

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

October 22, 2024 - 6:00 PM

Ways to participate:

In person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens
or Join Zoom Meeting: <https://lakestevenswa.zoom.us/j/84431494584>
or call in at (253) 215-8782 Meeting ID [84431494584](https://lakestevenswa.zoom.us/j/84431494584)

1. **Call to Order**
2. **Pledge of Allegiance** Mayor
3. **Roll Call**
4. **Approval of Agenda** Council President
5. **Guest Business**
6. **Citizen Comments**
7. **Council Business** Council President
8. **Mayor's Business**
9. **City Department Report**
 - A. Public Works Department Report Aaron Halverson
10. **Consent Agenda**
 - A. 2024 Vouchers Barb Stevens
 - B. City Council Meeting Minutes of October 8, 2024 Kelly Chelin
 - C. City Council Meeting Minutes of October 15, 2024 Caitlin Weaver
 - D. Gonzaga University Affiliation Agreement for Doctor of Nursing Practice Project Student Jeffrey Beazizo
 - E. Cancel November 5, 2024 Council Workshop Kelly Chelin
11. **Public Hearing**
 - A. 2024 Comprehensive Plan and Concurrent Rezones David Levitan, Russ Wright
 - B. 2025 Property Tax Levy - Ordinance 1190 Barb Stevens

- C. 2025 Annual Budget - Public Hearing No.1 - Ordinance Barb Stevens
1191

12. Action Items

- A. Resolution 2024-12 Approval to Apply for RCO Grant Jill Meis

13. Adjourn

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY DEPARTMENT REPORT



Agenda Date: 10/22/2024

Contact Person/Department: Aaron Halverson, Public Works

The purpose of this report is to answer questions received during previous Council meetings that were not answered or to clarify information previously provided.

DEPARTMENT REPORT



Public Works Department

DATE: October 22, 2024

TO: Mayor and City Council

FROM: Aaron Halverson, Public Works Director

SUBJECT: Responses to Questions from the Council

The purpose of this report is to answer questions received during previous Council meetings that were not answered or to clarify information previously provided.

1. What portion of the budget for roadway striping and thermoplastic has been used this year?

In 2023, \$120,000 was budgeted for striping and thermoplastic work. The Public Works Streets Crew completed \$12,500 in improvements. The remaining balance was moved forward into the 2024 Street Fund.

In 2024, \$100,000 was budgeted from the street fund for striping and thermoplastic work. After an in-house design was completed by Whitney Ojalehto, Engineering Technician, a Public Works Contract was executed to refresh long-line striping and thermoplastic crosswalks, stop lines and traffic symbols at high-priority locations throughout the City, including signalized intersections and roundabouts. Approximately 13 miles of lane lines and fog lines were refreshed, and 140 crosswalk



City Crews Installing Thermoplastic on 16th Street NE

bars and 42 traffic arrows were installed. In addition, rumble strips and other signing and striping improvements were added near the 8th St SE and 79th Ave SE intersection. Also of note, the Streets Crew applied thermoplastic at eight crosswalks, two stop bars and one "25 MPH" roadway marking.

The contract amount for this year's Citywide striping and thermoplastic improvements is \$155,135. This project is funded with the entirety of the 2024 striping budget (\$100,000), traffic mitigation fees for the improvements at 8th St and 79th Ave (\$15,000), and the streets traffic control fund.

2. Are there grants the city can seek to pair with the Transportation Benefit Program (TBP)?

Yes, there are several grants that can pair with the TBP funds. We are actively targeting the TIB and WSDOT grants. The PSRC grant requires that the city be a Certified Acceptance agency which the city is not at this time but should consider a priority in the future.

Administering Agency	Program and Criteria	Amount Available/Average Awarded Amount
Transportation Improvement Board (TIB)	Active Transportation Program: Funding for pedestrian and cyclist safety, enhanced pedestrian and cyclist mobility, or improving the condition of existing facilities.	\$8 million/\$350K
	Urban Arterial Program: Funds safety, commercial growth and development, mobility and physical condition.	\$83 million/\$2.1 million
WSDOT	Safe Routes to School Program: Improve safety and mobility for children by enabling and encouraging them to walk or cycle to school. The project must be within two miles of a school.	\$135 million/\$500K
	Pedestrian and Bicycle Program: The goal is to eliminate pedestrian and bicyclist traffic crashes, increase the availability of connected pedestrian and bicyclist facilities, and increase the number of people who choose to walk and bike.	\$23 million/\$550K
PSRC	Transportation Alternatives Program: FHWA funded program for community-based transportation improvements, such as pedestrian and bicycle facilities. The agency must have Certified Acceptance status.	\$23 million/\$1.15 million

3. How many sewer manholes are in the city?

There are 3,734 sewer manholes in the city. During the previous discussion with the Council, the proposal was to adjust 30 sewer manhole lids each year. While this is less than 1% of the total sewer manholes, the purpose is to adjust lids that are damaging the roadway surface because they are far below or above the finished road grade. The cost to adjust a manhole lid is approximately \$1,700 each. A summary of the costs associated with sewer infrastructure and roadway condition is included on the last page of this agenda item.

4. What is the cost to fill the roundabout islands on Lundeen Parkway with concrete?

The Public Works Director prepared the attached estimate to complete this work:

Lundeen/Soper Hill - Filling Islands with Concrete				
Item Desc.	Quantity	Units	Unit Price	Cost
Cement Concrete - West Leg	2000	SF	9.80	19,608.89
Cement Concrete - South	800	SF	9.80	7,843.56
Cement Concrete - North	800	SF	9.80	7,843.56
Cement Concrete - East	2600	SF	9.80	25,491.56
Cement Concrete	2125	SF	9.80	20,834.44
Crushed Base Course	110	Ton	56.00	6,160.00
Curb Repair	200	LF	43.26	8,652.00
Rock Removal	8325		1.50	12,487.50
Mobilization	1	LS	5000.00	5,000.00
Traffic Control	1	LS	5000.00	5,000.00
	16962		Total	118,921.50

Lundeen/Callow - Filling Islands with Concrete				
Item Desc.	SF	Units	Unit Price	Cost
Cement Concrete - West Leg	1400	SF	9.80	13,726.22
Cement Concrete - South	350	SF	9.80	3,431.56
Cement Concrete - North	500	SF	9.80	4,902.22
Cement Concrete - East	900	SF	9.80	8,824.00
Cement Concrete - Shoulders	1061	SF	9.80	10,402.52
Crushed Base Course	60	Ton	56.00	3,360.00
Curb Repair	200	LF	43.26	8,652.00
Rock Removal	4211	SF	1.50	6,316.50
Mobilization	1	LS	5000.00	5,000.00
Traffic Control	1	LS	5000.00	5,000.00
			Total	69,615.02

Grand Total 188,536.52

Roadway Improvements Associated with Sewer Infrastructure

Sewer mains and manholes are predominately located on public roadways. Currently, the city bears the cost burden of improving roadway surfacing around manhole lids that a commonly above or below the existing road surface. In addition, settling sewer trenches results in sagging roadway surfaces that are also repaired by the city at its cost. Over the previous five years, with limited budgets, the city has spent an average of \$50,000 per year to correct deficiencies associated with sewer infrastructure. While this investment is a good start on addressing the problem, we know that the problem is far broader in scope with settling sewer manhole lids and trenches across the city. The proposal is to maintain this level of service while adding \$151,000 each year to the pavement preservation fund to address this significant problem.

		Annual Cost											
		Actual Costs					Future Costs					Average	
Type	Description	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025		
Sewer Manhole Lid Adjustments (Actual)	Adjusting manhole lids to grade that are incidental to the city's overlay program	\$ 1,800	\$ 33,000	\$ 12,750		\$ 43,500	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,339	
Annual Overlay (Actual)	Pavement restoration due to settling adjacent to sewer mains or manholes. Includes 50% markup for design and construction management.	\$ 40,757		\$ 75,000		\$ 45,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,220	
Sewer Manhold Lid Adjustments (Future)	Locations throughout the city impacted by settling sewer main trenches, improper compaction around sewer manholes or low sewer manholes. 30 sewer lid adjustments /year @ \$1,700 each						\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	\$ 51,000	
Settling Trench Pavement Restoration (Future)	Pavement restoration of up to five locations where settling sewer trenches have resulted in inconsistent roadway surfaces or degraded pavement conditions.						\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
	Total	\$ 42,557	\$ 33,000	\$ 87,750	\$ -	\$ 88,500	\$ 226,000	\$ 226,000	\$ 226,000	\$ 226,000	\$ 226,000	\$ 226,559	
		2020-2025 Average					\$ 50,361	Proposed Average					\$ 226,000

		Annual Cost											
		Actual Costs					Future Costs					Average	
Type	Description	2020	2021	2022	2023	2024	2025	2025	2025	2025	2025		
Sewer Manhole Lid Adjustments (Actual)	Adjusting manhole lids to grade that are incidental to the city's overlay program	\$ 1,800	\$ 33,000	\$ 12,750		\$ 43,500	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,339	
Annual Overlay (Actual)	Pavement restoration due to settling adjacent to sewer mains or manholes. Includes 50% markup for design and construction management.	\$ 40,757		\$ 75,000		\$ 45,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,000	\$ 53,220	
Sewer Manhold Lid Adjustments (Future)	Locations throughout the city impacted by settling sewer main trenches, improper compaction around sewer manholes or low sewer manholes. 60 sewer lid adjustments /year @ \$1,700 each						\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	\$ 102,000	
Settling Trench Pavement Restoration (Future)	Pavement restoration of up to five locations where settling sewer trenches have resulted in inconsistent roadway surfaces or degraded pavement conditions.						\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	
	Total	\$ 42,557	\$ 33,000	\$ 87,750	\$ -	\$ 88,500	\$ 277,000	\$ 277,000	\$ 277,000	\$ 277,000	\$ 277,000	\$ 277,559	
		2020-2025 Average					\$ 50,361	Proposed Average					\$ 277,000

BLANKET VOUCHER APPROVAL
2024

Payroll Direct Deposits	10/10/2024	\$416,787.98
Payroll Checks	61862-61863	\$124,728.25
Electronic Funds Transfers	ACH	\$566,756.13
Claims	61864-62001	\$1,698,292.65
Void Checks	60451 & 61057	(\$94.45)
Total Vouchers Approved:		\$2,806,470.56

This 22nd day of October 2024

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

October 22, 2024



City expenditures by type for this voucher packet		
Personnel Costs	\$541,516	19%
Payroll Federal Taxes	\$211,762	8%
Retirement Benefits - Employer	\$86,945	3%
Medical Benefits - Employer	\$236,620	8%
Other Employer Paid Benefits	\$15,400	1%
Employee Paid Benefits	\$30,791	1%
Supplies	\$53,078	2%
Professional Services	\$680,425	24%
Refunds	\$765	0%
Capital *	\$934,179	33%
Debt Payments	\$15,084	1%
Void Checks	-\$94	0%
Total	\$2,806,471	100%

Large Purchases *

- * SR9/Lake Stevens Rd Roundabout \$12,199
- * 20th & Main Street RAB \$40,328
- * Bayview Trail - Phase 0 PE#2 \$228,260
- * LS Main Street Design \$10,167
- * NC Floating Dock Installation \$46,059
- * 91st Ave SE Sidewalk Improvements PE#2 \$572,027

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 09/20/2024 - 10/03/2024

Total for Period
\$2,265,048.78

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-41930	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - A VanHook	61871	\$335.05
911 Supply Inc	INV-2-41931	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Gear - J Barnes	61871	\$454.72
911 Supply Inc	INV-2-42018	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - A Vanhook	61871	\$249.28
911 Supply Inc	INV-2-42112	001 008 521 20 31 06	LE - Uniform Clothing	PD Records Uniform Polos	61871	\$66.69
911 Supply Inc	INV-2-42113	001 008 521 20 31 05	LE-Equipment - New Officers	Armor Name Tape - J Sutton	61871	\$21.89
911 Supply Inc	INV-2-42114	001 008 521 20 31 05	LE-Equipment - New Officers	Armor Name Tape - E Everest	61871	\$21.89
911 Supply Inc	INV-2-42115	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - A Vanhook	61871	\$550.52
911 Supply Inc	INV-2-42116	001 008 521 20 31 05	LE-Equipment - New Officers	Armor Name Tape - A Vanhook	61871	\$21.89
911 Supply Inc	INV-2-42126	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - A Vanhook	61871	\$29.02
911 Supply Inc	INV-2-42164	001 008 521 20 31 06	LE - Uniform Clothing	PD Hats/Batons/Belts	61871	\$690.80
911 Supply Inc	INV-2-42165	001 008 521 20 31 05	LE-Equipment - New Officers	Tactical Pant - A Hogan	61871	\$84.27
911 Supply Inc	INV-2-42257	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Sutton	61871	\$810.22
911 Supply Inc	INV-2-42258	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - E Everest	61871	\$626.60
					61871 Total	\$3,962.84
Ace Hardware	80116	001 010 576 80 31 00	PK-Operating Costs	Hammer Drill Bits - Lundeen Chess Table	61872	\$13.11
Ace Hardware	80118	410 016 531 10 31 02	SW - Operating Costs	Broom/Broom Head/Wall Scraper	61872	\$43.68
Ace Hardware	80119	001 010 594 76 64 00	PK-Capital Outlay	Fasteners/PVC Conduit - NC Floating Dock	61872	\$73.65
Ace Hardware	80122	001 010 594 76 64 00	PK-Capital Outlay	Trowel Straight Edge/Concrete Crack Seal - NC Floating Dock	61872	\$20.31
Ace Hardware	80131	101 016 544 90 31 02	ST-Operating Cost	Cleaner & Polish	61872	\$15.70
Ace Hardware	80136	101 016 544 90 31 02	ST-Operating Cost	Gloves/Roller Cover & Frame	61872	\$25.74
Ace Hardware	80145	410 016 531 10 31 02	SW - Operating Costs	Paint Tray Liners/Composite Shims	61872	\$38.83
Ace Hardware	80154	101 016 544 90 31 02	ST-Operating Cost	Picture Hangers	61872	\$45.87
Ace Hardware	80161	101 016 544 90 31 02	ST-Operating Cost	Gas Cylinder Propane	61872	\$34.95
					61872 Total	\$311.84
AFLAC	354724	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	EFT	\$704.54
					EFT Total	\$704.54
Alaska Rubber Group Inc	N068499	410 016 531 10 31 02	SW - Operating Costs	Hose Repair PW77 Vactor	61873	\$326.84
					61873 Total	\$326.84
Alexander Printing Co Inc	85860	101 016 544 90 31 02	ST-Operating Cost	Business Cards - S VanOstrand/M Anderson	61874	\$110.50
					61874 Total	\$110.50
Amazon Capital Services	11DC-RC3J-3HKD	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shoes Refund	61875	(\$54.64)
Amazon Capital Services	11HY-FFVN-QM3R	001 008 521 20 31 02	LE-Minor Equipment	Under Desk Walking Pads (5)	61875	\$1,475.50
Amazon Capital Services	13Y6-F1W4-MPP4	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Shoes - A Vanhook	61875	\$70.50
Amazon Capital Services	16VC-9P9C-413X	001 010 576 80 31 03	PK- Equipment & Tools	Lundeen Shed Lock Box	61875	\$37.15
Amazon Capital Services	16XQ-3FYM-KM3N	001 010 576 80 31 02	PK-Office Supplies	Cork Board/Bonded Scissors	61875	\$20.18
Amazon Capital Services	16XQ-3FYM-KM3N	001 010 576 80 31 03	PK- Equipment & Tools	Trimmer/PickUp Tool/Level/Mallet/Hammers/Pliers/Headlamps	61875	\$641.31
Amazon Capital Services	16XQ-3FYM-KM3N	001 010 576 80 31 00	PK-Operating Costs	Truss Screw Kit/Tape Roll/Dock Bumper/Magnets	61875	\$177.71
Amazon Capital Services	17FV-4W1Y-1THQ	001 006 518 80 31 00	IT- Operating Supplies	USB Cable for Sawyers Room	61875	\$27.04
Amazon Capital Services	19FK-H7M3-14HJ	001 008 521 20 31 02	LE-Minor Equipment	Asurion 3 year Sporting Good Protection Plan	61875	\$224.00
Amazon Capital Services	1FFT-YCM3-R47T	001 008 521 20 31 06	LE - Uniform Clothing	Earphone Connection Adapter for Lapel Microphone	61875	\$49.93
Amazon Capital Services	1K31-WTF6-NLYC	001 010 576 80 31 00	PK-Operating Costs	NC Rain Garden Supplies	61875	\$290.33
Amazon Capital Services	1KJP-D3RN-N3LP	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Gear Return	61875	(\$65.56)
Amazon Capital Services	1LPP-M3TG-QNWD	001 010 576 80 31 00	PK-Operating Costs	NC Rain Garden Supplies/Sanitizer/Caulk/Sign Holder	61875	\$194.44
Amazon Capital Services	1LPP-M3TG-QNWD	001 010 576 80 31 03	PK- Equipment & Tools	Tin Snippers	61875	\$51.68

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Amazon Capital Services	1LYF-YJ76-FK33	001 010 576 80 31 03	PK- Equipment & Tools	Garden Spades/Tree Pruner Pole Saw	61875	\$180.03
Amazon Capital Services	1LYF-YJ76-FK33	001 010 576 80 31 02	PK-Office Supplies	Laminating Pouches	61875	\$22.09
Amazon Capital Services	1LYF-YJ76-FK33	001 010 576 80 31 00	PK-Operating Costs	Toilet Paper/Privacy Screen/First Aid Supplies	61875	\$577.84
Amazon Capital Services	1N9X-KXFQ-QFPL	001 010 576 80 31 00	PK-Operating Costs	NC Rain Garden Supply	61875	\$9.47
Amazon Capital Services	1QVW-QPQY-NNRQ	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Gear Return	61875	(\$65.56)
Amazon Capital Services	1QX6-CQL7-LWF6	111 008 521 20 31 01	Drug Seize - Canine Supplies	K9 Supplies	61875	\$227.27
Amazon Capital Services	1RXC-C73X-FM43	001 010 576 80 31 03	PK- Equipment & Tools	Headlamps/Battery Packs/Hammers	61875	\$115.79
Amazon Capital Services	1RXC-C73X-FM43	001 010 576 80 31 00	PK-Operating Costs	Traction Cleats for Snow/Gloves/Bottles/Dry Erase Markers	61875	\$219.27
Amazon Capital Services	1VT1-9YVG-FFK3	101 016 544 90 31 01	ST-Office Supplies	Business Card Holder	61875	\$4.86
Amazon Capital Services	1VT1-9YVG-FFK3	410 016 531 10 31 01	SW - Office Supplies	Business Card Holder	61875	\$4.86
					61875 Total	\$4,435.49
Assoc of Washington Cities EFT	61043	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	EFT	\$233,454.74
Assoc of Washington Cities EFT	61043	410 016 531 10 20 00	SW-Benefits	Medical Insurance Premium - Evans	EFT	\$2,594.06
Assoc of Washington Cities EFT	61043	001 008 521 20 20 00	LE-Benefits	Medical Insurance Premium - Everest	EFT	\$1,611.78
Assoc of Washington Cities EFT	61043	001 010 576 80 20 00	PK-Benefits	Medical Insurance Premium - Langland	EFT	\$1,697.04
Assoc of Washington Cities EFT	61043	001 008 521 20 20 00	LE-Benefits	Medical Insurance Premium - Sutton	EFT	\$1,822.08
					EFT Total	\$241,179.70
AtkinsRealis USA Inc	1268605	101 016 542 30 41 02	ST-Professional Service	Facility Condition Assessment	61876	\$16,980.00
AtkinsRealis USA Inc	1268605	410 016 531 10 41 01	SW - Professional Services	Facility Condition Assessment	61876	\$16,980.00
					61876 Total	\$33,960.00
Baumgardner	102224 OLIVIA	001 003 514 20 43 00	CC-Travel & Meetings	IACC Conf Meal PerDiem - O Baumgardner	61877	\$82.00
					61877 Total	\$82.00
BCRA Inc	32758	004 010 594 76 60 01	PR - Eagle Ridge Park	Eagle Ridge Park Phase 2	61878	\$4,750.00
					61878 Total	\$4,750.00
Belson Outdoors LLC	WQ368621	301 016 595 61 64 07	TZ2- TBP02 - 91st Av SE Sidwtk	Bench for 91st Sidewalk Project	61879	\$2,374.99
					61879 Total	\$2,374.99
Bills Blueprint Inc	665151	302 010 594 76 61 03	PM -LS Bayview Connector - PT	Bayview Trail Print Services	61880	\$297.78
Bills Blueprint Inc	1-004088	001 013 518 20 49 00	GG-Miscellaneous	Bayview Trail Print Services Finance Fees	61880	\$4.47
					61880 Total	\$302.25
Bridge Coordination Services	2024-LS9	001 008 521 20 41 01	LE-Professional Serv-Fixed	LS Victim Service Hours	61881	\$3,630.00
					61881 Total	\$3,630.00
Business Card	BARNES 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	CISM Training Hotel - P Bassett	61882	\$483.75
Business Card	BARNES 10-2024	001 008 521 40 49 01	LE-Registration Fees	Eagle 3 Traffic RADAR Operator Training Registration	61882	\$9.95
Business Card	BARNES 10-2024	001 008 521 40 49 01	LE-Registration Fees	Police Records Mgmt Registration	61882	\$348.25
Business Card	BARNES 10-2024	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Shoes - VanHook	61882	\$196.73
Business Card	BEAZIZO 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Hogan's BLEA Graduation Hotel - D Thomas	61882	\$146.25
Business Card	BEAZIZO 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Hogan's BLEA Graduation Hotel - J Beazizo	61882	\$146.25
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	APWA Conf Airport Parking - G Brazel	61882	\$185.00
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	APWA Conf Hotel - G Brazel	61882	\$1,090.80
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	APWA Conf Uber - Brazel	61882	\$203.19
Business Card	BRAZEL 10-2024	001 001 511 60 43 00	Legislative - Travel & Mtgs	APWA Conf Uber - Brazel/Tageant/Halverson	61882	\$134.53
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	Fuel PW61	61882	\$95.29
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	Fuel PW97	61882	\$57.74
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	ICMA Conf Hotel - G Brazel	61882	\$907.20
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	ICMA Conf Uber from Airport to Hotel	61882	\$149.73
Business Card	BRAZEL 10-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	ICMA Conf Uber to Airport - B Gailey	61882	\$26.06
Business Card	BRAZEL 10-2024	001 004 514 23 43 00	FI-Travel & Meetings	ICMA Conf Uber to Airport - B Stevens	61882	\$26.06

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	ICMA Conf Uber to Airport - G Brazel	61882	\$26.06
Business Card	BRAZEL 10-2024	001 007 558 50 43 00	PL-Travel & Mtgs	ICMA Conf Uber to Airport - R Wright	61882	\$13.04
Business Card	BRAZEL 10-2024	001 007 559 30 43 00	PB-Travel & Mtgs	ICMA Conf Uber to Airport - R Wright	61882	\$13.04
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	Monthly MAG Meeting Meal	61882	\$24.56
Business Card	BRAZEL 10-2024	001 002 513 11 43 00	AD-Travel & Meetings	Uber Fees to be Reimbursed	61882	\$1.00
Business Card	CHELIN 10-2024	001 001 511 60 49 02	Legislative - C.C.Retreat	Council Fall Retreat Plates/Trays/Tablecovers	61882	\$21.51
Business Card	CHELIN 10-2024	001 001 511 60 49 02	Legislative - C.C.Retreat	Council Fall Retreat Snacks	61882	\$142.21
Business Card	CLIFTON 10-2024	410 016 531 10 49 01	SW - Staff Development	CESCL Certification Registration - D Mathis	61882	\$250.00
Business Card	CLIFTON 10-2024	410 016 531 10 31 02	SW - Operating Costs	Non Ethanol Fuel for PW Boat PW18	61882	\$89.82
Business Card	CLIFTON 10-2024	410 016 531 10 49 01	SW - Staff Development	NWETC Course Registration - C Jones	61882	\$195.00
Business Card	CLIFTON 10-2024	101 016 543 30 43 00	ST-Travel & Meetings	NWPWI Emergency Mgmt for PW Hotel Dep - C Clifton	61882	\$77.03
Business Card	CLIFTON 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	NWPWI Emergency Mgmt for PW Hotel Dep - C Clifton	61882	\$77.04
Business Card	CLIFTON 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	NWPWI Emergency Mgmt for PW Hotel Dep - C Jones	61882	\$154.07
Business Card	CLIFTON 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	NWPWI Emergency Mgmt for PW Hotel Dep - S Farrant	61882	\$154.07
Business Card	CLIFTON 10-2024	101 016 542 30 49 01	ST-Staff Development	NWPWI Emergency Mgmt for PW Registration - C Clifton	61882	\$275.00
Business Card	CLIFTON 10-2024	410 016 531 10 49 01	SW - Staff Development	NWPWI Emergency Mgmt for PW Registration - C Clifton	61882	\$275.00
Business Card	CLIFTON 10-2024	410 016 531 10 49 01	SW - Staff Development	NWPWI Emergency Mgmt for PW Registration - C Jones	61882	\$550.00
Business Card	CLIFTON 10-2024	410 016 531 10 49 01	SW - Staff Development	NWPWI Emergency Mgmt for PW Registration - S Farrant	61882	\$550.00
Business Card	CLIFTON 10-2024	410 016 531 10 31 02	SW - Operating Costs	Swale Mix	61882	\$615.38
Business Card	DREHER 10-2024	001 008 521 20 31 01	LE-Fixed Minor Equipment	Firearms Range Fee	61882	\$872.80
Business Card	DREHER 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	IALEFI Conf Hotel - M Hingtgen	61882	\$768.40
Business Card	DREHER 10-2024	001 008 521 20 31 00	LE-Office Supplies	Laundry Soap	61882	\$90.64
Business Card	DREHER 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	PD Records Academy Hotel - C Byram	61882	\$668.15
Business Card	DREHER 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	PD Records Academy Hotel - M Lindseth	61882	\$668.15
Business Card	DREHER 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Shot Show Flight - G Heinemann	61882	\$206.20
Business Card	DREHER 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Shot Show Flight - M Hingtgen	61882	\$206.20
Business Card	DREHER 10-2024	001 008 521 20 31 08	LE - Business Meeting Supplies	Social Media Acadmey Fruit/Cookies/Snacks	61882	\$72.97
Business Card	DREHER 10-2024	001 008 521 20 41 01	LE-Professional Serv-Fixed	Spypoint Insiders Club Annual	61882	\$99.99
Business Card	DREHER 10-2024	001 008 521 20 41 01	LE-Professional Serv-Fixed	Spypoint Standard Plan Annual	61882	\$168.00
Business Card	FOX 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	CJIS Users Summit Ferry Fees - A Fox	61882	\$18.65
Business Card	FOX 10-2024	001 008 521 40 49 01	LE-Registration Fees	Police Records Mgmt Registration - A Fox	61882	\$159.00
Business Card	GAILEY 10-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	APWA Conf Lyft - Gailey	61882	\$37.55
Business Card	GAILEY 10-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	Legislative DC Lyft - Gailey	61882	\$31.55
Business Card	GAILEY 10-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	WEFTEC Airport Parking - B Gailey	61882	\$185.00
Business Card	GARCEAU 10-2024	001 010 576 80 31 00	PK-Operating Costs	Cleaner Return Refund	61882	(\$62.80)
Business Card	GARCEAU 10-2024	001 010 576 80 31 00	PK-Operating Costs	Corrugated Tile Tipe for NC Rain Garden	61882	\$23.31
Business Card	GARCEAU 10-2024	001 010 576 80 31 00	PK-Operating Costs	Dog Poo Bags for Parks	61882	\$719.92
Business Card	GARCEAU 10-2024	001 010 576 80 31 03	PK- Equipment & Tools	New Door Lock for NC BR	61882	\$755.86
Business Card	GARCEAU 10-2024	001 010 576 80 31 01	PK-Ops-Clothing	New Employee Uniform Pants	61882	\$1,882.14
Business Card	GARCEAU 10-2024	001 010 576 80 49 01	PK-Staff Development	Pesticide Test - R Anderson	61882	\$116.00
Business Card	GARCEAU 10-2024	001 010 576 80 43 00	PK-Travel & Meetings	Playground Maint Tech Class Hotel - T Ambrose	61882	\$129.42
Business Card	GARCEAU 10-2024	001 010 576 80 42 01	PK-Advertising Services	Viking Events Advertisment	61882	\$18.95
Business Card	GARCEAU 10-2024	001 010 576 80 31 00	PK-Operating Costs	Waterproof Gloves Refund	61882	(\$40.64)
Business Card	GOOD 10-2024	001 005 518 10 43 00	HR-Travel & Meetings	NHRMA Conf Hotel - J Good	61882	\$805.55
Business Card	GOOD 10-2024	001 005 518 10 49 01	HR-Staff Development	NHRMA Conf Registration Refund - J Good	61882	(\$220.00)

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	HALVERSON 10-2024	410 016 531 10 35 00	SW - Small Tools	AmScope Trinocular Compound Microscope	61882	\$1,057.80
Business Card	HALVERSON 10-2024	101 016 543 30 43 00	ST-Travel & Meetings	APWA PWX Conf Hotel - A Halverson	61882	\$475.85
Business Card	HALVERSON 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	APWA PWX Conf Hotel - A Halverson	61882	\$475.86
Business Card	HALVERSON 10-2024	101 016 543 30 43 00	ST-Travel & Meetings	Arbitration Lunch - Warrington/Halverson/Legal Rep	61882	\$33.30
Business Card	HALVERSON 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	Arbitration Lunch - Warrington/Halverson/Legal Rep	61882	\$33.30
Business Card	HALVERSON 10-2024	101 016 542 30 49 01	ST-Staff Development	CESCL Re-Cert Training - T Wright	61882	\$75.00
Business Card	HALVERSON 10-2024	410 016 531 10 49 01	SW - Staff Development	CESCL Re-Cert Training - T Wright	61882	\$75.00
Business Card	HALVERSON 10-2024	101 016 544 90 31 02	ST-Operating Cost	Keurig Coffee Maker	61882	\$76.50
Business Card	HALVERSON 10-2024	410 016 531 10 31 02	SW - Operating Costs	Keurig Coffee Maker	61882	\$76.50
Business Card	HALVERSON 10-2024	410 016 531 10 31 02	SW - Operating Costs	Lugol Iodine	61882	\$83.97
Business Card	HALVERSON 10-2024	410 016 531 10 31 02	SW - Operating Costs	Oakton Buffer Solution	61882	\$444.38
Business Card	HALVERSON 10-2024	101 016 544 90 31 02	ST-Operating Cost	Professional Rechargeable Flare Sets	61882	\$362.50
Business Card	HALVERSON 10-2024	410 016 531 10 31 02	SW - Operating Costs	Professional Rechargeable Flare Sets	61882	\$362.50
Business Card	HEIST 10-2024	001 004 514 23 43 00	FI-Travel & Meetings	WFOA Conf Hotel - M Heist	61882	\$245.96
Business Card	HINGTGEN 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	IALEFI Conf Flight Baggage Fees - M Hingtgen	61882	\$80.00
Business Card	HINGTGEN 10-2024	001 008 521 20 31 01	LE-Fixed Minor Equipment	Shooting Dynamics Ammo	61882	\$174.84
Business Card	MACDONALD 10-2024	101 016 543 30 43 00	ST-Travel & Meetings	Alaska Baggage Fees to be Reimbursed	61882	\$80.00
Business Card	MACDONALD 10-2024	101 016 544 90 31 02	ST-Operating Cost	Cold Air Intake for PW99	61882	\$190.73
Business Card	MACDONALD 10-2024	410 016 531 10 31 02	SW - Operating Costs	Cold Air Intake for PW99	61882	\$190.73
Business Card	STEVENS B 10-2024	001 004 514 23 43 00	FI-Travel & Meetings	ICMA Conf Hotel - B Stevens	61882	\$895.20
Business Card	STEVENS T 10-2024	001 006 518 80 49 01	IT-Staff Development	ACCIS Fall Conf Registration - T Stevens/S Kar/N Poolos	61882	\$1,350.00
Business Card	THOMAS 10-2024	001 008 521 20 43 00	LE-Travel & Per Diem	Parking Fees for Attending Council Retreat	61882	\$6.07
Business Card	THOMAS 10-2024	001 008 521 20 31 01	LE-Fixed Minor Equipment	SWAT OC Powder/Marking Powder/Sponges	61882	\$2,338.90
Business Card	UBERT 10-2024	001 008 521 40 49 01	LE-Registration Fees	First Aid/CPR/AED Instructor Registration - P Bassett	61882	\$350.00
Business Card	UBERT 10-2024	001 008 521 20 41 01	LE-Professional Serv-Fixed	FUBO TV Monthly Subscription	61882	\$100.53
Business Card	UBERT 10-2024	001 008 521 20 31 02	LE-Minor Equipment	Healthy Living Bundle/All Access Pass	61882	\$234.00
Business Card	UBERT 10-2024	001 008 521 20 31 04	LE-Donation Exp - Other	Non-Woven Garment Bags	61882	\$401.12
Business Card	WARRINGTON 10-2024	001 005 518 10 41 00	HR-Professional Services	Change Mgmt Simulation Lean Black Belt	61882	\$165.00
Business Card	WARRINGTON 10-2024	001 013 518 10 30 00	LEAN Training - Supplies	Change Mgmt Simulation Lean Black Belt	61882	\$1,485.00
Business Card	WARRINGTON 10-2024	001 013 518 10 30 00	LEAN Training - Supplies	Coffee for Lean SnoCo Meeting	61882	\$58.37
Business Card	WARRINGTON 10-2024	001 005 517 60 31 00	HR-Safety Program Supplies	First Aid Follow Up Certification - L Frederick	61882	\$92.00
Business Card	WARRINGTON 10-2024	001 013 518 10 30 00	LEAN Training - Supplies	Snacks for Lean SnoCo Meeting	61882	\$21.47
Business Card	WARRINGTON 10-2024	001 005 517 60 31 00	HR-Safety Program Supplies	Yeti Mugs for Safety Champion Program	61882	\$281.99
Business Card	WEAVER 08-2024	001 001 513 10 49 01	Executive - Prof. Development	AWC Candidate Forum Registration - B Gailey	61882	\$75.00
Business Card	WEAVER 08-2024	001 001 513 10 49 01	Executive - Prof. Development	AWC Mayors Exchange Registration - B Gailey	61882	\$125.00
Business Card	WEAVER 08-2024	001 001 511 60 31 00	Legislative - Operating Costs	Cake for Council for APWA	61882	\$24.99
Business Card	WEAVER 08-2024	001 005 518 10 31 03	HR-Emp Recognition Supplies	Cake for PW	61882	\$24.99
Business Card	WEAVER 08-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	Mayors Innovation Project Registration Refund - B Gailey	61882	(\$375.00)
Business Card	WEAVER 09-2024	001 001 513 10 49 01	Executive - Prof. Development	AWC Candidate Form Registration Refund - B Gailey	61882	(\$75.00)
Business Card	WEAVER 09-2024	001 013 518 20 31 00	GG-Operating Costs	Fruit/Cookies/Snacks Legislative Reception	61882	\$97.69
Business Card	WEAVER 10-2024	001 001 511 60 49 02	Legislative - C.C.Retreat	Catering for City Council Fall Retreat	61882	\$1,303.41
Business Card	WEAVER 10-2024	001 003 514 20 49 02	CC-Staff Development	CMC Application - C Weaver	61882	\$125.00
Business Card	WEAVER 10-2024	001 001 511 60 49 02	Legislative - C.C.Retreat	Coffee for City Council Fall Retreat	61882	\$79.13
Business Card	WEAVER 10-2024	001 005 518 10 49 01	HR-Staff Development	GovAI Conf Registration - A Warrington	61882	\$95.00
Business Card	WEAVER 10-2024	001 001 513 10 49 01	Executive - Prof. Development	GovAI Conf Registration - B Gailey	61882	\$95.00
Business Card	WEAVER 10-2024	001 004 514 23 49 01	FI-Staff Development	GovAI Conf Registration - B Stevens	61882	\$95.00
Business Card	WEAVER 10-2024	101 016 542 30 49 01	ST-Staff Development	GovAI Conf Registration - L Erickson	61882	\$47.50

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	WEAVER 10-2024	410 016 531 10 49 01	SW - Staff Development	GovAI Conf Registration - L Erickson	61882	\$47.50
Business Card	WEAVER 10-2024	001 007 558 50 49 01	PL-Staff Development	GovAI Conf Registration - R Wright	61882	\$47.50
Business Card	WEAVER 10-2024	001 007 559 30 49 01	PB-Staff Development	GovAI Conf Registration - R Wright	61882	\$47.50
Business Card	WEAVER 10-2024	001 001 513 10 49 01	Executive - Prof. Development	NLC Conf Registration Refund - B Gailey/S Ewing	61882	(\$350.00)
Business Card	WEAVER 10-2024	001 001 513 10 49 01	Executive - Prof. Development	NLC Membership Dues	61882	\$3,722.00
Business Card	WEAVER 10-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	OLA/WALPA Joint Lakes Conf Registration - B Gailey	61882	\$125.00
Business Card	WEAVER 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	OLA/WALPA Joint Lakes Conf Registration - S Farrant	61882	\$200.00
Business Card	WEAVER 10-2024	410 016 531 10 43 00	SW - Travel & Meetings	OLA/WALPA Joint Lakes Conf Registration - S Waltz	61882	\$200.00
Business Card	WEAVER 10-2024	001 003 514 20 49 02	CC-Staff Development	Public Records Conf Registration - K Chelin/C Weaver	61882	\$280.00
Business Card	WEAVER 10-2024	001 001 511 60 49 01	Legislative - Prof. Developmen	SCC Monthly Dinner Registration - A Jorstad	61882	\$60.54
Business Card	WEAVER 10-2024	001 001 513 10 49 01	Executive - Prof. Development	SCC Monthly Dinner Registration - B Gailey	61882	\$60.54
Business Card	WEAVER 10-2024	001 001 511 60 49 01	Legislative - Prof. Developmen	SCC Monthly Dinner Registration - G Petershagen	61882	\$60.54
Business Card	WEAVER 10-2024	001 001 511 60 49 01	Legislative - Prof. Developmen	SCC Monthly Dinner Registration - K Daughtry	61882	\$60.54
Business Card	WEAVER 10-2024	001 001 511 60 49 02	Legislative - C.C.Retreat	To Go Boxes for Council Fall Retreat	61882	\$12.50
Business Card	WEAVER 10-2024	001 001 513 10 43 00	Executive - Travel & Mtgs	Washington DC COLS Meetings Hotel - B Gailey	61882	\$596.38
Business Card	WRIGHT 10-2024	001 007 558 50 49 01	PL-Staff Development	APA WA Conf Registration - M Place	61882	\$490.00
Business Card	WRIGHT 10-2024	001 007 558 50 31 02	PL-Permit Related Op. Costs	Concrete Manual	61882	\$113.67
Business Card	WRIGHT 10-2024	001 007 558 50 49 01	PL-Staff Development	IACC Conf Registration - R Wright	61882	\$250.00
Business Card	WRIGHT 10-2024	001 007 558 50 43 00	PL-Travel & Mtgs	ICMA Conf Hotel - R Wright	61882	\$889.20
Business Card	WRIGHT 10-2024	001 007 559 30 31 02	PB-Clothing	Inspector Cold Weather Gear	61882	\$1,375.25
Business Card	WRIGHT 10-2024	001 007 558 50 31 02	PL-Permit Related Op. Costs	ITE Manuals for Permit Review	61882	\$1,940.00
Business Card	WRIGHT 10-2024	001 007 558 50 31 02	PL-Permit Related Op. Costs	Land Use Sign Boards	61882	\$200.29
Business Card	WRIGHT 10-2024	001 007 558 50 41 03	PL-Advertising	Postcard Mailers	61882	\$1,316.06
Business Card	WRIGHT 10-2024	001 007 558 50 41 00	PL-Professional Servic	Postcard Mailers 20th ROW Vacation	61882	\$30.71
Business Card	WRIGHT 10-2024	001 007 558 50 41 00	PL-Professional Servic	Postcard Mailers Keppler Dock	61882	\$20.21
Business Card	WRIGHT 10-2024	001 007 558 50 41 00	PL-Professional Servic	Postcard Mailers LUA2023-0147 & 154 NOA SSDP	61882	\$32.46
Business Card	WRIGHT 10-2024	001 007 558 50 41 03	PL-Advertising	Postcard Mailers LUA2024-0135 DNS	61882	\$20.21
Business Card	WRIGHT 10-2024	001 007 559 30 43 00	PB-Travel & Mtgs	WSAPT Conf Hotel - N Held	61882	\$412.18
Business Card	YOUNG 10-2024	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Bath and Nail Service for Cia	61882	\$55.00
Business Card	YOUNG 10-2024	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Boarding Fees for Cia	61882	\$880.00
Business Card	YOUNG 10-2024	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food	61882	\$67.59
Business Card	YOUNG 10-2024	001 008 521 30 31 00	LE-Community Outreach Supplies	Police Car Blinking Body Lights	61882	\$745.00
					61882 Total	\$44,212.02
Canon Financial Services Inc	35176153	001 010 576 80 48 00	PK-Repair & Maintenance	QNN08471 Copier Lease PW Upstairs	61883	\$11.42
Canon Financial Services Inc	35176153	101 016 542 30 48 00	ST-Repair & Maintenance	QNN08471 Copier Lease PW Upstairs	61883	\$11.41
Canon Financial Services Inc	35176153	410 016 531 10 48 00	SW - Repairs & Maintenance	QNN08471 Copier Lease PW Upstairs	61883	\$11.41
Canon Financial Services Inc	35867053	001 008 591 21 70 01	Lease Agreements	2XW05905 Copier Lease PD	61883	\$252.95
Canon Financial Services Inc	35867053	001 008 521 20 48 00	LE-Repair & Maintenance Equip	2XW05905 Copier Lease PD Tax	61883	\$23.52
					61883 Total	\$310.71
Cascade Collision Center Inc	5232	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Repair Services 2021 Ford Transit Connect	61884	\$1,724.54
					61884 Total	\$1,724.54
CDW Government Inc	AA69P9U	510 006 518 80 31 00	Purchase Computer Equipment	LG Monitor	61885	\$161.57
CDW Government Inc	AA7892Q	510 006 518 80 49 35	LR - AutoDesk Civil 3D	Adobe Acrobat Pro	61885	\$188.54
					61885 Total	\$350.11

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Central Welding Supply Co Inc	0002159769	001 010 576 80 31 00	PK-Operating Costs	Argon/Centrashield/Propane	61886	\$36.01
Central Welding Supply Co Inc	0002159769	101 016 544 90 31 02	ST-Operating Cost	Argon/Centrashield/Propane	61886	\$36.02
Central Welding Supply Co Inc	0002159769	410 016 531 10 31 02	SW - Operating Costs	Argon/Centrashield/Propane	61886	\$36.01
					61886 Total	\$108.04
Chicago Title Company of Washington	500142084/1	301 016 595 30 60 05	TZ1 - Main Street	Recording Fees 1705 Main St	61887	\$1,222.99
Chicago Title Company of Washington	500142088/1	301 016 595 30 60 05	TZ1 - Main Street	Recording Fees 1809 Main St	61887	\$908.81
Chicago Title Company of Washington	500151080/1	304 016 594 31 60 00	131st Ave NE Sewer Extension	2350 131st Ave NE Owners Policy	61887	\$384.65
Chicago Title Company of Washington	500151082/1	304 016 594 31 60 00	131st Ave NE Sewer Extension	2402 131st Ave NE Owners Policy	61887	\$384.65
					61887 Total	\$2,901.10
City of Marysville	24-0008	001 008 523 60 41 00	LE-Jail	Prisoner Housing/Medical/Video Court 08-2024	61888	\$18,487.64
City of Marysville	LKS24-9	001 013 512 52 40 00	GG-Municipal Court Fees	Marysville Court Citations 09-2024	61888	\$14,489.07
					61888 Total	\$32,976.71
Code Publishing LLC	GCI0015661	001 003 514 20 41 00	CC-Professional Services	Muni Code Update	61889	\$133.90
					61889 Total	\$133.90
Comcast	09-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	61890	\$401.71
Comcast	09-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	61890	\$401.71
Comcast	09-2024 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Parks/Rec Office	61890	\$138.24
Comcast	09-2024 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	61890	\$329.98
					61890 Total	\$1,271.64
Co-Op Supply Inc	623327/4	101 016 544 90 31 02	ST-Operating Cost	Propane	61891	\$39.22
					61891 Total	\$39.22
Criminal Justice Training Commission	201140061	001 008 521 40 49 01	LE-Registration Fees	Collision Investigation - K Lanto/M Walters	61892	\$200.00
Criminal Justice Training Commission	201140081	001 008 521 40 49 01	LE-Registration Fees	Law Enforcement Records - C Byram/M Lindseth	61892	\$200.00
					61892 Total	\$400.00
Crystal Springs	5249844 100124	001 007 558 50 31 01	PL-Operating Costs	Bottled Water - City Hall	61893	\$45.71
Crystal Springs	5249844 100124	001 007 559 30 31 01	PB-Operating Cost	Bottled Water - City Hall	61893	\$45.71
Crystal Springs	5249844 100124	001 013 518 20 31 00	GG-Operating Costs	Bottled Water - City Hall	61893	\$109.18
					61893 Total	\$200.60
Daily Journal of Commerce Inc	3403083	001 013 518 30 41 01	GG-Advertising	Notice of Solicitation Install Replacement HVAC Systems	61894	\$84.10
Daily Journal of Commerce Inc	3403195	301 016 595 30 60 05	TZ1 - Main Street	RFB Main St Improvements	61894	\$1,308.15
Daily Journal of Commerce Inc	3403301	301 016 595 30 60 05	TZ1 - Main Street	RFQ Main St Improvements Construction Mgmt Svcs	61894	\$372.30
					61894 Total	\$1,764.55
DataQuest LLC	24066	001 007 558 50 41 00	PL-Professional Servc	Background Checks	61895	\$74.00
DataQuest LLC	24066	001 010 576 80 41 00	PK-Professional Services	Background Checks	61895	\$84.50
DataQuest LLC	24066	410 016 531 10 41 01	SW - Professional Services	Background Checks	61895	\$74.00
					61895 Total	\$232.50
David Evans and Associates Inc	570545	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-04 Mulvaney Plat Review	61896	\$3,692.00
David Evans and Associates Inc	570546	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-06 Fagerlie Plat	61896	\$2,706.00
David Evans and Associates Inc	570547	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-07 Nyden Farms Prelim Plat Review	61896	\$2,000.00
David Evans and Associates Inc	570548	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-05 Mattson Hills Addn review	61896	\$1,059.20
David Evans and Associates Inc	570549	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-08 Library Addn Review	61896	\$3,127.50
David Evans and Associates Inc	570550	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-09 S Lake Business Park Addn Review	61896	\$2,300.80
David Evans and Associates Inc	570551	001 007 558 50 41 04	Permit Related Professional Sr	Engineering Svcs 24-10 Village at Lake Stevens Review	61896	\$2,833.00
					61896 Total	\$17,718.50
Department of Ecology	25-WAR045523-1	410 016 531 10 41 08	SW - DOE Annual Permit/Monitor	FY2025 Municipal Stormwater Phase 2	61897	\$16,301.00
					61897 Total	\$16,301.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Dept of Licensing	100524 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 09/29/24 - 10/05/24	61898	\$90.00
Dept of Licensing	101224 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 10/06/24 - 10/12/24	61898	\$216.00
					61898 Total	\$306.00
Dept of Retirement (Deferred Comp)	10102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	\$8,117.31
					EFT Total	\$8,117.31
Dept of Retirement PERS LEOFF	10102024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	\$86,651.53
Dept of Retirement PERS LEOFF	10102024	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	EFT	\$293.93
					EFT Total	\$86,945.46
Dept of Transportation	RE-313-ATB40916023	307 000 595 30 60 00	Project Construction Account	SR9/Lake Stevens Rd Roundabout	61899	\$12,199.18
					61899 Total	\$12,199.18
Dicks Towing Inc	18290356	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2008 GMC Yukon Denali	61900	\$151.66
Dicks Towing Inc	18291271	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2024-17404	61900	\$196.26
					61900 Total	\$347.92
DR Strong Consulting Engineers	100824 DRSTRONG	003 000 345 81 00 00	Zoning-Subdivision Fees	LUA2024-0050 Consultant Fee Refund	61901	\$508.00
					61901 Total	\$508.00
Dreher	100724 DREHER D	001 008 521 20 43 00	LE-Travel & Per Diem	K9 Certification Meal PerDiem - D Dreher	61902	\$86.00
					61902 Total	\$86.00
Dunlap Industrial Hardware	405681-1	101 016 544 90 31 02	ST-Operating Cost	Grab Hook/Double Twin Clevis G70	61903	\$25.67
Dunlap Industrial Hardware	405681-1	410 016 531 10 31 02	SW - Operating Costs	Grab Hook/Double Twin Clevis G70	61903	\$25.66
					61903 Total	\$51.33
EFTPS	10102024	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	\$211,762.13
					EFT Total	\$211,762.13
Electronic Business Machines	AR286950	001 010 576 80 48 00	PK-Repair & Maintenance	Printer Copy Fees PW - 2YJ14491	61904	\$55.59
Electronic Business Machines	AR286950	101 016 542 30 48 00	ST-Repair & Maintenance	Printer Copy Fees PW - 2YJ14491	61904	\$55.59
Electronic Business Machines	AR286950	410 016 531 10 48 00	SW - Repairs & Maintenance	Printer Copy Fees PW - 2YJ14491	61904	\$55.59
Electronic Business Machines	AR287938	001 013 518 20 48 00	GG-Repair & Maintenance	Printer Copy Fees CH Admin XTZ10787	61904	\$983.39
Electronic Business Machines	AR288646	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2WU09725	61904	\$66.61
Electronic Business Machines	AR289356	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2XW05905	61904	\$99.48
					61904 Total	\$1,316.25
Enterprise FM Trust	604558-100424	530 016 594 48 70 00	Capital Lease Principal	City Vehicle Lease/Mgmt/Tax Fees 10-2024	61905	\$11,194.92
Enterprise FM Trust	633992-100424	520 008 594 21 63 00	Vehicles - Capital Equip	PD Vehicle Lease Taxes/Fees 10-2024	61905	\$547.57
Enterprise FM Trust	633992-100424	520 008 591 21 70 00	LE - Lease Agreements	PD Vehicle Leases 10-2024	61905	\$3,635.70
Enterprise FM Trust	633992-100424	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Monthly Maint 10-2024	61905	\$3,182.83
					61905 Total	\$18,561.02
Enterprise Tolls	EH167341148	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Rental Car Toll Charges - M Hingtgen	61906	\$49.55
					61906 Total	\$49.55
Erickson	100324 ERICKSON	101 016 543 30 43 00	ST-Travel & Meetings	GovAI Conf Flight Reimbursement - L Erickson	61907	\$156.10
Erickson	100324 ERICKSON	410 016 531 10 43 00	SW - Travel & Meetings	GovAI Conf Flight Reimbursement - L Erickson	61907	\$156.10
					61907 Total	\$312.20
Evergreen Safety Council	INV13115	101 016 542 30 49 01	ST-Staff Development	Traffic Control Supervisor Certification - T Bailey	61908	\$593.75
					61908 Total	\$593.75
Ewing	111224 EWING	001 001 511 60 43 00	Legislative - Travel & Mtgs	NLC Conf Flight Reimbursement - S Ewing	61909	\$846.20
Ewing	111324 EWING	001 001 511 60 43 00	Legislative - Travel & Mtgs	NLC Conf Meal PerDiem - S Ewing	61909	\$228.00
					61909 Total	\$1,074.20
Facet NW Inc	0057820	411 016 594 31 60 07	Weir Replacement Scope Design	Weir Replacement	61910	\$452.00
Facet NW Inc	0057854	101 016 544 20 41 00	ST-Prof Srv - Engineering	EDDS Update TO #2024-03	61910	\$2,163.50
					61910 Total	\$2,615.50

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Fastenal Company	MN019886020	101 016 542 30 41 02	ST-Professional Service	FAST Program Fees 10-2024	61911	\$5.46
Fastenal Company	MN019886020	410 016 531 10 41 01	SW - Professional Services	FAST Program Fees 10-2024	61911	\$5.47
Fastenal Company	WAARN175302	101 016 544 90 31 02	ST-Operating Cost	Glasses/Earplugs/Gloves/QwikStiks	61911	\$199.32
Fastenal Company	WAARN175302	410 016 531 10 31 02	SW - Operating Costs	Glasses/Earplugs/Gloves/QwikStiks	61911	\$199.31
Fastenal Company	WAARN175333	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/InstaShine/Graffiti Remover	61911	\$25.80
Fastenal Company	WAARN175333	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/InstaShine/Graffiti Remover	61911	\$25.81
					61911 Total	\$461.17
FBI - LEEDA	200105232	001 008 521 40 49 01	LE-Registration Fees	DLB 24-9 Registration - C Schedler	61912	\$350.00
					61912 Total	\$350.00
Feldman and Lee PS	09-2024 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 09-2024	61913	\$14,000.00
					61913 Total	\$14,000.00
Frederick	073024 FREDERICK	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Seattle Event Mileage/Light Rail	61914	\$15.42
Frederick	093024 FREDERICK	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Conf Hotel Reimbursement	61914	\$270.98
Frederick	093024 FREDERICK	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Conf Meal PerDiem	61914	\$95.00
Frederick	093024 FREDERICK	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Conf Mileage PerDiem	61914	\$5.76
					61914 Total	\$387.16
Gailey	100324 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	AWC Mayors Exchange Meal PerDiem	61915	\$54.00
Gailey	101024 GAILEY	001 001 513 10 43 00	Executive - Travel & Mtgs	WALPA Conf Meal PerDiem	61915	\$62.00
					61915 Total	\$116.00
Galls LLC	028858492	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Boots - Barnes	61916	\$97.28
Galls LLC	029112451	001 008 521 20 31 05	LE-Equipment - New Officers	Academy Uniform - E Everest	61916	\$184.53
Galls LLC	029112454	001 008 521 20 31 05	LE-Equipment - New Officers	Academy Uniform - J Sutton	61916	\$187.22
Galls LLC	029141267	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Nametags	61916	\$26.56
Galls LLC	029153874	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - E Everest	61916	\$680.44
Galls LLC	029153875	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Sutton	61916	\$409.81
Galls LLC	029153908	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Sutton	61916	\$98.55
Galls LLC	029153909	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - E Everest	61916	\$50.69
Galls LLC	029153910	001 008 521 20 31 05	LE-Equipment - New Officers	Uniform Gear - J Sutton	61916	\$50.69
Galls LLC	029166221	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Shirts - J Dreher	61916	\$152.28
Galls LLC	029166226	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Metal Nametags	61916	\$26.56
Galls LLC	029177356	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Gear Return - K Bernhard	61916	(\$211.64)
Galls LLC	029188601	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Nametags	61916	\$495.79
Galls LLC	029193399	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Gear - J Kilroy	61916	\$137.72
Galls LLC	029210371	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Hat - C Wells	61916	\$29.07
Galls LLC	029245323	001 008 521 20 31 06	LE - Uniform Clothing	WASPC Blazer	61916	\$178.00
					61916 Total	\$2,593.55
GCP WW Holdco LLC	INV2010015735	001 010 576 80 31 01	PK-Ops-Clothing	New Employee Uniform - N Grueber	61917	\$576.93
					61917 Total	\$576.93
Goldman	2024-1257	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	61918	\$275.00
					61918 Total	\$275.00
Good	092224 GOOD	001 005 518 10 43 00	HR-Travel & Meetings	NHRMA Conf Meal PerDiem	61919	\$147.00
Good	092224 GOOD	001 005 518 10 43 00	HR-Travel & Meetings	NHRMA Conf Mileage PerDiem	61919	\$278.72
					61919 Total	\$425.72
Grainger	9268886000	001 010 576 80 31 05	PK-R&M Supplies	Lundeen Mens Bathroom Toilet Kit/Diaphragm Assembly	61920	\$72.70
					61920 Total	\$72.70

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Granite Construction Supply	102937	301 016 595 61 64 06	TZ3- TBP03 - 91st Av SE Sidwlk	91st Ave Improvement Signs	61921	\$219.80
Granite Construction Supply	102937	301 016 595 61 64 07	TZ2- TBP02 - 91st Av SE Sidwlk	91st Ave Improvement Signs	61921	\$219.80
Granite Construction Supply	2811470	410 016 531 10 31 02	SW - Operating Costs	Asphalt	61921	\$525.05
					61921 Total	\$964.65
Green	102524 GREEN	001 010 576 80 43 00	PK-Travel & Meetings	Oglebay Spring Training Meal PerDiem	61922	\$131.00
Green	102524 GREEN	001 010 576 80 43 00	PK-Travel & Meetings	Oglebay Spring Training Mileage PerDiem	61922	\$50.26
					61922 Total	\$181.26
Greenshields Industrial Supply Inc	145913	001 010 576 80 31 05	PK-R&M Supplies	Wheel Bearing Locknut Socket PW21	61923	\$54.05
					61923 Total	\$54.05
Griffen Law Office Inc	2A0677079	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	61924	\$300.00
					61924 Total	\$300.00
Guardian Alliance Technologies Inc	25555	001 008 521 20 41 01	LE-Professional Serv-Fixed	Guardian Platform Software License	61925	\$65.00
					61925 Total	\$65.00
Held	092224 HELD	001 007 559 30 43 00	PB-Travel & Mtgs	WSAPT Conf Fuel Reimbursement	61926	\$32.05
Held	092224 HELD	001 007 559 30 43 00	PB-Travel & Mtgs	WSAPT Conf Meal PerDiem	61926	\$118.00
					61926 Total	\$150.05
High Road Promotions LLC	5724	001 008 521 40 49 01	LE-Registration Fees	EVOC Training	61927	\$700.00
					61927 Total	\$700.00
Hingtgen	092024 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	IALEFI Training Airport Baggage Fee - M Hingtgen	61928	\$80.00
Hingtgen	092124 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Airport Baggage Fee - M Hingtgen	61928	\$70.00
Hingtgen	092124 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Airport Parking Fee - M Hingtgen	61928	\$134.88
Hingtgen	092724 HINGTGEN	001 008 521 20 43 00	LE-Travel & Per Diem	Alert Level 1 Training Rental Car Fuel - M Hingtgen	61928	\$34.84
					61928 Total	\$319.72
Home Depot	130944	001 008 521 50 30 00	LE-Facilities Supplies	ProPress Elbows/Tees/Couplings w/Stop/Mesh Cloth	61929	\$94.87
Home Depot	1011517	001 013 518 20 31 00	GG-Operating Costs	Extension Tube	61929	\$10.36
Home Depot	1022271	101 016 544 90 31 02	ST-Operating Cost	Kick Plates/Corner Braces	61929	\$129.65
Home Depot	1130715	001 008 521 50 30 00	LE-Facilities Supplies	GE Electric Washer & Dryer Combo	61929	\$1,943.35
Home Depot	2011305	101 016 544 90 31 02	ST-Operating Cost	Carpenter Pencils/Nail Puller/Linear High Bay/Pry Bar	61929	\$212.97
Home Depot	2022230	101 016 544 90 31 02	ST-Operating Cost	Paint Tools/Liners/Wall Rep Patch	61929	\$178.63
Home Depot	3014475	101 016 544 90 31 02	ST-Operating Cost	Spade Bit Set/Bushings/Cable Bit Extension/Metal Fish Tape	61929	\$84.29
Home Depot	3902019	001 010 576 80 31 00	PK-Operating Costs	Buckets & Lids for PK Trucks	61929	\$38.04
Home Depot	4014282	101 016 544 90 31 02	ST-Operating Cost	Concrete Patch	61929	\$36.72
Home Depot	4021881	001 008 521 50 30 00	LE-Facilities Supplies	Brass Nipples/Ball Valves/Copper/Washing Machine Hose	61929	\$170.68
Home Depot	4130833	101 016 544 90 31 02	ST-Operating Cost	Paint Caulk/Button Photo Ctrl/Motion Lights	61929	\$131.21
Home Depot	4130844	001 008 521 50 30 00	LE-Facilities Supplies	MC Lite Cable/Receptacle Wall Plate/Covers/Coupling	61929	\$156.40
Home Depot	4904926	001 010 576 80 31 05	PK-R&M Supplies	Plywood - NCBL	61929	\$605.54
Home Depot	4972719	001 010 576 80 31 00	PK-Operating Costs	Keys/Safety Staples/Ratchet Straps - FH/Parks RR	61929	\$41.69
Home Depot	5010751	101 016 544 90 31 02	ST-Operating Cost	Buckets/Keys	61929	\$16.58
Home Depot	5010751	410 016 531 10 31 02	SW - Operating Costs	Buckets/Keys	61929	\$12.24
Home Depot	5012520	101 016 544 90 31 02	ST-Operating Cost	Batteries/Flat Panels	61929	\$133.69
Home Depot	5012520	101 016 544 90 31 02	ST-Operating Cost	Rotary Hammer	61929	\$359.60
Home Depot	5903315	001 010 576 80 31 05	PK-R&M Supplies	Ext Screws/Plywood - NCBL	61929	\$465.72
Home Depot	6012320	101 016 544 90 31 02	ST-Operating Cost	Floodlights/Junction Box/Rubber Gate/Liqtite Conn PVC/Door Stop	61929	\$351.80
Home Depot	7013832	101 016 544 90 31 02	ST-Operating Cost	Circular Saw	61929	\$272.16
Home Depot	7013832	101 016 544 90 31 02	ST-Operating Cost	LED Tripod Light	61929	\$250.29

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Home Depot	9013474	001 010 576 80 31 00	PK-Operating Costs	Ext Deck Fence/Screws/Wood/Hooks	61929	\$127.61
Home Depot	9013484	005 000 518 20 30 00	Rental Property Operating Cost	Coveralls/Drain Opener & Auger/PVC Cuffs SouthLake Pizza	61929	\$182.97
					61929 Total	\$6,007.06
Honey Bucket	0554430431	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Lundeen Park	61930	\$290.95
Honey Bucket	0554436661	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Eagle Ridge	61930	\$142.00
Honey Bucket	0554447633	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	61930	\$219.05
Honey Bucket	0554453466	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	61930	\$264.50
					61930 Total	\$916.50
HRA VEBA Trust YA20192	10102024	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	61864	\$4,003.56
					61864 Total	\$4,003.56
HSA Bank	10102024	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	61865	\$340.00
					61865 Total	\$340.00
ICONIX Waterworks US Inc	U2416042399	410 016 531 10 31 02	SW - Operating Costs	Catch Basin Risers/Manhole Rings/Erosion Control Fabric	61931	\$1,133.05
ICONIX Waterworks US Inc	U2416042832	410 016 531 10 31 02	SW - Operating Costs	Concrete Caulder Couplings	61931	\$283.09
					61931 Total	\$1,416.14
Industrial Bolt and Supply Inc	857899-1	101 016 544 90 31 02	ST-Operating Cost	Brake Cleaner Parts/Bushings/Plugs/Grease Cartridges	61932	\$276.92
Industrial Bolt and Supply Inc	857899-1	410 016 531 10 31 02	SW - Operating Costs	Brake Cleaner Parts/Bushings/Plugs/Grease Cartridges	61932	\$276.91
					61932 Total	\$553.83
Ink It Your Way LLC	11313	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Polos	61933	\$66.50
Ink It Your Way LLC	11458	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Pullovers	61933	\$36.68
Ink It Your Way LLC	11466	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Polo	61933	\$20.53
Ink It Your Way LLC	11525	001 008 521 20 31 06	LE - Uniform Clothing	Polo - B Morgan	61933	\$17.25
					61933 Total	\$140.96
Iron Mountain Incorporated	JVBN694	101 016 542 30 41 02	ST-Professional Service	Document Scanning Services	61934	\$216.62
Iron Mountain Incorporated	JVBN694	410 016 531 10 41 01	SW - Professional Services	Document Scanning Services	61934	\$216.61
					61934 Total	\$433.23
J Thayer Co Inc	1705887-0	001 008 521 20 31 00	LE-Office Supplies	Office Supplies for PD	61935	\$278.16
					61935 Total	\$278.16
Jamie S Kim PS Inc	3A0673626	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	61936	\$300.00
Jamie S Kim PS Inc	3A0824264	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	61936	\$300.00
Jamie S Kim PS Inc	4A0206019	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services	61936	\$300.00
					61936 Total	\$900.00
Kimley Horn and Associates Inc	29326668	304 016 595 30 60 06	R2- 20th & Main (Rd Impvmnts)	20th & Main Street RAB	61937	\$40,328.03
					61937 Total	\$40,328.03
Klinkers	082324 KLINKERS	101 016 542 30 49 01	ST-Staff Development	APWA Fall Conf Registration - K Klinkers	61938	\$275.00
Klinkers	082324 KLINKERS	410 016 531 10 49 01	SW - Staff Development	APWA Fall Conf Registration - K Klinkers	61938	\$275.00
Klinkers	082324 KLINKERS	101 016 542 30 49 01	ST-Staff Development	APWA Fall Conf Registration - W Ojalehto	61938	\$137.50
Klinkers	082324 KLINKERS	410 016 531 10 49 01	SW - Staff Development	APWA Fall Conf Registration - W Ojalehto	61938	\$137.50
Klinkers	082324 KLINKERS	101 016 542 30 49 01	ST-Staff Development	APWA Project Mgmt for PW Registration - B Romanaggi	61938	\$275.00
Klinkers	082324 KLINKERS	410 016 531 10 49 01	SW - Staff Development	APWA Project Mgmt for PW Registration - B Romanaggi	61938	\$275.00
Klinkers	082324 KLINKERS	101 016 542 30 49 01	ST-Staff Development	IACC Conf Registration - K Klinkers	61938	\$125.00
Klinkers	082324 KLINKERS	410 016 531 10 49 01	SW - Staff Development	IACC Conf Registration - K Klinkers	61938	\$125.00
					61938 Total	\$1,625.00
Kolomyza	100824 KOLOMYZA	001 008 521 20 43 00	LE-Travel & Per Diem	DRE Conf Meal PerDiem - C Kolomyza	61939	\$297.00
					61939 Total	\$297.00
Lake Stevens Police Guild	10102024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	61866	\$1,330.75
					61866 Total	\$1,330.75

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Language Line Services Inc	11422786	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	61940	\$28.32
					61940 Total	\$28.32
Law Enforcement Coaching LLC	005	001 008 521 20 41 02	LE-Prof Srv - Wellness Grant	Duty Driven Deterioration Training	61941	\$7,000.00
					61941 Total	\$7,000.00
Lemay Mobile Shredding Inc	4858300S185	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	61942	\$14.09
Lemay Mobile Shredding Inc	4859701S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW	61942	\$2.85
Lemay Mobile Shredding Inc	4859701S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW	61942	\$2.84
Lemay Mobile Shredding Inc	4859701S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW	61942	\$2.84
					61942 Total	\$22.62
LEPS-PSS PLLC	5193	001 008 521 20 41 00	LE-Professional Services	Post-COE Psychological Evaluation	61943	\$450.00
					61943 Total	\$450.00
Les Schwab Group Holdings LLC	40200738224	101 016 542 30 48 00	ST-Repair & Maintenance	Flat Tire Repair Lawn Mower	61944	\$21.86
					61944 Total	\$21.86
Lowes Companies	986623	001 008 521 20 31 01	LE-Fixed Minor Equipment	Brackets/Light Switch/Electrical Box/HVAC Tape	61945	\$120.97
					61945 Total	\$120.97
Lyons	061624 REISSUE	001 008 521 20 43 00	LE-Travel & Per Diem	Reissue CK #61057 - UOF Core Training Meal PerDiem	61946	\$84.00
					61946 Total	\$84.00
Millerstoultime	05142482186	101 016 544 90 31 02	ST-Operating Cost	Floor Jack	61947	\$543.77
Millerstoultime	05142482186	410 016 531 10 31 02	SW - Operating Costs	Floor Jack	61947	\$543.77
Millerstoultime	05142482186	101 016 544 90 31 02	ST-Operating Cost	Hose Clamp	61947	\$50.55
Millerstoultime	05142482186	410 016 531 10 31 02	SW - Operating Costs	Hose Clamp	61947	\$50.55
					61947 Total	\$1,188.64
MissionSquare - 108991	6727491	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	61867	\$502.96
					61867 Total	\$502.96
MissionSquare - 307428	6596275	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	61868	\$2,493.91
					61868 Total	\$2,493.91
MJ Neal Associates Architects PLLC	0924 MJ NEAL	306 000 594 75 60 00	Culture/Rec Facility Capital	LS Museum Design	61948	\$5,183.21
					61948 Total	\$5,183.21
Monroe Correctional Complex	MCC2408.0114	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 08-2024	61949	\$102.43
Monroe Correctional Complex	MCC2408.0114	101 016 542 30 48 00	ST-Repair & Maintenance	DOC Work Crew 08-2024	61949	\$316.58
Monroe Correctional Complex	MCC2408.0114	410 016 531 10 48 00	SW - Repairs & Maintenance	DOC Work Crew 08-2024	61949	\$116.20
					61949 Total	\$535.21
Mugrage	092624 MUGRAGE	003 000 322 10 00 00	Building Permits	BLD2024-0596 Building Permit Refund	61950	\$55.00
Mugrage	092624 MUGRAGE	510 000 341 81 00 00	Technology Fee	BLD2024-0596 Building Permit Refund	61950	\$1.65
					61950 Total	\$56.65
Nationwide Retirement Solution	10102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	\$7,073.79
					EFT Total	\$7,073.79
New York Life	Y6W_20241003	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	EFT	\$147.00
					EFT Total	\$147.00
New York Life EFT	SEPTEMBER2024	001 001 513 10 20 00	Executive - Benefits	Life/Disability Insurance Premiums	EFT	\$79.38
New York Life EFT	SEPTEMBER2024	001 002 513 11 20 00	AD-Benefits	Life/Disability Insurance Premiums	EFT	\$86.87
New York Life EFT	SEPTEMBER2024	001 003 514 20 20 00	CC-Benefits	Life/Disability Insurance Premiums	EFT	\$186.29
New York Life EFT	SEPTEMBER2024	001 004 514 23 20 00	FI-Benefits	Life/Disability Insurance Premiums	EFT	\$270.29
New York Life EFT	SEPTEMBER2024	001 005 518 10 20 00	HR-Benefits	Life/Disability Insurance Premiums	EFT	\$293.22
New York Life EFT	SEPTEMBER2024	001 006 518 80 20 00	IT-Benefits	Life/Disability Insurance Premiums	EFT	\$224.60
New York Life EFT	SEPTEMBER2024	001 007 558 50 20 00	PL-Benefits	Life/Disability Insurance Premiums	EFT	\$617.52
New York Life EFT	SEPTEMBER2024	001 007 559 30 20 00	PB-Benefits	Life/Disability Insurance Premiums	EFT	\$371.08

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
New York Life EFT	SEPTEMBER2024	001 008 521 20 20 00	LE-Benefits	Life/Disability Insurance Premiums	EFT	\$1,986.56
New York Life EFT	SEPTEMBER2024	001 010 576 80 20 00	PK-Benefits	Life/Disability Insurance Premiums	EFT	\$679.14
New York Life EFT	SEPTEMBER2024	001 013 518 30 20 00	GG-Benefits	Life/Disability Insurance Premiums	EFT	\$240.92
New York Life EFT	SEPTEMBER2024	101 016 542 30 20 00	ST-Benefits	Life/Disability Insurance Premiums	EFT	\$738.56
New York Life EFT	SEPTEMBER2024	410 016 531 10 20 00	SW-Benefits	Life/Disability Insurance Premiums	EFT	\$1,113.15
					EFT Total	\$6,887.58
Northend Excavating Inc	BAYVIEW PE#2	304 010 594 76 61 01	R2 - LS Bayview Connector	Bayview Trail - Phase 0 PE#2	61951	\$228,260.44
					61951 Total	\$228,260.44
O Reilly Auto Parts	2960-492389	410 016 531 10 31 02	SW - Operating Costs	Oil Filter PW65	61952	\$17.30
O Reilly Auto Parts	2960-495646	001 013 518 20 31 00	GG-Operating Costs	Oil & Air Filter/Motor Oil PW51	61952	\$60.42
O Reilly Auto Parts	2960-495648	101 016 544 90 31 02	ST-Operating Cost	Air/Fuel/Oil Filters/Motor Oil PW99	61952	\$125.69
O Reilly Auto Parts	2960-495648	410 016 531 10 31 02	SW - Operating Costs	Air/Fuel/Oil Filters/Motor Oil PW99	61952	\$125.68
O Reilly Auto Parts	2960-496697	410 016 531 10 31 02	SW - Operating Costs	Oil Filter/Motor Oil PW5	61952	\$44.56
					61952 Total	\$373.65
Onset Computer Corporation	338988	410 016 531 10 35 00	SW - Small Tools	HOB0 MX Water Level/Direct Read Cable/Well Cap	61953	\$1,057.01
					61953 Total	\$1,057.01
Pace Engineers Inc	92920	302 010 594 76 61 03	PM -LS Bayview Connector - PT	Bayview Trail - Phase 0	61954	\$2,280.79
Pace Engineers Inc	92951	304 016 594 31 60 00	131st Ave NE Sewer Extension	131st Ave NE Sewer Main Ext	61954	\$816.00
					61954 Total	\$3,096.79
Pacific Power Batteries	11443371	001 013 518 20 31 00	GG-Operating Costs	Battery Charge/Contact Cleaner	61955	\$108.59
					61955 Total	\$108.59
Parnell	100724 PARNELL	001 008 521 20 43 00	LE-Travel & Per Diem	ICAC Conf Meal PerDiem - K Parnell	61956	\$108.00
					61956 Total	\$108.00
Performance Marine Inc	314963	001 008 521 21 48 00	LE-Boating Repair & Maint	Full Service PD Yamaha 150XB	61957	\$5,263.85
					61957 Total	\$5,263.85
Proforce Marketing Inc	558479	520 008 594 21 63 03	Firearm - Capital Equip	Firearm Supplies PO #1948	61958	\$5,360.62
					61958 Total	\$5,360.62
Public Safety Testing Inc	2024-961	001 008 521 20 41 00	LE-Professional Services	Q3 2024 Subscription Fees - Police Officer Candidate	61959	\$524.00
					61959 Total	\$524.00
Quadient Finance USA Inc	INV61360365	001 008 521 20 42 00	LE-Communication	Equipment Rental	61960	\$68.63
					61960 Total	\$68.63
Reece Construction Company	PE #2 OVERLAY	101 016 542 30 41 00	ST-Pavement Preservation	2024 Overlay Project PE#2	61961	\$116,283.73
Reece Construction Company	PE #2 OVERLAY	120 016 542 30 41 00	TBP - Pavement Preservation	2024 Overlay Project PE#2	61961	\$243,813.67
Reece Construction Company	PE #2 OVERLAY	101 000 382 20 00 00	PW - Retainage	2024 Overlay Project PE#2 Retainage	61961	(\$9,002.43)
Reece Construction Company	PE #2 OVERLAY	120 000 382 20 00 00	Retainage	2024 Overlay Project PE#2 Retainage	61961	(\$9,002.44)
					61961 Total	\$342,092.53
Rexel USA Inc	5057367	001 008 594 21 63 01	LE-Capital Outlay - Facilities	Sensor Switch for PD	61962	\$262.68
					61962 Total	\$262.68
Right On Heating and Sheet Metal Inc	31775	005 000 518 20 40 02	Rental Property Services	Replace AC System 10515 20th St SE Ste 202	61963	\$17,597.74
Right On Heating and Sheet Metal Inc	31985	005 000 518 20 40 02	Rental Property Services	Service Call 10519 20th ST SE Ste #1	61963	\$4,232.12
					61963 Total	\$21,829.86
Rose	093024 ROSE	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Conf Hotel Reimbursement	61964	\$270.98
Rose	093024 ROSE	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Conf Meal PerDiem	61964	\$91.00
Rose	093024 ROSE	001 005 518 10 43 00	HR-Travel & Meetings	NEOGOV Conf Mileage PerDiem	61964	\$78.62
					61964 Total	\$440.60
San Diego Police Equipment Co Inc	663093	001 008 521 20 31 01	LE-Fixed Minor Equipment	Ammo PO #1955	61965	\$5,244.21
					61965 Total	\$5,244.21

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Scottco Distributors Inc	0069819	001 010 576 80 31 00	PK-Operating Costs	Finish Connector Blow Molded - Davies Non Motorized	61966	\$56.84
					61966 Total	\$56.84
Signs Plus Inc	39558	001 010 576 80 31 04	PK-Vandalism Supplies	New Signs for NC Boat Launch Entrance	61967	\$1,490.88
					61967 Total	\$1,490.88
Smarsh Inc	INV-216828	510 006 518 80 49 05	LR - Smarsh	Verizon MG Cloud MT	61968	\$901.28
					61968 Total	\$901.28
Snohomish County 911	7561	001 008 528 00 41 00	LE-SNO911	Dispatch Services	61969	\$35,373.30
					61969 Total	\$35,373.30
Snohomish County Public Works	I000654267	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Maint 07-2024	61970	\$657.96
Snohomish County Public Works	I000655420	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Maint 08-2024	61970	\$759.22
					61970 Total	\$1,417.18
Snohomish County PUD	100810559	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	61971	\$14,238.82
Snohomish County PUD	112886474	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	61971	\$157.63
Snohomish County PUD	112886474	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	61971	\$261.14
Snohomish County PUD	112886474	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	61971	\$1,479.40
Snohomish County PUD	112886474	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	61971	\$38.48
Snohomish County PUD	112886474	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	61971	\$56.13
Snohomish County PUD	112886474	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	61971	\$69.57
Snohomish County PUD	112886474	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	61971	\$47.00
Snohomish County PUD	112886474	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	61971	\$764.85
Snohomish County PUD	112886474	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	61971	\$61.85
Snohomish County PUD	119486375	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	61971	\$73.75
Snohomish County PUD	122784767	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	61971	\$202.82
Snohomish County PUD	122786437	001 012 575 30 47 00	CS- Museum - Utilities	200558690 Museum Electric/Water	61971	\$126.05
Snohomish County PUD	126099200	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	61971	\$186.33
Snohomish County PUD	129383455	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	61971	\$142.21
Snohomish County PUD	132686968	001 010 576 80 47 00	PK-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61971	\$86.79
Snohomish County PUD	132686968	101 016 543 50 47 00	ST-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61971	\$86.79
Snohomish County PUD	132686968	401 070 535 10 47 01	Sewer Dist Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61971	\$260.36
Snohomish County PUD	132686968	410 016 531 10 47 00	SW - Utilities	222947715 Decant Electric/Water 12703 31st PL NE	61971	\$86.78
Snohomish County PUD	149178293	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	61971	\$132.05
Snohomish County PUD	155764176	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	61971	\$1,687.90
Snohomish County PUD	155764177	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	61971	\$1,408.43
Snohomish County PUD	158947510	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	61971	\$91.71
Snohomish County PUD	158948710	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	61971	\$68.44
Snohomish County PUD	162106823	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	61971	\$31.80
Snohomish County PUD	165302072	001 012 575 51 47 00	CS- Grimm House Utilities	223357641 Grimm House Electric/Water	61971	\$88.08
					61971 Total	\$21,935.16
Snohomish County Sheriffs Office	2024-8386	001 008 523 60 41 00	LE-Jail	Jail Services 08-2024	61972	\$23,006.40
					61972 Total	\$23,006.40
Snohomish Regional Fire and Rescue	24-1029-387	001 008 521 50 48 00	LE-Facility Repair & Maint	Annual Fire Safety Inspection 1825 S Lake Stevens Rd	61973	\$75.00
Snohomish Regional Fire and Rescue	Q3 2024 FIRE	633 000 589 30 00 02	Fire District Fee Remit	Q3 2024 Fire Fees	61973	\$16,415.00
					61973 Total	\$16,490.00
Snohomish Tree Company LLC	3123	101 016 542 30 41 04	ST - Prof Service - Trees	Tree Removal Services 99th Ave SE	61974	\$1,912.75
Snohomish Tree Company LLC	3124	101 016 542 30 41 04	ST - Prof Service - Trees	Tree Removal Services S Lundeen Pkwy	61974	\$1,338.93
					61974 Total	\$3,251.68

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sound Publishing Inc	EDH1002631	001 007 558 50 41 03	PL-Advertising	LUA2023-0195 Comp Plan Update	61975	\$158.48
Sound Publishing Inc	EDH1002796	001 007 558 50 41 03	PL-Advertising	LUA2023-0195 Comp Plan Update	61975	\$137.60
Sound Publishing Inc	EDH1002806	001 013 518 30 41 01	GG-Advertising	Notice of Solicitation Install Replacement HVAC Systems	61975	\$55.16
Sound Publishing Inc	EDH1002908	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0154 Templeman Dock Replacement SSDP	61975	\$68.92
Sound Publishing Inc	EDH1002911	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-0147 McDaniel Dock Replacement SSDP	61975	\$68.92
Sound Publishing Inc	EDH1002979	001 013 518 30 41 01	GG-Advertising	Ordinance 1183	61975	\$31.08
Sound Publishing Inc	EDH1003170	001 013 518 30 41 01	GG-Advertising	CC Meeting Cancelled	61975	\$20.76
					61975 Total	\$540.92
Sound Security Inc	1147559	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 1825 S Lake 10-2024	61976	\$1,256.07
Sound Security Inc	1147560	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 10518 18th St 10-2024	61976	\$101.66
					61976 Total	\$1,357.73
Sprague Pest Solutions	5559259	101 016 542 30 41 02	ST-Professional Service	Pest Control - PW Shop	61977	\$93.18
Sprague Pest Solutions	5559259	410 016 531 10 41 01	SW - Professional Services	Pest Control - PW Shop	61977	\$93.18
					61977 Total	\$186.36
Springbrook Nursery and Trucking Inc	370326	101 016 544 90 31 02	ST-Operating Cost	Dump Fees - Brush/Stumps	61978	\$48.00
					61978 Total	\$48.00
Stevens	100824 STEVENSB	001 004 514 23 43 00	FI-Travel & Meetings	GovAI Conf Flight Reimbursement	61979	\$312.20
					61979 Total	\$312.20
Streby	092824 STREBY	001 000 362 00 00 50	Deposit Forfeitures	LS24-Streby_9-28-24 Mill Deposit Forfeiture	61980	(\$100.00)
Streby	092824 STREBY	001 000 382 10 00 01	The Mill - Deposit	LS24-Streby_9-28-24 Mill Deposit Forfeiture	61980	\$100.00
Streby	092824 STREBY	001 013 582 10 00 00	Refund of Deposit	LS24-Streby_9-28-24 Mill Deposit Refund	61980	\$200.00
					61980 Total	\$200.00
Symbol Arts	0506771	001 008 521 20 31 01	LE-Fixed Minor Equipment	LSPD Badges	61981	\$76.51
					61981 Total	\$76.51
Taylor Made Truck Driving School	1129	101 016 542 30 49 01	ST-Staff Development	Class A CDL - W McNabb	61982	\$5,020.25
Taylor Made Truck Driving School	1130	410 016 531 10 49 01	SW - Staff Development	Class A CDL - S Bishop	61982	\$5,272.75
					61982 Total	\$10,293.00
Teamsters Local No 763	SEPT2024	001 000 284 00 00 00	Payroll Liability Other	Union Dues	61869	\$1,946.00
					61869 Total	\$1,946.00
Teamsters Welfare Trust Dental EFT	NOV2024	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	EFT	\$3,164.80
Teamsters Welfare Trust Dental EFT	NOV2024	410 016 531 10 20 00	SW-Benefits	Teamsters Dental Premium - Evans	EFT	\$137.60
					EFT Total	\$3,302.40
Transpo Group USA Inc	33366	304 016 595 30 60 05	R2 - Main Street	LS Main Street Design	61983	\$10,167.30
					61983 Total	\$10,167.30
TransUnion Risk and Alternative Data	4016011-202409-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	61984	\$81.98
					61984 Total	\$81.98
Trevor Justin Government Relations LLC	23	001 013 511 70 40 00	Lobbying Services	Lobbying Services 09-2024	61985	\$5,000.00
					61985 Total	\$5,000.00
Trueheart Family Counseling	1956	001 005 517 90 41 00	HR-Wellness Program	Mental Health Counseling Services	61986	\$1,000.00
Trueheart Family Counseling	1956	001 008 521 20 41 02	LE-Prof Srv - Wellness Grant	Mental Health Counseling Services	61986	\$2,000.00
					61986 Total	\$3,000.00
ULINE	183213190	101 016 544 90 31 02	ST-Operating Cost	Paper Towels/Toilet Paper/Ice Melt/Sharpies/Pens	61987	\$3,064.08
ULINE	183213190	410 016 531 10 31 02	SW - Operating Costs	Sharpies/Pens/Disinfect Wipes	61987	\$177.85
					61987 Total	\$3,241.93
UPS	0000074Y42404	001 008 521 20 42 00	LE-Communication	Evidence Shipping	61988	\$23.88
UPS	0000074Y42414	001 008 521 20 42 00	LE-Communication	Evidence Shipping	61988	\$24.94
					61988 Total	\$48.82

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Verizon Wireless	9974581013	001 008 521 20 42 00	LE-Communication	Wireless Phone Service	61989	\$3,192.04
					61989 Total	\$3,192.04
Versaterm Public Safety US Inc	INV37-01399	001 008 521 20 41 01	LE-Professional Serv-Fixed	MainonPrem BlueTeam NextGen Annual Maint	61990	\$983.18
					61990 Total	\$983.18
Viking Marine Constuction LLC	INV-0104	001 010 594 76 64 00	PK-Capital Outlay	NC Floating Dock Installation	61991	\$46,059.02
Viking Marine Constuction LLC	INV-0104	001 000 382 20 00 00	Retainage	NC Floating Dock Installation Retainage	61991	(\$2,302.95)
					61991 Total	\$43,756.07
Warrington	022224 WARRINGTON	001 005 518 10 43 00	HR-Travel & Meetings	Reissue CK #60451 Parking Fee Reimbursement for Job Fair	61992	\$10.45
					61992 Total	\$10.45
Washington Assoc of Sheriffs and Police Chiefs	2023-00869	001 008 521 20 49 00	LE-Dues & Memberships	WASPC Associate Dues - E Savchuk	61993	\$75.00
					61993 Total	\$75.00
Washington State Dept of Enterprise Svcs	731137890	001 008 521 20 31 00	LE-Office Supplies	Business Cards for PD	61994	\$48.88
					61994 Total	\$48.88
Washington State Patrol	I2501634	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	61995	\$11.00
Washington State Patrol	I2501757	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	61995	\$159.00
					61995 Total	\$170.00
Washington State Support Registry	10102024	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	\$636.22
					EFT Total	\$636.22
Wave	103946401-0011079	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	61996	\$1,268.82
Wave	103946401-0011079	001 002 513 11 42 00	AD-Communications	Telephone Service	61996	\$73.21
Wave	103946401-0011079	001 003 514 20 42 00	CC-Communications	Telephone Service	61996	\$146.42
Wave	103946401-0011079	001 004 514 23 42 00	FI-Communications	Telephone Service	61996	\$146.42
Wave	103946401-0011079	001 005 518 10 42 00	HR-Communications	Telephone Service	61996	\$73.21
Wave	103946401-0011079	001 006 518 80 42 00	IT-Communications	Telephone Service	61996	\$219.62
Wave	103946401-0011079	001 007 558 50 42 00	PL-Communication	Telephone Service	61996	\$476.11
Wave	103946401-0011079	001 007 559 30 42 00	PB-Communication	Telephone Service	61996	\$73.20
Wave	103946401-0011079	001 008 521 20 42 00	LE-Communication	Telephone Service	61996	\$2,490.11
Wave	103946401-0011079	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	61996	\$73.21
Wave	103946401-0011079	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	61996	\$73.21
Wave	103946401-0011079	001 013 518 20 42 00	GG-Communication	Telephone Service	61996	\$292.84
Wave	103946401-0011079	101 016 543 30 42 00	ST-Communications	Telephone Service	61996	\$421.33
Wave	103946401-0011079	410 016 531 10 42 00	SW - Communications	Telephone Service	61996	\$421.33
					61996 Total	\$6,249.04
Webb	PE #2 91ST AVE	120 016 595 61 60 02	TBP02: 91st - 4th to Market	91st Ave SE Sidewalk Improvements PE#2	61997	\$392,027.10
Webb	PE #2 91ST AVE	309 016 595 10 60 01	SW-TBP02	91st Ave SE Sidewalk Improvements PE#2	61997	\$180,000.00
					61997 Total	\$572,027.10
Wells	110424 WELLS	001 008 521 20 43 00	LE-Travel & Per Diem	Sgt Investigation of Force Training Meal PerDiem	61998	\$213.00
					61998 Total	\$213.00
Western Conference of Teamsters Pension Trust	10102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contribution-Teamster Pension	61870	\$4,083.27
Western Conference of Teamsters Pension Trust	10102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contribution-Teamster Pension Probation	61870	\$61.79
					61870 Total	\$4,145.06
Wicklander Zulawski and Associates Inc	37057	001 008 521 40 49 01	LE-Registration Fees	Ciminal Level 1 Investigative Interviewing - J Tannen	61999	\$470.00
					61999 Total	\$470.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
WR Lake Stevens LLC	09-2024 CH	001 002 513 11 41 00	AD-Professional Services	Car Washes for Admin Vehicles	62000	\$20.00
WR Lake Stevens LLC	09-2024 CH	001 007 559 30 48 00	PB-Repair & Maintenance	Car Washes for Building Vehicles	62000	\$80.00
WR Lake Stevens LLC	09-2024 CH	001 005 518 10 41 00	HR-Professional Services	Car Washes for HR Vehicles	62000	\$20.00
WR Lake Stevens LLC	09-2024 CH	001 010 576 80 41 00	PK-Professional Services	Car Washes for Parks Vehicles	62000	\$60.00
WR Lake Stevens LLC	09-2024 CH	101 016 542 30 41 02	ST-Professional Service	Car Washes for PW Vehicles	62000	\$80.00
WR Lake Stevens LLC	09-2024 CH	410 016 531 10 41 01	SW - Professional Services	Car Washes for PW Vehicles	62000	\$80.00
WR Lake Stevens LLC	09-2024 PD	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Car Washes for PD Vehicles 09-2024	62000	\$700.00
					62000 Total	\$1,040.00
Zipty Fiber	10-2024 ZIPLY	005 000 518 20 40 01	Rental Property Utilities	Telephone Services 10515 20th St	62001	\$59.44
Zipty Fiber	10-2024 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	62001	\$100.09
Zipty Fiber	10-2024 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	62001	\$74.05
					62001 Total	\$233.58

**CITY OF LAKE STEVENS
CITY COUNCIL REGULAR MEETING MINUTES**

October 8, 2024, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER:	6:00 p.m. Council President Gary Petershagen
ELECTED OFFICIALS PRESENT:	Council President Gary Petershagen, Kim Daughtry, Ryan Donoghue, Steve Ewing and Anji Jorstad.
ELECTED OFFICIALS ABSENT:	Councilmembers Marcus Tageant and Kymm Shipman

Call to Order

Council President Petershagen called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Council President Petershagen led the Pledge of Allegiance.

Roll Call

All Councilmembers were present except Councilmember Tageant and Shipman.

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to excuse Councilmember Tageant and Shipman. The motion passed 5-0-0-2.

Approval of Agenda

City Clerk Chelin reviewed four changes to the agenda:

- On the September 13, 2024 retreat minutes there was a date error that has been corrected.
- On the R&R Construction contract item on the consent agenda, this is an award of the project and funding, not a contract.
- The Council Meeting Proceedings discussion item will be rescheduled to a later date.
- An additional topic has been added to the Executive Session to discuss Property Acquisition.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to approve the agenda as amended. The motion passed 5-0-0-2.

Guest Business

Introduce Senior Civil Engineer Ben Romanaggi

Citizen Comments

Mary Templeton, Lake Stevens School District Superintendent. Mary stated that she was at the meeting to listen and support the City.

Council Business**City Department Report**

Public Works Department Report

Consent Agenda

MOTION. Councilmember Ewing made a motion, seconded by Councilmember Donoghue, to approve the consent agenda as amended earlier. The motion passed 5-0-0-2.

The consent agenda items were as follows:

- 2024 Vouchers
- City Council Meeting Minutes of September 13, 2024
- City Council Meeting Minutes of September 17, 2024
- City Council Meeting Minutes of September 24, 2024
- Resolution 2024-10 Establishing a Parks Capital Equipment Fund 525
- Department of Commerce Grant Agreement - Local Community Projects
- Project with R & R Construction, inc. to move the playground equipment at Frontier Heights Park

Action Items**Policy Update for the Mill**

Parks Coordinator Meis explained that the Parks and Recreation Department is proposing to update the policy for The Mill. Separately, fee revisions are proposed in the later discussion topic of Park Fees. She reviewed the changes with the Council.

MOTION. Councilmember Donoghue made a motion, seconded by Councilmember Ewing, to approve the updated policy for rentals at the Mill and sub spaces. The motion passed 5-0-0-2.

Discussion Items**2025 Proposed Budget**

Director Stevens explained that this is a review of the previously presented recommendations and discussion items from the Council retreat as well as the proposed capital budget. This is one of the last work sessions scheduled prior to starting Public Hearings on October 22. Council and staff engaged in a discussion.

Fee Updates

Director Wright and Parks Coordinator Meis reviewed the proposed fee updates affecting different programs and services. These proposed increases in revenues will help offset the cost-of-service delivery and to fund capital expenditures. Council and staff engaged in a discussion.

MOTION. At 8:00 p.m., Councilmember Ewing made a motion, seconded by Councilmember Jorstad, to extend the meeting for 30 minutes in order to hold the Executive Session. The motion passed 5-0-0-2.

Note: Council took a 5-minute break to clear the room.

Executive Session

The meeting recessed to Executive Session at 8:05 p.m. for 30 minutes to discuss Collective Bargaining and Property Acquisition. There will be no action, and the session will conclude at 8:35 p.m.

The meeting reconvened to regular session at 8:35 p.m.

Adjournment

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to adjourn the meeting. The motion passed 5-0-0-2.

The meeting adjourned at 8:36 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

**CITY OF LAKE STEVENS
CITY COUNCIL WORKSHOP MEETING MINUTES**

Tuesday, October 15, 2024, at 6:00 p.m.

By Remote Participation via Zoom and In Person at The Mill, 1808 Main Street, Lake Stevens.

CALL TO ORDER: 6:00 p.m. by Mayor Brett Gailey

ELECTED OFFICIALS PRESENT: Councilmembers Kim Daughtry, Gary Petershagen, Steve Ewing, Anji Jorstad, Marcus Tageant and Ryan Donoghue

Call to Order

Mayor Gailey called the meeting to order at 6:00 p.m.

Discussion Items

Stormwater Fee Review

Surface Water Manager Farrant presented on stormwater fee options and current maintenance needs of several private storm water catch basins around the city. Discussion occurred and Council asked that a list of stormwater facilities, that are out of compliance, come back for review and staff develop a plan for addressing those facilities.

Boat Launch Pass Types

Director Garceau presented on the types of boat launch passes currently accepted at North Cove and Davis Beach. Council advised that staff should move forward with discontinuing the Snohomish County pass. They requested research be done on discounts that could be offered to Lake Stevens residents.

Weir Project Update

Surface Water Coordinator Anderson presented on the current state of the weir project and the history of installation and operation of the weir. Staff recommended pivoting focus from the weir to the downtown Lower Stevens Creek restoration project and advised that staff would continue to monitor the weir.

Adjournment

The meeting adjourned at 7:17 pm.

Brett Gailey, Mayor

Caitlin Weaver, Deputy City Clerk

CITY COUNCIL STAFF REPORT



Agenda Date: 10/22/2024

Subject: Gonzaga University Affiliation Agreement for Doctor of Nursing Practice Project Student

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact: None

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Authorize the Mayor or his designee to sign the Gonzaga Memorandum of Understanding

SUMMARY/BACKGROUND:

A Gonzaga University Student is working on her Doctor of Nursing Practice Project. The student has reached out to three law enforcement agencies, which includes the Lake Stevens Police Department. This allows a variety of participants for development of the project, look at the effectiveness of the project, and hopefully provide each agency with effective results to improve staff wellness.

Purpose:

The purpose of this project is to promote self-care among police officers by providing mental health education and mindfulness techniques to increase help-seeking behaviors and decrease stress.

Goals:

- Develop and implement a mental health education session called "Heroes' Compass."
 - Implement an 8-week mindfulness program.
 - Evaluate the use and effectiveness of mindfulness.
 - Evaluate the anxiety/stress levels and help-seeking behaviors pre and post-educational and mindfulness program.
-

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Gonzaga MOU template

Gonzaga University
SCHOOL OF NURSING

MEMORANDUM OF UNDERSTANDING

Gonzaga University School of Nursing and Human Physiology and **Lake Stevens Police Department** share common interests about the value of practicum in nursing education. Gonzaga School of Nursing students register for and receive University credit for agency-supervised practicum education. This Memorandum of Understanding delineates areas of responsibility for both Gonzaga ("School") and American Nurses Association ("Training Site").

TRAINING SITE'S RESPONSIBILITIES:

A. The Training Site, under the terms of this Memorandum of Understanding, will provide instructional opportunities to students enrolled in School's degree programs and certificates.

1. Placement of Students

The number of hours spent by the student in the Training Site is determined by School's credit requirements, but the specific scheduling of the hours is negotiable between the student and the Training Site.

2. Practicum Instruction

- a. The Training Site will designate a qualified staff member who will supervise students and serve as Preceptor directing student learning. The Preceptor and student will review the objectives of the course in which the student is enrolled.
- b. The Training Site agrees to comply with School expectations regarding final evaluation of student's practicum.
- c. The Preceptor will confer with the appropriate Faculty Advisor about student progress.
- d. If student's performance in a practicum is unsatisfactory, the Preceptor will contact the student's Faculty Advisor.
- e. The Gonzaga School of Nursing and/or the Training Site has the right to terminate a student's placement following consultation between the Preceptor and the Faculty Advisor.

3. Support Services

The Training Site will provide students basic supplies and equipment necessary for practicum placement.

4. Client Services

The Training Site retains full Responsibility for client services and for establishing standards for the quality of services rendered by students. Students placed within the Training Site for instruction function as representatives for the Training Site, and the Training Site will maintain administrative

and professional supervision of students insofar as their presence affects the operation of the Training Site and/or direct services to clients.

SCHOOL'S RESPONSIBILITIES

A. PROVISIONS REGARDING BLOOD-BORNE PATHOGENS

School will train each student in the education program in universal precautions and transmission of blood-borne pathogens.

If applicable, the Training Site will provide personal protection equipment that is appropriate for the tasks assigned to School's students. It is expressly understood and agreed that the Training Site is not obligated to furnish any medical or surgical services to the students, except to the extent required by law in case of a medical emergency involving a student while at the Training Site. The School shall inform the student that the student is responsible for their own health care coverage for illness or injury occurring at the Training Site or resulting from their participation in the Program, and School will only place students who meet this requirement.

B. Gonzaga, through the Faculty Advisor and Academic Services Office, will carry out the functions and responsibilities specified in the following areas:

1. Liaison with Training Sites and School's Faculty

- a. The School will designate a Faculty Advisor for each student.
- b. The Faculty Advisor will carry out responsibilities such as:
 - i. Assist in the development of the student's learning goals for the practicum;
 - ii. Review with Preceptor the progress of student learning.

2. Placement of Students

- a. The School will provide the Training Site with appropriate information about each student's background and professional interests, and ensure they have met the appropriate didactic requirements and other standards to train at Training Site when requested.
- b. The School will request a criminal background check through Certified Background. The School acknowledges that placement of each student at the Training Site is contingent upon background check information dated less than two years prior to the commencement of the practicum placement.
- c. The School and the Training Site will instruct their respective faculty, staff, and students participating in the practicum program, to maintain confidentiality of student and client information as required by law and by the policies and procedures of School and Training Site.
- d. The School will encourage each student to acquire comprehensive health and accident insurance that will provide continuous coverage of such student during his or her participation in the education program. School will inform student that they are responsible for their own health needs, health care costs and health insurance coverage.

- e. HIPAA. If applicable, the School shall direct its students to comply with the policies and procedures of the Training Site, including those governing the use and disclosure of individually identifiable health information under federal law, specifically 45 CFR parts 160 and 164. Solely for the purpose of defining the students' role in relation to the use and disclosure of Training Sites protected health information, the students are defined as members of the Training Site's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, the students are not and shall not be considered to be employees of the Training Site.

Each party to this Memorandum of Agreement shall be responsible for damage to persons or property resulting from the negligence on the part of itself, its employees, agents or its officers. Neither party assumes any responsibility to the other party for the consequences of any act or omission of any person, firm or corporation not a party to this AGREEMENT.

Gonzaga University carries professional liability insurance coverage on behalf of students a certificate of insurance is available upon request.

Notices

All notices or other communications provided by either party to the other will be in writing, and will be deemed to have been duly given when delivered personally or when deposited in the United States mail, First Class, postage prepaid, at the respective addresses identified below:

TO SCHOOL:

Gonzaga University
Attn: Shannon Emrey MSN, RN
Director of Clinical Placement
502 East Boone Ave.
Spokane, WA 99258-0102
509-313-5771, emrey@gonzaga.edu

TO HOST AGENCY:

Lake Stevens Police Department
1825 S. Lake Stevens Rd.
Lake Stevens, WA 98258

This Memorandum of Understanding may be terminated by mutual agreement, or 90 days written notice from one party to the other party.

Review

This Memorandum of Understand shall be subject to review by the SCHOOL and TRAINING SITE every three (3)

years. Any modification to this MOU proposed during said review must be consented to in writing by both SCHOOL and HOST AGENCY.

Lake Stevens Police Department

By _____

Date: _____

GONZAGA UNIVERSITY

School of Health Sciences

By _____

Julie Wolter PhD, CCC-SLP
Dean, School of Health Sciences
502 E. Boone Ave
Spokane, WA 99258

Date _____

CITY COUNCIL STAFF REPORT



Agenda Date: 10/22/2024

Subject: 2024 Comprehensive Plan and Concurrent Rezones

Contact Person/Department: David Levitan, Russ Wright, Community Development

Budget Impact: N/A

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

1. Hold a public hearing on the 2024 Comprehensive Plan and concurrent rezones (LUA2023-0195), which were recommended for approval by the Planning Commission following the October 9 continuation of their October 2 public hearing.
2. Approve Ordinance 1188 (Attachment 1) adopting the 2024 Comprehensive Plan and Land Use Map (Exhibits B and C of Ordinance 1188) and Ordinance 1189 (Attachment 2) amending the Zoning Map (Exhibit B of Ordinance 1189), with any proposed Council revisions.

SUMMARY/BACKGROUND:

The comprehensive plan is the primary land use document for the City of Lake Stevens – it provides a road map for growth and development over a 20-year planning horizon. Per the Revised Code of Washington (RCW) [Section 36.70A.130](#), the city must update its comprehensive plan by December 31, 2024, to cover the 2024-2044 planning period, in what is known as a “periodic update”. The last periodic update occurred in 2015 with the adoption of [Ordinance 937](#), which covered the 2015-2035 planning period. Since the [2015 comprehensive plan](#) was adopted, the city has made a series of amendments to the plan through the [annual docketing process](#), as allowed by state law. In that time, the city has also adopted the [Downtown Lake Stevens Subarea Plan](#) (in 2018) as well as a [Housing Action Plan](#) (HAP) and [Climate Sustainability Plan](#) (CSP), both in 2023.

Comprehensive plans are made up of a series of elements (chapters) that address a variety of topics, some of which are mandatory (land use, housing, capital facilities, utilities, transportation) and some of which are optional. The 2024 Comprehensive Plan includes an introduction (Chapter 1) and eight elements (Chapters 2-9).

The 2024 plan incorporates new growth targets for 2044, which were adopted by the Snohomish County Council as [Appendix B](#) to the Snohomish County Countywide Planning Policies. Growth targets were allocated to individual jurisdictions following a multiyear collaborative process organized by Snohomish County Tomorrow. For Lake Stevens, the city is required to plan for the following 2044 growth targets within the city limits:

- 48,565 people (a 9,614 person increase from 2020)
- 8,894 jobs (a 3,219 job increase from 2019)
- 18,388 housing units (a 4,915 unit increase from 2020)

Comprehensive plans must be consistent with [Chapter 36.70A RCW](#), known collectively as the Growth Management Act (GMA), as well as the Puget Sound Regional Council's [Vision 2050](#) and the [Countywide Planning Policies](#). Over the last several years, there have been several substantive changes to the GMA, most notably related to the topics of housing and climate change. These include:

- HB 1220 (2021) requires local jurisdictions to identify future housing needs at specific income levels and assess their capacity to accommodate housing units affordable at each income level (measured as a percentage of area median income, or AMI) as well as permanent supportive housing (PSH) and emergency housing beds.
- HB 1181 (2023) added a climate goal to the GMA and requires local comprehensive plans to add a climate element (with resilience and greenhouse gas emissions sub-elements) as a standalone climate element by 2029. This periodic update does include a major focus on climate change adaptation and mitigation, as discussed in the Introduction (Chapter 1) and addressed in goals and policies in each of the individual elements.

Public Process

Beginning in Summer 2023, the city began an extensive public engagement process for the Comprehensive Plan, as required by the GMA, building on the public outreach conducted for the HAP and CSP, which occurred in late 2022 and early 2023. Public engagement includes but not limited to:

- Development and maintenance of a [project website](#), which includes background information, notices of public engagement opportunities, and drafts of the plan.

- Attendance at Aquafest 2023, where staff distributed information on the project and periodic update process and answered questions from the community.
- A community survey, which received 200 responses between its launch in August 2023 and its closing on November 6, 2023.
- Open Houses on October 18 and October 23, 2023 (at The Mill at Lake Stevens and Cavelero Mid-High School, respectively), where staff provided a presentation on the Comprehensive Plan Update and solicited community feedback at a series of stations covering topics such as land use, housing, transportation, capital facilities, and the environment/natural resources.
- Attendance at the October 2023 Harvest Market, where staff answered questions about the project and distributed links to the community survey.
- Monthly meetings (starting in November 2023) with the Planning Commission to review draft text, graphics, goals and policies for each element.
- Open houses (hosted by the Planning Commission) for the topics of transportation and capital facilities (June 3, 2024) and housing and land use (June 17, 2024).
- Periodic check-ins with the City Council.

Issuance of Draft Plan and Public Noticing

On July 26, 2024, the city issued a [public review draft](#) of the 2024 Comprehensive Plan and potential land use and zoning map amendments and issued its 60-day notice with the Department of Commerce (Attachment 3). Links to these documents were posted to the [project website](#); emailed to agencies, tribes, and interested parties; and posted to the city's website and social media channels, with an opportunity to provide public feedback. The Planning Commission held a work session on [August 19, 2024](#) to review the draft plan and invite the public to provide oral testimony in advance of their upcoming public hearings. The [August 19 staff report](#) includes links to all the previous Planning Commission meetings where draft plan documents were reviewed and discussed. No members of the public attended or provided public comment at the August 19 meeting. The City Council held a final work session on the plan on [September 3, 2024](#).

On September 13, 2024, the city issued public notice of the proposed land use and zoning map amendments. [Land use notice signs](#) were posted along the perimeter of the affected areas, and [postcards](#) were mailed to all affected property owners as well as property owners within 300 feet of each proposed amendment. The notice materials included a link and QR code to an [interactive "storymap"](#), which provides additional context on each proposed map amendment. The Planning Commission held a final work session on the draft plan at their [September 18, 2024 meeting](#).

Per LSMC 14.16C.040, comprehensive plan amendments and concurrent rezones are Type VI (legislative) land use applications, and subject to the public noticing requirements in [Chapter 14.16B LSMC](#), Part VI. On September 20, the city issued [the](#)

[notice of public hearing](#) for the 2024 Comprehensive Plan, land use map and concurrent rezones, which was posted at City Hall, on the city website, and in the Everett Herald. As noted above, notice of the proposed map amendments was also mailed to affected property owners and those within 300 feet.

The proposal is also subject to review as a non-project action under the State Environmental Policy Act (SEPA). Following the completion of an environmental checklist and an evaluation of the proposal's potential environmental impacts, on September 23 the city issued a [Determination of Non-significance](#) (DNS), which is included as Appendix A of the 2024 Comprehensive Plan.

Between August 25 and October 14, staff received written comments from 17 members of the public (Attachment 4), some of whom submitted multiple emails, and eight agencies (Attachment 5) on the public review and public hearing drafts of the 2024 plan, land use map, and zoning map amendments. Major public and agency comment topics are summarized below:

- Initial public comments related to the pace of growth, increase in traffic, impact on services/facilities and need for more sidewalks and protection of trees and critical areas.
- Agency comments were minor and focused on greater integration of climate goals and policies, habitat protection and expanding some goals and policies to better comply with PSRC and Commerce checklists.

Staff incorporated comments as appropriate and included these in a track change version of the 2024 Comprehensive Plan, following the 60-day public review, as presented to the Planning Commission at its [October 2 public hearing](#). Notable changes included:

- Updates to the land capacity analysis (LCA) and discussion of future housing needs in each income band and corresponding housing types, in response to comments from the Department of Commerce, Puget Sound Regional Council (PSRC) and public comment.
- Minor updates to the future land use map (Figure 2.4) and zoning map (Figure 2.5) based on commission and public comments.
- Additional discussion of displacement risks and racially disparate impacts for residents and businesses.
- Additional discussion and graphics of natural and human-made hazards and hazard mitigation planning.
- Updated policies on regional watershed coordination, discussion of climate change impacts, protection and enhancement of wildlife corridors, shoreline management, and critical areas protection, which were a focus of comments from the Washington Department of Fish and Wildlife (WDFW).

- An expanded discussion of potential impacts on vulnerable populations, including risk of displacement and susceptibility to climate change.
- Addition of referenced appendices to the document, including the SEPA threshold determination, LCA, capital facilities plans for partner agencies and districts (which the city adopts by reference with the comprehensive plan), 2023 Housing Action Plan and 2023 Climate Sustainability Plan.
- Numerous other minor changes to ensure compliance with the GMA and Vision 2050, as pointed out in the Department of Commerce and PSRC comment letters.

After the notice of the public hearing about potential map changes and at the hearing, the city received significant comments related to proposed map changes. Specifically, there were concerns about the potential impact on property taxes, fears about eminent domain for development (none proposed), concerns about displacement of residents, perceived errors on critical area indicator maps and prior planning efforts, questions about specific rezones including ones near the Trestle, potential impacts on roads, schools and sidewalks and a desire to maintain SFR housing. These have been considered by the Planning Commission.

Review Criteria and Planning Commission Recommendation

Per LSMC 14.16C.040(c), amendments to the Comprehensive Plan shall be in conformance with the Lake Stevens vision, consistency requirements, and revisions and amendments to sections of [Chapter 1 \(Introduction\)](#) of the (current) Comprehensive Plan. Concurrent amendments to the zoning map are subject to the decision criteria in [LSMC 14.16C.090](#).

On [October 2, 2024](#), the Planning Commission held a public hearing to review the 2024 Comprehensive Plan and concurrent rezones, which require a Planning Commission recommendation to the City Council. Staff provided an overview of the planning process, followed by the public comment portion of the public hearing, during which 17 members of the public provided oral testimony. Following a short discussion, the Commission approved a motion to continue its public hearing to an [October 9 special meeting](#), which was duly noticed with the public comment portion kept open to allow for additional written comments and oral testimony. Additional public comments were provided in advance of and during the October 9 meeting, and staff also developed a [Frequently Asked Questions document](#) to address common questions and concerns heard from the public (Attachment 6). Written comments are included in Attachment 4, while oral testimony can be viewed in the [October 2](#) and [October 9](#) YouTube meeting videos.

At the conclusion of the October 9 meeting, the Planning Commission approved a motion to recommend approval of the 2024 Comprehensive Plan, future land use map, and concurrent rezones. As detailed in their recommendation letter (Attachment 7), the

Planning Commission recommended one change to the future land use map and zoning map, which was to maintain the Mixed Use and Mixed Use Neighborhood designations for the properties on the south side of 20th St SE just west of Calaverro Rd (Rezone RC 2 on the StoryMap), which had been proposed to be changed to a land use designation of High Density Residential and zoning designation of Multifamily Residential (MFR).

The Planning Commission recommendation also requested that staff reassess its future zoned capacity for multifamily residential housing (potentially affordable at lower household income ranges), and to explore potential alternatives to the proposed rezone to MFR for the area on the south side of 20th St SE between 73rd Ave SE and the trestle (Rezone RC 1 on the StoryMap).

Staff utilized the same criteria including proximity to transit, commercial areas, and services and/or uses that were already consistent with MFR zoning and had potential infill or redevelopment capacity to compensate for the density and housing unit capacity of Rezone RC 1 (approximately 208 MFR units). Staff also considered displacement, topography and the likely presence of critical areas. Staff prepared a map (Attachment 8) showing the following options:

- Option 1 would rezone several existing manufactured home parks to MFR, which is a zoning designation that outright permits this use. An initial analysis shows that such a change could increase zoned MFR capacity by approximately 442 units (more than the double that provided in RC 1). Staff considered this change in an earlier draft of the proposed zoning map amendments, but ultimately removed them due to the increased displacement risk that could occur from rezoning the properties, as manufactured and mobile homes provide a supply of unregulated affordable housing, and these three parks include 247 existing homes.
- Option 2 would rezone the area just east of the Glenwood Apartments near 4th St NE and 99th Ave NE, which could increase MFR capacity by approximately 66 units. This area includes an existing supply of middle housing (duplexes, triplexes, etc.) and serves a population that has lower income levels than the city overall, so upzoning the property could increase the risk of displacement of existing residents due to redevelopment.
- Option 3 would rezone a small area east of the Safeway from R6 to MUN. This rezone would not significantly increase MFR capacity (approximately 12 units) and would need to be combined with other areas to make up for any reduced MFR capacity should rezone RC 1 not be recommended.
- Option 4 would rezone a portion on the west side of Lake Road just north of Soper Hill Road from R6 to MFR, which could increase MFR capacity by approximately 34 units. Like Option 3, this would be a minor increase that would need to be combined with other options.

- Other larger properties such as those between Lake Drive and 99th Ave NE and properties in the eastern part of the city near North Nyden Farms Road and 123rd Ave SE were briefly reviewed but were not considered due to critical areas, topography or limited access.
- Also, one person requested that their property north of 20th Street SE be considered for re-designation to MFR. Staff do not recommend this change as this parcel is less than one-acre and would create an isolated pocket of MFR in an existing SFR neighborhood. There are existing infill rules in place that would allow for more intensive development and middle housing options on this site with the current zoning.

If the City Council is interested in exploring any of these rezones in lieu of (or in addition to) approving RC 1, the following steps would need to be taken:

- The SEPA threshold determination would need to be updated (likely via an addendum to the DNS);
- The land capacity analysis (LCA) would need to be updated to reassess the city's ability to meet its multifamily housing growth targets;
- Notify additional affected property owners, including postcards and site-specific signs on any affected areas or properties; and
- Continue, the City Council public hearing to a date certain.

The initial recommended map changes as analyzed throughout the process provide sufficient capacity for the city to meet its assigned growth needs and targets without further changes.

City Council Public Hearing and Proposed Action

On October 22, the City Council will hold a public hearing to approve the 2024 Comprehensive Plan, including map and text amendment along with associated rezones and capital improvement plans, and consider the public record, public testimony, findings of fact and the Planning Commission's recommendation. In making their recommendation to City Council, the Planning Commission determined that the proposed comprehensive plan and zoning map amendments covered by Ordinances 1188 and 1189 are consistent with the decision and approval criteria in LSMC 14.16C.040(c) and LSMC 14.16C.090, as detailed in the Findings section of each ordinance. Following the hearing, council members are asked to consider adoption of the Comprehensive Plan and associated rezones and adopt Ordinances 1188 and 1189, with any desired revisions by motion. For the council's benefit and ease, staff has included proposed adoption motions.

- **Motion 1:** Motion to adopt Ordinance 1188 (Attachment 1) approving the 2024 Comprehensive Plan as recommended by the Planning Commission, including

the official land use map and text amendments, the capital facilities plan and any final non-substantive grammatical and formatting changes.

- *Optional:* Along with any changes (be specific) as requested by the City Council
- **Motion 2:** Motion to adopt Ordinance 1189 (Attachment 2) approving the areawide rezones to the official zoning map associated with adoption of the 2024 Comprehensive Plan as recommended by the Planning Commission.
 - *Optional:* Along with any changes (be specific) as requested by the City Council

Next Steps

Following approval by the City Council, the documents will receive a final check for grammatical and formatting edits and a final review for internal consistency between chapters before being submitted for [PSRC certification](#) and final acknowledgment of plan adoption by the Department of Commerce. Each must occur by December 31, 2024. The final certified plan will be placed on the city's website.

APPLICABLE CITY POLICIES:

Chapter 1 - Comp Plan Adoption and Chapters 14.16A and C of the Lake Stevens Municipal Code

ATTACHMENTS:

1. Attachment 1 Ordinance 1188
2. Attachment 2 Ordinance 1189
3. Attachment 3 - 60 Day Commerce Notice
4. Attachment 4 - Final Public Comments 10-17-24
5. Attachment 5 - Agency Comments
6. Attachment 6 - Comprehensive Plan FAQ
7. Attachment 7 - PC Recommendation Letter
8. Attachment 8 - Potential Zoning Alternatives

Attachment 1 - Ordinance 1188

CITY OF LAKE STEVENS Lake Stevens, Washington ORDINANCE NO. 1188

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON ADOPTING THE 2024 LAKE STEVENS COMPREHENSIVE PLAN AS REQUIRED BY THE GROWTH MANAGEMENT ACT; AMENDING THE COMPREHENSIVE PLAN LAND USE MAP; AND PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, on September 22, 2015, the Lake Stevens City Council approved Ordinance No. 937, adopting an updated Comprehensive Plan for the City of Lake Stevens for the planning period between 2015 and 2035; and

WHEREAS, as one of the cities in Snohomish County, the City of Lake Stevens is required to review, and if needed, revise its Comprehensive Plan to ensure the plan and regulations comply with the Growth Management Act, Chapter 36.70A RCW; and

WHEREAS, the Growth Management Acts requires jurisdictions to complete periodic updates to comprehensive plans, pursuant to RCW 36.70A.130(5), with the City of Lake Stevens required to update its Comprehensive Plan by December 31, 2024 to cover the planning period between 2024 and 2044; and

WHEREAS, the 2024 Lake Stevens Comprehensive Plan includes specific amendments to maps, figures and text to reflect current citywide conditions; addresses applicable GMA elements as specific chapters; solicits, incorporates and responds to community input; considers GMA, Vision 2050 and countywide planning policies; adopts the current population (50,952 people), housing (19,254 units) and employment (9,017) targets for the Lake Stevens UGA as the guiding framework to address land use, housing, infrastructure, transportation, recreation and funding needs for the community over the next 20 years; and

WHEREAS, the city provided an extensive public engagement process for the Comprehensive Plan update as required by the GMA to solicit community and agency input;

WHEREAS, pursuant to RCW 36.70A.130 all Comprehensive Plan amendments set forth in this ordinance were considered concurrently so the cumulative effect of the proposals could be ascertained; and

WHEREAS, on July 26, 2024, the City submitted the proposed 2024 Comprehensive Plan, land use map and associated rezones to the Washington State Department of Commerce for its 60-day review and received documentation of completion of the procedural requirement (2024-S-7290); and

WHEREAS, on July 26, 2024, the City submitted the proposed 2024 Comprehensive Plan, land use map and associated rezones to the Puget Sound Regional Council (PSRC) for review; and

WHEREAS, a Determination of Nonsignificance (DNS) under the State Environmental Policy Act (SEPA) was issued for the 2024 Comprehensive Plan and Concurrent Rezones on September 23, 2024; and

WHEREAS, the City did not receive any comments on or appeals of the SEPA DNS; and

WHEREAS, in taking the actions set forth in this ordinance, the City has complied with the SEPA requirements in Chapter 43.21C RCW; and

WHEREAS, comprehensive plan amendments are Type VI legislative decisions per Table 14.16A-I as found in Chapter 14.16A LSMC, which requires recommendation from the Planning Commission to City Council, based on written findings and conclusions, supported by evidence from an open-record hearing; and

WHEREAS, the Lake Stevens Planning Commission, after review of the proposed 2024 Comprehensive Plan and associated rezones at multiple work sessions, held a duly noticed public hearing on October 2, 2024, which was continued to October 9, 2024, where it considered oral testimony from members of the public as well as written comments submitted in advance of the public hearing; and

WHEREAS, the Planning Commission made findings and conclusions to approve the 2024 Comprehensive Plan and recommended approval of the 2024 Comprehensive Plan and concurrent rezones as outlined in their recommendation letter (**Exhibit A**);

WHEREAS, the Lake Stevens City Council reviewed the Planning Commission's recommendation relating to the proposed 2024 Comprehensive Plan and associated rezones and held a duly noticed public hearing and considered all public testimony on October 22, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The Lake Stevens Comprehensive Plan is hereby repealed and replaced in its entirety, and an updated Comprehensive Plan covering the planning period between 2024 and 2044 is hereby adopted as set forth in the attached **Exhibit B** or as amended per LSMC14.16C.040(d).

Section 2. The Comprehensive Plan Land Use Map amendments, as recommended by the Planning Commission and as set forth in the attached **Exhibit C**, are hereby adopted.

Section 3. Severability. If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 4. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 22nd day of October 2024.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: October 22, 2024

Published:

Effective Date:

EXHIBIT A



One Community Around the Lake

October 10, 2024

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation on 2024 Comprehensive Plan and Concurrent Rezones

Commissioners Present: All members present (one position currently vacant).

Commissioners Absent: No members absent.

PLANNING COMMISSION PUBLIC HEARING

On October 2, 2024, the Planning Commission held a public hearing on the 2024 Comprehensive Plan and concurrent rezones, following an approximately 18-month process to develop the updated plan that included multiple public events and 10 Planning Commission work sessions to review draft materials. Following the staff presentation, 17 members of the public provided oral testimony. Commissioners also reviewed written comments received from the public and outside agencies. Commissioners briefly discussed the proposal, before approving a motion to continue the public hearing to October 9 to allow for additional public feedback. Based on the written comments and oral testimony, commissioners requested that staff prepare responses to common questions and concerns voiced by the public, which staff provided in the [Frequently Asked Questions document](#).

At the October 9 special meeting, staff heard from additional members of the public before commissioners began their deliberations. Much of the discussion was on map amendments that have been proposed to provide additional capacity for multifamily residential housing potentially affordable at lower income levels, in an effort to meet the city's 2044 housing growth targets. Prior to the Commission's main recommendation, a motion was approved to modify staff's recommended land use zoning map amendments in order to maintain the existing Mixed-Use Neighborhood (MUN) zoning on the south side of 20th St SE, west of Calavero Road. Commissioners also approved a motion to request that staff explore potential alternatives to increasing zoned capacity for potential multifamily residential development, including potential replacements for Rezone Area RC 1.

As detailed in the October 2 staff report, staff concluded that the proposed amendments met the applicable approval/decision criteria and were consistent with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

The Commission approved a motion to recommend that Council approve the 2024 Comprehensive Plan and concurrent rezones, with the aforementioned removal of Rezone RC2 and an exploration of alternatives to increased zoned capacity for multifamily residential development.

Respectfully Submitted,

Lake Stevens Planning Commission

EXHIBIT B



City of Lake Stevens 2024 Comprehensive Plan

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Chapter 1: Introduction



A Vision for Planning

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

Adopted by Lake Stevens City Council, September 2023

About Lake Stevens

The city of Lake Stevens is a rapidly growing community in central Snohomish County that surrounds the 1,000-acre Lake Stevens (“the lake”), the largest natural lake in the county. It is situated on a gently sloping terrace rising east from the flood plain of the Snohomish River to the foothills of the Cascade Mountains.

Upon incorporation as a city in 1960, the city had a population of approximately 900 residents centered around its historic downtown in the northeast corner of the lake. By 2002, Lake Stevens had seen modest residential growth and a series of small annexations of its urban growth area (UGA), which increased the population to just under 7,000 people across 1,500 acres. It was at this time that the city developed a goal of creating “One Community Around the Lake” via annexation.



In 2006, the city began a series of larger annexations (Figure 1.1), gradually expanding its boundaries to the north, west, and south of the lake and adding commercial areas along State Route (SR) 9 and 20th St SE. With the completion of the 2021 Southeast Interlocal Annexation, the city boundaries included all sides of the lake as well as the lake itself. As of 2024, the city covered approximately 7,550 acres (11.8 square miles) including the lake, with approximately 500 acres remaining within its unincorporated UGA.

Urban Growth Area (UGA): Areas designated to accommodate future growth and development. Areas must be within the UGA to be eligible for annexation.

Annexation: The act of bringing unincorporated (county) areas of the UGA into the city.

Rural Urban Transition Area (RUTA): Areas adjacent to the UGA set aside for possible future inclusion in UGA.

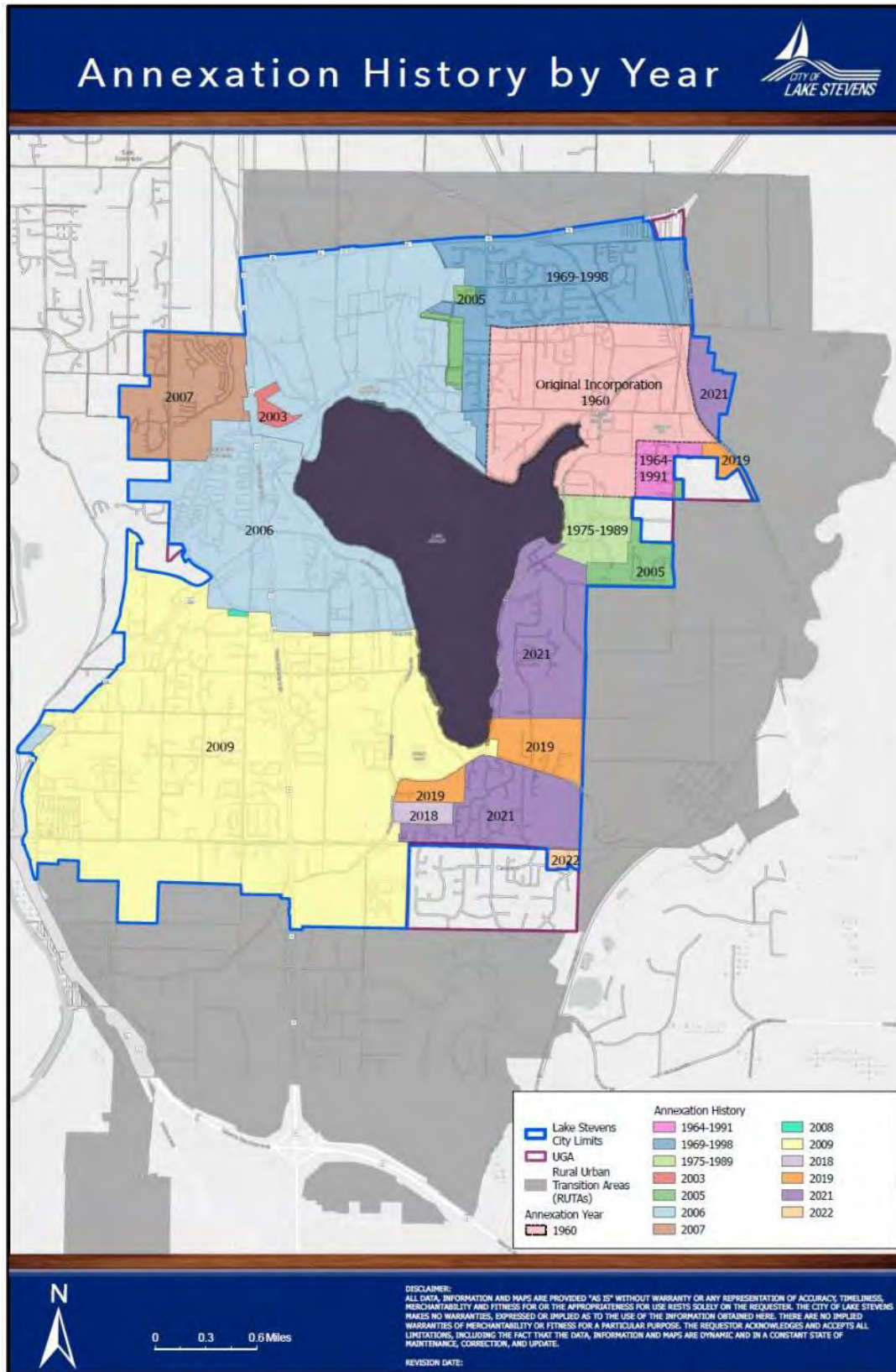
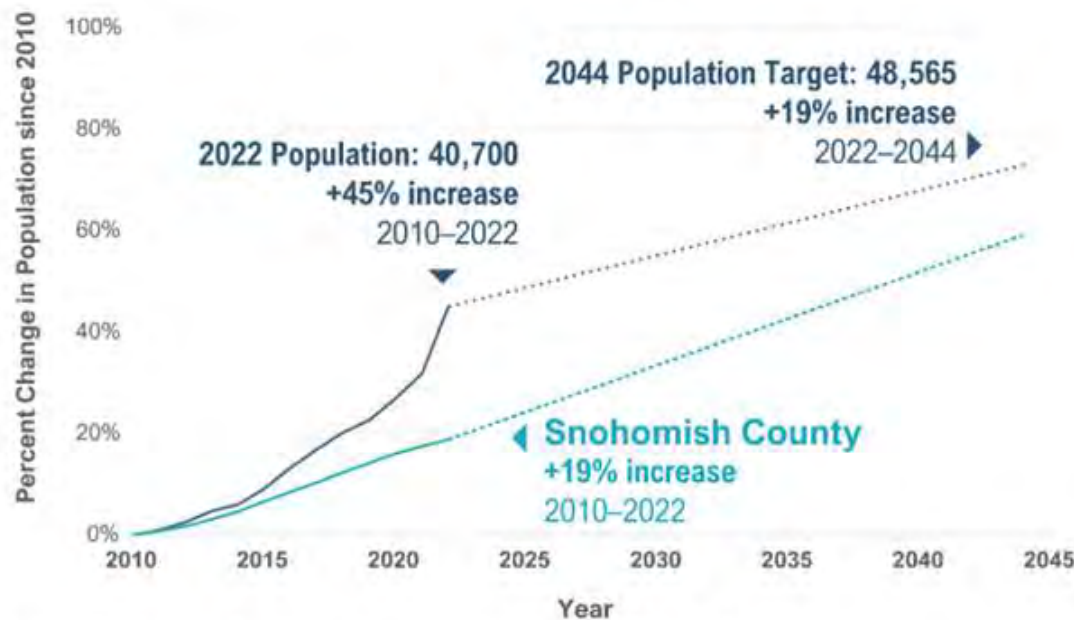


Figure 1.1 – Lake Stevens Annexation History

By April 2024, the city had an estimated population of 41,540 people, a more than 600% increase over its 2000 population, which made it the fourth most populated city in the county. Between 2012 and 2023, the city grew by approximately 3.2% per year, which was double the county average. While the city remains primarily residential in nature, as of 2023 the city had more than 6,800 jobs. Most employment is located within the city's three adopted subareas: Lake Stevens Center, Downtown Lake Stevens, and the 20th St SE Corridor and in the emerging Lake Stevens Industrial Center (LSIC) east of downtown. These subareas are discussed in detail in the Land Use Element (Chapter 2) and Economic Development Element (Chapter 6). Beyond the UGA, the city and Snohomish County have established a Rural Urban Transition Area (RUTA) as a future planning area to accommodate growth beyond the 20-year planning horizon (2044).



Lake Stevens and Snohomish County Population, 2010–2044.

Figure 1.2: Lake Stevens Population Growth

Source: 2023 Lake Stevens Housing Action Plan

The city's primary development pattern remains that of a residential suburban community, which belies its roots as an early 20th century logging and mill town. Outside of the previously mentioned commercial and industrial areas within its subareas, most of the city is comprised of detached single-family residences, although the city has begun to see more multifamily and townhome residential development in recent years as the supply of buildable land continues to decrease. This dynamic will continue to evolve as the city's growth centers grow and develop. The city's housing stock is relatively new, with significant portions of the housing inventory built in each decade since incorporation in 1960; a more detailed analysis is included in the Housing Element (Chapter 3).

Amidst the newer subdivisions, shopping centers, schools and state highways, there are a few clues remaining of the city's earlier form. At the south end of downtown where the

Rucker Mill was in the first half of the 20th century are the remaining pilings that once supported the mill over the lake. Lakefront homes and public open space now cluster where the heavy industrial activity once occurred. Most of the historic downtown is now gone, although a few of the buildings remain and are used for commercial and civic purposes. Preserving and embracing the history and unique character of the area are identified as key policy and implementation objectives in the 2018 downtown plan, which identifies the downtown core as the “historic heart of the community”. This sense of history has been incorporated into recent city projects such as the Mill at Lake Stevens multi-use building and Mill Spur festival street.



North Cove Then and Now: Rucker Mill and North Cove Park/City Hall/The Mill

Purpose of the Comprehensive Plan – Why Plan?

State Planning Context

In 1990 and 1991, the Washington State Legislature enacted the Growth Management Act (GMA) to guide local planning. Primarily codified in Chapter 36.70A of the Revised Code of Washington (RCW), the GMA was based on the concept that uncoordinated and unplanned growth would “pose a threat to the environment, sustainable economic development, and the health, safety and high quality of life enjoyed by residents of the state.”

The GMA recognized the diversity of challenges facing local jurisdictions and established comprehensive plans as the primary land use document through which local jurisdictions can manage growth and develop goals and policies to guide local decision-making for growth, development and necessary public services and facilities. The GMA has been amended several times since its original adoption, including prominent changes in 2021 related to housing (HB 1220) and in 2023 related to climate change (HB 1181).

Per RCW 36.70A.130, local jurisdictions are required to periodically update their comprehensive plans to ensure that they are consistent with GMA requirements and the city can accommodate projected population and employment growth over the next 20 years (2044). For Lake Stevens, this “periodic update” was required to be completed by December 31, 2024, with future updates required every 10 years. This process is discussed in more

detail later in this chapter and in Chapter 2. The GMA also allows cities to update their comprehensive plans once per year through an annual docketing process, which is further described under the Lake Stevens Planning section.

The GMA directs local jurisdictions to consider specific planning goals (RCW 36.70A.020) to guide policy development and the implementation of development regulations. Starting with 13 goals in 1990, the GMA now includes the following 15 planning goals:

1. Guide **urban growth** to areas with adequate public services.
2. **Reduce sprawl.**
3. Encourage efficient multi-modal **transportation** systems.
4. Plan for and accommodate **housing** affordable to all economic segments of the population (*Revised in 2021*).
5. Encourage **economic development** throughout the state.
6. Ensure private **property rights** by not taking private property for public use without just compensation.
7. Encourage predictable and timely **permit** processing.
8. Maintain and enhance **natural resource-based industries.**
9. Encourage retention of **open space and** development of **recreational** opportunities.
10. Protect the **environment** and enhance the State's quality of life.
11. Encourage **citizen participation and coordination** in the planning process, including vulnerable populations and overburdened communities.
12. Ensure adequate **public facilities and services** necessary to support development.
13. Identify and encourage the **historic preservation** of lands and sites of historic and archaeological significance.
14. Ensure that comprehensive plans, development regulations, plans and strategies address **climate change and resiliency** (Added in 2023)
15. Incorporate into local comprehensive plans the goals and policies of the Shoreline Management Act as set forth in RCW 90.58.020 for **Shorelines of the state** (Added in 2003).

These planning goals provide the basis for the city's comprehensive planning process and development regulations and are incorporated into local comprehensive plans through the following mandatory planning elements (RCW 36.70A.070):

- | | |
|----------------------------------|----------------------------------|
| 1. Land Use | 6. Transportation |
| 2. Housing | 7. Economic Development |
| 3. Capital Facilities | 8. Park and Recreation |
| 4. Utilities | 9. Climate Change and Resiliency |
| 5. Rural Element (counties only) | (added in 2023) |

This plan addresses the mandatory and optional elements as individual chapters (Chapters 2 through 9), each of which includes background information and a series of goals and policies related to that topic. The one exception is the Climate Change and Resiliency Element, which the city is not required to adopt as a standalone element until 2029. However, the city did adopt a Climate Sustainability Plan in 2023 (Appendix I) which identified numerous potential climate-related goals and policies for each mandatory element, which have been incorporated into Chapters 2 through 9.

The GMA (RCW 36.70A.080) also allows jurisdictions to include optional comprehensive plan elements related to conservation, solar energy, and recreation as well as adopt specific subarea plans that affect the physical development within its jurisdiction. The city has incorporated conservation and sustainability goals within Chapters 2 through 9 as part of its climate change and resiliency planning, while recreation goals and policies are provided within Chapter 5. The city has also adopted three subarea plans – Lake Stevens Center and the 20th St SE Corridor in 2012 and Downtown Lake Stevens in 2018 – and completed an analysis of the Lake Stevens Industrial Center in 2023. These four areas are identified as growth centers and discussed in more detail in Chapters 2, 3 and 6.

The GMA also requires the city to coordinate its planning efforts with other jurisdictions and agencies. This is especially important for the city of Lake Stevens because there are many special purpose districts serving the city and its UGA, unincorporated UGA pockets and transitional areas that remain under Snohomish County authority, and neighboring cities to the northwest and south. Long-term planning for the city is coordinated with Snohomish County, the Lake Stevens and Snohomish School Districts, Snohomish Regional Fire and Rescue, the Lake Stevens Sewer District, Snohomish County PUD, neighboring cities and others.

Overall, the city believes that its updated Comprehensive Plan meets the consistency requirements under GMA and that future decision-making and interpretations of its policies will adhere to these consistency requirements.

Regional Planning

The Puget Sound Regional Council (PSRC) is an association of cities, towns, counties, ports, and state agencies that serves as a forum for developing policies and making decisions about regional growth and transportation issues in the central Puget Sound region (Snohomish, King, Pierce and Kitsap). PSRC administers distribution of transportation funds, develops a regional transportation plan, coordinates economic development activities, provides data and forecasting information, helps ensure coordination between jurisdictions' land use and transportation plans, and provides technical assistance to its members. City staff and elected officials participate in the regional planning process through various PSRC boards and committees.

The primary coordination tool PSRC uses to implement the GMA in the central Puget Sound is the regional planning document, VISION 2050. VISION 2050 was adopted in 2020 and establishes the regional vision for the Puget Sound to augment GMA goals related to environmental protection, focused development patterns, housing affordability, sustainable regional economy, integrated transportation systems and adequate public services. It includes multicounty planning policies (MPPs), which countywide planning policies (discussed below) and local comprehensive plans must demonstrate consistency with.



VISION 2050 emphasizes growth centers as areas to concentrate future employment and population growth, linking regional and local centers with efficient multi-modal transportation system, promoting sustainability in decision-making and allocating population and employment growth within regional geographies based on community size. The PSRC strategy reinforces GMA goals to contain sprawl and encourage development where public facilities and services exist or can be provided efficiently.

Countywide Planning

The GMA requires counties to adopt countywide planning policies (CPPs) in cooperation with affected cities (RCW36.70A.210). CPPs provide a local planning framework to ensure consistency among cities and a regional vision and must be consistent with the GMA and the Vision 2050 MPPs, as shown in the graphic below. The GMA also requires each local comprehensive plan to demonstrate consistency with the CPPs.

Snohomish County facilitates collaborative countywide planning through Snohomish County Tomorrow (SCT), which is comprised of staff, local citizens and elected officials from each jurisdiction in the county. SCT has been in place since 1989 to address local planning issues. SCT provides a forum in which jurisdictions can address growth management issues best suited for multi-jurisdictional coordination in such functional areas as transportation, utilities, housing and population and employment distribution.



Source: Snohomish County

2044 Growth Targets for Lake Stevens

In 2021, the SCT Planning Advisory Committee (PAC) forwarded proposed amendments to the CPPs to the SCT Steering Committee, which is comprised of elected officials. The Steering Committee subsequently recommended approval of the policies to the County Council, which adopted the updated CPPs in September 2021. The County Council has since adopted 2044 population, housing and employment growth targets for the county and individual jurisdictions, which provide the foundation for how cities such as Lake Stevens must plan for growth over the next twenty years. These growth targets are summarized in the table below and discussed in more detail in Chapters 2, 3 and 6.

Growth Targets	2019/2020 Estimate	2044 Target	2020-2044 Increase
Population	38,951	48,565	9,614 people (25%)
Employment	5,675	8,894	3,219 jobs (57%)
Housing Units	13,473	18,388	4,915 units (36.5%)

Table 1.1 – 2044 Growth Targets (Source: Snohomish County)

The county's plan addresses many issues in the Lake Stevens UGA that are similar to those addressed in the city's updated plan.

Lake Stevens Planning

Under the GMA, jurisdictions are required to develop comprehensive plans as a framework to manage localized growth over the next 20 years. All mandatory elements discussed above must be integrated into a single, internally consistent plan, which balances the goals in each element and considers regional and countywide planning strategies and policies. Done correctly, the Comprehensive Plan should be an effective tool in implementing state, regional and countywide regulations and goals while achieving the community's vision.

The city of Lake Stevens adopted its initial GMA Comprehensive Plan in 1994 to address growth in the city and its UGA. In the initial adoption of this plan in the mid 1990's, the city held numerous public "visioning" exercises within the city and the UGA for the purpose of obtaining input from the community, public meetings, resident mail in survey and public hearings.

The first major update to the Lake Stevens Comprehensive Plan occurred in 2006, which highlighted the city's changing status from small community to a growing city. This plan introduced and described specific growth centers as the focus for the plan following workshops and meetings by the Planning Commission and direct contact with affected property owners.

The 2006 plan recommended developing subareas plans for the defined growth centers including the Downtown, South Lake (AKA 20th Street SE Corridor), Frontier Village (AKA

Lake Stevens Center) and the Hartford Road Industrial Area (now known as the Lake Stevens Industrial Center). Each subarea plan was intended to focus on a mix of uses to enhance the character and economic quality of those areas.

In 2012, the city adopted subarea plans for Lake Stevens Center and the 20th St SE Corridor. In 2018, the city adopted a subarea plan for Downtown Lake Stevens. Each subarea plan identifies preferred land uses, development strategies and design guidelines and went through significant public outreach prior to their adoption. In 2023, the city conducted an industrial lands analysis for the Lake Stevens Industrial Center (LSIC), which is projected to accommodate much of the city's future employment growth and is discussed in more detail in Chapters 2 and 6.

As part of the 2006 Comprehensive Plan process, the city developed an annexation plan that called for eventually annexing the remainder of the unincorporated area within its UGA. The annexation plan was updated in 2016, and since 2006 the city has annexed all but approximately 500 acres of its remaining UGA, as shown in Figure 1.1. The city intends to annex the remainder of its existing UGA as well as any areas that are added to the UGA through the county's 2024 periodic update.

A Vision for Lake Stevens

As part of the 2015 periodic update to the comprehensive plan, the city developed a community vision statement for the year 2035, the full version of which is included at the beginning of the Executive Summary to this plan. Based on community feedback received from surveys and other outreach conducted for this plan, the city has chosen to maintain that vision statement for the year 2044 with very minor changes, as it still reflects community ideals and priorities and a roadmap for desired growth. A clear community vision, consistent with state and local planning policies, will be essential to ensure population and employment growth occurs successfully over the next 20 years. In September 2023, the Lake Stevens City Council adopted an abbreviated version of the Vision Statement to guide the city.



As the city contemplates the next 20 years, it must embrace its position as a unified growing city. Lake Stevens aims to be a vibrant sustainable community that provides a positive development atmosphere and maintains a strong community image with excellent schools and neighborhoods. Sustainability will be achieved through environmental protection, conscientious community development and sound economic policy. The city will continue emphasizing the role of local growth centers and subarea planning as the primary locations for new development – specifically as essential pockets for economic development and focal points for new neighborhood and commercial areas.

The city will ensure that the city’s infrastructure and public services will meet the demands of the community as it grows in an economically feasible manner. Development will be sensitive to the lake, environment, and existing neighborhoods. The community will become a balanced community with sufficient and affordable housing, family-wage jobs and a variety of shopping and service options to meet the needs of Lake Stevens’ residents.

At the beginning of each element in Chapters 2 through 9 of this plan, the city has developed a topic-specific vision statement that guides the development of the goals and policies to achieve the city’s community vision, which are summarized below.

Planning Context

The city will integrate GMA principles as an essential planning framework to help direct community, regional, and statewide efforts to enhance quality of life, environmental protection, and economic vitality for the city, its residents and its interests in and around the Lake Stevens Urban Growth Area and Rural Transition Area.

