

LIBRARY BOARD MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

October 17, 2024 - 4:30 PM

In Person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens or

Join Zoom Meeting: <https://lakestevenswa.zoom.us/j/83915664939>

or call in at (253) 215-8782 Meeting ID [839 1566 4939](#)

- 1. Call to Order**
- 2. Roll Call & Introductions**
- 3. Approval of Minutes**
 - A. Library Board Minutes of July 18, 2024
- 4. New Business**
 - A. Discussion of Election of Officers for 2025 Abe Martinez
- 5. Reports**
 - A. Sno Isle Library
 - B. Friends of the Library
 - C. City of Lake Stevens
- 6. Board Comments**
- 7. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

Lake Stevens Library Board

Date: July 18, 2024

The meeting was hosted via Zoom and In Person (Hybrid) and called to order by Abe Martinez at 4:31 pm

Roll Call

In Attendance:

- Library Board: Nancy Joao, Andy Powers Abe Martinez, Shaelynn Charvet Bates, Kevin Gosselin, Emily Stainbrook (online), LeeAnn Balbirona, Melissa Maffeo (online), JoAnne Van Leuven
- Sno-Isle: Antoinette Morales-Tanner, Lake Stevens managing librarian
- City: Caitlin Weaver, deputy city clerk. Absent: Kymm Shipman, in Arizona on business

Approval of Prior Meeting Minutes

The Board approved by unanimous consent the minutes of the April 18 2024 meeting as submitted.

New Business

none

Reports

City of Lake Stevens Report:

(Caitlin) Proposals for historical museum design and new city hall design have been received. Information about the Public Works certification recently received by the City is in the July meeting packet submitted ahead of time.

(Shaelynn) Question: Is Kymm Shipman still our city representative? Answer: yes, she is, she is in Arizona today and will try to join remotely.

(LeeAnn) Question: Can you give more information about the potential summer Main Street construction project? Answer: I don't have information about specific projects. Refer to the city website under Main Street Construction.

(Andy): As far as I have seen, nothing is in the works other than the sewer district project.

Friends of the Library: representative not present.

(Shaelynn) I know they are still looking for helpers for the Aquafest book sale. Book sale will be inside the Mill. Sign up Genius link will be sent out.

Sno-Isle Libraries:

(Antoinette) Summer Reading has had many finishers already. Going well. July and August programming highlights: Teen program to grow your own oyster mushrooms and all ages Bike

Clinic on Wednesdays to take advantage of farmer's market foot traffic. See written report submitted in the July meeting packet for additional event information.

Expansion of soft launch for self-service hours underway. Orientation takes about 5 minutes.

New Lake Stevens Library update: Groundbreaking Ceremony will be September 18th at the Chapel Hill property 11:00 am. Everyone is invited. It has been a long time coming. We are in the very final stages of permitting and putting together the construction packet. Another event will be held at the Grade Road library location on September 21st at 2:00 pm. This event will be for the wider community with events for children as well. We will have pictures of the design and Sno-Isle representatives on hand to answer questions about the new library.

(Abe) Question about self service access. Does getting access at Lake Stevens give you access at other locations?

Answer: No, it does not. Each location has its own orientation and set up.

(Shaelynn) Question about interviews for new Sno-Isle executive director. Is it a nationwide search for candidates? Is there any new information? A timeline?

Answer: Initial timeline was July. The process is about halfway through. It is a nationwide search. The board of trustees is still interviewing candidates. The current executive director has agreed to stay past her initial date announced for retirement.

(Melissa) Question about new library completion. Answer: It takes about 12-18 months generally to complete construction of a building this size.

(Abe) Question about the Sno-Isle Reads program for Hollow Kingdom by Kira Jane Buxton.

Answer: Information is still being compiled about program success and associated activities. Our 10 branch library copies were checked out regularly.

(Abe) I read the book somewhat reluctantly and other than some of the language I enjoyed it. It was interesting. I would hope that in the future the choice would be more appropriate for all ages.

Answer: The program was meant for Adult readers, since the children have their own Summer Reading program. I appreciate the feedback.

(LeeAnn) The audiobook won me over even though I was hesitant getting started with it. I really liked it! I hope that next year's event gets more information out there sooner, since they were all over by the time I heard about the book. Answer: That's great. Even a book that a lot of people don't like can create good conversations. I'll get the feedback about more advance marketing back to the team.

(JoAnne) I didn't like the book choice and based on friend's recommendations I didn't read it. I think there are better books out there without bad language that would appeal to more readers,

including teens who might want to read Adult books. I was disappointed in the language and the themes. I didn't think it was appropriate.

(Shaelynn) I know from experience it's hard to pick a book that will appeal to everyone. It doesn't matter which book I pick, someone will not like it. The point is to read a book and have a conversation about it. Even a negative interaction is worthwhile.

Answer: Thank you for the feedback. I will pass that along to the team.

(Abe) I understand the difficulties in finding an author that fits the program and is local as well.

Board comments

(Melissa) I'm so excited and happy to have the new library groundbreaking on my calendar. It's a huge accomplishment for the group. I've been talking up the library to everyone.

(Emily) I second what Melissa is saying.

(Nancy) Nothing to add

(Andy) It's great to see the plans come to fruition.

(Kevin) It's great news and looking forward to seeing you all at the book sale.

(LeeAnn) Reading a lot most recently Tess of the D'Urbervilles

(Shaelynn) Excited for September 18th

(JoAnne) Excited to take my grandson to the new library sometime soon!

