CITY COUNCIL MEETING AGENDA

City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

September 24, 2024 - 6:00 PM
Ways to participate:
In person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens
or Join Zoom Meeting: https://lakestevenswa.zoom.us/j/87170419575
or call in at (253) 215-8782 Meeting ID 87170419575

1.	**Call to Order**		
2.	**Pledge of Allegiance**		Mayor
3.	**Roll Call**		
4.	**Approval of Agenda**		Council President
5.	**Guest Business**		
	A.	Introduction of new Police Officer Amanda VanHook	Jeffrey Beazizo
	B.	Oath of Office for Police Officer Austin Hogan	Jeffrey Beazizo
	C.	Introduce new Park Maintenance Lead Chauncey Talley and Parks Maintenance Worker Joel Langland	Sarah Garceau
6.	**Citizen Comments**		
7.	**Council Business**		Council President
8.	**Mayor's Business**		
9.	**City Department Report**		
	A.	Public Works Department Report	Aaron Halverson
10.	**Consent Agenda**		
	A.	2024 Vouchers	Barb Stevens
	B.	City Council Meeting Minutes of August 27, 2024	Kelly Chelin
	C.	City Council Meeting Minutes of September 3, 2024	Kelly Chelin
	D.	Internet Crimes Against Children Task Force Program Interagency Agreement	Jeffrey Beazizo
11.	**Public Hearing**		

	A.	LUA2024-0014 – 20th Street NE Right-of-Way Vacation (Ordinance No. 1183)	Russ Wright, Aaron Halverson
12.	**Action Items**		
	A.	Department of Commerce Salmonid Recovery Grant, Contract #1 for Salmonid Basins Study	Olin Anderson, Shannon Farrant
	B.	Axon Taser Agreement	Jeffrey Beazizo
13.	**Discussion Items**		
	A.	Council Meeting Proceedings	Gene Brazel
14.	**Adjourn**		

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY DEPARTMENT REPORT

Agenda Date: 9/24/2024

Contact Person/Department: Aaron Halverson, Public Works

The Public Works Department has attached a brief update for the Public Works Department and an update on several capital projects throughout the city.

Department Report

Public Works Department

DATE: September 24, 2024

TO: Mayor and City Council

SUBJECT: Public Works Capital Projects Update

Public Works provides operations and maintenance of all of the city's streets, stormwater infrastructure and facilities. Public Works is also responsible for capital project delivery and civil plan review. As a matter of maintaining proactive communication with the City Council, this department report includes an update on several capital projects occurring in the city.

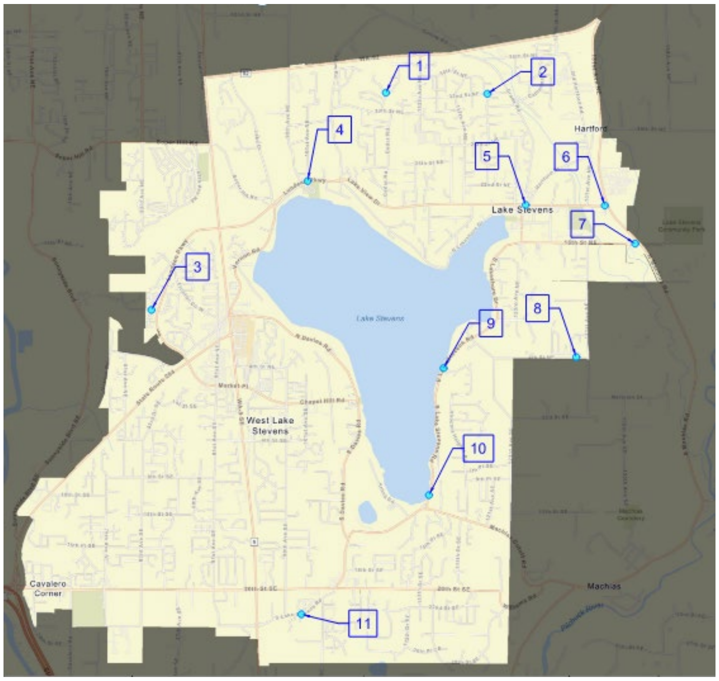
For more detailed information on all capital projects and other information regarding Public Works's work, please visit the Public Works webpage and capital project webpage. Also, if you need to report a public works issue visit the city's portal to submit service requests or download the CitizenVue app on your smartphone.

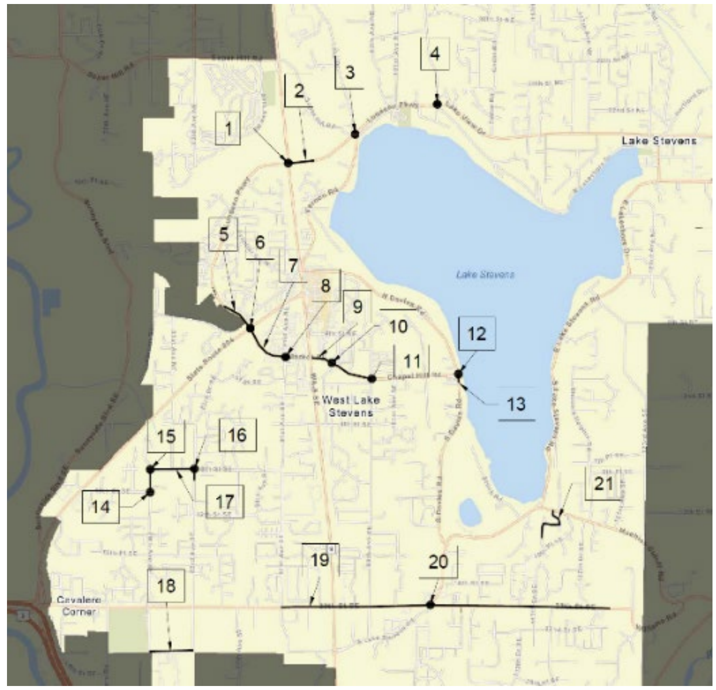
Citywide Long-Line Striping and Thermoplastic

This project aims to refresh long-line striping and thermoplastic crosswalks, stop lines and traffic symbols at high-priority locations throughout the city. These locations include roundabouts, school zones, and signalized intersections. Locations for striping, including updated or new crosswalk striping, are determined by condition, adjacent facilities (schools), traffic volumes and professional judgment. The contract for this year's work is $155,679 and will be completed in October 2024.

Crosswalks Marked - 2024 Summer Capital Projects	
Thermo/Longline Striping Project	19
Pavement Preservation Project	9
Streets Crew	7
91st Ave SE Sidewalk - Phase 1	5
Total	**40**

2024 Thermoplastic and Longline Striping Location Maps





113th Ave NE at 34th St NE (Highland Elementary)

Before

After

Chapel Hill Rd and N Davies Rd Intersection (Davies Beach)

Before

After

Market Place at Park and Ride Entrance

Before

After

Lake Stevens Sewer District – Downtown Sewer Project

The Lake Stevens Sewer District (a special purpose district separate from the city) is constructing sewer improvements in downtown Lake Stevens. The project began in July and will continue into 2025. Work has been ongoing at 20th Street NE, east of Main Street, to install a variety of pressure and gravity mains. Unfortunately, the project has been experienced significant delays due to unexpected concrete slabs and debris, extensive peat and high groundwater. The Lake Stevens Sewer District and the contractor are working diligently to resolve these issues.

BLANKET VOUCHER APPROVAL

2024

Payroll Direct Deposits	**9/10/2024**	**$406,986.47**
Payroll Checks	**61573**	**$2,924.26**
Electronic Funds Transfers	**ACH**	**$733,889.23**
Claims	**61569-61572, 61574-61755**	**$2,034,121.46**
Void Checks	**58522, 60493, 61478, 61578**	**($722.10)**
Total Vouchers Approved:		**$3,177,199.32**

This 24th day of September 2024

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

September 24, 2024

City expenditures by type for this voucher packet		
Personnel Costs	$409,911	13%
Payroll Federal Taxes	$290,013	9%
Excise Tax	$1,551	0%
Retirement Benefits - Employer	$167,391	5%
Medical Benefits - Employer	$230,567	7%
Other Employer Paid Benefits	$11,568	0%
Employee Paid Benefits	$49,985	2%
Supplies	$105,987	3%
Professional Services	$858,466	27%
Refunds	$2,685	0%
Capital *	$716,545	23%
Debt Payments	$333,253	10%
Void Checks	-$722	0%
Total	**$3,177,199**	**100%**

Large Purchases *

* 20th & Main Street RAB $41,129
* Bayview Trail - Phase 0 PE#1 $114,193
* 91st Ave SE Sidewalk Improvements PE#1 $530,240

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 08/23/2024 - 09/19/2024

Total for Period
$2,768,010.69

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Abdilkareem	060823 REISSUE	001 013 518 20 49 00	GG-Miscellaneous	Reissue CK #58522 - Boat Launch Parking Refund	61574	$75.00
					61574 Total	**$75.00**
Ace Hardware	79875	101 016 544 90 31 02	ST-Operating Cost	Spraypaint	61575	$39.30
Ace Hardware	79887	001 010 576 80 31 02	PK-Office Supplies	Mill Mailbox Hook	61575	$8.73
Ace Hardware	79888	101 016 544 90 31 02	ST-Operating Cost	KeyKrafters/Gloves/Paint Supplies	61575	$168.58
Ace Hardware	79892	101 016 544 90 31 02	ST-Operating Cost	Hangers/Bungees/Battery Rack/Rack Mount	61575	$119.06
Ace Hardware	79895	001 010 576 80 31 00	PK-Operating Costs	Fasteners/Multi-Mix Container	61575	$17.11
Ace Hardware	79896	001 013 518 20 31 00	GG-Operating Costs	Blackstone Propane Griddle & Cover for Employee BBQ	61575	$486.36
Ace Hardware	79898	410 016 531 10 31 02	SW - Operating Costs	Head Lamp/Snap Springs/Quick Links	61575	$144.17
Ace Hardware	79900	001 013 518 20 31 00	GG-Operating Costs	Griddle Scrubber/Cleaner	61575	$25.12
Ace Hardware	79906	410 016 531 10 31 02	SW - Operating Costs	Lysol Wipes/Measuring Wheels	61575	$199.34
Ace Hardware	79913	001 013 518 20 31 00	GG-Operating Costs	Paper Towels - CH	61575	$17.49
Ace Hardware	79914	101 016 544 90 31 02	ST-Operating Cost	Chain/Cab Lube	61575	$9.83
Ace Hardware	79931	410 016 531 10 31 02	SW - Operating Costs	Garden Sprayers/Spray Bottle	61575	$53.52
Ace Hardware	79939	101 016 544 90 31 02	ST-Operating Cost	Alum Scoop General Purpose Shovels	61575	$154.08
					61575 Total	**$1,442.69**
Ace Hardware	79941	001 010 576 80 31 05	PK-R&M Supplies	Adhesive/Bit Set/Packing Sheets - Oak Hill & NC	61657	$70.88
Ace Hardware	79946	101 016 544 90 31 02	ST-Operating Cost	Door Stop	61657	$7.64
Ace Hardware	79955	410 016 531 10 31 02	SW - Operating Costs	Duct Tape	61657	$7.64
Ace Hardware	79967	101 016 544 90 31 02	ST-Operating Cost	File Holder/Trimmer Line	61657	$90.69
Ace Hardware	79968	001 010 576 80 31 00	PK-Operating Costs	Nipples/Compression Cap/Thread Seal Tape	61657	$14.83
Ace Hardware	79970	101 016 544 90 31 02	ST-Operating Cost	Heavy Duty Trash Bags	61657	$15.57
Ace Hardware	79974	001 010 576 80 31 00	PK-Operating Costs	Nipples/Compression Cap/Thread Seal Tape - Return	61657	($14.83)
Ace Hardware	79985	001 013 518 20 31 00	GG-Operating Costs	Pipe/Clamps/Hose	61657	$35.18
Ace Hardware	79987	001 013 518 20 31 00	GG-Operating Costs	Box Fans	61657	$109.26
Ace Hardware	80000	001 007 558 50 31 02	PL-Permit Related Op. Costs	Stakes for Land Use Signs	61657	$87.61
					61657 Total	**$424.47**
AFLAC	036172	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	EFT	$704.54
					EFT Total	**$704.54**
Alaska Rubber Group Inc	N067803	410 016 531 50 31 16	DOE - Capacity Grant Op Costs	Hose/Female Cam/Expansion NST/Swivel Coupling PW77	61658	$290.31
					61658 Total	**$290.31**
Alexander Printing Co Inc	85091	410 016 531 10 31 02	SW - Operating Costs	Business Cards - T Piland	61576	$96.99
					61576 Total	**$96.99**
Alexander Printing Co Inc	85318	001 007 558 50 41 03	PL-Advertising	Business Cards - C Schwindt	61659	$96.99
Alexander Printing Co Inc	85346	001 010 576 80 42 01	PK-Advertising Services	Posters for Harvest Fest	61659	$69.02
					61659 Total	**$166.01**
Amazon Capital Services	11C6-DXNT-91DT	001 010 576 80 31 02	PK-Office Supplies	Mill Acrylic Permit Sign Holders	61577	$27.97
Amazon Capital Services	13VF-KRQJ-3Y34	001 006 518 80 31 00	IT- Operating Supplies	USB-C to HDMI Cables for Surface to Monitors	61577	$52.44
Amazon Capital Services	17QQ-GM9L-R9R4	001 013 518 20 31 00	GG-Operating Costs	Push Pins/Partition File Pockets - CH	61577	$46.22
Amazon Capital Services	17QQ-GM9L-R9R4	001 007 558 50 31 00	PL-Office Supplies	Wireless Keyboard & Mouse/Headphones - PL	61577	$108.20
Amazon Capital Services	1C3C-W3LP-6TT6	101 016 544 90 31 01	ST-Office Supplies	iPhone Charging Cords	61577	$6.18
Amazon Capital Services	1C3C-W3LP-6TT6	410 016 531 10 31 01	SW - Office Supplies	iPhone Charging Cords	61577	$6.18
Amazon Capital Services	1C3C-W3LP-6TT6	001 010 576 80 31 02	PK-Office Supplies	iPhone Charging Cords/USB-C Wall Charger	61577	$30.22
Amazon Capital Services	1C3C-W3LP-6TT6	001 010 576 80 31 00	PK-Operating Costs	Staples for the Mill Signage	61577	$3.25

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Amazon Capital Services	1LNK-JJ9V-7NPQ	001 013 518 20 31 00	GG-Operating Costs	Portable Ice Maker - CH	61577	$95.09
Amazon Capital Services	1PF9-VWWY-1DDC	001 005 518 10 31 01	HR-Operating Cost	Headset Refund	61577	($41.29)
Amazon Capital Services	1TT4-WTYQ-KWYG	001 007 558 50 31 00	PL-Office Supplies	Pens/Binder Dividers	61577	$22.80
Amazon Capital Services	1TT4-WTYQ-KWYG	001 007 558 50 31 00	PL-Office Supplies	Wireless Keyboard/Mouse - C Schmidt	61577	$118.03
Amazon Capital Services	1VJM-DT9W-6TRH	001 003 514 20 31 00	CC-Office Supply	Easels - MSD	61577	$28.95
Amazon Capital Services	1WRJ-LJX7-VNXD	001 013 518 20 31 00	GG-Operating Costs	Zip Ties/Post It Notes/White Out/Binder Dividers/Copy Paper - CH	61577	$167.26
Amazon Capital Services	1Y96-WFW1-7MR6	001 013 518 20 31 00	GG-Operating Costs	Copy Paper/Note Pads/Sticky Notes - CH	61577	$71.07
Amazon Capital Services	1Y96-WFW1-7MR6	001 007 558 50 31 00	PL-Office Supplies	Mouse Pad - PL	61577	$11.45
					61577 Total	**$754.02**
Amazon Capital Services	16LY-WNVM-FMF7	001 010 576 80 31 08	PK-Special Event Supplies	Rubber End Caps Return	61660	($9.50)
Amazon Capital Services	17XK-1X71-41NR	001 010 576 80 31 02	PK-Office Supplies	Printer Ink/iPhone Case & Lens Protector	61660	$234.09
Amazon Capital Services	19PD-43JH-PQN9	001 013 518 20 31 00	GG-Operating Costs	Highlighters/Steno Books/Cable Ties/Copy Paper	61660	$93.70
Amazon Capital Services	1C4C-RWGV-6NLF	001 008 521 20 31 00	LE-Office Supplies	Laptop Case	61660	$18.57
Amazon Capital Services	1CNT-CQM1-3XRQ	001 008 521 20 31 01	LE-Fixed Minor Equipment	Batteries	61660	$61.92
Amazon Capital Services	1FVD-TPKV-7G9G	001 008 521 20 31 06	LE - Uniform Clothing	Tactical Gloves	61660	$147.39
Amazon Capital Services	1JCT-CNL7-7RG1	101 016 544 90 31 02	ST-Operating Cost	iPhone Cases	61660	$20.76
Amazon Capital Services	1JCT-CNL7-7RG1	410 016 531 10 31 02	SW - Operating Costs	iPhone Cases	61660	$20.75
Amazon Capital Services	1LFV-PQLC-DDD3	101 016 544 90 31 02	ST-Operating Cost	Surge Protector/Keurig Coffee Maker	61660	$121.59
Amazon Capital Services	1LFV-PQLC-DDD3	410 016 531 10 31 02	SW - Operating Costs	Surge Protector/Keurig Coffee Maker	61660	$121.58
Amazon Capital Services	1N6X-DKHN-3WF3	001 006 518 80 31 00	IT- Operating Supplies	USB-C to HDMI Cables	61660	$45.86
Amazon Capital Services	1ND9-PX66-1TMX	001 008 521 20 31 00	LE-Office Supplies	iPhone Screen Protectors	61660	$6.43
Amazon Capital Services	1P7N-63ND-9HMJ	001 007 558 50 31 02	PL-Permit Related Op. Costs	Transportation Planning Handbook	61660	$157.12
Amazon Capital Services	1PQ1-N4MN-T9V6	101 016 544 90 31 02	ST-Operating Cost	Retractable Badge Holders	61660	$18.68
Amazon Capital Services	1PQ1-N4MN-T9V6	410 016 531 10 31 02	SW - Operating Costs	Retractable Badge Holders	61660	$18.68
Amazon Capital Services	1PQW-YCVH-6FCM	001 008 521 20 31 00	LE-Office Supplies	ViewSonic Portable Monitor	61660	$109.29
Amazon Capital Services	1Q74-WGHM-73KW	001 008 521 20 31 00	LE-Office Supplies	Notary Stamp	61660	$49.30
Amazon Capital Services	1QNY-1TYX-JT4K	001 010 576 80 31 00	PK-Operating Costs	Bathroom Receptacle/Hangers/Stencil Set/Tool Bag	61660	$309.66
Amazon Capital Services	1QNY-1TYX-JT4K	001 010 576 80 31 08	PK-Special Event Supplies	Headlamp Flashlights	61660	$43.70
Amazon Capital Services	1QNY-1TYX-JT4K	001 010 576 80 31 02	PK-Office Supplies	iPhone Casees	61660	$28.08
Amazon Capital Services	1QNY-1TYX-JT4K	001 010 576 80 31 03	PK- Equipment & Tools	Wrench Set & Holder/Socket Set/Magnetic Tray Holder	61660	$639.21
Amazon Capital Services	1RXP-TK3L-T6L4	001 006 518 80 31 00	IT- Operating Supplies	iPhone Cases/Ethernet Keystone Jack	61660	$112.00
Amazon Capital Services	1V63-9T61-9CXW	001 010 576 80 31 08	PK-Special Event Supplies	Wooden Balance Board/Axe Throw Target Game/Ball Pump	61660	$187.06
Amazon Capital Services	1WPL-CLQJ-3VCV	001 008 521 20 31 00	LE-Office Supplies	Notary Journals	61660	$46.62
Amazon Capital Services	1Y6M-6WHX-4PRY	001 003 514 20 31 00	CC-Office Supply	Pens/Legal Pads	61660	$38.53
Amazon Capital Services	1YWR-6WG6-DH94	001 008 521 20 31 00	LE-Office Supplies	Picture Hangers for Drywall	61660	$19.65
					61660 Total	**$2,660.72**
Ambrose	100124 AMBROSE	001 010 576 80 43 00	PK-Travel & Meetings	PMT Class Meal PerDiem	61661	$28.00
					61661 Total	**$28.00**
Assoc of Washington Cities EFT	59976	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	EFT	$227,264.49
Assoc of Washington Cities EFT	59976	001 010 576 80 20 00	PK-Benefits	Medical Insurance Premium - C.Talley	EFT	$2,199.10
Assoc of Washington Cities EFT	59976	001 008 521 20 20 00	LE-Benefits	Medical Insurance Premium - M.Walters	EFT	$901.30
Assoc of Washington Cities EFT	59976	001 013 518 30 20 00	GG-Benefits	Medical Insurance Premium - Rounding Adj	EFT	($0.01)
					EFT Total	**$230,364.88**
Barnes	092324 BARNES	001 008 521 20 43 00	LE-Travel & Per Diem	MLE Conf Meal PerDiem	61578	$177.00
					61578 Total	**$177.00**
Barton	082724 BARTON	001 013 582 10 00 00	Refund of Deposit	70000285 Barton Mill Deposit Refund	61579	$250.00
					61579 Total	**$250.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Bassett	092224 BASSETT	001 008 521 20 43 00	LE-Travel & Per Diem	CISM Training Meal PerDiem	61580	$205.00
					61580 Total	**$205.00**
BCRA Inc	32700	004 010 594 76 60 01	PR - Eagle Ridge Park	Eagle Ridge Park Phase 2	61662	$2,803.75
					61662 Total	**$2,803.75**
Blosfield	1583	001 007 558 50 49 02	PL-Printing and Bindin	Award/Plaque - Linda Hoult	61602	$92.91
					61602 Total	**$92.91**
Brazel	092124 BRAZEL	001 002 513 11 43 00	AD-Travel & Meetings	ICMA Conf Meal PerDiem	61663	$320.00
					61663 Total	**$320.00**
Bridge Coordination Services	2024-LK8	001 008 521 20 41 01	LE-Professional Serv-Fixed	LS Victim Service Hours	61664	$3,962.75
					61664 Total	**$3,962.75**
Business Card	BARNES 09-2024	001 008 521 40 49 01	LE-Registration Fees	Police Traffic Laser/RADAR Instructor - J Barnes	61655	$1,095.00
Business Card	BARNES 09-2024	001 008 521 20 31 02	LE-Minor Equipment	Rain-X 2-In-1 All-Season Washer Fluid	61655	$30.40
Business Card	BARNES 09-2024	001 008 521 20 31 05	LE-Equipment - New Officers	Tactical Boots - Everest	61655	$316.97
Business Card	BARNES 09-2024	001 008 521 20 31 05	LE-Equipment - New Officers	Tactical Boots - Sutton	61655	$316.97
Business Card	BRAZEL 09-2024	001 002 513 11 43 00	AD-Travel & Meetings	APWA Conf Flight Change - Brazel	61655	$110.00
Business Card	BRAZEL 09-2024	001 005 518 10 31 03	HR-Emp Recognition Supplies	Napkins/Cups/Trays/Cutlery/Bowls - ACE Summer BBQ	61655	$39.62
Business Card	CHELIN 09-2024	001 003 514 20 49 02	CC-Staff Development	IACC Conf Registration - O Baumgardner	61655	$250.00
Business Card	CLIFTON 09-2024	101 016 542 30 49 01	ST-Staff Development	CDL Registration - B McNabb	61655	$100.00
Business Card	DREHER 09-2024	001 008 521 20 42 00	LE-Communication	Postage - PD	61655	$5.95
Business Card	DREHER 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	UTAC Drone Conf Flight - A Bryant	61655	$436.20
Business Card	GOOD 09-2024	001 005 518 10 41 01	HR - Advertising/Marketing	AWC Job Posting 5-Pack	61655	$200.00
Business Card	HALVERSON 09-2024	101 016 543 30 43 00	ST-Travel & Meetings	APWA PWX Conf Hotel Deposit - A Halverson	61655	$11.98
Business Card	HALVERSON 09-2024	410 016 531 10 43 00	SW - Travel & Meetings	APWA PWX Conf Hotel Deposit - A Halverson	61655	$11.98
Business Card	HALVERSON 09-2024	101 016 542 30 49 01	ST-Staff Development	APWA PWX Conf Registration - A Halverson	61655	$479.00
Business Card	HALVERSON 09-2024	410 016 531 10 49 01	SW - Staff Development	APWA PWX Conf Registration - A Halverson	61655	$479.00
Business Card	HEIST 09-2024	001 004 514 23 49 01	FI-Staff Development	Intermediate Excel Webinar - A Crim	61655	$50.00
Business Card	HEIST 09-2024	001 004 514 23 49 01	FI-Staff Development	Intermediate Excel Webinar - M Heist	61655	$50.00
Business Card	HINGTGEN 09-2024	001 008 521 20 31 08	LE - Business Meeting Supplies	Water/Cookies - Crimes Against Children Training	61655	$48.68
Business Card	MACDONALD 09-2024	101 016 544 90 31 02	ST-Operating Cost	Fan for Weld Helmet	61655	$99.50
Business Card	MACDONALD 09-2024	410 016 531 10 31 02	SW - Operating Costs	Fan for Weld Helmet	61655	$99.50
Business Card	MACDONALD 09-2024	101 016 544 90 31 02	ST-Operating Cost	New Bubble Level Square (5) PW66	61655	$50.70
Business Card	MACDONALD 09-2024	410 016 531 10 31 02	SW - Operating Costs	New Bubble Level Square (5) PW66	61655	$50.69
Business Card	STEVENS B 09-2024	001 004 514 23 49 00	FI-Miscellaneous	ICMA Membership - B Stevens	61655	$200.00
Business Card	STEVENS B 09-2024	001 004 514 23 43 00	FI-Travel & Meetings	Springbrook Activate Conf Hotel Deposit - B Stevens	61655	$191.61
Business Card	STEVENS T 09-2024	510 006 594 18 64 00	Capital - Purch Computer Equip	AC/DC Converter - Camera Project	61655	$107.25
Business Card	STEVENS T 09-2024	510 006 518 80 49 02	LR - Lansweeper	Additional HelpDesk Agent for S Kar	61655	$59.86
Business Card	STEVENS T 09-2024	510 006 594 18 64 00	Capital - Purch Computer Equip	Industrial PoE+ Injector 1-Port - Camera Project	61655	$284.01
Business Card	STEVENS T 09-2024	101 016 544 90 31 02	ST-Operating Cost	LG TV for PW Bullpen	61655	$673.42
Business Card	STEVENS T 09-2024	410 016 531 10 31 02	SW - Operating Costs	LG TV for PW Bullpen	61655	$673.42
Business Card	STEVENS T 09-2024	510 006 594 18 64 00	Capital - Purch Computer Equip	Mikroik Point-to-Point - Camera Project	61655	$285.00
Business Card	UBERT 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Hotel - D Dreher	61655	$1,648.71
Business Card	UBERT 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	FUBO TV Monthly Subscription	61655	$100.53
Business Card	UBERT 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Good-to-Go Account Refill	61655	$50.00
Business Card	UBERT 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Records Academy Hotel	61655	$665.07
Business Card	WARRINGTON 09-2024	001 005 517 60 31 00	HR-Safety Program Supplies	Noise Dosimeter for Hearing Prevention Program	61655	$869.85
Business Card	WARRINGTON 09-2024	001 005 518 10 43 00	HR-Travel & Meetings	WCMA Conf Hotel - A Warrington	61655	$574.35