Environment

The city of Lake Stevens will provide effective and ongoing investment to ensure water quality and continued environmental stewardship for current and future generations by protecting fish and wildlife habitat, critical areas and open space corridors; conserving land, air, water and energy resources; addressing and planning for climate change adaptation and mitigation; and integrating the shoreline management of Lake Stevens into land use decisions.

Land Use

As Lake Stevens continues to grow in population and area, the city will strive to create balanced opportunities for residential growth, expanded employment, increased commercial and retail services, high quality public services, and open space and recreational spaces that allow all people to live, work, learn and play throughout the community.

Housing

The city will provide a regulatory framework that supports the creation of high-quality housing (e.g., single-family houses, townhomes and apartments) with a range of densities,

which implement community design preferences and are affordable to all community members across the city.

Parks and Recreation

The city of Lake Stevens will create diverse recreational opportunities for all ages to enjoy parks, trails and activities and local events throughout the community and with expanded access to Lake Stevens.

Capital Facilities

The city will develop a realistic and achievable capital facilities plan that ensures an effective use of taxpayer and ratepayer dollars that prioritizes capital investments to maintain adopted levels of service; responds to project urgency and feasibility; and provides a clear community benefit.

Public Utilities and Services

Lake Stevens will strive to provide excellent public utilities & services to meet the health and safety needs of the community in proportion to future population growth and will continue to coordinate with local service providers such as the Lake Stevens Sewer District, Snohomish PUD, Puget Sound Energy, Snohomish Regional Fire and Rescue, and the Lake Stevens and Snohomish School Districts to ensure service continuity as the community grows.

Transportation

The city will develop an effective multimodal transportation system that emphasizes access, direct circulation and safety for vehicles, freight, public transportation, cyclists and pedestrians locally and to the region.

Economic Development

Lake Stevens will support a sustainable local economy by supporting a varied job sector for residents, promoting excellent shopping and service options, providing a stable and predictable permitting process, and fostering accountable government oversight of public funds.

The city also recognizes that it must anticipate growth in the UGA and RUTA and plan jointly with Snohomish County to ensure that these transitional areas can responsibly accommodate urban capacities in the future. Therefore, the city's vision should cover the lands bordering the city and consider these areas in future planning studies. It has also become apparent that the city and adjacent unincorporated areas function as a larger community and should work towards common goals to maintain and improve the quality of life as a single entity.

To keep pace with growth and to respond to changing conditions, the city has incorporated annual changes to the plan through the docketing process identified above. Annual updates

can be either city-initiated or citizen-initiated, including amendments to the plan's future land use map. They may address specific concerns, clarify inconsistencies identified during the previous year, review the adequacy of the adopted level of service standards, and update any environmental information and capital facilities lists. Annual updates to the plan include public involvement through a variety of advertised public meetings and public hearings.

This periodic update constitutes the third significant GMA plan update for the city. This planning cycle focuses on significant accomplishments since implementation of the last plan, changes in land use status and patterns, and new state legislation, which have resulted in several new and revised goals and policies in each chapter. After adoption, a process will begin to implement specific city code updates to meet the plan's goals and policies.

The overall objectives of the 2024 periodic update for the Comprehensive Plan is as follows:

1. Staying current with state law and best planning practices and strategies – Integrate revised state regulations (most notably related to climate change and equity) and updates to regional and countywide strategies and policies into the city's plan.
2. Implementing the Growth Management Act – Through its plan, the city of Lake Stevens establishes a vision for the community; prioritizes goals and policies to achieve this vision; and defines clear policy to administer local regulations based on defined GMA plan elements and planning goals.
3. Maintaining local decision-making – The city of Lake Stevens continues to experience growth within and around its boundaries, which results in increasing demand for public facilities such as sewer, roads, police and fire protection. The Comprehensive Plan and implementing regulations allow the city to assert local control over regional issues with the assurance that state agencies will respect their decisions and will direct growth in a manner, which will reinforce the existing character, scale and identity of the city. A clearly articulated plan will define a clear direction for future development, ensure demands for infrastructure and services are met in an economically responsible and timely manner and inform city residents and elected officials about the implications of its policy decisions.
4. Promoting desired change – Specific development regulations and standards will enable the city to guide development and make consistent land use decisions, throughout the community, to meet its vision. These regulations include zoning, subdivision, building and environmental codes, historic preservation and design review guidelines and standards. The city will strive to provide a predictable, efficient and expeditious review process to attract development that meets the community's design, land use and environmental standards.
5. Addressing changes in the community – Regular updates to the Comprehensive Plan enable the city to keep pace with the changing nature of the community, remain current and ensure that the positive elements of growth outweigh any negatives. Changes come in many forms such as land use patterns, population growth,

household characteristics, environmental concerns, economic needs and fiscal considerations.

6. Involving Citizens and Stakeholders – The GMA requires local jurisdictions to provide significant opportunities for public involvement when developing a comprehensive plan. As part of the current review cycle the city distributed a community preference survey, hosted public open houses, and held public hearings with the Planning Commission and City Council.

The city will make every effort to continue involving citizens in the processes to develop and update the comprehensive plan, including those that have been historically excluded from or underrepresented in the planning process. As part of the current update, staff solicited direct feedback from the Youth Advisory Committee and the Mayor’s Citizen Advisory Committee in addition we hosted a tent at citywide events to ensure we have heard diverse perspectives. Broad community support for the plan is crucial for effective implementation. Following any amendments to the plan, city staff will review the city’s development regulations for consistency with the plan and updated state regulations and revise as necessary.

Integrating GMA and SEPA

This periodic update integrates requirements of the GMA and State Environmental Policy Act (SEPA). SEPA (Chapter 197-11 of the Washington Administrative Code) defines the environmental review process for evaluating the potential impacts of projects and agency regulations. SEPA requires all state and local agencies to use an interdisciplinary, integrated approach to consider environmental factors (natural and built) in both planning and decision-making. Conducting the environmental review at the planning stage (such as the adoption of a comprehensive plan) allows the city of Lake Stevens to effectively integrate the goals and requirements of SEPA and GMA, while contributing to public knowledge, environmental protection, and the fiscal efficiency of local government.

In accordance with SEPA, an environmental impact statement (EIS) must be prepared if it is determined that a proposal, such as a comprehensive plan, is likely to have significant adverse environmental impacts. An EIS provides an impartial discussion of significant environmental impacts, reasonable alternatives, and mitigation measures designed to avoid or minimize adverse impacts.

As part of the 2006 update, the city issued an EIS and considered a range of alternatives for the plan. Subsequent to the adoption of this EIS, the city has adopted addenda to the 2006 EIS, both for annual amendments to the plan and the 2015 periodic update. The city also adopted an EIS for each of the city’s three subareas.

The SEPA review of the Plan is a “planning level” analysis as opposed to a “project level” analysis; the latter is done for specific projects on specific sites and is much more detailed. A planning-level analysis is more general in nature. Because the Comprehensive Plan is more

general in its discussion of topics, the analysis will be more general than what might be found in a project-level SEPA review. It is assumed that as specific projects or decisions are made in the future, more detailed information will be provided, and that the policies of this Plan will be considered in decision making.

For the 2024 periodic update, the city prepared a SEPA environmental checklist, which determined that necessary changes to accommodate projected growth through 2044 are not anticipated to result in significant environmental impacts, so long as existing local, state and federal regulations are followed. The city has determined that previous environmental analysis, including the Planned Action EIS's for the city's three adopted subareas, has adequately addressed the potential impacts of, and proposed appropriate mitigation for, potential environmental impacts from projected growth through 2044. As such, an EIS was not required, and the city adopted a Determination of Nonsignificance (DNS). The DNS and environmental checklist can be found in Appendix A of this plan.

A. Integration Principles

The integration of SEPA and GMA results in improved planning and project decisions from the environmental perspective. Just as GMA goals cannot be addressed without consideration of environmental factors, the goals of SEPA are benefited by the examination of the "big picture" and identification of mitigation to address cumulative impacts of development that occur during GMA planning.

When planning under the GMA, the City of Lake Stevens uses the following principles:

1. Consider environmental quality as each community charts its future by involving diverse sectors of the public and incorporating early and informal environmental analysis into GMA planning and decision-making.
2. Utilize SEPA review in conjunction with other analyses and public involvement to produce better planning decisions.
3. Combine to the fullest extent possible the processes, analyses, and documents required under GMA and SEPA, so that GMA planning decisions and subsequent implementation will incorporate measures to promote the goals of GMA and SEPA.
4. Recognize that different questions will need to be answered and different levels of detail will be required at each phase of GMA planning, from the initial development of plan concepts or elements to the creation of implementation programs.
5. Focus environmental review and the level of detail needed for different stages of plan and project decisions on the environmental choices most relevant to that stage of the process, while not duplicating review that occurred for previous decisions.
6. Use environmental review on projects to help: 1) review and document consistency with GMA plans and regulations; 2) identify any impacts and mitigation needs that had not

been considered and addressed at the plan level; and 3) provide the opportunity for review by agencies, tribes, and the public.

7. Continue to maintain or improve the quality of environmental analyses for both plan and project decisions, while integrating these analyses with improved state and local planning and permitting processes.
8. Address changes to statewide planning goals and other components of the GMA, including policies and strategies that 1) address climate change adaptation and mitigation and 2) increase participation in, and provide more equitable access to, the planning process, especially for historically underrepresented participants and communities.

PLAN IMPLEMENTATION

Planning is an on-going process; improved data or changing circumstances will require amendments to the Comprehensive Plan. In particular, the city will continue to review its plan annually to address minor changes, to adjust to changes in the city's population counts and to add projects listed in the Capital Facilities Plan. The annual update can also address specific concerns, clarify inconsistencies identified during the previous year, review the adequacy of the adopted level of service standards, and update any environmental information. It is the city's intent to use the annual review to keep the data up to date and address relatively minor policy issues, so that when the five-year review comes due, the community can focus its' attention on policy issues.

PLAN ADMINISTRATION GOALS AND POLICIES

GOAL 1.1 PROVIDE FOR A CONSISTENT REVIEW AND REVISION OF THE COMPREHENSIVE PLAN

Policies

- 1.1.1 Periodically review the Comprehensive plan to determine if it is effectively implementing the vision of the community.
- 1.1.2 Changes to the Comprehensive Plan should be carefully considered, responsive to the changing needs of the community, and in the best long-term interest of the entire community.
- 1.1.3 Discourage piecemeal amendments to the Comprehensive Plan by considering amendments in context with each other.
- 1.1.4 Monitor state and federal regulations and planning best practices to ensure that the plan stays current and relevant.

- 1.1.5 Encourage the involvement of citizens in the planning process, including vulnerable populations and overburdened communities that have been historically underrepresented in the planning process.
- 1.1.6 Develop and implement a growth management monitoring program designed to measure and evaluate progress towards achieving the goals and policies of its Comprehensive Plan, consistent with WAC 365-196-660.

Revisions and Amendments to the Comprehensive Plan

A. General

The Comprehensive Plan is intended to be a guide for the public, elected officials, Planning Commission, and city staff when making decisions concerning community growth, land use and development decisions, capital improvements, and other programs. However, it should not be so rigid as to be inflexible or unresponsive to changing circumstances. The policies of the plan should be reviewed from time to time to ensure the plan keeps up with legal requirements, community needs and changing circumstances.

The City of Lake Stevens is committed to following its adopted Comprehensive Plan and will allow for an adequate period of time for policies and actions to take effect prior to considering changes to it. The City is also committed to working with the county and other relevant jurisdictions to coordinate and resolve regional issues. The policies and financial plans demonstrate how the City intends to resolve problems, and thus can be used to inform residents and businesses.

The community's vision and quality of life goals provide long-range guidance for the city. To maintain consistency and allow sufficient time for decisions to take effect these general guidelines should not be changed except during the five-year UGA boundary review or the ten-year Comprehensive Plan review allowed by the Growth Management Act.

B. Annual Amendment and Update of the Comprehensive Plan

The Comprehensive Plan is a document which guides the nature and intensity of development in the city. An amendment to the Plan is a mechanism by which the city may modify its land use, development or growth policies. Any amendment of this Plan is a legislative act requiring City Council approval and must be done in compliance with the statutory requirements of the Growth Management Act for amending plans (RCW 36.70A.130). As such, except where allowed by the GMA, amendments of the Plan may not be considered more frequently than once per year and must be done so according to the procedure outlined below. The revisions will be reviewed as a comprehensive package of amendments, so the cumulative effect of all proposed amendments is fully understood.

Annual Comprehensive Plan Docket

2024 Comprehensive Plan Docket Applications Being Accepted through January 31, 2024

Every year, citizens have the opportunity to request amendments to the Comprehensive Plan and its implementing ordinances through a process known as "docketing", which is outlined in [RCW 36.70A.470\(2\)](#). As outlined in the city's [Comprehensive Plan Introduction](#) (pages I-14 through I-20), docket proposals are accepted through January 31st of each year for consideration during the current year and provide citizens with the opportunity to voice their opinion on how the city should take shape.

The city is currently undertaking a [Periodic Update](#) to its Comprehensive Plan. Per [WAC 365-196-610\(3\)\(a\)](#), any 2024 docket proposals that are accepted by the City Council will be reviewed concurrently with the Periodic Update.

The city website provides additional information on the annual docketing process

Annual amendments shall not include significant policy changes, which would be found inconsistent with the adopted Vision Goals (VG-1 through VG-8); rather, they are intended to address the following:

- Major or minor land use and road classification changes
- Amendments to Plan text including support data and implementation
- Changes to Element maps
- Minor changes to policies or clarification
- Other minor text changes

C. Exceptions to the Annual Plan Amendment Process

The city may consider amendments to the Comprehensive Plan outside of the annual amendment process under one or more of the following circumstances:

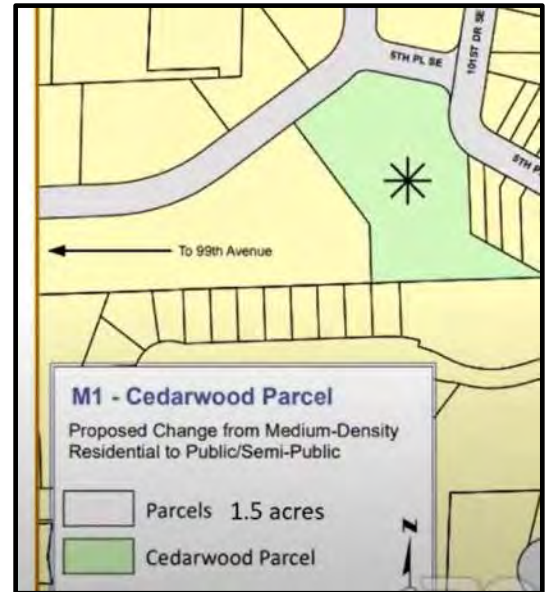
- Emergency amendments as defined in RCW 36.70A.130(2)(b) and RCW 36.70A.390. Per WAC 365-196-640(4), emergency amendments shall require public notice and an opportunity for public comment and shall be detailed in an implementation strategy.
- The initial adoption of a subarea plan that clarifies, supplements, or implements jurisdiction-wide comprehensive plan policies, and may only be adopted if the cumulative impacts of the proposed plan are addressed by appropriate environmental review under Chapter 43.21C RCW;
- The development of an initial subarea plan for economic development located outside of the one-hundred-year floodplain in a county that has completed a state-funded pilot project that is based on watershed characterization and local habitat assessment;
- The adoption of amendment of a shoreline master program under the procedures set forth in Chapter 90.58 RCW;
- The amendment of the capital facilities element of the Plan that occurs concurrently with the adoption or amendment of the City's budget; or
- The adoption of comprehensive plan amendments necessary to enact a planned action under RCW 43.21C.031(2), provided that amendments are considered in accordance with the public participation program established by the City under RCW 36.70A.130(2)(a) and all persons who have requested notice of a comprehensive plan update are given notice of the amendments and an opportunity to comment.

D. Who May Initiate Amendments to the Comprehensive Plan?

Amendments to the Comprehensive Plan can be requested by the City Council, Planning Commission, City staff member, or by any private party including any Lake Stevens resident, property owner or other person with an interest in the City's Comprehensive Plan. Because the Plan may not be amended more than once a year, multiple requests for amendment must be consolidated into a single review process or Docket. The Docket is a compilation of proposed changes to the Comprehensive Plan.

E. Application Deadline

All applications for Comprehensive Plan amendments must be received in the City Planning Department by January 31st of any calendar year to be considered during the next amendment cycle.



Example of City-Initiated Land Use Map Amendment from 2023 Annual Docket

The various types of applications for amendments to the Comprehensive Plan are subject to the following time considerations:

- Amendments shall be considered annually. In addition, the City shall undertake a comprehensive review of land use, densities, urban growth areas, and potential annexation areas at least every 10 years after the date of the last periodic update.
- Major changes to the Comprehensive Plan's goals and policies may only be considered every five years after the date of adoption of the most recent periodic update, unless otherwise allowed by state law.
- Changes to any other text of the Comprehensive Plan may be made annually as necessary to reflect changes to population growth, other State laws, errors, or refinement of community goals and needs.
- The addition or deletion of a new or old element or subarea plan shall be considered annually.

F. Process

Proposals to amend the Comprehensive Plan undergo a two-step review: a threshold review and a final review, as described below:

1. **Threshold Review.** The threshold review process will determine those proposals that will be included in the Annual Comprehensive Plan Amendment Work Program and will determine their geographic scope.
 - a. **Planning Commission Review.** Complete applications to propose an amendment to the Comprehensive Plan submitted during the time period set forth in subsection E of this section will be reviewed by the Planning Commission. The Planning Commission will hold a public hearing and make a recommendation to the City Council, using the criteria set forth in subsections G and H, as to which amendment proposals initiated by the public should be included in the Annual Comprehensive Plan Amendment Work Program.
 - b. **Consideration of Geographic Scope.** Prior to the public hearing, the Planning Commission shall review the geographic scope of any proposed amendments. Expansion of the geographic scope may be recommended if nearby, similarly situated property shares the characteristics of the proposed amendment's site. Expansion shall be the minimum necessary to include properties with shared characteristics, and the city shall reach out to affected property owners to discuss the proposed expansion. If expansion is recommended, the notice for the public hearing shall describe the geographic scope of the proposed amendments and notice shall be expanded to include each owner of real property within 500 feet of any boundary of the originally proposed area and of the recommended expansion.
 - c. **City Council Review.** The City Council will review the Planning Commission recommendations and the criteria set forth in subsections G and H. and determine which amendment proposals will be included in the Annual Comprehensive Plan Docket and their geographic scope. Those proposals included in the Annual Comprehensive Plan Docket will then be referred back to the Planning Commission for further proceedings.
 - d. **Alternative Disposition.** Proposals not included in the Annual Comprehensive Plan Docket may, at the City's discretion, be considered as part of the department's ongoing work program or a Comprehensive Plan Update.
2. **Final Review.** The final review process will evaluate the proposed amendments included in the Annual Comprehensive Plan Docket and culminate in Council action on the proposed amendments.
 - a. **Planning Commission Review.** The Planning Commission will review the proposed amendments included in the Annual Comprehensive Plan Docket, hold a public hearing, and make a recommendation to the City Council as to each proposed amendment, using the criteria set forth in subsection I.
 - b. **City Council Action.** The City Council will review the Planning Commission recommendations and the criteria set forth in subsection I and take action on each proposed amendment in the Annual Comprehensive Plan Docket.

All amendments shall require a public hearing by the Planning Commission who shall make recommendations to the City Council. In addition to the Commission's recommendations, the Council shall also solicit input through a public hearing prior to amending the Plan.

All privately initiated rezones related to a requested plan revision are considered a quasi-judicial action allowing for only one open-record hearing. The rezone request will not be discussed during the authorization hearing process but will be noted in the staff reports and hearing records. The open-record hearing may be held by the Planning Commission or the City Council in a separate rezone public hearing held after the associated adoption hearing by either body.

G. Submittal Requirements

Any complete application for an amendment to the Comprehensive Plan shall contain all the information as required in the Comprehensive Plan amendment submittal requirement checklist and provide responses to the appropriate questions and issues listed below. The burden of proof is upon the proponent to demonstrate the long-term benefit to the City.

All applicants for Plan amendments are responsible for providing any environmental information necessary to process the request per the State Environmental Policy Act (SEPA) and update the Comprehensive Plan Master Environmental Document.

Reasonable fees and deposits for processing Plan amendments shall be charged to the applicant. Such fees and deposits are specified in the City's Fee Schedule Resolution.

The factors listed below should be considered in reviewing map amendment requests:

- How is the proposed land use designation supported by or consistent with the existing policies of the various elements of the Comprehensive Plan? If it isn't, the development should demonstrate how the change is in the best long-term interest of the city.
- How does the proposed land use designation promote a more desirable land use pattern for the community? If so, a detailed description of the qualities of the proposed land use designation that make the land use pattern for the community more desirable should be provided to enable the Planning Commission and City Council to find that the proposed land use designation is in the community's best interest.
- What impacts would the proposed change of land use designation have on the current use of other properties in the vicinity, and what measures should be taken to ensure compatibility with the uses of other properties in the vicinity?
- Have comments been received from affected property owners and residents, and are they supportive of the proposed amendment?

The foundation for the Plan policies should be grounded in legal requirements, such as the Growth Management Act, sound planning and land use principles, the community's vision

and values, and the community's anticipated future growth needs. Policy amendments should include a discussion of how the proposal is related to:

- Changing laws, economic conditions or social values,
- Changed socioeconomic conditions,
- Shifts in land use needs due to growth trends,
- Shifts in community opinion and priorities, or
- Significant changes to the amount and characteristics of anticipated future growth.

H. Ratification of Docket and Authorization Hearing

All amendment requests will require an authorization hearing before the City Planning Commission and a recommendation shall be forwarded to the City Council for consideration before a docket is ratified by the City Council. The purpose of the authorization hearing is to determine whether or not a proposal merits consideration.

The City shall use the following decision criteria in selecting proposals for further analysis and consideration. Proposals must meet subsections 1 through 4 below and either subsection 5 or 6 below.

1. Is the proposed amendment appropriate for the Comprehensive Plan, or better implemented as a development regulation or program?
2. Is the proposed amendment legal? Does the proposed amendment meet existing state and local laws?
3. Is it practical to consider the proposed amendment? Reapplications for reclassification of property reviewed as part of a previous proposal are prohibited unless the applicant establishes there has been a substantial change of circumstances and support a plan or regulation change at this time.
4. Does the City have the resources, including staff and budget, necessary to review the proposed amendment?
5. Does the proposed amendment correct an inconsistency within or make a clarification to a provision of the Plan? OR
6. All of the following:
 - a. The proposed amendment demonstrates a strong potential to serve the public interest by implementing specifically identified goals and policies of the Comprehensive Plan; and
 - b. The public interest would best be served by considering the proposal in the current year, rather than delaying consideration to a later subarea plan review or plan amendment process.

I. Granting or Denial of Amendments

For both City and privately initiated amendments, the City shall take into consideration, but is not limited to, the following factors when considering approval of a proposed amendment to the Comprehensive Plan:

1. The effect upon the physical, natural, economic, and/or social environments.
2. The compatibility with and impact on adjacent land uses and surrounding neighborhoods including whether the amendment would create pressure to change the land use designation of other properties in the vicinity.
3. The adequacy of and impact on public facilities and services, including utilities, roads, public transportation, parks, recreation, and schools.
4. The quantity and location of land planned for the proposed land use type and density.
5. The effect, if any, upon other aspects of the Comprehensive Plan.

The city may amend the Comprehensive Plan only if it finds the amendment meets all of the following:

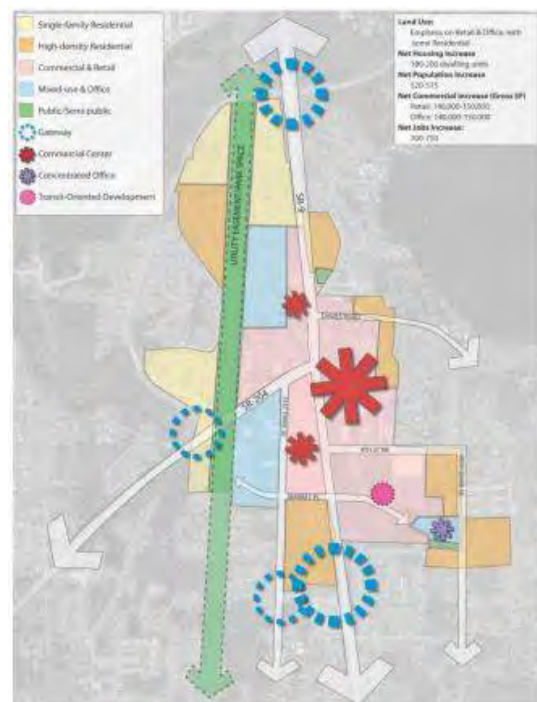
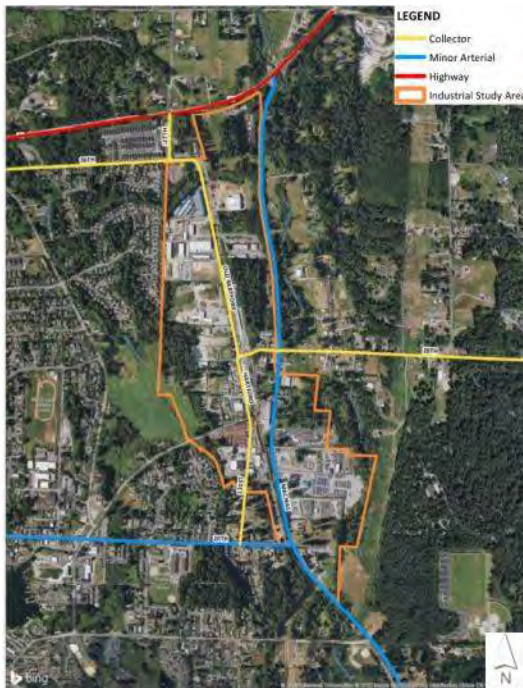
1. The amendment must be consistent with the Growth Management Act and other applicable State laws;
2. The amendment must be consistent with the applicable County-wide Planning Policies;
3. The amendment must not be in conflict with the Community Vision or other goals, policies, and provisions of the Comprehensive Plan;
4. The amendment can be accommodated by all applicable public services and facilities, including transportation;
5. The amendment will change the development or use potential of a site or area without creating significant adverse impacts on existing sensitive land uses, businesses, or residents;
6. The amendment will result in long-term benefits to the community as a whole, and is in the best interest of the community.

J. Public Notice of Hearings

Since public involvement is critical regarding plan amendments, notice of the date, location, and time of the Planning Commission's and City Council's hearings must be published in the City's designated newspaper and on the city website. In addition to publication, notice of hearing date, place and time shall be posted on or near properties proposed for a plan change. Notice of public hearings for properties to be rezoned shall comply with the noticing requirements for Type VI review in Chapter 14.16B LSMC.

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Chapter 2: Land Use



A VISION FOR LAND USE

As Lake Stevens continues to grow in population and area, the city will strive to create balanced opportunities for residential growth, varied housing types, employment, commercial endeavors and public services for all people to live, work, learn and play throughout the community.

INTRODUCTION

Between 2018 and 2021, the city completed several annexations as it achieved its goal of creating “One Community Around the Lake.” As of July 2024, the city encompassed an area of approximately 7,275 acres (11.4 square miles), including the 1,000-acre lake and all areas surrounding the lake. Small pockets of unincorporated areas comprise the remainder of the Lake Stevens Urban Growth Area (UGA), with an area of approximately 500 acres (0.8 square miles). The city anticipates that the remainder of the UGA will be annexed over the next planning horizon, subject to direction from City Council and the city’s adopted Annexation Plan.

Based on the 2021 Buildable Land Report (BLR), 2023 Housing Needs Analysis (HNA) and the 2044 growth targets adopted by the Snohomish County Council, the Lake Stevens UGA has sufficient capacity to accommodate projected population growth over the next twenty years but results in a deficit of over 1,000 jobs in meeting employment growth targets. This chapter includes an analysis of employment capacity and includes several changes to previous land use designations to accommodate projected employment growth.

As discussed in more detail in the Housing Element (Chapter 3), the 2021 BLR, 2023 HNA and a subsequent land capacity analysis (LCA) also showed that the city had a demonstrated deficit of zoned capacity to accommodate housing for residents at or below 80% of Area Median Income (AMI), which will require additional areas that allow multifamily residential housing. This chapter includes a discussion of the LCA (Appendix B) and the map and policy changes proposed to address the projected housing and employment deficits.

These targets factor in environmental constraints, existing development, infrastructure and services, existing and/or planned transportation corridors and areas where urban services could be extended logically. As part of the 2024 periodic update to the Comprehensive Plan, the city is required to consider new land use designations, regulations, policies or reasonable measures to address the projected housing and employment deficits.

Directly west of the city is the Snohomish River flood plain, which consists of critical habitat areas and agricultural uses. To the east are largely forested lands with limited residential development. The area south of the current city boundaries and an unincorporated portion

of the UGA is a patchwork of large-lot residences, small farms, and wooded areas with limited commercial areas.

Beyond the Lake Stevens UGA to the north, east and south, the city and Snohomish County have established a Rural Urban Transition Area (RUTA) as a future planning area to accommodate growth beyond the 20-year planning horizon. The city's Comprehensive Plan acknowledges that development policies within the RUTA will have direct and indirect impacts on the Lake Stevens community, and it has an interest in decision-making in these areas as it affects development. The RUTA directly adjacent to the Lake Stevens UGA totals approximately 5,400 acres and is largely rural in character. It contains large lot residences, several sizable tracts of forested land and limited agricultural uses. According to the Snohomish County Comprehensive Plan, RUTAs are intended as areas to set aside for potential supply of land for employment and residential land uses.

PLANNING CONTEXT

The Land Use Element presents a blueprint for growth over the next 20 years. This element considers the general location, intensity and density of land uses, how traffic, drainage, community services, etc. interact with and affect development. The Land Use Element influences how the community develops through the implementation of municipal code. This section provides an overview of the existing land use patterns within the city and its unincorporated UGA and describes the city's existing strategy for accommodating residential and employment growth within city limits and beyond.

In implementing its growth strategy, the city faces several challenges including development of land within city limits and the unincorporated UGA constrained by topography, critical areas, infrastructure needs, or ability to accommodate larger employment uses. The city and partner agencies also face challenges to fund the infrastructure needs associated with population and employment growth.

State Planning

The Land Use Element is one of the six mandatory elements required by the Growth Management Act, as detailed in RCW 36.70A.070(1). The Land Use Element must:

- Provide a future land use map;
- Consider approaches to promote physical activity;
- Provide a consistent population projection;
- Estimate population densities and building intensities based on future land uses;
- Accommodate increased employment opportunities;
- Provide a continuum of housing, with an emphasis on affordable and middle housing;

- Include provisions for the protection of groundwater;
- Describe lands useful for public purposes, including essential public facilities, airports and military installations as applicable;
- Identify open space corridors;
- Consider review of drainage, flooding and stormwater run-off;
- Designate policies to protect critical areas
- Mitigate climate impacts and adapt resilience strategies; and
- Considers transfer of development rights for significant forest or agricultural lands.

These specific state requirements are discussed in subsequent sections or as specific goals and policies as applicable.

Regional Planning

The Puget Sound Regional Council (PSRC) coordinates regional growth, transportation and economic development planning within King, Pierce, Snohomish and Kitsap Counties. The primary policy document is Vision 2050, which provides a regional growth strategy, policies and actions that aim to use urban lands efficiently and sustainably to accommodate population and employment growth across the central Puget Sound. Some specific land use

concerns mirror those found in the GMA, such as establishing consistent planning targets for housing and employment. The city's plan identifies housing and employment targets that are consistent with the 2021 BLR within the Land Use and Housing elements.

Regional Growth Strategy

Goal: The region accommodates growth in urban areas, focused in designated centers and near transit stations, to create healthy, equitable, vibrant communities well-served by infrastructure and services. Rural and resource lands continue to be vital parts of the region that retain important cultural, economic, and rural lifestyle opportunities over the long term.

Source: PSRC Vision 2050

Many 2050 provisions cross over into different elements, such as Environment, Development Patterns, Housing, Economic Development, Public Services and Transportation. Another important aspect of the regional strategy is to promote centers and compact urban development, which is a central theme of the city's plan, which focuses on local growth centers implemented as subarea plans. The city's subarea plans present an integrated planning approach based on incorporating economic development, environmental protection, sustainability, social justice and well-being, compact and mixed-use development and multimodal transportation. In addition, the city's municipal code provides several effective mechanisms supporting compact infill development. Another PSRC provision is healthy and active living. The city's plan promotes this ideal in the Parks, Recreation and Open Space, Land Use and Transportation elements. Finally, the city has considered the role of adjacent rural areas in meeting growth beyond this planning horizon.

Countywide Planning

Snohomish County has adopted Countywide Planning Policies that provide a consistent framework for each jurisdiction to develop its comprehensive plans. The Development Patterns Goal found in the Countywide Planning Policies states,

“The region creates healthy, walkable, compact , and equitable transit-oriented communities that maintain unique character and local culture, while conserving rural areas and creating and preserving open space and natural areas.”

Specific policies relevant to the Land Use Element include the role of Urban Growth Areas in land use planning including future expansions or modifications, inter-jurisdictional coordination, utilities, and location of employment and housing in relation to infrastructure and transit. Another theme relevant to this element previously identified in the state and regional planning strategies is designating local centers, promoting compact urban developments and transit-oriented developments that encourage higher residential density and infill while integrating new development into existing neighborhoods. Finally, the land use element should consider annexation policies for the unincorporated UGA.

The city recognizes the importance of efficient planning and use of land within the entire UGA in order to meet the population, employment, environmental and other objectives of the GMA and established countywide planning policies. The city’s Comprehensive Plan and existing growth strategy is reflective of the policies and vision within the County’s Comprehensive Plan and Countywide Planning Policies.

Lake Stevens Planning

The city's Land Use Element considers the themes expressed in the state, regional and countywide plans. Specifically, the Land Use Element describes anticipated land use assumptions and growth targets over the current planning period. This information is the basis for current land use designations and zoning districts as well as the city's local growth strategy.

In order to meet projected growth targets, Appendix B of the Countywide Planning Policies shows that the Lake Stevens UGA must accommodate 50,952 residents, 19,254 housing units, and 9,017 jobs by 2044. As shown in Table 2.1, the city must plan for 9,614 new residents, 3,219 new jobs, and 4,915 new housing units by 2044. As these growth targets account for growth since 2020, the city does receive credit for growth that occurred between 2020 and 2023.

Lake Stevens Growth Targets	2019/2020 Estimate	2044 Growth Target	2020-2044 Increase
Population (people)	38,951	48,565	9,614
Employment (jobs)	5,675	8,894	3,219
Housing Units (units)	13,473	18,388	4,915

Table 2.1 – 2044 City Growth Targets (Source: Appendix B, Snohomish County CPPs)

LAKE STEVENS GROWTH STRATEGY

The 2023 Snohomish County Growth Monitoring Report indicates the population of the city (when accounting for recent annexations) grew by nearly 22% between 2010 and 2023 (from 31,316 to 41,257), making it the second fastest growing city (at 2.4% annually) in Snohomish County during that period. The city previously grew by over 341 percent between 2000 and 2010 following a series of annexations and steady residential development.

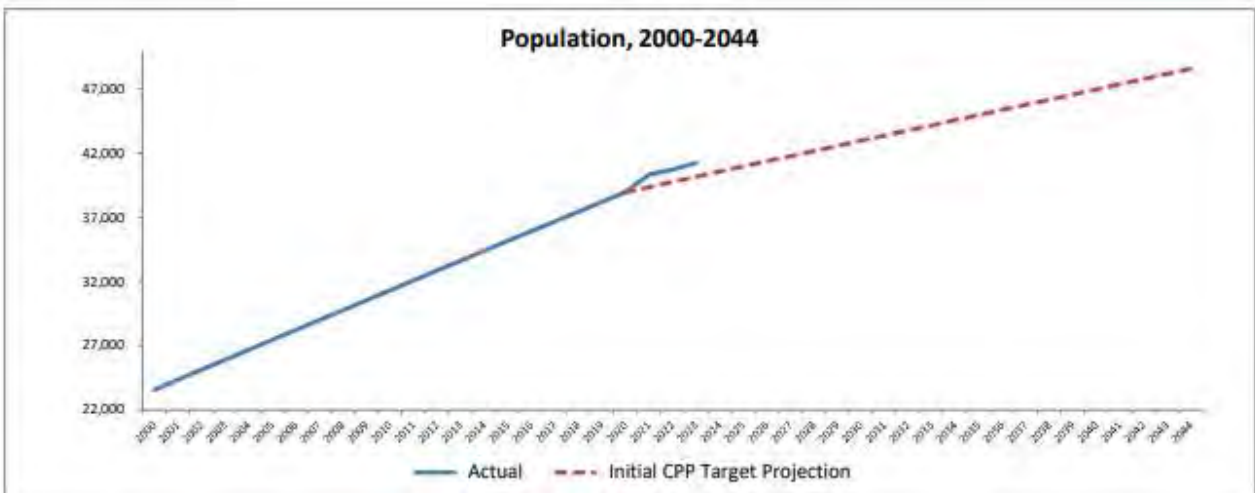


Figure 2.1 – Lake Stevens Population Growth (Source: 2023 Growth Monitoring Report)



Figure 2.2 – Housing Completed by Year and Type, 2010-2022 (Source: OFM)

As shown in Figure 2.2, approximately 83% of the city's population growth between 2010 and 2022 was provided by single family housing. As discussed in more detail in Chapter 3, the city has a documented need for more middle and multifamily housing affordable at lower income ranges, which have been factored into the land use map amendments and concurrent rezones included in this periodic update.

The city's growth strategy directs most residential and employment growth into concentrated centers readily available for development, primarily within three adopted subareas and the industrial area in the northeastern corner of the city. It is the city's vision to accommodate and attract new businesses that provide family-wage jobs by growing a range of employment sectors near growth centers in proximity to housing. Downtown Lake Stevens, Lake Stevens Center, and the 20th Street SE Corridor are identified as Community Growth Centers and have adopted subareas, while the Lake Stevens Industrial Area is an Industrial Center that completed an infrastructure and market analysis in 2023. Figure 2.3 illustrates the location of the four primary centers. A summary of development potential for each growth center is summarized in Table 2.2.

Each defined growth center has varying suitability and potential for future employment uses due to location, access to the transportation network, overall size, development potential, and range of parcel sizes. This growth center strategy implements countywide, regional and statewide goals by focusing development where infrastructure and services are or will be available and preserving the natural characteristics of the city. The city's growth center strategy is consistent with the public vision expressed during the community outreach for this project and others.

The city's ultimate goal for each center, based on the economic and demographic assessments, was to develop a unique subarea plan with distinguishing characteristics that serve slightly different markets ensuring economic diversity and vitality. The city has adopted three Subarea Plans: Lake Stevens Center and the 20th Street SE Corridor in 2012 and the Downtown Lake Stevens Subarea in 2018. As a development incentive, the city adopted a Planned Action Ordinance for each subarea to satisfy State Environmental Policy Act review requirements for certain levels of residential and commercial development. Adoption of the plans resulted in area-specific design guidelines, development regulations and zoning districts.

DOWNTOWN LAKE STEVENS

The greater downtown Lake Stevens includes an area of more than 200 acres near 20th St NE, Main St and Hartford Drive NE, and consists of the historic town center adjacent to the northeastern tip of the lake and associated residential areas. As adopted, the subarea plan takes in the historic downtown core encompassing a compact area of approximately 30 acres. This area has been characterized primarily by low-intensity commercial and residential development on small to medium-sized parcels.

The historic town center has several key attributes to support its revitalization including its lake front setting, strong projected population growth and the potential for higher density residential development. Development of an effective plan and an active marketing campaign for this area is a high priority for the city. In 2005, the city developed a conceptual plan for downtown Lake Stevens. In 2012, the city proposed a framework plan for the area that identified preferred land uses and potential infrastructure improvements to facilitate desired growth patterns. In 2018, the city adopted a full subarea plan that identified land uses, development intensity, parking requirements, public improvements, program development, etc. The city has completed several public improvements since 2018, including the development of North Cove Park, the Mill community facility, and Mill Spur festival street, with many more planned in future years.

Downtown Lake Stevens has some challenges, specifically access and infrastructure. Several road improvements are proposed to improve access throughout downtown and to the Lake Stevens Industrial Center, and to the regional highway system. The city continues to work with utility providers to assess needed infrastructure improvements.

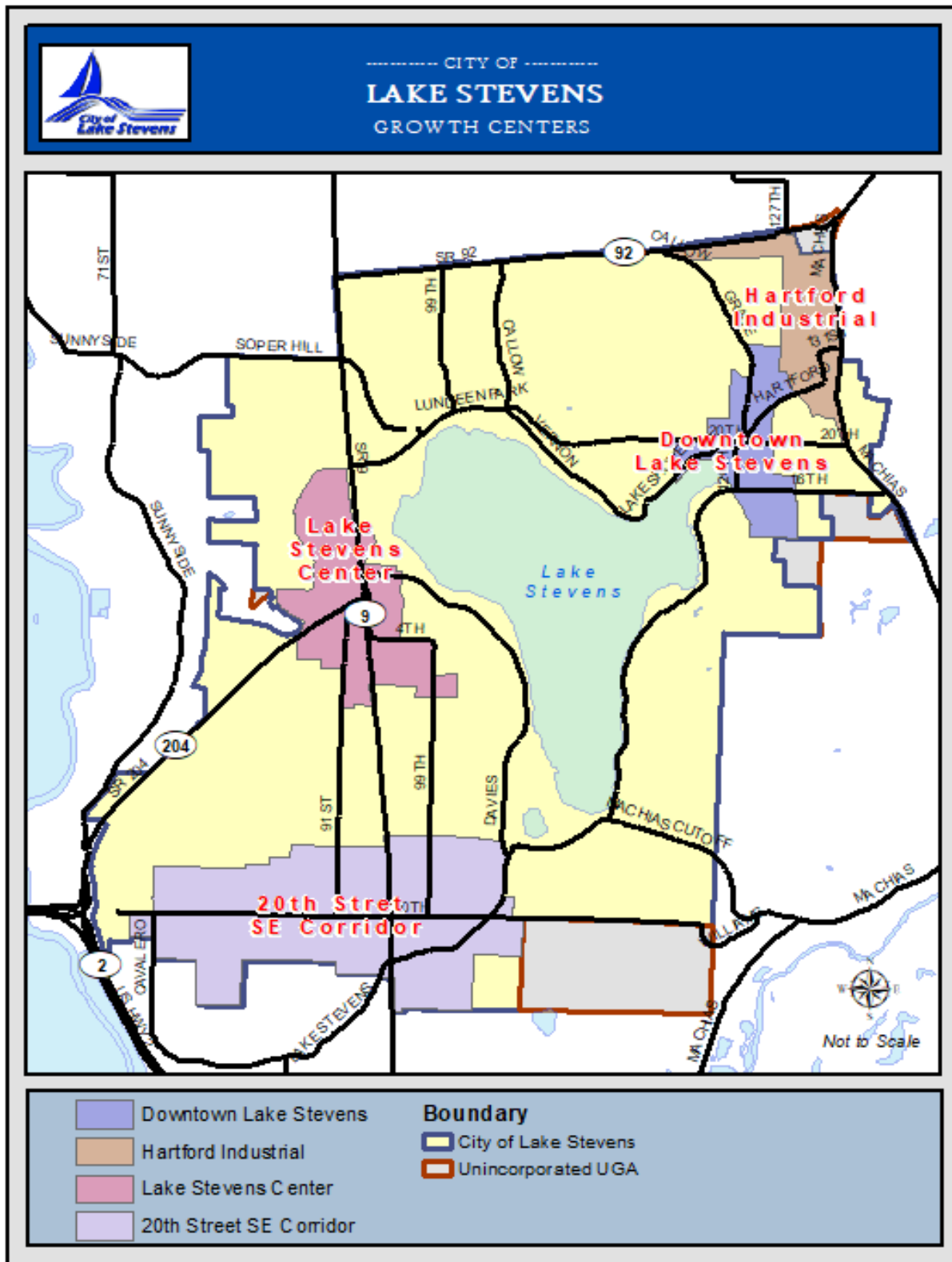


Figure 2.3 – Growth Centers Map

Table 2.2 - Growth and Development Potential of Existing Growth Centers

	DOWNTOWN LAKE STEVENS	LAKE STEVENS CENTER	LAKE STEVENS INDUSTRIAL CENTER	20TH STREET SE CORRIDOR
Size (Acres)	31	359	267	845
Subarea Planning	● Framework plan completed in 2012 ● Subarea plan completed July 2018	● Subarea Plan adopted 2012 ● Planned Action Ordinance adopted 2012	● Infrastructure Analysis completed in 2023; subarea plan expected in 2025.	● Subarea Plan adopted 2012 ● Planned Action Ordinance adopted 2012
Relation to Transportation System	● Local access via 20th St NE ● Indirect access to SR 92 via Grade Rd	● Direct access to SR 9 and SR 204 ● Indirect access to US 2 via SR 204	● Indirect access to SR 92 via Machias Rd., Old Hartford Dr. ● Indirect access to US 2 via Machias Road ● Limited internal network of roads	● Indirect access to SR 9 via 20th St SE, S Lake Stevens Rd.
Existing Land Use Pattern	● Small to medium parcels (0.2-3.0 acres) in Historic Town Center ● Existing residential uses on commercially zoned parcels ● Significant amount of multi-family residential uses and zoning in southeast portion of	● Auto-oriented commercial uses primarily on large parcels (>10acres) with smaller parcels (<0.5 acres) carved out along street frontage ● Primarily multi-family residential uses and zoning at edges of center with some single-family residential uses in eastern	● Primarily medium to large parcels (3-30 acres) ● Cluster of smaller parcels (< 1 acre) in middle of center ● Largely undeveloped	● Primarily medium to large parcels (1-10 acres) with several irregular parcels due to diagonal intersection ● Limited existing commercial uses and zoning at intersection of 20th St SE and S Lake Stevens Rd. in eastern portion of center

	DOWNTOWN LAKE STEVENS	LAKE STEVENS CENTER	LAKE STEVENS INDUSTRIAL CENTER	20 TH STREET SE CORRIDOR
	- center with small to large parcels (0.3-10 acres) - Medium to large parcels (1-10 acres) in Grade Rd. area, largely undeveloped	- portion of center - Significant portion of government-owned property on eastside of SR 9 @ Market Pl.		- Primarily mix of multi-family and single-family residential uses - Several large parcels (> 10 acres) zoned multi-family
Environmental Constraints	- Wetlands and flood prone areas within Grade Rd. area - Category 2 wetlands east of historic town center area were zoned multi-family residential. - Catherine Creek bisects Grade Rd. area and downtown	Wetlands between SR 9 and 91st Ave SE, near SR 204	Small amount of wetlands just north of Hartford Dr. NE and just north of 36th St NE	Wetlands at northeast corner of S Lake Stevens Rd and 20th St SE, north of S Lake Stevens Rd
Amenities	- Lake Stevens shoreline access - Catherine Creek - View potential	View potential	View potential	View potential
Potential Land Use Issues	Lower intensity uses to the north, west, and south and higher intensity	Center is surrounded by lower-intensity single-family and multi-family residential uses	- Center is surrounded by lower intensity residential uses - Lack of Utilities & Infrastructure	Center is surrounded by lower-intensity single-family residential uses

	industrial uses to the east			
Conclusion	• Limited potential for larger employment uses due to transportation access and small parcel sizes • More suitable for local-serving retail and small commercial uses • Potential as a Mixed-Use Town Center consisting of civic and local-serving retail uses, limited office and residential uses	• Some potential for larger employment uses given transportation access and large parcels, but contingent upon redevelopment potential • Potential for Main Street center on 91st Street NE between Market Place/SR204 • Potential as a Commercial Mixed-Use Center with regional retail commercial uses with multi-family residential uses towards the edges of the center	• Potential to accommodate larger employment uses, but limited by location and transportation access • Potential as an Industrial Center consisting primarily of industrial uses and limited office uses	• Potential for larger employment uses including business parks and retail centers • Potential for Mixed-Use Centers consisting primarily of residential uses with some office and local-serving retail commercial uses

LAKE STEVENS CENTER

Lake Stevens Center is comprised of approximately 360 acres of land centered on the State Route 9/State Route 204 intersection. In September 2012, the City Council adopted the Lake Stevens Center Subarea Plan to revitalize the center, emphasizing retail and office growth. The plan also amended the Land Use Map for many parcels within the subarea. Future residential development would be primarily high-density residential. The general land use pattern would consist of a commercial core, smaller commercial and mixed-use areas, a main street area, and transit-oriented development. Following a recent market analysis in 2019, the city has updated the land use designation to more closely match current market conditions. The plan assumes future growth of 140,000-150,000 gross square feet of retail, 140,000-150,000 gross square feet of office, and 180 to 200 additional dwelling units. A

Planned Action Ordinance, capital facilities plan, development regulations, and design guidelines were also adopted.

20TH STREET SE CORRIDOR

The 20th Street SE Corridor is comprised of approximately 850 acres of land crossing the southern portion of the city from approximately South Lake Stevens Road in the east to Cavalero Road in the west. In September 2012, the City Council adopted the 20th Street SE Corridor Subarea Plan to create an employment center emphasizing business parks and commercial development. Future residential development would be primarily higher-density development including townhomes, row houses, cottage housing, and live/work units. The general land use pattern would consist of at least one large business park, a regional retail center, and commercial or mixed-use nodes with higher-density residential growth in transitional areas between existing single-family developments and higher intensity development.

Following a 2019 market analysis, the city updated the potential growth sectors to more closely match current market conditions. The revised plan predicts 500,000 gross square feet of retail, 500,000 gross square feet of office, and 1,000 additional dwelling units. A Planned Action Ordinance (PAO), capital facilities plan, development regulations, and design guidelines were also adopted. As of July 2024, the city had nearly exhausted the 1,000 dwelling unit threshold with the subarea covered by the PAO.

LAKE STEVENS INDUSTRIAL CENTER

The Lake Stevens Industrial Center is an area of approximately 280 acres located in the northeast portion of the city, between Downtown Lake Stevens and unincorporated Snohomish County. It is comprised of what was previously known as the Hartford Industrial Area as well as the properties on the east side of N Machias Road annexed into the city in 2021. The area has a land use and zoning designation of Industrial, which allow a wide range of industrial uses. The area currently has a mix of low-intensity industrial uses, some retail and older single-family residential pockets, and comprises a significant portion of the city's employment capacity available for redevelopment.

It is the city's intention to promote and develop the Lake Stevens Industrial Center as a local employment center, as the area has the potential for hundreds of living wage jobs. The center's potential to accommodate larger employment uses are currently limited by location, limited visibility, lack of extensive public infrastructure and transportation access. In 2023 the city completed a market study and infrastructure analysis of the area to determine any need for expansion, infrastructure improvements, and marketing strategies to attract appropriate industries. The city anticipates additional subarea planning work in the area as an implementation task for the comprehensive plan.

NEIGHBORHOOD SERVICE CENTERS

In addition to the defined growth centers, the city has several small Neighborhood Service Centers located throughout the city zoned Local Business (LB) or Mixed Use (MU). Small neighborhood service centers serve the immediate shopping and service needs for the surrounding residential areas. These neighborhood service centers augment economic development activity citywide and balance the commercial uses found in larger growth centers.

ANNEXATION AND RURAL URBAN TRANSITION AREA (RUTA)

The city will continue to coordinate annexation of the remaining unincorporated UGA throughout the 2044 planning horizon. Additionally, the city of Lake Stevens is looking outside its borders given the impact that planning efforts have on the entire Lake Stevens community in preparation for future UGA expansions after build-out.

For the purposes of defining a Framework Plan that includes the Rural Urban Transition Area (RUTA) as an area for long-term employment growth, the city’s existing strategy for growth within the UGA has been reviewed and analyzed. Related documents such as County plans and Buildable Lands Report are discussed further below, together with summaries of information related to public services and utilities. The city recognizes the importance of review and analysis of all adjacent RUTA areas for future comprehensive planning and benefit.

The city of Lake Stevens recognizes that the UGA is bordered by areas labeled by the County as “transitional”. The city also recognizes that development policies within these areas and beyond will have direct and indirect impacts on the Lake Stevens community, its quality of life, infrastructure, transportation, services, finance and the stewardship of land and lake water quality. Therefore, the city’s vision requires its involvement in the decision-making in these areas as they affect development and its impacts.

PROJECTED EMPLOYMENT AND HOUSING DEFICITS IN BUILDABLE LANDS

Under the GMA, Snohomish County and its cities review and evaluate the adequacy of suitable residential, commercial and industrial land supplies inside the UGA for accommodating projected population, housing and employment growth every five years. Regular updates to the buildable lands report ensure that communities continue to meet growth targets for the remaining portion of its current planning horizon.

The Snohomish County Council adopted the 2021 BLR in September 2021 and the 2044 growth targets in March 2022 following a collaborative process that included city staff. As noted at the beginning of this chapter, the BLR and a subsequent land capacity analysis (LCA) showed that the city had a projected 2044 employment deficit of approximately 1,156 jobs.

	2019 Estimate	2021 BLR Capacity	2044 Growth Target	Surplus/ (Deficit)	Measures to Increase Employment Capacity
City Employment	5,675	7,738	8,894	(1,156)	• Consolidate LSIC zones into one industrial land use designation • Implement zoning changes and development code updates in support of Scenario 1 in 2023 LSIC analysis, including potential for office uses • Adopt land use and map amendments to increase employment land supply - o Expand Downtown Lake Stevens subarea boundaries to west and adopt CBD zoning - o Change land use and zoning designations at 20th St SE near 99th Ave SE to commercial

Table 2.3 – Measures to Address Projected Employment Deficits in 2044

Income Range	Unit Types	Growth Target		2023 Capacity	Surplus/ (Deficit)	Measures to Increase Residential Capacity
0-80% AMI	MFR	2,081		1,780	(301)	• Adopt policy language permitting PSH in all residential zones and zones where hotels are permitted (per HB 1220) • Adopt land use and zoning map amendments increasing multifamily residential/ supply in city subareas - o 20th St SE/99th Ave SE - o 20th St SE/Cavalero - o 99th Ave SE/NE near Chapel Hill - o 87th Ave SE and 89th Ave SE - o Additional throughout city
0-30% AMI (PSH)	MFR	456		0	(456)	

Table 2.4 – Measures to Address Projected Housing Deficits at Lower Income Levels in 2044

Approximately 80% of this projected employment deficit can be met through implementation of existing subarea plans and the strategies identified in the Lake Stevens Industrial Center infrastructure and market analysis. However, additional map amendments were also required to meet the city's future employment needs, which are reflected in Figure 2.4. These included the westward expansion of the Downtown Lake Stevens subarea boundaries and additional commercial land use designations with the 20th St SE Corridor subarea, as detailed in Table 2.3.

Table 2.4 shows the city's projected housing deficits at lower income ranges based on 2023 land use and zoning designations; the city has a projected surplus of zoned capacity for housing units affordable at or above 80% AMI. As detailed in the LCA, the land use designations in Figure 2.4 reflect several changes, including additional areas designated high density residential within the 20th St SE Corridor (primarily near 99th Ave SE) and the Lake Stevens Center subarea, which will provide the multifamily residential capacity needed to accommodate the city's 2044 residential growth targets at lower income ranges. Additional detail is provided in Chapter 3, including a summary table in Table 3.3

The 2021 BLR breaks down the city's residential and employment capacity and buildable acreage by zoning district, including calculations for specific housing unit types (single-family, townhouse, multifamily, etc.) and employment types (commercial, industrial, government, etc.) The city utilized this data in developing updated goals, policies, and measures to address its projected employment capacity deficit and ensure that its supply of residential land is consistent with its housing needs.

LAND USES AND ZONING

Lake Stevens includes a mix of residential, commercial, industrial and public/semi-public land use designations. Residential designations are spread throughout the city and include both high-density and single-family oriented land uses. There are several commercial designations that vary in intensity by location. For example, the highest intensity commercial land uses are located along highways and arterials, while neighborhood level commercial use may be congregated at the intersections of arterials and collectors. The city's industrial land uses are primarily located in the northeastern corner of the city, except for one area in the northwestern corner, subject to a development agreement. Public/Semi-public land uses are spread across the city. Most public/semi-public areas include school sites, municipal services and parks. Figure 2.4, the current Comprehensive Plan Land Use Map, illustrates the distribution of land use throughout the city as well as predesignations for the UGA that would be effective upon annexation.

Residential Land Uses – Residential land uses include all single-family development and multifamily uses including, apartments, condominiums, manufactured housing, foster care facilities, group quarters, and cooperative housing.

- High Density Residential allows single-family, two-family, and multifamily residential uses. It also allows limited public/semi-public, community and recreational uses. This designation should be generally located in transitional areas between single-family designations and commercial designations where infrastructure and public transportation is readily available.
- Medium Density Residential allows single-family, two-family and some multifamily residential development with a density between four (4) to 12 units per acre based on zoning with the potential for bonuses. This designation includes detached and attached units, accessory dwelling units, townhouses, condominiums, duplexes, vacation rentals, special service homes and manufactured/mobile structures. It also allows limited public/semi-public, community and recreational uses. This designation should be generally located in transitional areas between high density designations and rural areas where infrastructure is readily available.
- Waterfront Residential allows single-family residential uses and two-family residences (duplexes) with a density of four (4) units per acre with the potential for bonuses. This designation includes detached and attached units, accessory dwelling units, detached, vacation rentals, and special service homes. It also allows limited multifamily, public/semi-public, community, and recreational uses. This designation is located in residential neighborhoods within the shoreline jurisdiction.

Through implementation of zoning regulations, the city will consider innovative and flexible residential options, in appropriate zoning districts, to allow a variety of housing. For example, the municipal code allows higher-density residential uses such as townhouses and small-lot, single-family residential units, and innovative housing options such as cottage housing. In all residential zones, cluster subdivisions and planned residential developments allow variations in housing styles and increases in housing density as a means of encouraging good design, specifically on challenging sites where natural characteristics (slopes, wetlands, streams, etc.) require careful design and development.

Commercial Land Uses – Commercial land uses include all commercial and mixed-use configurations including, small scale/neighborhood commercial, large-scale retail, and employment designations.

- Downtown/Local Commercial: This designation permits moderate to higher intensity land uses including the Central Business District and other dense arrangements of professional offices and retail stores. This designation discourages uses that are land consumptive (i.e., warehouses) or that generate high-traffic volumes (e.g., drive-through businesses or gas stations). It allows mixed-use development.
- Mixed-Use Commercial: This designation permits moderate to higher intensity land use that includes both commercial and residential elements and encourages mixed-use (commercial and residential). It is intended that this land use designation will be placed where a "village atmosphere" is desired, or as a transition between high and low intensity zones.

- **Commercial:** This is a high intensity land use that includes both high-intensity retail and employment uses including community and regional retail centers, offices, business parks, and associated uses. Multifamily residential uses could be included above or behind commercial uses. It should be located in areas with direct access to highways and arterials in addition to transit facilities, adequate public services and traffic capacity.

Industrial Land Uses – Industrial uses include a mix of light and general industrial trades geared toward manufacturing, resource extraction, agriculture, warehousing and other intensive types of land uses. As shown on Figure 2.4, industrial uses focused in the northeast corner of the city. As part of the 2024 update, the city consolidated industrial land uses into one industrial land use designation.

- **Industrial** – This designation allows a full range of industrial uses which may impact surrounding properties. This category also allows office uses, retail sales, restaurants, public/semi-public, community and recreational uses. It should be located in areas with direct access to truck routes, adequate public services, infrastructure and traffic capacity. The city looks to this designation as accommodating the future high-tech industries and family-wage jobs.

Public/Semi-Public – This category includes public buildings, public services, and transportation facilities to support operations of the city, the school district, fire district and miscellaneous other governmental functions. These services require land throughout the city.

EXISTING ZONING IN CITY AND UGA

The city establishes zoning for areas within the city limits while Snohomish County establishes zoning for areas within the unincorporated portions of the Lake Stevens UGA. Existing zoning within the city and its UGA allows a range of residential and employment uses.

Commercial/Industrial Zoning Districts

The city's zoning districts that allow employment uses primarily occur within growth centers and subareas. These zones vary in type of permitted uses and requirements for special or conditional use permits. Residential uses above and/or behind permitted non-residential uses are allowed in some commercial and mixed-use zones. There remains untapped capacity for new commercial development in the Central Business District (CBD) and Mixed Use (MU) zones, where existing houses have not yet converted to commercial uses.

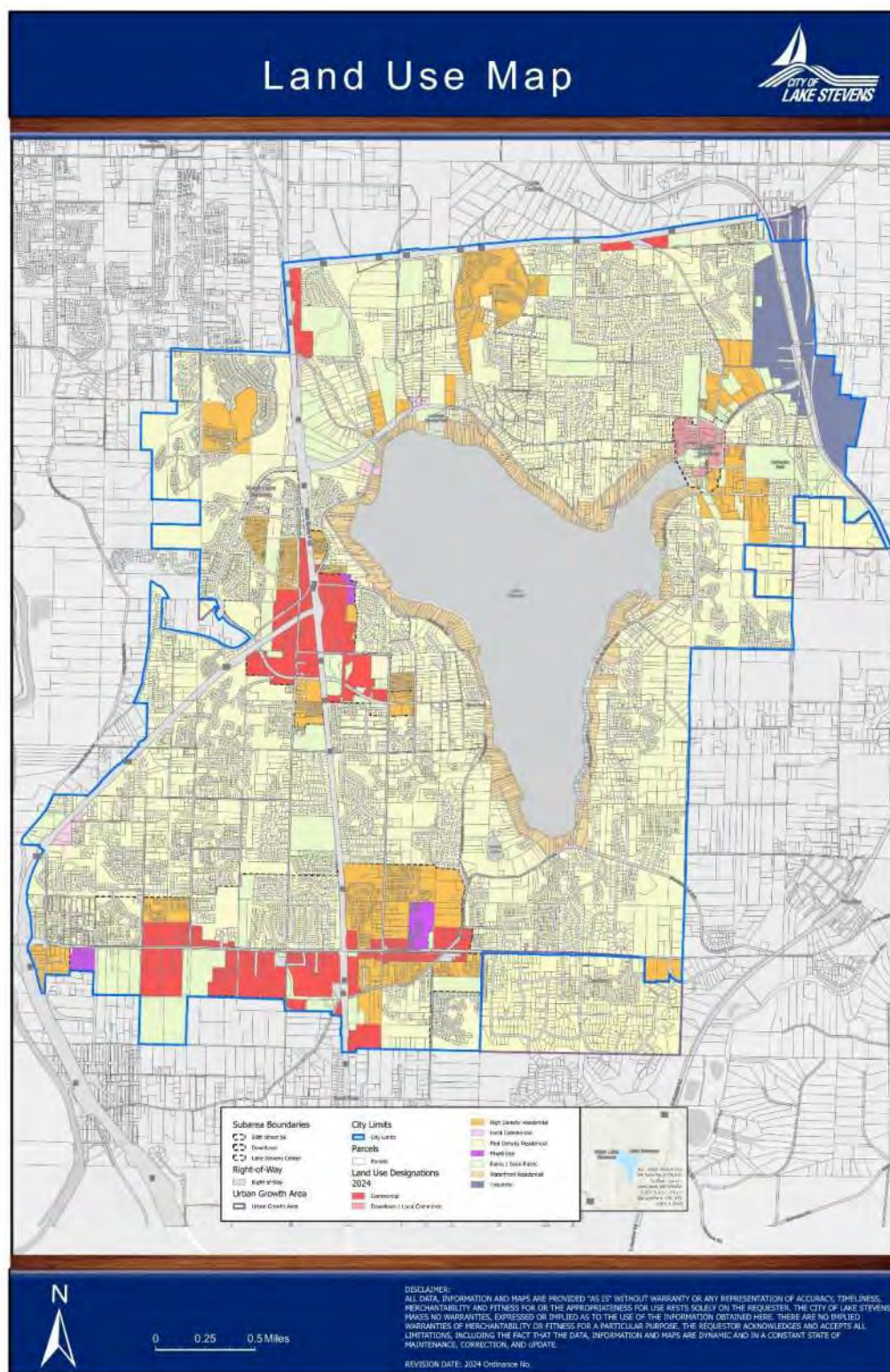


Figure 2.4 – City Land Use Map with 2024 Amendments

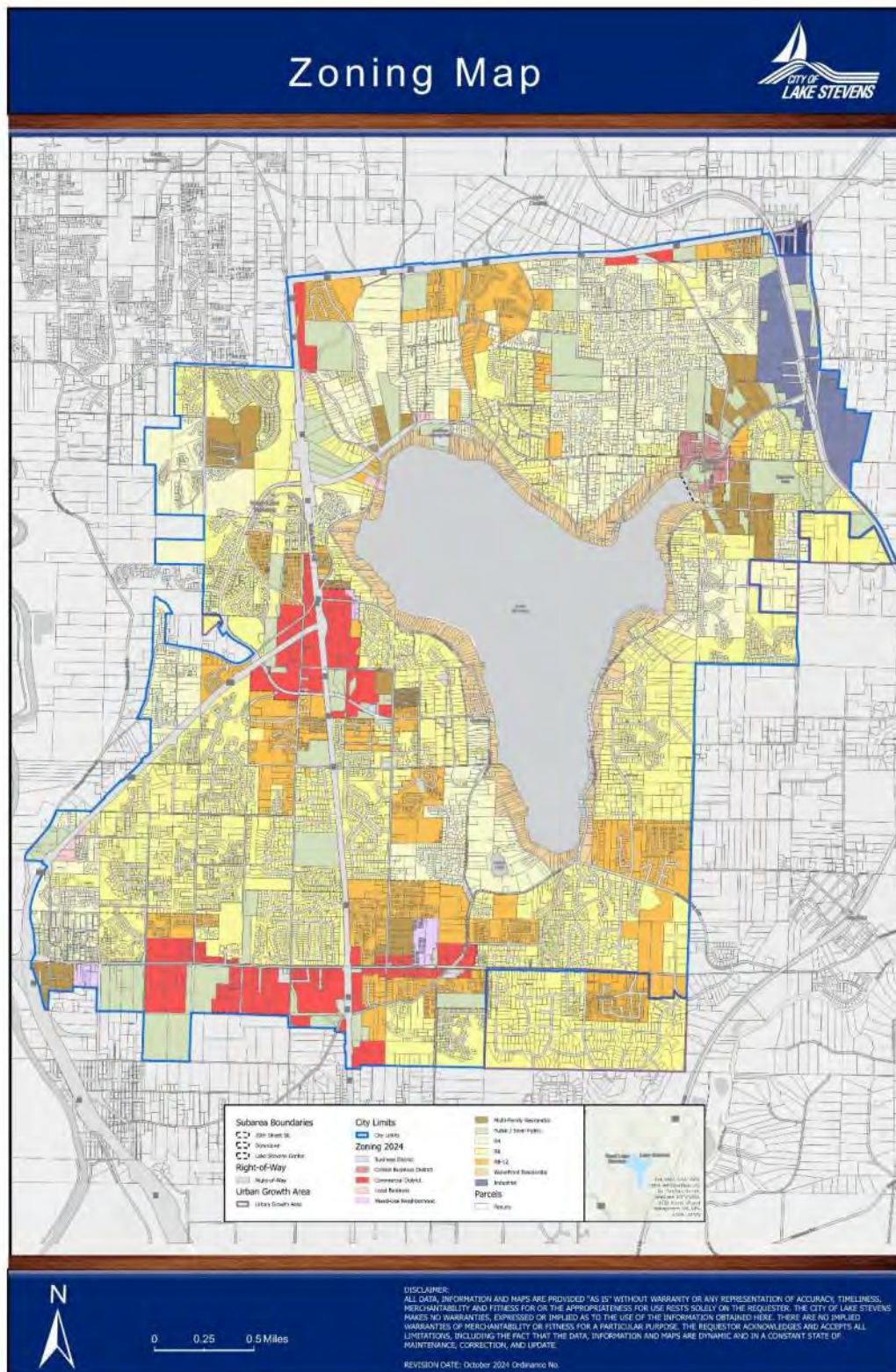


Figure 2.5 – City Zoning Map with 2024 Amendments

The city previously had three industrial zones – General Industrial (GI), Light Industrial (LI) and General Industrial with Development Agreement (GIDA) – which permitted a range of uses including manufacturing, processing and equipment repair uses, as well as allowing indoor recreational uses, restaurants, storage, motor vehicle sales, and home occupations. As part of the 2024 update, the city consolidated these zones into a single zone (General Industrial), which was a recommended implementation item in the 2023 LSIC analysis.

Other employment zones include Local Business (LB), Central Business District (CBD), Mixed Use (MU), and Public/Semi-Public (P/SP). These zones allow a wide range of employment uses including sales and rental of goods, office, some manufacturing uses, and retail uses. The CBD zone allows two-family and multifamily residences.

New employment zones since adoption of the subarea plans include Business District (BD), Commercial District (CD), Neighborhood Business (NB), and Mixed-Use Neighborhood (MUN). The BD zone is geared toward high-tech and other professional occupations. The CD zone allows the most intensive retail uses in the city, while the NB zone is geared toward retail needs of adjacent neighborhoods. The MUN zone is a mixed-use zone. With amendments to the Lake Stevens Center and 20th Street SE Corridor subarea plans, approximately 13 percent of the land within the city, or 10 percent of total UGA (city plus UGA) is zoned for commercial and employment uses.

Employment zones in the unincorporated UGA are found in the northeast portion of the city adjacent to the Lake Stevens Industrial Center. It is assumed that similar city zoning would be applied once these areas are annexed into the city.

Residential Zoning Districts

Single-family zones include R4 (previously Suburban Residential), R6 (previously Urban Residential), and Waterfront Residential. The higher-density residential zones include R8-12 (previously High-Urban Residential), Multi-family Residential, and MF Development Agreement.

Approximately 16 percent of the city is zoned for higher-density residences while approximately 64 percent is zoned for medium to lower density single-family residential uses. Areas zoned for higher-density residential development are found within designated growth centers, subareas and several areas outside of these centers, along SR 9 and Callow Road in the northern portion of the city. A smaller area zoned for multifamily residential uses occurs along Lundeen Parkway, approximate to the northwest tip of the lake. In 2020 the city adopted infill and innovative housing standards that allow for “middle housing” such as duplexes, triplexes and fourplexes in the R4, R6, and R8-12 zoning districts

Snohomish County zoning applies to unincorporated areas within the Lake Stevens UGA. Approximately 0.12 percent of the unincorporated UGA is zoned for multifamily residential uses while approximately 13 percent of the area is zoned for single-family residential.

DEVELOPMENT TRENDS

A look at development trends inside city limits is helpful to understand how current zoning affects future development potential inside the city and shapes the city's growth strategy.

Residential

The current population target for the Lake Stevens UGA is 50,952. Under current zoning the city and unincorporated UGA should have a surplus population based on the buildable lands report. Large portions of the city have developed within the past several decades resulting in a relatively new housing stock. Much of the development within recently annexed areas of the city occurred while these areas were part of unincorporated Snohomish County. Since 2006, Lake Stevens has experienced a steady stream of residential construction, as anticipated in the 2012 BLR and documented in the 2021 BLR and 2023 Growth Monitoring Report.

As mentioned, the BLR did not assign a large amount of residential capacity to commercially zoned and mixed-use properties, which allow apartments above the ground floor. It is difficult to predict how many dwellings these zones would accommodate because of a lack of past development history in the city. The potential for accommodating additional dwellings in mixed-use projects is increasing as the city continues to become more urban and with the focus on growth centers through the adoption of distinct subarea plans. These commercial areas do have adequate capacity to accommodate emergency, transitional and permanent supportive housing, as required by HB 1220 (2021).

Commercial and Industrial

Lake Stevens has historically had one of the lowest jobs to household ratios in the county. The city desires to increase the number of employment opportunities given the increasing size of its population and the need to maintain a sustainable and economically healthy community. The city continues to work to improve its house-to-employment ratio through the implementation of reasonable measures, development of subarea plans and its growth strategy. Additional reasonable measures and implementation strategies will need to be considered to account for the projected employment deficit.

Commercial development has been modest in the city's commercially zoned districts. Downtown Lake Stevens and Lake Stevens Center continue to redevelop. A recent market analysis performed for the city shows that this trend is changing with a reported 3.9 percent annual growth (BERK consulting 2019). The most significant growth during this time has been in Warehousing, Transportation, and Utilities (15%/year); Construction (11%/year); Finance, Insurance, and Real Estate (9%/year), and Services (3%/year).

There remains untapped capacity for new commercial development throughout the city, notably in the undeveloped or underdeveloped downtown properties and properties located in the Lake Stevens Center and 20th Street SE Corridor.

The industrial zones remain largely underdeveloped. Much of the industrial activity has occurred on the individual sites or within existing buildings. New construction has been in the form of small additions or low-employment activities (e.g., self-storage, etc.). The 2023 Lake Stevens Industrial Center (LSIC) identified infrastructure improvements and other strategies to increase employment capacity in the city’s industrial areas.

REASONABLE MEASURES

The Growth Management Act requires that cities consider “reasonable measures” to allow growth to meet the adopted population and employment targets. The following table (Table 2.5) lists the reasonable measures included in Appendix D of the Countywide Planning Policies (CPPs; most recently amended in August 2023), identifies those in effect in Lake Stevens, and comments on their effectiveness or potential.

The reasonable measures with the greatest potential to increase employment in suitable locations include establishment of an economic development strategy and encouraging development in centers through subarea planning. As the city moves forward with the implementation of its Comprehensive Plan, these reasonable measures will be reviewed, revised or added to the city’s regulations and development programs.

Table 2.5 – Reasonable Measures Included in Countywide Planning Policies

MEASURES TO INCREASE RESIDENTIAL CAPACITY			
MEASURE	ADOPTED?	APPLICABILITY	EFFECTIVENESS/POTENTIAL
Permit Accessory Dwelling Units (ADUs) in single family zones	Yes	In March 2024 the city updated its ADU code to comply with HB 1337, allowing up to two ADUs on residential lots.	The city issued 26 ADU permits between 2017 and 2023, with an additional six under review as of July 2024. The city expects an increase in ADU applications following updates to its code to comply with HB 1337 and sees them as a vital source of housing for moderate income residents.
Multi-family Housing Tax Credits to Developers	Yes	Target areas established by Ordinance 1103 and codified in LSMC 3.27.	The city approved its first MFTE application in 2023. The city is exploring updates to the MFTE process to expand its use.
Provide Density Bonuses to Developers	Yes	Planned Residential Developments (PRDs) and Subarea Plans	City allows 10-foot height bonus in subareas subject to LSMC 14.38.050 and 20% density bonus in PRDs subject to LSMC 14.18.300.

Transfer of Development Rights	Yes	Properties with critical areas	The city has adopted provisions in its subdivision code and critical areas codes to allow reduced lots size and development transfers.
Clustered Residential Development	Yes	PRDs and Cluster Subdivisions	The city has adopted provision in its subdivision code and critical areas codes to allow PRDS, reduced lots size and development transfers.
Allow Co-Housing	Yes	Shared housing by non-family members	The zoning code allows boarding houses and other congregate living arrangements in specified zones.
Allow Duplexes, Townhomes and Condominiums	Yes	Infill and Innovative Housing	LSMC 14.46 allows for duplex, triplex, fourplexes townhomes and garden apartments in most residential zones. Duplexes are permitted on any lot allowing a detached SFR, as required by HB 1110.
Increased Residential Densities	Yes	Single-family zones.	The city allows detached single-family residences in a variety of zones at densities ranging from 4.5-11 units per acre. The city updated its zoning code in 2020 to increase densities by approximately 20%.
Maximum Lot Sizes	No		The city does not have a maximum lot size requirement.
Minimum Residential Densities	Yes	Discourages residential sprawl	The city allows a range of single-family densities ranging from 4 -12 units per acre.
Reduce Street Width	Yes	Reduced street standards in residential areas	The city allows a variety of standard and reduced road profiles in its Engineering Design & Development Standards
Allow Small Residential Lots	Yes	Smaller lots in compact neighborhoods	The city allows a range of single-family lot sizes, including SFR lots as small as 3,600 sf.
Encourage Infill and Redevelopment	Yes	Zones identified in Zoning Code's Innovative Housing and Infill Chapter.	The zoning code allows cottages and attached housing options up to four units in specific areas and subject to the provisions of LSMC 14.46.
Inclusionary Zoning	No		Subarea plans encourage as an optional development incentive.
Manufactured Housing	Yes	Manufactured homes allowed under the same rules as other housing types	Lake Stevens allows manufactured housing in all residential zoning districts.

Allow garden and larger scale apartments and other moderate and higher density housing	Yes	Infill and Innovative Housing	LSMC Chapter 14.46 expanded areas where garden apartments are permitted, while larger scale apartments allowed in MFR and mixed-use zones.
MEASURES TO INCREASE EMPLOYMENT CAPACITY			
MEASURE	ADOPTED?	APPLICABILITY	EFFECTIVENESS/POTENTIAL
Economic Development Strategy	Yes	Lake Stevens Center. 20 th Street SE Corridor, and Downtown Lake Stevens Subareas.	In 2012, two subareas were adopted with planned actions to create areas for employment and additional commercial development. An Economic Development Strategy began as part of the subarea planning and will continue in the future. The Downtown Subarea plan was adopted in 2018.
Create Industrial Zones	Yes	Industrial Zones	The 2023 Lake Stevens Industrial Center (LSIC) analysis identifies significant employment capacity within the city's industrial areas. The city has consolidated zoning into one industrial district.
Zone by building type, not use	Yes, some	Current city zoning is based on use; adopted subarea plans include some regulation by building type	Minimal potential for implementation to significantly alter the growth strategy except within subareas.
Brownfields Programs	No	No known brownfields within the city	The city will explore potential funding programs for any identified brownfields.
MEASURES THAT SUPPORT INCREASED DENSITIES			
MEASURE	ADOPTED?	APPLICABILITY	EFFECTIVENESS/POTENTIAL
Urban Centers/Villages	Yes	Lake Stevens Center. 20 th Street SE Corridor, and Downtown Lake Stevens Subareas.	The city has utilized subarea planning with rezoning to increase intensity and density and create a mix of residential and non-residential uses, with transition areas between existing residential areas and planning for a multi-model transportation system.

Allow Mixed Uses	Yes	CBD and MU zones and within the subareas	City allows mixed-use in MU zones and most commercial zones.
Transit Oriented Design	Yes	Currently there is limited transit service within the Lake Stevens area	Included within subarea plans and Community Transit has identified 20 th Street SE as a transit emphasis corridor for future frequent service.
Downtown Revitalization		The Downtown Subarea Plan includes a Capital Facilities Improvement Plan.	The Downtown Lake Stevens Subarea Plan was adopted mid-2018. Several projects in the Capital Facilities Improvement Plan have already been undertaken and completed. The city will continue to support downtown revitalization through city-lead implementation measures.
Adequate Public Facilities	Yes	Concurrency standards for infrastructure.	The city has adopted concurrency standards and GMA-based traffic impact, school and park mitigation fees.
Transportation Efficient Land Use	Yes	Mixed-use zoning	No specific measures for transit-oriented development.
Urban Growth Management Agreements	Yes	Interlocal agreements.	Annexation interlocal agreement with Snohomish County; Traffic interlocal agreement with Snohomish County.
Annexation plans	Yes	Annexation Plan	City adopted Annexation Plan via Resolution 2016-021. City intends to annex remainder of UGA within planning horizon.
Reduce off-street surface	Yes	Reduced minimum standard required for office uses	Subarea plans include use of low impact development and building height incentives for reducing surface coverage.
Identify and redevelop vacant buildings	No	Few vacant buildings within city and UGA	Minimal potential for additional implementation to significantly alter the growth strategy. Due to market conditions, some of the few vacant buildings have been redeveloped.
Concentrate critical services near homes, jobs and transit	Yes	Subareas	Subarea plans should bring much needed services to the city at Lake Stevens Center and along 20 th Street SE and additional planning to Downtown.

Locate civic buildings in existing communities rather than in greenfield areas	Yes		City campus, library and post office are located in historic downtown. Plans for new or replaced civic buildings are being proposed in existing commercial zoned areas, including 20 th St SE Corridor.
Implement permit expedition	Yes	Processing Code and Planned Actions	The city is committed to meeting statutory requirements in SB 5290 and has demonstrated an ability to meet permit review targets and timelines.
Streamline Regulations and Standards	Yes	Streamlined regulations	The city has adopted several SEPA Planned Actions and adopted the maximum categorical exemption thresholds for residential development.
Promote Vertical Growth	Yes	Height Bonuses	The city allows a 10-foot height increase in its subareas in exchange for quality design.
SEPA Categorical Exemptions for mixed use and infill and increased flexible thresholds	Yes	Higher SEPA Flexible Thresholds	The city adopted Ordinance 1118, which raised the SEPA flexible thresholds for SFR and MFR to the maximum allowed (30 SFR units and 60 MFR units).
MEASURES TO MITIGATE IMPACTS OF DENSITY			
MEASURE	ADOPTED?	APPLICABILITY	EFFECTIVENESS/POTENTIAL
Design Standards	Yes	Applies to commercial and high-density residential development	Community design quality and expectations have increased as a result of the adopted standards. Subarea Design Guidelines were adopted for development within the subareas using review.
Urban Amenities for Increased Densities	Yes	Planned Residential Developments (PRDs) and subareas	PRD subdivisions are eligible for a density bonus in exchange for providing amenities such as active recreation areas and tree preservation. Subarea plans allow for increased floor area ratios with a menu of amenity options.

Community Visioning	Yes	Vision Statements	Provided basis of land use policies. Updated in 2015 Plan, validated in 2024 update. Important part of subarea planning, downtown framework planning and shoreline planning.
Regional Stormwater Facilities	Yes.	Allows for regional stormwater facilities.	The city has adopted the 2019 Stormwater Management Manual for Western Washington, Appendix I-D of which describes how regional facilities can be used to meet Minimum Requirements 5, 6, 7 and 8. The city recently approved a regional facility for a large plat that reserves capacity for future development.
OTHER MEASURES			
MEASURE	ADOPTED?	APPLICABILITY	EFFECTIVENESS/POTENTIAL
Low Densities in Rural and Resource Lands	N/A	N/A	Lake Stevens does not include rural areas.
Urban Holding Zones	Yes	Does not apply to areas within the city	None
Capital Facilities Investment	Yes	Subarea Plans and GMA Traffic Impact Fees	Subarea planning included adoption of a subarea capital facilities plan and GMA traffic impact fees adopted. Expectation is that investment will spur development.
Environmental review and mitigation built into subarea planning process	Yes	Planned Action Ordinances.	Planned actions adopted for the subareas include required mitigation measures. In addition, a GMA-base traffic impact mitigation fee code was adopted with specific fees identified.
Partner with non-governmental organizations to preserve natural resource lands	In Process	TBD	City in discussions with various organizations.
Public Land Disposition	Yes.	Housing Element policies; program TBD	Updated housing policies call for potential use of city land for affordable housing.



LAND USE GOALS AND POLICIES

GOAL 2.1 PROVIDE SUFFICIENT LAND AREA TO MEET THE PROJECTED NEEDS FOR HOUSING, EMPLOYMENT AND PUBLIC FACILITIES WITHIN THE CITY OF LAKE STEVENS.

Policies

- 2.1.1 Accommodate a variety of land uses to support population and employment growth, consistent with the city's responsibilities under the Growth Management Act, PSRC Regional Growth Strategy and the Countywide Planning Policies.
- 2.1.2 Encourage and allow a diverse mix of housing types throughout the city to meet the needs of current and future residents.
- 2.1.3 Review cumulative changes to residential, commercial, industrial and public land use designations during the annual comprehensive plan cycle to ensure employment and population capacity estimates are being met.
- 2.1.4 Review land uses in conjunction with updates to the Buildable Lands Report and Growth Monitoring Report to ensure employment and population capacity estimates are being met. The strategy will be used to amend the Plan as necessary to remain consistent with actual development trends.
- 2.1.5 Direct new growth to areas where infrastructure and services are available, planned or have undergone an infrastructure analysis to ensure growth occurs in a fiscally responsible manner to support a variety of land uses.
- 2.1.6 Coordinate land use decisions with capital improvement needs for public facilities including streets, sidewalks, lighting systems, traffic signals, water, storm and sanitary sewer, parks and recreational facilities, cultural facilities and schools.
- 2.1.7 Consider and evaluate UGA expansions that have the potential to help meet city and regional growth targets for population, employment and housing.
- 2.1.8 Encourage home occupation businesses in residential areas that provide local employment opportunities while maintaining the primary residential character.



GOAL 2.2 ACHIEVE A WELL BALANCED AND WELL-ORGANIZED COMBINATION OF RESIDENTIAL, COMMERCIAL, INDUSTRIAL, OPEN SPACE, RECREATION AND PUBLIC USES.

Policies

2.2.1 Allow the following residential land use designations as described.

1. High Density Residential – Encourage a variety of middle housing and multifamily residential housing types containing three or more dwellings. Multiple structures may be located on a single parcel, and there are no density limits, provided the project meets the zoning district requirements and other pertinent codes, standards and adopted development guidelines. This land use category also allows limited public/semi-public, community, recreational, and commercial uses as well as other housing types required by state law.
2. Medium Density Residential – Encourage single-family (1 du/lot), two-family residential and a variety of middle housing options with a density between 4 and 12 units per acre with the potential for bonuses. This designation allows detached and attached units, conversions, accessory dwelling units, townhouses, condominiums, duplexes, short-term rentals, special service homes and some manufactured/mobile structures. Also allows limited public/semi-public, community, recreational, and neighborhood commercial uses as well as other housing types required by state law.
3. Waterfront Residential – Allow single-family (1 du/lot) and two-family residential uses with a density of 4 units per acre with the potential for bonuses on residential properties located adjacent to Lake Stevens subject to the regulations of the shoreline master program. This designation includes detached and attached units, accessory dwelling units, short-term rentals, special service homes, limited middle housing, public/semi-public, community, and recreational uses as well as other housing types required by state law.

2.2.2 Allow the following commercial land use designations as described.

1. Downtown/Local Commercial – Encourages medium to high intensity commercial uses and other dense arrangements of professional offices and retail stores in the downtown area and neighborhood commercial districts. This designation allows mixed-use development. This land use designation may be placed on lands between higher-intensity commercial areas and residential areas to act as a buffer. This designation also allows limited public/semi-public, community and recreational uses.
2. Mixed-Use – Allows medium to high intensity mixed-use (commercial and residential). It is intended that this land use designation will be placed where



a "village atmosphere" is desired, or on lands between higher and lower intensity uses to buffer commercial and residential areas. This designation also allows limited public/semi-public, community and recreational uses.

3. Commercial District – The Commercial District allows for high-intensity commercial and employment with some mixed-use. Principal uses include community and regional retail centers, offices, business parks, civic, cultural, recreational, and associated uses. Multi-family residential uses are allowed above or behind commercial uses. This land use designation should be located in areas with direct access to highways and arterials that provide adequate public services and traffic capacity, in addition to transit facilities.

2.2.3 Allow the following industrial land use designations as described:

1. Industrial – This category allows a full range of industrial and employment uses which traditionally can cause impacts to surrounding properties because of the high intensity uses. The implementing zoning districts (Light and General Industrial) account for differences in the scope of industrial uses permitted and the potential impacts on surrounding properties. This designation does not allow any residential (except temporary or caretaker residences). This land use designation should be located in areas with direct access to highways and arterials that provide adequate public services and traffic capacity.

2.2.4 Allow the Public/Semi-Public land use designation, which is intended for use on all land that is publicly owned and identifies land useful for public purposes, as required by RCW 36.70A.150 and further analyzed and assessed in Chapter 7 (Public Services and Utilities) and Chapter 9 (Capital Facilities). It allows public buildings and services, recreational uses, utilities, and transportation facilities. This designation may also allow a limited range of commercial uses.

GOAL 2.3 APPLY THE COMPREHENSIVE PLAN AS A GUIDE FOR COMMUNITY DEVELOPMENT IMPLEMENTED THROUGH THE CITY'S DEVELOPMENT REGULATIONS TO ENSURE PREFERRED COMMUNITY GROWTH PATTERNS ARE ACHIEVED.

Policies

- 2.3.1 Review development standards and regulations to ensure that they possess an appropriate level of flexibility to promote efficient use of buildable lands, balanced with the need for predictable decision-making and environmental protection.
- 2.3.2 Preserve and promote the character of existing neighborhoods through thoughtful, clear and objective development regulations and design standards that promote



compatibility between uses; respect existing neighborhoods; ensure adequate light, air and open space; protect and improve environmental quality; and manage potential impacts on public facilities and services.

- 2.3.3 Encourage infill development on suitable vacant parcels and redevelopment of underutilized parcels. Ensure that the height, bulk and design of infill and redevelopment projects are compatible with their surroundings.
- 2.3.4 Promote architecture that is pedestrian friendly and conducive to human interaction (e.g., front porches, garages behind houses, small front yard setbacks, no "walled" neighborhoods).
- 2.3.5 Ensure that subdivisions are pedestrian friendly and include ample street trees, adequate sidewalks, open spaces, access to parks, and walkways and paths connecting neighborhoods and surrounding uses
- 2.3.6 Review Development and Design Guidelines for Multifamily Residential, Planned Residential Developments, Commercial and Mixed-Use development.
- 2.3.7 Promote commercial uses catering to day to day needs of neighbors in locations that are accessible to pedestrian, bicycle and transit. Permissible uses shall clearly reflect this intent.
- 2.3.8 Encourage nodal development through adoption of zoning designations, specific design guidelines and development regulations.
- 2.3.9 Evaluate connectivity between neighborhoods, parks, and public facilities when considering capital improvements to ensure all residents have access to these public amenities.
- 2.3.10 The Planning Commission shall continue to welcome citizen input from all citizens within the incorporated city and unincorporated Urban Growth Area when making planning decisions that affect the city and future annexation areas.
- 2.3.11 As part of the process for updating and emending the Comprehensive Plan and implementing ordinances, consider the potential impacts on the preservation of property rights.



GOAL 2.4 ENCOURAGE THE CONTINUED PLANNING OF LOCAL GROWTH CENTERS TO DEVELOP A BALANCED AND SUSTAINABLE COMMUNITY THAT PROVIDES A FOCUS FOR EMPLOYMENT, PUBLIC AND RESIDENTIAL DEVELOPMENT.

Policies

- 2.4.1 Prior to the adoption of a subarea plan, the city should develop a thorough economic and infrastructure analysis for each growth center that considers investments and expenditures to provide a full range of services and infrastructure in relation to project revenue.
- 2.4.2 Each growth center should consider impacts on existing commercial properties and residential areas to ensure the compatibility and synergy between existing and new development as a subarea plan is developed.
- 2.4.3 Future subarea planning of growth centers shall include substantial public involvement through multiple meetings, updates in the media and on city-owned modes of communication. The city shall provide clear information as to the benefits, costs, and risks so that the community can provide informed opinions to the Planning Commission and City Council.
- 2.4.4 Ensure that adequate connections are made to link growth centers, subareas and adjacent residential areas.
- 2.4.5 Periodically review and update adopted subarea plans to ensure they continue to help meet projected employment and housing needs and are consistent with the city's vision and growth strategy.

GOAL 2.5 CONTINUE TO SUPPORT THE REDEVELOPMENT OF DOWNTOWN LAKE STEVENS THAT ENCOURAGES A COMPACT COMMERCIAL DISTRICT THAT FACILITATES EASY PEDESTRIAN ACCESS BETWEEN SHOPS AND BUILDINGS, ALLOWS MIXED-USE DEVELOPMENT, PROMOTES ECONOMIC DEVELOPMENT COMPATIBLE WITH THE CHARACTER OF LAKE STEVENS AND STIMULATES A DIVERSE ARRAY OF BUSINESS TYPES TO ATTRACT VISITORS AND MEET THE NEEDS OF RESIDENTS.

Policies

- 2.5.1 Ensure that significant lakeside non-commercial public access is maintained for informal and formal recreational opportunities and is balanced with the desire to develop a vibrant mixed-use downtown.



- 2.5.2 Emphasize high-quality design, pedestrian orientation and integrated flexibility in the redevelopment of downtown Lake Stevens.
- 2.5.3 Encourage strong traditional downtown elements as expressed in the Downtown Lake Stevens Subarea Plan that accentuate a stable design concept that will survive the life of the buildings.
- 2.5.4 Encourage more residential and mixed-use development to help meet the city's population growth targets.
- 2.5.5 Continue to implement capital improvements identified in the Downtown Lake Stevens Subarea Plan.

GOAL 2.6 PROMOTE AN ACTIVE, HEALTHY AND DIVERSE LAKE STEVENS INDUSTRIAL CENTER.

Policies

- 2.6.1 Pursue and implement incentive programs to encourage industrial and office uses, which result in high employment densities.
- 2.6.2 Permit restaurant and service uses that serve local employees and residents.
- 2.6.3 Aggressively market the Lake Stevens Industrial Center and aggressively pursue family-wage employers to that revitalized area.
- 2.6.4 Identify active transportation and transit improvements that can improve multimodal access for local employees and residents.
- 2.6.5 Periodically review development regulations to ensure that impacts are minimized, especially those that affect adjoining, non-industrially zoned areas.
- 2.6.6 Develop a subarea plan for the Lake Stevens Industrial Center that incorporates previous infrastructure and market analyses.
- 2.6.7 Pursue local improvement districts and grant funding for infrastructure development.



GOAL 2.7 COORDINATE GROWTH AND DEVELOPMENT WITH ADJACENT JURISDICTIONS TO PROMOTE AND PROTECT INTERJURISDICTIONAL INTERESTS.

Policies

- 2.7.1 Participate in the Snohomish County Tomorrow Planning Advisory Committee (PAC) to improve inter-jurisdictional coordination of land use planning activities in the adopted urban growth area.
- 2.7.2 Coordinate planning efforts among jurisdictions, agencies, and federally recognized Indian tribes, where there are common borders or related regional issues, to facilitate a common vision.
- 2.7.3 Promote cooperation and coordination among transportation providers, local governments and developers to ensure that developments are designed to promote and improve physical, mental and social health, and reduce the impacts of climate change on the natural and built environments.
- 2.7.4 Review and evaluate land uses and industries in nearby jurisdictions and consider opportunities to support local job centers and industry clusters.
- 2.7.5 Coordinate with adjacent jurisdictions on a basin-level watershed plan that aims to protect and restore watershed-scale processes and maximize climate resilience.

GOAL 2.8 PROMOTE ANNEXATIONS OF LANDS INTO THE CITY IN A MANNER THAT IS FISCALLY RESPONSIBLE TO ENSURE THE CITY IS ABLE TO PROVIDE A HIGH LEVEL OF URBAN SERVICES.

Policies

- 2.8.1 Affiliate all urban unincorporated lands appropriate for annexation with an adjacent city or identify those that may be feasible for incorporation.
- 2.8.2 It is the city's intent to annex the remainder of the Lake Stevens Urban Growth Area over the planning horizon to become one city, considering the following:
 - a. To manage growth in the UGA it is important to note that elected officials who reside within and represent the Lake Stevens community make the best land use and Comprehensive Plan decisions for the Lake Stevens area.
 - b. To keep locally generated sales tax revenues within the community to meet local needs rather than allowing those revenues to be distributed throughout the entire county.



- c. To provide an accessible and open forum in which citizens may participate in their own governance.
 - d. To create a larger city which can have greater influence on regional and state policy decisions and can be more competitive for grants.
 - e. To stabilize the development environment, striving to bring land use predictability to residents and property owners.
 - f. To ensure that urban infrastructure is provided at the time development occurs to minimize the need to retrofit substandard improvements in the future.
 - g. To protect critical areas and other natural resources.
- 2.8.3 Annexations should serve to regularize city boundaries, and not divide lots. The intent is to ensure practical boundaries in which services can be provided in a logical, effective and efficient manner and which considers the bounds of natural features such as floodplains, shorelines and other critical areas.
- 2.8.4 Prior to any annexation, the city should consider the effects on special purpose districts and County services within the Urban Growth Area, considering the following:
- a. Outstanding special bonds or other debt,
 - b. Absorbing the district's or county's service provision responsibilities and acquiring the necessary assets at the appropriate stage (set by state law); and
 - c. Impacts on the district's or county's operations and personnel.
- 2.8.5 The city's intent is to minimize disruption to residents, businesses and property owners in annexed areas, considering the following:
- a. Annexed property should be designated in the Comprehensive Plan and zoning ordinance in a manner that most closely reflects the designations of abutting properties or the vision identified in the Comprehensive Plan or subarea plans. The City Council will consider alternative designations proposed by those property included in the annexation. Council may adopt alternative designations if it finds the proposal protects the general health, safety, and welfare of the community and it meets the requirements of the Growth Management Act.
 - b. Uses that are either previously established legal non-conforming, or are made non-conforming with the annexation, will be allowed to continue in a manner consistent with the rights established in the city's land use code while the use continues.



- c. Annexed areas shall be accorded equal accommodation in the distribution of capital improvements, maintenance of roads and other facilities, police and other services.
- d. For annexed areas, the city shall strive to ensure annexed areas are fairly represented by the Mayor and City Council.
- e. The city will continue to work with Snohomish County to coordinate development standards, transfer permitting authority, and address service and infrastructure financing.

2.8.6 At such time an annexation proposal is made, the city shall make every reasonable effort to provide accurate, timely and useful information to community members so that they may make reasoned and well-informed decisions.

GOAL 2.9 ENSURE THAT LAND USES OPTIMIZE ECONOMIC BENEFIT AND THE ENJOYMENT AND PROTECTION OF NATURAL RESOURCES WHILE MINIMIZING THE THREAT TO HEALTH, SAFETY AND WELFARE.

Policies

- 2.9.1 Preserve and accentuate the lake as the centerpiece of Lake Stevens in compliance with the shoreline master program.
- 2.9.2 Implement actions and strategies from the Climate Sustainability Plan.
- 2.9.3 Preserve and promote a safe, clean and sustainable environment.
- 2.9.4 Prohibit storage of soil, yard waste, refuse, machines and other equipment in front yard setbacks.
- 2.9.5 Where a sight distance or safety problem is created, prohibit storage of vehicles in front and side yard setbacks, except on driveways (and then no more than three) or in parking lots.
- 2.9.6 Protect, preserve, enhance (as consistent with local regulations) and inventory wetlands, fish and wildlife habitat protection areas, riparian corridors, geologic hazards, critical aquifer recharge areas, Shorelines of the State, green spaces and open space corridors within and between urban growth areas useful for recreation, wildlife habitat, trails, and connection of critical areas.
- 2.9.7 Encourage growth that is responsive to environmental concerns and that enhances the natural environment of the lake drainage basin and the area watersheds.



- 2.9.8 Ensure adequate regulations and programs are in place to protect the quality and quantity of groundwater needed to meet future water supply needs.
- 2.9.9 Consider environmental justice (as defined in RCW 36.70A.030) when making land use and policy decisions, including efforts to avoid creating or worsening environmental health disparities.
- 2.9.10 Utilize best available science and information, mapping, land use planning tools and regulations to reduce and mitigate the risk to lives and properties posed by wildfires.
- 2.9.11 Identify appropriate areas for organic materials management facilities that can contribute to the reduction and diversion of organic materials.

GOAL 2.10 WHERE POSSIBLE, USE ELEMENTS OF THE NATURAL DRAINAGE SYSTEM TO MINIMIZE STORM WATER RUNOFF IMPACTS.

Policies

- 2.10.1 Encourage new developments and redevelopments to use low impact development (LID) techniques and natural drainage patterns where feasible and provide water quality treatment to contain storm water pollutants.
- 2.10.2 Encourage new developments to implement green infrastructure and LID techniques which can better manage stormwater and address increased storm intensities and stormwater runoff while providing cost savings in terms of land and improvements.
- 2.10.3 Adopt and keep current a stormwater control ordinance requiring best management practices for stormwater control, addressing such issues as detention, release, erosion and siltation, etc.
- 2.10.4 Review impacts of drainage, flooding and stormwater runoff and provide guidance for corrective actions to mitigate or cleanse those discharges that may pollute waters of the state.

GOAL 2.11 ENCOURAGE ENERGY EFFICIENCY AND CLIMATE ADAPTATION IN TRANSPORTATION, LAND USE AND BUILDING CONSTRUCTION.

Policies

- 2.11.1 Consider the potential impacts of climate change and the role of critical areas and natural resources in mitigating these impacts when developing plans and reviewing projects, including increased flooding and reduced air quality.



- 2.11.2 Encourage new developments to complement and improve development of a grid system to reduce public and private utility and transportation costs.
- 2.11.3 Encourage energy-saving construction and building operation practices and the use of energy-conserving materials in all new construction and rehabilitation of buildings.
- 2.11.4 Encourage small scale, neighborhood compatible, commercial uses to be distributed throughout the community, thus reducing the need to drive to the nearest “big box” retailer to pick up day-to-day convenience items. This also provides the opportunity for pedestrian access to stores along with the health and social benefits related to pedestrian activity.
- 2.11.5 Stay current on best building and energy conservation practices and encourage and incentivize their use.

GOAL 2.12 PROMOTE THE IDENTIFICATION, MAINTENANCE, AND PRESERVATION OF SPECIAL HISTORIC, GEOGRAPHIC, ARCHITECTURAL, AESTHETIC OR CULTURAL RESOURCES OR STRUCTURES WHICH HAVE SPECIAL SIGNIFICANCE BECAUSE OF HISTORICAL, ARCHAEOLOGICAL, ARCHITECTURAL, RECREATIONAL, SOCIAL, CULTURAL, AND/OR SCENIC IMPORTANCE THROUGH THE DESIGNATION OF HISTORIC LANDMARKS AND DISTRICTS AND THE ADOPTION OF APPROPRIATE INCENTIVES

Policies

- 2.12.1 Work with other public agencies and/or a local historical society to determine priorities and establish methods for public and private funding to achieve this goal.
- 2.12.2 Encourage the development of written narratives and maps for self-guided tours of significant areas and the provision for site markers to identify significant sites.
- 2.12.3 Encourage additions and alterations to significant architectural buildings to conform to the style and period of the initial construction as much as possible.

GOAL 2.13 DESIGN AND BUILD A HEALTHY COMMUNITY TO IMPROVE THE QUALITY OF LIFE FOR ALL PEOPLE WHO LIVE, WORK, LEARN, AND PLAY WITHIN THE CITY.



Policies

- 2.13.1 Continue to build out the city's active transportation network to facilitate pedestrian and bicycle use throughout the city.
- 2.13.2 Encourage mixed land use and greater land density to shorten distances between homes, workplaces, schools and recreation so people can walk or bike more easily to them.
- 2.13.3 Coordinate with Community Transit to increase mass transit use to reduce the dependence upon automobiles.
- 2.13.4 Decrease dependence on the automobile by building good pedestrian and bicycle infrastructure, including sidewalks and bike paths that are safely removed from automobile traffic as well as good right of way laws and clear, easy-to-follow signage in proximity to homes, businesses, schools, churches and parks closer to each other so that people can more easily walk or bike between them.
- 2.13.5 Provide opportunities for people to be physically active and socially engaged as part of their daily routine, improving the physical and mental health of citizens by promoting community centers, public/semi-public areas and by offering access to green space and parks where people can gather and mingle as part of their daily activities.
- 2.13.6 Provide opportunities for residents to age in place and remain all their lives in a community that reflects their changing lifestyles and changing physical capabilities.
- 2.13.7 Develop high quality, compact urban communities throughout the region's urban growth area that impart a sense of place, preserve local character, provide for mixed uses and choices in housing types, and encourage walking, bicycling, and transit use.

Chapter 3: Housing



A VISION FOR HOUSING

The City of Lake Stevens will provide a fair and equitable regulatory framework that supports the creation of high-quality and diverse housing types that meets the needs and preferences of the community across all income levels and demographics.

INTRODUCTION

The Housing Element serves as a roadmap for providing housing opportunities for current and future Lake Stevens residents at all income levels and across a variety of housing types, while recognizing the unique characteristics of the community and natural environment. It is largely guided by Statewide Planning Goal 3 as outlined in RCW 36.70A.020, and includes:

- A description of the local, regional and state context;
- An inventory and analysis of existing and projected housing needs;
- Goals, policies and objectives;
- An evaluation of new state requirements and growth targets;
- Provisions for the preservation, improvement and development of housing;
- Identification of sufficient land for housing; and
- Provisions for existing and projected needs of all economic segments of the community.

This element examines Lake Stevens' current housing inventory, evaluates its condition, and illustrates how housing options addressing the diverse needs of the community can be accommodated over the next 20 years. While Lake Stevens is not mandated or expected to directly construct housing units, it is the city's responsibility to facilitate and advocate for housing development by both private and public sectors through the city's planning frameworks and regulations.

As discussed in more detail later in this chapter, Lake Stevens has a demonstrated need for a variety of housing types, including single-family residences, middle housing, accessory dwelling units (ADUs), multifamily units, emergency housing, permanent supportive housing and transitional housing. This element provides an overview of housing data and highlights specific trends relevant to Lake Stevens and utilizes numerous sources, including:

- *U.S. Census Bureau's 2022 American Community Survey (ACS) 5-year estimates*
- *2016-2020 US HUD Comprehensive Housing Affordability Strategy (CHAS)*
- *2023 Lake Stevens' Housing Action Plan (HAP) and Housing Needs Analysis (HNA)*
- *Washington State Office of Financial Management (OFM)*
- *2023 Snohomish County Housing Characteristics and Needs Report (HO-5 Report)*
- *2021 Snohomish County Buildable Lands Report*

Housing supply and affordability is a regional issue, with each jurisdiction required to do their fair share to ensure they meet the future needs of their community while working collaboratively with neighboring jurisdictions. In Lake Stevens, the city works with the Department of Commerce (Commerce), the Puget Sound Regional Council (PSRC), and Snohomish County to analyze trends and needs to help inform Lake Stevens on how best to plan for future growth in a sustainable, equitable, and collaborative manner.

This chapter's intent is to assess current housing trends, present policies, and craft strategies that will help meet its 2044 population and housing growth targets at a variety of different income levels. As detailed in the Land Use Element (Chapter 2), Lake Stevens has the zoned capacity to meet its 2044 population and housing targets, with the adoption of the proposed map amendments in Figures 2.4 and 2.5. Lake Stevens' largest existing deficit of housing is that which serves households making less than 80% of the area median income (AMI), most notably at or below 30% of AMI (extremely low income). Lake Stevens will require a combination of policies, regulations, programs and partnerships to meet these needs.

PLANNING CONTEXT

State Planning

Per RCW 36.70A.070(2), the Housing Element is one of the six mandatory elements required by the Growth Management Act (GMA). The GMA has seen extensive changes related to housing since this element was last updated in 2015. Most prominent among these changes was the adoption of House Bill 1220 (2021), which revised the language in the GMA to require jurisdictions to “plan for and accommodate” housing affordable to all income levels, based on growth targets at a variety of income levels. HB 1220 also added requirements related to the provision of permanent, transitional, and emergency housing, which are discussed later in this chapter. Overall, the GMA requires comprehensive plans to:

- Include an inventory and analysis of existing and projected housing needs that identifies the number of housing units necessary to manage projected growth;
- Include a statement of goals, policies, objectives, and mandatory provisions for the preservation, improvement, and development of housing, including single-family residences, middle housing, and multi-family housing at all income levels;
- Identify and amend policies, regulations, and implementation measures that may result in racially disparate impacts, displacement and exclusion in housing;
- Identify sufficient land for housing, including, but not limited to, government-assisted housing, housing for low-income families, manufactured housing, multifamily housing, permanent supportive housing and emergency housing, transitional housing, and group homes and foster care facilities; and
- Make adequate provisions for existing and projected needs of all economic segments of the community.

In addition, 2023 saw the adoption of middle housing and accessory dwelling unit (ADU) bills (HB 1110 and HB 1337) that aim to further expand infill housing opportunities, which will be an important source of future housing given the city’s lack of vacant land. These bills’ main focus is increasing the potential supply of moderate-income and market rate housing in the region at moderate densities. As a Tier 2 jurisdiction as defined by House Bill 1110, Lake Stevens is required to allow at least two dwelling units per lot that is residentially zoned, and at least four units per lot that is either within ¼ mile of major transit stops or provides at least one affordable unit. HB 1337 provides the ability to develop up to two accessory dwelling units (ADUs) per residential lots. The city amended its development code in March 2024 to comply with both HB 1110 and 1337 and has factored this additional capacity into its analysis of future housing needs.

Regional Planning

PSRC’s VISION 2050 plan provides a regional strategy for housing in the four-county Puget Sound region. VISION 2050’s policies are based on the regional growth strategy and emphasize locating housing near growth and employment centers and along transportation corridors.

Housing

Goal: The region preserves, improves, and expands its housing stock to provide a range of affordable, accessible, healthy, and safe housing choices to every resident. The region continues to promote fair and equal access to housing for all people.

Vision 2050 Housing Goal (Source: PSRC)

Key housing-related elements of this strategy include:

- Designing diverse housing to align with the Regional Growth Strategy, ensuring a balance of job opportunities and housing for current and projected needs.
- Providing a spectrum of housing types for all income levels, especially prioritizing low- to middle-income households, and ensure an equitable regional distribution.
- Enhancing housing options, especially affordable ones, in areas near transit infrastructure, bridging the density gap between single-family and multifamily units.
- Promoting homeownership opportunities, particularly for low- to middle-income groups, while addressing historical disparities faced by communities of color.
- Encouraging jurisdictions to streamline development standards and foster inter-jurisdictional collaborations and public-private partnerships for better housing solutions.
- Proactively identifying and addressing potential displacement risks for marginalized communities, deploying strategies to minimize associated impacts.

Countywide Planning

In advance of each Comprehensive Plan Periodic Update cycle, Snohomish County adopts an updated set of countywide planning policies (CPPs), which must be consistent with the GMA and Vision 2050. The current CPP (as amended in 2021) for housing reads:

“Snohomish County and its cities shall promote fair and equitable access to safe, affordable, and accessible housing options for every resident through the expansion of a diverse housing stock that is in close proximity to employment, services, and transportation options.”

The countywide planning policies identify numerous challenges that the county and local jurisdictions face over the next 20 years. These include:

- Adequate supply of affordable housing for all household types, income levels, and housing unit types;
- Adequate supply of quality housing options in proximity or satisfactory access to places of employment;
- Community concerns about density and design;
- Adequate resources for, and equitable distribution of, low-income, emergency, transitional and permanent supportive housing;
- Housing types suitable for changing household demographics and an aging population; and
- Maintenance of existing affordable housing stock, including mobile home and manufactured housing.

In 2023, the county issued its Housing Characteristics and Needs Report, also known as the HO-5 Report, which requires the county and cities to create a housing report that:

- Describes the measures that jurisdictions have taken to implement or support housing CPPs;
- Quantifies and maps existing characteristics that are relevant to the results prescribed in the housing CPPs; and
- Identifies the number of housing units necessary to meet the various housing needs of the project population.

Housing growth targets for Snohomish County jurisdictions were derived from the regional growth strategy identified in Vision 2050 and allocated to individual jurisdictions and unincorporated areas following a collaborative process through Snohomish County Tomorrow. For the 2020-2044 planning period, Lake Stevens was allocated an additional 4,915 additional housing units. As shown in Figure 3.1, these housing units are allocated at specific household income levels, and the city must demonstrate the capacity to accommodate housing types affordable at each income range, based on guidance from the Washington State Department of Commerce.

Overall, the city must demonstrate adequate zoned capacity to accommodate the following projected housing needs based on a percentage of area median income (AMI), which as of 2024 was \$150,700 for a family of four and \$105,400 for a single person:

- 1,168 units at 0-30% AMI (Extremely Low Income)
 - Includes 456 Units of Permanent Supportive Housing (PSH)
- 820 units at 30-50% AMI (Very Low Income)
- 549 units at 50-80% AMI (Low Income)
- 458 Units at 100-120% AMI (Moderate), provided as middle housing units
- 1,920 units at 120% AMI or greater (Market Rate), provided in SFR units
- 304 beds of emergency housing

For permanent supportive housing (PSH) – permanent housing with integrated supportive services that aim to provide housing stability to households with at least one member with a disability - and other extremely low (0-30% AMI) and very low income (30-50%) households, jurisdictions are expected to provide this zoned capacity via multifamily housing, primarily apartments.

The HAP and subsequent analysis show that city has adequate zoned capacity at 50% and above of AMI, which can be met through a combination of detached single-family homes, duplexes, middle housing (triplexes, fourplexes, townhomes, cottage housing) and accessory dwelling units (ADUs). It is the projected need at lower income levels that required the city to consider both map amendments and policy changes to accommodate its full spectrum of housing needs. The proposed map amendments incorporated into Chapter 2 include several targeted map amendments and concurrent rezones to provide more multifamily housing (apartments and condos) opportunities. These include:

- Rezoning areas within and adjacent to the 20th St SE Corridor subarea to Multifamily Residential (MFR), most notably the east side of 99th Ave SE north of 20th St SE and the south side of 20th St SE west of Cavalero Road;
- Rezoning areas within and adjacent to the Lake Stevens Center subarea to MFR; and
- Rezoning parcels within and adjacent to the Downtown Lake Stevens subarea.

The HO-5 Report prioritizes cost-efficient housing production, exploring diverse infrastructure funding methods ranging from existing revenue streams to impact fees and bonds, ensuring they mirror the cost of new public amenities without unduly inflating housing costs. A cornerstone of the county's approach is the promotion of long-term affordable housing. This involves deploying a suite of incentives, from zoning changes to density bonuses. Additionally, metropolitan and core cities, especially those with high transit connectivity, are tasked with implementing strategies that protect historically marginalized communities from displacement, ensuring that both residents and neighborhood-based businesses are preserved and supported.

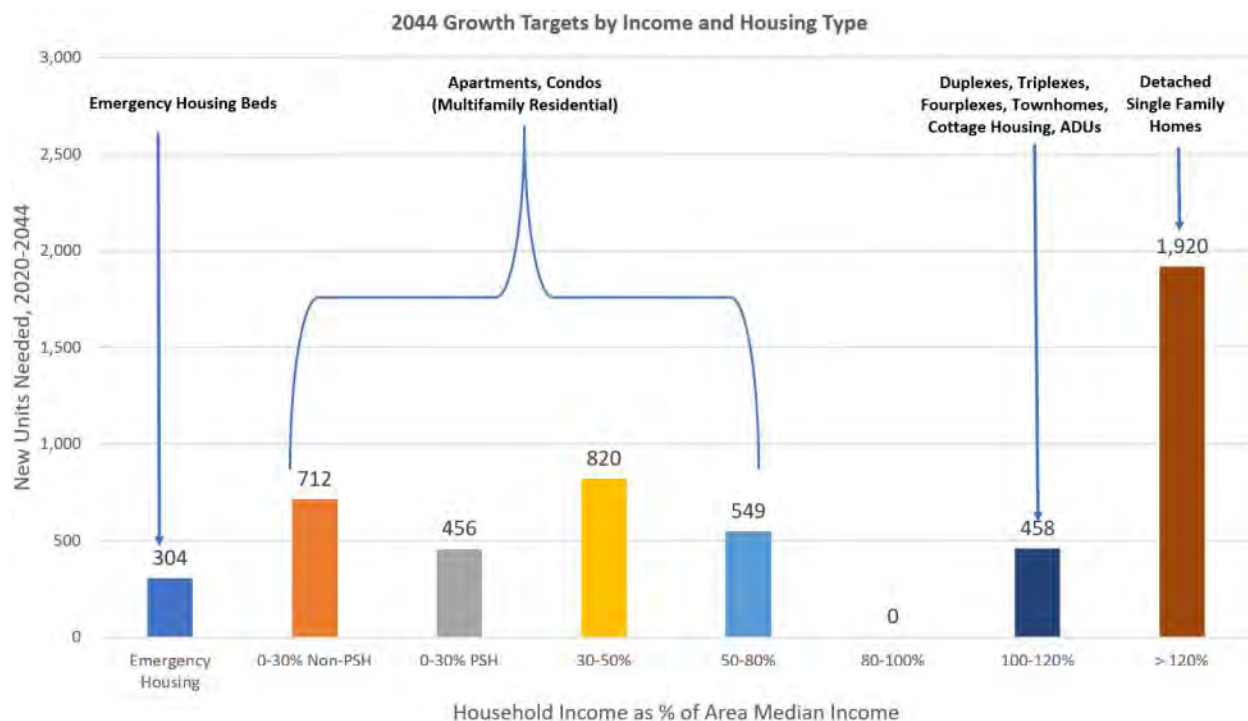


Figure 3.1 – 2044 Growth Targets by Income and Associated Housing Types
Source: Snohomish County, City of Lake Stevens

Lake Stevens Planning

As the demographic patterns in the county change, housing demand and needs will also continue to change. Over the past 15 years, the city has undertaken extensive subarea planning efforts as well as adopted zoning and development code amendments that have increased housing options, densities, and capacity in the city. These include code amendments in 2020 that expanded middle housing opportunities in most residential zones, well ahead of the adoption of HB 1110 and HB 1337 in 2023. These regulations support a shift from lower-density single-family housing to moderate-density housing and more efficient land use, which provides housing opportunities to a broader range of incomes.

In 2023, the city adopted a Housing Action Plan (HAP) that serves as the housing needs analysis (HNA) and general policy foundation for this Housing Element and is included as Appendix G to the Comprehensive Plan. The HAP, along with the HO-5 Report, showed that the city had adequate zoned capacity to meet its overall housing growth targets and those at higher income ranges (80% of AMI and above), but that additional zoned capacity was needed to accommodate housing units at types affordable at below 80% of AMI, most notably apartment units and other multifamily residential housing (Figure 3.2).



Figure 3.2 – Comparison of 2021 Zoned Capacity to 2044 Growth Targets
Source: City of Lake Stevens, Snohomish County BLR

The Department of Commerce provides guidance on relating zone categories to housing types and income levels. For Puget Sound and other higher-cost communities, this relationship is shown in Table 3.1.

Zone category	Typical housing types allowed	Lowest potential income level served		Assumed affordability level for capacity analysis
		Market rate	With subsidies and/or incentives	
Low Density	Detached single family homes	Higher income (>120% AMI)	Not feasible at scale*	Higher income (>120% AMI)
Moderate Density	Townhomes, duplex, triplex, quadplex	Higher income (>120% AMI)	Not typically feasible at scale*	Higher income (>120% AMI)
Low-Rise Multifamily	Walk-up apartments, condominiums (2-3-floors)	Moderate income (>80-120% AMI)	Extremely low, Very low, and Low-income (0-80% AMI)	Low income (0-80% AMI) and PSH
Mid-Rise Multifamily	Apartments, condominiums	Moderate income (>80-120% AMI)	Extremely low, Very low, and Low-income (0-80% AMI)	Low income (0-80% AMI) and PSH
High-Rise/Tower	Apartments, condominiums	Higher income (>120% AMI)	Moderate income (>80-120% AMI)	Moderate income (>80-120% AMI)
ADUs (all zones)	ADUs on developed residential lots	Moderate income (>80-120% AMI)	N/A	Moderate income (>80-120% AMI)

Table 3.1 – Housing Types by Income in Puget Sound (Source: Dept of Commerce)

Income Band(s) (% AMI)	Housing Types Serving Range	Associated Zoning Districts	2044 Growth Target	Current (2023) Capacity	Surplus or (Deficit)
0-30% (non-PSH) 30-50% 50-80%	Apartments, Condos	MFR, CD, MU, MUN, CBD, PBD (PBD to be eliminated)	2,081	1,780	(301)
0-30% (PSH)	PSH	MFR, CD, MU, MUN, CBD, PBD (PBD to be eliminated)	456	0	(456)
100-120%	Duplexes, triplexes, fourplexes, townhomes, cottage housing, ADUs	R4, R6, R8-12	458	1,829	1,371
120% and above	Detached single family residences	WR, R4, R6, R8-12	1,920	2,930	1,010

Table 3.2 – Housing Types by Income Band with Projected Surplus or Deficit

As required by state law, the city completed a land capacity analysis (LCA) to evaluate its ability to meet its housing growth targets at individual income bands. The LCA (Appendix B) determined that the city did not have adequate zoned capacity to meet its future needs at the extremely low (0-30% AMI), very low (30-50% AMI), and low (50-80% AMI) income bands, including permanent supportive housing (PSH).

As summarized in Tables 3.2 and 3.3 and discussed in more detail in Appendix B, the proposed land use and zoning map amendments reflected in Figures 2.4 and 2.5 would allow the city to meet its 2044 growth targets at all income bands. The LCA also notes that the city is not required to quantify the capacity needed to meet its emergency housing needs so long as it allows emergency housing in all zones where hotels are permitted.

INVENTORY AND ANALYSIS

Population Data

According to the Washington State Office of Financial Management (OFM), the populations of Snohomish County and the larger four-county region both grew by approximately 20% between 2010 and 2023 (Figure 3.3). Lake Stevens has witnessed even more rapid population growth during this period, growing from just under 30,000 residents (which accounts for a series of annexations between 2006 and 2009) to 41,260 in 2023, an increase of nearly 40% (Figure 3.4).

In the past decade, the city has methodically annexed lands within the Urban Growth Area (UGA), adhering to a vision of establishing "One Community Around the Lake." Approximately 400 acres remain within the city's UGA, situated to the northeast and southeast, which are available for annexation. While annexations have played a major role in the city's population growth (including a large annexation in 2021 that added approximately 3,000 residents), new housing production has also contributed significantly to this growth, as discussed in the next section.

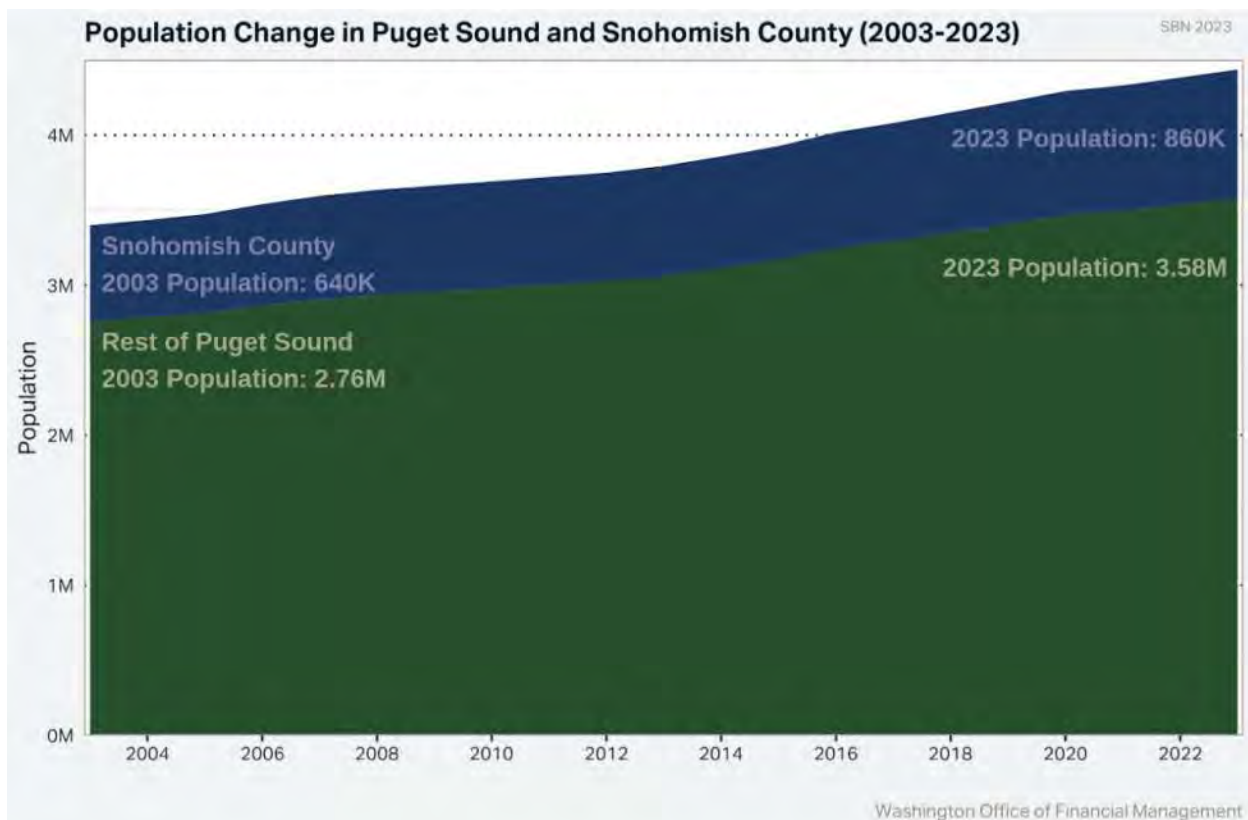


Figure 3.3: Population Change in Snohomish County and the Region (Source: OFM)

According to the 2022 ACS, the median age of Washington residents is 38.4, nearly identical to that of Snohomish County at 38.8. Lake Stevens' median age sits just below that of the state and county at 34.4. The age distribution of Lake Stevens shows a larger percentage of young families, with a relative gap of individuals in their 20s (Figure 3.5). Approximately 8.7% of the population in Lake Stevens is aged 65 and over. Planning for the future housing needs of these demographics, which may include an increased need for multifamily dwellings, senior housing, assisted living facilities, group homes, and infill housing, will be important to adequately accommodate an aging population and those just entering the housing market in the near future.

Lake Stevens currently has an average household size of 2.94 people, which is the largest in Snohomish County. The city of Lake Stevens is less ethnically diverse than Snohomish County, with approximately 85% of its 2020 population identifying as non-Hispanic White, as shown in Figure 3.5. As discussed later in this chapter, there are differences in housing tenure (rental vs ownership) by race and ethnicity that merit additional discussion and policy considerations.

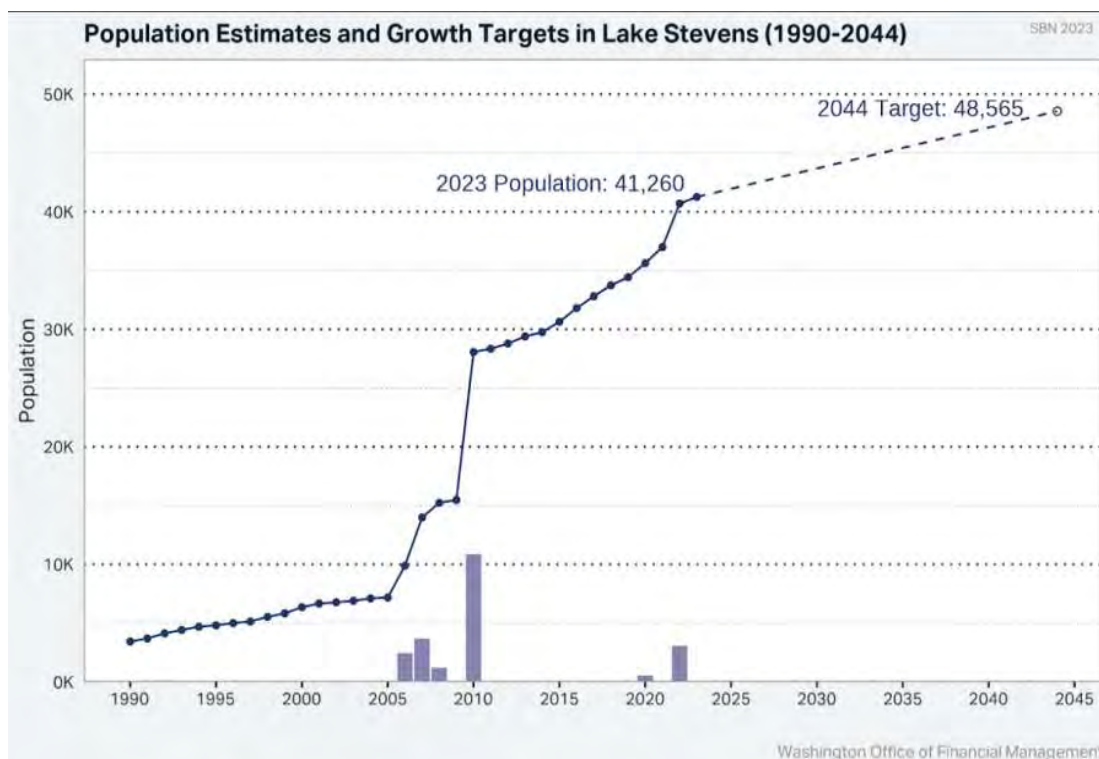


Figure 3.4: Population Growth and Projections in Lake Stevens (Source: OFM)

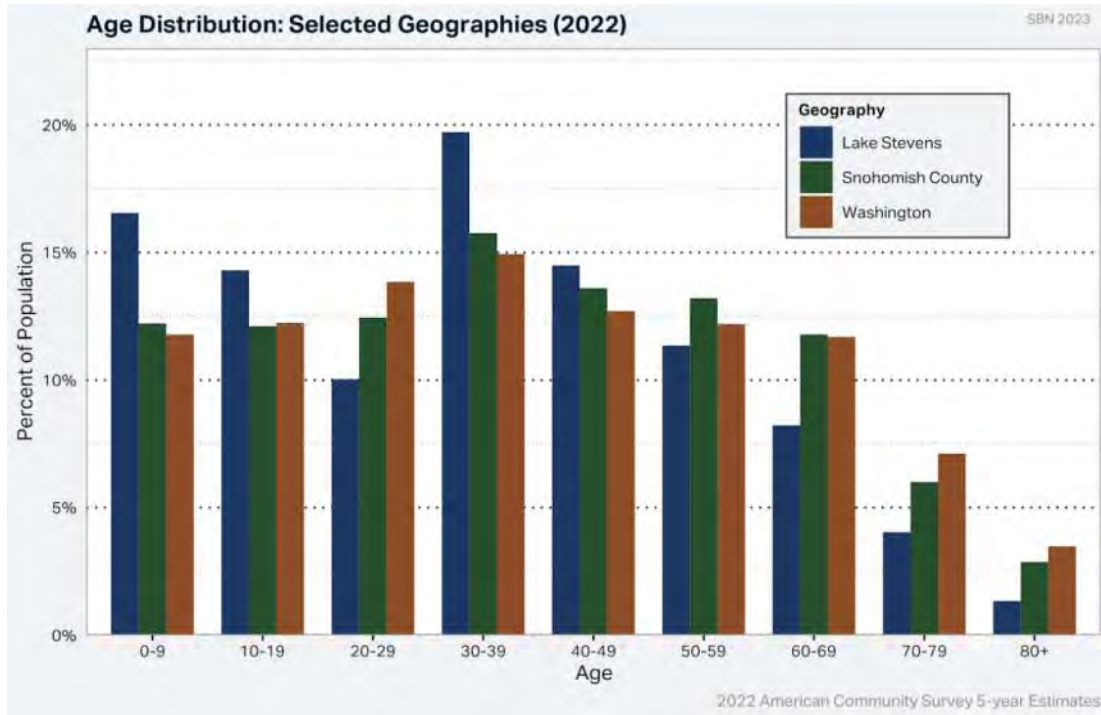


Figure 3.5: Age Distribution in City/County/State (Source: 2022 5-Year ACS)

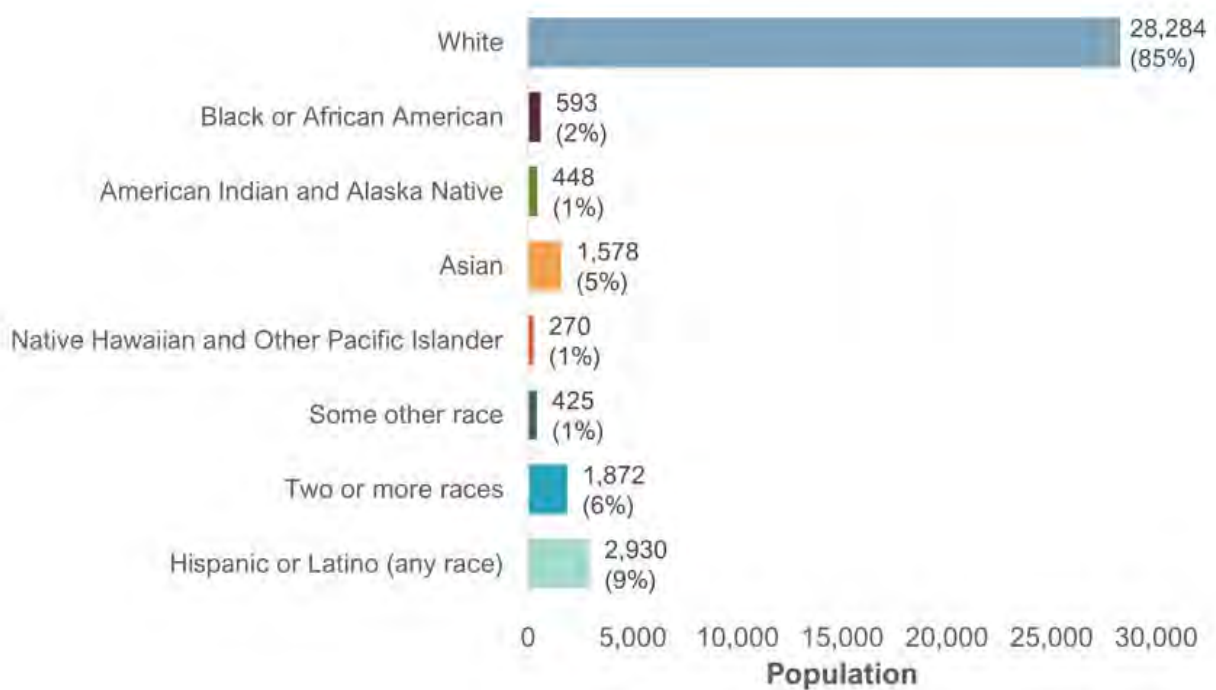


Figure 3.6: City Population by Race and Ethnicity, 2020 (Source: 2020 5-Year ACS)

Housing Stock

According to OFM data, as of April 2023 there were an estimated 14,516 dwelling units in Lake Stevens and 336,690 dwelling units in Snohomish County. Lake Stevens has a significantly higher percentage of its housing stock comprised of detached single-family homes (81.2%) than the county (64.6%), reflecting its history as a suburban bedroom community. Historically, the city has lacked a supply of mid-size and large multi-family buildings, as shown in Figure 3-7.

According to the 2022 ACS, the percentage of owner-occupied units in Lake Stevens was 76.4%, compared to 68.6% in Snohomish County. This has grown slightly since 2012 (74.3%), when the county average was 67.3%. During this period, the statewide ownership rate has remained relatively stable at around 64%, while the rate in the four-county Puget Sound region has decreased slightly from 61.7% to 61%. This suggests a local housing market more supportive of homeownership than elsewhere in the county and region – recent sale prices in the city may reflect more affordable units than nearby jurisdictions. According to the HAP, rental vacancy rates as of 2022 were about 3%.

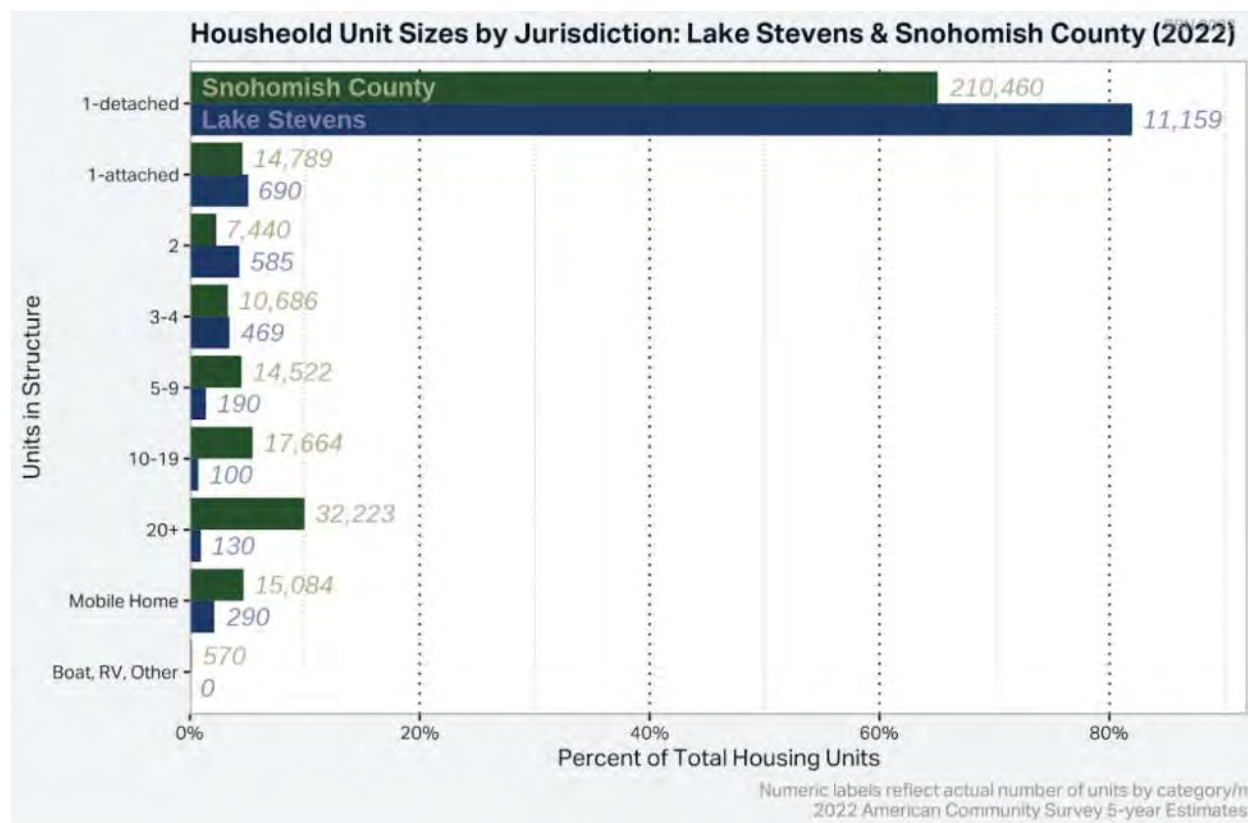


Figure 3.7 – Household Unit Size by Jurisdiction (Source: 2022 5-Year ACS)

The average lot size in Lake Stevens varies by zone, which are described in more detail in Chapter 2 (Land Use). Historically, most homes were on lots with 9,600 square feet or more. Through the 1990s and early 2000s, several planned residential developments (PRDs) were constructed with smaller lot sizes between 4,000 and 6,000 square feet. Many of the areas annexed into the city between 2000 and 2009 contained small-lot subdivisions. While lot sizes have decreased, home sizes have increased during the same time, which has impacted housing affordability. Recent city ordinances have greatly diversified lot sizes and density allowances to support more efficient and affordable housing options, with up to four units now allowed in most residential zones via the city’s infill housing ordinance.

Following these recent code amendments and subarea planning efforts, the city has increased its supply of middle housing and multifamily housing in recent years. Between 2010 and 2022, the city added nearly 3,000 housing units (not including existing units that were annexed), including nearly 1,300 units between 2020 and 2022. As shown in Figure 3.8, over 400 new multi-family units were completed between 2020 and 2022, adding an important supply of rental housing and more affordable options than detached single family residences. The city receives credit towards its 2044 growth target for this recent supply.

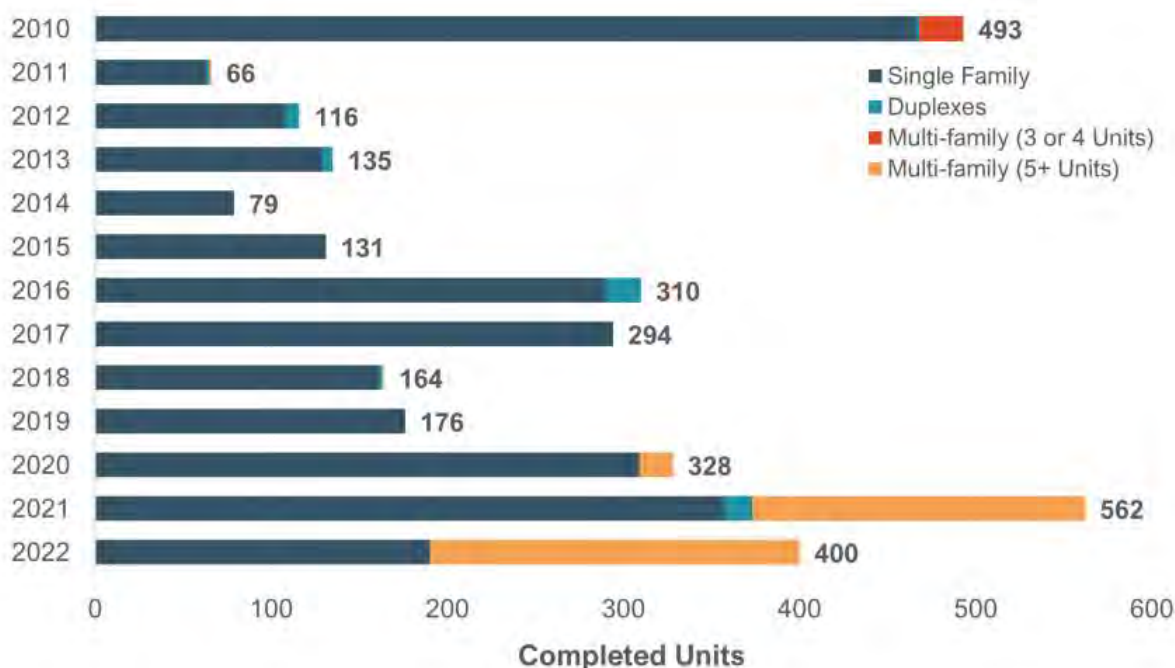


Figure 3.8 – Housing Units Completed, 2010-2022 (Source: OFM)

Household Income, Housing Costs and Housing Equity

One of the most significant challenges confronting Lake Stevens is assessing and addressing housing affordability for its residents. Residents’ quality of life is heavily influenced by their ability to find housing that meets their needs and within their financial capabilities.

"Affordable housing" is generally understood as housing that is within reach for households earning up to 80% of the Area Median Income (AMI). Such households are categorized as "low-income." Those earning up to 50% of the AMI are termed "very low-income," while those at or below 30% of the AMI are identified as "extremely low-income." These income ranges are reflected in the housing growth targets discussed earlier in this chapter, with the city expected to provide housing types that meet the needs of households at a variety of incomes.

In Lake Stevens, households of color tend to have a higher representation among renters and those with lower incomes. Out of all households, around 16% identify as households of color, including Hispanic/Latino households. These households are more likely to rent, with about 48% renting their homes, compared to 42% of white households. By income, 38% of households of color fall into the category of low income (earning less than 80% of the area's median income), a percentage that is notably higher than the 29% seen in white households. Housing affordability challenges are more pronounced for households of color. While 53% of all renters in Lake Stevens experience housing cost burdens, this figure jumps to 64% for renters of color, indicating a significant disparity in financial strains related to housing.

The term "housing affordability", as recognized by lenders, real estate sectors, and government agencies, is based on the concept that housing expenses should not exceed 30% of a household's gross monthly income. For homeowners, this percentage encompasses taxes, insurance, and other housing-related costs. In the context of rentals, utilities are accounted for within this 30% bracket.

Figure 3.9 illustrates the proportion of Lake Stevens households by race/ethnicity and income for the year 2019. Overall, approximately 51% of city households make 100% or more of the region's median family income (MFI), including 53% of non-Hispanic households and 44% of minority households. Approximately 29% of non-Hispanic white households make 80% or less of AMI, compared to 38% of minority households. In response, the city has developed several equity-related policies to address racial disparities in household income and housing opportunities.

Households spending beyond this threshold are labeled "*cost burdened*." Those allocating more than 50% of their monthly income to housing are deemed "*severely cost burdened*," which jeopardizes their ability to cover essential needs such as food, transportation, and healthcare. While Lake Stevens has a slightly higher median income than the county, significant sections of the city's population face housing as a notable financial burden. According to CHAS data, nearly 20% of the city's households have incomes below 50% of the Area Median Income (AMI), highlighting the crucial need for affordable housing options.



Figure 3.9 – Households by Race/Ethnicity and Income (Source: 2015-2019 CHAS)

As shown in Figure 3.10, as of 2019 housing cost burden was a significant issue in Lake Stevens. Given the region's high housing costs, this problem is not unique to Lake Stevens, and has been increasing over the past decade. However, race and ethnicity are significant factors in housing cost burden, with 64% of minority households cost-burdened or severely cost-burdened, compared to 49% of non-Hispanic white households. Approximately 16% of city residents – about one of out every six residents – are severely housing cost burdened.

