins on the date as noted on page one (1) of this Agreement. The Contractor will provide the following services to the Subscriber:

    1.1 Outreach and recruitment support, application intake processing, and administration of pre-employment written examinations and/or physical ability tests for those positions noted on Page One (1) of this Agreement.

1.1.1 Written examinations are administered in-person at Contractor's test events, including those conducted by Subscribing agencies; remotely through a network of certified college testing facilities; and, through the Contractor's online, virtual in-home testing program.

1.1.2 Physical ability tests for law enforcement and corrections applicants are administered at Contractor's test events, including those conducted by Subscribing agencies, through a network of partner gym and fitness facilities, and through the Contractor's online, virtual in-home testing program (V-PAT).

1.2 Report to the Subscriber the scores of applicants, with all information necessary for the Subscriber to place passing applicants upon its eligibility list and rank them relative to other candidates on appropriately constituted continuous testing eligibility lists. Contractor will report "raw" test scores to the Subscriber – no preference points will be factored into applicant scores and it is the Subscriber's responsibility to factor veteran's preference points in accordance with applicable federal and state laws. Written examination scores will be reported to the Subscriber as a percentage score (based on 100%) and physical ability test scores will be reported as "Pass" or "Fail". The passing score for written examinations is set by the test developer at 70%.

1.3 Appear in any administrative or civil service proceeding in order to testify to and provide any and all necessary information to document the validity of the testing process, to participate in the defense of any testing process conducted by the Contractor pursuant to this Agreement and to otherwise provide any information necessary to the Subscriber to evaluate challenges to or appeals from the testing process. The Contractor shall appear without additional charge. The Subscriber shall pay the reasonable cost of travel and appearance for any expert witness deemed necessary by the Subscriber to validate the testing process, including but not limited to, representatives of any company which holds the copyright to any testing material and whose testimony or appearance is deemed necessary to validate the process.

Provided, however, Contractor shall not be required to appear at its cost nor to defend in any administrative or court proceeding arising from or out of a claim or challenge relating to Subscriber's use of other testing process(es) or out of Subscriber's attempt to establish multiple or blended eligibility lists for the same position based in whole or in part on other testing process(es). "Other testing process(es)" means any test or testing process other than those provided by the Contractor under this Agreement.

1.4 Term & Fees. The term of this agreement and the related professional fees are noted on page one (1) of this Agreement.

1.5 Payment. Subscriber shall pay an amount equal to twenty-five percent (25%) of the annual fee set forth above quarterly for services rendered in the previous quarter and for basic services including but not limited to, software relating to online application, advertising formats, previously advertised scheduling of test dates, model civil service rules, testing systems, as well as ongoing testing and recruitment, and any and all other work developed at the cost of the Contractor prior to or contemporaneous with the execution of this Agreement. Payment due within 30 days of receipt of invoice.

1.5.1 Direct Deposit (ACH Enrollment). Subscribers are encouraged to set up direct deposit (ACH enrollment) for their payments. There will be no additional fee for payments made using direct deposit (ACH enrollment).

1.5.2 Credit Card. A three percent (3%) fee will be added at the time of payment to each payment made using a credit card. The purpose of such fee is to cover Contractor's credit card processing fees.

2. Additional Services. In addition to the services provided under this Agreement, the Subscriber may, at its sole discretion, elect to purchase additional services from the Contractor. Such services shall be requested by and contracted for pursuant to separate written agreement.

3. Acknowledgements of Subscriber. The Subscriber understands and acknowledges, and specifically consents to the following stipulations and provisions:

3.1 Because applicable civil service law prohibits having multiple eligibility lists for the same class of hire, this Agreement is an exclusive agreement for these services.

3.2 The written and physical agility scores of any applicant shall be valid for 18 months from the date of certification by the Contractor or 12 months from the date of placement upon the Subscriber's eligibility list, whichever first occurs, following the report of the Contractor, and rules compatible with continuous testing shall be adopted. The Subscriber shall review its applicable hiring processes, advertisements, personnel policies and civil service rules (as applicable) to ensure compliance with the provisions of this Agreement.

3.3 An applicant may, in addition to the Subscriber's eligibility list, elect to have his/her score reported to and subject to placement on the eligibility list of any other Subscriber. Nothing in this Agreement shall be interpreted to prohibit the use of an applicants' score for consideration in or processing through any other subscriber's hiring and/or civil service eligibility process. The Subscriber agrees that if an applicant is hired by another agency through this service, the applicant's name shall be removed from Subscriber's eligibility list.

3.4 The Subscriber specifically understands and acknowledges that the Contractor may charge a reasonable testing fee from any and all applicants.

3.5 The Subscriber is encouraged to conduct advertising as it deems necessary to support/enhance recruiting efforts. The Subscriber shall link PublicSafetyTesting.com on its agency's website, if it so maintains one.