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	WRIGHT 09-2024	001 007 558 50 49 01	PL-Staff Development	APA Conf Registration - D Levitan	61655	$440.00
Business Card	WRIGHT 09-2024	001 007 558 50 49 01	PL-Staff Development	Defensible Staff Reports Registration - C Schmidt	61655	$30.00
Business Card	WRIGHT 09-2024	001 007 558 50 49 01	PL-Staff Development	ICAM Leadership Training Registration - R Wright	61655	$1,495.00
Business Card	WRIGHT 09-2024	001 004 514 23 49 01	FI-Staff Development	ICMA Conf Registration Credit - B Stevens	61655	($950.00)
Business Card	WRIGHT 09-2024	001 007 558 50 41 03	PL-Advertising	Postage for PRR24-1068	61655	$13.50
Business Card	WRIGHT 09-2024	001 007 558 50 41 03	PL-Advertising	Postage Suppplies for PRR24-1068	61655	$5.52
Business Card	WRIGHT 09-2024	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers Dell Dock	61655	$16.98
Business Card	WRIGHT 09-2024	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers Hisey Final Plat	61655	$37.46
Business Card	WRIGHT 09-2024	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers LUA2023-0133 NOA	61655	$16.98
Business Card	WRIGHT 09-2024	001 007 558 50 41 03	PL-Advertising	Postcard Mailers Vintage Housing/Row Dock	61655	$12.01
Business Card	WRIGHT 09-2024	001 007 559 30 49 01	PB-Staff Development	Practical Tips for Local Permitting Registration - C Manus	61655	$40.00
Business Card	WRIGHT 09-2024	001 007 558 50 49 01	PL-Staff Development	Practical Tips for Local Permitting Registration - C Schmidt	61655	$40.00
Business Card	WRIGHT 09-2024	001 005 517 90 41 01	HR-City Training Program	WACE Conf Registration - C Fauth	61655	$350.00
Business Card	WRIGHT 09-2024	001 005 517 90 41 01	HR-City Training Program	WACE Conf Registration - C Manus	61655	$350.00
Business Card	WRIGHT 09-2024	001 005 517 90 41 01	HR-City Training Program	WSAPT Conf Registration - N Held	61655	$250.00
Business Card	YOUNG 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Flight - M Hingtgen	61655	$256.21
Business Card	YOUNG 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Hotel - M Hingtgen	61655	$1,648.71
Business Card	YOUNG 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Crimes Against Children Conf Flight Refund	61655	($21.62)
Business Card	YOUNG 09-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Crimes Against Children Conf Uber Trips (4) - M Hingtgen	61655	$117.13
Business Card	YOUNG 09-2024	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Dog Boarding Fees	61655	$240.00
Business Card	YOUNG 09-2024	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food	61655	$69.56
Business Card	YOUNG 09-2024	001 008 521 40 49 01	LE-Registration Fees	UTAC Registration - A Bryant	61655	$699.00
					61655 Total	**$15,871.66**
Business Card	GARCEAU 09-2024	001 010 576 80 49 01	PK-Staff Development	2025 Directors Summit Registration - S Garceau	61665	$100.00
Business Card	GARCEAU 09-2024	001 010 576 80 31 05	PK-R&M Supplies	Acorn Stop Bonnets/Strainer Assemble Repair Part Kit	61665	$70.70
Business Card	GARCEAU 09-2024	001 010 576 80 31 00	PK-Operating Costs	Anchor Shackles for NC & Lundeen Playground	61665	$156.00
Business Card	GARCEAU 09-2024	001 010 576 80 31 00	PK-Operating Costs	Anchor Shackles for NC & Lundeen Playground Freight Charges	61665	$16.00
Business Card	GARCEAU 09-2024	001 010 576 80 31 01	PK-Ops-Clothing	Chest Waders - C Tailey & J Langland	61665	$218.58
Business Card	GARCEAU 09-2024	001 010 576 80 31 05	PK-R&M Supplies	Concrete Mix for Signs at Oak Playground	61665	$369.65
Business Card	GARCEAU 09-2024	001 010 576 80 31 03	PK- Equipment & Tools	Earbuds - D Smith	61665	$26.22
Business Card	GARCEAU 09-2024	001 010 576 80 31 08	PK-Special Event Supplies	Event Chairs	61665	$109.29
Business Card	GARCEAU 09-2024	001 010 576 80 31 08	PK-Special Event Supplies	Event Chairs Return	61665	($109.29)
Business Card	GARCEAU 09-2024	001 010 576 80 31 08	PK-Special Event Supplies	Event Tables	61665	$174.87
Business Card	GARCEAU 09-2024	001 010 576 80 31 00	PK-Operating Costs	Gloves for Water	61665	$40.64
Business Card	GARCEAU 09-2024	001 010 576 80 49 01	PK-Staff Development	Managing Multiple Projects Registration - D Smith	61665	$149.00
Business Card	GARCEAU 09-2024	001 010 576 80 31 00	PK-Operating Costs	Multi-Surface Cleaner	61665	$62.80
Business Card	GARCEAU 09-2024	001 010 576 80 43 00	PK-Travel & Meetings	NRPA Conf Flight - S Garceau	61665	$296.20
Business Card	GARCEAU 09-2024	001 005 518 10 31 03	HR-Emp Recognition Supplies	Park Employee Appreciation	61665	$100.00
Business Card	GARCEAU 09-2024	001 010 576 80 43 00	PK-Travel & Meetings	Parking Reservation for Oglebay Training - D Green	61665	$114.12
Business Card	GARCEAU 09-2024	001 010 576 80 49 01	PK-Staff Development	Pesticide Test Registration - R Anderson	61665	$51.50
Business Card	GARCEAU 09-2024	001 010 576 80 31 02	PK-Office Supplies	Power Bank & Double Sided Tape	61665	$41.49
Business Card	GARCEAU 09-2024	001 010 576 80 42 01	PK-Advertising Services	Viking Event Advertising	61665	$96.00
					61665 Total	**$2,083.77**
Canon Financial Services Inc	34501100	001 010 576 80 48 00	PK-Repair & Maintenance	QNN08471 Copier Lease PW Upstairs	61666	$11.41
Canon Financial Services Inc	34501100	101 016 542 30 48 00	ST-Repair & Maintenance	QNN08471 Copier Lease PW Upstairs	61666	$11.42
Canon Financial Services Inc	34501100	410 016 531 10 48 00	SW - Repairs & Maintenance	QNN08471 Copier Lease PW Upstairs	61666	$11.41
Canon Financial Services Inc	34867103	001 013 518 20 48 00	GG-Repair & Maintenance	XTZ01787 Copier Lease CH Admin Month to Month Le	61666	$286.05

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Canon Financial Services Inc	35171074	001 008 591 21 70 01	Lease Agreements	2XW05905 Copier Lease PD	61666	$252.95
Canon Financial Services Inc	35171074	001 008 521 20 48 00	LE-Repair & Maintenance Equip	2XW05905 Copier Lease PD Tax	61666	$23.52
Canon Financial Services Inc	35171314	001 007 591 58 70 01	PL -Lease Agreements	2YJ04075 Copier Lease CH	61666	$70.56
Canon Financial Services Inc	35171314	001 007 591 59 70 01	PB - Lease Agreements	2YJ04075 Copier Lease CH	61666	$70.56
Canon Financial Services Inc	35171314	001 013 591 18 70 01	Lease Agreements	2YJ04075 Copier Lease CH	61666	$70.56
Canon Financial Services Inc	35171314	001 007 558 50 48 00	PL-Repairs & Maint.	2YJ04075 Copier Lease CH Tax	61666	$6.56
Canon Financial Services Inc	35171314	001 007 559 30 48 00	PB-Repair & Maintenance	2YJ04075 Copier Lease CH Tax	61666	$6.56
Canon Financial Services Inc	35171314	001 013 518 20 48 00	GG-Repair & Maintenance	2YJ04075 Copier Lease CH Tax	61666	$6.57
					61666 Total	**$828.13**
Carter	081924 CARTER	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Boots Reimbursement	61581	$208.98
Carter	092424 CARTER	001 008 521 20 43 00	LE-Travel & Per Diem	MLE Conf Meal PerDiem	61581	$51.00
					61581 Total	**$259.98**
Carter	090924 CARTER	001 008 521 20 31 06	LE - Uniform Clothing	Tactical Pants Reimbusement	61667	$152.16
					61667 Total	**$152.16**
CDW Government Inc	AA19M2W	101 016 544 90 31 02	ST-Operating Cost	ADOBE GOV Ent Captivate	61582	$105.89
CDW Government Inc	AA19M2W	410 016 531 10 31 02	SW - Operating Costs	ADOBE GOV Ent Captivate	61582	$105.90
CDW Government Inc	SP64339	001 005 518 10 31 01	HR-Operating Cost	Adobe Capitvate Subscription	61582	$227.88
					61582 Total	**$439.67**
CDW Government Inc	AA3U22D	510 006 518 80 49 18	LR - Microsoft Enterprise Agmt	Microsoft EA Visio	61668	$155.32
					61668 Total	**$155.32**
Central Welding Supply Co Inc	0002127700	101 016 544 90 31 02	ST-Operating Cost	Inside & Outside Lens Covers	61583	$26.05
Central Welding Supply Co Inc	0002127700	410 016 531 10 31 02	SW - Operating Costs	Inside & Outside Lens Covers	61583	$26.04
					61583 Total	**$52.09**
City of Everett	I240005142	001 008 554 30 41 00	LE-Animal Control	Animal Control Services 07-2024	61669	$2,135.00
City of Everett	I240005159	410 016 531 50 31 16	DOE - Capacity Grant Op Costs	Laboratory Analysis	61669	$166.50
					61669 Total	**$2,301.50**
City of Marysville	24-0007	001 008 523 60 41 00	LE-Jail	Prisoner Housing/Medical/Video Court 07-2024	61670	$18,565.63
City of Marysville	LKS24-8	001 013 512 52 40 00	GG-Municipal Court Fees	Marysville Court Citations 08-2024	61670	$10,095.51
					61670 Total	**$28,661.14**
CivicPlus LLC	310916	510 006 518 80 49 07	LR - Civic Plus Suite	CivicRec Annual Fee	61584	$1,322.44
					61584 Total	**$1,322.44**
Comcast	08-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	61671	$401.71
Comcast	08-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	61671	$401.71
Comcast	08-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	61671	$138.24
Comcast	08-2024 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	61671	$329.98
					61671 Total	**$1,271.64**
Co-Op Supply Inc	623261/4	101 016 544 90 31 02	ST-Operating Cost	Propane	61672	$31.22
					61672 Total	**$31.22**
Cory de Jong and Sons Inc	D327029	101 016 544 90 31 02	ST-Operating Cost	Mulch	61673	$170.23
Cory de Jong and Sons Inc	D327031	101 016 544 90 31 02	ST-Operating Cost	Mulch	61673	$243.19
Cory de Jong and Sons Inc	D327032	101 016 544 90 31 02	ST-Operating Cost	Mulch	61673	$243.19
Cory de Jong and Sons Inc	D327033	101 016 544 90 31 02	ST-Operating Cost	Mulch	61673	$243.19
Cory de Jong and Sons Inc	D327035	101 016 544 90 31 02	ST-Operating Cost	Mulch	61673	$145.92
Cory de Jong and Sons Inc	D341776	001 010 576 80 31 00	PK-Operating Costs	Bark - NC Beds	61673	$185.81
					61673 Total	**$1,231.53**
Criminal Justice Training Commission	201139879	001 008 521 40 49 01	LE-Registration Fees	Patrol Rifle Instructor Registration - G Heinemann	61674	$1,150.00
					61674 Total	**$1,150.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Critical Insight Inc	2023-13283	510 006 518 80 49 40	LR - CI.Security (MDR)	Subscription for CI-P-1U & CI-MDR-Full Additional	61585	$6,806.71
					61585 Total	**$6,806.71**
Crystal Springs	5249844 080124	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	61675	$62.09
Crystal Springs	5249844 080124	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	61675	$62.09
Crystal Springs	5249844 080124	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	61675	$95.18
Crystal Springs	5249844 090124	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	61675	$51.17
Crystal Springs	5249844 090124	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	61675	$51.17
Crystal Springs	5249844 090124	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	61675	$122.81
					61675 Total	**$444.51**
Data Transfer Solutions LLC	1454636	510 006 518 80 49 33	LR - Vue Works	VueWorks Annual Maint 08/01/24 - 01/31/25	61676	$4,166.67
					61676 Total	**$4,166.67**
Databar Inc	267998	001 004 514 23 31 00	FI-Office Supplies	Multipurpose Checks	61677	$641.23
					61677 Total	**$641.23**
DataQuest LLC	23894	001 010 576 80 41 00	PK-Professional Services	Background Checks	61678	$148.00
DataQuest LLC	23894	101 016 542 30 41 02	ST-Professional Service	Background Checks	61678	$37.00
DataQuest LLC	23894	410 016 531 10 41 01	SW - Professional Services	Background Checks	61678	$37.00
					61678 Total	**$222.00**
David Evans and Associates Inc	566213	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 22-12 Mattson Hills Construction Plans	61586	$4,232.00
David Evans and Associates Inc	566214	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs South Lake Business Park Review	61586	$3,351.00
David Evans and Associates Inc	566379	001 007 558 50 41 00	PL-Professional Servic	Engineering Svcs 22-03 Stillwater BLA	61586	$1,898.50
David Evans and Associates Inc	566380	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 22-13 Vantage SP Prelim Plat Civil Review	61586	$181.00
					61586 Total	**$9,662.50**
Department of Ecology	25-WAR313808-1	304 016 595 30 60 05	R2 - Main Street	Main Street Improvements DOE Permit	61679	$699.00
					61679 Total	**$699.00**
Dept of Licensing	091424 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 08/04/24 - 09/14/24	61680	$645.00
					61680 Total	**$645.00**
Dept of Retirement (Deferred Comp)	08252024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	$7,979.28
					EFT Total	**$7,979.28**
Dept of Retirement (Deferred Comp)	091020024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	$7,980.17
					EFT1 Total	**$7,980.17**
Dept of Retirement PERS LEOFF	08252024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	$83,518.30
Dept of Retirement PERS LEOFF	08252024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	EFT	$0.37
					EFT Total	**$83,518.67**
Dept of Retirement PERS LEOFF	09102024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	$83,872.67
Dept of Retirement PERS LEOFF	09102024	001 013 518 30 20 00	GG-Benefits	PERS LEOFF Contributions - Retro	EFT	$8.89
					EFT1 Total	**$83,881.56**
Dept of Revenue	A75257	001 013 518 20 49 00	GG-Miscellaneous	Retainage Owed to DOR for AllPhase Project	61681	$4,994.48
					61681 Total	**$4,994.48**
Dept of Revenue EFT	08-2024 EXCISE	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes 08-2024	EFT	$1,309.52
Dept of Revenue EFT	08-2024 EXCISE	001 008 521 20 31 00	LE-Office Supplies	ID Maker Ribbon Use Tax 08-20204	EFT	$37.00
Dept of Revenue EFT	08-2024 EXCISE	633 000 589 30 00 11	DOR - Sales Tax Remittance	Lean Class Sales Tax 08-2024	EFT	$241.62
					EFT Total	**$1,588.14**
Dept of Revenue Leasehold EFT	A129245	001 013 518 20 49 00	GG-Miscellaneous	2020-2023 Leasehold Audit Adjustment Balance	EFT	$2,390.37
					EFT1 Total	**$2,390.37**
Dept of Transportation	RE-313-ATB40813025	307 000 595 30 60 00	Project Construction Account	SR9/Lake Stevens Rd Roundabout	61682	$2,483.37
					61682 Total	**$2,483.37**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Dicks Towing Inc	18287662	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2024-14270	61683	$151.66
Dicks Towing Inc	18287913	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2024-14446	61683	$150.83
Dicks Towing Inc	18288692	001 008 521 20 41 00	LE-Professional Services	Evidence Towing	61683	$151.66
Dicks Towing Inc	18288825	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2024-15127	61683	$151.66
Dicks Towing Inc	18289660	001 008 521 20 41 00	LE-Professional Services	Evidence Towing	61683	$151.66
					61683 Total	**$757.47**
Dobbs Heavy Duty Holdings LLC	026P60941	101 016 544 90 31 02	ST-Operating Cost	Sensor-Def Quality PW66	61684	$184.87
Dobbs Heavy Duty Holdings LLC	026P60941	410 016 531 10 31 02	SW - Operating Costs	Sensor-Def Quality PW66	61684	$184.88
Dobbs Heavy Duty Holdings LLC	026P60942	101 016 544 90 31 02	ST-Operating Cost	Sensor-Coolant Level Prob/Module-Coolant Level PW66	61684	$260.43
Dobbs Heavy Duty Holdings LLC	026P60942	410 016 531 10 31 02	SW - Operating Costs	Sensor-Coolant Level Prob/Module-Coolant Level PW66	61684	$260.43
					61684 Total	**$890.61**
Dreher	092224 DREHER D	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Meal PerDiem	61587	$417.00
					61587 Total	**$417.00**
DTG Recycle	29063900	001 010 576 80 31 00	PK-Operating Costs	Playground Chips for Oak Hill Park	61588	$1,613.04
					61588 Total	**$1,613.04**
EFTPS	08252024	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	$145,060.69
					EFT Total	**$145,060.69**
EFTPS	09102024	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	$144,952.79
					EFT1 Total	**$144,952.79**
Electronic Business Machines	AR283966	001 010 576 80 48 00	PK-Repair & Maintenance	Printer Copy Fees PW - QNN08471	61685	$17.87
Electronic Business Machines	AR283966	101 016 542 30 48 00	ST-Repair & Maintenance	Printer Copy Fees PW - QNN08471	61685	$17.87
Electronic Business Machines	AR283966	410 016 531 10 48 00	SW - Repairs & Maintenance	Printer Copy Fees PW - QNN08471	61685	$17.87
Electronic Business Machines	AR284291	001 010 576 80 48 00	PK-Repair & Maintenance	Printer Copy Fees PW - 2YJ14491	61685	$57.21
Electronic Business Machines	AR284291	101 016 542 30 48 00	ST-Repair & Maintenance	Printer Copy Fees PW - 2YJ14491	61685	$57.21
Electronic Business Machines	AR284291	410 016 531 10 48 00	SW - Repairs & Maintenance	Printer Copy Fees PW - 2YJ14491	61685	$57.21
Electronic Business Machines	AR285800	001 007 558 50 48 00	PL-Repairs & Maint.	Printer Copy Fees CH - 2YJ04075	61685	$360.52
Electronic Business Machines	AR285800	001 007 559 30 48 00	PB-Repair & Maintenance	Printer Copy Fees CH - 2YJ04075	61685	$360.51
Electronic Business Machines	AR285800	001 013 518 20 48 00	GG-Repair & Maintenance	Printer Copy Fees CH - 2YJ04075	61685	$360.52
Electronic Business Machines	AR286430	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2WU09725	61685	$62.56
Electronic Business Machines	AR286951	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2XW05905	61685	$129.53
					61685 Total	**$1,498.88**
Enterprise FM Trust	633992-090524	520 008 594 21 63 00	Vehicles - Capital Equip	PD Vehicle Lease Taxes/Fees 09-2024	61686	$547.57
Enterprise FM Trust	633992-090524	520 008 591 21 70 00	LE - Lease Agreements	PD Vehicle Leases 09-2024	61686	$3,635.70
Enterprise FM Trust	633992-090524	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Monthly Maint 09-2024	61686	$230.30
					61686 Total	**$4,413.57**
Fastenal Company	WAARN174510	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/Ear Plugs/Graffiti Remover/Gloves	61589	$137.12
Fastenal Company	WAARN174510	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Ear Plugs/Graffiti Remover/Gloves	61589	$137.12
Fastenal Company	WAARN174622	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/Caution Tape/Ear Plugs/Wasp Killer/Gloves	61589	$167.60
Fastenal Company	WAARN174622	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Caution Tape/Ear Plugs/Wasp Killer/Gloves	61589	$167.60
					61589 Total	**$609.44**
Fastenal Company	WAARN174734	101 016 544 90 31 02	ST-Operating Cost	Glasses/Cleaner/Wasp Killer/Gloves/Blades	61687	$170.83
Fastenal Company	WAARN174734	410 016 531 10 31 02	SW - Operating Costs	Glasses/Cleaner/Wasp Killer/Gloves/Blades	61687	$170.83
Fastenal Company	WAARN174829	101 016 544 90 31 02	ST-Operating Cost	Glasses/Wasp Killer/Gloves/Lime Vest/Batteries	61687	$135.11
Fastenal Company	WAARN174829	410 016 531 10 31 02	SW - Operating Costs	Glasses/Wasp Killer/Gloves/Lime Vest/Batteries	61687	$135.12
					61687 Total	**$611.89**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Faz	042424 FAZ	001 007 558 50 43 00	PL-Travel & Mtgs	PAW Conf Hotel Reimbursement	61590	$238.40
Faz	042424 FAZ	001 007 558 50 43 00	PL-Travel & Mtgs	PAW Conf Meal PerDiem	61590	$90.00
Faz	042424 FAZ	001 007 558 50 43 00	PL-Travel & Mtgs	PAW Conf Mileage PerDiem	61590	$206.36
Faz	042924 FAZ (1)	001 007 558 50 49 00	PL-Miscellaneous	APA Membership Reimbursement	61590	$150.92
Faz	042924 FAZ (2)	001 007 558 50 49 00	PL-Miscellaneous	AICP Certification Exam Reimbursement	61590	$255.00
					61590 Total	**$940.68**
FBI - LEEDA	200111492	001 008 521 40 49 01	LE-Registration Fees	DLA 24-5A Registration - A Fox	61688	$350.00
					61688 Total	**$350.00**
Feldman & Lee PS	2024 LKS-SSP-8	633 000 589 30 00 12	OPD Grant Exp - Arlington	Arlington Social Services OPD Program 08-2024	61591	$900.00
Feldman & Lee PS	2024 LKS-SSP-8	001 011 515 91 41 01	Social Worker Program (Grant)	LS Social Services OPD Program 08-2024	61591	$600.00
Feldman & Lee PS	2024 LKS-SSP-8	001 011 515 91 41 01	Social Worker Program (Grant)	LS Social Services Program 08-2024	61591	$460.00
					61591 Total	**$1,960.00**
Feldman & Lee PS	08-2024 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 08-2024	61689	$14,000.00
					61689 Total	**$14,000.00**
Fitzgerald	FITZGERALD-REISSUE	001 008 521 20 41 00	LE-Professional Services	Towing Fee Refund - Reissue CK #60493	61690	$383.10
					61690 Total	**$383.10**
Fox	100124 FOX	001 008 521 20 43 00	LE-Travel & Per Diem	CJIS Users Summit Meal PerDiem	61691	$188.00
					61691 Total	**$188.00**
Gailey	090824 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	APWA PWX Conf Meal PerDiem	61692	$259.00
Gailey	091124 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	APWA PWX Conf Flight Reimbursement	61692	$258.10
Gailey	091124 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	APWA PWX Conf Hotel Reimbursement	61692	$545.40
					61692 Total	**$1,062.50**
Galls LLC	027830949	001 008 521 20 31 06	LE - Uniform Clothing	Shirt Credit - B Morgan	61693	($64.26)
Galls LLC	028709695	001 008 521 20 31 06	LE - Uniform Clothing	Boots - J Barnes	61693	$145.69
Galls LLC	028730946	001 008 521 20 31 06	LE - Uniform Clothing	Shirt Credit - M Lindseth	61693	($64.26)
Galls LLC	028730947	001 008 521 20 31 06	LE - Uniform Clothing	Shirt Credit - C Byram	61693	($83.79)
Galls LLC	028732414	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - Records	61693	$43.41
Galls LLC	028742264	001 008 521 20 31 06	LE - Uniform Clothing	Pants Credit - D Carter	61693	($141.54)
Galls LLC	028753399	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - Records	61693	$130.23
Galls LLC	028759700	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - B Morgan	61693	$74.34
Galls LLC	028784763	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - B Morgan	61693	$74.34
Galls LLC	028784764	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - M Lindseth	61693	$148.68
Galls LLC	028784810	001 008 521 20 31 06	LE - Uniform Clothing	Boots - J Barnes	61693	$196.10
Galls LLC	028784867	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Gear - B Fiske	61693	$26.66
Galls LLC	028898233	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - B Zelenock	61693	$671.04
Galls LLC	028898236	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - D Carter	61693	$82.66
Galls LLC	028922675	001 008 521 20 31 06	LE - Uniform Clothing	PD Uniform Emblems	61693	$25.31
Galls LLC	028922686	001 008 521 20 31 06	LE - Uniform Clothing	Sergeant Chevrons	61693	$139.10
Galls LLC	028935657	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - C Wells	61693	$659.81
					61693 Total	**$2,063.52**
Galls LLC	028955753	001 008 521 20 31 06	LE - Uniform Clothing	Boots - K Bernhard	61694	$211.64
Galls LLC	028959047	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - J Kilroy	61694	$630.40
Galls LLC	028959048	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - K Lanto	61694	$630.40
Galls LLC	028959090	001 008 521 20 31 06	LE - Uniform Clothing	PD Uniform Service Bars	61694	$384.74
Galls LLC	028959104	001 008 521 20 31 05	LE-Equipment - New Officers	Academy Uniforms - E Everest	61694	$280.81
Galls LLC	028969640	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Boots Return	61694	($134.99)
Galls LLC	028970514	001 008 521 20 31 06	LE - Uniform Clothing	PD Service Bars	61694	$25.58