The median home sales price in Lake Stevens in 2023 was \$755,000. In order to afford the median home price without being cost-burdened, a family of four would require an annual income of at least approximately \$180,000 per year based on an assumed 20% down payment and 6% interest rate, which is approximately 120% of the county AMI. Rental households are on average smaller in size than those that own their own homes. However, smaller units are more difficult to find in Lake Stevens, with only 21 percent of units being comprised of one or two-bedroom units, while 47 percent of total households in the city include two individuals or less. This indicates a need for more one and two-bedroom units in the city to support the needs of the large number of smaller households.

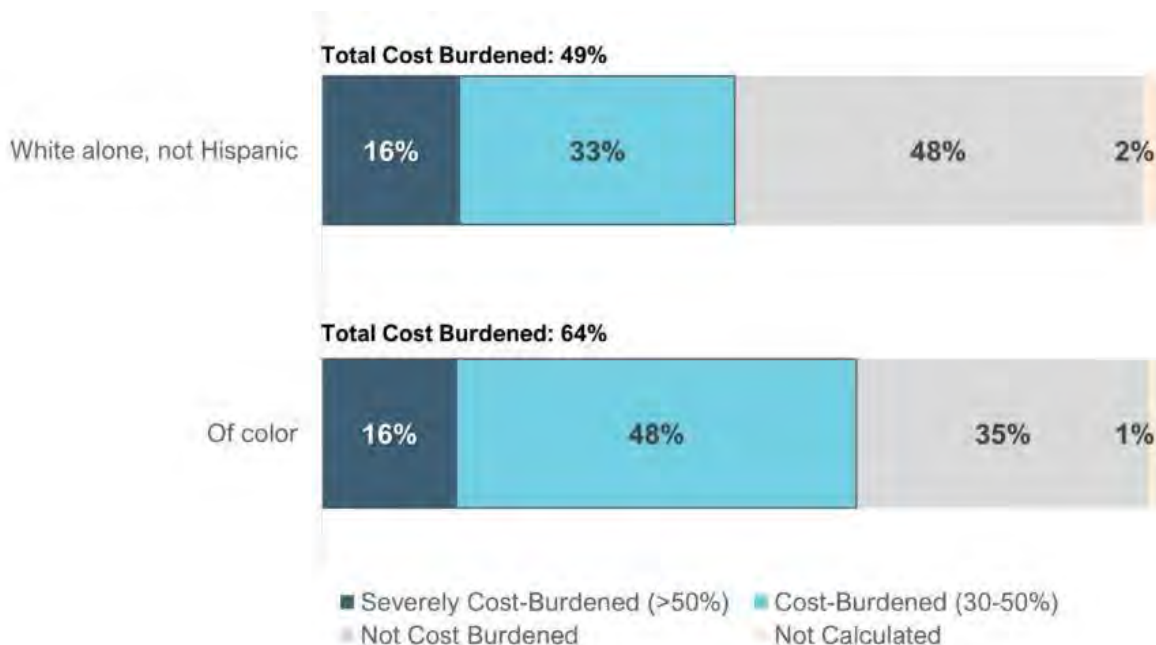


Figure 3.10 – Housing Cost Burden by Race/Ethnicity (Source: 2015-2019 CHAS)

Future Housing Needs

The Snohomish County Council adopted a 2044 population target of 1,136,309, which translates to a need for approximately 167,000 additional housing units. As discussed at the beginning of this chapter, Lake Stevens’ 2044 housing unit target is 4,915 additional units. Following code updates and zoning changes, Figure 3.2 shows that the city has adequate overall capacity to meet this growth. However, per Figures 3.1 and 3.11 over 50% of this housing need is at or below 80% AMI, needs which cannot be met by the city’s current and projected supply of land for detached single family residences.

Land Use Map and Policy Amendments to Accommodate Future Housing Needs

The Land Use Element identifies land area for single-family, multifamily and mixed-use housing as well as transitional, emergency, and permanent supportive housing. As discussed in Chapter 2, this plan has incorporated several land use map amendments (summarized in Table 3.3) to increase the supply of land that can accommodate multifamily housing, which is the assumed housing type for households with incomes $\leq 80\%$ AMI. Additional analysis can be found in the land capacity analysis in Appendix B.



Figure 3.11 – Existing Housing and Housing Needs by Income (Source: 2021 BLR)

Current Zoning	Proposed Zoning	Net Acres	Assumed Density	Projected Increase in MFR Units	Projected Reduction in SFR Units
R4	MFR	15.1	20 un/acre	302	(60)
R8-12	MFR	12.8	20 un/acre	256	(102)
R8-12	CD	5.8	30 un/acre	174	(47)
R4	CBD	0.3	30 un/acre	9	(1)
R6	CBD	1.1	30 un/acre	33	(7)
Total				774	(217)

Table 3.3 – Proposed Zoning Map Amendments to Meet 2044 Growth Targets

In addition, the city has identified a number of strategies to meet its housing targets across all income ranges and housing types and address preferences for different types of housing. Increased housing choices will help ensure the city's housing supply meets the needs of a diverse population. By allowing additional mixed-use neighborhoods and adopting policies and implementing code language that permit duplexes, triplexes, fourplexes, townhomes, and other middle housing throughout the city, Lake Stevens has taken strides to allow a wider variety of housing. In addition, the city has embraced small lot development as a standard for subdivisions. As new and innovative housing patterns emerge to provide increased housing affordability, the city will evaluate how these are compatible with existing neighborhoods.

Racially Disparate Impacts and Risk of Displacement

As amended, the GMA requires cities to analyze zoning, policies and other conditions that have resulted in racially disparate impacts – that is, historic decisions that have resulted in decreased housing opportunities for minorities, manifested in things such as lower home ownership rates and higher housing cost burden, which are discussed above.

Given the lack of vacant land, the city will need to rely primarily on infill development and redevelopment to meet its housing growth targets. However, this also increases the risk of displacement of existing residents, including lower income and minority residents. The goals and policies in this chapter also address mitigating the displacement of existing residents that could result from new development.

The city utilized PSRC's Displacement Risk tool to identify areas where residents may be at greater risk of displacement, based on factors including socio-demographics, transportation qualities, neighborhood characteristics, housing, and civic engagement. As shown in Figure 3.12, the entirety of Lake Stevens falls within the "Lower" displacement risk category. This category is comprised of census tracts with displacement risk scores in the bottom 50% of the score range, indicating a lower risk of displacement in the city than in the four-county region as a whole, which shows 32% of the region's population in census tracts at moderate risk of displacement, and 13% of the region's population in census tracts at higher risk of displacement.

The city's 2023 Housing Action Plan noted that the city's historic reliance on detached single-family housing may have contributed to racially disparate impacts given the differences in income levels (Figure 3.9) and housing cost burden (Figure 3.10) based on race and ethnicity. Given that most of the city has been annexed since 2006, the city has not documented historic zoning, disinvestment, or infrastructure availability policies and regulations that resulted in racially disparate impacts. However, this plan includes several new goals and policies that aim to specifically address and remedy potentially disparate impacts.

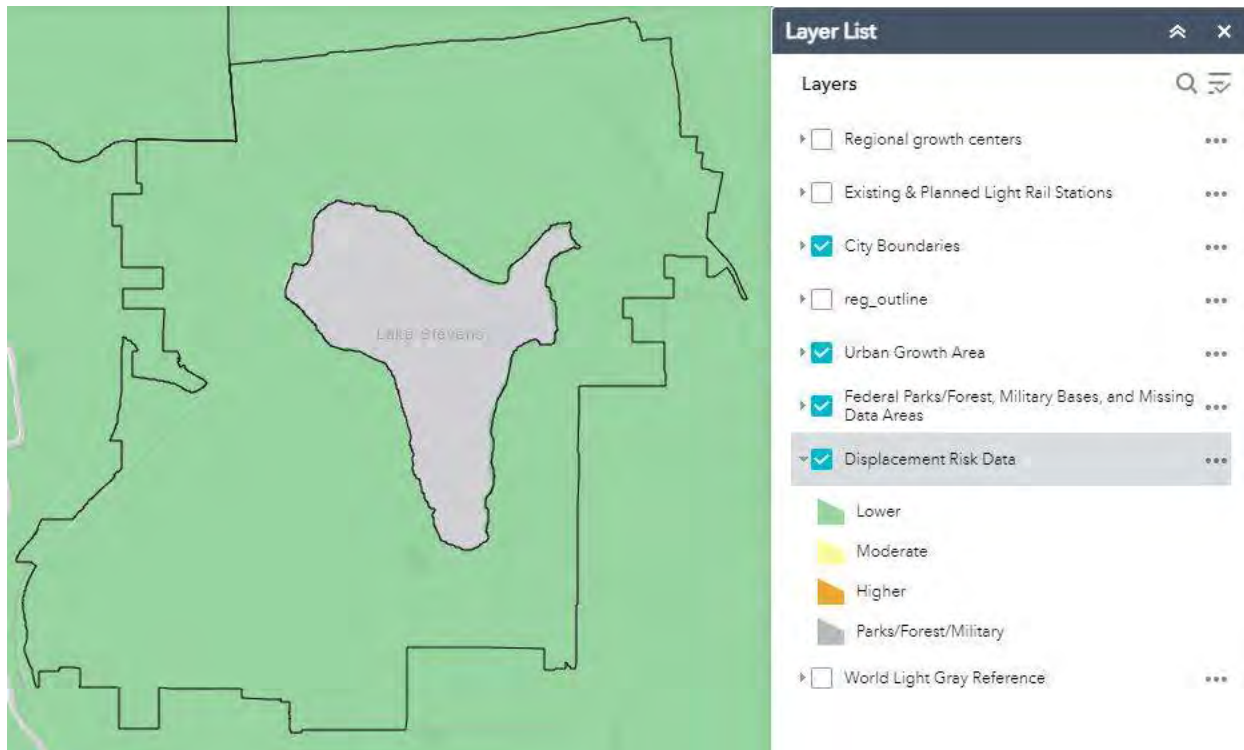


Figure 3.12 – Displacement Risk in Lake Stevens (PSRC Displacement Risk Tool)

While the identified displacement risk in Lake Stevens is low, this housing element includes several proposed policies that aim to address and reduce potential disparities in an effort to provide more equitable housing opportunities for the entire community. The city has also updated its development code to expand middle housing opportunities in historically single-family zoning districts, in an effort to increase affordability and homeownership and rental opportunities for all of its residents.

Permitting and Supporting Permanent Supportive Housing and Emergency Housing

Under the GMA, cities are required to provide policy language that:

- Allows emergency housing and emergency shelters in all zones that allow hotels (Commercial District, Central Business District, and Local Business) and eliminates impact fees for emergency housing. Per its growth targets, the city is required to demonstrate it has the capacity (beds) for 304 people requiring emergency housing, which it does within its existing commercial zones. The updated goals and policies in this section provide new language supporting this requirement.
- Allows permanent supportive housing and transitional housing in all zones that allow hotels and/or residential uses. As discussed in Chapter 2, the city has determined that it has adequate capacity within its existing commercial districts (which allow hotels) to accommodate the allocated 456 units of PSH, and new policy language has been added to this chapter supporting this requirement.

STRATEGIES TO ACHIEVE HOUSING AFFORDABILITY

Lake Stevens has a vested interest in improving housing affordability for all of its residents. Housing affordability is a function of land availability, density of development, local household income, and quality of housing. This is in line with the city's desire to be a sustainable community. With the residential design guidelines, careful site planning, open space, and environmental review standards, these types of developments can successfully be integrated into the Lake Stevens community. The following section includes a description of specific land use strategies that support a sustainable and affordable community for all residents.

The following section includes many land use strategies that implement housing affordability goals and policies and is largely based on the 2023 HAP. For example:

- The city has adopted a variety of zones, including high-density residential and mixed-use, to increase development efficiency;
- The city allows innovative housing options, such as small lot single family and middle housing, in most of its residential zones, and complies with HB 1110 and 1337 (2023);
- The city has adopted cluster subdivision and planned residential subdivision regulations;
- The city permits up to two accessory dwelling units per residential lot;
- The city has created density bonus provisions within its subareas; and
- Current city regulations support mixed-use development and home occupations.

As the city updates its procedural and development regulations, it will look for implementation opportunities to develop codes that support increased access to affordable housing. More innovative strategies that incentivize affordable development, such as reduced parking minimums, may also be explored in areas with access to essential services and amenities. Providing opportunities and resources for alternative development and ownership models, such as co-op housing and alternative, community land trusts, and bespoke financing, may greatly increase all residents' equity generation opportunities. The city will also continue to be an active participant with the Alliance for Affordable Housing, Housing Authority, and Snohomish County on housing topics.

Land Use Strategies

- ***Increasing Housing Capacity:*** Increasing opportunities for development in targeted areas throughout the city not only facilitates the development of additional housing but also broadens the scope for establishing diverse residential, commercial, and mixed-use spaces within the target area, contributing to a more vibrant community.

Reducing per-unit land costs can be directly approached by decreasing minimum lot sizes, increasing height limits, and enabling higher-density utilization. The city must

evaluate aspects such as compatibility with existing residences, potential expansion of utilities, and adherence to long-range population forecasts, ensuring infrastructural and service provision capacity aligns with future urban demands.

- **Lot Size Averaging:** Lot size averaging within new subdivisions allows varied lot sizes to facilitate minimum densities on sites encumbered by critical areas and associated buffers and setbacks.
- **Innovative Housing Options:** Innovative housing encourages diversity in housing choices ranging from large-lot single-family residences to small-lot developments or middle housing, including duplexes, triplexes, fourplexes, townhomes, and accessory dwelling units. Innovative housing options are meant to expand options for a different segment of the population, including singles, single-parent households, starter families, and seniors.
 - **Small Lot:** Small lot zoning districts such as those included in the High-Density Residential land use and alternative subdivision methods, including Planned Residential Developments and Cluster Subdivisions, allow denser housing options, with specific design review and controls to integrate these developments into existing neighborhoods.
 - **Infill Housing:** As large tracts of vacant land are developed, “urban infill” will provide the majority of the city’s housing supply. Infill development may include short subdivisions on large lots or the redevelopment of existing parcels without the demolition of existing structures. Infill development provisions already established in Lake Stevens allow for attached and detached single-family housing, small multifamily complexes (e.g., triplexes and fourplexes), and accessory dwelling units to meet density and affordability goals. The city adopted code amendments in 2020 and 2024 that greatly expanded infill housing opportunities throughout the city.
 - **Minimum Densities:** Jurisdictions may require that new subdivisions or multifamily developments achieve minimum densities as opposed to a maximum land use density. This approach can help discourage sprawl, reduce the unit cost of land, and improve the cost-effectiveness of capital finance plans.
- **Density Bonuses:** Providing density bonuses in exchange for the construction of affordable housing can incentivize a developer to provide such housing. Alternatively, the city could adopt policies to reduce development standards for projects that provide affordable housing, including but not limited to reduced setbacks, street standards, parking, sidewalks, and utilities. As a tier 2 jurisdiction, HB 1110 has imposed some minimum density bonuses for middle housing, but the city may want to explore additional changes beyond the minimum to support broader housing goals.
- **Inclusionary Zoning:** Inclusionary zoning programs typically require that a percentage of lots in a new subdivision or residential units in a new apartment project

be set aside for low-cost housing. Density bonuses are often provided to offset the cost of the inclusionary requirement.

- **Cluster Subdivisions:** Cluster subdivisions offer a means of keeping housing development costs down by reducing minimum lot sizes and confining development to the most suitable portion of a building site. Cluster housing may entail the use of shared driveways and parking areas, reduced but more usable yard space, and architectural "techniques" to maintain privacy and a sense of space.
- **Planned Residential Development (PRD):** The city also encourages PRDs that offer incentives to projects that integrate mixed-income housing and mixed types of housing (detached, duplex, and apartments) and encourage clustering to achieve desired densities while protecting environmentally sensitive areas. PRDs do not directly provide affordable housing but make more efficient use of land and capital facilities to keep costs lower.
- **Shared Housing:** With the steady trend of larger houses for fewer people, there is a greater opportunity for shared housing arrangements, whereby non-related persons live together and share the housing costs.
- **Cottage Housing Developments (CHD):** Cottage housing developments have been proposed to provide smaller detached housing in single-family neighborhoods.
- **Cluster Housing:** Cluster housing is an architectural/design technique used in urban settings to obtain high-density single-family units on small lots. This may include cluster housing around joint community areas.
- **Manufactured Housing:** Manufactured (mobile and modular) housing provides an established record of successfully addressing affordable housing needs. Manufactured homes may occur throughout the city in standard residential neighborhoods or in dedicated parks.
- **Mixed-Use Development:** Mixed-use developments integrate various land uses into a single development or district, such as office, commercial and residential buildings grouped together in a single building or around a single site. Mixed-use developments may offer more acceptable sites for higher-density housing than established single-family neighborhoods. Mixed-use developments situated along transportation routes can help reduce reliance on private vehicles, provide housing opportunities for persons who require public transportation, and may produce an income stream from commercial rents that help subsidize low-cost housing.
- **Home Occupation/Live Work:** Another innovative housing concept is allowing expanded home occupations or live/work arrangements, where the homeowner could maintain a business inside or separate from the home. Traditional home occupation rules require that all activity occur inside the home with strict limits on signing, appearance, etc. The newer concept would have a more mixed-use appearance where a professional office could occur on a first floor, with a residence occupying the balance of the building.

Administrative Procedures

- ***Streamlined Approval Processing:*** Holding costs are one of the hidden expenses in a housing development budget. They include the variety of costs involved in carrying a project through the development phase, such as insurance, office and staff, equipment, security patrols, landscape maintenance, the financing of land and construction, etc. Shorter approval periods translate into less expensive development costs. At the state level, jurisdictions are subject to specific review and approval timelines in RCW 36.70B.080, which SB 5290 (2023) revised effective January 1, 2025. Many jurisdictions in Snohomish County are also studying or have adopted permit streamlining for affordable housing projects. It has proven successful in reducing the processing time for projects while ensuring compliance with development codes.
- ***Priority Permit Processing:*** Priority permit processing can reduce housing costs by minimizing the amount of time and expense involved in permit and approval processing. The more permits that receive priority attention, however, the less valuable the incentive may become if the priority waiting line is as long as the normal waiting line. Priority processing is most effective when used selectively, such as an inducement to develop a particular type of housing the market is not currently producing. If priority processing is offered as an incentive to develop low-cost housing, the city should establish a means of ensuring the housing is actually occupied by persons in need of low-cost housing and the housing remains affordable for an extended period.
- ***Impact Mitigation Payment Deferral:*** Jurisdictions can minimize the effect of impact fees on market-rate housing by deferring the collection of impact mitigation payments from the permit approval stage of development to either final project approval or occupancy. In Lake Stevens, for instance, school mitigation fees are deferred to the building permit stage rather than at the subdivision phase. Deferring the collection of impact fees can reduce the developer's finance costs.

Housing Production & Preservation Programs

- ***Housing Preservation:*** Existing housing often provides the best source of affordable housing. As such, preservation and enhancement of the existing stock must be a key element in a program for assuring affordable housing.
- ***Public Housing Authority:*** While the city has not created its own housing authority, the Housing Authority of Snohomish County, created pursuant to the enactment of the Housing Authorities Law in 1939, provides housing assistance within the city limits. The city is also a member of the Alliance for Affordable Housing.

The Housing Authority can underwrite the cost of low-income housing development by various means, including eligibility to administer HUD housing assistance programs and payment contracts, exemption from property taxes on housing

authority facilities, and authority to issue tax-exempt bonds and low interest bond anticipation notes. Under state statute bonds and other obligations of a housing authority are neither a debt of its respective city nor are cities liable for housing authority obligations.

- **Public Development Authority (PDA):** Jurisdictions interested in coordinating their initiatives in the areas of economic development, community revitalization, and low-income housing may consider creating a public development authority (PDA) to achieve these ends. Under RCW 35.21.730-757, cities or towns to “improve general living conditions in the urban areas of the state” and “to perform all manner and type of community services” may create PDAs.

PDAs may exercise many of the powers of housing authorities, such as owning and selling property, contracting for services, loaning and borrowing funds, and issuing bonds and other debt instruments. Any property owned or operated by a PDA that is used primarily for low-income housing receives the same exemption from taxation as the municipality that created it. By statute, all PDA liabilities must be satisfied exclusively from PDA assets and PDA creditors are denied any right of action against the municipality that created it.

- **Public and Nonprofit Housing Developers:** A less direct mode of involvement may be to establish cooperative agreements with public or nonprofit housing developers to ensure adequate levels of low-income or special needs housing is available in the community. In addition to the Everett and County housing authorities, there are nonprofit organization and other potential partners to assist with the production of emergency housing (including homeless shelters), permanent supportive housing, and transitional housing.

The city may encourage the production of these types of housing by committing land use incentives, modified development standards, surplus land or financial resources to a housing authority or nonprofit-sponsored projects targeted for their jurisdiction.

- **Market Housing:** By far, private market housing provides the greatest number of dwelling units in Lake Stevens. Lake Stevens currently has a surplus in zoned capacity for market-rate housing serving residents at or above 100% AMI. While affordable and moderate-income housing supply should be prioritized, it is important to maintain housing options for all income brackets in the city. There is some evidence that providing opportunities for market-rate housing as residents’ incomes increase maintains vacancies at more affordable tiers.

GOALS AND POLICIES

GOAL 3.1 PROVIDE A RANGE OF HOUSING TYPES AND CHOICES TO MEET THE CURRENT AND FUTURE HOUSING NEEDS OF LAKE STEVENS RESIDENTS REGARDLESS OF INCOME LEVEL OR DEMOGRAPHIC STATUS.

Policies

3.1.1 Plan for and zone sufficient buildable lands to meet the city’s housing growth targets at all income levels and accommodate a variety of housing types and densities throughout the city, including single-family, manufactured housing, middle housing, multifamily, mixed-use and accessory dwellings.

3.1.2 Consider the cumulative impact of map amendments, rezones and land use policy decisions that may reduce affordability, contribute to displacement of existing residents and impact employment or residential capacity.

3.1.3 Continue to allow diverse subdivision methods including short subdivisions, formal subdivisions, cluster subdivisions, planned residential developments and unit lot subdivisions to create diverse buildable lot types throughout the city.

3.1.4 Allow a variety of middle housing types in all residential zoning districts.

3.1.5 Encourage the distribution of multifamily housing including apartments, condominiums, townhomes and multiplexes throughout the city in appropriate zoning districts and in mixed-use and commercial developments.

3.1.6 Permit manufactured homes in all residential zoning districts in the city and encourage their preservation as a source of affordable housing.

3.1.7 Allow up to two accessory dwelling units per residential lot and encourage their development as an opportunity for affordable home occupancy or ownership.

3.1.8 Explore updates to city programs such as the Multifamily Tax Exemption (MFTE) program that have the potential to increase the city’s supply of affordable housing.

3.1.9 Identify strategies to increase multifamily and mixed-use housing supply within the city’s subareas.

GOAL 3.2 INCREASE THE OPPORTUNITY FOR ALL RESIDENTS TO HAVE FAIR AND EQUITABLE ACCESS TO AFFORDABLE, SAFE, AND SANITARY HOUSING.

Policies

3.2.1 Provide opportunities for supportive, mixed income and affordable housing throughout the city. Some clustering of supportive and affordable housing may be appropriate within proximity to public transportation, medical facilities or other essential services.

3.2.2 Support land uses and development regulations designed to increase housing opportunities for current and future residents, seniors, disabled, or other special-needs populations in proximity to shopping, health care, services, recreation facilities and public transportation.

3.2.3 Encourage a range of independent living, assisted living and skilled care facilities affordable to seniors and other special-needs residents at a variety of income levels throughout the city.

3.2.4 Allow emergency housing and emergency shelters in all zoning districts where hotels are permitted and adopt a clear and objective process and standards for their siting, with a focus on areas within proximity of transit and services.

3.2.5 Allow permanent supportive housing and transitional housing in all zones where either residential uses or hotels are allowed.

3.2.6 Coordinate with regional organizations, housing authorities and nonprofit affordable housing providers to identify emergency housing and shelters, transitional housing and permanent supportive housing options.

3.2.7 Support the acquisition, rehabilitation, and preservation of existing affordable housing by agencies and organizations as an alternative to new construction.

3.2.8 Eliminate impact fees for emergency housing.

3.2.9 Evaluate city policies, regulations and land use patterns that may have contributed to racially or socially disparate impacts and exclusion of certain residents and work to remedy them.

3.2.10 Work with the county and local affordable housing providers to identify areas at risk of increased displacement of existing residents and explore and develop anti-displacement strategies to mitigate the potential impacts of redevelopment.

3.2.11 Identify city-owned real property that is surplus to its needs and viable for affordable housing development for extremely low- to moderate-income households.

3.2.12 Provide reasonable accommodations from zoning and development standards to residents with disabilities.

3.2.13 Identify programs and strategies that aim to address historic inequities in homeownership opportunities and increase opportunities for communities of color.

GOAL 3.3 ENCOURAGE THE USE OF INNOVATIVE TECHNIQUES TO EFFICIENTLY USE LAND, PROTECT NATURAL RESOURCES AND ADAPT TO CLIMATE CHANGE.

Policies

3.3.1 Develop innovative zoning regulations to encourage infill development, including small multiplexes, small lot single-family subdivisions, compact/cottage housing, manufactured housing, and accessory dwelling units.

3.3.2 Encourage planned residential developments and other development concepts that allow flexibility in lot sizes, setbacks and other development standards in exchange for community benefits such as protecting natural resources and features and providing affordable housing options.

3.3.3 Explore innovative techniques and programs that can facilitate the creation of affordable housing, including but not limited to, a housing trust fund, inclusionary zoning, design/regulation flexibility, impact fee waivers, and streamlined processing.

3.3.4 Encourage voluntary efforts to provide affordable housing within new multifamily and single-family housing developments.

3.3.5 Implement strategies and actions from the city's Climate Sustainability Plan that support access to and the development of a wide range of housing types in the city.

3.3.6 Work with partner agencies to incentivize the installation of solar panels, electric vehicle charging stations, and other improvements in residential neighborhoods to make homes more energy efficient and resilient to climate change.

GOAL 3.4 PROMOTE AN EFFECTIVE STREAMLINED PERMIT PROCESS THAT INCLUDES MEANINGFUL ENGAGEMENT AND NOTIFICATION WITH THE PUBLIC THROUGHOUT THE PROCESS.

Policies

3.4.1 Implement regulations, procedures and process improvements that provide predictability to applicants and meet statutory review timelines for residential permit applications while maintaining opportunities for meaningful public involvement and comment.

3.4.2 Implement streamlined approval processing procedures, such as centralized counter services, continuing pre-application conferences, thorough handouts summarizing building permit and approval requirements, automate over the counter permits, area-wide environmental assessments, reducing the number of residential zoning districts, reducing complicated administrative procedures, concurrent permit and approval processing, expedite routine applications, meet or exceed permit review timeframes, and elimination of multiple hearings for a single project.

3.4.3 Periodically review existing and new development regulations to ensure a continued public benefit, adequate flexibility and minimization of housing costs.

3.4.4 Provided expedited permitting to projects with a demonstrated public benefit, including affordable housing and green building projects.

3.4.5 Evaluate the use of various infrastructure funding methods including existing revenue sources, impact fees, local improvement districts and general obligation bonds to minimize housing productions costs.

3.4.6 Ensure impact fees for new housing reflect the proportionate share necessary to build infrastructure to support growth per Chapter 82.02 RCW.

GOAL 3.5 PROVIDE A BALANCED DEVELOPMENT PATTERN, WHICH PROMOTES PEDESTRIAN ACTIVITIES, A SENSE OF COMMUNITY AND SAFETY.

Policies

3.5.1 Promote residential development in areas that allows pedestrian access to commercial areas, employment, public transportation routes, schools and park or recreational areas.

3.5.2 Develop and provide a range of housing options for workers, at all income levels which promote accessibility to jobs and provide opportunities to live in proximity to work.

3.5.3 Ensure that new development is consistent with citywide and applicable neighborhood goals and policies, including but not limited to, sustainable site standards, climate change adaption, access to trails and other active transportation, landscaping requirements, building design guidelines and affordability, to ensure new and existing neighborhoods are attractive and safe places to live.

3.5.4 Prioritize funding transportation facilities, infrastructure and services that explicitly advance the development of housing in designated growth centers.

3.5.5 Expand the supply and range of housing options, including affordable units, in designated growth centers.

3.5.6 Strive to provide housing in good condition with high-quality designs, protections from noise, odors, and other environmental stresses.

3.5.7 Encourage and incentivize the development of efficient and environmentally sensitive housing practices to minimize impacts to infrastructure and natural resources.

GOAL 3.6 PROMOTE MEASURES THAT WILL PROLONG THE USEFUL LIFE OF STRUCTURES.

Policies

3.6.1 Invest in infrastructure (storm drainage, street paving, and recreation) to support desired growth patterns and prevent depreciation of property values.

3.6.2 Implement an active code enforcement program to help motivate owners to repair and improve maintenance of their structures and avoid extensive deterioration of housing units.

3.6.3 Promote public and private home improvement grants and loans, available from the utility companies, charitable organizations and public agencies, for housing repair and maintenance.

3.6.4 Support the preservation of existing subsidized, lower-cost and affordable housing.

3.6.5 Coordinate with neighborhood-based groups and volunteer organizations to promote rehabilitation and community revitalization efforts.

3.6.6 Coordinate with partner agencies and special districts to deliver services and provide infrastructure within residential neighborhoods and ensure alignment with adopted service standards and capital improvement plans.

GOAL 3.7 ENCOURAGE INTERJURISDICTIONAL EFFORTS AND PUBLIC-PRIVATE PARTNERSHIPS TO ADVANCE THE PROVISION OF AFFORDABLE AND SUPPORTIVE HOUSING THROUGHOUT THE CITY AND REGION.

Policies

3.7.1 Promote housing strategies that address housing needs identified in the Snohomish County Countywide Planning Policies for creating affordable residences for all households.

3.7.2 Work with Snohomish County Housing Authority, the Alliance for Affordable Housing, other jurisdictions and housing agencies to coordinate a regional approach to funding and meeting the housing needs of Snohomish County.

3.7.3 Support housing legislation and financial support at the city, county, state and federal levels which promotes the goals and policies of the Housing Element.

3.7.4 Periodically update the city's Housing Action Plan to evaluate the effectiveness of housing policies and regulations in meeting the housing needs for Lake Stevens.

3.7.5 Coordinate with Snohomish County on monitoring housing characteristics, needs and available buildable lands capacity.

3.7.5 Support housing goals that are consistent with Vision 2050 to accommodate needed housing and facilitate an equitable distribution of affordable housing.

Chapter 4: Environment and Natural Resources



A VISION FOR THE ENVIRONMENT AND NATURAL RESOURCES

The city of Lake Stevens will provide effective and ongoing investment to ensure water quality protection and environmental stewardship for current and future generations by protecting fish and wildlife species and their habitat, critical areas and open space corridors; conserving land, air, water and energy resources; planning for the potential impacts of climate change on the natural environment; and integrating the shoreline management of Lake Stevens into land use decisions.

INTRODUCTION

This chapter contains a basic description of the city of Lake Stevens' natural environment, its current condition, and recommendations for its protection and enhancement. It discusses policies and regulations currently in effect to protect the local environment, including but not limited to critical areas regulations, best available science, shoreline management, tree retention and stormwater management.

As part of the integrated SEPA/GMA approach to this update, this chapter also discusses how critical areas protection factors into the other elements of the Comprehensive Plan. Finally, it provides a discussion of and strategies for adapting to and mitigating the impacts of climate change by encouraging sustainable development and implementing the city's Climate Sustainability Plan, which was adopted in 2023.

Critical Areas: Wetlands, fish and wildlife habitat conservation areas (streams), critical aquifer recharge areas, frequently flooded areas, and geologically hazardous areas (RCW 36.70A.030)

Best Available Science: Information used to develop policies and development regulations to protect functions and values of critical areas (RCW 36.70A.172)



Natural Resources in the City of Lake Stevens

Significant habitat and green spaces remain within the city. Under current regulations, new developments are required to dedicate Native Growth Protection Areas (NGPA) and other buffers around critical areas (wetlands, streams, geologically hazardous areas, etc.) to assist in preserving their quality. The city also has tree retention regulations and innovative development and subdivision regulations that aim to cluster development and maximize the protection of natural resources.

The city also maintains a Shoreline Master Program (SMP) that requires land use and environmental protections along the vast shoreline areas (Lake Stevens, portions of Catherine Creek and Little Pilchuck Creek, and associated wetlands) within the city of Lake Stevens that are subject to the state’s Shoreline Management Act (SMA). Critical areas within shoreline jurisdiction are regulated under the SMP’s critical areas regulations.

The city adopted an updated Critical Areas Ordinance (CAO) in 2019 that contains provisions for “Best Available Science” (BAS) and regulates critical areas outside of shoreline jurisdiction. BAS is a requirement of the GMA, and the city will continue to update the science used for future CAO updates (the city is required to update its CAO as an implementation task, as discussed later in this chapter) based on guidance from the Department of Ecology and other state and federal agencies and which reflects the unique environmental conditions in Lake Stevens.

PLANNING CONTEXT

State Planning

Under Goal 10 of the Growth Management Act (GMA), jurisdictions must adopt policies to protect and enhance the environment and the quality of life of residents. This includes protecting the quality of air and water and availability of water. This goal includes all actions made within urban and rural areas and affects all land use decisions made by the city, specifically those related to the preservation of critical areas and shorelines within the jurisdiction of the SMA.

RCW 36.70A.030(5) defines five types of critical areas, which local jurisdictions must designate and protect using best available science:

- Wetlands;
- Critical aquifer recharge areas;
- Frequently flooded areas;
- Geologically hazardous areas; and
- Fish and wildlife habitat conservation areas.

In 2023, the GMA was amended to include a new goal (Goal 14) that requires comprehensive plans and development strategies to adapt to and mitigate the effects of a changing climate. As noted in Chapter 1, by 2029 the city will adopt a standalone element within the comprehensive plan addressing climate change adaptation and mitigation, resiliency, and the reduction of greenhouse gas emissions. As part of the 2024 update to the plan, the city has incorporated policies addressing climate change within each of the existing elements, including those related to the environment and natural resources in this chapter.

Goal 8 of the GMA also sets requirements to ensure the maintenance and enhancement of natural resource-based industries, such as fishing, forestry, mineral resources and agriculture. This requirement primarily affects regional and rural areas (the city does not have any natural resources lands covered by RCW 36.70A.170), but the city supports the position that natural resource industries should be maintained throughout Snohomish County through active stewardship and protection of resources.

Regional Planning

In addition to the GMA goals for environmental protection, enhancement and quality of life, Vision 2050 (discussed in more detail in Chapter 1) supports the protection and preservation of open spaces, natural resources, critical areas, endangered species, and climate change mitigation and adaptation strategies through the implementation of regional and interdisciplinary strategies among local jurisdictions. These multicounty planning policies (MPPS) emphasize establishing best management practices to preserve long-term

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integrity and productivity of resource lands, including maintaining currently designated resource lands and ensuring compatibility with development on adjacent non-resource lands, protecting habitats and open spaces for ecological functions, and establishing long term resilience towards climate impacts.

Vision 2050 also encourages the private, public, and nonprofit sectors to incorporate environmental and social responsibility into their practices, highlighting the need for a clean and pollution free environment for all residents regardless of social or economic status. Finally, Vision 2050 sets goals for reducing climate change impacts by promoting efficient land uses and transportation systems and reducing energy consumption and waste production through conservation or efficiency. As noted above, the city does not have active resource-based uses within its city limits, but does consider the effects of land use actions on open space and critical areas within the city limits through its development regulations. The city also coordinates with other jurisdictions and special interest groups on environmental issues, facilities planning and transportation planning.

Environment

Goal: The region cares for the natural environment by protecting and restoring natural systems, conserving habitat, improving water quality, and reducing air pollutants. The health of all residents and the economy is connected to the health of the environment. Planning at all levels considers the impacts of land use, development, and transportation on the ecosystem.

Vision 2050 Environment Goal

Countywide Planning

As detailed in Chapter 1, the Countywide Planning Policies (CPPs) for Snohomish County establish a countywide framework for developing both county and city comprehensive plans. The role of the CPPs is to coordinate comprehensive plans of jurisdictions in the same county for issues affecting common borders. RCW 36.70A.100 and 36.70A.210 require that city and county comprehensive plans are consistent with each other and multicounty planning policies, while also respecting the autonomy of cities to exercise their land use powers. The Natural Environment and Climate Change CPPs were last updated in 2021.

The city will continue to act as a steward of the natural environment by protecting natural systems, conserving habitat, improving air quality, reducing greenhouse gas emissions and addressing climate change impacts. This environmental stewardship is balanced with a care for the economic and social needs of the community through the integration of regional (PSRC) and state goals and regulations into policies designed to protect, enhance, and restore the environment, as well as mitigate and adapt to climate impacts and improve community resiliency.

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Lake Stevens Planning

The city's Environment and Natural Resources Element considers the themes expressed in state, regional, and countywide plans to create a strategy for natural resource protection over the next 20 years. The element aims to balance environmental stewardship with the goals of addressing economic growth and providing a positive and vibrant development atmosphere.

This balance has been achieved by updating and consolidating the Goals and Policies section to ensure that the city is adequately protecting critical areas; implementing federal and state regulations such as the National Pollutant Discharge Elimination System (NPDES); protecting wildlife habitat; administering the Shoreline Master Program consistently; and providing residents of all social and economic statuses a healthy environment with minimal exposure to pollution.

In 2023, the city adopted a Climate Sustainability Plan which identified the importance of addressing climate change to maintain the city's natural resources and quality of life, and established strategies related to climate change adaptation and mitigation. Several of these strategies have been incorporated into new goals and policy language at the end of this chapter and other chapters. These policies bridge the natural environment, transportation, land use, building and energy, and waste management to create a more resilient and responsible community.

DESCRIPTION OF PLANNING AREA AND NATURAL RESOURCES

The city of Lake Stevens UGA occupies a Pleistocene glacial terrace, rising east from the floodplain of the Snohomish River in the foothills of the Cascades. Plateaus, steep ravines, wetlands, stream corridors, three drainage basins and Lake Stevens characterize the physical environment of the city. The city is located on a relatively level plateau, with minor variations in topography along the lakefront and other drainage basins. The city's central lake is the most prominent environmental feature in the community and is sensitive to the effects of urban development.

Geology and Soils

The Soils Survey conducted by the U.S. Soil Conservation Service notes that the resident soils in the area are generally suitable for urban development. Site-specific soils studies indicate many areas have relatively shallow soils above hardpan. While this may be helpful to provide a solid foundation for buildings, it limits infiltration of stormwater and urban runoff.

WAC 365-190-120 describes the different types of geologically hazardous areas the city must designate and plan for, which include erosion hazards, landslide hazards, seismic hazards, tsunami hazards, volcanic hazards, and area subject to other geological events. In updating

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its critical areas ordinance for geologically hazardous areas, the city will consult information from the Department of Natural Resources.

Surface Waters

The Lake Stevens UGA drains to the Puget Sound through three receiving water basins and numerous other streams in 23 catchments (defined areas of land through which water moves and collects). The three basins are:

- the Ebey Slough basin (also called the Sunnyside basin), which encompasses most of the city west of State Route 9 and north of 20th Street SE;
- the Snohomish River basin, which includes a portion of the city south of 20th Street SE; and
- the Pilchuck River basin, which covers the remainder of the city, with Lake Stevens as a significant sub-watershed.

Smaller water bodies are scattered across the city, including Burri Creek, Catherine Creek, Frontier Creek, Hulbert Creek, Kokanee (Mitchell) Creek, Kuhlman Creek, Little Pilchuck Creek, Lower Stevens Creek (the outflow channel from Lake Stevens), Lundeen Creek, Stitch Creek, Stitch Lake, Upper Stevens Creek, and numerous unnamed natural channels, which connect into the major basins. The city's Public Works Department manages water bodies within its limits as part of its Surface Water program (discussed later in this chapter) and is subject to regulation under the NPDES permit for Phase II Municipal Storm Separate Sewer Systems (MS4).

Lake Stevens, encompassing approximately 1,040 acres, is the most dominant physical feature within the city and its UGA. The lake provides an obvious social, recreational and aesthetic focal point for the community. It shapes the local microclimate and it is an important regional habitat for several fish, mammal, reptile, amphibian, and bird species, including protected salmonid species. Lake Stevens, portions of Catherine Creek and Little Pilchuck Creek, and associated wetlands (including those near Stich Lake) are subject to the Shoreline Management Act (SMA), while areas adjacent to Lake Stevens and Catherine Creek are designated as flood hazard zones by the Federal Emergency Management Agency (FEMA). Wetlands are often contiguous with surface water bodies in the city.

Ground Water

The Snohomish County Public Utilities District No. 1 (PUD) provides drinking water to the UGA, as further detailed in Chapter 7. Spada Lake provides most of the city's drinking water supply, which is supplemented by PUD wells within the city and surrounding areas. A few residents use wells as their main source of drinking water. The aquifer for these wells is found in the northeastern corner of the city, generally under the industrially zoned area. The depth of the aquifer is approximately 35-120 feet deep and most uses should not affect groundwater quality. The water quality is good if not overdrawn (whereupon iron may become a problem) and for most of the year does not require chlorination.

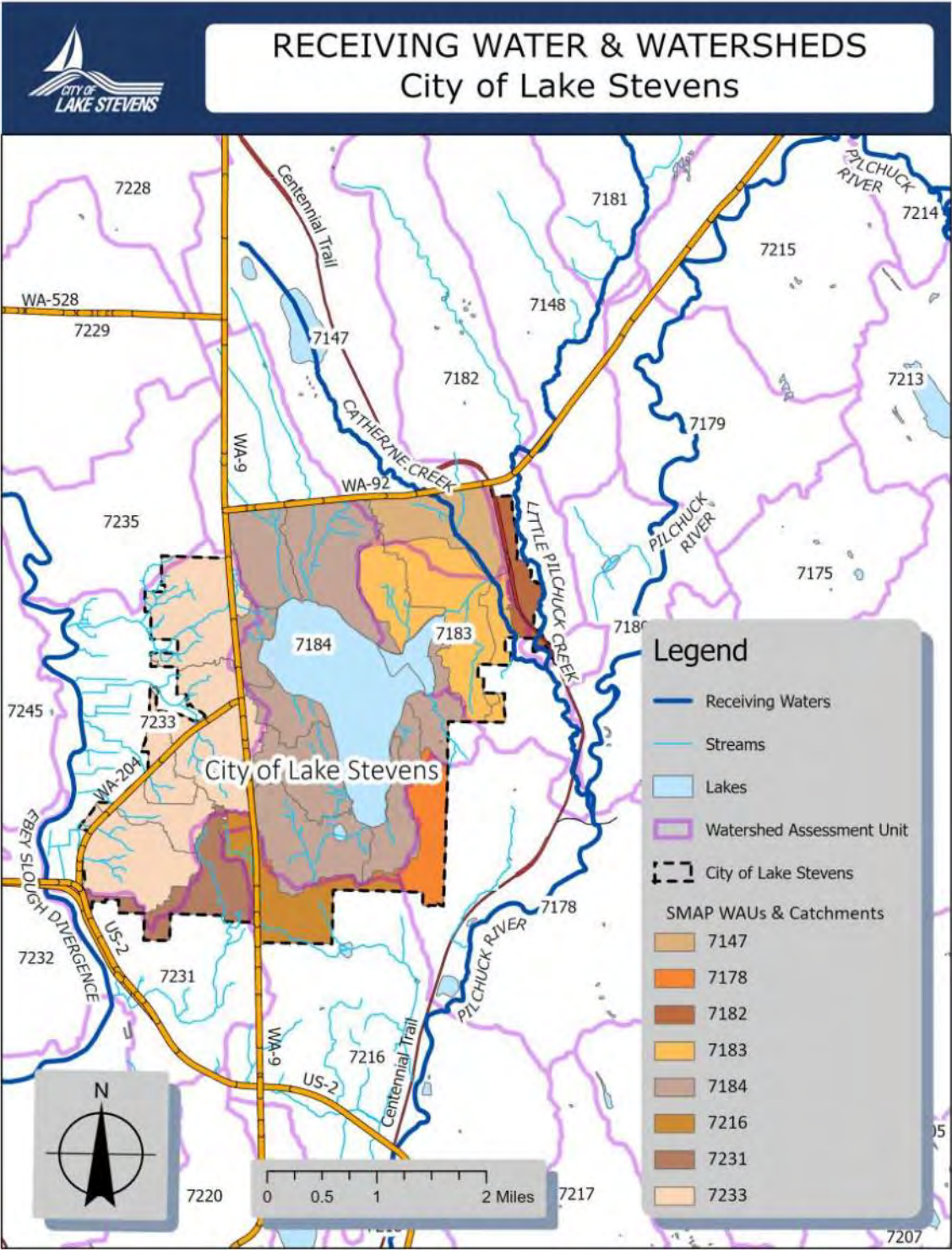


Figure 4.1 – Receiving Water and Watersheds in Lake Stevens

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Fauna

Although much natural habitat has been lost to urbanization, the Lake Stevens area supports a variety of species of fish (salmon, trout, bass, catfish, perch, etc.), birds (waterfowl, songbirds, raptors and others), mammals (beavers, otters, deer, raccoons, coyotes and others), amphibians, reptiles, and insects and other invertebrates. Lake Stevens provides a critical resource to migrating waterfowl.

The state and federal governments list numerous species in the region as endangered, threatened or a candidate species. The city hosts seasonal runs of several different salmon species, and is notable for having Kokanee, Steelhead, Chinook, Coho and Chum salmon in various waterbodies at different times of the year..

Flora

The area supports deciduous and coniferous trees (Douglas fir, spruce, hemlock, cedar, alder, cottonwood, and maple) as well as native shrubs, herbs, grasses, and wetland plants.

Most of the habitats are disjointed and greatly impacted by urbanization, logging and agricultural activities. The city currently has tree retention regulations that require protection of significant trees, or significant stands of trees and the replacement of trees lost to urban development at a 3:1 ratio. It also has regulations for critical areas and encourages innovative subdivision design (e.g., planned residential developments, cluster subdivisions, etc.) and low impact development (LID) and green infrastructure to protect environmental resources.

There are no areas within the city designated for resource extraction or cultivation.

Climate and Weather

Summers in Lake Stevens are mild and warm (average daytime temperature in the 70's) and winters are comparatively mild (average daytime temperature in the mid-40's). The frost-free period for the city generally begins in April and ends near the first of October. Precipitation is in the form of rain and snow, averaging 39 inches annually (average low of 1.1 inches in August to an average high of 5.9 inches during the winter months of November through December). Relative humidity is high due to the water influences. The prevailing wind is westerly or northwesterly most of the year.

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Natural and Human-Caused Hazards

Like the rest of the region, the City of Lake Stevens is susceptible to a variety of natural and human-caused hazards, including earthquakes, epidemics, hazardous materials, wildfires, and flooding. The city participated as a planning partner in development of the 2020 Snohomish County Hazard Mitigation Plan, which assesses risks and identifies strategies for hazard management throughout the county. Chapter 8 includes an assessment of hazard risks and capabilities in Lake Stevens and identifies numerous strategies and hazard mitigation actions. The city has incorporated the analysis, strategies and actions into its Comprehensive Emergency Management Base Plan, which was adopted by City Council in May 2024.

PSRC provides a Regional Hazards Map that assesses areas susceptible to a variety of natural hazards. In general, the maps show that the city has very low or low risks for natural hazards such as wildfires, sea level rise, major flooding events, landslides and seismic activity, with the exception of a “High” liquefaction susceptibility in the northeast portion of the city, including portions of Downtown Lake Stevens and the Lake Stevens Industrial Center. A north-south natural gas pipeline runs through the eastern half of the city, while a north-south petroleum pipeline is located just east of city boundaries.

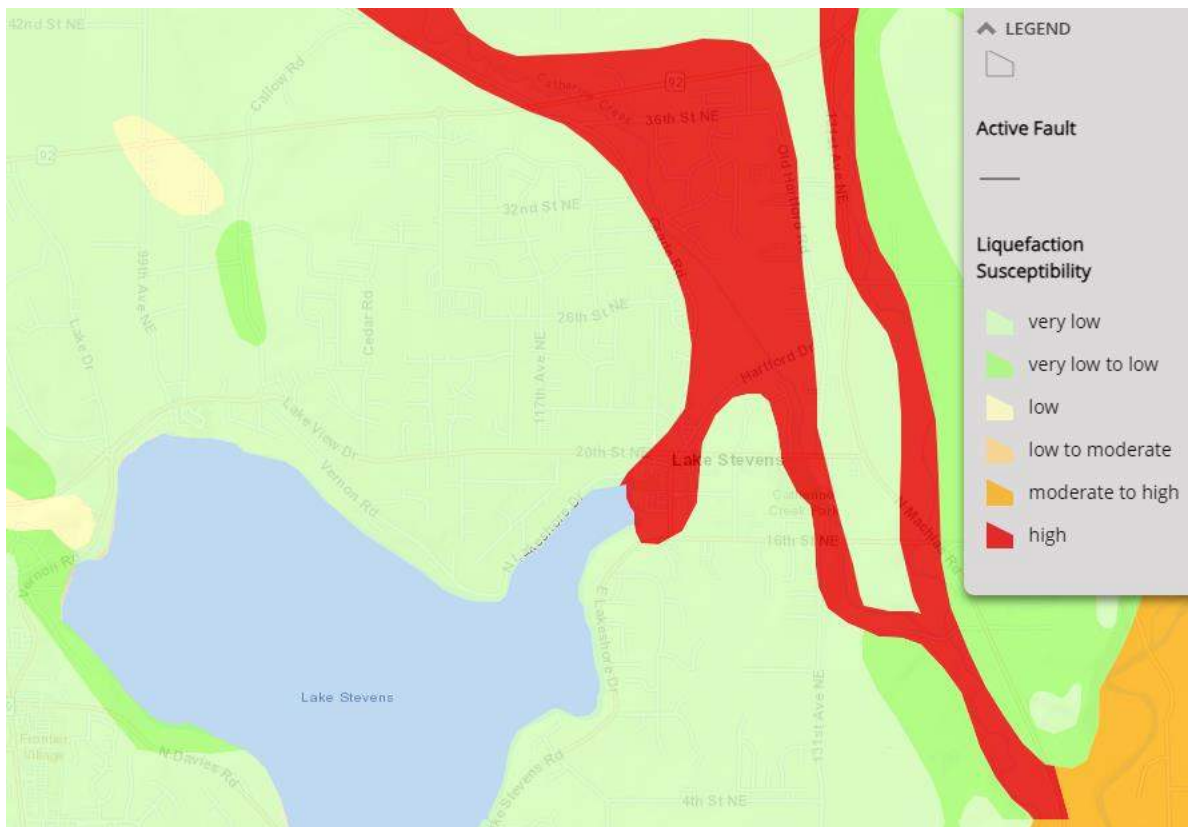


Figure 4.2 – High Liquefaction Susceptibility in Lake Stevens (Source: PSRC/DNR)

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Air Quality

The city of Lake Stevens coordinates with the Puget Sound Clean Air Agency (PSCAA) to ensure compliance with the Environmental Protection Agency's (EPA) Clean Air Act. The city requires PSCAA review of all demolition permit applications in an effort to reduce levels of fine particulates and air toxins from construction site activity. The city also coordinates commercial building permit applications that propose emissions with PSCAA as a fellow project reviewer and (when applicable) as a SEPA lead. This public agency coordination moves the city towards its goal of improving air quality and playing an active role in reducing the impacts of climate change in the Puget Sound region.

Recent years have seen the city experience more frequent occurrences of reduced air quality from wildfires in the region. The Climate Sustainability Plan identifies goals and strategies for adapting to the potential environmental impacts of reduced air quality.



Reduced air quality from wildfire smoke (Source: Everett Herald)

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Sustainability and Climate Change

As noted in the city’s Climate Sustainability Plan (CSP), climate change is a global challenge, and its impacts affect every community. The region has begun to observe the effects of climate change particularly in the character of precipitation and heat. Longer periods of dry, intense heat are anticipated in the future and will pose direct risk to residents, especially elderly and historically underserved communities of color, and have greatly exacerbated the threat and intensity of wildfires and smoke. Perennial streams may remain dry for increasingly long periods of time and stream temperatures may increase, adversely affecting local fish populations and increasing the need for mitigation strategies such as shading along stream channels. Heavy precipitation events, flooding, and decreased snowpack are all real threats to the region's stability and security moving forward.

The city of Lake Stevens is committed to addressing new state climate goals and the central Puget Sound region’s contribution to climate change by, at a minimum, complying with state initiatives and directives regarding climate change, reduction of greenhouse gasses, and increasing community resiliency through adaptation and mitigation strategies. The 2023 CSP establishes a comprehensive list of these strategies and actions, which have been incorporated into new policies in this and other chapters.

PSRC and Snohomish County provide additional guidance and goals/policies related to climate change. In December 2022, PSRC published its “Climate Change and Resilience Guidance”, which includes actions and strategies for reducing greenhouse gas emissions, adapting to and preparing for climate change impacts. Vision 2050 has numerous MPPs related to climate change, including several related to vulnerable populations – including lower income and minority populations, those with disabilities and medical conditions, and children - that have been or may be disproportionately impacted by climate change.

The Washington Department of Health’s Environmental Health Disparities Map compares communities for environmental health disparities based on a number of public health, housing/built environment, transportation, demographic and socioeconomic factors. The map shows that while the city is generally at lower risk to climate change compared to the region, several census tracts in the city include populations with health risks and housing stock that make them more vulnerable to increased temperatures and decreased air quality that could result from and be impacted by climate change. As part of the city’s Climate Sustainability Plan, the city will continue to monitor these potential impacts on vulnerable populations and develop actions and strategies to combat them.

In August 2022, Snohomish County release a Communitywide Geographic Greenhouse Gas Emissions Analysis, which assessed the GHG emissions generated by Snohomish County residents, business, employees and visitors. The report provides an important analysis of ways to reduce greenhouse gas emissions and meet reduction thresholds and targets.

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The city will, in addition to consistent implementation of the SMP, CAO, and inter-agency partnerships, enact goals and policies that encourage a reduction in the use of pesticides and chemical fertilizers to improve both water and air quality, mitigate greenhouse gas emissions, and plans for adapting to the impacts of climate change . By 2029, the city intends to adopt a standalone Climate Change element in this plan, and the city will continue to take an active stewardship role in identifying and addressing the impacts of climate change by promoting the use of innovative, sustainable, and environmentally sensitive development practices, including design, materials, construction, and ongoing maintenance.

Aquifer Recharge

Aquifer recharge is the movement of water from the ground surface (the unsaturated zone) to the saturated zone and is vital for both effective water resource management and the continued functioning of the hydrologic cycle (Nimmo et. al.: 2005). Many land use actions have the potential to affect both the quantity and quality of groundwater, including the application of fertilizers and pesticides, the addition of impervious surfaces, and demand for water from new residential and commercial development.

A limited number of residents in Lake Stevens draw water from wells whose aquifers are located in the northeastern corner of the city. While the water quality is generally good if not overdrawn, the area is adjacent to the city's Lake Stevens Industrial Center (LSIC) and falls within a high recharge importance area as shown in Figure 4.2, making them potentially susceptible to contamination and pollution. Planned improvements to sanitary sewer infrastructure in the area should eliminate potential septic recharge, while implementation of the city's surface water source control program will also assist with aquifer protection.

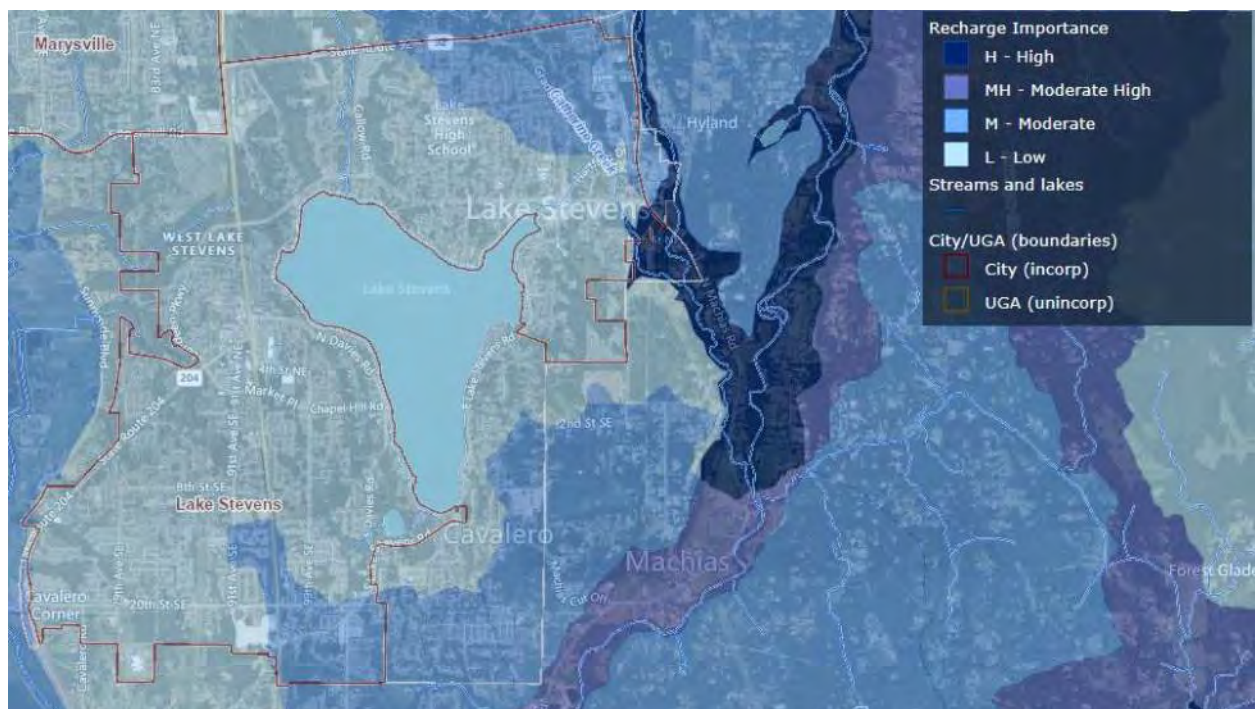


Figure 4.3 - Recharge Importance Designations in City (Source: Department of Ecology)

CRITICAL AREAS

Critical areas in Lake Stevens, as defined by the GMA, include wetlands, fish and wildlife habitat conservation areas (including streams), frequently flooded areas, critical aquifer recharge areas and geologically hazardous areas, as shown in Figure 4.3. The GMA requires the city to adopt policies and implement development regulations to protect the functions and values of all identified critical areas. The city administers these regulations through Chapter 14.88 of the Lake Stevens Municipal Code (LSMC), the city's Critical Areas Ordinance (CAO). and is charged with the responsibility to designate, classify and protect critical areas within the community.

The city's last major update occurred in 2019, which incorporated new guidance for wetland ratings from the Department of Ecology and other updated best available science (BAS). The city is required to update its CAO by December 31, 2025, which will be done as an implementation task for the 2024 periodic update to this plan. As part of the CAO update, the city will incorporate updated BAS from the Washington Department of Commerce and Washington Department of Fish and Wildlife for wetlands, streams and other critical areas, utilize Commerce's Critical Areas Checklist and Handbook, and address topics such as priority habitats and species and riparian management.

Fish & Wildlife Conservation Areas (streams and other water bodies)

Lake Stevens is approximately 1,040 acres in size and provides not only recreational enjoyment, but serves as an important regional habitat for several fish, mammal, reptile, amphibian and bird species, including those along the Pacific Flyway. Stitch Lake is located in the southern part of the city and encompasses approximately 9 acres. Lake Stevens and its shoreline-associated wetlands (including those adjacent to Stitch Lake) are subject to the Shoreline Management Act (SMA). The lakes and local streams - including Kokanee (Mitchell) Creek, Stevens Creek, Lundeen Creek, Catherine Creek, and Little Pilchuck Creek - provide aquatic and riparian habit for a variety of species and are home to priority habitats and species including Chinook, Coho Salmon, Bull Trout, Steelhead, the Northern Spotted Owl, and Marbled Murrelet. The western streams are often associated with deep gulleys or canyons that have unique qualities for relatively high isolation from the urban community above.

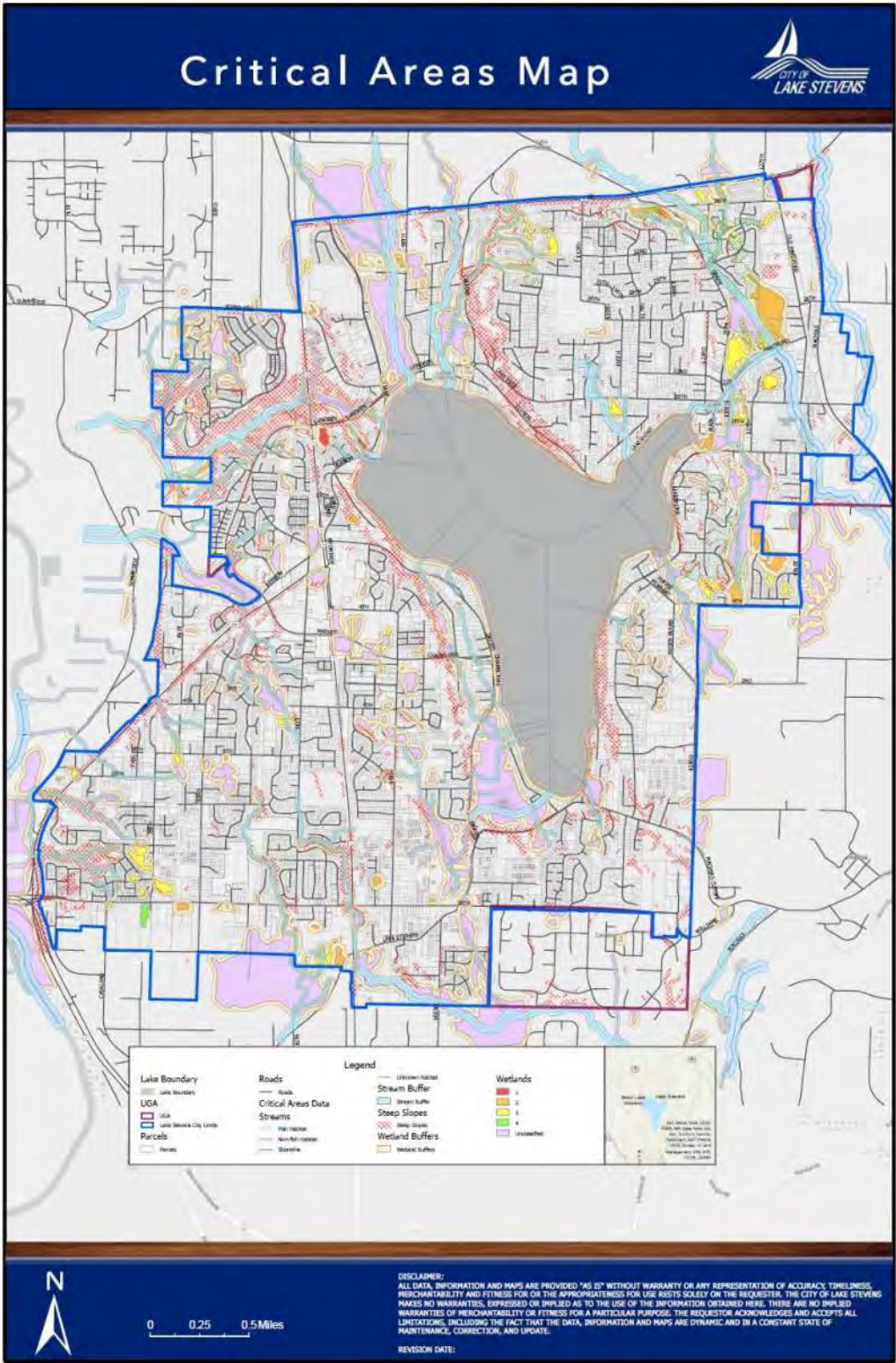


Figure 4.4 - Critical Areas in Lake Stevens

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Flood Hazard Areas

According to Flood Insurance Rate Maps (FIRM) published by the Federal Emergency Management Agency (FEMA), areas prone to floods from a 100-year storm are limited to properties mostly fronting Catherine Creek and the lake. Snohomish County partnered with FEMA in 2019 to produce updated Digital Flood Insurance Rate Maps (DFIRM) for the region. These areas are designated as Zone A flood hazard areas, and flooding has been observed when area wetlands, streams and ditches have more water than they can hold.

The city regulates flood hazard areas through Chapter 14.64 LSMC and Chapter 14.88 – Part V, which was last updated in 2020 to comply with FEMA model regulations. Additional updates are expected in the future. Efforts to remap the FIRM areas associated with the lake outlet channel may present opportunities for increased floodplain restoration in the lower Stevens Creek area, and the city is exploring grant opportunities to complete this work.

Geologically Hazardous Areas

The geologically recent retreat of glaciers from the Snohomish County landscape has left many steep hillsides that are susceptible to naturally occurring landslides, earthquakes, erosion, and other geological events. Steep slopes are present within the community adjacent to the western boundary of Lake Stevens, and within the northwestern portion of the city. Proposed developments within 200 feet of any area that is designated as geologically hazardous are subject to the requirement for a geological assessment that analyzes the potential impacts of said development on or off site.

Wetlands

Wetlands are fragile ecosystems which assist in the reduction of erosion, flooding and ground and surface water pollution. Wetlands also provide an important habitat for wildlife, plants, and fisheries. Wetlands also provide invaluable functions in aquifer recharge and groundwater storage. Extensive wetlands have been identified throughout Lake Stevens and the UGA – some on a very general basis from aerial mapping. Others have been precisely mapped where development has occurred over the past few years. Generally, as properties develop the wetlands are more accurately delineated and mapped based on site-specific report. The city's local regulations comply with federal and state standards and encourages development that avoids or mitigates wetland impact and discourages the alteration of land that results in significant degradation of wetlands.

Transfer of Development Rights

The city of Lake Stevens has adopted Transfer of Development Rights (TDR) regulations in Chapter 14.88 LSMC to encourage density in key locations and limit development in environmentally critical areas. LSMC 14.88.920 contains provisions for designating critical areas as sending and receiving districts. These regulations have been utilized infrequently since their adoption, but the city anticipates more frequent use as future development becomes increasingly reliant on sites encumbered by critical areas. The city may also pursue programs such as the Landscape Conservation and Local Infrastructure Program (LCIP).

SHORELINE MASTER PROGRAM

The city of Lake Stevens manages the shoreline environment through implementation of the Shoreline Master Program (SMP). The Washington State Shoreline Management Act (SMA), passed in 1971, provides guidance and prescribes the requirements for locally adopted Shoreline Master Programs. The SMA establishes broad policy areas within its jurisdiction (200 feet of the ordinary high-water mark of the water body), giving preferences to uses that:

- Protect shoreline natural resources, including water quality, vegetation and fish and wildlife habitat;
- Depend on the proximity to the shoreline (i.e., “water-dependent uses”); and
- Preserve and enhance public access or increased recreational opportunities for the public along shorelines.

The SMA establishes a balance of authority between local and state government. Under the SMA, Lake Stevens adopted a Shoreline Master Program that is based on state guidelines but tailored to the specific needs of the community. The program represents a comprehensive vision of how shoreline areas will be used and developed over time.

Areas within SMA jurisdiction are assigned a shoreline environment designation in the city’s SMP, based on site conditions and prevalent land uses. As shown in Figure 4.4, most areas along the shores of Lake Stevens have a designation of Shoreline Residential, reflecting the residential nature of the waterfront area. Parks such as North Cove Park, Sunset Park, and Davies Beach have a designation of Urban Conservancy, which aim to “protect and restore” ecological functions and allow for public access. The Natural designation applies to wetland complexes adjacent to Lake Stevens and Stitch Lake, while the High Intensity designation applies to limited areas with commercial and industrial uses, most notably along Little Pilchuck Creek within the Lake Stevens Industrial Center.

The city of Lake Stevens’ identity is strongly influenced and defined by its setting around the lake. The lake provides varied recreational opportunities for residents and visitors. Therefore, the utilization, protection, restoration and preservation of the shoreline must be considered for all development within shoreline areas.

Historically, the city and Snohomish County shared jurisdiction of Lake Stevens, with the city regulating uses and development within city boundaries and the county within the unincorporated areas. Following a series of annexations between 2006 and 2021, the city now has jurisdiction over all areas along the lake within SMA jurisdiction, as well as the lake itself.

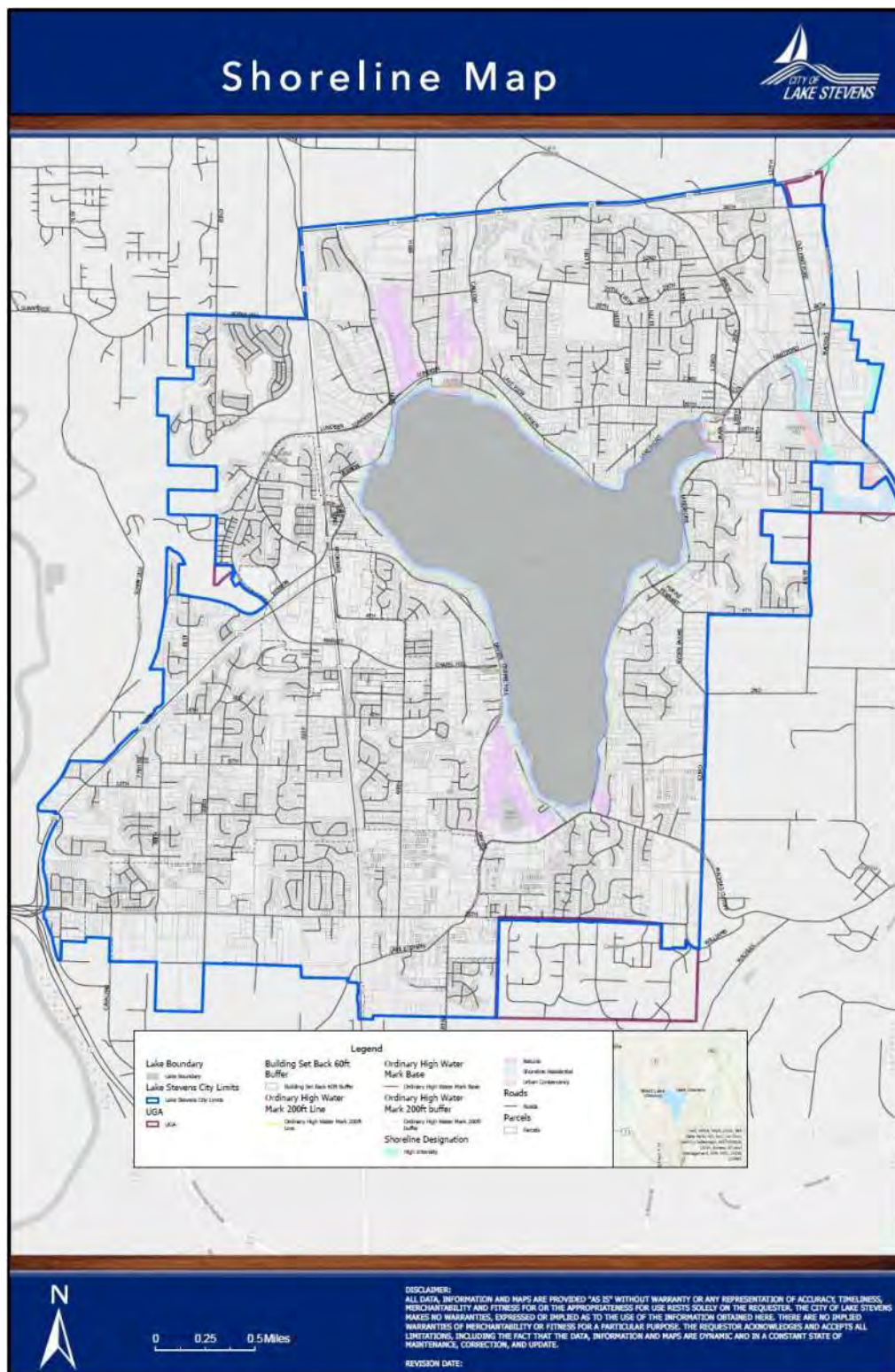


Figure 4.5 – Shoreline Designations

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The city adopted Snohomish County's SMP in 1974. Over the five decades since the original adoption of a SMP, the lake-front environment has substantially changed with additional single-family homes and subdivided lots, additional docks and bulkheads and the loss of habitat along the shoreline. Impervious surfaces have increased both within the shoreline area and in adjacent watersheds, thus increasing surface water flows and impacting water quality and habitat for fish and other animals.

To address these changes, comply with the mandates of the Shoreline Management Act, and enable the city to plan for emerging issues, the city initiated an extensive update of its SMP in 2009, with final adoption in 2014. This was followed by a state-mandated periodic update in 2019. The city is currently scheduled to complete its next SMP periodic update by 2027, and has undertaken efforts to simplify shoreline management and development in recent years, including the development of a User's Guide in 2023.

Overall, the SMP aims to preserve the public's opportunity to enjoy the physical and aesthetic qualities of Lake Stevens, Catherine Creek and Little Pilchuck Creek while protecting the functions of the shorelines so that at a minimum, the city achieves a "no net loss" of ecological functions as required for shorelines of the State.

SURFACE WATER PROGRAM

The City's Surface Water Program was created to meet NPDES requirements and establish municipal code provisions allow for permitting for stormwater impacts according to the current Stormwater Management Manual. The objective of the program is to anticipate and prevent further degradation of receiving waters from stormwater, with a higher goal of improving downstream water quality. The city has implemented or coordinated with various habitat restoration projects within the city and has adopted the Department of Ecology Stormwater Management Manual for Western Washington to address appropriate minimum requirements for new and existing development.

The city has implemented or coordinated with various habitat restoration projects within the city. The city has adopted the 2024 Department of Ecology Stormwater Management Manual for Western Washington to address appropriate minimum requirements for new and existing development. The surface water program implements a variety of activities and ensures compliance with maintenance standards, so the City's stormwater infrastructure protects downstream water quality. The program also provides information and assistance to help implement best management practices (BMPs) that protect water quality, offered to residents through a campaign called "I Love Lake," and to businesses by way of the Source Control Inspection program. Pollution sources from spills and dumping are identified and tracked in the Illicit Discharge and Detection Elimination system (IDDE) which includes opportunities for public reporting of possible issues to be investigated and corrected.

GOALS AND POLICIES

GOAL 4.1: SUSTAIN ENVIRONMENTAL QUALITY THROUGH THE PRESERVATION AND CONSERVATION OF THE NATURAL ENVIRONMENT AND RESOURCES AND BY REQUIRING DEVELOPMENT TO BE SENSITIVE TO SITE CHARACTERISTICS AND PROTECT NATURAL AND CULTURAL RESOURCES.

Policies

4.1.1 Continue to prioritize the protection of wetlands, streams and creeks, lakes and ponds, aquifer recharge areas, geologically hazardous areas (e.g., steep slopes and erosion areas), significant trees, fish and wildlife habitat areas and corridors, cultural resources, and frequently flooded areas through land use policies, regulations (including the Critical Areas Ordinance and Shoreline Master Program) and decisions based on best available information and in coordination with state and regional priorities.

4.1.2 Promote the retention of significant trees during development, especially near riparian areas, recognizing their value for stormwater management and water quality, oxygen production and carbon sequestration.

4.1.3 Preserve existing native vegetation as much as possible due to its vital role in maintaining wildlife habitat and preventing additional storm water runoff or soil erosion from new developments.

4.1.4 Protect streams and natural drainage ways and associated buffers from adverse impacts of land development so they can continue to maintain stream flows necessary for continued life cycle activities, provide riparian habitat, help reduce flooding, avoid unnatural bank or bed erosion and increased turbidity, serve as wildlife corridors and improve water quality.

4.1.5 Allow density transfers as part of subdivisions on properties with critical areas from the critical areas to the non-sensitive portions of the site.

4.1.6 Promote and encourage sustainable development through efficient land use, green building design, flexibility of site design (Low Impact Development, cluster development) and water conservation and water quality protection.

4.1.7 Require all phases of conversion of forest lands to comply with the GMA, an issued Forest Practice Permit and be consistent with adopted critical areas regulations and tree protection requirements.

4.1.8 Continue to meet the requirements of the most current DOE Stormwater Manual and comply with stormwater NPDES regulations.

Chapter 4 – Environmental and Natural Resources

4.1.9 Use best management practices and educational outreach to ensure protection of water resources before, during and after construction, including bank stabilization techniques, site design, construction timing and practices, use of bio-engineering and current erosion and drainage control methods as defined in the current Stormwater Management Manual of Western Washington.

4.1.10 Protect native and non-invasive naturalized plant communities by encouraging management and control of invasive plants and noxious weeds, including aquatic and terrestrial plants. Environmentally sound methods of vegetation control should be used to control noxious weeds.

4.1.11 Encourage, support, and develop partnerships with local community programs to inventory, protect and enhance natural resources and increase environmental education.

4.1.12 Minimize land clearing, soil disturbance, and non-point runoff affecting water quality, erosion and sedimentation.

4.1.13 Promote the detention and treatment of stormwater and encourage innovative methods for regional stormwater facilities, green infrastructure, stormwater parks, and advanced treatment for emerging contaminants to maintain hydrological functions and water quality within ecosystems and watersheds.

4.1.14 Minimize adverse stormwater impacts generated by the removal of vegetation and alteration of landforms.

4.1.15 Encourage and support the retention of natural open spaces or land uses which maintain hydrologic function and are at low risk to property damage from floodwaters within frequently flooded areas.

4.1.16 Coordinate with adjacent jurisdictions and local tribes on the protection of natural resources, salmon recovery and regional watershed planning.

4.1.17 Support and participate in regional efforts focused on Puget Sound and salmon recovery.

4.1.18 Continue to participate in regional hazard assessment and mitigation planning, including as a partner to the Snohomish County Hazard Mitigation Plan.

4.1.19 Periodically update the city's Comprehensive Emergency Management Base Plan to assess risks of and coordinate responses to natural and human-caused hazards and disasters.

GOAL 4.2: IMPLEMENT THE STATE SHORELINES MANAGEMENT ACT ALONG SHORELINES OF STATEWIDE SIGNIFICANCE IN THE CURRENT OR ULTIMATE CITY LIMITS OF LAKE STEVENS. PROTECT AND ENHANCE SHORELINE VISUAL AND PHYSICAL ACCESS CONSISTENT WITH PUBLIC TRUST DOCTRINE PRINCIPLES.

Policies

4.2.1 New development within the shorelines jurisdiction shall meet the procedural, building and development land use requirements as consistent with the adopted Shoreline Master Program.

4.2.2 Promote development of convenient recreational opportunities, activities and public access to public shorelines as consistent with the adopted Shoreline Master Program.

4.2.3 Extend appropriate shorelines designations to areas within shorelines jurisdictions as they annex into the city.

4.2.4 Educate property owners within shorelines jurisdictions on the proper maintenance of docks and decks, grass and gardens and driveways or cars to reduce the types of pollutants potentially reaching the lake or creeks as consistent with the adopted Shoreline Master Program

4.2.5 Recognize that the vast majority of shoreline property is in private ownership and encourage the creation of easements to allow public access through donation or purchase, particularly in areas adjacent to publicly owned shorelines.

4.2.6 Acquire land for permanent public access to the water and protect open space as consistent with the adopted Shoreline Master Program and Critical Areas Ordinance.

4.2.7 Consider the compatibility of proposed upland uses with those allowed in each adjacent shoreline environment as defined in RCW 90.58.340.

4.2.8 Consider potential shoreline impacts from cumulative development actions of upland properties.

4.2.9 Provide adequate access, utilities and public services to meet current and future needs for uses along the shoreline as consistent with the adopted Shoreline Master Program.

4.2.10 Encourage “soft” shorelines on Lake Stevens featuring natural vegetation and materials and promote the removal of bulkheads where alternative designs are feasible.

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GOAL 4.3: PROTECT SURFACE WATER, GROUND WATER AND AQUIFER RECHARGE AREAS AND CONSERVE ALL CRITICAL AREAS INCLUDING WETLANDS, SHORELINES, LAKES, CREEKS/STREAMS, GEOLOGICAL HAZARD AREAS AND WILDLIFE HABITATS BY LOCATING DEVELOPMENT WITHIN GEOGRAPHICALLY SUITABLE AND GEOLOGICALLY STABLE AREAS, AND COORDINATE LOCAL DEVELOPMENT REGULATIONS WITH REGIONAL, STATE AND FEDERAL POLICIES.

Policies

4.3.1 Review critical areas regulations which reflect the Best Available Science (BAS) pursuant to the GMA. These regulations must protect the functions and values of these areas and not unduly reduce property rights by requiring greater protection measures which offer diminishing beneficial returns.

4.3.2 Ensure compatibility of land uses with topography, geology, soil suitability, surface water, ground water, frequently flooded areas, wetlands, climate and vegetation and wildlife.

4.3.3 Identify and protect wildlife corridors and improve habitat connectivity both inside and outside the UGA through critical areas avoidance, protection and mitigation, and map and plan for wildlife movement in coordination with transportation system improvements.

4.3.4 Maintain a current inventory of critical areas in the city.

4.3.5 Support wetlands protection through non-regulatory approaches such as the adopt-a-wetland conservation program and low impact development.

4.3.6 Work with the non-profit conservation groups and similar organizations to protect wetlands and other critical areas, and explore the creation of a city-led environmental workgroup to coordinate natural resource management in the city.

4.3.7 Support the restoration of degraded shorelines and other critical areas to help minimize erosion, sedimentation and flooding and provide critical habitat for salmon and other species.

4.3.8 Protect natural drainage systems and courses associated with floodways, floodplains, or other areas subject to flooding.

4.3.9 Coordinate planned habitat restoration, surface water drainage, and water quality improvements as part of the city's capital improvement program.

4.3.10 Evaluate ecosystem services (the direct and indirect benefits that ecosystems provide humans) when developing natural resource regulations and protections for different land uses.

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GOAL 4.4: WORK WITH PUBLIC AGENCIES AND PRIVATE PARTNERS TO DEVELOP STRATEGIES TO PREPARE FOR AND MITIGATE POTENTIAL IMPACTS OF CLIMATE CHANGE, BOTH ON CITY GOVERNMENT OPERATIONS AND THE GENERAL LAKE STEVENS COMMUNITY.

Policies

4.4.1 Implement and periodically update the actions and strategies in the city's Climate Sustainability Plan.

4.4.2 Develop adaptive mitigation strategies that can be used by both the public and private sectors to help mitigate the potential impacts of new and ongoing development and operations.

4.4.3 Review comprehensive, strategic and specific plans to determine if city policies are appropriately targeted to prepare for and mitigate potential impacts of climate change.

4.4.4 Make energy efficiency and resource conservation a priority through retrofitting city facilities, promoting recycling or waste reduction behaviors, and automating energy conservation in facility operations.

4.4.5 Conserve fossil fuels and support federal and state policies and legislation that will lead to the reduction of greenhouse gas emissions.

4.4.6 Develop adaptive land use policies and development regulations that result in reduced greenhouse gas emissions for new development and redevelopment.

4.4.7 Monitor and evaluate opportunities to utilize state tools and resources to stay compliant with state environmental and energy strategies.

4.4.8 Support Snohomish County PUD in efforts to improve climate resilience by constructing new water storage systems to provide back-up water supplies during droughts.

4.4.9 Track and monitor tree canopy coverage in the city to better capture carbon dioxide and stormwater runoff and increase shading.

4.4.10 Consider and prioritize equity and affordability in climate adaption and mitigation strategies and actions, such as increased tree canopy coverage in lower income communities and other vulnerable populations.

4.4.11 Work with local schools, tribes, environmental organizations and partner agencies to educate the public on the impacts of, and strategies for addressing, climate change.

4.4.12 Encourage climate-resilient vegetation and landscaping and the preservation of existing vegetation.

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4.4.13 Incorporate emissions reduction and other environmental requirements into the city's contracting process.

Chapter 5: Parks, Recreation and Open Space



A VISION FOR PARKS

Enriching lives through diverse parks and recreation experiences.

INTRODUCTION

Public parks, recreational services and facilities and open spaces improve the quality of life for community residents by providing areas for families and friends to socialize. Parks and open spaces create natural buffers between neighborhoods and create functional corridors for humans and wildlife throughout the urban environment.

The Parks, Recreation and Open Space Element of the Comprehensive Plan (“Park Plan”) establishes specific goals and policies that will help guide decision-making related to acquisition, development and improvement of facilities and lands. The Park Plan contains an inventory of the city's current parks, recreation facilities and open spaces; analyzes the city's ability to provide adequate parks, recreation services, and open space; sets service standards and guidelines; and identifies implementation strategies.

PLANNING CONTEXT

State Planning

The Park Plan conforms to the Growth Management Act (GMA) (Chapter 36.70A RCW) and considers the planning criteria developed by the Washington State Recreation and Conservation Office (RCO).

The GMA includes several sections relating to parks, recreation, and open spaces:

- RCW 36.70A.020(9) establishes a planning goal to “Retain open space, enhance recreational opportunities, conserve fish and wildlife habitat, increase access to natural resource lands and water, and develop parks and recreation facilities.” Capital improvements are included within the definition of “Public Facilities.”
- RCW 36.70A.030 (Mandatory Element). Cities may impose impact fees for the provision of Public Facilities (including publicly owned parks, open space and recreation facilities) (RCW 36.70A.040, RCW 82.02.050). Impact fees must be based on demands on existing facilities by new development, and additional improvements required to serve new development (RCW 82.02.090).
- RCW 36.70A.070(8) requires a park and recreation element, which is consistent with the capital facilities plan element as it relates to park and recreation facilities. Furthermore, this section states, “The element shall include: (a) Estimates of park and recreation demand for at least a ten-year period; (b) an evaluation of facilities and service needs; and (c) an evaluation of intergovernmental coordination opportunities to provide regional approaches for meeting park and recreational demand. “

Chapter 5 – Parks, Recreation and Open Space

- RCW 36.70A.150 states jurisdictions shall identify lands useful for public purposes and that includes recreation.
- RCW 36.70A.160 requires jurisdictions to “identify open space corridors within and between urban growth areas. They shall include lands useful for recreation, wildlife habitat, trails and connection of critical areas as defined in RCW 36.70A.030.”

Regional Planning

The regional perspective for parks and recreation emphasizes identifying availability of lands and opportunities for parks and co-location of facilities, such as schools and parks, in support of its growth strategy including links between open space and neighborhoods.

Countywide Planning

In its General Policy Plan, Snohomish County sets goals and policies for countywide parks and recreation facilities. The county’s plan emphasizes the implementation of state and regional standards and guidance. Some of the primary goals include providing access to diverse, sustainable, effective and efficient services, programs and facilities, maintaining a level of service tied to growth, preserving cultural and historic resources, and coordination with other agencies.

Lake Stevens Planning

The Park Plan incorporates the state, regional and countywide perspectives and includes the planning elements (listed below) as recommended by the RCO, which ensures continued eligibility for grant funds administered by that agency:

- Inventory,
- Public Involvement,
- Demand & Need Analysis,
- Goals & Objectives,
- Level of Service,
- Capital Improvement Program (six-year plan for acquisition, development, renovation, & restoration projects), and
- Plan Adoption.

FACILITY CLASSIFICATIONS, CHARACTERISTICS AND INVENTORY

There are many reasons for governments to provide parks, open space, recreational opportunities, cultural amenities and trails for their citizens. Parks offer innumerable physical and psychological benefits by providing safe places for the community to exercise, recreate, meditate, and generally escape daily pressures. The city of Lake Stevens has a variety of parks ranging from small mini-parks serving a block or two to community parks designed to provide recreational opportunities to the city and beyond. In addition, special use and school parks, open spaces, and trails expand the variety of recreation areas available to the community. The inventory of parks, open spaces, and trails includes a mix of city and

county facilities. Table 5.1 provides a brief description of the facilities, within or adjacent to the city of Lake Stevens, and describes the various park classifications; provides descriptions for each classification; and lists typical sizes, amenities and community service areas.

Inventory of Facilities

The following section includes an inventory of the parks, open space tracts, recreational facilities, and cultural programs and facilities found within or near the city. The city has approximately 107 acres of public parks, 10 acres devoted to special uses, 5.2 acres of mini-parks, 93 acres of open space and approximately five miles of the Centennial trail (adjacent to or within city limits) in addition to approximately five miles of park trails. The numbers include city and county facilities (mini-parks, neighborhood parks and community parks), special use parks, trails and open space (undeveloped property and Native Growth Protection Areas). In addition to the public facilities described, there are approximately 145 acres of private parks and open spaces and an additional three miles of private trails that complement the city's inventory. Different homeowner's associations are responsible for these facilities created during the subdivision process for specific neighborhoods.

Community Parks

Community parks have the largest service area and attract citizens from across the community. A large size and variety of amenities characterize community parks. These parks provide a mix of informal, active, and passive recreation areas with permanent facilities. Community Parks are generally at least 10 acres, but must be large enough to provide room for multiple uses such as sports fields, a recreation center and group-use shelters alongside large open areas and playgrounds.

Community parks should provide easy vehicular and pedestrian access to park users from the street network, sidewalks and bike lanes with dedicated parking areas. Community parks may benefit from multijurisdictional cooperation for facility planning, development and maintenance.

Chapter 5 – Parks, Recreation and Open Space

TYPE	TYPICAL SIZE	DESCRIPTION & TYPICAL AMENITIES	TYPICAL AREA SERVED
Community Park	> 10 acres	Informal, formal, active, & passive recreation parks that serve a community with a mix of features (e.g., playgrounds, landscaping, picnic areas, trails, sports fields, structures, parking, special features, permanent restrooms, etc.)	Within 2.5 miles of residential areas
Neighborhood Park	≤ 10 acres	Informal, active, & passive recreation areas that serve adjacent residential neighborhoods that provide multi-use areas with a mix of playgrounds, landscaping, picnicking, trails, single or small sports fields, parking, restrooms, etc.	Within 1 mile of residential areas
Mini-Park	≤ 1 acre	Small public/private areas including playgrounds, landscaping, plazas, and picnic benches that serve the needs of the immediate neighborhood or commercial district	Within ½ mile of residential or commercial areas
School Parks	Varies	Playfields, playgrounds, sports & recreation facilities located at schools, distributed throughout the City, that may substitute for other park types and compliment the City's inventory	Varies
Special Use Parks & Facilities	Varies	Any public or private park or facility providing a unique experience or specific recreation need and/or commercial purpose distributed throughout the city	Varies
Trails & Pedestrian Facilities	Varies	Soft surface or paved trails, walking paths, sidewalks or multi-use trails for walking, hiking, and bicycling distributed throughout the city	1 multi-use trail w/in 1 mile of residential areas
Open Space	Varies	Low intensity and passive recreation areas such as Native Growth Protection Areas, greenbelts, or undeveloped areas distributed throughout the city	Varies, based on resource availability

Table 5.1 – Park, Recreation & Open Space Classifications and Characteristics

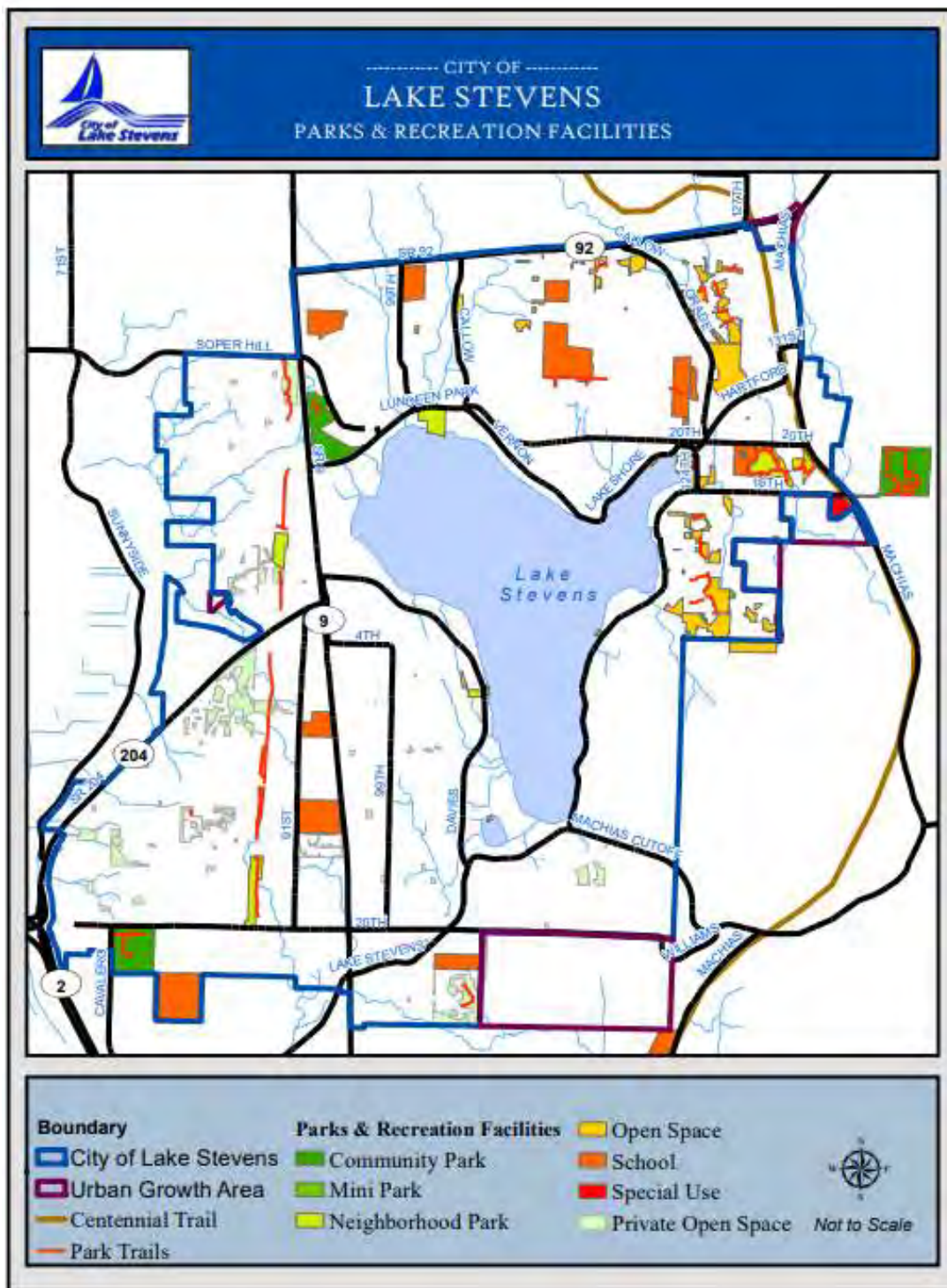


Figure 5.1 – Lake Stevens Parks & Recreation Facilities

Chapter 5 – Parks, Recreation and Open Space

Cavalero Community Park – The park is located off 20th Street SE, in the southwestern part of the city. Snohomish County recently worked with the city to develop a skate park, basketball courts and picnic areas, which opened in 2020. The park has an existing dog park and open space. This site is well poised to house a multi-sport complex and other organized sporting areas.



Eagle Ridge Park — City Council adopted the Eagle Ridge Park Master Plan in 2010. The master plan includes details for park development and proposed amenities and recreational opportunities. The overall vision for the park is that of an ‘outdoor classroom’ with both passive and active recreational activities that embrace and enhance the natural beauty of this park. Eagle Ridge currently houses the Lake Stevens Senior Center, soft trails, and open spaces. Phase 1 has been completed, adding a community garden parking and picnic areas. This park is notable for its eagle habitat. The master plan for this park envisions picnic shelters; an amphitheater; interconnected trails and educational features such as an interpretive center, outdoor classrooms and interpretive signage. The plan promotes the use of Low Impact Development in design and construction.



Lake Stevens Community Athletic Park

LSC Park, east of the city limits, is a 43-acre Snohomish County park. This park provides the largest athletic complex near Lake Stevens with baseball/softball fields, soccer fields and basketball courts. LSC Park also includes a picnic shelter, playground, walking path, permanent restrooms and landscaping.



As shown in Table 5.2, Lake Stevens Community Park provides the widest variety of recreational and active amenities. However, once Eagle Ridge and Cavalero parks are completed, each park will diversify the overall profile for community-level parks and contribute a unique set of amenities.

FACILITY	LOCATION	OWNER	ACRES	PICNIC SHELTER/BENCHES	PLAYGROUND	TRAIL/PATHWAY	BASKETBALL	FOOTBALL/SOCCER FIELDS	SOFTBALL/BASEBALL	VIEW CORRIDOR	RESTROOMS	COMMUNITY CENTER	OPEN SPACE	LANDSCAPING	OTHER
Cavalero Community Park	2032 79 th Ave SE	Snohomish County	32.93		X	X	X			X	X		X	X	X
Eagle Ridge	2424 Soper Hill Road	City of Lake Stevens	28.20			X				X		X	X		X
Lake Stevens Community Park	1601 North Machias Rd	Snohomish County	43.24	X	X	X	X	X	X		X		X	X	
Total Acres			104.37												

Table 5.2 – Community Park Inventory

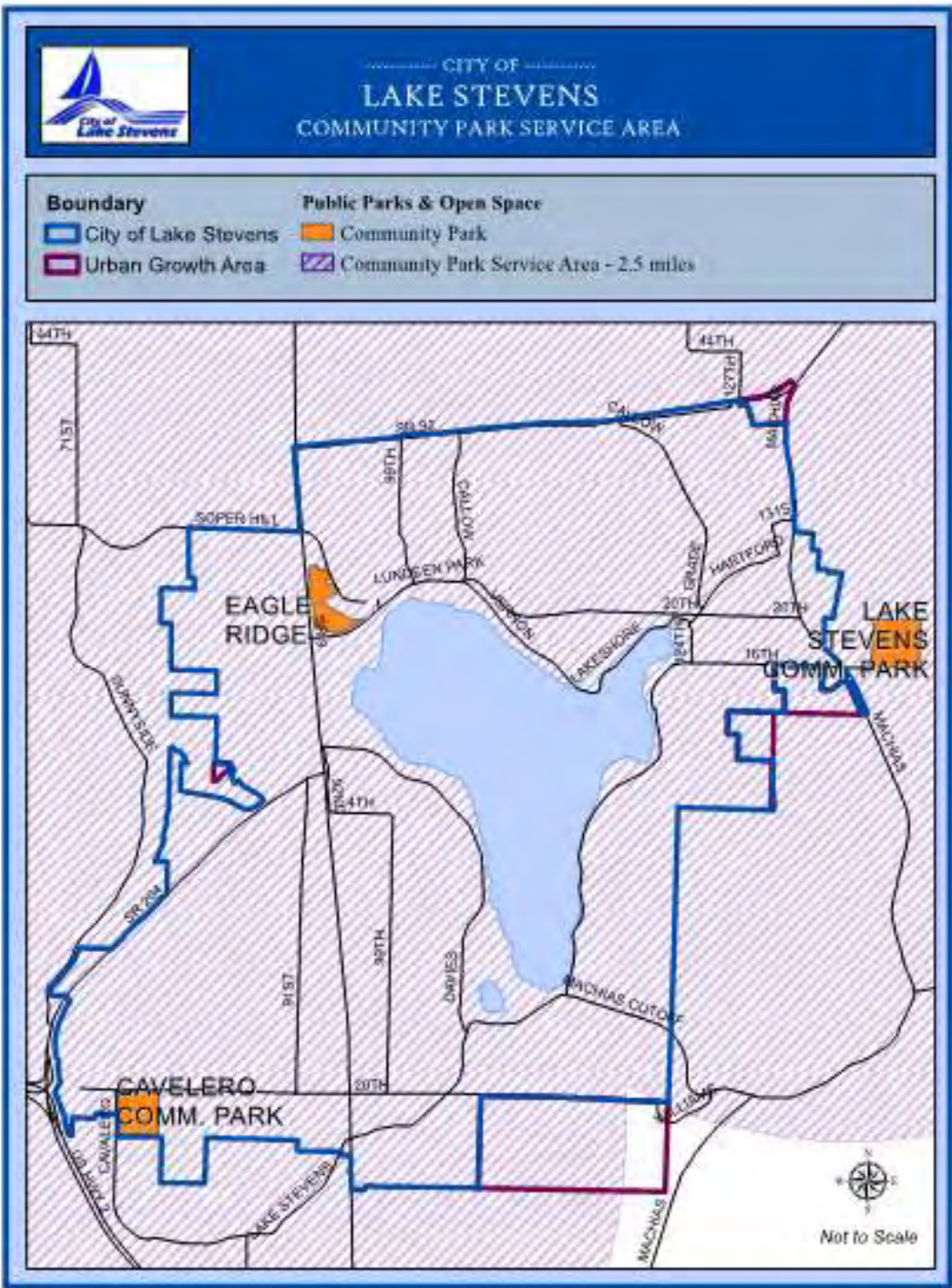


Figure 5.2 – Community Park Distribution

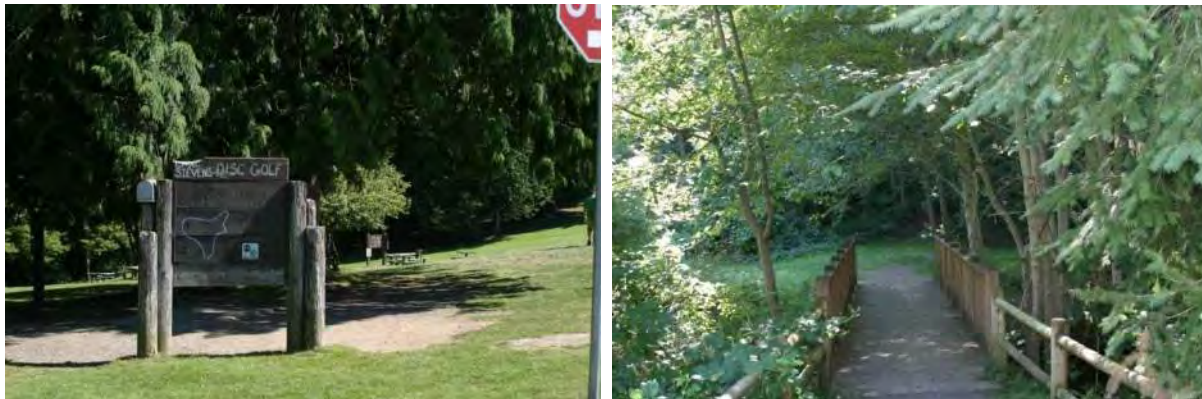
Planning efforts for these parks should build on the unique characteristics of the site and address underrepresented or community preferred recreational uses. Figure 5.2 illustrates the distribution of community parks within and adjacent to Lake Stevens. As shown, there is a small gap, in the service area, located in the southeastern border of the Urban Growth Area. This small gap creates a minor divergence from the service standard for community parks. This gap may need to be addressed in the future if opportunities arise to provide additional meaningful recreation lands in the vicinity. It is more important to assure that Eagle Ridge and Cavalero parks provide a mix of high-quality recreational amenities, as they develop.

Neighborhood parks

Neighborhood parks are the “backbone” of the city’s parks inventory. These parks offer common gathering sites for social interaction, physical activity and play to residents from contiguous neighborhoods or a larger service area depending on amenities provided. Neighborhood parks should be in highly visible and centralized locations that provide convenient and safe access for vehicles, pedestrians and bicyclists.

This park type often incorporates passive and active recreational opportunities as well as providing multi-purpose facilities. Neighborhood parks should include restrooms and parking areas.

Catherine Creek Park – An eight-acre community park, which the city leases from the Lake Stevens School District. This park is located adjacent to Mount Pilchuck Elementary School, between 20th Street NE and 16th Street NE. The park is maintained primarily as a natural park with a network of trails, access to Catherine Creek, and picnic facilities. It also includes a unique disc golf course, installed and maintained by the community in 2000.



Centennial Woods Park — A 6.3-acre passive recreation park purchased in 1997 through the Snohomish County Conservation Futures grant program. This park includes trails through the site, which connect the Centennial Trail to Catherine Creek Park (with an eye on an eventual connection to downtown). Future plans include a pump track and possible expansion on adjacent parcels.

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Frontier Heights Park – A 7-acre multi-use park located at 8801 Frontier Circle West in the Lake Stevens Center Subarea. The city acquired this property in 2017 from the homeowner’s association of the adjacent neighborhoods. A Master Plan was developed in 2019. In 2020 the City began construction on Phase I improvements, including adding a walking path, basketball court, playground and parking. Future phases will include pickleball courts, multi-use sports field, a sensory garden, exercise stations and a viewing labyrinth.

Lundeen Park – A 9-acre multi-use park located south of Lundeen Parkway at 99th Avenue NE. Facilities include a public pier, 500 feet of shoreline, swimming area, two basketball courts, playground for 2-5 years and 5-12 years, Sarita’s Memorial, interpretive stations along a salmon-spawning creek, public restrooms, a rinse-off shower, a covered picnic area and public parking spaces. The Lake Stevens Chamber of Commerce maintains a Visitor Information Center at the park.



North Cove Park – A 3.66-acre waterfront park located at the northeastern end of the lake. Access is available to downtown Lake Stevens, next to the City Hall complex. North Cove Park has been renovated over three phases and includes: a multi-use facility, The Mill on Lake Stevens, that provides meeting space, covered patios, festival space and three-season section for community events. The park also has a 250-foot municipal boardwalk / pier (fishing, interpretation & picnicking), picnic areas that include tables, shelters, inclusive playground, benches, and paths. Parking facilities are shared with City Hall.



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The city completed Phase II improvements in June 2021, which included additional parking, a new playground, a viewing deck, critical area replanting, picnic shelters and restrooms. Phase III improvements were completed in late 2022 which included the westward extension of 18th Street NE to create the Mill Spur festival street, which hosts festivals and open-air markets and provides improved pedestrian access to North Cove Park.

Oak Hill Park – A 2.63-acre park located at Oak Road and Callow Road. This park includes a playground, restroom, picnic shelters, basketball court and a walking trail.



Davies Beach – A 2.5-acre neighborhood park located four miles from downtown, across the lake, on Davies Road. Facilities include a public boat launch, a motorized and non-motorized temp mooring dock a fishing pier, a swimming area, restrooms, picnic tables, and 80 parking spaces. This park is especially busy during summer weekends. A row house is located on the property offering rowing programs for the community.

West Lake Park – A 12.36-acre park located in the southwestern quadrant of the city that underwent a master planning process in 2021. The master plan includes sports fields, dog park, parking, trailhead, walking trails and a new playground. The park will undergo a formal naming process.

As shown in Table 5.3, Lundeen Park and North Cove Park provide the widest variety of amenities, notably beach access, picnic facilities and playgrounds. Both Centennial Woods and Catherine Creek provide good locations to expand nature trails and add permanent restrooms and parking areas. Many people consider North Cove Park the “heart of downtown”. This Park underwent a master planning effort and construction began in 2019. The North Cove Park plan increases public access to Lake Stevens for pedestrians and boaters, provides ADA accessibility throughout and picnic areas. Situated in North Cove Park, the Mill is a public facility that provides rental space, public plaza, festival venue and community gathering space. All the neighborhood parks could expand playground facilities and add small athletic components. North Cove and Lundeen parks should continue to promote and develop water-related activities.

Figure 5.3 illustrates the distribution of neighborhood-level parks within Lake Stevens. As shown, there are gaps in the services area in the southeastern part of the city. To provide equity of distribution, the city should concentrate its effort to acquire lands in the southeastern part of the city for additional neighborhood parks as opportunities arise. In 2017 acquisition of Frontier Heights as a public park eliminated the service gap in the western part of the city. The acquisition of West Lake Park meets the level of service for the southwestern area of the city.

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FACILITY	LOCATION	OWNER	ACRES	PICNIC SHELTER / BENCHES	PLAYGROUND	TRAIL / PATHWAY	BASKETBALL	BEACH / SWIMMING	DOCK	BOAT LAUNCH	VIEW CORRIDOR	RESTROOMS	OPEN SPACE	LANDSCAPING	OTHER
Catherine Creek Park	12708 20th St NE	Lake Stevens School District	16.55			X							X		X
Centennial Woods Park	131st Dr NE	City of Lake Stevens	6.02			X							X		
Frontier Heights	8801 Frontier Circle	City of Lake Stevens	7.2	X	X	X	X				X		X		
Lundeen Park	10108 Lundeen Parkway	City of Lake Stevens	10.05	X	X	X	X	X	X		X	X	X	X	X
North Cove Park	Main St & North Lane	City of Lake Stevens	3.66	X	X	X		X	X		X	X	X	X	X
Oak Hill Park	Oak Road	City of Lake Stevens	2.63	X	X	X	X				X	X		X	
Davies Beach	20 South Davies Rd	City of Lake Stevens	2.48					X	X	X	X	X		X	X
West Lake Park	20 ⁶ Street SE & 88th Avenue SE	City of Lake Stevens	12.36										X		X
<i>Neighborhood Parks Total Acres</i>			60.95												

Table 5.3 – Neighborhood Park Inventory

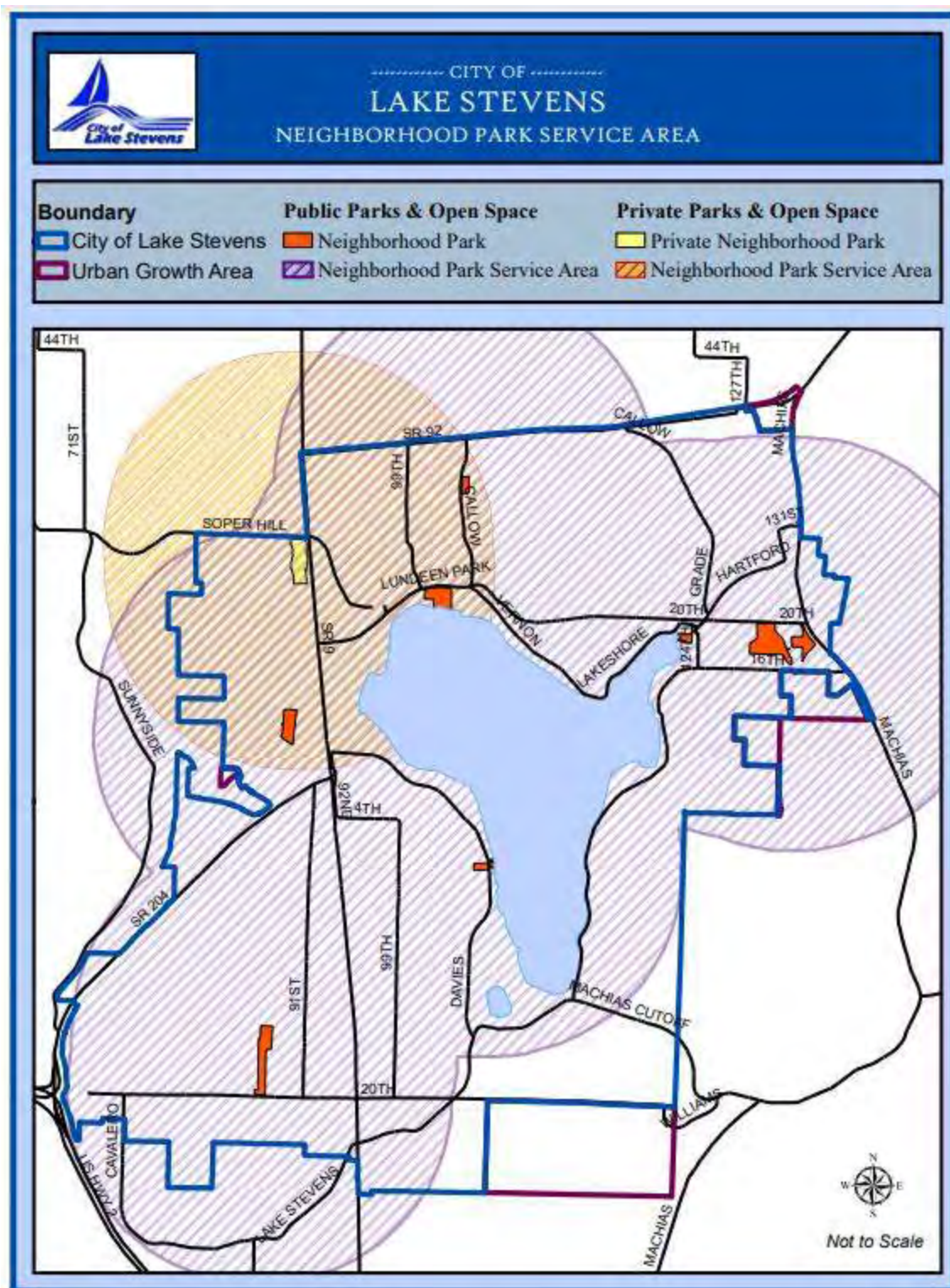


Figure 5.3 – Neighborhood Park Distribution

Mini-Parks

Mini-parks often referred to as “pocket parks” or “tot lots” are the smallest recreation sites within the park inventory. Mini-parks may be public or private. Many were created with neighborhood subdivisions. Mini-parks should be easily accessible to surrounding neighborhoods or within commercial centers. Ideally, mini-parks connect neighborhoods or commercial centers by paths, trails, sidewalks, bikeways or greenways.

North Lakeshore Swim Beach – A popular 0.5-acre waterfront park providing lake access for summertime swimmers on North Cove. This park is located approximately 0.2 miles west of downtown on North Lakeshore Drive. Facilities include 560 square feet of useable beach, a 600 square foot municipal swimming dock, a portable restroom, and 10 parking spaces.



Sunset Beach – This is a 0.25-acre, city-owned, waterfront park whose primary use is water access and picnic shelters. It is located 0.3 mile south of downtown on East Lake Stevens Road. Facilities include a public dock, picnic tables, portable restroom and nine parking spaces. This park is especially busy during the summer season. The park underwent a full redevelopment in 2023.

North Lakeshore Swim Beach and Sunset Park provide parallel amenities, as shown in

Table 5.4. In addition to the public mini-parks there are approximately 18 acres of private mini-parks.

Trail and Park associated with Woodland Hills Subdivision- This 0.6-acre park is located within the Woodland Hills Subdivision it is equipped with a playground and walking trail.

The city will continue to promote mini-parks in new neighborhoods and commercial areas as they develop, especially where gaps exist in the city, as shown in Figure 5.4.

k- This 0.9-acre park is located within the Catherine Creek neighborhood and is equipped with a playground and picnic facilities.

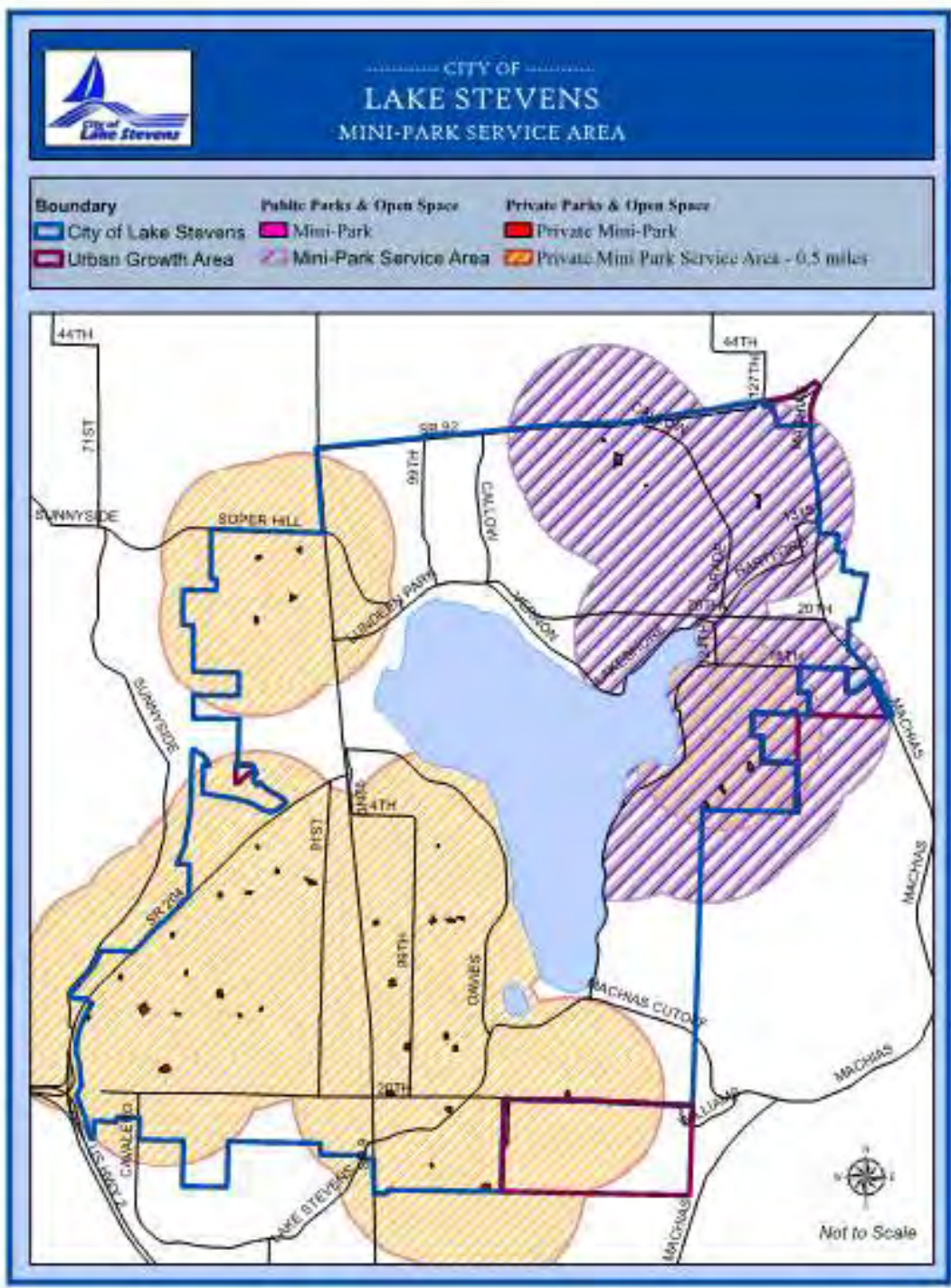
FACILITY	LOCATION	OWNER	ACRES	PICNIC SHELTER/BENCHES	PLAYGROUND	TRAIL/PATHWAY	BEACH/SWIMMING	SOFTBALL/BASEBALL	DOCK	VIEW CORRIDOR	OPEN SPACE	LANDSCAPING
Mini-Park – Public												
Bryce Park	Bryce Drive	City of Lake Stevens	.09	X	X							
North Lakeshore Swim Beach	North Lakeshore Dr	City of Lake Stevens	0.71				X		X	X		
Sunset Park	410 E Lake Stevens Rd	City of Lake Stevens	0.60	X			X		X	X		X
Woodland Hills	79 th Ave SE	City of Lake Stevens	.66		X	X						
Mini-Park – Created w/ Subdivisions Dedicated to the Public												
Semi-Public Mini-Parks			3.86		X	X					X	X
Mini-Park Parks Total Acres			5.17									

Table 5.4 – Mini-Park Inventory

School Parks

School parks constitute ancillary facilities, complementing the community's inventory. School parks often provide recreational needs not available at other parks or provide similar functions as other park types. For example, elementary playgrounds provide a similar benefit to residential areas commonly met by mini-parks or neighborhood parks; whereas, middle schools and high schools may provide community-level or special-use park functions depending on available amenities. Because schools are typically located within residential neighborhoods, they are easily accessible and evenly distributed throughout the community.

Additionally, school campuses provide areas for sports activities, informal recreation uses, and potentially special activities.



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The Lake Stevens School District (LSSD) owns the largest percentage of formal recreational/athletic facilities in the city. Many of the facilities are open to the public on a regular basis. The Park Plan promotes policies, which will allow the city to participate in jointly developing and managing parks and recreational facilities with the LSSD and other providers of leisure services to ensure efficient and effective use of the community's resources, avoiding redundant services and facilities.

As described in Table 5.5, the LSSD has seven elementary schools – each has playground facilities and a mix of other amenities. There are two middle schools, one mid-high school and one high school. Each school contains a different mix of athletic fields and play courts. The high school also houses a swimming pool, open to the public, which functions as a special use site.

FACILITY	LOCATION	PLAYGROUND	TRAIL/PATHWAY	BASKETBALL	TRACK	TENNIS	FOOTBALL/SOCCER FIELDS	SOFTBALL/BASEBALL	SWIMMING POOL	GYMNASIUM	OPEN SPACE
Cavelero Mid-High	8220 24th St SE		X		X	X	X	X		X	X
Centennial Middle	3000 S Machias Rd			X	X	X		X		X	X
Glenwood Elementary	2221 103rd Ave SE	X					X	X		X	X
Highland Elementary	3220 113th Ave NE	X					X	X		X	X
Hillcrest Elementary	9315 4th St SE	X		X	X			X		X	X
Lake Stevens High	2602 115th Ave NE				X	X	X	X	X	X	
Lake Stevens Middle/ Skyline Elementary	1031 91st Ave SE	X	X	X	X			X		X	X
North Lake Middle	2226 123rd Ave NE		X		X		X	X		X	X
Pilchuck Elementary	12708 20th St NE	X	X	X			X	X		X	X
Stevens Creek Elementary	9317 29th Street NE	X	X	X				X		X	X
Sunnycrest Elementary	3411 99th Ave NE	X	X	X						X	X

Table 5.5 – School Parks Inventory

Open Spaces and Natural Resources

Open spaces consist of undeveloped lands, passive recreation areas or Native Growth Protection Areas, both public and private. Open spaces allow residents to engage in low-intensity and passive recreation activities such as hiking and bird/wildlife watching, while protecting natural areas and resources. Typical amenities include soft trails, boardwalks, interpretive signage and scenic views. Open space may provide habitat corridors for wildlife and links between neighborhoods for humans. Open spaces frequently buffer potentially incompatible land uses. Open space should be distributed throughout the city.

Currently, the land use code requires dedication of Native Growth Protection Areas on lands with critical areas such as wetlands, streams, and steep slopes during development. The city also requires the dedication or creation of open space as a condition of approval for some subdivisions and attached housing developments. These set asides form a large portion of the open space inventory for the city that must be managed cooperatively between the city, homeowners, homeowners' associations, other agencies and even non-profit land trusts.

The city has many natural resources with the primary resource being Lake Stevens, a 1,040-acre lake and its tributaries, which provide migration, spawning, and rearing habitat for resident and anadromous fish species. The city provides a variety of habitat niches for terrestrial and aquatic wildlife and birds; notably there are many Bald Eagles that live around the lake. Public agencies own many of these open spaces; others are dedicated through the development process or as gifts from property owners. Generally, open spaces are located in critical areas and are retained in a natural state to protect the resource. In total, the city of Lake Stevens includes nearly 124 acres of public and semi-public open space and an additional 111 acres of privately held open space. Together these areas equal approximately four percent of the city. As previously noted, much of this property is within dedicated Native Growth Protection Areas. Open spaces with the potential for passive recreation uses are listed below.

Downtown Open Spaces – Approximately five acres of open space exist between 16th Street NE and 18th Street NE, in downtown Lake Stevens. This area could be developed into a natural classroom with interpretive information, and connected by trails, sidewalks and boardwalks.



Mill Cove Reserve – A one-acre passive open space purchased in 1997 through the Snohomish County Conservation Futures grant program. The wooded site is at the location of the historic Rucker Mill and contains wetlands and shore lands. From the site, one can see the pilings that supported the old mill over the lake. The city will continue to seek grant opportunities to finance trails, signage and other passive recreation amenities.

Trails and Pedestrian Facilities

Soft surface and paved trails, walking paths, sidewalks and multi-use trails for walking, hiking and bicycling make up the category of trails and pedestrian facilities. Paths and trails enhance connectivity between neighborhoods, parks, schools, transit facilities and commercial areas throughout the community and provide opportunities for alternative transportation. Recreational paths and trails can meander away from the road network, creating a focus on interacting with the natural or built environment. Sidewalks provide safe, direct routes between points along a road network. In 2020 the city adopted the first Trails Master Plan to guide development of new trails and provide level of service standards.

Approximately six miles of public or semi-public trails exist in the city. Many of the shorter trails link road segments. Some of the newer subdivisions include soft trails within the outer portions of critical area buffers or as paths between different areas. One trail circumscribes the western and southern borders of the high school property. Two miles of trails meander through Catherine Creek Park. The city added a new 0.8-mile multi-use path along South Lake Stevens Road in 2020. Gravel trails leading through Centennial Woods Park connect Catherine Creek Park to the Centennial Trail. The Lake Stevens Reserve neighborhood has a network of gravel trails that provide pedestrian access. There is also a network of informal trails in the power line corridor, located in the western portion of the city.

The Snohomish County Centennial Trail skirts the eastern city limits, 1.7 miles of which are managed by the city. Nearly 5 miles of the Centennial Trail is adjacent to the city between Centennial Middle School and the Rhododendron Trail Head.

The 30-mile trail stretches between the Skagit County line to the north and the city of Snohomish to the south. The trail is planned to extend from the southern Snohomish/King County line to the northern Snohomish/ Skagit County line. The trail serves pedestrians, bicyclists, skaters, and equestrians.

Figure 5.5 provides an overview of public and private open spaces and trail locations.

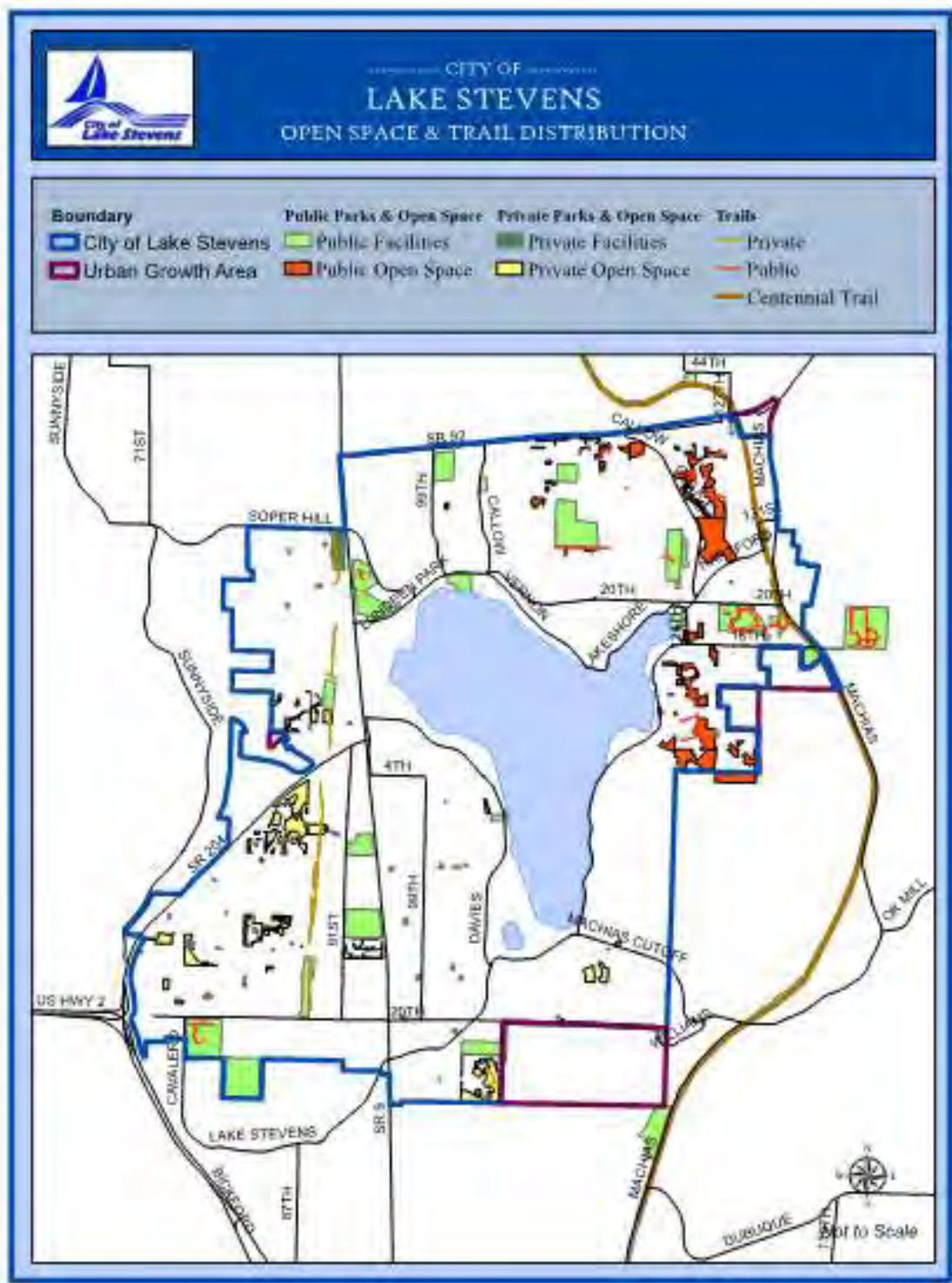


Figure 5.5 – Open Space and Trail Distribution

Special Use Parks & Facilities

Special use parks may be any park type or facility (private or public) with a specialized amenity that provides a unique experience, a particular sport or activity, and may provide a revenue income. Special use parks may include boat launches, cultural facilities, community centers, recreation centers/facilities or public art. Commercial enterprises geared toward the lake such as non-motorized uses or the Centennial Trail could compliment the city's inventory of special use facilities. The size of these facilities varies depending on the proposed use and available amenities. Special use parks should be distributed throughout the city. Because demand for special use facilities is generated from within and outside the city limits, the city, county, and other recreation providers should cooperate on locating special use sites.

Bonneville Field Ball Park – A three-acre baseball field, which also provides informal trailhead parking for the Centennial Trail, is located at the intersection of 16th Street NE and Hartford-Machias Road. The Lake Stevens Little League operates this site. Facilities include a baseball diamond and approximately 35 parking spaces. The park is used primarily by organized little league teams during the summer.

North Cove Boat Launch – A one-acre public boat launch and parking lot, with 30 spaces, is located on the eastern shore of North Cove. Access is from 17th Place NE, off Main Street. The Washington State Department of Fish and Wildlife owns this site and leases it to the city. Most users are boaters, anglers, and jet-skiers launching their watercraft. Use is heaviest on summer weekends.

Grimm House – The historic Grimm House, associated with the Rucker Mill, is located next to North Cove Park. Through volunteer efforts, the house has been relocated and renovated.



Historic Sites – The potential for historic sites in Lake Stevens is excellent because of the city's rich past linked to logging and railroads, evident in remains around the lake. There are trestle remains from the mill operations, in the lake, dating back to the turn of the century.

Lake Stevens Historical Museum –The museum houses permanent and rotating exhibits illuminating the town's history, the Society's office, and a 1,000-piece historical photograph collection. The Lake Stevens Historical Society, formed in 1982, operates this museum. The Lake Stevens Historical Society is operated by a 15-member board and is a group of about 110 individuals dedicated to preserving community history through the collecting of information and artifacts and educating the public. In 2021 the museum was moved to a temporary location in Downtown Lake Stevens.

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Lake Stevens Senior Center – The Lake Stevens Senior Center, located at Eagle Ridge Park, welcomes all older adults to share in fellowship, classes and social events in the Lake Stevens area. The Senior Center is in a 2,800 square foot building with a commercial kitchen, dining/multi-purpose room, barrier-free bathrooms, office space and additional class and meeting rooms.

Lochsloy Field – The Lake Stevens School District owns this 15-acre site, located north of SR-92, between Lake Stevens and Granite Falls. Facilities include numerous soccer fields and a large parking area. Organized league teams use the park primarily during the spring, summer and fall.

The Mill on Lake Stevens – This approximately 9,190 square foot multi-use facility constructed in 2020 provides meeting space, covered patios, festival space and three-season section for community, private and corporate events.

Cedarwood Community Center – An approximately 5,000 sf facility located near 5th Pl SE and 101st Ave SE that was acquired by the city in 2021 and is scheduled for future renovations.

Sno-Isle Regional Library, Lake Stevens Branch – The city owns a 4,750 square foot building at 2211 Grade Road that houses the library. The Sno-Isle Libraries provide library services to the community here.



Table 5.6 lists some well-known and popular special use sites and facilities.

Recreation Programs, Events and Special Providers

Aquafest – Lake Stevens' annual city celebration is usually held in July. It includes an aqua-run, children's activities, fireworks, vendor booths and several parades.

Lake Stevens Boys and Girls Club – A one-acre property located at the intersection of 16th Street NE and Main streets. Clubs, Inc., a non-profit organization composed of representatives of the Lake Stevens Lions Club and the Lake Stevens Junior Athletic Association (LSJAA), owns this property. The Boys and Girls Club includes a recently remodeled building, teen center, gymnasium and a small meeting room (50-60 person occupancy) available for rent. This room is available at no cost to service clubs and scout troops. The property also includes a baseball diamond (Bond field), used for youth team sports, and storage/concession area, operated and maintained by LSJAA, behind the gymnasium. Approximately 75 parking spaces are available on the property.

Lake Stevens Junior Athletic Association (LSJAA) – A non-profit youth organization, the LSJAA organizes seasonal teams for soccer, football, and basketball., funded by user fees.

FACILITY	LOCATION	OWNER	ACRES	FOOTBALL/ SOCCER FIELDS	SOFTBALL/BASEBALL	DOCK	BOAT LAUNCH	SWIMMING POOL	VIEW CORRIDOR	OTHER
Bonneville Field	13420 16 th Street NE	City of Lake Stevens	7.32		X					X
North Cove Boat Launch	North Drive	WA Dept of Fish & Wildlife	0.89			X	X		X	X
Grimm House	Mill Spur	City of Lake Stevens	0.60							X
The Mill	1808 Main Street	City of Lake Stevens	.58							X
Library	2211 Grade Rd	City of Lake Stevens	1.16							X
Lochsloy Field	6710 147th Ave NE	Lake Stevens School District	15.17	X	X					
Special Use Parks Total Acres			24.81							

Table 5.6 – Special Use Inventory

Lake Stevens Little League – A non-profit youth baseball and softball organization that organizes seasonal teams and maintain Bonneville Field.

Lake Stevens School District – The LSSD offers evening and weekend classes in sports, hobbies, job skills, continuing education and other recreational classes. The LSSD operates the indoor swimming pool. The LSSD Community Education program currently provides recreation and leisure service programming, such as summer youth recreation programs and adult programs, in the fall, winter and spring.

Rowing Clubs – Different rowing clubs use Lake Stevens frequently, hosting several large regattas on the lake, as well as offering competitive rowing opportunities for juniors and adults.

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Scouting, 4-H, Church Youth Programs, Other Special Interest Groups – All the scouting organizations are represented in Lake Stevens, as well as 4-H. Additionally, many of the churches have youth programs.

Water Ski Club- The Lake Stevens Water Ski Club was started in the late 1940's and hosted the West Coast Regional Championships in North Cove. The club is open to all interested families and friends who are looking for fun on and off the water.

FUTURE NEEDS AND LEVELS OF SERVICE

Methodology and Public Process

The city traditionally based its level of service for parks and recreation facilities on an overall population ratio. Under this model, using the 2012 population estimate, the city provided approximately five acres of developed or planned parkland per 1,000 residents. Comparatively, this is within the level of service ranges provided by neighboring communities. As a first step to providing an adequate land supply, setting a broad population-based goal is acceptable. However, the city recognized that there were inherent problems with this method. The city and its UGA have a limited amount of large usable lands remaining. As the city's population grows, it is not likely that it can continue to acquire a larger inventory of new parkland. Secondly, a population-based model ignores access to different types of parks, special features and an equitable distribution throughout the community. Finally, this older method does not inform a jurisdiction on the city's satisfaction with individual facilities, the inventory or identify preferences for specific types of amenities.

At the last park element update the city determined the existing model of a population-based methodology did not adequately represent the needs of the community. In 2013 the City updated the methodology to include an acceptable individualized distance for residents to travel to reach each classification of parks, trails and facilities.

First, the city developed a park classification system previously described in Table 5.1. Second, the city completed an updated inventory of public and private facilities. The inventory categorized the facility by its classification, included current acreage and identified specific amenities available at each location. Third, the city proposed new level of service standards and mapped the distribution of different park facilities throughout the community based on the defined levels of service. The maps include an overall park distribution and individual distribution of different park types to determine access to residential areas. Fourth, the city developed and distributed a parks and recreation survey. The survey contained questions related to demographics, access to facilities, facility use and preferences, community desires, satisfaction and potential funding sources. Based on these results and recommendations by the community, Park Board and Planning Commission new service levels were set.

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As part of the 2019 update staff distributed a refined survey via social media and posted it on the city's website in spring of 2019. The Park and Recreation Planning Board held several regular meetings throughout the year. Staff also briefed the Planning Commission and City Council about the project throughout 2019 at open public meetings. Staff has refined the needs assessment based on survey responses and comments from the community and city officials.

Level of Service Standards and Goals

The level of service standard (LOS) for park facilities are based on residential access and equitable distribution of facilities to different park types and trails community wide. The LOS standard for community parks is one park within 2.5 miles of residential areas. The LOS standard for neighborhood parks is one park within one mile of residential areas. The service goal for mini-parks (public and private) is one mini-park within 0.5 miles of residential areas. This coincides with an approximately 10-minute walkshed, which the Trust for Public Land uses to identify park gaps. The LOS standard for multi-use trails is one trail within one mile of residential areas. The LOS standard for open space is five percent of the community. Within each facility, the city will strive to maintain a mix of amenities that reflect community use preferences as defined in the most current Lake Stevens Parks and Recreation Survey.

Needs Assessment

Survey respondents suggested that community level parks should receive the highest priorities, but a desire to see all park types was evident from responses. Some of the most popular uses included walking/hiking, picnicking, beach/dock use, and swimming. Some of the most desired improvements include walking, hiking and multi-use trails, picnic areas, public docks, a community garden, playgrounds, a skate park and improved restrooms. Overall respondents claim to be somewhat satisfied with the facilities and amenities. The most common complaint was a perceived lack of park properties, amenities and lake access. Respondents identified the cost of park maintenance and land for additional access as major issues to be resolved. Popular funding sources include public and private partnerships and fund matching. Additional questions focus on forming a recreation program and determining offerings to be included.

Through a process of applying the adopted parks and open space LOS standards, reviewing the current inventory and analyzing the 2019 Parks and Recreation Survey a clear picture of the city's needs for public park and recreation programs and facilities emerges. Five main categories comprise the current needs assessment: Planning, Acquisition, Site Development and Improvements, Maintenance and Recreation programming. Each element provides the basis for developing a capital improvement plan. Decision-makers should prioritize the selection of capital projects based on gaps in the service for different park types, distribution of amenities throughout the park network, community preferences, opportunities, and likelihood of partnerships with other jurisdictions or private groups.

Park Planning

To improve existing recreational facilities and design new facilities, the city needs to develop master plans for specific uses in existing parks, in addition to new facilities added to the inventory. Master plans should consider the distribution of existing inventoried facilities and identify locations for improving and developing preferred uses and amenities from the community survey. Specifically, new master plans should consider opportunities to add trails, playgrounds, picnic areas, permanent restrooms and active recreation areas including sports fields and facilities. Additionally, master plans should identify potential locations for additional trails and shoreline acquisition and development.

The following list includes a series of proposed planning efforts, based on responses from the community survey, to implement the Park Plan.

1. Coordinate with Snohomish County to plan park facilities jointly within or adjacent to the city. Examples include future construction phases of Cavalero park, transfer of some park facilities, and a long-term analysis of county properties outside city limits.
2. Develop a master plan for Centennial Woods Park with passive use and other amenities. Develop a master plan for non-motorized uses of the waterfront including swimming areas, beach use, rowing/paddling and public docks/piers. Improved shoreline access and a variety of water-related activities are important identified issues by residents. This project should be coordinated with a variety of user groups and stakeholders.
3. Prepare an open space plan for the various downtown shorelines, wetlands and riparian open spaces (e.g., Mill Cove Reserve, 16th and 18th Street wetlands and) with an emphasis on low impact development, interpretative education and linkages. The community identified habitat protection and development of interpretive sites as an important goal for the community parks, recreation and open space system.
4. Implement a wayfinding program developed with the City Beautification Plan in 2020, to identify the locations of parks and recreational facilities throughout the community. A wayfinding program would be crucial to providing a uniform image and highlighting existing and proposed site improvements.

Acquisition

Based on the distribution of park facilities and survey responses, the city should identify opportunities to acquire the following lands to meet the recreational needs of city residents. Decision-makers should include one or more of these potential acquisitions as placeholders on the capital program list to act on as opportunities are identified.

1. The city should identify a location for a new public neighborhood level park in the southeastern part of the city, near 20th Street SE.
2. The city should identify locations for additional shoreline properties on Lake Stevens. Shoreline acquisition should consider expansion of current properties, a balanced distribution of access points on all sides of the lake, lands that can provide a mix of

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active and passive recreation activities and linear access tracts for trails, paths and view corridors.

3. Rights-of-way/easements for multi-use trails, pedestrian paths and sidewalks throughout the city with an emphasis on lakefront locations, the power line corridor in the western part of the city and east/west connections to the Centennial Trail and downtown.

Site Development

Some projects are ready for immediate implementation and construction. Decision-makers should give these projects a high-priority for inclusion on the capital project list. As the city completes other master plans, Council should consider adding these as future capital projects.

1. Complete construction of Eagle Ridge Master Plan's Phase 1 improvements (e.g., landscaping, trail development, interpretive signs, etc.) and start construction of Phase 2 improvements (e.g., restroom facilities area, etc.) and Phase 3 improvements (e.g., playgrounds, picnic shelter, amphitheater, etc.).
2. After acquisition of right-of-way/easements, the city should begin constructing the power line trail in phases.
3. Frontier Heights – Implement future phases of the Master Plan including exercise stations, viewing labyrinth, multi-use sports field, pickleball courts, sensory garden and additional parking.
4. West Lake Park – Construct the Master Plan that includes athletic fields, dog park, trailhead, playground and parking.

Park Improvements / Maintenance

Several projects do not need significant planning but will help implement community desires and preferences and should be included on the capital project list. Such projects involve maintenance and repairs or improvements to existing facilities. Many of these projects could be completed through cooperative efforts between the city and stakeholder groups. Specific examples for consideration as a capital project follow.

1. Repair existing soft trails at Catherine Creek Park and Centennial Woods. This may include clearing brush and installing new surface materials on trails. The city should endeavor to define trailheads and install location and wayfinding signage between the two sites. As appropriate, city staff could install additional amenities at these sites including formal seating areas and picnic facilities along with restroom facilities.
2. Coordinate with user groups to repair and improve the disc golf course in Catherine Creek Park.

3. Construct a pedestrian pathway between Downtown Lake Stevens and the Centennial Trail along Hartford Drive NE terminating at land dedicated to the city for creating a new trail connection. The project would include improvements along Hartford Drive NE such as directional signage, striping and other safety features.

Recreation Programming

Lake Stevens currently provides seasonal events for community recreation. Recreation programming began in 2020 through a third-party vendor. Additional programming will be developed over a 5-year plan to increase offerings to all ages and abilities.

Capital Projects

An analysis of existing conditions and projected needs in the previous section highlighted the areas of concern and opportunities for Lake Stevens. The Capital Facilities Element contains a strategy for achievement of the city's goals considering the existing conditions in the city and identified needs. Capital projects will be prioritized based on the survey result preferences, needs assessment, levels of service and relationship to economic development opportunities. The following list of different project types should be considered for inclusion in the Capital Facilities Element.

Planning Project No.1 Bayview Trail Phase 1-4

Total Cost: \$500,000

Description: Develop 100% design plans, critical area study, acquisition plan and permitting.

Location: 8th Street SE to Soper Hill Road to connect with the Marysville Bayview Trail alignment.

Justification: This project would help meet the public demand for active outdoor recreation and provide an interconnected system of high-quality, accessible trails

Planning Project No.2 Centennial Woods

Total Cost: \$100,000

Description: Develop a park master plan for Centennial Woods starting with a conceptual design in 2022, parking lot(s), picnic opportunities and trail connections. Full design and construction will take place in a later phases.

Location: Adjacent to Catherine Creek Park and connects to the Centennial Trail between 16th Street NE and 20th Street NE.

Justification: This project would help meet the public demand for active outdoor recreation. The location is adjacent to the Centennial Trail, the longest, multi-use trail in Snohomish County.

Planning Project No.3 Downtown Open Space Master Plan

Total Cost: \$50,000

Description: Open space plan for various downtown open spaces including shoreline, wetland, and riparian areas. The plan would include environmental analysis, identify appropriate connections between areas, develop interpretive information and provide engineered details for boardwalks, viewing areas and signage.

Proposed Funding Sources: Impact fees, Grants

Location: Mill Cove Reserve, Grade Road Open Space, Wetlands between 16th Ave NE and 18th Ave NE

Justification: This project would meet the identified preference for balanced habitat protection and development of interpretive sites as an important component in the community parks, recreation and open space system.

