

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

February 20, 2024 - 6:00 PM

In Person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens

or Join Zoom Meeting: <https://lakestevenswa.zoom.us/j/89424810810>

or call in at (253) 215-8782 Meeting ID 89424810810

1. **Call to Order**
2. **Pledge of Allegiance** Mayor
3. **Roll Call**
4. **Approval of Agenda** Council President
5. **Guest Business**
 - A. Introduction of Entry Level Police Officer Austin Hogan Jeffrey Beazizo
6. **Citizen Comments**
7. **Council Business** Council President
8. **Mayor's Business**
9. **City Department Report**
10. **Consent Agenda**
 - A. 2024 Vouchers Barb Stevens
 - B. 2021 International Building and Fire Codes Adoption-Ordinance 1160 Carol Manus,
Russ Wright
 - C. Amendment No. 4 to Interlocal Agreement with the City of Arlington for Joint Grant Administration Barb Stevens
 - D. Amendment No. 4 to Agreement with Feldman & Lee, P.S. for Public Defense Social Service Program Barb Stevens
11. **Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY DEPARTMENT REPORT



Agenda Date: 2/20/2024

Contact Person/Department: Jeffrey Beazizo, Police Department

BLANKET VOUCHER APPROVAL
2024

Payroll Direct Deposits	01/25/2024 & 02/10/2024	\$820,146.73
Payroll Checks	60083-60084, 60090-60091	\$18,474.13
Electronic Funds Transfers	ACH	\$887,210.27
Claims	60085-60089, 60092-60267	\$714,851.89
Void Checks	59260 & 59721	(\$899.00)
Total Vouchers Approved:		\$2,439,784.02

This 20th day of February 2024

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

February 20, 2024



City expenditures by type for this voucher packet		
Personnel Costs	\$ 838,621	34%
Payroll Federal Taxes	\$ 339,427	14%
Quarterly L&I	\$ 62,469	3%
Family Medical Leave	\$ 23,597	1%
Retirement Benefits - Employer	\$ 187,813	8%
Medical Benefits - Employer	\$ 227,223	9%
Other Employer Paid Benefits	\$ 10,548	0%
Employee Paid Benefits	\$ 69,156	3%
Supplies	\$ 97,439	4%
Professional Services	\$ 504,243	21%
Refunds	\$ 2,752	0%
Capital *	\$ 68,299	3%
Debt Payments	\$ 9,095	0%
Void Checks	\$ (899)	0%
Total	\$ 2,439,784	100%

Large Purchases *

* Benches & Pedestal Table for Sunset Park \$16,539

* PD Vehicle Equipment PO #1931 \$19,719

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 01/19/2024 - 02/14/2024

Total for Period
\$1,602,062.16

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-35034	001 008 521 20 31 05	LE-Equipment - New Officers	Jumpsuit - B Zelenock	60092	\$510.87
911 Supply Inc	INV-2-35035	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - B Zelenock	60092	\$779.67
911 Supply Inc	INV-2-35150	001 008 521 20 31 01	LE-Fixed Minor Equipment	NIK Test Kits	60092	\$137.65
911 Supply Inc	INV-2-35259	001 008 521 20 31 01	LE-Fixed Minor Equipment	Armor - O Scholz/K Lanto/J Brecht	60092	\$2,431.54
911 Supply Inc	INV-2-35305	001 008 521 20 31 02	LE-Minor Equipment	Entry Shield/Foxfury Taker B50 Lighting	60092	\$2,757.64
911 Supply Inc	INV-2-35369	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - B Zelenock	60092	\$289.02
911 Supply Inc	INV-2-35444	001 008 521 20 31 05	LE-Equipment - New Officers	Stock Polos	60092	\$291.20
911 Supply Inc	INV-2-35475	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - K Lanto	60092	\$171.20
911 Supply Inc	INV-2-35517	001 008 521 20 31 01	LE-Fixed Minor Equipment	Explorer Polos	60092	\$173.71
					60092 Total	\$7,542.50
Ace Hardware	78622	001 010 576 80 31 05	PK-R&M Supplies	Davies & Lundeen Paint & Supplies for RR	60093	\$60.05
Ace Hardware	78630	001 010 576 80 31 05	PK-R&M Supplies	Supplies for Installing Hand Dryers at North Cove	60093	\$158.38
Ace Hardware	78656	101 016 544 90 31 02	ST-Operating Cost	Paper Towels	60093	\$174.86
Ace Hardware	78657	101 016 544 90 31 02	ST-Operating Cost	Torch Kit	60093	\$38.25
Ace Hardware	78657	410 016 531 10 31 02	SW - Operating Costs	Torch Kit	60093	\$38.25
Ace Hardware	78664	001 010 576 80 31 00	PK-Operating Costs	Fasteners for Sign Mounting	60093	\$6.50
Ace Hardware	78672	101 016 544 90 31 02	ST-Operating Cost	Cable Ties Tension Tool	60093	\$26.00
Ace Hardware	78680	001 010 576 80 31 05	PK-R&M Supplies	North Cove Pipe Break Replacement Supplies	60093	\$123.42
Ace Hardware	78681	001 013 518 20 31 00	GG-Operating Costs	Paper Towels/Storage Hooks	60093	\$58.98
Ace Hardware	78684	410 016 531 10 31 02	SW - Operating Costs	Torch Kit	60093	\$76.50
Ace Hardware	78695	001 010 576 80 31 05	PK-R&M Supplies	Lundeen RR Pipe Break Supplies	60093	\$12.79
Ace Hardware	78701	001 010 576 80 31 05	PK-R&M Supplies	Lundeen RR Pipe Break Supplies	60093	\$13.92
Ace Hardware	78702	001 013 518 20 31 00	GG-Operating Costs	Trash Bags for CH Janitorial Supplies	60093	\$36.06
Ace Hardware	78703	101 016 544 90 31 02	ST-Operating Cost	Chain Coils	60093	\$78.48
Ace Hardware	78703	101 016 544 90 31 02	ST-Operating Cost	Cordless Blower	60093	\$240.45
Ace Hardware	78733	001 008 521 50 30 00	LE-Facilities Supplies	Quikrete Quik-Tube Steel Concrete Building Form Tube	60093	\$32.77
					60093 Total	\$1,175.66
Ace Hardware	78734	001 008 521 50 30 00	LE-Facilities Supplies	Cleaning Supplies for PD	60094	\$308.66
Ace Hardware	78736	001 010 576 80 31 05	PK-R&M Supplies	Supplies for North Cove Restroom Frozen Pipe Repairs	60094	\$78.93
Ace Hardware	78739	101 016 544 90 31 02	ST-Operating Cost	Extension Cord/Glass Cleaner	60094	\$67.48
Ace Hardware	78741	410 016 531 10 31 02	SW - Operating Costs	Eyebolts	60094	\$58.98
Ace Hardware	78742	001 010 576 80 31 05	PK-R&M Supplies	Paint Supplies for Lundeen RR	60094	\$17.47
Ace Hardware	78745	101 016 544 90 31 02	ST-Operating Cost	Fasteners	60094	\$106.24
Ace Hardware	78751	101 016 544 90 31 02	ST-Operating Cost	Outlet/Timer/Cover/Switch Res Toggle	60094	\$38.59
Ace Hardware	78761	001 008 521 50 30 00	LE-Facilities Supplies	Simple Green Cleaner	60094	\$20.75
Ace Hardware	78762	101 016 544 90 31 02	ST-Operating Cost	Stakes/Deck Screws	60094	\$60.46
Ace Hardware	78763	001 013 518 20 31 00	GG-Operating Costs	Janitorial Supplies for CH	60094	\$41.87
Ace Hardware	78787	101 016 544 90 31 02	ST-Operating Cost	Transponder Key	60094	\$54.65
Ace Hardware	78787	410 016 531 10 31 02	SW - Operating Costs	Transponder Key	60094	\$54.64
Ace Hardware	78793	101 016 544 90 31 02	ST-Operating Cost	USB Cable/TV Surge/Screen Cleaner	60094	\$80.67
Ace Hardware	78801	410 016 531 10 31 02	SW - Operating Costs	2-Cycle Pre-Mixed Fuel/Stihl Platinum	60094	\$467.63
Ace Hardware	78802	001 008 521 50 30 00	LE-Facilities Supplies	Disinfectant/Paper Towels/Toilet Paper	60094	\$179.21
					60094 Total	\$1,636.23
Ace Hardware	78817	101 016 544 90 31 02	ST-Operating Cost	Gaskets	60228	\$5.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
					60228 Total	\$5.00
AFLAC	633595	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	EFT	\$886.56
					EFT Total	\$886.56
Alexander Printing Co Inc	81336	101 016 542 30 41 01	ST-Advertising	Annual Report Printing	60095	\$90.85
Alexander Printing Co Inc	81336	410 016 531 10 41 05	SW - Advertising	Annual Report Printing	60095	\$90.86
Alexander Printing Co Inc	81748	001 005 518 10 31 00	HR-Office Supplies	Business Cards - A Rose	60095	\$96.99
					60095 Total	\$278.70
Amazon Capital Services	13CL-WJ76-W9QR	001 008 521 50 30 01	LE-Facilities Minor Equipment	GM Multimedia Receptacle	60096	\$47.47
Amazon Capital Services	16V9-FYY4-47MR	001 008 521 50 30 01	LE-Facilities Minor Equipment	Pegboard Wall Organizer	60096	\$130.93
Amazon Capital Services	1717-GRDV-DQ4D	001 008 521 50 30 01	LE-Facilities Minor Equipment	Heavy Duty Double Sided Tape	60096	\$21.41
Amazon Capital Services	176F-TRTC-6CP6	001 008 521 50 30 01	LE-Facilities Minor Equipment	Pegboard Hooks	60096	\$20.75
Amazon Capital Services	19LX-Q734-D3VN	001 008 521 20 31 00	LE-Office Supplies	Liquid Chalk Marker Pen	60096	\$32.39
Amazon Capital Services	19LX-Q734-D3VN	001 008 521 20 31 05	LE-Equipment - New Officers	Rechargeable LED Tactical Flashlights (5)	60096	\$600.88
Amazon Capital Services	1GF9-TM33-CTY7	001 008 521 20 31 05	LE-Equipment - New Officers	TQ Case for Tourniquet/Tactical Key Ring/Handcuffs	60096	\$474.50
Amazon Capital Services	1J4V-H6JR-DR7C	001 008 521 20 31 01	LE-Fixed Minor Equipment	Biohazard Safety Bags	60096	\$22.01
Amazon Capital Services	1J4V-H6JR-DR7C	001 008 521 20 31 00	LE-Office Supplies	Coat Hangers	60096	\$51.74
Amazon Capital Services	1QP4-7DHL-9DY7	001 008 521 20 31 02	LE-Minor Equipment	Acer USB Hubs (15)	60096	\$245.70
Amazon Capital Services	1RD1-QRC4-VNQ4	001 008 521 50 30 01	LE-Facilities Minor Equipment	Clothing Rack Wall Mount	60096	\$43.71
Amazon Capital Services	1TCF-6NLC-HGQJ	001 000 369 91 00 00	Miscellaneous Revenue - Other	Refund Laptop Screen Extenders Shipping Charges from 2023	60096	(\$18.32)
					60096 Total	\$1,673.17
Amazon Capital Services	116V-HDPW-CP3D	001 006 518 80 31 00	IT-Office Supplies	Cables	60097	\$39.10
Amazon Capital Services	1611-9HDV-7QR3	001 003 514 20 31 00	CC-Office Supply	Paper	60097	\$65.21
Amazon Capital Services	1611-9HDV-7QR3	001 001 511 60 31 00	Legislative - Operating Costs	Picture Frame for Council Photos	60097	\$19.53
Amazon Capital Services	1611-9HDV-7QR3	001 013 518 20 31 00	GG-Operating Costs	Spiral Notebooks	60097	\$13.87
Amazon Capital Services	17WM-M441-Y7MP	410 016 531 10 31 00	SW - Clothing	Chest Waders	60097	\$546.48
Amazon Capital Services	19H3-GCVC-FPT1	410 016 531 10 31 02	SW - Operating Costs	TCL LED Smart TV/Bottles/Calibration Solution Kit	60097	\$445.56
Amazon Capital Services	19NK-Y4DD-6Q9Q	101 016 544 90 31 01	ST-Office Supplies	Remarkable 2 Tablet Case - E Mangold	60097	\$14.69
Amazon Capital Services	19NK-Y4DD-6Q9Q	410 016 531 10 31 01	SW - Office Supplies	Remarkable 2 Tablet Case - E Mangold	60097	\$14.69
Amazon Capital Services	1DHR-D4JX-96MW	001 010 576 80 31 00	PK-Operating Costs	Pk Crew Phone Upgrade Cases	60097	\$71.64
Amazon Capital Services	1FY1-1K6X-9X1Q	001 013 518 20 31 00	GG-Operating Costs	Air Freshener/Pens	60097	\$83.79
Amazon Capital Services	1HXR-Y1KH-NLNH	001 006 518 80 31 00	IT-Office Supplies	Keyboard - N Poolos	60097	\$65.54
Amazon Capital Services	1JN6-PGVP-4YW4	001 007 558 50 31 02	PL-Permit Related Op. Costs	Soil Probes for Inspections	60097	\$82.99
Amazon Capital Services	1JN6-PGVP-4YW4	001 007 559 30 31 00	PB-Office Supplies	Wall Calendar - T Farmer	60097	\$27.43
Amazon Capital Services	1K4X-4F74-GY6L	001 010 576 80 31 00	PK-Operating Costs	Portable Chargers/Key Box/Push Button Combination	60097	\$215.60
Amazon Capital Services	1MCX-WDPD-ML1K	001 006 518 80 31 00	IT-Office Supplies	Rechargeable SLA Battery 6pk	60097	\$128.53
Amazon Capital Services	1TGG-Y9NQ-6TLR	001 006 518 80 31 00	IT-Office Supplies	Tool Set - IT/CH	60097	\$184.71
					60097 Total	\$2,019.36
Amazon Capital Services	1V3Y-M9VF-FDXV	410 016 531 10 31 02	SW - Operating Costs	Speed Pawl and Spring Kit	60229	\$153.00
					60229 Total	\$153.00
APWA Accreditation Program	737294	001 010 576 80 41 00	PK-Professional Services	APWA Accrediation Second Installment	60098	\$577.50
APWA Accreditation Program	737294	001 013 518 20 41 00	GG-Professional Service	APWA Accrediation Second Installment	60098	\$1,328.25
APWA Accreditation Program	737294	101 016 542 30 41 02	ST-Professional Service	APWA Accrediation Second Installment	60098	\$2,136.75
APWA Accreditation Program	737294	410 016 531 10 41 01	SW - Professional Services	APWA Accrediation Second Installment	60098	\$1,732.50
					60098 Total	\$5,775.00
Assoc of Washington Cities EFT	52671	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	EFT	\$223,920.95
Assoc of Washington Cities EFT	52671	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium - Rounding Adj	EFT	(\$0.23)
					EFT Total	\$223,920.72

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Axon Enterprise Inc	INUS221236	520 008 594 21 63 00	Vehicles - Capital Equip	Axon Signal Cable Assembly Signal Unit 2024 Dodge Durangos	60099	\$1,329.09
					60099 Total	\$1,329.09
Belson Outdoors LLC	351802	304 010 594 76 60 05	R2 - Sunset Park Improvements	Benches & Pedestal Table for Sunset Park	60100	\$16,538.58
					60100 Total	\$16,538.58
Bendiksen	LSPD10	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	60230	\$300.00
					60230 Total	\$300.00
Bridge Coordination Services	2024-LS1	001 008 521 20 41 01	LE-Professional Serv-Fixed	LS Victim Service Hours	60101	\$3,826.63
					60101 Total	\$3,826.63
Business Card	BARNES 02-2024	001 008 521 40 49 01	LE-Registration Fees	Aquatic Death & Drowning Investigations Registration - Parnell	60231	\$275.00
Business Card	BARNES 02-2024	520 008 594 21 63 00	Vehicles - Capital Equip	Durango Driver Bucket Shield Tech/Badges	60231	\$1,184.81
Business Card	BARNES 02-2024	001 008 521 40 49 01	LE-Registration Fees	Leadership in Police Records Registration - A Fox	60231	\$279.00
Business Card	BARNES 02-2024	520 008 594 21 63 00	Vehicles - Capital Equip	Orange Cones for PD Vehicles	60231	\$488.56
Business Card	BEAZIZO 02-2024	001 008 521 40 49 01	LE-Registration Fees	Leadership/Welness/Resilience Registration - J Beazizo	60231	\$385.00
Business Card	BRAZEL 02-2024	001 002 513 11 43 00	AD-Travel & Meetings	Monthly MAG Meeting Lunch	60231	\$21.05
Business Card	BRAZEL 02-2024	001 002 513 11 49 01	AD-Miscellaneous	WCMA Membership - G Brazel	60231	\$365.00
Business Card	BRAZEL 02-2024	001 002 513 11 40 01	AD - Succession Development	WOW Conf Registration - G Brazel	60231	\$350.00
Business Card	CLIFTON 02-2024	101 016 542 30 49 01	ST-Staff Development	NWPWI Leadership Skills Registration - B Connolly	60231	\$550.00
Business Card	CLIFTON 02-2024	101 016 542 30 49 01	ST-Staff Development	NWPWI Leadership Skills Registration - S VanOstrand	60231	\$550.00
Business Card	CLIFTON 02-2024	101 016 544 90 31 02	ST-Operating Cost	Snow & Ice Training Coffee	60231	\$38.25
Business Card	CLIFTON 02-2024	410 016 531 10 31 02	SW - Operating Costs	Snow & Ice Training Coffee	60231	\$38.26
Business Card	DREHER 02-2024	111 008 521 20 31 01	Drug Seize - Canine Supplies	Boarding Fees for Cia	60231	\$215.00
Business Card	DREHER 02-2024	001 008 521 20 31 08	LE - Business Meeting Supplies	FBI-LEEDA Executive Leadership Supplies	60231	\$711.30
Business Card	DREHER 02-2024	001 008 521 50 30 01	LE-Facilities Minor Equipment	I-Beam/Closet Rod/Plastic Anchors/Peghooks/Shelves	60231	\$336.22
Business Card	DREHER 02-2024	001 008 521 20 43 01	LE-Business Meetings	PD Command Staff Admin Retreat Lunch	60231	\$115.86
Business Card	GARCEAU 02-2024	001 010 576 80 31 00	PK-Operating Costs	Cleaning Supplies	60231	\$48.88
Business Card	GARCEAU 02-2024	001 010 576 80 31 00	PK-Operating Costs	Desk Chair - D Smith	60231	\$332.60
Business Card	GARCEAU 02-2024	001 010 576 80 31 08	PK-Special Event Supplies	EZ up Pole Replacement	60231	\$63.39
Business Card	GARCEAU 02-2024	001 010 576 80 31 05	PK-R&M Supplies	North Cove RR Sink Repair Kit	60231	\$54.66
Business Card	GARCEAU 02-2024	001 010 576 80 31 05	PK-R&M Supplies	North Cove RR Valve Replacement	60231	\$109.61
Business Card	GARCEAU 02-2024	001 010 576 80 43 00	PK-Travel & Meetings	OFEA Conf Hotel Deposit - T Woldridge/D Smith	60231	\$870.78
Business Card	GARCEAU 02-2024	001 010 576 80 43 00	PK-Travel & Meetings	Revenue Mgmt School Flight - J Meis	60231	\$386.09
Business Card	GARCEAU 02-2024	001 010 576 80 31 05	PK-R&M Supplies	Tempering Valves for Park Bathrooms	60231	\$289.47
Business Card	HALVERSON 02-2024	101 016 544 90 31 02	ST-Operating Cost	CCS-10 Slabs on Ground	60231	\$107.94
Business Card	HALVERSON 02-2024	101 016 542 30 49 01	ST-Staff Development	CESCL-10 Registration - E Mangold	60231	\$97.50
Business Card	HALVERSON 02-2024	410 016 531 10 49 01	SW - Staff Development	CESCL-10 Registration - E Mangold	60231	\$97.50
Business Card	HALVERSON 02-2024	101 016 542 30 49 01	ST-Staff Development	NWPWI Executive Leadership Registration - A Halverson	60231	\$700.00
Business Card	HALVERSON 02-2024	410 016 531 10 49 01	SW - Staff Development	NWPWI Executive Leadership Registration - A Halverson	60231	\$700.00
Business Card	HALVERSON 02-2024	101 016 544 90 31 02	ST-Operating Cost	Street/Bikeway Design/Street Stormwater Guides	60231	\$89.52
Business Card	HALVERSON 02-2024	410 016 531 10 31 02	SW - Operating Costs	Street/Bikeway Design/Street Stormwater Guides	60231	\$89.52
Business Card	HALVERSON 02-2024	101 016 544 90 31 02	ST-Operating Cost	Traffic Control Devices/Traffic Engineering Handbooks	60231	\$140.00
Business Card	HALVERSON 02-2024	410 016 531 10 31 02	SW - Operating Costs	Traffic Control Devices/Traffic Engineering Handbooks	60231	\$140.00
Business Card	HEIST 02-2024	001 005 518 10 31 03	HR-Emp Recognition Supplies	Cocoa Bombs Return Credit	60231	(\$17.69)
Business Card	HEIST 02-2024	001 004 514 23 49 00	FI-Miscellaneous	WFOA Membership Dues - M Heist	60231	\$75.00
Business Card	MACDONALD 02-2024	101 016 544 90 31 02	ST-Operating Cost	Honda Vertical OHV Engine	60231	\$657.03
Business Card	MACDONALD 02-2024	410 016 531 10 31 02	SW - Operating Costs	Honda Vertical OHV Engine	60231	\$657.03
Business Card	MACDONALD 02-2024	101 016 544 90 31 02	ST-Operating Cost	Tensioner Belt/Water Pump Kit PW19	60231	\$248.20