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Galls LLC	028970523	001 008 521 20 31 06	LE - Uniform Clothing	Boots - C Lyons	61694	$347.02
Galls LLC	028970530	001 008 521 20 31 05	LE-Equipment - New Officers	Academy Uniform Gear - J Sutton	61694	$94.94
Galls LLC	028993640	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt - K Bernhard	61694	$152.08
Galls LLC	029004045	001 008 521 20 31 01	LE-Fixed Minor Equipment	Metal Nametags	61694	$398.40
Galls LLC	029022715	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit Credit - Lanto	61694	($5.64)
Galls LLC	029022717	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit Credit - Kilroy	61694	($5.64)
Galls LLC	029060097	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt	61694	$82.73
Galls LLC	029071294	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Hats - E Everest	61694	$26.66
Galls LLC	029071295	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Hats - J Sutton	61694	$26.66
Galls LLC	029078494	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirt	61694	$338.40
					61694 Total	**$3,484.19**
GCP WW Holdco LLC	INV2010015340	001 010 576 80 31 01	PK-Ops-Clothing	New Employee Uniform - J Langland	61695	$459.89
GCP WW Holdco LLC	INV2010015341	001 010 576 80 31 01	PK-Ops-Clothing	Boots - J Langland	61695	$173.08
GCP WW Holdco LLC	INV2010015342	001 010 576 80 31 01	PK-Ops-Clothing	Boots - J Langland	61695	$133.52
					61695 Total	**$766.49**
Glaser	052424 GLASER	001 007 559 30 49 01	PB-Staff Development	Commercial Building Inspector & Plans Examiner Training	61592	$185.25
Glaser	071624 GLASER	001 007 559 30 49 01	PB-Staff Development	Commercial Building Inspector - ICC Certification	61592	$305.00
Glaser	071824 GLASER	001 007 559 30 31 02	PB-Clothing	Work Boots Reimbursement	61592	$181.28
					61592 Total	**$671.53**
Goldman	2024-1250	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	61696	$275.00
					61696 Total	**$275.00**
Grainger	9220460027	410 016 531 10 31 02	SW - Operating Costs	Bottles	61697	$88.86
Grainger	9226824309	410 016 531 10 31 02	SW - Operating Costs	Bottles	61697	$89.67
Grainger	9229697876	001 008 521 50 30 00	LE-Facilities Supplies	Bathroom Ceiling Fan - LSPD	61697	$293.66
Grainger	9234209261	001 008 521 50 30 00	LE-Facilities Supplies	Copper Elbows/Tees/Adapters/Tubing - LSPD	61697	$76.44
					61697 Total	**$548.63**
Granite Construction Supply	103694	101 016 544 90 31 02	ST-Operating Cost	Square Perforated Posts/Anchors	61593	$3,572.02
Granite Construction Supply	103733	101 016 542 64 31 00	ST-Traffic Control - Supply	Street Signs	61593	$91.22
Granite Construction Supply	103734	101 016 544 90 31 02	ST-Operating Cost	Traffic Striping Paint	61593	$192.54
					61593 Total	**$3,855.78**
Granite Construction Supply	103678	101 016 542 30 41 00	ST-Pavement Preservation	Sign - Annual Pavement Preservation	61698	$1,266.05
Granite Construction Supply	2781230	410 016 531 10 31 02	SW - Operating Costs	Asphalt	61698	$848.16
					61698 Total	**$2,114.21**
Great Western Installations Inc	2404087	001 010 576 80 31 00	PK-Operating Costs	NC Park Replacing Slide w/Leaning Wall	61699	$8,968.07
					61699 Total	**$8,968.07**
Halverson	090824 AARON	101 016 543 30 43 00	ST-Travel & Meetings	APWA PWX Conf Meal PerDiem	61594	$129.50
Halverson	090824 AARON	410 016 531 10 43 00	SW - Travel & Meetings	APWA PWX Conf Meal PerDiem	61594	$129.50
					61594 Total	**$259.00**
Hathaway	37117	001 007 558 50 31 00	PL-Office Supplies	Nameplate - C Schwindt	61595	$20.17
					61595 Total	**$20.17**
Hathaway	37127	101 016 544 90 31 01	ST-Office Supplies	Name Plate - B Romanaggi	61700	$7.12
Hathaway	37127	410 016 531 10 31 01	SW - Office Supplies	Name Plate - B Romanaggi	61700	$7.11
					61700 Total	**$14.23**
Hingtgen	091524 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	IALEFI Conf Meal PerDiem	61596	$384.00
Hingtgen	092224 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Meal PerDiem	61596	$417.00
					61596 Total	**$801.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Hingtgen	082624 HINGTGEN	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Boots Reimbursement	61701	$231.42
					61701 Total	**$231.42**
Home Depot	2011889	001 013 518 20 31 00	GG-Operating Costs	Whitewood Studs/Brass Nipples - Festival Street	61702	$36.29
Home Depot	2013680	101 016 544 90 31 02	ST-Operating Cost	Turbo Rim Diamond Blade/Plywood/Studs/Washers/Nuts	61702	$243.84
Home Depot	2021370	101 016 544 90 31 02	ST-Operating Cost	Grout Brush/Wash Brush/Concrete Degreaser/Bucket	61702	$90.52
Home Depot	3013463	101 016 544 90 31 02	ST-Operating Cost	Safety Staples/Concrete Mix	61702	$295.44
Home Depot	4013271	001 013 518 20 31 00	GG-Operating Costs	LED Panel Lights (18)/Combination Pliers/Wire Strippers	61702	$1,618.08
Home Depot	6011340	001 012 569 00 31 00	CS- Senior Services-Supplies	Mini Radar Square/2x4/Rocket Switch/Outlets - Senior Center	61702	$207.54
Home Depot	6014645	101 016 544 90 31 02	ST-Operating Cost	Grout/Pointing Trowel/Concrete Repair Tubes/	61702	$96.09
Home Depot	9010795	001 008 521 20 31 02	LE-Minor Equipment	Drill Bits/Auger Bits/Connectors	61702	$101.93
Home Depot	9014109	101 016 544 90 31 02	ST-Operating Cost	Concrete Repair Tubes/Chisel/Caulk	61702	$168.88
					61702 Total	**$2,858.61**
Honey Bucket	0554338346	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	61597	$264.50
Honey Bucket	0554346947	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Heights	61597	$234.00
Honey Bucket	0554358560	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - West Lake Park	61597	$180.50
					61597 Total	**$679.00**
Honey Bucket	0554377986	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Eagle Ridge	61703	$142.00
Honey Bucket	0554390215	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	61703	$219.05
Honey Bucket	0554396141	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	61703	$264.50
					61703 Total	**$625.55**
Houghtaling	090424 NATASHA	101 016 544 90 31 02	ST-Operating Cost	PW Celebration Snacks Reimbursement	61704	$55.38
Houghtaling	090424 NATASHA	410 016 531 10 31 02	SW - Operating Costs	PW Celebration Snacks Reimbursement	61704	$55.39
					61704 Total	**$110.77**
HRA VEBA Trust YA20192	09102024	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	61648	$4,003.56
					61648 Total	**$4,003.56**
HSA Bank	08252024	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	61569	$420.00
					61569 Total	**$420.00**
HSA Bank	09102024	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contriubutions	61649	$420.00
					61649 Total	**$420.00**
ICMA Membership Renewals	1082933 (2024)	001 001 513 10 49 00	Executive - Miscellaneous	ICMA Membership - B Gailey	61598	$200.00
					61598 Total	**$200.00**
Industrial Bolt & Supply Inc	853211-2	101 016 544 90 31 02	ST-Operating Cost	Concrete Grinding Cup Wheel	61599	$46.58
Industrial Bolt & Supply Inc	853211-2	410 016 531 10 31 02	SW - Operating Costs	Concrete Grinding Cup Wheel	61599	$46.58
					61599 Total	**$93.16**
Industrial Bolt & Supply Inc	853917-1	101 016 544 90 31 02	ST-Operating Cost	Knurled Grip Insert	61705	$120.34
Industrial Bolt & Supply Inc	853917-1	410 016 531 10 31 02	SW - Operating Costs	Knurled Grip Insert	61705	$120.33
Industrial Bolt & Supply Inc	855510-1	101 016 544 90 31 02	ST-Operating Cost	Discs/Plugs/Fuse Holders/Drills/Butt Conn	61705	$179.83
Industrial Bolt & Supply Inc	855510-1	410 016 531 10 31 02	SW - Operating Costs	Discs/Plugs/Fuse Holders/Drills/Butt Conn	61705	$179.82
					61705 Total	**$600.32**
Ink It Your Way LLC	10694	001 008 521 50 30 01	LE-Facilities Minor Equipment	Custom Aluminum Sign/Name Plates	61706	$337.46
					61706 Total	**$337.46**
International Assoc of Chiefs of Police	0360512	001 008 521 20 49 00	LE-Dues & Memberships	IACP Dept Subscription	61707	$525.00
					61707 Total	**$525.00**
Iron Mountain Incorporated	JSSH118	101 016 542 30 41 02	ST-Professional Service	Document Scanning Services	61708	$116.71
Iron Mountain Incorporated	JSSH118	410 016 531 10 41 01	SW - Professional Services	Document Scanning Services	61708	$116.71
					61708 Total	**$233.42**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Jorstad	091124 JORSTAD	001 001 511 60 43 00	Legislative - Travel & Mtgs	APWA Conf Airport Parking Fees Reimbursement	61709	$116.27
Jorstad	091124 JORSTAD	001 001 511 60 43 00	Legislative - Travel & Mtgs	APWA Conf Lyft Fees Reimbursement	61709	$35.81
					61709 Total	**$152.08**
Kimley Horn and Associates Inc	28160260	304 016 595 30 60 06	R2- 20th & Main (Rd Impvmnts)	20th & Main Street RAB	61710	$11,294.71
Kimley Horn and Associates Inc	29014562	304 016 595 30 60 06	R2- 20th & Main (Rd Impvmnts)	20th & Main Street RAB	61710	$29,834.35
					61710 Total	**$41,129.06**
Kolomyza	100724 KOLOMYZA	001 008 521 20 43 00	LE-Travel & Per Diem	ICAC Conf Meal PerDiem	61711	$110.00
					61711 Total	**$110.00**
KPD Mitchell LLC	081924 KPD	003 000 345 81 00 00	Zoning-Subdivision Fees	LUA2022-0071 Fee Refund	61600	$1,070.20
KPD Mitchell LLC	081924 KPD	003 007 582 10 00 00	Repayment of overpayments	LUA2022-0071 Fee Refund	61600	$800.00
					61600 Total	**$1,870.20**
KPG Psomas Inc	211665	120 016 595 61 60 02	TBP02: 91st - 4th to Market	91st Ave SE Ph 1 Sidewalk Improvements	61712	$4,750.00
KPG Psomas Inc	211665	301 016 595 61 64 06	TZ3- TBP03 - 91st Av SE Sidwlk	91st Ave SE Ph 1 Sidewalk Improvements	61712	$4,750.00
					61712 Total	**$9,500.00**
Lake Stevens Chamber of Commerce	09-2024 CHAMBER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 09-2024	61601	$1,500.00
					61601 Total	**$1,500.00**
Lake Stevens Police Guild	08252024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	61570	$1,291.00
					61570 Total	**$1,291.00**
Lake Stevens Police Guild	09102024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	61650	$1,291.00
					61650 Total	**$1,291.00**
Lakeside Industries Inc	283955	101 016 544 90 31 02	ST-Operating Cost	Pallet of Pot Hole Mix	61603	$1,146.56
					61603 Total	**$1,146.56**
Language Line Services Inc	11382004	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	61713	$116.25
					61713 Total	**$116.25**
LEIRA	4155	001 008 521 20 49 00	LE-Dues & Memberships	LEIRA Membership - M Lindseth	61714	$200.00
					61714 Total	**$200.00**
Lemay Mobile Shredding Inc	4855646S185	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	61604	$28.18
					61604 Total	**$28.18**
Lemay Mobile Shredding Inc	4854439S185	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	61715	$14.09
					61715 Total	**$14.09**
Lenning	081024 LENNING	001 013 582 10 00 00	Refund of Deposit	LS24-Lenning2_8-10 Mill Deposit Refund	61605	$500.00
					61605 Total	**$500.00**
Les Schwab Group Holdings LLC	40200734780	410 016 531 50 31 16	DOE - Capacity Grant Op Costs	Replace Rear Drive Axle PW77 Vactor	61716	$2,831.82
Les Schwab Group Holdings LLC	40200737105	101 016 544 90 31 02	ST-Operating Cost	New Tires	61716	$493.76
Les Schwab Group Holdings LLC	40200737105	410 016 531 10 31 02	SW - Operating Costs	New Tires	61716	$493.76
					61716 Total	**$3,819.34**
Lewandowski	080924 JACLYN	001 010 576 80 31 08	PK-Special Event Supplies	Theater in the Park Coffee Filters Reimbursement	61606	$12.21
Lewandowski	082024 JACLYN	001 010 576 80 31 08	PK-Special Event Supplies	Movies in the Park Paper Roll Ends Reimbursement	61606	$10.00
Lewandowski	082824 JACLYN	001 010 576 80 31 08	PK-Special Event Supplies	Event Chairs Reimbursement	61606	$54.63
Lewandowski	082924 JACLYN	001 010 576 80 43 00	PK-Travel & Meetings	Event Errands Mileage PerDiem	61606	$34.84
					61606 Total	**$111.68**
Lewandowski	090724 JACLYN	001 010 576 80 31 08	PK-Special Event Supplies	Chairs for Events Reimbursement	61717	$54.63
Lewandowski	090724 JACLYN	001 010 576 80 43 00	PK-Travel & Meetings	Event Errand Mileage PerDiem	61717	$4.42
					61717 Total	**$59.05**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Lewis	091124 LEWIS	001 008 521 20 43 00	LE-Travel & Per Diem	BAC Basic Training Meal PerDiem	61607	$22.00
Lewis	091624 LEWIS	001 008 521 20 43 00	LE-Travel & Per Diem	SFST Basic Training Meal PerDiem	61607	$44.00
Lewis	110724 LEWIS	001 008 521 20 43 00	LE-Travel & Per Diem	ARIDE Training Meal PerDiem	61607	$44.00
					61607 Total	**$110.00**
Lifeline Training Ltd	116949	001 008 521 40 49 01	LE-Registration Fees	Women in Command Conf Registration - J Ubert	61718	$359.00
					61718 Total	**$359.00**
McDaniel Do It Center	568227	001 010 576 80 31 03	PK- Equipment & Tools	Brush Knife/Auto Cut/File/Deflectors/Blade Conversion Kits	61719	$292.84
					61719 Total	**$292.84**
MissionSquare - 108991	6908307	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	61571	$502.96
					61571 Total	**$502.96**
MissionSquare - 108991	6365372	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	61651	$502.96
					61651 Total	**$502.96**
MissionSquare - 307428	6035279	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	61572	$2,493.91
					61572 Total	**$2,493.91**
MissionSquare - 307428	6429577	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	61652	$2,493.91
					61652 Total	**$2,493.91**
Monroe Correctional Complex	MCC2407.0098	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 07-2024	61720	$157.43
Monroe Correctional Complex	MCC2407.0098	101 016 542 30 48 00	ST-Repair & Maintenance	DOC Work Crew 07-2024	61720	$248.89
					61720 Total	**$406.32**
Nationwide Retirement Solution	08252024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	$6,629.72
					EFT Total	**$6,629.72**
Nationwide Retirement Solution	09102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	$6,628.99
					EFT1 Total	**$6,628.99**
Needham	042424 NEEDHAM	001 007 558 50 43 00	PL-Travel & Mtgs	PAW Conf Meal PerDiem	61608	$90.00
Needham	042424 NEEDHAM	001 007 558 50 43 00	PL-Travel & Mtgs	PAW Conf Mileage PerDiem	61608	$206.36
					61608 Total	**$296.36**
New Restoration and Recovery Services LLC	INV23367	410 016 531 10 41 10	SW - Prof Service - CCTV	2024 CCTV Project Progress Pymt #4	61609	$57,513.31
New Restoration and Recovery Services LLC	INV23367	410 000 382 20 00 00	SW-Retainage	2024 CCTV Project Progress Pymt #4 Retainage	61609	($2,875.66)
					61609 Total	**$54,637.65**
New York Life	Y6W_20240903	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	EFT	$147.00
					EFT Total	**$147.00**
New York Life EFT	AUGUST2024	001 001 513 10 20 00	Executive - Benefits	Life/Disability Insurance Premiums	EFT	$79.38
New York Life EFT	AUGUST2024	001 002 513 11 20 00	AD-Benefits	Life/Disability Insurance Premiums	EFT	$86.87
New York Life EFT	AUGUST2024	001 003 514 20 20 00	CC-Benefits	Life/Disability Insurance Premiums	EFT	$186.29
New York Life EFT	AUGUST2024	001 004 514 23 20 00	FI-Benefits	Life/Disability Insurance Premiums	EFT	$270.29
New York Life EFT	AUGUST2024	001 005 518 10 20 00	HR-Benefits	Life/Disability Insurance Premiums	EFT	$293.22
New York Life EFT	AUGUST2024	001 006 518 80 20 00	IT-Benefits	Life/Disability Insurance Premiums	EFT	$224.60
New York Life EFT	AUGUST2024	001 007 558 50 20 00	PL-Benefits	Life/Disability Insurance Premiums	EFT	$617.52
New York Life EFT	AUGUST2024	001 007 559 30 20 00	PB-Benefits	Life/Disability Insurance Premiums	EFT	$371.08
New York Life EFT	AUGUST2024	001 008 521 20 20 00	LE-Benefits	Life/Disability Insurance Premiums	EFT	$2,108.80
New York Life EFT	AUGUST2024	001 010 576 80 20 00	PK-Benefits	Life/Disability Insurance Premiums	EFT	$679.14
New York Life EFT	AUGUST2024	001 013 518 30 20 00	GG-Benefits	Life/Disability Insurance Premiums	EFT	$261.49
New York Life EFT	AUGUST2024	101 016 542 30 20 00	ST-Benefits	Life/Disability Insurance Premiums	EFT	$831.23
New York Life EFT	AUGUST2024	410 016 531 10 20 00	SW-Benefits	Life/Disability Insurance Premiums	EFT	$1,157.85
					EFT1 Total	**$7,167.76**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Northend Excavating Inc	BAYVIEW PE#1	004 010 594 76 60 03	PR - LS Bayview Connector	Bayview Trail - Phase 0 PE#1	61610	$38,064.28
Northend Excavating Inc	BAYVIEW PE#1	302 010 594 76 61 03	PM -LS Bayview Connector - PT	Bayview Trail - Phase 0 PE#1	61610	$38,064.28
Northend Excavating Inc	BAYVIEW PE#1	304 010 594 76 61 01	R2 - LS Bayview Connnector	Bayview Trail - Phase 0 PE#1	61610	$38,064.28
					61610 Total	**$114,192.84**
NW CJIS Users Workshop	NWCJIS-092024-018	001 008 521 40 49 01	LE-Registration Fees	CJIS User/Practitioner Registration - A Fox	61611	$390.00
					61611 Total	**$390.00**
O Reilly Auto Parts	2960-489356	101 016 544 90 31 02	ST-Operating Cost	Wiper Fluid	61721	$35.61
O Reilly Auto Parts	2960-489356	410 016 531 10 31 02	SW - Operating Costs	Wiper Fluid	61721	$35.61
O Reilly Auto Parts	2960-490705	101 016 544 90 31 02	ST-Operating Cost	Fuse Holder/Toggle Switch EV1	61721	$15.06
					61721 Total	**$86.28**
Occupational Health Centers of Washington PS	84285643	001 008 521 20 41 00	LE-Professional Services	Law Enforcement Physical/Audio Program	61722	$1,258.00
					61722 Total	**$1,258.00**
Office of the State Treasurer	08-2024 STATE	633 000 589 30 00 03	State Building Permit Remit	Building Code Remittance 08-2024	61612	$272.00
Office of the State Treasurer	08-2024 STATE	633 000 586 00 00 01	State Court Remit	State Court Remittance 08-2024	61612	$10,878.33
					61612 Total	**$11,150.33**
Ogden Murphy Wallace PLLC	895058	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 08-2024	61613	$27,404.50
Ogden Murphy Wallace PLLC	895058	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 08-2024 PRR	61613	$3,607.50
Ogden Murphy Wallace PLLC	895058	001 011 515 45 41 02	Ext Litigation - Sewer	Legal Services 08-2024 Sewer	61613	$18,162.25
					61613 Total	**$49,174.25**
Owen Equipment Company	00115952	101 016 544 90 31 02	ST-Operating Cost	Drive Cylinder	61614	$86.67
Owen Equipment Company	00115952	410 016 531 10 31 02	SW - Operating Costs	Drive Cylinder	61614	$86.66
Owen Equipment Company	00116062	101 016 544 90 31 02	ST-Operating Cost	High Pressure Hose Gun PW77 Vactor	61614	$455.83
Owen Equipment Company	00116062	410 016 531 10 31 02	SW - Operating Costs	High Pressure Hose Gun PW77 Vactor	61614	$455.84
Owen Equipment Company	00116149	101 016 544 90 31 02	ST-Operating Cost	Wldt-HRP Deflex PW65	61614	$718.79
Owen Equipment Company	00116149	410 016 531 10 31 02	SW - Operating Costs	Wldt-HRP Deflex PW65	61614	$718.79
					61614 Total	**$2,522.58**
Pace Engineers Inc	92676	304 016 594 31 60 01	R2 - FC114 - Machias Sewer Inf	Machias Lift Station	61723	$3,028.50
Pace Engineers Inc	92866	304 016 594 31 60 00	131st Ave NE Sewer Extension	131st Ave NE Sewer Main Ext	61723	$272.00
					61723 Total	**$3,300.50**
Pape Machinery Inc	4112818	101 016 542 30 48 00	ST-Repair & Maintenance	John Deer 652B Repair Services	61615	$4,502.00
					61615 Total	**$4,502.00**
Pape Machinery Inc	2409029	410 016 531 50 31 16	DOE - Capacity Grant Op Costs	Repair Services PW77 Vactor	61724	$4,684.04
					61724 Total	**$4,684.04**
PB Parent Holdco LP	PSI1350252	101 016 542 30 41 02	ST-Professional Service	Fire Extinguisher Service - PW Shop	61616	$736.68
PB Parent Holdco LP	PSI1350252	101 016 542 30 41 02	ST-Professional Service	First Aid Supplies - PW Shop	61616	$175.87
PB Parent Holdco LP	PSI1350268	001 013 518 20 41 00	GG-Professional Service	First Aid Supplies - CH	61616	$153.51
					61616 Total	**$1,066.06**
Performance Health Supply LLC	IN97937865	001 010 576 80 31 06	PK-Lake Safety	Buoys for No Wake Zone	61617	$2,813.85
					61617 Total	**$2,813.85**
Petrocard Inc	0529873-IN	001 007 559 30 32 00	PB-Fuel	Fuel PB	61618	$262.47
Petrocard Inc	0529873-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel PK	61618	$1,820.10
Petrocard Inc	0529873-IN	001 007 558 50 32 00	PL-Fuel & Tolls	Fuel PL	61618	$101.55
Petrocard Inc	0529873-IN	101 016 542 30 32 00	ST-Fuel	Fuel PW	61618	$2,656.94
Petrocard Inc	0529873-IN	410 016 531 10 32 00	SW - Fuel	Fuel PW	61618	$2,656.94
Petrocard Inc	0530947-IN	001 007 559 30 32 00	PB-Fuel	Fuel PB	61618	$57.95

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Petrocard Inc	0530947-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel PK	61618	$775.68
Petrocard Inc	0530947-IN	101 016 542 30 32 00	ST-Fuel	Fuel PW	61618	$1,788.70
Petrocard Inc	0530947-IN	410 016 531 10 32 00	SW - Fuel	Fuel PW	61618	$1,788.70
					61618 Total	**$11,909.03**
Pitney Bowes Bank Inc	08-2024 POSTAGE	001 007 558 50 42 00	PL-Communication	Postage	61619	$85.99
Pitney Bowes Bank Inc	08-2024 POSTAGE	001 010 576 80 42 00	PK-Communication	Postage	61619	$3.35
Pitney Bowes Bank Inc	08-2024 POSTAGE	001 013 518 20 42 00	GG-Communication	Postage	61619	$110.66
					61619 Total	**$200.00**
Pitney Bowes Global Financial Services	3319605442	001 013 518 20 45 00	GG-Rental & Services	Postage Machine Rental 07/23/24 - 10/22/24	61725	$13.25
Pitney Bowes Global Financial Services	3319605442	001 013 591 18 70 01	Lease Agreements	Postage Machine Rental 07/23/24 - 10/22/24	61725	$202.74
					61725 Total	**$215.99**
Playcore Wisconsin Inc	PJI-0229629	001 010 576 80 31 00	PK-Operating Costs	Swing Seats Hardware Nuts/Bearings	61620	$795.90
Playcore Wisconsin Inc	PJI-0246540	001 010 576 80 31 00	PK-Operating Costs	Lundeen Park Netting	61620	$21,778.82
					61620 Total	**$22,574.72**
PNW Axe Throwing LLC	169 FINAL	001 010 576 80 41 04	PK-Special Events Prof Service	Axe Throwing Viking Event Final Payment	61621	$1,483.65
					61621 Total	**$1,483.65**
ProCom LLC	111223	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Drug Screening	61726	$78.00
ProCom LLC	111223	101 016 542 30 41 02	ST-Professional Service	Pre-Employment Drug Screening	61726	$39.00
ProCom LLC	111223	410 016 531 10 41 01	SW - Professional Services	Pre-Employment Drug Screening	61726	$39.00
					61726 Total	**$156.00**
Puget Sound Properties Comm Real Estate Svcs	5659-01	005 000 518 20 40 00	RP - Broker Fess	Broker Fees for New Tenant Darin Huseby	61727	$2,403.00
					61727 Total	**$2,403.00**
Quadient Finance USA Inc	33228956 08-2024	001 008 521 20 42 00	LE-Communication	Postage PD	61622	$300.00
					61622 Total	**$300.00**
Reece Construction Company	PE #1 OVERLAY	101 016 542 30 41 00	ST-Pavement Preservation	2024 Overlay Project PE#1	61623	$234,215.11
Reece Construction Company	PE #1 OVERLAY	120 016 542 30 41 00	TBP - Pavement Preservation	2024 Overlay Project PE#1	61623	$234,215.12
Reece Construction Company	PE #1 OVERLAY	101 000 382 20 00 00	PW - Retainage	2024 Overlay Project PE#1 Retainage	61623	($11,710.75)
Reece Construction Company	PE #1 OVERLAY	120 000 382 20 00 00	Retainage	2024 Overlay Project PE#1 Retainage	61623	($11,710.76)
					61623 Total	**$445,008.72**
Right On Heating and Sheet Metal Inc	31777	001 012 572 20 48 00	CS- Library-Repair & Maint	Library Leak Repair	61624	$273.25
Right On Heating and Sheet Metal Inc	31837	001 012 572 20 48 00	CS- Library-Repair & Maint	Service Call Library HVAC	61624	$273.25
Right On Heating and Sheet Metal Inc	31838	001 008 521 50 48 00	LE-Facility Repair & Maint	Service Call Police Station HVAC	61624	$409.88
Right On Heating and Sheet Metal Inc	31871	001 012 569 00 48 00	CS- Senior Services R&M	Service Call Senior Center HVAC	61624	$327.90
					61624 Total	**$1,284.28**
SCCFOA	092624 SCCFOA	001 004 514 23 43 00	FI-Travel & Meetings	SCCFOA Monthly Meeting - B Stevens	61728	$20.00
SCCFOA	092624 SCCFOA	001 003 514 20 43 00	CC-Travel & Meetings	SCCFOA Monthly Meeting - Chelin	61728	$20.00
SCCFOA	092624 SCCFOA	001 004 514 23 43 00	FI-Travel & Meetings	SCCFOA Monthly Meeting - Crim	61728	$20.00
SCCFOA	092624 SCCFOA	001 004 514 23 43 00	FI-Travel & Meetings	SCCFOA Monthly Meeting - Heist	61728	$20.00
SCCFOA	092624 SCCFOA	001 004 514 23 43 00	FI-Travel & Meetings	SCCFOA Monthly Meeting - M Wells	61728	$20.00
SCCFOA	092624 SCCFOA	001 004 514 23 43 00	FI-Travel & Meetings	SCCFOA Monthly Meeting - Rowe	61728	$20.00
SCCFOA	092624 SCCFOA	001 003 514 20 43 00	CC-Travel & Meetings	SCCFOA Monthly Meeting - Weaver	61728	$20.00
					61728 Total	**$140.00**
Schmidt	062624 SCHMIDT	001 005 518 10 31 03	HR-Emp Recognition Supplies	Planning/Building Dept Annual Retreat Lunch for 13 Emp	61625	$100.00
Schmidt	080124 SCHMIDT	001 005 518 10 31 03	HR-Emp Recognition Supplies	M Busby Retirement Celebration Cake	61625	$24.99
Schmidt	080124 SCHMIDT	001 005 518 10 31 03	HR-Emp Recognition Supplies	M Busby Retirement Celebration Pie	61625	$15.99
					61625 Total	**$140.98**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Security Solutions Northwest Inc	365426	001 006 518 80 48 00	IT-Repair & Maintenance	Video Health Standard Monthly	61626	$262.05
					61626 Total	**$262.05**
SHI International Corp	B18771590	001 006 518 80 31 00	IT- Operating Supplies	Surface Dock	61729	$208.18
SHI International Corp	B18771590	101 016 544 90 31 02	ST-Operating Cost	Surface Dock	61729	$104.09
SHI International Corp	B18771590	410 016 531 10 31 02	SW - Operating Costs	Surface Dock	61729	$104.10
					61729 Total	**$416.37**
Smarsh Inc	INV-210464	510 006 518 80 49 05	LR - Smarsh	Verizon MG Cloud MT	61730	$765.65
					61730 Total	**$765.65**
Smith	081624 SMITH	001 000 362 00 00 14	Boat Launch Annual Pass	Boat Launch Permit Refund Minus Day Use Fee	61627	$65.00
					61627 Total	**$65.00**
Snohomish County 911	7480	001 008 528 00 41 00	LE-SNO911	Dispatch Services	61731	$35,373.30
					61731 Total	**$35,373.30**
Snohomish County PUD	100802400	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Area Lighting	61628	$10.19
Snohomish County PUD	100802400	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Electric	61628	$1,631.00
Snohomish County PUD	100802400	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Water	61628	$222.65
Snohomish County PUD	106288946	001 010 576 80 47 00	PK-Utilities	223759374 Cedarwood Water	61628	$61.85
Snohomish County PUD	116159397	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	61628	$79.87
Snohomish County PUD	122761835	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal/Street Lights	61628	$111.09
Snohomish County PUD	129356240	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Area Lighting	61628	$8.99
Snohomish County PUD	139169779	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	61628	$676.33
Snohomish County PUD	145861309	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	61628	$56.40
Snohomish County PUD	145862458	001 010 576 80 47 00	PK-Utilities	223973587 Sunset Park Electric	61628	$38.48
Snohomish County PUD	145864223	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	61628	$314.80
Snohomish County PUD	145864223	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	61628	$314.81
Snohomish County PUD	145864223	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	61628	$314.81
Snohomish County PUD	149149313	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	61628	$94.50
Snohomish County PUD	152460610	005 000 518 20 40 01	Rental Property Utilities	222450314 Commercial Bldg 1819 S Lake Stevens	61628	$620.12
Snohomish County PUD	152462705	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Row Club Electric/Water	61628	$638.18
Snohomish County PUD	155730244	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	61628	$56.81
Snohomish County PUD	155730573	005 000 518 20 40 01	Rental Property Utilities	224091256 10515 20th St SE Water/Electric	61628	$248.19
Snohomish County PUD	155730573	005 000 518 20 40 01	Rental Property Utilities	224091256 10519 20th St SE Water/Electric	61628	$277.68
Snohomish County PUD	158910068	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Park Electric	61628	$37.31
Snohomish County PUD	168398155	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	61628	$60.53
Snohomish County PUD	168398156	101 016 542 63 47 00	ST-Lighting - Utilities	223687294 Street Lights	61628	$37.06
Snohomish County PUD	168403395	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	61628	$61.85
					61628 Total	**$5,973.50**
Snohomish County PUD	100804827	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	61732	$172.40
Snohomish County PUD	100804827	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	61732	$1,495.36
Snohomish County PUD	100804827	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	61732	$41.39
Snohomish County PUD	100804827	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	61732	$75.24
Snohomish County PUD	122766858	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	61732	$124.53
Snohomish County PUD	122766858	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	61732	$82.08