Acquisition Project No.1 Lakeside Path Right-of-Way/Easement Acquisition

Total Cost: \$1,610,066

Phase 1 (Northern Section approximately 3,800 linear feet) – \$237,382

Phase 2 (Eastern Section approximately 3,600 linear feet) – \$222,684

Phase 3 (Western/Southern approximately 18,000 linear feet) – \$1,150,000

Description: Purchase rights-of-way/easements for walking paths around the lake.

Proposed Funding Sources: Local Contributions, Impact fees, Grants

Location: Road network around Lake Stevens

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Acquisition Project No.2 Neighborhood Park Acquisition

Total Cost: \$500,000 to \$1 million

(Southeast Lake Stevens between 5 – 10 acres)

Description: Identify locations for and acquire lands for a neighborhood level park in the southeastern part of the city.

Proposed Funding Sources: Impact fees, REET

Location: Southern part of the city, near 20th Street SE

Justification: This project would meet the Level of Service standard for access and distribution of neighborhood level parks.

Acquisition Project No.3 Shoreline Acquisition

Total Cost: \$1 – 1.5 million

Description: Identify locations for and acquire shoreline property that can provide a balance mix of water related activities around Lake Stevens.

Proposed Funding Sources: Impact fees, Grants

Justification: This project would meet the identified preference for acquisition and development of additional shoreline properties as an important part of the community parks, recreation and open space system.

Acquisition Project No.4 – Power Line Trail Right-of-Way/Easement Acquisition

Total Cost: \$1,000,000

Phase 2 (Northern Portion approximately 6,350 linear feet)

Description: Purchase rights-of-way/easements for multi-use trails in the power line corridor.

Proposed Funding Sources: Impact fees, Grants

Location: Power line corridor in the western part of Lake Stevens

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Development Project No.1 – North Cove Boat Launch Marina

Total Cost: \$3,200,000

Description: Redevelopment of the existing facilities to accommodate guest moorage and first responder moorage.

Proposed Funding Sources: Impact fees, Grants

Location: 12301 17th Place NE

Justification: This project would help meet the goal of improving and expanding public shoreline and water access.

Development Project No.2 – Remaining Phases of the Eagle Ridge Master Plan

Total Cost: \$4,000,000

Description: Construct remaining improvements in the Eagle Ridge Master Plan.

Proposed Funding Sources: Impact fees, Development, Grants, ARPA

Location: Eagle Ridge Park

Justification: This project would meet the identified preference for developing community level parks.

Development Project No.3 Frontier Heights Redevelopment Phase II and III

Total Cost: \$3,500,000

Proposed Funding Sources: Impact fees, Grants, ARPA

Description: Add parking along Frontier Circle West, add pickleball court, labyrinth, sensory garden, multi-use athletic field, exercise stations and landscaping.

Proposed Funding Sources: Impact fees, Development, Grants

Location: 8801 Frontier Circle W

Justification: This project would meet the identified need of multi-use athletic fields and increasing active recreation opportunities throughout the community. This project would revitalize this neighborhood and increase economic development in the surrounding area. This project would meet the identified preference for developing neighborhood level parks.

Development Project No. 4 Bayview Trail Phase Oa

Total Cost: \$699,960

Phase 1 (Southern Segment construct trail from 20th Street SE to 12th Street SE) – cost included with West Lake Park project)

Phase 2 (Northern Segment construct approximately 1267 linear feet) – \$699,960

Description: Construct multi-use trail along utility corridor.

Proposed Funding Sources: Impact fees, Pandemic Recovery

Location: Power line corridor in the western part of Lake Stevens

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Development Project No. 5 – West Lake Park Ballfields Development and Dog Park

Total Cost: \$1,600,000

Description: Renovate existing facilities in two phases to increase safety standards. Phase I will include re-grading the existing fields. Phase II will include a dog park, and elements identified in master plan. This property will be a trail head for the Bayview Trail.

Proposed Funding Sources: Pandemic Recovery, Impact Fees

Location: 8629 20th Street SE

Justification: This facility would improve a public neighborhood level park in southwestern Lake Stevens and satisfy goals identified in the Trails Master Plan.

Improvement Project No.1 – Replace Low Float Dock at North Cove Boat Launch

Total Cost: \$150,000

Description: Replace low float dock and install new abutment.

Proposed Funding Sources: Impact fees, Local Contribution

Location: 1301 17th Place NE

Justification: This project would help meet the goal of improving and expanding public shoreline and water access.

Improvement Project No.2 Hartford Road Walking Path/Trail Head

Total Cost: \$50,000

Description: Improve the pedestrian pathway between Downtown Lake Stevens and the Centennial Trail along Hartford Drive NE and construct a new trailhead at the intersection of Hartford Road and 131st Ave NE.

Proposed Funding Sources: Mitigation, Grants

Location: Hartford Drive NE between 20th Street NE and 131st Ave NE

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Improvement Project No.3 – Catherine Creek and Centennial Woods Trail Improvements

Total Cost: \$15,206

Phase 1 (Catherine Creek approximately 4,460 linear feet) – \$11,097

Phase 2 (Centennial Woods approximately 1,127 linear feet) – \$4,110

Description: Improve existing soft trails at Catherine Creek and Centennial Woods.

Proposed Funding Sources: Impact fees, Local Contribution

Location: Catherine Creek and Centennial Woods Parks

Justification: This project would meet the identified preference for developing safe walking paths and multi-use trails throughout the community.

Improvement Project No. 4 – Cedarwood Clubhouse

Total Cost: \$4,230,000

Description: Lake Stevens acquired the Cedarwood Clubhouse in 2021 for future use a community recreation center for youth and community use. The Cedarwood Clubhouse is within an apartment complex built in 1978 and includes a 5,000-square-foot gymnasium and separate restroom facility. It was closed years ago over security and

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vandalism concerns and has been dormant since. Numerous emergency repairs are needed to remediate building deficiencies including roof repairs, new siding and windows along with ADA access and site improvements. Future phases will include interior remodels.

Location: Intersection of 101st Ave SE and 5th Place SE

Proposed funding sources: State (\$1.2 million requested), Federal \$1 million, local, grants

Justification: This project would meet the city's need for a safe indoor recreational space for youth and community needs.

Improvement Project No. 5 – Davies Beach Improvements

Total Cost: \$400,000

Description: Replace / Repair docks and pier at Davies Beach

Location: 20 South Davies

Justification: This project would meet the city's need for safe water access on the shoreline of Lake Stevens.

Improvement Project No. 6 – Bonneville Field

Total Cost: \$1,000,000

Description: Replace turf field with synthetic turf and add neighborhood level park amenities that may include picnic areas, a small playground and walking paths.

Location: 13420 16th Street NE

Proposed Funding: Pandemic Relief

Justification: This project would help meet the city's need for improved youth athletic facilities.

Financing

Parks and recreation facilities users do not necessarily recognize political boundaries; therefore, it is imperative that jurisdictions plan for and provide recreation facilities to meet the needs of the community jointly. Recognizing this fact also allows a more efficient system to be established using scarce tax dollars to provide for the recreational needs of regional populations. For example, it is more efficient to build a swimming pool between two jurisdictions where demand exists than to build two separate pools three blocks from each other simply because each city feels that tax dollars should be spent in individual communities. The city should continue to place emphasis on a balanced, cooperative approach to parks and recreation planning.

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In accordance with the Revised Code of Washington Sections 82.02.050 and 82.02.060, the city is to provide a balance between impact fees and other sources of public funds to meet its capital project needs. Revenues from property taxes, user fees (if imposed), sales taxes, real estate taxes, grants and other revenue sources need to be used to pay the proportionate share of the growth-generated capital facilities costs. Therefore, the city's commitment to improving the parks system is not solely reliant on impact fees.

Impact Fees

Once a LOS is adopted, impact fees may be assessed under GMA to ensure that levels of services are maintained as the population grows. It is required that impact fees be based on the LOS in place at the time of development. It is in the city's interest to ensure impact fees are current as allowed under GMA based upon the level of service established in this element. The amount that could be charged new development would be determined through a separate fee study.

General Revenues

Unlimited general obligation bonds may be submitted to voters for park and recreation purposes. These bonds require approval by at least 60% of the resident voters during an election that has a turnout of at least 40% of those who voted in the last state general election. The bond must be repaid from a special levy which is not governed by the six percent statutory limitation on the property tax growth rate.

Grants

While the city has been successful in obtaining grants for parks, it will continue to apply for grants for acquisition, development, recreation programming and maintenance. With a larger community, it is anticipated that the city's resources could be better leveraged with more and larger grants.

Special Revenue Funds

Conservation Futures: By state law, counties can elect to levy up to \$0.065 per \$1,000 of assessed valuation for all county properties to acquire shoreline or other open space lands. In 1997, the city obtained conservation future funds to purchase about 21 acres of open space lands contained in three parks.

Real Estate Excise Tax (REET): State law allows counties the option of imposing excise taxes on the sale of real estate. The tax may be imposed up to \$0.25 per \$1,000 in sale value to be used to finance capital facility developments, including the acquisition and development of park and recreational facilities.

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Foundations and Contributions

The Arts and Parks Foundation was established as a 501(c)(3) as an avenue for people to make tax-exempt contributions that directly support parks and art activities. Contributions can be from service clubs, individuals or organizations wishing to make a one-time or periodic gift to parks.

Fundraising

Lake Stevens will promote fundraising opportunities within events, dedication of amenities and legacy gifts of properties and funds in cooperation with the Arts and Parks Foundation.

GOALS AND POLICIES

An analysis of existing park, recreation and open space facilities along with community input provide the basis for establishing goals and policies within the Park Plan. The goals and policies provide guidelines and actions for achieving that Plan. Goals are broad intent statements that describe a desired outcome. Policies provide the framework for developing specific measurable actions.

GOAL 5.1 PROVIDE A HIGH-QUALITY, DIVERSIFIED PARKS, RECREATION AND OPEN SPACE SYSTEM THAT PROVIDES RECREATIONAL AND CULTURAL OPPORTUNITIES FOR ALL AGES AND INTEREST GROUPS.

Policies

- 5.1.1 Provide a system of multi-purpose neighborhood, community, and mini-parks, throughout the community, accessible to all residents that meet the following levels of service:
 - a. Neighborhood Parks – one park within a one-mile radius of all residential areas and
 - b. Community Parks – one park within a 2.5-mile radius of all residential areas.
 - c. Mini-Parks - one park within a .5-mile radius of residential or commercial areas.
- 5.1.2 Provide a park, recreation and open space system with activities for all age groups and abilities, equally distributed throughout the community, with an emphasis on youth-oriented activities.
- 5.1.3 Provide a balanced mix of active recreational facilities including but not limited to court and field activities, skateboard/BMX areas, and multi-use trails and passive recreation facilities, including but not limited to, hiking/walking, shoreline access and picnicking accessible to the largest number of participants.
- 5.1.4 Promote balanced lake access for pedestrians and motorized and non-motorized watercraft so all segments of the population can enjoy the lake and have access to its recreational opportunities.
- 5.1.5 Encourage the inclusion of performing arts facilities in public parks and recreation areas and incorporate visual arts into the design of park features, such as railings, benches, buildings and other amenities.
- 5.1.6 Support the use of indoor community spaces for arts and crafts, music, video, classroom instruction, meeting facilities and other spaces for all age groups on a year-round basis.
- 5.1.7 When appropriate and economically feasible, participate in the development of special interest recreational facilities.
- 5.1.8 Continue to participate in the annual Aquafest community celebration.

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- 5.1.9 Identify recreational and cultural needs opportunities for special needs populations.
- 5.1.10 Support the Lake Stevens Historical Society in their efforts to inventory significant historical and archaeological resources and to provide information to the community on its history.
- 5.1.11 Create a recreation program that provides activities for all ages and abilities.
- 5.1.12 Support community events that create pride and provide for economic development.

GOAL 5.2 PROVIDE AN INTERCONNECTED SYSTEM OF HIGH-QUALITY, ACCESSIBLE TRAILS AND GREENWAY CORRIDORS THAT OFFER DIVERSE, HEALTHY OUTDOOR EXPERIENCES WITHIN A VARIETY OF LANDSCAPES AND NATURAL HABITATS, PUBLIC FACILITIES, LOCAL NEIGHBORHOODS, BUSINESS DISTRICTS AND REGIONAL TRAILS.

Policies

- 5.2.1 Provide a comprehensive network of multi-use trails for pedestrians, bicycles and skating using alignments along the public rights-of-way, through public landholdings as well as across cooperating private properties, which link residential neighborhoods to community facilities, parks, special use areas, commercial areas and the waterfront that meets the following level of service: one trail within one mile of residential areas. Implement Master Trail Plan as adopted.
- 5.2.2 Provide for a comprehensive city trail system linking the downtown area, schools, parks, and the Centennial Trail.
- 5.2.3 Establish a multi-use trail around the lake, choosing a route that best provides lake access and/or views.
- 5.2.4 Establish a north/south trail under the power lines as identified in the Lake Stevens Center and 20th Street SE Corridor subarea plans.
- 5.2.5 Establish an east/west sidewalk trail along 24th Street SE and South Lake Stevens Road to connect to the Centennial Trail as identified in the 20th Street SE Corridor subarea plan.
- 5.2.6 Establish, expand and/or improve nature trails and boardwalks through open spaces with an emphasis on Eagle Ridge Park, Catherine Creek Park, Centennial Woods, Mill Cove Reserve, and the Grade Road Open Space.

GOAL 5.3 PRESERVE AND ENHANCE OPEN SPACE AND NATURAL RESOURCES AREAS INCLUDING FISH AND WILDLIFE HABITAT, MIGRATION CORRIDORS, NATURAL MEADOWS AND WATER RESOURCES.

Policies

- 5.3.1 Preserve open space corridors and buffers to provide separation between natural areas and urban land uses and maximize climate resilience benefits, with a goal of maintaining five percent of the city as open space.
- 5.3.2 Plan, locate and manage park and recreation facilities so that they enhance wildlife habitat, minimize erosion, complement natural site features and create linkages within the developed area.
- 5.3.3 Balance the desire for public access and interpretive education with preservation of environmentally sensitive areas and other natural sites
- 5.3.4 Maintain and enforce leash laws and animal at-large laws to stem wildlife predation.
- 5.3.5 Preserve lake and other scenic views for the public when considering land use decisions and when siting park and recreation facilities.
- 5.3.6 Plan for an open space system that may include:
 - a. Natural or scenic areas,
 - b. Water bodies and drainage easements,
 - c. Public/private passive park and recreation sites,
 - d. Cultural, archaeological, geological and historical sites,
 - e. Large reserve tracts, private parks, common ground, and buffer areas from residential development,
 - f. Utility corridors, and
 - g. Trail corridors that may function as wildlife corridors.

GOAL 5.4 ASSERT PARKS AND RECREATION AS CRITICAL INFRASTRUCTURE AND VITAL PUBLIC SERVICE.

Policies

- 5.4.1 Advocate for funding options to maintain and operate parks and recreation programs.
- 5.4.2 As park system expands, provide sufficient financial and staff resources to maintain the system to high standards.
- 5.4.3 Periodically review growth impact related fees and assess methodologies to finance projects.

GOAL 5.5 MAXIMIZE PARK FACILITIES BY LEVERAGING, SHARING AND EFFICIENTLY USING RESOURCES.

Policies

- 5.5.1 Cooperatively plan for joint-use facilities, meeting and class rooms, athletic fields, and other facilities with the Lake Stevens School District, Lake Stevens Junior Athletic Association, Snohomish County Parks Department and other public or private providers of recreation services and facilities that are of mutual benefit to each agency and the users/participants in the city and its Urban Growth Area.
- 5.5.2 Create a comprehensive, balanced park, recreation and open space system that integrates city facilities and services with resources available from the Lake Stevens School District, Snohomish County and other state, federal and private park and recreational lands and facilities in a manner that will best serve and provide for area residents' interests.
- 5.5.3 Support continued cooperation between the city, non-profit organizations, the Lake Stevens School District and other agencies for continuation and development of recreation programming for youths, seniors and other segments of the population to avoid duplication, improve facility quality and availability, which reduces costs and represents area residents' interests through joint planning and development efforts.
- 5.5.4 Establish inter-local agreements between the city, county, school district and private non-profit organizations and other agencies to provide for athletic facilities to serve the needs of the city and the Urban Growth Area.

GOAL 5.6 MAINTAIN PARK FACILITIES TO MAXIMIZE LIFE OF THE FACILITIES AND TO PROVIDE AN ATTRACTIVE AND PLEASING ENVIRONMENT FOR USERS.

Policies

- 5.6.1 Design and develop facilities, which reduce overall facility maintenance and operations requirements and costs. Where appropriate, use low maintenance materials, settings or other value engineering considerations that reduce care and security requirements and retain natural conditions and experiences.
- 5.6.2 Develop a maintenance management system to estimate and plan for life cycle maintenance in addition to replacement costs.
- 5.6.3 Provide operation and maintenance to insure safe, serviceable, and functional parks and facilities. Provide adequate funding to operate and maintain existing and new special use sites.
- 5.6.4 The city shall establish creative methods to efficiently expand park and trail maintenance services such as encouraging volunteer efforts, continued use of the State Department of Corrections crews and mutual coordination with other local agencies.

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- 5.6.5 Where appropriate, the city should initiate joint planning and operating programs with other public and private agencies to provide for special activities like shoreline access, aquatic facilities, marinas and community festivals.
- 5.6.6 In the design of parks, encourage the use of materials and designs to reduce the occurrence and impacts of vandalism. Parks design which provides for easy surveillance of facilities by residents and by police can reduce vandalism. Use of materials such as graffiti resistant coatings can reduce these impacts.
- 5.6.7 Repair acts of vandalism immediately to discourage park property and city recreation facilities from becoming targets for further such acts.
- 5.6.8 Ensure that all park and recreation facilities owned and operated by the city comply with ADA accessibility requirements.
- 5.6.9 Establish a formal volunteer network as volunteerism is a significant source of energy and ideas. The city must continue to tap and improve existing opportunities to involve the community in its own programs. The city shall formalize a volunteer program that includes "adopt a park," and "adopt a trail," and similar programs.
- 5.6.10 Coordinate with Lake Stevens Police in park design to reduce unsafe park environments to reduce crime.

GOAL 5.7 THE CITY RECOGNIZES THAT LAND IS IN HIGH DEMAND AND THAT ACQUISITIONS MUST BE PURSUED AS QUICKLY AS POSSIBLE TO IMPLEMENT THE COMMUNITY'S VISION CONCURRENTLY WITH DEVELOPING AND IMPROVING EXISTING FACILITIES TO ACHIEVE A HIGH-QUALITY AND BALANCED PARK AND RECREATION SYSTEM.

Policies

- 5.7.1 Add capacity at existing parks by expanding or improving facilities to accommodate current and future populations and desired uses including walking/hiking trails, active recreation and passive recreation.
- 5.7.2 Acquire additional shoreline lands for trails, public docks, waterfront fishing, wading, swimming, boating and other water related recreational activities.
- 5.7.3 Cooperate with public and private agencies and with private landowners to set aside land and resources necessary to provide high-quality, convenient park and recreation facilities and trail corridors before the most suitable sites are lost to development.
- 5.7.4 Work with developers to identify additional parks, recreation and open space opportunities in redeveloping areas.
- 5.7.5 Prioritization for new park and recreation facilities shall take into consideration areas within the community that are under-represented by parks, types of desired facilities not presently available, availability of properties appropriate for a particular type of park and availability and opportunities for grants and other funding sources.

- 5.7.6 With a developer requirement of paying GMA-based park mitigation fees, developers are still encouraged to install mini-parks voluntarily for the benefit of their developments; however, such mini-parks shall not be credited against meeting the developer's mitigation obligation. The city has not defined a LOS for mini-parks, but encourages one park within a half-mile radius of all residential areas

GOAL 5.8 DEVELOP PARK AND TRAIL DESIGN STANDARDS.

Policies

- 5.8.1 Standardize facility design to ensure consistency and quality in the Lake Stevens park system, and establish a standard for trail signage including interpretive, safety and regulatory signs.
- 5.8.2 Develop trail improvements using the Lake Stevens Trails Master Plan to design and development standards that facilitate maintenance, security and other appropriate personnel, equipment and vehicles and includes:
- a. Trail systems with appropriate supporting trailhead improvements that include interpretive, directory and mileage signage as well as rules and regulations for trail use.
 - b. Provide site furnishings such as benches, bike racks, dog waste stations and trash containers.
 - c. Locate trails in conjunction with park sites, schools, and other community facilities to increase local area access to the trail system and to take advantage of access to existing restrooms and drinking water, thereby reducing duplication of supporting improvements.
 - d. Design outdoor picnic areas, trails, playgrounds, courts, fields, parking lots, restrooms, and other active and supporting facilities to be accessible to individuals and organized groups of all physical capabilities, skill levels, age groups, income and activity interests.
- 5.8.3 Implement the provisions and requirements of the Americans with Disabilities Act (ADA) and other design and development standards that will improve park facility safety and security features for park users, department personnel, and the public-at-large.
- 5.8.4 Promote sustainable landscapes and vegetated areas to increase the ecological functions and ecosystem services of natural areas and utilize native vegetation in planted areas, where possible.
- 5.8.5 Choose durable products to promote human health in a safe environment and consider life-cycle analysis of materials options. Incorporate green building technology including nontoxic materials and sustainable development practices.

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Select local products where feasible. Consider environmental as well as economic impacts

GOAL 5.9 INCREASE AWARENESS OF PARK AND RECREATION ACTIVITIES.

Policies

- 5.9.1 Promote the use of local parks through the media, Aquafest, other festivals and by providing information as to their availability such as publishing maps showing park locations and their available facilities.
- 5.9.2 Promote and provide volunteer opportunities.
- 5.9.3 Facilitate community involvement, stewardship and environmental education.
 - a. Continue and expand the volunteer work party program.
 - b. Continue and expand the Adopt-a-Trail program.
 - c. Develop interlocal management agreements.
 - d. Encourage participation in community trail events.
 - e. Expand on existing relationships with schools, business and non-profit organizations to integrate environmental education and a sense of stewardship via local educational programs and volunteer events.
- 5.9.4 Promote environmental protection as part of providing a successful park and recreation program by establishing a permanent celebration promoting Earth Day activities
- 5.9.5 Where appropriate, use adopt-a-park programs, neighborhood park watches, park police patrols and other innovative programs that will increase safety and security awareness and visibility.
- 5.9.6 Provide historic and natural interpretation opportunities throughout the city's park system.
- 5.9.7 Promote commercial recreation opportunities along the Centennial Trail and on and near the lake.
- 5.9.8 Utilize interpretive materials to highlight features such as native flora and historic points of interest

GOAL 5.10 CREATE EFFECTIVE AND EFFICIENT METHODS OF ACQUIRING, DEVELOPING, OPERATING AND MAINTAINING FACILITIES AND PROGRAMS THAT ACCURATELY DISTRIBUTE COSTS AND BENEFITS TO PUBLIC AND PRIVATE INTERESTS.

Policies

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- 5.10.1 Establish financing mechanisms to ensure that adequate parks, open space and recreation facilities are available to the community.
- 5.10.2 Investigate innovative available methods or the financing of maintenance and operating needs in order to reduce costs, retain financial flexibility, match user benefits and interests and increase facility services.
- 5.10.3 The city shall explore, and where appropriate, adopt a creative funding strategy which takes advantage of traditional sources such as capital budgeting, grants, and developer contributions, but also non-traditional sources including, but not limited to, volunteers, dedication of benches or other amenities for fundraising, interlocal agreements, donations, foundations, interjurisdictional partnerships and other appropriate mechanisms.
- 5.10.4 In developing the park system, encourage donations and dedications, conservation easements, innovative land use contractual agreements and other methods involving foundations, organizations, associations, trusts, developers, landowners, others from the private sector and neighboring and regional governments.
- 5.10.5 Allow fee stewardship programs to be established in conjunction with recognized land conservancies to maintain dedicated natural areas in lieu of permitting homeowner associations to assume such responsibilities (assuming the city does not wish to assume such responsibility).

GOAL 5.11 EXPAND ACTIVE RECREATION FACILITIES.

Policies

- 5.11.1 Assess existing active recreation and athletic facilities, explore innovative solutions, and engage communities to better meet community needs.
- 5.11.2 Investigate sites for new athletic facilities that will help meet anticipated growth in the city and region efficiently and sustainably.
- 5.11.3 Partner with private and public organizations for funding opportunities for indoor and outdoor athletic facilities in an equitable and inclusive manner that caters to the city's diverse needs and foster a sense of community ownership and belonging.
- 5.11.4 Design diverse recreational programs and explore multi-use designs and flexible spaces for varied activities and events.

GOAL 5.12 FOSTER RESILIENCE AND CLIMATE ADAPTATION IN THE LOCAL PARK SYSTEM BY INTEGRATING ENVIRONMENTAL IMPROVEMENT AND SUSTAINABILITY INTO ALL STAGES OF PARKS, RECREATION AND OPEN SPACE PLANNING, DEVELOPMENT, OPERATIONS AND MAINTENANCE.

Policies

5.12.1 Ensure cohesive and comprehensive environmental strategies are incorporated into park management and operations.

5.12.2 Incorporate sustainable building practices, low-impact development and energy-efficient components into the design, development, and maintenance of the park system.

5.12.3 Identify and prioritize environmentally degraded areas within parks and open spaces, implementing site-specific restoration plans when feasible.

5.12.4 Employ native and resource-efficient flora for landscaping, manage invasive vegetation through environmentally sound methods, and advocate for community education on invasive species.

5.12.5 Establish sustainability metrics that evaluate climate change adaptation, resiliency, water conservation, and tree canopy coverage within the parks and recreation system.

5.12.6 Expand community education opportunities on topics such as environmental conservation, invasive species management, and the importance of sustainability to foster a sense of community stewardship and responsibility.

GOAL 5.13 IMPROVE PUBLIC ACCESSIBILITY AND FOSTER A SENSE OF COMMUNITY STEWARDSHIP OF THE WATERFRONT AREAS OF LAKE STEVENS.

Policies

5.13.1 Protect and cultivate the Lake Stevens shoreline as a distinct regional asset for recreation, education, and environmental conservation, emphasizing its significance to the community's identity.

5.13.2 Address and enhance safety and accessibility at existing publicly-owned water access locations, ensuring they meet the community's needs.

5.13.3 Seek and, as funding permits, procure additional waterfront properties to bolster existing public access points and recreational areas.

5.13.4 Develop and maintain partnerships within the community that advocate for waterfront access, protection, and utilization, reinforcing collective efforts for waterfront preservation and enjoyment.

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Chapter 6: Economic Development



A VISION FOR ECONOMIC DEVELOPMENT

Lake Stevens will embrace an equitable and sustainable local economy by supporting a varied job sector for residents, promoting excellent shopping and service options, providing a stable and predictable permitting process and fostering accountable government oversight of public funds.

INTRODUCTION

Simply stated, the Economic Development Element evaluates Lake Stevens's local economy and its financial capacity to support economic growth and a high quality of life. Economic development is essential to ensure the city of Lake Stevens has balanced revenue sources and a diverse tax base, enabling the city to attract businesses and residents, maintain service levels and operations, and construct thoughtful infrastructure. Economic vitality relies on partnerships and investments by the private sector and other agencies who help the city complete its economic development strategy.

The city's economic goals and policies promote sound financial principles; a predictable, business-friendly climate, enabling economic opportunities for all; and allowing the Lake Stevens economy to remain competitive. The goal for the city is to improve the living standards of the community by promoting sustainable and equitable access to local jobs, retail and personal services.

This element aims to identify the strengths and weaknesses within the local economy and marketplace and builds upon existing economic strategies at county and regional levels, emphasizing the importance of collaboration in economic planning. The goals and policies at the end of the chapter provide the framework for the city's economic vision for 2044.

PLANNING CONTEXT

State Planning

Per RCW 36.70A.070(7), each comprehensive plan shall include an economic development element establishing local goals, policies, objectives and provisions for economic growth and vitality and a high quality of life. This chapter uses a multi-faceted approach to describe the local economy encompassing demographics, employment patterns, income levels, business sectors and sales data; identifies strengths and weaknesses and proposes policies, programs, and projects to foster economic growth and address future needs. WAC 365-196-435 states the element should include:

- (a) A summary of the local economy such as population, employment, payroll, sectors, businesses, sales and other information as appropriate;
- (b) A summary of the strengths and weaknesses of the local economy defined as the commercial and industrial sectors, and supporting factors such as land use,

transportation, utilities, education, workforce, housing and natural/cultural resources; and

- (c) An identification of policies, programs, and projects to foster economic growth and development and to address future needs.

Regional Planning

The Puget Sound Regional Council (PSRC) addresses Economic Development on a regional scale through Vision 2050. The Multi-County Planning Policies (MPPs), embedded in Vision 2050, are designed to stimulate and sustain economic expansion throughout the area focuses on the following goals:

Economy

Goal: The region has a prospering and sustainable regional economy by supporting businesses and job creation, investing in all people and their health, sustaining environmental quality, and creating great central places, diverse communities, and high quality of life.

Source: PSRC

- Opening economic opportunities to everyone,
- Competing globally, and
- Sustaining a high quality of life.

The city of Lake Stevens has a smaller role to play in the region as it relates to large-scale employment; however, the city provides other unique opportunities to support the regional and county economic condition. MPPs directly relate to economic development and recognize the need of each jurisdiction to attain fiscal responsibility in Washington State and in the PSRC regional context.

County Planning

Countywide planning policies (CPPs) support economic development while balancing other land use and growth objectives. The Economic Development and Employment Goal and its 18 underlying policies were adopted in 2021 and developed with input from Lake Stevens and other local jurisdictions and provide important direction for this element.

Snohomish County prioritizes economic development to ensure its residents have access to living wage jobs and affordable housing. Key economic strengths of the county include its transportation infrastructure, workforce development and skilled workforce, and support for advanced manufacturing and high-tech industries. The county has also created a number of initiatives that aim to bolster tourism. Each jurisdiction, including Lake Stevens, has a vital role to fill to support Snohomish County's economic growth. The city participates with Economic Alliance Snohomish County (EASC). EASC supports economic growth and opportunity through leadership, partnerships and business advocacy acting as the countywide chamber of commerce and economic development organization.

Lake Stevens Planning

The city of Lake Stevens maintains its commitment to invest in strategies and programs to support economic growth, including subarea planning and planned actions, and will continue these planning efforts. The city has also taken on a leadership role in efforts to coordinate utility and other service provider investments so that public dollars are spent judiciously and wisely for the public's benefit.

ECONOMIC DEVELOPMENT STRATEGY

Prior to 2006, Lake Stevens' boundaries were limited to the northeastern portion of the city and contained limited retail service and employment opportunities in the historic downtown and adjacent Hartford District. The city formulated an economic development strategy and annexation plan to grow the city's population and local economy. Between 2006 and 2010, the city annexed over 4,300 acres of land, bringing over 17,000 new residents into the city. Annexations of the Lake Stevens Center along SR-9 in 2006 and the 20th Street SE corridor in 2009 added greater economic opportunities for the city.

The 2010 economic analysis assessed economic conditions and characteristics of the city and its urban growth area. The analysis provided a retail forecast, fiscal outlook, market profiles, and overall economic assessment. Out of this effort, the city developed its Growth Centers Strategy to prioritize planning efforts in major commercial and mixed-use areas with a goal of reducing local market deficits and enhance revenues. The growth strategy contemplated the strategic value of each center related to the others.

To help implement the city's economic growth strategy, the city has adopted three subarea plans (Downtown Lake Stevens, Lake Stevens Center and the 20th Street SE Corridor) and a framework plan for the Lake Stevens Industrial Center. These plans aim to increase citywide retail, service, and employment opportunities and support the city's financial sustainability. The subarea plans include planned action ordinances that shifted environmental review to the planning stage with an aim to streamline economic development.

Downtown Lake Stevens Subarea Plan



July 10, 2018
Ordinance No. 1026

In addition, the city has updated its market and retail forecasts and supplemented the growth strategy with a Beautification Plan to establish community design preferences for public amenities. The city has also worked with consultants to identify remaining areas in the city where economic productivity can be increased and to represent the city at trade shows and connect business with property owners.

According to data from PSRC, the Washington State Office of Financial Management (OFM) and the 2023 Snohomish County Growth Monitoring Report, city employment increased almost 70% between 2010 and 2023, from 4,086 jobs to 6,826 jobs, with nearly all of that increase (other than the 2021 Machias Industrial Area annexation) attributed to job growth as opposed to annexation. Implementation of this growth strategy has also added approximately 10,000 new residents and 1,800 acres of land since 2010. As of April 2024, Lake Stevens was the fourth largest city in Snohomish County.

	2010 Estimate	2023 Estimate	2010-2023 Increase
Population (People)	31,316	41,260 (2023)	9,944
Acres (excluding lake)	5,763	7,542 (2023)	1,779
Employment (Jobs)	4,086	6,826 (2023)	2,740

Table 6.1 - City Growth, 2010-2023 (Sources: PSRC, OFM, Snohomish County)

Through each phase of implementation, the city has had extensive public engagement for each subarea plan and the industrial analysis to solicit input on appropriate commercial, mixed-use and industrial land uses to support local jobs and a vibrant local economy. In 2015, community members were asked to pick which industries would be most important to Lake Stevens over the next 20 years. As part of this update, the city held open houses in 2023 and 2024 and conducted a similar survey to gauge whether community priorities had changed.

The 2015 and 2023 surveys yielded similar results – each showed a preference for high-tech, medical, retail and professional offices at a near equal rate as shown in Figure 6.1, with support for the manufacturing sector about half that of other sectors. These preferences align with market trends for the city and reflect common public concerns about compatibility between manufacturing and nearby residential uses.

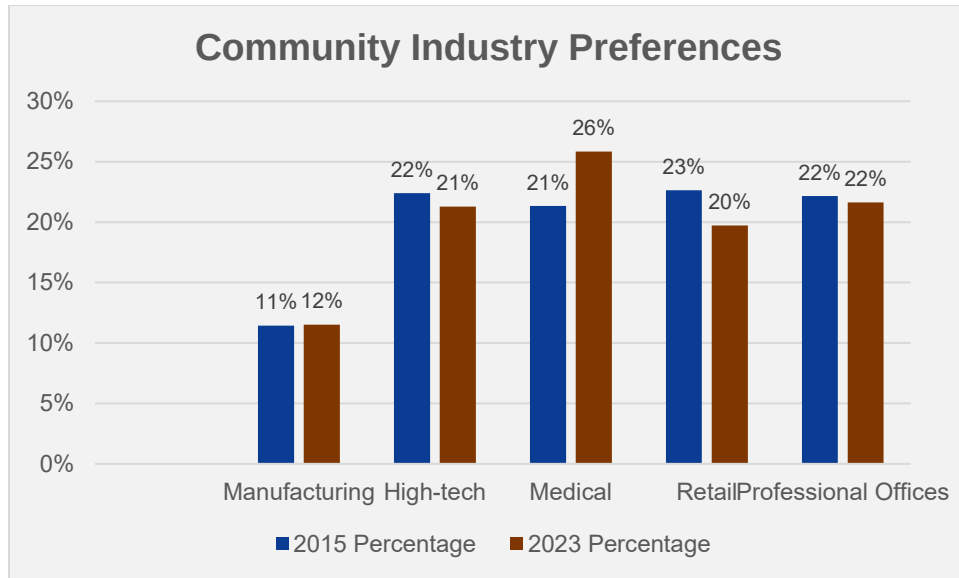


Figure 6.1 - Community Industry Preferences Comparison, 2015 and 2023

Source: 2015 and 2023 Lake Stevens Community Surveys

CURRENT ECONOMIC CONDITIONS

Covered Employment and Top Employers

PSRC produces and compiles *covered employment estimates* to help communities understand current employment trends by sector. In 2015, employment in Lake Stevens was less diversified across job sectors compared to neighboring communities, such as Snohomish, Arlington, or Monroe. Since the last periodic update, there has been a shift in job distribution, indicating more balanced employment opportunities and growth in various industry sectors per the American Community Survey data, as shown in Figure 6.2.

Figure 6.2 shows the top job sectors in Lake Stevens as of 2022. In 2015, education-sector jobs comprised nearly half (45%) of the city's employment base, whereas in 2022 education and healthcare were just below 20% of the aggregate market. Manufacturing has grown to over 15% percent of the market. Combined professional, management and science jobs make up over 10% of the local market. Retails sales has increased to over 10% of the market, which has resulted in a more balanced tax portfolio for the city. Construction continues to also be a significant part of the industry sector in the city.

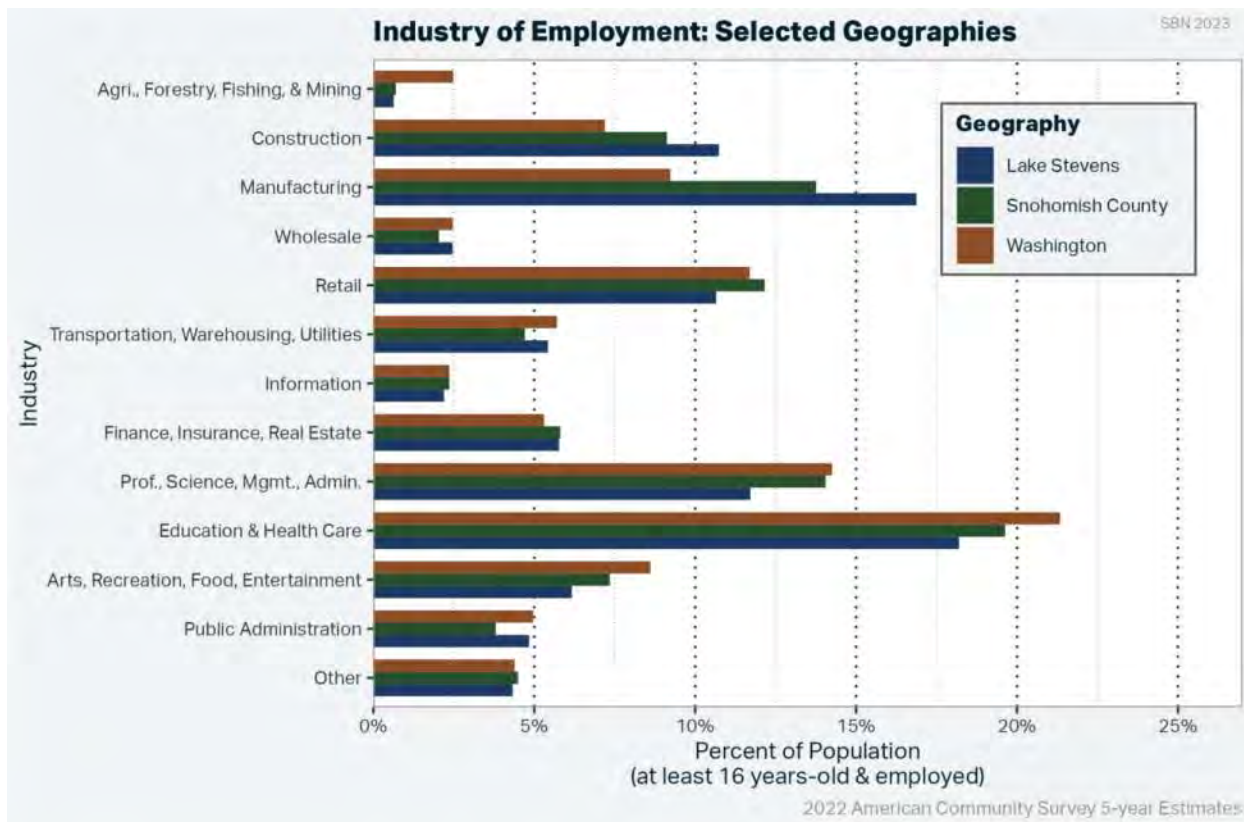


Figure 6.2: 2022 Employment Industry Comparison for the City, County and State

Source: 2022 American Community Survey 5-Year Estimates

Breaking this down beyond the industry sectors, the top employers in the Lake Stevens area are the Lake Stevens School District, city of Lake Stevens, Safeway, Target, Haggen, Cobalt Enterprises and Costco. This summary of top employers generally aligns with the primary industry sectors shown in Figure 6.2.

Employment Capacity and Jobs to Housing Ratio

For the planning period between 2019 and 2044, Snohomish County is projected to add 171,818 jobs, with 3,219 of those jobs allocated to Lake Stevens. Supported by a targeted growth of 167,443 housing units and 308,352 people, these targets suggest the county will continue to see consistent economic growth in the coming years.

Lake Stevens is currently one of many “bedroom communities” in the central Puget Sound. Annexations have added a significant number of housing units to the city, adding over 3,600 people since 2019 according to the Growth Monitoring Report. Housing construction also contributed to housing growth, with nearly 1,200 units built between 2019 and 2022, increasing the number of housing units in the city to 14,417 units.

As noted above, the city was estimated to have 6,511 jobs and 14,417 housing units as of 2022. This offers a job-to-housing ratio of 0.45 as illustrated in Figure 6.3. The jobs-to-housing ratio for Snohomish County UGAs was 1.05 in the same report. A community like Lake Stevens, with a jobs-to-housing ratio of less than 1.0, typically sees labor exported to other cities where greater employment opportunities exist, which affects commute patterns and impacts air quality and traffic congestion. The ratio demonstrates that the city has a local labor force that new or growing businesses in the city could tap into for expansion, provided there is an alignment in skills and market.

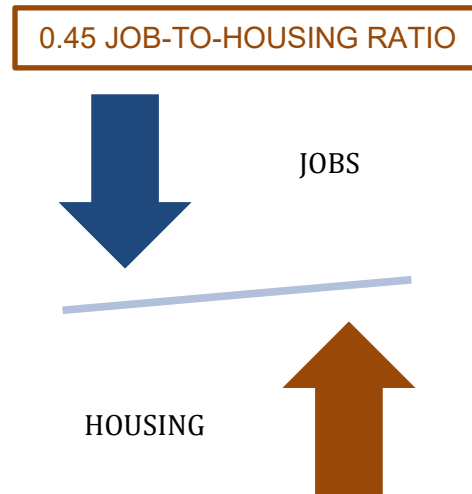


Figure 6.3 Jobs-to-Housing Ratio
Source: OFM, Snohomish County

Recent years have seen a better balance between housing and employment growth. Between 2019 and 2022, the city added approximately 835 jobs to go along with the 1,200 new housing units, a 0.7 jobs to housing ratio that is nearly 50% higher than the 0.45 ratio identified above.

Education

Comparatively, the city of Lake Stevens has a reasonably educated population. As shown in Figure 6.3, 24.6 percent of the population are high-school graduates with a similar rate for individuals with some college, which is higher than the county average. Nearly 32% percent of city residents have a bachelor's degree or higher, which is below the county and state average.

Education Attainment (Population 25 Years and Older)	
Measure	Value
High school or equivalent degree	24.6%
Some college, no degree	25.7%
Associate's degree	12.1%
Bachelor's degree	22.0%
Graduate or Professional degree	10.2%

Table 6.2 - Lake Stevens Education Attainment
Source: 2022 American Community Survey 5-Year Estimates

Income

The city of Lake Stevens has an average household median income of \$111,821, outperforming Snohomish County and Washington State as shown in Figure 6.4. Median income (AMI) defines the midpoint of the city’s income levels for households. Stated another way, 58.6% of households have a median income \$100,000 or greater. This includes families and married couples. For nonfamily households the median income drops to \$75,625, but this is still above the county average of \$63, 136.

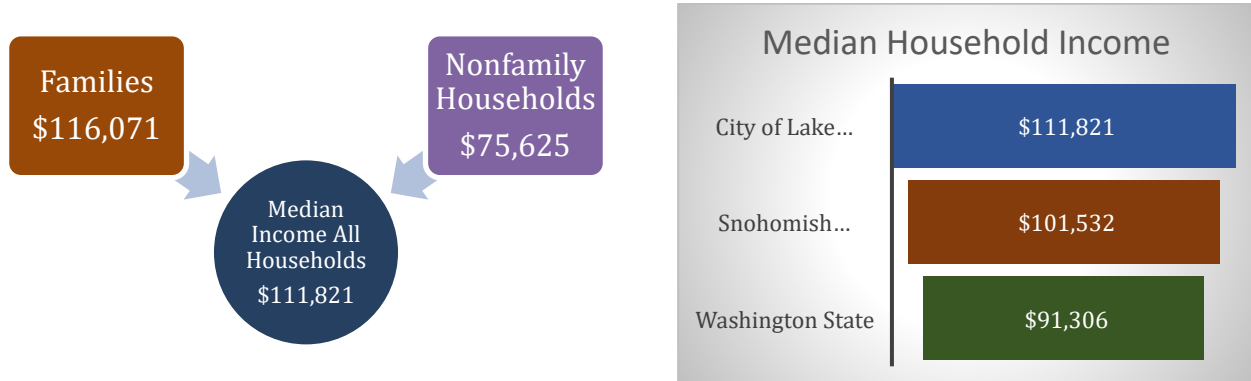


Figure 6.4 Median Household Income in Lake Stevens, Snohomish County and Washington

Source: 2022 American Community Survey 5-Year Estimates

At the lower end of the economic spectrum, according to the 2022 American Community Survey 5-Year Estimates, Lake Stevens has a poverty rate of 5.3%, which is about half of the Washington average. Gender, age and education do not significantly differ from the city average. However, the poverty rate increases for those identifying as Black/African American to the county average. Those who identify as Two or More Races or Hispanic/Latino exceed the county average.

These statistics generally suggest a strong local economy with a greater earning potential for residents. This economic climate presents an opportunity to attract new businesses and industries. Higher disposable incomes translate to increased spending within the city, fostering a thriving local business community and generating additional sales tax revenue for reinvestment into city infrastructure and services.

Commute Patterns

According to the 2022 American Community Survey 5-Year Estimates, the average commute time for workers in Lake Stevens is 35.1 minutes. This exceeds the county (30.5 minutes) and state (26.3 minutes) averages. This is not surprising as the county’s main employment centers are in Everett, other parts of Snohomish County and King County. Approximately 80% of commuters drive to work with over 73 percent driving alone and nearly seven percent carpooled.

The drive alone rate is nearly 11 percent higher in Lake Stevens than Snohomish County. Drive alone commuting have a greater impact on roads, bridges, and highways. Car commuting also increases emissions and carbon affecting environmental health. An additional 3.4 percent used other modes of transportation to commute to work including public transit, walking or other. This is also not surprising as the public transit system connecting greater Snohomish County to Lake Stevens is limited. The survey data also suggests 15.6 percent of workers worked from home, which is below the county average of 21.6 percent.

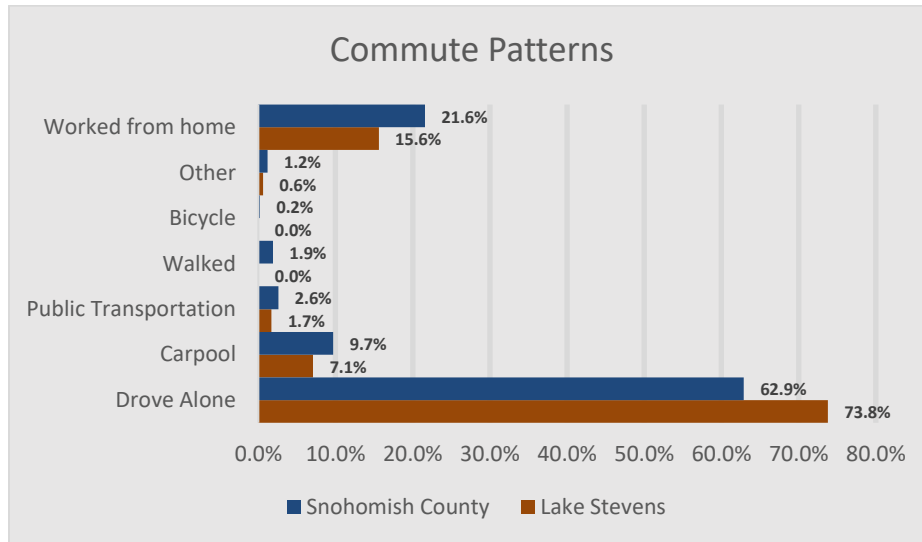


Figure 6.5 Commute Patterns Comparison: Lake Stevens and Snohomish County.

Source: 2022 American Community Survey 5-Year Estimates

Workforce Demographics

According to PSRC, workforce demographics provides a detailed description of what groups are included in the local economy considering age, race, ethnicity and gender, etc. Lake Stevens has a lower median age (34.5) relative to Snohomish County (38.2) with a higher concentration of young families as shown in Figure 6.6. As these families mature, they will need diverse employment opportunities. Forecasting career trajectories of this younger demographic, the city can plan for a diverse job sectors, such as technology, healthcare, and green industries. The presence of young families highlights a need for education and childcare facilities, parks, and family-friendly community programs to support the workforce's needs.

When compared to Snohomish County and Washington State, Lake Stevens' the city's distribution by race indicates the population of Lake Stevens is more homogenous with most residents (74.3 percent) identifying as white – Hispanics/Latinos comprise the second largest racial demographic at 11.04 percent of the population. This group is closer to the county and state average. The distribution of males to females is roughly equal with males making up 50.45 percent of the populations and females making up 49.55 percent of the population. Overall, Lake Stevens has an employment rate of 68.3 percent with over 20,000

people in the labor market. The state average is 61.1 percent. Females 16 or older make up 62.6 percent of the labor market.

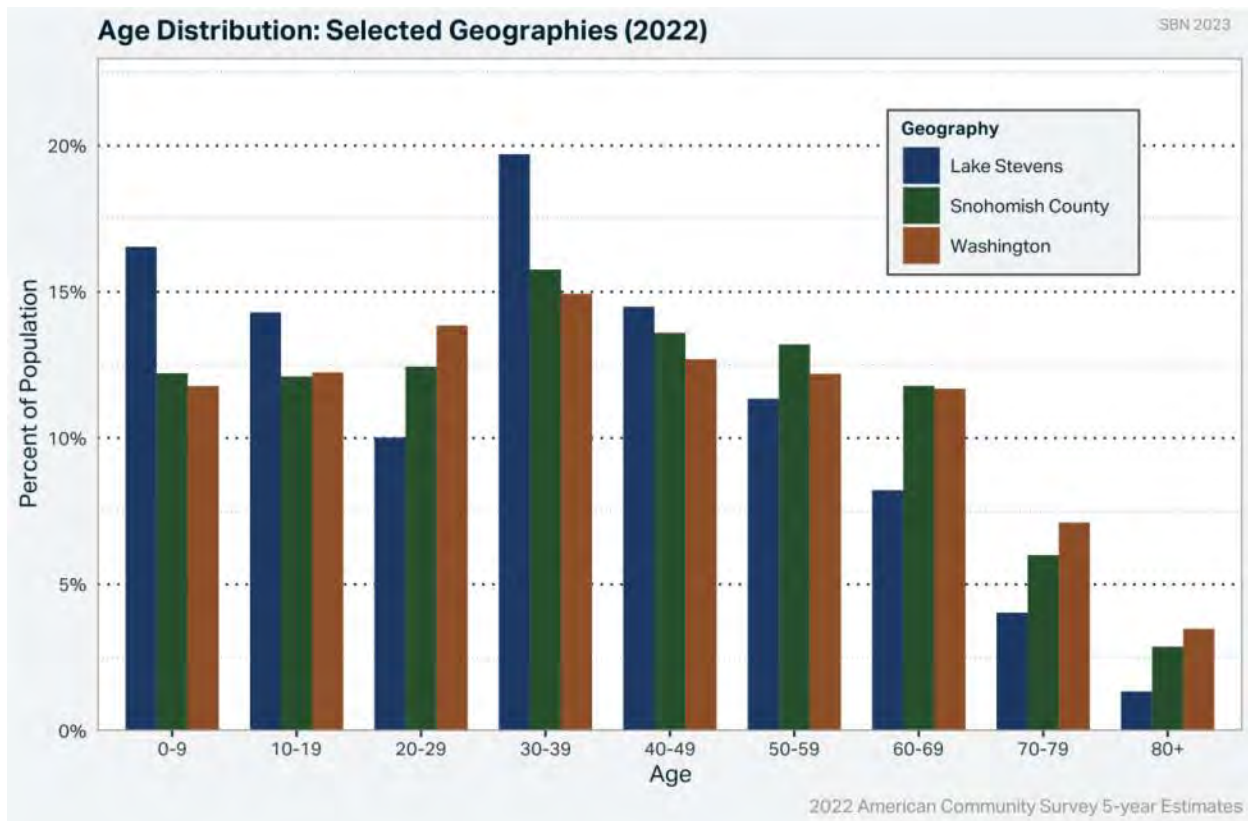


Figure 6.6 Age Comparison: Lake Stevens, Snohomish County, Washington

Source: 2022 American Community Survey 5-Year Estimates

Retail Sales

The city monitors its long-term financial position using a 6-year forecast to ensure fiscal responsibility. Economic Development is a priority and budget decisions are made based on benefit and viability. Taxable retail sales are a valuable gauge of consumer spending and the health of the local economy. Increased retail sales suggest consumer confidence and a robust economy, while a downtrend may indicate economic decline. Tracking the direction and momentum of retail sales is crucial for forecasting revenue, budgeting for city services and planning for infrastructure needs. Understanding taxable retail sales by industry type offers insights into the business mix of Lake Stevens.

In the last decade, the city has seen a marked growth in housing related building and construction. It has also experienced noticeable increase in general merchandise and grocery items indicating expanded local goods and services with the potential to attract more residents and businesses. Increased sales within the city translate to higher tax collections, which support enhanced city services and infrastructure investments.

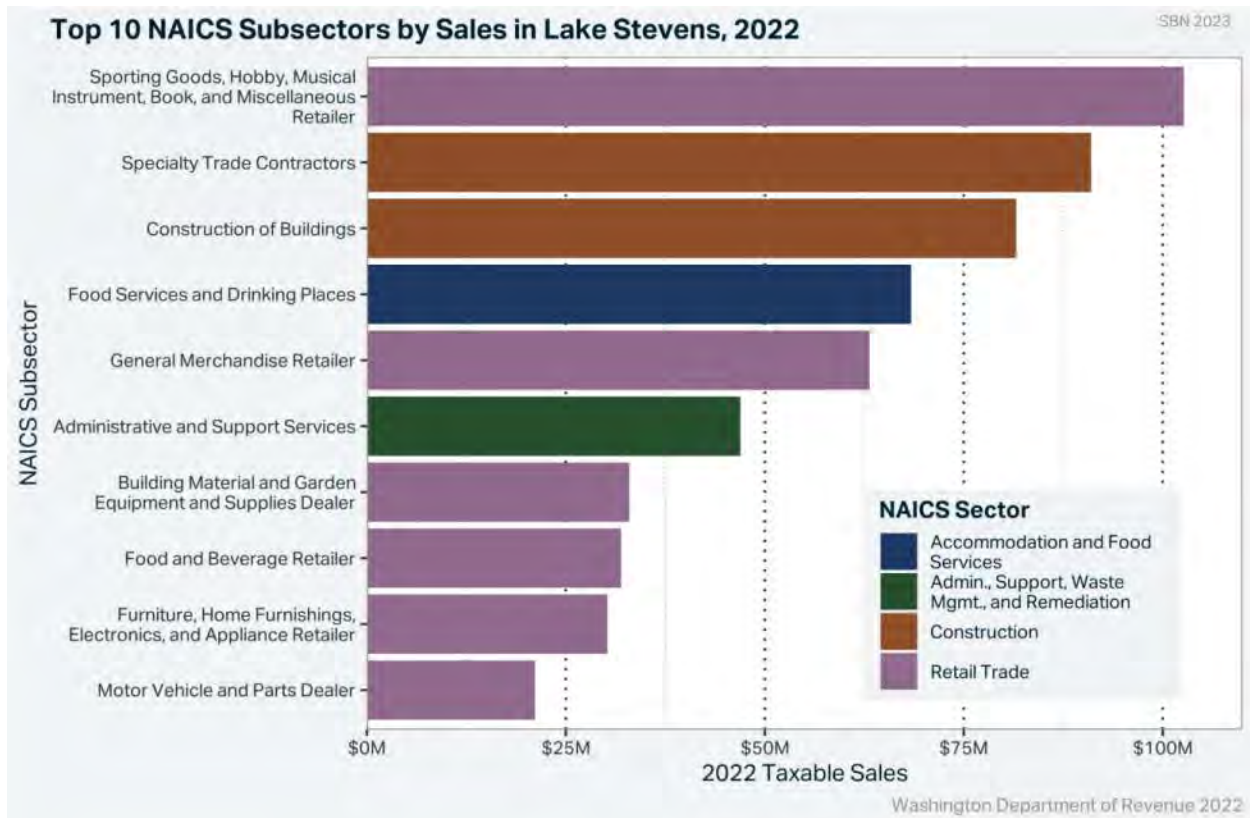


Figure 6.7 Top 10 NAICS Subsectors by Retail Sales in Lake Stevens, 2022

Source: Washington Department of Revenue

STRENGTHS AND WEAKNESSES

The city's economic strengths and attractions are the beautiful lake and the special events that take place because of the unique venue, a family-friendly environment, a school district with a great reputation and a community grounded in civic involvement.

Throughout this element, the city has described the economic conditions of the city including demographics, workforce, industry sectors and most importantly the implementation of its growth strategy. As shown earlier, the job sector in Lake Stevens has become more balanced since the last major plan update and the city has seen an increase of over 300,000 square feet of new commercial construction between 2015 and 2024. This is an important indicator showing the city's growth strategy and community investments have been successful.

Four basic conditions must be satisfied for development to occur in a city:

- Available, suitable land for development – is there space where development can happen?
- Market demand for that development – do people or businesses want to locate there?
- Fiscal capacity of the host city to serve new developments and necessary infrastructure.

- Land use regulations – do local regulations allow the development?

Available, suitable land and access to utilities remain key weaknesses in the Lake Stevens market limiting the potential for the city to meet its fiscal needs through land in the existing UGA. Based on the locational requirements of the land use types discussed above and the city's growth strategy, only limited land within city limits is available or well positioned to accommodate the types of growth in new land uses needed to achieve the city's fiscal objectives. Based on the analysis of the city's existing growth, the city may need to look to land outside its UGA sometime in the future to generate revenues needed to meet its fiscal goals. The other remaining weakness is the current disparity in the jobs-to-housing balance.

With an educated workforce, strong financial capacity and a growing commercial sector, Lake Stevens is poised to continue improving its local economy. The biggest opportunity for success is for the city to continue promoting its economic growth strategy. Expansion of goods, services and employment in the Lake Stevens Center, 20th Street SE Corridor, Downtown Lake Stevens and the Lake Stevens Industrial Center will continue to provide the greatest benefit to the community.

Several attributes increase the potential attractiveness and efficacy of Lake Stevens as a location for economically stimulating development, making it a contender for needed commercial and employment opportunities already enjoyed by its neighboring jurisdictions. These included:

- Good highway access with convenient connections to Interstate 5 as well as to US
- Highway 2 across the Cascades to eastern Washington.
- Potential for large contiguous parcels. Large land parcels greatly simplify the development of uses for which land is a significant required resource.

As detailed in the Land Use Element (Chapter 2), the city has identified a number of land use map amendments and reasonable measures to address its projected deficit in zoned employment capacity when compared to its 2044 employment growth target of 8,894 jobs. The proposed amendments and existing zoning appear to offer the capacity needed to keep up with regional development targets and broader market trends. One of the major questions that remain in Lake Stevens surrounds what types of commercial and industrial development the city can attract. Over the next 20 years, as the population continues to grow, demographics may shift, and broader regional markets could impact local industries. The city should ensure it has a stable foundation and the flexibility to accommodate adjustments to employment demand by maintaining a diverse mix of land uses and zoning designations.

Employment Uses Associated with Fiscal Benefit

Specific employment land uses that should be considered for their fiscal benefit are discussed below. A diversity of housing types should also continue to be promoted.

- **Offices and flex-space**, particularly larger uses. Office businesses contribute sales and utility taxes through their operation and B&O taxes and generate spillover sales

or other activity driven by their employees. In addition, offices typically impose lower demands on city infrastructure and services than other use types. Smaller office-type businesses serving local needs will typically generate relatively lower net fiscal benefits than would larger companies. Large companies generally look for large blocks of office space that can allow employees to be in close proximity and can be reconfigured to suit changing needs. Buildings with large floor plans are the most common approach to this need.

- **Retail and general commercial, particularly retailers focusing on high-value items, unique items, or high volumes.** Retailers that sell high-value items can produce large sales tax revenues while requiring relatively less service costs. Similarly, businesses that sell more unique products can attract customers from a broader region, effectively expanding the tax base the city is able to draw upon. Certain larger businesses, such as big-box stores, can generate significant levels of sales as well. However, such volume-oriented retailers involve higher numbers of trips, with commensurately higher infrastructure and city service costs per dollar of tax revenue generated. Large retailers prefer locations with high visibility and high traffic volumes. Large retail businesses require large land areas with good access and visibility from major roads and traditionally demand extensive parking, generally making them incompatible with denser, walkable mixed-use environments. Pedestrian access is of primary importance.
- **Entertainment-oriented commercial uses.** Entertainment-oriented commercial uses, such as restaurants, theaters, and the like can generate substantial direct revenue for the city and spur greater visitation and activity in the area, producing a synergistic effect that benefits other nearby businesses as well. A well-designed and well-planned entertainment or mixed-use center can maximize this potential for such positive spillover effects. Entertainment-oriented commercial developments require relatively large areas within which to arrange a mix of complementary uses and activities that give such areas their energy.
- **Educational Facilities.** Higher education facilities, such as community colleges or small, local four-year colleges, can have spillover effects that generate fiscal benefits. The siting of higher education facilities is typically not market driven. Rather, sites tend to be selected based on criteria specific to the educational facilities' needs. Small campuses tend to support on-site multi-family housing and a small amount of retail, such as a campus bookstore and student-based food service. Depending on the size of the campus and the number of students, additional off-site multi-family housing may be necessary to fill demand. The amount that students and faculty contribute to the local economy depends on the number and type of amenities provided on campus as well as existing shopping facilities within a short drive. Technical colleges are one alternative that may leverage nearby technical business needs and may work well within a light-industrial development as a supportive use. The city should coordinate with higher education providers to collaborate on mutually beneficial actions.
- **Industrial uses.** Industrial businesses typically generate lower direct fiscal benefits than do residential and retail uses that provide property and sales taxes. In addition, to the extent that industrial businesses "export" products beyond the city itself, the shift to a destination-based sales tax system will reduce local sales tax revenues.

However industrial businesses can bring countervailing advantages: for example, value-adding manufacturing companies may pay relatively high wages that spill over into other areas of the city such as higher retail spending or higher residential property values. The ultimate net fiscal impact of industrial development thus depends on the specifics of what businesses can be grown or induced to locate in the city. Light industrial users will need larger plots with good transportation connectivity. Common to all industrial uses is a need for good transportation access and a need to be somewhat remote from residential and even other commercial users who may complain about the noise and traffic impacts industrial businesses may generate. Because of this, industrial users often cluster together where they not only do not experience such potential complaints but can also benefit from potential synergies among different companies. These characteristics can make industrial uses well suited for locations located on the fringe of an urban core and adjacent to major transportation corridors. Medical facilities often cluster together in a campus-like setting, providing a benefit by sharing specialized resources and equipment. Medical facilities can also provide a wide range of high-quality employment and educational opportunities.

GOALS AND POLICIES

GOAL 6.1: IMPROVE THE CITY'S ECONOMIC CONDITIONS FOR A HEALTHY VIBRANT, AND SUSTAINABLE COMMUNITY WITH A HIGH QUALITY OF LIFE

Policies

- 6.1.1 Maintain responsible financial stewardship and accountability.
- 6.1.2 Invest in and promote public infrastructure and services that are cost effective and efficient that support Economic Development goals.
- 6.1.3 Preserve and protect the natural beauty including the lake and the spectacular mountain and scenic views.

GOAL 6.2: MANAGE COMMERCIAL GROWTH IN CENTERS.

Policies

- 6.2.1 Concentrate commercial development within established subareas and growth centers: Downtown Lake Stevens, the 20th Street SE Corridor, Lake Stevens Center, and the Lake Stevens Industrial Center.
- 6.2.2 Identify the role each center has in the city's economic balance.

GOAL 6.3: ENHANCE RETAIL AND PERSONAL SERVICES GROWTH TO ADDRESS THE COMMUNITY'S NEEDS AND EXPAND THE CITY'S RETAIL SALES TAX BASE.

Policies

- 6.3.1 Focus business recruitment efforts toward the needs of the Lake Stevens community demographic.
- 6.3.2 Use available retail recapture data for advancing recruitment targets.
- 6.3.3 Develop a Business Retention and Expansion program to foster and grow local business.
- 6.3.4 Strive to improve the jobs-to-housing balance by supporting policies to attract living wage jobs to promote economic opportunity and sustainability for residents
- 6.3.5 Create destination shopping experiences where feasible, such as downtown, that take advantage of the community assets.
- 6.3.6 Develop incentives to entice businesses to locate in Lake Stevens.

GOAL 6.4: SUPPORT EMPLOYMENT GROWTH IN THE CITY.

Policies

- 6.4.1 Develop zoning strategies for employment/business areas that is flexible to support diverse employment growth and large employers.
- 6.4.2 Identify sectors of the economy where opportunities exist to create additional jobs and identify potential strategies for attracting employment.
- 6.4.3 Ensure the city retains sufficient and strategically allocated industrial/business zoned land to improve the city's jobs-to-household balance.
- 6.4.4 Encourage office uses in industrial zones to balance existing service, retail, and industrial based jobs.
- 6.4.5 Attract and develop industry clusters that can capitalize on existing businesses in the city and region, including those recognized in the Regional Economic Strategy.

GOAL 6.5: ENHANCE AND SUPPORT TOURISM IN LAKE STEVENS AS A PREMIER DESTINATION.

Policies

- 6.5.1 Grow the city's tourism through special events that are consistent with the community's values.
- 6.5.2 Promote tourism using multiple media outlets and highlight the community assets.
- 6.5.3 Explore expanding additional options for tourist lodging.
- 6.5.4 Invest in public spaces and recreational facilities to attract tourists.
- 6.5.5 Support and promote the arts within the Lake Stevens.

GOAL 6.6: PARTICIPATE IN AND FOSTER PUBLIC AND PRIVATE PARTNERSHIPS.

Policies

- 6.6.1 Engage with other public agencies to partner in projects that would benefit the public and support.
- 6.6.2 Allow for opportunities to create public/private partnerships when feasible.

- 6.6.3 Encourage public and private partnerships to sponsor and promote public improvement programs, community events, and support implementation of the Beautification Plan.
- 6.6.4 Support education and training programs to enhance the local workforce in coordination with regional organizations, institutions, businesses, and other stakeholders to expand higher education and employment resources.

GOAL 6.7: PROVIDE A PREDICTABLE AND EFFICIENT DEVELOPMENT ATMOSPHERE.

Policies

- 6.7.1 Create streamlined process for licensing and permitting development projects that meet the city's land use goals.
- 6.7.2 Create clear fair and equitable development standards and permissible uses.
- 6.7.3 Identify municipal code provisions that may preclude emerging industries, technologies, and services that promote environmental sustainability, especially addressing climate change and resilience from entering the city.

GOAL 6.8: SUPPORT BUSINESSES AND JOB CREATION, INVESTING IN ALL PEOPLE, SUSTAINING ENVIRONMENTAL QUALITY, AND CREATING GREAT CENTRAL PLACES, DIVERSE COMMUNITIES AND HIGH QUALITY OF LIFE.

Policies

- 6.8.1 Promote economic activity and employment growth that creates widely shared prosperity and sustains a diversity of living wage jobs for the city's residents.
- 6.8.2 Support business startups, small businesses and locally owned businesses to help them continue to prosper.
- 6.8.3 Address unique obstacles and special needs – as well as recognize the special assets – of disadvantaged populations in improving the region's shared economic future.
- 6.8.4 Foster appropriate and targeted economic growth in distressed areas to create economic opportunity for residents of these areas.
- 6.8.5 Conduct a business equity analysis to understand to understand economic disparities that may impacting disadvantaged or underrepresented communities.
- 6.8.6 Develop strategies and programs that aim to minimize the displacement of existing businesses due to new development and redevelopment.

GOAL 6.9 SUPPORT EQUITABLE AND DIVERSE BUSINESS OPPORTUNITIES.

Policies

- 6.9.1 Coordinate with local organizations to facilitate networking and knowledge-sharing events that expand access for underrepresented communities to resources and mentors and minimize the risk of displacement.
- 6.9.2 Encourage volunteer programs where experienced business leaders share their expertise with startups from underrepresented communities.
- 6.9.3 Encourage retention and recruitment of locally, women-, and minority-owned small businesses and start-ups and established and emerging industries, technologies, and services that promote environmental sustainability.
- 6.9.4 Encourage local businesses to consider flexible work arrangements to accommodate a diverse range of employee needs and lifestyles.
- 6.9.5 Recognize and celebrate the role of culturally diverse communities in contributing to the economic vitality of the city.

GOAL 6.10: PROMOTE SUSTAINABLE ECONOMIC DEVELOPMENT ACTIVITIES WHICH CONSIDER THE AREA'S ENVIRONMENTAL HEALTH, NATURAL RESOURCES, PUBLIC SERVICES, AND FACILITIES.

Policies

- 6.10.1 Encourage businesses to adopt green practices by offering incentives for sustainable operations and supporting the growth of “green” industries.
- 6.10.2 Collaborate with local organizations to educate and inform businesses about the importance of businesses integrating socially and environmentally responsible practices into their operation.
- 6.10.3 Use city communication channels to encourage urban planning that integrates green building practices and energy-efficient design.
- 6.10.4 Implement the Climate Sustainability Plan and encourage environmentally sound practices by the city, residents and businesses.

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Chapter 7: Public Services and Utilities



A VISION FOR PUBLIC SERVICES AND UTILITIES

Lake Stevens will strive to provide excellent public utilities and services to meet the health and safety needs of the community in proportion to future population growth and will continue to coordinate with local service providers to ensure service continuity as the community grows and the city adopts to a changing climate.

INTRODUCTION

This element addresses public utilities and services available in the city of Lake Stevens, including water, wastewater (sewer), stormwater, fire protection, parks and recreation (discussed in more detail in Chapter 6), police, and schools. As required by state law, it specifically considers the general location, proposed location and capacity of all existing and proposed utilities and public facilities, including public structures and utility lines. It also discusses levels of services for current and future residents and businesses. The discussion in this section relates to several other elements including Natural Resources, Parks and Recreation, Land Use, Transportation and Capital Facilities.

As the city contracts for many urban services, much of the planning for utilities in the Urban Growth Area (UGA) is the responsibility of various service providers and special purpose districts, who prepare their own plans with input from the city. The city and utility plans are often interrelated, as the utilities provide service to the city and activities in the city affect the demands upon the utilities. The boundaries of many service providers extend a short distance outside the designated UGA and may provide guidance on potential expansion of the UGA in the future.

The city cooperates with other cities and service providers in the joint delivery of utilities and services. The city is open to all opportunities to coordinate and cooperate with neighboring service providers.

As part of subarea planning efforts for the 20th Street SE Corridor, Lake Stevens Center, Downtown Lake Stevens and the Lake Stevens Industrial Center, the city evaluated utilities and public services and facilities and met with service and utility providers to determine the availability of service for future development within the subareas. The subarea and local economic center documents provide details for each planned area including strategies and mitigation measures, if required.

PLANNING CONTEXT

State Planning

The Growth Management Act (GMA) identifies a Utilities Element as a mandatory element for local comprehensive plans in RCW 36.70A.070(4). Per the GMA, local jurisdictions must plan for the public service and facility needs in their communities based on projected growth. Planning for public services and utility facilities is imperative to guarantee sufficient local amenities for current and future residents within a defined level of service.

Local public services and facilities include municipal services, police, sewer and water infrastructure, schools, parks, etc. Regional services and facilities may include fire protection, telecommunications, transportation and electrical infrastructure. Communities must also incorporate policies to consider the location of essential public facilities such as education facilities, transportation facilities, correctional facilities, solid waste facilities and mental health/substance abuse facilities. Local jurisdictions must also develop a financing plan for public services and facilities, which is described in the Capital Facilities Plan.

The Washington Utilities and Transportation Commission (WUTC) regulate utilities and transportation. The WUTC is empowered to regulate utilities such as electrical, gas, irrigation, telecommunication and water companies. The WUTC has jurisdiction over rates and charges, services, facilities and practices of utilities. Any change in customer charges or service provision policy requires WUTC approval. The WUTC also requires gas providers to demonstrate that existing ratepayers will not subsidize new customers. It is responsible for the regulation of intrastate pipelines and partners with federal regulators to ensure that federal regulations for interstate pipelines are followed.

The State Department of Ecology (Ecology) Spill Prevention, Preparedness and Response Program addresses the environmental impacts of utilities and regulates cleanup operations with approved advanced plans for emergencies. Ecology regulates and requires planning for water quality for cities and counties through the National Pollution Discharge and Elimination System (NPDES) program, which is a stormwater permit in its Phase II implementation for Municipal Separate Storm Sewer Systems (MS4s) like the city operates. Ecology also regulates stormwater discharges for several industrial properties in the city under a related permit.

In 2023, House Bill 1181 amended the GMA to create a new climate goal and require cities to develop a new climate change element, which the city must adopt by 2029. The GMA also requires comprehensive plans and implementing ordinances and programs to adapt to and mitigate the effects of a changing climate; support reductions in greenhouse gas emissions and per capita vehicle miles traveled; and to foster resiliency to climate impacts and natural hazards. In advance of the adoption of that standalone element, the city has incorporated several goals and policies related to climate resiliency and greenhouse gas emissions into this element and other elements, drawing primarily from the city's 2023 Climate Sustainability Plan (CSP) as well as Vision 2050 and countywide planning policies.

House Bill 1181 also amended the GMA to specifically require that utility elements for local jurisdictions identify all public entities that own utility systems, and that the local jurisdiction works collaboratively with these entities to include information about those utilities in their comprehensive plan. This chapter provides an analysis of the public services provided by partner agencies and special districts that serve the city, including any system improvements needed to accommodate projected growth.

Regional Planning

The Puget Sound Regional Council (PSRC) Vision 2050 plan reiterates GMA goals and emphasizes providing adequate public services and facilities in a coordinated and cost-effective manner to support projected growth and development in the central Puget Sound region. Vision 2050 calls for the efficient use and conservation of resources and facilities across the region and includes a

Public Services

Goal: The region supports development with adequate public facilities and services in a timely, coordinated, efficient, and cost-effective manner that supports local and regional growth planning objectives.

PSRC Vision 2050 Public Services Goal

Public Services goal and 30 underlying multicounty planning policies that aim to address regionwide issues. In Lake Stevens, water, electric, sanitary sewer and fire services are provided by independent agencies or special service districts. The city will continue to coordinate with agencies and service districts for local and regional delivery of services and facilities.

Countywide Planning

The Snohomish County Countywide Goal for Public Services and Facilities (2021) is consistent with the Vision 2050 Public Services goal and states,

“Snohomish County and its cities will coordinate and develop and provide adequate and efficient public facilities and services to ensure the health, safety, conservation of resources, and economic vitality of our communities and all residents.”

The specific policies draw distinctions between services and facilities in urban and rural areas. Of note, Policy PS-1 identifies cities as the preferred urban service providers. As such, cities determine appropriate levels of service in incorporated areas or coordinate with the county through interlocal agreements for unincorporated areas to address services and facilities. Countywide, the cities and county should coordinate together and with service providers to determine the location and extent of public services and facilities to support jobs and housing.

The countywide Public Services goal also emphasizes conservation of public services, resources and facilities. Countywide planning policies identify standards for establishing and mitigating local, regional, statewide and federal essential public facilities. It also recommends the cities and county collaborate with public agencies and special districts to identify opportunities for the co-location of local essential public facilities.

Lake Stevens Planning

The city provides many municipal services, including governance, administration, planning and community development, building permits, public works and projects, governmental financing, grant development and management, and police services. Planning and provision of other services and utilities in the UGA is the responsibility of special purpose districts and utility providers. Future staffing levels are directly related to the degree to which annexations occur. Following several annexations between 2018 and 2021, the city developed a strategic staffing plan that aims to continue to provide high levels of service to the community as the city grows.

The city does not currently have a central municipal campus. Services are spread out at different locations including City Hall and the Permit Center at North Cove Park in Downtown Lake Stevens; the Public Works offices, Maintenance and Equipment Yard in the Lake Stevens Industrial Center; and the Police Station in SE Lake Stevens. In 2023, the city began planning for a new Municipal Services Campus (City Hall and Permit Center) adjacent to the Police Station, which is anticipated to be completed in late 2025 or early 2026.

The city cooperates with other cities and service providers in the joint planning and delivery of services within its UGA based on current and future growth projections, adopted levels of service and concurrency requirements. The Comprehensive Plan provides policy guidance on how utilities and services shall be planned and provided to ensure consistency between city and county planning documents.

Services provided directly by special purpose districts include health, school, fire, power, judicial and library services. Snohomish Regional Fire and Rescue (Fire District), which was created through the merger of the Lake Stevens Fire District with Snohomish County Fire District 7 in 2020, provides fire protection services within the city and UGA (Figure 7.3).

The city asserts its interest to participate in the planning of rural areas outside of the UGA where future UGA expansions could occur. Utility and service planning requires that the city be involved in the planning and decision-making of these areas both to comment on future service impacts and to do its own service planning.

The following section provides specific descriptions of public services and utilities within the city and its UGA.

INVENTORY AND DESCRIPTION OF PUBLIC SERVICES AND UTILITIES.

Police Services

Provider: City of Lake Stevens

Contact Information (2024): 1825 S Lake Stevens Rd, Lake Stevens; (425) 622-9401

The Lake Stevens Police Department (Police Department) provides a full range of local law enforcement services within the City of Lake Stevens. These services include crime suppression and investigation, traffic enforcement, traffic accident investigation, marine law enforcement, community-oriented problem solving and partnerships with residents to solve quality of life issues throughout the community. The Police Department also contracts some of its services, including dispatch, jail, court services and vehicle maintenance.

The Police Department's community policing philosophy is based on the premise that a safe community requires positive, trusting, and productive relationships with all stakeholders. In 2022, the Police Department responded to approximately 23,400 incidents. The average response time for the Police Department is three to four minutes for emergency calls and six to 10 minutes for all other calls. The Police Department is also part of a mutual aid agreement, which allows law enforcement agencies to assist each other with resources and personnel when requested.

In 2020, the Police Department conducted research to determine an appropriate staffing formula. The formula compares calls for service with the number of officers necessary to meet the call load as determined by the time needed to handle the calls and the time available to answer the calls. The formula considers workload, discretionary time, administrative time, reactive time, and current work schedule. As calls for service change over time, it is important to maintain the ratio which allows for a community policing philosophy. Maintaining a police force with adequate staffing levels to meet the adopted levels of service (LOS) standards will require anticipating increases in population, calls for service, annexations, mandated training requirements, and retirements.

2020 saw the Police Department move into its new headquarters at South Lake Stevens Road and 20th St SE, which has significantly more space than its previous location and will allow the department to continue to grow alongside the city.



Lake Stevens Police Headquarters

Stormwater

Provider: City of Lake Stevens

Contact Information (2024): 2306 131st Ave NE, Lake Stevens; (425) 622-9403

The City of Lake Stevens provides surface water management and a stormwater utility for the entire city. The system captures surface runoff from roadways and impervious areas with assets that consist of catch basins, culverts, pipes ditches, facilities for stormwater treatment and detention, streams, wetlands, and other water bodies. Within the system are two lakes, Stitch Lake and Lake Stevens. The stormwater system covers an area of approximately 7,547 acres (11.8 square miles) and is broken into 23 catchment areas. Within the stormwater system, there are approximately 123 city-owned or operated facilities, 5,975 catch basins, 28 miles of roadside ditches, 130 miles of pipe and 60,500 feet of culverts.

City funds for stormwater improvements are provided by two sources, the General Fund and the Stormwater Management Utility Fund. The percent and extent of impervious surface on parcels determines the amount of fee charged to a parcel. Funds are used to implement many aspects of the stormwater and surface water programs at the city. Additional funding is provided by fees on parcels within the shoreline management areas. By means of an interlocal agreement, fees are collected and provided to the city by Snohomish County.

The city has numerous older developments approved and constructed to rural standards and historical suburban developments created under Snohomish County permitting. In some cases, stormwater detention/retention, water quality and conveyance and storm drainage facilities may not have been required or required to current standards at the time of construction. While new projects provide facilities to standards established in the current Stormwater Management Manual of Western Washington, the older developments may continually affect neighborhoods, streets and the lakes by conveying runoff that is not adequately conveyed, detained, or treated. As part of a citywide stormwater inventory, opportunities for regional stormwater treatment systems should be developed where feasible.

Some of the detention systems and ditches within subdivisions and commercial developments are privately owned and maintenance is the responsibility of the individual property owner(s), which is often under a homeowners' association or property management service. As the city approves new projects, they must meet the requirements of the Department of Ecology (DOE) stormwater manual and include maintenance provisions for the owner(s). The city inspects these private systems periodically to ensure work is getting done and systems are functional but is not tasked with doing the work. The Washington Department of Transportation also operates a stormwater system in State Routes 9 and 204.

Lake Stevens is the city's largest surface water feature and was annexed into the city in 2021. The Lake itself covers 1,013 acres and has a maximum depth of 150 feet with an average

depth of 62 feet. The contributing named creeks are Stevens, Lundeen, Kokanee, and Stitch Creek. The outlet for Lake Stevens is the ditched channel of Lower Stevens Creek, which connects to the north-south flowing Catherine Creek. Along the eastern boundary of the city is the Little Pilchuck River, and the various drainages on the west side of the city flow to the Ebey Slough system of the Snohomish River.

The lake has and one regulated outfall weir monitored by the city which controls the lake level. In 2010, the city adopted a Lake Level Management Plan to provide guidance and policy to perform this service. Currently the weir is structurally compromised, funds have been allocated for it, and plans are in development to replace the structure with an automated system.

Typically, between March and October the city manages the level of the lake. This serves three purposes:

- 1) Maintain the lake at a level to sustain summer stream flows for aquatic habitat and water quality;
- 2) Protect downstream channel/flood from flash surges during heavy rainfall events; and
- 3) Maintain recreational usage of the lake in the historical shallow areas on the northwest side of the lake.

In July of 2024, the Washington State Department of Ecology (DOE) issued a new “NPDES Phase II” municipal stormwater permit that affects Lake Stevens. This permit was issued under the authority delegated to Ecology to implement requirements of the Federal Clean Water Act. The stormwater permit covers municipal separate storm sewer systems that discharge to surface waters that are not part of a combined sewer system and is valid through July 2029. The city is currently operating under the requirements of this permit. The city updates its Stormwater Management plan yearly per the requirement of its National Pollutant Discharge Elimination System (NPDES) permit. The NPDES program regulates discharges of water to ensure pollutants do not enter waters of the United States. The service area and drainage basins of the city are shown on Figure 7.1.

Parks and Recreation Services

Provider: City of Lake Stevens

Contact Information (2024): 2306 131st Ave NE, Lake Stevens; (425) 622-9406

The City of Lake Stevens Parks Department was created as a standalone department in 2022 and provides many services to the community in addition to the facilities they create and maintain. The functions of the Parks Department are outlined in the Parks and Recreation element of this plan (Chapter 6).

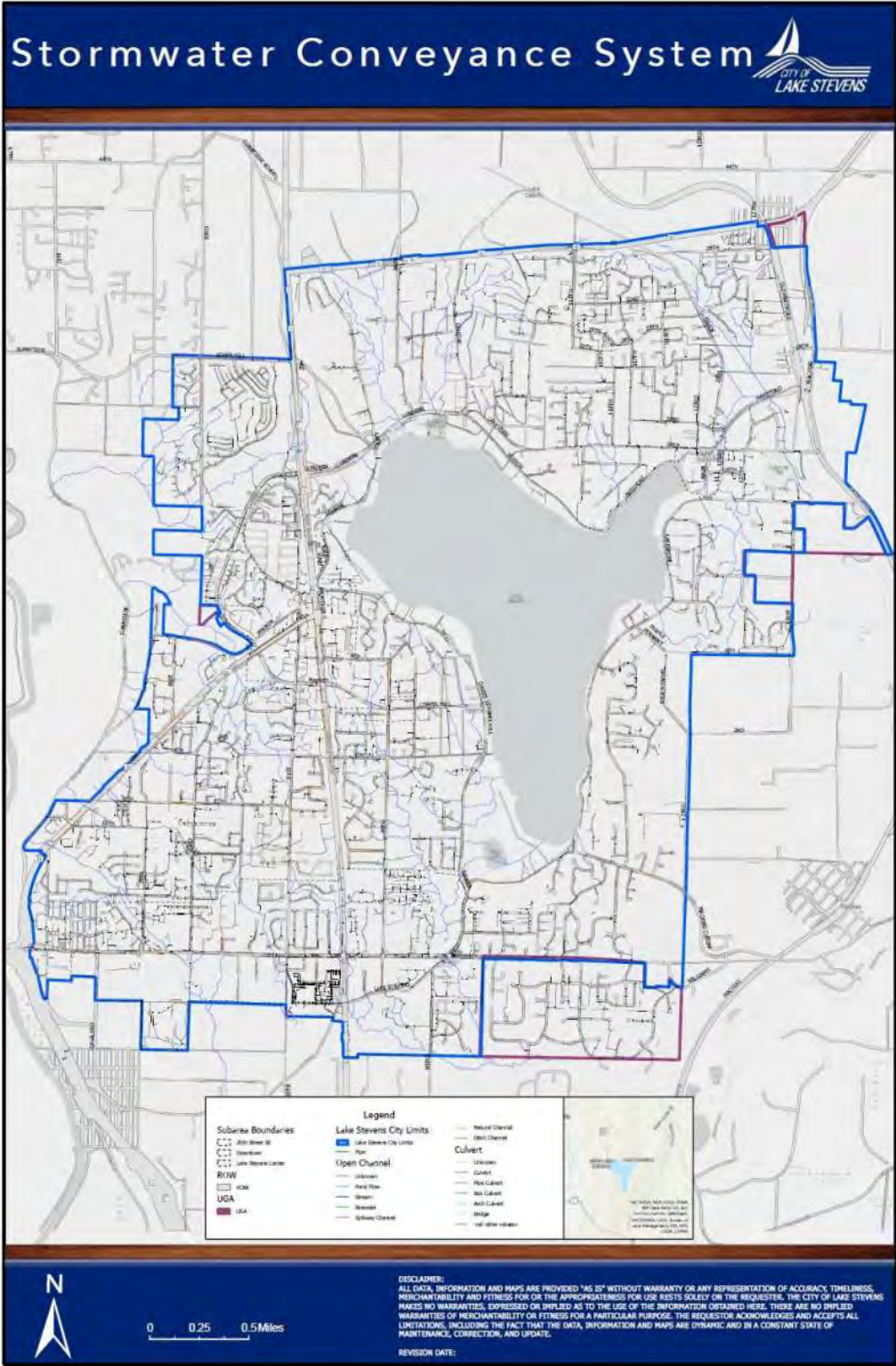


Figure 7.1 - Lake Stevens Stormwater Conveyance System

Sewer/Wastewater

Provider: Lake Stevens Sewer District

Contact Information (2024): 1106 Vernon Road, Suite A, Lake Stevens; (425) 334-8588

In May of 2005, the city of Lake Stevens and the Lake Stevens Sewer District (LSSD) entered into an interlocal agreement (ILA) entitled “Unified Sewer Services and Annexation Agreement.” Under the ILA, LSSD provides, maintains and operates sewer facilities throughout its district boundaries. The approximately 12.8 square mile service area includes the current city limits (including the lake), Lake Stevens UGA and a small area of overlap into the Marysville UGA. The entire boundary is shown in Figure 7.2.

The agreement also laid the groundwork for the eventual assumption of the Sewer District and its facilities. In December 2020, the City Council adopted an ordinance calling for the city to assume the sewer district as allowed by state law. As of July 2024, that process and schedule was still being finalized.

As of 2020, LSSD provided residential sewer service to 12,767 equivalent residential units (ERUs) with an estimated population of 36,896 people. These connections are largely in the Lake Stevens UGA, with about 108 connections in plats either in the rural area or in the Marysville UGA. LSSD served an additional 958 ERUs for commercial and school connections, for a total of 13,725 ERUs.

The sewer system consists of a new wastewater treatment facility (WWTF, membrane bioreactor process, 2012), a former wastewater treatment plant site, 30 lift stations, and 126 miles of sewer pipes, including over nine miles of force mains (4” to 19” diameter). The collection system is a “separate” sewer system, designed to receive domestic, commercial and industrial pre-treated wastewater. The Sunnyside WWTF has a current permitted maximum month average daily flow capacity of 5.01 million gallons per day (mgd).

The former plant has been decommissioned and LSSD has transferred most of the properties in that area to the City of Lake Stevens. A future project will address final vacation of the site and its purpose to the city. It holds potential as a regional stormwater facility or stormwater park and could be utilized in the future if the city seeks expansion of the UGA in the Sunnyside area.

In October 2022, LSSD adopted a new (2021) Sanitary Sewer Comprehensive Plan. The 2021 plan presents the comprehensive planning needs for wastewater collection, transmission, treatment and discharge for the planning period of 2021 through 2041. The city has adopted these plans by reference into the city of Lake Stevens Comprehensive Plan.

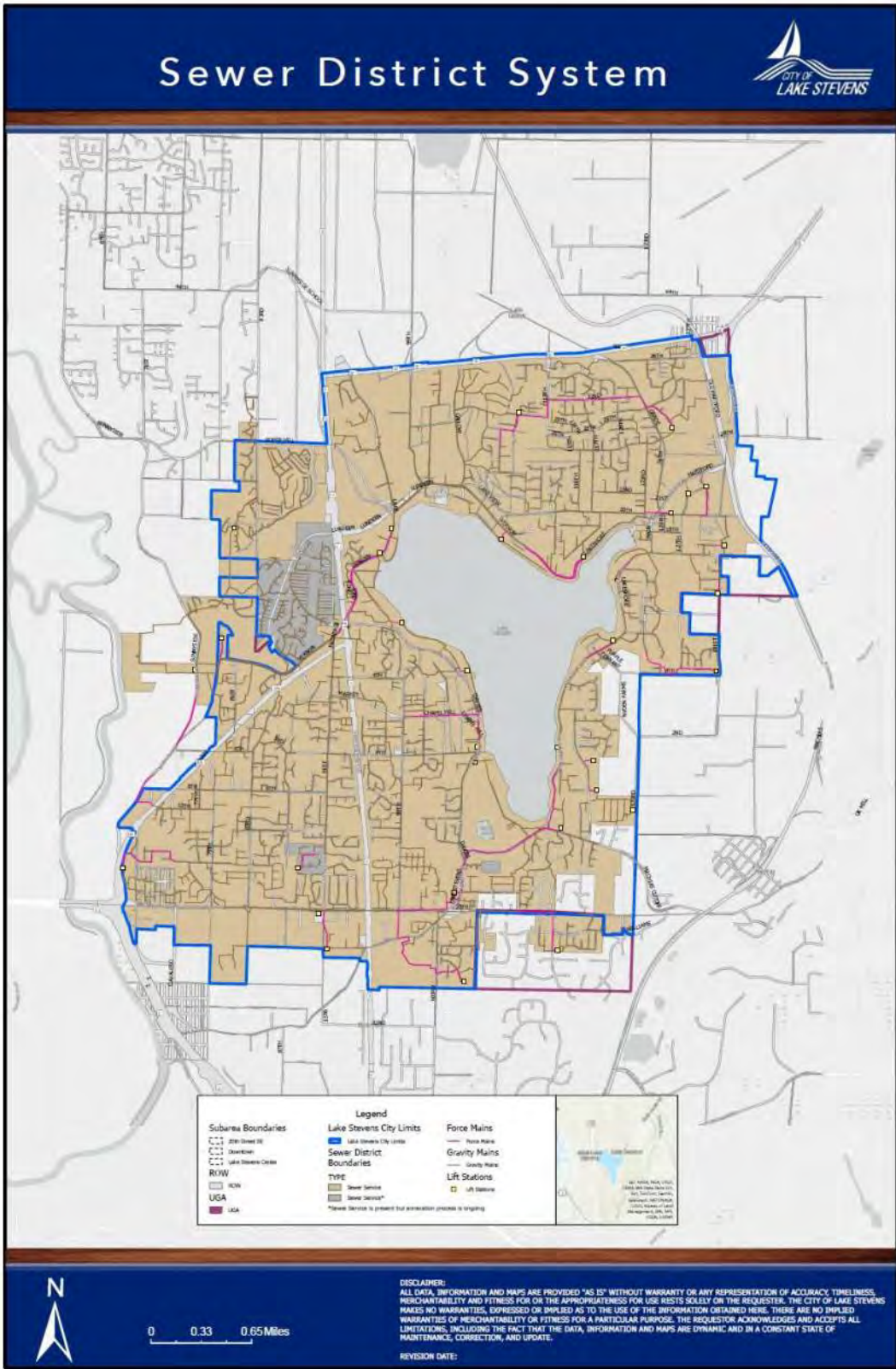


Figure 7.2 - Lake Stevens Sewer District Infrastructure and Boundaries

Chapter 7 – Public Services and Utilities Element

The 2021 Sewer Plan incorporated growth projections from the 2021 Buildable Lands Report to estimate the sewer system's ability to meet future conveyance and treatment needs in the city and UGA. Per Tables 3-6 and 5-11 of the 2021 plan, the system was anticipated to serve 19,632 ERUs by the year 2041, an approximately 43% increase from 2020. This growth is projected to result in 4.94 mgd of maximum month flow to the treatment facility by 2041, just below the 5.01 mgd capacity authorized by the NPDES permit.

The plan estimates that full build out (before any land use map amendments proposed as part of the 2024 periodic update) will result in 21,923 ERUs and 5.13 mgd of maximum month flow, which slightly exceeds the current plant capacity. As part of the next update to the sewer plan, the city will need to assess treatment capacity based on updated city zoning and development assumptions.

Additionally, the city and LSSD coordinate on capital facilities planning to benefit the community and its economic development. During the environmental impact process for the 20th Street SE Corridor and Lake Stevens Center subarea plans in 2012, the city and LSSD reviewed projects and capital improvements required for development of the two subareas over the next 20 years. The city and LSSD continue to plan jointly for the city's Growth Centers, including Downtown Lake Stevens and the Lake Stevens Industrial Center.

This plan asserts a goal of eliminating all septic systems over time as the sewer system and the city limits expand. New developments, re-built structures, new industrial development in the Hartford Road and other non-residential areas would all be required to provide sewers to the extent the existing system is available or can be extended.

Fire Protection

Provider: Snohomish Regional Fire and Rescue

Contact Information (2024): 163 Village Court, Monroe; (425) 486-1217

In August 2019, voters approved the merger of the Lake Stevens Fire District and Snohomish County Fire District 7, which became effective in January 2020 and was later renamed Snohomish Regional Fire and Rescue (SRFR). As of the district's 2022 annual report, the combined district covered an area of approximately 140 square miles, including the 46 square miles that Lake Stevens Fire previously served in Lake Stevens and its UGA (Figure 7.3). The district provides fire prevention and suppression services, emergency medical services (EMS) including Advanced Life Support (ALS), technical rescue and fire marshal services. In 2019, the combined district responded to over 17,000 calls. The district has 11 fire stations, including two in Lake Stevens:

- Station 81 (12409 21st Street NE, Lake Stevens 98258)
- Station 82 (9811 Chapel Hill Road, Lake Stevens 98258)

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SRFR adopted a new Capital Facilities Plan and Strategic Plan in 2021, which the city has adopted by reference. In 2022, the Washington Surveying and Rating Bureau completed its most recent evaluation of the fire protection capabilities for the city of Lake Stevens. This evaluation resulted in a rating of Protection Class 3, which placed the city in the top 11% of Washington communities for fire protection rating. SRFR also became just the fifth civilian fire agency in Washington state to receive international accreditation from the Commission on Fire Accreditation International (CFAI) in 2022.

Annually the Fire District performs fire code compliance activities, inspects commercial and public buildings for the city of Lake Stevens and reviews land use and building permits through the Fire Marshal's office.

Snohomish Regional Fire and Rescue and the city will continue to partner together to meet the fire protection and emergency medical services needs of the community. The city will adopt future versions of the Snohomish Regional Fire and Rescue CFP by reference.



Fire Station 81 (Source: Snohomish Regional Fire and Rescue)

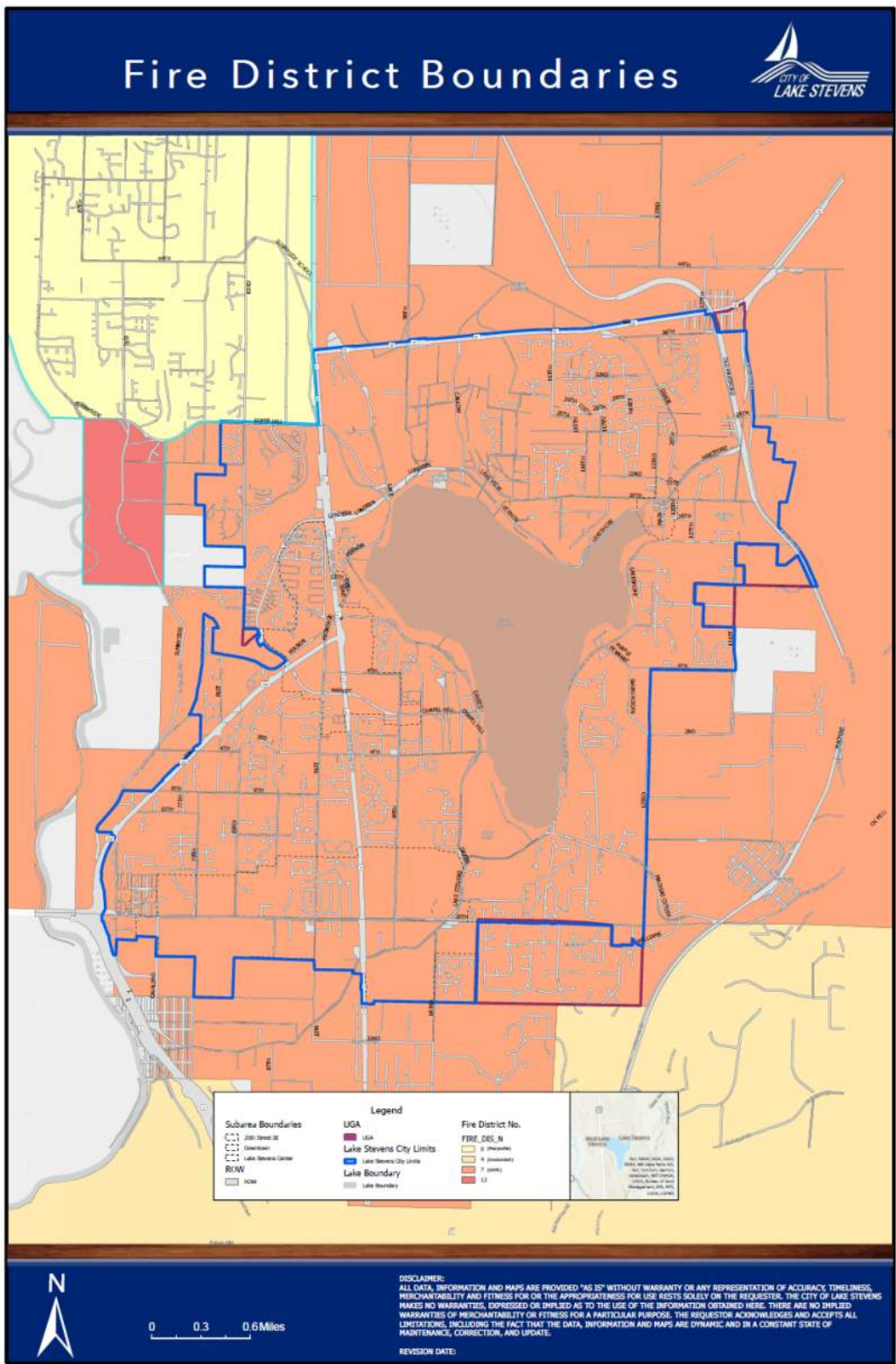


Figure 7.3 – Snohomish Regional Fire and Rescue Service Area

Lake Stevens School District

Contact Information (2024); 12309 22nd St NE, Lake Stevens; (425) 335-1500

The Lake Stevens School District covers approximately 37 square miles, encompassing all of Lake Stevens as well as portions of unincorporated Snohomish County and a small portion of the city of Marysville. The district is located south of the Marysville School District and north of the Snohomish School District (see Figure 7.2).

As of March 2024, there was a student population of 9,243 served by seven elementary schools grades K-5 (Stevens Creek, Mt. Pilchuck, Hillcrest, Sunnycrest, Glenwood, Highland and Skyline), two middle schools grades 6-7 (Lake Stevens and North Lake), one mid-high school grades 8-9 (Cavelero), one high school grades 10-12 (Lake Stevens), one early learning center and one homeschool partnership program for grades K-12 (HomeLink). The district also owns approximately 71 acres of vacant land at four undeveloped sites.

The district has experienced steady upward growth in enrollment for the past four decades. Student enrollment remained relatively constant between 1973 and 1985 (15%) and then grew significantly from 1985 through 2005 (approximately 120%). Between 2012 and 2023, student enrollment increased by 1,459 students, or approximately 18%, compared to a 3% increase countywide during this period.

The district has been, and is projected to continue to be, one of the fastest growing districts in Snohomish County based on the Office of Financial Management population forecast. Population forecasts estimate the Lake Stevens UGA population will increase to 50,952 people in 2044. Likewise, the population within the district boundaries is projected to rise from 50,461 in 2020 to 67,294 in 2044, an increase of 33%. Planned improvements in the district through the Year 2029 based on enrollment projections include one new elementary school, the expansion of two existing elementary schools, the expansion of one middle school, the installation of additional portable classrooms at existing facilities and new site acquisitions (for two schools) and improvements.

The city has adopted by reference the current Lake Stevens School District No. 4 Capital Facilities Plan, which was most recently updated and adopted by the Lake Stevens School District Board of Directors in July 2024 for the 2024-2029 planning period. This Plan provides the basis for charging GMA-based impact fees as implemented in the city's Land Use Code. The district participates in the school impact mitigation fee program and issues an updated Capital Facilities Plan every two years. The city applies a discount to the calculated rate, as do most other cities in Snohomish County.

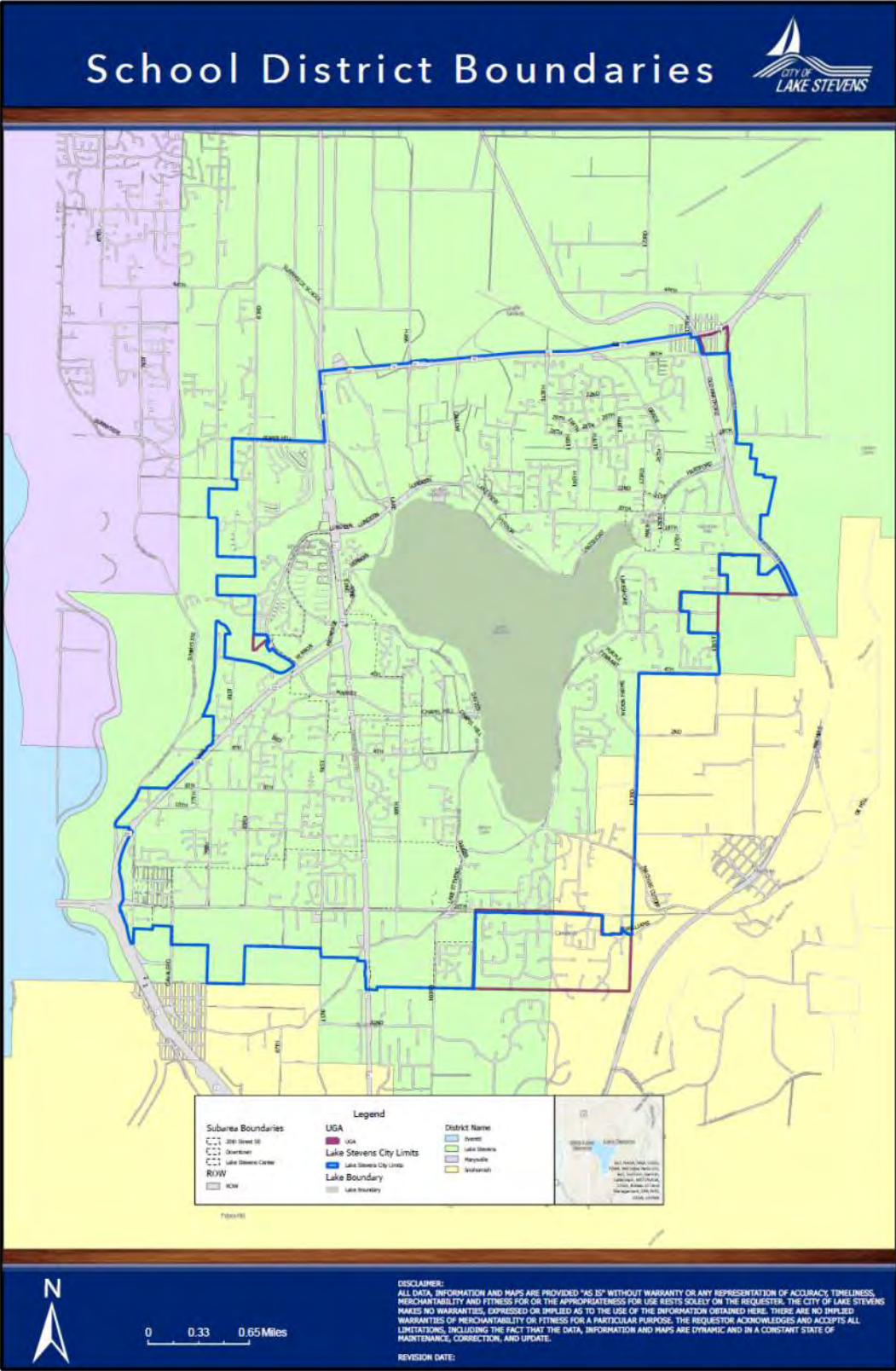


Figure 7.4 - School District Boundaries

Snohomish School District

Contact Information (2024): 1601 Avenue D, Snohomish; (360) 563-7300

The Snohomish School District covers areas in the southeastern portion of the city that were annexed between 2018 and 2022, as well as portions of the UGA south of 20th St SE. No Snohomish School District schools are currently located within the boundaries of the city or its UGA. The majority of students in the city and its UGA that are served by the Snohomish School District attend Cascade View Elementary, Centennial Middle School, and Snohomish High School, with a small area of the UGA south of 20th within the boundaries of Machias Elementary. The city adopted the Snohomish School District's Capital Facilities Plan by reference into the Comprehensive Plan in 2021. The updated plan for the 2024-2029 planning period was adopted by the Snohomish School District Board in July 2024.

Snohomish County Health Department

Contact Information (2024): 3020 Rucker Ave, Everett; (425) 339-5200

The Snohomish County Health Department provides public health services for all of Snohomish County. Previously known as the Snohomish Health District, it was integrated into the county government in January 2023. The most common task the department performs in the Lake Stevens area is approving septic systems. Other responsibilities include food service inspections and issuing state permits for certain (potentially noxious) activities (e.g., septic sludge recycling, soil processing, etc.).

Solid Waste

Waste Management Northwest provides solid waste services within the city under a ten-year contract that expires in 2031. Recycling is provided by East Snohomish County Association of Recycling Cities (ESCARC), contracting with Fiber International. ESCARC members are Monroe, Snohomish, Lake Stevens, Sultan, Granite Falls and Gold Bar. These cities pool resources to provide the capital facilities for lower cost recycling. The city receives curbside service from Bill's Disposal service, which is a division of Fiber International.

Natural Gas

Puget Sound Energy (PSE) provides natural gas service through a city franchise. PSE is the largest natural gas company in Washington serving approximately 900,000 customers in ten counties and 64 cities. It is a demand-driven utility, meaning that no service is initiated until requested by a specific customer.

A liquid natural gas (LNG) pipeline operated by Northwest Pipeline Corporation flows in a north-south orientation in the eastern portion of the city. A hazardous liquid pipeline also flows in a north-south orientation through the northwest corner of the city, turning to the southwest and passing east of the Sunnyside area.

Chapter 7 – Public Services and Utilities Element

According to PSE’s 2022 Environmental, Social and Governance (ESG) Report, methane is the primary component of natural gas and has a global warming potential that is approximately 25 times greater than carbon dioxide. PSE has set a goal to reach net zero carbon emissions for natural gas used in customer homes and businesses by 2045. PSE continues to identify and develop strategies to achieve that goal.

As discussed in more detail in the Environment and Natural Resources Element (Chapter 4), the city adopted a Climate Sustainability Plan (CSP) in 2023. A major component of the CSP is the planned transition away from using natural gas and other fossil fuels over the next twenty years and an increased reliance on electricity (primarily generated by renewable energy sources), which is consistent with the 2021 Washington State Energy Strategy. The CSP includes several strategies to help facilitate an equitable transition away from natural gas, several of which have been incorporated into Comprehensive Plan policies in this element.

Telecommunications

Telecommunication facilities are private utilities that provide services such as television (broadcast, cable and satellite), phone (direct lines and cellular) and internet. Content is transmitted by a variety of methods that may include cable lines, electrical wires, satellites or fiber and optical fibers. Wireless technology includes traditional broadcasting, radio transmission and cellular networks. Telecommunication services often use existing infrastructure along utility corridors and public rights-of-way. The increased use of small cell wireless technology in recent years will require the city to continue to assess how to balance telecommunication needs with the quality of the built environment.

The telecommunications industry is rapidly evolving and will continue changing over the next 20 years. Telecommunications services are integral to the modern world and economy. For example, the telecommunications industry is the primary conduit for information exchange between individuals, corporations and public service providers. As this industry changes, there may be unknown impacts on land use planning, existing facilities and regulatory oversight. The city should coordinate with service providers to plan for the construction and reconstruction of facilities and provide feedback on capacity, design and equipment.

Electricity

Provider: Snohomish County PUD

Contact Information (2024): 2320 California St, Everett; (425) 783-1000

The Public Utility District No. 1 of Snohomish County (PUD) serves the city of Lake Stevens as well as the remainder of Snohomish County and Island County. Approximately 80% of its power supply is purchased from the Bonneville Power Administration (BPA), with the remainder provided by a mix of renewable resources that include output from the PUD’s Jackson, Youngs Creek and Woods Creek hydroelectric projects, and several long-term contracts for wind, landfill gas, biogas, and biomass. As of December 2023, nearly 75% of its power supply was hydroelectric.

Biomass	1%
Hydroelectric	74.6%
Nuclear ¹	9.4%
Solar	3.3%
Wind	8.2%
Unspecified ^{1, 2}	3.5%
Total	100%
<i>Based on data received from the state of Washington on 12/27/23</i> ¹BPA-supplied. ²The 2019 Legislative update to the Fuel Mix Disclosure requirement adds a new category for "unspecified resources" of electric power. For information on this update, visit the Washington State Department of Commerce website: Fuel Disclosure	

PUD Electricity Data as of 2023 (Source: Snohomish County PUD)

The PUD uses a 115,000-volt transmission system to distribute electricity from three major BPA delivery points in Snohomish County to distribution substations. These substations transform the transmission voltage to 12,500-volt distribution voltage. PUD electrical facilities of less than 55,000 volts (55 kV) are referred to as distribution facilities. Facilities of more than 55,000 volts (55 kV) are referred to as transmission facilities.

There are three distribution substations, Hartford, Lake Stevens and Frontier, within the city limits of city of Lake Stevens. The city is fully served by these substations with distribution lines that extend service to all residential, commercial and public customers. According to the PUD, there is ample capacity to meet existing and future demand for both the incorporated city limits as well as the UGA.

In addition to PUD facilities, there are other transmission lines that pass through the city as regional power transmission facilities. A 500 Kilovolt BPA line extends along the eastern city limits in the vicinity of Little Pilchuck Creek. Two north-south oriented corridors are roughly parallel to each other and are located in the western third of the city, with a 230 Kilovolt line operated by Bonneville Power Administration clustered with two 230 KV lines operated by Snohomish City Light, and the other corridor with a pair of 230 Kilovolt lines by Puget Sound Energy. Several 69 Kilovolt distribution lines operated by Puget Sound Energy are scattered through the city, including to a Snohomish PUD substation at 36th St NE and Old Hartford Rd in the northeast corner of the city.

The CSP calls for the electrification of the system's building supply (a transition away from natural gas and other greenhouse gases and shift towards cleaner electricity) over the next

20 years. According to the PUD's 2023 Integrated Resource Plan (IRP), the annual electrical load growth rate for the 2024-2045 planning period is 2.07%, which is more than double the estimated annual rate from just two years earlier (0.96%). This reflects both the planned electrification of buildings and the anticipated widescale adoption of electric vehicles and will require continued coordination between the city and PUD to meet future electricity needs.

Water Utilities

Provider: Snohomish County PUD

Contact Information (2024): 3301 Old Hartford Rd, Lake Stevens; (425) 397-3000

Except for a few homes on wells, the Public Utility District No. 1 of Snohomish County (PUD) provides water service. The PUD currently owns and operates nine water systems, including the Lake Stevens Integrated Water System that serves the city and surrounding areas. The service area is bounded on the west by Ebey Slough and the Snohomish River; on the north by Marysville and Arlington; on the east by the Snohomish County Commercial Forest-Forest Transition Area (CF-FTA); and on the south by the boundaries of other water systems. As of December 2019, it served a population of 51,625 people and had just under 21,000 connections.

The city of Everett's transmission lines from Spada Lake pass through the water service area in a designated corridor approximately one block south of 20th St SE, delivering water to Everett and other water customers. In 2012, PUD converted its emergency wells in the northeast corner of the city to full-time use to supplement water purchased from Everett.

The PUD's Walker Hill storage reservoirs (4 million gallons capacity) and Hillcrest reservoirs (6 million gallons capacity) serve both the city and the UGA. The distribution system within the city is shown in Figure 7.5. In 2012, PUD constructed water main extensions to merge its Lake Roesiger water system into the Lake Stevens system. In 2014, PUD constructed water main extensions to merge its Dubuque water system into the Lake Stevens system.

According to Table 5-7 of the 2021 Water System Plan, the PUD estimated that the population within the Lake Stevens integrated service area would increase between 1.15% and 1.51% annually, which is consistent with the city's projected 2044 growth targets. The 2021 plan found that the system will have adequate capacity through 2041 (the 20-year planning period) when factoring in proposed improvements identified in the plan.

The following is an overview of the Lake Stevens water system and its major facilities, as well as proposed improvements.

Source – Eleven connections to the city of Everett's Transmission Pipeline Nos. 3 and 5 provide the primary water supply to the Lake Stevens Water System, with backup connections on the No. 2 line. Water from five of these connections flows by gravity into the water system, while the remaining six have pump stations to deliver the water. Four connections are inside the city limits, including one connection shared with the city of

Marysville. As stated earlier, two wells supplement the primary water supply. As of early 2024, PUD was conducting a susceptibility assessment of the wells serving the Lake Stevens water system to identify potential sources of contamination to the groundwater supply.

Storage – The PUD Lake Stevens water system contains eight storage reservoirs, with a combined capacity of over 14 million gallons. Four of these reservoirs are located in the city (two each at the Walker Hill and Hillcrest tank sites). The water storage capacity in the city is 10 million gallons. According to the 2021 plan, PUD anticipates adding three new storage reservoirs within the Lake Stevens water system by 2041 to accommodate projected growth and will be conducting a condition assessment and seismic analysis for several older storage facilities.

Transmission and Distribution Pipelines – There are over 408 miles of pipe in the PUD's Lake Stevens water system. Pipeline sizes range from 3/4 to 30 inches and materials include cast iron, asbestos cement, ductile iron, galvanized, and steel. The 2021 plan identifies approximately \$70 million in planned improvements by 2041, with additional improvements to be funded by private development.

Booster Pump Stations – At higher elevations, booster pump stations provide additional pressure. The Lake Stevens water system is served by five main supply pump stations, including for the Machias, Walker Hill and Hillcrest areas, with an additional 12 booster pump stations located throughout the service area. The 2021 plan identifies proposed improvements to the Walker Hill pump station to increase capacity.

Pressure Reducing Stations – There are 35 pressure-reducing stations throughout the Lake Stevens Water System that help regulate pressure and define the separate pressure zones. Inside the city limits, there are six pressure zones served by seven pressure-reducing stations, which provide reasonable pressure to all city consumers.

The PUD normally designs its water facilities to provide fire flow capacity of at least 1,000 gallons per minute (gpm). In some areas, flows up to 3,000 gpm are available. Developers must fund and construct any improvements necessary to bring water to their projects and to achieve fire flow required by the Fire Marshal. The PUD's water source and storage are adequate for projected growth within its water service area.

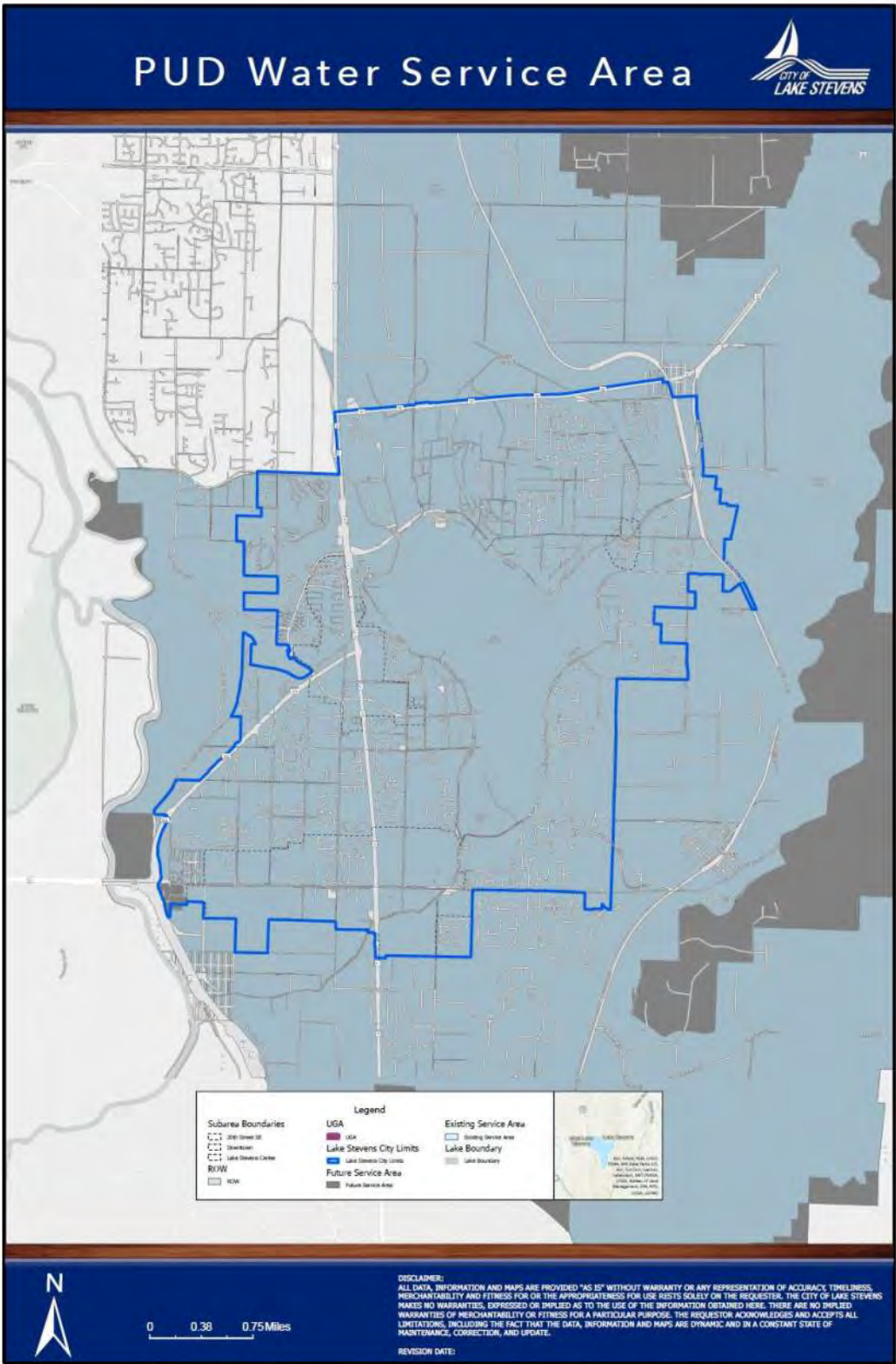


Figure 7.5 – Map of Water Facilities

Essential Public Facilities

Under GMA provisions (RCW 36.70A.200) and countywide planning policies (EPF-1 through EPF-5), jurisdictions shall include a process for identifying and siting essential public facilities. An essential public facility can be any facility owned or operated by a federal, state or local government, public utility, transportation authority or other entities that provide public services. Essential public facilities are typically difficult to site, such as education facilities, regional transportation facilities (e.g., airports), solid waste-handling facilities, regional transit authority facilities, state or local correctional facilities and in-patient facilities including substance abuse, mental health and group homes.

The GMA provides that no comprehensive plan or development regulations may preclude the siting of essential public facilities. However, jurisdictions can impose reasonable conditions or mitigations on essential public facilities through its comprehensive plan or development regulations, provided these do not preclude the siting of the facility. The city has adopted essential public facilities standards within the municipal code.

GOALS AND POLICIES

GOAL 7.1 COORDINATE WITH CITY DEPARTMENTS, SPECIAL PURPOSE DISTRICTS, UTILITY COMPANIES AND OTHER SERVICE PROVIDERS TO ENSURE THE ADEQUATE AND EQUITABLE DISTRIBUTION OF PUBLIC SERVICES AND FACILITIES THROUGHOUT THE CITY AND CONSISTENCY WITH OTHER COMPREHENSIVE PLAN ELEMENTS.

Policies

- 7.1.1 Coordinate with city departments to ensure public facilities are adequately maintained and distributed to support the community's needs and that each department's planning documents are consistent.
- 7.1.2 Coordinate with special purpose districts, utility providers, and local and regional service providers to ensure utilities and public facilities are adequately maintained and distributed to support the community's needs and that each agency's planning documents are consistent.
- 7.1.3 Identify strategies to improve equitable access to and provision of utilities and public services, including to neighborhoods, groups and community members that have been historically underserved.
- 7.1.4. Prepare and adopt a detailed master storm drainage plan for the city to coordinate storm drainage and detention/retention consistent with the concept plan adopted as part of this element.
- 7.1.5 Prepare and adopt a detailed master sewer plan for the city to coordinate sewer and detention/retention consistent with the concept plan adopted as part of this element.
- 7.1.6. Protect existing regional transmission facilities for Snohomish County PUD, Lake Stevens Sewer District and Puget Sound Energy from encroachment by incompatible urban development.

GOAL 7.2 PROVIDE HIGH QUALITY, EFFICIENT, AND COST-EFFECTIVE CITY SERVICES THAT MEET THE NEEDS OF THE ENTIRE COMMUNITY.

Policies

- 7.2.1 Strive to maintain efficiency in the provision of city government services through continual evaluation and improvement of administrative, technical and personnel procedures and practices, as well as the Lake Stevens Municipal Code.
- 7.2.2 Devote adequate funds to ensure quality staffing.
- 7.2.3 Ensure that elected officials, appointed commissioners and staff maintain and/or improve their levels of expertise through continued education, development and peer consultation.
- 7.2.4 Take advantage of affordable technological advances where it results in better and more efficient levels of service.
- 7.2.5 In order to expand services to the citizens of Lake Stevens in a fiscally responsible manner, continue and expand the practice of interagency cooperation by sharing personnel and facilities wherever possible.
- 7.2.6 Provide adequate public facilities to support the city's administrative and field operations.
- 7.2.7 Identify existing gaps in public services and develop strategies to provide them in a more equitable manner.

GOAL 7.3 PROVIDE FOR ADEQUATE POLICE AND FIRE PROTECTION SERVICES.

Policies

- 7.3.1 Periodically review and update police staffing analysis based on national practices using a work-load based model.
- 7.3.2 Maintain and update the Police Department Strategic Plan including goals to reduce crime and addressing conditions affecting the quality of life of the community.
- 7.3.3 Coordinate police services with fire protection services and other local, state and federal agencies to develop and maintain disaster preparedness and hazard management programs for Lake Stevens.
- 7.3.4 Support Snohomish Regional Fire and Rescue (Fire District) to maintain its adopted level of service.
- 7.3.5 Coordinate with the Fire District on review of submitted site and building plans.

- 7.3.6 Coordinate land use density and growth projections with the Fire District's capital facilities plan and budget in order to provide current and future services within the city.
- 7.3.7 Consider the disaster response implications in prioritizing Fire District capital improvement and public service planning.

GOAL 7.4 SUPPORT THE PROVISION OF ADEQUATE SCHOOL FACILITIES AND LOCAL EDUCATION PROGRAMS.

Policies

- 7.4.1 Support the Lake Stevens and Snohomish school districts to maintain their adopted levels of service.
- 7.4.2 Coordinate land use density and growth projections with the school districts' capital facilities plans and budgets in order to provide services within the city.
- 7.4.3 Adopt by reference each school district's Capital Facilities Plan. The City Council shall review the CFPs every two years to ensure consistency with the requirements of the GMA; the impact fee calculation is consistent with the city's adopted formula; and the CFP has been adopted by each district's Board of Directors.
- 7.4.4 Collaborate with local school districts to launch environmental education programs that address topics such as climate change and natural resource protection.

GOAL 7.5 PROVIDE ADEQUATE STORMWATER FACILITIES AND SERVICES.

Policies

- 7.5.1 Continue to implement programs and projects designed to meet the goals and requirements of Department of Ecology's NPDES permit and stormwater manual.
- 7.5.2 Maintain and enforce land use plans and ordinances requiring stormwater controls for new development and redevelopment.
- 7.5.3 Actively promote and support education efforts focusing on all facets of stormwater management, including the benefits of low impact development.
- 7.5.4 Develop and maintain a comprehensive stormwater inventory and identify needs to ensure a functioning stormwater system.
- 7.5.5 Integrate distributed, small-scale stormwater controls and prevent measurable harm to streams, lakes, wetlands and other natural aquatic systems from

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commercial, residential or industrial development sites by maintaining a more hydrologically functional landscape.

- 7.5.6 Promote education of controlling the release of chemicals from residential fertilizing and weed/insect control on Lake Stevens and its watershed.

GOAL 7.6 STRIVE TO PROVIDE ADEQUATE SEWER SERVICES TO EVERY RESIDENCE AND BUSINESS IN THE CITY.

Policies

- 7.6.1 Support the Lake Stevens Sewer District to maintain its adopted level of service until which time the district is assumed by the city.
- 7.6.2 Support the implementation of the Lake Stevens Sewer District capital facilities plan. Coordinate land use density and intensity with the Sewer District's capital planning work and budget in order to provide services within the city.
- 7.6.3 Continue to work with the Lake Stevens Sewer District to review and amend existing regulations to provide commonality, consistency, predictability and concurrent levels of sewer permits and regulation.
- 7.6.4 Coordinate city-sponsored capital improvements with the Lake Stevens Sewer District, Snohomish County Health Department and neighboring jurisdictions to ensure effective and cost-efficient provision of sewer service.
- 7.6.5 Support the Lake Stevens Sewer District in accomplishing sewer expansions in future expanded urban growth boundaries and high priority development areas within the city as well as priority development areas such as Downtown Lake Stevens and the Lake Stevens Industrial Center.
- 7.6.6 Gradually replace all septic systems within the urban growth area with sanitary sewers, using innovative and state-of-the-art design and techniques to restore and improve environmental quality.
- 7.6.7 Support efforts to require new development within the urban growth area to obtain sanitary sewer systems or fit it with dry sewers in anticipation of connection to the sewer system. Alternative technology to sewers should only be considered when it can be shown to produce treatment at standards that are equal to or better than the sewer system and where a long-term maintenance plan is in place.

GOAL 7.7 PROCESS PERMITS FOR UTILITY FACILITIES AND OTHER SERVICE PROVIDERS IN A FAIR, TIMELY AND PREDICTABLE MANNER.

Policies

- 7.7.1 Promote co-location of new public and private utility distribution facilities and coordination of construction timing to minimize construction-related disruptions and reduce the cost to the public of utility delivery.
- 7.7.2 Provide timely and effective notice to utilities to encourage coordination of public and private utility trenching activities for new construction and maintenance and repair of existing roads.
- 7.7.3 Encourage provision of an efficient, cost effective and reliable utility service by ensuring land will be made available for the location of utility lines or other utilities.
- 7.7.4 Promote the extension of distribution lines to and within the urban growth area. Coordinate land use and facility planning to allow eventual siting and construction of any utility distribution lines within or adjacent to rights-of-way which are being dedicated or within roads which are being constructed or reconstructed.
- 7.7.5 Encourage system design practices that improve climate and natural disaster resiliency and minimize the number and duration of service interruptions.
- 7.7.6 Formulate, interpret, and apply the city's land development regulations to allow the timely development of utility facility additions and improvements.

GOAL 7.8 ENSURE THAT UTILITIES PROVIDE SERVICE IN A MANNER THAT IS ENVIRONMENTALLY SENSITIVE, RESILIENT, EQUITABLE, SAFE, RELIABLE AND COMPATIBLE WITH THE SURROUNDING PROPERTIES.

Policies

- 7.8.1 Proposals for electricity generation facilities should be scrutinized carefully to avoid impacts on local air and water quality.
- 7.8.2 consider public utility substations, transmission facilities and other regional facilities as “necessary public facilities” for purposes of permit review, provided that utility providers can prove locational need and significant mitigation of impacts.
- 7.8.3 Work with local utility providers to identify grants and incentives available to the public to increase efficiency and reduce the impacts of climate change, with a special focus on lower income and historically underserved communities.

GOAL 7.9 TAKE ACTION TO SUPPORT AND ENCOURAGE CONSERVATION, ENERGY EFFICIENCY AND CLIMATE CHANGE MITIGATION IN PUBLIC FACILITIES AND UTILITY SYSTEMS.

Policies

- 7.9.1 Encourage conservation of resources and reduction of energy consumption to reduce greenhouse gas emissions and extend the life of existing electrical energy and infrastructure.
- 7.9.2 Work with Snohomish County PUD and partner agencies/districts to promote and incentivize energy efficient systems and products and improve the reliability of infrastructure vulnerable to climate change.
- 7.9.3 Install energy efficient products in new and existing city facilities, including a transition to electric heating systems in new and retrofitted city buildings.
- 7.9.4 Promote the reduction of water consumption through conservation, efficiency, reclamation and reuse to reduce wastewater generation and ensure continued water availability.
- 7.9.5 Coordinate with water purveyors and local and tribal governments to identify and develop additional and redundant water supply sources to meet the region's long-term water needs and growth strategy, recognizing the potential impacts on water supply from climate change and fisheries protection.
- 7.9.6 Consider the needs for both human consumption and for environmental balance, including potential impacts of climate change on regional water sources.
- 7.9.7 Support renewable energy resources, energy management technology and the conversion to cost-effective and environmentally sensitive alternative technologies to meet the region's energy needs.
- 7.9.8 Promote low impact development projects and techniques on non-LID projects to conserve and use existing natural site features, including those adjacent to waterways.
- 7.9.9 Improve electric vehicle infrastructure in the city and transition towards electrification of the city's vehicle fleet in an effort to reduce greenhouse gas emissions as practicable.
- 7.9.10 Reduce the rate of energy use per capita, both in building use and in transportation activities.
- 7.9.11 Reduce greenhouse gases by expanding the use of conservation and alternative energy sources and by reducing vehicle miles traveled by increasing alternatives to driving alone.

- 7.9.12 Conduct periodic vulnerability assessments to identify city and utility infrastructure vulnerable to the impacts of climate change and natural disasters and develop appropriate adaptation and mitigation strategies.
- 7.9.13 Incorporate a climate change lens into the process of adopting new and updated city standards, codes and guidelines and when siting and designing capital facilities.

GOAL 7.10 SUPPORT LESS RESOURCE CONSUMPTION THROUGH PROGRAMS AIMED TOWARD REDUCING, REUSING, AND RECYCLING OF RESOURCES.

Policies

- 7.10.1 Promote demand management and the conservation of services and facilities prior to developing new facilities.
- 7.10.2 Maintain and expand reduction, re-use, and recycling programs in the city.
- 7.10.3 Support local, regional, state, federal, and private programs aimed at reduction, re-use, and recycling of natural resources.
- 7.10.4 Work with local solid waste providers to establish a percentage reduction target for waste disposed of in landfills.
- 7.10.5 Allow zoning for businesses aimed at recycling materials when it does not pose a threat to the community's health and welfare.
- 7.10.6 Examine the feasibility of requiring, through zoning or other legislative mechanisms, that distributors of hazardous, noxious or toxic materials accept those materials for recycling.

GOAL 7.11 ESTABLISH A PROCESS AND IMPLEMENT DEVELOPMENT REGULATIONS TO IDENTIFY AND SITE LOCAL ESSENTIAL PUBLIC FACILITIES, CONSISTENT WITH THE PROVISIONS OF THE GMA.

Policies

- 7.11.1 The city will not preclude the siting of essential public facilities; however, it shall enforce its Comprehensive Plan and development regulations to ensure reasonable compatibility with other land uses when considering location and intensity of development.
- 7.11.2 Local essential public facilities should be sited to support the countywide land use pattern, support economic activities, reduce environmental impacts, consider potential climate-related impacts, provide amenities or incentives, and minimize public costs. This siting process should include:
 - a. A definition of these facilities;
 - b. An inventory of existing and future facilities;
 - d. A public involvement strategy;
 - e. Assurance that the environment and public health and safety are protected; and
 - f. A consideration of alternatives to the facility.
- 7.11.3 Collaborate with public agencies and special districts to identify opportunities for the co-location of local essential public facilities.
- 7.11.4 Consider the location of local essential public facilities inside Urban Growth Areas, unless it is demonstrated that a non-urban site is the most appropriate location for such a facility. Local essential public facilities located outside of an Urban Growth Area shall be self-contained or be served by urban governmental services in a manner that shall not promote sprawl.
- 7.11.5 Develop reasonable conditions, alternatives and/or mitigation requirements to address the potential adverse impacts of siting local, regional, statewide, or federal essential public facilities.

GOAL 7.12 AS THE CITY ANNEXES NEW AREAS STRIVE FOR A SMOOTH TRANSITION OF SERVICE PROVIDERS TO MINIMIZE FINANCIAL AND LOGISTICAL IMPACTS ON CITIZENS.

Policies

- 7.12.1 Under the Growth Management Act and Lake Stevens Comprehensive Plan the city is likely to be the provider of general government services within the Urban Growth Area. For potential annexation it is the city's policy to have interlocal agreements achieving the orderly transition of services during annexation.
- 7.12.2 Establish an interlocal agreement model with Snohomish County and other service provider agencies to facilitate the transfer of governance within the city's UGA in an expeditious and consistent manner.
- 7.12.3 The city asserts its interest in areas outside the UGA where it is possible that future UGA expansions could occur. The city will become involved in these areas' planning and decision making, both to comment on future service impacts and to assist its own service planning.

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A VISION FOR TRANSPORTATION

The city will develop an effective multimodal transportation system that emphasizes access, direct circulation and safety for vehicles, freight, public transportation, cyclists and pedestrians locally and to the region.

INTRODUCTION

The city of Lake Stevens and its UGA connect to the greater region by several regional highways. The local transportation system consists of a dispersed network of roads. This type of road network is reflective of the suburban development pattern within the city and its surrounding area. SR-9 is the major north-south highway that transects the Lake Stevens UGA. It connects to major east-west routes, including US-2, SR-92, SR-204, and 20th St SE. US-2 is a major route that connects Lake Stevens with the I-5 corridor and Everett. SR-92 defines the northern boundary of the city and provides an east-west route that extends from SR-9 eastward to Granite Falls. SR-204 serves as a connector between US-2 and SR-9. Machias Road is a north-south minor arterial extending north to SR-92 and south to US-2 and defines the city's eastern boundary and the eastern boundary of the RUTA south of the city. Except for these major routes and a limited number of arterial type streets, the street pattern within the Lake Stevens UGA is largely discontinuous. This street pattern tends to concentrate traffic flows onto collector and arterial roads.

PLANNING CONTEXT

State Planning

The Transportation Element's objective is to guide development of the city's transportation system in a manner that supports the city's vision and goals. The city has developed this chapter in accordance with RCW 36.70A.070(6)(a) to address motorized and non-motorized transportation needs of the city of Lake Stevens. It represents the community's policy plan for the next twenty years. The Growth Management Act (GMA) encourages jurisdictions to develop efficient multimodal transportation systems that are based on regional priorities and coordinated with county and city comprehensive plans. The GMA also directs jurisdictions to incorporate the following items into their local comprehensive plans:

- Land use assumptions used in estimating travel demand.
- An inventory of existing transportation facilities and services.
- Multimodal LOS standards to gauge the performance of the system.
- Identification of actions and requirements needed to bring existing facilities and services up to standard.
- Forecasts of future travel demand based on the land use plan.

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- Identification of improvements and programs needed to address current and future transportation system deficiencies, including Transportation Demand Management strategies.
- A realistic multi-year financing plan that is balanced with the adopted level of service standards and the land use element.
- An explanation of intergovernmental coordination and regional consistency.

Local transportation elements must also include the following:

- State-owned transportation facilities in the transportation inventory.
- The adopted LOS for state-owned transportation facilities.
- Identification and assessment of GMA concurrency requirements and the applicability to highways of statewide significance.
- An estimate of the impacts to state-owned transportation facilities resulting from local land use assumptions.

Regional Planning

Vision 2050 provides a structure for consideration of transportation issues for freight, roads, transit, bicycles and walking across the Puget Sound to support the regional growth strategy. A key concept revolves around linking regional and local growth centers into the decision-making process. Vision 2050 also recognizes the environmental and climate challenges created by transportation infrastructure and supports energy-efficient, sustainable and safe transportation options. Finally, it emphasizes a range of funding options to address transportation needs and promote prioritization criteria for funding.

Countywide Planning

The County and cities will work proactively with transportation planning agencies and service providers to plan, finance, and implement an efficient, affordable, equitable, inclusive and safe multi-modal transportation system that supports state-level planning, the Regional Growth Strategy, and local comprehensive plans and promotes economic vitality, environment sustainability, and human health.

The countywide planning policies emphasize a coordinated, efficient transportation system that minimizes impact to the climate and employs adaptive management strategies to meet growth patterns throughout the county. The countywide planning goals (including the transportation goal listed above) also echo the state and regional perspective of establishing multimodal transportation linkages between growth centers and residential areas. Snohomish County suggests the countywide planning policies “are intended to guide transportation planning by the County and cities in Snohomish County and to provide the basis for regional coordination with the Washington State Department of Transportation (WSDOT), the Puget Sound Regional Council (PSRC), and transportation operating agencies.” (Source: Countywide Planning Policies: Effective July 19, 2023)

Local Planning

The Transportation Element considers the location and condition of the transportation system; the cause, scope and nature of transportation problems; future needs; and addresses Level of Service (LOS) Standards. The type and availability of transportation resources are major factors in development of land use patterns, while conversely, the way land is used greatly influences the need and location for new transportation facilities. The relationship between transportation and land use is one of continuous interaction and must be coordinated. The city's transportation plan integrates the assumptions from the Land Use Element and incorporates the state, regional and countywide principles for an effective transportation system.

TRANSPORTATION SYSTEM INVENTORY

This Transportation Element addresses all arterial (major and minor) and collector roads located within the city of Lake Stevens and the Lake Stevens Urban Growth Area including those which are the responsibility of the Washington State Department of Transportation (State highway system), the county or the city. The city compiled existing roadway functional classifications, the most recently available traffic volume counts and collision data. The inventory of the transportation system is included in this section.

Study Area

The study area includes all of the Lake Stevens city limits and Urban Growth Area (UGA). The UGA has been delineated with Snohomish County, consistent with the requirements of the GMA. The city lies adjacent to the UGAs of Everett, the City of Snohomish, and Marysville. Unincorporated areas of Snohomish County surround portions of Lake Stevens, and sections of the city limits are used to define portions of the regional Urban/Rural Boundary between urban and rural lands. A map depicting the transportation planning study area is shown in Figure 8.1.

Roadway Functional Classification

Roads in Lake Stevens are classified according to a hierarchy of function as follows:

1. Freeway/Expressway – state designated route, typically with limited access control. Road considered to have regional significance. Speeds range from 35 to 55 mph (typical).
2. Major Arterial – city designated route, typically highways and arterials with limited access and left turn movement is controlled. Roads considered to have regional significance. Speeds range from 30 to 35 mph (typical).

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3. Minor Arterial – city designated route, typically connecting to highways, arterials, and collectors. Limited access is preferred. Roads considered to have local with some minor regional significance. Speeds range from 25 to 35 mph (typical).
4. Collector – city designated route, typically connecting neighborhoods to arterial roadways. Collectors may have direct access if no other alternative exists. These roads are considered to have local significance. Speeds range from 25 to 30 mph (typical).
5. Local Access – city designated route, typically connecting neighborhoods to collectors. There is no access control. Roads considered to provide direct access to residences. Typical speed is 25 mph.

The city's functional classification designations have been determined based on each route's regional significance and operational characteristics. Figure 8.2 shows the existing street system as well as signalized and roundabout controlled intersections within the city.

This information is used in determining access control, frontage improvements required for development, guides programming of roadway improvements, and determines maintenance service priority levels for emergency events such as snow and ice control.

For the Lake Stevens UGA, all roadways were classified by Snohomish County using the federal functional classification system. The major classifications of County roadways are principal arterial, minor arterial, collector and local access street.

The backbone of the city's transportation system is its highway and major arterial system. These streets provide mobility and access for a range of travel modes and users. Lake Stevens' major regional arterials are SR-9, SR-92, SR-204 and 20th Street SE.

Minor arterials generally provide circulation for local traffic movement. These include Lundeen Parkway, 20th Street NE, Grade Road, 91st Avenue NE/SE and Soper Hill Road (west of SR-9). North-south travel within downtown Lake Stevens primarily occurs along 91st Avenue SE, and Main Street (East Lake Stevens Road to the south and Grade Road to the north) East-west circulation is provided by 20th Street NE north of the lake, and 20th Street SE south of the lake.