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	MACDONALD 02-2024	410 016 531 10 31 02	SW - Operating Costs	Tensioner Belt/Water Pump Kit PW19	60231	\$248.21
Business Card	MACDONALD 02-2024	101 016 542 30 48 00	ST-Repair & Maintenance	Windshield Repair PW49	60231	\$285.96
Business Card	MACDONALD 02-2024	410 016 531 10 48 00	SW - Repairs & Maintenance	Windshield Repair PW49	60231	\$285.96
Business Card	MACDONALD 02-2024	101 016 542 30 48 00	ST-Repair & Maintenance	Windshield Repair PW78	60231	\$355.22
Business Card	MACDONALD 02-2024	410 016 531 10 48 00	SW - Repairs & Maintenance	Windshield Repair PW78	60231	\$355.23
Business Card	MACDONALD 02-2024	101 016 543 30 43 00	ST-Travel & Meetings	WorkTruckWeek Flight Indianapolis - C MacDonald	60231	\$337.36
Business Card	MACDONALD 02-2024	410 016 531 10 43 00	SW - Travel & Meetings	WorkTruckWeek Flight Indianapolis - C MacDonald	60231	\$337.37
Business Card	MACDONALD 02-2024	101 016 542 30 49 01	ST-Staff Development	WorkTruckWeek Registration Indianapolis - C MacDonald	60231	\$199.50
Business Card	MACDONALD 02-2024	410 016 531 10 49 01	SW - Staff Development	WorkTruckWeek Registration Indianapolis - C MacDonald	60231	\$199.50
Business Card	STEVENS T 02-2024	001 006 518 80 31 00	IT-Office Supplies	AssetTiger 400 Points	60231	\$400.00
Business Card	STEVENS T 02-2024	001 006 518 80 41 00	IT-Professional Services	BitBucket Monthly Subscription	60231	\$32.79
Business Card	THOMAS 02-2024	001 008 521 20 31 08	LE - Business Meeting Supplies	FBI-LEEDA Executive Leadership Donuts	60231	\$50.58
Business Card	UBERT 02-2024	001 008 521 20 41 01	LE-Professional Serv-Fixed	FUBO TV Subscription for PD	60231	\$93.98
Business Card	WARRINGTON 02-2024	001 005 518 10 31 03	HR-Emp Recognition Supplies	Service Award for Irwin Retirement	60231	\$60.00
Business Card	WARRINGTON 02-2024	001 005 518 10 31 01	HR-Operating Cost	Supplies for City Job Fairs and Employee Welcome Kits	60231	\$1,559.93
Business Card	WEAVER 02-2024	001 001 513 10 49 01	Executive - Prof. Development	City Action Days Registration - B Gailey	60231	\$200.00
Business Card	WEAVER 02-2024	001 002 513 11 40 01	AD - Succession Development	City Action Days Registration - G Brazel	60231	\$200.00
Business Card	WEAVER 02-2024	001 001 511 60 49 02	Legislative - C.C.Retreat	Council Winter Retreat Hotel Deposit	60231	\$4,440.00
Business Card	WEAVER 02-2024	001 001 511 60 31 00	Legislative - Operating Costs	Laminated Cheat Sheets for City Council	60231	\$89.95
Business Card	WEAVER 02-2024	001 003 514 20 49 02	CC-Staff Development	Professional Development III Registration - C Weaver	60231	\$1,400.00
Business Card	WEAVER 02-2024	001 001 511 60 49 01	Legislative - Prof. Developmen	SCC Monthly Dinner Registration - A Jorstad	60231	\$60.54
Business Card	WEAVER 02-2024	001 001 513 10 49 01	Executive - Prof. Development	SCC Monthly Dinner Registration - B Gailey	60231	\$60.54
Business Card	WEAVER 02-2024	001 001 511 60 49 01	Legislative - Prof. Developmen	SCC Monthly Dinner Registration - K Daughtry	60231	\$60.54
Business Card	WEAVER 02-2024	001 001 511 60 31 00	Legislative - Operating Costs	Water for Council Meetings	60231	\$5.45
Business Card	WRIGHT 02-2024	001 007 558 50 49 00	PL-Miscellaneous	AIACP/APA Membership Renewal - M Place	60231	\$746.00
Business Card	WRIGHT 02-2024	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers Lanark Legal Notice	60231	\$72.33
Business Card	WRIGHT 02-2024	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers LUA2023-0214 Legal Notice	60231	\$18.76
Business Card	WRIGHT 02-2024	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers Smith Dock/Hill Dock Legal Notice	60231	\$44.79
Business Card	WRIGHT 02-2024	001 007 558 50 31 00	PL-Office Supplies	Sketchup 3D Modeler Renewal	60231	\$11.62
Business Card	WRIGHT 02-2024	001 007 558 50 31 00	PL-Office Supplies	Sketchup License	60231	\$771.29
Business Card	WRIGHT 02-2024	001 007 558 50 31 00	PL-Office Supplies	Sketchup License Refund	60231	(\$385.64)
Business Card	YOUNG 02-2024	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food	60231	\$64.37
					60231 Total	\$24,502.47
Canon Financial Services Inc	31857930	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Lease CH Admin Month to Month Lease	60102	\$286.05
Canon Financial Services Inc	31912743	001 007 591 58 70 01	PL -Lease Agreements	Copier Lease CH	60102	\$70.56
Canon Financial Services Inc	31912743	001 007 591 59 70 01	PB - Lease Agreements	Copier Lease CH	60102	\$70.56
Canon Financial Services Inc	31912743	001 013 591 18 70 01	Lease Agreements	Copier Lease CH	60102	\$70.56
Canon Financial Services Inc	31912743	001 007 558 50 48 00	PL-Repairs & Maint.	Copier Lease CH Tax	60102	\$6.56
Canon Financial Services Inc	31912743	001 007 559 30 48 00	PB-Repair & Maintenance	Copier Lease CH Tax	60102	\$6.56
Canon Financial Services Inc	31912743	001 013 518 20 48 00	GG-Repair & Maintenance	Copier Lease CH Tax	60102	\$6.57
Canon Financial Services Inc	31912744	001 008 591 21 70 01	Lease Agreements	Copier Lease PD	60102	\$252.95
Canon Financial Services Inc	31912744	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Copier Lease PD Tax	60102	\$23.52
Canon Financial Services Inc	31914806	001 010 576 80 48 00	PK-Repair & Maintenance	Copier Lease PW Upstairs	60102	\$11.42
Canon Financial Services Inc	31914806	101 016 542 30 48 00	ST-Repair & Maintenance	Copier Lease PW Upstairs	60102	\$11.41
Canon Financial Services Inc	31914806	410 016 531 10 48 00	SW - Repairs & Maintenance	Copier Lease PW Upstairs	60102	\$11.41
					60102 Total	\$828.13
Cascade Collision Center Inc	5134	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Repair Services PT-17-72	60232	\$5,179.97
					60232 Total	\$5,179.97

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
CDW Government Inc	PC42628	001 006 518 80 31 00	IT-Office Supplies	Cables for A/V Tool Kit	60103	\$423.00
CDW Government Inc	PC93392	001 006 518 80 31 00	IT-Office Supplies	Cables for A/V Tool Kit	60103	\$30.57
CDW Government Inc	PF09154	510 006 518 80 49 18	LR - Microsoft Enterprise Agmt	Microsoft Azure Overages 11-2023	60103	\$206.81
CDW Government Inc	PF44181	001 006 518 80 31 00	IT-Office Supplies	Surge Protectors	60103	\$97.32
CDW Government Inc	PF66711	510 006 518 80 49 18	LR - Microsoft Enterprise Agmt	Microsoft Azure Overages 08-2023	60103	\$191.31
CDW Government Inc	PF93503	001 006 518 80 31 00	IT-Office Supplies	Eaton LCD Towers	60103	\$331.42
					60103 Total	\$1,280.43
Cintas Loc 460	4179931893	001 010 576 80 41 00	PK-Professional Services	Parks Uniform Service	60104	\$113.32
Cintas Loc 460	4179931893	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	60104	\$197.34
Cintas Loc 460	4179931893	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	60104	\$151.56
Cintas Loc 460	4180664065	001 010 576 80 41 00	PK-Professional Services	Parks Uniform Service	60104	\$113.32
Cintas Loc 460	4180664065	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	60104	\$197.34
Cintas Loc 460	4180664065	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	60104	\$151.56
Cintas Loc 460	4181402154	001 010 576 80 41 00	PK-Professional Services	Parks Uniform Service	60104	\$114.41
Cintas Loc 460	4181402154	101 016 542 30 41 02	ST-Professional Service	PW Uniform Service	60104	\$197.41
Cintas Loc 460	4181402154	410 016 531 10 41 01	SW - Professional Services	PW Uniform Service	60104	\$151.66
					60104 Total	\$1,387.92
City of Everett	I240000429	410 016 531 50 31 16	DOE - Capacity Grant Op Costs	Laboratory Analysis	60105	\$356.40
City of Everett	I240000766	001 008 554 30 41 00	LE-Animal Control	Vet Services	60105	\$60.00
City of Everett	I240000773	001 008 554 30 41 00	LE-Animal Control	Animal Control Services 12-2023	60105	\$1,500.00
					60105 Total	\$1,916.40
City of Marysville	LKS23-12	001 013 512 52 40 00	GG-Municipal Court Fees 2022	Marysville Court Citations 12-2023	60106	\$9,982.13
					60106 Total	\$9,982.13
City of Marysville	23-0012	001 008 523 60 41 00	LE-Jail	Prisoner Housing/Medical/Video Court Services 12-2023	60233	\$7,723.06
					60233 Total	\$7,723.06
Cleverbridge Inc	BKD-73648082538	510 006 518 80 49 02	LR - Lansweeper	Lansweeper Annual & Helpdesk	60234	\$1,355.32
					60234 Total	\$1,355.32
Comcast	01-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	60235	\$401.71
Comcast	01-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	60235	\$401.71
Comcast	01-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	60235	\$138.24
Comcast	01-2024 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	60235	\$329.98
					60235 Total	\$1,271.64
Costco Membership	COSTCO RENEWAL	001 013 518 20 49 00	GG-Miscellaneous	Costco Membership Renewal - B Stevens	60107	\$60.00
Costco Membership	COSTCO RENEWAL	001 003 514 20 49 00	CC-Miscellaneous	Costco Membership Renewal - C Weaver	60107	\$60.00
Costco Membership	COSTCO RENEWAL	001 008 521 20 49 00	LE-Dues & Memberships	Costco Membership Renewal - J Dreher	60107	\$60.00
Costco Membership	COSTCO RENEWAL	001 010 576 80 49 00	PK-Dues & Memberships	Costco Membership Renewal - J Lewandowski	60107	\$60.00
Costco Membership	COSTCO RENEWAL	101 016 542 30 49 00	ST-Miscellaneous	Costco Membership Renewal - L Erickson/N Houghtaling	60107	\$60.00
Costco Membership	COSTCO RENEWAL	410 016 531 10 49 00	SW - Miscellaneous	Costco Membership Renewal - L Erickson/N Houghtaling	60107	\$60.00
					60107 Total	\$360.00
Crystal Springs	5249844 020124	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	60108	\$42.99
Crystal Springs	5249844 020124	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	60108	\$42.99
Crystal Springs	5249844 020124	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	60108	\$114.63
					60108 Total	\$200.61
CXtec Inc	7221404	510 006 594 18 64 00	Capital - Purch Computer Equip	Wireless Access Points (4)	60109	\$1,354.55
					60109 Total	\$1,354.55
Daigle Law Group LLC	20240108-101540	001 008 521 40 49 01	LE-Registration Fees	DLG Supervisor & Command Training Program	60110	\$3,150.00
					60110 Total	\$3,150.00
David Evans and Associates Inc	553781	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 23-09 Library Review	60111	\$1,617.10

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
					60111 Total	\$1,617.10
Dept of Labor and Industries	Q4 2023	001 000 281 00 00 00	Payroll Liability Taxes	Q4 2023 Workers Comp Insurance	EFT	\$62,469.47
Dept of Labor and Industries	Q4 2023	001 008 521 20 24 00	LE-Workers Comp	Q4 2023 Workers Comp Insurance	EFT	\$1.56
Dept of Labor and Industries	Q4 2023	001 010 576 80 24 00	PK-Workers Comp	Q4 2023 Workers Comp Insurance	EFT	\$325.78
Dept of Labor and Industries	Q4 2023	101 016 542 30 24 00	ST-Workers Comp	Q4 2023 Workers Comp Insurance	EFT	\$201.40
Dept of Labor and Industries	Q4 2023	001 013 518 30 24 00	GG-Workers Comp	Q4 2023 Workers Comp Insurance - Rounding Adj	EFT	\$0.30
					EFT Total	\$62,998.51
Dept of Licensing	012024 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 01/07/24 - 01/20/24	60112	\$519.00
					60112 Total	\$519.00
Dept of Retirement (Deferred Comp)	1252024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	\$7,459.48
Dept of Retirement (Deferred Comp)	2102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	\$7,575.50
					EFT Total	\$15,034.98
Dept of Retirement PERS LEOFF	1252024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	\$81,757.15
Dept of Retirement PERS LEOFF	1252024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	EFT	\$244.28
					EFT Total	\$82,001.43
Dept of Retirement PERS LEOFF	2102024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	\$105,614.64
Dept of Retirement PERS LEOFF	2102024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - STATE	EFT	\$197.12
					EFT Total	\$105,811.76
Dept of Transportation	RE-313-ATB40116031	101 016 594 42 64 00	ST-Capital Expenditures	Foundation/Wall City Gateway	60113	\$52.41
					60113 Total	\$52.41
Dicks Towing Inc	18271653	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2024-14059	60114	\$151.66
Dicks Towing Inc	E190780	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2024-00163	60114	\$151.66
					60114 Total	\$303.32
Earthworks Solutions LLC	1539	101 016 542 30 41 02	ST-Professional Service	Septic Pumping Service	60115	\$680.39
					60115 Total	\$680.39
Eaton Corporation	63371220	001 013 518 20 41 00	GG-Professional Service	Generator Repair Heaters/Thermostat Installed/Cable Kits	60116	\$11,399.18
					60116 Total	\$11,399.18
EFTPS	1252024	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	\$140,557.70
					EFT Total	\$140,557.70
EFTPS	2102024	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	\$198,869.41
					EFT Total	\$198,869.41
Electronic Business Machines	AR267995	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2XW05905	60117	\$74.74
Electronic Business Machines	CM30986	001 000 369 91 00 00	Miscellaneous Revenue - Other	Refund Overpayment on Invoice #AR260708 from 2023	60117	(\$54.63)
					60117 Total	\$20.11
Employment Security Department	Q4 2023 PFML	001 013 518 30 20 00	GG-Benefits	Q4 2023 PFML - Rounding Adj	EFT	\$0.35
Employment Security Department	Q4 2023 PFML	001 000 284 00 00 00	Payroll Liability Other	Q4 2023 PMFL	EFT	\$23,597.09
					EFT Total	\$23,597.44
Employment Security Department	Q4 2023 WACa	001 000 284 00 00 00	Payroll Liability Other	Q4 2023 WA Cares	EFT	\$11,360.88
Employment Security Department	Q4 2023 WACa	001 013 518 30 20 00	GG-Benefits	Q4 2023 WA Cares - Rounding Adj	EFT	\$0.06
					EFT Total	\$11,360.94
Employment Security Dept	24-003174-RDU-05	001 008 521 20 41 01	LE-Professional Serv-Fixed	ESD Records Disclosure Basic Charge	60118	\$3.50
					60118 Total	\$3.50
Employment Security Dept	Q4 2023 ESD	501 000 517 60 49 00	Payment to Claimants	Q4 2023 ESD Benefit Payment	60119	\$9,431.00
					60119 Total	\$9,431.00
Enterprise FM Trust	604558-020424	530 016 591 48 70 01	PW Lease Agreements	City Vehicle Leases	60236	\$7,874.53

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Enterprise FM Trust	604558-020424	530 016 594 48 70 00	Capital Lease Principal	City Vehicle Leases Tax	60236	\$755.96
					60236 Total	\$8,630.49
Enterprise FM Trust	633992-010524	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Monthly Maint Fees 01-2024	60237	\$210.56
Enterprise FM Trust	633992-020424	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Monthly Maint Fees 02-2024	60237	\$6,042.77
					60237 Total	\$6,253.33
Erickson	013124 ERICKSON	101 016 595 64 63 00	ST-Traffic Control-Capital	Reimbursement for Postage to Return Defective Flashing Beacon	60120	\$42.95
					60120 Total	\$42.95
Estrin	092723 REISSUE	001 013 582 10 00 00	Refund of Deposit	Check #59260 Reissue LS23-Estrin_9-25 Mill Depsoit Refund	60238	\$250.00
					60238 Total	\$250.00
Everett Hydraulics Inc	33852	101 016 542 30 48 00	ST-Repair & Maintenance	Service Cylinder PW40	60121	\$816.69
Everett Hydraulics Inc	33852	410 016 531 10 48 00	SW - Repairs & Maintenance	Service Cylinder PW40	60121	\$816.70
					60121 Total	\$1,633.39
Evergreen Safety Council	INV12674	101 016 542 30 49 01	ST-Staff Development	Annual Flagger Licensing Fee - J Evans	60122	\$125.00
Evergreen Safety Council	INV12674	410 016 531 10 49 01	SW - Staff Development	Annual Flagger Licensing Fee - J Evans	60122	\$125.00
					60122 Total	\$250.00
Fastenal Company	MN019826411	101 016 542 30 41 02	ST-Professional Service	Vending Machine Monthly Fees 02-2024	60123	\$5.46
Fastenal Company	MN019826411	410 016 531 10 41 01	SW - Professional Services	Vending Machine Monthly Fees 02-2024	60123	\$5.47
Fastenal Company	WAARN171098	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/Deicer/Gloves/Blades	60123	\$154.68
Fastenal Company	WAARN171098	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Deicer/Gloves/Blades	60123	\$154.68
Fastenal Company	WAARN171227	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/Wipes/Qwikstiks/Gloves	60123	\$114.79
Fastenal Company	WAARN171227	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Wipes/Qwikstiks/Gloves	60123	\$114.79
Fastenal Company	WAARN171368	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/Deicer/Duct Tape/Gloves/Wipers	60123	\$79.49
Fastenal Company	WAARN171368	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Deicer/Duct Tape/Gloves/Wipers	60123	\$79.49
					60123 Total	\$708.85
Feldman & Lee PS	01-2024 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 01-2024	60124	\$14,000.00
					60124 Total	\$14,000.00
Fireshield Inc	11802	001 008 521 50 30 01	LE-Facilities Minor Equipment	Fire Alarm Panel	60125	\$3,060.40
Fireshield Inc	11803	001 008 521 50 48 00	LE-Facility Repair & Maint	Alarm Service Call	60125	\$497.32
					60125 Total	\$3,557.72
Gardner	921	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Equipment Installed on PD Vehicle	60126	\$2,383.77
					60126 Total	\$2,383.77
GCP WW Holdco LLC	INV2010013479	101 016 542 90 31 01	ST-Clothing	Boots - C ManDonald	60127	\$153.85
GCP WW Holdco LLC	INV2010013479	410 016 531 10 31 00	SW - Clothing	Boots - C ManDonald	60127	\$153.86
GCP WW Holdco LLC	INV2010013678	410 016 531 10 31 00	SW - Clothing	Rain Jacket - N Nedrow	60127	\$128.57
GCP WW Holdco LLC	INV2010013689	101 016 542 90 31 01	ST-Clothing	Rain Jacket - C MacDonald	60127	\$64.28
GCP WW Holdco LLC	INV2010013689	410 016 531 10 31 00	SW - Clothing	Rain Jacket - C MacDonald	60127	\$64.29
GCP WW Holdco LLC	INV2010013781	410 016 531 10 31 00	SW - Clothing	Steel Toe Boots - N Nedrow	60127	\$99.72
GCP WW Holdco LLC	INV2010013782	410 016 531 10 31 00	SW - Clothing	Bib - T Piland	60127	\$128.57
GCP WW Holdco LLC	INV2010013783	410 016 531 10 31 00	SW - Clothing	Bib - N Nedrow	60127	\$128.57
GCP WW Holdco LLC	INV2010014039	101 016 542 90 31 01	ST-Clothing	Boots - R Ubert	60127	\$291.76
GCP WW Holdco LLC	INV2010014040	101 016 542 90 31 01	ST-Clothing	Boots - B Connolly	60127	\$252.21
GCP WW Holdco LLC	INV2010014041	101 016 542 90 31 01	ST-Clothing	Boots - B McNabb	60127	\$325.00
GCP WW Holdco LLC	INV2010014042	101 016 542 90 31 01	ST-Clothing	Boots - T Bailey	60127	\$281.87
GCP WW Holdco LLC	INV2010014044	410 016 531 10 31 00	SW - Clothing	Boots - S Bishop	60127	\$271.98
					60127 Total	\$2,344.53
GCP WW Holdco LLC	INV2010014111	410 016 531 10 31 00	SW - Clothing	Boots - T Piland	60239	\$301.65