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	126086455	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	61732	$113.94
Snohomish County PUD	126086455	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	61732	$221.84
Snohomish County PUD	126086455	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	61732	$3,541.17
Snohomish County PUD	126086455	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	61732	$27.98
Snohomish County PUD	126086455	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	61732	$41.72
Snohomish County PUD	126086455	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	61732	$75.68
Snohomish County PUD	126086455	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	61732	$43.07
Snohomish County PUD	126086455	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	61732	$595.80
Snohomish County PUD	126086455	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	61732	$61.85
Snohomish County PUD	135976278	001 010 576 80 47 00	PK-Utilities	202340527 Old Decant 12701 36th St NE	61732	$13.21
Snohomish County PUD	135976278	101 016 543 50 47 00	ST-Utilities	202340527 Old Decant 12701 36th St NE	61732	$13.21
Snohomish County PUD	135976278	410 016 531 10 47 00	SW - Utilities	202340527 Old Decant 12701 36th St NE	61732	$13.22
Snohomish County PUD	139172168	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	61732	$37.31
Snohomish County PUD	145870037	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	61732	$85.31
Snohomish County PUD	149154148	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	61732	$74.14
Snohomish County PUD	158922309	001 010 576 80 47 00	PK-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61732	$110.86
Snohomish County PUD	158922309	101 016 543 50 47 00	ST-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61732	$110.86
Snohomish County PUD	158922309	401 070 535 10 47 01	Sewer Dist Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61732	$332.57
Snohomish County PUD	158922309	410 016 531 10 47 00	SW - Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61732	$110.85
Snohomish County PUD	162077120	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	61732	$87.54
Snohomish County PUD	162077120	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	61732	$87.52
Snohomish County PUD	162077120	410 016 531 10 47 00	SW - Utilities	221908015 City Shop Mechanic	61732	$87.52
Snohomish County PUD	162087015	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	61732	$62.90
Snohomish County PUD	165278835	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	61732	$157.06
					61732 Total	**$8,098.13**
Snohomish County Sheriffs Office	2024-8327	001 008 523 60 41 00	LE-Jail	Jail Services Medical 07-2024	61733	$1,826.00
Snohomish County Sheriffs Office	2024-8345	001 008 523 60 41 00	LE-Jail	Jail Services 07-2024	61733	$32,207.54
					61733 Total	**$34,033.54**
Snohomish County Treasurer	08-2024 TREASURER	633 000 586 00 00 02	Crime Victims Comp - SnoCo	Crime Victims Compensation 08-2024	61629	$150.97
					61629 Total	**$150.97**
Sound Publishing Inc	EDH1000582	001 010 576 80 42 01	PK-Advertising Services	Park Board Special Meeting 08/12/24	61630	$37.96
Sound Publishing Inc	EDH1000788	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0133 NOA	61630	$70.64
Sound Publishing Inc	EDH1000969	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0068/0071/0075 NOPH	61630	$99.88
Sound Publishing Inc	EDH1000970	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0068/0071/0075 DNS	61630	$177.28
Sound Publishing Inc	EDH1000992	001 007 558 50 41 03	PL-Advertising	LUA2024-0138/0142 NOA	61630	$129.12
Sound Publishing Inc	EDH1001332	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0133 Dell Dock Replacement DNS	61630	$86.00
Sound Publishing Inc	EDH1001435	001 013 518 30 41 01	GG-Advertising	CC Special Meeting	61630	$31.08
Sound Publishing Inc	EDH1001461	001 007 558 50 41 04	Permit Related Professional Sr	LUA2023-0184 Hisey Final Plat	61630	$82.68
Sound Publishing Inc	EDH1001654	001 013 518 30 41 01	GG-Advertising	Ordinance 1171	61630	$37.96
Sound Publishing Inc	EDH1001699	001 007 558 50 41 03	PL-Advertising	RFP 2024-0725 New Council Chambers Design	61630	$24.20
					61630 Total	**$776.80**
Sound Publishing Inc	EDH1001858	001 007 558 50 41 00	PL-Professional Servic	LUA2024-0135 NOA	61734	$72.36
					61734 Total	**$72.36**
Sound Safety Products Co Inc	620883/1	101 016 542 90 31 01	ST-Clothing	Pants - O Dittrick	61735	$131.86
					61735 Total	**$131.86**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sound Security Inc	1143191	101 016 542 30 41 02	ST-Professional Service	PW Shop Service Call	61736	$179.67
Sound Security Inc	1143191	410 016 531 10 41 01	SW - Professional Services	PW Shop Service Call	61736	$179.66
Sound Security Inc	1144186	001 010 576 80 41 00	PK-Professional Services	Access Monitoring Lundeen Park	61736	$17.85
Sound Security Inc	1144186	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	61736	$658.10
Sound Security Inc	1144186	001 012 575 50 47 00	CS- The Mill- Utilities	Fire & Security Monitoring The Mill	61736	$672.26
Sound Security Inc	1144186	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW Shop	61736	$316.42
Sound Security Inc	1144186	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	61736	$316.43
Sound Security Inc	1144186	410 016 531 10 41 01	SW - Professional Services	Fire Monitoring/Confidence Testing PW Shop	61736	$316.42
Sound Security Inc	1144186	001 010 576 80 41 00	PK-Professional Services	Intrusion Monitoring Eagle Ridge	61736	$130.93
Sound Security Inc	1144187	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 1825 S Lake 09-2024	61736	$1,256.07
Sound Security Inc	1144188	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 10518 18th St 09-2024	61736	$101.66
					61736 Total	**$4,145.47**
Sprague Pest Solutions	5526043	001 013 518 20 41 00	GG-Professional Service	Pest Control - Senior Center	61737	$95.64
					61737 Total	**$95.64**
Stevens	092124 STEVENSB	001 004 514 23 43 00	FI-Travel & Meetings	ICMA Conf Meal PerDiem	61738	$320.00
					61738 Total	**$320.00**
StoneShare Corp	2019-159	001 006 518 80 41 00	IT-Professional Services	Police SharePoint Records Mgmt Project	61631	$27,650.00
					61631 Total	**$27,650.00**
Summit Law Group PLLC	156274	001 011 515 41 41 03	Ext Consult - Labor Relations	Labor Issues Arbitrations/PERC Case	61632	$923.00
					61632 Total	**$923.00**
Symbol Arts	0502170	001 008 521 20 31 01	LE-Fixed Minor Equipment	PD Badges	61739	$76.51
					61739 Total	**$76.51**
Teamsters Local No 763	AUG2024	001 000 284 00 00 00	Payroll Liability Other	Union Dues	61653	$2,002.50
					61653 Total	**$2,002.50**
Teamsters Welfare Trust Dental EFT	OCT2024	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	EFT	$3,302.40
Teamsters Welfare Trust Dental EFT	OCT2024	001 010 576 80 20 00	PK-Benefits	Teamsters Dental Premium - F.Schwarzhans	EFT	($137.60)
Teamsters Welfare Trust Dental EFT	OCT2024	101 016 542 30 20 00	ST-Benefits	Teamsters Dental Premium - O.Dittrick & D.Mathis	EFT	$137.60
Teamsters Welfare Trust Dental EFT	OCT2024	410 016 531 10 20 00	SW-Benefits	Teamsters Dental Premium - O.Dittrick & D.Mathis	EFT	$137.60
					EFT Total	**$3,440.00**
Technological Services Inc	1134	001 008 521 20 48 00	LE-Repair & Maintenance Equip	New Tires PT-20-88	61740	$645.82
					61740 Total	**$645.82**
Transpo Group USA Inc	33192	001 007 558 50 41 00	PL-Professional Servic	Comprehensive Plan Update	61633	$12,613.75
					61633 Total	**$12,613.75**
Transpo Group USA Inc	33171	304 016 595 30 60 05	R2 - Main Street	LS Main Street Design	61741	$2,228.77
Transpo Group USA Inc	33184	309 016 595 61 60 01	ADA Crosswalk Improvements	LS ADA Transition Plan	61741	$8,486.25
					61741 Total	**$10,715.02**
TransUnion Risk & Alternative Data Solutions Inc	4016011-202408-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	61634	$81.98
					61634 Total	**$81.98**
TranTech Engineering LLC	2022034-09	411 016 594 31 60 05	Catherine Creek/36th St Bridge	36th Ave NE Inspections	61742	$257.61
					61742 Total	**$257.61**
Trevor Justin Government Relations	22	001 013 511 70 40 00	Lobbying Services	Lobbying Services 08-2024	61635	$5,129.98
					61635 Total	**$5,129.98**
Trueheart Family Counseling	1953	001 005 517 90 41 00	HR-Wellness Program	Mental Health Counseling Services	61743	$1,000.00
Trueheart Family Counseling	1953	001 008 521 20 41 02	LE-Prof Srv - Wellness Grant	Mental Health Counseling Services	61743	$2,000.00
					61743 Total	**$3,000.00**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
ULINE	181189746	101 016 544 90 31 02	ST-Operating Cost	Cleaning Supplies/Paper Towels/Trash Liners	61636	$757.42
ULINE	181189746	001 012 569 00 31 00	CS- Senior Services-Supplies	Fire Extinguisher - Senior Center	61636	$375.68
					61636 Total	**$1,133.10**
ULINE	181198669	101 016 544 90 31 02	ST-Operating Cost	Safety Vests/Jackets	61744	$461.25
ULINE	181999435	410 016 531 10 31 02	SW - Operating Costs	Trash Pickers	61744	$128.58
ULINE	181999435	101 016 544 90 31 02	ST-Operating Cost	Trash Pickers/Janitorial Supplies	61744	$2,079.24
ULINE	182191623	101 016 544 90 31 02	ST-Operating Cost	Key Cabinet/Pumices	61744	$298.73
					61744 Total	**$2,967.80**
UPS	0000074Y42344	001 008 521 20 42 00	LE-Communication	Evidence Shipping	61637	$28.83
UPS	0000074Y42354	001 008 521 20 42 00	LE-Communication	Evidence Shipping	61637	$26.98
					61637 Total	**$55.81**
UPS	0000074Y42364	001 008 521 20 42 00	LE-Communication	Evidence Shipping	61745	$16.23
UPS	0000074Y42374	001 008 521 20 42 00	LE-Communication	Evidence Shipping	61745	$50.19
					61745 Total	**$66.42**
UPS Supply Chain Solutions Inc	1807514786	001 008 521 20 42 00	LE-Communication	Postage	61638	$222.98
					61638 Total	**$222.98**
US Bank St Paul	2660693	214 008 592 21 83 00	2019A-1 LTGO Interest Pymt PD	LAKSLTGO19A1 Bond Interest	61639	$120,425.00
US Bank St Paul	2660694	214 008 592 21 83 01	2019A-2 LTGO Interest Pmt PD	LAKSLTGO19A2 Bond Interest	61639	$13,524.75
US Bank St Paul	2660694	214 008 591 21 71 01	2019A-2 LTGO Princ Pmt PD	LAKSLTGO19A2 Bond Principal	61639	$195,000.00
					61639 Total	**$328,949.75**
Verizon Wireless	9972171712	001 008 521 20 42 00	LE-Communication	Wireless Phone Service	61640	$3,212.54
					61640 Total	**$3,212.54**
Verizon Wireless	9972817165	101 016 544 90 31 02	ST-Operating Cost	Equipment Charges	61746	$163.94
Verizon Wireless	9972817165	410 016 531 10 31 02	SW - Operating Costs	Equipment Charges	61746	$163.94
Verizon Wireless	9972817165	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service	61746	$295.89
Verizon Wireless	9972817165	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service	61746	$42.27
Verizon Wireless	9972817165	001 002 513 11 42 00	AD-Communications	Wireless Phone Service	61746	$47.27
Verizon Wireless	9972817165	001 003 514 20 42 00	CC-Communications	Wireless Phone Service	61746	$89.54
Verizon Wireless	9972817165	001 004 514 23 42 00	FI-Communications	Wireless Phone Service	61746	$47.27
Verizon Wireless	9972817165	001 005 518 10 42 00	HR-Communications	Wireless Phone Service	61746	$226.35
Verizon Wireless	9972817165	001 006 518 80 42 00	IT-Communications	Wireless Phone Service	61746	$242.65
Verizon Wireless	9972817165	001 007 558 50 42 00	PL-Communication	Wireless Phone Service	61746	$425.44
Verizon Wireless	9972817165	001 007 559 30 42 00	PB-Communication	Wireless Phone Service	61746	$209.57
Verizon Wireless	9972817165	001 010 576 80 42 00	PK-Communication	Wireless Phone Service	61746	$606.37
Verizon Wireless	9972817165	101 016 543 30 42 00	ST-Communications	Wireless Phone Service	61746	$1,016.51
Verizon Wireless	9972817165	410 016 531 10 42 00	SW - Communications	Wireless Phone Service	61746	$1,016.52
					61746 Total	**$4,593.53**
Waltz	082924 WALTZ	410 016 531 10 31 02	SW - Operating Costs	Roller for Broken Boat/Spare Plug Reimbusement	61641	$35.00
					61641 Total	**$35.00**
Warrington	081324 ANYA	001 005 518 10 43 00	HR-Travel & Meetings	WCMA Conf Meal PerDiem	61642	$104.00
Warrington	081324 ANYA	001 005 518 10 43 00	HR-Travel & Meetings	WCMA Conf Mileage PerDiem	61642	$162.14
					61642 Total	**$266.14**
Washington Alarm Inc	621366	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10519 20th St SE 07-2024	61643	$49.19
Washington Alarm Inc	624156	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10515 20th St SE 08-2024	61643	$49.19
Washington Alarm Inc	626913	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10515 20th St SE 09-2024	61643	$49.19
Washington Alarm Inc	626914	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10519 20th St SE 09-2024	61643	$49.19
					61643 Total	**$196.76**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Washington State Dept of Enterprise Svcs	731137013	001 008 521 20 31 00	LE-Office Supplies	Business Cards for PD	61747	$97.75
					61747 Total	**$97.75**
Washington State Patrol	I2501146	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	61748	$185.50
					61748 Total	**$185.50**
Washington State Support Registry	08252024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	$818.45
					EFT Total	**$818.45**
Washington State Support Registry	09102024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	$636.22
					EFT1 Total	**$636.22**
Wave	103946401-0011023	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	61749	$1,268.82
Wave	103946401-0011023	001 002 513 11 42 00	AD-Communications	Telephone Service	61749	$73.24
Wave	103946401-0011023	001 003 514 20 42 00	CC-Communications	Telephone Service	61749	$146.48
Wave	103946401-0011023	001 004 514 23 42 00	FI-Communications	Telephone Service	61749	$146.48
Wave	103946401-0011023	001 005 518 10 42 00	HR-Communications	Telephone Service	61749	$73.24
Wave	103946401-0011023	001 006 518 80 42 00	IT-Communications	Telephone Service	61749	$219.72
Wave	103946401-0011023	001 007 558 50 42 00	PL-Communication	Telephone Service	61749	$476.31
Wave	103946401-0011023	001 007 559 30 42 00	PB-Communication	Telephone Service	61749	$73.24
Wave	103946401-0011023	001 008 521 20 42 00	LE-Communication	Telephone Service	61749	$2,491.15
Wave	103946401-0011023	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	61749	$73.24
Wave	103946401-0011023	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	61749	$73.24
Wave	103946401-0011023	001 013 518 20 42 00	GG-Communication	Telephone Service	61749	$292.96
Wave	103946401-0011023	101 016 543 30 42 00	ST-Communications	Telephone Service	61749	$421.50
Wave	103946401-0011023	410 016 531 10 42 00	SW - Communications	Telephone Service	61749	$421.50
					61749 Total	**$6,251.12**
Webb	PE #1 91ST AVE	120 016 595 61 60 02	TBP02: 91st - 4th to Market	91st Ave SE Sidewalk Improvements PE#1	61656	$231,335.38
Webb	PE #1 91ST AVE	301 016 595 61 64 06	TZ3- TBP03 - 91st Av SE Sidwlk	91st Ave SE Sidewalk Improvements PE#1	61656	$273,904.37
Webb	PE #1 91ST AVE	411 016 594 31 60 03	Capital Drainage	91st Ave SE Sidewalk Improvements PE#1	61656	$25,000.00
					61656 Total	**$530,239.75**
West Coast Code Consultants Inc	2024-613-JUL	001 007 558 50 41 04	Permit Related Professional Sr	Building Inspection Services 07-2024	61644	$1,400.30
					61644 Total	**$1,400.30**
West Coast Pet Memorial Services	WA70314-I-0068	001 010 576 80 41 00	PK-Professional Services	Animal Creamation Services 07-2024	61750	$82.67
West Coast Pet Memorial Services	WA70314-I-0068	101 016 542 30 41 02	ST-Professional Service	Animal Creamation Services 07-2024	61750	$82.66
West Coast Pet Memorial Services	WA70314-I-0068	410 016 531 10 41 01	SW - Professional Services	Animal Creamation Services 07-2024	61750	$82.67
					61750 Total	**$248.00**
Western Conference of Teamsters Pension Trust	09102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contribution-Teamster Pension	61654	$4,135.64
Western Conference of Teamsters Pension Trust	09102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contribution-Teamster Pension Probation	61654	$55.96
					61654 Total	**$4,191.60**
WEX Bank	99152875	001 008 521 20 32 00	LE-Fuel	PD Fuel	61645	$8,241.93
					61645 Total	**$8,241.93**
Willards Pest Control Co	443135	001 008 521 50 48 00	LE-Facility Repair & Maint	All Nuisance Ants - PD	61751	$160.39
Willards Pest Control Co	443136	001 008 521 50 48 00	LE-Facility Repair & Maint	Monthly Rodent Service - PD	61751	$85.53
					61751 Total	**$245.92**

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Woldridge	081024 TONYA	001 010 576 80 31 08	PK-Special Event Supplies	Supplies for Theater in the Park Reimbursement	61752	$28.71
Woldridge	090624 TONYA	001 010 576 80 31 08	PK-Special Event Supplies	Raffle Tickets & Small Boxes for Events Reimbusement	61752	$10.81
Woldridge	090624 TONYA	001 010 576 80 43 00	PK-Travel & Meetings	Viking Event Errands Mileage PerDiem	61752	$7.84
					61752 Total	**$47.36**
WR Lake Stevens LLC	08-2024 PD	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Car Washes for PD Vehicles 08-2024	61753	$700.00
					61753 Total	**$700.00**
Wright	092124 WRIGHT	001 007 558 50 43 00	PL-Travel & Mtgs	ICMA Conf Meal PerDiem	61754	$160.00
Wright	092124 WRIGHT	001 007 559 30 43 00	PB-Travel & Mtgs	ICMA Conf Meal PerDiem	61754	$160.00
					61754 Total	**$320.00**
Zachor Stock & Krepps Inc PS	24-LKS-0008	001 011 515 41 41 02	Ext Consult - Prosecutor Svs	Prosecution Services	61646	$14,865.76
					61646 Total	**$14,865.76**
Ziply Fiber	08-2024 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	61647	$237.74
Ziply Fiber	08-2024 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	61647	$72.96
					61647 Total	**$310.70**
Ziply Fiber	09-2024 ZIPLY	005 000 518 20 40 01	Rental Property Utilities	Telephone Services 10515 20th St	61755	$93.14
Ziply Fiber	09-2024 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	61755	$32.70
Ziply Fiber	09-2024 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	61755	$78.18
					61755 Total	**$204.02**

CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES
August 27, 2024, at 6:00 p.m.
Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER:	6:00 p.m. Mayor Brett Gailey
ELECTED OFFICIALS PRESENT:	Councilmembers Gary Petershagen, Kim Daughtry, Ryan Donoghue, Steve Ewing, Marcus Tageant, Anji Jorstad and Kymm Shipman

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5:30 p.m. Meet and Greet with LSSD Superintendent Dr. Mary Templeton

6:00 p.m. Call to Order
Mayor Gailey called the meeting to order at 6:00 p.m.

Pledge of Allegiance
Mayor Gailey led the Pledge of Allegiance.

Roll Call
All Councilmembers were present.

Approval of Agenda
Councilmember Daughtry asked to move the Blue Bridge 5013C Agreement to Action Items.

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to approve the agenda as amended. The motion passed 7-0-0-0.

Guest Business
Presentation from LSSD Superintendent Dr. Mary Templeton

Citizen Comments
Bruce Morton, Lake Stevens. Bruce spoke about the recent weir presentation from the Surface Water Department.

Council Business

City Department Reports
Public Records Report for 2023

City Council Retreat Review for September 13, 2024

Public Works Capital Projects Update

Consent Agenda
MOTION. Councilmember Tageant made a motion, seconded by Councilmember Ewing, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda items were as follows:
- 2024 Vouchers
- City Council Meeting Minutes of July 16, 2024

Action Items
Blue Bridge 5013C Agreement
Chief Beazizo explained that the BlueBridge Alliance is a 501(c)(3) nonprofit program with the goal of providing immediate short-term assistance to vulnerable citizens in critical need. BlueBridge helps support law enforcement efforts to provide on the spot aid to those in need, which helps strengthen the trust and relationships between police officers and the communities they serve.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Jorstad, to approve the Blue Bridge 5013C Agreement. The motion passed 7-0-0-0.

HVAC Replacement in Police Department
Analyst Erickson stated that the HVAC system is failing at the Police Station and the Police Training Building, and they need to be replaced. Staff is requesting that City Council approve this project for a future budget amendment. The overall project is estimated to be $150,000. The City has already been awarded a federal grant for this project valued at $76,130.

The consensus of the Council was to proceed with the project.

Ordinance 1171-Compost Procurement Policy
Analyst Erickson explained that the Washington State Legislature passed legislation mandating municipalities to procure compost as the preferred alternative to other products and to use compost to the maximum extent feasible under the auspices of promoting health, safety and the public's welfare.

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to approve Ordinance 1171-Compost Procurement Policy. The motion passed 7-0-0-0.

Adjournment
MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Tageant, to adjourn the meeting. The motion passed 7-0-0-0.

The meeting adjourned at 7:08 p.m.

Brett Gailey, Mayor Kelly M. Chelin, City Clerk

CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES
Tuesday, September 3, 2024, at 6:00 p.m.
By Remote Participation via Zoom and In Person at The Mill, 1808 Main Street, Lake Stevens.

CALL TO ORDER:	6:00 p.m. by Council President Petershagen
ELECTED OFFICIALS PRESENT:	Councilmembers Kim Daughtry, Gary Petershagen, Steve Ewing, Kymm Shipman, Anji Jorstad, Marcus Tageant and Ryan Donoghue

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Call to Order
Mayor Gailey called the meeting to order at 6:00 p.m.

Discussion Items
91st Sidewalk Project Update
Director Aaron Halverson gave an update on the status of the project and answered questions of the Council.

Comprehensive Plan Update
Senior Planner Levitan asked the Council to review and provide comments on the draft 2024 Comprehensive Plan, which was issued for agency and public review on July 26, 2024, and incorporates public, Planning Commission, and City Council input provided over the past year.

Staff is in the process of incorporating public, agency and Planning Commission feedback into an updated draft of the plan, which the Planning Commission reviewed at their August 19, 2024, meeting and which it is tentatively scheduled to hold a public hearing and make a recommendation to City Council on at their October 2, 2024, meeting. Staff and Council engaged in a discussion.

Adjournment
The meeting adjourned at 7:00 pm.

____________________________ ____________________________
Brett Gailey, Mayor Kelly M. Chelin, City Clerk

CITY COUNCIL STAFF REPORT

Agenda Date: 9/24/2024

Subject: Internet Crimes Against Children Task Force Program Interagency Agreement

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact: Grant funded through The United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:
Authorize the Mayor (or designee) to sign the Internet Crimes Against Children Interagency Agreement

SUMMARY/BACKGROUND:
This Interagency Agreement is entered into by and between the Washington State Internet Crimes Against Children Task Force, acting through the City of Seattle Police Department and Lake Stevens Police Department, acting through its duly authorized representative.
The Internet Crimes Against Children (ICAC) Task Force Program helps state, local, and Tribal law enforcement agencies, and their federal and military partners, develop an effective response to technology-facilitated child sexual exploitation and internet crimes against children. This support encompasses forensic and Investigative components, training and technical assistance, victim services, Members' wellness, prevention and community education.
The Internet Crimes Against Children (ICAC) Task Force Program was developed in 1998 in response to the increasing number of children and teenagers using the internet and other technology, the proliferation of child sexual abuse images available electronically, and the heightened online activity by predators seeking unsupervised contact with potential underage victims.
The ICAC Program is a national network of 61 coordinated task forces representing more than 5,2001 federal, state, and local law enforcement and prosecutorial agencies. These agencies are engaged in both proactive and reactive investigations, forensic

examinations, and criminal prosecutions. By helping state and local agencies develop effective, sustainable responses to online child victimization – including responses to child sexual abuse images (Contraband Images), the ICAC Program has increased law enforcement's capacity to combat technology-facilitated crimes against children at every level.

Because arrests alone cannot resolve the problem of technology-facilitated child sexual exploitation, the ICAC Program is also dedicated to training law enforcement personnel, prosecutors and other professionals working in the ICAC field, as well as educating parents, youth, and the community about the potential dangers of online activity including online child victimization.

Seattle Police Department has been designated by OJJDP as the "Lead Agency" to oversee the multi-jurisdictional Washington State Internet Crimes Against Children Task Force. SPD will use a portion of the federal funding to support and enhance the skills and knowledge of the affiliate agency's personnel through training, equipment, supplies, and technical support.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. 2024 Lake Stevens PD

INTERAGENCY AGREEMENT

BETWEEN

THE WASHINGTON STATE INTERNET CRIMES AGAINST CHILDREN TASK FORCE ACTING THROUGH THE CITY OF SEATTLE POLICE DEPARTMENT

AND

LAKE STEVENS POLICE DEPARTMENT

This Interagency Agreement is entered into by and between the Washington State Internet Crimes Against Children Task Force (WA ICAC TF), acting through the City of Seattle Police Department and Lake Stevens Police Department (Affiliate Agency) acting through its duly authorized representative.

WHEREAS, The United States **Department of Justice (DOJ) Office of Juvenile Justice and Delinquency Prevention (OJJDP)** have created the Internet Crimes Against Children (ICAC) Task Force Program. The mission of the national ICAC Task Force Program is to assist state, county and local law enforcement agencies in developing an effective response to technology-facilitated child sexual exploitation. This assistance encompasses digital forensic examinations, investigative techniques, specialized training, technical assistance, victim services, and prevention and community education. Due in large part to the technological aspects of these cases, the ICAC Task Force Program promotes a multi-jurisdictional, multi-agency, team approach to investigating and prosecuting ICAC cases; and

WHEREAS the ICAC Task Force Program is a national network of 61 coordinated task forces representing more than 3,500 federal, state, and local law enforcement and prosecutorial agencies with each task force having an agency designated by the **OJJDP** as the “Lead Agency” which is the agency awarded federal funding to assist with overseeing the taskforce and supporting affiliate agencies.

WHEREAS, Seattle Police Department (SPD) has been designated by **OJJDP** as the “Lead Agency” to oversee the multi-jurisdictional **Washington State Internet Crimes Against Children Task Force (WA ICAC TF)** intended to combat crimes related to the sexual exploitation, enticement and victimization of children through the internet, online communication systems, telecommunications technology and other computer technology. SPD will use a portion of the federal funding to support and enhance the skills and knowledge of the affiliate agency's personnel through training, equipment, supplies, and technical support.

NOW THEREFORE, the parties hereto agree as follows:

This Interagency Agreement contains ten (10) Articles.

ARTICLE I TERM OF AGREEMENT & TERMINATION

This Interagency Agreement shall be effective upon date of signature and be in effect until such time as federal funding for the ICAC Task Force Program ends or the Interagency Agreement is canceled by either party upon 30 days' written notice.

The term of this Interagency Agreement shall be in effect until terminated pursuant to the provisions hereof. Either agency may cancel this agreement with (30) thirty days of written notification to the other agency. Said notification must be provided from the appropriate authorized authority within that agency.
Upon receipt of the written notification the SPD will permanently remove the agency from Affiliate Agency status with the ICAC Program, which will also remove them from the National ICAC program. This removal will prohibit their attendance at trainings and/or conferences sponsored by the national program or other national taskforces.

ARTICLE II OPERATIONAL STANDARDS

Affiliate Agencies agree to adhere to the *ICAC Task Force Program Operational and Investigative Standards,* attached to and made part of this Agreement, as Attachment A. The undersigned law enforcement agency agrees to investigate ICAC cases within their jurisdiction and assist other jurisdictions to investigate these cases, as practical.
Affiliate Agencies agree to only use authorized personnel supervised by law enforcement per their department policies and guidance within Attachment A. Violation of the ICAC Standard Operating Procedures is considered a material breach of this agreement and cause for cancellation of the affiliate agency's affiliation with the Washington ICAC task force. Upon discovering a violation and notifying the Affiliate Agency, the SPD may cancel the contract and rescind any funding.

ARTICLE III JURISDICTION

The principal sites of WA ICAC TF activities will be in the respective jurisdictional area of each Affiliate Agency. Nothing in this agreement shall otherwise limit or enhance the jurisdiction and powers normally possessed by an Affiliate Agency's employee(s) as a member of the WA ICAC TF. Affiliate Agencies may on occasion be referred investigations that are outside of the physical boundaries of their respective municipalities due to specific needs, capabilities or expertise as identified by the WA ICAC TF Lead Agency. Affiliate Agencies agree to take these referrals and conduct appropriate investigations in conformance with the ICAC Operational Standards, investigative or operational training, and their agency policing policies.

ARTICLE IV EVIDENCE

Seized evidence and any other related forfeiture will be handled in a manner consistent with the seizing law enforcement agency's policies and national standards outlined in Attachment A.

ARTICLE V INSURANCE AND LIABILITY

Each Affiliate Agency shall maintain sufficient insurance coverage or a fully funded self-insurance program, approved by the State of Washington, for the protection and handling of the liabilities including injuries to persons and damage to property. Each Affiliate Agency agrees to maintain, at its own expense, insurance, or self-insurance coverage for all of its liability exposures for this Agreement and agrees to provide the City of Seattle with at least 30 days prior written notice of any material change in the Affiliate Agency's liability coverage. The parties are responsible and liable for the acts and omissions of their own officers, agents or employees in connection with the performance of their official duties under this Agreement.

ARTICLE VI CONFIDENTIALITY

The parties agree that any confidential information pertaining to investigations of WA ICAC TF will be held in the strictest confidence and will only be shared where necessary with participating WA ICAC TF members, or other law enforcement agencies, or as otherwise compelled by federal and/or state law.

ARTICLE VII COMPLIANCE WITH EQUAL OPPORTUNITY LAWS

To the extent required by law, the Affiliate Agency shall comply with all applicable laws, standards, orders, rules, and regulations regarding equal employment which are applicable to the Affiliate Agency's performance of this Interagency Agreement, including Rules of Practice for Administrative Proceeding to Enforce Equal Opportunity under Executive Order No. 11246, title 41, subtitle B, Chapter 60, part 60-30.

ARTICLE VIII GOVERNING LAW AND VENUE

This Interagency Agreement is governed in all respects by applicable local, State, and Federal laws which shall supersede any provisions made in this Interagency Agreement to the contrary. Any provision effected will not negate the rest of the Interagency Agreement. If any term or condition of this Agreement is held invalid, such invalidity shall not affect the validity of the other terms or conditions of this Agreement. The exclusive venue is in Seattle, King County, Washington.

ARTICLE IX AMENDMENTS

This Interagency Agreement can be amended or replaced in the event of new requirements under the national ICAC Task Force Program or as designated by law or other proper lawful authority. No modification or amendment of the provisions hereof shall be effective unless in writing and signed by authorized representatives of the parties hereto. The parties hereto expressly reserve the right to modify this Agreement, by mutual agreement.

ARTICLE X AGREEMENT EXECUTION

This Agreement may be executed in counterparts or in duplicate originals. Each counterpart or each duplicate shall be deemed an original copy of this Agreement electronically signed by each Member, for all purposes. The signatories to this Agreement represent that they have the authority to bind their respective organizations to this Agreement.