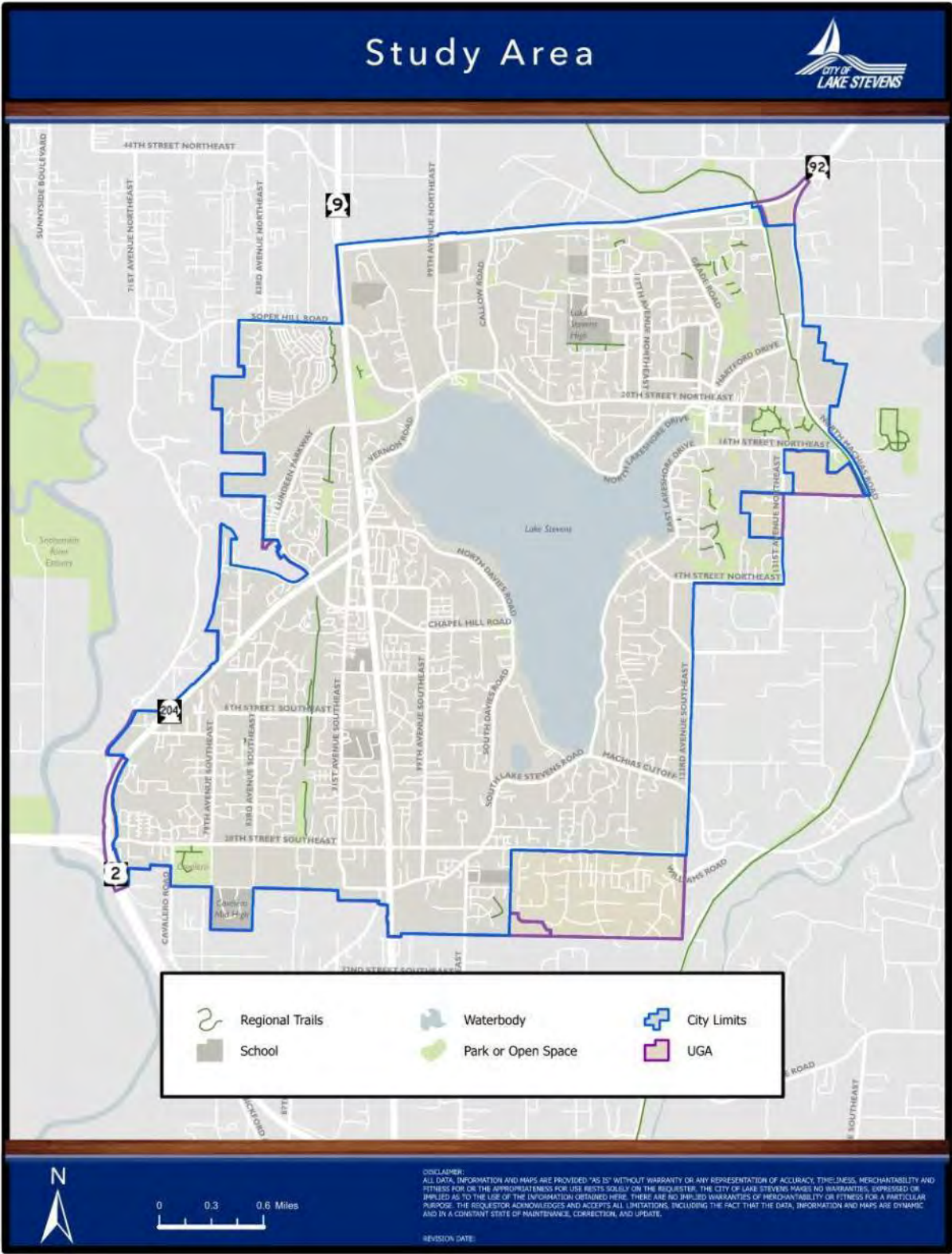


Figure 8.1 - Study Area

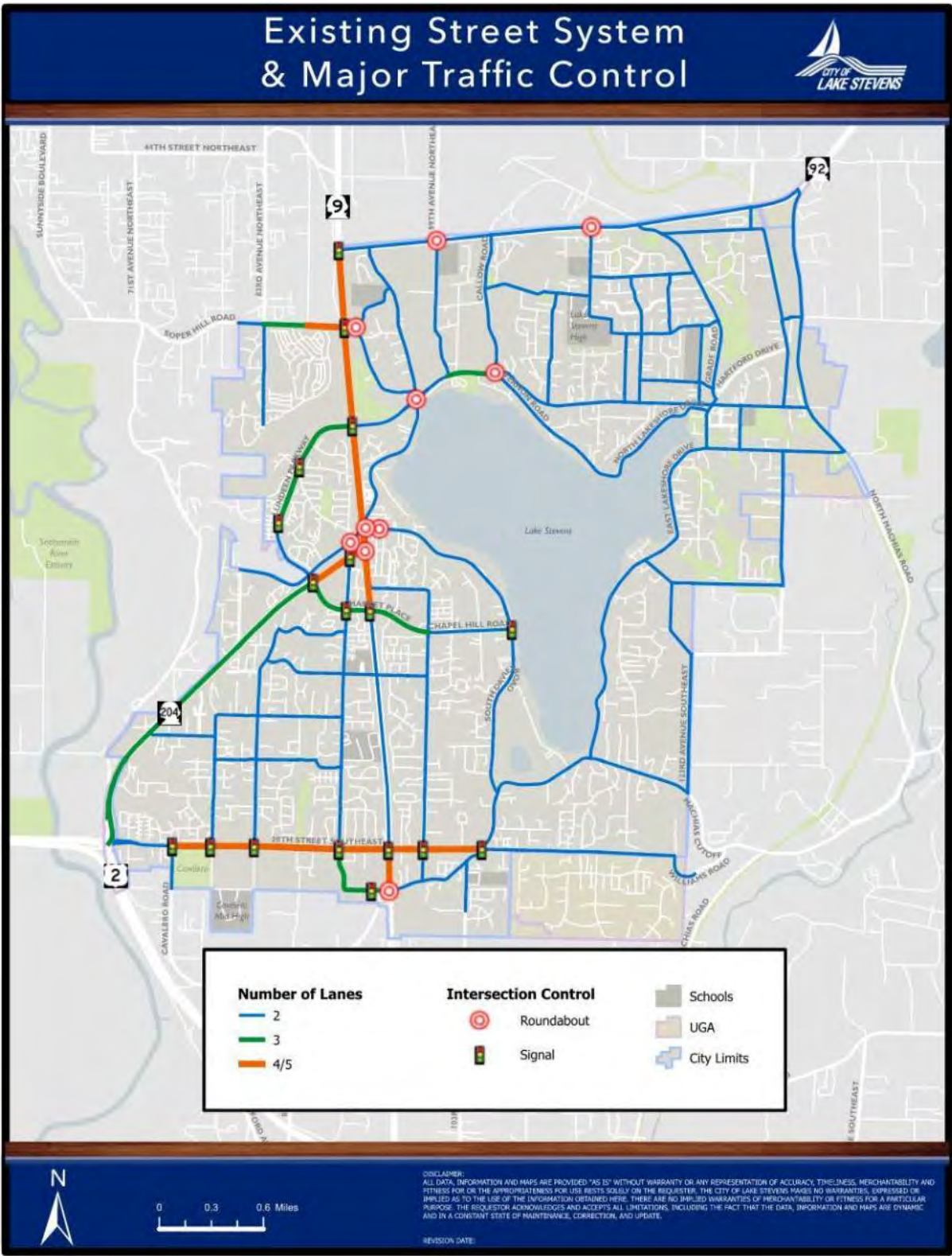


Figure 8.2 - Existing (2024) Street System & Major Traffic Control

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State Routes

The Washington State Department of Transportation (WSDOT) coordinates with the city of Lake Stevens on projects within the UGA and city limits.

SR-9 is a highway of statewide significance (HSS) running north-south parallel to Interstate 5 from Snohomish County/King County to the Arlington area. Within the city, SR-9 begins approximately 0.1 miles south of 20th Street SE and ends on the north side of the SR-92 intersection. Approximately 3.6 miles lie within the city limits. This is a limited access roadway. The approximate weekday average daily traffic (ADT) volume is approximately 36,000 (north of SR-204).

SR-204 is a state highway that connects Lake Stevens to US-2 to the west. US-2 is a highway of regional significance that provides connectivity to Interstate 5 via US-2 and SR-9. Within the city, SR-204 begins at 71st Avenue SE and ends at SR-9. Approximately 1.8 miles are within the city limits. This is a limited access roadway. The approximate weekday ADT volume is approximately 36,000 (between Market Place and SR-9).

SR-92 is a regional connector between SR-9 and the city of Granite Falls. Within the city, SR-92 begins at the SR-9 intersection and ends approximately 250 feet east of 127th Drive NE. This is not a limited access roadway and is under the right of way jurisdiction of the city. Approximately 2.4 miles are within the city limits. The approximate weekday ADT is approximately 19,000 (east of SR-9).

Truck Routes

In 2011, the city adopted, through Ordinance 863, a designated truck route system and established weight limits on all streets. The designated truck routes within the city are:

- State Route 9
- State Route 92
- State Route 204
- 20th Street SE between US 2 and the east city limits
- Machias Road

Truck route exceptions are provided for repair, pickup, delivery and for businesses that operate trucks from within the city. (This does not apply where a residence is also a place of business.)

Access to the city's industrial area in the northeast portion of the city is along collector roadways which are not considered truck routes.

Roadway Design Standards

The City of Lake Stevens has adopted Roadway Standards commonly referred to as the EDDS (Engineering Design and Development Standards) which set specific and consistent road design elements. The standards include items such as right-of-way needs, pavement width, type and width of pedestrian and bicycle facilities, and roadway and intersection radii. The standards also provide requirements for the location and installation of utilities within the right-of-way.

The standards are intended to support the City's goals in providing adequate facilities to meet the mobility and safety needs of the community, as well as complying with storm water management, sensitive areas, and other regulations. The standards are intended to assist design professionals and developers for all new and reconstructed roadways and right-of-way facilities, both public and private, within the city.

Traffic Calming

Variations in roadway standards allow the installation of traffic calming measures for the purpose of slowing traffic. Traffic calming consists of physical design and other measures installed on roadways to reduce motor-vehicle traffic speeds as well as improving safety for pedestrians and cyclists. Possible techniques include traffic circles, mini roundabouts, streetscaping, chicanes (roadway barriers) or road diets (reduction in lanes).

On-Street Parking

On-street parking is typically limited with availability found primarily on local access and collector classification roadways. Along older street corridors, such as 20th Street NE, availability of parking is limited, and the quality of the available parking spaces is low (typically graveled shoulder).

Generally, the demand for on-street parking does not exceed the available parking areas within the city. On-street parking in residential areas is typically sufficient to handle vehicles that cannot be accommodated on private property. The primary exception is during special events and around Lake Stevens High School, City Hall, Festival Street and North Cove Park.

Public Transportation

Community Transit provides regional bus service with routes to Seattle, Granite Falls, Marysville and Everett. The Lake Stevens Transit Center, located at 9600 Market Place in the Lake Stevens Center subarea, provides bus connections for active Community Transit bus routes. The Lake Stevens Transit Center also provided a Park & Ride facility with 207 vehicular parking spaces and 13 bicycle parking spaces. Community Transit has designated two additional Park & Pool locations for vanpools and carpools at Ebenezer Lutheran Church (2111 - 117th Avenue NE) and Holy Cross Lutheran Church (9613 - 20th Street SE). A map of transit routes and stops in Lake Stevens is shown on Figure 8.3.

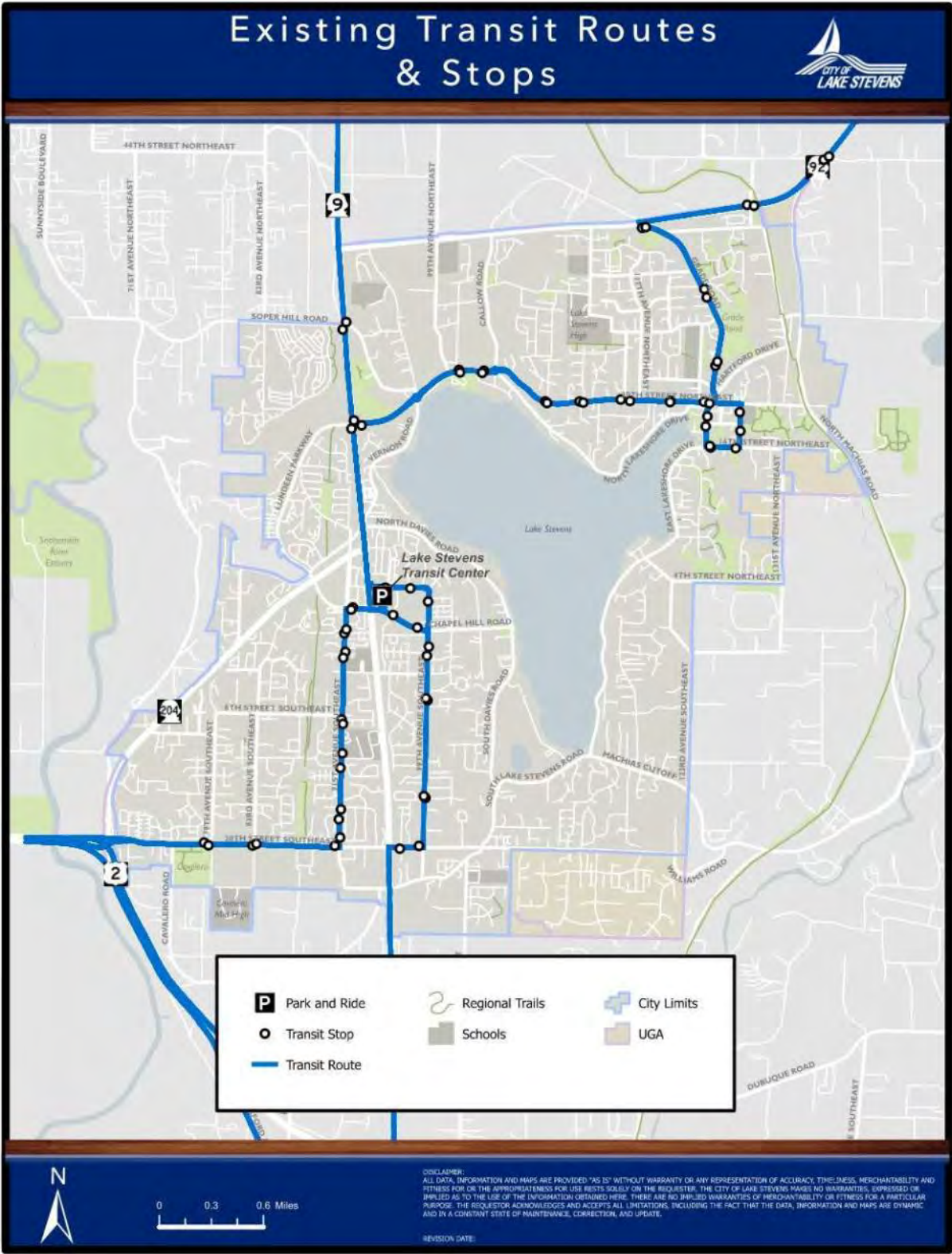


Figure 8.3 - Existing Transit Routes and Stops

Active Transportation Facilities

Bicycle and pedestrian routes are discontinuous throughout the city, having been constructed in a piecemeal manner over the years. Existing facilities include bicycle lanes, paved shoulders and shared-use paths. An inventory of existing pedestrian and bicycle facilities are shown on Figures 8.4 and 8.5, respectively. This map also depicts School Safe Walk routes and planned active transportation connections.

Trails

The Centennial Trail, a multi-modal (pedestrian, bicycle, horse, etc.) facility was built by Snohomish County and runs along the eastern border of the city. Picnic areas, bicycle racks and other amenities are provided. Two trailhead connections have been constructed to provide Lake Stevens residents with connections to the Centennial Trail. The SR- 92 Overpass trailhead is located along 127th Drive NE (between SR-92 and 36th Street NE) and the Lake Stevens trailhead is located along 20th Street NE (near the intersection with Machias Road).

Many of the older residential areas are not yet connected by trail to recreational areas, schools, or shopping areas. Chapter 5 presents a discussion of the trail system in Lake Stevens as part of the Parks and Recreation Plan. The Land Use Section discusses how the Centennial Trail can assist in bringing pedestrian and bicycle traffic to the downtown.

Bicycle Facilities

As a unifying road feature, bicycle facilities including dedicated lanes and shared lanes (e.g., sharrows), are proposed along several streets connecting the city's growth centers and adjacent neighborhoods. Dedicated bike lanes can currently be found along the following roadways:

- 20th Street SE, between 88th Avenue SE and 106th Avenue SE
- Lundeen Park Way, between SR 9 and SR 204
- Market Place, between SR 204 and 91st Avenue SE

In addition to these on-street bicycle lanes, the city's existing bicycle network also includes multi-use paths (including along South Lake Stevens Road and 83rd Avenue NE) which provide off-street facilities for active transportation use. The city's existing bicycle facilities are shown in Figure 8.4.

Sidewalks

City code requires new development projects to construct frontage improvements, including non-motorized facilities, landscaping and lighting improvements, in public right of way and internally as a part of the development approval. In 2023, the city completed an ADA Self-Evaluation and Transition Plan that identifies priorities and recommendations that the city can implement over time to achieve an ADA-compliant public right-of-way.

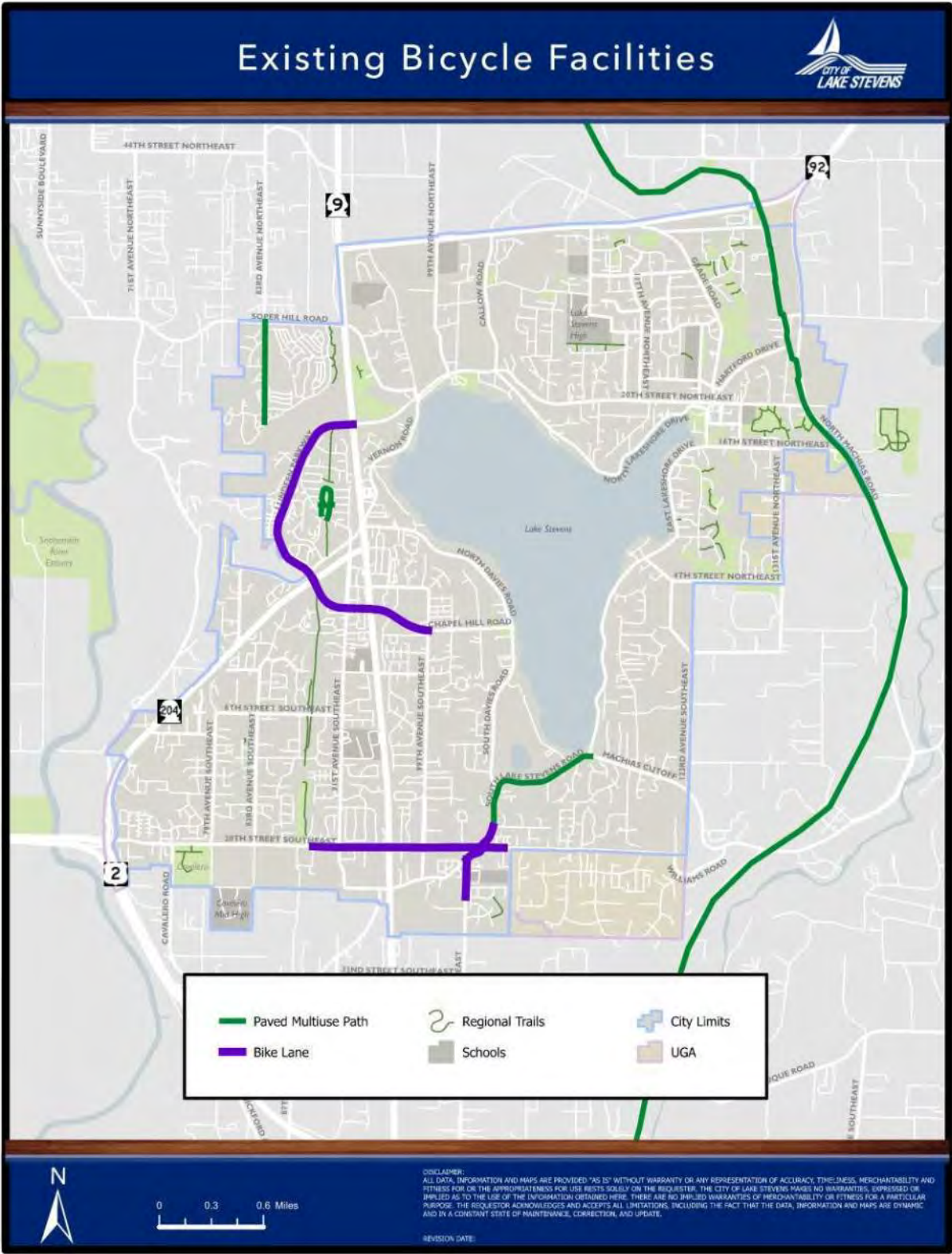


Figure 8.4 - Existing Bicycle Facilities

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The pedestrian features include concrete sidewalk, paved shoulder, asphalt path, and dedicated gravel shoulders. Funding opportunities are sought in the form of grants from state and federal agencies to augment budget dollars for construction of improvements.

Recent improvements to the pedestrian/sidewalk network include a multi-use path along S Lake Stevens Road between Machias Cutoff and 18th Street SE and 103rd Avenue SE and 100th Drive SE. These facilities provide a wide, off-street facility for use by pedestrians and bicyclists. The city's existing network of pedestrian facilities is shown in Figure 8.6.

TRANSPORTATION SYSTEM PERFORMANCE

Daily traffic volumes were assembled to provide a general understanding of travel patterns throughout the city. The volumes were collected in June 2023. Figure 8.6 shows total daily vehicle volumes on major City roadways. PM peak hour intersection turning movements were also collected to assist in evaluating system performance.

As shown in Figure 8.6, the regional WSDOT facilities are those that experience the highest traffic volumes. The city roadways with the heaviest volumes are 20th Street NE and 20th Street SE, which experience between 15,000 and 21,000 average daily vehicles. Other City roadways range from approximately 1,000 to 11,000 average daily vehicles.

Traffic Operations

Traffic operations were evaluated based upon the latest level of service (LOS) methodologies contained in the Highway Capacity Manual (HCM), Transportation Research Board. The HCM is a nationally recognized and locally accepted method of measuring traffic flow and congestion. Criteria range from LOS A, indicating free-flow conditions with minimal vehicle delays, to LOS F, indicating extreme congestion with significant vehicle delays. At signalized intersections, LOS is defined in terms of average delay per vehicle. At un-signalized intersections, LOS is measured in terms of the average delay per vehicle and is typically reported for the worst traffic movement instead of for the whole intersection.

Intersection LOS analysis was performed for major intersections within the study area based on 2023 conditions. Major intersections throughout the City were selected for analysis, based upon location and likelihood that they might be impacted by future growth.

The PM peak hour vehicle volumes were used as the basis for the LOS assessment due to the higher traffic volumes that occur during that time. Table 8.1 presents the PM peak hour delay and LOS conditions at the study intersections for the weekday PM peak hour. Figure 8.7 maps out the existing weekday PM peak hour LOS conditions at the study intersections. The intersection LOS conditions represent the 2023 existing conditions and provides a basis to evaluate the forecast traffic operations against. The time shown is in seconds and is calculated for a specific intersection based on the average delay from all approaches over a one-hour PM peak hour period.

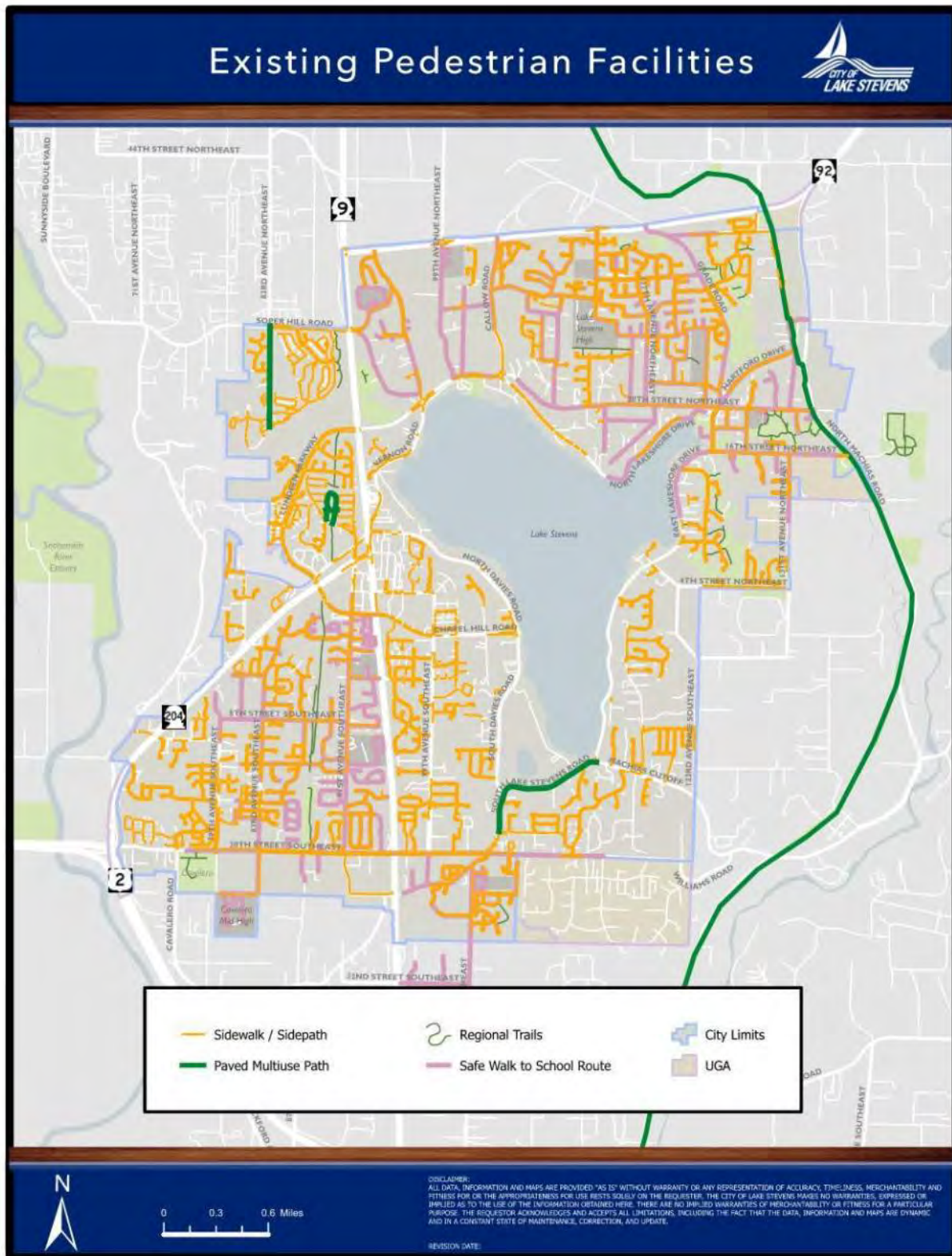


Figure 8.5 - Existing Pedestrian Facilities

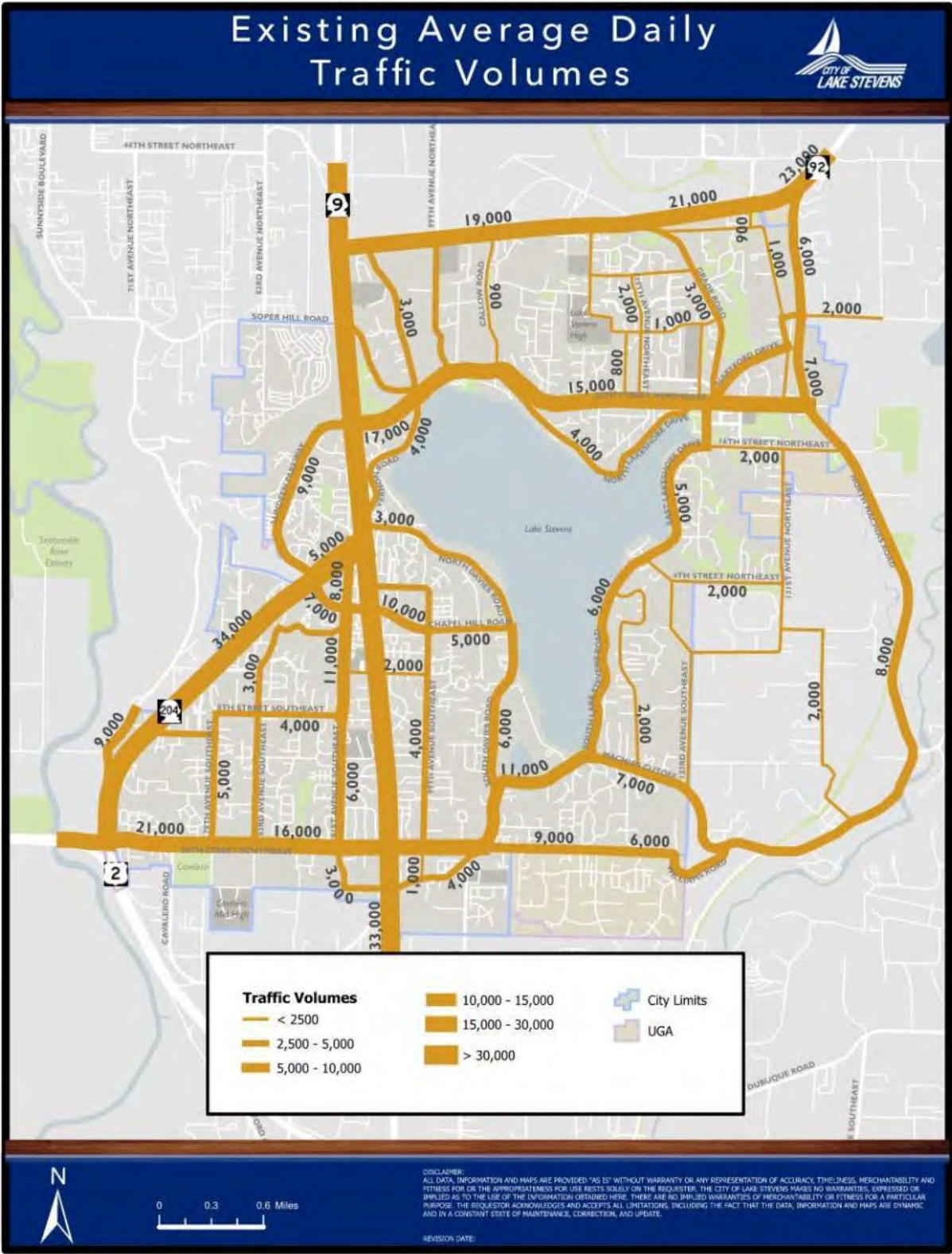


Figure 8.6 - Existing Average Daily Traffic (ADT) Volumes

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Intersection	2023 Existing		
	LOS¹	Delay² (WM)³	Control⁴
Callow Rd/SR 92	C	19 (NB)	TWSC
Grade Rd/SR 92	F	182 (NB)	TWSC
127th Dr NE/SR 92	C	17 (NB)	TWSC
127th Dr NE/36th St NE	A	9 (SB)	TWSC
Grade Rd/32nd St NE	A	9 (EB)	TWSC
Grade Rd/26th St NE	A	10 (EB)	TWSC
99th Ave NE/Lundeen Park Way	B	14 (NB)	TWSC
117th Ave NE/20th St NE	B	12 (SB)	TWSC
123rd Ave NE/20th St NE	A	10 (EB)	AWSC
Main St/20th St NE	B	14 (WB)	AWSC
Main St/N Lakeshore Dr	B	13 (EB)	TWSC
18th St NE/Main St	C	15 (SB)	TWSC
Main St/E Lake Stevens Rd	B	11 (EB)	AWSC
N Machias Rd/28th St NE	B	12 (NB)	AWSC
N Machias Rd/20th St NE	B	14 (EB)	TWSC
N Machias Rd/16th St NE	C	16 (EB)	TWSC
91st Ave NE/Market Pl	C	22	Signal
99th Ave NE/Market Pl	B	13 (EB)	AWSC
Davies Rd/Chapel Hill Rd	B	11	Signal
91st Ave SE/4th St SE	C	18 (EB)	TWSC
91st Ave SE/8th St SE	C	18 (EB)	TWSC
SR 204/Everett Rd	D	27 (EB)	TWSC
SR 204/Sunnyside Blvd	F	114 (EB)	TWSC
79th Ave SE/20th St SE	B	19	Signal
83rd Ave SE/20th St SE	A	9	Signal
91st Ave SE/20th St SE	B	16	Signal
99th Ave SE/20th St SE	A	9	Signal
S Lake Stevens Rd/20th St SE	C	28	Signal
S Lake Stevens Rd/S Davies Rd	B	15 (NB)	AWSC
S Lake Stevens Rd/Machias Cut-Off	B	13 (SB)	TWSC
118th Ave SE/Machias Cut-Off	B	10 (SB)	TWSC
E Lake Stevens Rd/118th Ave NE	C	15 (WB)	TWSC

1. Level of Service, based on Highway Capacity Manual 6th Edition methodology.

2. Average delay in seconds per vehicle.

3. Worst movement reported for stop-controlled intersections.

4. Intersection traffic control: "Signal" is traffic signal; "TWSC" has stop signs on minor approach; "Round" is a roundabout.

Table 8.1 - Existing (2023) Weekday PM Peak Hour LOS at Study Intersections

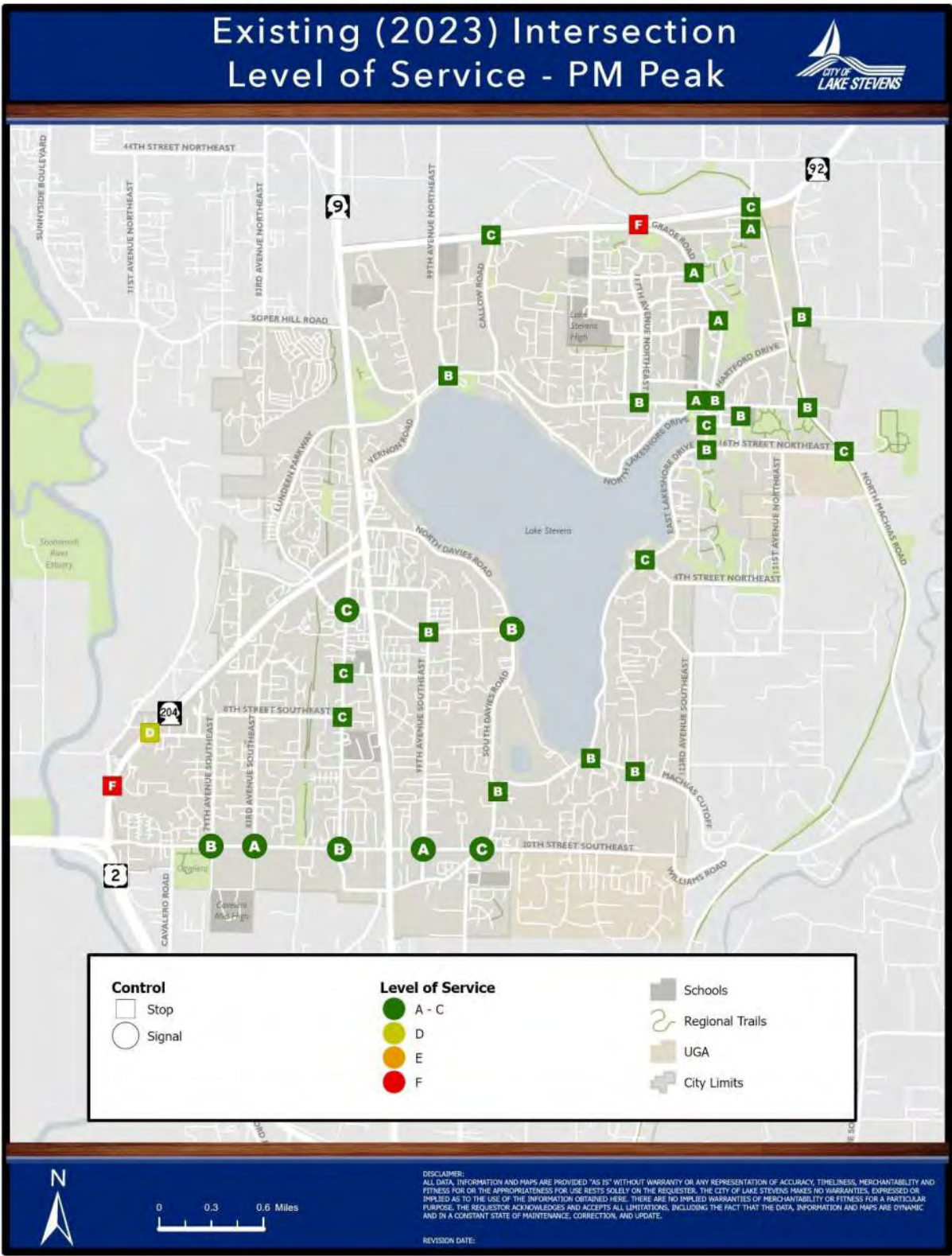


Figure 8.7 - Existing (2023) Intersection Level of Service (LOS)

Traffic Safety

Historical collision data were provided by WSDOT for the five-year period from 2018 to 2022 (the most recent data available). Over this five-year period, 1681 crashes were reported. Figure 8.8 presents the annual collision rates within Lake Stevens over the five-year period. Analysis of crash rates and trends show that the number of collisions per year on Lake Stevens streets has remained relatively constant over the five-year period.

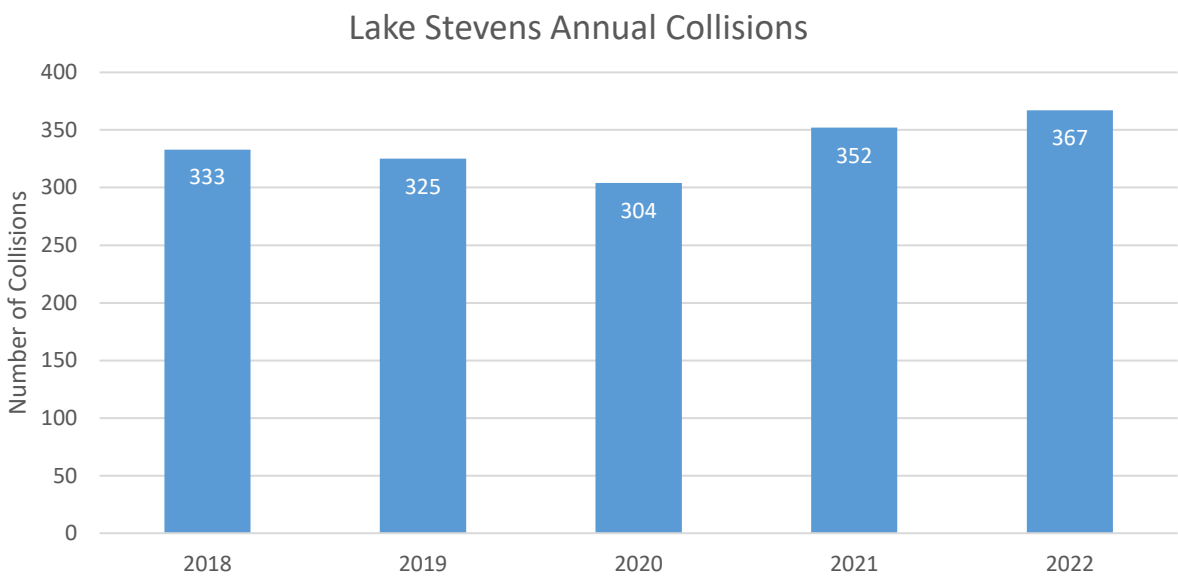


Figure 8.8 - Annual Collision Summary

Figure 8.9 summarizes the collision data by severity. Of the collisions occurring during this period, five (approximately 0.3%) resulted in fatalities and 424 (approximately 25%) resulted in serious injury.

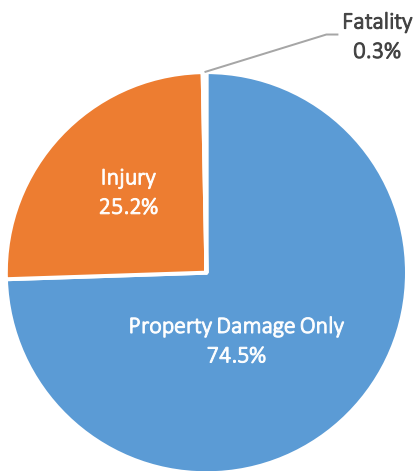


Figure 8.9 - Collisions by Severity

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The type of collisions most frequently reported were rear-end crashes which accounted for approximately 34 percent of all collisions within the city. The second most often reported crash type were angle collisions which are characterized by one vehicle striking another at an angle that is between a side impact at 90 degrees, and a rear-end collision. A chart displaying the proportion of collision types is shown in Figure 8.10.

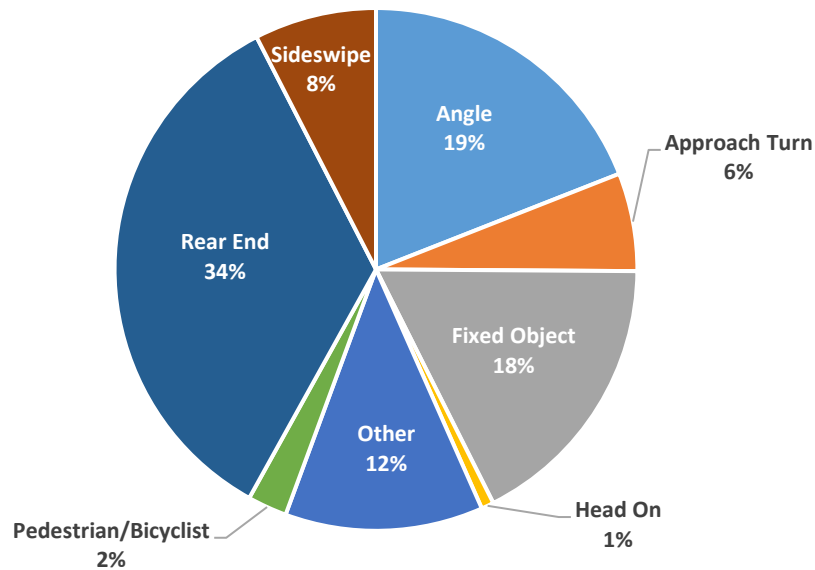


Figure 8.10 - Collisions by Type

Intersections along SR-9 showed significantly higher crash rates than other locations in the city, as well as being the location of numerous serious injury crashes. Figure 8.11 shows the location of collisions within the city over the five-year period, as well as those crashes which resulted in fatalities or serious injuries.

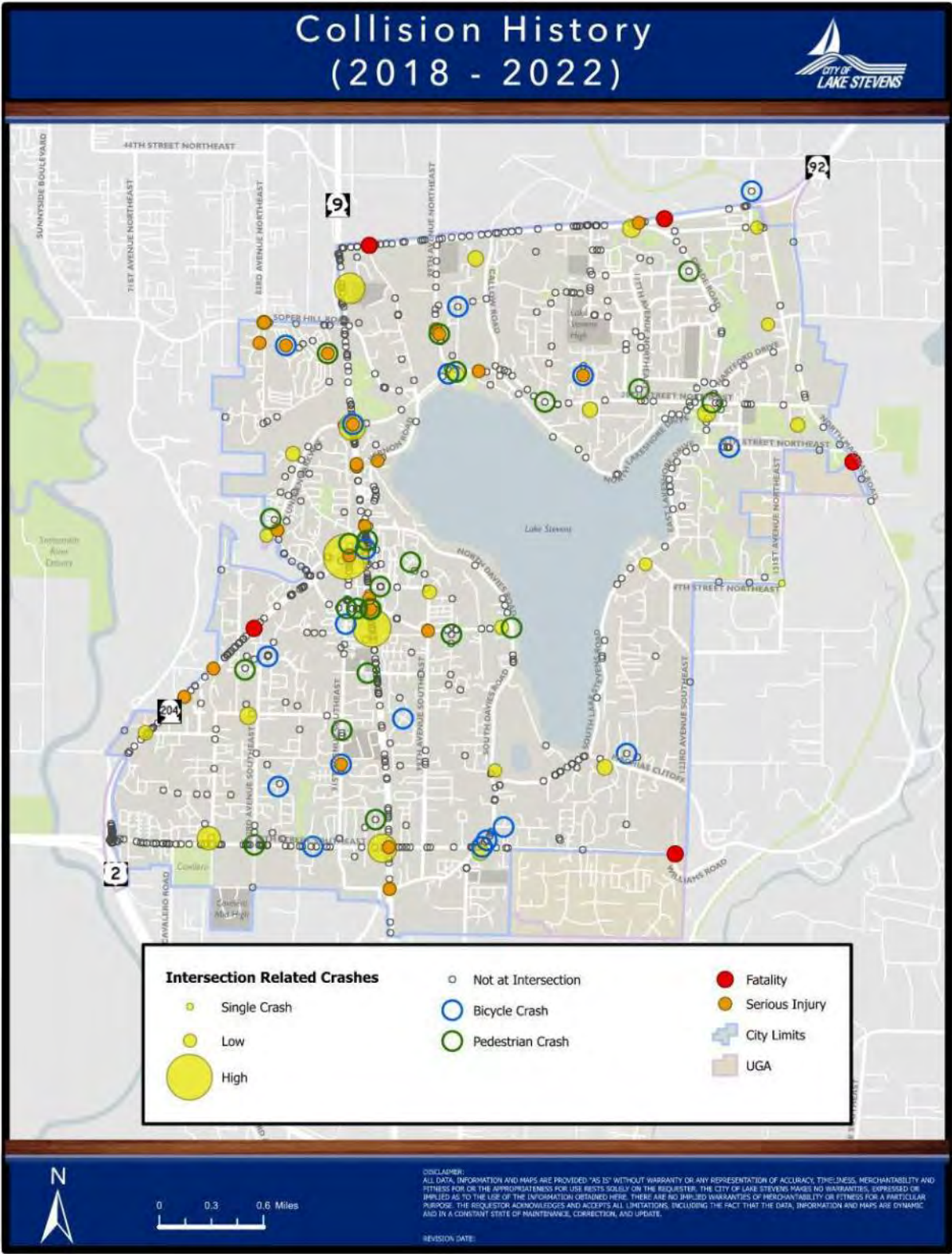


Figure 8.11 - Collision History (2018-2022)

TRAVEL FORECASTING AND ALTERNATIVES ANALYSIS

The Transportation Systems Plan portion of the Transportation Element is partially developed based on the evaluation of the existing transportation system. The analysis of the existing transportation system identified locations with current operational, safety, and alternative transportation mode deficiencies.

To provide a framework for future transportation system needs, the plan must also consider the transportation needs of future growth. The Growth Management Act (GMA) requires that the transportation planning horizon be at least ten years in the future. The City of Lake Stevens selected a 2044 horizon year for the plan. Year 2044 provides a long-range look at the transportation system needed to support anticipated growth in the city and surrounding region. Travel forecasts have been developed and analysis has been conducted for average weekday conditions during the PM peak hour. The weekday PM peak hour generally has the highest overall traffic volumes in the community and thus provides the basis for identifying capacity-related improvement needs.

The primary analysis of 2044 travel forecasts were initially based on the following travel forecasting assumptions:

- Improvement projects in the City of Lake Steven’s Transportation Improvement Plan (TIP).
- Improvement projects in TIPs from adjacent jurisdictions.
- Puget Sound Regional Council’s Transportation Plan compilation of regional projects.
- City of Lake Stevens land use plan.
- Land use plans from adjacent jurisdictions.

Based on these assumptions, travel forecasts were developed using the Lake Stevens-Marysville-Arlington travel demand model. The model is a tool that is used to convert existing and future land uses into trips. Alternative roadway and intersection projects were then evaluated to understand the effect they would have on travel patterns within the study area and their ability to resolve existing and future deficiencies. The following provides an overview of the land use assumptions, travel demand model, and the alternatives analysis used in preparing the travel forecasts. The travel forecasts provide a technical basis for identifying the transportation improvement projects in the transportation systems plan.

In addition to addressing existing transportation system issues, the City must develop its transportation system to accommodate forecast growth. The Growth Management Act (GMA) requires that the transportation planning horizon be at least ten years in the future. The city has adopted 2044 as the forecast year for the Transportation Element, consistent with the Land Use Element.

The City’s travel demand model was updated to support the evaluation of future transportation system needs. The travel demand model provides a tool for forecasting long-

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range traffic volumes based on the projected growth in housing and employment identified in the Land Use Element. The model is also useful in evaluating transportation system alternatives. However, it must be noted that the specific land use forecasts included in the model are intended for planning purposes only and in no way are intended to restrict or require specific land use actions. The land use forecasts are consistent and supportive with the City's growth targets.

Land Use Forecasts

Travel forecasts are largely derived based the on changes in residential dwelling units and employment within the city and surrounding communities. Travel forecasts must incorporate growth in travel demand entering and exiting the greater Lake Stevens area, which reflect changes in regional growth forecasts. The regional changes in travel demand are based on land use plans for the Cities of Lake Stevens, Marysville, and Arlington.

Dwelling Unit Growth

Within Lake Stevens, the number of residential dwelling units is forecast to grow from 15,539 units (year 2023 data) to 20,357 units by 2044. This represents an annual growth rate of approximately 1.5 percent.

Approximately 33 percent of the dwelling unit growth is expected to be located within the 20th Street SE Corridor subarea, with over two-thirds of the housing growth in this area expected to be single-family homes. Additionally, approximately 27 percent of the dwelling unit growth is expected to occur within the Lake Stevens Center subarea, with most of the dwelling units in this area also projected to be single-family homes. The multifamily housing growth within these two subareas is expected to account for over 80 percent of the planned multifamily housing growth within the city.

Employment Growth

Within Lake Stevens, the number of employees is forecast to grow from 5,531 (year 2023 data) to 9,055 employees by 2044. This represents an annual growth rate of 3.2 percent.

Approximately one-third of the expected employment growth within the city is expected to occur within the Industrial Center subarea along Old Hartford Road. The employment is expected to comprise a variety of industrial and commercial uses. Approximately 25 percent of the additional employment growth is expected in the 20th Street SE Corridor subarea and will primarily consist of commercial uses.

Planned Improvements

Adapted from the existing street network, the future street network includes various planned transportation improvements. For analysis purposes, only projects associated with vehicle operations and roadway capacity have been analyzed in the City's travel demand model.

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The future 2044 Baseline scenario includes only the projects that have been recently completed or are funded and will be completed in the near future. This scenario provides a baseline for identifying future traffic operational deficiencies, which are used to establish a framework for developing the Transportation Systems Plan. The 2044 Baseline scenario includes the following recent and planned improvements in the city.

- Series of roundabouts at the SR 204/SR 9/ Vernon Road intersections (completed 2023)
- Roundabout at SR 9/Lake Stevens Road (completed 2022)
- Roundabout at Main Street/20th Street NE intersection (anticipated 2025)

Travel Forecasts

The results of the future 2044 analysis were used to develop the framework for the recommended transportation network and ultimately the transportation systems plan. A recommended transportation network model scenario was created to estimate forecast 2044 travel demand within the city. The resulting traffic forecasts were evaluated to identify the resulting levels of service (LOS).

Level of Service Standards

Multimodal level of service standards are required for active transportation facilities, locally owned arterials, and transit routes that serve urban growth areas, to monitor system performance, and to help achieve the statewide goal of environmental justice. LOS standards establish the basis for the concurrency requirements in the GMA, while also being used to evaluate impacts as part of the State Environmental Protection Act (SEPA). Agencies are required to “adopt and enforce ordinances which prohibit development approval if the development causes the level of service on a transportation facility to decline below the standards adopted in the transportation element of the comprehensive plan, unless transportation improvements or strategies to accommodate the impacts of development are made concurrent with development” (RCW 36.70A.070(6)(b)). Therefore, setting the LOS standard is an essential component of regulating development and identifying planned improvements for inclusion in the Transportation Element.

Vehicle Level of Service

Methodology

Level of service is both a qualitative and quantitative measure of roadway and intersection operations. Vehicle level of service uses an “A” to “F” scale to define the operation as follows:



LOS A: Primarily free flow traffic operations at average travel speeds. Vehicles are completely unimpeded in their ability to maneuver within the traffic stream. Control delays at intersections are minimal.



LOS B: Reasonably unimpeded traffic flow operations at average travel speeds.

LOS C: Stable traffic flow operations. However, ability to maneuver and change lanes may be more restricted than in LOS B, and longer queues may contribute to lower-than-average travel speeds.



LOS D: Small increases in traffic flow may cause substantial increases in approach delays and decreases in speed.

LOS E: Significant delays in traffic flow operations and lower operating speeds.

LOS F: Traffic flows at extremely low speeds. Intersection congestion is likely, with high delays and extensive vehicle queuing.

Weekday PM peak-hour traffic operations were evaluated at major intersections using Synchro 11.0 software. Intersection traffic operations evaluate the performance of signalized and stop-controlled intersections according to the industry standards set by the Highway Capacity Manual (HCM). At signalized and all-way stop-controlled intersections, LOS is measured in average control delay per vehicle and is typically reported using the intersection delay. At stop-sign-controlled intersections, LOS is measured in delay per vehicle and is reported for the worst movement. Traffic operations for an intersection can be described with the same range of levels of service as roadways (LOS A through F).

State Highway Vehicle LOS Standards

The City of Lake Stevens is served by several state highways: US-2, SR-9, SR-92, and SR-204. SR-9 is classified as a Highway of Statewide Significance (HSS). Per WSDOT's Highway Systems Plan, the LOS standards for HSS facilities are set forth by State law. State law sets LOS D for HSS facilities in urban areas and LOS C for HSS facilities in rural areas. Since SR 9 is located within the Lake Stevens urban area, the LOS D standard applies. GMA concurrency requirements do not apply to HSS facilities, per State legislation.

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SR-92 is a State Highway of Regional Significance, Tier 2 and SR-204 is a State Highway of Regional Significance, Tier 1. The level of service standard for regionally significant state highways in the central Puget Sound region is set by PSRC in consultation with WSDOT and the region's cities and counties. PSRC has established LOS D for SR-92 and LOS E Mitigated for SR-204. PSRC notes that it will measure the level of service for regionally significant state highways on a one-hour PM peak period basis. Furthermore, PSRC notes that local agencies will need to decide whether to apply concurrency to state highways of regional significance.

Lake Stevens Vehicle LOS Standards

The city of Lake Stevens has set a citywide standard of LOS E for major and minor arterials and collector roadways. Along the 20th Street SE corridor, LOS is determined as an average of all intersections from South Lake Stevens Roadway to Cavalero Road. On local access roadways the standard is LOS C.

Snohomish County Vehicle LOS Standards

The city is surrounded by county roads and there are county roads which traverse through the city. The county's LOS standards are based upon travel times on arterial segments, which form corridors throughout unincorporated Snohomish County. The LOS for urban areas is LOS E to maintain an average speed of 10 miles per hour.

Active Transportation Level of Service

Methodology

Active transportation LOS standards were developed to evaluate the quality and connectivity of pedestrian and bicycle facilities within the city. The planned active transportation network is presented in Figure 8.14 of the of the Transportation Systems Plan section of the Transportation Element. As shown in this figure, the planned active transportation network identifies the future vision for a comprehensive network of active transportation facilities. The city envisions an interconnected system of on-road and off-road facilities, that include sidewalks, pathways, shared-use trails, and key connections. The active transportation network contains a series of Primary or Secondary Routes, which are defined further in the Transportation Systems Plan section of the Transportation Element.

The active transportation LOS standards are presented in Table 8.2. These standards utilize a comprehensive approach to evaluating the active transportation system, emphasizing both the completeness and comfort-level of the system. Table 8.3 provides the evaluation criteria.

LOS	Rating	Standard
	Good	Direct routes. Non-motorized facilities (including paths or sidewalks and bike lanes, as appropriate) are continuous, with infrequent gaps, and are the appropriate scale for the type of street. Frequent designated crossing opportunities, actuated signal controls, and design elements for accessible and complete streets.
	Acceptable	Routes may be less than direct, but they are often quieter and more scenic than direct routes. Network connectivity is satisfactory though the connections may be far apart. Facilities are present but are discontinuous or only available on one side of the street or may be somewhat undersized for the street type. Crossing opportunities are present but may lack actuated signal controls. Some travelers may have a less-than-comfortable travel experience some times of the day.
	Poor	Routes are indirect and offer no parallel alternate routes on quieter streets. There are no network connections, no practical alternate routes. Facilities are non-existent, or are grossly undersized for the street type, or are in such poor physical condition that they constitute a hazard. Travel is stressful for most people even during off-peak travel times.

Table 8.2 - Active Transportation LOS Overview

Generally, a green/good LOS indicates a roadway has pedestrian facilities (sidewalks and paths) which are direct and well connected to a variety of land uses with frequent crosswalks and sufficient separation from vehicular travel (based on the context of the roadway). Based on the road classification, bike lanes may be separated or within the travel lane. An orange/acceptable LOS indicates that a roadway's pedestrian facilities may provide infrequent crossing opportunities, discontinuous/indirect facilities, or may provide insufficient separation/protection from vehicular traffic based on the volumes/speed along the roadway. A red/poor LOS generally indicates a lack of facilities along the roadway, or facilities that have substantial barriers to convenient and connected pedestrian travel.

As shown in Table 8.2, roadways lacking the appropriate active transportation facilities would be assigned a red/poor LOS. For roadways with active transportation facilities, those roadways would be evaluated and assigned a LOS score based on three measures of the active transportation facilities: (1) completeness, (2) connectivity, and (3) comfort. Each of these network components are defined further below:

- **Completeness** relates to the area served by infrastructure. It addresses the degree of system continuity, and the extent of the area served by the non-motorized system.
- **Connectivity** refers to the ways that infrastructure is considered in development patterns – street connections and non-motorized pathways increase traveler route choices. Connectivity also includes the ability to make modal linkages such as pedestrian connections from residential neighborhoods to high-frequency transit corridors.
- **Comfort** pertains to the sense of safety people might feel when walking or biking along a street, and the effects that traffic volumes and speeds might have on that

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experience given the available infrastructure and whether it is appropriate for the speed and volume of traffic.

To provide an objective evaluation of each roadway segment, criteria were identified for the three components of the active transportation network listed above. Table 8.3 below summarizes the evaluation criteria which are applied to determine the quality of the active transportation facilities based on the three system components. The LOS score (green/good, orange/acceptable, red/poor) for each roadway is determined based on a comprehensive review of the completeness, connectivity, and comfort of the active transportation facilities.

Network Component	Evaluation Criteria	Description
Completeness	Level of Network Completion	The City's Traffic Impact Zone (TIZ) areas can be used to measure the percent completion of the active transportation network within each zone.
Connectivity	Level of Network Connectivity	Gaps in the active transportation network can be reviewed to determine whether active transportation facilities provide direct, indirect, or no connectivity between residential neighborhoods and key destinations (schools, parks, transit facilities, etc.) in each TIZ
Comfort	Level of Traffic Stress (LTS)	Pedestrian/Bicycle LTS are measured on a scale from 1-4, with LTS 1-2 generally considered to be acceptable with LTS 3-4 indicating higher stress levels. Reference WSDOT Design Bulletin 2022-01 or City design guidelines for guidance on scoring LTS based on roadway speed, volume, and facility type.

Table 8.3 - Active Transportation Facility Evaluation Criteria

Active Transportation LOS Standards

The City has established LOS standards for its active transportation network based on the methodology presented in Table 8.2. The long-term vision for the city would be to have all roadways within the planned active transportation network achieve a green or good LOS; however, in the near-term, the objective would be to achieve, at minimum, an orange or acceptable LOS along all roadways. As the City grows and develops, the city plans to update the pedestrian LOS standard to require a green/good LOS along all roadways to accommodate increased pedestrian demand associated with land use growth. The city utilizes these standards to prioritize investments in the pedestrian network and identify where significant gaps in the system need to be addressed to serve the City's land use plan.

Transit Level of Service

Methodology

While Transit service is not under the City's control, it is an important component of the overall transportation system. As required by GMA, the city has adopted transit level of

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service standards that define the type of local amenities that the city can help provide to allow for safe and convenient access to transit stops, and comfortable facilities when transit riders reach a transit stop.

The future transit network assumes eventual implementation of Community Transit's Journey 2050 Long Range Plan that envisions increased service frequency and coverage throughout the County. In Lake Stevens, Regular Bus – Frequent (15-20 min service, fixed route) and Regular Bus – Base (30 min service, fixed route) transit service is planned to be provided at some point in the future.

The transit LOS standards shown in Table 8.4 emphasize improved access to transit stops, along with improved amenities. The LOS designations are shown in green, orange, and red and correspond to good, acceptable, and poor LOS, respectively. A green/good LOS indicates a transit stop that has high quality amenities, and sidewalks and crosswalks serving it. An orange/acceptable LOS indicates a transit stop is lacking some critical amenities or is missing sidewalk/crosswalk connections. Transit riders accessing transit stops with an orange LOS may be required to travel out of direction to utilize a crosswalk or walk for a short distance along a shoulder or gravel pathway. A red LOS indicates no designated facilities are provided at or around the transit stops and is considered unacceptable.

LOS	Rating	Amenities	Sidewalk Connectivity	Crosswalk Access
	Good	High-quality stop amenities (e.g., benches, shelters, bike parking)	Full sidewalk connectivity provided within ¼ mile of bus stop	Marked crosswalks provided within 250 feet of a bus stop
	Acceptable	Basic Stop amenities, (e.g., pole and bus stop sign)	Good sidewalk connectivity provided within ¼ mile of bus stop, with some gaps in the network	Marked crosswalks provided over 250 feet from a bus stop
	Poor	No facilities exist	No/limited pedestrian facilities connected to the bus stop	No facilities exist

Table 8.4 - Transit LOS Overview

Transit LOS Standards

The City has established LOS standards for transit based on the expected type of service being planned for in the Journey 2050 Long Range Plan. While the long-term vision for the city would be to achieve a green/good LOS for all transit stops, a green/good LOS is the standard for planned Regular Bus – Frequent service routes and an orange/acceptable LOS is the standard for existing and planned Regular Bus – Base service routes. The long-term project list identified in the Transportation Element would implement the orange LOS along existing and planned local routes.

Future Traffic Operations

The 2044 forecast traffic volumes for two transportation network conditions were analyzed: (1) baseline improvement projects only, and (2) with plan improvements. The results of the future baseline LOS analysis were used to develop the framework for the recommended transportation network, and ultimately, the long-term project list. The analysis provides a summary of future traffic operations with and without the long-term improvement projects, which are summarized in the transportation systems plan section of the Transportation Element.

The LOS analysis was conducted for the 2044 horizon year similar to the analysis conducted for the existing traffic conditions. Table 8.5 summarizes the forecast intersection operations for baseline and with improvement scenarios during the average weekday PM peak hour. Figure 8.12 illustrates the forecast intersection operations assuming all improvements on the long-term project list have been completed. With eventual implementation of the long-term project list, the intersections are expected to meet the City's established vehicle LOS standards.

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Intersection	2044 Baseline			2044 With Improvements		
	LOS¹	Delay² (WM)³	Control⁴	LOS	Delay (WM)	Control
Callow Rd/SR 92	C	24 (NB)	TWSC	C	24 (NB)	TWSC
Grade Rd/SR 92	F	706 (NB)	TWSC	A	17 (NB)	RAB
127th Dr NE/SR 92	C	25 (NB)	TWSC	C	25 (NB)	TWSC
127th Dr NE/36th St NE	B	13 (SB)	TWSC	B	13 (SB)	TWSC
Grade Rd/32nd St NE	A	10 (EB)	TWSC	A	10 (EB)	TWSC
Grade Rd/26th St NE	B	11 (EB)	TWSC	B	11 (EB)	TWSC
99th Ave NE/Lundeen Park Way	C	18 (NB)	TWSC	C	18 (NB)	TWSC
117th Ave NE/20th St NE	B	13 (SB)	TWSC	B	13 (SB)	TWSC
123rd Ave NE/20th St NE	B	10 (EB)	AWSC	B	10 (EB)	AWSC
Main St/20th St NE	A	6 (WB)	RAB	A	6 (WB)	RAB
Main St/N Lakeshore Dr	C	19 (EB)	TWSC	C	19 (EB)	TWSC
18th St NE/Main St	D	25 (SB)	TWSC	D	25 (SB)	TWSC
Main St/E Lake Stevens Rd	B	14 (EB)	AWSC	B	14 (EB)	AWSC
N Machias Rd/28th St NE	F	80 (NB)	AWSC	A	11 (WB)	RAB
N Machias Rd/20th St NE	E	49 (EB)	TWSC	E	49 (EB)	TWSC
N Machias Rd/16th St NE	E	37 (EB)	TWSC	E	37 (EB)	TWSC
91st Ave NE/Market Pl	C	27	Signal	C	27	Signal
99th Ave NE/Market Pl	C	17 (EB)	AWSC	C	17 (EB)	AWSC
Davies Rd/Chapel Hill Rd	B	11	Signal	B	11	Signal
91st Ave SE/4th St SE	D	29 (WB)	TWSC	D	29 (WB)	TWSC
91st Ave SE/8th St SE	E	42 (EB)	TWSC	E	42 (EB)	TWSC
SR 204/Everett Rd ⁵	F	84 (EB)	TWSC	B	12 (EB)	TWSC
SR 204/Sunnyside Blvd ⁵	F	738 (EB)	TWSC	E	44 (EB)	TWSC
79th Ave SE/20th St SE	C	29	Signal	C	29	Signal
83rd Ave SE/20th St SE	A	10	Signal	A	10	Signal
91st Ave SE/20th St SE	B	17	Signal	B	17	Signal
99th Ave SE/20th St SE	A	9	Signal	A	9	Signal
S Lake Stevens Rd/20th St SE	C	33	Signal	C	33	Signal
S Lake Stevens Rd/S Davies Rd	C	21 (NB)	AWSC	C	21 (NB)	AWSC
S Lake Stevens Rd/Machias Cut-Off	B	14 (SB)	TWSC	B	14 (SB)	TWSC
118th Ave SE/Machias Cut-Off	B	10 (SB)	TWSC	B	10 (SB)	TWSC
E Lake Stevens Rd/118th Ave NE	C	18 (WB)	TWSC	C	18 (WB)	TWSC

1. Level of Service, based on Highway Capacity Manual 6th Edition methodology.

2. Average delay in seconds per vehicle.

3. Worst movement reported for stop-controlled intersections.

4. Intersection traffic control: “Signal” is traffic signal; “TWSC” has stop signs on minor approach; “RAB” is a roundabout.

5. Future (2044) With Improvements intersection LOS based on analysis conducted as part of the *US 2/SR 204/20th Street SE Interchange Justification Report* (WSDOT, April 2018).

Table 8.5 - Future (2044) Weekday PM Peak Hour Intersection Levels of Service

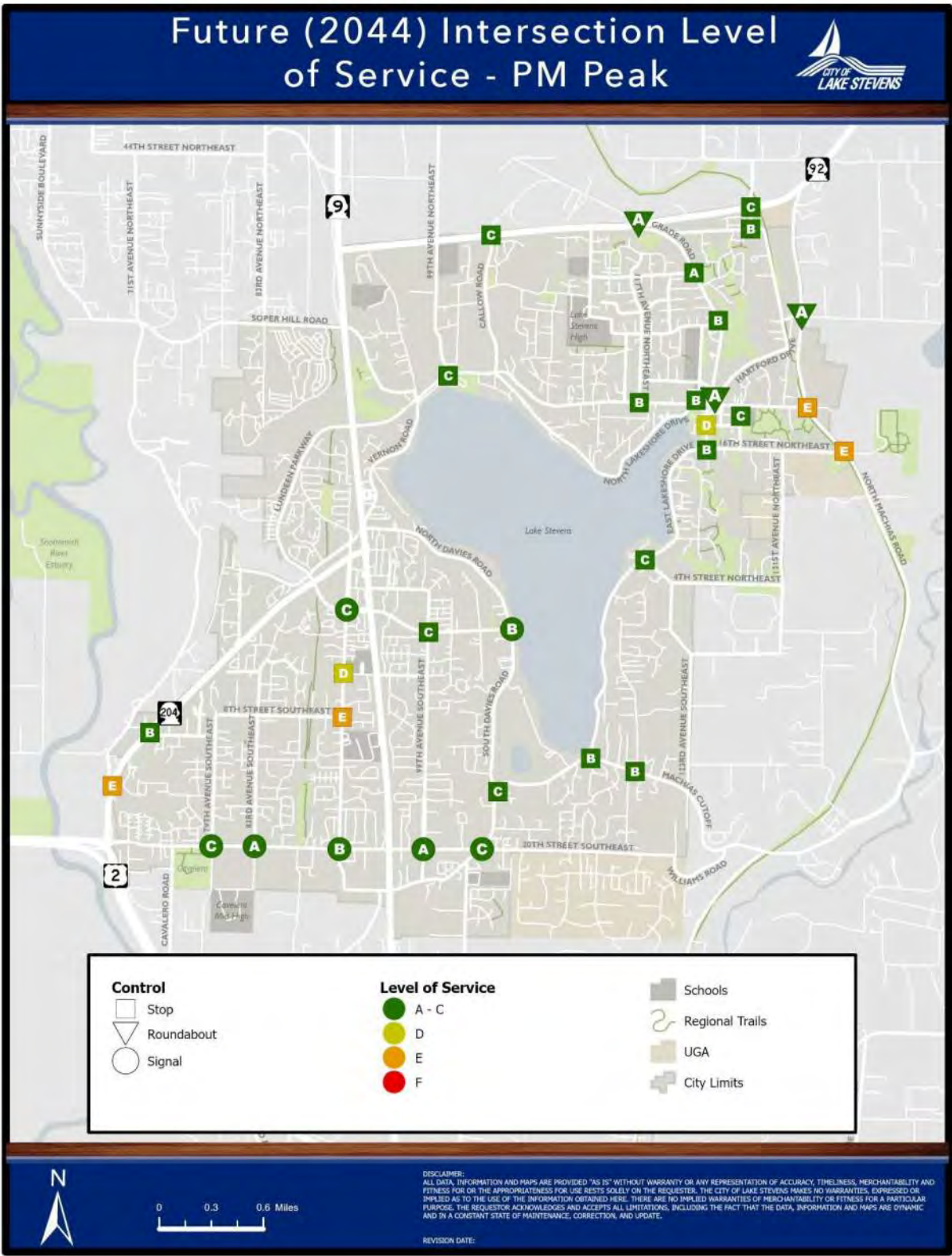


Figure 8.12 - Future (2044) Weekday PM Peak Hour Intersection LOS w/ Improvements

TRANSPORTATION SYSTEMS PLAN

The transportation systems plan provides the blueprint for improvement projects and programs to meet the multimodal transportation needs of the community. The transportation systems plan section of the Transportation Element provides a long-range strategy for the City of Lake Stevens to address current and forecast transportation issues and identified needs, implement transportation goals and policies, and realize the intent of the community's Vision. The plan is based upon an analysis of the existing transportation system, forecasts of future travel demands, the anticipated availability of resources, and the desire of the City create an efficient transportation system that puts a priority on multimodal mobility and community livability. The plan builds upon the City's policies and standards and seeks to give specific shape to the City's transportation goals and vision.

The transportation systems plan focuses on three components of the transportation system:

- Streets and Highways.
- Public Transit and Travel Demand Management.
- Active Transportation Facilities

These are the basic elements of the transportation system upon which mobility within and through Lake Stevens depends. The core of the transportation systems plan covers street and highway improvements with a focus on the major corridors within the city. The street system serves the movement of all travel modes in the community, including transit, pedestrian, and bicycle modes.

Streets and Highways

Streets and state highways are the core of the transportation system serving the City of Lake Stevens and surrounding communities. They provide for the overall movement of people and goods, for a wide range of travel modes. Streets and highways serve automobile trips, trucks, transit, vanpools, carpools, and the majority of bicycle and pedestrian travel. The street and highway section identifies the functional roadway system, roadway design standards, designated truck routes, and general needs and strategies related to local streets and street maintenance.

Functional Classification

Roadway functional classification provides for a hierarchy of roadways. These classifications also act as a guide for future development of the overall street system. The purpose of the functional classification plan is to provide a hierarchy of arterial and local streets. Arterial streets serve higher traffic volumes and may have few access points. Local streets provide neighborhood circulation and access to individual parcels. Collector streets link arterials and local streets and may provide access to individual parcels. A well-connected system of streets enhances overall mobility and facilitates greater opportunities for pedestrian and bicycle travel. The roadway classifications shown in Figure 8.13 include principal arterials, minor arterials, collector streets, and local streets. The roadway functional classification descriptions are summarized in Table 8.6.

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The specific alignments of new streets will be defined as part of the street design or during the review of new development proposals. The alignments will take into account property ownership, topography, environmental impacts, site design, traffic studies, and other considerations. Some future street connections are needed in the southern areas of the city. These new connections will provide improved emergency response, access, and connectivity for pedestrians, bicyclists, and vehicles as the areas redevelop.

Functional Classification	Description
Principal Arterials	Regionally significant streets that link communities while also connecting important locations within the city. Principal arterials most often facilitate the system's largest traffic volumes. Access to local streets and driveways is discouraged.
Minor Arterials	Major streets that provide important intra-city connections but may also play a regional role. Access to local streets is encouraged while driveway access is discouraged.
Collector Streets	Intra-community streets connecting residential neighborhoods with commercial and activity centers or principal and minor arterials. Driveway access is often provided along these routes. The city has designated two types of collector roadways, Boulevard Collector and Neighborhood Collector. The key differentiator is primarily the design of the roadway, with Boulevard Collectors providing a landscaped median to separate each direction of travel.
Local Streets	Streets providing circulation within neighborhoods or commercial areas and direct access to abutting properties.

Table 8.6 - Functional Classification Definitions

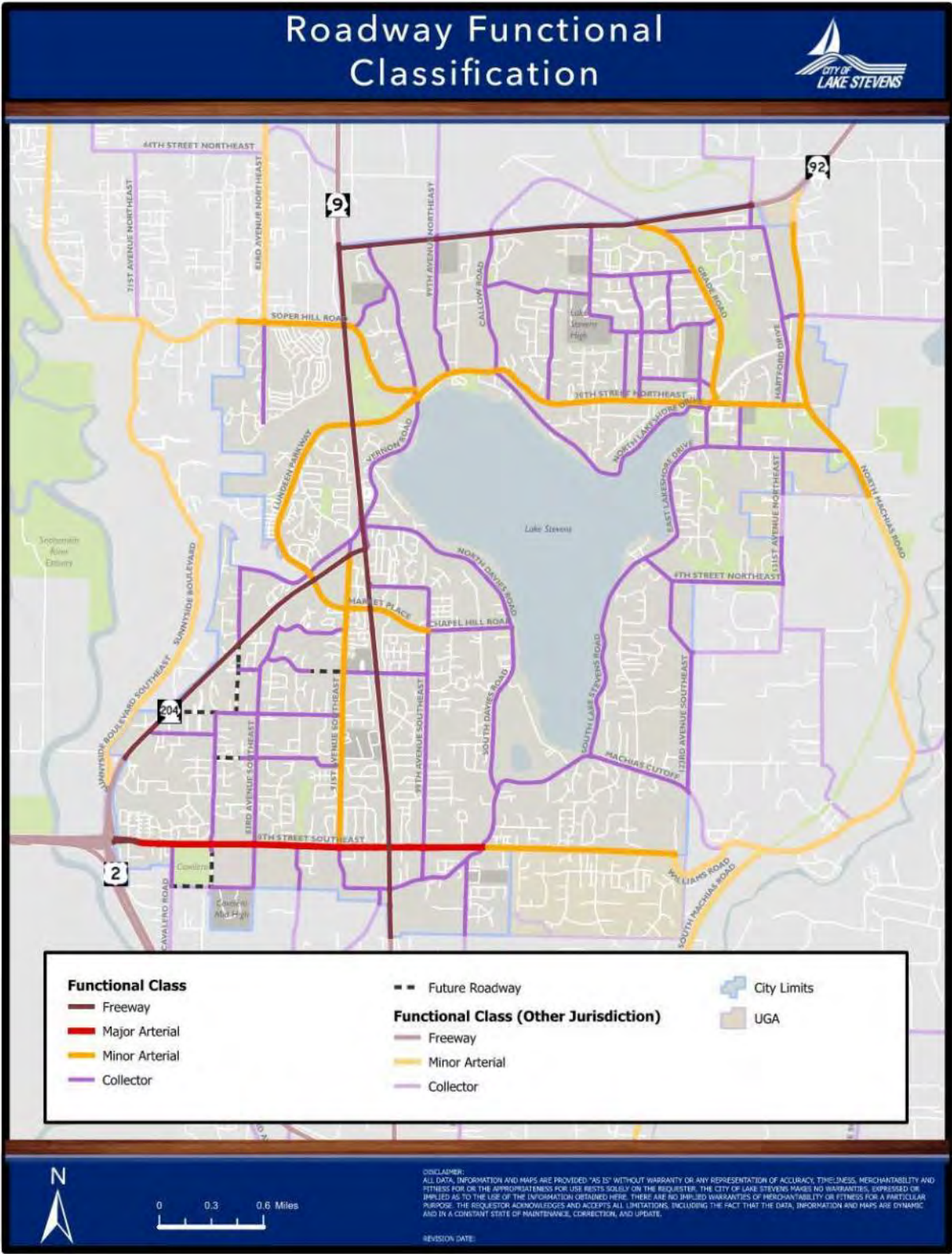


Figure 8.13 - Roadway Functional Classification

Roadway Design Standards

The City of Lake Stevens adopts Engineering Design and Development Standards as periodically updated which prescribe specific and consistent road design elements. The city has also adopted layered street networks within the subarea plans that also prescribe specific and consistent road design elements. The standards include items such as right-of-way needs, pavement width, type and width of pedestrian and bicycle facilities, and roadway and intersection radii. The standards also provide requirements for the location and installation of utilities within the right-of-way.

The standards support the City's goals in providing adequate facilities to meet the mobility and safety needs of the community, as well as complying with stormwater management, sensitive areas, and other regulations. The standards are intended to assist design professionals and developers for all new and reconstructed roadways and right-of-way facilities, both public and private, within the city.

Truck Routes

WSDOT's Freight and Goods Transportation System (FGTS) classifies state highways, county roads, and city arterials according to average annual gross truck tonnage. The following corridors in and around Lake Stevens are designated as part of a Strategic Freight Corridor: SR - 9, SR-92, and US-2.

As mentioned in the Transportation System Inventory, the designated truck routes within the city (as adopted through Ordinance 863) are SR-92, SR -9, SR-204, and 20th Street SE between US 2 and the eastern City limits. These routes provide connections from the surrounding land uses to the regional transportation system. If trucks have an origin/destination within the city, they should limit travel on non-designated streets to the shortest practical travel route between the origin/destination and a designated truck route.

Local Streets

Improvement to or construction of new local streets are not explicitly defined in the Transportation Element and are assumed to be built through developer mitigation requirements. Local street system plans may be prepared as part of future neighborhood or subarea studies. For example, increased commercial and residential development within any of the four planning subareas within the city will need to be balanced with appropriate circulation roadways to allow alternate access routes and provide acceptable levels of vehicular and active transportation connectivity. The actual alignment of the future circulation roadways will be determined based on property boundaries, environmental impacts, and engineering considerations.

Street Maintenance Program

To maximize the use and efficiency of the existing and future transportation infrastructure, the city will continue with a comprehensive, systematic street maintenance program. The program will evaluate arterials and local roadways for pavement condition, signage, sight distance restrictions (such as vegetation blocking sight lines), and neighborhood safety impacts. Traffic control devices, including traffic signals, should be monitored and serviced regularly. As needed, the program will also be used to evaluate speed limits based on functional classification, design, and roadway conditions.

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The City's Pavement Preservation Program sets aside money annually to evaluate pavement conditions throughout the City and identify the highest priority roadways for repaving/resurfacing. To assure that the existing and future transportation infrastructure is preserved in a cost-effective manner, the city will allocate annual budget resources to maintaining existing infrastructure.

Transit

To provide a comprehensive transportation system, the City of Lake Stevens recognizes the importance of transit and transportation demand management (TDM) programs. In general, these programs build on regional programs with some refinements to reflect the specific needs of the city.

Community Transit Long Range Plan

Journey 2050 is Community Transit's vision for providing more service, more choices, and one easy-to-use system through 2050. As the long-range service and capital vision, Journey 2050 details the service expansion and capital investments necessary to meet growing population and employment demands, while also providing a system that is equitable, efficient, and environmentally friendly. Community Transit envisions expanding bus service by 2050, reducing headways providing riders with more convenient options for traveling by transit and decreasing the time it will take to get there. Journey 2050 envisions the implementation of bus rapid transit (BRT) service throughout Snohomish County, supported by regular bus service with headways of 30 minutes or less along all lines as part of the long-range 2050 network. The improvements necessary to support the planned network are ambitious, integrated with the services of other agencies, and are not yet fully funded.

Transit Development Plan

The Transportation Element has been coordinated with Community Transit's 2024-2029 Transit Development Plan Journey 2050 Long-Range Plan. Currently, transit service in Lake Stevens is provided along several key corridors within the city: 20th Street NE, 91st Avenue SE, 99th Avenue SE, and 20th Street SE. These existing routes serve Lake Stevens Transit center located near the SR 9/4th Street NE intersection. Park & Ride lots are located within the city (see Figure 8.3). Community Transit regularly reviews its service plans and route structure to address possible improvements or reductions in service.

To support future development activity, the city encourages Community Transit to implement the recommendations in the Journey 2050 Plan to provide improved coverage and increased service frequency, especially on the weekends. Increased service frequency and coverage is desired by the city to make transit use more convenient and to meet growing local travel demands.

Regional Transit Routes

Fixed route bus service is projected to provide more frequent regional transit services between Lake Stevens, Marysville, Everett, and Seattle. Changes to future routes should be consistent with

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the Journey 2050 Plan and the needs of the Lake Stevens community, based on a collaborative planning process engaging local community members.

Carpooling and Vanpooling

Community Transit should continue to offer tools to encourage carpooling and vanpooling by City residents. The city will work with Community Transit to increase awareness that carpooling and vanpooling programs and resources are provided.

Transit Accessibility

The city will coordinate with Community Transit in the evaluation of accessibility to public transportation facilities. The city's road standards require sidewalks on all streets thereby supporting transit service accessibility. The sidewalk and active transportation projects identified as part of the Transportation Element seek to prioritize connection to key arterials along which transit buses operate. The city will continue to work with Community Transit to ensure high-quality transit services and facilities are maintained as the city continues to grow.

Transportation Demand Management Program

In addition to potential future increases in transit service, transportation demand management (TDM) programs can support the mobility needs of the community. TDM programs target travel behavior rather than transportation infrastructure. These programs should be coordinated with regional agencies such as Snohomish County, Community Transit and PSRC to provide a broader basis for reducing single-occupant vehicle travel and expanding alternative transportation choices.

Lake Stevens is a growing community with increased urban levels of development. TDM strategies are typically most effective in denser and larger urban settings. However, TDM program strategies coordinated with regional agencies can provide alternatives for residents and employees within Lake Stevens.

The Washington Commute Trip Reduction Law (RCW 70.94.521) requires TDM performance targets for firms with over 100 employees working at the same location. However, the Commute Trip Reduction program does not currently apply to Lake Stevens because the area does not have major employment sites meeting the above criteria. Potential TDM strategies for the City of Lake Stevens include the following options:

Flexible/Alternative Work Schedules

Flexible work schedules allow employees to adjust start/end times to accommodate carpools, vanpools, or transit options. Alternative work schedules may be used to reduce the number of days an employee commutes during peak travel periods. These programs help reduce the need for adding capacity to highways and arterials and reduce the levels of peak hour congestion.

Telecommuting

The use of telecommunications technology can allow some employees to work from home. This reduces the need for travel to/from a work site for some weekdays.

Site and Street Design

Sidewalks and/or other hard surface pathways that connect a development to adjacent pedestrian and bicycle facilities shall be provided when feasible. Pathways should incorporate pedestrian scale lighting and provide reasonably direct pedestrian access between arterials or collectors and existing or future transit stops. Transit shelters should be considered along arterial streets where the number of transit riders or service frequency warrants them.

Active Transportation Facilities

Bicycle and pedestrian facilities play a vital role in the City's transportation environment. The City's active transportation system is comprised of facilities that promote mobility through walking, biking, or the use of other nonmotorized devices. A well-established system encourages healthy recreational activities, reduces vehicle demand on City roadways, and enhances safety within the community.

The city desires to have active mode connections to all parts of the city, unless special circumstances make it prohibitive. The city has an annual program to enhance active transportation and ADA facilities. The information provided within the ADA Transition Plan is used to identify and prioritize curb ramp and sidewalk repairs, maintenance, and reconstruction as part of the annual program. Where possible, segments of arterials and collectors that do not have sidewalks, bike lanes, or adequate walkways on both sides of the street are improved as part of the identified capital projects or through the annual active transportation facilities program.

The Future Active Transportation System, shown in Figure 8.14, identifies the future vision of a comprehensive network of active transportation facilities. The city envisions an interconnected system of on-road and off-road facilities, that include sidewalks, pathways, shared-use trails, and key connections.

The active transportation network contains a series of Primary or Secondary Routes. Corridors identified as Primary or Secondary Routes are not indicative of a hierarchy for future active transportation facility development, rather they are used to make a distinction between routes that are more regional or that extend completely through the community (primary), and those that serve to make the second leg of the journey to connect to destinations, extend into neighborhoods, or complete a loop (secondary). Table 8.7 further defines the functions of each tier within the Active Transportation Plan Network.

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Hierarchy	System Function
Primary Network	Backbone of the system. Offers direct connections to majority of important community destinations, usually on arterials or collectors. Primary Network routes are often the most attractive route in terms of convenience in urban areas.
Secondary Network	Supportive to the Primary Network, often providing system continuity by connecting segments of the primary network with on-street or off-street facilities. Secondary Network routes sometimes offer more comfortable routes on quieter streets, although the route may not be as direct as the Primary network.
Other Streets	This encompasses the majority of streets within the city (including residential neighborhood streets). While not specifically identified within the Active Transportation Plan Network, many of these roadways provide pedestrian and/or bicycle facilities in line with roadway design standards. Other Streets provide access to the Primary and Secondary Networks.
Trails	Trails represent the off-street pedestrian and bicycle facilities within the city. Trails often provide the direct connectivity of Primary Network routes but are located along alignments away from roadways (creating a more comfortable pedestrian and bicycle environment).

Table 8.7 – Active Transportation Network Definitions

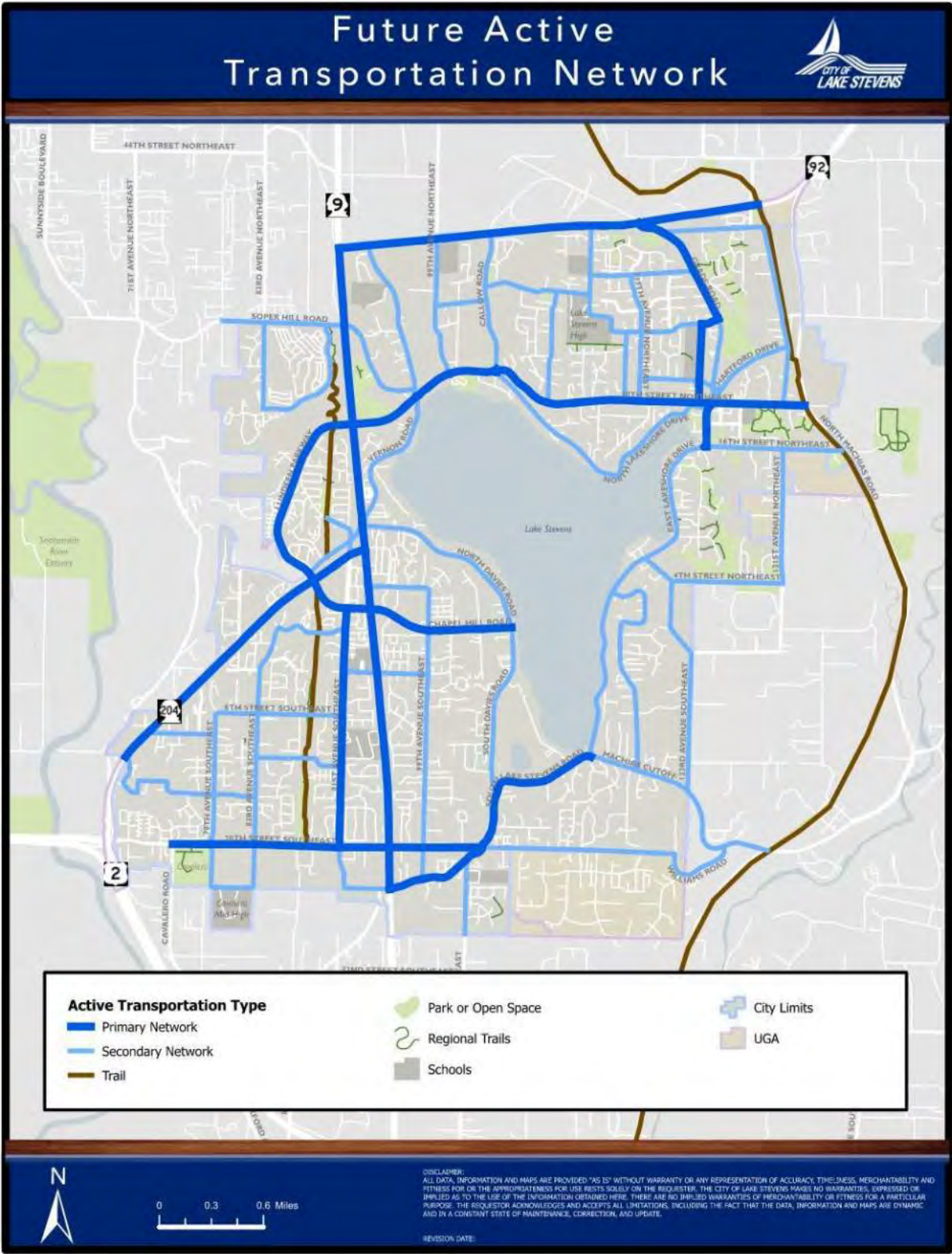


Figure 8.14 - Future Active Transportation Network

Waterborne, Rail, and Air Transportation

There are no airports in the immediate Lake Stevens planning area. Regional and national, air travel for the city is provided via Paine Field, located approximately 10 miles southwest of Lake Stevens in the City of Everett. The airport can be accessed via US-2 and I-5. Regional air service is also provided at Arlington Airport, approximately 12 miles north of the City via SR 9, and local air service is provided at Harvey Field, approximately 5 miles south of the City in Snohomish.

No railroad tracks run through the City of Lake Stevens. The nearest rail line to the city are the Burlington Northern Santa Fe (BNSF) railroad tracks in the City of Everett. Passenger rail service is also provided along this route by the Amtrak Cascades and Empire Builder lines. Additionally, Sound Transit operates the N Line with two northbound and two southbound trains daily between the Everett Station and Downtown Seattle.

There is no waterborne transportation serving Lake Stevens. The Transportation Element does not identify waterborne transportation as a component of the City's transportation system.

Transportation Improvement Projects

Based on the evaluation of existing and forecast traffic volumes, traffic operations, safety, and key gaps in the active transportation system, a recommended list of transportation improvement projects were defined. The improvements address safety, capacity, complete street amenities, trail connections, expanded active transportation facilities, and roadway preservation needs. They also cover upgrades to existing roads and construction of new roadways and interconnected street systems to support the forecast economic development and growth in the city and its UGA. All the roadway and intersection projects incorporate needs for pedestrians, bicyclists, and transit riders that will use the same corridors.

A brief description and cost estimate for each transportation improvement project is presented in Table 8.8, as well as within the 20-year Capital Facility Plan. Figure 8.15 shows the location and extents of the transportation improvements identified by each project. A map identification number is included on in Table 8.8 to assist in referencing the projects shown in Figure 8.15.

Planning level cost estimates were prepared for each project based on typical per-unit costs, by type of roadway and scope of the improvement. Where costs had been calculated as part of ongoing design projects or projects listed in the City's 6-year TIP, they were used instead (with inflation factors to account for year-over-year increases in construction costs). The cost estimates include allowances for right-of-way acquisition based on generalized needs to meet the city's street standards. Adjustments to construction costs were included, as needed, to reflect any specific implementation issues, such as environmental impacts or impacts on adjacent properties.

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TE #	Title and Location	Project Description	TIZ	Project Cost (\$1000s)
TE-1	US-2 Trestle Replacement	Replace the US-2 westbound trestle. As part of this project, improvements to the US-2 / SR 204 / 20th St SE interchange are being identified to address peak hour congestion along the connecting ramps. Improvements are expected to improve operations along SR 204 and 20th St SE. This is a WSDOT-led project.	TIZ 3 - South Lake Stevens	\$1,600
TE-2	20th St NE and Main Street Roundabout	Construct roundabout and frontage improvements per the downtown subarea plan. Includes realignment improvements at Grade Rd/Hartford Dr.	TIZ 1 - East Lake Stevens	\$3,215
TE-3	125th Ave NE/18th St NE/20th St NE Downtown Roadway Improvements	Upgrade road to two 10' travel lanes, 8' parking on both sides, 5' planters and 5' sidewalks.	TIZ 1 - East Lake Stevens	\$5,530
TE-4	20th St NE - Neighborhood Connector	Upgrade road between Main St and Machias Rd to two 10' travel lanes, 8' parking on one side, 4' landscaping on both sides, a 10' multi-use path on one side, and a 6' sidewalk on one side.	TIZ 1 - East Lake Stevens	\$12,810
TE-5	16th Street NE Multi-Use Path	Construction of an MUP to connect downtown Lake Stevens to the Centennial Trail.	TIZ 1 - East Lake Stevens	\$4,495
TE-6	Grade Road - Boulevard	Upgrade road (SR 92 to 20th St SE) to minor arterial road standard including multi-use path or sidewalk with 7' bike lane, 11' travel lanes and 12' center lane with landscape islands.	TIZ 1 - East Lake Stevens	\$38,955
TE-7	Hartford Drive - Neighborhood Connector	Install 12' multi-use path adjacent to northbound travel lane between Grade Rd and 131st Ave NE.	TIZ 1 - East Lake Stevens	\$3,320
TE-8	N Lakeshore Dr Sidewalk (Main St to 123rd Ave NE)	TBD sidewalk along one side of N Lakeshore Dr between Main St and 123rd Ave.	TIZ 1 - East Lake Stevens	\$215
TE-9	SR 92 Access Improvements (Grade Road)	Improve the intersection of SR 92 / Grade Rd (roundabout) to reduce side street delay	TIZ 1 - East Lake Stevens	\$4,500
TE-10	91st Ave NE Commercial Revitalization Phase I	Market Place to SR 204, upgrade road to minor arterial road standard between Market Place to SR 204.	TIZ 2 - West Lake Stevens	\$3,870
TE-11	91st Ave NE Commercial Revitalization Phase II	SR 204 to Frontier Circle, upgrade road to minor arterial road standard between SR 204 to Frontier Circle.	TIZ 2 - West Lake Stevens	\$1,105
TE-12	Vernon Road Commercial Corridor Improvements	Widen/restripe roadway to provide one travel lane in each direction with a center TWLTL and sidewalks/landscaping (Minor Arterial standard).	TIZ 2 - West Lake Stevens	\$8,990
TE-13	4th St Sidewalk (97th Dr to 98th Dr)	Construction of sidewalk and curb ramp improvements along 4th St between 97th Dr NE and 98th Dr NE.	TIZ 2 - West Lake Stevens	\$665
TE-14	99th Ave Pedestrian/Bicycle Improvements (4th St NE to Market Pl)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 4th Street NE and Market Place.	TIZ 2 - West Lake Stevens	\$1,055
TE-15	99th Ave NE - Boulevard (Market Place to 4th St SE)	Upgrade road (Market Pl to 4th St SE) to minor arterial road standard including multi-use path or sidewalk with 7' bike lane, 11' travel lanes and 12' center lane with landscape islands. Potential for roundabout at midblock for circulation into commercial areas	TIZ 2 - West Lake Stevens	\$7,790
TE-16	99th Ave Pedestrian/Bicycle Improvements (4th St SE to 11th Pl SE)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 4th Street SE and 11th Place SE.	TIZ 3 - South Lake Stevens	\$3,655
TE-17	91st Ave SE Pedestrian/Bicycle Improvements (12th St SE to 20th St SE)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 12th Street SE and 20th Street SE.	TIZ 3 - South Lake Stevens	\$3,955
TE-18	99th Ave Pedestrian/Bicycle Improvements (11th Pl SE to S Lake Stevens Rd)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 11th Pl SE and S Lake Stevens Road.	TIZ 3 - South Lake Stevens	\$4,280

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TE #	Title and Location	Project Description	TIZ	Project Cost (\$1000s)
TE-19	79th Ave SE Access Road	Construct new roadway including bike lane, two travel lanes, landscape strips and sidewalks for through road to Cavalero Mid-High School.	TIZ 3 - South Lake Stevens	\$3,195
TE-20	20th St SE Corridor Improvements	Widen roadway west of 83rd Avenue SE to provide an additional eastbound travel lane. Install a sidewalk along the south side of the roadway and bike lanes/wide shoulders in both directions.	TIZ 3 - South Lake Stevens	\$10,615
TE-21	99th/20th U-turn Channelization	Rechannelize 20th Street SE to allow for U-turns at the intersection of 20th Street SE/99th Ave SE.	TIZ 3 - South Lake Stevens	\$35
TE-22	20th St Sidewalk (Lake Stevens Rd to 122nd Ave)	Construction of sidewalk and curb ramp improvements along 20th St SE between S Lake Stevens Rd and 122nd Ave SE, including 8 RRFB crosswalk improvements.	TIZ 3 - South Lake Stevens	\$4,820
TE-23	S Lake Stevens Rd Multi-Use Path Phase II (SR 9 to 100th Dr)	Install a multi-use path along S Lake Stevens Dr between SR 9 and 100th Dr SE.	TIZ 3 - South Lake Stevens	\$3,670
TE-24	131st Ave/28th St NE Intersection Alignment	Realign the intersection of 131st Ave (Old Hartford Dr) / 28th St to improve sight distance and safety for turning movements. Install pedestrian curb ramp improvements.	TIZ 1 - East Lake Stevens	\$2,695
TE-25	131st Ave/Old Hartford Rd - Collector	Upgrade road between 36th St NE and 20th St NE to two 18' travel lanes, 5' landscaping on both sides, and a 5' sidewalk on both sides. Maintain the existing multi-use path along the east side of the roadway.	TIZ 1 - East Lake Stevens	\$23,730
TE-26	Machias Rd/28th St Intersection Improvements	Improve the intersection of Machias Rd/28th St NE (potential roundabout or signal) to reduce delay and improve access to the Industrial Center.	TIZ 1 - East Lake Stevens	\$4,500
TE-27	79th Ave SE & 8th St SE Intersection Improvements	Improve the intersection at 79th Ave SE and 8th Street SE. Implement safety improvements at adjacent intersections along corridor.	TIZ 3 - South Lake Stevens	\$655
TE-28	12th St. SE/87th Ave SE Road Realignment	The intersection at 87th Street SE/12th Street SE is not aligned to provide adequate sight distances for vehicles. Project will realign the intersection and construct additional roadway surface.	TIZ 3 - South Lake Stevens	\$520
TE-29	Madrona Drive	Convert half road to reduced standard local access road section including two 10' travel lanes and a sidewalk on a single side of the road.	TIZ 1 - East Lake Stevens	\$1,410
TE-30	Alder Road	Convert half road to reduced standard local access road section including two 10' travel lanes and a sidewalk on a single side of the road.	TIZ 1 - East Lake Stevens	\$2,100
TE-31	101st Ave NE	Convert half road (between 30th St NE and Lundeen Pkwy) to reduced standard local access road section including two 10' travel lanes and a sidewalk on a single side of the road.	TIZ 1 - East Lake Stevens	\$6,295
TE-32	117th Ave NE Sidewalk (20th to 26th St NE)	TBD sidewalk along one side of 117th Ave NE between 20th St and 26th St. Includes ROW and typical frontage improvements including stormwater.	TIZ 1 - East Lake Stevens	\$1,665
TE-33	116th Ave NE Sidewalk (20th to 26th St NE)	Sidewalk and curb ramp improvements along one side of 116th Ave NE between 20th St and 26th St	TIZ 1 - East Lake Stevens	\$1,335
TE-34	Soper Hill Sidewalk (Lake Drive to SR9)	TBD sidewalk along one side of Soper Hill Rd between Lake Dr and SR9. Includes ROW and typical frontage improvements including stormwater.	TIZ 2 - West Lake Stevens	\$2,595
TE-35	South Lake Stevens Multi-Use Path Phase III	Construction of MUP to connect pedestrian generators to the existing trail along Machias Cutoff (Lake Stevens Road to 123rd Avenue)	TIZ 3 - South Lake Stevens	\$3,520
TE-36	Machias Cutoff Sidepath (123rd Ave to Centennial Trail)	Install a sidepath along Machias Cutoff between 123rd Ave SE and the Centennial Trail.	TIZ 3 - South Lake Stevens	\$655

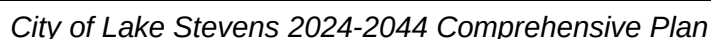
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TE #	Title and Location	Project Description	TIZ	Project Cost (\$1000s)
TE-37	123rd Ave NE Sidewalk (22nd St to N Lakeshore Dr)	Construction of sidewalk and curb ramp improvements along 123rd Ave between 22nd St NE and N Lakeshore Dr.	TIZ 1 - East Lake Stevens	\$1,015
TE-38	Lake View Dr Sidewalk (112th Dr to Callow Rd)	Construction of sidewalk and curb ramp improvements along Lake View Dr between 112th Dr and Callow Rd.	TIZ 1 - East Lake Stevens	\$4,390
TE-39	Lake Dr Sidewalk (Lundeen Pkwy to 28th St)	Construction of sidewalk and curb ramp improvements along Lake Dr between Lundeen Pkwy to 28th St.	TIZ 2 - West Lake Stevens	\$2,180
TE-40	32nd St Sidewalk (Grade Rd to 118th Dr)	Construction of sidewalk and curb ramp improvements along 32nd Street NE between Grade Rd and 118th Dr NE.	TIZ 1 - East Lake Stevens	\$665
TE-41	8th St Sidewalk (79th Ave to 91st Ave)	Construction of sidewalk and curb ramp improvements along 8th St SE between 79th Ave SE and 91st Ave SE, including 2 RRFB crosswalk improvements.	TIZ 3 - South Lake Stevens	\$3,705
TE-42	79th Ave Sidewalk (8th St to 16th St)	Construction of sidewalk and curb ramp improvements along 79th Ave SE between 8th St SE and 16th St SE, including 6 RRFB crosswalk improvements.	TIZ 3 - South Lake Stevens	\$4,205
TE-43	Vernon Rd Sidewalk (12th Pl to 15th St)	Construction of sidewalk and curb ramp improvements along Vernon Rd between 12th Pl NE and 15th St NE.	TIZ 2 - West Lake Stevens	\$895
TE-44	83rd Ave Sidewalk (20th St to 17th St)	Construction of sidewalk improvements along 83rd Ave NE between 20th St SE and 17th St SE.	TIZ 3 - South Lake Stevens	\$1,225
TE-45	99th Ave Sidewalk (Sunnycrest Elementary to 30th St)	Construction of sidewalk and curb ramp improvements along 99th Ave NE between Sunnycrest Elementary School and 30th St NE.	TIZ 1 - East Lake Stevens	\$1,890
TE-46	30th St Sidewalk (99th Ave to Callow Rd)	Construction of sidewalk and curb ramp improvements along 30th St NE between 99th Ave NE and Callow Road, including 2 RRFB crosswalk improvements.	TIZ 1 - East Lake Stevens	\$1,830
TE-47	Cedar Rd Sidewalk (20th St to 30th St)	Construction of sidewalk and curb ramp improvements along Cedar Rd between 20th St NE and 30th St NE, including 2 RRFB crosswalk improvements.	TIZ 1 - East Lake Stevens	\$5,020
TE-48	Lakeshore Dr Sidewalk (123rd Ave to Lakeshore Swim Beach)	Construction of sidewalk and curb ramp improvements along N Lakeshore Dr between 123rd Ave NE and N Lakeshore Swim Beach, including 2 RRFB crosswalk improvements.	TIZ 1 - East Lake Stevens	\$1,815
TE-49	N Lakeshore Dr Sidewalk (Mitchell Rd to 114th Dr)	Construction of sidewalk and curb ramp improvements along N Lakeshore Dr between Mitchell Rd and 114th Dr NE.	TIZ 1 - East Lake Stevens	\$2,340
TE-50	Frontier Circle Sidewalk (Frontier Circle E to 11th St)	Construction of sidewalk and curb ramp improvements along Frontier Circle between Frontier Circle E and 11th St SE.	TIZ 2 - West Lake Stevens	\$1,475
TE-51	118th Ave Sidewalk (2nd St SE to 9th Pl SE)	Construction of sidewalk and curb ramp improvements along 118th Ave SE between 2nd Street SE and 9th Place SE.	TIZ 1 - East Lake Stevens	\$6,265
TE-52	E Lake Stevens Multi-Use Path (Main St to Sunset Beach)	Construction of a multi-use path along E Lake Stevens Rd between Main St and Sunset Beach.	TIZ 1 - East Lake Stevens	\$5,575
TE-53	Lundeen Pkwy Non-Motorized Improvements (Lake Drive and 101st Ave NE)	Install a multi-use trail along Lundeen Pkwy between Lake Drive and 101st Ave NE.	TIZ 2 - West Lake Stevens	\$460
TE-54	Vernon Rd/Lakeshore Dr Non-Motorized Improvements (Lakeview Dr to 123rd Ave)	Implement sharrow makings along the roadway and extend/connect existing sections of the 4-foot sidepath along the roadway. Traffic calming measures are recommended for the corridor as well.	TIZ 1 - East Lake Stevens	\$1,490
TE-55	Davies Rd Non-Motorized Improvements (Vernon Rd to Lake Stevens Rd)	Implement sharrow makings along the roadway and extend/connect existing sections of the 4-foot sidepath along the roadway.	TIZ 2 - West Lake Stevens & TIZ 3 - South Lake Stevens	\$1,670

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TE #	Title and Location	Project Description	TIZ	Project Cost (\$1000s)
TE-56	Vernon Rd Non-Motorized Improvements (15th St to Lundeen Pkwy)	Implement sharrow markings along the roadway and extend/connect existing sections of the 4-foot sidepath along the roadway.	TIZ 2 - West Lake Stevens	\$470
TE-57	Everett Rd Sidewalk (SR 204 to 79th Ave)	Construction of sidewalk and curb ramp improvements along 32nd Street NE between Grade Rd and 118th Dr NE.	TIZ 3 - South Lake Stevens	\$445
TE-58	122nd Ave/123rd Ave Sidewalk (4th St NE to Machias Cutoff)	Construction of sidewalk and curb ramp improvements along 122nd Avenue SE and 123rd Avenue SE between 4th Street NE and 20th Street SE.	TIZ 3 - South Lake Stevens	\$3,685
TE-59	4th St NE/Purple Pennant Rd Sidewalk (Lake Stevens Rd to 5th Pl NE)	Construction of sidewalk and curb ramp improvements along 4th Street NE and Purple Pennant Road between Lake Stevens Road and 5th Place NE.	TIZ 1 - East Lake Stevens	\$940
TE-60	Wayfinding Signage	Procure and install wayfinding and welcome signs throughout City.	Citywide	\$100
TE-61	ADA & Sidewalk Improvements	Curb ramp and sidewalk repair, maintenance, reconstruction in support of the ADA Transition Plan.	Citywide	\$2,000
TE-62	Pavement Preservation Program	Annual pavement preservation activities including grind and overlay, crack sealing.	Citywide	\$8,000
TE-63	Citywide Enhanced Striping Program	Install enhanced striping improvements (profiled double yellow centerlines, two-way left turn lane lanes, lane lines, and edgelines) along roadways identified in the LRSP.	Citywide	\$1,315
TE-64	Local Road Safety Plan	Update LRSP with recent collision data, identify safety concerns and countermeasures, prep for grant opportunities, implement improvements.	Citywide	\$350
TE-65	Active Transportation Plan	Create an Active Transportation Plan providing a detailed analysis of the City's pedestrian and bicycle network. Include a detailed evaluation of how to incorporate active transportation improvements into limited ROW roadways; development of separate bicycle/pedestrian LOS standards; develop LTS standards for the city.	Citywide	\$400
TE-66	Traffic Calming Program	Create Traffic Calming Program with stakeholder engagement, update code, notify public, implement.	Citywide	\$400
TE-67	Westside Trail Phase 1	Off-street trail between 20th St SE and 1st St SE along the existing utility corridor west of 91st Ave SE.	TIZ 2 - West Lake Stevens & TIZ 3 - South Lake Stevens	\$1,645
TE-68	Westside Trail Phase 2	Off-street trail between Vernon Rd and Lundeen Pkwy along the existing utility corridor west of SR 9.	TIZ 2 - West Lake Stevens	\$1,090
TE-69	Westside Trail Phase 3	Off-street trail and multi-use path between 1st St SE and Vernon Rd along the existing utility corridor west of SR 9. This segment would cross SR 204 at the signalized Lundeen Pkwy intersection.	TIZ 2 - West Lake Stevens	\$975
TE-70	Marysville Connector	Multi-use path along 10th St NE west of Lundeen Parkway, connecting with an off-street trail along the existing utility corridor west of 83rd Ave NE. This connection would extend into the City of Marysville.	TIZ 2 - West Lake Stevens	\$1,085

Table 8.8 - Transportation Improvement Project List



FINANCE AND IMPLEMENTATION PROGRAM

The transportation improvement projects must be funded and implemented to meet existing and future travel demands in and around the City of Lake Stevens. A summary of transportation project costs and a strategy for funding the projects over the life of the plan are presented in this section. Like many other communities in the region, the costs of the desired transportation system improvements and programs will exceed the available revenues. The financing program presented in this section is intended to provide a framework for decision-making to determine the prioritization and allocation of funding for transportation improvements.

In addition, implementation strategies are discussed, including continuing coordination with WSDOT and other agencies to prioritize and fund improvements along key regional corridors serving Snohomish County (SR 9, SR 204, SR 92). Other strategies call for monitoring and refining City development regulations, such as the concurrency and transportation impact fee programs to ensure development addresses multimodal needs and does not out pace transportation system investments. The implementation plan also includes a discussion of a provides the framework for the City to prioritize and fund the improvements identified in the transportation systems plan.

Financing Program

The GMA requires the Transportation Element of the Comprehensive Plan to include a multi-year financing plan based on the identified needs in the transportation systems plan. The financing plan for the Transportation Element provides a basis for the City's annual Six-Year Transportation Improvement Program (TIP). As required by the GMA, the financing program also includes a discussion of how additional funding will be raised and/or level of service standards will be reassessed to assure that the Transportation Element can adequately support the Land Use Element. Alternatively, the city may reassess its Land Use Element.

The transportation financing program becomes a subset of the City's Capital Facilities Plan (CFP) Element. The GMA requires the CFP Element to include at least a six-year plan that finances capital facilities and identifies the sources of public money for the projects.

Project Cost Summary

Planning level project cost estimates have been prepared to determine the magnitude of transportation investments needed over the life of the plan. Table 8.8 summarizes the list of capital transportation improvement projects based on the analyses of existing conditions and travel forecasts along with the Citywide transportation programs (including the annual street maintenance program). Table 8.9 summarizes the planning level project cost estimates into three groups based on the project location and corresponding Traffic Impact Zone (TIZ)¹, as established by the city's Traffic Impact Fee (TIF) program. The project costs assume that right-of-way will be needed for some projects to match the city street design standards.

¹ Costs for transportation projects spanning more than one TIZ were split evenly between the corresponding TIZs.

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A total of \$253,425,000 (2024 dollars) will be needed to fully fund the capital improvements, transportation programs, and street maintenance over the 20-year horizon of the Transportation Element (not accounting for the \$1.6 billion WSDOT-led US-2 Trestle Replacement project). Of these costs, over \$150 million are related to improvements within the East Lake Stevens traffic impact zone. Most of these improvements are associated with necessary roadway improvements to accommodate anticipated growth associated with the Downtown Lake Stevens or Industrial Center subareas. Approximately \$36.4 million of transportation improvement costs are associated with projects in the West Lake Stevens traffic impact zone, including improvements associated with the Lake Stevens Center Specific Plan. Another \$54.5 million is associated with improvements in the South Lake Stevens traffic impact zone and includes improvements in and around the 20th Street SE Corridor subarea. The remaining project costs include Citywide projects and programs to plan for and implement improved roadway infrastructure, including \$400,000 spent annually on street maintenance.

Improvement Category	Estimated Costs ¹
Traffic Impact Zone 1 – East Lake Stevens	\$150,005,000
Traffic Impact Zone 2 – West Lake Stevens	\$36,357,500
Traffic Impact Zone 3 – South Lake Stevens	\$54,497,500
Citywide Programs	\$4,565,000
Annual Street Maintenance Program	\$8,000,000
Total Project Costs	\$253,425,000

1. Planning level costs in 2024 dollars.

Table 8.9 - Transportation Project Cost Summary

Revenue Projections

The City of Lake Stevens utilizes a number of fees and tax revenues to construct and maintain their transportation facilities. Funding sources include local tax revenues, grants, partnerships with other agencies, and developer mitigation. Primary City revenues directed toward transportation improvement projects include the Real Estate Excise Tax (REET), Transportation Benefit Program (TBP) funds, and Surface Water Management (SWM) funds. The City also uses funding from its Street Fund and General Fund to fund transportation system maintenance and balance its Six-Year Transportation Improvement Program (TIP), as needed.

Development contributions could be in the form of transportation impact fees, SEPA mitigation, or construction of frontage improvements. In addition, other agencies such as WSDOT are expected to share in the cost of state highway improvements to meet regional transportation needs. This includes the US-2 Trestle Replacement project which is being led by WSDOT. Although these improvements will improve operations along the city's roadways, improvements to these facilities are expected to be largely funded by WSDOT, as they will be located along state-owned facilities.

Table 8.10 summarizes the anticipated sources of revenue available to fund the identified transportation improvements.

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Funding Element	2024 to 2044 Revenues (2024 \$)
<u>City Funding</u>	
Street Fund	\$8,000,000
Real Estate Excise Tax (REET) ¹	\$17,100,000
Storm Water Management Fund (SWM)	\$30,399,000
Transportation Benefit Program	\$57,537,000
	<i>Subtotal \$113,036,000</i>
<u>Grants and Other Agency Funding</u>	
Federal, State, or Other Grants/ Funding Partnership	\$30,500,000
	<i>Subtotal \$30,500,000</i>
<u>Lake Stevens Development Contributions</u>	
Transportation Impact Fees ²	\$18,000,000
	<i>Subtotal \$18,000,000</i>
Total Estimated Revenues	\$161,536,000

1. Real Estate Excise Tax (REET) funding accounts only for revenue available for expenditure on capital projects. Remaining REET funds are allocated to debt commitments. REET funds account for beginning fund balances of \$7.6 million and \$6.5 million for REET I and REET II funds, respectively.
2. Transportation impact fee revenues based on historical revenues.

Table 8.10 - Financing Strategy Summary

City Revenues

The City of Lake Stevens can direct revenues from its Real Estate Excise Taxes (REET) to fund transportation improvement projects, however the majority of REET revenues have been allocated to fulfill various debt commitments. No additional REET I funds are expected to be allocated for expenditure on capital improvements through 2053 as annual debt service and revenues are expected to be equal during this period. Similarly, no REET II funds are expected to be allocated to capital improvements until 2040, after which annual revenue of \$600,000 will be available.

Additionally, the City also allocates some revenues from its Storm Water Management (SWM) program to help fund transportation projects. Drainage and retention of storm water is part of most roadway and intersection expansion projects making SWM revenue an appropriate part of the transportation funding program. Revenue from the City's Transportation Benefit Program (TBP) is targeted towards sidewalk expansion, roadway maintenance, and congestion relief projects throughout the city. Annual revenues from the program are expected to increase by between 4 and 6 percent annually through the life of the plan (assuming that the program is extended beyond the current 10-year funding approval).

Together, these funds are expected to generate over \$113 million in revenue for transportation projects through the life of the plan.

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Grants and Other Agency Funding

The city has historically been successful in acquiring grant funding to assist in the development and implementation of transportation projects within the city. Based on the recent grant awards, the city has secured an average of \$3,320 million in funding annually for transportation improvements. To be conservative, the revenue analysis assumes that the city will only receive grant funding at a rate of approximately 50 percent of the recent historical rate (or approximately \$1.5 million per year on average). This forecast results in approximately \$30.5 million in grant funding revenue through the full life of the plan.

Funding through grants is tied to specific programs and types of projects. Several grant programs target transportation projects that support regional economic growth, mobility, and other travel models. Some of the projects identified in the transportation project list support regional needs (especially projects along or directly connecting to regional corridors like SR 9, SR 204, and SR 92) and would likely be eligible for some grant funding.

The Surface Transportation Block Grant (STBG) Program is one of the most flexible federal grant programs. STBG funding can be used for highway and bridge projects, transit capital projects, and funding for bicycle, pedestrian, and recreational trail improvements. They also can be used for public transportation capital improvements, car and vanpool projects, fringe and corridor parking facilities, and inter-city or intra-city bus terminals and bus facilities. STP funds also can be applied to surface transportation planning activities, wetland mitigation, transit research and development, and environmental analysis. STBG funds also can be used for transportation control measures.

The Congestion Mitigation and Air Quality (CMAQ) program is a federally funded program administered through the Puget Sound Regional Council (PSRC). CMAQ funds projects and programs in air quality non-attainment and maintenance areas, which reduce transportation related emission. CMAQ grants cannot be used to fund general purpose roadway projects.

The State Transportation Improvement Board (TIB) currently provides funding for urban areas in Washington through three grant programs:

- Urban Arterial Program (UAP) – funds projects that address safety, growth & development, physical condition and mobility.
- Urban Active Transportation Program (ATP) - provides funding for projects improving the safety, mobility, and/or connectivity of pedestrian and bicycle facilities.
- Arterial Preservation Program (APP) - provides assistance for roadway paving/overlays for cities/agencies with less than \$3 billion assessed valuation. Lake Stevens exceeds the maximum assessed valuation criteria and therefore, is not eligible for this program.
- Complete Streets (CS) Award – allocates funding to local governments that have adopted a complete streets ordinance and have demonstrated success at planning and constructing streets designed to accommodate all roadway users.

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The TIB projects are selected on a competitive basis. Each of the four programs has distinct criteria to rank the projects for funding. Once selected, TIB staff stays involved through grant oversight and helping bring projects to completion.

WSDOT administers various grants which fund non-motorized transportation improvements. The Safe Routes to Schools Program funds projects which are targeted at reducing collisions between vehicular and non-motorized road users and improving the accessibilities of schools to children on foot or bike. The WSDOT Pedestrian and Bicycle Program funds projects which promote healthy living through active transportation, improves non-motorized user safety, reduces vehicular travel, and has community support. The Highway Safety Improvement Program (HSIP) provides funding to implement safety projects along roadways with the ultimate goal of reducing the number of fatal and serious injury collisions.

Transportation Impact Fees

The GMA allows agencies to develop and implement a transportation impact fee (TIF) program to help fund some of the costs of transportation facilities needed to accommodate growth. State law (Chapter 82.02 RCW) requires that TIFs are:

- Related to improvements to serve new developments and not existing deficiencies.
- Assess proportional to the impacts of new developments.
- Allocated for improvements that reasonably benefit new development.
- Spent on facilities identified in the CFP.

TIFs can only be used to help fund improvements that are needed to serve new growth. The projects can include recently completed projects to the extent that they serve future growth and did not solely resolve existing deficiencies. The cost of projects needed to resolve existing deficiencies cannot be included.

The city began collecting impact fees for transportation projects in the 1990's. The program is defined in Chapter 14.112 of the Lake Stevens Municipal Code.

The funding strategy assumes the transportation impact fee program is based on the updated 20-year list of improvement projects, as identified in Capital Facilities Element. A full evaluation and update of the impact fee rates should be conducted after the Transportation Element is adopted to reflect changes in land use plans, funding, level of service standards, and new state legislation that allows funding be directed towards active transportation projects.

Based on TIF generated by the City's program, an annual average impact fee revenue of \$900,000 was assumed for the revenue analysis. The transportation impact fees are estimated to account for approximately \$18 million in revenues through the life of the plan.

Other development contributions may be used in lieu of or in addition to the impact fee payments to address transportation deficiencies or improve the roadway adjacent to a proposed development site. New developments can be required to dedicate right-of-way and/or construct at least part of some of the improvements listed in Table 8.8 but would likely receive

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transportation impact fee credit. Developer mitigation could include frontage improvements that are not impact fee related and other improvements to mitigate capacity or safety deficiencies caused by the development. As part of the funding program, no developer mitigation beyond the identified transportation impact fees was assumed to contribute to funding the transportation projects. The city may, however, require developer mitigation at other locations identified in the Transportation Element or at other locations, as determined during the development application and review process, which has not been accounted for in the financing program.

Funding Strategy

As noted in Table 8.9, in order to fully fund the transportation improvement projects and programs, the city would need approximately \$253.4 million (in 2024 dollars) through the life of the plan to fully implement all identified transportation improvements. The revenue projections forecast approximately \$161.5 million in funding for transportation projects for the same time period, respectively. This would be a shortfall of approximately \$91.9 million (in 2024 dollars) over the life of the plan.

Constrained Transportation Project List

Due to the likely lack of funding needed to fully implement all projects within the unconstrained transportation project list, the projects in the list were reviewed and prioritized to identify those that are of higher need and are more necessary to be implemented with limited funding resources. This prioritization process resulted in a list of constrained projects as indicated in Table 8.8 identifying those high priority projects which can be implemented within the revenue forecasts identified in Table 8.10. These projects indicate those that are of highest importance in order to maintain the City's LOS standards.

Reassessment Strategy

Although the financing strategy recognizes the likely potential for an approximately \$92 million shortfall over the life of the plan, the city is committed to reassessing their transportation needs and funding sources each year as part of the annual Six-Year Transportation Improvement Program (TIP). This allows the city to match the financing program with the shorter-term improvement projects and funding. The plan also includes goals and policies to periodically review land use growth, adopted level of service standards, and funding sources to ensure they support one another and meet concurrency requirements.

In order to maintain the vitality of the City's transportation system, the city should adhere to the following principles in its funding program:

- As part of the development of the annual Six-Year Transportation Improvement Program, the city will balance improvement costs with available revenues.
- Review project design during the development review process to determine whether costs could be reduced through reasonable changes in scope or deviations from design standards.
- Require developer improvements as they become necessary to maintain LOS standards to meet concurrency;

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- Coordinate and partner with WSDOT and other agencies to vigorously pursue grants from state, federal, and regional agencies to help fund and implement improvements along regional corridors (SR 9, SR 204, SR 92)
- Work with regional and local agencies to develop multi-agency grant applications for projects that serve regional travel.
- Review transportation impact fee revenues each year to determine whether the impact fees should be adjusted to account for project cost increases and/or decreases in grants or WSDOT cost sharing.
- If the actions above are not sufficient, consider changes in the level of service standards and/or limit the rate of growth.
- Lower priority projects in the Transportation Element may be slid to beyond 2044 or deleted from the program.

Implementation Program

Implementation of the Transportation Element involves several strategies. These include coordination with developers and partnering with other agencies to construct the transportation improvement projects and expand transit service to the city. Partnering with other agencies and use of grants will be especially critical in the implementation of safety, capacity, and operational improvements along regional corridors (SR 9, SR 204, SR 92). This may include re-prioritizing roadway projects as new funding sources become available or by focusing on areas most impacted by new development. The city will also continue to review strategies to phase improvements to allow funding to be spread over a longer time period. In addition, the city will need to review, maintain, and update its Concurrency Management Program, Transportation Impact Fee, and other development review processes to account for the revised multimodal LOS standards and assure that the impacts of growth are mitigated, and transportation improvements are completed concurrent with new development.

Partnering with Other Agencies

PSRC's Vision 2050 describes the investments and policies needed to create a safe, clean and efficient transportation system essential to supporting the region's quality of life, health and economy as the region continues to grow. The Transportation Element supports the City's role in the regional transportation strategy through its policies to support and expand use of transit, transportation demand management, and active travel to reduce the number of vehicle trips generated by development in the City. Lake Stevens will need to coordinate with Community Transit and other nearby cities to implement facilities and services to meet those objectives. Coordination will also help assure consistency in plans and implementation programs between agencies to meet the goals of the regional plan.

The city will continue to partner with WSDOT to implement improvements to regional corridors consistent with the Transportation Element project list, including as part of the US-2 Trestle Replacement project. Without WSDOT as a partner, the City is unable to address key congestion and complete streets issues along state-owned facilities which result in operational and safety issues along City roadways. Partnering with WSDOT will be critical in the implementation of the Transportation Element project list.

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Other agency partnering opportunities involve Community Transit, the City of Marysville, and Snohomish County. Coordination with these agencies could lead to cost sharing of improvements to construct pedestrian and bicycle facilities around schools or transit routes.

Project Priorities and Timing

The City of Lake Stevens will use the annual update of the Six-Year TIP to re-evaluate priorities and timing of projects. Throughout the planning period, projects will be completed and priorities will be revised. The development of the TIP also will be used to identify potential phasing options to fit within available revenues during that six-year time horizon. The city will monitor traffic volumes and the location and intensity of land use growth in the City and UGA. Based on this information, the city will then be able to direct funding to areas that are most impacted by growth or may fall below the City's level of service standard. The development of the TIP will be an ongoing process over the life of the plan and will be reviewed and amended annually.

Concurrency Management and Development Review

Concurrency refers to the ongoing process of coordinating infrastructure needs with community development. This concept was formalized in the GMA to ensure that adequate public facilities are provided in concert with population and employment growth. For transportation facilities, the GMA requirement is fulfilled if its level of service standards will continue to be met including the additional travel demand generated by each development.

Concurrency determinations for the roadway network are closely linked with development review decisions. In addition, the City reviews development applications pursuant to the State Environmental Policy Act (SEPA). Concurrency and SEPA are primarily focused on a shorter-term time frame. The City requires payment of transportation impact fees to help fund growth related improvements, both long-term and short-term needs. Projects that result in adverse transportation impacts are required to fund or implement mitigation measures that reduce the impact below a level of significance and/or meet the level of service standard. The city provides credits where developers are required to construct improvements whose costs are included in the transportation impact fee program.

The city will need to regularly monitor the level of service of its transportation system as part of its concurrency program. The city will use information from its concurrency program in updating its Six-Year Transportation Improvement Program, grant applications, and coordination with WSDOT and other agencies.

As each development application is reviewed, the city will determine if concurrency has been met. If concurrency is not met, then the City will establish conditions of approval. Since SR 9 and SR 204 are Highways of Statewide Significance, the City cannot use concurrency to deny the development application if the proposal impacts either of these corridors; therefore, conditions of approval will be established through SEPA and in coordination with WSDOT (as applicable) in order to mitigate any potential impacts of the development.

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The city will monitor the performance of the transportation system throughout the city. The city will apply its multimodal LOS standards and the City's Road Standards to evaluate and identify appropriate improvements for mitigating impacts of developments in the city. The city also will conduct its own studies and work with other agencies to define needed improvements to be incorporated into its Six-Year Transportation Improvement Program, which is updated annually.

If expected funding for improvements to meet future transportation needs is found to be inadequate and the city will not be able to meet their adopted level of service standards, then the city will need to pursue options as laid out under the Reassessment Strategy, presented previously.

CONSISTENCY WITH OTHER AGENCIES

Lake Steven's transportation system is part of, and connected to, a broader regional highway and arterial system. The GMA works to increase coordination and compatibility between the various agencies that are responsible for the overall transportation system. Since transportation improvements need to be coordinated across jurisdictional boundaries, the Transportation Element needs to be consistent with and supportive of the objectives identified in the Washington State Transportation Plan, PSRC's Vision 2050, and the transportation plans or capital improvement plans of the surrounding agencies. Developing the Transportation Element is primarily a bottoms-up approach to planning, with the city exploring its needs based on the land use plan. Eventually, local projects are incorporated into regional and state plans. A schematic of this approach is shown below.



The Lake Stevens Transportation Element considers the impacts of planned improvements, along with the priorities and policies of the WSDOT, PSRC, Snohomish County, and the City of Marysville. The following summarizes how the Transportation Element relates and is consistent to these other state, regional, and neighboring agency plans.

WSDOT

The Washington Transportation Plan (WTP) 2040 and Beyond, and the associated Highway System Plan (HSP), updated in 2023, provide the umbrella for all metropolitan and regional transportation plans. The updated WTP focuses on key policies and strategies for the State, while the HSP still maintains the most recent long-term statewide project list.

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The Highway System Plan is an element of the WTP. The HSP identifies highway system improvement projects and programs consistent with the WTP priorities. The HSP is constrained by available funding forecast for the next 20 years. Policies and improvement projects listed in the WTP and HSP were reviewed for consistency with the strategies and projects recommended in the Transportation Element.

As required by the GMA, the Transportation Element addresses the existing and future conditions of the state facilities serving the City (SR 9, SR 204, and SR 92). The transportation inventory describes existing traffic volumes, levels of service, and safety along these highways. The Transportation Element also identifies forecast conditions and improvement needs to resolve capacity, operations, safety, complete street, and multimodal transportation needs along both corridors. SR 9 is classified as a Highway of Statewide Significance (HSS). According to the HSP, the LOS standards are set forth by State law, which sets LOS D for HSS facilities in urban areas. Since the City is a designated urban area, the LOS D standard applies for the segment of SR 9 within the city. GMA concurrency requirements do not apply to HSS facilities. While the City will monitor SR 9 as part of its concurrency program, any conditions of development approval will be established through SEPA and projects would not be denied based on concurrency, thereby maintaining consistency with the state statutes and regional plans.

SR 204 is classified as a Tier 1 State Highway of Regional Significance (HRS) and SR 92 is classified as a Tier 2 State HRS. PSRC and the local agencies have adopted an LOS E Mitigated and LOS D standard for SR 204 and SR 92 within Lake Stevens, respectively. Concurrency will be applied along this corridor based on the standards summarized previously in the Transportation Element.

The city has worked with WSDOT in past years to coordinate and implement roadway and intersection improvements along the state-owned facilities, including the recently completed roundabout improvements at the intersection of SR 9 / SR 204. The city will continue to work with WSDOT to aggressively pursue grants or other funding to implement the improvements along the state highways as identified in the Transportation Element.

PSRC

The Puget Sound Regional Council (PSRC) adopted VISION 2050 and Transportation 2040 and Beyond to guide transportation policies, priorities and investments for the Puget Sound region. The update of the Lake Stevens Transportation Element included a review of the policies and projects that were important to consider and build from to provide regional and local consistency. The appropriate policy and project updates were incorporated into the City's Transportation Element so that it is consistent and supportive of both VISION 2050 and Transportation 2040 and Beyond (the Region's Metropolitan Transportation Plan). Several policies were added to the City's Transportation Element to address important regional priorities such as multimodal connectivity, complete streets, green streets, low impact design, sustainability, electric vehicles, alternative fuel, environmental impacts, air quality, and travel demand management.

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The PSRC travel demand model was used as the basis in constructing the Lake Stevens travel demand model. The travel forecasts for areas outside the City's immediate study area were directly integrated from the PSRC model. Therefore, the travel forecasts and subsequent operations and safety analysis for the city considered and incorporated regional growth, consistent with PSRC land use and travel forecasts.

Snohomish County

Snohomish County transportation and capital improvement plans were reviewed as part of the Lake Stevens Transportation Element update. County road classifications were also reviewed and determined to be compatible. The City's functional classification map notes the classification of County roadways. Roadway construction projects within the Snohomish County Transportation Needs Report 2022 (TNR) were reviewed to ensure the analysis accounted for any projects which could affect operations or traffic flow along city roadways. Several projects in the TNR identify roadways in proximity to the city for minor widening and installation of pedestrian/bicycle facilities (including 20th Street SE and Machias Cutoff). Future plans for improvements to these roadways are indicated by the inclusion of these roadways within the Functional Classification Map in Figure 8.13 and the Future Active Transportation Network in Figure 8.14. Overall, the Transportation Element is consistent with and accounts for travel forecasts from the unincorporated areas of Snohomish County.

Community Transit

Community Transit provides transit service for Lake Stevens. The Lake Stevens Transportation Element acknowledges the need for coordination between the City and Community Transit to work together to identify service improvements and strategies to serve Lake Stevens. The City has also developed policies and road standards to provide adequate streets and active mode facilities to support connectivity to transit facilities. Community Transit's six-year Transit Development Plan and long-range Journey 2050 Plan were reviewed as part of the Transportation Element update. Long-term transit service changes to the city include the removal of Route 280 (between the City and Granite Falls) and expansions of service frequency between the City and Everett. The Transportation Element supports the desired transit service enhancements identified in Journey 2050 to provide alternative mobility options and support growth identified in the Land Use Element.

City of Marysville

The City of Marysville is located immediately northwest of Lake Stevens. The primary transportation interface is along the SR 9 and Soper Hill Road corridors. To improve multimodal connectivity through the Snohomish County region, the Cities of Lake Stevens and Marysville are working together to plan off-street trail connections between the two cities along existing utility easements. The planned trails will provide an additional north-south pedestrian and bicycle trail through the region and will link up to the existing Centennial Trail.

The travel demand model used to forecast future traffic volumes incorporates Marysville's existing and future land use projections and encompasses the entirety of Marysville's transportation network. In addition, the model transportation analysis zones (TAZs) are consistent between the two cities in order to easily integrate and evaluate future changes in land use within the study area.

GOALS AND POLICIES

GOAL 8.1 Work with Puget Sound Regional Council on the planning, funding and implementation of Vision 2050 - the Regional Transportation Plan.

Policies

- 8.1.1 Coordinate with the PSRC Regional Transportation Planning Organization to support the Regional Growth Strategy and ensure consistency and compatibility between city, county, and regional transportation plans.
- 8.1.2 Provide a safe, convenient and efficient transportation system for all users and the movement of freight and goods.
- 8.1.3 Reduce the need for new capital improvements through investments in operations, demand management strategies and system management activities that maximize transportation options and improve the efficiency of the current system.
- 8.1.4 Encourage, plan for, and invest in "pedestrian-scale" neighborhoods and centers to enhance access and mobility for all users.
- 8.1.5 Plan for increased resilience of the transportation system to major disasters and disruptions by developing prevention and recovery strategies and planning for coordinated responses with state, regional, and local agencies.
- 8.1.6 Explore Intelligent Transportation System (ITS) technologies for potential implementation within the City's transportation network.
- 8.1.7 Prepare the city's transportation systems and infrastructure for emerging trends and technologies such as electric vehicle charging stations, automated and connected vehicles, on-demand smart signals, etc.

GOAL 8.2 Provide a transportation system that supports existing and future land uses and accommodates the regional growth strategy.

Policies

- 8.2.1 Prioritize investments for both motorized and non-motorized transportation in activity centers.
- 8.2.2 Prioritize multimodal investments in local centers and connections to regional employment centers.

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- 8.2.3 Encourage compact and mixed-use development to reduce vehicle trips and encourage transit use.
- 8.2.4 Coordinate multimodal transportation facilities and development densities near areas served by transit.
- 8.2.5 Promote pedestrian and bicycle access to public facilities and centers.
- 8.2.6 Prioritize construction of sidewalks, walkways, and trails to provide alternative routes to employment centers, shopping areas, transit stops, schools and public and recreational facilities.
- 8.2.7 Support land use and street patterns that promote walking, biking, and transit use while reducing the quantity and length of trips by single occupant vehicles.
- 8.2.8 Support land use patterns that reduce the quantity and length of trips by single occupant vehicles; pursue the use of Traffic Demand Management (TDM) strategies to reduce traffic congestion and as an alternative or supplement to roadway capacity improvements; and work with Community Transit to implement employer outreach programs to promote the use of alternative transportation modes and other worksite-based strategies such as alternative work schedules.
- 8.2.9 Implement and periodically update the city's Complete Streets Ordinance in support of developing a complete active transportation network across city, county and state facilities.

GOAL 8.3 Encourage and solicit equitable public participation in the planning, design, and implementation of a multimodal transportation system.

Policies

- 8.3.1 Consider equity and equal access when planning for transportation improvements, programs, and services, including for historically underserved neighborhoods and vulnerable populations.
- 8.3.2 Ensure mobility choices for people with special transportation needs, including persons with disabilities, the elderly, the young and low-income populations when considering new projects, maintenance and modification to the street network.

GOAL 8.4 Adapt to and mitigate the transportation-related impacts of climate change through implementation of the city's Climate Sustainability Plan and utilization of emerging technologies and best available science.

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Policies

- 8.4.1 Evaluate and seek to minimize greenhouse gas emissions, vehicle miles travelled and climate change impacts when considering new and improved transportation infrastructure.
- 8.4.2 Electrify the city's vehicle fleet as vehicles reach the end of their life cycle and work to expand vehicle charging infrastructure, including the development of an EV Infrastructure Plan.
- 8.4.3 Educate residents on the benefits, incentives, and other information regarding electric vehicles.
- 8.4.4 Evaluate stormwater management, street tree canopy coverage, shading, urban heat island effect and future air quality when designing city streets.
- 8.4.5 Utilize climate-resilient or native street trees and other vegetation such as Low Impact Development design.
- 8.4.6 Develop strategies, programs and partnerships that serve to increase and incentivize carpooling and transit use by residents and employees.

GOAL 8.5 Develop the City's transportation system to serve and promote economic growth.

Policies

- 8.5.1 Maintain and operate transportation systems to provide safe, efficient and reliable movement of people, goods and services.
- 8.5.2 Manage local freight truck traffic with the Truck Route Ordinance and appropriate signage while maintaining and improving the regional freight system.
- 8.5.3 Coordinate with the railroads and trucking industry to improve the safety and efficiency of freight movement and reduce the impacts on other travel modes.

GOAL 8.6 Minimize adverse impacts of transportation facility improvements on the natural environment.

Policies

- 8.6.1 Commit to meeting federal and state air quality requirements and work with state, regional, and local agencies to develop emissions reduction programs to attain or maintain air quality requirements.

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- 8.6.2 Encourage transportation project designs that improve fish passage, consider wildlife corridors, use low impact development techniques, consider climate change impacts, reduce flooding and other stormwater impacts and prevent measurable harm to streams, lakes, wetlands and other natural aquatic systems.
- 8.6.3 Develop a transportation system that protects the natural environment, human health and safety, and promotes a healthy community.
- 8.6.4 Consider alternative transportation options when considering land use decisions and designations to support increased use of walking, biking, carpooling and bus riding.
- 8.6.5 Encourage low impact development projects and low impact development techniques on non-LID projects to conserve and use existing natural site features, integrate distributed, small-scale stormwater controls and prevent measurable harm to streams, lakes, wetlands and other natural aquatic systems from commercial, residential or industrial development sites by maintaining a more hydrologically functional landscape.

GOAL 8.7 Maintain, preserve, and operate the transportation system in a safe and usable way, and regularly monitor and inventory the conditions and performance.

Policies

- 8.7.1 Maintain an inventory of the existing multimodal system and update as the system changes.
- 8.7.2 For traffic levels of service (LOS), the city adopts intersection LOS C or better at peak hour traffic for residential areas and intersection LOS E along arterials and collectors in other areas.
- 8.7.3 The City shall adopt the same (LOS) D standards for Highways of Statewide Significance (HSS) and Highways of Regional Significance (HRS) as adopted by Puget Sound Regional Council (PSRC) and the Washington State Department of Transportation (WSDOT).
- 8.7.4 Establish the following level of service standards for transit routes to emphasize improved access and amenities at transit stops. The LOS standard for transit is based on the methodology in Table 8.4 and incorporates the expected type of service being planned for in the Community Transit Journey 2050 Long-range Plan. Green LOS is the standard for Regular Bus - Frequent transit routes, while orange LOS is the standard for Regular Bus - Base service routes.

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- 8.7.5 Establish the following level of service standards for the active transportation network to gauge the completion and comfort of the network and prioritize needs. The LOS standard for the active transportation network is based on the methodology in Table 8.2 and criteria outlined in Table 8.12. An orange LOS is the standard for all roadways in the active transportation network.
- 8.7.7 Ensure that the transportation system is adequate to serve existing and future land uses by developing a multimodal transportation concurrency management system.
- 8.7.8 Modeling of the city's transportation system shall be at an arterial and collector level, and used to identify system needs to improve public safety and human health.
- 8.7.9 Protect the investment in the existing system and lower overall life-cycle costs through effective maintenance and preservation programs.
- 8.7.10 Improve safety of the transportation system and, in the long term, work towards zero deaths and disabling injuries by 2044.

GOAL 8.8 Coordinate infrastructure planning and financing with other agencies to ensure implementation of a system that supports regional mobility goals and land use plans.

Policies

- 8.8.1 Develop an annual Six Year Transportation Improvement Program (TIP) that is financially feasible, leverages available City funding, and is consistent with the Comprehensive Plan.
- 8.8.2 Investigate alternative methods of obtaining financing for transportation improvements, including local option taxes, bonding, Local Improvement Districts, combining efforts with other agencies, grant and loan opportunities such as the Public Works Trust Fund, and interlocal agreements for mitigation costs with Snohomish County.
- 8.8.3 Develop a 20-year finance plan that balances transportation improvement needs, costs, and revenues available for all modes to assist in updating the Transportation Impact Fee (TIF) program and the annual adoption of the Six-Year Transportation Improvement Program (TIP).
- 8.8.4 Ensure that the transportation system is adequate to serve all existing and future land uses by administering a concurrency management system, exploring alternatives for demand management, and securing adequate financing for

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transportation. If the adopted LOS cannot be maintained, then the City will not issue development permits until:

- a.) Mitigation restores LOS to adopted standard;
- b.) Improvements to restore LOS are funded;
- c.) Land use element growth capacity is reduced; or
- d.) The adopted LOS in the Comprehensive Plan is amended to allow the proposed development.

- 8.8.5 Coordinate on a regular basis with neighboring jurisdictions, regional transportation agencies and the Washington State Department of Transportation to identify shared transportation needs and concerns.
- 8.8.6 Work with Snohomish County and neighboring cities to ensure that projects outside of the city do not adversely impact the city's transportation system and do not result in a diversion of traffic through city neighborhoods.
- 8.8.7 Continue coordination with the Washington State Department of Transportation on State Route corridor improvements with an emphasis on US-2, SR-9, SR-92 and SR-204 vicinity safety and capacity improvements.

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Chapter 9: Capital Facilities



A VISION FOR CAPITAL FACILITIES

The city will develop a realistic and achievable capital facilities plan that ensures an effective use of taxpayer and ratepayer dollars that prioritizes capital investments to maintain adopted levels of service; responds to project urgency and feasibility; is consistent with the city's growth strategy; and provides an equitable community benefit.

INTRODUCTION

The Capital Facilities Element is used to guide public decisions on the use of capital funds to maintain levels of service and develop public infrastructure to match projected growth targets within the city – with new development paying its fair share of facility upgrades needed to serve increased demand. This element relies on the policies set forth in the Land Use, Parks, Transportation and Public Services Elements as a baseline for identifying capital infrastructure needs. The population and employment targets predict future development in the city which in turn influence levels of service and affect the capacity needs for services provided by the city and partner agencies.

Capital facilities planning requires ongoing communication and cooperation between various disciplines including engineering, finance and planning and many service providers in Lake Stevens to ensure a realistic and coordinated plan for capital improvements and effective use of taxpayer and rate payer dollars.

The Capital Facilities Element aims to promote effectiveness and efficiency by requiring the city to plan in advance for capital improvements rather than relying on a mechanism with a shorter horizon such as the annual budget. Long range financial planning presents the opportunity to schedule projects so that the various steps in development logically follow one another, with regard to relative urgency, economic desirability and community benefit. In addition, the identification of funding sources results in the prioritization of needs and allows the trade-off between projects to be evaluated.

PLANNING CONTEXT

State Planning

The Washington State Growth Management Act (GMA) requires that the city of Lake Stevens prepare and maintain a comprehensive plan capital facilities element. This element is required to maintain levels of service standards for adequate public facilities and services and to assure that public facilities will be reasonably available to accommodate planned growth over the next twenty years.” This requirement is referred to as concurrency and specifically means:

- Public facilities that are needed and maintained to serve new development and population within a jurisdiction or service area must be in place at the time of development or that a financial commitment is in place to complete the improvements or strategies within planning horizon.
- Such facilities must be sized to adequately serve the area without decreasing the services levels established by the jurisdiction.

The GMA also requires that the comprehensive plan sets a 20 year planning horizon based on city growth targets and include a capital facilities element with a six-year plan for financing identified capital needs.

RCW 36.70A.070 and WAC 365-196-415 require that the capital facilities element address the following:

- An inventory of existing capital facilities owned by public entities, showing the locations and capacities along with a forecast of future needs for capital facilities.
- At least a six-year plan that will finance such capital facilities within projected funding capacities and clearly identifies sources of public money for such purposes; and
- A requirement to reassess the land use element if probable funding falls short of meeting existing needs and to ensure that the land use element, capital facilities plan element, and financing plan within the capital facilities plan element are coordinated and consistent. Park and recreation facilities shall be included in the capital facilities plan element.

Regional Planning

The Puget Sound Regional Council’s Vision 2050 document specifies the Regional Growth Strategy and direct growth primarily into urban growth areas where public services and facilities are better served. The Regional Growth Strategy highlights the need for strategic investments in services and facilities, especially to support growth and development in centers and compact urban communities.

Countywide Planning

The Snohomish Countywide Planning Policies include provisions to ensure the orderly transition of unincorporated areas to city governance, including the provision of services and infrastructure financing. These policies also address the need for consistency of capital improvement programming with local comprehensive plans, countywide planning policies and Vision 2050.

Many policies give guidance for counties (and, where appropriate, cities) to review special district plans for consistency with local comprehensive plans and Vision 2050; also, they provide guidance for the review of special district criteria for location and design of schools and other public facilities. And finally, the policies direct jurisdictions to develop strategies to reduce the number of special districts where appropriate.

Lake Stevens Planning

The city of Lake Stevens is somewhat unique to its neighboring jurisdictions because it is responsible for general government services, police services, roads, stormwater and parks while special purpose districts provide all other services and utilities as identified in Chapter 7, Public Utilities and Services Comprehensive Plan Element. These include schools, wastewater, potable water, waste management, library, fire prevention, suppression and emergency medical services, and all other utility services.