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
					60239 Total	\$301.65
Goldman	2024-1220	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	60128	\$1,100.00
Goldman	2024-1222	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	60128	\$275.00
					60128 Total	\$1,375.00
Gordon	012024 GORDON	001 013 582 10 00 00	Refund of Deposit	LS23-Gordon_1-20-24 Mill Deposit Refund	60129	\$150.00
					60129 Total	\$150.00
Gordon Truck Centers Inc	PC302166497:01	101 016 544 90 31 02	ST-Operating Cost	Fuel Seperator/Filters/Water Valve Assy PW19	60130	\$190.15
Gordon Truck Centers Inc	PC302166497:01	410 016 531 10 31 02	SW - Operating Costs	Fuel Seperator/Filters/Water Valve Assy PW19	60130	\$190.14
Gordon Truck Centers Inc	PC304019312:01	101 016 544 90 31 02	ST-Operating Cost	Hose-Rad SLC Outlet 5yd Dump Truck	60130	\$88.66
Gordon Truck Centers Inc	PC304019312:01	410 016 531 10 31 02	SW - Operating Costs	Hose-Rad SLC Outlet 5yd Dump Truck	60130	\$88.66
					60130 Total	\$557.61
Granite Construction Supply	101547	101 016 542 64 31 00	ST-Traffic Control - Supply	Reflective Sleeves	60131	\$718.75
Granite Construction Supply	101548	101 016 544 90 31 02	ST-Operating Cost	Honda Gas Turbo Edge Grinder for Sidewalks/Magna-Trap	60131	\$5,989.55
Granite Construction Supply	101596	101 016 542 64 31 00	ST-Traffic Control - Supply	Signs	60131	\$2,577.16
Granite Construction Supply	101597	101 016 542 90 31 01	ST-Clothing	Vests	60131	\$99.73
Granite Construction Supply	101616	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Signs	60131	\$98.91
Granite Construction Supply	101633	101 016 542 64 31 00	ST-Traffic Control - Supply	Sign Posts	60131	\$791.28
Granite Construction Supply	101634	101 016 544 90 31 02	ST-Operating Cost	Carbide Wood Reciprocating Blades	60131	\$602.36
Granite Construction Supply	101646	101 016 542 64 31 00	ST-Traffic Control - Supply	No Parking Fire Lane Signs	60131	\$741.83
Granite Construction Supply	101650	101 016 542 64 31 00	ST-Traffic Control - Supply	Private Road Sign	60131	\$49.46
					60131 Total	\$11,669.03
Hardy	012724 HARDY	001 013 582 10 00 00	Refund of Deposit	LS23-Hardy_1-27-24 Mill Deposit Refund	60132	\$250.00
					60132 Total	\$250.00
Harmsen LLC	24_0032	304 016 595 30 60 05	R2 - Main Street	Main Street Improvements ROW Dedications	60133	\$280.00
					60133 Total	\$280.00
Harmsen LLC	24_0074	004 010 594 76 60 01	PR - Eagle Ridge Park	Eagle Ridge Park Wetland Services	60240	\$2,215.00
					60240 Total	\$2,215.00
Hathaway	36047	001 004 514 23 31 00	FI-Office Supplies	Approval Stamps	60134	\$70.88
Hathaway	36116	001 007 558 50 31 00	PL-Office Supplies	Nameplates - Levitan	60134	\$44.43
					60134 Total	\$115.31
Heidelberg Materials	5951358	410 016 531 10 41 03	SW - Street Cleaning	Street Sweepings Disposal	60135	\$1,060.84
					60135 Total	\$1,060.84
Hickok	011224 HICKOK	001 013 582 10 00 00	Refund of Deposit	LS23-Hickok2_1-12-24 Mill Deposit Refund	60136	\$300.00
					60136 Total	\$300.00
HID Global Corporation	13402017394	001 008 521 20 41 01	LE-Professional Serv-Fixed	CMT Advantage Annual Maint	60137	\$4,123.89
					60137 Total	\$4,123.89
Hoglund's Top Shop Inc	86587	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Install Sunstrip Window Tint 2018 Ford Escape	60138	\$87.91
					60138 Total	\$87.91
Home Depot	12350	001 013 518 20 31 00	GG-Operating Costs	Stencil Letters/Cedar Board/Behr Ham Ant GLS for CH	60139	\$71.33
Home Depot	1012161	101 016 544 90 31 02	ST-Operating Cost	Tote/LED Motion/Towel Bar/Rod/Concrete Mix	60139	\$585.14
Home Depot	4013056	001 013 518 20 31 00	GG-Operating Costs	Copper Tubing Cutter	60139	\$162.86
Home Depot	4013056	001 013 518 20 31 00	GG-Operating Costs	Crimp Press Tool	60139	\$250.30
Home Depot	4013056	001 013 518 20 31 00	GG-Operating Costs	Long Foam/Ryobi Starter Kit/Copper/Stubout/Adapters	60139	\$389.32
Home Depot	4013056	001 013 518 20 31 00	GG-Operating Costs	Milwaukee Battery	60139	\$71.01
Home Depot	5012974	101 016 544 90 31 02	ST-Operating Cost	Area light/Pipe/Bucket/Adapters/Pipe Clamp	60139	\$221.62
Home Depot	5012974	101 016 544 90 31 02	ST-Operating Cost	Milwaukee High Output Battery 2pk	60139	\$250.30
Home Depot	5012974	101 016 544 90 31 02	ST-Operating Cost	Milwaukee Press Tool Kit	60139	\$2,469.09
Home Depot	6011687	001 013 518 20 31 00	GG-Operating Costs	Command Hooks for CH	60139	\$52.18

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Home Depot	6011720	001 013 518 20 31 00	GG-Operating Costs	Ballast/Tubing for CH	60139	\$121.19
Home Depot	7447923	001 010 576 80 31 05	PK-R&M Supplies	Rust Preventative for Davies RR	60139	\$105.75
Home Depot	7490481	001 010 576 80 31 05	PK-R&M Supplies	Gunite Spike for Davies RR	60139	\$21.81
Home Depot	8104101	001 010 576 80 31 05	PK-R&M Supplies	Anitlip Floor Finish Additive/Expoy Stain for Davies RR	60139	\$273.16
Home Depot	9306343	001 010 576 80 31 05	PK-R&M Supplies	Squeegee for Davies RR	60139	\$38.63
Home Depot	9356547	001 010 576 80 31 05	PK-R&M Supplies	Expoxy Glide RC for Davies RR	60139	\$41.85
Home Depot	9904633	001 010 576 80 31 05	PK-R&M Supplies	Respirator for Davies RR	60139	\$41.50
					60139 Total	\$5,167.04
Honey Bucket	553941178	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Davies Temp for RR Project	60140	\$374.50
Honey Bucket	553945875	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	60140	\$167.75
Honey Bucket	553945876	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Oak Hill	60140	\$264.50
Honey Bucket	553953189	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Eagle Ridge	60140	\$142.00
Honey Bucket	553961779	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	60140	\$352.89
Honey Bucket	553966610	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	60140	\$264.50
					60140 Total	\$1,566.14
Houghtaling	020524 HOUGHTALING	410 016 531 10 31 02	SW - Operating Costs	Reimbursement for Postage to Mail SW Testing Product	60241	\$52.95
					60241 Total	\$52.95
HRA VEBA Trust YA20192	2102024	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	60220	\$4,003.56
					60220 Total	\$4,003.56
HSA Bank	1252024	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	60086	\$315.00
HSA Bank	1252024	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employer Contriubutions	60086	\$13,500.00
					60086 Total	\$13,815.00
HSA Bank	2102024	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	60221	\$315.00
					60221 Total	\$315.00
Industrial Bolt & Supply Inc	836986-1	101 016 544 90 31 02	ST-Operating Cost	Discs/Couplings/Tie Wraps/Shrink Wrap/Mini Flap Roloc	60141	\$128.25
Industrial Bolt & Supply Inc	836986-1	410 016 531 10 31 02	SW - Operating Costs	Discs/Couplings/Tie Wraps/Shrink Wrap/Mini Flap Roloc	60141	\$128.25
					60141 Total	\$256.50
International Assoc of Chiefs of Police	314448	001 008 521 20 49 00	LE-Dues & Memberships	IACP Dues - D Thomas	60142	\$190.00
					60142 Total	\$190.00
IQ Direct	6676	001 013 518 20 41 00	GG-Professional Service	Annual Reports 2023 Printing	60085	\$2,705.96
IQ Direct	6677	001 013 518 20 41 00	GG-Professional Service	Annual Reports 2023 Estimated Postage	60085	\$3,941.60
					60085 Total	\$6,647.56
J Thayer Co Inc	1677005-0	001 010 576 80 31 02	PK-Office Supplies	Paper/Steno Books/Markers/Pens	60143	\$53.96
J Thayer Co Inc	1677005-0	101 016 544 90 31 01	ST-Office Supplies	Paper/Steno Books/Markers/Pens	60143	\$53.95
J Thayer Co Inc	1677005-0	410 016 531 10 31 01	SW - Office Supplies	Paper/Steno Books/Markers/Pens	60143	\$53.96
J Thayer Co Inc	1677167-0	001 008 521 20 31 00	LE-Office Supplies	Paper/Clipboard/Legal Pads	60143	\$61.23
J Thayer Co Inc	1677167-1	001 008 521 20 31 00	LE-Office Supplies	Paper	60143	\$195.99
J Thayer Co Inc	1678729-0	001 008 521 20 31 00	LE-Office Supplies	Duster/Envelopes	60143	\$164.61
					60143 Total	\$583.70
Jamie S Kim PS Inc	2A0557798	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	60144	\$300.00
					60144 Total	\$300.00
Jefferies	c34	410 016 531 10 41 01	SW - Professional Services	Tree Removal Services Retention Pond Sandy Beach Dr/Lundeen	60145	\$4,918.50
					60145 Total	\$4,918.50
Jefferies	c35	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Services Trail Behind 112th Dr NE	60242	\$1,639.50
					60242 Total	\$1,639.50
Kennys Truck Parts & Repair	71869	101 016 544 90 31 02	ST-Operating Cost	Antenna/Cab Light/Cab Light Housing/Gasket PW78	60146	\$267.20

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Kennys Truck Parts & Repair	71869	410 016 531 10 31 02	SW - Operating Costs	Antenna/Cab Light/Cab Light Housing/Gasket PW78	60146	\$267.20
					60146 Total	\$534.40
Knox Company	INV-KA-254200	001 008 521 20 31 02	LE-Minor Equipment	KnoxBox Key Programmer & Electronic Keys PO #1938	60147	\$9,767.05
					60147 Total	\$9,767.05
KPG Psomas Inc	204371	001 007 558 50 41 00	PL-Professional Servic	91st Ave NE Streetscape Conceptual Design	60148	\$1,974.21
					60148 Total	\$1,974.21
Kuo	020424 KUO	001 013 582 10 00 00	Refund of Deposit	LS24-KUO_2-4 Mill Deposit Refund	60243	\$150.00
					60243 Total	\$150.00
Lake Industries LLC	301195	410 016 531 10 41 01	SW - Professional Services	Material Hauled In	60149	\$288.00
					60149 Total	\$288.00
Lake Stevens Chamber of Commerce	02-2024 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 02-2024	60150	\$1,500.00
					60150 Total	\$1,500.00
Lake Stevens Police Guild	1252024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	60087	\$1,200.75
					60087 Total	\$1,200.75
Lake Stevens Police Guild	2102024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	60222	\$1,200.75
					60222 Total	\$1,200.75
Lake Stevens Senior Center	2024 AGMT	001 012 565 10 49 00	CS- Human Services	2024 Senior Center Funding Agreement	60151	\$30,400.00
					60151 Total	\$30,400.00
Lake Stevens Sewer District	1195 02-2024	001 010 576 80 47 00	PK-Utilities	Sewer - Cedarwood Park Acct 1195-01	60244	\$99.00
Lake Stevens Sewer District	12326 02-2024	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	60244	\$100.00
Lake Stevens Sewer District	13135 02-2024	101 016 543 50 47 00	ST-Utilities	Sewer - Decant Facility Acct 13135-01	60244	\$49.50
Lake Stevens Sewer District	13135 02-2024	410 016 531 10 47 00	SW - Utilities	Sewer - Decant Facility Acct 13135-01	60244	\$49.50
Lake Stevens Sewer District	2538 02-2024	001 010 576 80 47 00	PK-Utilities	Sewer - Lundeen Park Acct 2538-02	60244	\$198.00
Lake Stevens Sewer District	3628 02-2024	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-02	60244	\$99.00
Lake Stevens Sewer District	6294 02-2024	001 008 521 50 47 00	LE-Facility Utilities	Sewer - PD Evidence Bldg Acct 6294-04	60244	\$99.00
Lake Stevens Sewer District	6296 02-2024	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 6296-03	60244	\$198.00
Lake Stevens Sewer District	6390 02-2024	001 013 518 20 47 02	GG-Utilities for Rentals	Sewer - Leased Comm Building Acct 6390-03	60244	\$201.30
Lake Stevens Sewer District	6666 02-2024	001 012 575 30 47 00	CS- Museum - Utilities	Sewer - Museum Acct 6666-01	60244	\$99.00
Lake Stevens Sewer District	6671 02-2024	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	60244	\$99.00
Lake Stevens Sewer District	6810 02-2024	001 012 575 50 47 00	CS- The Mill- Utilities	Sewer - The Mill Acct 6810-01	60244	\$198.00
Lake Stevens Sewer District	7002 02-2024	001 010 576 80 47 00	PK-Utilities	Sewer - North Cove Park Restroom 7002-01	60244	\$99.00
Lake Stevens Sewer District	8710 02-2024	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Training Bldg Acct 8710-03	60244	\$99.00
Lake Stevens Sewer District	9902 02-2024	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Grade Rd Acct 9902-01	60244	\$99.00
					60244 Total	\$1,786.30
Land Development Consultants Inc	33639	004 010 594 76 60 02	PR - Frontier Heights Park P2	Frontier Heights Park Playfields	60152	\$2,155.50
					60152 Total	\$2,155.50
Language Line Services Inc	11216750	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	60153	\$26.84
					60153 Total	\$26.84
Lemay Mobile Shredding Inc	4827288S185	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	60154	\$13.05
Lemay Mobile Shredding Inc	4828555S185	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	60154	\$26.10
					60154 Total	\$39.15
Lemay Mobile Shredding Inc	4828779S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW	60245	\$5.69
Lemay Mobile Shredding Inc	4828779S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW	60245	\$5.68
Lemay Mobile Shredding Inc	4828779S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW	60245	\$5.69
					60245 Total	\$17.06
LEPS-PSS PLLC	3790	001 008 521 20 41 00	LE-Professional Services	Post-COE Psychological Evaluation	60155	\$900.00
					60155 Total	\$900.00
Les Schwab Group Holdings LLC	40200701784	101 016 544 90 31 02	ST-Operating Cost	Quality Chain PW21/PW47	60156	\$237.17

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Les Schwab Group Holdings LLC	40200701784	410 016 531 10 31 02	SW - Operating Costs	Quality Chain PW21/PW47	60156	\$237.17
Les Schwab Group Holdings LLC	40200704332	101 016 542 30 48 00	ST-Repair & Maintenance	New Tire	60156	\$178.28
Les Schwab Group Holdings LLC	40200704332	410 016 531 10 48 00	SW - Repairs & Maintenance	New Tire	60156	\$178.28
					60156 Total	\$830.90
Lowes Companies	975842	101 016 544 90 31 02	ST-Operating Cost	Craftsman Impact Socket Set	60157	\$134.69
Lowes Companies	975842	101 016 544 90 31 02	ST-Operating Cost	Dewalt Blower	60157	\$176.44
Lowes Companies	975842	001 012 575 50 31 00	CS- The Mill- Ops	Dyson Cordless Stick Vacuum	60157	\$490.69
					60157 Total	\$801.82
MacDonald	012024MACDONALD	101 016 542 30 49 01	ST-Staff Development	DOT Physical Exam Reimbursement	60158	\$92.50
MacDonald	012024MACDONALD	410 016 531 10 49 01	SW - Staff Development	DOT Physical Exam Reimbursement	60158	\$92.50
					60158 Total	\$185.00
McLoughlin & Eardley Group Inc	272924	520 008 594 21 63 00	Vehicles - Capital Equip	PD Vehicle Equipment PO #1931	60159	\$1,870.36
McLoughlin & Eardley Group Inc	273112	520 008 594 21 63 00	Vehicles - Capital Equip	PD Vehicle Equipment PO #1931	60159	\$10,458.44
McLoughlin & Eardley Group Inc	273268	520 008 594 21 63 00	Vehicles - Capital Equip	PD Vehicle Equipment PO #1931	60159	\$7,390.29
					60159 Total	\$19,719.09
Mennella	020324 MENNELLA	001 013 582 10 00 00	Refund of Deposit	LS24-Mennella_2-3 Mill Deposit Refund	60246	\$150.00
					60246 Total	\$150.00
Michael	022724 MICHAEL	001 008 521 20 43 00	LE-Travel & Per Diem	Pepperball Training Meal PerDiem - A Michael	60160	\$184.00
					60160 Total	\$184.00
Millerstoultime	1302477422	101 016 544 90 31 02	ST-Operating Cost	Multi-Piece Lockout Kit/Adaptor	60161	\$124.00
Millerstoultime	1302477422	410 016 531 10 31 02	SW - Operating Costs	Multi-Piece Lockout Kit/Adaptor	60161	\$124.00
					60161 Total	\$248.00
MissionSquare - 108991	6749470	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	60088	\$502.96
					60088 Total	\$502.96
MissionSquare - 108991	6798444	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	60223	\$502.96
					60223 Total	\$502.96
MissionSquare - 307428	6802403	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	60089	\$2,334.67
					60089 Total	\$2,334.67
MissionSquare - 307428	6393134	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	60224	\$2,341.74
					60224 Total	\$2,341.74
Morris	121623 MORRIS	001 013 582 10 00 00	Refund of Deposit	LS23-Morris2_12-16 Mill Deposit Refund	60162	\$500.00
					60162 Total	\$500.00
Nationwide Retirement Solution	1252024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	\$4,051.80
					EFT Total	\$4,051.80
Nationwide Retirement Solution	2102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	\$4,283.46
					EFT Total	\$4,283.46
Nelson Reisner	0854177-IN	001 002 513 11 43 00	AD-Travel & Meetings	Fuel	60163	\$48.51
Nelson Reisner	0854177-IN	001 007 558 50 31 02	PL-Permit Related Op. Costs	Fuel	60163	\$23.34
Nelson Reisner	0854177-IN	001 007 559 30 32 00	PB-Fuel	Fuel	60163	\$75.24
Nelson Reisner	0854177-IN	001 008 521 20 32 00	LE-Fuel	Fuel	60163	\$2,751.29
Nelson Reisner	0854177-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	60163	\$395.47
Nelson Reisner	0854177-IN	101 016 542 30 32 00	ST-Fuel	Fuel	60163	\$1,021.04
Nelson Reisner	0854177-IN	410 016 531 10 32 00	SW - Fuel	Fuel	60163	\$1,021.04
Nelson Reisner	0855280-IN	001 007 559 30 32 00	PB-Fuel	Fuel	60163	\$89.35
Nelson Reisner	0855280-IN	001 008 521 20 32 00	LE-Fuel	Fuel	60163	\$4,032.31
Nelson Reisner	0855280-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	60163	\$731.32
Nelson Reisner	0855280-IN	101 016 542 30 32 00	ST-Fuel	Fuel	60163	\$1,456.28
Nelson Reisner	0855280-IN	410 016 531 10 32 00	SW - Fuel	Fuel	60163	\$1,456.28