WASHINGTON STATE
INTERNET CRIMES AGAINST CHILDREN
TASK FORCE

INTERAGENCY AGREEMENT

EXECUTED BY

The **SEATTLE POLICE DEPARTMENT** (SPD),
a department of the City of Seattle, hereinafter referred to as "SPD",
Department Authorization Representative:
Sue Rahr, Interim Chief of Police
PO Box 34986
Seattle WA 98124-4986

AND

The **LAKE STEVENS POLICE DEPARTMENT,**
a department of the City of Lake Stevens, hereinafter referred to as "LSPD",
Department Authorized Representative:
Jeffrey Beazizo, Chief of Police
1825 S Lake Stevens RD,
Lake Stevens, WA 98258

In Witness, Whereof, the parties have executed this Agreement by having their representatives affix their signatures below.

LAKE STEVENS POLICE DEPARTMENT **SEATTLE POLICE DEPARTMENT**

Jeffery Beazizo, Chief of Police

Date:

Sue Rahr, Interim Chief of Police

Date:

LAKE STEVENS CITY COUNCIL

STAFF REPORT

Council Agenda Date:	September 24, 2024

Subject: **LUA2024-0014 – 20th Street NE Right-of-Way Vacation** (**Ordinance No. 1183**)

Contact Person/Department:	Russ Wright, Community Development Director Aaron Halverson, Public Works Director	**Budget Impact:**	Vacation compensation

RECOMMENDATION(S)/ACTION REQUESTED OF COUNCIL:

1. Hold a public hearing; and
2. Approve the proposed Right-of-Way Vacation by the adoption of Ordinance 1183 (**Attachment 1**).

BACKGROUND/HISTORY:

The city of Lake Stevens and North Cove LLC have been working together to establish the right-of-way (ROW) needs for the city's proposed roundabout project at Main Street and 20th Street NE and a proposed private mixed-use development. The applicant North Cove LLC applied for a right-of-way (ROW) vacation (Project File No. LUA 2014-0014) requesting the city relinquish approximately 656 square feet of roadway fronting 20th Street NE and Grade Road (**Attachment 2**). The proposal would affect portions of 20th Street NE and Grade Road and be adjoined to Parcel Nos. 0056220000-0603 and 0704. Concurrent dedications would occur on Parcel Nos.0056220000-0604, 0605, 0606 and 0704 being reviewed separately. The applicant has provided a narrative responding to the review criteria and right-of-way figure (**Attachments 3 and 4**) and exhibits illustrating the proposed vacations and dedications (**Exhibits 1 and 2 to Attachment 1**) in support of their request.

The conceptual design for the roundabout, as prepared by the applicant, identifies areas needed to be dedicated as ROW for the city's project and existing ROW areas that will not be needed but would benefit the applicant's proposal. In return for the ROW vacation, the city would receive a public benefit by acquiring portions of right-of-way necessary to complete its project. The Public Works Director and applicant have agreed to a fair market value using information from the Snohomish County Assessor, subject to Lake Stevens Municipal Code 14.16C.095(e)(1), in the separate offset agreement referenced in **Attachment 3** to establish a square foot value of $24.39 per square foot.

The city's municipal code LSMC 14.16C.095 classifies ROW vacations as Type V applications, which means the project is a legislative action and the City Council is the final decision-maker following a mandatory public meeting and public hearing.

FINDINGS OF FACT AND PROJECT ANALYSIS:

A. Process

1. The city received a Type V application and supporting materials on January 30, 2024, identified as File No. LUA2024-0014 (**Attachments 2 and 3**).
2. Staff deemed the application complete on February 6, 2024, with completeness date of January 30, 2024.
3. The city duly issued the notice of application and public meeting on or around February 22, 2024 by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties and posting the notice on the city bulletin board in accordance with Chapter 14.16B LSMC, Part V. No comments were received.
4. The city staff held a duly noticed public meeting on March 14, 2024. Only the applicant's representative attended.
5. The city duly issued the notice of public hearing on or around March 21, 2024 and March 29, 2024 (second publication) by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties and posting the notice on the city bulletin board in accordance with Chapter 14.16B LSMC, Part V. No comments were received. The Public Hearing was postponed and the application was put on hold until the city and applicant completed a separate traffic impact fee agreement.
6. The city duly re-issued the notice of public hearing on or around September 10, 2024, and September 17, 2024 (second publication) by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties and posting the notice on the city bulletin board in accordance with Chapter 14.16B LSMC, Part V.

B. Project Criteria

1. LSMC 14.16C.095 (a through e) establishes the procedure and decision criteria for right-of-way vacations.
   a. Mark Villwock, on behalf of North Cove, LLC (applicant) and Rauchel McDaniel (owner) petitioned the city to consider a right-of-way vacation of approximately 656 square feet.
   b. Ordinance 1183 is attached for City Council's consideration (**Attachment 1**).
   c. The applicant has provided surveys and legal descriptions for the affected portions of the properties proposed for dedication and vacation, as completed by Pacific Coast Surveys, Inc. The city engineer approved the surveys and legal descriptions on March 05, 2024 (**Exhibits 1 and 2 to Attachment 1**).
   d. The applicant has provided documentation for the assessed value of the adjacent property on a square foot basis using Snohomish County Assessor's information (**Attachment 3**). The Public Works Director has found the valuations to be fair and accurate.
2. Decision Criteria pursuant to LSMC 14.16C.095(f):
   (1) This criterion is not applicable, as the property does not adjoin any fresh water body.
   (2) The City Council shall use the following criteria for deciding the request:

(i) The vacation will provide a public benefit, and/or will be for a public purpose;

The applicant states, "The vacation of a portion of the ROW along the existing roads as outlined in the attached submittal will aid the City in acquiring the needed ROW in the construction of the proposed Roundabout at Main ST and 20th ST NE. Per the attached not an entire ROW is being vacated as part of this proposal but rather small areas that will not be needed with the construction of the roundabout area being vacated in exchange for small areas of dedication that are required."

(ii) The right-of-way vacation shall not adversely affect the street pattern or circulation of the immediate area or the community as a whole;

The applicant states, "Preliminary design plans have been prepared to determine the required ROW needed for the proposed roundabout. Therefore, the proposed dedication and vacation will benefit the circulation of the immediate area and the community as a whole."

(iii) The public need shall not be adversely affected;

The applicant states, "As outlined above the applicant and the City have gone to great lengths to study the preliminary design of the Roundabout to ensure that the proposed dedication and vacations will benefit the public."

(iv) The right-of-way is not contemplated or needed for future public use; and

The applicant states, "The vacated portion of the Right of Way is not needed for the future proposed Roundabout."

(v) No abutting owner will become landlocked or its access will not be substantially impaired (i.e., there must be an alternative mode of ingress and egress, even if less convenient); provided, that the City Council may, at the time of its public hearing, determine that the City may retain an easement or right to exercise and grant easements in respect to the vacated land for the construction, repair, and maintenance of public utilities and services.

The applicant states, "The vacated portion of the Right of Way is only a small portion and will not affect any other nearby property owners. All accesses will remain the same for neighboring property owners."

(3) The City Council will, at the time of the public hearing, determine the amount of compensation to be paid to the City by the petitioners as a condition of the vacation, consistent with the following:

(i) Where the street or alley has been part of a dedicated public right-of-way for 25 years or more, an amount that does not exceed the full appraised value of the area vacate.

The applicant states, "There were multiple deeds and vacation documents in order to keep the legal description clear. All parcels are under the same ownership so from a valuation of what is being vacated they can be reviewed in aggregate. Following are the gross areas of dedication and vacations for each of the tax parcels."

The applicant provided a table as corrected (**Attachment 3**) identifying an aggregate area of 9,076 square feet to be dedicated and aggregate area of 656 square feet to be vacated and concludes because the proposed area of dedication exceeds the area of vacation, no compensation to the city is proposed.

e. The ordinance upon approval will be recorded with Snohomish County along with the record of survey.

CONCLUSIONS:

1. The proposal has met the procedural and noticing requirements for Type V permits per Chapters 14.16A and 14.16B LSMC.
2. The proposal as conditioned meets the criteria to approve a Right-of-Way vacation per LSMC 14.16C.095.
3. The city engineer has verified that no discrepancies exist in the legal descriptions or survey.
4. The Public Works Director has verified that the assessed values are fair and accurate.

CONDITION OF APPROVAL:

1. The applicant or successor shall simultaneously record the proposed dedications and vacations of rights-of-way for the mutual benefit of the city's project and the developer's project along with the vacation ordinance and any necessary tax affidavits within 30 days of approval.

RECOMMENDATION

Staff recommends that the City Council **APPROVE** the proposed Right-of-Way Vacation (LUA2024-0014) subject to the condition listed above and referenced in Ordinance No. 1183.

APPEALS

The decision of the City Council on a Type V application is the final decision and may be appealed to Snohomish County Superior Court by filing a land use petition which meets the requirements set forth in Chapter 36.70C RCW. The petition must be filed and served upon all necessary parties as set forth in State law and within the 21-days as set forth in RCW 36.70C.040. The appeal period shall commence upon the City Council's final decision and not upon expiration of the reconsideration period.

APPLICABLE CITY POLICIES: Lake Stevens Municipal Code 14.16C.095 – Right-of-Way Vacation and Chapter 14.16B LSMC, Part V – Type V Review - Quasi-Judicial, City Council Decisions

---

BUDGET IMPACT: There is no budget impact as the proposed dedications and vacations are considered balanced.

ATTACHMENTS:

1. Ordinance No. 1183 along with exhibits

   Exhibit 1 - Legal Descriptions and Vacation Survey for Parcels 00562200000603 and 00562200000606

   Exhibit 2 - Legal Descriptions and Vacation Survey for Parcel 00562200000704
2. Application
3. Applicant's Narrative
4. Applicant's Right-of-Way Figure

ATTACHMENT 1

CITY OF LAKE STEVENS
Lake Stevens, Washington

ORDINANCE NO. 1183

AN ORDINANCE OF THE CITY OF LAKE STEVENS PROVIDING FOR A RIGHT-OF-WAY VACATION OF APPROXIMATELY 656 SQUARE FEET OF LAND AND A DEDICATION OF APPROXIMATELY 9,076 SQUARE FEET OF LAND ALONG 20th STREET NE AND GRADE ROAD.

WHEREAS, the City of Lake Stevens is the owner of public rights-of-way located on 20th Street NE and Grade Road; and

WHEREAS, North Cove, LLC., representing Rauchel McDaniel the owner of Parcels Numbers 00562200000603, 00562200000604, 00562200000605, 00562200000606 and 00562200000704, did petition the City Council to vacate portions of 20th Street NE and Grade Road, described and shown in **Exhibits 1 and 2**, in accordance with the provisions of Lake Stevens Municipal Code (LSMC) 14.16C.095; and

WHEREAS, North Cove, LLC proposes to dedicate a portion of their properties to the city of Lake Stevens to compensate the city for the proposed vacation, described and shown in **Exhibits 1 and 2**; and

WHEREAS, Right-of-way vacations are Type V (quasi-judicial) land use permits subject to public notice and a public hearing before the City Council; and

WHEREAS, Planning and Community Development staff prepared a staff report for City Council's consideration describing the project and provided an analysis, conclusions and recommendations in coordination with the Public Works Department; and

WHEREAS, Public notice for the land use application, public meeting and hearing was provided by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties; and posting the site, in accordance with Chapter 14.16B LSMC, Part V; and

WHEREAS, City staff held a public meeting on February 22, 2024 to inform citizens about the proposal in accordance with Chapter 14.16B.525 LSMC.

WHEREAS, The Lake Stevens City Council held a public hearing on September 24, 2024 to receive public comment and testimony, in accordance with Chapter 14.16B LSMC, Part V.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts the following findings and conclusions, in addition to the analysis, conclusions and recommendations contained in the staff report dated September 24, 2024, in support of the proposed request.

FINDINGS OF FACT AND PROJECT ANALYSIS:

A. Process

1. The city received a Type V application and supporting materials on January 30, 2024, identified as File No. LUA2024-0014.
2. Staff deemed the application complete on February 6, 2024, with completeness date of January 30, 2024.
3. The city duly issued the notice of application and public meeting on or around February 22, 2024 by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties and posting the notice on the city bulletin board in accordance with Chapter 14.16B LSMC, Part V. No comments were received.
4. The city staff held a duly noticed public meeting on March 14, 2024. Only the applicant's representative attended.
5. The city duly issued the notice of public hearing on or around March 21, 2024 and March 29, 2024 (second publication) by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties and posting the notice on the city bulletin board in accordance with Chapter 14.16B LSMC, Part V. No comments were received. The Public Hearing was postponed, and the application was put on hold until the city and applicant completed a separate traffic impact fee agreement.
6. The city duly re-issued the notice of public hearing on or around September 10, 2024, and September 17, 2024 (second publication) by publication in the Everett Herald, mailing postcards to residents within 300-feet of the properties and posting the notice on the city bulletin board in accordance with Chapter 14.16B LSMC, Part V.

B. Project Criteria

1. LSMC 14.16C.095 (a through e) establishes the procedure and decision criteria for right-of-way vacations.
   a. Mark Villwock, on behalf of North Cove, LLC (applicant) and Rauchel McDaniel (owner) petitioned the city to consider a right-of-way vacation of approximately 656 square feet.
   b. Ordinance 1183 is attached for City Council's consideration.
   c. The applicant has provided surveys and legal descriptions for the affected portions of the properties proposed for dedication and vacation, as completed by Pacific Coast Surveys, Inc. The city engineer approved the surveys and legal descriptions on March 05, 2024.
   d. The applicant has provided documentation for the assessed value of the adjacent property on a square foot basis using Snohomish County Assessor's information. The Public Works Director has found the valuations to be fair and accurate.
2. Decision Criteria pursuant to LSMC 14.16C.095(f):
   (1) This criterion is not applicable, as the property does not adjoin any fresh water body.
   (2) The City Council shall use the following criteria for deciding the request:
      (i) The vacation will provide a public benefit, and/or will be for a public purpose;

The applicant states, “The vacation of a portion of the ROW along the existing roads as outlined in the attached submittal will aid the City in acquiring the needed ROW in the construction of the proposed Roundabout at Main ST and 20th ST NE. Per the attached not an entire ROW is being vacated as part of this proposal but rather small areas that will not be needed with the construction of the roundabout area being vacated in exchange for small areas of dedication that are required.”

(ii) The right-of-way vacation shall not adversely affect the street pattern or circulation of the immediate area or the community as a whole;

The applicant states, “Preliminary design plans have been prepared to determine the required ROW needed for the proposed roundabout. Therefore, the proposed dedication and vacation will benefit the circulation of the immediate area and the community as a whole.”

(iii) The public need shall not be adversely affected;

The applicant states, “As outlined above the applicant and the City have gone to great lengths to study the preliminary design of the Roundabout to ensure that the proposed dedication and vacations will benefit the public.”

(iv) The right-of-way is not contemplated or needed for future public use; and

The applicant states, “The vacated portion of the Right of Way is not needed for the future proposed Roundabout.”

(v) No abutting owner will become landlocked or its access will not be substantially impaired (i.e., there must be an alternative mode of ingress and egress, even if less convenient); provided, that the City Council may, at the time of its public hearing, determine that the City may retain an easement or right to exercise and grant easements in respect to the vacated land for the construction, repair, and maintenance of public utilities and services.

The applicant states, “The vacated portion of the Right of Way is only a small portion and will not affect any other nearby property owners. All accesses will remain the same for neighboring property owners.”

(3) The City Council will, at the time of the public hearing, determine the amount of compensation to be paid to the City by the petitioners as a condition of the vacation, consistent with the following:

(i) Where the street or alley has been part of a dedicated public right-of-way for 25 years or more, an amount that does not exceed the full appraised value of the area vacate.

The applicant states, “There were multiple deeds and vacation documents in order to keep the legal description clear. All parcels are under the same ownership so from a valuation of what is being vacated they can be reviewed in aggregate. Following are the gross areas of dedication and vacations for each of the tax parcels.”

The applicant provided a table identifying an aggregate area of 9,076 square feet to be dedicated and aggregate area of 656 square feet to be vacated and concludes because the proposed area of dedication exceeds the area of vacation, no compensation is proposed. The city will provide traffic credits to the applicant for excess dedication areas based on the assessed value. The ordinance upon approval will be recorded with Snohomish County along with the record of survey

CONCLUSIONS:

1. The proposal has met the procedural and noticing requirements for Type V permits per Chapters 14.16A and 14.16B LSMC.
2. The proposal as conditioned meets the criteria to approve a Right-of-Way vacation per LSMC 14.16C.095.
3. The city engineer has verified that no discrepancies exist in the legal descriptions or survey.
4. The Public Works Director has verified that the assessed values are fair and accurate.

Section 2. Conditioned on the compensatory dedication of land required in Section 3 hereof, the city of Lake Stevens does hereby vacate the portion of 20th Street NE and Grade Road, described and shown in **Exhibits 1 and 2** to Rauchel McDaniel to become part of the adjacent parcels. Recording of this ordinance in accordance with Section 5 hereof shall confirm satisfaction of the condition to this right-of-way vacation; and

Section 3. Rauchel McDaniel or successor agrees to dedicate a compensatory amount of property, beyond a standard dedication, to the city totaling approximately 4,264 square feet; and

Section 4. The city will provide traffic credits to Rauchel McDaniel or successor for excess dedication of 492 square feet of right-of-way, to construct the public improvements, based on the assessed value and not to exceed $12,011.34, at the time of building permit issuance for the North Cove Project.

Section 5. Pursuant to LSMC 14.16C.095 (g) North Cove LLC, on behalf of the owner or successor shall record the surveys for the right-of-way vacation, dedications of right-of-way and a certified copy of Ordinance No. 1183 along with any necessary tax affidavits and return conformed copies to the City Clerk. North Cove LLC, on behalf of the owner or successor shall be responsible for all recording costs; and

Section 6. Severability. If any section, subsection, sentence, clause, phrase or work of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance; and

Section 7. Effective Date. This Ordinance shall take effect five (5) days after passage and publication of an approved summary thereof consisting of the title.

ADOPTED by the City Council and **APPROVED** by the Mayor this 24th day of September 2024.

CITY OF LAKE STEVENS

By: ___________________________________
Brett Gailey, Mayor

ATTEST/AUTHENTICATED:

By: ___________________________________
Kelly Chelin, City Clerk

APPROVED AS TO FORM:

By: ___________________________________
Greg Rubstello, City Attorney

1st and Final Reading: September 24, 2024

Date of Publication:

Effective Date:

RECEIVED
By Planning Department at 10:16 am, Jan 24, 2024

EXHIBIT 1

PROPERTY DESCRIPTION – PARCEL NO. 00562200000603

THE EAST 75 FEET OF THE FOLLOWING DESCRIBED PROPERTY:

THAT PORTION OF LOT 6 OF RUCKER'S MILL PLAT NO. 1, ACCORDING TO THE PLAT RECORDED IN VOLUME 7 OF PLATS AT PAGE 53, IN SNOHOMISH COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT A POINT 30 FEET EAST OF THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 29 NORTH, RANGE 6 EAST, W.M.:
THENCE RUNNING THENCE RUNNING NORTH 300 FEET; THENCE EAST 150 FEET;
THENCE SOUTH 300 FEET;
THENCE WEST 150 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPT THE NORTH 140 FEET THEREOF;

AND EXCEPT COUNTY ROAD;

AND EXCEPT THAT PORTION CONVEYED TO THE CITY OF LAKE STEVENS BY DEED RECORDED UNDER RECORDING NO. 9405110379, RECORDS OF SNOHOMISH COUNTY, WASHINGTON.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

PROPERTY DESCRIPTION – PARCEL NO. 00562200000606

ALL THAT PART OF LOT 6, RUCKER'S MILL PLAT NO. 1, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 7 OF PLATS, PAGE 53, RECORDS OF SNOHOMISH COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT 180 FEET EAST OF THE CENTER OF SECTION 8, TOWNSHIP 29 NORTH, RANGE 6 EAST, W.M.;
THENCE EAST 239.5 FEET;
THENCE NORTH 31°05' EAST 232.2 FEET;
THENCE NORTH 75°04' WEST 372 FEET;
THENCE SOUTH 280 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPT TRACT DEEDED TO O.F. MILLER BY DEED RECORDED IN VOLUME 141 OF DEEDS, PAGE 188, SNOHOMISH COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF THE NORTHEAST QUARTER OF SECTION 8, TOWNSHIP 29 NORTH, RANGE 5 EAST, W.M.;
THENCE EAST 419.5 FEET;
THENCE NORTH 31°05' EAST 180.64 FEET TO THE POINT OF BEGINNING;
THENCE NORTH 31°05' EAST 52.06 FEET;
THENCE NORTH 75°04' WEST 372 FEET;
THENCE SOUTH 51.75 FEET;
THENCE SOUTH 75°04' EAST 344.18 FEET TO THE POINT OF BEGINNING.

EXCEPT ANY PORTION THEREOF, IF ANY, LYING WITHIN HARTFORD DRIVE;

AND EXCEPT THE SOUTH 15 FEET THEREOF FOR CITY STREET;

ALSO EXCEPT THOSE PORTIONS THEREOF CONVEYED TO THE CITY OF LAKE STEVENS FOR STREET PURPOSES BY DEEDS RECORDED UNDER AUDITOR'S FILE NUMBERS 9110040602 AND 9405110383.

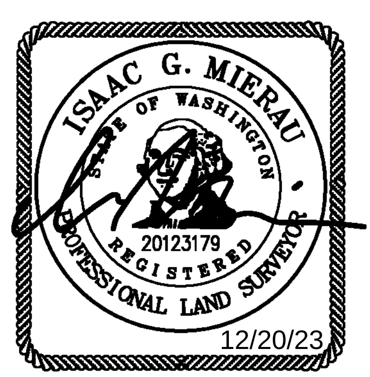
SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

RIGHT OF WAY VACATION DESCRIPTION
PARCEL NO. 00562200000603

THAT PORTION OF LOT 6, RUCKER'S MILL PLAT NO. 1, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 7 OF PLATS, PAGE 53, RECORDS OF SNOHOMISH COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF 123RD AVENUE NORTHEAST AND 20TH STREET NORTHEAST;
THENCE SOUTH 88°13'05" EAST ALONG THE CENTERLINE OF SAID 20TH STREET NORTHEAST A DISTANCE OF 180.00 FEET;
THENCE NORTH 01°58'08" EAST A DISTANCE OF 43.00 FEET TO THE NORTH MARGIN OF 20TH STREET NORTHEAST AS CONVEYED TO THE CITY OF LAKE STEVENS BY WARRANTY DEED RECORDED UNDER AUDITOR'S FILE NUMBER 9405110379;
THENCE NORTH 88°13'05" WEST ALONG SAID NORTH MARGIN A DISTANCE OF 75.00 FEET TO THE EAST LINE OF PARCEL A, AS DESCRIBED IN PERSONAL REPRESENTATIVE'S DEED, RECORDED UNDER AUDITOR'S FILE NUMBER 201907240497;
THENCE SOUTH 01°58'08" WEST ALONG SAID EAST LINE A DISTANCE OF 11.80 FEET;
THENCE SOUTH 88°13'05" WEST A DISTANCE OF 8.53 FEET TO THE BEGINNING OF A CURVE, CONCAVE TO THE NORTHWEST, HAVING A RADIUS OF 61.50 FEET;
THENCE NORTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 16°09'08", AN ARC LENGTH OF 17.34 FEET;
THENCE NORTH 75°37'47" EAST A DISTANCE OF 14.38 FEET TO THE BEGINNING OF A CURVE, CONCAVE TO THE SOUTHEAST, HAVING A RADIUS OF 90.50 FEET;
THENCE NORTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 16°09'08", AN ARC LENGTH OF 25.51 FEET;
THENCE SOUTH 88°13'05" EAST A DISTANCE OF 10.41 FEET;
THENCE NORTH 01°58'08" EAST A DISTANCE OF 1.80 FEET TO THE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.

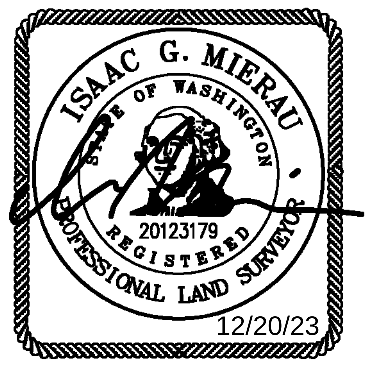


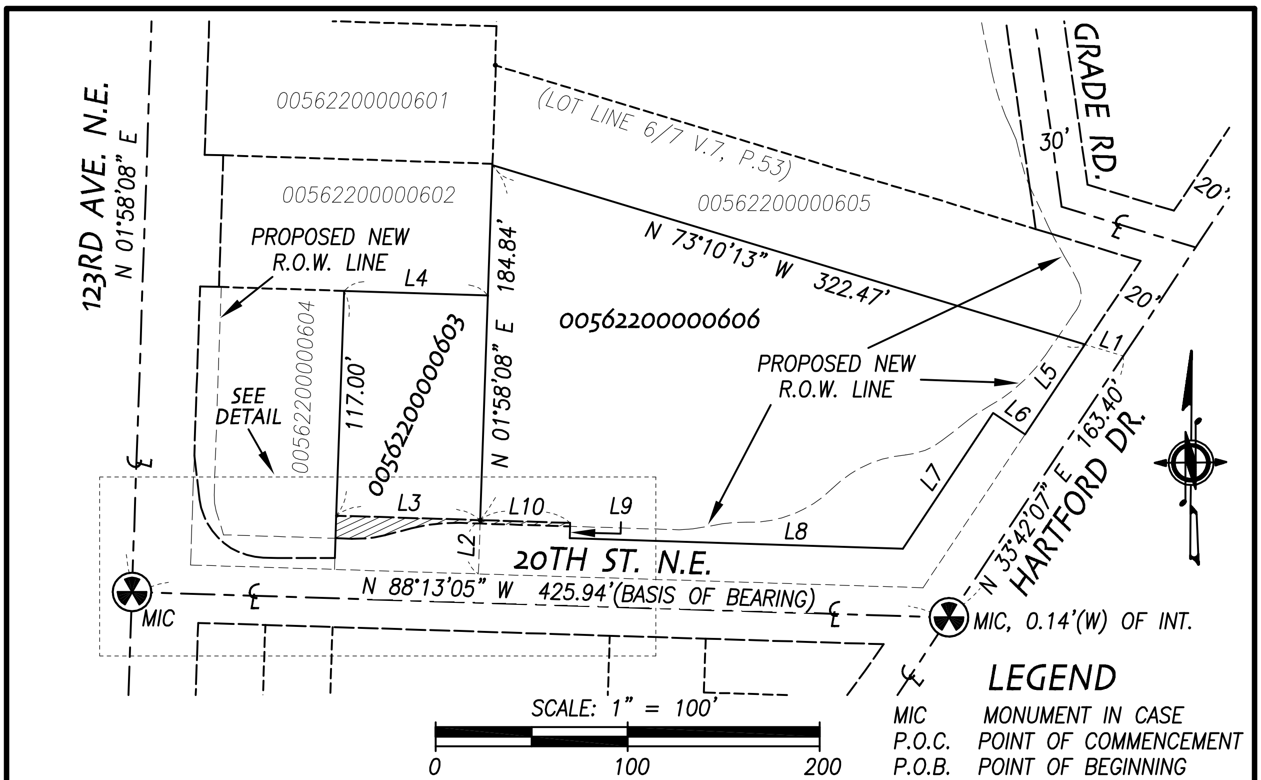
RIGHT OF WAY VACATION DESCRIPTION
PARCEL NO. 00562200000606

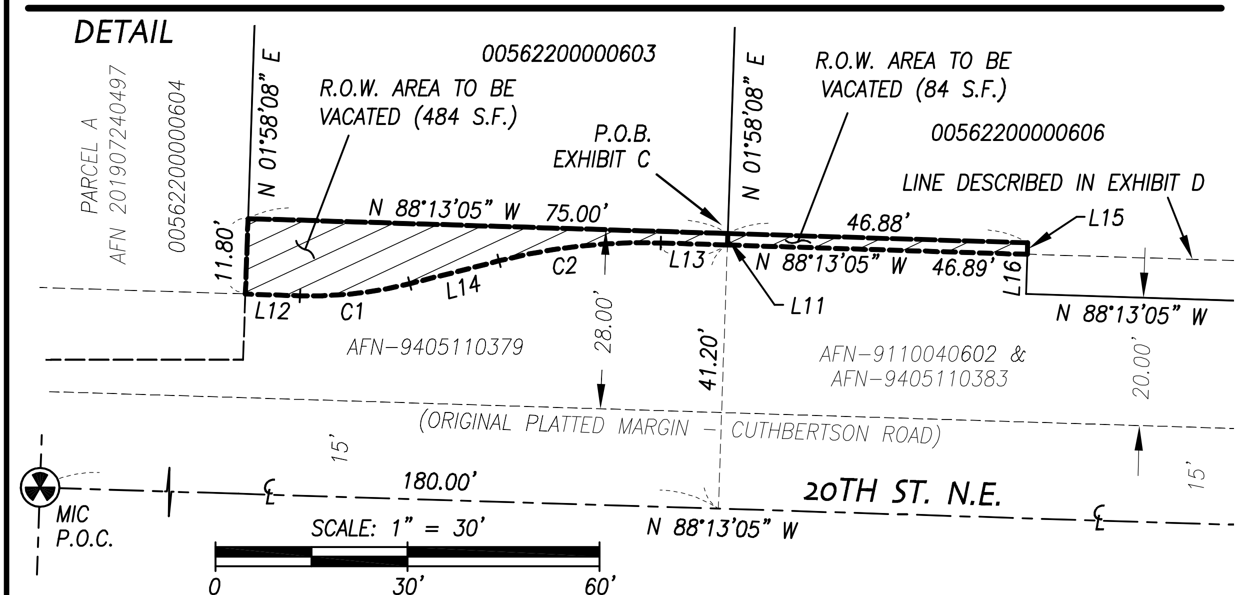
THAT PORTION OF LAND CONVEYED TO THE CITY OF LAKE STEVENS BY WARRANTY DEED RECORDED UNDER AUDITOR'S FILE NUMBER 9405110383; LYING NORTHERLY OF THE FOLLOWING DESCRIBED LINE:

COMMENCING AT THE INTERSECTION OF 123RD AVENUE NORTHEAST AND 20TH STREET NORTHEAST;
THENCE SOUTH 88°13'05" EAST ALONG THE CENTERLINE OF SAID 20TH STREET NORTHEAST A DISTANCE OF 180.00 FEET;
THENCE NORTH 01°58'08" EAST A DISTANCE OF 41.20 FEET TO THE BEGINNING OF THE AFOREMENTIONED LINE;
THENCE SOUTH 88°13'05" EAST A DISTANCE OF 103.76 FEET TO THE TERMINUS OF SAID LINE.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.