Lake Stevens has established level of services standards (LOS) for the city’s responsibilities which reflects the city’s commitment to safety, fiscal responsibility, planned growth and environmental stewardship as detailed in these Comprehensive Plan Chapters and summarized later in this Chapter.

SERVICE	LOCATION IN COMPREHENSIVE PLAN
General Government Services:	Chapter 7- Utilities & Public Services
Police Services	Chapter 7- Utilities & Public Services
Roads and Transportation	Chapter 8 – Transportation
Stormwater	Chapter 7- Utilities & Public Services
Parks	Chapter 5 – Parks, Recreation & Open Space

Level of Service Standards

The city therefore coordinates closely with community service providers to plan appropriate capital investments. If funding shortfalls or increases in demand make it difficult to meet the established level of service standards, the city will need to either identify new revenue resources, re-evaluate the standards, or make land use and planning adjustment to ensure concurrency.

REVENUE SOURCES

Municipal Revenues

Lake Stevens faces continuing fiscal challenges common to most cities. These are driven in large part by increased costs of doing business, increased service requirements mandated by legislation and restriction or elimination of certain tax revenue streams as a result of prior voter initiatives.

A diverse mix of municipal revenue sources is important, including property taxes, utility taxes, sales taxes and others. Fiscal diversity, like economic diversity, limits risk of over-reliance on a single revenue source. Lake Stevens' General Fund, which supports citizen services and the operations of the city government itself, is heavily dependent on tax revenues and especially property tax and sales and use taxes, for its funding. The city has a balanced revenue forecast comprised of property and sales taxes. Other sources of revenue are the transportation benefit district, utility and other taxes, licenses and permits, intergovernmental transfers, charges for services and other minor revenue sources.

Potential New Revenue Sources

Long-term economic sustainability for the city of Lake Stevens requires one or more of the following: increased local jobs, increased municipal revenues derived from business and industry, use of additional land to support community develop and retention of current jobs and revenue sources. Increasing municipal revenues from commercial sources is generally seen as one of the few ways that cities can improve their fiscal situation, recognizing the perception that quality of living, housing and residents increase demands for services. Cities frequently look toward business retention, attraction and creation to increase local revenues from utility taxes and sales taxes.

Taxes and Fees

There are limited additional sources of revenue that the city could use to meet its fiscal needs. These potential taxes and fees increase the cost of doing business or creating development in the city, and therefore may not be the solution to Lake Stevens' projected fiscal deficit with annexation.

- B&O taxes could potentially generate more revenue; however, at this stage, the city has elected to remain economically competitive by not enacting a B&O tax as a strategy to attract businesses considering locating in the city.
- Impact mitigation fees from new development are used as a means of funding portions of parks or traffic capital projects.

LAND USE PLANNING CONSIDERATIONS

All land uses generate fiscal impacts on the city by changing revenue collections and the cost of providing services. Costs stem from impacts on city capital facilities and services as well as internal city operations. Revenues come from collection of taxes and fees.

Land use planning can incorporate several considerations related to the city's fiscal position: the anticipated revenues from new development; necessary infrastructure investments and on-going expenses to support future uses; and the current and future market feasibility of each use type.

Diversity of land uses is an important consideration. For example, multifamily housing can play a necessary and critical role in supporting local retail and other businesses by providing housing that workers can afford (keeping the cost of labor and prices down at local retail). Growth in population or business activity creates increased local demand for goods or services by introducing new consumers or producers. Existing and new properties generate property tax revenues, while consumer spending by additional residents and businesses generates sales tax revenues. Similarly, attracting or growing businesses that draw traffic and spending from elsewhere in the region increases local economic activity and revenue.

Infrastructure investments must also be considered in land use planning. While such investments can be costly to build and maintain over time, those costs may be outweighed by the increase in property values and multiplier effects that such investments can lead to.

INVENTORY AND ANALYSIS

Capital Improvement Plan

This Capital Facilities Element identifies needed improvements, which are of relatively large scale, are generally a non-recurring high cost and may require multi-year financing. The list of improvements focuses on major projects, leaving smaller improvements (less than \$10,000) to be addressed in the annual budget. Figure 9.1 identifies the location of publicly owned facilities, which may be included in the capital facilities plan. Smaller facilities such as traffic signals and drainage ponds are not included on the map.

The Capital Improvement Plan is a six-year financing plan for capital expenditures to be incurred on a year-by-year basis. It is based on priority improvements taking into account

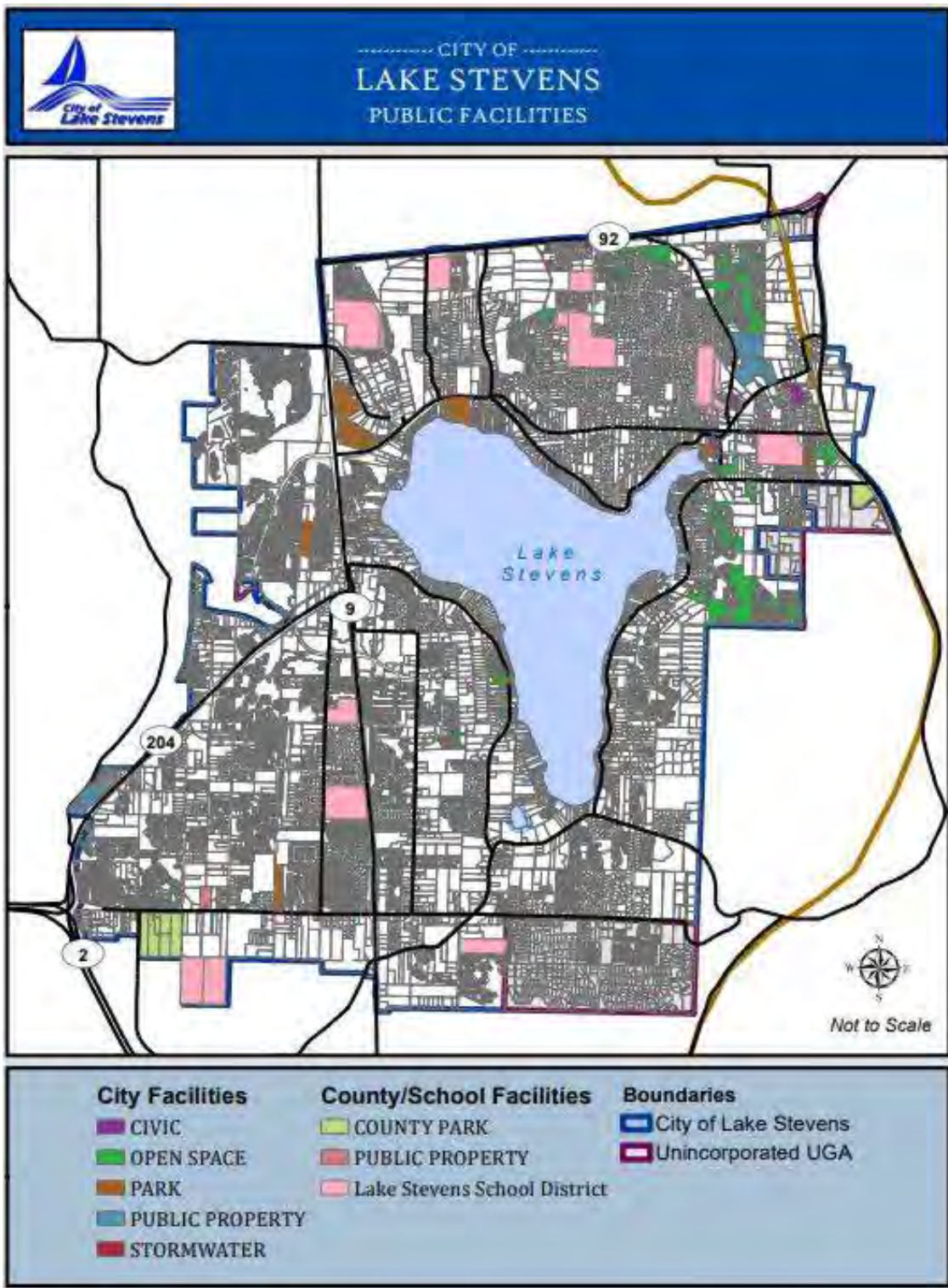


Figure 9.1 – Public Facilities Map

the forecasted revenue over the next six years from various funding sources. The six-year plan sets priorities for capital projects that the jurisdiction plans to undertake and presents estimates of the resources needed to finance them. The first year of the Capital Facilities Program is typically converted to the annual capital budget, while the remaining five-year program will provide for long term planning. Only the expenditures and appropriations in the annual budget represent financial commitments.

Definition of Capital Improvement

For the purposes of capital facility planning, “capital improvements” are major projects, activities or maintenance costing over \$10,000 and requiring the expenditure of public funds over and above annual operating expenses. They have a life expectancy of more than 10 years and result in an addition to the city's fixed assets and/or extend the life of the existing capital infrastructure. The cost estimates may include design, engineering efforts, permitting, environmental and sustainability analysis, land acquisition, construction, major maintenance, site improvements, energy conservation projects, landscaping and initial furnishings and equipment. Capital improvements do not include equipment or the city's rolling stock, nor does it include the capital expenditures of private or non-public organizations.

Subarea Capital Facilities Planning

As part of the growth strategy, the city has adopted three subarea plans and associated capital improvement plans. The city also completed an infrastructure analysis for the Lake Stevens Industrial Center that identified capital deficiencies in the area. The subarea capital plans and the infrastructure analysis are foundational documents for the city's growth centers. The specific identified projects have been integrated into this element (Table 9.4). The city is currently responsible for transportation outside of state routes, except that the city is responsible for maintenance of state routes within city limits and stormwater facilities. Special purpose districts provide sewer and water infrastructure and other utility services.

The proposed projects are described in the Capital Facilities section of the plans with estimated costs representing costs typical for public works projects competitive bidding in accordance with Washington State law. The estimated costs are partitioned by expected funding, which could change based on available public funding, grants, development or private financing, or negotiated development agreements. The capital plan describes the infrastructure requirements, phasing, cost partitioning and proposed financing alternatives for the subareas.

PROJECTION OF CAPITAL FACILITY NEEDS

Identified Needs

All public facility needs have been identified in the other elements of the Comprehensive Plan. Through the process of developing this Capital Facilities Element the financial feasibility of the other elements are analyzed from 2024-2044. The capital improvements needed to satisfy future and existing substandard development and maintain adopted level of service standards are identified and listed in Table 9.4 and include projects from the adopted Subarea Capital Facilities Plans and Lake Stevens Industrial Center Infrastructure Analysis.

Table 9.2 provides a brief description of each of the capital improvement projects in the city with an estimate of the total project costs. The year indicates when the projects must be completed to maintain the adopted level of service standards for the respective facilities. Capital improvement projects have been identified for transportation, parks and recreation, government and stormwater drainage facility improvements. Facilities for wastewater, potable water, fire protection, schools and solid waste are contained in district and agency plans, coordinated with, but independent of the city's Comprehensive Plan.

Prioritization of Capital Facilities

The capital improvement needs listed in Table 9.1 (attached at the end of the chapter) were developed by the city staff based on community-wide input and the other elements of this Comprehensive Plan. The following criteria should be considered when adding proposed projects to the capital improvement plan:

- Service Considerations: Safety, Health and Welfare Factors, Environmental Impact, Effect on Quality of Service;
- Economic Considerations: Potential for Financing, Impact on Future Operating Budgets, Timeliness of Opportunity, Benefit to Economy and Tax Base;
- Feasibility Considerations: Legal Mandates, Citizen Support, Staff Availability; and
- Consistency Considerations: Goals and Objectives in Other Elements of this Plan, Linkage to Other Planned Projects, Plans of Other Jurisdictions, County-Wide Planning Policies.
- Equity and climate change

Cost estimates in this element are presented in 2024 dollars and were derived from various federal and state documents, published cost estimates, records of past expenditures and information from private contractors.

FUTURE NEEDS AND ALTERNATIVES

Current Revenue Sources

The largest single source of non-restricted revenue for the city is the *ad valorem* property tax. The city's assessment for this tax is usually set at the maximum rate. Figure 9.2 depicts the distribution of revenue sources for the city.

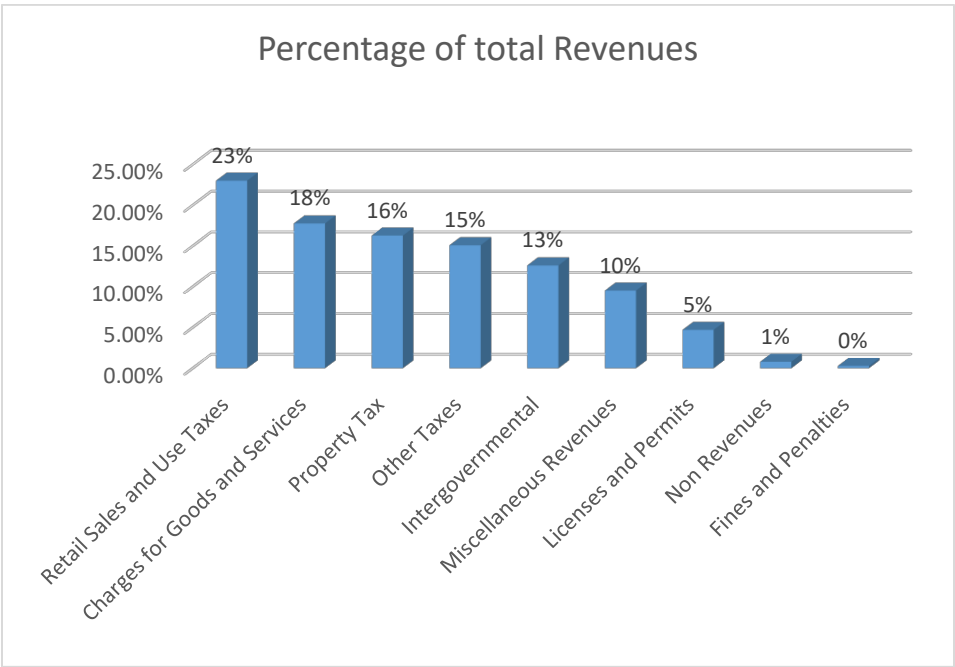


Figure 9.2 – Source of Existing City Resources, Average 2023

FINANCIAL RESOURCES

To ensure that the city is using the most effective means of collecting revenue, the city inventoried the various sources of funding currently available. Financial regulations and available mechanisms are subject to change; furthermore, changing market conditions influence the city's choice of financial mechanism. Therefore, the city should periodically review the impact and appropriateness of its financing system. The following list of sources includes all major financial resources available and is not limited to those sources which are currently in use or will be used in the six-year schedule of improvements.

Debt Financing

Short-Term Borrowing: The high cost of many capital improvements requires local governments to occasionally use short-term financing through local banks.

Revenue Bonds: These bonds are financed by those benefiting from the capital improvement. The debt is retired using charges collected from the users of public facilities such as sewer systems and electrical power plants. Interest rates tend to be higher than for general obligation bonds and issuance of the bonds may be approved without a voter referendum.

Industrial Revenue Bonds: Bonds issued by a local government, but actually assumed by companies or industries that use the revenue for construction of plants or facilities. The attractiveness of these bonds to industry is that they carry comparatively low interest rates due to their tax-exempt status. The advantage to the jurisdiction is the private sector is responsible for retirement of the debt.

General Obligation Bonds: Bonds backed by the value of the property within the jurisdiction. Voter-approved bonds increase property tax rates and dedicate the increased revenue to repay bondholders. Councilmanic bonds do not increase taxes and are repaid with general revenues. Revenue may be used for new capital facilities, or maintenance and operations of existing facilities. This debt should be used for projects that benefit the city as a whole.

Local Multi-Purposes Levies

Ad Valorem Property Taxes: Tax rate in millions (1/10 cent per dollars of taxable value). The maximum rate is \$3.60 per \$1,000 assessed valuation. The city is prohibited from raising its levy more than 1 percent of the previous year's amount levied before adjustments, new construction and annexation. A temporary or permanent access levy may be assessed with voter approval. Revenue may be used for new capital facilities, or maintenance and operations of existing facilities.

Local Single Purpose Levies

Motor Vehicle Fuel Tax: This tax is paid by gasoline distributors and distributed by the Department of Licensing. Revenues must be spent for highway (city streets, county roads and state highways) construction, maintenance or operations; policing of local roads; or related activities.

Local Option Fuel Tax: This is a countywide voter approved tax equivalent to 10 percent of Statewide Motor Vehicle Fuel Tax and a special fuel tax of 2.3 cents per gallon. Revenue is distributed to the city on a weighed per capita basis. Revenues must be spent for highway (city streets, county roads and state highways) construction, maintenance or operations; policing of local roads; or highway-related activities.

Local Non-Levy Financing Mechanisms

Reserve Funds: Revenue that is accumulated in advance and earmarked for capital improvements. Sources of funds can be surplus revenues, funds in depreciation reserves or funds resulting from the sale of capital assets.

Fines, Forfeitures and Charges for Services: This includes various administrative fees and user charges for services and facilities operated by the jurisdiction. Examples are franchise fees, sales of public documents, property appraisal fees, fines, forfeitures, licenses, permits, income received as interest from various funds, sale of public property, rental income and all private contributions to the jurisdiction. Revenue from these sources may be restricted in use.

User Fees, Program Fees and Tipping Fees: Fees or charges for using park and recreational facilities, solid waste disposal facilities, sewer services, water services, surface water drainage facilities. Fees may be based on measure of usage, a flat rate or design features. Revenues may be used for new capital facilities, or maintenance and operations of existing facilities.

Special Assessment District: District created to service entities completely or partially outside of the jurisdiction. Special assessments are levied against those who directly benefit from the new service or facility. This includes Local Improvement Districts, Road Improvement Districts, Utility Improvement Districts and the collection of development fees. Funds must be used solely to finance the purpose for which the special assessment district was created.

Special Purpose District: District created to provide a specified service. Often the district will encompass more than one jurisdiction. This includes districts for fire facilities, hospitals, libraries, metropolitan parks, airports, ferries, parks and recreation facilities, cultural arts, stadiums and convention centers, sewers, water flood controls, irrigation and cemeteries. Voter approval is required for airport, parks and recreation and cultural arts, stadium and convention districts. District has authority to impose levies or charges. Funds must be used solely to finance the purpose for which the special purpose district was created.

Transportation Benefit Districts: Chapter 36.73 RCW enables cities and counties to create transportation benefit districts in order to finance and carry out transportation improvements necessitated by economic development and to improve the performance of the transportation system.

Lease Agreements: Agreement allowing the procurement of a capital facility through lease payments to the owner of the facility. Several lease packaging methods can be used. Under the lease-purchase method the capital facility is built by the private sector and leased back

to the local government. At the end of the lease, the facility may be turned over to the municipality without any future payment. At that point, the lease payments will have paid the construction cost plus interest.

Privatization: Privatization is generally defined as the provision of a public service by the private sector. Many arrangements are possible under this method ranging from a totally private venture to systems of public/private arrangements, including industrial revenue bonds.

Impact Fees: These fees are paid by new development based upon its impact to the delivery of services. Impact fees must be used for capital facilities needed by growth, not for current deficiencies in levels of service, and cannot be used for operating expenses. These fees must be equitably allocated to the specific entities which will directly benefit from the capital improvement and the assessment levied must fairly reflect the true costs of these improvements. Impact fees may be imposed for public streets and roads, publicly owned parks, open space and recreational facilities, school facilities and fire protection facilities (in jurisdictions that are not part of a fire district).

Storm Drainage Utility Charge: Utility district created to specifically provide storm and drainage management, maintenance and operation. Fees would be levied against properties receiving benefit of storm water management.

CAPITAL FACILITY STRATEGIES

In order to realistically project available revenues and expected expenditures on capital facilities, the city must consider all current policies that influence decisions about the funding mechanisms, as well as policies affecting the city's obligation for public facilities. The most relevant of these are described below. These policies along with the goals and policies articulated in the other elements of the Comprehensive Plan were the basis for the development of various funding scenarios. Any variations from the current policies in the development of the six-year Capital Improvement Plan Table 9.2 were incorporated into the goals and policies of the Comprehensive Plan.

Mechanisms to Provide Capital Facilities

Increase Local Government Appropriations: The city will investigate the impact of increasing current taxing rates and will actively seek new revenue sources. In addition, on an annual basis the city will review the implications of the current tax system as a whole.

Analysis of Debt Capacity: Generally, Washington State law permits a city to ensure a general obligation bonded debt equal to 1.5 percent of its property valuation without voter

approval. By a 60 percent majority vote of its citizens, a city may assume an additional general obligation bonded debt of 1 percent, bringing the total for general purposes up to 2.5 percent of the value of taxable property. The value of taxable property is defined by law as being equal to 100 percent of the value of assessed valuation. For the purpose of supplying municipally owned electric, water or sewer service, and with voter approval, a city may incur another general obligation bonded debt equal to 2.5 percent of the value of taxable property. At the current time, the city of Lake Stevens does not supply these services; however, the city has an interest in where the utility purveyors invest in infrastructure. With voter approval, cities may also incur an additional general obligation bonded debt equal to 2.5 percent of the value of taxable property for parks and open space. Thus, under State law, the maximum general obligation bonded debt which a city may incur cannot exceed 7.5 percent of the assessed property valuation.

Municipal revenue bonds are not subject to a limitation on the maximum amount of debt which can be incurred. These bonds have no effect on the city's tax revenues because they are repaid from revenues derived from the sale of services.

The city of Lake Stevens has used general obligation bonds and municipal revenue bonds very infrequently. Therefore, under state debt limitations, it has ample debt capacity to issue bonds for new capital improvement projects as shown in Table 9.3. However, the city does not currently have policies in place regarding the acceptable level of debt and how that debt will be measured. The city has developed the 20-year Capital Facilities Program to address future growth plans and anticipates new development will pay a proportionate share of impacts to meet concurrency requirements.

User Charges and Connection Fees: User charges are designed to recoup the costs of public facilities or services by charging those who benefit from such services. As a tool for affecting the pace and pattern of development, user fees may be designed to vary for the quantity and location of the service provided. Thus, charges could be greater for providing services further distances from centers.

Mandatory Dedications or Fees in Lieu of: The jurisdiction may require, as a condition of plat approval, that subdivision developers dedicate a certain portion of the land in the development to be used for public purposes, such as roads, parks, or schools. Dedication may be made to the local government or to a private group. When a subdivision is too small or because of topographical conditions a land dedication cannot reasonably be required, the jurisdiction may require the developer to pay an equivalent fee in lieu of dedication.

The provision of public services through subdivision dedications not only makes it more feasible to serve the subdivision but may make it more feasible to provide public facilities and services to adjacent areas. This tool may be used to direct growth into certain areas.

Table 9.3 – Limitation of Indebtedness

I. INDEBTEDNESS FOR GENERAL PURPOSE WITHOUT A VOICE OF THE PEOPLE					
Councilmanic: Legal limit 1.5% of taxable Property			Capacity	Less Outstanding	Remaining Debt Capacity
1.5% times 8,680,217,564 equals			130,203,263	22,561,710	107,641,554
II. INDEBTEDNESS FOR GENERAL PURPOSE WITH A 3/5 VOTE OF THE PEOPLE					
Councilmanic: Legal limit 2.5% of taxable Property			Capacity	Less Outstanding	Remaining Debt Capacity
2.5% times 8,680,217,564 equals			217,005,439	-	217,005,439
I & II. TOTAL INDEBTNESS FOR GENERAL PURPOSES					
Councilmanic: Legal limit 2.5% of taxable Property			Capacity	Less Outstanding	Remaining Debt Capacity
2.5% times 8,680,217,564 equals			217,005,439	22,561,710	194,443,729
III. INDEBTEDNESS FOR CITY UTILITY PURPOSES WITH A 3/5 VOTE OF THE PEOPLE					
Councilmanic: Legal limit 2.5% of taxable Property			Capacity	Less Outstanding	Remaining Debt Capacity
2.5% times 8,680,217,564 equals			217,005,439	-	217,005,439
IV. INDEBTEDNESS FOR OPEN SPACE AND PARK FACILITIES WITH A 3/5 VOTE OF THE PEOPLE					
Councilmanic: Legal limit 2.5% of taxable Property			Capacity	Less Outstanding	Remaining Debt Capacity
2.5% times 8,680,217,564 equals			217,005,439	-	217,005,439
TOTAL	7.50%		TOTAL CAPACITY	TOTAL LESS OUTSTANDING	TOTAL REMAINING DEBT CAPACITY
			651,016,317	22,561,710	628,454,608

Negotiated Agreement: Agreement whereby a developer studies impact of development and proposes mitigation for city's approval. These agreements rely on the expertise of the developer to assess the impacts and costs of development. Such agreements are enforceable by the jurisdiction. The negotiated agreement will require lower administrative and enforcement costs than impact fees.

Impact Fees: Impact fees may be particularly useful for a community that is facing rapid growth and with existing residents desiring to minimize the impacts to the existing levels of service.

Obligation to Provide Capital Facilities

Coordination with Other Public Service Providers: Local goals and policies as described in the other Comprehensive Plan elements are used to guide the location and timing of development. However, many local decisions are influenced by state agencies, special purpose districts and utilities that provide public facilities within the city of Lake Stevens. The planned capacity of public facilities operated by other entities is essential not only for the location and timing of public services, but also in the financing of such services and for the community to realize infrastructure and growth sustainability.

The city's plan for working with the natural gas, electric and telecommunication providers is detailed in the Public Services and Utilities Element Chapter 8. This Plan includes policies for sharing information and a procedure for negotiating agreements for provision of new services in a timely manner.

The Level of Service Standards for other public service providers such as school districts, sewer provider and private water providers are addressed in their respective Capital Facility programs. The city's policy is to exchange information with these entities and to provide them with the assistance they need to ensure that public services are available and that the quality of the service is maintained.

Level of Service Standards: Level of service standards are an indicator of the extent or quality of service provided by a facility that are related to the operational characteristics of the facility. They are a summary of existing or desired public service conditions. The process of establishing level of service standards requires the city to make quality of service decisions explicit. The types of public services for which the city has adopted level of service standards will be improved to accommodate the impacts of development and maintain existing service in a timely manner with new development.

Level of service standards will influence the timing and location of development, by clarifying which locations have excess capacity that may easily support new development and by delaying new development until it is feasible to provide the needed public facilities.

Table 9.4 – Level of Service Standards

FACILITY	ADOPTED LOS
Streets and Roads	
Major and Minor Arterials	LOS E
Collector Roadways	LOS E
Local Access Roadways	LOS C
SR9, SR204 and SR92*	LOS set by Puget Sound Region Council
Transit*	Coordination with Community Transit
Regular Bus-Frequent Transit Routes	LOS Green
Regular Bus-Base Service Routes	LOS Orange
Active Transportation	LOS Orange
Domestic Water*	
Domestic Supply	100 per capita per day - Adopted by Snohomish County PUD
Commercial	Adopted by Snohomish County PUD
Fire Flow	
Domestic and Commercial	Per IFC
Sewer	
Residential & Equivalent Commercial*	70 gallons per capita per day
Schools*	
Early Learning	State mandated LOS
K-5	State mandated LOS
6-8	State mandated LOS
9-12	State mandated LOS
Home School Program	State mandated LOS
Fire Protection*	
Fire Response	COORDINATE WITH Lake Stevens FD
Medical Response	COORDINATE WITH Lake Stevens FD
Law Enforcement	
Emergency Response	3 – 4 minutes
Non-emergency Response	6 – 10 minutes
Parks, Recreation and Open Space	
Community Parks	> 10 acres, within 2.5 miles
Neighborhood Parks	≤ 10 acres, within 1 mile
Mini-Parks	≤ 1 acre, within ½ mile residential or commercial
School Parks	Varies
Special Use Parks & Facilities	Varies
Trails & Pedestrian Facilities	Varies, within 1 mile of residential
Open space	Varies

Libraries*	
Building	Coordinated with Sno-Isle Library District
Solid Waste*	
Residential	3.3 pounds per capita per day
Other Government Services	
Building	Varies

*City considers and adopts special purpose district Capital Planning Document

In addition, to avoid overextending public facilities, the provision of public services may be phased over time to ensure that new development and projected public revenues keep pace with public planning. The city has adopted a level of service standard for six public services. The specific standards are identified in Chapters 5, 7 and 8 and summarized in Table 9.4 above.

Concurrency Management System Ordinance: The city adopted a concurrency implementation ordinance which contains procedures for reviewing proposed development within the city based on the available capacity of public facilities coupled with the adopted Level of Service standard for them. In 2024 the city has established Level of Service standards for bus transit and active transportation to evaluate the quality and connectivity of pedestrian and bicycle facilities within the City. These standards will be integrated into the city's concurrency ordinance.

Methods for Addressing Shortfalls

The city will not be able to finance all proposed capital facility projects, therefore, it has clearly identified the options available for addressing shortfalls and how these options will be exercised. The city evaluates capital facility projects on both an individual basis and a system-wide basis. In deciding how to address a particular shortfall the city will balance the equity and efficiency considerations associated between each of these options.

When the city identifies a potential shortfall, the city may address it by increasing revenue, examining and adjusting levels of service as appropriate, look for additional creative, cost effective solutions for constructing the facility, use a phasing solution to implement the facility construction and/or other methods as appropriate.

Six-Year Capital Improvement Plan

Financial Assumptions

The following assumptions about future operating conditions in the local government and market conditions were used in the development of the six-year Capital Improvement Plan

Table 9.2:

- The city will maintain its current fund accounting system to handle its financial affairs.
- The cost of running the local government will continue to increase due to inflation and other factors, while revenues will decrease.
- New revenue sources, including new taxes, may be necessary to maintain and improve city services and facilities.
- Significant capital investment is needed to maintain, repair and rehabilitate the city's aging infrastructure and to accommodate future growth.
- Public investment in capital facilities is the primary tool of local government to support and encourage economic growth.
- A comprehensive approach to review, consider and evaluate capital funding requests is needed to aid decision-makers and citizenry in understanding the capital needs of the city.
- Special purpose districts will cooperate and coordinate in the city's approach to capital facility planning to ensure growth is guided as directed.

In accordance with the existing accounting system, financial transactions are recorded in individual "fund" accounts. Capital improvements will be financed through the following fund type below. Other potential capital funding sources are identified in Appendix G.

- General Fund
- Capital Improvement Funds
- Transportation Improvement Funds
- Enterprise Funds

PROJECTED REVENUES

Projected Tax Base

The city's tax base was projected to increase at a 1 percent annual rate of growth for the adjusted taxable value of property (including new construction). The assessment ratio is projected to remain stable at 100 percent. This is important to the overall fiscal health of the city; however, capital improvements are also funded through non-tax resources.

Revenue by Fund

General Fund: This is the basic operating fund for the city, however, historically various

capital improvements have been financed through this fund. Ad valorem tax yields were projected using the current tax rate and the projected 1 percent annual rate of growth for the city's assessed valuation. The General Fund has historically been allocated 72 percent of the annual tax yield from ad valorem property taxes. Sales tax projection estimates are based on historical trend data and increase approximately 6 percent per year.

Transportation Funds: Expenditures from these funds include direct annual outlays for capital improvement projects as well as the operating expenditures of the Street Fund. The revenues in this fund represent total receipts from state and local gas taxes as well as 28 percent of the annual tax yield from ad valorem property taxes. The projection estimates are based on state projections for gasoline consumption, current state gas tax revenue sharing methodologies and continued utilization of local option gas taxes at current levels. This fund also includes state and federal grant monies dedicated to transportation improvements.

Capital Improvement Funds: These revenues are committed to annual debt service and capital projects. The revenues in this fund represent continued capture of the real estate excise tax revenues necessary to meet annual debt service obligations on outstanding general obligation bonds.

Enterprise Fund: The revenue in these funds are used for the annual capital, debt service and operating expenditures for services that are operated and financed similar to private business enterprises. The projected revenues depend upon income from user charges, bond issues, state or federal grants and carry-over reserves.

Transportation Benefit Program: The revenue in this fund is generated from a 0.02% sales tax or two cents on a \$10 purchase that is used for transportation improvements included in a local transportation plan. This funding method means visitors who shop, dine, or recreate in Lake Stevens also help pay for city sidewalks, roads, and trails they use.

Table 9.5 indicates the expected revenue available to the city to finance capital improvements and related operation and maintenance costs for the years 2024-2029.

Revenue amounts projected are based on past trends.

Table 9.5 – Revenue Projections Affecting Capital Improvements (Thousands)

FUNDS	2024	2025	2026	2027	2028	2029
General Fund	21,202	20,642	21,051	21,795	22,109	22,768
Total General	21,202	20,642	21,051	21,795	22,109	22,768
Street Fund	3,418	3,358	3,439	3,534	3,632	3,734
Transportation Benefit Program Fund	1,700	1,802	1,910	2,025	2,146	2,275
Total Transportation	5,118	5,160	5,349	5,559	5,778	6,009
Storm Water Management	5,881	6,081	6,290	6,517	6,753	6,999
Total Proprietary	5,881	6,081	6,290	6,517	6,753	6,999
CIP - Development Contributions	1,405	1,000	900	700	500	300
REET	1,600	1,400	1,200	1,200	1,200	1,200
Sidewalk Capital Project	0	0	0	0	0	0
Total Capital Project	35,206	34,283	34,790	35,771	36,340	37,276

Plan Implementation and Monitoring

Projected Expenditures

For the purpose of this fiscal assessment, projected capital expenditures have been aggregated to include:

- The direct cost of scheduled capital improvement projects presently underway;
- Capital improvement debt service expenditures for outstanding and planned bond issues; and
- The direct cost of capital facilities in Table 9.1.

These expenditures represent additional costs to maintain adopted level of service standards under projected growth conditions.

The Six-Year Schedule of Funded Improvements referred to as the 6-Year CIP (Table 9.2) is the mechanism by which the city can stage the timing, location, projected cost and revenue sources for the capital improvements identified for implementation in the other Comprehensive Plan Elements. The Six-Year Schedule of Funded Improvements is economically feasible within the target revenues discussed in the preceding sections of this element entitled Inventory and Analysis. The city developed a new methodology in 2022 that prioritizes projects by several metrics including land use / zoning, road classification, connectivity, safety, adopted level of service, community preference, funding availability and opportunity.

Table 9.1 lists the capital facilities by type and provides estimates of project costs by year. The distribution among years matches the years in which capital improvement work is planned in order to achieve or maintain the adopted Level of Service standards and measurable objectives for various public facilities.

The capital improvement projects listed in Table 9.2 are inclusive of all anticipated capital improvements as assessed by city departments for the six year planning period.

Monitoring and Evaluation

Monitoring and evaluation are essential in ensuring the effectiveness of the Capital Facilities Program Element. This element will be regularly reviewed and amended to verify that fiscal resources are available to provide public facilities needed to support adopted LOS standards and measurable objectives. The review will reevaluate the following considerations in order to determine their continued appropriateness:

1. Any needed changes to costs, revenue sources, acceptance of dedicated facilities, or the date of construction of any facility enumerated in the element.
2. The Capital Facilities Element's continued consistency with the other elements and its support of the Land Use Element.
3. The priority assignment for addressing public facility deficiencies.
4. The city's progress in reducing or eliminating deficiencies.
5. The criteria used to prioritize capital improvement projects.
6. The city's effectiveness in maintaining the adopted LOS standards and achieving measurable objectives.
7. The city's effectiveness in reviewing the impacts of plans and programs of state agencies that provide public facilities with the city's jurisdiction.
8. The effectiveness of impact fees and dedications for assessing the degree to which new development pays for its impacts.
9. The impacts of special districts and any regional facility and service provision upon the city's ability to maintain its adopted LOS standards or to achieve its measurable objectives.
10. Success of securing grants or private funds to finance capital improvements.
11. Capital improvements needed for the latter part of the planning period for update of the Six-Year Schedule of Improvements.
12. Concurrency status.

Analysis of Infrastructure

Capacity of Infrastructure

City Hall Facilities: As the city continues to grow, so has the need for updated facilities. In 2023, the city of Lake Stevens purchased property to house new civic buildings near South Lake Stevens Road and 20th Street SE. .

Water System: The quality of the water provided by the PUD is good and the service meets present needs, with each household using an average of 173 gallons of water per day. Relying on standards developed for previous water supply plans, the city has decided to adopt 100 gallons of water per capita per day as a level of service standard.

Provision of water to future development not only depends on capacity, but also on design considerations. The PUD anticipates having enough capacity to serve the projected population; however, the costs of providing this service will vary significantly due to design. The PUD will also need to carefully consider the impact of large industrial developments and commercial centers.

Wastewater Disposal Facilities: The city of Lake Stevens and the Lake Stevens Sewer District have a combined sewer system currently operated by the Sewer District. The Sewer District completed construction of a new wastewater treatment plant to serve the larger population in the city and the urban growth boundary for the planning period. The plant is capable of expansion to service additional needs during the twenty year planning horizon till 2042.

There are few homes still on septic within the city and most of these do not pose a health threat. If such a threat becomes imminent, city ordinance does allow the city to mandate that a home with a failing septic system and within 300 feet of a sewer line be hooked up to the system. Most new homes being built are on the sewer system, as the minimum parcel size for a septic system to be used is 12,500 square feet.

Solid Waste Disposal: The County's Solid Waste Division anticipates that it will have adequate landfill and recycling capacity during this planning period, especially since most jurisdictions have or are initiating a curbside recycling program and implementing waste prevention programs. The city has a mandatory garbage and recycling program.

Medical and Emergency Facilities: The city is adequately served by Providence Hospitals. EMS services are provided by the Snohomish Regional Fire and Rescue.

Police and Fire Protection: The provision of safe, commercial and industrial areas improves the quality of life for current residents and makes the city more attractive for new residents and businesses. As specified in Public Services and Utilities Element Chapter 7, the Police

Department will strive for a level of service that maintains an Emergency Response Time of 3 to 4 minutes and a non-emergency response time of 6 to 10 minutes. Periodic staffing review will ensure the level of service is being met.

Public Education Facilities: To meet the demand generated by growth, the Lake Stevens School Districts' capital facilities plan calls for construction of two new elementary schools and a middle school in that time frame.

Library: Current library space is undersized to serve the existing library service area. The city is currently working with Sno-Isle Regional Library on a new 14,890 square foot public library for the City of Lake Stevens on a 1.34-acre site located at 114 99th Avenue NE. The new library will provide a range of public library services, including dedicated space for children with an early learning center, spaces dedicated for teens and adults, a large public meeting room, study rooms, and a co-working area to support entrepreneurs and small businesses.

Transportation Facilities: Various types of land uses will need different types of transportation and will place different demands on the transportation system. Residential areas need access to centers of employment; commercial and industrial enterprises need access to supplier and consumer markets; and transportation corridors are often used to extend public services and utilities. This plan projects future transportation needs according to the Land Use Plan and recent annexations.

Parks: Chapter 5 is the Parks, Recreation and Open Space Element, which establishes specific goals and policies to guide decision-making and contains a detailed needs assessment for planning, acquisition, development and improvement of facilities and lands. The needs assessment provides the framework for the capital parks and recreation projects identified in Table 9.1.

GOALS AND POLICIES

GOAL 9.1 THE CITY WILL STRIVE TO BE A SUSTAINABLE AND EQUITABLE COMMUNITY WITH UNSURPASSED INFRASTRUCTURE FOR AN EXCEPTIONAL QUALITY OF LIFE.

Policies

- 9.1.1 Ensuring good fiscal stewardship.
- 9.1.2 Using smart growth principles to understand how the city’s planned growth pattern affects the investments that will be needed, and investing in where new growth should occur.
- 9.1.3 Expertly planning for the short and long term costs to support infrastructure expenditures and leave a quality legacy.
- 9.1.4 Consider equity, sustainability, energy efficiency and potential displacement of existing residents and businesses when siting, building and maintaining infrastructure and public facilities.
- 9.1.5 Thoroughly evaluate existing infrastructure as part of future annexation efforts and coordinate with the county on identifying needed improvements.
- 9.1.6 Consider climate change, economic, and health impacts when siting and building essential public services and facilities.
- 9.1.7 Promote affordability and equitable access of public services to all residents, especially the historically underserved. Prioritize investments to address disparities.

GOAL 9.2 PROVIDE PUBLIC FACILITIES IN A MANNER WHICH PROTECTS INVESTMENTS IN, AND MAXIMIZES USE OF, EXISTING FACILITIES AND PROMOTES ORDERLY COMPACT URBAN GROWTH.

Policies

- 9.2.1 Capital improvements shall be provided to correct existing deficiencies, to replace worn out or obsolete facilities and to accommodate desired future growth.
- 9.2.2 Locate community facilities and health and human services in center and near transit facilities for all to access services conveniently.
- 9.2.3 Capital improvement projects identified for implementation in this Plan and at a cost

of at least \$10,000 shall be included in the Six-Year Schedule of Improvement. Capital improvements with a cost of less than \$10,000 should be reviewed for inclusion in the six-year Capital Improvement Program and the annual capital budget.

- 9.2.4 Proposed capital improvement projects shall be evaluated and prioritized in consideration of the following criteria:
- a. Need exists to correct existing deficiencies, replace facilities, or to provide for growth;
 - b. Elimination of public hazards;
 - c. Elimination of capacity deficits;
 - d. Financial feasibility;
 - e. Site needs based on projected growth patterns;
 - f. Environmental impacts;
 - g. New development and redevelopment;
 - h. Plans of state agencies; and
 - i. Local budget impact including costs for operations and maintenance.

GOAL 9.3 DEVELOPMENT SHALL BEAR ITS FAIR SHARE OF COSTS OF PROVIDING PUBLIC FACILITIES AT THE ADOPTED LEVELS OF SERVICE.

Policies

- 9.3.1 Transportation and park impact fees shall be established and new development shall contribute a proportionate share of costs to offset impacts to the system for improvements necessitated by the new development to maintain adopted levels of service.
- 9.3.2 Appropriate funding mechanisms for developments' contribution of a fair share of other public facility improvements [such as recreation, drainage and solid waste] will be considered for implementation as the city develops them.

GOAL 9.4 PROVIDE NEEDED CAPITAL IMPROVEMENTS TO MAINTAIN ADOPTED LEVELS OF SERVICE.

Policies

- 9.4.1 The city shall continue to adopt an annual capital budget and a six-year capital improvement program as part of its budgeting process.

- 9.4.2 Debt shall be managed so that city general obligation debt will not exceed debt limitations set by state law and the city's ability to pay. There are no limits placed on revenue bonds other than the ability to pay.
- 9.4.3 Efforts shall be made to secure grants or private funds whenever available to finance the provision of capital improvements.
- 9.4.4 Fiscal policies to direct expenditures for capital improvements will be consistent with other Comprehensive Plan Elements.

GOAL 9.5 COORDINATE LAND USE DECISIONS AND FINANCIAL RESOURCES WITH A SCHEDULE OF CAPITAL IMPROVEMENTS TO MEET ADOPTED LEVEL OF SERVICE STANDARDS, MEASURABLE OBJECTIVES.

Policies

- 9.5.1 Certain public facilities and services needed to support development shall be available concurrent with the development, including transportation, parks, surface and stormwater, sanitary sewer and potable water.
- 9.5.2 The city will support and encourage the joint development and use of cultural and community facilities with other governmental, tribal or community organizations in areas of mutual concern and benefit.
- 9.5.3 The city will emphasize capital improvement projects, which promote the conservation, preservation or revitalization of commercial, industrial and residential areas in Lake Stevens.
- 9.5.4 Proposed Plan amendments and requests for new development or redevelopment shall be evaluated according to the following guidelines as to whether the proposed action would:
 - a. Contribute to a condition of public hazards;
 - b. Exacerbate any existing condition of public facility capacity deficits;
 - c. Generate public facility demands that exceed capacity increase planning in the Six-Year Schedule of Improvements;
 - d. Conform to future land uses as shown on the future land use map of the Land Use Element;
 - e. Accommodate public facility demands based upon adopted LOS standards and attempts to meet specified measurable objectives, when public facilities are developer-provided;
 - f. Demonstrate financial feasibility, subject to this element, when public facilities

are provided, in part or whole, by the city; and

g. Affect state agencies' facilities plans and siting of essential public facilities.

9.5.5 Continue to update prioritizations on Table 9.2 as needs are identified; and move projects/facilities to and/or from Table 9.1 to 9.2 as funding becomes available

TABLE 9.1 – 20 YEAR CAPITAL FACILITIES PROGRAM, 2024 - 2044

Streets and Roads									
Project No.	Title and Location	Project Description	TIZ	Source	Vehicular Operations	Safety	Active Transportation	Complete Streets	2024 Revised Costs
RD-100	79th Ave SE Access Road	Construct new roadway including bike lane, two travel lanes, landscape strips and sidewalks for through road to Cavalero Mid-High School.	TIZ 3 - South Lake Stevens	2024-2029 CIP (RD-100)	X	X	X	X	\$3,195,000
RD-102I	91st Ave NE Commercial Revitalization Phase I	Market Place to SR 204, upgrade road with custom road profile to support multimodal travel between Market Place to SR 204.	TIZ 2 - West Lake Stevens	2024-2029 CIP (RD-102I)	X	X	X	X	\$3,870,000
RD-102II	91st Ave NE Commercial Revitalization Phase II	SR 204 to Frontier Circle, road with custom road profile to support multimodal travel between SR 204 to Frontier Circle.	TIZ 2 - West Lake Stevens	2024-2029 CIP (RD-102II)	X	X	X	X	\$1,105,000
RD-103, CP-119	99th Ave NE - Boulevard (Market Place to 4th St SE)	Upgrade road (Market Pl to 4th St SE) to minor arterial road standard including multi-use path or sidewalk with 7' bike lane, 11' travel lanes and 12' center lane with landscape islands. Potential for roundabout at midblock for circulation into commercial areas	TIZ 2 - West Lake Stevens	2024-2044 CFP (RD-103, CP-119)	X	X	X	X	\$7,790,000
RD-104	Grade Road - Boulevard	Upgrade road to minor arterial road standard including multi-use path or sidewalk with 7' bike lane, 11' travel lanes and 12' center lane with landscape islands.	TIZ 1 - East Lake Stevens	2024-2044 CFP (RD-104)	X	X	X	X	\$38,955,000
RD-105	125th Ave NE/18th St NE/20th St NE Downtown Roadway Improvements	Upgrade road to two 10' travel lanes, 8' parking on both sides, 5' planters and 5' sidewalks.	TIZ 1 - East Lake Stevens	2024-2044 CFP (RD-105)	X	X	X	X	\$5,530,000
RD-107	Madrone Drive	Convert half road to reduced standard local access road section including two 10' travel lanes and a sidewalk on a single side of the road.	TIZ 1 - East Lake Stevens	2024-2044 CFP (RD-107)	X		X		\$1,410,000
RD-108	Alder Road	Convert half road to reduced standard local access road section including two 10' travel lanes and a sidewalk on a single side of the road.	TIZ 1 - East Lake Stevens	2024-2044 CFP (RD-108)	X		X		\$2,100,000
RD-109	101st Ave NE	Convert half road (between 30th St NE and Lundeen Pkwy) to reduced standard local access road section including two 10' travel lanes and a sidewalk on a single side of the road.	TIZ 1 - East Lake Stevens	2024-2044 CFP (RD-109)	X		X		\$6,295,000
RD-110	99th/20th U-turn Channelization	Rechannelize 20th Street SE to allow for U-turns at the Intersection of 20th Street SE/99th Ave SE.	TIZ 3 - South Lake Stevens	2024-2044 CFP (RD-110)	X				\$35,000
RD-111	12th St. SE/87th Ave SE Road Realignment	The intersection at 87th Street SE/12th Street SE is not aligned to provide adequate sight distances for vehicles. Project will realign the intersection and construct additional roadway surface.	TIZ 3 - South Lake Stevens	2024-2044 CFP (RD-111)	X	X		X	\$520,000
RD-113	20th St NE and Main Street Roundabout	Construct roundabout and frontage improvements per the downtown subarea plan. Includes realignment improvements at Grade Rd/Hartford Dr.	TIZ 1 - East Lake Stevens	2024-2029 CIP (RD-113)	X	X	X	X	\$3,215,000
RD-206	SR 92 Access Improvements (Grade Road)	Improve the intersection of SR 92 / Grade Rd (roundabout) to reduce side street delay	TIZ 1 - East Lake Stevens	Downtown Subarea Plan	X	X			\$4,500,000
RD-207	US-2 Trestle Replacement	Replace the US-2 westbound trestle. As part of this project, improvements to the US-2 / SR 204 20th St SE interchange are being identified to address peak hour congestion along the connecting ramps. Improvements are expected to improve operations along SR 204 and 20th St SE. This is a WSDOT-led project.	TIZ 3 - South Lake Stevens	WSDOT	X	X	X	X	To be determined
RD-208	131st Ave/28th St NE Intersection Alignment	Realign the intersection of 131st Ave (Old Hartford Dr) / 28th St to improve sight distance and safety for turning movements. Install pedestrian curb ramp improvements.	TIZ 1 - East Lake Stevens	Industrial Center Analysis Report	X	X	X	X	\$2,695,000
RD-209	131st Ave/Old Hartford Rd - Collector	Upgrade road between 36th St NE and 20th St NE to two 18' travel lanes, 5' landscaping on both sides, and a 5' sidewalk on both sides. Maintain the existing multi-use path along the east side of the roadway.	TIZ 1 - East Lake Stevens	Industrial Center Analysis Report	X	X	X	X	\$23,730,000
RD-210	Vernon Road Commercial Corridor Improvements	Widen/repave roadway to provide one travel lane in each direction with a center TWLTL and sidewalks/landscaping.	TIZ 2 - West Lake Stevens	Lake Stevens Center Subarea Plan	X		X	X	\$8,990,000
RD-211	20th St SE Corridor Improvements	Widen roadway west of 83rd Avenue SE to provide an additional eastbound travel lane. Install a sidewalk along the south side of the roadway and bike lanes/wide shoulders in both directions.	TIZ 3 - South Lake Stevens	20th Street SE Corridor Subarea Plan	X	X	X	X	\$10,615,000
RD-212	20th St NE - Neighborhood Connector	Upgrade road between Main St and Machias Rd to two 10' travel lanes, 8' parking on one side, landscaping on both sides, a 10' multi-use path on one side, and a 6' sidewalk on one side.	TIZ 1 - East Lake Stevens	Downtown Subarea Plan		X	X	X	\$12,810,000
RD-213	Machias Rd/28th St Intersection Improvements	Improve the intersection of Machias Rd/28th St NE (potential roundabout or signal) to reduce delay and improve access to the Industrial Center.	TIZ 1 - East Lake Stevens	Industrial Center Analysis Report	X	X			\$4,500,000
CP-108	Lake View Dr Sidewalk (112th Dr to Callow Rd)	Construction of sidewalk and curb ramp improvements along Lake View Dr between 112th Dr and Callow Rd.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-108)		X	X	X	\$4,390,000
CP-111	Lake Dr Sidewalk (Lundeen Pkwy to 28th St)	Construction of sidewalk and curb ramp improvements along Lake Dr between Lundeen Pkwy to 28th St.	TIZ 2 - West Lake Stevens	2024-2044 CFP (CP-111)		X	X	X	\$2,180,000
CP-121	32nd St Sidewalk (Grade Rd to 118th Dr)	Construction of sidewalk and curb ramp improvements along 32nd Street NE between Grade Rd and 118th Dr NE.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-121)		X	X	X	\$665,000
CP-136S	8th St SE Sidewalk (79th Ave to 91st Ave)	Construction of sidewalk and curb ramp improvements along 8th St SE between 79th Ave SE and 91st Ave SE, including 2 RRFB crosswalk improvements.	TIZ 3 - South Lake Stevens	2024-2044 CFP (CP-136S)		X	X	X	\$3,705,000
CP-123, CP-144S, CP-145S	79th Ave SE Sidewalk (8th St to 16th St)	Construction of sidewalk and curb ramp improvements along 79th Ave SE between 8th St SE and 16th St SE, including 6 RRFB crosswalk improvements.	TIZ 3 - South Lake Stevens	2024-2044 CFP (CP-123, CP-144S,		X	X	X	\$4,205,000
CP-125	Vernon Rd Sidewalk (12th Pl to 15th St)	Construction of sidewalk and curb ramp improvements along Vernon Rd between 12th Pl NE and 15th St NE.	TIZ 2 - West Lake Stevens	2024-2044 CFP (CP-125)		X	X	X	\$895,000
CP-129S	83rd Ave Sidewalk (20th St to 17th St)	Construction of sidewalk improvements along 83rd Ave NE between 20th St SE and 17th St SE.	TIZ 3 - South Lake Stevens	2024-2044 CFP (CP-129S)		X	X	X	\$1,225,000
CP-135S	99th Ave Sidewalk (Sunnycrest Elementary to 30th St)	Construction of sidewalk and curb ramp improvements along 99th Ave NE between Sunnycrest Elementary School and 30th St NE.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-135S)		X	X	X	\$1,890,000
CP-137S	30th St NE Sidewalk (99th Ave to Callow Rd)	Construction of sidewalk and curb ramp improvements along 30th St NE between 99th Ave NE and Callow Road, including 2 RRFB crosswalk improvements.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-137S)		X	X	X	\$1,830,000
CP-138S	Cedar Rd Sidewalk (20th St to 30th St)	Construction of sidewalk and curb ramp improvements along Cedar Rd between 20th St NE and 30th St NE, including 2 RRFB crosswalk improvements.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-138S)		X	X	X	\$5,020,000
CP-142S	Lakeshore Dr Sidewalk (123rd Ave to Lakeshore Swim Beach)	Construction of multiuse path and curb ramp improvements along N Lakeshore Dr between 123rd Ave NE and N Lakeshore Swim Beach, including 2 RRFB crosswalk improvements..	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-142S)		X	X	X	\$1,815,000
CP-143S	N Lakeshore Dr Sidewalk (Mitchell Rd to 114th Dr)	Construction of sidewalk and curb ramp improvements along N Lakeshore Dr between Mitchell Rd and 114th Dr NE.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-143S)		X	X	X	\$2,340,000
CP-146S	Frontier Circle Sidewalk (Frontier Circle E to 11th St)	Construction of sidewalk and curb ramp improvements along Frontier Circle between Frontier Circle E and 11th St SE.	TIZ 2 - West Lake Stevens	2024-2044 CFP (CP-146S)		X	X	X	\$1,475,000
CP-148S	118th Ave Sidewalk (2nd St SE to 9th Pl SE)	Construction of sidewalk and curb ramp improvements along 118th Ave SE between 2nd Street SE and 9th Place SE.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-148S)		X	X	X	\$6,265,000
CP-149S	E Lake Stevens Multi-Use Path (Main St to Sunset Beach)	Construction of a multi-use path along E Lake Stevens Rd between Main St and Sunset Beach.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-149S)		X	X	X	\$5,575,000
CP-150S	Lundeen Pkwy Non-Motorized Improvements (Lake Drive and 101st Ave NE)	Install a multi-use trail along Lundeen Pkwy between Lake Drive and 101st Ave NE.	TIZ 2 - West Lake Stevens	Trails Master Plan		X	X	X	\$460,000
CP-151S	Vernon Rd/Lakeshore Dr Non-Motorized Improvements (Lakeview Dr to 123rd Ave)	Implement sharrow makings along the roadway and extend/connect existing sections of the 4-foot sidepath along the roadway. Traffic calming measures are recommended for the corridor a well.	TIZ 1 - East Lake Stevens	Trails Master Plan		X	X	X	\$1,490,000
CP-152S	Davies Rd Non-Motorized Improvements (Vernon Rd to Lake Stevens Rd)	Implement sharrow makings along the roadway and extend/connect existing sections of the 4-foot sidepath along the roadway.	TIZ 2 - West Lake Stevens & TIZ 3 - South Lake	Trails Master Plan		X	X	X	\$1,670,000
CP-153S	Vernon Rd Non-Motorized Improvements (15th St to Lundeen Pkwy)	Implement sharrow makings along the roadway and extend/connect existing sections of the 4-foot sidepath along the roadway.	TIZ 2 - West Lake Stevens	Trails Master Plan		X	X	X	\$470,000
CP-154S	Everett Rd Sidewalk (SR 204 to 79th Ave)	Construction of sidewalk and curb ramp improvements along 32nd Street NE between Grade Rd and 118th Dr NE.	TIZ 3 - South Lake Stevens	LOS analysis		X	X	X	\$445,000
CP-155S	122nd Ave/123rd Ave Sidewalk (4th St NE to Machias Cutoff)	Construction of sidewalk and curb ramp improvements along 122nd Avenue SE and 123rd Avenue SE between 4th Street NE and 20th Street SE.	TIZ 3 - South Lake Stevens	LOS analysis		X	X	X	\$3,685,000
CP-156S	4th St NE/Purple Pennant Rd Sidewalk (Lake Stevens Rd to 5th Pl NE)	Construction of sidewalk and curb ramp improvements along 4th Street NE and Purple Pennant Road between Lake Stevens Road and 5th Place NE.	TIZ 1 - East Lake Stevens	LOS analysis		X	X	X	\$940,000
CP-157S	Marysville Connector	Multi-use path along 10th St NE west of Lundeen Parkway, connecting with an off-street trail along the existing utility corridor west of 83rd Ave NE. This connection would extend into the City of Marysville.	TIZ 2 - West Lake Stevens	Trails Master Plan			X		\$1,085,000
								Total transportation Costs	\$141,860,000

Active Transportation									
Project No.	Title and Location	Project Description	TIZ	Source	Vehicular Operations	Safety	Active Transportation	Complete Streets	2024 Revised Costs
TBD-01	16th Street NE Multi-Use Path	Construction of an MUP to connect downtown Lake Stevens to the Centennial Trail.	TIZ 1 - East Lake Stevens	2024-2029 CIP (TBD-01)		X	X	X	\$4,495,000
CP-103, CP147S	Hartford Drive - Neighborhood Connector	Install 12' multi-use path adjacent to northbound travel lane between Grade Rd and 131st Ave NE.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-103 and CP-147S) Downtown Subarea		X	X	X	\$3,320,000
TBD-06	N Lakeshore Dr Sidewalk (Main St to 123rd Ave NE)	TBD sidewalk along one side of N Lakeshore Dr between Main St and 123rd Ave.	TIZ 1 - East Lake Stevens	2024-2029 CIP (TBD-06)		X	X	X	\$215,000
CP-116	4th St NE Sidewalk (97th Dr to 98th Dr NE)	Construction of sidewalk and curb ramp improvements along 4th St between 97th Dr NE and 98th Dr NE.	TIZ 2 - West Lake Stevens	2024-2044 CFP (CP-116)		X	X	X	\$665,000
CP-117, CP-118	99th Ave Pedestrian/Bicycle Improvements (4th St NE to Market Pl)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 4th Street NE and Market Place.	TIZ 2 - West Lake Stevens	2024-2044 CFP (CP-117, CP-118)		X	X	X	\$1,055,000
CP-120	99th Ave Pedestrian/ Bicycle Improvements (4th St SE to 11th Pl SE)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 4th Street SE and 11th Place SE.	TIZ 3 - South Lake Stevens	2024-2044 CFP (CP-120)		X	X	X	\$3,655,000
TBD-05	91st Ave SE Pedestrian/ Bicycle Improvements (12th St SE to 20th St SE)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 12th Street SE and 20th Street SE.	TIZ 3 - South Lake Stevens	2024-2029 CIP (TBD-05)		X	X	X	\$3,955,000
CP-150S	99th Ave SE Pedestrian/ Bicycle Improvements (11th Pl SE to S Lake Stevens Rd)	Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 11th Pl SE and S Lake Stevens Road.	TIZ 3 - South Lake Stevens	2024-2044 CFP (CP-150S)		X	X	X	\$4,280,000
CP-126S	20th St SE Sidewalk (Lake Stevens Rd to 122nd Ave)	Construction of sidewalk and curb ramp improvements along 20th St SE between S Lake Stevens Rd and 122nd Ave SE, including 8 RRFB crosswalk improvements.	TIZ 3 - South Lake Stevens	2024-2044 CFP (CP-126S)		X	X	X	\$4,820,000
CP-140S	S Lake Stevens Rd Multi-Use Path Phase II (SR 9 to 100th Dr)	Install a multi-use path along along S Lake Stevens Dr between SR 9 and 100th Dr SE.	TIZ 3 - South Lake Stevens	2024-2029 CIP (CP-140S) Trails Master Plan		X	X	X	\$3,670,000
TBD-04	117th Ave NE Sidewalk (20th to 26th St NE)	TBD sidewalk along one side of 117th Ave NE between 20th St and 26th St. Includes ROW and typical frontage improvements including stormwater.	TIZ 1 - East Lake Stevens	2024-2029 CIP (TBD-04)		X	X	X	\$1,665,000
	116th Ave NE Sidewalk (20th to 26th St NE)	Sidewalk and curb ramp improvements along one side of 116th Ave NE between 20th St and 26th St	TIZ 1 - East Lake Stevens	LOS analysis		X	X	X	\$1,335,000
TBD-07	Soper Hill Sidewalk (Lake Drive to SR9)	TBD multi-use path along one side of Soper Hill Rd between Lake Dr and SR9. Includes ROW and typical frontage improvements including stormwater.	TIZ 2 - West Lake Stevens	2024-2029 CIP (TBD-07)	X	X	X	X	\$2,595,000
TBD-18	South Lake Stevens Multi-Use Path Phase III	Construction of MUP to connect pedestrian generators to the existing trail along Machias Cutoff (Lake Stevens Road to 123rd Avenue)	TIZ 3 - South Lake Stevens	2024-2029 CIP (TBD-18)		X	X		\$3,520,000
	Machias Cutoff Sidepath (123rd Ave to Centennial Trail)	Install a sidepath along Machias Cutoff between 123rd Ave SE and the Centennial Trail.	TIZ 3 - South Lake Stevens	Trails Master Plan		X	X	X	\$655,000
CP-102	123rd Ave NE Sidewalk (22nd St to N Lakeshore Dr)	Construction of sidewalk and curb ramp improvements along 123rd Ave between 22nd St NE and N Lakeshore Dr.	TIZ 1 - East Lake Stevens	2024-2044 CFP (CP-102)		X	X	X	\$1,015,000
								Total Active Transportation Costs	\$ 40,915,000

Surface Water									
Project No.	Title and Location	Project Description		Fish Passage & Habitat Enhancement	Stormwater Detention & Treatment		Stormwater Infrastructure Preservation	Floodplain & Storm Flow Capacity	2024 Total Project Cost
SW-101	Weir Replacement	Replacement of the weir at the outlet of Lake Stevens with al structure that provides fish passage and controls the lake level at a desired target.		X			X	X	\$ 810,000
SW-102	10th/79th Storm Line Replacement	Replacement of inadequately sized stormwater pipes and structures with structures/pipes to convey the significant quantity of water in this area.			X		X	X	\$ 550,000
SW-103	99th Ave SE/4th St. SE Culvert Feasibility	Design & feasibility of a fish barrier culvert replacement project at 99th Ave SE/4th St. SE.		X			X	X	\$ 2,040,000
SW-104	Bridge 06 Replacement - 36th Street NE	Replacement of Bridge 06 to ensure safe access to the Hartford Industrial area by commercial traffic.		X	X		X	X	\$ 6,661,000
SW-105	20th Street NE Culvert Replacement/ Channel realignment	Lower Stevens Creek Phase 2A: Replacing the 20th Street NE culvert with a bridge and stream realignment reduces downtown flooding risk.		X			X	X	\$ 6,000,000
SW-106	Hartford Crossing - New and Channel realignment	Lower Stevens Creek Phase 1B: Construct new bridge on Hartford Drive and stream restoration through the wetland north of Hartford.		X	X		X	X	\$ 10,600,000
SW-107	18th Street NE Culvert Replacement/ realignment	Lower Stevens Creek Phase 2B: Removal of the 18th Street NE culvert, roadway modifications, and new/restored stream alignment to 20th Street NE.		X			X	X	\$ 5,000,000
SW-108	36th Street NE Culvert Replacement - Fish Passable	Replace the fish barrier culvert at 36th Street NE that conveys a tributary to Catherine Creek.		X			X	X	\$ 1,765,000
SW-109	Regional Stormwater Facility Downtown	Construct a regional stormwater facility in downtown Lake Stevens to encourage commercial growth and correct stormwater deficiencies.			X		X	X	\$ 1,360,000
SW-110	Regional Stormwater Facility Hartford Industrial	Construct a regional stormwater facility in adjacent to Hartford Drive to encourage industrial growth and correct stormwater deficiencies.			X		X	X	\$ 1,360,000
SW-111	Catherine Creek/Hartford Crossing Replacement	Lower Stevens Creek Phase 1A: Replace fish passage barrier culvert on Catherine Creek at Hartford Dr. for restored channel realignment.		X			X	X	\$ 3,400,000
SW-112	Original Outlet Channel Restoration	Lower Stevens Creek Phase 3: New bridge at Main St. and restoration of Lower Stevens Creek and floodplain with regional treatment facility.		X	X		X	X	\$ 7,500,000
Total Surface Water Cost									\$ 47,046,000

Parks and Recreation									Project Elements	
Project No.	Title and Location	Project Description	Project Type	Park Type	Trail	Athletic & Sports	Playground		Lake Access	2024 Total Project Cost
PR-100	Frontier Heights Phase II	Design and construction of a multiuse athletic field, drainage and parking lot improvements and pickleball courts.	Remodel	Neighborhood		X				\$ 2,400,000
PR-101	Mill Spur Concession/Restroom	Construct a restroom and concession building on Mill Spur.	Development	Neighborhood						\$ 500,000
PR-102	Eagle Ridge Park Phase II	Design and construct an amphitheater, playground, restrooms, parking and frontage improvements.	Remodel	Community			X			\$ 3,459,000
PR-104	Cedarwood Property	Construct a recreational space by renovating an existing building that previously served this purpose.	Development	Mini						\$ 1,650,000
PR-115	North Cove Pedestrian Bridge	Construct abutments and place previously purchased pedestrian bridge over the Lake Stevens outlet channel between North Cove	Development	Neighborhood						\$ 500,000
PR-201	North Cove Marina Feasibility and Marine Unit	Relocate police/fire boats, feasibility study in 2024. Replace dock and moorage structure.	Renovation	Neighborhood					X	\$ 4,125,000
PR-141	North Cove Non-Motorized Dock	Replace low float dock with abutment.	Renovation	Neighborhood					X	\$ 170,000
PR-108	Lake Stevens Bayview Connector Phase IA	Construction of Bayview Connector Phase IA associated pedestrian connections.	Remodel	Neighborhood		X				\$ 800,000
PR-109	Lake Stevens Bayview Connector Phase 4 Trail	20th Street Ballfields, Dog Park, Playground Phase 1 Trail 20th to 8th Streets, 2 Parking Lots.	Remodel & Development	Neighborhood	X	X	X			\$ 1,700,000
PR-206	Eagle Ridge Property Acquisition	Acquire residential property adjacent to Eagle Ridge Park.	Acquisition	Community						\$ 935,000
PR-112	South Lake Stevens	Identify locations for and acquire lands for a neighborhood level	Acquisition	TBD						\$ 5,000,000
PR-113	Davies Beach Pier Restoration	Restore the pier with new decking, piling repairs as needed. Pier area is 5,500 sq. ft.	Renovation	Neighborhood					X	\$ 100,000
PR-110	Centennial Woods Trail Improvements	Improve trails and signage.	Renovation	Neighborhood	X					\$ 200,000
PR-111	Pump Track and Climbing Wall	Find location to construct a pump track and climbing walls.	Development	TBD		X				\$ 1,100,000
PR-116	Bonneville Ballfields	Replace the field surface and renovate the athletic field amenities.	Renovation	Special Use		X				\$ 950,000
PR-117	Annual Mini-Park Restorations	Restoration program for mini-parks throughout the City. Mini-parks typically have playgrounds that need to be replaced or repaired. This is recurring annual funding.	Renovation	Mini			X			\$ 500,000
PR-203	Lake Stevens Bayview Connector Phase 1	8th St SE to SR 204, coordination with City of Marysville for Bayview Connector.	Development	Trail	X					\$ 2,700,000
PR-204	Lake Stevens Bayview Connector Phase 2	SR 204 to 17th St NE, coordination with City of Marysville for Bayview Connector.	Development	Trail	X					\$ 2,800,000
PR-205	Lake Stevens Bayview Connector Phase 3	17th St NE to Soper Hill Rd, coordination with City of Marysville for Bayview Connector.	Development	Trail	X					\$ 5,100,000
PR-109	Lake Stevens Bayview Connector Phase 4	20th & 83rd Ave NE to Marysville Connection.	Development	Trail	X					\$ 1,200,000
PR-202	Davies Dock Boat Launch	Fix undermining and moving ramp pieces.	Repairs	Neighborhood					X	\$ 85,000
PR-207	North Cove Parking Lot	Repurpose and/or remove administrative buildings and construcr new parking lot.	Renovation	Neighborhood						\$ 1,300,000
PR-123	Eagle Ridge Storage Building	Restore/remodel the storage facility at Eagle Ridge Park for use by the Parks Department.	Renovation							\$ 25,000
PR-126	Lundeen Park Restroom	Remodel the Lundeen Park bathrooms.	Renovation							\$ 960,000
PR-140	Playground Replacement	Replace a playground in a mini-park.	Replacement	Mini			X			\$ 100,000
PR-130	Davies Beach Restroom Building	Remodel or replace the restrooms to meet ADA accessibility.	Renovation	Neighborhood						\$ 600,000
PR-131	Frontier Heights Restroom	New restroom building to replace portable toilet.	Renovation	Neighborhood						\$ 150,000
PR-106	West lake Park Recreational Amenities	Recreational Amenities								\$ 100,000
PR-105	Davies Beach Parking Lot	Repave and strip parking lot to improve configuration for boat trailers.	Renovation	Neighborhood						\$ 500,000
PR-103	North Cove Light Bollard Replacement	In-ground installation of bollards replaced along roads/parking. In-ground lights to replace the bollards along pathways throughout the park.	Renovation	Neighborhood						\$ 150,000
Total Parks Cost									\$ 39,859,000	

Facilities and Utilities						
Project No.		Project Description	Community / City Need	Equity	Sustainability	2024 Total Project Cost
FC-101	Museum	Design and construct a museum building on Mill Spur adjacent to the Grimm House.				\$ 3,300,000
FC-102	Municipal Service Campus	Redevelop the campus at South Lake Stevens to include a City Hall and Council Chambers, includes design, tenant improvements and site improvements.				\$ 3,007,000
FC-103	Police Station HVAC	LSPD facility was purchased in 2019 and remodeled. The life span on the current HVAC and air conditioning units have met their lifespan and are failing in the Administration/Operations Building. The training center systems were replaced shortly after occupancy.				\$ 63,500
FC-104	Library HVAC and Paint	Replace the HVAC system and paint the city-owned building that is occupied by Sno-Isle Library.				\$ 88,900
FC-107	1819 South Lake Stevens Road - Commercial Building Paint and Remodel	Paint the exterior of the building. Minor remodel of the building including replacement/repair of aging HVAC system and other appliances. This project includes replacement of the eastern fire escape stairway.				\$ 50,800
FC-108	Security Cameras	Procure and install cameras on municipal facilities to improve security.				\$ 63,500
FC-109	Refueling Station Cover and Structure	Construct a ~1,200 square foot roof/cover structure over the refueling station at the PW Shop. This is a requirement of the City's NPDES permit.				\$ 45,720
FC-111	Additional PW Shop Building Feasibility/ Preliminary Design	Prepare feasibility report and preliminary design for additional public works shop building at current shop location.				\$ 100,000
FC-112	131st Ave NE Sewer Extension	Construct 1,110 linear feet of sewer main beneath 131st Ave NE and connect public works shop to public sewer. Costs will be shared with the Lake Stevens Sewer District. This cost estimate is 50% share. Widen existing roadway to the west to accommodate curb and gutter, 8' wide bioretention swale, and 8' wide				\$ 3,050,000
FC-114	Machias Lift Station & Sewer Connection	Design and construct a lift station to serve the eastern side of the Lake Stevens Industrial Center. Construct ~480 linear feet of sewer main along City property, between 131st Ave NE and Machias Rd.				\$ 2,470,000
FC-115	Water Main Extension - 20th Street SE between 91st Street SE and 79th Street SE	Installation of ~4,000 linear feet water main on the south side of 20th Street SE providing water service for commercial and residential customers. Water main will reduce roadway cuts across recently improved road. 2023 funding will be used for feasibility.				\$ 100,000
			Total Facilities & Utilities			\$ 12,339,420

Planning and Maintenance									
Project No.	Title and Location	Project Description	TIZ	Source	Vehicular Operations	Safety	Active Transportation	Complete Streets	2024 Revised Costs
RD-201	Wayfinding Signage	Procure and install wayfinding and welcome signs throughout City.	Citywide	2024-2029 CIP (RD-201)			X		\$10,000
RD-202	ADA & Sidewalk Improvements	Curb ramp and sidewalk repair, maintenance, reconstruction in support of the ADA Transition Plan.	Citywide	2024-2029 CIP (RD-202)		X	X		\$2,000,000
RD-203	Pavement Preservation Program	Annual pavement preservation activities including grind and overlay, crack sealing.	Citywide	2024-2029 CIP (RD-203)				X	\$8,000,000
	Citywide Enhanced Striping Program	Install enhanced striping improvements (profiled double yellow centerlines, two-way left turn lane lanes, lane lines, and edgelines) along roadways identified in the LRSP.	Citywide	Local Roadway Safety Plan		X			\$1,315,000
RD-204	Local Road Safety Plan	Update LRSP with recent collision data, identify safety concerns and countermeasures, prep for grant opportunities, implement improvements.	Citywide	2024-2029 CIP (RD-204)		X			\$350,000
	Active Transportation Plan	Create an Active Transportation Plan providing a detailed analysis of the City's pedestrian and bicycle network. Include a detailed evaluation of how to incorporate active transportation improvements into limited ROW roadways; development of separate bicycle/pedestrian LOS standards; develop LTS standards for the City.	Citywide	LOS analysis		X	X	X	\$400,000
RD-205	Traffic Calming Program	Create Traffic Calming Program with stakeholder engagement, update code, notify public, implement.	Citywide	2024-2029 CIP (RD-205)		X	X	X	\$400,000
	Planning and Maintenance Total Cost								\$12,475,000

Table 9.2
2025 - 2030 Capital Improvement Plan

Project No.	Project Name	Total Project Cost	2025	2026	2027	2028	2029	2030
STREETS	RD-101 Main St. Improvements (16th St NE to 20th St NE)	\$ 4,040,000	\$ 3,820,000					
	RD-113 20th St NE and Main Street Roundabout	\$ 2,700,000	\$ 500,000	\$ 2,000,000				
	TBD-04 117th Ave NE Sidewalk (20th to 26th St NE)	\$ 1,808,000	\$ 300,000	\$ 1,200,000				
	TBD-05 91st Ave SE Sidewalk (20th to 12th St SE)	\$ 2,600,000	\$ 300,000	\$ 300,000	\$ 2,000,000			
	TBD-06 N Lakeshore Dr Sidewalk (Main St to 123rd Ave NE)	\$ 340,000	\$ -		\$ 100,000	\$ 240,000		
	TBD-07 Soper Hill Sidewalk (Lake Drive to SR9)	\$ 3,700,000	\$ 400,000	\$ 300,000	\$ 3,000,000			
	FC-112 131st Avenue Infrastructure Improvements	\$ 2,800,000	\$ 2,500,000					
	20th St SE Widening, Trestle to 83rd Ave	\$ 14,200,000	\$ 200,000	\$ 1,500,000	\$ 1,500,000	\$ 11,000,000		
	RD-102I 91st Ave NE Commercial Revitalization Phase I	\$ 3,850,000	\$ -			\$ 350,000	\$ 3,500,000	
	RD-102II 91st Ave NE Commercial Revitalization Phase II	\$ 1,100,000	\$ -		\$ 100,000	\$ 1,000,000		
	CP-140S South Lake Stevens Multi-Use Path Phase II	\$ 3,650,000	\$ -		\$ 400,000	\$ 250,000	\$ 3,000,000	
	TBD-18 South Lake Stevens Multi-Use Path Phase III	\$ 3,500,000	\$ -				\$ 500,000	\$ 3,000,000
	TBD-01 16th Street NE Multi-Use Path	\$ 4,900,000	\$ -		\$ 600,000	\$ 300,000	\$ 4,000,000	
	RD-100 79th Ave SE Access Road	\$ 3,180,000	\$ -	\$ 400,000	\$ 2,780,000			
	Annual Citywide Road Striping and Thermoplastic	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	RD-202 Annual ADA & Sidewalk Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	RD-203 Annual Pavement Preservation Program	\$ 6,460,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000	\$ 900,000
	RD-205 Traffic Safety & Calming Program	\$ 650,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
		\$ 59,678,000	\$ 9,220,000	\$ 6,900,000	\$ 11,680,000	\$ 14,340,000	\$ 12,200,000	\$ 4,200,000
PARKS	PR-100 Frontier Heights Phase II	\$ 2,400,000	\$ 2,350,000					
	PR-102 Eagle Ridge Park Phase II	\$ 3,459,000	\$ 339,000		\$ 3,000,000			
	FC-105 Eagle Ridge Storage Building	\$ 25,000	\$ 22,850					
	PR-206 Eagle Ridge Property Acquisition	\$ 935,000	\$ -					
	PR-201 N Cove Marina Feasibility & Marine Unit Relocation	\$ 4,125,000	\$ 160,000	\$ 850,000	\$ 3,115,000			
	PR-141 North Cove Non-Motorized Dock	\$ 170,000	\$ -					
	PR-103 North Cove Light Bollard Replacement	\$ 150,000	\$ 150,000					
	PR-207 North Cove Parking Lot	\$ 1,300,000	\$ -	\$ 300,000	\$ 1,000,000			
	PR-104 Cedarwood Property	\$ 1,650,000	\$ 499,500	\$ 1,150,000				
	PR-113 Davies Beach Pier Resurfacing	\$ 100,000	\$ 100,000					
	PR-105 Davies Beach Parking Lot	\$ 500,000	\$ -	\$ 150,000	\$ 350,000			
	PR-202 Davies Beach Boat Launch Repair	\$ 85,000	\$ -					\$ 85,000
	PR-106 West Lake Park Recreation Amenities	\$ 100,000	\$ 100,000					
	PR-108 Lake Stevens Bayview Connector Phase 1A	\$ 800,000	\$ 800,000					
	PR-203 Lake Stevens Bayview Connector Phase 1	\$ 2,700,000	\$ 500,000		\$ 2,200,000			
	PR-204 Lake Stevens Bayview Connector Phase 2	\$ 2,800,000	\$ -		\$ 500,000	\$ 2,300,000		
	PR-205 Lake Stevens Bayview Connector Phase 3	\$ 5,100,000	\$ -		\$ 500,000	\$ 4,600,000		
	PR-109 Lake Stevens Bayview Connector Phase 4	\$ 1,700,000	\$ -			\$ 500,000	\$ 1,200,000	
	FC-106 Lundeen Park Restroom Building	\$ 960,000	\$ -				\$ 150,000	\$ 800,000
	PR-117 Annual Mini Park Restorations	\$ 500,000	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	PR-110 Centennial Woods Trail Improvements	\$ 200,000	\$ -			\$ 200,000		
	PR-111 Pump Track and Climbing Walls	\$ 1,100,000	\$ -			\$ 1,100,000		
	PR-112 South Lake Stevens Acquisition of Park Property	\$ 5,000,000	\$ -					\$ 5,000,000
		\$ 35,859,000	\$ 5,021,350	\$ 2,550,000	\$ 10,765,000	\$ 8,800,000	\$ 1,450,000	\$ 5,985,000

Table 9.2
2025 - 2030 Capital Improvement Plan

	Project No.	Project Name	Total Project Cost	2025	2026	2027	2028	2029	2030
FACILITIES	FC-111	PW/Parks Building Feasibility Study	\$ 30,000	\$ 30,000					
		Evergreen Office Building (siding, HVAC, fire alarm)	\$ 257,000	\$ 257,000					
	FC-107	1819 Building (HVAC, fire panel)	\$ 185,000	\$ 165,000					
		PW Shop Improvements (electrical panels, roof, cracked walls)	\$ 90,000	\$ 90,000					
		PD Station (fire alarm)	\$ 120,000	\$ 120,000					
		PD Evidence Building (fire alarm, security system panels)	\$ 120,000	\$ 120,000					
		Municipal Service Campus (incl old CH/Parking lot)	\$ 11,303,000	\$ 4,100,000					
	FC-101	Museum	\$ 3,200,000	\$ 2,987,000					
		Visitor Information Center (electrical panel)	\$ 44,500	\$ 8,500		\$ 36,000			
	FC-104	Library (fire alarm, HVAC)	\$ 141,000	\$ -		\$ 141,000			
		Senior Center (roof, HVAC)	\$ 78,000	\$ -	\$ 78,000				
	FC-114	Machias Sewer Infrastructure Improvements	\$ 3,300,000	\$ 135,000	\$ 300,000	\$ 300,000	\$ 2,500,000		
	FC-115	20th St SE Water Main Extension	\$ 100,000	\$ -	\$ 100,000				
	FC-204	Police Training Center Lighting	\$ 50,000	\$ 50,000					
	FC-202	Police Office Space Expansion	\$ 2,000,000	\$ -					\$ 2,000,000
			\$ 21,018,500	\$ 8,062,500	\$ 478,000	\$ 477,000	\$ 2,500,000	\$ -	\$ 2,000,000
STORM	SW-108	36th St Culvert Replacement	\$ 1,765,000	\$ 265,000		\$ 1,500,000			
	SW-105	20th St NE Culvert Replacement/Channel Realignment	\$ 6,000,000	\$ -	\$ 400,000	\$ 400,000	\$ 5,200,000		
	SW-106	Hartford Crossing - New and Channel realignment	\$ 10,600,000	\$ 500,000	\$ 500,000	\$ 600,000	\$ 9,000,000		
	SW-101	Weir Replacement	\$ 810,000	\$ -		\$ 740,000			
	SW-107	18th Street NE Culvert Replacement/Realignment	\$ 5,000,000	\$ -	\$ 400,000	\$ 400,000	\$ 4,200,000		
	SW-111	Catherine Creek/Hartford Crossing Replacement	\$ 3,400,000	\$ 280,000	\$ 300,000	\$ 2,820,000			
	SW-103	99th Ave SE/4th St SE Culvert Feasibility	\$ 2,040,000	\$ -				\$ 340,000	\$ 1,700,000
		Original Outlet Channel Restoration	\$ 7,500,000	\$ -		\$ 300,000		\$ 7,200,000	
	SW-104	Bridge 06 Replacement - 36th Street NE	\$ 6,661,000	\$ 1,131,000	\$ 5,500,000				
		Downtown Regional Stormwater Facility	\$ 500,000	\$ 425,000					
			\$ 44,276,000	\$ 2,601,000	\$ 7,100,000	\$ 6,760,000	\$ 18,400,000	\$ 7,540,000	\$ 1,700,000
			\$ 160,831,500	\$ 24,904,850	\$ 17,028,000	\$ 29,682,000	\$ 44,040,000	\$ 21,190,000	\$ 13,885,000
TOTAL				2025	2026	2027	2028	2029	2030



One Community Around the Lake

SEPA DETERMINATION OF NONSIGNIFICANCE

Issuance Date: September 23, 2024

Project Name (No.): 2024 Comprehensive Plan Update and Concurrent Rezones (LUA2023-0195)

Applicant: City of Lake Stevens

Public Hearing Dates: Planning Commission: October 2, 2024 at 6:00 pm

City Council: October 22, 2024 at 6:00 pm

Description of Proposal: The proposed 2044 Lake Stevens Comprehensive Plan is a non-project action that per RCW 36.70A.130 must be adopted by December 31, 2024 and which addresses the applicable Growth Management Act (GMA) elements pursuant to Chapter 36.70A RCW as specific chapters. The updated plan incorporates and responds to community preferences and concerns and considers the role of planning under GMA, Vision 2050 and Snohomish Countywide Planning Policies in the development of specific goals and policies. The plan adopts the city's population (48,565 people), employment (8,894 jobs) and housing (18,388 units) growth targets for 2044 as the guiding framework to address land use, housing, infrastructure, transportation, recreation and funding needs for the community over the next 20 years.

This update includes specific amendments to maps, figures and text to reflect current citywide conditions, demographics and statistical information. There is a special emphasis on compliance with recent legislation related to housing (most notably HB 1220), climate change and equity. Land use and zoning map amendments are proposed to provide additional zoned capacity for more multifamily residential housing potentially affordable to households below 80% of area median income (AMI) and to meet the city's employment growth target.

The plan evaluates the ability of the city and its partner agencies to provide required public services and utilities to meet projected growth over the next 20 years. It adopts by reference capital facility plans from partner agencies and utility districts, including the Lake Stevens Sewer District, Snohomish County PUD, Snohomish Regional Fire and Rescue, the Lake Stevens School District, and the Snohomish School District. Table 8.8 includes a list of transportation improvement projects that would maintain acceptable levels of service through the 2044 planning horizon.

Project Location: Citywide

Contact Person: David Levitan, Senior Planner **Phone:** (425) 622-9425 **Email:** dlevitan@lakestevenswa.gov

Threshold Determination: The City of Lake Stevens, acting as lead agency for this proposal has determined that it does not have a probable significant adverse impact on the environment. An environmental impact statement is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information on file with the lead agency. This information is available to the public on request. This DNS is issued under WAC 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date of issuance.

SEPA Responsible Official:

Russ Wright, Community Development Director

Comments on the Threshold Determination: Written comments should be sent to the address below by **October 7, 2024** (14 days from issuance). The Responsible Official may incorporate any substantial comments into the DNS. If the DNS is substantially modified, it will be reissued for further public review.

Appeals: Parties of record may appeal this determination of non-significance by submitting an appeal to the address below no later than **October 21, 2024**. The appeal must be in written form, contain a concise statement of the matter being appealed and the basic rationale for the appeal. A fee is required per the City's Fee Resolution. Please note that failure to file a timely and complete appeal shall constitute a waiver of all rights to an administrative appeal under City code. All comments or appeals are to be directed to City Hall, P.O. Box 257, Lake Stevens WA, 98258, Attn: David Levitan.

Project documents may be reviewed at <https://www.lakestevenswa.gov/647/2024-Comprehensive-Plan-Update>.

For additional information please contact the Department of Community Development at 425-622-9425.

It is the City's goal to comply with the American with Disabilities Act. The City offers its assistance to anyone with special needs, including the provision of TDD services.

Distribution: Posted at City Hall and Website
 Emailed to SEPA distribution list
 Published in Everett Herald

SEPA¹ Environmental Checklist

Purpose of checklist

Governmental agencies use this checklist to help determine whether the environmental impacts of your proposal are significant. This information is also helpful to determine if available avoidance, minimization, or compensatory mitigation measures will address the probable significant impacts or if an environmental impact statement will be prepared to further analyze the proposal.

Instructions for applicants

This environmental checklist asks you to describe some basic information about your proposal. Please answer each question accurately and carefully, to the best of your knowledge. You may need to consult with an agency specialist or private consultant for some questions. **You may use “not applicable” or “does not apply” only when you can explain why it does not apply and not when the answer is unknown.** You may also attach or incorporate by reference additional studies reports. Complete and accurate answers to these questions often avoid delays with the SEPA process as well as later in the decision-making process.

The checklist questions apply to **all parts of your proposal**, even if you plan to do them over a period of time or on different parcels of land. Attach any additional information that will help describe your proposal or its environmental effects. The agency to which you submit this checklist may ask you to explain your answers or provide additional information reasonably related to determining if there may be significant adverse impact.

Instructions for lead agencies

Please adjust the format of this template as needed. Additional information may be necessary to evaluate the existing environment, all interrelated aspects of the proposal and an analysis of adverse impacts. The checklist is considered the first but not necessarily the only source of information needed to make an adequate threshold determination. Once a threshold determination is made, the lead agency is responsible for the completeness and accuracy of the checklist and other supporting documents.

Use of checklist for nonproject proposals

For nonproject proposals (such as ordinances, regulations, plans and programs), complete the applicable parts of sections A and B, plus the Supplemental Sheet for Nonproject Actions (Part D). Please completely answer all questions that apply and note that the words "project," "applicant," and "property or site" should be read as "proposal," "proponent," and "affected geographic area," respectively. The lead agency may exclude (for non-projects) questions in “Part B: Environmental Elements” that do not contribute meaningfully to the analysis of the proposal.

¹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/Checklist-guidance>

A. Background

[Find help answering background questions](#)²

1. Name of proposed project, if applicable: City of Lake Stevens 2024 Comprehensive Plan Update and Concurrent Zoning Map Amendments

2. Name of applicant: City of Lake Stevens

3. Address and phone number of applicant and contact person: 1812 Main Street, Lake Stevens, WA 98258; Contact Person: David Levitan, (425) 622-9425

4. Date checklist prepared: September 17, 2024

5. Agency requesting checklist: City of Lake Stevens/Department of Commerce

6. Proposed timing of schedule (including phasing, if applicable):

Planning Commission Public Hearing: October 2, 2024

City Council Public Hearing: October 22, 2024

7. Do you have any plans for future additions, expansion, or further activity related to or connected with this proposal? If yes, explain.

The city will be adopting various code amendments in 2025 to implement the Comprehensive Plan and meet GMA and other statutory requirements, including amendments to comply with HB 1293 and SB 5290. The city will complete a state-mandated update to the city's Critical Areas Ordinance (CAO) by December 31, 2025 and will also be updating its Parks, Recreation and Open Space (PROS) Plan in 2025.

8. List any environmental information you know about that has been prepared, or will be prepared, directly related to this proposal.

Final Environmental Impact Statement City of Lake Stevens Comprehensive Plan –July 2006 along with subsequent addenda 1- 15 between 2007 and 2023 for annual docket updates.

[Final Environmental Impact Statement Lake Stevens Center Subarea Plan](#) – July 2012

[Final Environmental Impact Statement 20th Street SE Corridor Subarea Plan](#) – July 2012

[Final Environmental Impact Statement Downtown Lake Stevens Subarea Plan](#) – April 2018

² <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-A-Background>

9. Do you know whether applications are pending for governmental approvals of other proposals directly affecting the property covered by your proposal? If yes, explain.

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

10. List any government approvals or permits that will be needed for your proposal, if known.

Lake Stevens City Council adoption; Washington Department of Commerce and Puget Sound Regional Council review and certification.

11. Give brief, complete description of your proposal, including the proposed uses and the size of the project and site. There are several questions later in this checklist that ask you to describe certain aspects of your proposal. You do not need to repeat those answers on this page. (Lead agencies may modify this form to include additional specific information on project description.)

The proposed 2044 Lake Stevens Comprehensive Plan is a non-project action that addresses the applicable Growth Management Act (GMA) elements pursuant to Chapter 36.70A RCW as specific chapters. The updated plan incorporates and responds to community preferences and concerns and considers the role of planning under GMA, Vision 2050 and Snohomish Countywide Planning Policies in the development of specific goals and policies. This plan also adopts the city's population (48,565 people), employment (8,894 jobs) and housing (18,388 units) growth targets for 2044 as the guiding framework to address land use, housing, infrastructure, transportation, recreation and funding needs for the community over the next 20 years.

This update includes specific amendments to maps, figures and text to reflect current citywide conditions, demographics and statistical information. There is a special emphasis on compliance with recent legislation related to housing (most notably HB 1220), climate change and equity. Land use and zoning map amendments are proposed to provide additional zoned capacity for more multifamily residential housing potentially affordable to households below 80% of area median income (AMI) and to meet the city's employment growth target.

12. Location of the proposal. Give sufficient information for a person to understand the precise location of your proposed project, including a street address, if any, and section, township, and range, if known. If a proposal would occur over a range of area, provide the range or boundaries of the site(s). Provide a legal description, site plan, vicinity map, and topographic map, if reasonably available. While you should submit any plans required by the agency, you are not required to duplicate maps or detailed plans submitted with any permit applications related to this checklist.

The plan covers the entire City of Lake Stevens and its urban growth area (UGA).

B.Environmental Elements

1. Earth

[Find help answering earth questions³](#)

a. General description of the site:

The city of Lake Stevens' topography includes steep slopes, ravines, hills and flat areas. The Environment and Natural Resources Element (Chapter 4) describes city features in more detail.

Circle or highlight one: Flat, rolling, hilly, steep slopes, mountainous, other:

b. What is the steepest slope on the site (approximate percent slope)?

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan.

c. What general types of soils are found on the site (for example, clay, sand, gravel, peat, muck)? If you know the classification of agricultural soils, specify them, and note any agricultural land of long-term commercial significance and whether the proposal results in removing any of these soils.

The city contains the following soil series:

- | | |
|------------------------------|-----------------------------|
| •Tokul gravelly loam | •Winston gravelly loam |
| •Mukilteo Muck | •Bellingham silty clay loam |
| •Everett gravelly sandy loam | •McKenna gravelly silt loam |
| •Norma loam | •Rober silt loam |
| •Urban Land | •Pastik silt loam |
| •Disturbed/Fill | •Terric Medisapr |

The soils around Lake Stevens are primarily Tokul series with areas of disturbed fill, Terric Medisaprist and Kitsap series. The soils around Catherine Creek are primarily Tokul series with smaller areas of Everett and Norma series.

d. Are there surface indications or history of unstable soils in the immediate vicinity? If so, describe.

The Land Capability Classification from the USDA Web Soil Survey shows soil types ranging from 2e to 7e. This index rates the suitability of soil for cultivation. This means some soil types in the city are potentially unstable depending on site conditions, such as soil depth, water content and may be susceptible to erosion without proper soil management. The Tokul, Winston, and Pastik series are most susceptible to erosion. The Bellingham, McKenna, and Pilchuck series may be unstable with excessive water.

³ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-earth>

- e. **Describe the purpose, type, total area, and approximate quantities and total affected area of any filling, excavation, and grading proposed. Indicate source of fill.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city has adopted regulations and standards related to fill, grading and excavation in the Lake Stevens Municipal Code (LSMC), and specific development projects are subject to development review.

- f. **Could erosion occur because of clearing, construction, or use? If so, generally describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city has adopted regulations and standards in the LSMC related to erosion control.

- g. **About what percent of the site will be covered with impervious surfaces after project construction (for example, asphalt or buildings)?**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city has adopted regulations and standards in the LSMC related to maximum impervious surface area and has adopted the Stormwater Management Manual for Western Washington.

- h. **Proposed measures to reduce or control erosion, or other impacts to the earth, if any.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city has adopted regulations and standards in the LSMC related to erosion control.

2. Air

[Find help answering air questions](#)⁴

- a. **What types of emissions to the air would result from the proposal during construction, operation, and maintenance when the project is completed? If any, generally describe and give approximate quantities if known.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city has adopted regulations and standards related to emissions and is subject to various requirements of the federal Clean Air Act and regulation by the Environmental Protection Agency, Department of Ecology, and Puget Sound Clean Air Agency.

- b. **Are there any off-site sources of emissions or odor that may affect your proposal? If so, generally describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

- c. **Proposed measures to reduce or control emissions or other impacts to air, if any:**

⁴ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-Air>

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The 2024 plan includes several goals and policies related to reducing greenhouse gas emissions and reducing adverse air quality impacts, most notably in Chapter 4 (Environmental Quality and Natural Resources) and Chapter 8 (Transportation).

3. Water

[Find help answering water questions](#)⁵

a. Surface:

[Find help answering surface water questions](#)⁶

1. **Is there any surface water body on or in the immediate vicinity of the site (including year-round and seasonal streams, saltwater, lakes, ponds, wetlands)? If yes, describe type and provide names. If appropriate, state what stream or river it flows into.**

Surface water bodies include Lake Stevens, Catherine Creek, Stevens Creek, Lundeen Creek, Little Pilchuck Creek and Stitch Lake along with associated tributaries and wetland complexes. The city’s adopted CAO and Shoreline Master Program (SMP) apply to surface waters.

2. **Will the project require any work over, in, or adjacent to (within 200 feet) the described waters? If yes, please describe and attach available plans.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city’s regulates development over or within 200 feet of the ordinary high water mark (OHWM) of surface waters subject to the Shoreline Management Act (SMA), and the city’s CAO applies buffer and setback requirements for streams and wetlands.

3. **Estimate the amount of fill and dredge material that would be placed in or removed from surface water or wetlands and indicate the area of the site that would be affected. Indicate the source of fill material.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

4. **Will the proposal require surface water withdrawals or diversions? Give a general description, purpose, and approximate quantities if known.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

5. **Does the proposal lie within a 100-year floodplain? If so, note location on the site plan.**

The City of Lake Stevens include several flood zones and special Flood Hazard Areas, as depicted on the [current FIRM maps](#) for Lake Stevens, WA.

⁵ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water>

⁶ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Surface-water>

- 6. Does the proposal involve any discharges of waste materials to surface waters? If so, describe the type of waste and anticipated volume of discharge.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

b. Ground:

[Find help answering ground water questions](#)⁷

- 1. Will groundwater be withdrawn from a well for drinking water or other purposes? If so, give a general description of the well, proposed uses and approximate quantities withdrawn from the well. Will water be discharged to groundwater? Give a general description, purpose, and approximate quantities if known.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. As detailed in Chapter 7 (Public Services and Utilities), the city has a limited number of homes receiving drinking water from wells. As part of its 2025 code work, the city will be assessing and developing development and protection standards for critical aquifer recharge areas (CARAs) in the northeast corner of the city.

- 2. Describe waste material that will be discharged into the ground from septic tanks or other sources, if any (domestic sewage; industrial, containing the following chemicals...; agricultural; etc.). Describe the general size of the system, the number of such systems, the number of houses to be served (if applicable), or the number of animals or humans the system(s) are expected to serve.**

NA – this is a non-project action to update the city’s 2024 Comprehensive Plan. Chapter 7 (Public Services and Utilities) addresses public utilities that discharge waste materials.

c. Water Runoff (including stormwater):

- 1. Describe the source of runoff (including storm water) and method of collection and disposal, if any (include quantities, if known). Where will this water flow? Will this water flow into other waters? If so, describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. As discussed in Chapter 4, many streams exist in the city and UGA that run into Lake Stevens, Catherine Creek and Little Pilchuck Creek. Storm drains collect water and discharge into various ditches and streams and eventually reach the lake or the Pilchuck River.

- 2. Could waste materials enter ground or surface waters? If so, generally describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. There are a number of environmental protections in place at the local, state and federal level to regulate the release of waste materials into ground or surface waters.

⁷ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-3-Water/Environmental-elements-Groundwater>

3. Does the proposal alter or otherwise affect drainage patterns in the vicinity of the site? If so, describe.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan. Individual projects are subject to LSMC Title 11 (Stormwater and Surface Water Management) and the adopted stormwater manual.

d. Proposed measures to reduce or control surface, ground, and runoff water, and drainage pattern impacts, if any:

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan. Individual projects are subject to LSMC Title 11 (Stormwater and Surface Water Management) and the adopted stormwater manual.

4. Plants

[Find help answering plants questions](#)

a. Check the types of vegetation found on the site:

- ☒ **deciduous tree: alder, maple, aspen, other**
- ☒ **evergreen tree: fir, cedar, pine, other**
- ☒ **shrubs**
- ☒ **grass**
- ☒ **pasture**
- ☒ **crop or grain**
- ☒ **orchards, vineyards, or other permanent crops.**
- ☒ **wet soil plants: cattail, buttercup, bullrush, skunk cabbage, other**
- ☒ **water plants: water lily, eelgrass, milfoil, other**
- ☒ **other types of vegetation**

b. What kind and amount of vegetation will be removed or altered?

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan.

c. List threatened and endangered species known to be on or near the site.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan. Individual projects are subject to compliance with state and federal regulations for threatened and endangered species.

d. Proposed landscaping, use of native plants, or other measures to preserve or enhance vegetation on the site, if any.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan.

e. List all noxious weeds and invasive species known to be on or near the site.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan.

5. Animals

[Find help answering animal questions⁸](#)

- a. List any birds and other animals that have been observed on or near the site or are known to be on or near the site.

Examples include:

- Birds: hawk, heron, eagle, songbirds, other:
- Mammals: deer, bear, elk, beaver, other:
- Fish: bass, salmon, trout, herring, shellfish, other:

- b. List any threatened and endangered species known to be on or near the site.

The following species have been known to inhabit the City of Lake Stevens:

- Puget Sound Steelhead (*O. mykiss*) – Federal Threatened Species
- Bull Trout (*S. Confluentus*) – Federal Threatened Species
- Northern Spotted Owl – Federal Threatened Species

- c. Is the site part of a migration route? If so, explain.

Yes. The city in general is part of the Pacific Flyway (the major north-south flyway for migratory birds) and the lake and various streams are part of the salmon migration pattern.

- d. Proposed measures to preserve or enhance wildlife, if any.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan. Chapter 4 (Environment and Natural Resources) does numerous goals and policies related to wildlife preservation and enhancement.

- e. List any invasive animal species known to be on or near the site.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan.

6. Energy and natural resources

[Find help answering energy and natural resource questions⁹](#)

- a. What kinds of energy (electric, natural gas, oil, wood stove, solar) will be used to meet the completed project's energy needs? Describe whether it will be used for heating, manufacturing, etc.

N/A – this is a non-project action to update the city's 2024 Comprehensive Plan. The Public Services and Utilities Element (Chapter 7) addresses public utilities, including

⁸ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-5-Animals>

⁹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-6-Energy-natural-resou>

electricity and natural gas. The plan also calls for expanding solar energy and other sustainable energy sources.

- b. Would your project affect the potential use of solar energy by adjacent properties? If so, generally describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

- c. What kinds of energy conservation features are included in the plans of this proposal? List other proposed measures to reduce or control energy impacts, if any.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The plan does include numerous policies in Chapter 4 and other chapters related to energy conservation.

7. Environmental health

[Health Find help with answering environmental health questions](#)¹⁰

- a. Are there any environmental health hazards, including exposure to toxic chemicals, risk of fire and explosion, spill, or hazardous waste, that could occur because of this proposal? If so, describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. In 2024 the city completed a Comprehensive Emergency Management Base Plan to assess risks of and coordinate responses to natural and human-caused hazards and disasters.

- 1. Describe any known or possible contamination at the site from present or past uses.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan

- 2. Describe existing hazardous chemicals/conditions that might affect project development and design. This includes underground hazardous liquid and gas transmission pipelines located within the project area and in the vicinity.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city has one natural gas transmission line and one oil pipeline running through the northeast portion of the city. Site specific impacts are addressed with individual land use and building permits, and are subject to all federal, state and local regulations.

- 3. Describe any toxic or hazardous chemicals that might be stored, used, or produced during the project's development or construction, or at any time during the operating life of the project.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Site specific impacts are addressed with individual land use and building permits, and are subject to all federal, state and local regulations.

¹⁰ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-7-Environmental-health>

4. Describe special emergency services that might be required.

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Emergency services at the citywide level are addressed in Chapter 7 (Public Services and Utilities).

5. Proposed measures to reduce or control environmental health hazards, if any.

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Site development, transportation, and utility transmission in the city is subject to a variety of federal, state and local regulations.

b. Noise

1. What types of noise exist in the area which may affect your project (for example: traffic, equipment, operation, other)?

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city is subject to a variety of noises typical of residential neighborhoods, commercial centers, industrial areas, parks, open spaces, schools, vehicular traffic, and other uses.

2. What types and levels of noise would be created by or associated with the project on a short-term or a long-term basis (for example: traffic, construction, operation, other)? Indicate what hours noise would come from the site)?

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Chapter 9.56 LSMC and other associate chapters regulate noise in the city.

3. Proposed measures to reduce or control noise impacts, if any:

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

8. Land and shoreline use

[Find help answering land and shoreline use questions](https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-8-Land-shoreline-use)¹¹

a. What is the current use of the site and adjacent properties? Will the proposal affect current land uses on nearby or adjacent properties? If so, describe.

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The Land Use Element and Shoreline Master Program address current and proposed land uses within the city.

b. Has the project site been used as working farmlands or working forest lands? If so, describe. How much agricultural or forest land of long-term commercial significance will be converted to other uses because of the proposal, if any? If resource lands have not been designated, how many acres in farmland or forest land tax status will be converted to nonfarm or nonforest use?

¹¹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-8-Land-shoreline-use>

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The city is generally urban/suburban in nature, with limited farmlands/pastures and working forest lands. Forest harvesting is typically required to obtain a Forest Practices Permit.

1. Will the proposal affect or be affected by surrounding working farm or forest land normal business operations, such as oversize equipment access, the application of pesticides, tilling, and harvesting? If so, how?

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Impacts to farms and forest lands would be evaluated with individual land use permits.

c. Describe any structures on the site.

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

d. Will any structures be demolished? If so, what?

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

e. What is the current zoning classification of the site?

The City of Lake Stevens has a variety of residential, commercial, industrial, and public zoning districts, which are defined in LSMC Chapter 14.36. Figure 2.5 incorporate proposed land use map amendments as part of this proposal.

f. What is the current comprehensive plan designation of the site?

The City of Lake Stevens has a variety of residential, commercial, industrial, and public land use designations, which are discussed in Chapter 2. Figure 2.4 incorporates proposed zoning map amendments as part of this proposal.

g. If applicable, what is the current shoreline master program designation of the site?

The City of Lake Stevens has a variety of residential, commercial, industrial, and public shoreline designations, as detailed in the SMP and illustrated in Figure 4.5.

h. Has any part of the site been classified as a critical area by the city or county? If so, specify.

The City of Lake Stevens includes streams, wetlands, fish and wildlife habitat conservation areas, flood hazard areas and steep slopes. Chapter 4 (Environment and Natural Resources) and Chapter 2 (Land Use) address critical areas as does the city’s adopted Municipal Code (most notable Chapter 14.88) and SMP.

i. Approximately how many people would reside or work in the completed project?

The 2024 Comprehensive Plan is based on a 2044 growth target of 8,894 employees in the city.

j. Approximately how many people would the completed project displace?

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

k. Proposed measures to avoid or reduce displacement impacts, if any.

While this is a non-project action, Chapter 3 (Housing) includes an analysis of potential displacement and includes several policies that aim to minimize displacement risks from future development.

l. Proposed measures to ensure the proposal is compatible with existing and projected land uses and plans, if any.

The 2024 Comprehensive Plan is based on 2044 population, housing and employment growth targets allocated to the city following a collaborative process through Snohomish County Tomorrow. The proposed land use and zoning map amendments shown in Figures 2.4 and 2.5 provide the land use framework to meet those growth targets, including for housing affordable at various income levels and household sizes, as required by HB 1220 (2021). The plan has been reviewed by the Department of Commerce and Puget Sound Regional Council using their comprehensive plan checklists, and is consistent with the GMA, Vision 2050 (including the regional growth concept), and countywide planning policies.

m. Proposed measures to reduce or control impacts to agricultural and forest lands of long-term commercial significance, if any:

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. The City of Lake Stevens is suburban/urban in nature and full contained within an Urban Growth Area, and as such does not include agricultural or forest lands of long-term commercial significance.

9. Housing

[Find help answering housing questions](#)¹²

a. Approximately how many units would be provided, if any? Indicate whether high, middle, or low-income housing.

The 2024 Comprehensive Plan is a non-project action that would not directly result in the production of any new housing units. However, the plan is consistent with the city’s 2044 growth targets, which require the city to illustrate zoned capacity for 4,915 new housing units between 2020 and 2044, including:

- 304 emergency housing beds
- 456 units of permanent supportive housing
- 712 units of housing affordable at extremely low incomes (0-30% AMI)
- 820 units of housing affordable at very low incomes (30-50% AMI)
- 549 units of housing affordable at low incomes (50-80% AMI)
- 458 units of housing affordable at moderate incomes (100-120% AMI)

¹² <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-9-Housing>

- 1,920 units of housing affordable at high incomes (>120% AMI)
- b. Approximately how many units, if any, would be eliminated? Indicate whether high, middle, or low-income housing.**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan. The Housing Element (Chapter 3) discusses potential displacement risks and racially disparate impacts and includes new policy language aimed at reducing potential displacement of existing residents.

- c. Proposed measures to reduce or control housing impacts, if any:**

The Housing Element (Chapter 3) includes a wide variety of goals and policies aimed at increasing affordability for all segments of the Lake Stevens population and reducing displacement risks.

10. Aesthetics

[Find help answering aesthetics questions](#)¹³

- a. What is the tallest height of any proposed structure(s), not including antennas; what is the principal exterior building material(s) proposed?**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan. LSMC Title 14 and the SMP include development standards that regulate building height in the city's different zoning districts and shoreline designations.

- b. What views in the immediate vicinity would be altered or obstructed?**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

- c. Proposed measures to reduce or control aesthetic impacts, if any:**

- d. N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

11. Light and glare

[Find help answering light and glare questions](#)¹⁴

- a. What type of light or glare will the proposal produce? What time of day would it mainly occur?**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

- b. Could light or glare from the finished project be a safety hazard or interfere with views?**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

¹³ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-10-Aesthetics>

¹⁴ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-11-Light-glare>

c. What existing off-site sources of light or glare may affect your proposal?

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

d. Proposed measures to reduce or control light and glare impacts, if any:

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

12. Recreation

[Find help answering recreation questions](#)

a. What designated and informal recreational opportunities are in the immediate vicinity?

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan. Chapter 5 (Parks, Recreation and Open Space) discusses recreational facilities and opportunities throughout the city.

b. Would the proposed project displace any existing recreational uses? If so, describe.

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan. Chapter 5 aims to increase recreational uses and opportunities throughout the community.

c. Proposed measures to reduce or control impacts on recreation, including recreation opportunities to be provided by the project or applicant, if any:

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

13. Historic and cultural preservation

[Find help answering historic and cultural preservation questions](#)¹⁵

a. Are there any buildings, structures, or sites, located on or near the site that are over 45 years old listed in or eligible for listing in national, state, or local preservation registers? If so, specifically describe.

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan. Chapter 2 (Land Use) and Chapter 4 (Environment and Natural Resources) discuss the protection of historic and cultural resources.

b. Are there any landmarks, features, or other evidence of Indian or historic use or occupation? This may include human burials or old cemeteries. Are there any material evidence, artifacts, or areas of cultural importance on or near the site? Please list any professional studies conducted at the site to identify such resources.

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan. Project-level review is required to comply with state and federal regulations regarding the discovery of historic and cultural resources, including those associated with Indian (Native American) tribes.

¹⁵ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-13-Historic-cultural-p>

- c. **Describe the methods used to assess the potential impacts to cultural and historic resources on or near the project site. Examples include consultation with tribes and the department of archeology and historic preservation, archaeological surveys, historic maps, GIS data, etc.**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

- d. **Proposed measures to avoid, minimize, or compensate for loss, changes to, and disturbance to resources. Please include plans for the above and any permits that may be required.**

N/A; this is a non-project action to update the city's 2024 Comprehensive Plan.

14. Transportation

[Find help with answering transportation questions](#)¹⁶

- a. **Identify public streets and highways serving the site or affected geographic area and describe proposed access to the existing street system. Show on site plans, if any.**

Figure 8.2 of Chapter 8 (Transportation) shows the existing street system and major traffic control devices, including State Routes 92 and 204.

- b. **Is the site or affected geographic area currently served by public transit? If so, generally describe. If not, what is the approximate distance to the nearest transit stop?**

Yes. Figure 8.3 shows existing transit routes and stops.

- c. **Will the proposal require any new or improvements to existing roads, streets, pedestrian, bicycle, or state transportation facilities, not including driveways? If so, generally describe (indicate whether public or private).**

Yes. Table 8.8 in Chapter 8 (Transportation) includes a Transportation Improvement Project List for the planning horizon through 2044, while Tables 9.1 and 9.2 of Chapter 9 (Capital Facilities) include projects identified on the 6-year and 20-year capital facilities plans.

- d. **Will the project or proposal use (or occur in the immediate vicinity of) water, rail, or air transportation? If so, generally describe.**

No. The city does not include any railroad tracks, water or air transportation.

- e. **How many vehicular trips per day would be generated by the completed project or proposal? If known, indicate when peak volumes would occur and what percentage of the volume would be trucks (such as commercial and nonpassenger vehicles). What data or transportation models were used to make these estimates?**

¹⁶ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-B-Environmental-elements/Environmental-elements-14-Transportation>

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Table 8.5 and Figure 8.12 do show the projected 2044 levels of service during the PM peak hour.

- f. Will the proposal interfere with, affect, or be affected by the movement of agricultural and forest products on roads or streets in the area? If so, generally describe.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan.

- g. Proposed measures to reduce or control transportation impacts, if any:**

Chapter 8 includes numerous goals and policies aimed at reducing or controlling transportation impacts over the next 20 years.

15. Public services

[Find help answering public service questions¹⁷](#)

- a. Would the project result in an increased need for public services (for example: fire protection, police protection, public transit, health care, schools, other)? If so, generally describe.**

Yes. Projected growth through 2044 would increase the need for public services. Chapter 7 (Public Services and Utilities) evaluates the ability of public services to accommodate this growth.

- b. Proposed measures to reduce or control direct impacts on public services, if any.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Chapter 8 of the plan includes several goals and policies that aim to ensure adequate public services are available through the year 2044.

16. Utilities

[Find help answering utilities questions¹⁸](#)

- a. Circle utilities currently available at the site: electricity, natural gas, water, refuse service, telephone, sanitary sewer, septic system, other:**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. However, all of the above services are present and available in the city.

- b. Describe the utilities that are proposed for the project, the utility providing the service, and the general construction activities on the site or in the immediate vicinity which might be needed.**

N/A – this is a non-project action to update the city’s 2024 Comprehensive Plan. Chapter 7 (Public Services and Utilities) does evaluate the general availability and supply of

¹⁷ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-15-public-services>

¹⁸ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-b-environmental-elements/environmental-elements-16-utilities>

utilities, including water, sanitary sewer, electricity, natural gas, telecommunications, and waste management.

C. Signature

[Find help about who should sign](#)¹⁹

The above answers are true and complete to the best of my knowledge. I understand that the lead agency is relying on them to make its decision.

X

Type name of signee: Russ Wright, SEPA Responsible Official

Position and agency/organization: Community Development Director, City of Lake Stevens

Date submitted: September 23, 2024

¹⁹ <https://ecology.wa.gov/Regulations-Permits/SEPA/Environmental-review/SEPA-guidance/SEPA-checklist-guidance/SEPA-Checklist-Section-C-Signature>

D. Supplemental sheet for nonproject actions

[Find help for the nonproject actions worksheet²⁰](#)

Do not use this section for project actions.

Because these questions are very general, it may be helpful to read them in conjunction with the list of the elements of the environment.

When answering these questions, be aware of the extent the proposal, or the types of activities likely to result from the proposal, would affect the item at a greater intensity or at a faster rate than if the proposal were not implemented. Respond briefly and in general terms.

1. How would the proposal be likely to increase discharge to water; emissions to air; production, storage, or release of toxic or hazardous substances; or production of noise?

The proposed non-project action would adopt the city's 2024 Comprehensive Plan, including the city's adopted 2044 growth targets. While these projected increases in population, housing units, and employment have the potential to increase discharges to water, emissions to air, production/storage/release of toxic/hazardous substances and production of noise, the plan and its implementing ordinances as well as applicable federal, state and local regulations have numerous goals, policies, standards and regulations in place that address these potential impacts, as listed below.

• Proposed measures to avoid or reduce such increases are:

The 2024 Comprehensive plan includes numerous goals and policies that address these potential impacts, most notably in the Land Use (Chapter 2), Environment and Natural Resources (Chapter 4), and Transportation (Chapter 8) elements. These include:

- o Goal 2.9 and its underlying policies, which calls for ensuring that land uses optimize economic benefit and the enjoyment and protection of natural resources while minimizing the threat to health, safety and welfare.
- o Goal 4.1 and its underlying policies, which calls for sustaining environmental quality and conservation of the natural environment and resources.
- o Goal 4.3 and its underlying policies, which calls for protecting surface water, ground water and aquifer recharge areas and conserving all critical areas.
- o Policy 4.1.19, which calls for the city to periodically update its Comprehensive Emergency Management Base Plan.

In addition, many of these goals and policies have already been implemented through the Lake Stevens Municipal Code (LSMC), including the Critical Areas Ordinance (Chapter 14.88) and the Shoreline Master Program (SMP). Emissions to air are regulated by the Clean Air Act, Department of Ecology, and Puget Sound Clean Air Agency. Discharges to water are regulated by the stormwater management manual and the city's NPDES Phase

²⁰ <https://ecology.wa.gov/regulations-permits/sepa/environmental-review/sepa-guidance/sepa-checklist-guidance/sepa-checklist-section-d-non-project-actions>

It permit, and toxic and hazardous substances are regulated at the state and federal level, including the Department of Ecology and Environmental Protection Agency.

2. How would the proposal be likely to affect plants, animals, fish, or marine life?

The proposed non-project action would adopt the city's 2024 Comprehensive Plan, which would not have a direct impact on plants, animals, fish or marine life. Additional development necessary to achieve the city's growth targets has the potential risk of affecting plants, animals, fish or marine life. However, increased development and transportation is subject to numerous rules and regulations at the federal, state and local level.

- **Proposed measures to protect or conserve plants, animals, fish, or marine life are:**

The plan contains numerous goals and policies related to these topics, most notably in Chapter 4. These include:

- Goal 4.1 and its underlying policies, which calls for sustaining environmental quality and conservation of the natural environment and resources.
 - Policy 4.1.4 calls the protection of streams and drainage ways.
 - Policy 4.1.10 calls for the protection of native and non-invasive naturalized plant communities.
 - Policy 4.1.17 calls for the city to participate in regional efforts focused on Puget Sound and salmon recovery.
- Goal 4.3 and its underlying policies, which calls for protecting surface water, ground water and aquifer recharge areas and conserving all critical areas.

Many of these goals and policies will be or have been implemented through the LSMC including Chapter 14.88, as well as the SMP. Lake Stevens is also subject to regulations at the state and federal level, including those by the Department of Ecology, EPA, and Washington Department of Fish and Wildlife (WDFW).

3. How would the proposal be likely to deplete energy or natural resources?

The proposed non-project action would adopt the city's 2024 Comprehensive Plan, including the city's adopted 2044 growth targets. Accommodating this growth will require additional energy consumption and has the potential to have an adverse impact on natural resources. However, as noted above, such growth would be subject to a variety of federal, state and local rules and regulations. The 2024 Comprehensive Plan also places a special emphasis on developing alternative energy sources and preserving natural resources, as detailed below.

- **Proposed measures to protect or conserve energy and natural resources are:**

The plan contains numerous goals and policies related to these topics, most notably in Chapter 4. These include:

○

- o Goal 2.11 and its underlying policies, which encourages energy efficiency and climate adaptation in transportation, land use and building construction.
 - Policy 2.11.5 calls on the city staying current on best building and energy conservation practices and for the city to encourage and incentivize their use.
- o Goal 4.4 and its underlying policies, which calls for developing strategies to prepare for and mitigate potential impacts of climate change and to conserve energy.
 - Policy 4.4.4 calls for making energy efficiency and resource conservation a city priority.
 - Policy 4.4.7 calls for monitoring and evaluating opportunities to stay compliant with state environmental and energy strategies.
 - Policy 4.1.17 calls for the city to participate in regional efforts focused on Puget Sound and salmon recovery.

4. How would the proposal be likely to use or affect environmentally sensitive areas or areas designated (or eligible or under study) for governmental protection, such as parks, wilderness, wild and scenic rivers, threatened or endangered species habitat, historic or cultural sites, wetlands, floodplains, or prime farmlands?

As noted above, adoption of the 2024 Comprehensive Plan would not have a direct impact on environmentally sensitive areas or areas designated for governmental protection. However, increase development, transportation, and operational impacts associated with projected does have the potential to affect such areas, if adequate rules, regulations and mitigation measures are not in place. The City of Lake Stevens is subject to a variety of environmental protections at the federal, state and local levels, and the 2024 Comprehensive Plan provides the policy foundation for local implementing ordinances such as the Critical Areas Ordinance and Shoreline Master Program by prioritizing the protection of these areas, as discussed below.

- **Proposed measures to protect such resources or to avoid or reduce impacts are:**

The Lake Stevens Municipal Code implements the Comprehensive Plan and includes sections regulating critical areas (LSMC 14.88), shoreline management (14.92), special flood hazard areas (LSMC 14.64), tree protection (LSMC 14.76), and stormwater management (Title 11). In addition, the 2024 Comprehensive Plan places an emphasis on the protection of environmentally sensitive areas and other areas designated for governmental protection, including:

- Chapter 4's Vision for the Environment and Natural Resources, which establishes protection of natural resources and environmentally sensitive areas as a city priority, and one which must be balance with future development.

- Policy 2.9.6, which calls for the protection, preservation, enhancement, and inventory of a variety of critical areas, shorelines of the state, green spaces, open space corridors, wildlife habitat and trails.
- Goal 4.1 and its underlying policies, which calls for sustaining environmental quality and conservation of the natural environment and resources.
 - Policy 4.1.4 calls the protection of streams and drainage ways.
 - Policy 4.1.10 calls for the protection of native and non-invasive naturalized plant communities.
 - Policy 4.1.17 calls for the city to participate in regional efforts focused on Puget Sound and salmon recovery.

5. How would the proposal be likely to affect land and shoreline use, including whether it would allow or encourage land or shoreline uses incompatible with existing plans?

The 2024 Comprehensive Plan serves as the city's main land use document and charts the path for growth and development over the next twenty years, in order to achieve land and shoreline uses that reflect community priorities. Chapter 2 (Land Use) provides the framework for implementing ordinance such as the Development Code (LSMC Title 14), which regulates a variety of residential, commercial, industrial, and public/open space uses in the city. As required by Washington state law, the proposed uses have been evaluated to determine whether there is adequate infrastructure in place during the planning horizon to accommodate such growth, a concept known as concurrency.

The city has proposed revisions to several land use and zoning designations to be able to meet the city's allocated 2044 growth targets, and provided a land capacity analysis to illustrate how these targets can be met. Chapter 8 (Transportation) includes transportation modelling based on these growth assumptions and includes a list of proposed projects and improvements to provide and maintain adequate levels of service through 2044. Chapter 7 (Public Services and Utilities) evaluates the adopted capital facility plans for partner agencies that provide water, sanitary sewer, schools, fire protection, and other utilities and public services, ensuring consistency between city and partner plans.

The 2024 Comprehensive Plan does not include any concurrent changes to shoreline uses or designations, which are regulated by the city's Shoreline Master Program. Per state law, that document must be periodically updated to ensure consistency with the Comprehensive Plan.

- **Proposed measures to avoid or reduce shoreline and land use impacts are:**

The city regulates land and shoreline uses primarily through Title 14 of the Lake Stevens Municipal Code (the Land Use Code) and the Shoreline Master Program, both of which are updated periodically to ensure consistency with the 2024 Comprehensive Plan and to avoid or reduce shoreline and land use impacts. In addition, the 2024 Comprehensive Plan includes multiple goals and polices related to land and shoreline uses, primarily in Chapter 2 (Land Use), including:

- o Goal 2.1 and its underlying policies, which calls for the city to provide sufficient land area to accommodate the city's housing, employment and public facility needs.
- o Goal 2.2, which calls for a well-balanced and well-organized combination of residential, commercial, industrial, open space, recreation and public uses, and describes each land use designation.
- o Goal 2.7, which calls for regional coordination to ensure quality planning.
- o Goal 2.9, which calls for land uses to optimize economic benefit and the enjoyment of natural resources while minimizing the threat to health, safety and welfare.
 - Policy 2.9.1, which aims to preserve and accentuate the lake as the centerpiece of Lake Stevens, in compliance with the SMP
- o Goal 4.2 and its underlying policies, which calls for the city to implement the state Shoreline Management Act and protect and enhance shoreline visual and physical access to provide public access.

6. How would the proposal be likely to increase demands on transportation or public services and utilities?

Chapter 8 (Transportation) includes travel forecasting and an alternatives analysis that factors in projected transportation impacts (including active transportation and transit) from meeting the city's 2044 growth targets. Table 8.5 includes an analysis of weekday PM peak hour intersection levels of service (LOS) for both baseline conditions (no improvements) as well as with the improvements identified in Table 8.8; LOS incorporating the 2044 improvements are also illustrated in Figure 8.12. With implementation of the 2044 improvement projects, intersections are expected to meet the City established vehicle LOS standards.

Chapter 8 also includes a discussion of the city's proposed active transportation and transit levels of service. Policy 8.7.5 calls for the city to establish an active transportation LOS based on the analysis in Table 8.2 and the criteria in Table 8.12, while Policy 8.7.4 calls for the city to establish a transit LOS based on the methodology in Table 8.4.

Chapter 7 (Public Services and Utilities) includes an analysis of the city and its partner agencies to provide public services and utilities through the 2044 planning horizon, based on the 2044 growth targets. Per the analysis in Chapter 7, there is adequate sewer, water, electricity, stormwater management, fire protection, police services, public school services, and other utilities and public services capacity to meet the city's projected growth, when factoring projected improvement identified in the capital facilities plans for the city and its partner agencies and special service districts. This includes increasing PUD water storage capacity and expanding wastewater treatment capacity to meet projected growth.

- **Proposed measures to reduce or respond to such demand(s) are:**
 - Implementation of the improvement projects identified in Table 8.8.

- Implementation of capital projects and system improvements identified in the city's 20-year capital facilities plan and those of its partner agencies, including the Lake Stevens Sewer District, Snohomish County Public Utility District, Snohomish Regional Fire and Rescue, and Lake Stevens and Snohomish School Districts.
- Implementation of additional goals and policies identified in Chapters 7 and 8, including:
 - Goal 7.1 and its underlying policies, which calls for ensuring the adequate and equitable distribution of public services throughout the city.
 - Goal 7.3 and its underlying policies, which calls for the provision of adequate police and fire protection services.
 - Goal 7.4 and its underlying policies, which calls for the provision of adequate school facilities.
 - Goal 7.5 and its underlying policies, which calls for the provision of adequate stormwater facilities.
 - Goal 7.8 and its underlying policies, which calls for ensuring that utilities provide service in a manner that is environmentally sensitive, resilient, equitable, safe, reliable and compatible with surrounding properties.
 - Goal 7.9 and its underlying policies, which calls for supporting and encouraging conservation, energy efficiency and climate change mitigation in public facilities and utility systems.
 - Goal 8.2 and its underlying policies, which calls for a transportation system that supports existing and future land uses and accommodates the regional growth strategy.
 - Goal 8.4 and its underlying policies, which calls for the city to adapt to and mitigate the transportation-related impacts of climate change through actions such as reducing GHG emissions and expanding active transportation and transit use.
 - Goal 8.6 and its underlying policies, which calls for minimizing adverse impacts of transportation facility improvements on the built environment.

7. Identify, if possible, whether the proposal may conflict with local, state, or federal laws or requirements for the protection of the environment.

The proposed non-project action is to update the city's 2024 Comprehensive Plan. The intent of this update is to ensure that the city's plan is internally consistent and implements applicable state, regional and local goals, policies and objectives. New and updated goals and policies are included to ensure adequate protection of the environment.



Subject: **Housing and Land Capacity Analysis for 2024-2044 Comprehensive Plan**

BACKGROUND / DISCUSSION:

The city of Lake Stevens is currently undertaking a periodic update to its Comprehensive Plan. One of the key drivers for the periodic update is identifying how the city will meet 2044 growth targets for population, employment and housing units, including any needed land use map amendments (and corresponding rezones) to accommodate said growth.

The growth targets for Snohomish County jurisdictions are derived from the regional growth strategy identified in Puget Sound Regional Council's [Vision 2050](#), which are allocated to individual jurisdictions and unincorporated areas following a collaborative process through Snohomish County Tomorrow. The growth targets are adopted as [Appendix B](#) to Snohomish County's [Countywide Planning Policies](#). The population growth target was translated into housing units based on anticipated future household size.

Lake Stevens Growth Targets	2019/2020 Estimate	2044 Target	2020-2044 Increase
Population	38,951	48,565	9,614 people
Employment	5,675	8,894	3,219 jobs
Housing Units	13,473	18,388	4,915 housing units

Overall, the city must plan for an additional 4,915 housing units and 3,219 jobs between 2020 and 2044. Growth since 2020 is credited towards the city's targets. To gauge the city's ability to meet these growth targets, staff compared the targets to the city's existing zoned capacity for residential and employment, which was calculated as part of Snohomish County's [2021 Buildable Lands Report](#) (BLR). The assumptions in the BLR and the city's progress in meeting its housing growth targets were assessed in the 2023 [Housing Action Plan](#) and have been further revised, as discussed below.

There are several important caveats when evaluating the city's zoned capacity (as assessed in the BLR) against its 2044 growth targets:

- [HB 1220](#) amended the Growth Management Act (GMA) to require cities to plan for housing needs at all income levels and corresponding housing unit types. The city must demonstrate that it has adequate zoned capacity to accommodate its allocated housing needs.
- Per [Department of Commerce guidance](#), at a minimum the land capacity analysis must:
 - o Present a table of allocated housing needs by income level and permanent supportive housing and emergency housing needs.
 - o Relate each type of housing need to zones that can reasonably accommodate those needs.
 - o Show that there is enough capacity to meet each type of housing need.
 - o If there is insufficient capacity for any type of housing need, the city must identify and implement zoning changes that provide enough capacity prior to plan adoption.

- As illustrated in Exhibit 23 of the city's 2023 Housing Action Plan (HAP), Lake Stevens was allocated 4,915 housing units, with approximately half above 100% of area median income (AMI), and the other half below 80% AMI, including 456 permanent supportive housing (PSH) units. The city was also allocated 304 beds of emergency housing.

Exhibit 23. Revised 2020–2044 Lake Stevens Housing Targets, HO-5.



Source: Snohomish County Tomorrow, 2023.

- Exhibit 24 of the 2023 HAP showed that the city had adequate overall capacity (4,973 units) within its residential zoning districts, but that approximately 75% of this capacity (3,663 units) was for single-family (assumed to be detached single-family residences).

Exhibit 24. Comparison of 2019 BLR Capacity to 2020–2044 Lake Stevens Housing Targets.



Source: Snohomish County, 2021; Snohomish County Tomorrow, 2023.

- In March 2024, the city amended its development code to comply with HB 1110, and now allows duplexes on all lots that permit a detached single-family residence. [LSMC 14.46](#), Part III (Infill Development and Middle Housing) also allows for the production of other middle housing types (triplexes, fourplexes, courtyard apartments) within the city's historically single-family residential zones (R4, R6, and R8-12) on slightly larger lot sizes (150% of minimum lot size for a triplex and 175% for a fourplex).
- Recent years have seen an increase in development of duplexes, triplexes, townhomes and other middle housing types within the R4, R6, and R8-12 zoning districts, as the market has begun catering to more diverse housing needs and aims to best utilize infill development opportunities due to the lack of vacant land in the city.
 - As such, the city has allocated 20% of its projected supply of 3,663 SFR units included in the 2023 HAP as being likely to develop as duplexes or other middle housing, which matches the 20% density bonus included in LSMC 14.46.
 - This results in an estimated supply of 2,930 detached single-family residences (3,663 units x 0.8) and 1,465 middle housing units (3,663 units x 0.2 x 2 units/lot) within the city's WR, R4, R6, and R8-12 zoning districts. When added to the estimated supply of 364 townhomes calculated in the 2023 HAP analysis, the city estimates it has a current capacity of 1,829 middle housing units associated with the 100-120% AMI income band.
- This results in a large projected surplus at the 100-120% AMI range (as shown in Table 2), even when accounting for the potential development of PSH in these zones (see additional discussion below).
- City staff also reassessed the assumptions in the 2021 BLR for residential development within the city's commercial and mixed-use zones, which allow for multifamily residential development but were not included in the BLR population capacity estimates that were later translated to housing units.
- Table 1 shows the city's calculated residential capacity for multifamily residential units within commercial and mixed-use zones, which results in additional capacity for 834 MFR units. As discussed in Chapter 2 (Land Use), the city is proposing to eliminate the PBD zone as part of the 2024 Comprehensive Plan, with most areas now proposed as MFR. However, the PBD zone has negligible MFR capacity (~6 units).
- Factoring in the 503 units of MFR housing and 443 units of senior housing (assumed to be provided as MFR units) calculated in the 2023 HAP, the city estimates it has the capacity for 1,780 MFR units (503+443+834).
- Per HB 1220, emergency housing must be allowed in any district that allows hotels, while permanent supportive housing (PSH) must be permitted in any district that allows hotels or allows for residential development.
- The city currently has multiple commercial and mixed-use zoning districts that allow for hotels, and the draft Housing Element (Chapter 3) includes a policy (3.2.4) allowing emergency housing anywhere hotels are permitted.
- Given this, the LCA does not require a quantitative analysis of emergency housing capacity.
- Proposed policy 3.2.5 calls for permanent supportive housing to be permitted in all residential zones and zones that permit hotels.
- Although PSH is permitted in all residential zones, including those where the city has a documented surplus of detached single-family housing and middle housing capacity, the city estimates that it has a projected deficit of 456 units of PSH.
- As such, the city has adequate capacity within these zoning districts for

Table 1 – Estimated Residential Capacity within Commercial and Mixed-Use Zones (2023)

Zone	Parcel Count	Existing Units	Gross Acres ¹	Net Acres ²	Base Capacity ³	Total Capacity ⁴	Income Band(s)
MU	13	15	5.19	2.59	38.89	23.89	0-30%, 30-50%, and 50-80%
MU Vacant	0	0	0.00	0.00	0.00	0.00	
MU Redevelopable	13	15	5.19	2.59	38.89	23.89	
MU Partially-Used	0	0	0.00	0.00	0.00	0.00	
MUN	132	140	22.41	11.20	168.04	28.04	0-30%, 30-50%, and 50-80%
MUN Vacant	0	0	0.32	0.16	2.43	2.43	
MUN Redevelopable	129	138	21.76	10.88	163.21	25.21	
MUN Partially-Used	2	2	0.32	0.16	2.40	0.40	
CBD Total	19	20	6.70	3.35	50.24	30.24	0-30%, 30-50%, and 50-80%
CBD Vacant	0	0	1.02	0.51	7.68	7.68	
CBD Redevelopable	18	20	5.67	2.84	42.56	22.56	
CBD Partially-Used	0	0	0.00	0.00	0.00	0.00	
PBD Total	13	8	1.92	0.96	14.42	6.42	0-30%, 30-50%, and 50-80%
PBD Vacant	0	0	0.00	0.00	0.00	0.00	
PBD Redevelopable	7	7	1.20	0.60	9.00	2.00	
PBD Partially-Used	1	1	0.00	0.00	0.00	-1.00	
CD Total	115	97	112.35	56.17	842.59	745.59	0-30%, 30-50%, and 50-80%
CD Vacant	0	0	20.53	10.26	153.96	153.96	
CD Redevelopable	87	81	82.08	41.04	615.60	534.60	
CD Partially-Used	17	16	9.74	4.87	73.03	57.03	
Mixed-Use / Commercial	292	280	148.555	74.28	1,114.16	834.16	

1. Area minus critical areas.
2. Gross area minus reduction factor for parking, roads and utilities (25% used for residential uses and 50% used for MFR, mixed-use and commercial).
3. Base capacity multiplies the net acres by the zoning capacity, measured in units per acre.
4. The total capacity is a total of the revised base including middle housing.

- Based on Commerce guidance, Table 2 identifies the housing types and zoning districts associated with each income band. The 2044 growth target for each income band is then compared to the existing zoned capacity, with the surplus (or deficit) shown in the right column.

Table 2 – Housing Types by Income Band with Projected Surplus or Deficit

Income Band(s) (% AMI)	Housing Types Serving Range	Associated Zoning Districts	2044 Growth Target	Current (2023) Capacity	Surplus or (Deficit)
0-30% (non-PSH) 30-50% 50-80%	Apartments, Condos	MFR, CD, MU, MUN, CBD, PBD (PBD to be eliminated)	2,081	1,780	(301)
0-30% (PSH)	PSH	MFR, CD, MU, MUN, CBD, PBD (PBD to be eliminated)	456	0	(456)
100-120%	Duplexes, triplexes, fourplexes, townhomes, cottage housing, ADUs	R4, R6, R8-12	458	1,829	1,371
120% and above	Detached single family residences	WR, R4, R6, R8-12	1,920	2,930	1,010

- Units at 0-50% AMI are assumed to require subsidies, while 50-80% AMI are market rate
- Table 2 estimates that the city has adequate capacity to meet its 2044 housing growth targets, except for a projected 301-unit deficit of multifamily housing units affordable at lower income ranges (0-80% AMI) and 456 units of PSH, for a total of 757 units.
- Given this projected deficit, the city is proposing several land use and zoning map amendments to increase its capacity for MFR development at different income brackets and for supportive housing, as shown in Figures 2.4 (Future Land Use Map) and 2.5 (Zoning Map).

Table 3 – Proposed Zoning Map Amendments to Meet Lower Income Band Growth Targets

Current Zoning	Proposed Zoning	Net Acres	Assumed Density	Projected Increase in MFR Units	Projected Reduction in SFR Units
R4	MFR	15.1	20 un/acre	302	(60)
R8-12	MFR	12.8	20 un/acre	256	(102)
R8-12	CD	5.8	30 un/acre	174	(47)
R4	CBD	0.3	30 un/acre	9	(1)
R6	CBD	1.1	30 un/acre	33	(7)
Total				774	(217)

- Table 3 includes an analysis of increased MFR development capacity resulting from proposed land use and zoning map amendments from traditionally single-family residential zones (R4 and R8-12) to zoning districts associated with potential MFR development (MFR, CBD and CD)
- Table 3 does not factor in proposed land use and zoning map amendments from PBD to MFR, MUN to MFR, or MU to CBD, which have similar densities and are proposed as housekeeping amendments intended to simplify the city's zoning hierarchy.
- The assumed densities in Table 3 are higher (approximately double) than those in Table 1 due to the lack of existing development on the parcels proposed to be rezoned.
- Overall, Table 3 shows that the proposed rezones have the potential to increase MFR (including that required for PSH) by 774 units while reducing SFR capacity by 217 units.
- These amendments would provide the city with the necessary zoned capacity to address its projected deficit of 757 units at the 0-30%, 30-50%, and 50-80% AMI income bands (including PSH), as required by the GMA.



2024 – 2029 CAPITAL FACILITIES PLAN LAKE STEVENS SCHOOL DISTRICT NO. 4

prepared for:

Snohomish County

And

City of Lake Stevens
City of Marysville

Final
July 10, 2024

CAPITAL FACILITIES PLAN

LAKE STEVENS SCHOOL DISTRICT NO. 4

BOARD OF DIRECTORS

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SUPERINTENDENT

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This plan is not a static document. It will change as demographics, information and District plans change. It is a “snapshot” of one moment in time.

For information on the Lake Stevens School District Capital Facilities Plan contact Robb Stanton at the District (425) 335-1500

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SECTION 1: INTRODUCTION

Purpose of the Capital Facilities Plan

The Washington Growth Management Act (GMA) outlines thirteen broad goals including adequate provision of necessary public facilities and services. Schools are among these necessary facilities and services. The public school districts serving Snohomish County residents have developed capital facilities plans to satisfy the requirements of RCW 36.70A.070 and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

This Capital Facilities Plan (CFP) is intended to provide the Lake Stevens School District (District), Snohomish County, the City of Lake Stevens, the City of Marysville and other jurisdictions a description of facilities needed to accommodate projected student enrollment at acceptable levels of service over the next twenty years (2044), with a more detailed schedule and financing program for capital improvements over the next six years (2024-2029). This CFP is based in large measure on the 2024 Facilities Needs Plan for the Lake Stevens School District.

When Snohomish County adopted its GMA Comprehensive Plan in 1995, it addressed future school capital facilities plans in Appendix F of the General Policy Plan¹. This part of the plan establishes the criteria for all future updates of the District CFP, which is to occur every two years. This CFP updates the GMA-based Capital Facilities Plan last adopted by the District in 2022.

In accordance with GMA mandates and Chapter 30.66C SCC, this CFP contains the following required elements:

Element	See Page	Table
Future enrollment forecasts for each grade span (elementary, middle, mid-high and high).	17	5-2
An inventory of existing capital facilities owned by the District, showing the locations and student capacities of the facilities.	12	4-1
A forecast of the future needs for capital facilities and school sites; distinguishing between existing and projected deficiencies.	19 20	6-1 6-2
The proposed capacities of expanded or new capital facilities.	22	6-3

¹ See Appendix F of this CFP

Element	See Page	Table
A six-year plan for financing capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes. The financing plan separates projects and portions of projects that add capacity from those which do not, since the latter are generally not appropriate for impact fee funding. The financing plan and/or the impact fee calculation formula must also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.	22	6-3
A calculation of impact fees to be assessed and support data substantiating said fees.	Appendix A	
A report on fees collected through December 2023 and how those funds were used.	24	6-4

In developing this CFP, the guidelines of Appendix F of the General Policy Plan² were used as follows:

- Information was obtained from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. School districts may generate their own data if it is derived through statistically reliable methodologies. Information is to be consistent with the State Office of Financial Management (OFM) population forecasts and those of Snohomish County.
- Chapter 30.66C SCC requires that student generation rates be independently calculated by each school district. Rates were updated for this CFP by FLO Analytics (See Appendix C).
- The CFP complies with RCW 36.70A (the Growth Management Act) and, where impact fees are to be assessed, RCW 82.02.
- The calculation methodology for impact fees meets the conditions and test of RCW 82.02. Districts which propose the use of impact fees should identify in future plan updates alternative funding sources if impact fees are not available due to action by the state, county or the cities within their district boundaries.

Adoption of this CFP by reference by the County and cities of Marysville and Lake Stevens constitutes approval of the methodology used herein by those entities.

Overview of the Lake Stevens School District

The Lake Stevens School District is located six miles east of downtown Everett and encompasses most of the City of Lake Stevens as well as portions of unincorporated Snohomish County and a small portion of the City of Marysville. The District is located south of the Marysville School District and north of the Snohomish School District.

The District currently serves a student population of 9,423³ with seven elementary schools, two middle schools, one mid-high school, one high school and one homeschool partnership program (HomeLink).

² See Appendix G of this CFP

³ March 2024 Headcount Report

Elementary schools provide educational programs for students in kindergarten through grade five. Middle schools serve grades six and seven, the mid-high serves grades eight and nine and the high school serves grades ten through twelve. HomeLink provides programs for students from kindergarten through eighth grade. The District employs over 600 certificated staff members and over 600 classified staff for a total of over 1,200.

Significant Issues Related to Facility Planning in the Lake Stevens School District

The most significant issues facing the Lake Stevens School District in terms of providing classroom capacity to accommodate existing and projected demands are:

- Continued housing growth in the District.
- The need to have unhoused students before becoming eligible for state construction funding.
- The implementation of reduced class sizes at the K-3 level at all elementary schools.
- Uneven distribution of growth across the district and an imbalance in growth in the north and south ends of the district, requiring facilities to balance enrollment.
- Increased critical areas regulations, decreasing the amount of developable area on school sites.
- Discounted school impact fees and changes to how and when these fees are calculated and paid, none of which supports mitigating the true impact of development.
- The need for additional property and lack of suitable sites within Urban Growth Area (UGA) boundaries to accommodate school facilities.
- The elimination of the ability to develop schools outside of UGAs.
- The inability to add temporary capacity with portable classrooms on school sites without costly stormwater and infrastructure improvements.
- Aging school facilities.
- Projected permanent capacity shortfall by 2029 for K-5 of 1,249 students (with no improvements).

These issues are addressed in greater detail in this Capital Facilities Plan.

SECTION 2: DEFINITIONS

Note: Definitions of terms preceded by an asterisk (*) are provided in Chapter 30.9SCC. They are included here, in some cases with further clarification to aid in the understanding of this CFP. Any such clarifications provided herein in no way affect the legal definitions and meanings assigned to them in Chapter 30.9 SCC.

*Appendix F means Appendix F of the Snohomish County Growth Management Act (GMA) Comprehensive Plan, also referred to as the General Policy Plan (GPP).

*Average Assessed Value average assessed value by dwelling unit type for all residential units constructed within the district. These figures are provided by Snohomish County. The current average assessed value for 2024 is \$621,496 for single-family detached residential dwellings; \$175,173 for one-bedroom (*Small*) multi-family units, and \$242,411 for two or more bedroom (*Large*) multi-family units.

*Boeckh Index (See Construction Cost Allocation)

*Board means the Board of Directors of the Lake Stevens School District (“School Board”).

Capital Bond Rate means the annual percentage rate computed against capital (construction) bonds issued by the District. For 2024, a rate of 3.48% is used. (See also “Interest Rate”)

*Capital Facilities means school facilities identified in the District’s capital facilities plan that are “system improvements” as defined by the GMA as opposed to localized “project improvements.”

*Capital Facilities Plan (CFP) means the District’s facilities plan adopted by its school board consisting of those elements required by Chapter 30.66C SCC and meeting the requirements of the GMA and Appendix F of the General Policy Plan. The definition refers to *this* document, which is consistent with the adopted “2024 Facilities Needs Plan for the Lake Stevens School District,” which is a separate document.