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Nelson Reisner	0855280-IN	001 006 518 80 43 00	IT-Travel & Meetings	Fuel PW57	60163	\$40.69
					60163 Total	\$13,142.16
New York Life	Y6W_20240203	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	60225	\$167.00
					60225 Total	\$167.00
New York Life EFT	Jan-24	001 001 513 10 20 00	Executive - Benefits	GTL Insurance Premiums	EFT	\$2,281.98
New York Life EFT	Jan-24	001 002 513 11 20 00	AD-Benefits	GTL Insurance Premiums	EFT	\$86.62
New York Life EFT	Jan-24	001 003 514 20 20 00	CC-Benefits	GTL Insurance Premiums	EFT	\$72.51
New York Life EFT	Jan-24	001 004 514 23 20 00	FI-Benefits	GTL Insurance Premiums	EFT	\$290.37
New York Life EFT	Jan-24	001 005 518 10 20 00	HR-Benefits	GTL Insurance Premiums	EFT	\$234.46
New York Life EFT	Jan-24	001 006 518 80 20 00	IT-Benefits	GTL Insurance Premiums	EFT	\$186.17
New York Life EFT	Jan-24	001 007 558 50 20 00	PL-Benefits	GTL Insurance Premiums	EFT	\$593.07
New York Life EFT	Jan-24	001 007 559 30 20 00	PB-Benefits	GTL Insurance Premiums	EFT	\$344.17
New York Life EFT	Jan-24	001 008 521 20 20 00	LE-Benefits	GTL Insurance Premiums	EFT	\$2,026.94
New York Life EFT	Jan-24	001 010 576 80 20 00	PK-Benefits	GTL Insurance Premiums	EFT	\$666.34
New York Life EFT	Jan-24	001 013 518 30 20 00	GG-Benefits	GTL Insurance Premiums	EFT	\$252.96
New York Life EFT	Jan-24	101 016 542 30 20 00	ST-Benefits	GTL Insurance Premiums	EFT	\$690.78
New York Life EFT	Jan-24	410 016 531 10 20 00	SW-Benefits	GTL Insurance Premiums	EFT	\$1,119.89
					EFT Total	\$8,846.26
NextRequest LLC	285738	510 006 518 80 49 19	LR - NextRequest - PRR	NextRequest Premium Plan Renewal	60164	\$16,367.40
					60164 Total	\$16,367.40
NPR Commercial Construction Inc	6287	001 008 594 21 63 01	LE-Capital Outlay - Facilities	Emergency Gate Repair at PD	60247	\$8,841.59
					60247 Total	\$8,841.59
O Reilly Auto Parts	2960-443340	001 010 576 80 31 05	PK-R&M Supplies	Maint Supplies for F550 PW47	60248	\$6.44
					60248 Total	\$6.44
Office of the State Treasurer	01-2024 STATE	633 000 589 30 00 03	State Building Permit Remit	Bulding Code Remittance 01-2024	60165	\$308.00
Office of the State Treasurer	01-2024 STATE	633 000 586 00 00 01	State Court Remit	State Court Remittance 01-2024	60165	\$10,443.50
					60165 Total	\$10,751.50
Ogden Murphy Wallace PLLC	886151	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 12-2023	60166	\$22,193.90
Ogden Murphy Wallace PLLC	886151	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 12-2023 PRR	60166	\$1,092.00
					60166 Total	\$23,285.90
Olbrechts	12-2023 HEARING	001 007 558 50 41 04	Permit Related Professional Sr	Hearing Examiner Services 12-2023 LUA2023-0161	60167	\$599.63
					60167 Total	\$599.63
Olotu	011724 OLOTU	003 000 322 10 00 00	Building Permits	BLD2024-0020 Building Permit Refund	60168	\$50.00
Olotu	011724 OLOTU	510 000 341 81 00 00	Technology Fee	BLD2024-0020 Building Permit Refund	60168	\$1.50
					60168 Total	\$51.50
Owen Equipment Company	113806	101 016 544 90 31 02	ST-Operating Cost	Spherical Mirror PW65	60169	\$220.21
Owen Equipment Company	113806	410 016 531 10 31 02	SW - Operating Costs	Spherical Mirror PW65	60169	\$220.21
					60169 Total	\$440.42
Pace Engineers Inc	89543	306 016 535 00 40 00	Engineering - 131st	131st Ave NE Sewer Main Ext	60170	\$1,293.75
Pace Engineers Inc	89981	304 016 594 31 60 01	R2 - FC114 - Machias Sewer Inf	Machias Lift Station Industrial Readiness Grant	60170	\$151.50
Pace Engineers Inc	89981	411 016 594 31 60 04	Machias Sewer Infrast. (FC114)	Machias Lift Station Industrial Readiness Grant	60170	\$151.50
					60170 Total	\$1,596.75
Pacific Power Batteries	11435521	101 016 544 90 31 02	ST-Operating Cost	31 ODX Internal/Threaded Male Brass PW78	60249	\$634.98
Pacific Power Batteries	11435521	410 016 531 10 31 02	SW - Operating Costs	31 ODX Internal/Threaded Male Brass PW78	60249	\$634.99
Pacific Power Batteries	11435829	001 012 575 50 31 00	CS- The Mill- Ops	Floor Polisher Battery - The Mill	60249	\$1,490.77
Pacific Power Batteries	11435851	001 012 575 50 31 00	CS- The Mill- Ops	Core Return - The Mill	60249	(\$61.54)
					60249 Total	\$2,699.20
Pavilando	012124 PAVILAND	001 013 582 10 00 00	Refund of Deposit	LS23-Pavila_1-21-24 Mill Deposit Refund	60171	\$500.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
					60171 Total	\$500.00
Petersen Brothers Inc	2309601	101 016 542 64 48 01	ST-Traf Control - Guardrail	Guardrail Repairs 12103 N Lakeshore Dr	60172	\$5,905.08
Petersen Brothers Inc	2315502	101 016 542 64 48 01	ST-Traf Control - Guardrail	Guardrail Repairs 1303 Vernon Dr	60172	\$7,226.98
					60172 Total	\$13,132.06
Pitney Bowes Inc	1024627635	001 013 518 20 31 00	GG-Operating Costs	Postage Machine Red Ink	60173	\$199.56
					60173 Total	\$199.56
Police Lateral Jobs LLC	22-0005 REISSUE	001 008 521 20 41 00	LE-Professional Services	Reissue Ck #59721 Renewal Adv Vacant Police Officer Positions	60174	\$649.00
					60174 Total	\$649.00
Public Safety Testing Inc	2024-20	001 008 521 20 41 00	LE-Professional Services	PST Candidate Testing 12-2023	60175	\$286.00
Public Safety Testing Inc	PST124-14	001 008 521 20 41 00	LE-Professional Services	Background Investigation - Police Officer Candidate	60175	\$1,931.50
					60175 Total	\$2,217.50
Puget Sound Clean Air Agency	24-051 Q1 2024	001 013 553 70 41 00	GG - Air Pollution	Q1 2024 Clean Air Assessment	60176	\$8,006.50
					60176 Total	\$8,006.50
Puget Sound Energy	200003723810 01-2024	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - Museum	60177	\$77.33
Puget Sound Energy	200024316495 01-2024	001 010 576 80 47 00	PK-Utilities	Natural Gas - PW Shop	60177	\$408.21
Puget Sound Energy	200024316495 01-2024	101 016 543 50 47 00	ST-Utilities	Natural Gas - PW Shop	60177	\$408.20
Puget Sound Energy	200024316495 01-2024	410 016 531 10 47 00	SW - Utilities	Natural Gas - PW Shop	60177	\$408.20
Puget Sound Energy	220022339471 01-2024	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	60177	\$670.64
Puget Sound Energy	220024770236 01-2024	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept Evidence Bldg	60177	\$161.29
Puget Sound Energy	220028663866 01-2024	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept	60177	\$319.68
					60177 Total	\$2,453.55
Puget Sound Properties Comm Real Estate Svcs	5260-01	001 013 518 20 41 00	GG-Professional Service	Broker Fees for Lease Extension for Lake Stevens PT	60178	\$412.69
					60178 Total	\$412.69
Rexel USA Inc	4049332	001 012 575 50 31 00	CS- The Mill- Ops	Sensor/Coupling/Connectors/Flex Alum/Diag Cutter	60179	\$396.36
					60179 Total	\$396.36
Rhomar Industries Inc	105423	101 016 544 90 31 02	ST-Operating Cost	Lubra-Seal/Neutro-Wash/PW Applicator	60180	\$726.61
Rhomar Industries Inc	105423	410 016 531 10 31 02	SW - Operating Costs	Lubra-Seal/Neutro-Wash/PW Applicator	60180	\$726.62
					60180 Total	\$1,453.23
Right On Heating and Sheet Metal	31018	001 013 518 20 48 00	GG-Repair & Maintenance	HVAC Maint on all City Bldgs	60181	\$1,244.93
					60181 Total	\$1,244.93
Rose	012424 ROSE	001 005 518 10 43 00	HR-Travel & Meetings	UW Job Fair Parking Reimbursement	60182	\$21.00
					60182 Total	\$21.00
Royal Arms International Inc	29890	001 008 521 20 31 01	LE-Fixed Minor Equipment	Green Cap 400 Gr 12Ga Frangible Slug	60250	\$1,125.00
Royal Arms International Inc	29890	001 008 521 20 31 01	LE-Fixed Minor Equipment	Orange Cap 275 Gr 12Ga Frangible Slug	60250	\$1,350.00
					60250 Total	\$2,475.00
SCCFOA	2024 SCCFOA	001 004 514 23 49 00	FI-Miscellaneous	SCCFOA Dues-B Stevens/M Heist/A Crim/J Rowe/M Wells	60183	\$150.00
SCCFOA	2024 SCCFOA	001 003 514 20 49 00	CC-Miscellaneous	SCCFOA Dues - K Chelin/C Weaver	60183	\$60.00
					60183 Total	\$210.00
SCSPCA	2024 DUES	001 008 521 20 49 00	LE-Dues & Memberships	SCSPCA Annual Membership Dues	60184	\$75.00
					60184 Total	\$75.00
Security Solutions Northwest Inc	353689	001 006 518 80 48 00	IT-Repair & Maintenance	Video Health Standard Monthly	60185	\$240.41
					60185 Total	\$240.41
Smarsh Inc	INV-150944	510 006 518 80 49 05	LR - Smarsh	Verizon MG Cloud MT	60251	\$753.25
					60251 Total	\$753.25
Snohomish County 911	6854	001 008 528 00 41 00	LE-SNO911	Dispatch Services	60252	\$35,373.30
					60252 Total	\$35,373.30

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County Auditor	I-VR-8 2023	001 001 514 90 40 00	Legislative - Voter Reg Fees	LS Portion of 2023 Voter Registration	60186	\$55,741.99
					60186 Total	\$55,741.99
Snohomish County Cities	274	001 001 511 60 49 01	Legislative - Prof. Developmen	2024 SnoCo Cities & Towns Annual Dues	60187	\$200.00
					60187 Total	\$200.00
Snohomish County Planning and Development Svcs	I000633050	001 013 518 90 49 05	GG-SnoCo Tomorrow	2024 SCT Dues	60188	\$10,019.00
					60188 Total	\$10,019.00
Snohomish County PUD	100771155	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	60189	\$457.61
Snohomish County PUD	100771155	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	60189	\$457.62
Snohomish County PUD	100771155	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	60189	\$457.62
Snohomish County PUD	106167956	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Park Electric	60189	\$25.44
Snohomish County PUD	109458202	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Mobile Water/Electric	60189	\$121.82
Snohomish County PUD	109458203	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	60189	\$174.43
Snohomish County PUD	116037886	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	60189	\$119.36
Snohomish County PUD	119339612	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	60189	\$81.79
Snohomish County PUD	135848941	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	60189	\$124.77
Snohomish County PUD	135848942	101 016 542 63 47 00	ST-Lighting - Utilities	223687294 Street Lights	60189	\$38.80
Snohomish County PUD	139052581	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	60189	\$102.28
Snohomish County PUD	142370987	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	60189	\$330.09
Snohomish County PUD	142370987	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	60189	\$707.78
Snohomish County PUD	142370987	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	60189	\$189.30
Snohomish County PUD	142370987	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	60189	\$27.10
Snohomish County PUD	142370987	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	60189	\$101.71
Snohomish County PUD	142370987	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	60189	\$62.43
Snohomish County PUD	142370987	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	60189	\$48.76
Snohomish County PUD	142370987	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	60189	\$616.20
Snohomish County PUD	142370987	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	60189	\$57.94
Snohomish County PUD	145724035	001 012 575 51 47 00	CS- Grimm House Utilities	223357641 Grimm House Electric	60189	\$352.58
Snohomish County PUD	145725740	001 010 576 80 47 00	PK-Utilities	223973587 Sunset Park Electric	60189	\$23.05
Snohomish County PUD	145726048	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Area Lighting	60189	\$8.91
Snohomish County PUD	145726048	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Electric	60189	\$1,485.02
Snohomish County PUD	145726048	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Water	60189	\$201.06
Snohomish County PUD	145727091	001 010 576 80 47 00	PK-Utilities	223759374 Cedarwood Water	60189	\$57.94
Snohomish County PUD	149011494	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	60189	\$61.90
					60189 Total	\$6,493.31
Snohomish County PUD	149014658	001 010 576 80 47 00	PK-Utilities	222625881 Froniter Circle Water	60190	\$57.94
Snohomish County PUD	149016312	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	60190	\$25.36
Snohomish County PUD	149017066	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	60190	\$530.88
Snohomish County PUD	149017590	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Area Lighting	60190	\$9.28
Snohomish County PUD	149018757	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	60190	\$121.79
Snohomish County PUD	149018757	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	60190	\$121.76
Snohomish County PUD	149018757	410 016 531 10 47 00	SW - Utilities	221908015 City Shop Mechanic	60190	\$121.76
Snohomish County PUD	152314600	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	60190	\$61.37
Snohomish County PUD	155579372	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at113th	60190	\$80.08
Snohomish County PUD	158760837	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Wtr/Electric 12308 17th Pl NE	60190	\$119.69
Snohomish County PUD	158760838	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	60190	\$300.81
Snohomish County PUD	158770937	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	60190	\$73.27
Snohomish County PUD	161923673	001 010 576 80 47 00	PK-Utilities	222205049 Oak Park Electric	60190	\$39.28

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	165115837	001 013 518 20 47 02	GG-Utilities for Rentals	222450314 Commercial Bldg 1819 S Lake Stevens Rd	60190	\$676.75
Snohomish County PUD	165119797	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	60190	\$28.62
Snohomish County PUD	168272734	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	60190	\$71.14
Snohomish County PUD	168274362	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal/Street Lights	60190	\$124.52
					60190 Total	\$2,564.30
Snohomish County PUD	109473169	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	60253	\$13,050.90
Snohomish County PUD	119351317	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	60253	\$29.76
Snohomish County PUD	125968233	001 010 576 80 47 00	PK-Utilities	202340527 Old Decant 12701 36th St NE	60253	\$8.75
Snohomish County PUD	125968233	101 016 543 50 47 00	ST-Utilities	202340527 Old Decant 12701 36th St NE	60253	\$8.75
Snohomish County PUD	125968233	410 016 531 10 47 00	SW - Utilities	202340527 Old Decant 12701 36th St NE	60253	\$8.74
Snohomish County PUD	125971447	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	60253	\$133.14
Snohomish County PUD	129252552	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	60253	\$174.43
Snohomish County PUD	132552698	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	60253	\$149.27
Snohomish County PUD	132552698	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	60253	\$94.79
Snohomish County PUD	135857933	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	60253	\$352.22
Snohomish County PUD	135857933	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	60253	\$455.69
Snohomish County PUD	135857933	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	60253	\$43.27
Snohomish County PUD	135857933	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	60253	\$294.40
Snohomish County PUD	135861023	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	60253	\$1,580.16
Snohomish County PUD	135861024	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	60253	\$1,318.31
Snohomish County PUD	142383734	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	60253	\$195.46
Snohomish County PUD	142384848	001 012 575 30 47 00	CS- Museum - Utilities	200558690 Museum Electric/Water	60253	\$76.26
Snohomish County PUD	145735403	001 010 576 80 47 00	PK-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	60253	\$101.16
Snohomish County PUD	145735403	101 016 543 50 47 00	ST-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	60253	\$101.16
Snohomish County PUD	145735403	410 016 531 10 47 00	SW - Utilities	222947715 Decant Electric/Water 12703 31st PL NE	60253	\$101.16
Snohomish County PUD	152327954	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	60253	\$120.53
Snohomish County PUD	168279027	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	60253	\$57.94
					60253 Total	\$18,456.25
Snohomish County Sheriffs Office	2023-8057	001 008 523 60 41 00	LE-Jail	Jail Services 12-2023	60191	\$40,932.66
					60191 Total	\$40,932.66
Snohomish County SWM	I000634197	410 016 531 20 41 00	SW - SnoCo Lake Monitoring	Q4 2023 Lake Monitoring	60254	\$4,727.30
					60254 Total	\$4,727.30
Snohomish County Treasurer	01-2024 TREASURER	633 000 586 00 00 02	Crime Victims Comp - SnoCo	Crime Victims Compensation 01-2024	60192	\$157.74
					60192 Total	\$157.74
Sound Publishing Inc	EDH989677	001 013 518 30 41 01	GG-Advertising	Ordinance 1175	60193	\$43.12
Sound Publishing Inc	EDH989702	001 007 558 50 41 04	Permit Related Professional Sr	LUA2023-0168 Cancelled Hearing Legal Notice	60193	\$43.12
Sound Publishing Inc	EDH990036	001 013 518 30 41 01	GG-Advertising	Ordinance 1176	60193	\$51.72
Sound Publishing Inc	EDH990107	001 010 576 80 42 01	PK-Advertising Services	RFP Lundeen Park Concessions	60193	\$211.56
Sound Publishing Inc	EDH990259	001 007 558 50 41 04	Permit Related Professional Sr	LUA2023-0214 Kjosvik Dock SEPA Legal Notice	60193	\$94.72
Sound Publishing Inc	EDH990315	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0002 Smith New Dock Legal Notice	60193	\$67.20
Sound Publishing Inc	EDH990317	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0001 Hill Replacement Dock Legal Notice	60193	\$74.08
					60193 Total	\$585.52
Sound Safety Products Co Inc	2685/1	410 016 531 10 31 00	SW - Clothing	Boots - N Nedrow	60194	\$225.28
Sound Safety Products Co Inc	591237/1	101 016 542 90 31 01	ST-Clothing	Boots - M Anderson	60194	\$204.40
					60194 Total	\$429.68
Sound Security Inc	1117990	001 008 521 20 41 01	LE-Professional Serv-Fixed	Access/Instrusion/Fire/Elevator Monitoring PD	60195	\$1,196.25
Sound Security Inc	1117991	001 008 521 20 41 01	LE-Professional Serv-Fixed	Fire Monitoring 10518 18th St SE	60195	\$68.25
Sound Security Inc	1121479	001 010 576 80 41 00	PK-Professional Services	Access Monitoring Lundeen Park	60195	\$22.54

