

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

January 2, 2024 - 6:00 PM

WAYS TO PARTICIPATE IN THE MEETING:

In Person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens

Join Zoom Meeting: <https://us02web.zoom.us/j/85624507417>

or call in at (253) 215-8782 Meeting ID 856 245 07417

- 1. Call to Order**
- 2. Pledge of Allegiance** Mayor
- 3. Oath of Office**
 - A. Returning Mayor Brett Gailey, New Councilmember Kelly Chelin
Kymn Shipman and Returning Councilmembers Anji Jorstad & Ryan Donoghue
- 4. Roll Call**
- 5. Election of Council President and Vice President**
 - A. Elect a Council President and Vice President for 2024 Kelly Chelin
Council President
- 6. Approval of Agenda**
- 7. Citizen Comments**
- 8. Council Business** Council President
- 9. Mayor's Business**
- 10. Discussion Items**
 - A. 2024 Council Liasons Kelly Chelin
- 11. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

NOTICE: All proceedings of this meeting are audio recorded, except Executive Sessions.

CITY COUNCIL STAFF REPORT



Agenda Date: 1/2/2024

Subject: Elect a Council President and Vice President for 2024

Contact Person/Department: Kelly Chelin, Administration

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Elect a Council President and Vice President for 2024

SUMMARY/BACKGROUND:

SECTION 17. MAYOR/COUNCIL PRESIDENT/VICE-PRESIDENT SELECTION PROCESS

17.1 Mayor. The Mayor is elected per RCW Title 35A and other applicable election laws.

17.2 Council President. At the first regular meeting in January of each year, the members of the City Council shall elect, from their number, a Council President.

Process:

1. The Mayor calls for nominations for Council President.
 2. When there are no further nominations, the Mayor announces that nominations are closed.
 3. The nominees are then voted on in the order the nominations were made. The vote will be taken by roll call.
 4. The process continues until a nominee receives a majority of the votes. This method requires that a Councilmember wishing to vote for a candidate appearing later in the list of nominees withhold their vote from early nominees in order to reserve their vote for their favored nominee.
 5. The first nominee receiving a majority vote is declared the new Council President. If there is a tie vote, the Mayor may choose whether or not to break the tie. If the Council fails to select an appointee from the nominees presented, the Council
-

may:

- a. Make a motion to revote on the nominees.
 - b. Make a motion to reopen the nominations and add to the initial slate. Once nominated, no candidate is removed from consideration unless they withdraw.
 - c. Make a motion to postpone the vote on nominees.
 - d. Solicit additional information from the nominees.
 - e. Make any other allowable motion under Robert's Rules of Order.
- 17.3 Council Vice-President. At the first regular meeting in January of each year, the members of the City Council shall elect, from their number, a Vice-President. The above procedure is then repeated for electing the Council Vice-President.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

None

CITY COUNCIL STAFF REPORT



Agenda Date: 1/2/2024

Subject: 2024 Council Liasons

Contact Person/Department: Kelly Chelin, Administration

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Review list and appoint Council liaisons for 2024

SUMMARY/BACKGROUND:

Review list of current Council liaisons and appoint liaisons for 2024.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. 2023 Council Liason List Master

**LIAISONS TO BOARDS/COMMISSIONS &
COMMITTEE ASSIGNMENTS – 2023**

Board/Commission	Date	Time	Location	Council/City Liaison	Alternate	Notes
Affordable Housing Alliance	Meets quarterly	4:30pm	Via Zoom1 , In Person at 12711 4th Ave W, Everett WA 98204	Jorstad		About AHA - AHA (housingallies.org)
Associaton of Washington Cities/National League of Cities	Conferences and events held annually			All		AWC Home Page (wacities.org) https://www.nlc.org/
Chamber of Commerce Board	4th Thursday	9:00- 11:00 a.m.	Sherwood Community Services	Tageant	Dickinson	
Community Transit	1 st Thursday	3:00 p.m.	CT Board Room 7100 Hardeson Rd, Everett	Daughtry	No Alternate	
Council Appointees to Board & Commission Interview Panel	As needed		Interviews conducted at City Hall	Daughtry/Ewing		(2 appointees to sit on panel with Council Liaison)
Department of Emergency Management	2 nd Tuesday of 2 nd month of the quarter at 1pm		(ONLINE)-DEM Offices – Everett	Mayor Gailey	Donoghue	
Economic Alliance(EASC)			Events vary	Tageant	Daughtry	Snohomish County Events (economicalliancesc.org)
Historical Society	1 st Wednesday of every month	11:00am	Current Historical Society Space-Former Fire House	Petershagen	Dickinson	
Housing Affordability Regional Taskforce (HART)	As needed, approximately every other month		Currently Virtual Meeting held VIA ZOOM	Mayor Gailey		County, WA - Official Website (snohomishcountywa.gov)
Lake Stevens School District	Monthly		Rotates to different schools	Dickinson/Jorstad		Information on meetings mailed through the USPS and placed in Council mailboxes
Library Board	3 rd Thursday (Quarterly)	4:30 p.m.	The Sawyer’s Room-The Mill	Dickinson	Ewing	
Military Affairs Committee	Not meeting regularly			Daughtry, Tageant, Gailey		
Park Board	2 nd Monday each month	6:00 p.m.	The Sawyer’s Room-The Mill	Tageant	Dickinson	
Planning Commission	1 st Wednesday monthly and 3 rd Wednesday if needed	7:00 p.m.	The Sawyer’s Room-The Mill	Donoghue	Petershagen	(2 appointees to sit on panel with Council Liaison)
Retreat Committee	As needed		Typically TEAMS	Council President	Council VP	
SCCIT (Snohomish County Committee for Improved Transportation)						
CALL IN OPTION:	4 th Tuesday	7:30-9:00 a.m.	EASC Office, 808 134 th St SW, Ste 101, Everett	Daughtry	Petershagen	1-760-569-7171; Pass Code: 420-814-114#
Snohomish County Cities(SCC)	Every other month-email invite			All		
Senior Board	2 nd Monday	10:00 a.m.	Senior Center	Dickinson	Daughtry	
Sewer Utility Subcommittee	4th Wednesday	4:00 p.m.	Sewer District Office-Also Go To Meeting Option	Donoghue/Petershagen/Gailey		
Snohomish Regional Fire & Rescue	2 nd & 4 th Thursday	5:30 p.m.	Station 31 Training Room, 163 Village Court, Monroe	Jorstad (Monitor minutes/check in with Chief regularly)	Tageant	www.srfr.org - About Us - Commissioners
Snohomish County Health Department	Information Pending			Jorstad		
Snohomish Co. Tomorrow – Steering Committee	4 th Wednesday	6:00pm – 8pm	Robert J. Drewel Building (Snohomish County Admin)	Mayor / City Administrator-Backup	Council President / VP- Backup	
Veterans Commission	1 st Monday monthly	7:00 p.m.	The Sawyer’s Room-The Mill	Daughtry/Tageant		Call in Option: 1-760-569-7171; Pass Code: 420-814-114#