Construction Cost Allocation (formerly the Boeckh Index) means a factor used by OSPI as a guideline for determining the area cost allowance for new school construction. The Index for the 2024 Capital Facilities Plan is \$375.00, as provided by OSPI.

*City means City of Lake Stevens and/or City of Marysville.

*Council means the Snohomish County Council and/or the Lake Stevens or Marysville City Council.

*County means Snohomish County.

*Commerce means the Washington State Department of Commerce.

*Developer means the proponent of a development activity, such as any person or entity that owns or holds purchase options or other development control over property for which development activity is

proposed.

*Development means all subdivisions, short subdivisions, conditional use or special use permits, binding site plan approvals, rezones accompanied by an official site plan, or building permits (including building permits for multi-family and duplex residential structures, and all similar uses) and other applications requiring land use permits or approval by Snohomish County, the City of Lake Stevens and/or City of Marysville.

*Development Activity means any residential construction or expansion of a building, structure or use of land or any other change of building, structure or land that creates additional demand and need for school facilities but excluding building permits for attached or detached accessory apartments, and remodeling or renovation permits which do not result in additional dwelling units. Also excluded from this definition is “Housing for Older Persons” as defined by 46 U.S.C. § 3607, when guaranteed by a restrictive covenant, and new single-family detached units constructed on legal lots created prior to May 1, 1991.

*Development Approval means any written authorization from the County and/or City, which authorizes the commencement of a development activity.

*Director means the Director of the Snohomish County Department of Planning and Development Services (PDS), or the Director’s designee.

District means Lake Stevens School District No. 4.

*District Property Tax Levy Rate (Capital Levy) means the District's current capital property tax rate per thousand dollars of assessed value. For this Capital Facilities Plan, the assumed levy rate is .00120.

*Dwelling Unit Type means (1) single-family detached residences, (2) townhomes and multiplex units (duplexes, triplexes and quadplexes) and (3) multi-family apartment or condominium units.

*Encumbered means school impact fees identified by the District to be committed as part of the funding for capital facilities for which the publicly funded share has been assured, development approvals have been sought or construction contracts have been let.

*Estimated Facility Construction Cost means the planned costs of new schools or the actual construction costs of schools of the same grade span recently constructed by the District, including on-site and off-site improvement costs. If the District does not have this cost information available, construction costs of school facilities of the same or similar grade span within another District are acceptable.

*FTE (Full Time Equivalent) is a means of measuring student enrollment based on the number of hours per day in attendance at the District’s schools. A student is considered one FTE if they are enrolled for the equivalent of a full schedule each full day.

*GFA (per student) means the Gross Floor Area per student.

*Grade Span means a category into which the District groups its grades of students (e.g., elementary, middle, mid-high and high school).

Growth Management Act (GMA) - means the Growth Management Act (RCW 36.70A).

*Interest Rate means the current interest rate as stated in the Bond Buyer Twenty Bond General Obligation Bond Index. For this Capital Facilities Plan an assumed rate of 3.48% is used, as provided by Snohomish County. (See also “Capital Bond Rate”)

*Land Cost Per Acre means the estimated average land acquisition cost per acre (in current dollars) based on recent site acquisition costs, comparisons of comparable site acquisition costs in other districts, or the average assessed value per acre of properties comparable to school sites located within the District. In 2024 the District estimates land costs to average \$200,000 per acre.

*Multi-Family Dwelling Unit means any residential dwelling unit that is not a single-family unit as defined by Chapter 30.66C. SCC³

*OFM means Washington State Office of Financial Management.

*OSPI means Washington State Office of the Superintendent of Public Instruction.

*Permanent Facilities means school facilities of the District with a fixed foundation.

*R.C.W. means the Revised Code of Washington (a state law).

*Relocatable Facilities (also referred to as temporary classrooms or portables) means factory-built structures, transportable in one or more sections, which are designed to be used as an education space and are needed:

- to prevent the overbuilding of school facilities,
- to meet the needs of service areas within the District, or
- to cover the gap between the time that families move into new residential developments and the date that construction is completed on permanent school facilities.

*Relocatable Facilities Cost means the total cost, based on actual costs incurred by the District, for purchasing and installing portable classrooms.

*Relocatable Facilities Student Capacity means the rated capacity for a typical portable classroom used for a specified grade span.

*School Impact Fee means a payment of money imposed upon development as a condition of development approval to pay for school facilities needed to serve the new growth and development. The school impact fee does not include a reasonable permit fee, an application fee, the administrative fee for collecting and handling impact fees, or the cost of reviewing independent fee calculations.

*SEPA means the State Environmental Policy Act (RCW 43.21C).

*Single-Family Dwelling Unit means any detached residential dwelling unit designed for occupancy by a single-family or household.

*Standard of Service means the standard adopted by the District which identifies the program year, the class size by grade span and taking into account the requirements of students with special needs, the number of classrooms, the types of facilities the District believes will best serve its student population and other factors as identified in the District's capital facilities plan. The District's standard of service shall not be adjusted for any portion of the classrooms housed in relocatable facilities that are used as temporary facilities or from any specialized facilities housed in relocatable facilities.

*State Match Percentage means the proportion of funds that are provided to the District for specific capital projects from the State's Common School Construction Fund. These funds are disbursed based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the maximum percentage of the total project eligible to be paid by the State.

*Student Factor (Student Generation Rate [SGR]) means the number of students of each grade span (elementary, middle, mid-high and high school) that the District determines are typically generated by different dwelling unit types within the District⁴. Each District will use a survey or statistically valid methodology to derive the specific student generation rate, provided that the survey or methodology is approved by the Snohomish County Council as part of the adopted capital facilities plan for each District. (See Appendix C)

*Subdivision means all small and large lot subdivisions as defined in Section 30.41 of the Snohomish County Code.

*Teaching Station means a facility space (classroom) specifically dedicated to implementing the District's educational program and capable of accommodating at any one time, at least a full class of up to 30 students. In addition to traditional classrooms, these spaces can include computer labs, auditoriums, gymnasiums, music rooms and other special education and resource rooms.

*Unhoused Students means District enrolled students who are housed in portable or temporary classroom space, or in permanent classrooms in which the maximum class size is exceeded.

*WAC means the Washington Administrative Code.

⁴ For purposes of calculating Student Generation Rates, assisted living or senior citizen housing are not included.

SECTION 3: DISTRICT EDUCATIONAL PROGRAM STANDARDS

School facility and student capacity needs are dictated by the types and amounts of space required to accommodate the District's adopted educational program. The educational program standards that typically drive facility space needs include grade configuration, optimum facility size, class size, educational program offerings, classroom utilization and scheduling requirements, and use of relocatable classroom facilities (portables). Educational Program Standards are the same as the minimum level of service as required by Appendix F of the Growth Management Comprehensive Plan.

In addition, government mandates and community expectations may affect how classroom space is used. Traditional educational programs offered by school districts are often supplemented by nontraditional or special programs such as special education, English as a second language, remediation, alcohol and drug education, preschool and daycare programs, computer labs, music programs, etc. These special or nontraditional educational programs can have a significant impact on the available student capacity of school facilities.

Examples of special programs offered by the Lake Stevens School District at specific school sites include:

- Behavioral Program
- Bilingual Program
- Career and Technical Education
- Community Education
- Conflict Resolution
- Contract-Based Learning
- Credit Retrieval
- Drug Resistance Education
- Early Learning Center, which includes ECEAP and developmental preschool
- Full-day Kindergarten
- Highly Capable
- Home School Parent Partnership (HomeLink)
- Language Assistance Program (LAP)
- Life Skills Self-Contained Program
- Multi-Age Instruction
- Multi-tiered Systems of Support
- Occupational and Physical Therapy
- Online Distance Learning
- Running Start
- Speech and Language Pathologists
- Structured Learning Center Self-Contained Program
- Summer School
- Title 1
- Title 2

Variations in student capacity between schools are often a result of what special or nontraditional

programs are offered at specific schools. These special programs require classroom space, which can reduce the regular classroom capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate most of these programs. However, older schools often require space modifications to accommodate special programs, and in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program requirements will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, state funding levels and use of new technology, as well as other physical aspects of the school facilities. The school capacity inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan.

In addition, districts are wrestling with the outcomes from the McCleary decision and additional funding and requirements from OSPI and the state Legislature. Many of these outcomes, like full-day kindergarten and reduced class sizes at the elementary level and new graduation requirements at the high school level can have significant impacts to the use of facilities. These will need to be incorporated into the District's facility capacities and uses.

The District's minimum educational program requirements, which directly affect school capacity, are outlined below for the elementary, middle, mid-high and high school grade levels.

Educational Program Standards for Elementary Grades

- Average class size for kindergarten should not exceed **23** students.
- Average class size for grades 1-3 should not exceed **25** students.
- Average class size for grades 4-5 should not exceed **27** students.
- Special Education for students may be provided in a self-contained classroom. The practical capacity for these classrooms is **12** students.
- All students will be provided music instruction in a separate classroom.
- Optimum design capacity for new elementary schools is 650 students. However, the actual capacity of individual schools may vary depending on the educational programs offered.

Educational Program Standards for Middle, Mid-High and High Schools

- Class size for secondary grade (6-12) regular classrooms should not exceed **30** students.
- Special Education for students may be provided in a self-contained classroom. The practical capacity for these classrooms is 12 students.
- As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during planning periods, it is not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity is adjusted using a utilization factor of 83% at the high school, mid-high and middle school levels.
- Some Special Education services for students will be provided in a self-contained classroom.
- Identified students will also be provided other nontraditional educational opportunities in classrooms designated as follows:
 - Resource Rooms (i.e., computer labs, study rooms).
 - Special Education Classrooms.

- Program Specific Classrooms:
 - o Music
 - o Physical Education
 - o Drama
 - o Family and Consumer Sciences
 - o Art
 - o Career and Technical Education

Optimum design capacity for new middle schools is 750 students. Optimum design capacity for new high schools is 2,000 students. The actual capacity of individual schools may vary depending on the educational programs offered.

Minimum Educational Program Standards

The Lake Stevens School District will evaluate student housing levels based on the District as a whole system and not on a school by school or site by site basis. This may result in portable classrooms being used as interim housing, attendance boundary changes or other program changes to balance student housing across the system.

The Lake Stevens School District has set minimum educational program standards based on several criteria. Exceeding these minimum standards will trigger significant changes in program delivery. If there are 27 or fewer students in a majority of K-5 classrooms, the standards have been met; if there are 30 or fewer students in a majority of 6-12 classrooms, the minimum standards have been met. The Lake Stevens School District meets these standards at all grade levels.

Table 3-1 – Minimum Educational Program Standards (MEPS) Met

Grade Level	Classrooms Meeting MLOS	Total Classrooms	% Meeting MEPS
Total Elementary	180	186	97%
Total Secondary	188	196	96%
District Total	368	382	96%

It should be noted that the minimum educational program standard is just that, a minimum, and not the desired or accepted operating standard. Also, portables are used to accommodate students within District standards, but are not considered a permanent solution. (See Chapter 4).

SECTION 4: CAPITAL FACILITIES INVENTORY

Capital Facilities

Under GMA, public entities are required to inventory capital facilities used to serve the existing populations. Capital facilities are defined as any structure, improvement, piece of equipment, or other major asset, including land that has a useful life of at least ten years. The purpose of the facilities inventory is to establish a baseline for determining what facilities will be required to accommodate future demand (student enrollment) at acceptable or established levels of service. This section provides an inventory of capital facilities owned and operated by the Lake Stevens School District including schools, portables, developed school sites, undeveloped land and support facilities. School facility capacity was inventoried based on the space required to accommodate the District's adopted educational program standards (see Section 3). A map showing locations of District school facilities is provided as Figure 1.

Schools

The Lake Stevens School District includes: seven elementary schools grades K-5, two middle schools grades 6-7, one mid-high school grades 8-9, one high school grades 10-12, and an alternative K-8 home school partnership program (HomeLink).

The Office of the Superintendent of Public Instruction (OSPI) calculates school capacity by dividing gross square footage of a building by a standard square footage per student. This method is used by the State as a simple and uniform approach for determining school capacity for purposes of allocating available State Match Funds to school districts for school construction. However, this method is not considered an accurate reflection of the capacity required to accommodate the adopted educational program of each individual district. For this reason, school capacity was determined based on the number of teaching stations within each building and the space requirements of the District's adopted education program. These capacity calculations were used to establish the District's baseline capacity and determine future capacity needs based on projected student enrollment. The school capacity inventory is summarized in Table 4-1.

Table 4-1 – School Capacity Inventory

School Name	Site Size (acres)	Bldg. Area (Sq. Ft.)	Teaching Stations - Regular	Teaching Stations - SPED	Perm. Student Capacity*	Capacity with Portables	Year Built or Last Remodel	Potential for Expansion of Perm. Facility
Elementary Schools								
Glenwood Elementary	9.0	50,513	22	2	474	599	1992	Yes
Highland Elementary	8.7	53,725	20	2	440	590	1999	Yes
Hillcrest Elementary	15.0	55,571	22		484	779	2008	Yes
Mt. Pilchuck Elementary	22.0	55,282	22	2	490	565	2008	Yes
Skyline Elementary	15.0	52,417	19	4	439	539	1992	Yes
Stevens Creek Elementary	20.0	83,244	26	2	574	624	2018	Yes
Sunnycrest Elementary	15.0	50,592	24		519	619	2009	Yes
Elementary Total	104.7	401,344	155	12	3,420	4,315		
Middle Schools								
Lake Stevens Middle School	25.0	86,206	26	5	637	829	1996	Yes
North Lake Middle School	15.0	91,516	34	2	787	887	2001	Yes
Middle School Total	40.0	177,722	60	7	1,424	1,716		
Mid-High								
Cavelero Mid-High School	37.0	225,612	62	8	1,484	1,529	2007	Yes
Mid-High Total	37.0	225,612	62	8	1,484	1,529		
High Schools								
Lake Stevens High School	38.0	312,598	86	6	1,997	1,997	2021	Yes
High School Total	38.0	312,598	86	6	1,997	1,997		
District Totals	219.7	1,117,276	363	33	8,325	9,557		

*Note: Student Capacity is exclusive of portables and includes adjustments for special programs.

Leased Facilities

The District does not lease any permanent classrooms.

Relocatable Classrooms (Portables)

Portables are used as temporary classroom space to house students until funding can be secured to construct permanent classroom facilities. Portables are not viewed by the District as a solution for housing students on a permanent basis. The Lake Stevens School District currently uses 92 portable classrooms at various school sites throughout the District to provide temporary capacity for K-12 students. This compares with 75 portables used in 2020. A typical portable classroom can provide capacity for a full-size class of students. Current use of portables throughout the District is summarized in Table 4-2.

Table 4-2 – Portables

School Name	Portable Classrooms	Capacity in Portables	Remaining Useful Life	Portable Area (ft ²)
<u>ELEMENTARY SCHOOLS</u>				
Glenwood	10	125	Good/excellent	8,960
Highland	10	150	Good	8,960
Hillcrest	21	295	Good/excellent	18,816
Mt. Pilchuck	9	75	Good	8,064
Skyline	11	100	Good/excellent	9,856
Stevens Creek	2	50	Excellent	1,792
Sunnycrest	7	100	Good	6,272
Elementary Total	70	895		62,720
<u>MIDDLE SCHOOLS</u>				
Lake Stevens Middle	11	192	Good	9,856
North Lake Middle	9	100	Good	8,064
Middle Schools Total	20	292		17,920
<u>MID-HIGH SCHOOL</u>				
Cavelero Mid-High	2	45	Excellent	1,792
Mid-High Total	2	45		1,792
<u>HIGH SCHOOL</u>				
Lake Stevens High School	0	0		0
High School Total	0	0		0
District K-12 Total	92	1,232		82,432

The District will continue to purchase or move existing portables, as needed, to cover the gap between the time that families move into new residential developments and the time the District is able to complete construction on permanent school facilities.

Support Facilities

In addition to schools, the Lake Stevens School District owns and operates additional facilities that provide operational support functions to the schools. An inventory of these facilities is provided in Table 4-3.

Table 4-3 – Support Facilities

Facility	Site Acres	Building Area (sq.ft.)
Education Service Center	1.4	14,771
Grounds	1.0	2,788
Maintenance	1.0	5,724
Transportation	6.0	15,589
Support Facility Total	9.4	38,872

Land Inventory

The Lake Stevens School District owns four undeveloped sites described below:

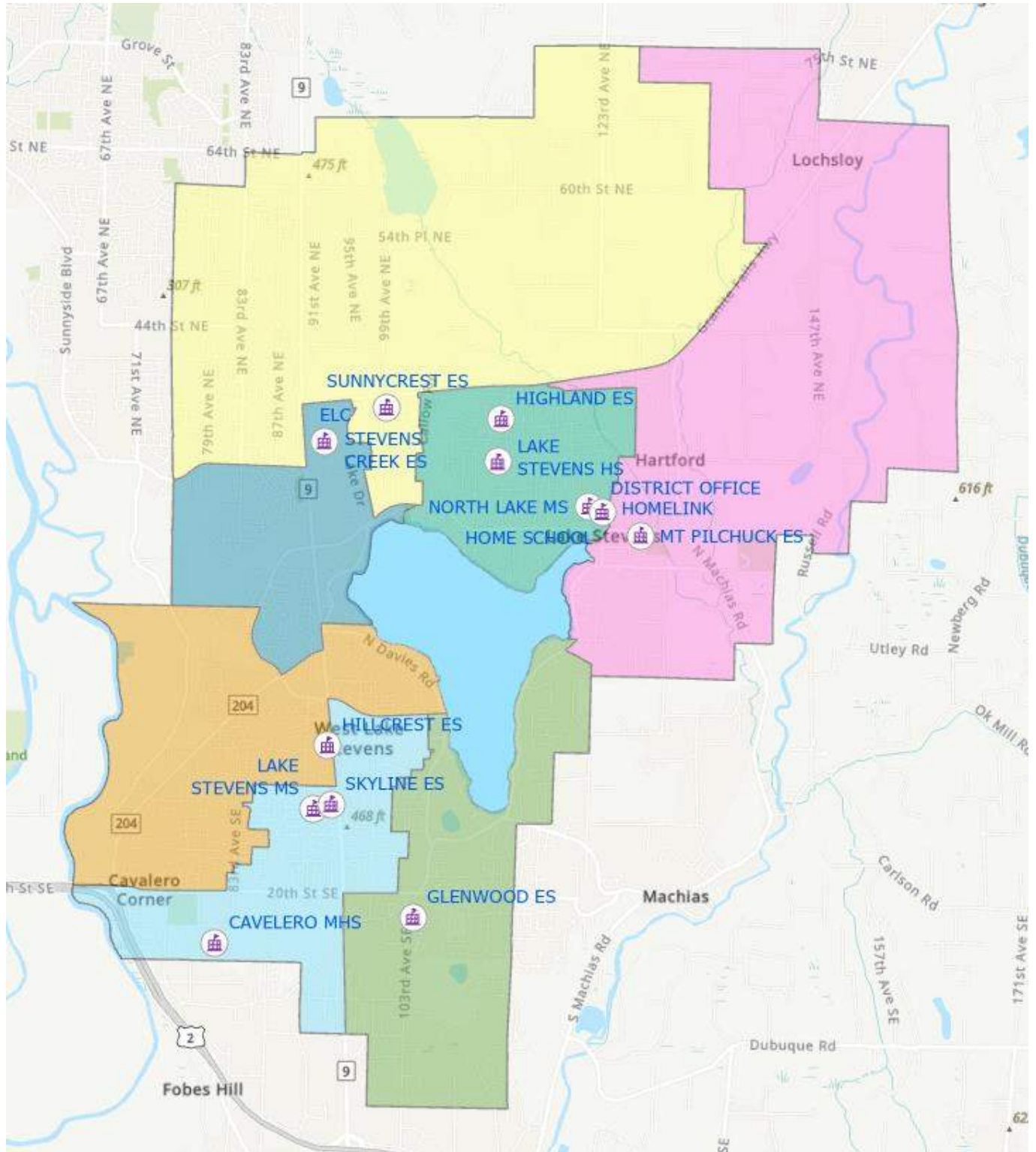
Ten acres located in the northeast area of the District (Lochsloy area), west of Highway 92. This site will eventually be used for an elementary school (beyond the year 2029). It is presently used as an auxiliary sports field.

An approximately 35-acre site northeast of the intersection of Highway 9 and Soper Hill Road bordered by Lake Drive on the east. This is the site of the district's newest elementary school and early learning center. The remainder of the site is planned for a future school.

A parcel of approximately 23 acres located at 20th Street SE and 83rd Street. This property was donated to the School District for an educational facility. The property is encumbered by wetlands and easements, leaving less than 10 available acres. It is planned to be a future elementary school.

A 2.42-acre site (Jubb Field) located in an area north of Highway #92 is used as a small softball field. It is not of sufficient size to support a school.

Figure 1 – Map of District Facilities

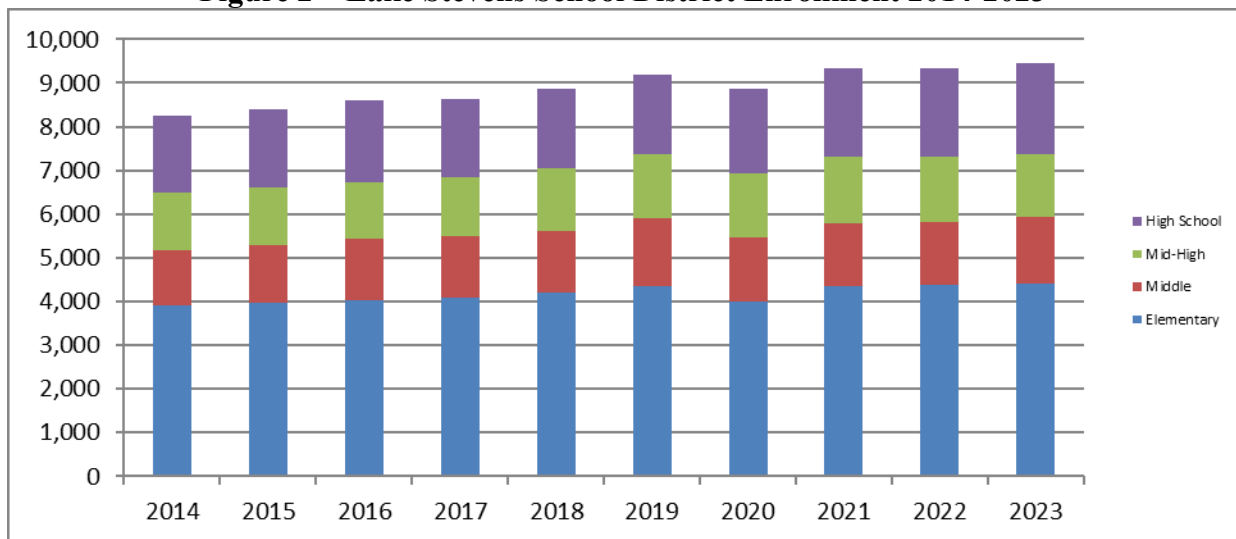


SECTION 5: STUDENT ENROLLMENT TRENDS AND PROJECTIONS

Historic Trends and Projections

Student enrollment in the Lake Stevens School District remained relatively constant between 1973 and 1985 (15%) and then grew significantly from 1985 through 2005 (approximately 120%). Between 2014 and 2023, student enrollment increased by 1,193 students, over 14%. The District has been and is projected to continue to be one of the fastest growing districts in Snohomish County based on the OFM-based population forecast. Population is estimated by the County to rise from 50,461 in 2020 to almost 67,294 in Year 2044, an increase of 33%.

Figure 2 – Lake Stevens School District Enrollment 2014-2023



Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, economic conditions and demographic trends in the area affect the estimates. Monitoring population growth for the area is an essential yearly activity in the ongoing management of the capital facilities plan. In the event enrollment growth slows, plans for new facilities can be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projections. Table 5-1 shows enrollment growth from 2014 to 2023 according to OSPI and District records.

Table 5-1 - Enrollment 2014-2023

	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Elementary	3,917	3,971	4,030	4,083	4,207	4,362	3,998	4,354	4,372	4,397
Middle	1,261	1,314	1,398	1,405	1,414	1,556	1,468	1,426	1,450	1,527
Mid-High	1,318	1,331	1,312	1,344	1,426	1,448	1,476	1,524	1,497	1,447
High School	1,757	1,776	1,871	1,814	1,828	1,834	1,912	2,021	2,020	2,075
Total	8,253	8,392	8,611	8,646	8,875	9,200	8,854	9,325	9,339	9,446

Note that the District's enrollment dropped by 346 students (3.8%) in 2020. In 2020, education was mostly held remotely due to the COVID-19 pandemic, and many districts experienced enrollment

declines. Unlike many districts, however, enrollment in Lake Stevens bounced back up by 471 students (5.3%) in 2021 and enrollment has continued to grow since.

The District has used either a Ratio Method for its projections or accepted the projections from the State Office of the Superintendent of Public Instruction (OSPI). The Ratio Method (See Appendix C) estimates future enrollments as a percentage of total population, which is tracked for past years, with assumptions being made for what this percentage will be in future years. Between 2010-2023, the average percentage was 18.46%. For future planning, a level rate of 17.41% was used through 2029 and for Year 2044. These assumptions recognize a trend toward lower household sizes offset by significant growth anticipated in the Lake Stevens area. OSPI methodology uses a modified cohort survival method which is explained in Appendix B.

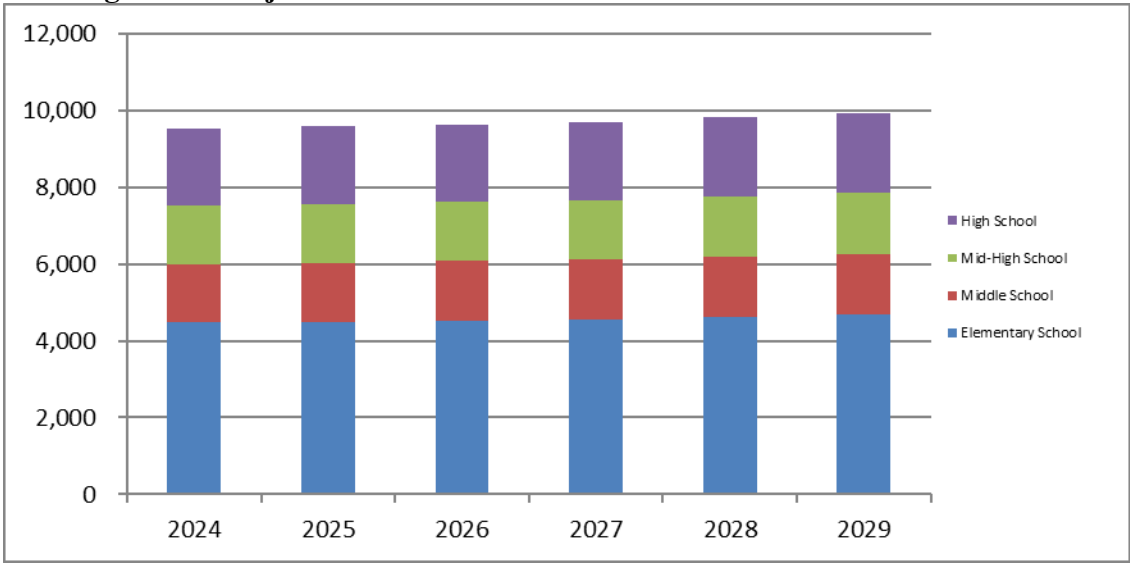
Ratio Method estimates are found in Table 5-2. These have been adopted as part of this Capital Facilities Plan.

Table 5-2 - Projected Enrollment 2024-2029

	2023*	2024	2025	2026	2027	2028	2029
Elementary School	4,397	4,469	4,499	4,528	4,557	4,613	4,669
Middle School	1,527	1,521	1,531	1,541	1,551	1,570	1,589
Mid-High School	1,447	1,521	1,531	1,541	1,551	1,570	1,589
High School	2,075	1,997	2,010	2,023	2,036	2,061	2,086
Total	9,446	9,508	9,571	9,633	9,695	9,814	9,933

*October 2023 Headcount

Figure 3 - Projected Lake Stevens School District Enrollment 2024-2029



In summary, the Ratio Method estimates that headcount enrollment will total 9,933 students in 2029. This represents a 5.2% increase over 2023. The District accepts the Ratio Method estimate for its 2024 CFP planning.

2044 Enrollment Projection

The District projects a 2044 student enrollment of 11,716 based on the Ratio method. (OSPI does not

forecast enrollments beyond 2029). The forecast is based on the County’s OFM-based population forecast of 67,294 in the District. Although student enrollment projections beyond 2029 are highly speculative, they are useful for developing long-range comprehensive facilities plans. These long-range enrollment projections may also be used in determining future site acquisition needs.

Table 5-3 - Projected 2044 Enrollment

Grade Span	Projected 2044 FTE Student Enrollment
Elementary (K-5)	5,467
Middle (6-7)	1,883
Mid-High (8-9)	1,878
High (10-12)	2,488
District Total (K-12)	11,716

The 2044 estimate represents a 24% increase over 2023 enrollment levels. The total population in the Lake Stevens School District is forecasted to rise by 24%. The total enrollment estimate was broken down by grade span to evaluate long-term site acquisition needs for elementary, middle school, mid-high school and high school facilities. Enrollment by grade span was determined based on recent and projected enrollment trends at the elementary, middle, mid-high and high school levels.

Again, the 2044 estimates are highly speculative and are used only for general planning purposes. Analysis of future facilities and capacity needs is provided in Section 6 of this Capital Facilities Plan.

SECTION 6: CAPITAL FACILITIES PLAN

Existing Deficiencies

Current enrollment at each grade level is identified in Table 5-2. The District currently (2023) has 977 unhoused students at the elementary level, 103 unhoused students at the middle school level and 78 unhoused students at the high school level. It has excess capacity (37) at the mid-high school.

Facility Needs (2024-2029)

Projected available student capacity was derived by subtracting projected student enrollment from 2023 permanent school capacity (excluding portables) for each of the six years in the forecast period (2024-2029). The District's enrollment projections in Table 5-2 have been applied to the existing capacity (Table 4-1). If no capacity improvements were to be made by the year 2029 the District would be over capacity at the elementary level by 1,249 students, 165 students at the middle school level, 105 students at the mid-high school and 89 students at the high school.

These projected future capacity needs are depicted on Table 6-1. This table compares actual future space needs with the portion of those needs that are "growth related." RCW 82.02 and Chapter 30.66C SCC mandate that new developments cannot be assessed impact fees to correct existing deficiencies. Thus, any capacity deficiencies existing in the District in 2021 must be deducted from the total projected deficiencies before impact fees are assessed.

Table 6-1 - Projected Additional Capacity Needs 2024 – 2029

Grade Span	2023 *	2024	2025	2026	2027	2028	2029
Elementary (K-5)							
Permanent capacity	3,420	3,420	3,420	3,420	3,420	3,420	3,420
Enrollment	4,397	4,469	4,498	4,528	4,557	4,613	4,669
Capacity Surplus/(Deficit)	(977)	(1,049)	(1,078)	(1,108)	(1,137)	(1,193)	(1,249)
Growth Related		(72)	(101)	(131)	(160)	(216)	(272)
Middle School (6-7)							
Permanent capacity	1,424	1,424	1,424	1,424	1,424	1,424	1,424
Enrollment	1,527	1,521	1,531	1,541	1,551	1,570	1,589
Capacity Surplus/(Deficit)	(103)	(97)	(107)	(117)	(127)	(146)	(165)
Growth Related		0	(4)	(14)	(24)	(43)	(62)
Mid-High (8-9)							
Permanent capacity	1,484	1,484	1,484	1,484	1,484	1,484	1,484
Enrollment	1,447	1,521	1,531	1,541	1,551	1,570	1,589
Capacity Surplus/(Deficit)	37	(37)	(47)	(57)	(67)	(86)	(105)
Growth Related		(74)	(84)	(94)	(104)	(123)	(142)
High School (10-12)							
Permanent capacity	1,997	1,997	1,997	1,997	1,997	1,997	1,997
Enrollment	2,075	1,997	2,010	2,023	2,036	2,061	2,086
Capacity Surplus/(Deficit)	(78)	0	(13)	(26)	(39)	(64)	(89)
Growth Related		0	0	0	0	0	(11)

* October 2023 enrollment

Figures assume no capital improvements.

Forecast of Future Facility Needs through 2044

Additional elementary, middle, mid-high and high school classroom space will need to be constructed between 2022 and 2044 to meet the projected student population increase. The District will have to purchase additional school sites to facilitate growth during this time frame. By the end of the six-year forecast period (2027), additional permanent student capacity will be needed as follows:

Table 6-2 –Additional Capacity Need 2029 & 2044

Grade Level	2024 Capacity	2029 Enrollment	2029 Additional Capacity Needed	2044 Enrollment	2044 Additional Capacity Needed
Elementary	3,420	4,669	1,249	5,467	2,047
Middle School	1,424	1,589	165	1,883	459
Mid-High	1,484	1,589	105	1,878	394
High School	1,997	2,086	89	2,488	491
Total	8,325	9,933	1,608	11,716	3,391

Planned Improvements (2024-2029)

The following is a brief outline of those projects likely needed to accommodate unhoused students in the Lake Stevens School District through the Year 2029 based on OSPI enrollment projections.

Elementary Schools: Based upon current enrollment estimates, elementary student population will increase to the level of requiring two new elementary schools. The CFP reflects acquisition of land for two schools and the construction of one new elementary and expansion of two existing elementaries in 2026 and 2027, although the exact timing is unknown at this time.

Middle Schools: Based upon current enrollment estimates, middle school student population will increase to the level of requiring an expansion of an existing middle school. The CFP reflects the expansion of a middle school in 2027, although the exact timing is unknown at this time.

Interim Classroom Facilities (Portables): Additional portables will be purchased in future years, as needed. However, it remains a District goal to house all students in permanent facilities.

Site Acquisition and Improvements: Two additional elementary school sites will be needed in areas where student growth is taking place. The 10-acre Lochsloy property is in the far corner of the district, not in an area of growth and will not meet this need. Affordable land suitable for school facilities will be difficult to acquire.

Support Facilities

The District has added a satellite pupil transportation lot at Cavelero Mid High to support the growing needs for the district. This is a temporary measure until a site can be acquired and a new, larger pupil transportation center can be built.

Capital Facilities Six-Year Finance Plan

The Six Year Finance Plan shown on Table 6-3 demonstrates how the District intends to fund new construction and improvements to school facilities for the years 2024-2029. The financing components include bond issue(s), state match funds, school mitigation and impact fees.

The financing plan separates projects and portions of projects that add capacity from those that do not, since the latter are generally not appropriate for impact fee funding. The financing plan and impact fee calculation formula also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.

Table 6-3 – 2024-2029 Capital Facilities Plan

Estimated Project Cost by Year (In \$Millions)	2024	2025	2026	2027	2028	2029	Total	Local Cost*	State Match
Improvements Adding Student Capacity									
Elementary									
Site Acquisition									
Acres				20			20		
Purchase Cost				\$ 4.00			\$ 4.00	\$ 4.00	\$ -
Capacity Addition				1300			1300		
Relocatable Facilities Cost							\$ -	\$ -	
Capacity Addition							0		
Construction Cost			\$148.90	\$ 70.70			\$219.60	\$187.10	\$32.50
Capacity Addition			850	125			975		
Middle									
Site Acquisition									
Acres							-		
Purchase Cost							\$ -	\$ -	\$ -
Capacity Addition							-		
Relocatable Facilities Cost		\$ 0.25	\$ 0.25				\$ 0.50	\$ 0.50	\$ -
Capacity Addition		50	50				100		
Construction Cost				\$ 98.80			\$ 98.80	\$ 71.50	\$27.30
Capacity Addition				200			200		
Mid-High									
Site Acquisition									
Acres							-		
Purchase Cost							\$ -	\$ -	\$ -
Capacity Addition							-		
Relocatable Facilities Cost		\$ 0.25		\$ 0.50			\$ 0.75	\$ 0.75	\$ -
Capacity Addition		50		100			150		
Construction Cost							\$ -	\$ -	\$ -
Capacity Addition							-		
High School									
Site Acquisition									
Acres							-		
Purchase Cost							\$ -	\$ -	\$ -
Capacity Addition							-		
Relocatable Facilities Cost							\$ -	\$ -	\$ -
Capacity Addition							0		
Construction Cost				\$ 27.70			\$ 27.70	\$ 27.70	\$ -
Capacity Addition				200			200		
Student Capacity Total Cost	\$-	\$ -	\$ 148.9	\$ 201.2	\$-	\$-	\$ 350.1	\$ 290.3	\$ 59.8
Improvements Not Adding Student Capacity									
Elementary									
Construction Cost							\$ -	\$ -	\$ -
Middle									
Construction Cost							\$ -	\$ -	\$ -
Mid-High									
Construction Cost							\$ -	\$ -	\$ -
High School									
Construction Cost							\$ -	\$ -	\$ -
District-wide Improvements									
Construction Cost		\$13.30	\$ 7.40	\$ 7.00			\$ 27.70	\$ 27.70	\$ -
Non-Student Capacity Total Cost	\$-	\$13.30	\$ 7.40	\$ 7.00	\$-	\$-	\$ 27.70	\$ 27.70	\$ -
Elementary (including land acquisition)	\$-	\$ -	\$148.90	\$ 74.70	\$-	\$-	\$223.60	\$191.10	\$32.50
Middle	\$-	\$ 0.25	\$ 0.25	\$ 98.80	\$-	\$-	\$ 99.30	\$ 72.00	\$27.30
Mid-High	\$-	\$ 0.25	\$ -	\$ 0.50	\$-	\$-	\$ 0.75	\$ 0.75	\$ -
High School	\$-	\$ -	\$ -	\$ 27.70	\$-	\$-	\$ 27.70	\$ 27.70	\$ -
District Wide	\$-	\$13.30	\$ 7.40	\$ 7.00	\$-	\$-	\$ 27.70	\$ 27.70	\$ -
Annual Total	\$-	\$13.80	\$156.55	\$208.70	\$-	\$-	\$379.05	\$319.25	\$59.80

*Local Costs include funds currently available, impact fees to be collected and bonds or levies not yet approved.

General Obligation Bonds: Bonds are typically used to fund the construction of new schools and other capital improvement projects. A 60% voter approval is required to pass a bond. Bonds are then retired through collection of property taxes. A capital improvements bond for \$116,000,000 was approved by the electorate in February 2016. Funds have been used to construct a new elementary school and modernize Lake Stevens High School, as well as fund other non-growth-related projects.

The total costs of the growth-related projects outlined in Table 6-3 represent recent and current bids per information obtained through OSPI, the District's architect and neighboring school districts that have recently or are planning to construct classroom space. An escalation factor of 5.5% per year has been applied out to 2029.

State Match Funds: State Match Funds come from the Common School Construction Fund. Bonds are sold on behalf of the fund then retired from revenues accruing predominately from the sale of renewable resources (i.e., timber) from State school lands set aside by the Enabling Act of 1889. If these sources are insufficient to meet needs, the Legislature can appropriate funds or the State Board of Education can establish a moratorium on certain projects.

School districts may qualify for State matching funds for a specific capital project. To qualify, a project must first meet State-established criteria of need. This is determined by a formula that specifies the amount of square footage the State will help finance to house the enrollment projected for the district. If a project qualifies, it can become part of a State prioritization system. This system prioritizes allocation of available funding resources to school districts based on a formula which calculates district assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percent of the total project cost to be paid by the State for eligible projects.

State Match Funds can only be applied to major school construction projects. Site acquisition and minor improvements are not eligible to receive matching funds from the State. Because state matching funds are dispersed after a district has paid its local share of the project, matching funds from the State may not be received by a school district until after a school has been constructed. In such cases, the District must "front fund" a project. That is, the District must finance the project with local funds. When the State share is finally disbursed (without accounting for escalation) the future District project is partially reimbursed.

Because of the method of computing state match, the District has historically received approximately 30% of the actual cost of school construction in state matching funds. For its 2024 CFP, the District assumes a 30% match.

School Impact Fees: Development impact fees have been adopted by several jurisdictions as a means of supplementing traditional funding sources for construction of public facilities needed to accommodate new development. School impact fees are generally collected by the permitting agency at the time building permits or certificates of occupancy are issued.

Impact fees have been calculated utilizing the formula in Chapter 30.66C SCC. The resulting figures are based on the District's cost per dwelling unit to purchase land for school sites, make site improvements, construct schools and purchase, install or relocate temporary facilities (portables). Credits have also

been applied in the formula to account for state match funds to be reimbursed to the District and projected future property taxes to be paid by the owner of a dwelling unit. The costs of projects that do not add capacity or which address existing deficiencies have been eliminated from the variables used in the calculations. Only capacity improvements are eligible for impact fees.

Shown on Table 6-4, since 2012 the Lake Stevens School District has collected and expended the following impact fees:

Table 6-4 – Impact Fee Revenue and Expenditures

Year	Revenue	Expenditure
2023	\$ 2,782,209	\$ 1,889,623
2022	\$ 3,007,540	\$ 2,204,707
2021	\$ 3,855,167	\$ 4,334,823
2020	\$ 4,438,497	\$ 5,235,528
2019	\$ 4,483,964	\$ 4,177,428
2018	\$ 1,760,609	\$ 4,076,918
2016	\$ 1,595,840	\$ 1,872,014
2014	\$ 698,188	\$ 1,389,784
2013	\$ 1,005,470	\$ 22,304
2012	\$ 1,526,561	\$ -
Total	\$25,154,045	\$25,203,129

The law allows ten years for collected dollars to be spent.

By ordinance, new developments cannot be assessed impact fees to correct existing deficiencies. Thus, existing capacity deficiencies must be deducted from the total projected deficiencies in the calculation of impact fees.

The financing plan separates projects and portions of projects that add capacity from those that do not, since non-capacity improvements are not eligible for impact fee funding. The financing plan and impact fee calculation also differentiate between projects or portions of projects that address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs (Table 6-1). From this process, the District can develop a plan that can be translated into a bond issue package for submittal to District voters, if deemed appropriate.

Table 6-5 presents an estimate of the permanent capacity impacts of the proposed capital construction projects. This does not take into consideration temporary facilities for the reasons stated earlier.

Table 6-5 – Projected Growth-Related Capacity (Deficit) After Programmed Improvements

2023	Elementary	Middle	Mid-High	High School
Existing Capacity	3,420	1,424	1,484	1,997
Programmed Improvement Capacity				
Capacity After Improvement	3,420	1,424	1,484	1,997
Current Enrollment	4,397	1,527	1,447	2,075
Surplus (Deficit) After Improvement	(977)	(103)	37	(78)
2024	Elementary	Middle	Mid-High	High School
Existing Capacity	3,420	1,424	1,484	1,997
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,420	1,424	1,484	1,997
Projected Enrollment	4,469	1,521	1,521	1,997
Surplus (Deficit) After Improvement	(1,049)	(97)	(37)	0
2025	Elementary	Middle	Mid-High	High School
Existing Capacity	3,420	1,424	1,484	1,997
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	3,420	1,424	1,484	1,997
Projected Enrollment	4,498	1,531	1,531	2,010
Surplus (Deficit) After Improvement	(1,078)	(107)	(47)	(13)
2026	Elementary	Middle	Mid-High	High School
Existing Capacity	3,420	1,424	1,484	1,997
Programmed Improvement Capacity	850	200	0	0
Capacity After Improvement	4,270	1,624	1,484	1,997
Projected Enrollment	4,528	1,541	1,541	2,023
Surplus (Deficit) After Improvement	(258)	83	(57)	(26)
2027	Elementary	Middle	Mid-High	High School
Existing Capacity	4,270	1,624	1,484	1,997
Programmed Improvement Capacity	125	0	0	200
Capacity After Improvement	4,395	1,624	1,484	2,197
Projected Enrollment	4,557	1,551	1,551	2,036
Surplus (Deficit) After Improvement*	(162)	73	(67)	161
2028	Elementary	Middle	Mid-High	High School
Existing Capacity	4,395	1,624	1,484	2,197
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	4,395	1,624	1,484	2,197
Projected Enrollment	4,613	1,570	1,570	2,061
Surplus (Deficit) After Improvement*	(218)	54	(86)	136
2029	Elementary	Middle	Mid-High	High School
Existing Capacity	4,395	1,624	1,484	2,197
Programmed Improvement Capacity	0	0	0	0
Capacity After Improvement	4,395	1,624	1,484	2,197
Projected Enrollment	4,669	1,589	1,589	2,086
Surplus (Deficit) After Improvement	(274)	35	(105)	111

Impact Fee Calculation Criteria**1. Site Acquisition Cost Element**

Site Size: The site size given the optimum acreage for each school type based on studies of existing school sites OSPI standards. Generally, districts will require 11-15 acres for an elementary school; 25-30 acres for a middle school or junior high school; and 40 acres or more for a high school. Actual school sites may vary in size depending on the size of parcels available for sale and other site development

constraints, such as wetlands. It also varies based on the need for athletic fields adjacent to the school along with other specific planning factors.

This space for site size on the Variable Table contains a number only when the District plans to acquire additional land during the six-year planning period, 2024 - 2029. As noted previously, the District will need to acquire two additional elementary school sites between 2024 and 2029.

Average Land Cost Per Acre: The cost per acre is based on estimates of land costs within the District, based either on recent land purchases or by its knowledge of prevailing costs in the particular real estate market. Prices per acre will vary throughout the County and will be heavily influenced by the urban vs. rural setting of the specific district and the location of the planned school site. The Lake Stevens School District estimates its vacant land costs to be \$200,000 per acre. Until a site is located for acquisition, the actual purchase price is unknown. Developed sites, which sometimes must be acquired adjacent to existing school sites, can cost well over the \$200,000 per acre figure.

Facility Design Capacity (Student FTE): Facility design capacities reflect the District’s optimum number of students each school type is designed to accommodate. These figures are based on actual design studies of optimum floor area for new school facilities. The Lake Stevens School District designs new elementary schools to accommodate 650 students, new middle schools 750 students and new high schools 2,000 students.

Student Factor: The student factor (or student generation rate) is the average number of students generated by each housing type – in this case: single-family detached dwellings and multiple- family dwellings. Multiple-family dwellings, which may be rental or owner-occupied units within structures containing two or more dwelling units, were broken out into townhomes/multiplexes and multifamily apartment and condominium units. Pursuant to a requirement of Chapter 30.66C SCC, each school district was required to conduct student generation studies within their jurisdictions. A description of this methodology is contained in Appendix C. FLO Analytics performed the analysis. The student generation rates for the Lake Stevens School District are shown on Table 6-6.

Table 6-6 – Student Generation Rates

2024					
Student Generation Rates	Elementary	Middle	Mid-High	High	Total
Single Family Detached	0.370	0.110	0.090	0.117	0.687
Townhome/Multiplex (2,3,4)	0.086	0.025	0.012	0.018	0.141
Multifamily, 0-1 bedroom	0.000	0.000	0.000	0.000	0.000
Multifamily, 2+ bedroom	0.035	0.015	0.004	0.027	0.081

2022					
Student Generation Rates	Elementary	Middle	Mid-High	High	Total
Single Family	0.348	0.091	0.090	0.101	0.630
Multiple Family, 0-1 Bedroom	0.000	0.000	0.000	0.000	0.000
Multiple Family, 2+ Bedroom	0.092	0.031	0.000	0.023	0.146

Note: Townhomes were included in the Multifamily 2+ category prior to 2024.

The table also shows the Student Generation rates from the 2022 CFP. Per the report from FLO Analytics: “The multifamily category includes all structures with five or more housing units and

structures with 3–4 housing units that are stacked. The housing inventory does not include the information needed to differentiate between MF units with 2+ bedrooms and 1 bedroom or less; therefore, the MF rate includes all MF housing units and only applies to the "Multifamily 2+ bedrooms" category in Snohomish County code." After several years of decline in the student generation rates, the 2024 report shows an increase in most grade levels for most housing types.

2. School Construction Cost Variables

Additional Building Capacity: These figures are the actual capacity additions to the Lake Stevens School District that will occur because of improvements listed on Table 6-3 (Capital Facilities Plan).

Current Facility Square Footage: These numbers are taken from Tables 4-1 and 4-2. They are used in combination with the "Existing Portables Square Footage" to apportion the impact fee amounts between permanent and temporary capacity figures in accordance with Chapter 30.66C. SCC.

Estimated Facility Construction Cost: The estimated facility construction cost is based on planned costs or on actual costs of recently constructed schools. The facility cost is the total cost for construction projects as defined on Table 6-3, including only capacity related improvements and adjusted to the "growth related" factor. Projects or portions of projects that address existing deficiencies (which are those students who are un-housed as of October 2023) are not included in the calculation of facility cost for impact fee calculation.

Facility construction costs also include the off-site development costs. Costs vary with each site and may include such items as sewer line extensions, water lines, off-site road and frontage improvements. Off-site development costs are not covered by State Match Funds. Off-site development costs vary and can represent 10% or more of the total building construction cost.

3. Relocatable Facilities Cost Element

Impact fees may be collected to allow acquisition of portables to help relieve capacity deficiencies on a temporary basis. The cost allocated to new development must be growth related and must be in proportion to the current permanent versus temporary space allocations by the district.

Existing Units: This is the total number of existing portables in use by the district as reported on Table 4-2.

New Facilities Required Through 2029: This is the estimated number of portables to be acquired.

Cost Per Unit: This is the average cost to purchase and set up a portable. It includes site preparation but does not include moveable furnishings in the unit.

Relocatable Facilities Cost: This is simply the total number of needed units multiplied by the cost per unit. The number is then adjusted to the "growth-related" factor.

For districts, such as Lake Stevens, which do not credit any portable capacity to the permanent capacity total (see Table 4-1), this number is not directly applicable to the fee calculation and is for information only. The impact fee allows a general fee calculation for portables; however, the amount is adjusted to the proportion of total square footage in portables to the total square footage of permanent and portable space in the district.

4. Fee Credit Variables

Construction Cost Allocation: This number is used by OSPI as a guideline for determining the area cost allowance for new school construction. The index is an average of a seven-city building cost index for commercial and factory buildings in Washington State and is adjusted every year for inflation. The current allocation is \$375.00 (July 2024) up from \$246.83 in 2022.

State Match Percentage: The State match percentage is the proportion of funds that are provided to the school districts, for specific capital projects, from the State's Common School Construction Fund. These funds are disbursed based on a formula which calculates the District's assessed valuation per pupil relative to the whole State assessed valuation per pupil to establish the percentage of the total project to be paid by the State.

Because of the method of computing state match, the District has historically received approximately 30% of the actual cost of school construction in state matching funds. For its 2024 CFP, the District assumes a 30% match.

5. Tax Credit Variables

Under Chapter 30.66C SCC, a credit is granted to new development to account for taxes that will be paid to the school district over the next ten years. The credit is calculated using a "present value" formula.

Interest Rate (20-year GO Bond): This is the interest rate of return on a 20-year General Obligation Bond and is derived from the bond buyer index. The current assumed interest rate is 3.48%.

Levy Rate (in mils): The Property Tax Levy Rate (for bonds) is determined by dividing the District's average capital property tax rate by one thousand. The current levy rate for the Lake Stevens School District is 0.00120.

Average Assessed Value: This figure is based on the District's average assessed value for each type of dwelling unit (single-family and multiple family). The average assessed values are based on estimates made by the County's Planning and Development Services Department utilizing information from the Assessor's files. The current average assessed value for 2024 for single-family detached residential dwellings is \$621,496, up from \$485,760 in 2020 and \$423,231 in 2020); \$175,173 for one-bedroom multi-family unit (\$169,461 in 2022; \$125,314 in 2020), and \$242,411 for townhomes/multi-plexes and two or more bedroom multi-family units (2022: \$239,226; 2020: \$178,051).

6. Adjustments

Growth Related Capacity Percentage: Only the portions of projects addressing new unhoused need are included in the impact fee calculations. The percentage is determined by the number of new unhoused students divided by the number of students for which the project would provide additional capacity.

Fee Discount: In accordance with Chapter 30.66C SCC, all fees calculated using the above factors are to be reduced by 50%.

Table 6-7 - Impact Fee Variables

Criteria	Elementary	Middle	Mid-High	High
Growth-Related Capacity Deficiencies	272	62	142	11
Discount (Snohomish County, Lake Stevens and Marysville)	50%	50%	50%	50%
Student Factor	Elementary	Middle	Mid-High	High
Single Family Detached	0.370	0.110	0.090	0.117
Townhome/Multiplex	0.086	0.025	0.012	0.018
Multifamily, 0-1 bedrooms	0.000	0.000	0.000	0.000
Multifamily, 2+ bedrooms	0.035	0.015	0.004	0.027
Site Acquisition Cost Element	Elementary	Middle	Mid-High	High
Site Needs (acres)	20	0	0	0
Growth Related	4.18	0	0	0
Cost Per Acre	\$200,000.00	\$200,000.00	\$200,000.00	\$200,000.00
Additional Capacity	1300	0	0	0
Growth Related	272	62	142	11
School Construction Cost Element	Elementary	Middle	Mid-High	High
Estimated Facility Construction Cost	\$219,600,000	\$98,800,000	\$0	\$27,700,000
Growth Related	\$61,262,769	\$30,628,000	\$0	\$1,523,500
Additional Capacity	975	200	0	200
Growth Related	272	62	142	11
Current Facility Square Footage	401,344	177,722	225,612	312,598
Relocatable Facilities Cost Element	Elementary	Middle	Mid-High	High
Relocatable Facilities Cost	\$250,000	\$250,000	\$250,000	\$250,000
Growth Related	\$250,000	\$250,000	\$250,000	\$250,000
Relocatable Facilities Capacity/Unit	25	27	27	27
Growth Related	25	27	27	27
Existing Portable Square Footage	62,720	17,920	1,792	0
State Match Credit	Elementary	Middle	Mid-High	High
Cost Construction Allocation	\$375.00	\$375.00	\$375.00	\$375.00
School Space per Student (OSPI)	90	117	117	130
State Match Percentage	30.0%	30.0%	30.0%	30.0%
Tax Payment Credit	Elementary	Middle	Mid-High	High
Interest Rate	3.48%	3.48%	3.48%	3.48%
Loan Payoff (Years)	10	10	10	10
Property Tax Levy Rate (Bonds)	0.00120	0.00120	0.00120	0.00120
Average AV per DU Type	SFD	Small MF	Large MF	
	\$621,496	\$175,173	\$242,411	
		"small unit"	"large unit"	

Proposed Impact Fee Schedule

Using the variables and formula described, impact fees proposed for the Lake Stevens School District are summarized in Table 6-8 (refer to Appendix A for worksheets).

Table 6-8 - Calculated Impact Fees

Housing Type	Impact Fee Per Unit	Discounted (50%) Impact Fee Per Unit
Single Family Detached	\$27,460	\$13,730
Townhome/Multiplex	\$5,253	\$2,627
Multifamily, 0-1 bedroom	\$0	\$0
Multifamily, 2+ bedrooms	\$1,481	\$741

Appendix A

Impact Fee Calculations

IMPACT FEE WORKSHEET
LAKE STEVENS SCHOOL DISTRICT
SINGLE-FAMILY DETACHED

SITE ACQUISITION COST

acres needed	<u>4.18</u>	x	\$	<u>200,000</u>	/	capacity (# students)	<u>1,300</u>	x	student factor	<u>0.370</u>	=	<u>\$238</u>	(elementary)
acres needed	<u>0.00</u>	x	\$	<u>200,000</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.110</u>	=	<u>\$0</u>	(middle)
acres needed	<u>0.00</u>	x	\$	<u>200,000</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.090</u>	=	<u>\$0</u>	(mid-high)
acres needed	<u>0.00</u>	x	\$	<u>200,000</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.117</u>	=	<u>\$0</u>	(high school)

TOTAL SITE ACQUISITION COST = \$238

SCHOOL CONSTRUCTION COST

total const. cost	<u>\$61,262,769</u>	/	capacity (# students)	<u>975</u>	x	student factor	<u>0.370</u>	=	<u>\$23,248</u>	(elementary)
total const. cost	<u>\$30,628,000</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.110</u>	=	<u>\$16,845</u>	(middle)
total const. cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.090</u>	=	<u>\$0</u>	(mid-high)
total const. cost	<u>\$1,523,500</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.117</u>	=	<u>\$891</u>	(high school)
Subtotal									<u>\$40,985</u>	

Total Square Feet of Permanent Space (District) 1,117,276 / Total Square Feet of School Facilities (000) 1,199,708 = 93.13%

TOTAL FACILITY CONSTRUCTION COST = \$38,169

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	<u>\$ 250,000</u>	/	<u>25</u>	facility size	x	student factor	<u>0.370</u>	=	<u>\$3,700</u>	(elementary)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.110</u>	=	<u>\$1,019</u>	(middle)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.090</u>	=	<u>\$833</u>	(mid-high)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.117</u>	=	<u>\$1,083</u>	(high school)
Subtotal									<u>\$6,635</u>	

Total Square Feet of Portable Space (District) 82,432 / Total Square Feet of School Facilities (000) 1,199,708 = 6.87%

TOTAL RELOCATABLE COST ELEMENT = \$456

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

CCA Index	\$ 375.00	x OSPI Allowance	90.00	x	State Match %	30.00%	x	student factor	0.370	=	\$3,746	(elementary)
CCA Index	\$ 375.00	x OSPI Allowance	117.00	x	State Match %	30.00%	x	student factor	0.110	=	\$1,448	(middle)
CCA Index	No projects	x OSPI Allowance	117.00	x	State Match %	30.00%	x	student factor	0.090	=	\$0	(mid-high)
CCA Index	Not eligible	x OSPI Allowance	130.00	x	State Match %	30.00%	x	student factor	0.117	=	\$0	(high school)
TOTAL STATE MATCH CREDIT										=	\$5,194	

TAX PAYMENT CREDIT

[((1 + interest rate 3.48%) ^ 10 years to pay off bond) - 1] /		[interest rate 3.48% x	
(1 + interest rate 3.48%) ^ 10 years to pay off bond] x		0.00120 capital levy rate x	
assessed value	621,496.00	tax payment credit	= \$ 6,209

IMPACT FEE CALCULATION

SITE ACQUISITION COST	\$238
FACILITY CONSTRUCTION COST	\$38,169
RELOCATABLE FACILITIES COST (PORTABLES)	\$456
(LESS STATE MATCH CREDIT)	(\$5,194)
(LESS TAX PAYMENT CREDIT)	(\$6,209)

SINGLE FAMILY RESIDENTIAL FINAL IMPACT FEE PER UNIT	Non-Discounted	50% Discount
	\$27,460	\$13,730

IMPACT FEE WORKSHEET
LAKE STEVENS SCHOOL DISTRICT

TOWNHOMES AND MULTIPLEXES

SITE ACQUISITION COST

acres needed	<u>4.18</u>	x	\$ 200,000	/	capacity (# students)	<u>1300</u>	x	student factor	<u>0.086</u>	=	<u>\$55</u>	(elementary)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.025</u>	=	<u>\$0</u>	(middle)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.012</u>	=	<u>\$0</u>	(mid-high)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.018</u>	=	<u>\$0</u>	(high school)

TOTAL SITE ACQUISITION COST = \$55

SCHOOL CONSTRUCTION COST

total const. cost	<u>\$61,262,769</u>	/	capacity (# students)	<u>975</u>	x	student factor	<u>0.086</u>	=	<u>\$5,404</u>	(elementary)
total const. cost	<u>\$30,628,000</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.025</u>	=	<u>\$3,829</u>	(middle)
total const. cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.012</u>	=	<u>\$0</u>	(mid-high)
total const. cost	<u>\$1,523,500</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.018</u>	=	<u>\$137</u>	(high school)
Subtotal									<u>\$9,369</u>	

Total Square Feet of Permanent Space (District) 1,117,276 / Total Square Feet of School Facilities (000) 1,199,708 = 93.13%

TOTAL FACILITY CONSTRUCTION COST = \$ 8,726

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	<u>\$ 250,000</u>	/	<u>25</u>	facility size	x	student factor	<u>0.086</u>	=	<u>\$860</u>	(elementary)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.025</u>	=	<u>\$231</u>	(middle)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.012</u>	=	<u>\$111</u>	(mid-high)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.018</u>	=	<u>\$167</u>	(high school)
Subtotal									<u>\$1,369</u>	

Total Square Feet of Portable Space (District) 82,432 / Total Square Feet of School Facilities (000) 1,199,708 = 6.87%

TOTAL RELOCATABLE COST ELEMENT = \$94

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	<u>\$ 375.00</u>	x OSPI Allowance	<u>90</u>	x	State Match %	<u>30.00%</u>	x student factor	<u>0.086</u>	=	<u>\$871</u>	(elementary)
BOECKH Index	<u>\$ 375.00</u>	x OSPI Allowance	<u>117</u>	x	State Match %	<u>30.00%</u>	x student factor	<u>0.025</u>	=	<u>\$329</u>	(middle)
BOECKH Index	<u>No projects</u>	x OSPI Allowance	<u>117</u>	x	State Match %	<u>30.00%</u>	x student factor	<u>0.012</u>	=	<u>\$0</u>	(mid-high)
BOECKH Index	<u>Not eligible</u>	x OSPI Allowance	<u>130</u>	x	State Match %	<u>30.00%</u>	x student factor	<u>0.018</u>	=	<u>\$0</u>	(high school)
TOTAL STATE MATCH CREDIT										=	<u>\$1,200</u>

TAX PAYMENT CREDIT

(((1+ interest rate 3.48%) ^ 10 years to pay off bond) - 1) / [interest rate 3.48% x

(1 + interest rate 3.48%) ^ 10 years to pay off bond] x 0.0012 capital levy rate :

assessed value 242,411.00 tax payment credit = \$ (2,422)

IMPACT FEE CALCULATION

SITE ACQUISITION COST	<u>\$55</u>
FACILITY CONSTRUCTION COST	<u>\$8,726</u>
RELOCATABLE FACILITIES COST (PORTABLES)	<u>\$94</u>
(LESS STATE MATCH CREDIT)	<u>(\$1,200)</u>
(LESS TAX PAYMENT CREDIT)	<u>(\$2,422)</u>
	<u></u>
	<u></u>

TOWNHOMES AND MULTI-PLEXES	Non-Discounted	50% Discount
FINAL IMPACT FEE PER UNIT	\$5,253	\$2,627

IMPACT FEE WORKSHEET
LAKE STEVENS SCHOOL DISTRICT

MULTIPLE FAMILY RESIDENTIAL, 0-1 BEDROOMS

SITE ACQUISITION COST

acres needed	<u>4.18</u>	x	\$ 200,000	/	capacity (# students)	<u>1300</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(elementary)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(middle)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(mid-high)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(high school)

TOTAL SITE ACQUISITION COST = \$0

SCHOOL CONSTRUCTION COST

total const. cost	<u>\$61,262,769</u>	/	capacity (# students)	<u>975</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(elementary)
total const. cost	<u>\$30,628,000</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(middle)
total const. cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(mid-high)
total const. Cost	<u>\$1,523,500</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(high school)
									<u>\$0</u>	

Total Square Feet of Permanent Space (District) 1,117,276 / Total Square Feet of School Facilities (000) 1,199,708 = 93.13%

TOTAL FACILITY CONSTRUCTION COST = \$ -

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	<u>\$ 250,000</u>	/	<u>25</u>	facility size	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(elementary)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(middle)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(mid-high)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.000</u>	=	<u>\$0</u>	(high school)

Subtotal \$0

Total Square Feet of Portable Space (District) 82,432 / Total Square Feet of School Facilities (000) 1,199,708 = 6.87%

TOTAL RELOCATABLE COST ELEMENT = \$0

CREDIT AGAINST COST CALCULATION -- MANDATORY

STATE MATCH CREDIT

BOECKH Index	\$ 375.00	x OSPI Allowance	90	x	State Match %	30.00%	x student factor	0.000	=	\$0	(elementary)
BOECKH Index	\$ 375.00	x OSPI Allowance	117	x	State Match %	30.00%	x student factor	0.000	=	\$0	(middle)
BOECKH Index	No projects	x OSPI Allowance	117	x	State Match %	30.00%	x student factor	0.000	=	\$0	(mid-high)
BOECKH Index	Not eligible	x OSPI Allowance	130	x	State Match %	30.00%	x student factor	0.000	=	\$0	(high school)
TOTAL STATE MATCH CREDIT										=	\$0

TAX PAYMENT CREDIT

(((1+ interest rate 3.48%) ^ 10 years to pay off bond) - 1) / [interest rate 3.48% x (1 + interest rate 3.48%)^ 10 years to pay off bond] x 0.00120 capital levy rate : assessed value 175,173.00 tax payment credit = \$ 1,750

IMPACT FEE CALCULATION

SITE ACQUISITION COST	\$0
FACILITY CONSTRUCTION COST	\$0
RELOCATABLE FACILITIES COST (PORTABLES)	\$0
(LESS STATE MATCH CREDIT)	\$0
(LESS TAX PAYMENT CREDIT)	(\$1,750)

MULTIPLE FAMILY RESIDENTIAL -- 0-1 BDRM FINAL IMPACT FEE PER UNIT	Non-Discounted	50% Discount
	\$0	\$0

IMPACT FEE WORKSHEET
LAKE STEVENS SCHOOL DISTRICT

MULTIPLE FAMILY RESIDENTIAL, 2+ BEDROOMS

SITE ACQUISITION COST

acres needed	<u>4.18</u>	x	\$ 200,000	/	capacity (# students)	<u>1300</u>	x	student factor	<u>0.035</u>	=	<u>\$23</u>	(elementary)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.015</u>	=	<u>\$0</u>	(middle)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.004</u>	=	<u>\$0</u>	(mid-high)
acres needed	<u>0</u>	x	\$ 200,000	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.027</u>	=	<u>\$0</u>	(high school)

TOTAL SITE ACQUISITION COST = \$23

SCHOOL CONSTRUCTION COST

total const. cost	<u>\$61,262,769</u>	/	capacity (# students)	<u>975</u>	x	student factor	<u>0.035</u>	=	<u>\$2,199</u>	(elementary)
total const. cost	<u>\$30,628,000</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.015</u>	=	<u>\$2,297</u>	(middle)
total const. cost	<u>\$0</u>	/	capacity (# students)	<u>0</u>	x	student factor	<u>0.004</u>	=	<u>\$0</u>	(mid-high)
total const. Cost	<u>\$1,523,500</u>	/	capacity (# students)	<u>200</u>	x	student factor	<u>0.027</u>	=	<u>\$206</u>	(high school)
									<u>\$4,702</u>	

Total Square Feet of Permanent Space (District) 1,117,276 / Total Square Feet of School Facilities (000) 1,199,708 = 93.13%

TOTAL FACILITY CONSTRUCTION COST = \$ 4,379

RELOCATABLE FACILITIES COST (PORTABLES)

Portable Cost	<u>\$ 250,000</u>	/	<u>25</u>	facility size	x	student factor	<u>0.035</u>	=	<u>\$350</u>	(elementary)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.015</u>	=	<u>\$139</u>	(middle)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.004</u>	=	<u>\$37</u>	(mid-high)
Portable Cost	<u>\$ 250,000</u>	/	<u>27</u>	facility size	x	student factor	<u>0.027</u>	=	<u>\$250</u>	(high school)
									<u>\$776</u>	

Subtotal

Total Square Feet of Portable Space (District) 82,432 / Total Square Feet of School Facilities (000) 1,199,708 = 6.87%

TOTAL RELOCATABLE COST ELEMENT = \$53

STATE MATCH CREDIT

TAX PAYMENT CREDIT

IMPACT FEE CALCULATION

MULTIPLE FAMILY RESIDENTIAL -- 2 BDRM OR MORE
FINAL IMPACT FEE PER UNIT

Non-Discounted	50% Discount
\$1,481	\$741

Appendix B

OSPI Enrollment Forecasting Methodology

OSPI PROJECTION OF ENROLLMENT DATA

Cohort-Survival or Grade-Succession Technique

Development of a long-range school-building program requires a careful forecast of school enrollment indicating the projected number of children who will attend school each year. The following procedures are suggested for determining enrollment projections:

1. Enter in the lower left corner of the rectangle for each year the number of pupils actually enrolled in each grade on October 1, as reported on the October Report of School District Enrollment, Form M-70, column A. (For years prior to October 1, 1965, enter pupils actually enrolled as reported in the county superintendent's annual report, Form A-1.)
2. In order to arrive at enrollment projections for kindergarten and/or grade one pupils, determine the percent that the number of such pupils each year was of the number shown for the immediately preceding year. Compute an average of the percentages, enter it in the column headed "Ave. % of Survival", and apply such average percentage in projecting kindergarten and/or grade one enrollment for the next six years.
3. For grade two and above determine the percent of survival of the enrollment in each grade for each year to the enrollment. In the next lower grade during the preceding year and place this percentage in the upper right corner of the rectangle. (For example, if there were 75 pupils in actual enrollment in grade one on October 1, 1963, and 80 pupils were in actual enrollment in grade two on October 1, 1964, the percent of survival would be $80/75$, or 106.7%. If the actual enrollment on October 1, 1965, in grade three had further increased to 100 pupils, the percent of survival to grade three would be $100/80$ or 125 %.). Compute an average of survival percentages for each year for each grade and enter it in the column, "Ave. % of Survival".
4. In order to determine six-year enrollment projections for grade two and above, multiply the enrollment in the next lower grade during the preceding year by 7 the average percent of survival. For example, if, on October 1 of the last year of record, there were 100 students in grade one and the average percent of survival to grade two was 105, then 105% of 100 would result in a projection of 105 students in grade two on October 1 of the succeeding year.
5. If, after calculating the "Projected Enrollment", there are known factors which will further influence the projections, a statement should be prepared showing the nature of those factors, involved and their anticipated effect upon any portion of the calculated projection.

*Kindergarten students are projected based on a regression line.

Table C-1
LAKE STEVENS SCHOOL DISTRICT
STUDENT ENROLLMENT BY GRADE SPAN 2023-2029

School Type	Grade Level	School Year						
		2023	2024	2025	2026	2027	2028	2029
Elementary	K	672	686	683	680	677	674	671
	1	722	696	710	707	704	701	698
	2	826	736	710	724	721	718	715
	3	727	840	749	722	736	733	730
	4	699	741	856	763	736	750	747
	5	751	712	755	872	777	750	764
K-5 Headcount		4397	4411	4463	4468	4351	4326	4325
Middle	6	768	767	728	772	891	794	766
	7	759	777	776	736	781	901	803
6-7 Headcount		1527	1544	1504	1508	1672	1695	1569
Mid High	Grade 8	717	770	789	788	747	793	914
	Grade 9	730	716	769	788	787	746	792
8-9 Headcount		1447	1486	1558	1576	1534	1539	1706
Sr. High	Grade 10	752	722	708	760	779	778	738
	Grade 11	685	694	666	653	701	719	718
	Grade 12	638	660	669	642	630	676	693
10-12 Headcount		2075	2076	2043	2055	2110	2173	2149
K-12 Headcount		9446	9517	9568	9607	9667	9733	9749

Source: Snohomish County, Lake Stevens School District and OSPI

Appendix C
OFM Ratio Method – 2044 Enrollment Estimate

Enrollment Forecasts OSPI and OFM Ratio Methods

The Growth Management Act requires that capital facilities plans for schools consider enrollment forecasts that are related to official population forecasts for the district. The OFM ratio method computes past enrollment as a percentage of past population and then estimates how those percentage trends will continue.

Snohomish County prepares the population estimates by distributing official estimates from the Washington Office of Financial Management (OFM) to the school district level. SCC 30.66C requires that these official OFM/County population forecasts be used in the capital facilities plans. Each district is responsible for estimating the assumed percentage of population that, in turn, will translate into enrollments.

The District's assumed percentage trends are applied to these County population forecasts. This is known as the Ratio Method. The District then decides to use either it or the six-year forecast (2024-2029) prepared by the State Office of the Superintendent of Public Instructions (OSPI) for use in the facilities plan. Whichever is used for the 2024-2029 planning period, OSPI does not forecast enrollments for Year 2044, so the Ratio Method is used for that purpose, regardless.

2024			
Year	Population	Enrollment	Ratio
2010	39,977	7,913	19.79%
2011	41,025	7,985	19.46%
2012	42,074	7,987	18.98%
2013	43,122	8,126	18.84%
2014	44,171	8,253	18.68%
2015	45,219	8,392	18.56%
2016	46,267	8,611	18.61%
2017	47,316	8,646	18.27%
2018	48,364	8,875	18.35%
2019	49,413	9,200	18.62%
2020	50,461	8,854	17.55%
2021	52,181	9,325	17.87%
2022	53,450	9,339	17.47%
2023	54,256	9,446	17.41%
2024	54,614	9,508	17.41%
2025	54,972	9,571	17.41%
2026	55,329	9,633	17.41%
2027	55,687	9,695	17.41%
2028	56,370	9,814	17.41%
2029	57,052	9,933	17.41%
2044	67,294	11,716	17.41%

The table above shows actual enrollments and population estimates from 2010-2023, and their resulting ratio (the 2010 and 2020 population totals are official census figures).

Until 2015 the trend was a declining ratio of students to population. The ratio leveled off in the years 2016 through 2019. In 2020, school closures and online learning caused enrollment to drop. Then enrollment rebounded in 2021 and returned to pre-pandemic levels. The district projects that the ratio will level off for the projection period and average around 17.41%.

2044 Enrollment Estimate

The District's 2024 CFP ratio of 17.41% is used for the 2044 enrollment estimate. Using that number against the County's 2044 population estimate of 67,294 produces a projected enrollment number of 11,716 students in 2044.

Appendix D

Student Generation Rates



MEMORANDUM

To: Robb Stanton
Lake Stevens School District
12309 22nd Street NE
Lake Stevens, WA 98258

Date: April 1, 2024

Project No.: F2714.01.001

From: Alex Brasch
Senior Population Geographer

Re: 2023–24 Student Generation Rates—Lake Stevens School District

At the request of the Lake Stevens School District (LSSD/District), FLO Analytics (FLO) estimated student generation rates (SGRs) for residential housing units built in the district boundary between 2015 and 2022. The SGRs represent the average number of LSSD K–12 students (2023–24 headcount) residing in new single-family (SF) detached, townhome/duplex, and multifamily (MF) housing units. This memo details the methodology FLO used to create the SGRs and presents the findings by grade group, individual grade, and housing type.

Methods

As described by Snohomish County Planning & Development Services ([2022 Biennial Update to School District Capital Facilities Plans](#)), Snohomish County operates a school impact fee program authorized by RCW 82.02.040 and the Washington State Growth Management Act under Chapter 36.70A RCW. School districts that wish to collect impact fees must provide a school board adopted Capital Facilities Plan (CFP) for review by the County Planning Commission and County Council that fulfills the specifications of state law, the County comprehensive plan, and the County code. One requirement of CFPs is “impact fee support data required by the formula in Chapter 30.66C SCC, including a district-specific analysis to determine the student generation rate component of the fee calculation”.

As defined in Snohomish County code 30.91S.690, “SGRs mean the number of students of each grade span (elementary, middle/jr. high, high school) that a school district determines are typically generated by different dwelling unit types within the district.” In other words, SGRs represent the number of students residing in housing constructed within the most recent five-to-eight-year period by housing type and grade group (i.e., elementary, middle, and high school).

SGR calculations are based on housing information and student residences. FLO obtained and processed the necessary housing data from the Snohomish County Assessor’s Office and Information Technology Department, as well as the Puget Sound Regional Council, including parcel/tax lot boundaries with essential attributes—housing type, number of housing units, and year built. Housing units constructed in 2023 were excluded from the analysis, because they may not have been completed and occupied by October 2023. To link the housing information to LSSD students, the District provided FLO with 2023–24 headcount enrollment, which FLO geocoded to represent student residences. The student residences were then spatially matched to residential housing built in the district boundary between 2015 and 2022.

FLO Analytics | 1-888-847-0299 | www.flo-analytics.com

R:\F2714.01 Lake Stevens School District\001_2024.04.01 SGR\LSSD 2023 SGR Memo.docx
© 2024 FLO Analytics

With this combination of information, SGRs were calculated by dividing the number of students per grade group by the total number of housing units for each housing type. SGRs were calculated for the types of housing built in the district within the analysis period; namely, SF detached, townhome/duplex, and MF units. The townhome/duplex category includes the following structure types: SF attached, townhome, duplex, triplex, and fourplex. In buildings with three or more housing units in the townhome/duplex category, the dwellings are constructed vertically from the foundation to the roof for individual occupancy by a household. The MF category includes all structures with five or more housing units and structures with 3–4 housing units that are stacked. The housing inventory does not include the information needed to differentiate between MF units with 2+ bedrooms and 1 bedroom or less; therefore, the MF rate includes all MF housing units and only applies to the "Multifamily 2+ bedrooms" category in Snohomish County code.

Results

Table 1 includes the number of housing units and SGRs for SF detached, townhome/duplex, and MF housing types, as well as the number of students by grade group that have addresses matching the housing units. Table 2 includes the same housing information as Table 1, with the number of students and SGRs by individual grade. Table 3 includes the unit counts, number of students, and SGRs for individual MF structures.

Of the 9,053 students residing within the district, 2,031 live in the 2,957 SF detached units that were built between 2015 and 2022, while 23 live in the 163 townhomes/duplexes and 21 live in the 260 MF units built in the same period. On average, each SF detached unit yields 0.687 K–12 students, each townhome/duplex yields 0.141 K–12 students, and each MF unit yields 0.081 K–12 students.

Table 1: K–12 Students by Grade Group per Housing Unit Built 2015–2022

Housing Type	Housing Units	Students					SGRs				
		K–5	6–7	8–9	10–12	K–12	K–5	6–7	8–9	10–12	K–12
Single-family Detached	2,957	1,095	325	265	346	2,031	0.370	0.110	0.090	0.117	0.687
Townhome / Duplex ^(a)	163	14	4	2	3	23	0.086	0.025	0.012	0.018	0.141
Multifamily ^(b)	260	9	4	1	7	21	0.035	0.015	0.004	0.027	0.081

Notes

Housing units built in 2023 are excluded, because they may not have been completed and occupied by October 2023.

(a) The townhome/duplex category includes the following structure types: single-family attached, townhome, duplex, triplex, and fourplex. In buildings with three or more housing units, the dwellings are constructed vertically from the foundation to the roof for individual occupancy by a household.

(b) The multifamily category includes all structures with five or more housing units and structures with 3–4 housing units that are stacked. The housing inventory does not include the information needed to differentiate between MF units with 2+ bedrooms and 1 bedroom or less; therefore, the MF rate includes all MF housing units and only applies to the "Multifamily 2+ bedrooms" category in Snohomish County code.

Sources

Lake Stevens School District 2023–24 headcount enrollment, Snohomish County parcels, and Puget Sound Regional Council 2015–2022 new housing inventory.

Table 2: K–12 Students by Individual Grade per Housing Unit Built 2015–2022

Grade	Single-family Detached			Townhome / Duplex ^(a)			Multifamily ^(b)		
	Housing Units	Students	SGR	Housing Units	Students	SGR	Housing Units	Students	SGR
K	2,957	178	0.060	163	2	0.012	260	3	0.012
1		200	0.068		2	0.012		3	0.012
2		196	0.066		3	0.018		1	0.004
3		175	0.059		2	0.012		2	0.008
4		163	0.055		1	0.006		0	–
5		183	0.062		4	0.025		0	–
6		177	0.060		2	0.012		2	0.008
7		148	0.050		2	0.012		2	0.008
8		144	0.049		1	0.006		1	0.004
9		121	0.041		1	0.006		0	–
10		133	0.045		2	0.012		3	0.012
11		105	0.036		0	–		3	0.012
12		108	0.037		1	0.006		1	0.004
K–12	2,957	2,031	0.687	163	23	0.141	260	21	0.081

Notes

Housing units built in 2023 are excluded, because they may not have been completed and occupied by October 2023.

(a) The townhome/duplex category includes the following structure types: single-family attached, townhome, duplex, triplex, and fourplex. In buildings with three or more housing units, the dwellings are constructed vertically from the foundation to the roof for individual occupancy by a household.

(b) The multifamily category includes all structures with five or more housing units and structures with 3–4 housing units that are stacked. The housing inventory does not include the information needed to differentiate between MF units with 2+ bedrooms and 1 bedroom or less; therefore, the MF rate includes all MF housing units and only applies to the "Multifamily 2+ bedrooms" category in Snohomish County code.

Sources

Lake Stevens School District 2023–24 headcount enrollment, Snohomish County parcels, and Puget Sound Regional Council 2015–2022 new housing inventory.

Appendix E Board Resolution

**LAKE STEVENS SCHOOL DISTRICT NO. 4
RESOLUTION NO. 15-24
ADOPTION OF 2024-2029 CAPITAL FACILITIES PLAN**

WHEREAS, the Lake Stevens School District is required by RCW 36.70 (the Growth Management Act) and the Snohomish County General Policy Plan to adopt a Capital Facilities Plan; and

WHEREAS, development of the Capital Facilities Plan was carried out by the District in accordance with accepted methodologies and requirements of the Growth Management Act; and

WHEREAS, impact fee calculations are consistent with methodologies meeting the conditions and tests of RCW 82.02 and Snohomish County Code; and

WHEREAS, the District finds that the methodologies accurately assess necessary additional capacity which address only growth-related needs; and

WHEREAS, a draft of the Plan was submitted to Snohomish County for review with changes having been made in accordance with County comments; and

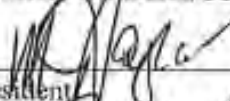
WHEREAS, the District finds that the Plan meets the basic requirements of RCW 36.70A and RCW 82.02; and

WHEREAS, a review of the Plan was carried out pursuant to RCW 43.21C (the State Environmental Policy Act). A Determination of Non Significance has been issued.

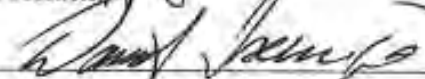
NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Lake Stevens School District hereby adopts the Capital Facilities Plan for the years 2024-2029, pursuant to the requirements of RCW 36.70A and the Snohomish County General Policy Plan. The Snohomish County Council, the City of Lake Stevens and the City of Marysville are hereby requested to adopt the Plan as an element of their general policy plans and companion ordinances.

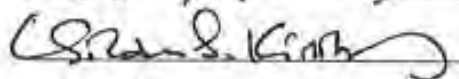
ADOPTED, by the Board of Directors of the Lake Stevens School District No. 4, Snohomish County, state of Washington, at a regular meeting thereof held this 10th day of July 2024.

**LAKE STEVENS SCHOOL DISTRICT NO. 4
BOARD OF DIRECTORS**

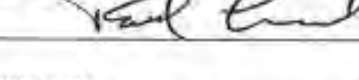


President









ATTEST:


Superintendent

Appendix F

Determination of Nonsignificance

DETERMINATION OF NONSIGNIFICANCE

Lake Stevens School District No. 4 Capital Facilities Plan 2024-2029

DESCRIPTION OF PROPOSAL: The proposed action is the adoption of the Lake Stevens School District No. 4 Capital Facilities Plan, 2024-2029. Board adoption is scheduled to occur on July 10, 2024. This Capital Facilities Plan has been developed in accordance with the requirements of the State Growth Management Act and is a non-project proposal. It documents how the Lake Stevens School District utilizes its existing educational facilities given current district enrollment configurations and educational program standards and uses six-year enrollment projections to quantify capital facility needs for years 2024-2029.

PROPONENT: Lake Stevens School District No. 4

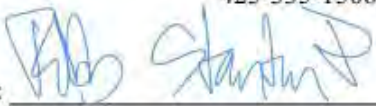
LOCATION OF PROPOSAL: Lake Stevens School District No. 4
Snohomish County, Washington

LEAD AGENCY: Lake Stevens School District No. 4

The lead agency for this proposal has determined that the proposal does not have a probable significant adverse impact on the environment. An environmental impact statement (EIS) is not required under RCW 43.21C.030(2)(c). This decision was made after review of an environmental checklist and other information on file with the lead agency. This information is available to the public upon request.

This Determination of Nonsignificance (DNS) is issued under WAC 197-11-340(2). The lead agency will not act on this proposal for 14 days from the published date below. Comments may be submitted to the Responsible Official as named below.

RESPONSIBLE OFFICIAL: Robb Stanton
POSITION/TITLE: Executive Director, Operations
ADDRESS: Lake Stevens School District No. 4
12309 22nd Street NE
Lake Stevens, WA 98258
PHONE: 425-335-1506

SIGNATURE: 

PUBLISHED: The Everett Herald – June 25, 2024

There is no administrative agency appeal.

Appendix G
Snohomish County General Policy Plan -- Appendix F

Appendix F

REVIEW CRITERIA FOR SCHOOL DISTRICT CAPITAL FACILITY PLANS

Required Plan Contents

1. Future Enrollment Forecasts by Grade Span, including:
 - a 6-year forecast (or more) to support the financing program;
 - a description of the forecasting methodology and justification for its consistency with OFM population forecasts used in the county's comprehensive plan.
2. Inventory of Existing Facilities, including:
 - the location and capacity of existing schools;
 - a description of educational standards and a clearly defined minimum level of service such as classroom size, school size, use of portables, etc.;
 - the location and description of all district-owned or leased sites (if any) and properties;
 - a description of support facilities, such as administrative centers, transportation and maintenance yards and facilities, etc.; and
 - information on portables, including numbers, locations, remaining useful life (as appropriate to educational standards), etc.
3. Forecast of Future Facility Needs, including:
 - identification of new schools and/or school additions needed to address existing deficiencies and to meet demands of projected growth over the next 6 years; and
 - the number of additional portable classrooms needed.
4. Forecast of Future Site Needs, including:
 - the number, size, and general location of needed new school sites.
5. Financing Program (6-year minimum Planning Horizon)
 - estimated cost of specific construction and site acquisition and development projects proposed to address growth-related needs;
 - projected schedule for completion of these projects; and
 - proposed sources of funding, including impact fees (if proposed), local bond issues (both approved and proposed), and state matching funds.
6. Impact Fee Support Data (where applicable), including:
 - an explanation of the calculation methodology, including description of key variables and their computation;
 - definitions and sources of data for all inputs into the fee calculation, indicating that it:
 - a) is accurate and reliable and that any sample data is statistically valid;
 - b) accurately reflects projected costs in the 6-year financing program; and
 - a proposed fee schedule that reflects expected student generation rates from, at minimum, the following residential unit types: single-family, multifamily/studio or 1-bedroom, and multi-family/2-bedroom or more.

Plan Performance Criteria

1. School facility plans must meet the basic requirements set down in RCW 36.70A (the Growth Management Act). Districts proposing to use impact fees as a part of their financing program must also meet the requirements of RCW 82.02.
2. Where proposed, impact fees must utilize a calculation methodology that meets the conditions and tests of RCW 82.02.
3. Enrollment forecasts should utilize established methods and should produce results which are not inconsistent with the OFM population forecasts used in the county comprehensive plan. Each plan should also demonstrate that it is consistent with the 20-year forecast in the land use element of the county's comprehensive plan.
4. The financing plan should separate projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding. The financing plan and/or the impact fee calculation formula must also differentiate between projects or portions of projects which address existing deficiencies (ineligible for impact fees) and those which address future growth-related needs.
5. Plans should use best-available information from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. District-generated data may be used if it is derived through statistically reliable methodologies.
6. Districts which propose the use of impact fees should identify in future plan updates alternative funding sources in the event that impact fees are not available due to action by the state, county or the cities within their district boundaries.
7. Repealed effective January 2, 2000.

Plan Review Procedures

1. District capital facility plan updates should be submitted to the County Planning and Development Services Department for review prior to formal adoption by the school district.
2. Each school district planning to expand its school capacity must submit to the county an updated capital facilities plan at least every 2 years. Proposed increases in impact fees must be submitted as part of an update to the capital facilities plan and will be considered no more frequently than once a year.
3. Each school district will be responsible for conducting any required SEPA reviews on its capital facilities plan prior to its adoption, in accordance with state statutes and regulations.
4. School district capital facility plans and plan updates must be submitted no later than 180 calendar days prior to their desired effective date.
5. District plans and plan updates must include a resolution or motion from the district school board adopting the plan before it will become effective.

Snohomish School District

1601 Avenue D
Snohomish, Washington 92890
(360) 563-7239

CAPITAL FACILITIES PLAN

2024 – 2029

Adopted July 24, 2024

Snohomish School District

CAPITAL FACILITIES PLAN

Board of Directors

Josh Seek, President

Jay Hagen, Vice President

Shaunna Ballas

Sherri Larkin

Rob Serviss

Superintendent

Dr. Kent Kultgen

For information on the Snohomish School District Facilities Plan,
contact the Business Office at (360) 563-7240.

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Appendix B	Student Generation Factor Review
Appendix C	School Impact Fee Calculations

SECTION 1: INTRODUCTION

Purpose of the Capital Facilities Plan

The purpose of this report is to update the Capital Facilities Plan (CFP) for the Snohomish School District pursuant to the Washington State Growth Management Act (GMA). The GMA includes schools in the category of public facilities and services. School districts have adopted capital facilities plans to satisfy the requirements of the GMA and to identify additional school facilities necessary to meet the educational needs of the growing student populations anticipated in their districts.

This CFP is intended to provide the Snohomish School District (District), Snohomish County and other jurisdictions a description of the facilities needed to accommodate projected student enrollment at acceptable levels of service, including a detailed schedule and financing program for capital improvements, over the six year period of 2024-2029.

The CFP for the District was first prepared in 1994 in accordance with the specifications set down by the GMA. When Snohomish County adopted its GMA Comprehensive Plan in 1995, it addressed future school capital plans in Appendix F of the General Policy Plan. This part of the plan established the criteria for all future updates of the District CFP that are to occur every two years. This CFP updates the 2022 GMA-based CFP that was adopted by the District and the County in 2022.

In accordance with GMA mandates, and Snohomish County Ordinance Nos. 97-095 and 99-107, this CFP contains the following required elements:

- Future enrollment forecasts for each grade span (elementary, middle, and high school).
- An inventory of existing capital facilities owned by the District, showing the locations and capacities of the facilities.
- A forecast of the future needs for capital facilities and school sites.
- The proposed capacities of expanded or new capital facilities.
- A six-year plan for financing capital facilities within projected funding capacities, which clearly identifies sources of public money for such purposes. The financing plan separates projects and portions of projects which add capacity from those which do not, since the latter are generally not appropriate for impact fee funding.
- If impact fees are requested, a calculation of impact fees to be assessed and supporting data substantiating said fees.

In developing this CFP, the District followed the following guidelines set forth in the Snohomish County General Policy Plan:

- Districts should use information from recognized sources, such as the U.S. Census or the Puget Sound Regional Council. School districts may generate their own data if it is derived through statistically reliable methodologies. Information must not be inconsistent with Office of Financial Management (“OFM”) population forecasts. Student generation rates must be independently calculated by each school district.
- The CFP must comply with the GMA.
- The methodology used to calculate impact fees must comply with the GMA. In the event that impact fees are not available due to action by the state, county or cities within the District, the District in a future CFP update must identify alternative funding sources to replace the intended impact fee funding.
- The methodology used to calculate impact fees complies with the criteria and the formulas established by the County.

Overview of the Snohomish School District

The Snohomish School District serves a population of about 9,192¹ students in kindergarten through grade 12. The City of Snohomish has a population of approximately 10,126² people while the County encompasses a larger population of approximately 827,957³ people. The District is located 35 miles north of Seattle in the heart of the Puget Sound region of Washington.

The District has preschool, Transition to Kindergarten, and Early Childhood Education and Assistance Program (ECEAP) programs, nine elementary schools (grades K-6), two middle schools (grades 7 and 8), two high schools (grades 9-12), and one alternative school (grades 9-12) (AIM), and a Parent Partnership Program (PPP) (grades K-12).

The District opened Glacier Peak High School in the fall of 2008. The District’s voters approved a construction bond in May 2008 to fund the renovation of Snohomish High School, the replacement of Valley View Middle School, the expansion of Centennial Middle School, the replacement/expansion of Machias and Riverview elementary schools, construction of a new aquatics center, and technology improvements. All of these projects are now complete.

The District convened a Citizens’ Facility Advisory Committee (CFAC) in 2019 to review the conditions of our school buildings, explore demographic and enrollment projections and prioritize needs. Based on this information, the CFAC recommended, and the Board authorized for the February 2020 ballot, a \$470 million bond proposal to fund six elementary school replacement

¹ October 1, 2023 FTE. Unless otherwise noted, all enrollment and student capacity data in this CFP is expressed in terms of FTE (full time equivalent).

² 2020 United States Census Bureau data

³ 2044 GMA Population Forecasts by School District – Adopted in the Snohomish County Countywide Planning Policies Appendix B (February 23, 2022).

projects (including adding capacity), added classrooms at Glacier Peak High School to reduce portable reliance, an early learning center at the existing Central Primary Center facility, and improvements at the Parkway Campus as well as the District's maintenance and transportation facilities. The bond also proposed safety and security improvements throughout the District. The District failed to achieve the required 60% margin for bond approval. The District's Board of Directors is considering options for a subsequent bond proposal but has not made any decisions relative to the six year planning period of this CFP. However, the capacity needs remain, as reflected in this CFP. The District will update the CFP as needed, including consideration of an interim update, to reflect updated planning decisions.

**FIGURE 1
MAP OF DISTRICT¹**



¹ Please contact the District's Business Office at (360) 563-7240 for a copy of the map in color.

SECTION 2: DISTRICT STANDARDS

School facility and student capacity needs are dictated by the types and amounts of space required to accommodate the District's adopted educational program. The facility standards which typically drive facility space needs include grade configuration, optimum facility size, class size, educational program offerings, classroom utilization and scheduling requirements, and use of relocatable classroom facilities (portables). The facility standards that also typically drive facility space needs include educational program offerings, classroom utilization and scheduling requirements.

Facility Standards

Creating a quality educational environment is the first priority of the Snohomish School District. It is the District's standard at this time that all students will be housed in permanent facilities and that classes will be run in one shift on a traditional school year schedule. Because of fluctuations in student population as a result of growth from new development and changing age demographics in different parts of the District, portables (temporary housing) are used in some locations. Portables will not be added if the quality of education at the facility is deemed by the District to be compromised by either total school size, impact upon core facilities such as restrooms, library space, playground space, hallways, etc. In addition, some facilities may not accommodate portables because of limitations on septic capacity. When it is not possible to increase population at a particular site, even with portables, the District will have the option of redistricting school boundaries if space is available at other facilities. The District may also request that development be deferred until planned facilities can be completed to meet the needs of the incoming population; however, the District has no control over the ultimate land use decisions made by the permitting jurisdictions.

The use of temporary housing (portables) is considered strictly temporary and this CFP outlines the future permanent facility needs of the District. Where adequate funding for new construction is not available from State match and impact fees, local bonds will be sought to construct the new facilities.

The State Legislature's implementation of requirements for full-day kindergarten and reduced K-3 class size impact school capacity and educational program standards. The District implemented full-day kindergarten in 2018 at all elementary schools. The District has also reduced K-3 class sizes in accordance with state funding and has therefore adjusted educational program standards and school capacity inventory as necessary.

Facility Standards for Elementary Schools:

- The facility standard for grades K-3 is 18 students per classroom. For grades 4-6, the facility standard is 27 students per classroom.

- Optimum design capacity for new elementary schools is 600 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Facility Standards for Secondary Schools:

- The facility standard for grades 7-8 is 28 students per classroom (except PE and Music).
- The facility standard for grades 9-12 is 30 students per classroom (except PE and Music).
- Optimum design capacity for new middle schools is 900 students. However, actual capacity of individual schools may vary depending on the educational programs offered.
- Optimum design capacity for high schools is 1,500 students. However, actual capacity of individual schools may vary depending on the educational programs offered.

Educational Program Standards

In addition to factors that affect the amount of space required, government mandates and community expectations may affect how classroom space is used. Traditional educational programs offered by school districts are often supplemented by non-traditional, or special programs, such as:

- Secondary Academy
- Special education pre-school
- Special education – inclusion, resource, moderate and profound
- Highly Capable
- Bilingual education
- Preschool and early childhood programs
- Technology education
- Title I / LAP
- Drug and alcohol education
- Vocational and career education
- Music
- Daycare – before and after school
- Primary Intervention Program
- Physical education
- Outdoor education
- Multi-age classrooms
- Secondary Academies
- Parent Partnership Program
- Alternative Education (AIM High, Re Entry Program)
- USDA Food Service Program
- Extra-Curricular, co-curricular and athletic programs

These special or nontraditional educational programs can have a significant impact on the available student capacity of school facilities.

Variations in student capacity between schools are often a result of what special or nontraditional programs are offered at specific schools. These special programs require classroom space that can reduce the permanent capacity of some of the buildings housing these programs. Some students, for example, leave their regular classroom for a short period of time to receive instruction in these special programs. Newer schools within the District have been designed to accommodate most of these programs. However, older schools often require space modifications to accommodate special programs and, in some circumstances, these modifications may reduce the overall classroom capacities of the buildings.

District educational program standards will undoubtedly change in the future as a result of changes in the program year, special programs, class sizes, grade span configurations, and use of new technology, as well as other physical aspects of the school facilities. The school capacity inventory will be reviewed periodically and adjusted for any changes to the educational program standards. These changes will also be reflected in future updates of this Capital Facilities Plan.

The District educational program standards that directly affect school capacity are outlined below for the elementary, middle and high school grade levels.

Educational Program Standards for Elementary Schools

- Educational programs will be provided in a single shift each day. The facility will be available after normal hours for extended learning opportunities (remedial education) for selected students.
- Educational programs will be provided on the traditional school year schedule.
- Special education for students may be provided in a self-contained classroom.
- All students may be provided music instruction in a separate classroom.
- All students may be provided physical education instruction outside their regular classroom and outside of the cafeteria space.
- All students may be provided technology instruction outside of their regular classroom.
- Specialized work spaces for testing, specialists (i.e. OTPT/SLP's/psychologists), remedial programs, small group tutoring, and MLL programs.

Educational Program Standards for Middle and High Schools

- Educational programs will be provided in a single shift each day. The facility will be available after normal hours for extra-curricular activities and for extended learning opportunities (remedial education) for selected students.
- Educational programs will be provided on a traditional school year schedule.
- As a result of scheduling conflicts for student programs, the need for specialized rooms for certain programs, and the need for teachers to have a workspace during planning periods, it is

not possible to achieve 100% utilization of all regular teaching stations throughout the day. Therefore, classroom capacity should be adjusted to reflect the use of one period per day for teacher planning.

- Special education for students may be provided in a self-contained classroom.
- Specialized work spaces for testing, specialists (i.e. OTPT/SLP's/psychologists), remedial programs, small group tutoring, and ESL programs.
- Identified students will also be provided other nontraditional educational opportunities in classrooms designated as follows:
 - Vocational Classrooms (i.e. business, manufacturing, biotechnology, CAD)
 - Program Specific Classrooms (i.e. music, drama, art, physical education, technology)
 - High School Academies
 - Alternative High School Programming

Minimum Educational Service Standards

The District will evaluate student housing levels based on the District as a whole system and not on a school by school or site by site basis. This may result in portable classrooms being used as interim housing, attendance boundary changes or other program changes to balance student housing across the system as a whole, while meeting the District's paramount duties under the State Constitution. A boundary change or a significant programmatic change would be made by the District's Board of Directors following appropriate public review and comment.

The District's intent is to adhere to the target facility service standards noted above without making significant changes in program delivery. At a minimum, average class size in the grade K-8 classrooms will not exceed 35 students and average class size in 9-12 classrooms will not exceed 40 students. The foregoing average class sizes set forth the District's "minimum level of service." For purposes of this determination, the term "classroom" does not include special education classrooms or special program classrooms (i.e. computer labs, art rooms, chorus and band rooms, spaces used for physical education, and other special program areas). Furthermore, the term "classroom" does not apply to special programs or activities that may occur in a regular classroom or to classes held in assembly halls, gyms, cafeterias, or other common areas.

The minimum educational service standards are not the District's desired or accepted operating standard.

For the school years of 2021-22 and 2022-23, the District's compliance with the minimum educational service standards (as applicable for those years) is as follows:

2021-22 School Year						
LOS Standard	MINIMUM LOS# Elementary	REPORTED LOS Elementary	MINIMUM LOS Middle	REPORTED LOS Middle	MINIMUM LOS High	REPORTED LOS High
*Snohomish No. 201	35	21.22	35	15.79	40	21.42

2022-23 School Year						
LOS Standard	MINIMUM LOS# Elementary	REPORTED LOS Elementary	MINIMUM LOS Middle	REPORTED LOS Middle	MINIMUM LOS High	REPORTED LOS High
*Snohomish No. 201	35	21.92	35	15.19	40	20.98

*The District determines these figures by taking the sum of all students in regular classrooms at a grade level and dividing that by the number of teaching stations at that grade level.

SECTION 3: CAPITAL FACILITIES INVENTORY

The facilities inventory serves to establish a baseline for determining the facilities necessary to accommodate future demand (student enrollment) at acceptable levels of service. This section provides an inventory of capital facilities owned and operated by the District including schools, relocatable classrooms, undeveloped land, and support facilities. School facility capacity was inventoried based on the space required to accommodate the District’s adopted educational program standards. *See* Section 2. A map of District facilities is provided as Figure 1.

Schools

The District currently has nine (9) elementary schools (K-6), two (2) middle schools (grades 7-8), and three high schools (grades 9-12) (AIM High School, Parent Partnership and the District’s Transition program housed in the Parkway Campus). Machias and Riverview Elementary Schools and Valley View and Centennial Middle Schools were renovated and expanded in 2011 and 2012. The District had an additional facility, the Maple Avenue Campus (the former “Freshman Campus”), which was used as interim capacity to accommodate the District’s renovation program, but it has been demolished and replaced by the Aquatic Center. Central Primary Campus, which used to house grades K-2 until they were moved to Emerson Elementary in 2024, currently houses only ECEAP.

School capacity is based on the number of teaching stations within each building and the space requirements of the District’s adopted educational program. The school capacity inventory is summarized in Tables 1, 2, and 3.

**Table 1
Elementary School Capacity Inventory**

Elementary School	Site Size (acres)	Bldg Area (Sq. Ft.)	Teaching Stations(1)	Permanent Capacity (2)	Capacity with Portables	Year Built or Last Remodel	Potential for Expansion of Perm. Facility (3)
Cascade View	10.5	45,629	14	359	413	1990	yes
Cathcart	12.8	36,231	18	420	474	1994	yes
Central Primary	4.5	45,239	0(4)	204	204	1994	yes
Dutch Hill	13.9	42,357	20	356	626	1985	yes
Emerson	6.9	40,038	19	375	375	1989	yes
Little Cedars	11.3	76,071	26	621	711	2007	yes
Machias	9.2	78,137	25	481	526	2011	yes
Riverview	9.6	78,740	21	515	542	2011	no
Seattle Hill	9.7	42,357	19	405	666	1982	yes
Totem Falls	10.0	44,877	17	376	376	1991	yes
Total		529,676		4,112	4,913		

(1) The number of teaching stations includes stations used for teacher planning periods. Therefore, the permanent capacity figure is adjusted to reflect that a teaching station may only be used for regular student instruction for a portion of the total school day.

(2) Permanent Student Capacity figure is exclusive of Portables and is based on target class sizes.

(3) Potential for expansion is based on the size of existing site and assumes that the District could obtain land use approvals/permits for such expansion. The analysis does not take into consideration the possibility of acquiring adjacent property

(4) Central Elementary School will not have any K-6 students for the 2024-25 school year

Table 2
Middle School Capacity Inventory

Middle School	Site Size (acres)	Bldg Area (Sq. Ft.)	Teaching Stations(1)	Permanent Capacity (2)	Capacity with Portables	Year Built or Last Remodel	Potential for Expansion of Perm. Facility (3)
Centennial	19.3	123,744	45	900	900	2011	yes
Valley View	38.6	168,725	45	950	950	2012	yes
Total		292,469		1,850	1,850		

(1) The number of teaching stations includes stations used for teacher planning periods. Therefore, the permanent capacity figure is adjusted to reflect that each teaching station is only used for regular student instruction for a portion of the total school day.

(2) Permanent Student Capacity figure is exclusive of Portables.

(3) Potential for expansion is based on the size of existing site and assumes that the District could obtain land use approvals/permits for such expansion. The analysis does not take into consideration the possibility of acquiring adjacent property

Table 3
High School Capacity Inventory

High School	Site Size (acres)	Bldg Area (Sq. Ft.)	Teaching Stations (1)	Permanent Capacity (2)	Capacity with Portables	Year Built or Last Remodel	Potential for Expansion of Perm. Facility (3)
Snohomish H.S.	28.6	270,089	74	1,800	1,800	2012	No
Glacier Peak H.S.	50.9	245,229	74	1,500	1,692	2008	Yes
AIM Alternative(4)	3.25	13,873		100	100	2008	No
Total		529,191		3,400	3,592		

(1) The number of teaching stations includes stations used for teacher planning periods. Therefore, the permanent capacity figure is adjusted to reflect that each teaching station is only used for regular student instruction for a portion of the total school day.

(2) Permanent Student Capacity figure is exclusive of Portables.

(3) Potential for expansion is based on the size of existing site and assumes that the District could obtain land use approvals/permits for such expansion. The analysis does not take into consideration the possibility of acquiring adjacent property.

(4) Note that the AIM Alternative High School is housed in the larger Parkway Facility. The Parkway Facility has both programmatic and non-programmatic uses including the Parent Partnership Program and the transition programs. The information here is specific to the AIM Alternative High School and not the entire Parkway Facility.

Portables

Portables are used as interim classroom space to house students until permanent classroom facilities can be provided and to prevent overbuilding. Portables are not a solution for housing students on a permanent basis. The District currently uses 70 portables at various sites throughout the District. The number of portables and their capacities are summarized in Table 4.

School Name	Table 4 Portables		Capacity
	Portables Classrooms	Portables Other	
ELEMENTARY:			
Cascade View	3	2	81
Cathcart	2	5	54
Central Primary	0	2	0
Dutch Hill	12	2	324
Emerson	3	1	81
Machias	4		108
Riverview		2	0
Seattle Hill	8	3	216
Totem Falls	4	2	108
Little Cedars	3	4	81
Total	39	23	1,053
MIDDLE:			
Centennial	0	0	0
Valley View	0	0	0
Total	0	0	0
HIGH			
Snohomish	0	0	0
Glacier Peak	4	4	108
Total	4	4	108
GRAND TOTAL	43	27	1,161

Each portable classroom is approximately 896 square feet.

The District portables identified in Table 4 have adequate useful remaining life and are evaluated regularly.

Support Facilities

In addition to schools, the District owns and operates facilities which provide operational support functions to the schools. An inventory of these facilities is provided in Table 5.

Table 5
Support Facilities

Facility Name	Building Area (Sq. Ft.)	Site Size (Acres)
Operations Center	19,873	6.3
Resource and Service Center	22,296	6.0
Parkway Campus	9,536*	3.25
District Warehouse	3,936	**
Aquatic Center	52,023	21.0

**Does not include education-related square footage.*

***Located on the same site as Cathcart Elementary School.*

Land

The District currently owns two undeveloped sites. The District owns 15 acres in the Three Lakes area that could potentially be used as an elementary school site in the future (assuming that land use approvals/permits could be obtained); however that property does have some notable wetland concerns that are likely to limit potential use. The District also owns an additional 23 acres behind Valley View Middle School. The 23 acre site has topography concerns and accessibility issues that could limit the District's ability to use the property as an additional school site.

Leased Facilities

The District currently does not lease any facilities.

SECTION 4: STUDENT ENROLLMENT

Historical Trends

Student enrollment in the District remained relatively constant between 1973 and 1983 and increased steadily between 1984 and 1997. The growth in student enrollment leveled out in 1998 and dipped a little in 1999. Student enrollment then grew steadily and peaked in 2016. Enrollment in the 2020-21 and 2021-22 school years declined due to the impacts of COVID-19 pandemic on available school service models and related uncertainties. The district anticipates enrollment to rebound during the duration of this plan and return and exceed levels projected by our third-party demographer pre-COVID. See additional information below.

The October 1, 2023 HC enrollment was 9,373 (with 9,192 FTE students). See Appendix A. Enrollment projections are most accurate for the initial years of the forecast period. Moving further into the future, more assumptions about economic conditions and demographic trends in the area affect the projection. Monitoring birth rates in Snohomish County and population growth for the area are essential yearly activities in the ongoing management of the capital facilities plan. In the event that enrollment growth slows, plans for new facilities can be delayed. It is much more difficult, however, to initiate new projects or speed projects up in the event enrollment growth exceeds the projection.

Six Year Enrollment Projections

The Office of the Superintendent of Public Instruction prepares cohort survival projections based upon historical enrollment trends. The OSPI projections are limited in that they fail to account for development fluctuations and other anomalies such as the COVID-19 pandemic. The OSPI projections also utilize a headcount factor that misrepresents students in Snohomish School District facilities. See Appendix A-1.

The District utilizes a third party demographer, FLO Analytics, for forecasting future enrollments. This methodology, a modified cohort survival method, considers historic enrollment, economic trends, housing projections and birth rates, among other factors. Based upon this analysis, the District expects enrollment to grow over the six year planning period to a total FTE student population of 9,694, or an increase of 5.461%. See Appendix A-2.

OFM population-based enrollment projections were estimated for the District using OFM population forecasts for the County. In 2020, the District's enrollment constituted approximately 15.69% of the District's total population. Assuming that, between 2024 and 2029, the District's enrollment will continue to constitute 15.69% of the District's population, using OFM/County data, the District projects a total enrollment of 10,224 students in 2029. See Table 6.

Table 6									
Comparison of Student Enrollment Projections 2023-2029									
Projection	October 2023*	2024	2025	2026	2027	2028	2029	Projected Change 2023-2029	Percent Change 2023-2029
County/OFM**	9,192	9,364	9,536	9,708	9,880	10,052	10,224	1,032	11.23%
District	9,192	9,215	9,251	9,322	9,402	9,582	9,694	502	5.461%
Total Population Projection for District (OFM)							65,167		
Student to Population Ratio	15.69%								

*Actual Oct 2023 FTE

**Based on 2044 GMA Population Forecasts by School District (information provided by Snohomish County).

The District uses the FLO Analytics modified cohort survival projections for purposes of predicting enrollment during the six years of this Plan. As noted above, the growth factor used in the modified cohort survival projections reflects an analysis of historic average housing development and enrollment in the District within the last six years and knowledge of active known and proposed future housing developments, as well as factors in pandemic-related anomalies. The District believes this projection to be an accurate measure of future growth given that it is based upon actual circumstances within the District. The District will monitor actual enrollment over the next two years and, if necessary, make appropriate adjustments in the next Plan update.

2044 Enrollment Projections

Student enrollment projections beyond the 2029 school year are highly speculative. Using OFM/County data as a base, the District projects a 2044 student population of 11,374. This assumes that the District's enrollment will continue to constitute 15.69% of the District's total population through 2044.

The total enrollment estimate was broken down by grade span to evaluate long-term needs for capital facilities. Again, these estimates are highly speculative and are used only for general planning purposes.

Table 7
Projected Student Enrollment
2044

Grade Span	FTE Enrollment – October 2023	Projected Enrollment 2044**
Elementary (K-6)	4,708	5,801
Middle School (7-8)	1,376	1,706
High School (9-12)	3,108	3,867
TOTAL (K-12)	9,192	11,374

Note: Snohomish County Planning and Development Services provided the underlying data for the 2044 projections.

**The 2044 enrollment projections assume that the percentage of students per grade level will remain consistent between 2023 and 2044.

SECTION 5: CAPITAL FACILITIES NEEDS

Facility Needs (2024-2029)

Schools

The projected available student capacity was determined by subtracting projected FTE student enrollment from permanent school capacity (i.e. excluding portables) for each of the six years in the forecast period (2024-2029).

Capacity needs are expressed in terms of “unhoused students.”

The method used to define future capacity needs assumes no new construction. For this reason, planned construction projects are not included at this point. This factor is added later (if applicable, see Table 11).

Projected future capacity needs are depicted on Table 8 and are derived by applying the District’s modified cohort projected enrollment to the permanent capacity existing in 2021. This table shows actual permanent space needs and the portion of those needs that are “growth related” for the years 2024-2029. Importantly, capacity needs existing as of the 2021 base year include impacts from recent growth within the District and should also be considered as growth-related.

**Table 8
Additional Capacity Needs
2024-2029**

Grade Span	2023*	2024	2025	2026	2027	2028	2029	Pct. Growth Related
Elementary (K-6)								
Total	596**	702	725	793	821	856	881	
Growth Related		106	129	197	225	260	285	32.35%
Middle School (7-8)								
Total	---	---	---	---	---	---	---	
Growth Related	--	--	--	--	--	--	--	--%
High School								
Total	---	---	---	---	---	---	---	
Growth Related	--	--	--	--	--	--	--	--%

* Actual 2023 FTE Enrollment

**Represents capacity needs (including those related to recent growth) existing as of the date of this Plan.

The capacity improvements that are required to meet the District’s growth-related and non-growth related capacity needs are identified in Table 9-B below.

By the end of the six-year forecast period (2028-2029), additional permanent classroom capacity will be needed as follows:

Table 9
Estimated Unhoused Students (2029-2030)*

Grade Span	Unhoused Students (Post-2023 Growth Related)	Unhoused Students (Pre-2021 Existing and Recent-Growth Related)
Elementary (K-6)	285	881
Middle School (7-8)	--	--
High School (9-12)	--	--
TOTAL UNHOUSED (K-12)	285	881

*Reflects needs assuming no construction projects

It is not the District’s policy to include relocatable classrooms when determining future capital facility needs; therefore interim capacity provided by relocatable classrooms is not included in Table 9.

Recent and Planned Improvements

To accommodate growth in previous years, the District constructed and opened in 2007 a new elementary school and constructed a second high school, Glacier Peak, which opened in 2008. The District’s voters approved a bond in May 2004 for these projects. In 2008, the District’s voters approved additional construction bonds to replace and expand Machias and Riverview elementary schools to address the need for elementary student capacity. The 2008 Bond also provided for finishing the renovation of Snohomish High School, enlarging and modernizing Valley View Middle School and enlarging Centennial Middle School, and building a new aquatics center. The District also purchased an existing building, the “Parkway Building”, and renovated it to house its AIM Alternative High School and Transition programs and the Parent Partnership Program.

The District convened a Citizens’ Facility Advisory Committee (CFAC) in 2019 to review the conditions of our school buildings, explore demographic and enrollment projections and prioritize needs. Based on this information, the CFAC recommended, and the Board authorized for the February 2020 ballot, a \$470 million bond proposal to fund six elementary school replacement projects (including adding capacity), added classrooms at Glacier Peak High School to reduce portable reliance, an early learning center at the existing Central Primary Center facility, and improvements at the Parkway Campus as well as the District’s maintenance and transportation facilities. The bond also proposed safety and security improvements throughout the District. The District failed to achieve the required 60% margin for bond approval.

The District, in view of current and anticipated capacity needs, is continuing to plan for elementary capacity additions during the six-year planning period and beyond. The District may also purchase and site new portable facilities to address capacity needs.

Elementary Schools

The District opened Little Cedars Elementary School with a permanent capacity of 621, with 27 teaching stations. The elementary was completed and put into use for the 2007-08 school year. The total cost of the new elementary school was approximately \$25.0 million excluding the land purchase.

In addition, the District requested as a component of its 2008 bond proposal to replace and expand two elementary schools, Machias and Riverview. The projects are complete and the capacity of the two schools was expanded and opened at the new capacity in January of 2011.

This CFP includes planning for classroom additions as a part of replacement projects at three elementary schools (Cathcart, Dutch Hill, and Seattle Hill) to address growth-related needs. The District is also considering replacement/addition projects at other elementary schools in the future (likely outside of the six year planning period). The replacement/addition projects are subject to funding secured through a future capital bond, all contingent on future action by the Board of Directors and ultimately the voters.

Middle Schools

To address overcrowding at the middle school level, the District constructed a new-in-lieu Valley View Middle School to house 950 students and modernized and enlarged Centennial Middle School to house 900 students. Centennial opened in 2011 and Valley View opened in fall 2012.

High Schools

The District opened Glacier Peak High School, with a capacity of 1,500 students in fall of 2008. In addition, the District recently completed modernization of the existing Snohomish High School campus. In the summer of 2012 three portables were added (total of six classrooms) at Glacier Peak. In 2017, an additional portable (two classrooms) was added at Glacier Peak.

Interim Classroom Facilities

The District added two portable classrooms at Dutch Hill in the summer of 2022 and a portable restroom in 2023. It may purchase additional portables as needed to address growth-related needs (See Table 10). As necessary, the District will also continue to utilize portables as temporary housing of students until permanent facilities are constructed. However, it remains a District goal to house all students in permanent facilities.

SECTION 6: CAPITAL FACILITIES FINANCING PLAN

Funding of school facilities is typically secured from a number of sources including voter-approved bonds, State matching funds and development impact fees. Each of these funding sources is discussed in greater detail below.

General Obligation Bonds

Bonds are typically used to fund construction of new schools and other capital improvement projects. A 60% voter approval is required to approve the issuance of bonds. Bonds are then retired through collection of property taxes. Snohomish School District voters rejected a bond proposal in 2001 for \$14.5 million to finance the acquisition of sites, planning for a new elementary school, planning for a new high school, the acquisition of modular classrooms, and the purchase and installation of technology equipment and systems.

Voters in May of 1998 approved a \$3.9 million bond issue to construct 11 classrooms at Snohomish High School and to finance mechanical and technology improvements throughout the District. On March 14, 2000, Snohomish School District voters approved a \$6.12 million dollar bond issue to finance certain capital improvements to the District's educational facilities.

In March of 2003, the school board appointed a 35-member Citizens' Facilities Advisory Committee to complete an in-depth study of our school facilities. This committee found that Snohomish schools are overcrowded and reported that half of our school buildings are at or near the end of their useful life. The committee then created a long-range plan for school construction, modernization and renovation to address those issues.

The District's voters approved a \$141,570,000 bond issue on May 18, 2004, to fund a new high school, modernization of the existing Snohomish High School, a new elementary school, acquisition of two new school sites, and various health, safety, energy and infrastructure improvements throughout the District.

The District's voters approved a \$261.6 million bond in May 2008 to fund the renovation of Snohomish High School, the renovation/expansion of Valley View Middle School, the expansion of Centennial Middle School, the replacement/expansion of Machias and Riverview elementary schools, construction of a new aquatics center, to make District-wide capital improvements, and acquire classroom technology to improve student learning.

The District's voters considered in February 2020 but did not approve a \$470 million bond proposal to fund six elementary school replacement projects (including adding capacity), added classrooms at Glacier Peak High School to reduce portable reliance, an early learning center at the existing Central Primary Center facility, and improvements at the Parkway Campus as well as the District's maintenance and transportation facilities. The bond also proposed safety and security improvements throughout the District.

State School Construction Assistance

State School Construction Assistance funds come from the Common School Construction Fund. The State deposits revenue from the sale of renewable resources from State school lands set aside by the Enabling Act of 1889 into the Common School Account. If these sources are insufficient to meet needs, the Legislature can appropriate General Obligation Bond funds or the Superintendent of Public Instruction can prioritize projects for funding. School districts may qualify for State School Construction Assistance Program (SCAP) funds for specific capital projects based on a prioritization system. For eligible projects, the District's funding level under the State School Construction Assistance fund is at the 53.42% percentage level (July 2024 release). The current Construction Cost Allowance, the maximum cost per square foot recognized for SCAP funding, is set in the State's biennial budget and is currently \$375.00/eligible square foot.

Impact Fees

Development impact fees are a means of supplementing traditional funding sources for construction of public facilities needed to accommodate new development. School impact fees are generally collected by the permitting agency at the time plats are approved or building permits are issued. (See additional discussion in Section 7).

Six Year Financing Plan

The Six-Year Financing Plan shown in Table 10 demonstrates how the District intends to fund new construction and improvements to school facilities for the years 2024-2029. The financing components includes bond issues, impact fees, and State School Construction Assistance funds. Projects and portions of projects which remedy existing deficiencies are not appropriate for impact fee funding. Thus, impact fees will not be used to finance projects or portions of projects which do not add capacity or which remedy existing deficiencies.

The District's six year finance plan is outlined in Table 10 below.

As previously stated, the District's CFP plans for classroom additions at three elementary schools, all subject to future funding approval. The District will update this CFP, including a potential interim update, to reflect relevant planning decisions. The District anticipates also purchasing portable facilities to address growth-related capacity needs.

Table 10
Finance Plan
(dollars in 1,000s)

	2024	2025	2026	2027	2028	2029	Total Cost*	Bond/Levy/ Impact Fee	State Match	Other	Added Capacity	Growth Related
Dutch Hill Elementary Replacement/Addition					\$46,300	\$37,000	\$83,300	X	X		X	X
Cathcart Elementary Replacement/Addition					\$45,000	\$34,700	\$79,700	X	X		X	X
Seattle Hill Elementary Replacement					\$45,000	\$34,700	\$79,700	X	X		X	X
District wide Capital Improvements (including portables)	\$1,000	\$300	\$500	\$500	\$500	\$500	\$3,300	X			X	X

*Reflects total project costs using 2024 estimates, subject to escalation. The impact fees are calculated based on construction costs only. The District estimates a current average construction cost of \$52,266,667. Construction costs for the impact fee calculation reflect average construction costs of the three elementary school capacity projects, with replacements average total capacity of 600 seats.

Table 11 - Projected Student Capacity (2024-2029)**Elementary School Surplus/Deficiency**

	2023	2024	2025	2026	2027	2028	2029
Permanent Capacity	4,112	4,112	4,112	4,112	4,112	4,112	4,731
Added Capacity							619^
Portable Capacity**	1,053	1,053	1,053	1,053	1,053	1,053	1,053
Total Capacity	5,165	5,165	5,165	5,165	5,165	5,165	5,784
Enrollment	4,708	4,814	4,837	4,905	4,933	4,968	4,993
Surplus (Deficiency) – Permanent Capacity	(596)	(702)	(725)	(793)	(821)	(856)	(262)
Surplus (Deficiency) – All Capacity**	457	351	328	260	232	197	791

^Capacity additions resulting from replacement and expansion of Cathcart, Dutch Hill, and Seattle Hill Elementary Schools

**Except as specifically noted, does not reflect addition or removal of portable facilities over the planning period.

Middle School Surplus/Deficiency

	2023	2024	2025	2026	2027	2028	2029
Permanent Capacity	1,850	1,850	1,850	1,850	1,850	1,850	1,850
Added Capacity							
Portable Capacity**							
Total Capacity	1,850	1,850	1,850	1,850	1,850	1,850	1,850
Enrollment	1,376	1,392	1,407	1,473	1,511	1,571	1,597
Surplus (Deficiency) – Permanent Capacity	474	458	443	377	339	279	253
Surplus (Deficiency) – All Capacity***	474	458	443	377	339	279	253

**Except as specifically noted, does not reflect addition or removal of portable facilities over the planning period.

High School Surplus/Deficiency

	2023	2024	2025	2026	2027	2028	2029
Permanent Capacity	3,400	3,400	3,400	3,400	3,400	3,400	3,400
Added Capacity							
Portable Capacity**	108	108	108	108	108	108	108
Total Capacity	3,508	3,508	3,508	3,508	3,508	3,508	3,508
Enrollment	3,108	3,009	3,007	2,944	2,958	3,043	3,104
Surplus (Deficiency) – Permanent Capacity	292	391	393	456	442	357	296
Surplus (Deficiency) – All Capacity***	400	499	501	564	550	465	404

**Except as specifically noted, does not reflect addition or removal of portable facilities over the planning period.

SECTION 7 SCHOOL IMPACT FEES

The GMA authorizes jurisdictions to collect impact fees to supplement funding of additional public facilities needed to accommodate new development. Impact fees cannot be used for the operation, maintenance, repair, alteration, or replacement of existing capital facilities used to meet existing service demands.

School Impact Fees in Snohomish County

The Snohomish County General Policy Plan (“GPP”) which implements the GMA sets certain conditions for school districts wishing to assess impact fees:

- The District must provide support data including: an explanation of the calculation methodology, a description of key variables and their computation, and definitions and sources of data for all inputs into the fee calculation.
- Such data must be accurate, reliable and statistically valid.
- Data must accurately reflect projected costs in the Six-Year Financing Plan.
- Data in the proposed impact fee schedule must reflect expected student generation rates from at least the following residential dwelling unit types: single family; multi-family/studio or 1-bedroom; and multi-family/2-bedroom or more.

Snohomish County established a school impact fee program in November 1997, and amended the program in December 1999. This program requires school districts to prepare and adopt Capital Facilities Plans meeting the specifications of the GMA. Impact fees calculated in accordance with the formula, which are based on projected school facility costs necessitated by new growth and are contained in the District’s CFP, become effective following County Council adoption of the District’s CFP.

Methodology and Variables Used to Calculate School Impact Fees

Impact fees are calculated utilizing the formula in the Snohomish County Impact Fee Ordinance. The resulting figures are based on the District’s cost per dwelling unit to, as applicable, purchase land for school sites, make site improvements, construct schools, and purchase/install relocatable facilities that add interim capacity needed to serve new development.

- The Site Acquisition Cost, School Construction Cost, and Temporary/Portable Facility Cost factors are based on planned or actual costs (required on-site/off-site improvements) of growth-related school capacity. Costs vary with each site and each facility. See Table 9, Finance Plan. The “Permanent Facility Square Footage” is used in combination with the “Temporary Facility Square Footage” to apportion the impact fee amounts between permanent and temporary capacity figures.

- A student factor (or student generation rate) is used to identify the average cost per dwelling unit by measuring the average number of students generated by each housing type. A description of the student factor methodology is contained in Appendix B.
- Where applicable, credits are applied in the formula to account for State School Construction Assistance funds to be reimbursed to the District and projected future property taxes to be paid by the dwelling unit. See page 18. The tax credit uses the 20-year general obligation bond rate from the Bond Buyer index, the District's current levy rate for bonds, and average assessed value of all residential units constructed in the District (provided by Snohomish County) by dwelling unit type to determine the corresponding tax credit.

The costs of projects that do not add capacity are not included in the impact fee calculations. Furthermore, because the impact fee formula calculates a "cost per dwelling unit", an identical fee is generated regardless of whether the total new capacity project costs are used in the calculation or whether the District only uses the percentage of the total new capacity project costs allocated to the District's growth-related needs, as demonstrated in Table 9. For purposes of this Plan, the District has chosen to use the full project costs in the fee formula. Furthermore, impact fees will not be used to address existing deficiencies. See Table 9 for a complete identification of funding sources.

The District's school impact fees are calculated to include the elementary capacity additions identified in this 2024 CFP update. See discussion in Sections 5 and 6 above.

Proposed Snohomish School District Impact Fee Schedule

Using the variables on the following page and formula described above, impact fees proposed for the District are summarized in Table 12. See also Appendix C.

Table 12
School Impact Fees
2024

Housing Type	Impact Fee Per Dwelling Unit
Single Family	\$5,361
Townhome/Duplex	\$5,462
Multi-Family (1 Bedroom)	\$0
Multi-Family (2+ Bedroom)	\$1,357

**Table 12 reflects a 50% adjustment to the calculated fee as required by local ordinances.*

FACTORS FOR ESTIMATED IMPACT FEE CALCULATIONS

Student Generation Factors – Single Family

Elementary	.330
Middle	.067
Senior	.108
Total	.506

Student Generation Factors – Townhomes/Duplexes

Elementary	.333
Middle	.092
Senior	.057
Total	.483

Student Generation Factors – Multi Family (2+ Bdrm)

Elementary	.094
Middle	.054
Senior	.053
Total	.201

Projected Student Capacity per Facility

Elementary	600
Middle	-
Senior	-

Net Site Acreage per Facility

Elementary	-
------------	---

New Facility Construction Cost/Average (Table 10)

Elementary - 600 students	\$52,666,667
(average construction cost of three capacity projects)	

Permanent Facility Square Footage (SSD Inventory)

Elementary	529,676
Middle	292,469
Senior	529,161
Total	1,351,306

Temporary Facility Square Footage (SSD Inventory)

Elementary	35,100
Middle	0
Senior	3,600
Total	38,700

Total Facility Square Footage

Elementary	564,776
Middle	292,469
Senior	532,761
Total	1,390,000

Average Site Cost/Acre

Elementary	\$0
------------	-----

Temporary Facility Capacity

Capacity
Cost

State Match Credit (OSPI)

Current State Match Percentage	53.42%
--------------------------------	--------

Construction Cost Allocation (OSPI)

July 2024 Release	375.00
-------------------	--------

District Average Assessed Value (Sno Cty)

Single Family Residence	\$770,776
-------------------------	-----------

District Average Assessed Value (Sno Cty)

Townhome/Duplex (Using SF)	\$770,776
----------------------------	-----------

District Average Assessed Value (Sno Cty)

Multi Family (2+ Bedroom)	\$242,411
---------------------------	-----------

SPI Square Footage per Student (WAC 392-343-035)

Elementary	90
Middle	117
Senior	130

District Debt Service Tax Rate (Sno Cty)

Current/\$1,000	\$1.791
-----------------	---------

General Obligation Bond Interest Rate (Bond Buyer)

Bond Buyer Index (2/22 avg)	3.48%
-----------------------------	-------

Developer Provided Sites/Facilities

Value	0
Dwelling Units	0

Note: The total costs of the school construction projects and the total capacities are shown in the fee calculations. However, new development will only be charged for the system improvements needed to serve new growth.

APPENDIX A

POPULATION AND ENROLLMENT DATA

OSPI Cohort Projections (HC)

School District	Grade	2018 Actual	2019 Actual	2020 Actual	2021 Actual	2022 Actual	2023 Actual	Survival Percentage	2024 Projected	2025 Projected	2026 Projected	2027 Projected	2028 Projected	2029 Projected
Snohomish	Kindergarten	634	659	554	644	641	644		638	640	643	645	648	650
Snohomish	Grade 1	621	646	604	643	654	678	103.38	666	660	662	665	667	670
Snohomish	Grade 2	663	624	611	644	675	687	102.33	694	682	675	677	680	683
Snohomish	Grade 3	675	689	583	654	657	701	102.04	701	708	696	689	691	694
Snohomish	Grade 4	706	690	657	594	679	673	101.14	709	709	716	704	697	699
Snohomish	Grade 5	724	715	639	664	622	700	100.54	677	713	713	720	708	701
Snohomish	Grade 6	779	734	685	637	691	646	100.95	707	683	720	720	727	715
Snohomish	Grade 7	724	790	726	700	649	721	101.74	657	719	695	733	733	740
Snohomish	Grade 8	775	749	762	719	719	656	100.54	725	661	723	699	737	737
Snohomish	Grade 9	884	839	857	854	818	826	112.67	739	817	745	815	788	830
Snohomish	Grade 10	908	897	822	857	849	838	100.25	828	741	819	747	817	790
Snohomish	Grade 11	839	841	821	776	828	787	93.56	784	775	693	766	699	764
Snohomish	Grade 12	848	819	824	843	757	793	98.31	774	771	762	681	753	687
Snohomish	Total	9,780	9,692	9,145	9,229	9,239	9,350		9,299	9,279	9,262	9,261	9,345	9,360

Source: OSPI Form 1049 (printed February 2024)

Adjusted Cohort Enrollment Projections (FTE)

Flo Forecasts - FTE											
Grade	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34
K	638.19	626	617	649	658	674	677	684	690	697	704
1	674.24	660	648	638	671	681	697	700	707	714	721
2	682	695	680	668	658	692	702	719	722	729	736
3	700.12	710	724	708	696	685	721	731	749	752	759
4	670.67	716	726	741	724	712	701	738	748	766	769
5	699.3	688	735	745	760	743	731	719	757	768	786
6	643.61	719	707	756	766	781	764	751	739	778	790
7	719.44	659	735	723	773	783	799	781	768	756	795
8	656.8	733	672	750	738	788	798	815	796	783	771
9	829.29	735	820	751	839	825	881	893	912	890	876
10	835.15	839	744	830	760	849	835	892	904	923	901
11	733.82	739	743	660	735	673	751	739	790	801	817
12	709.36	696	700	703	624	696	637	711	700	748	758
K-6	4,708	4,814	4,837	4,905	4,933	4,968	4,993	5,042	5,112	5,204	5,265
7-8	1,376	1,392	1,407	1,473	1,511	1,571	1,597	1,596	1,564	1,539	1,566
9-12	3,108	3,009	3,007	2,944	2,958	3,043	3,104	3,235	3,306	3,362	3,352
Total	9,192	9,215	9,251	9,322	9,402	9,582	9,694	9,873	9,982	10,105	10,183
Notes											
Students enrolled in full-time Running Start and preschool are excluded.											

APPENDIX B

STUDENT GENERATION RATE REVIEW



MEMORANDUM

To: Tom Laufmann
Executive Director, Business Services
Snohomish School District
1601 Avenue D
Snohomish, WA 98290

Date: March 28, 2024

Project No.: F1371.01.005

From: Alex Brasch
Senior Population Geographer

Re: 2023–24 Student Generation Rates—Snohomish School District

At the request of the Snohomish School District (SSD/District), FLO Analytics (FLO) estimated student generation rates (SGRs) for residential housing units built in the district boundary between 2015 and 2022. The SGRs represent the average number of SSD K–12 students (October 2023 headcount) residing in new single-family (SF) detached and townhome/duplex housing units. This memo details the methodology FLO used to create the SGRs and presents the findings by grade group and housing type.

Methods

As described by Snohomish County Planning & Development Services ([2022 Biennial Update to School District Capital Facilities Plans](#)), Snohomish County operates a school impact fee program authorized by RCW 82.02.040 and the Washington State Growth Management Act under Chapter 36.70A RCW. School districts that wish to collect impact fees must provide a school board adopted Capital Facilities Plan (CFP) for review by the County Planning Commission and County Council that fulfills the specifications of state law, the County comprehensive plan, and the County code. One requirement of CFPs is “impact fee support data required by the formula in Chapter 30.66C SCC, including a district-specific analysis to determine the student generation rate component of the fee calculation”.

As defined in Snohomish County code 30.91S.690, “SGRs mean the number of students of each grade span (elementary, middle/jr. high, high school) that a school district determines are typically generated by different dwelling unit types within the district.” In other words, SGRs represent the number of students residing in housing constructed within the most recent five-to-eight-year period by housing type and grade group (i.e., elementary, middle, and high school).

SGR calculations are based on housing information and student residences. FLO obtained and processed the necessary housing data from the Snohomish County Assessor’s Office and Information Technology Department, as well as the Puget Sound Regional Council, including parcel/tax lot boundaries with essential attributes—housing type, number of housing units, and year built. Housing units constructed in 2023 were excluded from the analysis, because they may not have been completed and occupied by October 2023. To link the housing information to SSD students, the District provided FLO with October 2023 headcount enrollment, which FLO geocoded to

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represent student residences. The student residences were then spatially matched to residential housing built in the district boundary between 2015 and 2022.

With this combination of information, SGRs were calculated by dividing the number of students per grade group by the total number of housing units for each housing type. SGRs were calculated for the types of housing built in the district within the analysis period; namely, SF detached and townhome/duplex units. The number of multifamily (MF) units built during the period was insufficient to produce reliable SGRs. The townhome/duplex category includes the following structure types: single-family attached, townhome, duplex, triplex, and fourplex. In buildings with three or more housing units in the townhome/duplex category, the dwellings are constructed vertically from the foundation to the roof for individual occupancy by a household.

Results

Table 1 includes the number of housing units and SGRs for SF detached and townhome/duplex housing types, as well as the number of students by grade group that have addresses matching the housing units. Of the 8,409 students residing within the district, 871 live in the 1,722 SF detached units that were built between 2015 and 2022, while 42 live in the 87 townhomes/duplexes built in the same period. On average, each SF detached housing unit yields 0.506 K–12 students, while each townhome/duplex yields 0.483 K–12 students. The number of MF units built in the district between 2015 and 2022 is insufficient to produce reliable SGRs; therefore, no SGRs were calculated for that housing type.

Table 1: K–12 Students per Housing Unit Built 2015–2022

Housing Type	Housing Units	K–6 Students	7–8 Students	9–12 Students	K–12 Students	K–6 SGR	7–8 SGR	9–12 SGR	K–12 SGR
Single-family Detached	1,722	569	116	186	871	0.330	0.067	0.108	0.506
Townhome / Duplex ^(a)	87	29	8	5	42	0.333	0.092	0.057	0.483

Notes

The number of MF units built in the district between 2015 and 2022 is insufficient to produce reliable SGRs; therefore, no SGRs were calculated for that housing type.

(a) The townhome/duplex category includes the following structure types: single-family attached, townhome, duplex, triplex, and fourplex. In buildings with three or more housing units, the dwellings are constructed vertically from the foundation to the roof for individual occupancy by a household.

Sources

Snohomish School District 2023–24 headcount enrollment, Snohomish County parcels, and Puget Sound Regional Council 2015–2022 new housing inventory.

Multi-Family 2+ BR Rates: As noted above, the District does not have a reliable data set for purposes of calculating student generation rates for Multi-Family 2+ bedroom units (or Multi-Family units with one bedroom or less). The District calculated Multi-Family 2+ BR student generation rates using the countywide average of the corresponding rates published in the 2022 capital facilities plans (the last County-adopted set of plans) of the other school districts in Snohomish County who prepared their own rates. These averages reflect recent development trends in Snohomish County. As a comparison to Snohomish County, King County has recognized countywide averages as a reasonable approach to calculating student generation rates when there is a lack of sufficient development data. See KCC 21A.06.1260.

The District is choosing to apply the 2022 calculated average* as an estimate of student generation from new Multi-Family 2+ bedroom units within the Snohomish School District.

The resulting average student generation rates are as follows:

Multi-Family 2+ BR Rates	K-5	6-8	9-12
	0.094	0.054	0.053

Student generation rates were not calculated for multi-family dwelling units with one bedroom or less as current data is insufficient for purposes of calculating a countywide average in Snohomish County.

**Excluding certain anomalies of districts with high multi-family rates (Everett, Mukilteo) or low multi-family rates (Monroe).*

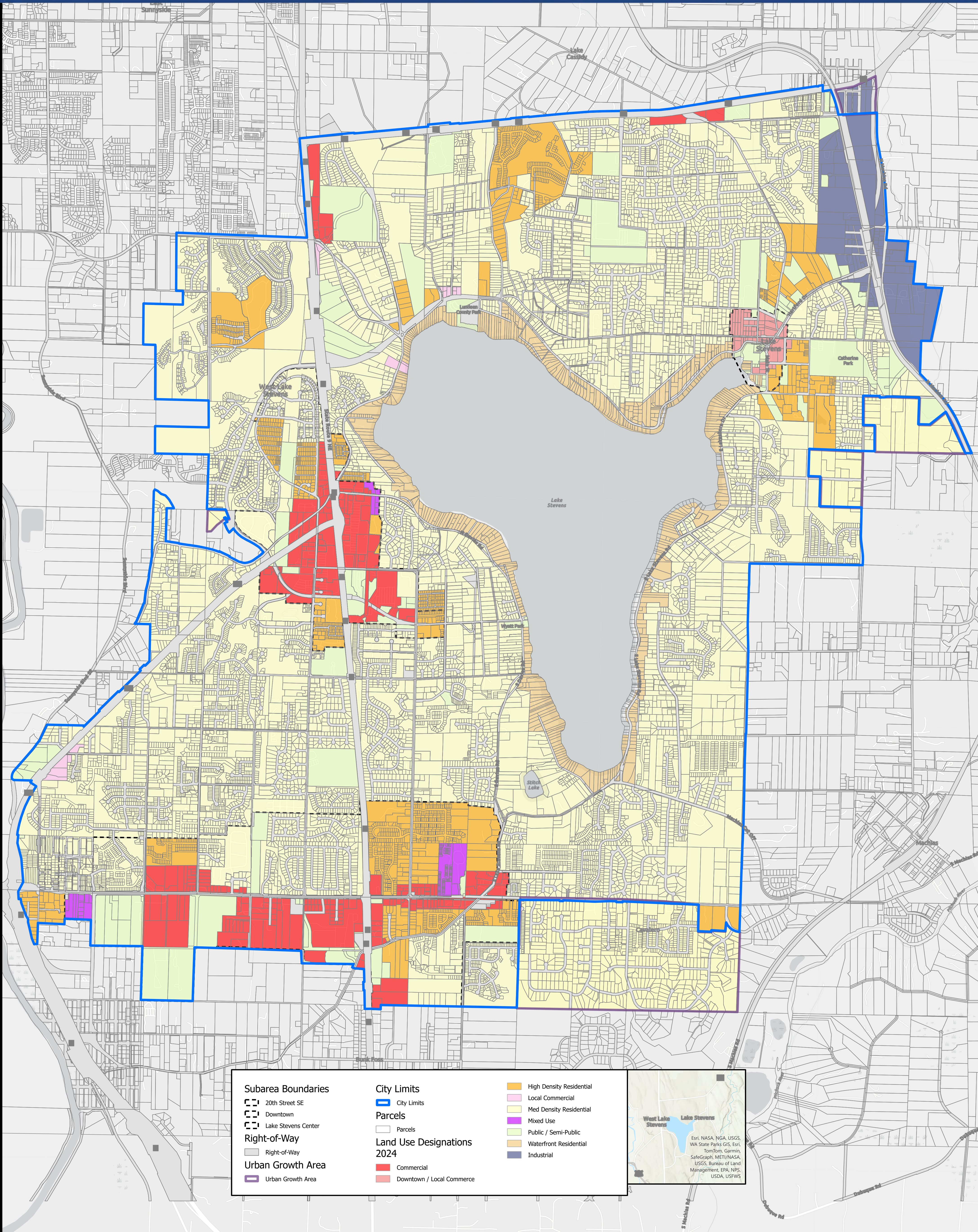
APPENDIX A

SCHOOL IMPACT FEE FORMULA

SCHOOL IMPACT FEE CALCULATIONS									
DISTRICT	Snohomish School District								
YEAR	2024								
School Site Acquisition Cost:									
((AcresxCost per Acre)/Facility Capacity)xStudent Generation Factor									
	Facility	Cost/	Facility	Student	Student	Student	Cost/	Cost/	Cost/
	Acreage	Acre	Capacity	SFR	TH/Duplex	MFR (2+)	SFR	TH/Duplex	MFR (2+)
Elementary	10.00	\$ -	600	0.330	0.333	0.094	\$0	\$0	\$0
Middle	20.00	\$ -	900	0.067	0.092	0.054	\$0	\$0	\$0
High	40.00	\$ -	1,800	0.108	0.057	0.053	\$0	\$0	\$0
						TOTAL	\$0	\$0	\$0
School Construction Cost:									
((Facility Cost/Facility Capacity)xStudent Generation Factor)x(permanent/Total Sq Ft)									
	%Perm/	Facility	Facility	Factor	Factor	Factor	Cost/	Cost/	Cost/
	Total Sq.Ft.	Cost	Capacity	SFR	TH/Duplex	MFR (2+)	SFR	TH/Duplex	MFR (2+)
Elementary	97.22%	\$ 52,666,667	600	0.330	0.333	0.094	\$28,161	\$28,417	\$8,022
Middle	97.22%		900	0.067	0.092	0.054	\$0	\$0	\$0
High	97.22%	\$ -	1800	0.108	0.057	0.053	\$0	\$0	\$0
						TOTAL	\$28,161	\$28,417	\$8,022
Temporary Facility Cost:									
((Facility Cost/Facility Capacity)xStudent Generation Factor)x(Temporary/Total Square Feet)									
	%Temp/	Facility	Facility	Factor	Factor	Factor	Cost/	Cost/	Cost/
	Total Sq.Ft.	Cost	Size	SFR	TH/Duplex	MFR (2+)	SFR	TH/Duplex	MFR (2+)
Elementary	2.78%	\$ -	25	0.330	0.333	0.094	\$0	\$0	\$0
Middle	2.78%	\$ -	30	0.067	0.092	0.054	\$0	\$0	\$0
High	2.78%	\$ -	32	0.108	0.057	0.053	\$0	\$0	\$0
						TOTAL	\$0	\$0	\$0
State School Construction Funding Assistance Credit:									
CCA X SPI Square Footage X District Funding Assistance % X Student Factor									
	CCA	SPI	Funding	Student	Student	Student	Cost/	Cost/	Cost/
		Footage	Asst %	SFR	TH/Duplex	MFR (2+)	SFR	TH/Duplex	MFR (2+)
Elementary	\$ 375.00	90	53.42%	0.330	0.333	0.094	\$5,950	\$6,004	\$1,695
Middle	\$ 375.00	117		0.067	0.092	0.054	\$0	\$0	\$0
High	\$ 375.00	130	0.00%	0.108	0.057	0.053	\$0	\$0	\$0
						TOTAL	\$5,950	\$6,004	\$1,695
Tax Payment Credit:							SFR	TH/Duplex	MFR (2+)
Average Assessed Value							\$770,776	\$770,776	\$242,411
Capital Bond Interest Rate							3.48%	3.48%	3.48%
Net Present Value of Average Dwelling							\$6,416,707	\$6,416,707	\$2,018,070
Years Amortized							10	10	10
Property Tax Levy Rate							\$1.79	\$1.79	\$1.79
	Present Value of Revenue Stream						\$11,490	\$11,490	\$3,614
Fee Summary:				Single	Townhome	Multi-			
				Family	Duplex	Family (2+)			
Site Acquisition Costs				\$0	\$0	\$0			
Permanent Facility Cost				\$28,161	\$28,417	\$8,022			
Temporary Facility Cost				\$0	\$0	\$0			
State SCFA Credit				(\$5,950)	(\$6,004)	(\$1,695)			
Tax Payment Credit				(\$11,490)	(\$11,490)	(\$3,614)			
FEE (AS CALCULATED)				\$10,722	\$10,924	\$2,713			
Fee (AS DISCOUNTED)				\$5,361	\$5,462	\$1,357			

EXHIBIT C

Land Use Map



0 0.25 0.5 Miles

Attachment 2 - Ordinance 1189

CITY OF LAKE STEVENS
Lake Stevens, Washington
ORDINANCE NO. 1189

AN ORDINANCE OF THE CITY OF LAKE STEVENS, ADOPTING FINDINGS AND CONCLUSIONS RECOMMENDED BY STAFF AND THE PLANNING COMMISSION; MAKING ADDITIONAL FINDINGS SUPPORTED BY THE RECORD; AMENDING THE OFFICIAL ZONING MAP AS A CONCURRENT LAND USE ACTION WITH THE 2024 COMPREHENSIVE PLAN; PROVIDING FOR SEVERABILITY, AN EFFECTIVE DATE AND FOR SUMMARY PUBLICATION BY ORDINANCE TITLE ONLY.