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sound Security Inc	1121479	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	60195	\$617.34
Sound Security Inc	1121479	001 012 575 50 47 00	CS- The Mill- Utilities	Fire & Security Monitoring The Mill	60195	\$645.79
Sound Security Inc	1121479	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW Shop	60195	\$301.25
Sound Security Inc	1121479	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	60195	\$301.24
Sound Security Inc	1121479	410 016 531 10 41 01	SW - Professional Services	Fire Monitoring/Confidence Testing PW Shop	60195	\$301.25
					60195 Total	\$3,453.91
Sound Security Inc	1121480	001 008 521 20 41 01	LE-Professional Serv-Fixed	Access/Intrusion/Fire/Elevator Monitoring PD	60255	\$1,196.25
Sound Security Inc	1121481	001 008 521 20 41 01	LE-Professional Serv-Fixed	Fire Monitoring 10518 18th St SE	60255	\$68.25
Sound Security Inc	1123135	001 013 518 20 31 00	GG-Operating Costs	Prox Cards for PW	60255	\$114.77
					60255 Total	\$1,379.27
Specialized Pavement Marking Inc	25040-RET	101 016 542 64 48 02	ST-Traffic Control - Striping	2020 Roadway Striping Retainage Release	60256	\$3,153.23
					60256 Total	\$3,153.23
Sprague Pest Solutions	5317564	001 012 575 51 40 00	CS-Grimm House - Services	Pest Control - Grimm House	60196	\$95.64
Sprague Pest Solutions	5317565	101 016 542 30 41 02	ST-Professional Service	Pest Control - PW Shop	60196	\$84.71
Sprague Pest Solutions	5317565	410 016 531 10 41 01	SW - Professional Services	Pest Control - PW Shop	60196	\$84.71
Sprague Pest Solutions	5317566	001 013 518 20 41 00	GG-Professional Service	Pest Control - CH	60196	\$125.70
Sprague Pest Solutions	5317608	001 013 518 20 41 00	GG-Professional Service	Pest Control - VIC	60196	\$95.64
Sprague Pest Solutions	5317609	001 013 518 20 41 00	GG-Professional Service	Pest Control - Senior Center	60196	\$95.64
					60196 Total	\$582.04
Sprague Pest Solutions	5343898	001 013 518 20 41 00	GG-Professional Service	Pest Control - Senior Center	60257	\$95.64
					60257 Total	\$95.64
Springbrook Nursery & Trucking Inc	356982	101 016 544 90 31 02	ST-Operating Cost	Gravel	60197	\$326.39
Springbrook Nursery & Trucking Inc	357027	101 016 544 90 31 02	ST-Operating Cost	Gravel	60197	\$32.64
					60197 Total	\$359.03
Station Organic Cleaners	LSPD 20	001 008 521 20 41 01	LE-Professional Serv-Fixed	PD Uniform Cleaning Service	60198	\$597.87
					60198 Total	\$597.87
Summit Law Group PLLC	151132	001 011 515 41 41 03	Ext Consult - Labor Relations	Bargaining Labor Matters 12-2023	60199	\$6,734.52
					60199 Total	\$6,734.52
Sunbelt Rentals Inc	146842762-0003	410 016 531 10 45 01	SW - Rentals-Leases	Manlift Rental	60200	\$2,340.06
Sunbelt Rentals Inc	147141187-0003	101 016 542 30 45 00	ST-Rentals-Leases	Manlift Rental	60200	\$2,869.36
					60200 Total	\$5,209.42
Sunna Design Inc	ORD050855	303 016 594 48 60 00	PW Shop Remodel	Solar Lighting System for PW Parking	60201	\$6,537.00
					60201 Total	\$6,537.00
TargetSolutions Learning LLC	INV88961	001 008 521 20 41 01	LE-Professional Serv-Fixed	Vector Scheduling Solution Annual Maint Fees	60202	\$9,034.82
					60202 Total	\$9,034.82
Teamsters Local No 763	Jan-24	001 000 284 00 00 00	Payroll Liability Other	Union Dues	60226	\$1,969.00
					60226 Total	\$1,969.00
Teamsters Welfare Trust Dental EFT	Mar-24	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	EFT	\$3,302.40
					EFT Total	\$3,302.40
Thomco Aggregate LLC	011624 THOMCO	101 016 542 70 31 00	ST-Roadside - Supply	Asphalt	60203	\$85.21
					60203 Total	\$85.21
Thyssenkrupp Elevator Corporation	3007719741	001 013 518 20 47 02	GG-Utilities for Rentals	Elevator Service-1819 S Lake Stevens 02/01/24-04/30/24	60204	\$1,024.87
					60204 Total	\$1,024.87
Thyssenkrupp Elevator Corporation	3007699030	001 008 521 50 48 00	LE-Facility Repair & Maint	Elevator Service-1825 S Lake Stevens Rd	60258	\$948.98
					60258 Total	\$948.98
Trevor Justin Government Relations	15	001 013 511 70 40 00	Lobbying Services	Lobbying Services 01-2024	60205	\$5,000.00
					60205 Total	\$5,000.00
Trout	020524 TROUT	001 007 559 30 31 01	PB-Operating Cost	LUA2022-0185 Land Use Refund from 2023	60259	\$500.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
					60259 Total	\$500.00
Trudoor LLC	QUOTE 226253	302 010 594 76 61 04	PM - Eagle Ridge	Door for Eagle Ridge Storage Facility	60206	\$2,146.73
Trudoor LLC	QUOTE 226253	101 016 544 90 31 02	ST-Operating Cost	Door for Mechanics Bay	60206	\$1,388.52
Trudoor LLC	QUOTE 226253	410 016 531 10 31 02	SW - Operating Costs	Door for Mechanics Bay	60206	\$1,388.53
					60206 Total	\$4,923.78
Trueheart Family Counseling	1932	001 005 518 10 41 00	HR-Professional Services	Mental Heath Counseling Services	60207	\$1,000.00
Trueheart Family Counseling	1932	001 008 521 20 41 00	LE-Professional Services	Mental Heath Counseling Services	60207	\$2,312.50
					60207 Total	\$3,312.50
ULINE	172990727	101 016 544 90 31 02	ST-Operating Cost	Cleaning Supplies/Trash Cans & Lids/Brooms/Mops	60208	\$1,663.50
ULINE	172990727	101 016 544 90 31 02	ST-Operating Cost	Commercial Carpet Extractor	60208	\$3,497.60
ULINE	172990727	101 016 544 90 31 02	ST-Operating Cost	Extractor Upholstery Tool & Hose	60208	\$437.20
ULINE	173065404	101 016 544 90 31 02	ST-Operating Cost	Soap/Bleach/Pressure Sprayers/Signs/Scoops/Ice Melt	60208	\$1,004.97
ULINE	173104226	001 010 576 80 31 00	PK-Operating Costs	Desk/Cabinet/Shelf/Key Cabinet for Admin Office/D Smith Desk	60208	\$2,505.11
ULINE	173114782	101 016 542 66 31 00	ST-Snow & Ice - Sply	Ice Melt	60208	\$1,205.80
					60208 Total	\$10,314.18
ULINE	173521874	101 016 544 90 31 02	ST-Operating Cost	Wiper Dispenser/Bags for Backpack Vacuum	60260	\$435.82
					60260 Total	\$435.82
UPS	0000074Y42014	001 008 521 20 42 00	LE-Communication	Evidence Shipping	60209	\$4.34
UPS	0000074Y42024	001 008 521 20 42 00	LE-Communication	Evidence Shipping	60209	\$23.30
UPS	0000074Y42044	001 008 521 20 42 00	LE-Communication	Evidence Shipping	60209	\$12.33
					60209 Total	\$39.97
UPS	0000074Y42054	001 008 521 20 42 00	LE-Communication	Evidence Shipping	60261	\$11.66
					60261 Total	\$11.66
VanOstrand	122223 VANOSTRA	101 016 542 90 31 01	ST-Clothing	Boots Reimbursement	60210	\$298.39
					60210 Total	\$298.39
Verizon Wireless	9954946746	001 008 521 20 42 00	LE-Communication	Wireless Phone Service	60262	\$3,071.71
Verizon Wireless	9955596413	001 010 576 80 31 00	PK-Operating Costs	Verizon Equipment Charges	60262	\$163.94
Verizon Wireless	9955596413	101 016 544 90 31 02	ST-Operating Cost	Verizon Equipment Charges	60262	\$819.74
Verizon Wireless	9955596413	410 016 531 10 31 02	SW - Operating Costs	Verizon Equipment Charges	60262	\$819.73
Verizon Wireless	9955596413	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service	60262	\$356.15
Verizon Wireless	9955596413	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service	60262	\$42.24
Verizon Wireless	9955596413	001 002 513 11 42 00	AD-Communications	Wireless Phone Service	60262	\$47.24
Verizon Wireless	9955596413	001 003 514 20 42 00	CC-Communications	Wireless Phone Service	60262	\$89.48
Verizon Wireless	9955596413	001 004 514 23 42 00	FI-Communications	Wireless Phone Service	60262	\$47.24
Verizon Wireless	9955596413	001 005 518 10 42 00	HR-Communications	Wireless Phone Service	60262	\$185.41
Verizon Wireless	9955596413	001 006 518 80 42 00	IT-Communications	Wireless Phone Service	60262	\$266.21
Verizon Wireless	9955596413	001 007 558 50 42 00	PL-Communication	Wireless Phone Service	60262	\$425.17
Verizon Wireless	9955596413	001 007 559 30 42 00	PB-Communication	Wireless Phone Service	60262	\$209.51
Verizon Wireless	9955596413	001 010 576 80 42 00	PK-Communication	Wireless Phone Service	60262	\$549.66
Verizon Wireless	9955596413	101 016 543 30 42 00	ST-Communications	Wireless Phone Service	60262	\$1,012.48
Verizon Wireless	9955596413	410 016 531 10 42 00	SW - Communications	Wireless Phone Service	60262	\$1,012.49
					60262 Total	\$9,118.40
WABO	46068	001 005 517 90 41 01	HR-City Training Program	Annual WABO Training Registrations for PL/PB	60263	\$1,960.00
					60263 Total	\$1,960.00
Washington Finance Officers Assoc	2135	001 004 514 23 49 00	FI-Miscellaneous	WFOA Membership - A Crim	60211	\$75.00
Washington Finance Officers Assoc	2779	001 004 514 23 49 00	FI-Miscellaneous	WFOA Membership Renewal - B Stevens	60211	\$75.00
					60211 Total	\$150.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Washington State Parks & Recreation Comm	012324 WSPRC	410 016 531 10 49 01	SW - Staff Development	Boater Education Card - T Pesce	60212	\$10.00
					60212 Total	\$10.00
Washington State Patrol	I2404143	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	60213	\$238.50
					60213 Total	\$238.50
Washington State Support Registry	1252024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	\$843.45
					EFT Total	\$843.45
Washington State Support Registry	2102024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	\$843.45
					EFT Total	\$843.45
Washington State Treasurers Office	Q4 2023 FORFEIT	633 000 589 30 00 00	Seizure & Forfeit State REMIT	Q4 2023 Forfeited Property	60214	\$3,086.66
					60214 Total	\$3,086.66
Wave	10396401-0010630	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	60264	\$634.41
Wave	10396401-0010630	001 002 513 11 42 00	AD-Communications	Telephone Service	60264	\$83.17
Wave	10396401-0010630	001 003 514 20 42 00	CC-Communications	Telephone Service	60264	\$166.33
Wave	10396401-0010630	001 004 514 23 42 00	FI-Communications	Telephone Service	60264	\$166.33
Wave	10396401-0010630	001 005 518 10 42 00	HR-Communications	Telephone Service	60264	\$83.16
Wave	10396401-0010630	001 006 518 80 42 00	IT-Communications	Telephone Service	60264	\$249.49
Wave	10396401-0010630	001 007 558 50 42 00	PL-Communication	Telephone Service	60264	\$540.85
Wave	10396401-0010630	001 007 559 30 42 00	PB-Communication	Telephone Service	60264	\$83.16
Wave	10396401-0010630	001 008 521 20 42 00	LE-Communication	Telephone Service	60264	\$2,828.71
Wave	10396401-0010630	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	60264	\$83.17
Wave	10396401-0010630	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	60264	\$83.16
Wave	10396401-0010630	001 013 518 20 42 00	GG-Communication	Telephone Service	60264	\$332.66
Wave	10396401-0010630	101 016 543 30 42 00	ST-Communications	Telephone Service	60264	\$478.62
Wave	10396401-0010630	410 016 531 10 42 00	SW - Communications	Telephone Service	60264	\$478.62
					60264 Total	\$6,291.84
Western Conference of Teamsters Pension Trust	2102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension	60227	\$4,575.70
Western Conference of Teamsters Pension Trust	2102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contributions - Teamster Pension - Probation	60227	\$95.13
					60227 Total	\$4,670.83
Western Systems Inc	59723	101 016 595 64 63 00	ST-Traffic Control-Capital	Mx Pro Subscription	60215	\$5,109.78
					60215 Total	\$5,109.78
Willards Pest Control Co	425836	001 008 521 50 48 00	LE-Facility Repair & Maint	Monthly Rodent Service - PD	60216	\$85.53
					60216 Total	\$85.53
Wilson	020424 WILSON	001 013 582 10 00 00	Refund of Deposit	LS23-Wilson_2-4-24 Mill Deposit Refund	60265	\$300.00
					60265 Total	\$300.00
Younge	020424 YOUNG	001 013 582 10 00 00	Refund of Deposit	LS23-Younge3_12-15 Mill Deposit Refund	60266	\$150.00
					60266 Total	\$150.00
YourMembershipcom Inc	R66076776	001 005 518 10 41 01	HR - Advertising/Marketing	PRIMA Job Bank for Safety & Train Coordinator	60217	\$199.00
					60217 Total	\$199.00
Zachor Stock & Krepps Inc PS	24-LKS-0001	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services	60218	\$14,865.76
					60218 Total	\$14,865.76
Ziplay Fiber	02-2024 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	60267	\$232.17
Ziplay Fiber	02-2024 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	60267	\$69.56
					60267 Total	\$301.73
Zoom Video Communications Inc	INV239249039	001 013 518 20 41 00	GG-Professional Service	Annual Zoom License	60219	\$5,232.74
					60219 Total	\$5,232.74

CITY COUNCIL STAFF REPORT



Agenda Date: 2/20/2024

Subject: 2021 International Building and Fire Codes Adoption-Ordinance 1160

Contact Person/Department: Carol Manus, Russ Wright, Community Development

Budget Impact: No budget impact

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Approve Ordinance 1160 and the edits to Chapters 14.80 and 14.84 LSMC, which will adopt the 2021 Editions of the International Code Group.

SUMMARY/BACKGROUND:

The International Code Council publishes new and/or updated construction codes every three years. The State Building Code Council subsequently adopts these codes, often with amendments and required jurisdictions to adopt these codes. The State Building Code Council voted to adopt the 2021 Editions of the International Code Group, and on May 2023 they delayed the effective date until October 2023, and on September 2023 they agreed to delay the effective date until March 15, 2024, with some changes. Each jurisdiction may adopt the codes as adopted by the state or make other more restrictive amendments to the Building and Fire Codes.

The Lake Stevens Municipal Code has two chapters related to the model codes: Chapter 14.80: Building & Construction and Chapter 14.84: Fire Code. In addition to the state adopted amendments, minor local amendments are proposed to both chapters. Pursuant to WAC 197-11-800 (19) this code amendment is exempt from SEPA but is subject to review from the Department of Commerce per RCW 36.70A106 (3)(b).

The last adoption of model codes was in 2021 with the adoption of the 2018 Editions of the International Code Group. The adoption in 2023 is of the 2021 Editions of the International Code Group, which were adopted by the State Building Code Council in 2022 and the effective date was adjusted from July 1, 2023, to October 29, 2023, and

adjusted again on September 15, 2023, to March 15, 2024. The regulations are instrumental in protecting personal property, health, and the safety of the general public.

The City is adopting the following 2021 editions, consistent with the state's adoption:

- International Building Code, including ICC A117.1 – (ADA Accessible Standards)
- International Existing Building Code
- International Residential Code
- Uniform Plumbing Code
- International Mechanical Code
- International Fuel Gas Code
- Washington State Energy Code
- International Swimming Pool and Spa Code
- International Property Maintenance Code
- International Wildland-Urban Interface Code
- International Fire Code (including all adoptable Appendices, except “A”, “J”, and “M”)

Pursuant to LSMC 14.16C.075(e)(2) and (3), amendments to Chapters 14.80 and 14.84 LSMC are not required to be reviewed before the Planning Commission. Stakeholders such as the Snohomish County Master Builders Association have had the opportunity to review the proposed amendments to the building and fire codes as part of the State Building Code Council public meeting process.

A few minor edits as adopted by the State are proposed in the Building & Construction Codes and Fire Codes. The City does not have the authority to change or diminish the State amendments. In addition, minor local amendments are proposed for consistency with the fire code, remove conflicts with LSMC, complete the climatic table as required by the IRC, and clarify the adoption of language of other codes. Additional language has been added to Section 14.80.010 to indicate the effective date of the code that is mandated by the State.

APPLICABLE CITY POLICIES:

LSMC Chapter 14.80 Building and Construction.
LSMC Chapter 14.84 Fire Code

ATTACHMENTS:

1. Ordinance No.1160
2. Attachment 1 - 2024 LSMC 14.80
3. Attachment 2 - 2024 LSMC 14.84

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1160

AN ORDINANCE OF THE CITY OF LAKE STEVENS, AMENDING PORTIONS OF LAKE STEVENS MUNICIPAL CODE (LSMC) CHAPTER 14.80 ENTITLED “BUILDING AND CONSTRUCTION” AND AMENDING PORTIONS OF LSMC CHAPTER 14.84 ENTITLED “FIRE CODE” TO COMPLY WITH WASHINGTON STATE’S ADOPTION OF THE 2021 INTERNATIONAL CODE COUNCIL EDITIONS OF INTERNATIONAL CODES; AND PROVIDING FOR SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, in December 2022, the Washington State Building Code Council voted to adopt the 2021 Editions of the International Code Group, and on May 2023 they delayed the effective date until October 2023, and on September 2023 they agreed to delay the effective date until March 15, 2024 with some changes; and

WHEREAS, these new codes become effective in Washington State on March 15, 2024; and

WHEREAS state building code regulations (RCW 19.27.031) require all counties and cities to have state building codes in effect; and

WHEREAS, the City Council finds that adoption of “Building and Construction” and “Fire Code” and all adoptable Fire Code Appendices, except “A”, “J”, and “M” regulations are instrumental in protecting personal property, health and safety of the general public; and

WHEREAS, this action is exempt from the requirements of the State Environmental Policy Act pursuant to WAC 197-11-800(19) and LSMC 16.04; and

WHEREAS, amendments to Chapters 14.80 LSMC do not require Planning Commission pursuant to LSMC 14.16C.075(e)(2) and (3); and

WHEREAS, draft amendments to LSMC 14.80.010 were sent to the Washington State Department of Commerce as required by the Growth Management Act on May 25, 2023 for expedited review; and

WHEREAS, the Building Official and Fire Marshal presented the revised Building and Fire Codes to the City Council on February 6th, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The City Council hereby makes the following findings:

A. The proposed ordinance for revising and updating the City’s “Building and Construction”

- B. regulations and “Fire Code” regulations and adoption of the Washington State Building Codes was sent to the Washington State Department of Commerce with a request for expedited review on May 25th, 2023 as required by the Growth Management Act.
- C. The requirements of Chapter 14.16C.075 LSMC for land use code amendments have been met.
- D. As required by LSMC 14.16C.075(f), the adoption and amendment of codes in ordinance sections in the attached Exhibits 1 and 2 are consistent with the Comprehensive Plan, comply with the Growth Management Act, and serve to advance the public health, safety, and welfare.

SECTION 2. Chapter 14.80 entitled “BUILDING AND CONSTRUCTION” of the Lake Stevens Municipal Code is hereby amended to read as referenced and incorporated in Attached **Exhibit 1.**

SECTION 3. Chapter 14.84 entitled “FIRE CODE” of the Lake Stevens Municipal Code is hereby amended to read as referenced, amended and incorporated by reference in Attached **Exhibit 2.**

SECTION 4. Severability. If any section, subsection, sentence, clause, phrase, or word of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase, or word of this Ordinance.

SECTION 5. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication and approval by the Department of Commerce whichever occurs later.

PASSED by the City Council of the City of Lake Stevens this 20th day of February 2024.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

By: _____
Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg A. Rubstello, City Attorney

Final Reading:
Published:
Effective Date:

EXHIBIT 1

**Chapter 14.80 Building & Construction
Code Amendments
As Attached**

EXHIBIT 2

**Chapter 14.84 Fire Code Amendments
As Attached**

-

Attachment 1

Chapter 14.80 BUILDING AND CONSTRUCTION

Sections:

Part I. Washington State Building Codes Adopted

14.80.010 Washington State Building Codes Adopted

- (a) International Building Code and International Existing Building Code
- (b) International Residential Code
- (c) Uniform Plumbing Code
- (d) International Mechanical Code and International Fuel Gas Code
- (e) Washington State Energy Code
- (f) International Property Maintenance Code
- (g) International Swimming Pool and Spa Code
- (h) [International Wildfire-Urban Interface Code](#)

Part II. Building Official

14.80.020 Building Official

Part III. Building Code

14.80.030 Building Permits

14.80.040 Fees

14.80.050 Building Sewer Permits

14.80.060 Construction and Use

14.80.070 Repealed

14.80.080 Repealed

14.80.090 Signs

14.80.100 Repairs and Maintenance

14.80.110 Certificate of Occupancy

14.80.120 Inspection of Improvements

14.80.150 *Repealed*

14.80.160 *Repealed*

14.80.170 *Repealed*

14.80.180 *Repealed*

Part I. Washington State Building Codes Adopted

14.80.010 Washington State Building Codes Adopted.

The below-listed model codes, as approved, adopted and amended by the State Building Code Council (SBCC) are hereby adopted by this reference. These codes shall apply to all new construction, remodeling, or repairs. Copies of the codes are on file in the office of the Building Official.