3.6 Public Safety Testing views recruiting as a partnership with the Subscriber. The Subscriber agrees to actively participate in recruiting efforts for positions within the Subscriber agency.

3.7 The Subscriber agrees to keep the Contractor up-to-date as to the agency's hiring status, minimum and special requirements, all information appearing on the agency's PST website profile and the names of any candidates hired through these services.

3.8 Subscriber understands and acknowledges that a candidate's PST Personal History Statement (PHS) will be stored electronically by PST for 24 months from the date the candidate uploads the PHS to the PST website. Any PHS stored more than 24 months will automatically be deleted and will no longer be available to the Subscriber from the PST server.

4. Testing Standard and Warranty of Fitness for Use. All testing services conducted under this Agreement shall be undertaken in accordance with the provisions of the Washington State Civil Service Statutes, Chapter 41.08 and/or 41.12 and/or 41.14 RCW, or the terms of other applicable statute as the Subscriber shall notify the Contractor that the Subscriber must meet. Tests shall also be conducted in accordance with the general standards established by the Subscriber; the Subscriber shall be responsible for notifying the Contractor of any unusual or special process or limitation. The test utilized, the proctoring of the test and any and all other services attendant to or necessary to provide a valid passing or failing score to the Subscriber shall be conducted in accordance with generally accepted practice in the human resources, Civil Service and Public Safety Testing community. The Subscriber may monitor the actions and operations of the Contractor at any time. The Contractor shall maintain complete written records of its procedures and the Subscriber may, on reasonable request, review such records during regular business hours. The Contractor expressly agrees and warrants that all tests and written materials utilized have been acquired by the Contractor in accordance with the appropriate copyright agreements and laws and that it has a valid right to use and administer any written materials and tests in accordance with such agreements and laws. If Subscriber uses or authorizes the use of other testing process(es) this warranty shall be null and void.

5. Independent Contractor. The Contractor is an independent contractor. Any and all agents, employees or contractors of the Contractor, shall have such relation only with the Contractor. Nothing herein shall be interpreted to create an employment, agency or contractual relationship between the Subscriber and any employee, agent or sub-contractor of the Contractor.

6. Indemnity and Hold Harmless. The parties agree and hold harmless each other, their officers, agents and employees in accordance with the following provisions:

6.1 The Contractor shall indemnify and hold harmless the Subscriber, its employees and agents from any and all costs, claims or liability arising from:

6.1.1 Violation of any copyright agreement or statute relating to the use and administration of the tests or other written materials herein provided for;

6.1.2 Any cost, claim or liability arising from or out of the claims of an employee, agent or sub-contractor to the end that the Contractor shall be an independent Contractor and the Subscriber shall be relieved of any and all claims arising from or relating to such employment relationships or contracts between the Contractor and third parties;

6.1.3 The alleged negligent or tortious act of the Contractor in the provision of services under this Agreement.

6.1.4 This indemnity shall not apply to any administrative or court proceeding arising from or out of any process in which the Subscriber has utilized or authorized other testing process(es).

6.2 The Subscriber shall indemnify and hold harmless the Contractor, its officers, agents and employees from any and all cost, claim or liability arising from or out of the alleged negligent or tortious act of the Subscriber in the provision of services hereunder.

7. Termination. This agreement is for an initial one-year term and will automatically renew annually unless either party provides a 60-day notice as described below.

The Contractor and/or the Subscriber may also withdraw from this Agreement at any time for any reason with 60 days written notice, provided, however, that the provisions of paragraphs 1.3, 4, 5 and 6 shall remain in full force and effect following the termination of this Agreement with respect to, and continuing for so long as any applicant tested by the Contractor remains on the eligibility list of the Subscriber.

8. Entire Agreement, Amendment. This is the entire Agreement between the parties. Any prior agreement, written or oral, shall be deemed merged with its provisions. This Agreement shall not be amended, except in writing, at the express written consent of the parties hereto.

This Agreement is dated this ________ day of _________________, 2023.

CITY OF LAKE STEVENS, WA

By: ____________________________

Print: ____________________________

Its: ____________________________

Contact: ____________________________

Address: ____________________________

City/State/Zip: ____________________________

Telephone: ____________________________

Email: ____________________________

PUBLIC SAFETY TESTING, INC.

By: September 26, 2023

Print: Jon F. Walters, Jr.