(Abe) Hoping to see everyone at the groundbreaking.

Adjournment

Andy motioned to adjourn the meeting. The motion was seconded.

Meeting adjourned at 5:07 pm.

Next meeting is: October 17, 2024 at 4:30 pm

Respectfully submitted by LeeAnn Balbirona

October 6, 2024

Lake Stevens Library Board Report

October 17, 2024

Antoinette Morales-Tanner, Lake Stevens Library Manager

Programming and Outreach Updates:

Summer Reading Wrap-Up:

2023: 274 summer reading finishers/64,276 minutes read

2024: 339 summer reading finishers/105,067 minutes read (19% increase)

- 26 outreach events
- 54 programs

Outreach:

August:

- Snohomish County National Night Out
- Back-to-School Backpack Event, Cavelero Mid-High
- Back-to-School Bash, Marysville
- Boys and Girls Club Summer Reading (2 times per week)

September:

- Cavelero Mid-High
- Lake Stevens Food Bank
- Lake Stevens Community Resource Center—Teen Parenting group

October:

- Lake Stevens Harvest Festival
- Glenwood Elementary
- Lake Stevens High School
- Lake Stevens Middle School
- North Lake Middle School
- Cavelero Mid-High
- Lake Stevens Food Bank

Upcoming Programs:

Early Learning Programs (6 storytime sessions per week, increased from 3 per week last year):

Baby Storytime

- Tuesdays, 10:15am
- Wednesdays, 10:15am

Toddler Storytime

- Tuesdays, 11:15am
- Thursdays, 1:15pm

Preschool Storytime

- Tuesdays, 1:15pm
- Wednesdays, 11:15am

Little Science Lab (two sessions for preschoolers)

- Thursdays, 10am AND 11am

Weekly Programs:

- Dungeons and Dragons Drop In (Teens and Adults): Fridays 2pm-5pm

Monthly Programs:

- First Fridays, 2:30-4:30: Teen Hangout: Games, Art, and Snacks
- Second Saturdays, 10:30-11:30: Barks and Books (children)
- Second Saturdays, 2pm-4pm: STEM Construction Zone
- Third Fridays, 2:30-4:30: Teen Crafting Studio

One-Time Programs:

- September 17: Stop the Bleed with Skagit Regional Health
- September 18: Groundbreaking Celebration at New Lake Stevens Library site
- September 21: Shovel Shindig—community groundbreaking celebration
- September 25: How to Discuss Consent and Boundaries with Teens in partnership with Providence Hospital
- September 28: Mid-Autumn Storytime and Craft
- October 5: Elections Explained with the League of Women Voters and Snohomish County Auditor Garth Fell
- October 9: Advance Care Planning with Hospice of the Northwest
- October 15: Fall Prevention with Skagit Regional Health
- October 19: Pet Painting with PawsWithCause
- October 25: Museum on the Go: Magnificent Masks with Imagine Children's Museum
- October 26: Pumpkin Party, Story and Craft
- November 14: Craft Sampling: Beginner Crochet
- December 6: Winter Wonderland, Story and Craft
- December 11: Courageous Conversations/End of Life with Hospice of the Northwest
- December 15: Welcome to the Jingle with Slapdash Puppet Co.

Dungeons & Dragons Gaming: In late July, Secretary of State Steve Hobbs visited the Lake Stevens library to donate a copy of Dungeons & Dragons. The library started a weekly drop-in game over the summer that has just continued to grow in popularity. Librarian Kelly Jaite attended a training on hosting role-playing games in libraries, and we're looking forward to continuing and expanding this program throughout the academic year.

Self Service Update: The Self-Service program continues to grow, with additional customers completing orientations each month. Customers have used self-service at the Lake Stevens library every hour that it has been open, 6am until 10pm. We'll continue the self-service library pilot project through December of 2025 and evaluate if/how the program will move forward.

New Lake Stevens Library:

- There has been a great deal of interest in the project from construction companies. Because of the very high volume of questions received from potential bidders, which leads to additional information for them to consider, we extended the deadline for bids from Oct 10 to Oct 16.
- We expect to begin construction before the end of 2024.
- We estimate construction to last approximately 12-18 months.

Sno-Isle District-Wide Updates:

Executive Director Search: Sno-Isle Libraries' Board of Trustees appointed [Eric Howard Sno-Isle Libraries' new Executive Director](#). He will begin leading our Library District on November 1, 2024.

Eric joins Sno-Isle Libraries with 11 years of experience in library leadership and administration, most recently serving as the Assistant Director of Libraries at Santa Cruz Public Libraries. He is a collaborative leader, driving initiatives to foster digital literacy and will continue to enhance public library spaces and services. Eric will build upon Sno-Isle Libraries commitment to equity, dedication to customer service, and continue making library services accessible for everyone.

National Library Card Sign-Up Month: Focus on Community Partnerships

Sno-Isle libraries focused on several large community engagement events this summer, including at Sound Transit events celebrating the Lynnwood Light Rail Station, MarinerFest, and Back to School outreach and promotions. As a result of this work, the library district welcomed 17,590 New Library Card customers in August and September. The 2024 monthly average prior to this was 5,097 new customers.

The City is working on selecting a consultant to do the design work on the new City Hall. The Parks Department completed the first phase of the row dock replacement, second phase is in the works which includes additional dock sections extending it further into the lake.