- (a) The ~~2018~~ 2021 Edition of the International Building Code (IBC) including Appendix E, and the adoption of ICC/ANSI A117.1-~~2009~~ 2017, Requirements for Accessible and Useable Buildings and Facilities, as adopted and amended by the State Building Code Council in Chapter 51-50 WAC, as published by the International Code Council with the following amendments and additions. The ~~2018~~ 2021 International Existing Building Code (IEBC) is included in the adoption of the International Building Code as provided by IBC Section 101.4.7 as adopted and amended by the State Building Code Council. ~~in WAC 51-50-480000~~

(1) IBC Section 501.2 Amended – General Building Heights and Areas, General, Address Identification. Section 501.2 of the International Building Code is hereby amended to read as follows:

In addition to the requirements of IBC 501.2, address identification shall comply with Section 14.84.190 of the Lake Stevens Municipal Code.

Exception. Group R-3 occupancies, townhomes, and one & two family dwellings

(2) IBC Section 903 Addition. In addition to the requirements of IBC Section 903, automatic systems shall also comply with Section 14.84.150 of the Lake Stevens Municipal.

- (b) The ~~2018~~ 2021 edition of the International Residential Code as published by the International Code Council with the following additions, deletions, and exceptions: Provided that chapters 11 and 25 through 43 of this code are not adopted. Energy Code is regulated by chapter 51-11R WAC; Plumbing Code is regulated by chapter 51-56 WAC; Electrical Code is regulated by chapter 296-46B WAC or Electrical Code as adopted by the local jurisdiction. Appendix F, Radon Control Methods, and Appendix Q, Tiny Homes, are included in adoption of the International Residential Code. The following additions are included in adoption of the International Residential Code.

(1) IRC Section R105.2 Addition. In addition to the requirements of IRC Section R105.2, add exemption item 11. Light weight roof or reroof covering. Light weight roof covering includes composition, or metal roof covering and similar materials where the installed unit is less than 4 pounds per square foot.

(2) IRC Section R105.2 Addition. In addition to the requirement of IRC Section R105.2, add exemption item 12. Removal and replacement of exterior windows in existing window openings. The size of opening may not be altered, and operable opening size may not be decreased.

(4)-(3) IRC Table R301.2(1) Amended. International Residential Code Table R301.2(1) is hereby amended to read as follows:

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA

Ground SNOW LOAD ^a (psf)	WIND DESIGN				SEISMIC DESIGN CATEGORY ^f	SUBJECT TO DAMAGE FROM			OUTDOOR DESIGN TEMP ^a (F) Heat/Cool	ICE BARRIER UNDERLAYMENT REQUIRED ^h	FLOOD HAZARD ^g	AIR FREEZING INDEX ⁱ	MEAN ANNUAL TEMP ^j
	Speed ^a (mph)	Topographic effects ^k	Special wind region ^l	Windborne debris zone ^m		Weathering ^a	Frost line depth ^b	Termite ^c					
25	110	No	No	No	D2	Moderate	12"	Slight to Moderate	23/79	No	Per LSMC	175	50.5
MANUAL J DESIGN CRITERIA ⁿ													
Elevation		Latitude		Winter heating	Summer cooling	Altitude correction factor		Indoor design temperature	Design temperature cooling		Heating temperature difference		
217		47°00'54"		72°F max	75°F min	0.99		72°F	75°F		56°F		
Cooling temperature difference		Wind velocity heating		Wind velocity cooling	Coincident wet bulb	Daily range		Winter humidity	Summer humidity				
8°F		N.A.		N.A.	66	Medium		75%	68%				

For SI: 1 pound per square foot = 0.0479 kN/m², 1 mile = 1.609 km/h.

- Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The weathering column shall be filled in with the weathering index (i.e., "negligible," "moderate" or "severe") for concrete as determined from the Weathering Probability Map [Figure R301.2(3)]. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- The frost line depth may require deeper footings than indicated in Figure R403.1(1). The city shall fill in the frost line depth column with the minimum depth of footing below finish grade.
- The city shall fill in this part of the table to indicate the need for protection depending on whether there has been a history of local subterranean termite damage.
- The city shall fill in this part of the table with the wind speed from the basic wind speed map [Figure R301.2(5)A]. Wind exposure category shall be determined on site-specific basis in accordance with Section R301.2.1.4.
- The outdoor design temperature shall be selected from the Washington State Energy Code, Appendix C. Deviations from the Appendix C temperatures shall be permitted to reflect local climates or local weather experience as determined by the building official.
- The city shall fill in this part of the table with the Seismic Design Category determined from Section R301.2.2.1.
- The city shall fill in this part of the table with (a) the date of the city's entry into the National Flood Insurance Program (date of adoption of the first code or ordinance for management of flood hazard areas), (b) the date(s) of the currently effective FIRM and FBFM, or other flood hazard map adopted by the community, as may be amended.
- In accordance with Sections R905.2.7.1, R905.4.3.1, R905.5.3.1, R905.6.3.1, R905.7.3.1 and R905.8.3.1, where there has been a history of local damage from the effects of ice damming, the city shall fill in this part of the table with "YES." Otherwise, the city shall fill in this part of the table with "NO."
- The city shall fill in this part of the table with the 100-year return period air freezing index (BF-days) from Figure R403.3(2) or from the 100-year (99%) value on the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° Fahrenheit)" at <http://www.ncdc.noaa.gov/oa/fpsf/AFI-pubreturn.pdf>.
- The city shall fill in this part of the table with the mean annual temperature from the National Climatic Data Center data table "Air Freezing Index-USA Method (Base 32° Fahrenheit)" at <http://www.ncdc.noaa.gov/oa/fpsf/AFI-pubreturn.pdf>.
- In accordance with Section R301.2.1.5, where there is local historic data documenting structural damage to buildings due to topographic wind speed-up effects, the city shall fill in this part of the table with "YES." Otherwise, the city shall indicate "NO" in this part of the table.
- In accordance with Figure R301.2(4)A, where there is no local historical data documenting unusual wind conditions, the jurisdiction shall fill in this part of the table with "YES" and identify any specific requirements. Otherwise, the jurisdiction shall

indicate "NO" in this part of the table.

m. In accordance with Section R301.2.1.2.1, the jurisdiction shall indicate the wind-borne debris wind zone(s). Otherwise, the jurisdiction shall indicate "NO" in this part of the table.

n. The jurisdiction shall fill in these sections of the table to establish the design criteria using Table 1a or 1b from ACCA Manual J or established criteria determined by the jurisdiction

o. The jurisdiction shall fill in this section of the table using the Ground Snow Load in Figure R301.1(6)

(c) 2018 [2021](#) Edition of the Uniform Plumbing Code, including Appendices A, B and I, published by the International Association of Plumbing and Mechanical Officials, with additions, deletions and exceptions noted in Chapter 51-56 WAC; provided, that Chapters 12 and 15 of this code are not adopted; provided further, that those requirements relating to venting and combustion air of fuel-fired appliances as found in Chapter 5 and portions of the code addressing building sewers are not adopted (WAC 51-56-003).

(d) 2018 [2021](#) Edition of the International Mechanical Code published by the International Code Council, including 2018 [2021](#) International Fuel Gas Code, ~~2017~~ [2020](#) National Fire Protection Association (NFPA) 58 (Liquefied Petroleum Gas Code) and 2018 [2021](#) NFPA 54 (National Fuel Gas Code) with exceptions noted in WAC 51-52-003.

(e) 2018 [2021](#) International Energy Conservation Code of the State of Washington regulated by Chapters 51-11C and 51-11R WAC.

(f) The 2018 [2021](#) Edition of the International Property Maintenance Code (IPMC), including Sections 107.4 & 107.6 (IPMC) as published by the International Code Council is adopted by reference with the following deletions, exceptions, and amendments. Provided, Sections 103.5, 106, 111, and 112 are not adopted. References in the IPMC to other codes not adopted by LSMC 14.80.010 shall be deemed to refer to the most closely corresponding adopted codes and sections.

(1) IPMC Section 102.3 is hereby amended as follows:

Repairs, additions, or alterations to a structure, or changes of occupancy, shall be done in accordance with the procedures and provisions of the *International Building Code*, *International Existing Building Code*, *Washington State Energy Code*, *International Fire Code*, *International Fuel Gas Code*, *International Mechanical Code*, *International Residential Code*, *Uniform Plumbing Code*, and *NFPA 70*. Nothing in this code shall be construed to cancel, modify, or set aside any provision of the *International Zoning Code*.

(2) IPMC Section 103.5 Fees. This section is not adopted. Fees for civil code violations shall be assessed per LSMC Section 17.20.040(b) or resolution set by City Council

(3) IPMC Section 106 Violations. This section is not adopted. Violations and penalties shall be as set forth in LSMC Title 17.20

(4) IMPC Section 107. Notices and Orders. This section shall only retain the provisions of Section 107.4 Unauthorized Tampering and Section 107.6 Transfer of Ownership. Any other

sections of 107 are not adopted. Violations and penalties shall be as set forth in LSMC Title 17.20

(5) IPMC Section 111 Means of Appeal. This section is not adopted. Appeals shall be per LSMC 17.20

(6) IPMC Section 112 Stop Work Orders. This section is not adopted. Stop work orders shall be per LSMC 17.20.040

(g) The ~~2018~~ [2021](#) International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Building Code as provided by IBC Section 3109.1 and amended in WAC 51-50-3109, and as provided by IRC Section R328 and amended in WAC 51-51-0328.

(h) [The 2021 International Wildland-Urban Interface Code \(WUI\) as published by the International Code Council adopted and amended by the State Building Code Council in Chapter 51-55 WAC; provided, that it includes adoption of Appendix B as chapter 7, Appendix C as chapter 8, Appendix D as chapter 9 and re-numbers referenced standard as chapter 10. Exception: If State Building Code Council votes to change or not adopt and or delayed the implementation of 2021 WUI code or portion thereof then delay, not adoption and or delay implementation in accordance with State Building Code Council.](#)

Part II. Building Official

14.80.020 Building Official.

It shall be the duty of the Building Official to administer and enforce the code. If the Building Official shall find that any of the provisions of this code are being violated, the person responsible for such violations shall be notified in writing indicating the nature of the violation and ordering the action necessary to correct it. The Building Official shall order discontinuance of illegal use of buildings or structures; removal of illegal buildings or structures or of additions, alterations or structural changes thereto; discontinuance of any illegal work being done; or shall take any other action authorized by this code to ensure compliance with or to prevent violations of its provisions. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

Part III. Building Code

14.80.030 Building Permits.

(a) No building or other structure shall be constructed, enlarged, altered, moved, demolished or change occupancy without a permit issued by the Building Official. No building permit shall be issued except in conformity with the provisions of this code.

(b) All applications for building permits shall be accompanied by plans ~~in duplicate~~, drawn to scale, showing the actual dimensions and shape of the lot to be built upon; the exact sizes and locations of existing buildings on the lot, if any; and the location and dimensions of the proposed building or alteration. The application shall include such other information as lawfully may be required by the Building Official, including existing or proposed building or alteration; existing or proposed uses of the building and land; the number of units, or rental units, the building is designed to accommodate; conditions existing on the lot; and such other matters as may be necessary to determine conformance with, and provide for the enforcement of, this code. ~~One copy of~~ The plans shall be returned to the applicant by the Building Official after marking such copy approved or disapproved and attesting to same by having signed such copy. ~~The second copy of~~ The plans shall be retained by the Building Official for 180 days.

(c) If work described in any building permit has not begun within 180 days from the date of issuance thereof, said permit shall expire. It may be cancelled by the Building Official, and written notice shall be given to the applicant.

(d) The applicant may request in writing an extension of the building permit from the Building Official. The Building Official may approve one or more 180-day extensions if justifiable cause is demonstrated pursuant to IBC Chapter 1, Section 105.

(e) In place of the Board of Appeals per the IBC, appeals of orders, decisions or determinations made by the Building Official have an administrative appeal to the Hearing Examiner as set forth in the following procedures:

(1) Appellant. The project applicant may appeal the decision.

(2) Form of Appeal. The applicant appealing a building permit decision must submit a completed appeal form which sets forth:

(i) A claim that the true intent of the building and construction code or the rules legally adopted thereunder have been incorrectly interpreted;

(ii) The provisions of the building and construction code do not fully apply; or

(iii) An equally good or better form of construction is proposed.

(3) Time to Appeal. The written appeal and the appeal fee, if any, must be received by the Department of Planning and Community Development no later than 4:00 p.m. on the fourteenth day following the date of the notice of decision.

(4) Notice of Appeal. If a building permit decision is appealed, a hearing before the Hearing Examiner shall be set and notice of the hearing shall be mailed or emailed to the appellant/applicant by the Building Official. Notice shall be mailed or emailed no less than 10 days prior to the appeal hearing.

(i) Public Hearing. The Hearing Examiner shall conduct an open record hearing on a building permit decision appeal. The appellant/applicant and the City shall be designated parties to the appeal. Each party may participate in the appeal hearing by presenting testimony or calling witnesses to present testimony.

(ii) Decision on Appeal.

a. Within 14 days after the close of the record for the appeal of orders, decisions or determinations made by the Building Official, the Hearing Examiner shall issue a written decision to grant, grant with modifications, or deny the appeal. The Hearing Examiner may grant the appeal or grant the appeal with modification if:

1. The appellant/applicant has carried the burden of proof for meeting subsection (e)(2) of this section; and

2. The Examiner finds that the building permit decision is not supported by a preponderance of the evidence.

b. The Hearing Examiner shall accord substantial weight to the decision of the Building Official.

(5) Time Period to Complete Appeal Process. In all cases, except where the parties to an appeal have agreed to an extended time period, the administrative appeal process generally shall be completed within 90 days from the date the original administrative appeal period closed. The administrative appeal process shall be deemed complete on the date of issuance of the Hearing Examiner's decision.

(6) Appeal of Hearing Examiner Decision. An appeal from the Hearing Examiner's decision shall be brought before the Superior Court of Snohomish County in accordance with the Land Use Petition Act, Chapter [36.70C](#) RCW, as amended. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 903, Sec. 50, 2013; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 8, 2007)

14.80.040 Fees.

The City shall collect fees for all services rendered and activities performed in reviewing and issuing building permits. Said fees shall be set by resolution. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.050 Building Sewer Permits.

No building permits for primary use structures shall be issued without the applicant having first secured a sewage disposal permit per Chapter [14.60](#) (Utilities). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.060 Construction and Use.

Building permits issued on the basis of plans and applications approved by the Building Official authorize only the construction set forth in such approved plans and applications and no other construction. Nor does the issuance of building plans authorize use or arrangement of structures or property. Authorization of use of property or arrangement of structures is authorized by the issuance of required land use approvals pursuant to Section [14.16A.215](#) (Land Use Permits Required). Construction different than that authorized shall be deemed a violation of this code and punishable as provided by Chapter [14.28](#) (Enforcement and Review). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 811, Sec. 70, 2010; Ord. 778, Sec. 2, 2008)

14.80.070 Accessory Buildings.

Accessory buildings shall not be constructed prior to the commencement of construction of the main building and shall comply with Chapter [14.48](#) (Density and Dimensional Regulations). (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.080 Docks and Over-Water Structures.

Building permits shall be required for all docks, bridges or other over-water structures and shall comply with the regulations of this title. (Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008)

14.80.090 Signs.

Building permits shall be required for sign installations and shall comply with the regulations of Chapter [14.68](#) (Signs). (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.110)

14.80.100 Repairs and Maintenance.

Nothing in this code shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by any official charged with protecting public safety, upon

order of such official, nor to prevent the improvement of a single-family house without expanding its exterior dimensions. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.120)

14.80.110 Certificate of Occupancy.

No building or structure shall be used or occupied until the Building Official has issued a certificate of occupancy except for accessory structures. Prior to the issuance of a certificate of occupancy all completed projects shall be accepted by the Planning and Public Works Departments. No certificate of occupancy may be issued for any dwelling units in a subdivision until all improvements required by a permit or this title have been completed, even where a completion security has been posted. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008; Ord. 746, Sec. 13, 2007. Formerly 14.80.130)

14.80.120 Inspection of Improvements.

Prior to signing off the final inspection, the Building Official shall inspect all improvements on or adjacent to the site installed as a requirement of this title or as a condition of a permit. Any improvements found to be damaged by the builder shall be repaired prior to receiving final inspection sign-off. (Ord. 1063, Sec. 2 (Exh. B), 2019; Ord. 972, Sec. 2 (Exh. A), 2017; Ord. 897, Sec. 2 (Exh. A), 2013; Ord. 833, Sec. 2 (Exh. A), 2010; Ord. 778, Sec. 2, 2008. Formerly 14.80.140)

14.80.150 Fire-Extinguishing Systems.

Repealed by Ord. 778.

14.80.160 Automatic Fire-Extinguishing Systems Required.

Repealed by Ord. 778.

14.80.170 Installation.

Repealed by Ord. 778.

14.80.180 Sprinkler System Monitoring and Alarms.

Repealed by Ord. 778. (Ord. 694, Sec. 1, 2004; Ord. 657, Sec. 2, 2001; Ord. 501, 1995; Ord. 468, 1995)

Attachment 2

Chapter 14.84 FIRE CODE

Sections:

- 14.84.010 Definitions
- 14.84.020 Washington State Fire Code 2018 [2021](#) Edition Adopted
- 14.84.030 Applicability
- 14.84.040 [Office of the](#) Fire Marshal ~~Approval~~
- 14.84.050 Hydrants to Be Served by Recognized Water Purveyor
- 14.84.060 Hydrant Standards
- 14.84.070 Piping and Flow Standards
- 14.84.080 Plan Approval Required
- 14.84.090 Plan Submittal Review
- 14.84.100 Modification
- 14.84.110 Obstruction Prohibited - Declared Nuisance - Abatement
- 14.84.120 Authority of Water Purveyor
- 14.84.130 Repealed
- 14.84.140 Key Box System
- 14.84.150 Automatic Sprinkler Systems
- 14.84.160 Repealed
- 14.84.170 Fire Alarm and Detection Systems
- 14.84.180 Fire Apparatus Access Roads
- 14.84.190 Address Identification

14.84.010 Definitions.

Chapter 14.08 contains definitions of terms and abbreviations used in this chapter if more specific than those in the Washington State Fire Code. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.020 Washington State Fire Code 2018 [2021](#) Edition Adopted.

(a) Except for those portions specified in this chapter, the Washington State Fire Code 2018 [2021](#) Edition is hereby adopted in its entirety as adopted by the State of Washington [in accordance with WAC 51-54A](#) for the purpose of ~~describing regulations governing conditions hazardous to life and property, fire or explosion.~~ [providing a reasonable level of life safety and property protection from the hazards of fire, explosion or dangerous conditions in new and existing buildings, structures and premises, and to provide a reasonable level of safety to fire fighters and emergency responders during emergency operations.](#) Henceforth, the ~~International Washington State~~ Fire Code 2018 [2021](#) Edition shall be referred to as the ~~IFC~~ [WSFC](#) and shall [be the Fire Code of the City of Lake Stevens.](#)

(b) ~~The IFC is changed in the following respects:~~

(1) All adoptable appendices to the IFC [WSFC](#), except Appendices A, J, and L ~~L~~ [M](#) are hereby adopted, incorporated by reference, and made a part hereof as if fully set forth in ~~this section~~ [the WSFC](#). Where conflicts occur between the adopted appendices and the Lake Stevens Municipal Code, the provisions of the Lake Stevens Municipal Code shall apply. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.030 Applicability.

The provisions of this chapter shall be in addition to the IFC [WSFC](#) 2018 [2021](#) Edition or current edition as adopted by the City of Lake Stevens pursuant to Section 14.84.020, and shall apply to all buildings, structures, conditions and operations in accordance with section 102 of the IFC [WSFC](#) constructed or developed within the City limits, wherein the same shall be served by water mains and fire hydrants capable of delivering the required fire flow and installed as required by this chapter unless specifically exempted thereby, or unless waived or modified by the Fire Marshal pursuant to Section 14.84.100 (Modification). Decisions of the Fire Marshal are deemed to be made in the best interest, and with the concurrence, of the affected Fire District in the absence of any credible evidence to the contrary. ~~A final determination of any dispute relating to an aforementioned Fire Marshal decision shall be made by an Appeals Board established by the City Council.~~ [All appeals of orders, decisions, interpretations or determinations made by the Fire Marshal relative to the application and interpretation of the WSFC shall be to the City of Lake Stevens Hearing Examiner in accordance with LSMC 14.16A.265. The Hearing Examiner shall have no authority to waive requirements of this code.](#) (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.040 [Office of the Fire Marshal Approval.](#)

[The Snohomish Regional Fire and Rescue Office of the Fire Marshal is hereby created and the official in charge thereof shall be known as the Fire Marshal. The function of the agency shall be the implementation, administration, and enforcement of the provision of this code.](#)

No ~~matters project~~ subject to this chapter [or the WSFC](#) shall have final approval until the Fire Marshal has verified that the provisions of this chapter [and the WSFC](#) ~~is-are~~ satisfied. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.050 Hydrants to Be Served by Recognized Water Purveyor.