Its: President

Jon Walters

20818 – 44th Ave. W., Suite 160

Lynnwood, WA 98036

425.776.9615

jon@publicsafetytesting.com

Invoicing Preference (select one):

☐ US Postal Service Mail

☑ Electronic via Email @ invoices@lakestevenswa.gov

Subscriber's Contact & Address for Billing:

(Please complete if different from contact information above)

Contact: Jessica Dreher

Title: Police Administrative Assistant

Agency: Lake Stevens Police Deaprtemtn

Address: 1825 S. Lake Stevens Road

City/State/Zip: Lake Stevens, WA 98258

Telephone: 425-622-9378

Email: jdreher@lakestevenswa.gov

Agency Recruiter:

Name: Julie Good

Title: Senior Human Resources Specialist

Email: jgood@lakestevenswa.gov

Agency Hiring Representative/Supervisor:

Name: Jeff Young

Title: Deputy Chief

Email: jyoung@lakestevenswa.gov

Chief or Agency Director:

Name: Jeffrey Beazizo

Title: Chief

Email: jbeazizo@lakestevenswa.gov

ATTACHMENT -A-

Public Safety Testing

PROFESSIONAL FEES

SERVICE	FEE	NOTE
PST Annual Agency Subscription: Law Enforcement Officer Testing	$2,096	Base annual subscription rate. Subscription rate will increase at 4% annually beginning January 1, 2025.
Optional (***select to request***) ☑ Recruiting at PST Written Exam Events (Department pays candidate's fee to add department to their list of agencies)	Current Rate Per candidate $11	Includes those candidates that add agency to their candidate list following your recruitment effort at an in-person or virtual written exam session. For virtual exam events, Subscriber will submit a ~60-second video. Agency will be invoiced based on the rate for "New Agency Add-on Fee" listed in the current PST pricing chart.
Optional (***select to request***) ☑ Subscriber will pay candidate test fees which are pre-approved and agreed to by the Subscriber: Law Enforcement written exam & Physical Ability Test (PAT) events that do not occur on the same day as the PST in-person written exam	Current Rates Per candidate $55 (written) $29 (PAT)	Subscriber agrees to pay candidate testing fees under circumstances such as a verifiable financial hardship, subscriber-requested coupons to distribute, discounts offered by the Subscriber, etc. Each will be pre-approved and agreed to by the Subscriber. When the Subscriber pays for a candidate's test fee, the Subscriber agency is removed from the candidate's pricing matrix so that the Subscriber is not subsidizing the candidate testing for other non-Subscriber agencies. The candidate will pay if they choose to test for any other agency besides the Subscriber. Agency will be invoiced amount based on the testing fees for a single agency listed in the current PST pricing chart.

CITY COUNCIL STAFF REPORT

Agenda Date: 11/28/2023

Subject: Appointment to the Library Board

Contact Person/Department: Kelly Chelin, Administration

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Appoint Kevin Gosselin to the Library Board with a term expiring December 31, 2027

SUMMARY/BACKGROUND:
There is currently one mid-term vacancy on the Library Board with a term expiring December 31, 2023. The City advertised the vacancy and an application was received from Kevin Gosselin. Mr. Gosselin was interviewed by Councilmember Ewing, Councilmember Daughtry and Library Board Chair Abe Martinez. Both the Interview Panel and the Mayor are recommending his appointment to the Library Board. If appointed, his term would expire in approximately 1 month. Therefore, staff is requesting that his appointment to the Library Board expire on December 31, 2027. (The Library Board terms are 4 years).

APPLICABLE CITY POLICIES:

ATTACHMENTS:
None

CITY COUNCIL STAFF REPORT

Agenda Date: 11/28/2023

Subject: Catherine Creek Park Lease Renewal

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: $1 yearly

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:
Authorize the Mayor to sign lease renewal for Catherine Creek Park

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SUMMARY/BACKGROUND:
On August 29, 1973, the City and Lake Stevens School District entered a 25-year lease for Catherine Creek Park located at 12708 20th Street NE. The lease has been renewed twice for 10-year intervals and once for a 5-year interval. The 5-year interval was requested by the district because the superintendent was retiring. This 8-acre park is located adjacent to Mount Pilchuck Elementary School. The park is maintained primarily as a "natural" park with a network of trails, access to Catherine Creek, and picnic facilities. It also includes a unique disc golf course, installed and maintained by the community in 2000. The park is used frequently and hosts disc golf tournaments and fundraisers.

The lease requires the city to initiate the renewal one year prior to the expiration of the lease. The current lease expires on January 1, 2025. Lake Stevens leases the Community Park at Catherine Creek from Lake Stevens School District for $1 a year.