LINE TABLE

LINE	LENGTH	BEARING
L1	20.90	N 73°10'13" W
L2	28.00	N 01°58'08" E
L3	75.00	N 88°13'05" W
L4	75.00	N 88°13'05" W
L5	56.17	N 33°42'07" E
L6	20.00	N 56°17'53" W
L7	84.85	N 33°42'07" E
L8	173.60	N 88°13'05" W
L9	8.00	N 01°46'55" E
L10	46.88	N 88°13'05" W
L11	1.80	N 01°58'08" E
L12	8.53	N 88°13'05" W
L13	10.41	N 88°13'05" W
L14	14.38	N 75°37'47" E
L15	1.80	N 01°46'55" E
L16	6.20	N 01°46'55" E

CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA ANGLE
C1	17.34	61.50	16°09'08"
C2	25.51	90.50	16°09'08"

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5131 Colby Ave. Everett, WA 98203

EXHIBIT MAP FOR:

NORTH COVE LLC

SW1/4 NE1/4 SEC.08, T.29N., R.06E., W.M.

DRAWING FILE #	DRAWN	DATE	SCALE	JOB #
232931exb4.dwg	JRA	12.19.23	1" = 30'	23-2931

RECEIVED
By Planning Department at 10:17 am, Jan 24, 2024

EXHIBIT 2
PROPERTY DESCRIPTION

A PORTION OF LOT 7, RUCKER'S MILL PLAT NO. 1, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 7 OF PLATS, PAGE 53, RECORDS OF SNOHOMISH COUNTY. DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT;
THENCE SOUTH 75°04' EAST FOR 155.2 FEET TO THE TRUE POINT OF BEGINNING;
THENCE CONTINUE SOUTH 75°04 EAST FOR 301.1 FEET TO THE EAST SIDE OF A PUBLIC ROAD;
THENCE NORTH 09°57' WEST ALONG THE EAST SIDE OF SAID ROAD FOR 127.4 FEET;
THENCE NORTH 71°09' WEST FOR 286.3 FEET;
THENCE SOUTH 146 FEET TO THE TRUE POINT OF BEGINNING;

EXCEPT THERE FROM ANY PORTION WITHIN PUBLIC ROADS.

ALSO EXCEPT ANY PORTION WITHIN THAT PARCEL DESCRIBED IN DOCUMENT RECORDED UNDER AUDITORS FILE NO. 2174699 RECORDS OF SNOHOMISH COUNTY.

ALSO EXCEPT ANY PORTION WITHIN THAT PORTION CONVEYED BY DOCUMENT RECORDED UNDER AUDITOR'S FILE NO. 8411300412.

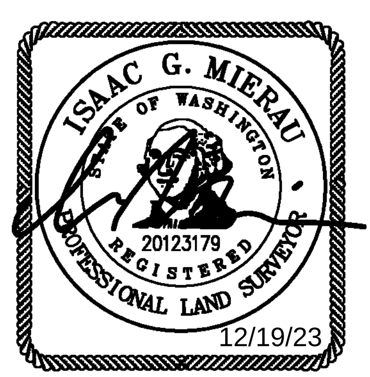
SITUATE IN SNOHOMISH COUNTY, WASHINGTON.

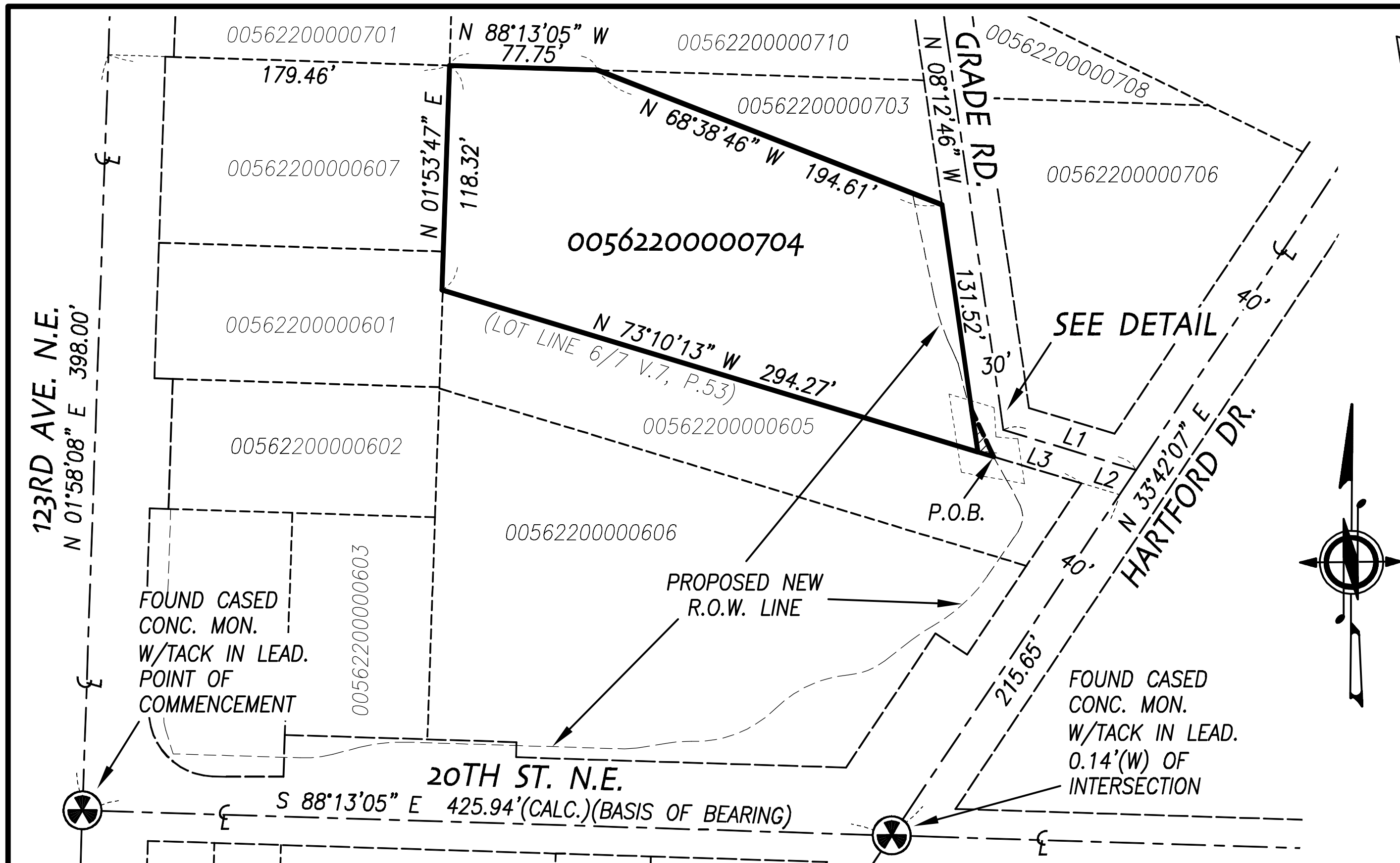
RIGHT OF WAY VACATION DESCRIPTION

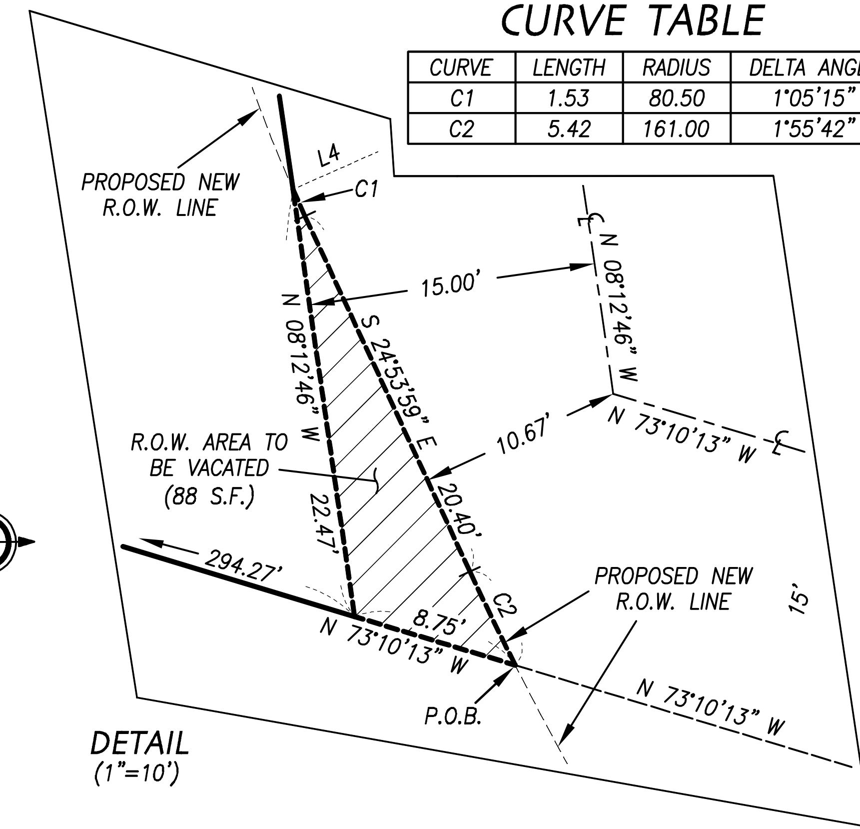
THAT PORTION OF LOT 7, RUCKER'S MILL PLAT NO. 1, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 7 OF PLATS, PAGE 53, RECORDS OF SNOHOMISH COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE INTERSECTION OF 123RD AVENUE NORTHEAST AND 20TH STREET NORTHEAST;
THENCE SOUTH 88°13'05" EAST ALONG THE CENTERLINE OF SAID 20TH STREET NORTHEAST A DISTANCE OF 425.94 FEET TO ITS INTERSECTION WITH THE CENTERLINE OF HARTFORD DRIVE;
THENCE NORTH 33°42'07" EAST ALONG THE CENTERLINE OF SAID HARTFORD DRIVE A DISTANCE OF 215.65 FEET;
THENCE NORTH 73°10'13" WEST A DISTANCE OF 20.90 FEET TO THE SOUTH MARGIN OF GRADE ROAD AS CONVEYED TO SNOHOMISH COUNTY BY DEED RECORDED UNDER AUDITOR'S FILE NUMBER 1272469;
THENCE CONTINUING NORTH 73°10'13" WEST ALONG SAID SOUTH MARGIN, ALSO BEING THE SOUTH LINE OF SAID LOT 7, A DISTANCE OF 57.04 FEET TO THE POINT OF BEGINNING;
THENCE CONTINUING NORTH 73°10'13" WEST ALONG SAID SOUTH MARGIN AND SAID SOUTH LINE A DISTANCE OF 8.75 FEET;
THENCE NORTH 08°12'46" WEST ALONG THE WEST MARGIN OF GRADE ROAD A DISTANCE OF 22.47 FEET TO THE BEGINNING OF A NON-TANGENT CURVE, CONCAVE TO THE NORTHEAST, HAVING A RADIUS OF 80.50 FEET; AND TO WHICH BEGINNING A RADIAL LINE BEARS SOUTH 66°11'16" WEST
THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°05'15", AN ARC LENGTH OF 1.53 FEET;
THENCE SOUTH 24°53'59" EAST A DISTANCE OF 20.40 FEET TO THE BEGINNING OF A CURVE HAVING A RADIUS OF 161.00 FEET;
THENCE SOUTHEASTERLY ALONG SAID CURVE, THROUGH A CENTRAL ANGLE OF 01°55'42", AN ARC LENGTH OF 5.42 FEET TO THE POINT OF BEGINNING.

SITUATE IN THE COUNTY OF SNOHOMISH, STATE OF WASHINGTON.







CURVE TABLE

CURVE	LENGTH	RADIUS	DELTA ANGLE
C1	1.53	80.50	1°05'15"
C2	5.42	161.00	1°55'42"

SCALE: 1" = 100'

0 100 200

LINE TABLE

LINE	LENGTH	BEARING
L1	72.94	N 73°10'13" W
L2	20.90	N 73°10'13" W
L3	57.04	N 73°10'13" W
L4	RADIAL	S 66°11'16" W

ISAAC G. MIERAU
STATE OF WASHINGTON
20123179
REGISTERED
PROFESSIONAL LAND SURVEYOR
12/19/23

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www.PCSurveys.net
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EXHIBIT MAP FOR:

NORTH COVE LLC

SW 1/4 NE 1/4, SEC. 8, T.29N., R.6E., W.M.

DRAWING FILE #	DRAWN	DATE	SCALE	JOB #
232931exb2.dwg	JRA	12.14.23	1" = 100'	23-2931

RECEIVED
By Planning Department at 10:20 am, Jan 24, 2024

CITY OF LAKE STEVENS

Planning and Community Development
1812 Main Street, P O Box 257
Lake Stevens WA 98258
Phone Number (425) 377-3235

To Be Completed By Staff
Date of Application: ______
Staff Initials: ______
Permit Number: ______

TYPE IV, V AND VI - COUNCIL DECISIONS
LAND USE DEVELOPMENT APPLICATION

CHECK ONE

TYPE IV – Quasi-judicial
- ☐ Essential Public Facility
- ☐ Planned Neighborhood Development
- ☐ Rezone – Site Specific Zoning Map Amendment
- ☐ Secure Community Transition Facility
- ☐ Type IV Other: ______

TYPE V – Quasi-judicial
- ☐ Plat Alterations
- ☐ Plat Vacations
- ☒ Right-of-Way Vacations
- ☐ Type V Other: ______

TYPE VI – Legislative
- ☐ Comprehensive Plan Amendment, Map and Text
- ☐ Development Agreements
- ☐ Land Use Code Amendments
- ☐ Rezones – Area Wide Zoning Map Amendments
- ☐ Type VI Other: ______

ARE ANY LOWER LEVEL PERMITS REQUIRED? Yes ☐ No ☒ Describe: ______

Property Information	Site Address: 12301/12321 20th St NE & 2008 Grade Rd Lake Stevens, WA 98258			
	Assessor Parcel No: ..562200000604	Area of property	Square Feet: 120225.6	Acres: 2.76
	Land Use Designation: Downtown/Local Commerce (D/LC)	Zoning: Central Business District (CBD)		
	Number of Buildings on Site/: 2	Number to be Retained: N/A		
	Existing Impervious Surface Area: N/A	Proposed Impervious Surface Area:		
Applicant	Name/Company: North Cove, LLC			
	Address: 10515 20th st SE #202	City/State/Zip: Lake Stevens, WA 98258		
	Phone: 425-231-2718	Applicants relationship to owner: Contract Purchaser		
	Fax:	Email: mvillwock@landprogrp.com		
Primary Contact	Name/Company: Land Pro Group, Inc- Mark Villwock			
	Address: 10515 20th St SE ste#202	City/State/Zip: Lake Stevens, WA 98258		
	Phone: 425-231-2718	Email: mvillwock@landprogrp.com		
	Fax:			

Property Owner	Name/Company: Rauhel McDaniel, Gary McDaniel, Frank McDaniel				
	Address: PO Box 116		City/State/Zip: Lake Stevens, WA 98258		
	Phone:		Email: rauchelmcdaniel@gmail.com		
	Fax:				
Project Description	Grading Quantities N/A		Cut: N/A		Fill: N/A
	Proposed project/land use (attach additional sheets if necessary):				
	ROW vacation and Deeding as required for the City proposed roundabout.				
Building Information	Gross Floor Area of Existing and Proposed Buildings: N/A				
	Bldg 1:	Bldg: 2	Bldg 3:	Bldg 4:	Bldg 5:
	Gross Floor Area by Use of Buildings (please describe use as well as floor area):				
	Use 1:				
	Use 2:				
	Use3:				
	Use4:				

You may not begin any activity based on this application until a decision, including the resolution of any appeal, has been made. Conditions or restrictions may be placed on your permit if it is approved. After the City has acted on your application, you will receive notice of the outcome. If an appeal is filed, you may not begin any work until the appeal is settled. You may also need approvals from other agencies; please check this before beginning any activity.

This application expires 180 days after the last date that additional information is requested (LSMC 14316A.245)

If you suspect that your site contains a stream or wetland or is adjacent to a lake, you may need a permit from the state or federal government.

I DECLARE UNDER PENALTY OF THE PERJURY LAWS THAT THE INFORMATION I HAVE PROVIDED ON THIS APPLICATION IS TRUE, CORRECT AND COMPLETE.

Signature of Property Owner/Agent

1-22-24

Date of Application

By affixing my signature I certify that I am the legal owner of the property for which this application is issued or an authorized agent of the owner.

\\fc02fs\public\Planning\Forms & Handouts\Current\Applications\Planning Applications\Type IV - VI Application 01-22-13.docx

Planning and Community Development
1812 Main Street, P O Box 257
Lake Stevens WA 98258
Phone Number (425) 377-3235

To be completed by staff

Date of Application: ____________________

Staff Initials: ____________________

Permit Number: ____________________

STATEMENT OF OWNERSHIP/APPLICANT AUTHORITY

I certify or declare under penalty of perjury under the laws of the state of Washington that:

1. This application is authorized by the all the land owners with authority to bind the land/property;
2. That the developer is operating under the landowner's authority;
3. That the developer and/or landowner is either an individual or a duly formed and qualified corporation, partnership, or other legal entity; and
4. That the person signing all applications or other legal documents is authorized by the legal entity and/or landowner to do so; and
5. That the application and submittals are true and correct to the best of my information.

Applicant

Signature: ____________________

Name: ____________________

Address: ____________________

____

Phone: ____________________

Email address: ____________________

Property Owner(s)

Signature: ____________________

Name: ____________________

Address: ____________________

____

Phone: ____________________

Email address: ____________________

Signature: ____________________

Name: ____________________

Address: ____________________

____

Phone: ____________________

Email address: ____________________

NOTE ON ENTERING PROPERTY

The City of Lake Stevens may enter onto the property, which is the subject of this application during the hours of 7:00 a.m. to 5:00 p.m., Monday – Friday, for the sole purpose of inspecting the limited area of the property, which is necessary to process this application. In the event the City determines that such an inspection is necessary during a different time or day, the City employees or agents will contact applicant verbally or in writing at least 24 hours before entering.

LEGAL DESCRIPTION

See Attached Application

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ATTACHMENT 3

RECEIVED
By Planning Department at 1:12 pm, Aug 26, 2024

Cen

January 22,2024
Revised: April 1, 2024

City of Lake Stevens
Planning & Community Development
1812 Main Street
P.O. Box 257
Lake Stevens, WA 98258

Project Name / File No.:	North Cove Dedication/Vacation
Applicant:	North Cove LLC
Project Description:	Dedication/Vacation of City ROW
Tax Parcel No:	00562200000604, 00562200000603, 00562200000606, 00562200000605, & 00562200000704
Site Address:	12301/12321 20th St NE & 2008 Grade Rd, Lake Stevens, WA 98258
Re:	Narrative

Dear Staff,

The purpose of this narrative is to provide the City of Lake Stevens with information in support of the Applicant's and City's request for the dedication and vacation of public ROW.

GENERAL PROPERTY INFORMATION

1. Project Name: North Cove
2. Project Location: 12301/12321 20th St SE & 2008 Grade Rd, Lake Stevens, WA 98258
3. Tax Parcel Number: 00562200000604, 00562200000603, 00562200000606, 00562200000605, & 00562200000704
4. Total Parcel Size: 2.76 +/- acres (120,225.6 +/- square feet)
5. Property Owner: Rauchel McDaniel
6. Applicant: North Cove LLC
7. Contact: Land Pro Group, Inc. – Mark Villwock

Description
The City and applicant North Cove LLC have been working together to establish the ROW needs of the

proposed project in conjunction with the City proposed Roundabout at Main ST and 20th ST NE. Preliminary designs for the Roundabout have been prepared by the applicant to determine the amount of ROW needed for this project. The result of the study is that there are areas of the proposed site that will need to be dedicated for the City's project and other areas that are currently ROW that are not needed. Therefore, as outlined in the Voluntary Agreement signed with the City dated January 18, 2024 the property that is needed by the City will be exchanged for property not needed by the City. Following is a description of each of the areas.

Grade Road Vacation

A small portion of existing grade road ROW is proposed to be vacated. The existing paved road does not follow the existing ROW and also when the proposed alignment of Grade road was planed out it will continue to follow the current pavement alignment rather than the existing Right-of-Way. Therefore, there is 88 SF of existing Right-of-Way that isn't needed after all future improvements are considered including vehicular lanes and a multi model path. This project will be dedicating approximately 999 SF of Right-of-Way at the north end of the frontage to accommodate these improvements.

Hartford and 20th Intersection

The City has a proposed project to construct a Roundabout at this location. Due to constraints at this intersection with the existing restaurant and the bridge and crossing of Stevens Creek the roundabout will need to shift to the North West onto this site. The area of dedication is much greater than if a standard intersection was proposed. In total in this area 6,176 SF of dedication will be provided for the proposed improvement including a multimodal path.

20th Street NE and 123rd Ave NE

Along 20th ST NE there is a section of existing Right-of-Way that is greater than what is needed for the proposed improvements including the multimodal path. Therefore it is proposed that 568 SF of existing Right-of-Way be vacated. In other areas along 20th ST NE and 123rd Ave NE the existing Right-of-Way isn't large enough so an additional 1,901 SF of Right-of-Way is proposed

Following is how this proposed vacation portion of the projects meets the requirements of Lake Steves Municipal Code 14.16C.095

(f) Decision Criteria.

(1) The City Council may vacate any street, alley or any parts thereof, if any portion thereof abuts any body of fresh water, when such vacation is sought to enable the City or State to acquire the property for boat moorage or launching sites, park, viewpoint, recreational, or educational purposes or other public uses.

Response: The vacation of a portion of the ROW along the existing roads as outlined in the attached submittal will aid the City in acquiring the needed ROW in the construction of the proposed Roundabout at Main ST and 20th ST NE. Per the attached not an entire ROW is being vacated as part of this proposal but rather small areas that will not be needed with

the construction of the roundabout area being vacated in exchange for small areas of dedication that are required.

(2) The City Council shall use the following criteria for deciding upon the petition:

(i) The vacation will provide a public benefit, and/or will be for a public purpose;

Response: As outlined above the vacation of the ROW will aid the City in acquiring needed ROW for the construction of the proposed Roundabout at Main St and 20th ST NE.

(ii) The Right-of-Way vacation shall not adversely affect the street pattern or circulation of the immediate area or the community as a whole;

Response: Preliminary design plans have been prepared to determine the required ROW needed for the proposed roundabout. Therefore, the proposed dedication and vacation will benefit the circulation of the immediate area and the community as a whole.

(iii) The public need shall not be adversely affected;

Response: As outlined above the applicant and the City have gone to great lengths to study the preliminary design of the Roundabout to ensure that the proposed dedication and vacations will benefit the public.

(iv) The Right-of-Way is not contemplated or needed for future public use; and

Response: The vacated portion of the Right-of-Way is not needed for the future proposed Roundabout.

(v) No abutting owner will become landlocked or its access will not be substantially impaired (i.e., there must be an alternative mode of ingress and egress, even if less convenient); provided, that the City Council may, at the time of its public hearing, determine that the City may retain an easement or right to exercise and grant easements in respect to the vacated land for the construction, repair, and maintenance of public utilities and services.

Response: The vacated portion of the Right-of-Way is only a small portion and will not affect any other nearby property owners. All accesses will remain the same for neighboring property owners.

Summary of Dedication and Vacation

There were multiple deeds and vacation documents in order to keep the legal description clear. All parcels are under the same ownership so from a valuation of what is being vacated they can be reviewed in aggregate. Following are the gross areas of dedication and vacations for each of the tax parcels:

Tax Parcel Number	Dedication	Vacation
00562200000704	999 SF	88 SF
00562200000605, 0606	6,176 SF	84 SF
00562200000603	0 SF	484 SF
00562200000604	1,901 SF	0 SF
Total:	9,076 SF	~~576~~ SF 656 Sq Ft

Per the above more land is being dedicated than vacated and therefore no compensation is being offered to the city for the vacated Right-of-Way.

Valuation of Dedication for Future Project

As outlined in the voluntary agreement with the City dated January 18, 2024 the following is the proposed valuation approach to compensate for the extra dedication that is above and beyond what is typically required for a land development project and needed for the City's roundabout project. The value of the area that will be relinquished was considered in this analysis. This will be updated with the survey values that are now available. Following is a summary:

L. The additional area of Right-of-Way, (ROW) being dedicated beyond the standard dedication is approximately 492 SF. Per the Agreed upon value of $12,011.34 if the ass4essed value is used, as shown in exhibit F or at NC option an appraisal may be provide at NC cost to establish the value of the additional Right-of-Way dedication that will be offset by a credit to the mitigation fees as mutually agreed upon with this agreement.

EXHIBIT F – ADDIITONAL ROW DEDICATION

North Cove Property Valuation Calculation

Land Value (Assessed)	$1,189,700
Area (Acres)	1.12
Area (sq. ft.)	48,787
Value Per Square Foot	**$24.39**
ROW Needed (sq. ft.)	492
Value per Square Foot	$24.39
Value	**$12,011.34**

Let us know if you have any questions or need any additional information.

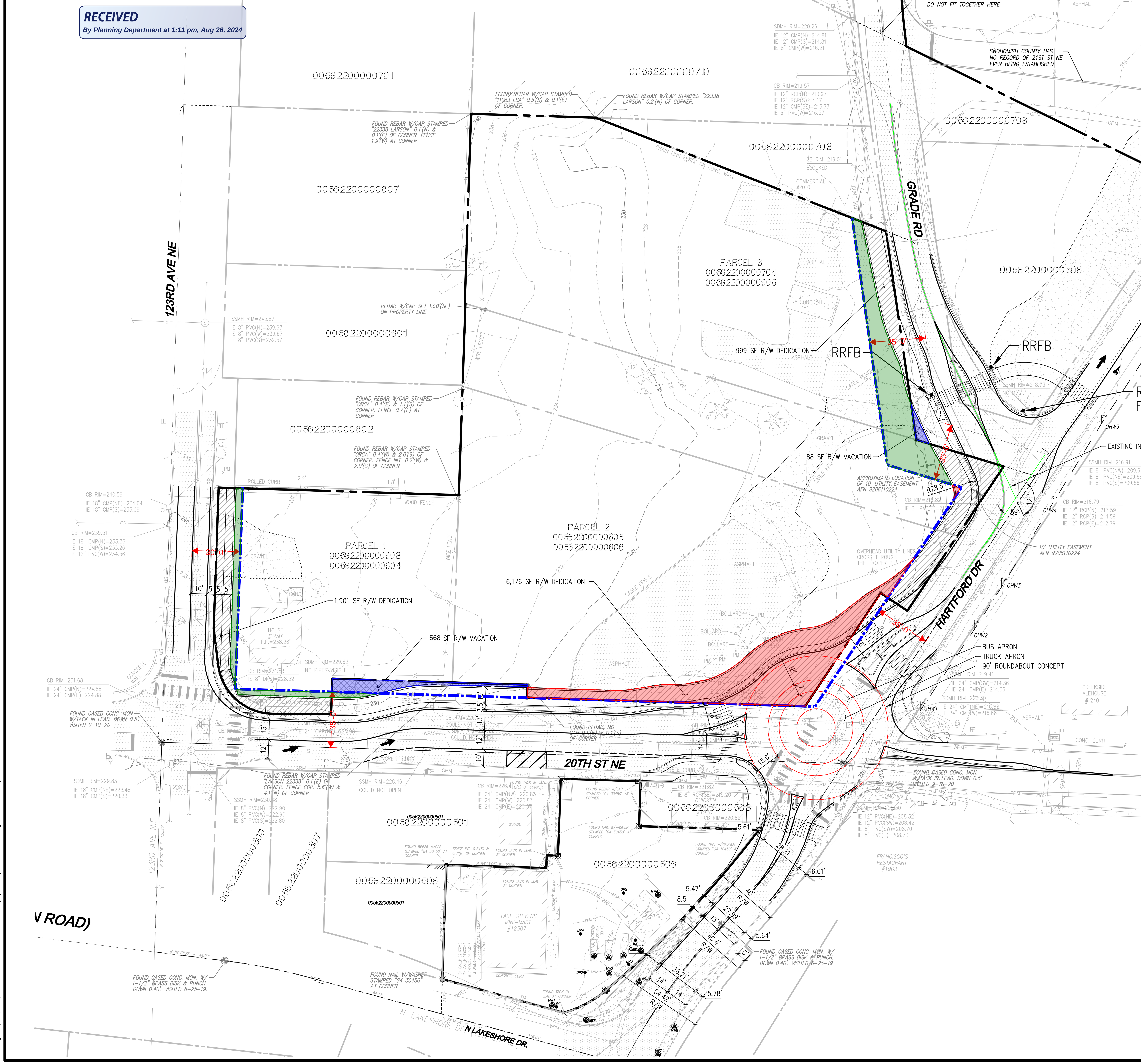
Respectfully,

North Cove LLC
By: Land Pro Group, Inc., Applicant's Representative

By: Mark Villwock, VP Operations

ATTACHMENT 4

RECEIVED
By Planning Department at 1:11 pm, Aug 26, 2024



ROW CALCULATIONS

ADDITIONAL ROW AREA	4,264.26	sf
NON-DEDICATED ROW	3,115.78	sf
ROW VACATION	656.00	sf

Extra ROW provided by North Cove:
4,264.26-3115.78=1,148.48 SF

Vacation Analysis
Extra ROW - Vacation = Remaining Excess
1,148.48 SF - 656 SF = 492 SF

Excess ROW for Credit = 492 SF

REVISIONS

NO.	DATE	DESCRIPTION	BY

NORTH COVE LLC

LAKE STEVENS 20TH ST NE ROUNDABOUT

GRADE ROAD INTERSECTION EXHIBIT

JOB NUMBER:	C23110
DRAWING NAME:	
DESIGNER:	
DRAFTING BY:	CAF
DATE:	7-12-23
SCALE:	1"=30'
JURISDICTION:	LAKE STEVENS

EX-01

SHEET 1 OF 1

Drawing: P:\Civil\2023\C23-110 North Cove Mixed Use\Drawings\Exhibits\C23110E-EX-09.dwg Plotted: Aug 23, 2023 - 10:34am

CITY COUNCIL STAFF REPORT

Agenda Date: 9/24/2024

Subject: Department of Commerce Salmonid Recovery Grant, Contract #1 for Salmonid Basins Study

Contact Person/Department: Olin Anderson, Shannon Farrant, Public Works

Budget Impact: Grant Award, +$44,809.00 (through June 15, 2025)

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:
Motion to authorize the Mayor to sign a contract with the Washington Department of Commerce to accept a grant award contract for $44,809 to initiate preparation of a watershed management plan for Lake Stevens titled: Lake Stevens Plan for Salmonid Basins: A watershed management plan for the City's basins proposing coordination with comprehensive plan elements, 2023-2025 Biennium.