All water mains and fire hydrants required here under shall be served by a recognized water purveyor or, in the absence of such, by alternate method(s) as approved by the Fire Marshal, except residential accessory buildings classified under the Washington State Building Code as U with a lot size of 20,000 square feet or greater, whether platted or un-platted, provided there is no conflict with the requirements of the recognized water purveyor serving the building site. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.060 Hydrant Standards.

(a) Every development (subdivided or un-subdivided) that is served by a public water system shall include a system of fire hydrants sufficient to provide adequate fire protection for the buildings located or intended to be located within such development.

(b) The presumption established by this chapter is that to satisfy the standards set forth in subsection (c) of this section.

(c) The following hydrant standards shall apply as set forth herein unless waived or modified pursuant to Section 14.84.100 (Modification).

(1) Type. Any new hydrant installations under this chapter shall have not less than a five-inch main valve opening, two hose outlets having nominal diameters of two and one-half inches National Standard Thread (NST), and one engine port outlet having a nominal diameter of four and one-half inches NST fitted with a four-inch Storz coupling. All hydrant threads shall be National Standard Threads with seven and one-half threads per inch for two-and-one-half-inch hose outlets and four threads per inch for four-and-one-half-inch engine port outlets. Water lines that serve hydrants shall be at least six-inch lines, and, unless no other practicable alternative is available, no such lines shall be dead-end lines. If the hydrant is connected to a dead-end main line, the dead-end lines shall be a minimum of eight inches to the hydrant tee, or larger if necessary to provide required fire flows and be approved by the local water purveyor and the Fire Marshal.

(2) Spacing.

(i) Within areas exclusively developed or being developed for one-and two-family dwellings, ~~and U occupancy,~~ the maximum distance from a fire hydrant to a dwelling unit shall be 300 feet ~~along a roadway.~~ as measured from the hydrant to the nearest point of construction along a roadway accessible by fire apparatus. The maximum distance between hydrants in these areas shall be no greater than 600 feet.

(ii) For all other occupancy types, the maximum distance from a fire hydrant to a structure shall be 150 feet ~~along a roadway~~ as measured from the hydrant to the nearest point of construction along a roadway accessible by fire apparatus. The maximum distance between hydrants in these areas shall be no greater than 300 feet.

(iii) Where a measurement to a hydrant from a structure bifurcates a roadway where any of the following are present, the hydrant shall be deemed inaccessible for use:

1. Where roads are provided with center medians, dividers, and/or turn lanes.
2. Where traffic counts average greater than 5,000 trips per day.
3. When the roadway is identified as any type of collector or greater.

4. When the roadway is greater than 28 feet in width.

(iii) (iiii) When any portion of a commercial structure to be protected is in excess of 150 feet from a hydrant on a public street and when required by the Fire Marshal, there shall be provided on-site fire hydrants and mains capable of supplying the required fire flow. Water supply may consist of reservoirs, pressure tanks, elevator tanks, water mains or other fixed systems capable of supplying the required fire flow as approved by the Fire Marshal and the recognized water purveyor having jurisdiction over said project.

(3) Location.

(i) Hydrants shall be located at street intersections; provided, that when such location results in spacing distances greater than allowed by this section, additional hydrants may be required between intersections; provided further, that when the required fire flow is greater than 2,000 gallons per minute (GPM), the number and location of hydrants shall be approved by the Fire Marshal.

(ii) For commercial buildings:

a. The minimum number of public and private hydrants required shall be determined by Table C102.1 of the ~~IFC~~ WSFC.

b. Hydrants shall be located no less than 40 feet from the building to be protected. Where hydrants cannot be located in accordance with this section, hydrant placement to include the use of wall hydrants shall be coordinated with the Fire Marshal.

c. A hydrant shall be located not more than 25 feet from a fire department connection (FDC).

(iii) All hydrants shall be accessible to Fire District apparatus by roadways meeting the requirements of Appendix D of the ~~IFC~~ WSFC and LSMC 14.84.180.

(iv) When fire protection facilities are to be installed by the developer or permittee, such facilities shall be installed prior to any combustible construction being installed on site. Water mains and fire hydrants shall be capable of delivering the required fire flow to the site and shall remain the responsibility of the developer until accepted by the recognized water purveyors. When alternate provisions for protection are provided pursuant to Section 14.84.100 (Modification) the above requirements may be modified.

(v) When locating hydrants, consideration shall be given to:

- a. Hazardous operations and the practicality of sound fire service practices (fences, roadways, barriers to operation, etc.);
- b. The recommended location preferred by the water purveyor;
- c. The required ~~five~~ fifteen-foot vehicle clear zone on each side of each hydrant per RCW 46.61.570.

(4) Installation. Hydrants shall stand plumb and be set to the finished grade. The bottom of the lowest outlet of the hydrant shall be no less than 18 inches or more than 36 inches above the grade. There shall be a 36-inch radius of clear area about the hydrant for the operation of hydrant wrench on the outlets and the control valve. The engine port shall face the street or, where the street cannot be clearly identified, shall face the most likely location of a fire truck while pumping, as determined by the Fire Marshal.

(d) Fire hydrants shall be protected from damage. Internal maintenance of public fire hydrants shall be the responsibility of the recognized water purveyor. Private hydrants shall be protected and maintained in accordance with NFPA 25. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.070 Piping and Flow Standards.

The following standards relating to water mains, hydrant branches, and fire flow shall apply, unless modified pursuant to Section [14.84.100](#) and approved by the Fire Marshal:

- (a) Hydrant Branches. Hydrant branches shall not have a domestic supply outlet and shall meet the design standards of the Snohomish County Public Utilities District No. 1.
- (b) Service Main. New or replaced water mains serving fire hydrants shall meet the design standards of the Snohomish County Public Utilities District No. 1.
- (c) Flow Requirements. Service mains supplying hydrants shall be designed to provide not less than 500 GPM at 20 pounds per square inch residual pressure over and above the computed maximum daily domestic consumption for the period of time specified in the Washington Survey and Rating Bureau's Grading Schedule, Table 4. In addition, service mains supplying hydrants shall provide the fire flow required to each building covered thereby at the number of GPM specified in ~~IFC~~ WSFC, Appendix B. The Fire Marshal may require data or design standards from a registered professional engineer, and construction in accordance therewith, in order to assure that the fire flow required will be achieved. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.080 Plan Approval Required.

- (a) Prior to the installation of any new hydrants or mains serving hydrants, the developer shall provide plans for review to the recognized water purveyor and Fire Marshal.
- (b) ~~Upon completed installation, and acceptance by the recognized water purveyor and the Fire Marshal, the Fire Marshall shall be provided with two copies of the accurate and identifiable as-built drawings or plans showing the location of all mains, hydrant branches, valves and fire hydrants installed.~~ No work shall commence until plans are approved by the water purveyor and fire marshal, and such permits are issued.

(Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.090 Plan Submittal Review.

The Fire Marshal, prior to the issuance of a construction permit for any new or ~~altered commercial permit, plat development or residential complex~~ improved land use, building, or fire protection system, shall certify that the plans have been reviewed for fire code compliance. If the plans are found to be in compliance with this chapter, ~~IFC-WSFC~~ and applicable standards, a notice of approval for issuance of a building and or construction permit shall be forwarded to the ~~Building Official~~ Planning and Community Development. Such approval shall be based on the provisions of this chapter being satisfied ~~either~~ both:

- (a) Prior to start of any construction; and
- (b) Prior to the issuance of the certificate of occupancy for the building.
- (c) All applications for construction permits referenced in ~~IFC-WSFC~~ Section 105.7 shall include the following:
 - (1) Completed City of Lake Stevens and/or Snohomish Regional Fire & Rescue Permit application.
 - (2) Cut sheets for all devices to be altered or installed
 - (3) Shop drawings, floor plans and working plans with all notes, legends and calculations per applicable NFPA standard as referenced in Chapter 9 of the ~~IFC-WSFC~~.
 - (4) Evidence of contractor/system designer qualification.
 - (i) Sprinkler system: System designer, installer, and ITM personnel qualifications shall be in compliance with WAC 12-80 and RCW 18.160.
 - (ii) Fire alarm system: System designer, installer and ITM personnel qualifications shall be in compliance with section 907.11 of the ~~IFC-WSFC~~.

(iii) Hood suppression system: System designer, installer and ITM personnel shall be trained and certified by the manufacturer of the system for which design, installation, or maintenance work is to be performed, and in compliance with WSFC 904.1.1.

14.84.100 Modification.

(a) Where there are practical difficulties involved in carrying out the provisions of this code or provisions of the ~~IFC~~-WSFC, the Fire Marshal shall have the authority to grant modifications for individual cases, provided the Fire Marshal shall first find that special individual reason makes the strict letter of this code or provisions of the ~~IFC~~-WSFC impractical and the modification is in compliance with the intent and purpose of this code and that such modification does not lessen health, life and fire safety requirements. The details of action granting modifications shall be recorded and entered in the files of the office of the fire marshal. The Fire Marshal does not have the authority to grant waivers to or variances of this chapter or the WSFC.

(b) Modification requests shall be in writing, state the reasons therefore, and be provided to the Fire Marshal for review. A completed fire code modification application is required to be submitted as notice of written request. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.110 Obstruction Prohibited - Declared Nuisance - Abatement.

Obstructing the view, by any means, of a fire hydrant for a distance of 75 feet from any direction of vehicular approach is prohibited. Any violation of this section is declared a public nuisance, subject to immediate abatement and application of the civil penalty provided for herein. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.120 Authority of Water Purveyor.

Nothing in this chapter, nor any rules and regulations as may be adopted by the Fire Marshal pursuant to this chapter, shall be construed to prohibit water purveyors from imposing more stringent requirements for the construction of water mains and fire hydrants. (Ord. 897, Sec. 3 (Exh. B), 2013; Ord. 833, Sec. 3 (Exh. B), 2010; Ord. 775, Sec. 16, 2008)

14.84.130 Repealed.

14.84.140 Key Box System.

(a) An approved key box system shall be required on all new and existing commercial buildings and shall meet the following requirements in addition to section 506 of the ~~IFC~~-WSFC.

(1) The type and model key box system required *shall* be The Knox Company and based on the criteria listed below:

(i) Buildings with less than five stories: Model 3200 series with side hinge.

(ii) Hazardous Materials Facilities with site specific plans per Snohomish County LEPC: Data Storage Cabinet.

(iii) Buildings of five or more stories: Data Storage Cabinet.

The Fire Marshal *may* approve other data storage boxes and Hazardous Material Data Cabinets which are equivalent to those listed herein.

(iv) Keys to the riser room, main entrance, fire alarm control panel, pull stations, elevator and other building electrical, mechanical, and equipment rooms are to be locked inside the key box.

(v) Whenever the main entrance is located more than 100 feet away from the riser room key box, a second key box shall be installed at the main entrance.

(vi) Key boxes shall be mounted within 5 feet of the door to be served and at a height no more than 5 feet off of the finished floor or as approved by the fire marshal.

14.84.150 Automatic Sprinkler Systems.

(1) In addition to the requirements of section 903 of the ~~IFC~~ WSFC, approved automatic sprinkler systems shall be provided when any of the following conditions are met:

(1) All new commercial buildings ~~in excess of~~ greater than 10,000 square feet ~~shall be provided with an automatic sprinkler system.~~

(2) Any existing building that is modified to increase the square footage of the building shall be provided with an approved sprinkler system if the total square footage of the new and existing areas exceeds 10,000 square feet for commercial buildings.

(b) Fire department connections and fire sprinkler riser rooms shall comply with the following:

(1) The Fire Department Connections shall not be attached to an exterior wall of the protected structure. The location of the Fire Department Connections shall be approved by the Fire Marshal.

(2) Rooms housing the control valves and sprinkler riser(s) shall be located in such a manner as to allow the door to exit directly to the outside of the structure and be a separate and distinct room. The room shall not be used for the storage of any material. This standard is not required in R-3, R-4 or one- and two-family dwelling occupancies.

14.84.160 Repealed.

14.84.170 Fire Alarm and Detection System.

(a) Systems. All new fire alarm systems shall be addressable systems. When an existing fire alarm control panel is replaced, it shall be replaced with an addressable fire alarm system. Only one fire alarm control panel per building, a fire wall or other means of separation for this purpose does not constitute two separate spaces requiring individual panels, unless approved by the Fire Marshal. Combination alarms shall not be allowed within the City Limits. For purpose of this section, combination alarms shall include devices combining burglary and fire alarms, devices combining burglary and hold-up alarms, and devices combining burglary and trouble alarms. There must be a distinct separation in the transmittal of any specific alarm activation. Fire alarm control panels shall be installed in the sprinkler riser room and an annunciator panel shall be installed at the main entrance. For non-sprinklered buildings, the FACP location shall be in the electrical room or approved by the Fire Marshal.

(b) Repealed by Ord. 1109

(c) Signals. Alarm, supervisory and trouble signals shall be distinctly different and shall be automatically transmitted to a UL listed central station, ~~remote supervising station~~ or proprietary supervising station as defined in NFPA 72.

Exceptions:

- (1) Underground key or hub valves in roadway boxes provided by the City of Lake Stevens or public utility are not required to be monitored.
 - (2) Backflow prevention device test valves, located in limited area sprinkler system supply piping, shall be locked in the open position. In occupancies required to be equipped with a fire alarm system, the backflow preventer valves shall be electrically supervised by a tamper switch installed in accordance with NFPA 72 and separately annunciated.
- (d) Occupant Notification. Where a fire alarm control panel is installed for the purpose of sprinkler water flow or alternative automatic fire-extinguishing system monitoring, the protected premise shall be provided with occupant notification in accordance with NFPA 72.

14.84.180 Fire Apparatus Access Roads.

(a) Where Required. Fire apparatus access roads shall be provided and maintained in accordance with Sections (a)(1) through (a)(3).

- (1) Buildings and facilities. Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the

facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. For the purpose of this section, residential private drives and residential shared access drives shall not constitute as an approved fire apparatus access road.

Exceptions:

1. The Fire Marshal is authorized to increase the dimension of 150 feet (45,720 mm) where any of the following conditions occur:

1.1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with LSMC 14.84.150

1.2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an *approved* alternative means of fire protection is provided.

2. Where approved by the Fire Marshal, fire apparatus access roads shall be permitted to be exempted or modified for solar photovoltaic power generation facilities.

(2) Additional access. The Fire Marshal is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

(3) High-piled storage. Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32 of the ~~IFC 2018 Edition~~ [WSFC](#).

(b) Specifications. Fire apparatus access roads shall be installed and arranged in accordance with Sections (b)(1) through (b)(8).

(1) Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6,096mm), exclusive of shoulders, except for approved security gates in accordance with Section 503.6 of the WAFC 2018 Edition, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4,115 mm).

(2) Authority. The Fire Marshal shall have the authority to require or permit modifications to the required access widths where they are inadequate for fire or rescue operations or where necessary to meet the public safety objectives of the jurisdiction.

(3) Surface. Fire apparatus access roads shall be designed and maintained to support the imposed loads of fire apparatus and shall be surfaced so as to provide all-weather driving capabilities.

- (4) Turning radius. The required turning radius of a fire apparatus access road shall be determined by the Fire Marshal.
 - (5) Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) in length shall be provided with an approved area for turning around fire apparatus.
 - (6) Bridges and elevated surfaces. Where a bridge or an elevated surface is part of a fire apparatus access road, the bridge shall be constructed and maintained in accordance with AASHTO HB-17. Bridges and elevated surfaces shall be designed for a live load sufficient to carry the imposed loads of fire apparatus. Vehicle load limits shall be posted at both entrances to bridges where required by the Fire Marshal. Where elevated surfaces designed for emergency vehicle use are adjacent to surfaces that are not designed for such use, approved barriers, approved signs or both shall be installed and maintained where required by the Fire Marshal.
 - (7) Grade. The grade of the fire apparatus access road shall be within the limits established by the Fire Marshal based on the fire department's apparatus.
 - (8) Angles of approach and departure. The angles of approach and departure for fire apparatus access roads shall be within the limits established by the Fire Marshal based on the fire department's apparatus.
- (c) Marking. Fire lanes shall be marked with painting/outlining or signage or a combination thereof as outlined below. Requirements for fire lanes to be marked using both paint and signs in conjunction shall be determined by the Fire Marshal. Said specifications shall include, but are not limited to the following:
- (1) Signs shall measure 12 inches by 18 inches and have red letters on a white reflective background.
 - (2) Signs shall be metal construction only. Plastic or wooden signs are not acceptable.
 - (3) Signs shall be mounted at a minimum height of four (4) feet to the maximum of seven (7) feet.
 - (4) Signs shall be placed along the fire lane at intervals not to exceed one hundred (100) feet and as designated by the Fire Marshal.
 - (5) Signs and striping shall be required on both sides of a fire lane when the fire lane is less than twenty-six (26) feet in width.
 - (6) Outlining or painting the fire lane and hydrant zone on the roadway surfaces shall be done as follows:

(i) Curb top ~~and~~or side shall be painted red and the words, “NO PARKING-FIRE LANE” shall be stenciled in reflective white on the top and side of all red curbs at a maximum interval of 50 feet. Letters shall be a minimum of three inches (3”) in height with a minimum $\frac{3}{4}$ inch stroke.

(ii) Alternatively, if the roadway has no curbing, a 6 inch wide red stripe with the words “NO PARKING-FIRE LANE” in reflective white may be painted along the curb and parallel with the roadway. The lettering shall be a minimum 3 inches high with a $\frac{3}{4}$ inch stroke.

NO PARKING-FIRE LANE

(7) Existing fire lanes shall continue in effect as installed until such time as they need re-stripping due to wear or re-paving. Responsibility for properly maintaining the fire lanes and signs shall be that of the owner of the property or owner’s designee.

(d) Obstruction of fire apparatus access roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Sections (b)(1) and (b)(2) shall be maintained at all times.

(1) Traffic calming devices. Traffic calming devices shall be prohibited unless approved by the Fire Marshal.

(e) Required gates or barricades. The Fire Marshal is authorized to require the installation and maintenance of gates or other approved barricades across fire apparatus access roads, trails or other accessways, not including public streets, alleys or highways. Electric gate operators, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed, and installed to comply with the requirements of ASTM F2200.

(1) Secured gates and barricades. Where required, gates and barricades shall be secured in an approved manner. Roads, trails and other accessways that have been closed and obstructed in the manner prescribed by Section 503.5 shall not be trespassed on or used unless authorized by the owner and the Fire Marshal.

Exception: The restriction on use shall not apply to public officers acting within the scope of duty.

(f) Security gates. The installation of security gates across a fire apparatus access road shall be approved by the Fire Marshal. Where security gates are installed, they shall have an approved means of emergency operation. The security gates and the emergency operation shall be maintained operational at all times. Electric gate operators, where provided, shall be listed in accordance with UL 325. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

(g) All new, and when modified or replaced, existing electric gates that cross a fire apparatus access road shall be provided with an Opticom (or compatible) receiver and a Knox model 3502 gate and key switch override for emergency operation.

14.84.190 Address Identification.

(a) In addition to the requirements of section 505 of the WSFC, new and existing buildings shall be provided with approved address numbers or letters. The size of each character shall be as specified in Table 14.84.190.1. They shall be installed on a contrasting background and be plainly visible from the street or road fronting the property. When required by the code official, address numbers shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building address cannot be viewed from the public way, a monument, pole or other approved sign or means shall be used to identify the structure. Address numbers shall be maintained.

Table 14.84.190.1 Address Numbering Size

DISTANCE FROM STREET OR ROAD	MINIMUM SIZE
0 – 50 feet	6" H x 3/4" Stroke Width
51 – 150 feet	8" H x 1" Stroke Width
151 – 200 feet	10" H x 1 1/4" Stroke Width
201 feet and farther	12" H x 1 1/2" Stroke Width

CITY COUNCIL STAFF REPORT



Agenda Date: 2/20/2024

Subject: Amendment No. 4 to Interlocal Agreement with the City of Arlington for Joint Grant Administration

Contact Person/Department: Barb Stevens, Finance

Budget Impact: N/A

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Authorize Mayor to Execute Amendment No. 4 to Interlocal Agreement between the City of Lake Stevens and the City of Arlington to administer a joint Office of Public Defense Grant for the Social Services Program.

SUMMARY/BACKGROUND:

The Cities of Lake Stevens and Arlington entered into an Interlocal Agreement in 2018 to jointly administer a grant through the Office of Public Defense for Social Services. This is a collaborative program to help defendants in need of social services, pre- and post-trial, who cannot afford them. This program seeks to improve the quality of public defense in our cities by allowing our public defenders to work on more issues of law rather than social service and case management.

The Interlocal Agreement was amended in 2019 and again in 2021 to account for the 2020 – 2023 grant award cycles.