APPLICABLE CITY POLICIES:

ATTACHMENTS:
1. Proposed Lease Renewal 2024

CATHERINE CREEK PARK LEASE AGREEMENT RENEWAL BETWEEN THE CITY OF LAKE STEVENS AND LAKE STEVENS SCHOOL DISTRICT NO. 4

WHEREAS, the City of Lake Stevens, hereinafter referred to as "City", desires to provide a community park within the city of Lake Stevens; and

WHEREAS, the City has developed Catherine Creek Park according to the master plan designed by Richard Carothers Associates Landscape Architects and Environmental Planners as submitted on July 23, 1973; and

WHEREAS, the City desires to continue leasing certain real property for the use of said park from the Lake Stevens School District No. 4, hereinafter referred to as "District"; and

WHEREAS, the City and District entered into a twenty-five year lease agreement on August 29, 1973; and

WHEREAS, the original lease agreement provides for the renewal upon mutual consent of the parties for (10) year increments; and

WHEREAS, both parties desire to renew the lease for an additional ten years; and

NOW, THEREFORE, the District, in consideration of agreements on the part of the City herein contained, hereby leases to the City the property described in attachment A:

1. **TERMS:** The parties agree to the following terms:

   1.1 The Lease Shall be renewed for a period of ten (10) years, commencing on the 1st day of January 2025.

   1.2 The lease may be renewed upon the mutual consent of the parties for ten (10) year increments. Renewal proceedings shall be initiated by the City one (1) year prior to the expiration date of the current lease.

   1.3 **RENT**: The District recognizes that the proposed park will be of value to the community and to the District for use by the District., and particularly the Mount Pilchuck Elementary School, as an outdoor classroom area, and based upon anticipated use by the District, the District agrees that the rent for said site will be at the rate of One Dollar ($1.00) per year, which sum the City agrees to pay.

2. **USE:** The City agrees that the site will be maintained as a community park and that the park site will be made available to the general public and to the District for the adjoining elementary school. The City agrees that the exclusive use of said property will be as a public park, to be maintained and improved by the City and the City hereby agrees to work with the District to provide a continuing joint use by the community and by the District.

3. **MODIFICATIONS:** The City agrees that modifications to the landscape, modifications to existing structures, additions of structures, and removal of structures shall require the approval of the District. Any and all improvements placed upon the described park site shall be at the risk of the City and District shall not be liable for any damage thereto.

4. **MAINTENANCE:** The City agrees to maintain the park site in good repair and shall maintain all utilities and improvements placed upon the premises by the City or its agents and shall keep the area free from effuse and accumulations which may occur from time to time from public use.

5. **<u>HOLD HARMLESS:</u>** The City shall hold the District and its officers, agents, and employees harmless from all costs, claims, or liability of any nature including attorneys' fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the activities or omissions of the City, its agents or employees pursuant to the Agreement; and if a suite or other proceeding alleging the above be filed, the City shall appear and defend the same at its own cost and expense; and if judgment be rendered or settlement made requiring payment by the District, the City shall pay the same.

   The District shall hold the City and its officers, agents, and employees harmless from all costs, claims, or liability of any nature including attorneys' fees, costs and expenses for or on account of injuries or damages sustained by any persons or property resulting from the activities or omissions of the District, its agents or employees pursuant to the Agreement; and if a suit or other proceeding alleging the above be filed, the District shall appear and defend the same at its own cost and expense; and if judgment be rendered or settlement made requiring payment by the City, the District shall pay the same.

6. **<u>INSURANCE:</u>** The City and District each agree to maintain a policy of liability insurance or comparable insurance through an authorized insurance pool insuring the City and District against loss and damage to persons using said property in a minimum sum of $1,000,000.00 per person or a maximum of $2,000,000.00 per accident, which policy shall also contain $250,000.00 coverage for property damage.

7. **<u>EASEMENTS:</u>** The District agrees to provide the City the appropriate easements which shall be necessary to connect to the subject property to the sewage system and for the connection to such other utilities as might be necessary. The parties recognize that the location of said sewer and utility lines has not yet been determined and that the District therefore grants to the City the right to locate said lines as recommended by the City's engineer, provided that said lines do not interfere with existing structures belonging to the District and provided that the City shall restore said property to its original condition upon the completion of the sewer and utility connections.

8. **<u>AMENDMENS:</u>** It is understood by the parties that this lease agreement may be changed from time to time as agreed to by the parties so as to accomplish the basic purpose of the leasehold and to adequately comply with the ordinances of the county of Snohomish and the state of Washington.

9. **<u>RESTROOM:</u>** The City shall solely be responsible for the restroom, including any costs to supply, maintain and remove portable restrooms.

IN WITNESS WHEREOF, both parties hereto have executed this Agreement as of the __________day of December 2024.

CITY OF LAKE STEVENS	LAKE STEVENS SCHOOL DISTRICT NO. 4
By:_____________________________________	By:_____________________________________
Brett Gailey, Mayor	_____________________________________
	Name/Title
APPROVED AS TO FORM	CITY CLERK
_____________________________________	_____________________________________
Greg Rubstello, City Attorney	Kelly Chelin