SUMMARY/BACKGROUND:
City Public Works staff in the Surface Water Division prepared a successful grant application to advance new NPDES permit planning requirements. The Lake Stevens Plan for Salmonid Basins will review issues impacting salmon (and thus water quality) in watershed basins in the City of Lake Stevens, and includes collaboration with neighboring jurisdictions that share portions of the basins (Snohomish County and Marysville). The Department of Commerce Grant was awarded for $247,339, over a three-year time frame. The City, providing a 20% match, will lead and organize the project, to be implemented largely with the assistance of a consultant, and coordination and participation is expected from many nearby agencies and interested individuals. Outcomes of this project are to prepare a watershed management plan that integrates drainage basin issues with planned elements of the Lake Stevens Comprehensive Plan to protect and restore salmon habitat in city planning decisions with planning maps, goals, and objectives to improve habitat. The Plan would support the City's long-term care for minimizing water quality degradation, supporting a natural lake fishery, restoring Lower Stevens Creek, reducing residential and public infrastructure flooding,

adapting for climate change resiliency, increasing and enhancing fish habitat, and restoring fish passage. The resulting information from the plan would be designed for integration into annual updates of the City's adopted Comprehensive Plan as relevant sections were reviewed or brought forward for updates and shared with adjoining agencies to attempt a coordinated effort for the basins.

The funds are reimbursable from July 1, 2024, per a schedule of project deliverables described in Attachment A. The Department of Commerce has informed us that due to State funding cycles, the agency cannot commit for funding outside of a two-year "biennium" interval. The current biennium ends June 15, 2025, so the tasks, deliverables, and funding contract award were broken up to implement the project on this schedule. Therefore, the current contract amount, $44,809.00, is a portion of the total grant award, with the remainder to be placed under contract near the beginning of the next biennium (May-August 2025). We were assured the funding to complete the project, $202,530.00, will be available after the 2-year state fiscal processes are completed.

The Commerce Salmonid Recovery Grant is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov.

APPLICABLE CITY POLICIES:
LSMC TITLE 11 Stormwater and Surface Water Management, COMPREHENSIVE PLAN (Natural Resources Element, Parks & Open Space Element, Utilities Element)

ATTACHMENTS:
1. Lake Stevens Salmon Recovery Grant-Contract and Attachments

Grant Agreement with

City of Lake Stevens

through

Growth Management Services

Grant Number:
24-63341-003

For

Lake Stevens Plan for Salmonid Basins: A watershed management plan for the City's basins proposing coordination with comprehensive plan elements, 2023-2025 Biennium

Dated: Date of Execution

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Face Sheet

Grant Number: 24-63341-003

Washington State Department of Commerce
Local Government Division
Growth Management Services
Salmon Recovery through Local Planning Grant

1. Grantee	**2. Grantee Doing Business As (as applicable)**
City of Lake Stevens PO Box 257 1812 Main St, Lake Stevens, WA 98258	n/a n/a n/a n/a
3. Grantee Representative Shannon Farrant Surface Water Manager 425-622-9442 sfarrant@lakestevenswa.gov	**4. COMMERCE Representative** Angela San Filippo Ecosystem Services Manager (564) 233-9522 Angela.sanfilippo@commerce.wa.gov 1011 Plum Street SE PO Box 42525 Olympia, WA 98501

5. Grant Amount	**6. Funding Source**	**7. Start Date**	**8. End Date**
$44,809.00	**Federal:** ☐ **State:** ☒ **Other:** ☐ **N/A:** ☐	July 1, 2024	June 30, 2025

9. Federal Funds (as applicable)	**Federal Agency:**	**ALN**
n/a	n/a	

10. Tax ID #	**11. SWV #**	**12. UBI #**	**13. UEI #**
91-6018875	SWV0032526-01	600-589-299	H5SEGSJMDB47

14. Grant Purpose
Support the preparation of a watershed management plan that integrates basin issues with planned elements of the Lake Stevens Comprehensive Plan to protect and restore salmon habitat in city planning decisions.

COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grant Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget

FOR GRANTEE	**FOR COMMERCE**
______________________________ Brett Gailey, Mayor	______________________________ Mark K. Barkley, Assistant Director
______________________________ Signature	______________________________ Date
______________________________ Date	**APPROVED AS TO FORM ONLY** **BY ASSISTANT ATTORNEY GENERAL** **APPROVAL ON FILE**

Special Terms and Conditions

1. GRANT MANAGEMENT

The Representative for each of the parties shall be responsible for and shall be the contact person for all communications and billings regarding the performance of this Grant.

The Representative for COMMERCE and their contact information are identified on the Face Sheet of this Grant.

The Representative for the Grantee and their contact information are identified on the Face Sheet of this Grant.

2. ACKNOWLEDGEMENT OF CLIMATE COMMITMENT ACT FUNDING

If this Agreement is funded in whole or in part by the Climate Commitment Act, Grantee agrees that any website, announcement, press release, and/or publication (written, visual, or sound) used for media-related activities, publicity, and public outreach issued by or on behalf of Grantee which reference programs or projects funded in whole or in part with Washington's Climate Commitment Act (CCA) funds under this Grant, shall contain the following statement, or reference a link which contains this language if space is not available:

"The [PROGRAM NAME / GRANT / ETC.] is supported with funding from Washington's Climate Commitment Act. The CCA supports Washington's climate action efforts by putting cap-and-invest dollars to work reducing climate pollution, creating jobs, and improving public health. Information about the CCA is available at www.climate.wa.gov."

The Grantee agrees to ensure coordinated Climate Commitment Act branding on work completed by or on behalf of the Grantee. The CCA logo must be used in the following circumstances, consistent with the branding guidelines posted at CCA brand toolkit, including:

A. Any project related website or webpage that includes logos from other funding partners;
B. Any publication materials that include logos from other funding partners;
C. Any on-site signage including pre-during Construction signage and permanent signage at completed project sites; and
D. Any equipment purchased with CCA funding through a generally visible decal.

3. COMPENSATION

COMMERCE shall pay an amount not to exceed $247,339 for the performance of all things necessary for or incidental to the performance of work as set forth in the Scope of Work. Grantee's compensation for services rendered shall be based on the terms of the Scope of Work and Budget.

EXPENSES
Grantee shall receive reimbursement for travel and other expenses as identified below or as authorized in advance by COMMERCE as reimbursable. The maximum amount to be paid to the Grantee for authorized expenses shall not exceed $ 0.00, which amount is included in the Grant total above.

Such expenses may include airfare (economy or coach class only), other transportation expenses, and lodging and subsistence necessary during periods of required travel. Grantee shall receive compensation for travel expenses at current state travel reimbursement rates.

4. BILLING PROCEDURES AND PAYMENT

COMMERCE will pay Grantee upon acceptance of services provided and receipt of properly completed invoices, which shall be submitted to the Representative for COMMERCE not more often than monthly nor less than quarterly.

The invoices shall describe and document, to COMMERCE's satisfaction, a description of the work performed, the progress of the project, and fees. The invoice shall include the Grant Number 24-63341-003. If expenses are invoiced, provide a detailed breakdown of each type. A receipt must accompany any single expenses in the amount of $50.00 or more in order to receive reimbursement. Payment shall be considered timely if made by COMMERCE within thirty (30) calendar days after receipt of properly completed invoices. Payment shall be sent to the address designated by the Grantee.

COMMERCE may, in its sole discretion, terminate the Grant or withhold payments claimed by the Grantee for services rendered if the Grantee fails to satisfactorily comply with any term or condition of this Grant.

No payments in advance or in anticipation of services or supplies to be provided under this Agreement shall be made by COMMERCE.

<u>Invoices and End of Fiscal Year</u>

Invoices are due on the 20th of the month following the provision of services.

Final invoices for a state fiscal year may be due sooner than the 20th and Commerce will provide notification of the end of fiscal year due date.
The Grantee must invoice for all expenses from the beginning of the Grant through June 30, regardless of the Grant start and end date.

<u>Duplication of Billed Costs</u>

The Grantee shall not bill COMMERCE for services performed under this Agreement, and COMMERCE shall not pay the Grantee, if the Grantee is entitled to payment or has been or will be paid by any other source, including grants, for that service.

<u>Disallowed Costs</u>

The Grantee is responsible for any audit exceptions or disallowed costs incurred by its own organization or that of its subgrantees.

COMMERCE may, in its sole discretion, withhold ten percent (10%) from each payment until acceptance by COMMERCE of the final report (or completion of the project, etc.).

5. SUBGRANTEE DATA COLLECTION

Grantee will submit reports, in a form and format to be provided by Commerce and at intervals as agreed by the parties, regarding work under this Grant performed by subgrantees and the portion of Grant funds expended for work performed by subgrantees, including but not necessarily limited to minority-owned, woman-owned, and veteran-owned business subgrantees. “Subgrantees” shall mean subgrantees of any tier.

6. INSURANCE

The Grantee shall provide insurance coverage as set out in this section. The intent of the required insurance is to protect the state should there be any claims, suits, actions, costs, damages or expenses arising from any loss, or negligent or intentional act or omission of the Grantee or Subgrantee, or agents of either, while performing under the terms of this Grant. Failure to maintain the required insurance coverage may result in termination of this Grant.

The insurance required shall be issued by an insurance company authorized to do business within the state of Washington. Except for Professional Liability or Errors and Omissions Insurance, the insurance shall name the state of Washington, its agents, officers, and employees as additional insureds under the insurance policy. All policies shall be primary to any other valid and collectable insurance. The Grantee shall provide COMMERCE thirty (30) calendar days' advance notice of any insurance cancellation, non-renewal or modification.

The Contractor shall submit a certificate of insurance to COMMERCE which outlines the coverage and limits defined in this insurance section within fifteen (15) calendar days of a written request by COMMERCE. The certifications shall show the insurance coverage, the designated beneficiary, who is covered, the amounts, the period of coverage, and that COMMERCE will be provided thirty (30) days' advance written notice of cancellation. During the term of this Contract, if requested, the Contractor shall submit renewal certificates not less than thirty (30) calendar days prior to expiration of each policy required under this section.

DO NOT send insurance certificates to COMMERCE unless requested by COMMERCE. Any certificates received by mail will be returned to sender unless the certificate identifies the contract number, contract manager name, and/or program name to which it applies.

The Grantee shall provide insurance coverage that shall be maintained in full force and effect during the term of this Grant, as follows:

Commercial General Liability Insurance Policy. Provide a Commercial General Liability Insurance Policy, including contractual liability, written on an occurrence basis, in adequate quantity to protect against legal liability arising out of Grant activity but no less than $1,000,000 per occurrence. Additionally, the Grantee is responsible for ensuring that any Subgrantees provide adequate insurance coverage for the activities arising out of subgrants.

Cyber Liability Insurance: The Contractor shall maintain Cyber Liability Insurance. The Contractor shall maintain minimum limits of no less than $1,000,000 per occurrence to cover all activities by the Contractor and licensed staff employed or under contract to the Contractor. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

Automobile Liability. In the event that performance pursuant to this Grant involves the use of vehicles, owned or operated by the Grantee or its Subgrantee, automobile liability insurance shall be required. The minimum limit for automobile liability is $1,000,000 per occurrence, using a Combined Single Limit for bodily injury and property damage.

Professional Liability, Errors and Omissions Insurance. The Grantee shall maintain Professional Liability or Errors and Omissions Insurance. The Grantee shall maintain minimum limits of no less than $1,000,000 per occurrence to cover all activities by the Grantee and licensed staff employed or under Grant to the Grantee. The state of Washington, its agents, officers, and employees need not be named as additional insureds under this policy.

Fidelity Insurance. Every officer, director, employee, or agent who is authorized to act on behalf of the Grantee for the purpose of receiving or depositing funds into program accounts or issuing financial documents, checks, or other instruments of payment for program costs shall be insured to provide protection against loss:

A. The amount of fidelity coverage secured pursuant to this Grant shall be $100,000 or the highest of planned reimbursement for the Grant period, whichever is lowest. Fidelity insurance secured pursuant to this paragraph shall name COMMERCE as beneficiary.

B. Subgrantees that receive $10,000 or more per year in funding through this Grant shall secure fidelity insurance as noted above. Fidelity insurance secured by Subgrantees pursuant to this paragraph shall name the Grantee as beneficiary.

7. FRAUD AND OTHER LOSS REPORTING

Grantee shall report in writing all known or suspected fraud or other loss of any funds or other property furnished under this Contract immediately or as soon as practicable to the Commerce Representative identified on the Face Sheet.

8. PERIOD OF PERFORMANCE

COMMERCE reserves the right to extend this contract for up to two contract years. All amendments under this contract are subject to funding availability for the given contract period. If state funding under the Climate Commitment Act is not continued, COMMERCE, at its sole discretion, may amend the contract to transfer the scope of work into funds that will facilitate the partial or full completion of the contract.

9. ORDER OF PRECEDENCE

In the event of an inconsistency in this Grant, the inconsistency shall be resolved by giving precedence in the following order:

- Applicable federal and state of Washington statutes and regulations
- Special Terms and Conditions
- General Terms and Conditions
- Attachment A – Scope of Work
- Attachment B – Budget
- Add any other attachments incorporated by reference from the Face Sheet listed within order of attached.

General Terms and Conditions

1. DEFINITIONS

As used throughout this Grant, the following terms shall have the meaning set forth below:

A. "Authorized Representative" shall mean the Director and/or the designee authorized in writing to act on the Director's behalf.

B. "COMMERCE" shall mean the Washington Department of Commerce.

C. "Grant" or "Agreement" or "Contract" means the entire written agreement between COMMERCE and the Grantee, including any Exhibits, documents, or materials incorporated by reference. E-mail or Facsimile transmission of a signed copy of this Grant shall be the same as delivery of an original.

D. "Grantee" or "Contractor" shall mean the entity identified on the face sheet performing service(s) under this Grant, and shall include all employees and agents of the Grantee.

E. "Personal Information" shall mean information identifiable to any person, including, but not limited to, information that relates to a person's name, health, finances, education, business, use or receipt of governmental services or other activities, addresses, telephone numbers, social security numbers, driver license numbers, other identifying numbers, and any financial identifiers, and "Protected Health Information" under the federal Health Insurance Portability and Accountability Act of 1996 (HIPAA).

F. "State" shall mean the state of Washington.

G. "Subgrantee/subcontractor" shall mean one not in the employment of the Grantee, who is performing all or part of those services under this Grant under a separate Grant with the Grantee. The terms "subgrantee" and "subcontractor" mean subgrantee/subcontractor(s) in any tier.

H. "Subrecipient" shall mean a non-federal entity that expends federal awards received from a pass-through entity to carry out a federal program, but does not include an individual that is a beneficiary of such a program. It also excludes vendors that receive federal funds in exchange for goods and/or services in the course of normal trade or commerce.

I. "Vendor" is an entity that agrees to provide the amount and kind of services requested by COMMERCE; provides services under the grant only to those beneficiaries individually determined to be eligible by COMMERCE and, provides services on a fee-for-service or per-unit basis with contractual penalties if the entity fails to meet program performance standards.

2. ACCESS TO DATA

In compliance with RCW 39.26.180, the Grantee shall provide access to data generated under this Grant to COMMERCE, the Joint Legislative Audit and Review Committee, and the Office of the State Auditor at no additional cost. This includes access to all information that supports the findings, conclusions, and recommendations of the Grantee's reports, including computer models and the methodology for those models.

3. ADVANCE PAYMENTS PROHIBITED

No payments in advance of or in anticipation of goods or services to be provided under this Grant shall be made by COMMERCE.

4. ALL WRITINGS CONTAINED HEREIN

This Grant contains all the terms and conditions agreed upon by the parties. No other understandings, oral or otherwise, regarding the subject matter of this Grant shall be deemed to exist or to bind any of the parties hereto.

5. AMENDMENTS

This Grant may be amended by mutual agreement of the parties. Such amendments shall not be binding unless they are in writing and signed by personnel authorized to bind each of the parties.

6. AMERICANS WITH DISABILITIES ACT (ADA) OF 1990, PUBLIC LAW 101-336, also referred to as the "ADA" 28 CFR Part 35

The Grantee must comply with the ADA, which provides comprehensive civil rights protection to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

7. ASSIGNMENT

Neither this Grant, nor any claim arising under this Grant, shall be transferred or assigned by the Grantee without prior written consent of COMMERCE.

8. ATTORNEYS' FEES

Unless expressly permitted under another provision of the Grant, in the event of litigation or other action brought to enforce Grant terms, each party agrees to bear its own attorneys' fees and costs.

9. CONFIDENTIALITY/SAFEGUARDING OF INFORMATION

A. "Confidential Information" as used in this section includes:

- **i.** All material provided to the Grantee by COMMERCE that is designated as "confidential" by COMMERCE;
- **ii.** All material produced by the Grantee that is designated as "confidential" by COMMERCE; and
- **iii.** All Personal Information in the possession of the Grantee that may not be disclosed under state or federal law.

B. The Grantee shall comply with all state and federal laws related to the use, sharing, transfer, sale, or disclosure of Confidential Information. The Grantee shall use Confidential Information solely for the purposes of this Grant and shall not use, share, transfer, sell or disclose any Confidential Information to any third party except with the prior written consent of COMMERCE or as may be required by law. The Grantee shall take all necessary steps to assure that Confidential Information is safeguarded to prevent unauthorized use, sharing, transfer, sale or disclosure of Confidential Information or violation of any state or federal laws related thereto. Upon request, the Grantee shall provide COMMERCE with its policies and procedures on confidentiality. COMMERCE may require changes to such policies and procedures as they apply to this Grant whenever COMMERCE reasonably determines that changes are necessary to prevent unauthorized disclosures. The Grantee shall make the changes within the time period specified by COMMERCE. Upon request, the Grantee shall immediately return to COMMERCE any Confidential Information that COMMERCE reasonably determines has not been adequately protected by the Grantee against unauthorized disclosure.

C. Unauthorized Use or Disclosure. The Grantee shall notify COMMERCE within five (5) working days of any unauthorized use or disclosure of any confidential information, and shall take necessary steps to mitigate the harmful effects of such use or disclosure.

10. CONFLICT OF INTEREST

Grantee must maintain and comply with written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. Grantee must comply with the following minimum requirements:

A. No employee, officer, or agent may participate in the selection, award, or administration of a contract if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the Grantee may neither solicit nor accept gratuities, favors, or anything of monetary value from Grantees or parties to subcontracts and must comply with RCW 39.26.020. However, Grantee may set standards for situations in which the financial interest is not substantial or the gift is an unsolicited item of nominal value. The standards of conduct must provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the Grantee.

B. If the Grantee has a parent, affiliate, or subsidiary organization that is not a state, local government, or federally recognized tribe, the Grantee must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the Grantee is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

11. COPYRIGHT

Unless otherwise provided, all Materials produced under this Grant shall be considered "works for hire" as defined by the U.S. Copyright Act and shall be owned by COMMERCE. COMMERCE shall be considered the author of such Materials. In the event the Materials are not considered “works for hire” under the U.S. Copyright laws, the Grantee hereby irrevocably assigns all right, title, and interest in all Materials, including all intellectual property rights, moral rights, and rights of publicity to COMMERCE effective from the moment of creation of such Materials.

“Materials” means all items in any format and includes, but is not limited to, data, reports, documents, pamphlets, advertisements, books, magazines, surveys, studies, computer programs, films, tapes, and/or sound reproductions. “Ownership” includes the right to copyright, patent, register and the ability to transfer these rights.

For Materials that are delivered under the Grant, but that incorporate pre-existing materials not produced under the Grant, the Grantee hereby grants to COMMERCE a nonexclusive, royalty-free, irrevocable license (with rights to sublicense to others) in such Materials to translate, reproduce, distribute, prepare derivative works, publicly perform, and publicly display. The Grantee warrants and represents that the Grantee has all rights and permissions, including intellectual property rights, moral rights and rights of publicity, necessary to grant such a license to COMMERCE.

The Grantee shall exert all reasonable effort to advise COMMERCE, at the time of delivery of Materials furnished under this Grant, of all known or potential invasions of privacy contained therein and of any portion of such document which was not produced in the performance of this Grant. The Grantee shall provide COMMERCE with prompt written notice of each notice or claim of infringement received by the Grantee with respect to any Materials delivered under this Grant. COMMERCE shall have the right to modify or remove any restrictive markings placed upon the Materials by the Grantee.

12. DISPUTES

Except as otherwise provided in this Grant, when a dispute arises between the parties and it cannot be resolved by direct negotiation, either party may request a dispute hearing with the Director of COMMERCE, who may designate a neutral person to decide the dispute.

The request for a dispute hearing must:

- be in writing;
- state the disputed issues;
- state the relative positions of the parties;
- state the Grantee's name, address, and Grant number; and
- be mailed to the Director and the other party's (respondent's) Grant Representative within three (3) working days after the parties agree that they cannot resolve the dispute.

The respondent shall send a written answer to the requestor's statement to both the Director or the Director's designee and the requestor within five (5) working days.

The Director or designee shall review the written statements and reply in writing to both parties within ten (10) working days. The Director or designee may extend this period if necessary by notifying the parties.

The decision shall not be admissible in any succeeding judicial or quasi-judicial proceeding.

The parties agree that this dispute process shall precede any action in a judicial or quasi-judicial tribunal.

Nothing in this Grant shall be construed to limit the parties' choice of a mutually acceptable alternate dispute resolution (ADR) method in addition to the dispute hearing procedure outlined above.

13. DUPLICATE PAYMENT

COMMERCE shall not pay the Grantee, if the Grantee has charged or will charge the State of Washington or any other party under any other Grant or agreement, for the same services or expenses.

14. GOVERNING LAW AND VENUE

This Grant shall be construed and interpreted in accordance with the laws of the state of Washington, and the venue of any action brought hereunder shall be in the Superior Court for Thurston County.

15. INDEMNIFICATION

To the fullest extent permitted by law, the Grantee shall indemnify, defend, and hold harmless the state of Washington, COMMERCE, agencies of the state and all officials, agents and employees of the state, from and against all claims for injuries or death arising out of or resulting from the performance of the Grant. "Claim" as used in this Grant, means any financial loss, claim, suit, action, damage, or expense, including but not limited to attorney's fees, attributable for bodily injury, sickness, disease, or death, or injury to or the destruction of tangible property including loss of use resulting therefrom.

The Grantee's obligation to indemnify, defend, and hold harmless includes any claim by Grantee's agents, employees, representatives, or any subgrantee or its employees.

The Grantee's obligation shall not include such claims that may be caused by the sole negligence of the State and its agencies, officials, agents, and employees. If the claims or damages are caused by or result from the concurrent negligence of (a) the State, its agents or employees and (b) the Grantee, its subcontractors, agents, or employees, this indemnity provision shall be valid and enforceable only to the extent of the negligence of the Grantee or its subgrantees, agents, or employees.

The Grantee waives its immunity under Title 51 RCW to the extent it is required to indemnify, defend and hold harmless the state and its agencies, officers, agents or employees.

16. INDEPENDENT CAPACITY OF THE GRANTEE

The parties intend that an independent Grantee relationship will be created by this Grant. The Grantee and its employees or agents performing under this Grant are not employees or agents of the state of Washington or COMMERCE. The Grantee will not hold itself out as or claim to be an officer or employee of COMMERCE or of the state of Washington by reason hereof, nor will the Grantee make any claim of right, privilege or benefit which would accrue to such officer or employee under law. Conduct and control of the work will be solely with the Grantee.

17. INDUSTRIAL INSURANCE COVERAGE

The Grantee shall comply with all applicable provisions of Title 51 RCW, Industrial Insurance. If the Grantee fails to provide industrial insurance coverage or fails to pay premiums or penalties on behalf of its employees as may be required by law, COMMERCE may collect from the Grantee the full amount payable to the Industrial Insurance Accident Fund. COMMERCE may deduct the amount owed by the Grantee to the accident fund from the amount payable to the Grantee by COMMERCE under this Grant, and transmit the deducted amount to the Department of Labor and Industries, (L&I) Division of Insurance Services. This provision does not waive any of L&I's rights to collect from the Grantee.

18. LAWS

The Grantee shall comply with all applicable laws, ordinances, codes, regulations and policies of local, state, and federal governments, as now or hereafter amended.

19. LICENSING, ACCREDITATION AND REGISTRATION

The Grantee shall comply with all applicable local, state, and federal licensing, accreditation and registration requirements or standards necessary for the performance of this Grant.

20. LIMITATION OF AUTHORITY

Only the Authorized Representative or the Authorized Representative's delegate by writing (delegation to be made prior to action) shall have the express, implied, or apparent authority to alter, amend, modify, or waive any clause or condition of this Grant. Furthermore, any alteration, amendment, modification, or waiver or any clause or condition of this Grant is not effective or binding unless made in writing and signed by the Authorized Representative.

21. NONDISCRIMINATION

A. Nondiscrimination Requirement. During the performance of this Agreement, the GRANTEE, including any subcontractor, shall comply with all federal, state, and local nondiscrimination laws, regulations and policies, this shall include but not be limited to the following: GRANTEE, including any subcontractor, shall not discriminate on the bases enumerated at RCW 49.60.530(3). In addition, GRANTEE, including any subcontractor, shall give written notice of this nondiscrimination requirement to any labor organizations with which GRANTEE, or subcontractor, has a collective bargaining or other agreement.

The funds provided under this Agreement shall not be used to fund religious worship, exercise, or instruction. No person shall be required to participate in any religious worship, exercise, or instruction in order to have access to the facilities funded by this Agreement.

B. Obligation to Cooperate. GRANTEE, including any subcontractor, shall cooperate and comply with any Washington state agency investigation regarding any allegation that GRANTEE, including any subcontractor, has engaged in discrimination prohibited by this Agreement pursuant to RCW 49.60.530(3).

C. Default. Notwithstanding any provision to the contrary, COMMERCE may suspend GRANTEE, including any subcontractor, upon notice of a failure to participate and cooperate with any state agency investigation into alleged discrimination prohibited by this Contract, pursuant to RCW 49.60.530(3). Any such suspension will remain in place until COMMERCE receives notification that GRANTEE, including any subcontractor, is cooperating with the investigating state agency. In the event GRANTEE, or subcontractor, is determined to have engaged in discrimination identified at RCW 49.60.530(3), COMMERCE may terminate this Agreement in whole or in part, and GRANTEE, subcontractor, or both, may be referred for debarment as provided in RCW 39.26.200. GRANTEE or subcontractor may be given a reasonable time in which to cure this noncompliance, including implementing conditions consistent with any court-ordered injunctive relief or settlement agreement.

D. Remedies for Breach. Notwithstanding any provision to the contrary, in the event of Agreement termination or suspension for engaging in discrimination, GRANTEE, subcontractor, or both, shall be liable for contract damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time , which damages are distinct from any penalties imposed under Chapter 49.60, RCW. GRANTEE may also be required to repay grant funds pursuant to Section 25 (Recapture) of the General Terms & Conditions if the Agreement is terminated based on a violation of the nondiscrimination requirement. COMMERCE shall have the right to deduct from any monies due to GRANTEE or subcontractor, or that thereafter become due, an amount for damages GRANTEE or subcontractor will owe COMMERCE for default under this provision.