The amount of the grant awarded for 2024 – 2025 is \$18,000 each year for a total grant award of \$36,000. The total grant match is \$13,800 of which Lake Stevens' portion is 40% or \$5,520 each year.

Amendment No. 4 to the Interlocal Agreement identifies the new grant award and extends the Interlocal Agreement to December 31, 2025.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. ILA_Arlington_Social Services_Amend #4
2. Lake StevensArlington, Cities of - Grant Agreement GRT24033 - executed

FOURTH AMENDMENT TO
INTERLOCAL AGREEMENT CONCERNING
GRANT FROM OFFICE OF PUBLIC DEFENDER

This agreement is made and entered into by and between the City of Lake Stevens, Washington (“Lake Stevens”) and the City of Arlington, Washington (“Arlington”), the parties to an Interlocal Agreement for a grant program through the Office of Public Defense having an effective date of January 1, 2024.

WHEREAS, Lake Stevens and Arlington entered into an Interlocal Agreement dated January 1, 2018 for the joint administration of grant funds received from the Office of Public Defense for a Public Defense Social Services Program (“Program”); and

WHEREAS, Lake Stevens and Arlington entered into the First Amendment to said Interlocal Agreement on March 19, 2019 to reflect the change in grant funding levels; and

WHEREAS, Lake Stevens and Arlington entered into the Second Amendment to said Interlocal Agreement on February 18, 2020 to reflect the change in grant funding levels and granting period; and

WHEREAS, Lake Stevens and Arlington entered into the Third Amendment to said Interlocal Agreement on December 16, 2021

WHEREAS, the Office of Public Defense has awarded a grant for two years, beginning January 1, 2024 through December 31, 2025; and

WHEREAS, the Office of Public Defense has awarded the grant funding to \$18,000 per year for each calendar year of the grant award, for a total grant award of \$36,000,

NOW, THEREFORE, for the mutual considerations received by the parties from this agreement, the Interlocal Agreement is hereby amended as follows:

1. Paragraph 3. Funds for the Program is hereby amended to read as follows:
 3. **Funds for the Program.** The funds for the Program shall be the annual grant proceeds in the amount of \$18,000 each calendar year, for a total of \$36,000 over the two-year term of the grant, and the local match of \$13,800 annually. Arlington shall pay 60% of the local match funds each year, being \$8,280 directly to Feldman & Lee, P.S. within thirty (30) days of invoice for the match funds. Lake Stevens shall pay 40% of the local match funds each year, being \$5,520 in addition to the grant funds within thirty (30) days of invoice from Feldman & Lee, P.S.
2. Paragraph 5. Termination is hereby amended to read as follows:

5. **Termination.** This Agreement shall conclude on December 31, 2025 and terminate when closeout of all obligations under the Grant have occurred and been accepted by the granting agency. Provided however, this Agreement may be terminated by either party in the event the grant funding is discontinued or not received or if the portion which is to be match funding is not appropriated through the budget process of either party. In the event of termination, any unused funding shall be returned in proportion to the contributions of each party after payment of all expenses.

3. Except as herein amended, the Interlocal Agreement and First Amendment to Interlocal Agreement shall remain the same and in full force and effect.

Dated this _____ day of _____, 2024.

CITY OF LAKE STEVENS

CITY OF ARLINGTON

By: _____
Brett Gailey, Mayor

By: _____
Don Vanney, Mayor

Attest/Authenticated:

Attest/Authenticated:

Kelly Chelin, City Clerk

Wendy Van Der Meersche, City Clerk

Approved as to Form:

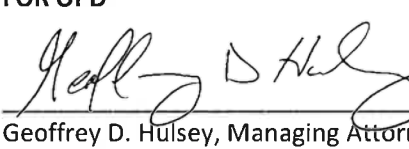
Approved as to Form:

Greg Rubstello, City Attorney

Steven J. Peiffle, City Attorney

FACE SHEET

WASHINGTON STATE OFFICE OF PUBLIC DEFENSE

1. Grantee City of Lake Stevens / Arlington P.O. Box 257 Lake Stevens, WA 98258	2. Grantee Representative Barbara Stevens Finance Director P.O. Box 257 Lake Stevens, WA 98258
3. Office of Public Defense (OPD) 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957	4. OPD Representative Geoffrey D. Hulsey Managing Attorney Office of Public Defense 711 Capitol Way South, Suite 106 PO Box 40957 Olympia, WA 98504-0957
5. Grant Amount \$36,000.00	6. Grant Period January 1, 2024 through December 31, 2025
7. Grant Purpose The Chapter 10.101 RCW city grants are competitive grants for the purpose of improving the quality of public defense services in Washington municipalities. (See Chapter 10.101 RCW.)	
The Office of Public Defense (OPD) and Grantee, as defined above, acknowledge and accept the terms of this Grant Agreement and attachments and have executed this Grant Agreement on the date below to start January 1, 2024 and end December 31, 2025. The rights and obligations of both parties to this Grant are governed by this Grant Agreement and the following other documents incorporated by reference: Special Terms and Conditions of the City Grant Agreement, General Terms and Conditions of City Grant Agreement, and Exhibits A, B, C, and D.	
FOR THE GRANTEE  _____ Name, Title <i>City Administrator</i> <i>11/7/23</i> _____ Date	FOR OPD  _____ Geoffrey D. Hulsey, Managing Attorney Public Defense Improvement Program, OPD 11/8/2023 _____ Date

SPECIAL TERMS AND CONDITIONS OF THE CITY GRANT AGREEMENT

1. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications regarding the performance of this Grant.

- a. The Representative for OPD and their contact information are identified on the Face Sheet of this Grant.
- b. The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

2. GRANT AWARD AMOUNT

The Grantee is awarded **thirty-six thousand dollars and 00/100 Dollars (\$36,000.00)** to be used for the purpose(s) described in the USE OF GRANT FUNDS below. One-half of the award amount shall be disbursed to Grantee in January 2024 for intended use during calendar year 2024. The remaining one-half shall be disbursed to Grantee in January 2025 for intended use during calendar year 2025. The disbursement of any grant funds is subject to the availability of funding appropriated to OPD by the Washington State Legislature.

3. PROHIBITED USE OF GRANT FUNDS (as adopted in OPD Policy County/City Use of State Public Defense Funding)

- a. Grant funds cannot be used to supplant local funds that were being spent on public defense prior to the initial disbursement of state grant funds.
- b. Grant funds cannot be spent on purely city or court administrative functions or billing costs.
- c. Grant funds cannot be used for cost allocation.
- d. Grants funds cannot be used for indigency screening costs.
- e. Grant funds cannot be used for city or court technology systems or administrative equipment.
- f. Grant funds cannot be used for city attorney time, including advice on public defense contracting.

4. USE OF GRANT FUNDS

- a. Grantee agrees to use the grant funds for the following:
 - i. Social worker services to assist public defense attorneys.
- b. Grantee agrees to obtain OPD's written permission before funds are used for any purpose other than those listed in Section 4a above. Permission issued by electronic mail shall be sufficient for purposes of identifying other uses of grant funds not listed in section a.
- c. Grantee understands that the first disbursement of funds will be in calendar year 2024, and the second disbursement of funds will be in calendar year 2025. Grantee agrees that all disbursed funds will be used by the end of calendar year 2025. If Grantee is unable to use the funds by the end of calendar year 2025, the Grantee agrees to notify OPD to determine what action needs to be taken.
- d. Grantee agrees to deposit the grant check within fourteen days of receipt.

5. OVERSIGHT

- a. Grantee agrees to submit written reports to OPD. The first report shall be submitted to OPD no later than June 1, 2024 using the template found in Exhibit A. The second report shall be submitted to OPD no later than December 1, 2024 using the template found in Exhibit B. The third report shall be submitted to OPD no later than June 1, 2025 using the template found in Exhibit C. The final report shall be submitted to OPD no later than December 1, 2025 using the template found in Exhibit D. Reports must be submitted along with the Grantee City's public defense attorneys' contracts, certifications of compliance, and other required documentation.
- b. Over the duration of the grant term, OPD may conduct site visits for purposes of addressing improvements to public defense and ensuring the use of grant funds for their specified purposes. At OPD's request, Grantee will assist in scheduling such site visits and inviting appropriate attendees such as, but not limited to: public defense attorneys, judicial officers, and city representatives.

6. ORDER OF PRECEDENCE

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes, regulations, and court rules
- Special Terms and Conditions of the City Grant
- General Terms and Conditions of the City Grant

GENERAL TERMS AND CONDITIONS OF THE CITY GRANT AGREEMENT

1. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

2. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendment shall not be binding unless it is in writing and signed by personnel authorized to bind each of the parties.

3. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 29 CFR Part 35.

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

4. ASSIGNMENT

Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of OPD.

5. ATTORNEY'S FEES

Unless expressly permitted under another provision of the Grant, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorney's fees and costs.

6. CONFORMANCE

If any provision of this Grant violates any statute or rule of law of the State of Washington, it is considered modified to conform to that statute or rule of law.

7. ETHICS/CONFLICTS OF INTEREST

In performing under this Grant, the Grantee shall assure compliance with the Ethics in Public Service, Chapter 42.52 RCW and any other applicable court rule or state or federal law related to ethics or conflicts of interest.

8. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the State of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

9. INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the State of Washington, OPD, all other agencies of the State and all officers, agents and employees of the State, from and against all claims or damages for injuries to persons or property or death arising out of or incident to the performance or failure to perform the Grant.

10. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations, court rules, policies of local and state and federal governments, as now or hereafter amended.

11. NONCOMPLIANCE WITH NONDISCRIMINATION LAWS

During the performance of this Grant, the Grantee shall comply with all federal, state, and local nondiscrimination laws, regulations and policies. In the event of the Grantee's non-compliance or refusal to comply with any nondiscrimination law, regulation or policy, this Grant may be rescinded, canceled or terminated in whole or in part.

12. RECAPTURE

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of the Grant, OPD reserves the right to recapture funds in an amount to compensate OPD for the noncompliance in addition to any other remedies available at law or in equity.

13. RECORDS MAINTENANCE

The Grantee shall maintain all books, records, documents, data and other evidence relating to this Grant. Grantee shall retain such records for a period of six (6) years following the end of the grant period. If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been finally resolved.

14. RIGHT OF INSPECTION

At no additional cost all records relating to the Grantee's performance under this Grant shall be subject at all reasonable times to inspection, review, and audit by OPD, the Office of the State Auditor, and state officials so authorized by law, in order to monitor and evaluate performance, compliance, and quality assurance under this Grant. The Grantee shall provide access to its facilities for this purpose.

15. SEVERABILITY

If any provision of this Grant or any provision of any document incorporated by reference shall be held invalid, such invalidity shall not affect the other provisions of this Grant that can be given effect without the invalid provision, if such remainder conforms to the requirements of law and the fundamental purpose of this Grant and to this end the provisions of this Grant are declared to be severable.

16. SUBJECT TO THE AVAILABILITY OF FUNDS

Any full or partial allocation of funds under this Grant is subject to the appropriation of funds by the Washington Legislature to OPD.

17. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing.

Exhibit A

Washington State Office of Public Defense Public Defense Improvement Program City Grant Report #1

All City grant recipients are required to submit a completed copy of this report, along with corresponding documentation, to the Washington State Office of Public Defense by June 1, 2024.

City:	
Date Completed:	
Contact Name:	
Title:	
Mailing Address:	
Phone:	
Email Address:	

Section I: Public Defense Expenditures/Budget

1.1 In 2023, the city paid indigent defense expenses as follows:

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
Total	\$	\$	\$

1.2 For 2024, the city has *budgeted* indigent defense expenses as follows:

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
Total	\$	\$	\$

1.3 What amount of the 2024 RCW 10.101 grant funds has been spent to date?

\$

Section II: Case Assignments

2.1 Provide the following data for the total number of public defense cases assignments in 2023:

Fill in section 2.1(a) if the city has a public defender agency or contracts with a county public defender agency or non-profit public defense firm. Fill in section 2.1(b) for list appointments or contracts with private attorneys.

a. Cities using public defender agencies.

Number of cases assigned to public defender agency (not including conflict counsel):

Number of probation violations and other miscellaneous post sentencing hearings assigned:

Number of full-time-equivalent public defenders:

Average per-attorney caseload, if available:

b. Cities using list appointments or contracts with private firms.

Number of cases assigned to public defense attorneys:

Number of probation violations and other miscellaneous post sentencing hearings assigned:

Number of attorneys with public defense contracts or on court's appointment list:

Section III: Grant Funds

3.1 Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>):	
3.2 Description of How Grant Funds Have Been Used to Date:	
3.3 Plans for Utilizing Remaining Funds by End of Calendar Year (If Applicable):	
3.4 Description of Impact State Funds Have Had on Local Public Defense Services:	

Section IV: Attachments and Tables

- 4.1 If the city has public defense contracts, fill out the Table of Public Defense Contracts (*Table I*), and attach a copy of each **current contract** in alphabetical order by attorney name. Failure to provide current contracts could result in an incomplete report.
- 4.2 If the court appoints public defense attorneys from a list, provide the name of each attorney and the compensation paid per case or per hour in the Table of List-Appointed Public Defense Attorneys (*Table II*).
- 4.3 If the City has adopted any new public defense policies, ordinances, or resolutions within the last year, please attach them to this report.
- 4.4 Provide copies of attorneys' 2024 second quarter Certificates of Compliance.

Table I: Public Defense Contracts and Subcontracts Currently in Effect (2024)

Name of attorney/firm (If firm, please identify (1) the total number of attorney FTEs handling public defense cases, and (2) the name of each attorney handling public defense cases)	Number of misdemeanor/ gross misdemeanor cases anticipated for the attorney/firm in 2024	Method and rate of payment (per case/per hour, etc.)	Conflict cases only? Yes/No

Table II: List-Appointed Public Defense Attorneys (2024)

Name of attorney/firm (If firm, please identify (1) the total number of attorney FTEs handling public defense cases, and (2) the name of each attorney handling public defense cases)	Method and rate of payment (per case/per hour, etc.)	Number of cases assigned

Exhibit B

Washington State Office of Public Defense Public Defense Improvement Program City Grant Report #2

*All City grant recipients are required to submit a completed copy of this report to the Washington State Office of Public Defense by December 1, 2024.
Failure to timely submit this report could delay disbursement of 2025 grant funds.*

City:	
Report Date:	
Contact – Name/Title:	
Email:	
Phone:	
Address:	

1. As of the date of this report, the city has paid indigent defense expenses as follows in 2024:

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
Total	\$	\$	\$

Will all 2024 grant funds be expended by the end of the calendar year?

Yes _____ No _____ Unsure _____

2. Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>):	
3. Description of How Grant Funds Have Been Used in 2024:	
4. Plans for 2025 Grant Funds:	
5. Description of Impact State Funds Have Had on Local Public Defense Services	

Exhibit C

Washington State Office of Public Defense Public Defense Improvement Program City Grant Report #3

All City grant recipients are required to submit a completed copy of this report, along with all public defense attorneys' 2025 quarterly Certificates of Compliance to the Washington State Office of Public Defense by June 1, 2025.

City:	
Report Date:	
Contact – Name/Title:	
Email:	
Phone:	
Address:	

1. For 2025, the city has *budgeted* indigent defense expenses as follows:

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
Total	\$	\$	\$

2. What amount of the 2025 state grant funds has been spent to date? _____ \$

3. Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>)	
4. Description of How Grant Funds Have Been Used to Date:	
5. Plans for Utilizing Remaining Funds by End of Calendar Year (If Applicable)	
6. Description of Impact State Funds Have Had on Local Public Defense Services	

Exhibit D

Washington State Office of Public Defense Public Defense Improvement Program City Grant Report #4

*All City grant recipients are required to submit a completed copy of this report to the
Washington State Office of Public Defense by December 1, 2025.*

City:	
Report Date:	
Contact – Name/Title:	
Email:	
Phone:	
Address:	

1. As of the date of this report, the city has paid indigent defense expenses as follows in 2025:

	City Funds	Chapter 10.101 RCW State Grant Funds	Other Funds
Attorney salaries and benefits, contract and conflict attorney compensation	\$	\$	\$
Investigators, experts, interpreters, social workers, and other professional services	\$	\$	\$
Other public defense expenses	\$	\$	\$
Total	\$	\$	\$

**Will all 2025 grant funds be expended by
the end of the calendar year?**

Yes _____ No _____ Unsure _____

2. Permissible Use(s) of Grant Funds (See Section 4 of Grant Agreement <i>Special Terms and Conditions</i>):	
3. Description of How Grant Funds Have Been Used in 2025:	
4. Description of Impact State Funds Have Had on Local Public Defense Services	

CITY COUNCIL STAFF REPORT



Agenda Date: 2/20/2024

Subject: Amendment No. 4 to Agreement with Feldman & Lee, P.S. for Public Defense Social Service Program

Contact Person/Department: Barb Stevens, Finance

Budget Impact: N/A

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Approve Amendment No. 4 to the Professional Services Agreement with Feldman & Lee, P.S. for Public Defense Social Services Program.

SUMMARY/BACKGROUND:

Since 2018, the cities of Arlington and Lake Stevens have shared grant funding for this public defender social services program. For the years 2024 - 2025, the grant award is \$18,000 each year for a total of \$36,000. The annual grant match is \$13,800, of which Lake Stevens' portion is 40% or \$5,520 each year.

Lake Stevens has a Professional Services Agreement with Feldman & Lee, P.S. to provide public defense and a separate Professional Services Agreement to provide indigent public defense services under this grant-funded program. With the grant award for the years 2024-2025, it is necessary to amend the Professional Services Agreement Social Services Program to extend the term of the agreement to December 31, 2025, matching the terms of the grant award.

As the lead agency on this grant, the City of Lake Stevens will continue to make payments from the grant funding on behalf of the City of Arlington as well as Lake Stevens' own payments. The city will receive monthly invoices and quarterly reports from Feldman & Lee for social work performed for indigent defendants in both cities. These reports will show separately, by agency, work performed, and amounts applied. The City of Arlington will receive an accounting of grant funds utilized on their behalf for

reconciliation and reporting.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Feldman Lee_Public Defense Social Services_Amend 4

FOURTH AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT
FOR PUBLIC DEFENSE SOCIAL SERVICES PROGRAM

This agreement is made and entered into by and between the City of Lake Stevens, Washington ("the City") and Feldman & Lee, P.S. ("the Attorney"), the parties to a Professional Services Agreement for public defense social services program having an effective date of January 1, 2018 ("the Agreement").

WHEREAS, the cities of Arlington and Lake Stevens have received grant funding to provide indigent public defense for the years 2024 and 2025, with Lake Stevens acting as lead agency under this grant; and

WHEREAS, the City and the Attorney previously entered into a Professional Services Agreement with an effective date of January 1, 2018 for public defense social services program, with an expiration date of December 31, 2019; and

WHEREAS, said Professional Services Agreement was Amended on March 6, 2019, on December 30, 2019, and again on December 16, 2022 to reflect changes in grant funding levels and to extend the terms of the Agreement; and

WHEREAS, the City and the Attorney wish to extend the term of the Professional Services Agreement to be the same as that of the grant award; and

WHEREAS, the amount of the grant award for 2024 and 2025 is \$18,000 each calendar year for a total grant award of \$36,000,

NOW, THEREFORE, for the mutual considerations received by the parties from this agreement, the City and Attorney agree as follows:

1. Paragraph III.1.b of the Agreement is amended to read as follows:
 - b. Effective January 1, 2024 the City shall pay the Attorney annually for services rendered for Lake Stevens cases from monies allocated in the grant from Office of Public Defense in an amount equal to 40% or \$7,200.00 and local match monies in the amount of \$5,520.00, plus actual documented costs related to pre-trial programs if additional grant funding is provided.
2. Paragraph III.1.c of the Agreement is amended to read as follows:
 - c. Effective January 1, 2024 the City shall pay the Attorney annually for the services rendered for the City of Arlington cases from monies only allocated in the grant from the Office of Public Defense in an amount equal to 60% or \$10,800.00 plus actual documented costs related to pre-trial programs if additional grant funding is provided. Any local contribution made by the City of Arlington will be paid directly from City of Arlington to Feldman & Lee, P.S. under terms mutually agreed upon.
3. Paragraph III.3 of the Agreement is amended to read as follows:

III.3 Time of Performance. Unless terminated earlier pursuant to Section VI.2, the attorney agrees that Services shall be provided from January 1, 2024 12:01 a.m. through December 31, 2025 at 11:59 p.m.

4. In all other respects the Agreement shall remain the same and be in full force and effect.

DATED this 20th day of February 2024.

CITY OF LAKE STEVENS

FELDMAN & LEE, P.S.

By: _____

By: _____

Brett Gailey, Mayor

James A. Feldman

APPROVED AS TO FORM:

Greg Rubstello, City Attorney