22. PAY EQUITY

The Grantee agrees to ensure that “similarly employed” individuals in its workforce are compensated as equals, consistent with the following:

A. Employees are “similarly employed” if the individuals work for the same employer, the performance of the job requires comparable skill, effort, and responsibility, and the jobs are performed under similar working conditions. Job titles alone are not determinative of whether employees are similarly employed;

B. Grantee may allow differentials in compensation for its workers if the differentials are based in good faith and on any of the following:

- **i.** A seniority system; a merit system; a system that measures earnings by quantity or quality of production; a bona fide job-related factor or factors; or a bona fide regional difference in compensation levels.

- **ii.** A bona fide job-related factor or factors may include, but not be limited to, education, training, or experience that is: Consistent with business necessity; not based on or derived from a gender-based differential; and accounts for the entire differential.

- **iii.** A bona fide regional difference in compensation level must be: Consistent with business necessity; not based on or derived from a gender-based differential; and account for the entire differential.

This Grant may be terminated by the Department, if the Department or the Department of Enterprise Services determines that the Grantee is not in compliance with this provision.

23. POLITICAL ACTIVITIES

Political activity of Grantee’s employees and officers are limited by the State Campaign Finances and Lobbying provisions of Chapter 42.17A RCW and the Federal Hatch Act, 5 USC 1501 - 1508.

No funds may be used for working for or against ballot measures or for or against the candidacy of any person for public office.

24. PUBLICITY

The Grantee agrees not to publish or use any advertising or publicity materials in which the state of Washington or COMMERCE’s name is mentioned, or language used from which the connection with the state of Washington’s or COMMERCE’s name may reasonably be inferred or implied, without the prior written consent of COMMERCE.

25. RECAPTURE

In the event that the Grantee fails to perform this Grant in accordance with state laws, federal laws, and/or the provisions of this Grant, COMMERCE reserves the right to recapture funds in an amount to compensate COMMERCE for the noncompliance in addition to any other remedies available at law or in equity.

Repayment by the Grantee of funds under this recapture provision shall occur within the time period specified by COMMERCE. In the alternative, COMMERCE may recapture such funds from payments due under this Grant.

26. RECORDS MAINTENANCE

The Grantee shall maintain books, records, documents, data and other evidence relating to this Grant and performance of the services described herein, including but not limited to accounting procedures and practices that sufficiently and properly reflect all direct and indirect costs of any nature expended in the performance of this Grant.

The Grantee shall retain such records for a period of six years following the date of final payment. At no additional cost, these records, including materials generated under the Grant, shall be subject at all reasonable times to inspection, review or audit by COMMERCE, personnel duly authorized by COMMERCE, the Office of the State Auditor, and federal and state officials so authorized by law, regulation or agreement.

If any litigation, claim or audit is started before the expiration of the six (6) year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.

27. REGISTRATION WITH DEPARTMENT OF REVENUE

If required by law, the Grantee shall complete registration with the Washington State Department of Revenue.

28. RIGHT OF INSPECTION

The Grantee shall provide right of access to its facilities to COMMERCE, or any of its officers, or to any other authorized agent or official of the state of Washington or the federal government, at all reasonable times, in order to monitor and evaluate performance, compliance, and/or quality assurance under this Grant.

29. SAVINGS

In the event funding from state, federal, or other sources is withdrawn, reduced, or limited in any way after the effective date of this Grant and prior to normal completion, COMMERCE may suspend or terminate the Grant under the "Termination for Convenience" clause, without the ten calendar day notice requirement. In lieu of termination, the Grant may be amended to reflect the new funding limitations and conditions.

30. SEVERABILITY

The provisions of this Grant are intended to be severable. If any term or provision is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of the Grant.

31. SITE SECURITY

While on COMMERCE premises, Grantee, its agents, employees, or subgrantees shall conform in all respects with physical, fire or other security policies or regulations.

32. SUBGRANTING/SUBCONTRACTING

The Grantee may only subgrant/subcontract work contemplated under this Grant if it obtains the prior written approval of COMMERCE.

If COMMERCE approves subgranting/subcontracting, the Grantee shall maintain written procedures related to subgranting, as well as copies of all subgrants/subcontract and records related to subgrants/subcontracts. For cause, COMMERCE in writing may: (a) require the Grantee to amend its subgranting/subcontracting procedures as they relate to this Grant; (b) prohibit the Grantee from subgranting/subcontracting with a particular person or entity; or (c) require the Grantee to rescind or amend a subgrant/subcontract.

Every subgrant/subcontract shall bind the Subgrantee/Subcontractor to follow all applicable terms of this Grant. The Grantee is responsible to COMMERCE if the Subgrantee/Subcontractor fails to comply with any applicable term or condition of this Grant. The Grantee shall appropriately monitor the activities of the Subgrantee/Subcontractor to assure fiscal conditions of this Grant. In no event shall the existence of a subgrant/subcontract operate to release or reduce the liability of the Grantee to COMMERCE for any breach in the performance of the Grantee's duties.

Every subgrant/subcontract shall include a term that COMMERCE and the State of Washington are not liable for claims or damages arising from a Subgrantee/Subcontractor's performance of the subgrant/subcontract.

33. SURVIVAL

The terms, conditions, and warranties contained in this Grant that by their sense and context are intended to survive the completion of the performance, cancellation or termination of this Grant shall so survive.

34. TAXES

All payments accrued on account of payroll taxes, unemployment contributions, the Grantee's income or gross receipts, any other taxes, insurance or expenses for the Grantee or its staff shall be the sole responsibility of the Grantee.

35. TERMINATION FOR CAUSE

In the event COMMERCE determines the Grantee has failed to comply with the conditions of this Grant in a timely manner, COMMERCE has the right to suspend or terminate this Grant. Before suspending or terminating the Grant, COMMERCE shall notify the Grantee in writing of the need to take corrective action. If corrective action is not taken within 30 calendar days, the Grant may be terminated or suspended.

In the event of termination or suspension, the Grantee shall be liable for damages as authorized by law including, but not limited to, any cost difference between the original Grant and the replacement or cover Grant and all administrative costs directly related to the replacement Grant, e.g., cost of the competitive bidding, mailing, advertising and staff time.

COMMERCE reserves the right to suspend all or part of the Grant, withhold further payments, or prohibit the Grantee from incurring additional obligations of funds during investigation of the alleged compliance breach and pending corrective action by the Grantee or a decision by COMMERCE to terminate the Grant. A termination shall be deemed a "Termination for Convenience" if it is determined that the Grantee: (1) was not in default; or (2) failure to perform was outside of his or her control, fault or negligence.

The rights and remedies of COMMERCE provided in this Grant are not exclusive and are, in addition to any other rights and remedies, provided by law.

36. TERMINATION FOR CONVENIENCE

Except as otherwise provided in this Grant, COMMERCE may, by ten (10) business days' written notice, beginning on the second day after the mailing, terminate this Grant, in whole or in part. If this Grant is so terminated, COMMERCE shall be liable only for payment required under the terms of this Grant for services rendered or goods delivered prior to the effective date of termination.

37. TERMINATION PROCEDURES

Upon termination of this Grant, COMMERCE, in addition to any other rights provided in this Grant, may require the Grantee to deliver to COMMERCE any property specifically produced or acquired for the performance of such part of this Grant as has been terminated. The provisions of the "Treatment of Assets" clause shall apply in such property transfer.

COMMERCE shall pay to the Grantee the agreed upon price, if separately stated, for completed work and services accepted by COMMERCE, and the amount agreed upon by the Grantee and COMMERCE for (i) completed work and services for which no separate price is stated, (ii) partially completed work and services, (iii) other property or services that are accepted by COMMERCE, and (iv) the protection and preservation of property, unless the termination is for default, in which case the Authorized Representative shall determine the extent of the liability of COMMERCE. Failure to agree with such determination shall be a dispute within the meaning of the "Disputes" clause of this Grant. COMMERCE may withhold from any amounts due the Grantee such sum as the Authorized Representative determines to be necessary to protect COMMERCE against potential loss or liability.

The rights and remedies of COMMERCE provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Grant.

After receipt of a notice of termination, and except as otherwise directed by the Authorized Representative, the Grantee shall:

A. Stop work under the Grant on the date, and to the extent specified, in the notice;

B. Place no further orders or subgrants/subcontracts for materials, services, or facilities except as may be necessary for completion of such portion of the work under the Grant that is not terminated;

C. Assign to COMMERCE, in the manner, at the times, and to the extent directed by the Authorized Representative, all of the rights, title, and interest of the Grantee under the orders and subgrants/subcontracts so terminated, in which case COMMERCE has the right, at its discretion, to settle or pay any or all claims arising out of the termination of such orders and subgrants/subcontracts;

D. Settle all outstanding liabilities and all claims arising out of such termination of orders and subgrants/subcontracts, with the approval or ratification of the Authorized Representative to the extent the Authorized Representative may require, which approval or ratification shall be final for all the purposes of this clause;

E. Transfer title to COMMERCE and deliver in the manner, at the times, and to the extent directed by the Authorized Representative any property which, if the Grant had been completed, would have been required to be furnished to COMMERCE;

F. Complete performance of such part of the work as shall not have been terminated by the Authorized Representative; and

G. Take such action as may be necessary, or as the Authorized Representative may direct, for the protection and preservation of the property related to this Grant, which is in the possession of the Grantee and in which COMMERCE has or may acquire an interest.

38. TREATMENT OF ASSETS

Title to all property furnished by COMMERCE shall remain in COMMERCE. Title to all property furnished by the Grantee, for the cost of which the Grantee is entitled to be reimbursed as a direct item of cost under this Grant, shall pass to and vest in COMMERCE upon delivery of such property by the Grantee. Title to other property, the cost of which is reimbursable to the Grantee under this Grant, shall pass to and vest in COMMERCE upon (i) issuance for use of such property in the performance of this Grant, or (ii) commencement of use of such property in the performance of this Grant, or (iii) reimbursement of the cost thereof by COMMERCE in whole or in part, whichever first occurs.

A. Any property of COMMERCE furnished to the Grantee shall, unless otherwise provided herein or approved by COMMERCE, be used only for the performance of this Grant.

B. The Grantee shall be responsible for any loss or damage to property of COMMERCE that results from the negligence of the Grantee or which results from the failure on the part of the

Grantee to maintain and administer that property in accordance with sound management practices.

C. If any COMMERCE property is lost, destroyed or damaged, the Grantee shall immediately notify COMMERCE and shall take all reasonable steps to protect the property from further damage.

D. The Grantee shall surrender to COMMERCE all property of COMMERCE prior to settlement upon completion, termination or cancellation of this Grant.

E. All reference to the Grantee under this clause shall also include Grantee's employees, agents or Subgrantees/Subcontractors.

39. WAIVER

Waiver of any default or breach shall not be deemed to be a waiver of any subsequent default or breach. Any waiver shall not be construed to be a modification of the terms of this Grant unless stated to be such in writing and signed by Authorized Representative of COMMERCE.

Attachment A: Scope of Work

Attachment A: Scope of Work

The steps and deliverables are split up based on the Washington State biennial budget cycle. The first set of action items and deliverables (with suffix A) aligns with the 2023-2025 biennium and includes work that will be performed and deliverables submitted prior to June 30, 2025.

The second set of steps and deliverables (with suffix B) aligns with the 2025-2027 biennium and includes work that will be performed and deliverables submitted prior to June 30, 2027.

The full scope of work was part of a competitive grant process and was awarded funds based on funding the entirety of the scope of work.

While there are multiple sources of funding for this project, the state budget is appropriated in a biennial cycle and Commerce will work on extensions to this contract to include the second set of steps and deliverables of work prior to the expiration of this contract.

Objective: Prepare a watershed management plan that integrates drainage basin issues with planned elements of the Lake Stevens Comprehensive Plan to protect and restore salmon habitat in city planning decisions with planning maps, goals, and objectives to improve habitat associated with each relevant comprehensive plan section.

Steps/Deliverables	Description	Start Date	End Date
Component 1.1: Initiate grant, refine scope of work, and gain a contractual partner to execute the work.			
Step 1.1	Administer grant through establishing a grant agreement with Commerce.	July 2024	September 2024
Step 1.2	Based on revised project charter, issue project RFP to seek a consultant.	September 2024	October 2024
Step 1.3	Review consultant offerings and execute a contract	November 2024	November 2024
Deliverable 1.1.1-A	**Executed Grant agreement, Project RFP, and execute a contract with a consultant in a short progress report provided to Commerce.**		December 2024, **due June 15, 2025**

Component 1.2: Finalize project charter.			
Step 1	Convene internal team members and participating jurisdictions to review funding, scope, and targets to refine the draft project charter. Formalize partner participation with memorandums of understanding.	August 2024	September 2024
Deliverable 1.2.1-A	**Provide a list of involved internal staff, and project participation agreements from outside agencies**.		September 2024, **due June 15 2025**
Step 2	Prepare draft project charter and follow City project management policies for initiation.	August 2024	September 2024
Deliverable 1.2.2-A	**A concise project Charter that coordinates the grant award and with internal and external agreements on execution.**		October 2024, **due June 15 2025**
Component 1.3: Gather preliminary data and models targeted to support Phase 1 & 2			
Step 1.1	Review potential data sources and acquire data sets.	January 2025	March 2025
Step 1.2	Review applicable modeling tools and refine scope of modeling approach.	January 2025	April 2025
Deliverable 1.3.1-A	**A summary report of preliminary results for available data and models that were identified and collected for use in the project to provide a short progress report of the project direction.**		April 2025, **due June 15 2025**
Component 1.4: Conduct community research, refine outreach methods, conduct outreach, and evaluate.			
Step 1	Refine characterization, distribution, and priority of outreach targets, such as community at large, communities of special concern, and communities with vested interest. Identify outreach ambassadors, build websites, and research implementation methods.	February 2025	June 2025

Deliverable 1.4.1-A	**Provide an outreach plan with list of engaged community and interest groups, key communicators, and engagement activities that would be targeting underserved communities.**		June 2025, **Due June 2025**
Component 1.5: Baseline data analysis, development, illustration, and interpretation.			
Step 1	Review preliminary data and data needs of models (including habitat, species, and climate models to detect resiliency of salmonid ecosystem), conduct gap analysis, and determine potential data collection or enhancement methods.	April 2025	June 2025
Deliverable 1.5.1-A	**Summarize data acquired in a table, listing models to be utilized in a memo with rationale, and provide a plan for resolution of known data gaps.**		June 2025, **due June 15, 2025**
Component 1.7: Track funding expenditure and review contractor deliverables.			
Step 1	Establish and confirm project expenditure tracking methods. Demonstrate tracking and link of funds spent on project steps including an estimate of support activities by City and other partners.	July 2024	September 2024
Deliverable 1.7.1-A	**Summary report of communication with Commerce regarding acceptable tracking documents.**		September 2024, **due June 15, 2025**
Step 2	Track and link funds spent to progress on project steps, including an estimate of support activities by City and other partners.	October 2024	December 2024
Deliverable 1.7.2-A	**Tabular summary and description of funds spent through December 31, 2024 to provide transparency in tracking grant-related expenditures.**		January 2025, **due June 15, 2025**

Step 3	Track and link funds spent to progress on project steps, including an estimate of support activities by City and other partners.	January 2024	June 2025
Deliverable 1.7.3-A	**Tabular summary and description of funds spent in first biennium to provide transparency in tracking grant-related expenditures.**		**due June 15, 2025**

The second set of steps and deliverables described below may be included through a contract extension based on funding in the **2025-2027** state biennial budget.

Component 1.4: Conduct community research, refine outreach methods, conduct outreach, and evaluate.			
Step 2	Outreach initiation with messaging, kick off meeting, and City council presentation.	July 2025	September 2025
Deliverable 1.4.2-B	**Summary report of messaging and meeting attendance.**		October 2025, **Due June 2027**
Step 3	Feedback processing, progress messaging, and demonstrate responsiveness in real-time/social media. Ongoing website updates.	August 2025	April 2027
Deliverable 1.4.3-B	**Provide summary of feedback, website updates, and social media activities.**		May 2027 **Due June 2027**
Step 4.1	Hold significant project progress update meeting and targeted outreach presentations. Updated social media experience and project website.	May 2026	September 2026
Step 4.2	Draft final report presentation interactive-based ArcGIS Storymap format on website.	October 2026	April 2027
Deliverable 1.4.4-B	**Project Outreach Report as written document for inclusion in final digital report as attachment with significant materials, describing attendance, web activity, effectiveness, and outcomes.**		May 2027, **due June 15, 2027**

Component 1.5: Baseline data analysis, development, illustration, and interpretation.			
Step 2.1	Capture additional data with adaptation of GIS sources and refine data inputs. Data supportive of climate resiliency is a significant component. Prepare maps of complete data sets and format data for use in models.	August 2025	February 2026
Step 2.2	Prepare maps of existing condition data and interpret for purposes of generalized planning needs and opportunities. Clarify geographic relationships between City and adjoining jurisdiction infrastructure and comprehensive plans elements.	November 2025	June 2026
Deliverable 1.5.2-B	**Data subject maps and interpretive planning maps, multi-jurisdiction comprehensive plan maps, combined infrastructure system maps. Note related public comments.**		April 2026, **Due June 2027**
Step 3	Conduct needs and opportunities analysis to identify how salmonid habitat needs and water quality improvement may fit within applicable comprehensive plan goals, objectives, and elements; or municipal code titles; review internally, and share for feedback.	May 2026	August 2026
Deliverable 1.5.3-B	**Summarize existing conditions and map areas of potential conflict, provide language that supports salmonid habitat, and identify needs comprehensive plans or ordinances with several scenarios for potential responses in planning.**		August 2026, **due June 15, 2027**
Component 1.6: Prepare run of models to test concept and determine needs.			
Step 1.1	With substantially complete model inputs, set up and load the model to determine functionality.	July 2026	October 2026

Step 1.2	Prepare model outputs for communicating levels of success, including climate resiliency, provide means for interpretation and suggestions for future steps.	September 2026	February 2027
Deliverable 1.6.1-B	**Summary report of data from model runs, with figures of outputs, and scoring for salmonid habitat scenarios to demonstrate potential model effectiveness and levels of refinement that may be needed for future work preparing suggested GSI project locations.**		March 2027, **due June 15, 2027**
Component 1.7: Track funding expenditure and review contractor deliverables.			
Step 4	Track and link funds spent to progress on project steps, including an estimate of support activities by City and other partners.	June 2025	December 2025
Deliverable 1.7.4-B	**Tabular summary and description of funds spent through December 31, 2025 to provide transparency in tracking grant-related expenditures.**		January 2026, **due June 15, 2027**
Step 5	Track and link funds spent to progress on project steps, including an estimate of support activities by City and other partners.	January 2026	June 2026
Deliverable 1.7.5-B	**Tabular summary and description of funds spent through June 15, 2026 to provide transparency in tracking grant-related expenditures.**		June 2026, **due June 15, 2027**
Step 6	Track and link funds spent to progress on project steps, including an estimate of support activities by City and other partners.	June 2026	December 2026

Deliverable 1.7.6-B	**Tabular summary and description of funds spent in through December 31, 2026 to provide transparency in tracking grant-related expenditures.**		January 2027, **due June 15, 2027**
Step 7	Track and link funds spent to progress on project steps, including an estimate of support activities by City and partners.	January 2027	June 2027
Deliverable 1.7.7-B	**Tabular summary and description of funds spent through June 15, 2027 to provide transparency in tracking grant-related expenditures.**		June 2027, **due June 15, 2027**
Component 1.8: Prepare a final report of the project			
Step 1.1	Convene internal and external partners to prepare a draft report.	May 2026	June 2026
Step 1.2	Propose key themes and concepts for plan updates and regional basin coordination.	June 2026	August 2026
Step 1.3	Utilize data, maps, figures, and language previously prepared for the project to concisely propose salmonid habitat issues to address in a plan. Previous reports may be appendices.	August 2026	November 2026
Step 1.4	Incorporating internal and external partner feedback, and reflecting the public response in meetings, prepare a final report for review by partners. Include emerging results from model runs as a next steps discussion.	November 2026	April 2027
Deliverable 1.8.1-B	**Final report (Lake Stevens Plan for Salmonid Basins) which will clarify accomplishments, lessons learned, and presenting results from preliminary model runs along with outreach efforts. As an appendix will be draft suggested code or comprehensive plan text or subject content modifications.**		May 2027, **due June 15, 2027**

Attachment B: Budget

Attachment B: Budget

Consistent with the scope of work, the budget is split into deliverables based on the Washington State biennial budget cycle. The first set of deliverables aligns with the 2023-2025 biennium and includes deliverables that will be completed prior to June 30, 2025. The second set of deliverables aligns with the 2025-2027 biennium and includes deliverables that will be completed prior to June 30, 2027.

Below are the first set of Deliverables for 2023-2025 for work prior to June 30, 2025.

Deliverable	Short Description	Grant funded	City funded	Project Cost
1.1.1-A	Executed grant agreement, project RFP, and progress report	$0	$1,782	$1,782
1.2.1-A	List of project team members and participation agreements	$0	$680	$680
1.2.2-A	A concise project Charter	$0	$1,300	$1,300
1.3.1-A	A summary report of preliminary results for available data and models	$21,809	$2,520	$24,329
1.4.1-A	Public outreach plan	$3,000	$1,200	$4,200
1.5.1-A	Summarize data acquired in a table, listing models to be utilized in a memo with rationale, and provide a plan for resolution of known data gaps.	$18,200	$940	$19,140
1.7.1-A	Documentation of acceptable tracking methods	$0	$1,410	$1,410
1.7.2-A	Tabular summary and description of funds spent through December 31, 2024	$900	$125	$1,025
1.7.3-A	Tabular summary and description of funds spent through June 15, 2025	$900	$125	$1,025
	2023-2025 TOTAL	**$44,809**	**$10,082**	**$54,891**

The following deliverables may be included through a contract extension based on funding availability in the 2025-2027 state biennial budget.

Deliverable	Short Description	Grant funded	City funded	Project Cost
1.4.2-B	Summary report of messaging and meeting attendance.	$3,500	$900	$4,400
1.4.3-B	Provide summary report of feedback, website updates, and social media activities.	$4,500	$1,600	$6,100
1.4.4-B	Project Outreach Report	$6,174	$2,420	$8,594
1.5.2-B	Maps and related public comments.	$35,745	$2,150	$37,895
1.5.3-B	Map analysis, conflict identification, and salmonid planning scenarios.	$44,700	$2,850	$47,550
1.6.1-B	Summary report of data from model runs, with figures of outputs	$60,193	$2,700	$62,893
1.7.4-B	Tabular summary and description of funds spent through December 31, 2025	$900	$125	$1,025
1.7.5-B	Tabular summary and description of funds spent through June 15, 2026	$900	$125	$1,025
1.7.6-B	Tabular summary and description of funds spent through December 31, 2026	$900	$125	$1,025
1.7.7-B	Tabular summary and description of funds spent through June 15, 2027	$900	$125	$1,025
1.8.1-B	Final report – Lake Stevens Plan for Salmonid Basins with appendices	$43,118	$5,760	$48,878
Reimbursable	Travel	$1000	$300	$1300
	2025-2027 Total	**$202,530**	**$19,180**	**$221,710**

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-582099-45525.633KH

Issued: 08/21/2024
Quote Expiration: 09/15/2024
Estimated Contract Start Date: 02/01/2025
Account Number: 113552
Payment Terms: N30
Delivery Method:

SHIP TO	BILL TO	SALES REPRESENTATIVE	PRIMARY CONTACT
Lake Stevens Police Dept. - WA 1825 S Lake Stevens Rd Lake Stevens, WA 98258-1960 USA	Lake Stevens Police Dept. - WA PO Box 257 Lake Stevens WA 98258-0257 USA Email:	Kyle Hunt Phone: Email: huntk@axon.com Fax: (480) 930-4484	Jim Barnes Phone: (425) 334-9537 Email: jbarnes@lakestevenswa.gov Fax:

Quote Summary

Program Length	60 Months
TOTAL COST	$158,314.10
ESTIMATED TOTAL W/ TAX	$173,026.90

Discount Summary

Average Savings Per Year	$8,858.98
TOTAL SAVINGS	$44,294.90

Payment Summary

Date	Subtotal	Tax	Total
Jan 2025	$31,662.82	$2,942.58	$34,605.40
Jan 2026	$31,662.82	$2,942.58	$34,605.40
Jan 2027	$31,662.82	$2,942.58	$34,605.40
Jan 2028	$31,662.82	$2,942.58	$34,605.40
Jan 2029	$31,662.82	$2,942.48	$34,605.30
Total	**$158,314.10**	**$14,712.80**	**$173,026.90**

Quote Unbundled Price:	**$202,609.00**
Quote List Price:	**$170,605.00**
Quote Subtotal:	**$158,314.10**

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1			$1.00	($1,789.90)	($1,789.90)	($166.46)	($1,956.36)
C00010	BUNDLE - TASER 10 CERTIFICATION	35	60	$96.48	$81.24	$76.24	$160,104.00	$14,879.26	$174,983.26
Total							**$158,314.10**	**$14,712.80**	**$173,026.90**

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	35	2	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100390	AXON TASER 10 - HANDLE - YELLOW CLASS 3R	1	2	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	35	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100393	AXON TASER 10 - MAGAZINE - LIVE DUTY BLACK	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100394	AXON TASER 10 - MAGAZINE - HALT TRAINING BLUE	4	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100395	AXON TASER 10 - MAGAZINE - LIVE TRAINING PURPLE	3	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100396	AXON TASER 10 - MAGAZINE - INERT RED	30	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	700	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	210	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100401	AXON TASER 10 - CARTRIDGE - INERT	300	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100611	AXON TASER 10 - SAFARILAND HOLSTER - RH	35	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100623	AXON TASER - TRAINING - ENHANCED HALT SUIT V2	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	35	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	6	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	20018	AXON TASER - BATTERY PACK - TACTICAL	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	70033	AXON - DOCK WALL MOUNT - BRACKET ASSY	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	71019	AXON BODY - DOCK POWERCORD - NORTH AMERICA	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	74200	AXON TASER - DOCK - SIX BAY PLUS CORE	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	80087	AXON TASER - TARGET - CONDUCTIVE PROFESSIONAL RUGGEDIZED	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	80090	AXON TASER - TARGET FRAME - PROFESSIONAL 27.5 IN X 75 IN	1	1	01/01/2025
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	110	1	01/01/2026
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	280	1	01/01/2026
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	1	01/01/2027
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	280	1	01/01/2027
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	110	1	01/01/2028
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	280	1	01/01/2028
BUNDLE - TASER 10 CERTIFICATION	100399	AXON TASER 10 - CARTRIDGE - LIVE	100	1	01/01/2029
BUNDLE - TASER 10 CERTIFICATION	100400	AXON TASER 10 - CARTRIDGE - HALT	280	1	01/01/2029

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	101180	AXON TASER - DATA SCIENCE PROGRAM	35	02/01/2025	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	35	02/01/2025	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	20248	AXON TASER - EVIDENCE.COM LICENSE	1	02/01/2025	01/31/2030

Services

Bundle	Item	Description	QTY
BUNDLE - TASER 10 CERTIFICATION	100751	AXON TASER 10 - REPLACEMENT ACCESS PROGRAM - DUTY CARTRIDGE	35
BUNDLE - TASER 10 CERTIFICATION	101193	AXON TASER - ON DEMAND CERTIFICATION	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	35	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	100704	AXON TASER 10 - EXT WARRANTY - HANDLE	1	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	35	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	1	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80374	AXON TASER - EXT WARRANTY - BATTERY PACK T7/T10	6	01/01/2026	01/31/2030
BUNDLE - TASER 10 CERTIFICATION	80396	AXON TASER - EXT WARRANTY - DOCK SIX BAY T7/T10	1	01/01/2026	01/31/2030

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	1825 S Lake Stevens Rd	Lake Stevens	WA	98258-1960	USA
2	1825 S Lake Stevens Rd	Lake Stevens	WA	98258-1960	USA

Payment Details

Jan 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	($357.98)	($33.29)	($391.27)
Year 1	C00010	BUNDLE - TASER 10 CERTIFICATION	35	$32,020.80	$2,975.87	$34,996.67
Total				**$31,662.82**	**$2,942.58**	**$34,605.40**

Jan 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	($357.98)	($33.29)	($391.27)
Year 2	C00010	BUNDLE - TASER 10 CERTIFICATION	35	$32,020.80	$2,975.87	$34,996.67
Total				**$31,662.82**	**$2,942.58**	**$34,605.40**

Jan 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	($357.98)	($33.29)	($391.27)
Year 3	C00010	BUNDLE - TASER 10 CERTIFICATION	35	$32,020.80	$2,975.87	$34,996.67
Total				**$31,662.82**	**$2,942.58**	**$34,605.40**

Jan 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	($357.98)	($33.29)	($391.27)
Year 4	C00010	BUNDLE - TASER 10 CERTIFICATION	35	$32,020.80	$2,975.87	$34,996.67
Total				**$31,662.82**	**$2,942.58**	**$34,605.40**

Jan 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	($357.98)	($33.30)	($391.28)
Year 5	C00010	BUNDLE - TASER 10 CERTIFICATION	35	$32,020.80	$2,975.78	$34,996.58
Total				**$31,662.82**	**$2,942.48**	**$34,605.30**

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at https://www.axon.com/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) originated via Quote(s):

Q-319006

Agency is terminating those contracts effective 2/1/2025 Any changes in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Net Transfer Credit of -$1,789.90

______________________________ ______________________________

Signature Date Signed

8/21/2024