WHEREAS, as part of its 2024 Comprehensive Plan update, the city considered several city-initiated land use map amendments along with concurrent rezones; and

WHEREAS, Section 14.16C.090 of the Lake Stevens Municipal Code (LSMC) sets forth the process for rezone applications; and

WHEREAS, pursuant to LSMC 14.16C.090, the rezones are considered area-wide rezones because the proposed changes are tied to Comprehensive Plan Amendments; and

WHEREAS, the city and its partner agencies did review the application materials pursuant to the requirements of LSMC 14.16C.090; and

WHEREAS, on July 26, 2024, the City submitted the proposed 2024 Comprehensive Plan, land use map and associated rezones to the Washington State Department of Commerce for its 60-day review and received documentation of completion of the procedural requirement (2024-S-7290); and

WHEREAS, a Determination of Nonsignificance under the State Environmental Policy Act (SEPA) was issued for the 2024 Comprehensive Plan and Concurrent Rezones on September 23, 2024; and

WHEREAS, the City did not receive any comments on or appeals of the SEPA DNS; and

WHEREAS, in taking the actions set forth in this ordinance, the City has complied with the SEPA requirements in Chapter 43.21C RCW; and

WHEREAS, area-wide rezones are Type VI legislative decisions per Table 14.16A-I as found in Chapter 14.16A LSMC, which requires recommendation from the Planning Commission to City Council, based on written findings and conclusions, supported by evidence from an open-record hearing; and

WHEREAS, the Lake Stevens Planning Commission, after review of the proposed 2024 Comprehensive Plan and associated rezones at multiple work sessions, held a duly noticed public hearing on October 2, 2024, which was continued to October 9, 2024, where it considered oral testimony from members of the public as well as written comments submitted in advance of the public hearing; and

WHEREAS, the Planning Commission made findings and conclusions to approve the 2024 concurrent rezones pursuant to LSMC 14.16B.645 and recommended approval of the 2024 Comprehensive Plan and concurrent rezones as outlined in their recommendation letter (**Exhibit A**);

WHEREAS, the Lake Stevens City Council reviewed the Planning Commission's recommendation relating to the proposed 2024 Comprehensive Plan and associated rezones and held a duly noticed public hearing and considered all public testimony on October 22, 2024; and

WHEREAS, the City Council considered the Planning Commission and staff recommendations on October 22, 2024.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. The City Council hereby adopts and incorporates the findings and conclusions for approving a rezone as set forth in the Planning Commission's recommendation, pursuant to LSMC 14.16C.090 and adopts the Planning Commission's Recommendation dated October 10, 2024, attached hereto as **Exhibit A and incorporated by this reference.**

1. **Exhibit B** (Zoning Map) shall reflect the 2024 Comprehensive Plan concurrent rezones.

Section 2. The City Council makes the following findings based on the entire record of this proceeding, including all testimony and exhibits:

- A. The open record public hearing of the Planning Commission and the open record public hearing of the City Council satisfy the public participation requirements of Chapter 14.16A LSMC.
- B. The SEPA process conducted for this ordinance satisfies the requirements of the State Environmental Policy Act codified in Chapter 43.21C RCW as implemented by Chapter 197-11 WAC and Title 16 LSMC.
- C. The zoning map amendment adopted by this ordinance complies with the Growth Management Act (Chapter 36.70A RCW).
- D. The zoning map amendment adopted by this ordinance is consistent with the adopted Lake Stevens Comprehensive Plan.

Section 3. Severability. If any section, clause, phrase, or term of this ordinance is held for any reason to be invalid or unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance, and the remaining portions shall be in full force and effect.

Section 5. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 22nd day of October 2024.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: September 26, 2023

Published:

Effective Date:

EXHIBIT A



October 10, 2024

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation on 2024 Comprehensive Plan and Concurrent Rezones

Commissioners Present: All members present (one position currently vacant).

Commissioners Absent: No members absent.

PLANNING COMMISSION PUBLIC HEARING

On October 2, 2024, the Planning Commission held a public hearing on the 2024 Comprehensive Plan and concurrent rezones, following an approximately 18-month process to develop the updated plan that included multiple public events and 10 Planning Commission work sessions to review draft materials. Following the staff presentation, 17 members of the public provided oral testimony. Commissioners also reviewed written comments received from the public and outside agencies. Commissioners briefly discussed the proposal, before approving a motion to continue the public hearing to October 9 to allow for additional public feedback. Based on the written comments and oral testimony, commissioners requested that staff prepare responses to common questions and concerns voiced by the public, which staff provided in the [Frequently Asked Questions document](#).

At the October 9 special meeting, staff heard from additional members of the public before commissioners began their deliberations. Much of the discussion was on map amendments that have been proposed to provide additional capacity for multifamily residential housing potentially affordable at lower income levels, in an effort to meet the city's 2044 housing growth targets. Prior to the Commission's main recommendation, a motion was approved to modify staff's recommended land use zoning map amendments in order to maintain the existing Mixed-Use Neighborhood (MUN) zoning on the south side of 20th St SE, west of Calavero Road. Commissioners also approved a motion to request that staff explore potential alternatives to increasing zoned capacity for potential multifamily residential development, including potential replacements for Rezone Area RC 1.

As detailed in the October 2 staff report, staff concluded that the proposed amendments met the applicable approval/decision criteria and were consistent with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

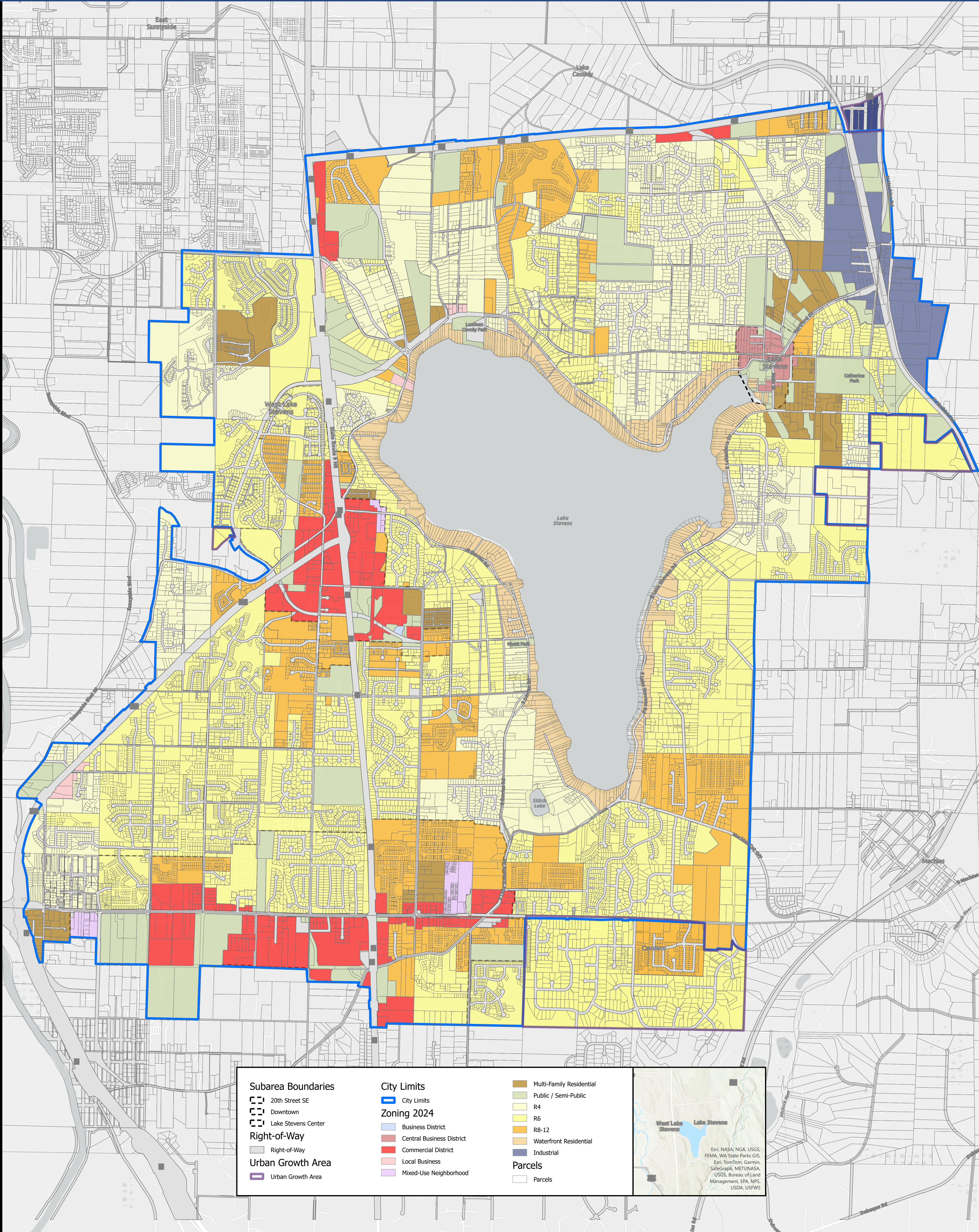
The Commission approved a motion to recommend that Council approve the 2024 Comprehensive Plan and concurrent rezones, with the aforementioned removal of Rezone RC2 and an exploration of alternatives to increased zoned capacity for multifamily residential development.

Respectfully Submitted,

Lake Stevens Planning Commission

EXHIBIT B

Zoning Map



Subarea Boundaries

- 20th Street SE
- Downtown
- Lake Stevens Center

Right-of-Way

- Right-of-Way

Urban Growth Area

- Urban Growth Area

City Limits

- City Limits

Zoning 2024

- Business District
- Central Business District
- Commercial District
- Local Business
- Mixed-Use Neighborhood

- Multi-Family Residential
- Public / Semi-Public
- R4
- R6
- R8-12
- Waterfront Residential
- Industrial

Parcels

- Parcels

Esri, NASA, NGA, USGS, FEMA, WA State Parks GIS, Esri, TomTom, Garmin, SafeGraph, METI/USGS, USGS, Bureau of Land Management, EPA, NPS, USDA, USFWS



0 0.25 0.5 Miles

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REVISION DATE: October 2024 Ordinance No.



STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
1011 Plum Street SE • PO Box 42525 • Olympia, Washington 98504-2525 • (360) 725-4000
www.commerce.wa.gov

07/29/2024

Mr. David Levitan
Senior Planner
City of Lake Stevens
1812 Main Street
Post Office 257
Lake Stevens, WA 98258-0257

Sent Via Electronic Mail

Re: City of Lake Stevens--2024-S-7290--60-day Notice of Intent to Adopt Amendment

Dear Mr. Levitan:

Thank you for sending the Washington State Department of Commerce (Commerce) the 60-day Notice of Intent to Adopt Amendment as required under [RCW 36.70A.106](#). We received your submittal with the following description.

2024 Comprehensive Plan Periodic Update. Includes adoption of all nine Comp Plan chapters; amendments to the future land use map, and corresponding zoning map amendments to help meet the city's 2044 employment and housing growth targets; and minor amendments to boundaries of Downtown Lake Stevens subarea. Website: <https://www.lakestevenswa.gov/647/2024-Comprehensive-Plan-Update>

We received your submittal on 07/26/2024 and processed it with the Submittal ID 2024-S-7290. Please keep this letter as documentation that you have met this procedural requirement. Your 60-day notice period ends on 09/24/2024.

We have forwarded a copy of this notice to other state agencies for comment.

Please remember to submit the final adopted amendment to Commerce within ten days of adoption.

If you have any questions, please contact Growth Management Services at reviewteam@commerce.wa.gov, or call Jeff Aken, (360) 725-2869.

Sincerely,

Review Team
Growth Management Services

Attachment 4 - Public Comments

David Levitan

From: KM Courter <courter.kristin@gmail.com>
Sent: Sunday, August 25, 2024 9:23 PM
To: David Levitan; jon courter
Subject: Request for Rezoning Parcel 00775500003600
Attachments: Lake Stevens 9119 20th Street SE Public-Comment-Survey-Form.pdf

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August 25, 2024

RE: Parcel 00775500003600
9119 20th Street SE

Mr. Levitan,

The Comprehensive Plan is quite comprehensive!

Per our last meeting, here is our formal request for rezoning of the property noted above. We respectfully request consideration of a higher density designation. We believe the goals of subsection 3.1.5 on page 94 apply to our property because we are on 20th Street SE a major arterial, commercial zoning including Costco is across the street, and there is a bus stop on the corner to encourage use of public transportation. It seems this property checks all the boxes and is in need of an upgraded zoning.

Thank you for your consideration. We look forward to the next steps.

Jon and Kristin Courter

jonjcourter1@gmail.com
425-418-8777

David Levitan

From: Mark Levin <mark@knivesmatter.com>
Sent: Tuesday, August 27, 2024 9:08 AM
To: David Levitan
Subject: Re: rezone parcel id 00604800000300

You don't often get email from mark@knivesmatter.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello David!

I just checked the potential rezone map and see that the abovementioned parcel and surrounding area may be up zoned from r4 to r6.

We are under a contract to develop the property and still planing to rezone to 8-12 as the adjacent parcels are to the east and as all the southern region is being proposed to the same zoning.

Are we still ok to apply for the rezone, or now the city won't support it because of the planned r6 zoning? We did run a few exercise models and proforma, unfortunately only developing the area with townhomes makes sense in financial terms due to the wide PSE powerline easement which devices our property into 2 pieces making it challenging to access the eastern half. In addition, the property has one of the major sewer lines which limits our road placement to the south of the property, along the property line.

We looked into cottage development, but Lake Stevens cottage standard are dated and don't help the situation.

So we really hope that rezone to 8-12 is still the option we could take.

Best,
Mark

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Tuesday, September 3, 2024 3:41 PM
To: David Levitan
Subject: 2024 Comp Plan process

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Hello Senior Planner Levitan,

Let me start with a disclaimer: The Comp Plan is a complex document that requires a lot of time to review and be involved in....and so I do not know that I would have shown up for the Planning Commission meeting if I'd received an email notification.

Still, it doesn't seem that I received emails about either that meeting or tonight's City Council workshop. There has been mention of no one from the public attending the Planning Commission meeting, but I don't know that there was any special announcement regarding the Comp Plan update Planning Commission meeting. Folks like me who know could look it up and see that it was on the docket, but it seems like a more proactive outreach would be healthy for this process.

Thank you,
Sally Jo Sebring

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Tuesday, September 10, 2024 1:51 PM
To: David Levitan
Subject: Comp Plan comment

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Hello Senior Planner Levitan,

This will probably seem pretty minor to you, but I noticed something that seemed strange in the part of the Comp Plan that I read before last week's meeting.

I saw the "I Love Lake" logo on page 24 of the staff report. It could well have been there from a previous comp plan before you were involved, but it doesn't make sense.

"I Love Lake" is a specific campaign that "promotes the positive actions homeowners can take to prevent algal blooms." <https://lakestevenswa.gov/535/I-Love-Lake-Campaign> Since this was logo was found in an early part of the Comp Plan in a section that had nothing to do with lake quality or stormwater, it does not make sense. My guess is that whoever put it there thought it was a cool logo celebrating the city, but that is not what is about. I would encourage you to remove this logo from the Comp Plan.

Thank you,
Sally Jo Sebring

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Wednesday, September 18, 2024 10:56 AM
To: David Levitan
Subject: 2024 Comprehensive Plan update initial comments

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Hello Senior Planner Levitan,

Thank you for your time earlier today for a phone call. It was good to get some clarification. Some of the below is putting in writing what I asked or commented over the phone.

I have listened to several Planning Commission meeting recordings regarding the Comp Plan, attended the September 3 City Council workshop, and have reviewed quite a few related documents as well as the 2024 Comprehensive Plan draft.

Here are some of the initial questions and comments I have about the Comprehensive Plan update:

1. When I compare Table 2.4 numbers with Figure 3.1 numbers and compare that with text at the bottom of page 3-17, I find that the numbers in the table and figure appear to be incorrect. At the bottom of page 3-17, it is stated, "As discussed in Chapter 2, the city has determined that it has adequate capacity within its existing commercial districts (which allows hotels) to accommodate the allocated 456 units of PSH...." Since these 456 units are already within the capacity of the commercial districts, they should be separated or added into the "Remaining Capacity" column for 0-30% which would lower the deficit considerably. The lowering of the deficit would result in less needed acreage to be converted to MFR to accommodate housing for this income type.
2. What is the acreage needed under MFR for the resulting deficits in the 0-50% income bracket? Since we need to provide capacity for these deficits, it would be important to see how much acreage is actually needed to be converted to MFR vs what is proposed. Since it appears the City has a surplus capacity to meet the overall population targets, it would seem appropriate, similar to the city deciding not to upzone some SFR parcels due to no capacity need, that we would not want to create a large overcapacity in MFR which could result in a much larger population than is targeted. Especially in an MFR zone which has much higher density opportunities. Going considerably over the population target will mean that other elements of planning will not be adequate.
3. Another question I have is whether we have credit for MFR where there are currently mobile home parks. I do not see that they are zoned MFR though I presume they serve this 0-50% AMI income range. I was thinking this would be part of the zoning clean-up, but maybe the zoning change isn't being done to protect existing the existing, and very important, housing.

I have more thoughts and questions, but this is a start.

Thank you,

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Thursday, September 26, 2024 5:56 AM
To: David Levitan
Subject: Re: Updated and finalized plan?

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Hello David,

When does the packet go to the Planning Commission? It seems important that the public would have the opportunity to submit written comments on this final draft, comments that would be included in the Planning Commission packet. The information that is being revised and/or added is significant. I understand comments can be made at the hearing, but for Planning Commissioners to be given the best chance to consider such input, receiving written comments in the packet that they have several days to review would seem to be the best process for this very important document that sets the groundwork that in many ways will set the future for our community. Once permits are issued, there is likely no going back. Once buildings are built, the future is set in those locations.

Thank you,
Sally Jo Sebring

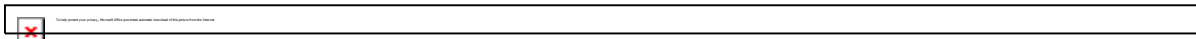
From: David Levitan <dlevitan@lakestevenswa.gov>
Sent: Wednesday, September 25, 2024 5:02 PM
To: sallyjosebring <sallyjosebring@frontier.com>
Subject: RE: Updated and finalized plan?

Hi Sally Jo:

Thanks for reaching out. We are finalizing a few last things related to the land capacity analysis and will be releasing the updated draft tomorrow.

The Planning Commission version will include track changes so that we can document the changes made from the public review draft. Any additional changes made based on Planning Commission or public comments will then be incorporated, and the City Council will review a clean version of the final recommended plan.

David





David Levitan, *Senior Planner*

City of Lake Stevens | Planning and Community Development

1812 Main Street | PO Box 257

Lake Stevens, WA 98258

(425) 622-9425

dlevitan@lakestevenswa.gov

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From: sallyjosebring <sallyjosebring@frontier.com>

Sent: Wednesday, September 25, 2024 8:30 AM

To: David Levitan <dlevitan@lakestevenswa.gov>

Subject: Updated and finalized plan?

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Hello Senior Planner Levitan,

I looked on the 2024 Comp Plan website and looked at the draft which stated it would be updated by September 20th and, from a brief look, I don't see the changes highlighted below.

Is the final public hearing draft available? If the one on the website is updated, can you point me to the pages where I would find the below?

Thank you,
Sally Jo Sebring

From: David Levitan <dlevitan@lakestevenswa.gov>

Sent: Wednesday, September 18, 2024 11:03 AM

To: sallyjosebring <sallyjosebring@frontier.com>

Subject: RE: 2024 Comprehensive Plan update initial comments

Hi Sally:

Thanks for submitting your public comments, which will be added to the public record.

As we discussed this morning, the city is currently working on updating and finalizing the land capacity analysis, which will quantify the number of units at each income band (0-30%, 30-50%, etc.) as well as the acreage of land in each corresponding zoning district. That will be included in the public hearing draft of the document.

The city had originally proposed changing the land use and zoning map designations for the mobile home parks to MFR (a zone which outright allows mobile home parks, unlike their current zoning), which were shown in the original Figures 2.4 and 2.5. However, staff had concerns that this would increase

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Thursday, September 26, 2024 7:54 AM
To: David Levitan
Subject: 2024 Comp Plan comments

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Hello Senior Planner Levitan,

Even though I hope to have the chance to submit more comments to the Planning Commission for consideration in their packet after the final draft is out, I want to write a few more comments today to make sure they get into the Planning Commission packet. I will make them a bit more general since the final numbers related to the lands capacity analysis are not yet available.

There are two main issues I would like to address in these comments. Of all the comments I could make (and probably will), I consider these of the highest importance in a general sense in the possible Comp Plan land use and zoning changes.

1. It is very important that we aim for what I will call right-sizing land use and zoning changes. We should use land use changes and zoning changes to support our housing and employment targets, including the housing needed for lower-income range households, but not create zoning that will allow for a large overshoot of these targets. The city's finances, and therefore, services will be less sustainable if we largely overshoot the residential targets. Also, if we put excess land into higher density housing, it would not be surprising if it were developed quickly. If it ends up not serving the low-income ranges as needed, we could need to convert more land in the future. We have 20 years for these numbers; let's make sure we don't rush, especially as available lands are getting quite limited.
2. This second point is closely related to the first point. I am afraid land rezoned to MFR could be developed quickly - certainly applications applied for in the next couple of years. The indication from staff was that after this Comp Plan work and rezoning is done, the city will work on policies, partnerships, and programs that will encourage development of housing that will serve the lower income ranges. If the land use and rezoning changes are approved prior to these policies, partnerships and programs being in place, it would seem likely that this rezoned land could easily start the development process before anything is adopted to encourage those parcels to serve lower income individuals and families. That would mean we don't end up meeting targets or providing housing types to serve all members of our community. I would encourage the Planning Commission and Council to hold off on land use and zoning changes to serve the lower income ranges until policies, partnerships, and programs are established that will make this range of housing more likely to be built in these zones. Let's get these policies, partnerships, and programs

in place and, then, in a subsequent annual Comp Plan update, make the land use and zoning changes.

Thank you for your consideration.

Sally Jo Sebring

David Levitan

From: Janice Thompson <jtlakestevens@gmail.com>
Sent: Thursday, September 5, 2024 11:42 AM
To: David Levitan
Subject: 2024 Draft Comp. Plan questions

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Mr. Levitan, I'm was wondering if the City hired a consultant for the Comp. Plan and if so who?

Did the City meet or not meet all of the last Comp. Plans goals? What are those?

My biggest concern is how you plan to address traffic? Are we in the red for providing transportation improvements under the last plan?

I was looking for where roads will be widened, park and ride lots, and transit bus stop pullouts. If they are not convenient to high density housing, especially affordable housing which is where it should be. What will the LOS on our roads be? And what are the cost associated with it as well as maintenance, Capital facilities and who's paying for it? We already have a lot of roads that need restriping.

We have a lot of roads that get people and emergency personnel to and from work and hospitals that are beyond your control. That doesn't mean you should minimize it by saying "well that's beyond our control". Highway 9,204,92 not to mention I-5. Machias Rd. backs up trying to get onto 92 and then there's the short turn lane from 92 to get onto Machias heading west. All of you know the problems. And the trestle that you should know by now will be "in the mud" per Sno. Co DEM. from a good earthquake. If anyone thinks the 530 slide is our biggest disaster they should consider that impact and the fact you all knew the consequences. There should be some liability on your part.

Does the plan cover salaries? How understaffed are we now? Especially including the police department and the associated equipment we need as the city has grown.

Lastly as a taxpayer I also consider the expansion of schools, fire protection and sewer. Please do not put us in the position that the city of Everett is in right now. I don't believe the Comp. Plan should be a vision. We need a solid plan. There shouldn't be anymore growth or expansion of the UGA until the State and Fed's provide adequate and safe roads and the City can show us they can widen our arterial roads around Lake Stevens.

Sincerely

Janice Thompson

David Levitan

From: Morgan Woody <morgan.mullet@icloud.com>
Sent: Friday, September 13, 2024 10:36 PM
To: David Levitan
Subject: Comprehensive plan question

[You don't often get email from morgan.mullet@icloud.com. Learn why this is important at [https://aka.ms/LearnAboutSenderIden\\$fica\\$on](https://aka.ms/LearnAboutSenderIden$fica$on)]

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Hello,

I am wondering what's going to happen to those living in single family houses in the CD zone off 20th? Is the hopes for someone to come buy their land and develop commercial type businesses?

Thanks,

Morgan

David Levitan

From: tnmatlack@comcast.net
Sent: Saturday, September 14, 2024 4:39 AM
To: David Levitan
Subject: Comp Plan Update

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Sir,
The Grade Road Meadow is currently a Planned Business District under permit/developers agreement right now. Is City proposing a change to Multi-Family? I am getting confused by color-coding and Land Use designations.

Thanks,

Tom Matlack

David Levitan

From: John Beckett <john.beckett.gael@gmail.com>
Sent: Monday, September 16, 2024 8:26 PM
To: David Levitan
Subject: 2024 Comprehensive Plan Periodic Update - Rezoning of 3606 Grade RD

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Good evening,

I am curious about the planned rezoning of 3606 Grade RD. Will the rezoning open the western portion of the property -- the wooded wetland area north of 3414 and 3415 Doe Way -- to additional construction in the future, beyond the self-storage unit already planned for the lot?

Please let me know.

Thank you,
John Beckett

David Levitan

From: Christina Faliero <christina@falierolawfirm.com>
Sent: Tuesday, September 17, 2024 7:12 PM
To: David Levitan
Subject: Questions about Lake Stevens Rezone

You don't often get email from christina@falierolawfirm.com. [Learn why this is important](#)

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Hi David,

My name is Christina, and I am a new and first-time homeowner in one of your proposed Lake Stevens rezone area (R 812) in The Timbers neighborhood. My home is smack in the middle of this proposed rezone.

In the bolded region highlighted for rezone purposes, I'm understanding the key to mean the area will be rezoned to allow apartment and multiplex housing in our residential neighborhood made up exclusively of single-family homes. The rest of the neighborhood is protected nature preserve and wildlife.

If I am interpreting this key correctly, this means that developers would be able to remove all the trees, nature preserves, and surrounding areas, and disrupt the existing neighborhood, to accommodate multiplex housing. Is this accurate?

Please let me know. Thanks so much.

Sincerely,
Christina Lococo, Esq.



FALIERO
LAW FIRM

Email: christina@falierolawfirm.com

Phone: (206) 973-7688 (direct) | (206) 486-7979 (office)

Client Phone Appointments: calendly.com/falierolawfirm/15

Fax: (206) 337-9646

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David Levitan

From: Jess Martin <jesscmartin@yahoo.com>
Sent: Thursday, September 19, 2024 6:50 PM
To: David Levitan; vincintodo@gmail.com
Subject: Zoning Proposal Concerns Held Location off 16th ST P/SP

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To whom this may concern;

My name is Jessica Martin. I am resident located at 12506 16th ST NE H2 Lake Stevens, WA 98258. I am a single-mother who resides with my two teenage children and have resided at the same address since relocating from Tacoma region in 2019.

My reason for writing is to share high concerns I hold with the zoning proposal for what shows on the map as location 16th ST P/SP Lake Stevens.

If this proposal clears for an okay for construction, the city of Lake Stevens will have stripped from it even more of Mother Nature's beautiful world. My backyard is wetland. Mornings I hear blue heron, and in the evening there are frogs croaking. I have birds who come to my window. These same birds I've watched as I was healing from 2x brain surgeries last year. For me, the wetland calmed me for I could see life beyond the traumas that were my life at the time. There is a habitat back there. A world beyond our own and without and question, because of money, its just so easy to strip away that land. If money was never on the table this argument would not be on the table. This world is in trouble. All of Mother Nature/God's creatures from shrubs to wetland anything to the tallest giraffe, are in trouble. In my 40's and I never thought I'd be doing as my maternal grandmother did all those years ago, with trying to save God's creatures. Yet here I am. Begging at your feet. Begging for the lives of the animals and aquatic / tree life that have no voice. I am doing this for them and for future human generations. For my kids, my grandchildren, my great grandchildren and for all of the creatures that matter. "I speak for the trees." The Lorax. Dr. Seuss.

If you go through with this, you are stripping away even more of Mother Nature's precious land to make way for more ugly cookie cutter homes that will fall apart in 10-years.

When Costco was built, new and homeowners complained about 'wildlife' being in their backyard. The complained about wildlife was only hanging around because their homes were robbed from them with no warning. Humans may be on the top of food chain but we must stop taking and taking before it becomes too late. These animals homes matter, too, and they must be protected. There is a whole, entire habitat, eco-system behind my home and it is a necessity to this world and to the creatures who reside in said habitat.

We cannot keep displacing animals. Humans are too greedy to open their eyes to why wild animals hang out and most humans just don't care. I may sound overly passionate but one of the main reasons I relocated to Lake Stevens was because I always loved the town of Lake Stevens. It was a smaller town with a country feel. Not anymore. It is becoming city, and fast, and it breaks my and many others hearts to watch as the beautiful country is being torn apart to make way for another apartment complex or mini-mall.

Please do not proceed with your plans. If you do, many more animals will be either displaced or die. Too many animals have already been effected. 5-years ago when I moved in, I heard coyotes at night and it was the most amazing sound - to not hear cars. Not anymore. Now, no more coyotes. Instead, racing cars, horns blowing, loudspeakers. Lake Stevens is quickly becoming Everetts close cousin. Not good.

To prove my argument in why building over wetland is a bad idea, please see attached articles found through legitimate sources. I hope you truly take this into consideration. Lets work at saving whats left of Mother Nature and not destroying it. The world is only so big and already this planets lost so many of Mother Nature's creatures due to human greed. Please don't.

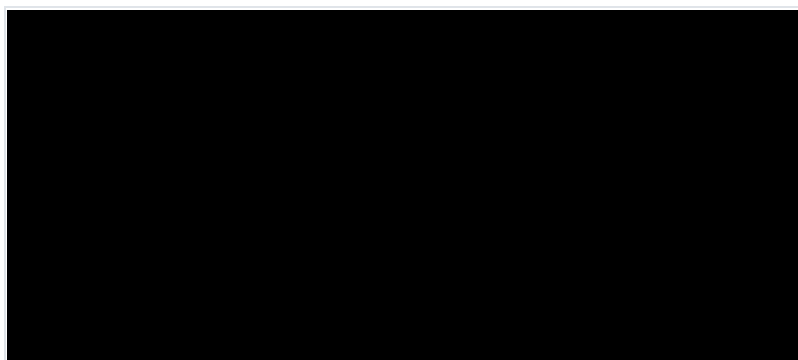
I digress but I do hope you truly consider not just what I have said, yes, there were a lot of feelings involved but its truth all the same, and the below articles. It is important we think beyond dollar signs and growth. Build up not out. Stop killing. We are all connected in this great circle of life.

Sincerely,
Jessica Martin

1. See article link under section quoted.

"Finally, the findings also showed that the most critical detrimental effects of construction projects in wetlands were the destruction of aquatic and terrestrial lives; loss of flood control capability; and deterioration of wetland water quality. "

[Analysis of risks factors associated with construction projects in urban wetlands ecosystem](#)



G. Asumadu

Within some developing countries, wetlands have long been regarded as dumping grounds. However, there has been a...

2.

"Filling one small parcel of wetland may seem harmless, but the damage adds up when several property owners in a watershed also begin draining and building. "

<https://www.nwf.org/en/Magazines/National-Wildlife/1998/Caution-Building-in-a-Wetland-Can-Be-Hazardous-to-Your-House>

3.

"The most environmentally damaging effects of construction activities in wetland areas, in order of importance, are: direct habitat loss, addition of suspended solids, and modification of water levels and flow regimes. Major construction-related impacts also derive from altered water temperature, pH, nutrient levels, oxygen, carbon dioxide, hydrogen sulfide, and certain pollutants such as heavy metals, radioactive isotopes, and pesticides."

[Impacts of construction activities in wetlands of the United States \(Technical Report\) | OSTI.GOV](#)

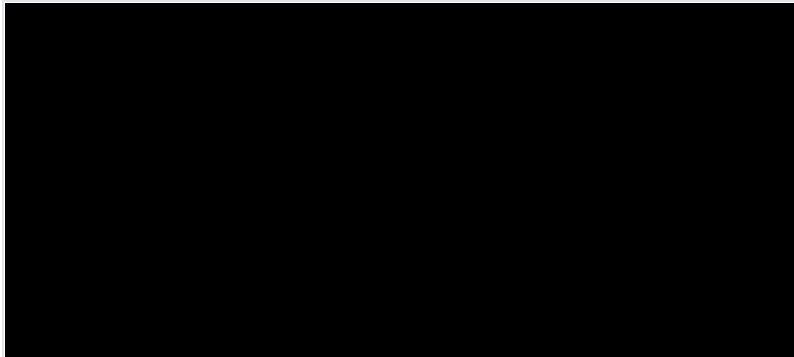
Impacts of construction activities in wetlands of the United States (Tec...

The U.S. Department of Energy's Office of Scientific and Technical Information

4.

"Ecological degradation of freshwater ecosystems over the last 100 years has largely come about as a result of four kinds of human activities."

[Species loss in wetlands](#)

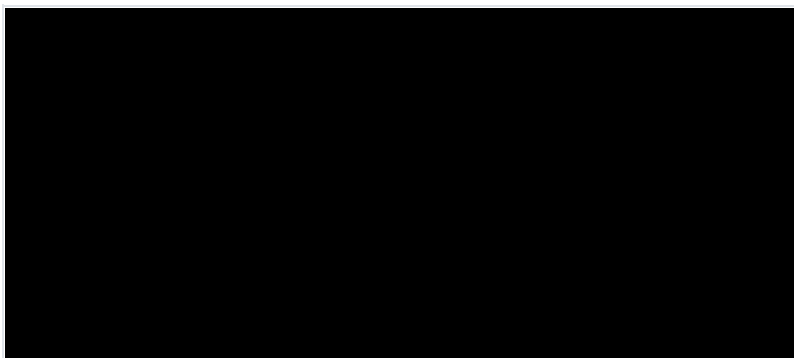


source of which is wetlands, rivers, and lakes . Alar...

6.

"The reasons for these losses are multiple, but the results are clear – wetland loss leads to the reduced health, safety and prosperity of all Americans," said Martha Williams, Director of the U.S. Fish and Wildlife Service. "This report serves as a call to action to stop and reverse wetland loss and ensure we continue to provide future generations with clean water, protection against natural disasters, and resilience to climate change and sea level rise, as well as habitat for many plants and animals." "

[Continued Decline of Wetlands Documented in New U.S. Fish and Wildlife Service Report | U.S. Fish & Wildlife Service](#)



WASHINGTON — A new report released by the U.S. Fish and Wildlife Service reveals wetlands – 95 percent of which ...

David Levitan

From: Kari Johnson <kariann.johnson@gmail.com>
Sent: Thursday, September 26, 2024 8:19 AM
To: David Levitan
Subject: City comprehensive plan public meeting

[You don't often get email from kariann.johnson@gmail.com. Learn why this is important at <https://aka.ms/LearnAboutSenderIdentification>]

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Good morning,

I'd like to bring to your attention that the date scheduled for the public meeting on the comprehensive plan is the same date as the Lake Stevens School District bond presentation at the middle school. Their event is scheduled for 6:30pm.

Your event on your social media post did not have a time so I wonder if these will be held at the same time or do you plan to choose a later time?

Kari.

—
Kari Johnson

David Levitan

From: Cara Warren <carapeiperl@gmail.com>
Sent: Thursday, September 26, 2024 8:42 AM
To: David Levitan
Subject: Question about rezoning

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Hi David,

I noticed the proposed rezoning plan in Lake Stevens includes where I presently live. I rent a townhome at: 2109 123rd Ave. NE.

According to the sign posted, the rezoning would turn it into a commercial business district. Would this rezoning mean that, I wouldn't be able to live there anymore?

Thanks so much for letting me know. I think a lot of the plan looks good, especially considering how much Lake Stevens is expanding.

Best,
Cara

Cara Warren
+1 434 249 9779
carapeiperl@gmail.com

David Levitan

From: alcin1234@comcast.net
Sent: Monday, September 30, 2024 11:08 AM
To: David Levitan
Subject: 9808 4th St NE

You don't often get email from alcin1234@comcast.net. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning,

My mother lives at 9808 4th St NE F1 Glenwood apartments. The city put up a proposed land use at the entrance of the complex. My mother is 93 and this notice has put her and most residents in a panic. They think you're tearing down their homes.

Can someone please clarify this situation. I'm under the impression that the proposed land use is the corner by the Lake Stevens fire department.

thank you,

Cindy Allen

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Monday, September 30, 2024 10:09 AM
To: David Levitan
Subject: Appendix B missing text

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Senior Planner Levitan,

In reading through Appendix B in the PC packet, I found a page that appears to be missing text. The last bullet point on page 438 is "As such, the city has adequate capacity within these zoning districts for"

I did not find that sentence continued on the pages that followed. I also wonder if there were other bullet points that were mistakenly deleted along with the remainder of that sentence.

If you could send me an corrected copy of Appendix B, that would be great.

Thank you,
Sally Jo Sebring

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Wednesday, October 2, 2024 7:51 AM
To: David Levitan
Subject: Comp Plan Chapter 8 - Transportation Element ?'s

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Senior Planner Levitan,

Due to the plan to rezone parts of 99th Ave SE north of 20th St SE as MFR, I have been looking a bit at the transportation chapter. There are currently no sidewalks on 99th Ave SE in front of any of the parcels slated for rezoning. That is a concern to me especially since there is a regular CT bus route on this collector. I saw on page 8-28 (339 of 443) there is Table 8.4 Transit LOS Overview. It seems like a legend for a map that I don't see. Is there a table or map somewhere that lists/shows the current Transit LOS for the city? I see on page 8-42 (353 or 443) a list of TE projects and I think is the list referred to on page 8-28 "The long-term project list identified in the Transportation Element would implement the orange LOS along existing and planned local routes."

Can you tell me if there is a current LOS map or table for Transit in the city - as described in Table 8.4? If not, can you explain why? (Since there seem to be tables or maps for other types of LOS.)

Thank you,
Sally Jo Sebring

David Levitan

From: Suzanne Quigley <suzanneq1961@gmail.com>
Sent: Tuesday, October 1, 2024 8:43 AM
To: David Levitan
Subject: Citizen question regarding comprehensive plan

You don't often get email from suzanneq1961@gmail.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello David,
Thank you for your hard work shepherding the Comp Plan process.

I have been reviewing the comp plan and I seem to recall there was a proposal to increase wetland boundaries in the industrial area. I have been unsuccessful in finding that discussion/proposal. Can you let me know if there is a proposal to increase wetland boundaries (or if there was such a proposal in the recent past) and where I can review that proposal if it exists?

I appreciate your help.

Cheers,
Suzanne Quigley

David Levitan

From: Suzanne Quigley <suzanneq1961@gmail.com>
Sent: Wednesday, October 2, 2024 2:49 PM
To: David Levitan
Cc: Kevin Quigley
Subject: Comments for 10.2.2024 Planning Commission Meeting
Attachments: Industrial Area Comments.png; SQuigley Comments 10.2.2024 - Planning Commission.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

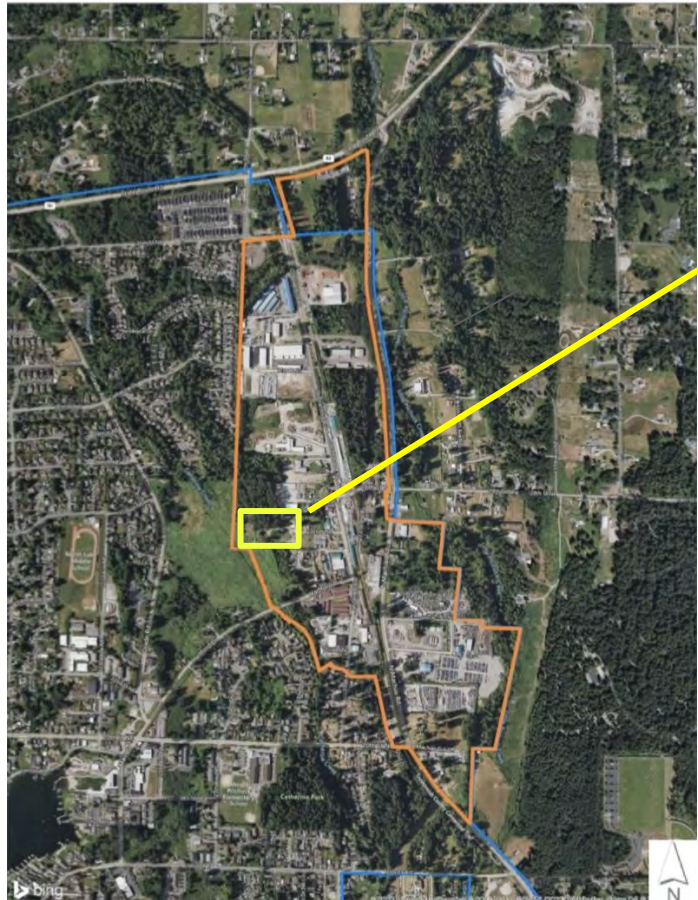
Hi David,

Attached you should find 2 documents to include for the Planning Commission meeting tonight. The Industrial Area document is from my husband, Kevin Quigley, and the other is related to my concerns.

Please confirm you received them and had no issues in opening/reading them.

Thanks alot for your help.
Suzanne Quigley

Figure I-1: Lake Stevens Industrial Study Area Aerial Map



12829 27th PI, NE

Figure I-1: Lake Stevens Industrial Study Area Aerial Map

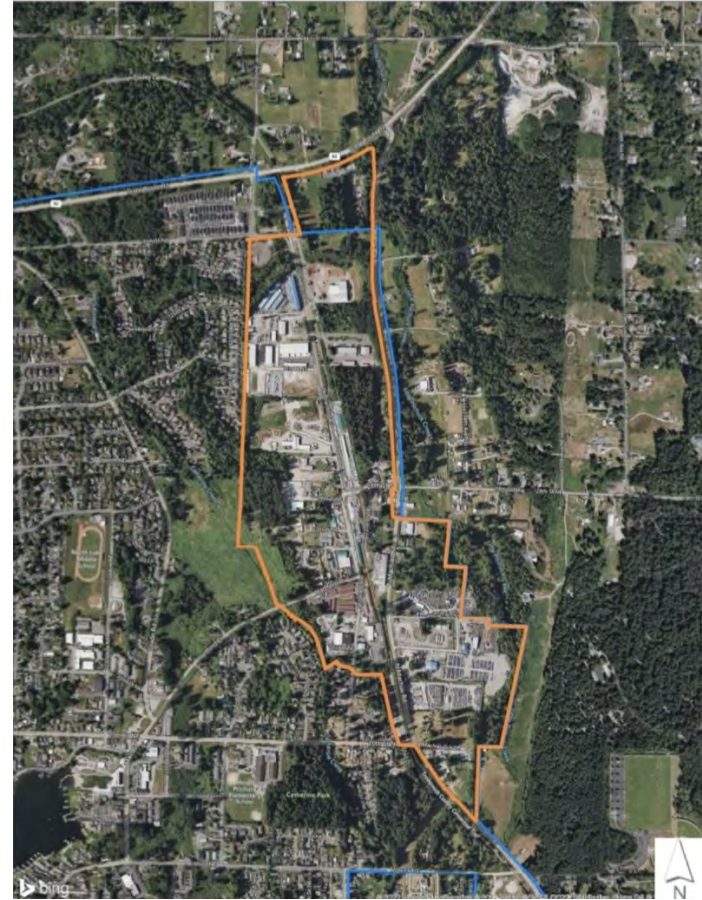
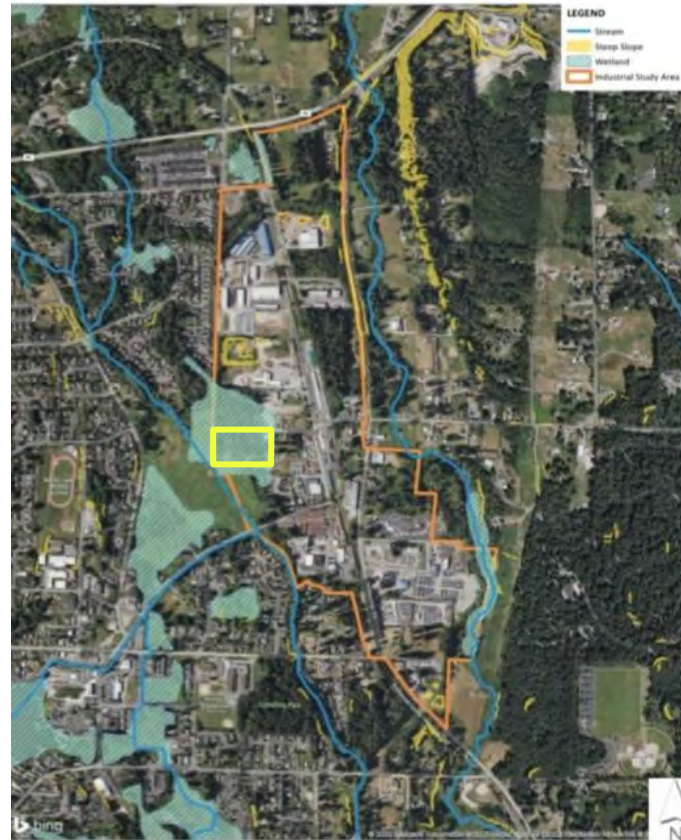


Figure I-2: Lake Stevens Environmental Constraints Map



Mackenzie LSIC Analysis Report 5.17.2023, p5.

Figure IV-5: Estimated Existing Septic Parcel Map



apps.lakestevenswa.gov

LAKE STEVENS

HOME SIGN IN / REGISTER

Search

Enter your permit number or address to search for permit information

SEARCH FOR PERMIT

SEARCH FOR: 12829 27th PI NE Date From: Date To: Select Date Range

SEARCH HELP CLEAR SEARCH CL SEARCH

DATE RANGE: Applied

PERMIT #	SUB TYPE	ADDRESS	PARCEL #
BLD2024-0156	Well Tag ID: ALH470		KEVIN QUIGLEY DBA SENTINEL RV
BLD2017-0601	Well Tag ID: W254217		
BLD2017-0604	Group Number: Not Applicable		
BLD2018-0602	Well Report ID: 496512		
BLD2018-0602	Well Diameter: 6 in.		
BLD2018-0602	Well Depth: 52 ft. 7 in.		
10.	Well Owner: JOHN QUIGLEY		
View PDF	Well Tag ID:		
PDF	Notice of Intent Number: A110458		
	Group Number: Not Applicable		
	Well Report ID: 496518		
	Well Diameter: 6 in.		
	Well Depth: 440 ft.		
11.	Well Owner: Kevin Quigley		
View PDF	Well Tag ID: BMK917		
PDF	Notice of Intent Number: WE40702		
	Group Number: Not Applicable		
	Well Report ID: 1996993		
	Well Diameter: 6 in.		
	Well Depth: 150 ft.		

Plumbing Permit

Subarea Pl... | Unlited | Unlited | Unlited | Unlited | secure.lakestevens.gov | City of Lake Stevens | Wells - Res

View Inspections

Permit Number: 430085E

Status: Active

Applied: 5/21/2024

Total Corrections: 0

Special Instructions: None

Fee Due: \$0.00

Applicant: BOSCH ELECTRIC INC

Permit Holder: PO BOX 1083

Name: LAKE STEVENS

Address: QUIGLEY KEVIN

City: 12829 27TH PL NE

Inspection Site: LAKE STEVENS

Company Name: LAKE STEVENS

Owner Name: LAKE STEVENS

Address: LAKE STEVENS

City: LAKE STEVENS

Actions: [View Inspection](#) [Print](#) [Download to PDF](#)

Requests	Created	Requested	Reason
Inspections	Inspected	Inspector	Status
Details	Inspected	Inspector	Call

Well Address: BATTLEGROUND

County: CLARK

Survey: NW-1/4

Well Type: Unknown / Subtype: Other

Well Completion Date: 09-19-2007

Well Report Received Date: 10-05-2007

Well Report Number: 29060800101500

Tax Parcel Number: 12829 27th PL NE

Well Address: 12829 27th PL NE

County: SNOHOMISH

Public Land Survey: NE-NE / S08 / T29N / R06E

Well Type: Water / Subtype: Water

Well Completion Date: 10-12-2020

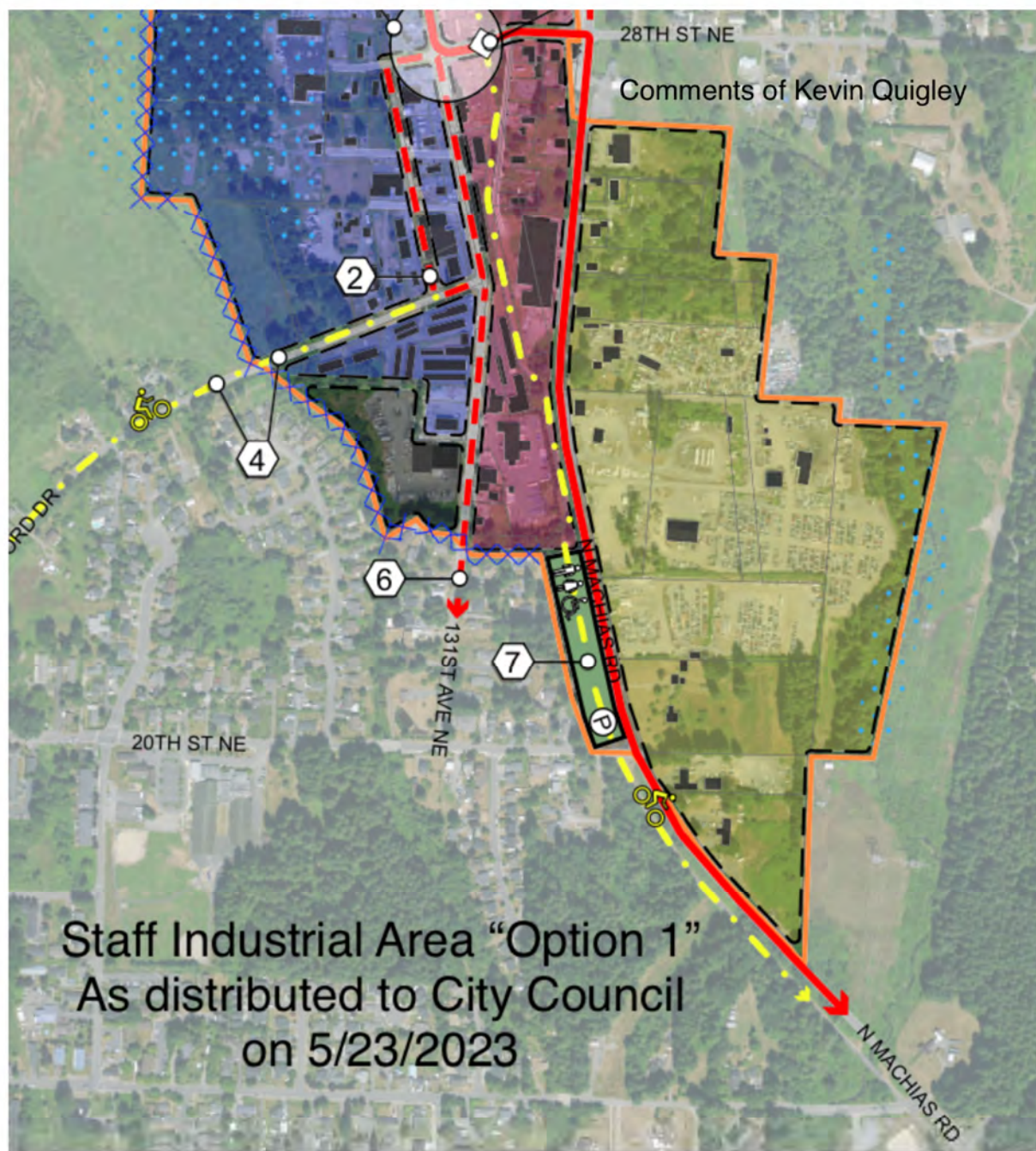
Well Report Received Date: 11-23-2020

Electrical Permit

Well Permit

Partial list of City and State Permits issued to 12829 27th PI NE

Summary:
Lake Stevens Industrial Center Maps
are inaccurate and need correction.



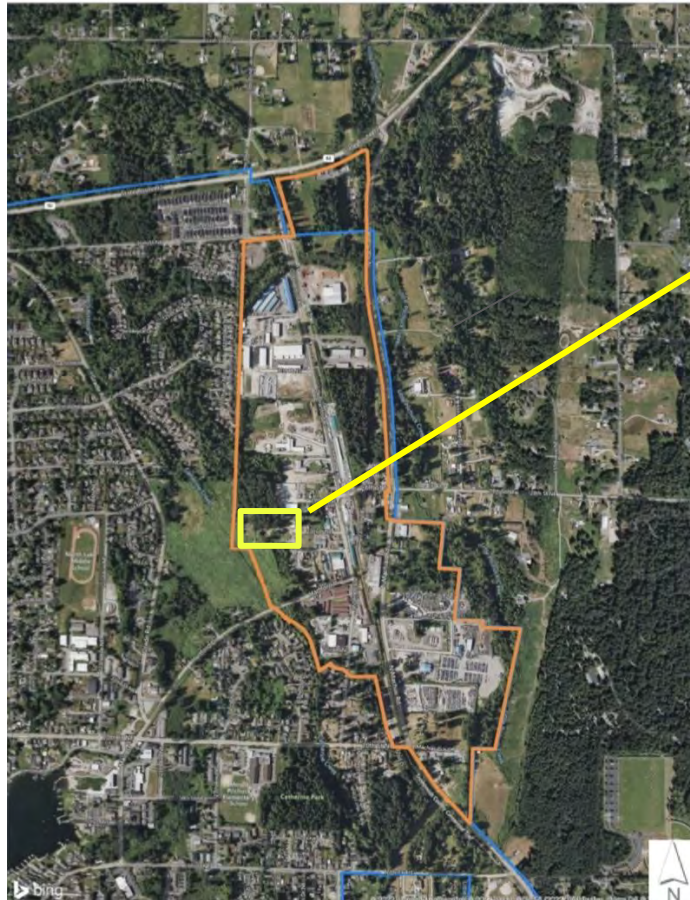
CITY OF LAKE STEVENS INDUSTRIAL CENTER ANALYSIS Lake Stevens, Washington

LEGENDS

	Lake Stevens Industrial Center Boundary		Primary Vehicular Circulation
	Medium Size Industrial Zone		Secondary Vehicular Circulation
	Small scale community industrial and commercial zone		Centennial Trail
	Public Lands		Exhanced Buffer between Industrial Center and Residential Districts zones
	Maker/Start-up Zone		Critical Wetland Areas

Summary: Industrial Area "options" and "reports" lacked public disclosure and comments

Figure I-1: Lake Stevens Industrial Study Area Aerial Map



12829 27th PI, NE

Figure I-1: Lake Stevens Industrial Study Area Aerial Map

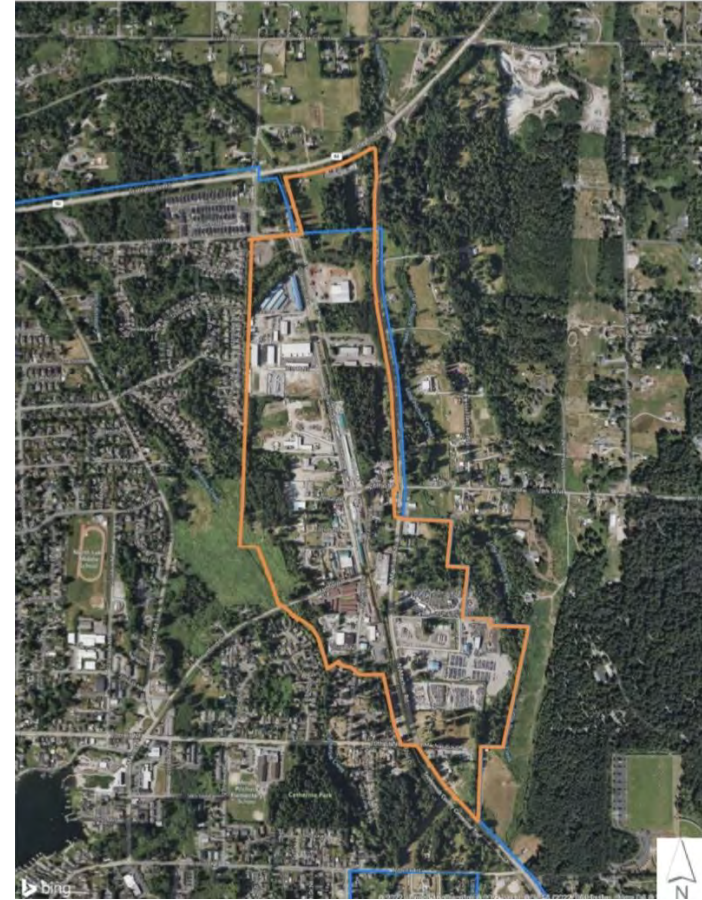
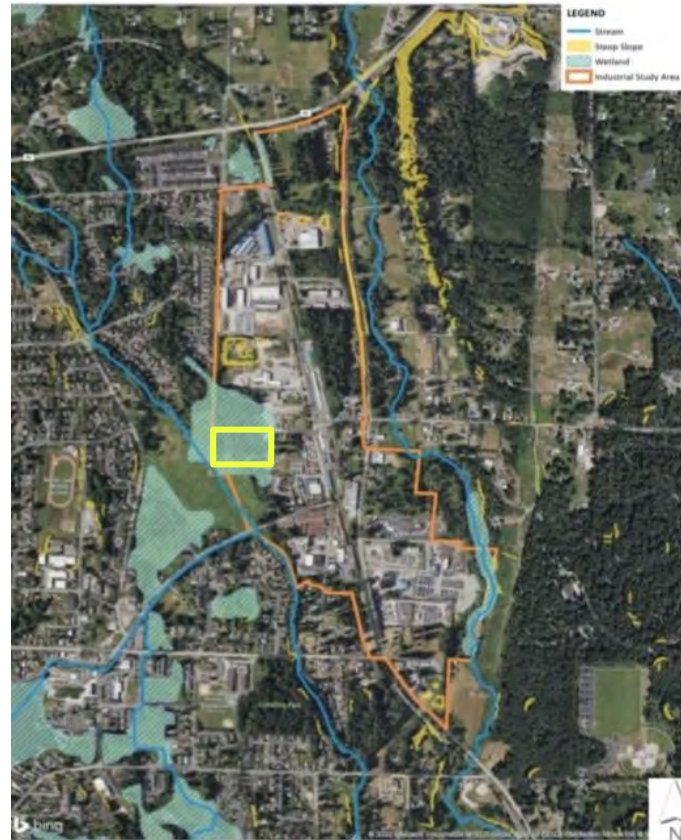


Figure I-2: Lake Stevens Environmental Constraints Map



Mackenzie LSIC Analysis Report 5.17.2023, p5.

Figure IV-5: Estimated Existing Septic Parcel Map

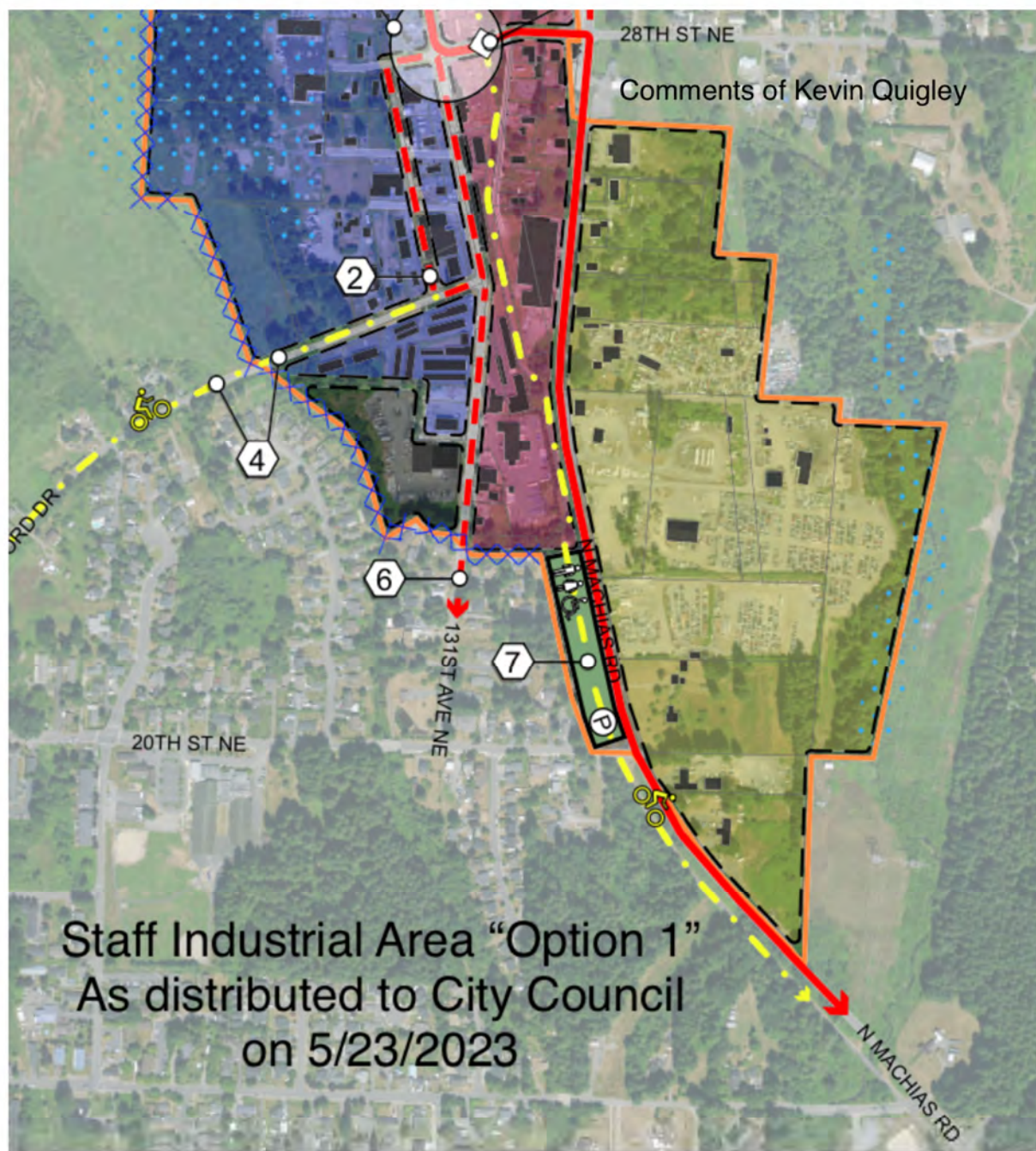




Well Permit

Page 551 of 701

Summary:
Lake Stevens Industrial Center Maps
are inaccurate and need correction.



CITY OF LAKE STEVENS INDUSTRIAL CENTER ANALYSIS Lake Stevens, Washington

LEGENDS

- | | | | |
|---|--|---|---|
|  | Lake Stevens Industrial Center Boundary |  | Primary Vehicular Circulation |
|  | Medium Size Industrial Zone |  | Secondary Vehicular Circulation |
|  | Small scale community industrial and commercial zone |  | Centennial Trail |
|  | Public Lands |  | Exhanced Buffer between Industrial Center and Residential Districts zones |
|  | Maker/Start-up Zone |  | Critical Wetland Areas |

Summary: Industrial Area "options" and "reports" lacked public disclosure and comments

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Monday, October 7, 2024 12:38 PM
To: David Levitan
Subject: current apartments and capacity

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Senior Planner Levitan,

From what I have heard and read, I am not quite sure on something. If current apartments are not zoned MFR, would they be "credited" towards our units if they were rezoned MFR?

With the mobile home parks, I felt like the indication was that if rezoned they would count towards the needed units. I totally understand and support the reasoning for not rezoning those to MFR. But what about apartments that already exist? If they aren't zoned MFR, do they count towards our capacity?

If they aren't currently counted, but they would if rezoned, it seems like it would be the perfect places to rezone - like a consistency rezone where displacement is not a concern because they are already apartments. This is not all-inclusive list of such apartment complexes, but from what I can tell, here are some examples of current apartments that are not zoned MFR:

Current zoning (I think)	Name of Complex	Address	# of units
R4 or 6	North Pointe Apartments	10215 Lundeen Parkway	32
R8-12	Cedarwood I	10018 5 th Pl SE	30
R8-12	Cedarwood IV	521 102nd Dr SE	38
Mixed Use	Park on 20th	10227 20 th St SE	195

I support creating an adequate number of MFR units for projected targets, but want to make sure we aren't rezoning areas if we already are meeting our capacity needs. (The parcels near the trestle that are on the edge of the UGA would be the ones that seem least appropriate and, in my mind, the first that should be eliminated from MFR rezoning if we find we have more capacity than we realized.)

I would appreciate clarification on this question.

Thank you,
 Sally Jo Sebring

David Levitan

From: Tony Talwar <tony.talwar@gmail.com>
Sent: Monday, October 7, 2024 2:23 PM
To: David Levitan
Cc: Rajeev Vohra
Subject: LS Comprehensive Plan Question

You don't often get email from tony.talwar@gmail.com. [Learn why this is important](#)

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Hello David

I am the general partner for a firm that owns Lakeview Mobile home park located at 100 S Davies Rd and we were going to embark on a site upgrade plan for utilities supply to bring them up to code etc as well as upgrades to the homes as part of a Land Lease community. As part of our 3-year plan we wanted to learn what impact if any the 2044 Comprehensive plan will have. After reviewing the online information we still had some questions.

Is there a time this week that is convenient to discuss and learn a little more about some of the changes and those areas designated for higher density?

The property address and parcel # is 100 S Davies Rd and 00493300900201

Tony Talwar
Evergreen Property Ventures, LP
General Partner

David Levitan

From: Balaji Konde <balajikonde@gmail.com>
Sent: Monday, October 7, 2024 10:16 PM
To: David Levitan
Cc: Rajesh A Nair; Sreekanth M.; Sreekanth Baireddy; bsk_reddy@yahoo.com
Subject: 2024 Lake Stevens proposed land use plan concerns

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Dear respected Senior Planner David Levitan,

This is Balaji Konde, On behalf of our partners group, I am writing to you.

In July 2023 we purchased and owned these below listed properties.

7314 20th St SE Lake Stevens WA 98258
7324 20th St SE Lake Stevens WA 98258
7330 20th St SE Lake Stevens WA 98258
7400 20th St SE Lake Stevens, WA 98258
7406 20th St SE Lake Stevens, WA 98258

As part of the new 2024 Lake Stevens proposed land use action plan, these properties are included in the zoning conversion from MUN to MFR (Removing the commercial part). We learned that converting MUN to MFR would not bring any extra potential population growth to these parcels but we are losing the benefits of MUN.

We spent \$1.6M + closing costs to purchase these properties with an understanding of MUN zoning, which can allow us to build commercial along with Multi Family residential. On top of that, we spent a good amount of money and time on the feasibility study. We are in the process of doing our internal engineering plans for the future development of these parcels. In addition to that, we are about to start negotiations to acquire the adjacent parcels and potentially get access to Cavalero Rd.

This consideration of zoning conversion will put us in a tough situation in all aspects including financial and property developments.

We sincerely request the city council and planning committee consider keeping the existing zoning (MUN) AS-IS for these parcels so we can continue considering our plans, please.

Thanks in advance.

Balaji Konde
Sreekanth Baireddy
Rajesh Adukkadakkath
Srikanth Mandalapu

David Levitan

From: KM Courter <courter.kristin@gmail.com>
Sent: Tuesday, October 8, 2024 7:41 PM
To: David Levitan; Russell Wright; jon courter
Subject: 9119 20th Street SE

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Gentlemen,

I discussed ideas about our property development with Russ Wright after the October 2nd Planning Meeting. He seemed generally familiar with our property.

In particular, I asked about access improvement, zoning upgrade, and bus access. I suggested ingress from eastbound lanes of 20th Street SE and egress onto 91st Ave SE rather than adding more trips on traffic patterns through the existing neighborhood. Additionally, I asked about changing to MFR zoning. As we wrote earlier in the public comments, residents would have easy access to buses as there is already a bus stop on the corner of 20th St SE and 91st Ave SE.

I understood him to say that our property is not part of this master planning process as it would be an "in-fill" lot. Forgive me if you already said why, but why is it only an in-fill and not part of the plan? Maybe it is due to size being just shy of an acre. As I said, I don't recall. Your clarification would be appreciated.

Regardless, if it is only an in-fill lot, with whom do we proceed for discovering our highest and best use of the property?

Here are two links for Townhome sites in Silver Lake and Kenmore that have similarities to what we are envisioning.

[Google Maps](#) - Silver Lake Townhome Site

[Google Maps](#) - KenmoreTownhome Site Featuring One Way Access

Thanks for your time and assistance. See you at the next meeting.

Jon and Kristin Courter

Jon [REDACTED]
Kristin [REDACTED]

David Levitan

From: Bill Hole <bill.hole@outlook.com>
Sent: Monday, October 14, 2024 7:19 PM
To: David Levitan
Subject: Planning comment

You don't often get email from bill.hole@outlook.com. [Learn why this is important](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Mr. Levitan,

Regarding the proposed map amendments as a part of the 2024 Comprehensive Plan review, I would like to raise the following concerns.

1. As a part of the housing goals, the city needs to reinforce efforts and build upon policies and guidelines to protect our city's forest of tall, native trees and natural spaces. All too often, developers are clear cutting irreplaceable habitat as a part of their projects. In recognition of the environment and the unique setting that our city's tall trees and natural spaces create, the comprehensive plan needs to do a better job of protecting one of our community's greatest features. Having relocated from Los Angeles to Washington state, it was the protected natural areas and the forest of tall, native trees that was a driving force behind our decision to settle in Lake Stevens. It is essential that the city planners and leaders take into consideration and prioritize the protection of the environment including tall, native trees as a part of the plan.
2. My second concern is the lack of sidewalks in Lake Stevens. Throughout the community, pedestrians are forced to the sides of busy streets coming precariously close to vehicles. While recent efforts to improve pedestrian safety such as the new sidewalk along the stretch of 91st Avenue SE represents progress, the mixed use of asphalt and concrete has created an inconsistent and frankly unattractive look. The city needs to do a better job of expediting a plan to make Lake Stevens more walkable with safety, aesthetics, and longevity in mind.
3. Finally, the pace of housing growth needs to keep pace with infrastructure and services. The current citizens of Lake Stevens should not be burdened with the costs associated with housing expansion unless there are benefits for everyone. City leaders need to work every angle of public, private, and government partnerships to make sure the city pursues a well-managed, responsibly funded, and environmentally sound trajectory with every opportunity.

I appreciate the efforts of our city leadership and the opportunity to contribute to this process.

Sincerely,

Bill Hole
Lake Stevens Resident

David Levitan

From: Todd A Kottsick <lake22@comcast.net>
Sent: Tuesday, October 15, 2024 11:21 AM
To: David Levitan
Subject: comprehensive plan issues on Lake Shore Drive and around the lake

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CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

We live in a visually magnificent city surrounded by beauty. A very unique surrounding area that has become very desirable to the people flocking here. I am sending you this email to make sure that the issues that affect the local community located on Lakeshore Drive and around the lake do not become the forgotten Citizens of Lake Stevens. It is important in our future comprehensive plan that we address our ongoing issues. The increase in population without addressing the effect on the dangerous issues affecting our City is not working for our community.

I will list community concerns and request that your reply by letting me know how they will be addressed in our comprehensive plans.

Lack of Traffic control ongoing issue with high rates of speeds, endangering joggers, walkers, elderly disabled residents with walkers, no access for wheelchairs that are blocked by Garbage bins. Our ability to access our lake property is dangerous, our hidden driveways are creating dangerous hazards to homeowners' ability to access Lake Shore Drive. We are contending with bike riders, skateboarders, motor bikes and electric scooters all UNLICENSED using side areas of road and right down the middle of our road often at very high speeds. Large semi-trucks using this road to access business in city we suggested the candlesticks that are flattened and driven over, the 10-thousand-pound weight limit signs are missing and the truck routes for Lake Stevens are not being used. Sidewalk areas of street are blocked regularly by parked vehicles, yard waste, garbage and recycling bins which create a no walk zone on this tiny area of Lake Shore drive it should not be used to store waste bins and force residents out onto a street that in many areas has blind curves. I would highly recommend that traffic calming devices be used as most drivers are distracted by the beauty of the lake and heading west at sunset blinded by the sun. This has been done in many cities with great success. The huge increase in traffic has not been addressed leaving this area a free for all. There is an ongoing problem with speeders and the lake population of birds, coots, ducks and deer as well as other wildlife they are often hit and left to flail until they die the drivers never even slow down to check on what has been hit. There are many dog walkers that use this beautiful stretch of road as well and are having to keep their heads on a swivel to avoid being hit. People stop in the middle of the road to take photos causing hazardous areas of traffic. If as a 25 year resident I respect the city 25mph sign I am passed on the left vehicles flying by into oncoming traffic thru curves on Lake Shore Drive. How can your signs be respected when there is so much aggressive driving? The aggressive driving has become a daily occurrence we need to SLOW this area of traffic down. It is being used as a short cut to hwy. 9. I donated the first solar flashing sign in Lake Stevens and was praying that it would help me when I try to access Lake Shore Drive it is something young drivers now use to see how fast they can go. The increase in Amazon and home deliveries has created a problem with trucks blocking the road with flashing lights and drivers crossing the road to access their deliveries. We have many people on their phones recording sunsets distracted by the beauty and not looking for hidden driveways.

One additional issue is the uncontrolled huge, enormous size of the waves that are getting more aggressive every year, these wake board waves are eroding our lake banks, there are no restrictions that I know of at the present time, and this is a lake quality, paddle board, and property protection issue. I lost 3 feet of property and was forced to spend 30 thousand dollars to install a rock wall. This was all done without any assistance from the city. It is time to step up and protect our Lake.

I am also concerned about the huge developments and the use of detention ponds which are known to create serious problems of their own; breeding insects, rats overflow of water in rainy seasons to name a few. I would request that raingardens become the normal for Lake Stevens to avoid ongoing issues and help protect our native habitat. These rain gardens should consist of native growth not out of state trees or landscaping. These native habitats allow local wildlife and birds and insects a safe habitat well into the future.

Please address the issues in my email. I am concerned about the quality of life in our Lovely City which is something we all should be concerned with. We are at a crossroads and the future of our beautiful Lake is at risk. If you have any questions, please let me know before the deadline occurs to include the important quality of life and safety issues. Respectfully yours Karol Kottsick

David Levitan

From: sallyjosebring <sallyjosebring@frontier.com>
Sent: Wednesday, October 16, 2024 3:57 PM
To: David Levitan
Subject: 2024 Comprehensive Plan comments - capital program

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Senior Planner Levitan,

I would ask the City Council to consider two changes to the 2025-2030 Capital Improvement Plan as part of the 2024 Comprehensive Plan.

1. In light of the proposed zoning changes to 99th Ave SE north of 20th St SE, and the regular bus route on 99th Ave SE, it seems important to prioritize a sidewalk on 99th Ave SE from 20th St SE to 16th Pl SE within the next 6 years. There has been considerable residential growth along 99th Ave SE from 7th Pl SE to 16th Pl SE since 2016. None of the traffic mitigation fees for that growth has gone to sidewalk improvements along 99th Ave SE. The only places there are sidewalks from 7th Pl SE to 20th St SE are where developments have been built and paid for the frontage improvements on their frontage. That leaves many significant gaps that, especially considering the regular Community Transit bus route and the emergency vehicle traffic from Fire Station 82, leaves pedestrian safety sorely lacking. It seems logical that sidewalks in this section should be a high priority given the proposed rezone to MFR. Certainly, we would want these folks to be able to safely walk to bus stops and neighborhood services.

Many of the capital improvements for streets in the six-year plan appear just as vital for safety as CP-150S, which is only listed in the 20-year capital improvements plan. An exception to that seems to be CP-140S which is the S. Lake Stevens Rd Multi-Use Path Phase II. This is to extend the S. Lake Stevens Multi-Use Path from SR 9 and 100th Dr SE. The current Multi-Use Path goes to 100th Dr. SE. There is a sidewalk on the other side of the road going west as far as 99th Ave SE. As you can see on the aerial view below, there are some residential areas between 99th Ave SE and Hwy 9, but they are much less dense and much more limited. Since there is not a planned rezone for that area, and due to critical areas, there is not significant further growth likely in the near future along that section of S. Lake Stevens Rd. The Phase II extension of the S. Lake Stevens Multi-Use Path takes us to the roundabout at Hwy 9. It does not seem that we would want to build a path that encourages increased pedestrian traffic crossing Hwy 9 at that roundabout. It would make a lot more sense if pedestrians crossed Hwy 9 at 20th St SE where there is a signalized intersection. If there was a sidewalk on 99th Ave SE from S. Lake Stevens Rd up to 20th Street, that would be safe and accessible.

I would request the City Council move CP-150S into the 6-year CIP by moving CP-140S out of the 6-year CIP. If there aren't enough funds to cover sidewalks all the way to S. Lake Stevens Rd on 99th Ave SE, at least they should be extended within the next 6 years from 16th Pl SE to 20th St SE.

CP-150S 99th Ave SE Pedestrian/ Bicycle Improvements (11th Pl SE to S Lake Stevens Rd)
Install sidewalks, curb ramps, and bicycle lanes/wide shoulders between 11th Pl SE and S
Lake Stevens Road. TIZ 3 - South Lake Stevens 2024-2044 CFP (CP-150S) X X \$4,280,000



CP-140S S Lake Stevens Rd Multi-Use Path Phase II (SR 9 to 100th Dr) Install a multi-use path
along S Lake Stevens Dr between SR 9 and 100th Dr SE. TIZ 3 - South Lake Stevens 2024-2029
CIP (CP140S) Trails Master Plan X X X \$3,670,000



2. I would ask the City Council to increase the funding for Annual Citywide Road Striping and Thermoplastic to ensure that all major roads are striped annually. Before we were annexed by the City, the county striped 99th Ave SE annually. In the years since annexation, that was continued through 2022, I think. It was not striped in 2023 and is not to be striped in 2024. In the winter, when it is dark and rainy, I have noticed that the striping on other roads is lacking. It seems that road striping has become a low priority unless it is a proven safety issue or at a dangerous intersection. I would think annual road striping on all major roads would be a safety priority for the city.

Thank you for your consideration of these items.

Sally Jo Sebring
1023 99th Ave SE

Attachment 5 - Agency Comments

David Levitan

From: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Sent: Thursday, September 26, 2024 7:27 AM
To: David Levitan
Subject: RE: Review Requested: Lake Stevens Comp Plan Draft Commerce Comment Letter 2024-S-7290

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi David,

That sounds good. Were you thinking of publishing that draft letter (which you've addressed our concerns)? In our internal discussions, your responses earlier this week addressed our comments, so we weren't planning on submitting a formal comment letter (to elected officials) unless you think it would be of value.

Let me know either way and we can go from there.

ja

From: David Levitan <dlevitan@lakestevenswa.gov>
Sent: Wednesday, September 25, 2024 4:37 PM
To: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Subject: RE: Review Requested: Lake Stevens Comp Plan Draft Commerce Comment Letter 2024-S-7290

External Email

We would like to publish the PC public hearing packet tomorrow and include Commerce's comment letter, if possible.

From: David Levitan
Sent: Monday, September 23, 2024 2:12 PM
To: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Subject: RE: Review Requested: Lake Stevens Comp Plan Draft Commerce Comment Letter 2024-S-7290

Thanks Jeff.

From: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Sent: Monday, September 23, 2024 2:09 PM
To: David Levitan <dlevitan@lakestevenswa.gov>
Subject: RE: Review Requested: Lake Stevens Comp Plan Draft Commerce Comment Letter 2024-S-7290

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Thanks David,

This is great.

ja

From: David Levitan <dlevitan@lakestevenswa.gov>

Sent: Monday, September 23, 2024 1:06 PM

To: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>

Subject: RE: Review Requested: Lake Stevens Comp Plan Draft Commerce Comment Letter 2024-S-7290

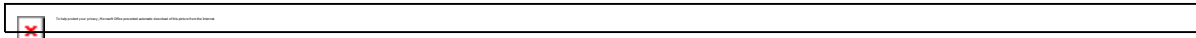
External Email

Hi Jeff:

I am still making some edits to the land capacity analysis and needed changes to the Housing and Land Use Elements related to the LCA and related topics, but I wanted to make sure to get you or initial responses by today's deadline. I cut/pasted relevant updated sections/policies, but can send along entire chapters (some of which are still being updated) if you prefer.

Thanks!

David



David Levitan, *Senior Planner*

City of Lake Stevens | Planning and Community Development

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(425) 622-9425

dlevitan@lakestevenswa.gov

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From: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>

Sent: Wednesday, September 18, 2024 1:02 PM

To: David Levitan <dlevitan@lakestevenswa.gov>

Cc: Russell Wright <rwright@lakestevenswa.gov>; Christi Schmidt <cschmidt@lakestevenswa.gov>; Williams, Courtney (COM) <courtney.williams@commerce.wa.gov>

Subject: Review Requested: Lake Stevens Comp Plan Draft Commerce Comment Letter 2024-S-7290

Some people who received this message don't often get email from jeff.aken@commerce.wa.gov. [Learn why this is important](#)

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Hi David,

I know you are working on some of these items, but I wanted to ensure Commerce's comments were completed by the 60-day deadline on 9/24 and allow you 3-days to review. Please review this draft letter and add any comments (items addressed, corrections etc.) by Monday, September 23, 2024 and then I can revise and send final comments on September 24, 2024.

Thanks,

Jeff

From: David Levitan <dlevitan@lakestevenswa.gov>

Sent: Monday, September 16, 2024 8:06 AM

To: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>

Cc: Russell Wright <rwright@lakestevenswa.gov>; Christi Schmidt <cschmidt@lakestevenswa.gov>; Williams, Courtney (COM) <courtney.williams@commerce.wa.gov>

Subject: RE: Lake Stevens Comp Plan Draft Commerce Comment Letter.

External Email

Thanks Jeff. I am working my way through the comments and making needed revisions and hope to have them addressed today.

From: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>

Sent: Friday, September 13, 2024 4:25 PM

To: David Levitan <dlevitan@lakestevenswa.gov>

Cc: Russell Wright <rwright@lakestevenswa.gov>; Christi Schmidt <cschmidt@lakestevenswa.gov>; Williams, Courtney (COM) <courtney.williams@commerce.wa.gov>

Subject: RE: Lake Stevens Comp Plan Draft Commerce Comment Letter.

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Hi David,

I'm working on a draft a comment letter for Lake Stevens 60-day submittal based on the checklist and our discussions last week. I hope to have that to you by the end of day Tuesday, September 17 and provide your team with 3-days to review. Then we can finalize by the end of the 60-day period on September 24th. Let me know if you have any questions and have a great weekend.

Jeff

From: David Levitan <dlevitan@lakestevenswa.gov>
Sent: Wednesday, September 4, 2024 2:08 PM
To: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Cc: Russell Wright <rwright@lakestevenswa.gov>; Christi Schmidt <cschmidt@lakestevenswa.gov>; Williams, Courtney (COM) <courtney.williams@commerce.wa.gov>
Subject: RE: Lake Stevens Comp Plan Initial Comments

External Email

Hi Jeff:

In advance of our meeting, I wanted to share our updated map of potential zoning changes, which significantly scales back the number of residential upzones within traditionally single-family residential zoning districts (R4 to R6, R6 to R8-12, etc.), as we do not need the additional zoned capacity at income bands above 100% AMI. Our main focus is on increasing the supply of multi-family and mixed-use land that provide capacity for apartments and other MFR housing types that align with the lower income bands.

I know one of your comments was that we had not included the land capacity analysis or zoning capacity analysis by income bands. We are currently updating that based on some of the recent map changes and will be able to share it shortly.

See you at 3.

David

From: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Sent: Thursday, August 29, 2024 11:33 AM
To: David Levitan <dlevitan@lakestevenswa.gov>
Cc: Russell Wright <rwright@lakestevenswa.gov>; Christi Schmidt <cschmidt@lakestevenswa.gov>; Williams, Courtney (COM) <courtney.williams@commerce.wa.gov>
Subject: RE: Lake Stevens Comp Plan Initial Comments

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Hi David,

Welcome back! Tuesday of next week is packed, but Wednesday, Thursday and Friday afternoons are all pretty wide-open if any those work for your team. I'll also invite Courtney from our housing team to join. Let me know what may work best and I look forward to chatting and learning more about your process and how we can help.

Jeff

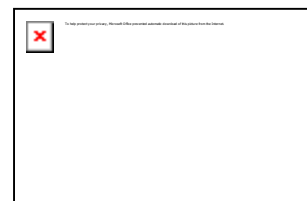
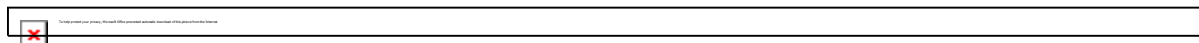
From: David Levitan <dlevitan@lakestevenswa.gov>
Sent: Thursday, August 29, 2024 11:28 AM
To: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Cc: Russell Wright <rwright@lakestevenswa.gov>; Christi Schmidt <cschmidt@lakestevenswa.gov>
Subject: RE: Lake Stevens Comp Plan Initial Comments

External Email

Hi Jeff:

Thanks for submitting Commerce's initial comments. I just got back into the office today and have forwarded them on to Russ and Christi, so we are currently reviewing them. Given that, the early to middle part of next week might work for a follow up conversation. What is your availability like on Tuesday or Wednesday?

David



David Levitan, *Senior Planner*

City of Lake Stevens | Planning and Community Development
1812 Main Street | PO Box 257
Lake Stevens, WA 98258
(425) 622-9425
dlevitan@lakestevenswa.gov

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From: Aken, Jeff (COM) <jeff.aken@commerce.wa.gov>
Sent: Friday, August 23, 2024 9:25 AM
To: David Levitan <dlevitan@lakestevenswa.gov>
Subject: Lake Stevens Comp Plan Initial Comments

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi David,

We traded a few email earlier in the month, but I'm a new Commerce Regional Planner working on Lake Stevens Comprehensive Plan Update submission (taking over from Ted Vanegas). I look forward to working with you and your team!

Myself, and our housing team, have completed an initial draft periodic update checklist (attached) for review and discussion based on your comp plan submittal. In addition, I attached the housing specific checklist.

My hope is that you would be able to review and then we could have a follow-up chat so I can better understand Lake Stevens process and we can address any unresolved questions or concerns. After that meeting I usually draft a comment letter for jurisdiction review/discussion and then ultimately a final draft of Commerce's comments by the 60-day deadline

Overall it's an impressive plan and we appreciate the work that went into the document.

Please review the attached checklists and we can setup a phone call or MS Teams meeting to discuss in the next week or two if that works for you and your team. Have a great weekend.

Thanks,

Jeff

Jeff Aken (He/Him) | SENIOR PLANNER
Growth Management Services | Washington State Department of Commerce
1011 Plum Street
PO Box 42525
Olympia, WA 98504-2525

Desk: 360-725-2869

Cell: 564-233-5319

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STATE OF WASHINGTON
DEPARTMENT OF COMMERCE
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www.commerce.wa.gov

DRAFT

Mr. David Levitan
Senior Planner
City of Lake Stevens
1812 Main Street
Post Office 257
Lake Stevens, WA 98258-0257

Sent Via Electronic Mail: dlevitan@lakestevenswa.gov

Re: Proposed Changes to City of Lake Stevens's 60-day Notice of Intent to Adopt Amendment--
2024-S-7290

David,

Thank you for the opportunity to comment on the proposed changes to the City of Lake Stevens's 60-day Notice of Intent to Adopt Amendment. We have reviewed your draft plan using Commerce's [Periodic Update Checklist-Updated July 2024](#) and the [Expanded Housing Checklist](#).

We appreciate your coordination with our agency as you work to achieve the community's vision consistent with the goals and requirements of the Growth Management Act (GMA) and realize your submission represents a great deal of work and substantial progress towards the 2024 periodic update of your comprehensive plan due December 31, 2024. We especially appreciated the effort made in the introduction to demonstrate the consistency and relevancy of the GMA to Lake Stevens' vision and goals as outlined at the beginning of each element; this does a great job of connecting the vision and goals.

We encourage you and your community to consider the following as you present these amendments to your appointed and elected officials. Our review is focused on the comprehensive plan elements listed below, and we have included some line items and corresponding citations from the [periodic update checklist](#) (in *italics*) as support for our comments and recommendations that follow.

1) Land Use Element

- a) *Estimates of population densities and building intensities based on future land uses and housing needs. [RCW 36.70A.070\(1\)](#) (amended in 2023).*

For cities required to plan under the Buildable Lands Program, RCW 36.70A.215 amended in 2017, some jurisdictions may need to identify reasonable measures to reconcile inconsistencies. See Commerce's Buildable Lands Program page.

Recommendation: Please include the Land Capacity Analysis as an appendix in the final draft. We recommend ensuring the assumed densities used to calculate capacity in each zoning category are included in the final land capacity analysis or referenced in the housing element (see related comments to item 1a in the housing element below). For more information on *assumed densities*, see page 24 of [Commerce Guidance for Updating Your Housing Element, Book 2](#).

City Response: Staff is finalizing updates to its Land Capacity Analysis (LCA) and will provide a summary by zoning category in the text of the public hearing draft (to be issued by September 26) and include the full LCA as an appendix to the plan.

- b) *Provisions for protection of the quality and quantity of groundwater used for public water supplies. [RCW 36.70A.070\(1\)](#) (amended in 2023), [WAC 365-196-405\(1\)\(c\)](#); [WAC 365-196-485\(1\)\(d\)](#)*

Recommendation: In our review we did not see language in the land use element regarding protection for the quality and quantity of groundwater used for public water supplies. While it is discussed in the Environmental and Natural Resources Element, we recommend adding language consistent with RCW 36.70A.070(1) to the land use element or adding a reference within the land use element to the element where this required provision is located in your comprehensive plan.

City Response: New Policy 2.9.8 has been added to the plan, which reads:

2.9.8 Ensure adequate regulations and programs are in place to protect the quality and quantity of groundwater needed to meet future water supply needs.

- c) *Identification of lands useful for public purposes such as utility corridors, transportation corridors, landfills, sewage treatment facilities, storm water management facilities, recreation, schools and other public uses. [RCW 36.70A.150](#) and [WAC 365-196-340](#)*

City Response: Policy 2.2.4 has been updated to note that the city's Public/Semi-Public (P/SP) zone is intended to provide land uses identified in RCW 36.70A.150.

2.2.4 Allow the Public/Semi-Public land use designation, which is intended for use on all land that is publicly owned *and identifies land useful for public purposes, as required by RCW 36.70A.150 and further analyzed and assessed in Chapter 7 (Public Services and Utilities) and Chapter 9 (Capital Facilities)*. It allows public buildings and services, recreational uses, utilities, and transportation facilities. This designation may also allow a limited range of commercial uses.

Identification of open space corridors and green spaces within and between urban growth areas, including lands useful for recreation, wildlife habitat, trails and connection of critical areas, and urban and community forests within the UGA. [RCW 36.70A.070\(1\)](#) amended in 2023, [RCW 36.70A.160](#) and [WAC 365-196-335](#)

City Response: Policy 2.9.6 has been updated to include language regarding open space corridors and green spaces between UGAs specifically in the land use element.

2.9.6 Protect ~~and~~ preserve, *enhance (as consistent with local regulations) and inventory* wetlands, *fish and wildlife habitat protection areas*, riparian corridors, *geologic hazards, critical aquifer recharge areas*, Shorelines of the State, *green spaces* and open space corridors within and between urban growth areas useful for recreation, wildlife habitat, trails, and connection of critical areas.

Recommendation: In our review we did not find language or mapping in the land use element identifying the italicized elements above, though they may be located in other elements. We recommend adding policy language or maps consistent with [RCW 36.70A.150](#) and [RCW 36.70A.160](#) to the land use element or adding a reference within the land use element to the element where this required provision is located in your comprehensive plan.

- d) *Policies to designate and protect critical areas including wetlands, fish and wildlife habitat protection areas, frequently flooded areas, critical aquifer recharge areas and geologically hazardous areas. In developing these policies, the city must have included the best available science (BAS) to protect the functions and values of critical areas, and give "special consideration" to conservation or protection measures necessary to preserve or enhance anadromous fisheries. [RCW 36.70A.030\(6\)](#)*

Recommendation: In our review, we did not find language regarding geologic hazards, aquifer recharge and fish and wildlife habitat. We recommend adding policy language related to geologic hazards, critical aquifer recharge areas and fish and wildlife habitat to the land use element.

City Response: Policies 2.9.6 (see above) and 4.1.1 (see below) have been updated to include the required language within both the land use element and the environment and natural resource element.

4.1.1 Continue to prioritize the protection of wetlands, streams and creeks, lakes and ponds, aquifer recharge areas, geologically hazardous areas (e.g., steep slopes and erosion areas), significant trees, fish and wildlife habitat areas and corridors, cultural resources, and frequently flooded areas through land use policies, regulations *(including the Critical Areas Ordinance and Shoreline Master Program)* and decisions based on best available information and in coordination with state and regional priorities.

- e) *New section RCW 36.70A.142 (2022), HB 1799: Development regulations newly developed, updated, or amended after January 1, 2025 allow for the siting of organic materials (OM) management facilities as identified in local solid waste management plans (SWMP) to meet OM reduction and diversion goals. Siting must meet criteria described in RCW 70A.205.040(3).*

Recommendation: In our review, we did not find policies within the draft land use element specific to the siting of organic materials managements. We recommend including policy language to allow for future siting of organic waste materials facilities, as required by statute, in coordination with solid waste management providers/plans and Snohomish County.

City Response: New Policy 2.9.11 has been added to the land use element:

2.9.11 Identify appropriate areas for organic materials management facilities that can contribute to the reduction and diversion of organic materials.

- f) *Give special consideration to achieving environmental justice in goals and policies, including efforts to avoid creating or worsening environmental health disparities. RCW 36.70A.070(1) amended in 2023.*

Our review did not find language concerning special consideration of environmental justice goals and policies in the land use element. Please include special consideration as required by RCW 36.70A.070(1) prior to adoption of your periodic update.

City Response: New Policy 2.9.9 has been added to the land use element:

2.9.9 Consider environmental justice (as defined in RCW 36.70A.030) when making land use and policy decisions, including efforts to avoid creating or worsening environmental health disparities.

- g) *The land use element must reduce and mitigate the risk to lives and property posed by wildfires by using land use planning tools and through wildfire preparedness and fire adaptation measures. RCW 36.70A.070(1) amended in 2023*

Our review did not find language concerning wildfire risk and mitigation in the draft land use element. Commerce recommends the addition of wildfire preparedness and fire adaptation measures in the land use element with identification of specific procedures as required by RCW 36.70A.070(1).

City Response: New Policy 2.9.10 has been added to the land use element:

2.9.10 Utilize best available science and information, mapping, land use planning tools and regulations to reduce and mitigate the risk to lives and properties posed by wildfires.

2) Housing Element

- a) *Identification of capacity of land for housing including, but not limited to, government-assisted housing, housing for moderate, low, very low, and extremely low-income households, manufactured housing, multifamily housing, group homes, foster care facilities, emergency housing, emergency shelters and permanent supportive housing.* [RCW 36.70A.070\(2\)\(c\)](#) amended in 2021, [WAC 365-196-410\(e\) and \(f\)](#)

Recommendation: The land capacity analysis (LCA) is referenced as an appendix to the draft comprehensive plan, but was not included in this submission. In addition to summaries of LCA results referenced in the plan, Commerce will look for the city to submit the full LCA document, including analysis of emergency housing and shelter capacity. Please be aware that any zoning adjustments needed to meet housing targets should be documented in the LCA, and adopted by the end of the periodic update period. Commerce guidance on LCAs can be found in chapter 3 of [Guidance for Updating Your Housing Element, Book 2](#).

City Response: See response to Comment 1.a. Staff is currently updating the LCA and will include an analysis in both the land use and housing elements.

- b) *Adequate provisions for existing and projected housing needs for all economic segments of the community, including documenting barriers and actions needed to achieve housing availability.* [RCW 36.70A.070\(2\)\(d\)](#) amended in 2021, [WAC 365-196-010\(g\)\(ii\)](#), [WAC 365-196-300\(f\)](#), [WAC 365-196-410](#) and see Commerce's Housing Action Plan (HAP) guidance: [Guidance for Developing a Housing Action Plan](#).

Recommendation: The housing element is missing a list or discussion of barriers to developing affordable housing (e.g. infrastructure limitations, development regulations, process obstacles) and actions to address those barriers, including permanent supportive housing and emergency housing ([RCW 36.70A.070\(2\)\(d\)](#)).

In your next submission of the housing element, please include a discussion of these barriers and actions. You may also complete the [checklists provided by Commerce](#), and include these in the housing element or in an appendix.

City Response: Staff is refining its discussion of barriers to developing affordable housing and actions to address those barriers, which will be included in the public hearing draft.

- c) *Identify local policies and regulations that result in racially disparate impacts, displacement, and exclusion in housing, including: Zoning that may have a discriminatory effect; Disinvestment; and Infrastructure availability.* [RCW 36.70A.070 \(2\)\(e\)](#) new in 2021

Recommendation: The housing element is missing a review of local housing policies/regulations that may have led to racially disparate impacts, displacement, and exclusion in housing ([RCW 36.70A.070\(e\)](#)).

In your next submission, please include a policy evaluation in the housing element or as an appendix to the plan. See Step 3: Evaluate policies in [Commerce Guidance Book 3: Guidance to Address Racially Disparate Impacts](#) (pgs. 33-40); this section includes an example policy evaluation and framework, which you may use to complete this review. We have additional examples of these evaluations on our [EZView site](#).

Prior to conducting this review, you should identify if there is evidence of racially disparate impacts, displacement and exclusion in Lake Stevens. See [Book 3 Step. 2 Gather and analyze data](#) (pgs. 19-26) for more information on how to analyze data to determine whether there are disparate impacts. Commerce has data available to help with this assessment – see [Commerce RDI Data Tool](#).

City Response: Staff has included additional analysis of racially disparate impacts, displacement and exclusions, as well as a displacement risk map, as shown in the response to Comment 2.d.

- d) *Establish anti-displacement policies, with consideration given to the preservation of historical and cultural communities as well as investments in low, very low, extremely low, and moderate-income housing; equitable development initiatives; inclusionary zoning; community planning requirements; tenant protections; land disposition policies; and consideration of land that may be used for affordable housing. RCW 36.70A.070(2)(h) new in 2021*

Recommendation: In our review, did not find a displacement risk map for the City of Lake Stevens. Per [RCW 36.70A.070\(2\)\(g\)](#), jurisdictions must identify areas that may be at risk of displacement. Please consider including a displacement risk map in your housing element or appendix – you may use [Commerce Draft Displacement Risk Map](#) or [PSRC Displace Risk Mapping Tool](#) – or include a discussion of areas that may be at risk of displacement.

Staff Response: Staff has included additional analysis of displacement as well as a displacement risk map (Figure 3.12) in the Housing Element (Chapter 3).

Racially Disparate Impacts and Risk of Displacement

As amended, the GMA requires cities to analyze zoning, policies and other conditions that have resulted in racially disparate impacts – that is, historic decisions that have resulted in decreased housing opportunities for minorities, manifested in things such as lower home ownership rates and higher housing cost burden, which are discussed above. ~~This housing element includes several proposed~~

~~policies that aim to address and reduce these disparities in an effort to provide more equitable housing opportunities for the entire community.~~

Given the lack of vacant land, the city will need to rely primarily on infill development and redevelopment to meet its housing growth targets. However, this also increases the risk of displacement of existing residents, including lower income and minority residents. The goals and policies in this chapter also address mitigating the displacement of existing residents that could result from new development.

The city utilized PSRC’s Displacement Risk tool to identify areas where residents may be at greater risk of displacement, based on factors including socio-demographics, transportation qualities, neighborhood characteristics, housing, and civic engagement. As shown in Figure 3.12, the entirety of Lake Stevens falls within the “Lower” displacement risk category. This category is comprised of census tracts with displacement risk scores in the bottom 50% of the score range, indicating a lower risk of displacement in the city than in the four-county region as a whole, which shows 32% of the region’s population in census tracts at moderate risk of displacement, and 13% of the region’s population in census tracts at higher risk of displacement

The city’s 2023 Housing Action Plan noted that the city’s historic reliance on detached single-family housing may have contributed to racially disparate impacts given the differences in income levels (Figure 3.9) and housing cost burden (Figure 3.10) based on race and ethnicity. Given that most of the city has been annexed since 2006, the city has not documented historic zoning, disinvestment, or infrastructure availability policies and regulations that resulted in racially disparate impacts. However, this plan includes several new goals and policies that aim to specifically address and remedy potentially disparate impacts.

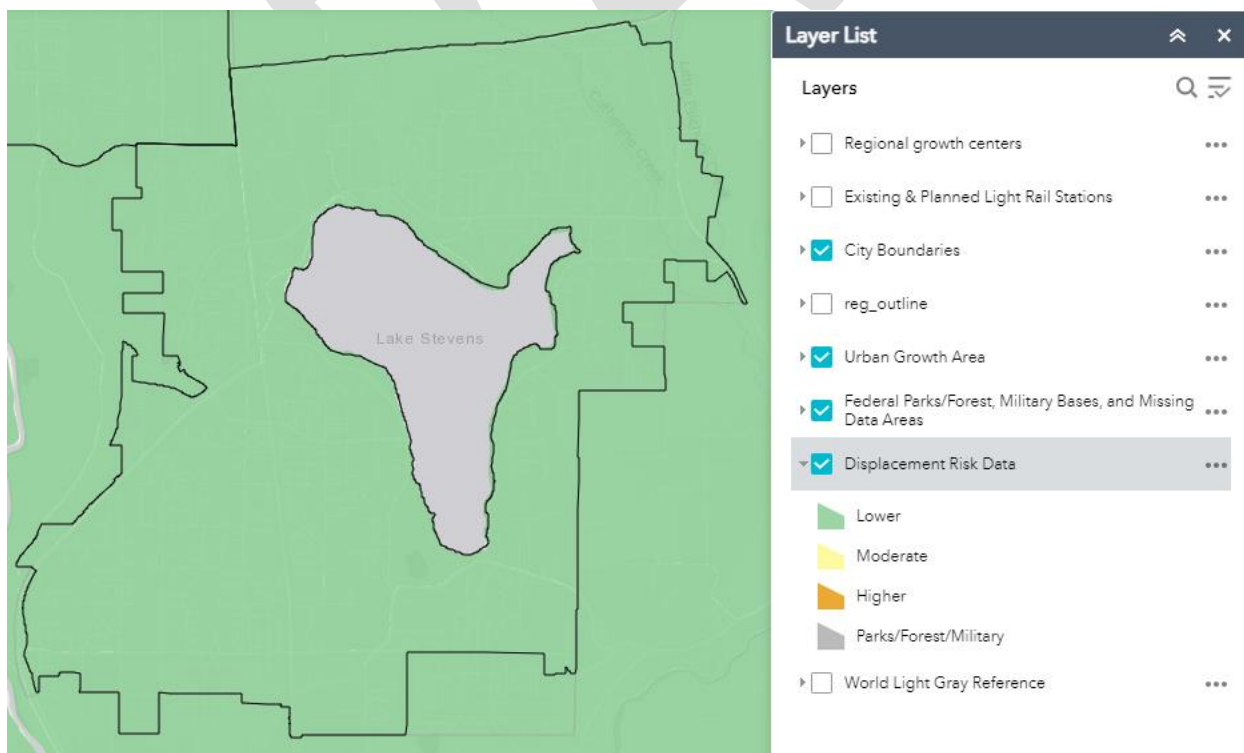


Figure 3.12 – Displacement Risk in Lake Stevens (Source: PSRC Displacement Risk Tool)

While the identified displacement risk in Lake Stevens is low, this housing element includes several proposed policies that aim to address and reduce potential disparities in an effort to provide more equitable housing opportunities for the entire community. The city has also updated its development code to expand middle housing opportunities in historically single-family zoning districts, in an effort to increase affordability and homeownership and rental opportunities for all of its residents.

3) **Utilities Element**

- a) *The general location, proposed location and capacity of all existing and proposed utilities, to include telecommunications. RCW 36.70A.070(4)(a) amended in 2023 and WAC 365-196-420*

Recommendation: In our review, we did not find the above information in the draft utilities element. We recommend including a narrative to explain or maps to identify existing and proposed locations of all utilities in addition to the service areas currently mapped.

City Response: Staff is updating the figures and text in Chapter 7 to meet the requirements of RCW 36.70A.070(4)(a).

4) **Public Participation**

- a) *Plan or program for monitoring how well comprehensive plan policies, development regulations, and other implementation techniques are achieving the comp plan's goals and the goals of the GMA. [WAC 365-196-660](#) discusses a potential review of growth management implementation on a systematic basis*

Recommendation: Our review did not see language related to monitoring outcomes in the plan. We recommend including language for monitoring how the policies and objectives are achieving the comprehensive plans goals.

City Response: New Policy 1.1.6 has been added to the Introduction.

1.1.6 Develop and implement a growth management monitoring program designed to measure and evaluate progress towards achieving the goals and policies of its Comprehensive Plan, consistent with WAC 365-196-660.

- b) *Considerations for preserving property rights. Local governments must evaluate proposed regulatory or administrative actions to assure that such actions do not result in an unconstitutional taking of private property. [RCW 36.70A.370](#). For further guidance see the [2018 Advisory Memo on the Unconstitutional Taking of Private Property](#)*

Recommendation: Our review did not find language regarding property rights. Include in the final draft a goal, policy, or evaluation that address statutory requirements regarding consideration for property rights.

City Response: New Policy 2.3.11 has been added to the Land Use Element.

2.3.11 As part of the process for updating and emending the Comprehensive Plan and implementing ordinances, consider the potential impacts on the preservation of property rights.

- c) Encourage the involvement of citizens in the planning process, including the participation of vulnerable populations and overburdened communities, and ensure coordination between communities and jurisdictions to reconcile conflicts. [HB 1181](#) (2023) revised [RCW 36.70A.020](#) Planning Goals for inclusion of vulnerable populations and overburdened communities. [RCW 36.70A.035](#) Public Participation was not amended under HB 1181.

Recommendation: Call out or highlight work done in Public Participation Plan to include vulnerable and overburdened communities.

City Response: New Policy 1.1.5 has been added to the Introduction.

1.1.5 Encourage the involvement of citizens in the planning process, including vulnerable populations and overburdened communities that have been historically underrepresented in the planning process.

Thank you again for the opportunity to comment. If you have any questions or need technical assistance, please feel free to contact me at jeff.aken@commerce.wa.gov or (360) 725-2869. Please note, notification and copies of adopted plans shall be submitted to Commerce within ten days after final adoption ([RCW 36.70A.106\(2\)](#)).

Sincerely,

Jeff Aken
Senior Planner
Growth Management Services

cc:

David Andersen, AICP, Managing Director, Growth Management Services

Valerie Smith, AICP, Deputy Managing Director, Growth Management Services
Carol Holman, MUP, Western Washington Regional Manager, Growth Management Services
Anne Fritzel, AICP, Housing Section Manager, Growth Management Services
Laura Hodgson, Housing Planning and Data Manager, Growth Management Services

DRAFT



Puget Sound Regional Council

1201 Third Avenue, Suite 500, Seattle, WA 98101-3055 | psrc.org | 206-464-7090

August 27, 2024

Russell Wright, Community Development Director
City of Lake Stevens
1812 Main Street
Lake Stevens, WA 98258

Subject: PSRC Comments on City of Lake Stevens Draft Comprehensive Plan

Dear Mr. Wright,

Thank you for providing an opportunity for the Puget Sound Regional Council (PSRC) to review a draft of the City of Lake Stevens' comprehensive plan. We recognize that the city has invested a substantial amount of time and effort in developing the draft plan and appreciate the chance to review the plan while in draft form. This timely collaboration provides an opportunity to review plan elements and prepares the city well for [certification](#) by PSRC once the full plan has been adopted.

We suggest the city consider the following comments as further work is completed for the comprehensive plan update to align with [VISION 2050](#) and the Growth Management Act. In particular, we encourage the city to work towards a final plan that demonstrates that land use assumptions are consistent across the plan and with adopted growth targets.

We reviewed the draft plan using the PSRC [VISION 2050 Consistency Tool](#). Key sections of the consistency tool are listed below on the left along with relevant comments on the draft plan on the right.

Transportation

Plan Review Consistency Tool	PSRC Comment on Draft Plan
Provide travel demand forecasts and identify state and local system projects, programs, and management necessary to meet current and future demands and to improve safety and human health (RCW 36.70A.070, MPP-T-4-5) Use consistent land use assumptions throughout plan (RCW 36.70A.070, WAC 365-196-430)	The land use assumptions used for the travel demand forecast do not appear to be consistent with adopted growth targets. The plan, including the transportation analysis, should be internally consistent and based on the adopted targets. Information on these requirements is provided in Commerce's Transportation Guidebook.
Identify maintenance and system preservation projects and programs necessary to maintain the ability of the transportation system to provide safe, efficient, and reliable movement of people, goods, and services (RCW 36.70A.070, MPP-T-1-2, T-4)	The city is commended for having a transportation maintenance program. The plan should include at least a conceptual plan for maintenance in the 20-year project list and financing plan. PSRC's Transportation Element Guidance provides information for developing a project list.

Regional Growth Strategy/Development Patterns

Demonstrate sufficient zoned development capacity to accommodate targets (RCW 36.70A.115)	The plan proposes land use changes to increase capacity to meet housing needs for all income levels. A capacity analysis of the updated land use assumptions should be provided in the plan. The capacity analysis in the draft plan includes ADUs in the 50-80% AMI band. Guidance from Commerce shows ADUs as meeting moderate income (>80-120% AMI) needs for higher-cost communities, such as those in the central Puget Sound region.
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Evaluate planning in areas for potential residential and commercial displacement and use a range of strategies to mitigate displacement impacts (MPP-DP-23, Ec-12)	The city is commended for including several policies to address displacement. The plan should also include information on areas with higher risk for displacement. PSRC's Displacement Risk Mapping Tool identifies residential displacement risk areas.
Work towards annexation and the orderly transition of unincorporated urban areas by: • Joint planning and urban development standards for urban unincorporated areas	VISION 2050 calls for all unincorporated lands within the urban growth area to transition into cities and assumes this transition to be largely complete by 2050. The city is encouraged to continue working with Snohomish County and other relevant parties to plan for the future of unincorporated urban growth areas and, as appropriate, incorporate policies and provisions to support efforts such as coordinating development standards, transferring permitting authority, and addressing service and infrastructure financing.

Climate Change/Environment

Identify and address the impacts of climate change and natural hazards on the region to increase resilience (MPP-CC-7-10, CC-Action-4)	The city should consider identifying and analyzing hazards related to climate change, including mapping of these hazards. The Puget Sound Hazards Map is a resource for this.
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Support achieving regional greenhouse gas emission reduction goals by: • Electrifying the transportation system, • Reducing vehicle miles traveled through increasing alternatives to driving alone and using land use strategies that reduce trips and trip length, and • Expanding the use of conservation, alternative energy sources, and energy management technology (MPP-CC-1, CC-3, CC-5, CC-11-12, CC-Action-3)	The city should recognize regional climate goals in the plan. PSRC's Climate Change and Resilience Guidance provides this information and other resources. It is also recommended to reference the Snohomish County Greenhouse Gas Emissions Analysis.
Address impacts to vulnerable populations and areas that have been or will be disproportionately affected by climate change (MPP-CC-6, CC-8, CC-Action-3, CC-Action-4)	The plan should include information and analysis on the connection between the city's vulnerable populations and climate change, in addition to the policy included.
Identify open space, trail, and park resources and needs, and develop programs for protecting and enhancing these areas (MPP-En-11-12, En-15, En-Action-4)	PSRC uses the Trust for Public Land's ParkServe mapping tool to identify park gaps. ParkServe shows that 44% of Lake Stevens' residents live within a 10-minute walk of a park. The city is encouraged to continue work to provide parks within a 10-minute walk of all residents.

Regional Collaboration

Explore funding sources, changes to regulatory, pricing, taxing, and expenditure practices, and other fiscal tools to meet infrastructure and other needs (MPP-RC-10-11, RC-Action-7, RC-Action-9)	The increased development capacity created by the plan provides the opportunity to further develop a transfer of development rights (TDR) program, and pursue revenue incentives, such as the Landscape Conservation and Local Infrastructure Program (LCLIP). These programs can help the city to gain
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	access to flexible infrastructure funding and support goals for both growing neighborhoods and conserving open space.
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PSRC has resources available to assist the city in addressing these comments and inform development of the draft plan. We have provided links to online documents in this letter, and additional resources related to the plan review process can be found at <https://www.psrc.org/planning-2050/vision/vision-2050-planning-resources>.

We appreciate all the work the city is doing and the opportunity to review and provide comments. We are happy to continue working with you as the draft progresses through the update and adoption process. If you have any questions or need additional information, please contact me at eharris@psrc.org.

Sincerely,



Erika Harris, AICP, Growth Management Planning
Puget Sound Regional Council

cc: Review Team, Growth Management Services, Department of Commerce

David Levitan

From: Sears, Tricia (DNR) <Tricia.Sears@dnr.wa.gov>
Sent: Wednesday, July 31, 2024 2:21 PM
To: David Levitan
Cc: Sears, Tricia (DNR); Aken, Jeff (COM)
Subject: Lake Steven's Comprehensive Plan Periodic Update (Commerce ID# 2024-S-7290): WGS comments

You don't often get email from tricia.sears@dnr.wa.gov. [Learn why this is important](#)

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7/31/24

Hello David,

In keeping with the interagency correspondence principles, I am providing you with comments on Lake Steven's Comprehensive Plan Periodic Update (Commerce ID# 2024-S-7290).

For this proposal submitted via Planview, I looked at the proposal and focused on areas related to WGS work. Of note, but not limited to, I look for language around the geologically hazardous areas, mineral resource lands, mining climate change, and natural hazards mitigation plans.

Specifically in this proposal, I reviewed the Comprehensive Draft Plan and the Potential Zoning Changes Map. Below, I include several comments and suggestions.

Page 113 in the Comprehensive Plan states "The city is required to update its CAO by December 31, 2025, which will be done as an implementation task for the 2024 periodic update to this plan. As part of the CAO update, the city will incorporate updated BAS for wetlands, streams and other critical areas." Is there a description of what is the new BAS and how it is incorporated into the Comprehensive Plan?

Page 106 Geology and Soils and page 115 Geologically Hazardous Areas are very brief descriptions, especially compared to the other critical areas. Are there only steep slopes as geologic hazards for Lake Stevens? The Critical Areas map in Figure 4-3 only shows steep slopes for geologically hazardous areas. Suggest a bit more detail in these provisions.

On page 220, in 7.9.12, it mentions mitigation strategies. Suggest adding a policy that specifically mentions and connects the comprehensive plan with the hazard mitigation plan and other plans that Lake Stevens has. There is no mention of the hazard mitigation plan in the comprehensive plan.

There is mention of natural resource lands in two places. There is mention of agriculture and forestry, but no mention of mineral resources.

Recognizing the limitations of the current proposals, I want to mention that it would be great for you to consider these in future work, be it in your comprehensive plan, development code, and SMP updates, and in your work in general:

- Consider adding a reference to WAC 365-190-120 geologically hazardous areas for definitions in other areas besides the CAO. In addition, consider adding a reference to WAC 365-196-480 for natural resource lands.

- Consider adding a reference to the WGS Geologic Information Portal in other areas besides the CAO. If you have not checked our interactive database, the WGS Geologic Information Portal, lately, you may wish to do so. [Geologic Information Portal | WA - DNR](#)
- If you have not checked out our Geologic Planning page, you may wish to do so. [Geologic Planning | WA - DNR](#)

Thank you for considering our comments. If you have any questions or need additional information, please contact me. For your convenience, if there are no concerns or follow-up discussion, you may consider these comments to be final as of the 60-day comment deadline of 9/24/24.

Cheerio,
Tricia

Tricia R. Sears (she/her/hers)
Geologic Planning Liaison
Washington Geological Survey (WGS)
Washington Department of Natural Resources (DNR)
Cell: 360-628-2867 | Email: tricia.sears@dnr.wa.gov

August 14, 2024

Russ Wright
Community Development Director
City of Lake Stevens
P.O. Box 257
Lake Stevens, WA 98258

RE: CRITICAL AREAS ORDINANCE and/or COMPREHENSIVE PLAN PERIODIC UPDATE

Dear Russ Wright,

On behalf of the Puget Sound Partnership's (PSP) Ecosystem Coordination Board (ECB), we submit this letter with respect to your jurisdiction's current periodic update process, and associated updates to development regulations. The Puget Sound Partnership's Ecosystem Coordination Board supports the Leadership Council in carrying out its duties, including the development and implementation of the [Action Agenda](#). The ECB is made up of 33 members, representing local, state, federal, and tribal governments, environmental and business interests. This broad representation supports the ECB to provide cross-caucus reporting and dialogue on priority issues, such as how to ensure the protection and restoration of habitat for ecologically sustainable watersheds for the future of all species through local periodic updates. This letter provides background on the priorities described in the Action Agenda and the resources available to support Comprehensive Plans and Critical Areas Ordinances to align with those priorities. While this letter does not respond to materials produced as part of your comprehensive plan update, it does offer many specific recommendations and resources that we believe will support the protection and recovery of the Puget Sound.

The recovery of Puget Sound is vital to human wellbeing in the region, to sustain threatened salmon, orcas, and numerous other species, and to preserve Puget Sound's ecosystem functions and values for current and future generations. But the Puget Sound ecosystem is under increasing threats from the development of ecologically important habitats, forests, farmlands, and other working lands, especially outside of urban growth areas. The [smart growth strategy](#) in the [2022-2026 Action Agenda](#) identifies a key opportunity to "improve the implementation of the Growth Management Act within local jurisdictions land use planning and decisions, and across jurisdictions to include the protection of natural areas and working lands."

New planning requirements, updated science, and learning from the past ~8 years of Growth Management Act (GMA) implementation make this round of Comprehensive Plan updates a critical juncture and inspiring opportunity in our region's collective work to recover Puget Sound. As you know, the Comprehensive Plan sets the stage for development activities and decisions which all have an impact on how well we achieve our goals to protect and restore Puget Sound. To support recovery of the Puget Sound, we recommend

that jurisdictions in the Puget Sound region make use of the many science-based resources available to support development of Comprehensive Plan and Critical Area Ordinance (CAO) amendments that protect natural areas and working lands.

Our collective understanding of the complex relationships between land cover, development, and ecosystem health improves over time, and this is why cities and counties must include current, best available science and information in their local land use planning amendments during the periodic update. Fortunately, our state Departments of Fish and Wildlife, Ecology, Natural Resources, and Commerce have been busy updating and distributing science-based guidance to support local governments in this process. Cities and counties should leverage these resources below, and other science-based resources, to effectively amend their Comprehensive Plans and Critical Areas Ordinances:

- [Local Integrating Organizations \(LIOs\) and LIO Ecosystem Recovery Plans](#)
- [Local Salmon Recovery Watershed Chapters](#)
- [Department of Fish and Wildlife's current Priority Habitats and Species information](#)
 - [Riparian Management Zone Checklist for Critical Areas Ordinances](#)
- [Ecology's Wetland Guidance for Critical Areas Ordinance \(CAO\) Updates](#)
- [Ecology's Climate Resilience and Shoreline Management webpage](#)
- Commerce's Critical Areas [Handbook](#) and [Checklist](#)

To ensure smart growth in the Puget Sound region, the ECB recommends that jurisdictions consider and take action on the following:

- 1) **At key points in the Comprehensive Plan update process, review and apply the [Sound Choices Implementation Checklist](#).** The checklist was developed by the Puget Sound recovery community and is intended to help local jurisdictions make updates to their comprehensive plans that align with Puget Sound recovery strategies and actions.
- 2) **Ensure your local planning department takes advantage of funding for additional staff resources to incorporate salmon and Puget Sound recovery into local planning by applying for the [Salmon Recovery through Local Planning Grant Program](#).** Depending on funding availability, Washington State Department of Commerce will hold a fall 2024 round of funding. For more information contact angela.sanfilippo@commerce.wa.gov.
- 3) **Understand how your local land use decisions will support region-wide efforts to achieve positive trends in [Regional Land Use Indicators](#).** The Puget Sound Partnership assesses the status and trends of threats through a set of regional land use indicators.
- 4) **Reach out to and involve local experts in Puget Sound recovery** including Local Integrating Organization members, Salmon Recovery Lead Entities, as well as your [local representative](#) on the [Ecosystem Coordination Board](#). For additional support in facilitating connections with these local experts please reach out to Laura.Rivas@psp.wa.gov.

As you help shape the future of the City of Lake Stevens at this pivotal moment in time, the ECB requests that you take advantage of the valuable tools and resources included in this letter to ensure we are doing all we can to support our local communities and Puget Sound recovery. Thank you for considering our recommendations, tools, and resources.

Sincerely,



Julie Watson, Chair

Cc:

Bill Dewey, co-Vice Chair Ecosystem Coordination Board

Ellen Southard, co-Vice Chair Ecosystem Coordination Board

Dave Somers, Snohomish County Executive, Snohomish-Stillaguamish LIO representative

Gregg Farris, Snohomish County Surface Water Management Director

Kathleen Pozarycki, Snohomish-Stillaguamish LIO Coordinator

David Levitan

From: Low, Mariah <Mariah.Low@lkssd.org>
Sent: Wednesday, September 25, 2024 9:50 PM
To: David Levitan; David Levitan
Cc: LKSSD-Management; Kosche, Kevin; Christi Schmidt
Subject: RE: Determination of Nonsignificance (DNS) for City of Lake Stevens 2024 Comprehensive Plan (SEPA Record 202404143)

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Hi David,

At the Utility Committee meeting today, we were hoping to get clarification on the sewer chapter of the City's draft Comp Plan. Specifically, we were wondering where the to the lake line removal reference on p. 202 (7-12). This is certainly not in the District's Comprehensive Plan as it is contrary to all available data we have on the health of those lines. We have not been consulted in any way regarding this asset and so it struck us as a bit out of the blue to find buried in the City's plan. Removing/abandoning a lake line is also inconsistent with the practice of other jurisdictions in the area with similar lake lines.

Thanks for your time,
Mariah

Mariah Low
General Manager
Lake Stevens Sewer District
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From: David Levitan <dlevitan@lakestevenswa.gov>
Sent: Monday, September 23, 2024 11:10 AM
To: David Levitan <Dlevitan@lakestevenswa.gov>
Subject: Determination of Nonsignificance (DNS) for City of Lake Stevens 2024 Comprehensive Plan (SEPA Record 202404143)



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Good morning:

The City of Lake Stevens is currently undertaking a periodic update to its Comprehensive Plan, the city's primary policy document for guiding long-term growth and development. The city's periodic update must be adopted by December 31, 2024 and address projected population and employment growth and housing needs through the year 2044 and be consistent with the Growth Management Act, PSRC Vision 2050, and Snohomish County Countywide Planning Policies. A public review draft of the plan was issued on July 26, 2024 and is available on the [project website](#), and city staff is currently incorporating public and agency comments into an updated draft to be reviewed by the Lake Stevens Planning Commission and City Council. The update builds upon the analysis, goals and policies that are included in the [current comprehensive plan](#) (amended annually through the [docketing process](#)), with the last major update occurring in 2015.

The City of Lake Stevens, acting as lead agency for this proposal, has determined that this non-project action does not have a probable significant adverse impact on the environment and has issued a Determination of Nonsignificance (DNS). An environmental impact statement is not required under RCW 43.21C.030(2)(c). This decision was made after review of a completed environmental checklist and other information, which can be found under [SEPA record 202404143](#). Additional information is available to the public upon request. This DNS is issued under 197-11-340(2); the lead agency will not act on this proposal for 14 days from the date of issuance. The Planning Commission public hearing is scheduled for October 2, 2024 at 6:00 pm, with the City Council scheduled to consider the Planning Commission's recommendation at a October 22, 2024 public hearing.

Public comments on the [threshold determination](#) will be accepted through October 7, 2024.




David Levitan, *Senior Planner*

City of Lake Stevens | Planning and Community Development
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State of Washington

Department of Fish and Wildlife, Region 4

Region 4 information: 16018 Mill Creek Blvd, Mill Creek, WA 98012 | phone: (425)-775-1311

August 23, 2024

David Levitan, Senior Planner
Planning and Community Development
1812 Main Street | PO Box 257
Lake Stevens, WA 98258
Dlevitan@lakestevenswa.gov

RE: Case number 2022-C-328, WDFW comments for Lake Stevens' draft Comprehensive Plan

Dear Mr. Levitan,

On behalf of the Washington Department of Fish and Wildlife (WDFW), thank you for the opportunity to comment on Lake Stevens' draft Comprehensive Plan as part of the current periodic update. Within the State of Washington's land use decision-making framework, WDFW is considered a technical advisor for the habitat needs of fish and wildlife and routinely provides input into the implications of land use decisions. We provide these comments and recommendations in keeping with our legislative mandate to preserve, protect, and perpetuate fish and wildlife and their habitats for the benefit of future generations – a mission we can only accomplish in partnership with local jurisdictions.

Table 1. Recommended changes to proposed policy language.

Policy Number	Policy Language (with WDFW suggestions in red)	WDFW Comment
Land Use		
2.3.1 Page 2-31	Review development standards and regulations to ensure that they possess an appropriate level of flexibility to promote efficient use of buildable lands, balanced with the need for predictable decision-making and environmental protection.	We suggest this edit to highlight the need for flexibility within developmental regulations to address environmental protection standards. Some examples of development standards that incorporate this include: • Flexible subdivision design, such as cluster development or conservation subdivisions. • Flexibility in lot size and configuration, including on-site density transfers to

		accommodate habitat patches and corridors. More examples can be found in WDFW's Landscape Planning for Washington's Wildlife.
2.3.5 Page 2-32	Ensure that subdivisions are pedestrian friendly and include ample street trees, adequate sidewalks, open spaces, parks, walkways and paths connecting neighborhoods and surrounding uses	Open spaces should be designated, protected, and connected. We propose that along with requiring open space set-asides with parameters based on development type, site plans should demonstrate active efforts to connect these open spaces with others in the surrounding area. This open space connection could serve pedestrian opportunities and habitat connectivity simultaneously. Additionally, open spaces are climate-resilient assets that can serve as community spaces. All development within dense or populated areas should strive for open space retention, creation, and <i>connection</i> to benefit of people and the environment. This multi-purpose code upgrade would support policy 2.3.6, "Review Development and Design Guidelines for Multifamily Residential, Planned Residential Developments, Commercial and Mixed-Use development."
GOAL 2.7 Page 2-35	Coordinate Growth and Development with Adjacent Jurisdictions to Promote and Protect Interjurisdictional Interests.	We recommend adding a policy under this goal (2.7) that acknowledges the importance of watershed-wide coordination. Restoration, salmon recovery, and additional environmental protection cannot be accomplished without large-scale planning and coordination. For example, this policy could include: Protect and restore watershed-scale processes to maximize ecological benefits, ecosystem services, and climate resilience by coordinating with adjacent jurisdictions in the creation of the Lake Stevens Watershed Plan. This is especially pertinent, as Lake Stevens was recently awarded grant funds "to develop a basin-level watershed plan focused on salmonid habitat and water quality with language designed for integration into annual updates of the City's Comprehensive Plan," as stated on the city's website. We recommend highlighting this great work within this Comprehensive Plan update. For resources, see the WRIA 7 Watershed Restoration and Enhancement Plan, which outlines

		many potential (and possibly ongoing) projects within Lake Stevens (pages 57-58), as well as the Snohomish River Basin Salmon Conservation Plan . More documents can be found at the WRIA 7 salmon conservation and restoration website .
2.8.2 Page 2-36	It is the city's intent to annex the remainder of the Lake Stevens Urban Growth Area over the planning horizon to become one city, considering the following: e. To stabilize the development environment, striving to bring land use predictability to residents and property owners. This shall be accomplished by updating city maps to accurately illustrate the location of land use designations, critical areas, and other pertinent information.	We recommend Lake Stevens strive to update their critical area maps to accurately inform annexation decisions. Areas of high ecosystem value and function should be highlighted as areas to avoid for future development. These areas should be prioritized for protection into perpetuity. Resources to help address this goal include WDFW's Priority Habitats and Species (PHS) mapping information, found on our website (link).
2.8.3 Page 2-36	Annexations should serve to regularize city boundaries, and not divide lots. The intent is to ensure practical boundaries in which services can be provided in a logical, effective and efficient manner. This includes considering the bounds of natural features to inform areas subject to environmental change, such as floodplains and shorelines, that may present hazards to development.	We suggest also following the bounds of natural landscape features to avoid threats to citizen safety into the future.
2.9.6 Page 2-37	Protect, enhance , and preserve wetlands, riparian corridors, Shorelines of the State and open space corridors within and between urban growth areas useful for recreation, wildlife habitat, trails, and connection of critical areas, striving for net ecological gain.	We appreciate the inclusion of this policy. We also recommend including the intent to go above and beyond protection. No net loss standards are often insufficient in addressing watershed-wide degradation. As WDFW's Net Ecological Gain Standard Proviso Summary Report 2022 states, "...in the years since the introduction of NNL, Washington state has continued to face environmental degradation, indicating that the current NNL approach has been insufficient and that more rigorous standards, or more rigorous oversight of existing NNL requirements, are

		needed to adequately protect the state’s many important species and habitats.” We also encourage establishing a Monitoring and Adaptive Management program to track loss of critical areas. Please see the WA Department of Commerce’s Critical Area Handbook, specifically Chapter 7, Monitoring and Adaptive Management of Critical Areas. Tracking the accumulated loss of critical areas and striving for net ecological gain better aligns efforts to address no net loss requirements (WAC 365-196-830).
2.10.1 Page 2-37	Encourage New developments, redevelopments, and retrofit projects shall use low impact development (LID) techniques and natural drainage patterns where feasible and provide water quality treatment to contain storm water pollutants.	Lake Stevens is located in a uniquely important salmonid habitat area (see specific salmonid locations via WDFW’s SalmonScape). This underscores the distinctive role Lake Stevens plays in preserving, rehabilitating, and re-establishing salmon habitat. Especially in an urban setting such as Lake Stevens, LID can provide far-reaching support in addressing these goals. Policies within the Comprehensive Plan that support salmon recovery, such as those related to Low Impact Development (LID), are essential. Resources include U.S. Environmental Protection Agency - LID resources page as well as the Olympia Rain Garden Incentive Program, Puget Sound Green Stormwater Infrastructure Incentives Programs, Green Stormwater Infrastructure Assistance Programs Guidebook, and the Rain Garden Handbook for Western Washington. While these are generally small-scale projects, the cumulative impact of widespread implementation can be significant, especially with regard to watershed-wide salmon recovery goals.
2.10.2 Page 2-37	Encourage Require new developments to implement green infrastructure and LID “low impact development” techniques which can better manage stormwater and address increased storm intensities and stormwater runoff while providing cost savings in terms of land and improvements.	See resources and information in the above comment. As well as salmon recovery advantages, constructed wetlands and other green infrastructure projects planted with native trees and grasses can provide co-benefits that traditional gray infrastructure do not, including providing ecosystem services (pollution filtration), mitigating emissions (carbon sequestration), and creating recreational opportunities (seasonal trails and picnic spots).
2.11.1	Consider the potential impacts of climate change when developing	It is important to highlight the ecosystem services provided by natural resources. Protecting and

Page 2-38	plans and reviewing projects, including increased flooding and reduced air quality. In addition, carefully consider the ecosystem services and climate mitigation functions provided by critical areas in assessing these plans, especially if impact to these critical areas is proposed.	restoring natural assets is often more cost-effective than engineered solutions. See FEMA's guide Building Community Resilience with Nature-based Solutions , as well as software to track these resources from Natural Capital Project . Furthermore, see Kitsap County's approach to quantifying ecosystem services through their Kitsap Natural Resource Asset Management Project .
2.11.3 Page 2-38	Encourage energy-saving construction and building operation practices and the use of energy-conserving materials in all new construction and rehabilitation of buildings.	The Sustainable Development Code website is a great resource in outlining how to remove code barriers, create incentives, and fill regulatory gaps in pursuit of this policy's goals. See the city of Issaquah and the city of Bellevue's clean building incentive programs that aim to assist applicants reach state-required energy efficiency standards.
2.13.4 Page 2-39	Decrease dependence on the automobile by building good pedestrian and bicycle infrastructure, including sidewalks and bike paths that are safely removed from automobile traffic as well as good right of way laws and clear, easy-to-follow signage in proximity to homes, businesses, schools, churches and parks closer to each other so that people can more easily walk or bike between them. Concurrently, map and plan for wildlife movement to connect fragmented wildlife habitats, address wildlife collision concerns, and facilitate multi-beneficial redevelopment with pedestrian, bicycle, and wildlife movement in mind.	When considering redevelopment for pedestrian and bicycle movement, wildlife movement must also be considered. We suggest including the adjacent addition in order to avoid an increase in safety concerns as it relates to wildlife collisions and additional wildlife conflict situations, as well as to facilitate habitat corridor linkages. To accomplish this goal, we suggest Lake Stevens: - Create a list of potential high-collision areas, taking note of all wildlife (including smaller animals such as frogs). - Employ wide bridges instead of culverts to facilitate wildlife passage under roads (which could also facilitate pedestrian and bicycle movement). - Increase the width and vegetation in right-of-way areas adjacent to pedestrian or recreational trail areas. As population densities increase, it is crucial to plan for wildlife movement now in order to avoid major conflict in the future, especially in rural areas near urban areas or in areas slated for future growth. For additional resources, see The Washington Wildlife Habitat Connectivity Working Group, WSDOT's Reducing the Risk of Wildlife Collisions

		website as well as Wildlife Habitat Connectivity Consideration in Fish Barrier Removal Projects , Montana Fish, Wildlife, and Parks' How to Build Fence with Wildlife in Mind , and WDFW's website .
Housing		
3.3.2 Page 3-25	Encourage planned residential developments and other development concepts that allow flexibility in lot sizes, setbacks and other development standards in exchange for community benefits such as protecting natural resources and features and providing affordable housing options.	We appreciate this policy and look forward to seeing further implementation of these goals via code updates.
3.5.3 Page 3-28	Ensure that new development is consistent with citywide and applicable neighborhood goals and policies, including but not limited to, sustainable site standards, landscaping requirements, building design guidelines, and affordability, site selection that considers future climate-related hazards, and connected recreational trail opportunities that also serve as wildlife movement corridors to ensure new and existing neighborhoods are attractive and safe places to live.	See comments in relation to 2.3.5 and 2.13.4 above.
3.5.7 Page 3-28	Encourage Require, to the greatest extent feasible, the development of efficient and environmentally sensitive housing practices to minimize impacts to infrastructure and natural resources and to address state energy efficiency, carbon reduction, and salmon recovery goals.	We suggest requiring these standards to the greatest extent feasible in order to meet salmon recovery (RCW 36.70A.172), energy efficiency , and other state requirements.

Environmental and Natural Resources		
4.1.2 Page 4-19	Promote the retention of significant trees during development, especially near riparian areas , recognizing their value for stormwater management and water quality, oxygen production and carbon sequestration.	Lake Stevens' Climate Sustainability Plan often states the need to protect and restore the city's tree canopy. We recommend Lake Stevens strive to create a tree canopy assessment, followed by a tree canopy plan in order to assess trends, set goals, and measure progress towards those goals. This plan should also measure how well the City's tree-related ordinances are functioning in retaining trees on the landscape. It may not be enough to rely on ordinances if there is not a system in place to track cumulative impacts over time. This plan could help the city pursue the adjacent policy's goals, including increasing property values, reducing stormwater runoff and erosion, improving air quality, and reducing energy used for heating and cooling. Resources: • City of Tacoma is a great resource for exploring how tree canopy plans can become a community effort, how data can be presented, and how to track canopy loss/gain. • Data resources include the USDA website, WDFW's change detection tree canopy data, the Puget Sound Washington Urban Canopy Project, and WA DNR website. • Example ordinances and plans can be found on the MRSC website. • Funding resources can be found on the DNR website (Commissioner Franz Announces \$8 Million in Urban Forestry Grants). • Discover the value of the benefits provided by individual trees around your home and in your community with the National Tree Benefit Calculator. Additionally, streams shaded by trees offer salmonid refugia from increased summer temperatures that are becoming more frequent. This is specifically important for areas in Lake Stevens near the Little Pilchuck Creek and Catherine Creek, which are generally warm and commonly exceed temperature criteria (Swanson et al. 2012; Snohomish County and SLS Executive

		Committee 2018, Water Temperature Conditions in the Snohomish River Basin).
4.1.4 Page 4-19	Protect streams and natural drainage ways and associated buffers from adverse impacts of land development in order to maintain the stream flow regime necessary for continued life cycle activities, preserve associated riparian habitat, avoid unnatural bank or bed erosion and increased turbidity, foster resiliency to climate change, pursue wildlife habitat corridor connectivity , and improve water quality.	We appreciate the adjacent policy and suggest incorporating Riparian Management Zones (RMZs) to help achieve this goal. RMZs should be designated and protected as a critical area and replace outdated ‘stream buffer’ terminology. These areas “are disproportionately important, relative to area, for aquatic species (e.g., salmon) and terrestrial wildlife,” as stated in WDFW’s Riparian Ecosystems, Volume 2: Management Recommendations and supported by WDFW’s BAS which highlights key ecosystem service benefits RMZs provide. Please see WDFW’s checklist to compare Lake Stevens’ current Critical Areas Ordinance to agency priorities.
4.1.6 Page 4-19	Promote and encourage Require, to the greatest extent feasible , sustainable development through efficient land use, green building design, flexibility of site design (Low Impact Development, cluster development) and water conservation and water quality protection.	We suggest this edit in order to express this policy’s goals in actionable terms. As Lake Stevens’ Climate Sustainability Plan points out, “Amidst the population increase, the lake remains the focal point of the greater Lake Stevens community for recreation and is a symbol of the community’s need to provide for a more sustainable existence that will protect their natural environment.”
4.1.9 Page 4-20	Use best management practices and educational outreach to ensure protection of water resources before , during, and after construction, including bank stabilization techniques, site design, construction timing and practices, use of bio-engineering and current erosion and drainage control methods as defined in the current Stormwater Management Manual of Western Washington.	We suggest the use of soft shore armoring of shorelines as a first choice to control erosion. We also suggest the promotion of educational efforts like Shore Friendly to new shoreline property owners with the goal of informing best management practices to avoid uninformed alterations to the shoreline.
4.1.13 Page 4-20	Promote the detention and treatment of stormwater and encourage innovative methods for regional stormwater facilities, green infrastructure, stormwater parks, and advanced treatment for emerging contaminants to	Resources related to the adjacent policy include U.S. Environmental Protection Agency - LID resources page as well as the Olympia Rain Garden Incentive Program , Puget Sound Green Stormwater Infrastructure Incentives Programs , Green Stormwater Infrastructure Assistance

	maintain hydrological functions and water quality within ecosystems and watersheds.	Programs Guidebook , and the Rain Garden Handbook for Western Washington . While these are generally small-scale projects, the cumulative impact of widespread implementation can be significant, especially with regard to watershed-wide salmon recovery goals.
4.1.16 Page 4-20	Coordinate with adjacent jurisdictions and local tribes on the protection of natural resources, expanding the scope to include consideration for watershed-wide processes that require cross-jurisdictional coordination.	We recommend framing the protection and preservation of natural resources in a larger context, as watershed-wide salmon recovery, climate change mitigation, and related endeavors require cross-jurisdictional coordination. To find more information, contact your local Lead Entity representatives (link).
4.2.6 Page 4-21	Acquire land for permanent public access to the water and protect open space as consistent with the adopted Shoreline Master Program and Critical Area Ordinance.	We recommend following the guidance of the CAO in the Comprehensive plan to ensure no net loss requirements are met (WAC 365-196-830).
New Policy 4.2	Require proposed bulkhead rebuild projects to evaluate the effectiveness of alternative designs (e.g., structure relocations and soft-shore approaches) as opposed to in-kind replacement.	We recommend stating the need for alternative designs when considering bulkhead replacement and making soft shore armoring the preferred choice.
New Policy 4.2	Designate natural shoreline buffers that maintain native riparian vegetation and encourage the restoration of riparian vegetation. When removal cannot be avoided, require mitigation that addresses cumulative impacts and requires replanting.	We recommend encouraging the growth and preservation of riparian management zones. See details in comments given for 4.1.4 above.
New Policy 4.2	Designate natural shoreline buffers of a width based on the best available science to protect salmonid habitat processes and functions.	We recommend using BAS to protect critical habitat. See details in comments given for 4.1.4 above.
4.3.3 Page 4-22	Identify and protect wildlife corridors and improve habitat connectivity both inside and outside the UGA through critical	We appreciate the appropriate mitigation sequencing being stated within this policy.

	areas avoidance, protection and mitigation.	
4.3.7 Page 4-22	Support the restoration of degraded shorelines and other critical areas to help minimize erosion, sedimentation and flooding while capitalizing on the ecosystem services these areas provide.	We strongly recommend incorporating ecosystem services into language expressing the importance of critical area values and functions. Protecting and restoring natural assets is often more cost-effective than engineered solutions. See FEMA's guide Building Community Resilience with Nature-based Solutions , as well as software to track these resources from Natural Capital Project . Furthermore, see Kitsap County's approach to quantifying ecosystem services through their Kitsap Natural Resource Asset Management Project .
4.3.8 Page 4-22	Protect natural drainage systems and courses associated with floodways, floodplains, or other areas subject to flooding.	Using WDFW's BAS would help attain this policy's goals. See comments related to 4.1.4 above.
4.4.9 Page 4-23	Track and monitor tree canopy coverage in the city to better capture carbon dioxide and stormwater runoff and increase shading.	See comments related to 4.1.2 above.
4.4.12 Page 4-23	Encourage climate-resilient vegetation and landscaping while preserving existing vegetation as much as possible due to its vital role in maintaining wildlife habitat and preventing additional stormwater runoff or soil erosion from new developments.	This additional language is taken directly from Lake Stevens' Climate Sustainability Plan . It is important to emphasize protecting vegetation, as landscaping often does not replace the ecosystem values and functions that once existed before clearing and grading.
Parks, Recreation, and Open Space		
5.1.1 Page 5-37	Provide a system of connected and multi-purpose neighborhood, community, and mini-parks, throughout the community, accessible to all residents that meet the following levels of service:	See comments in relation to 2.3.5 and 2.13.4 above.

5.1.4 Page 5-37	Promote balanced lake access for pedestrians and motorized and non-motorized watercraft so all segments of the population can enjoy the lake and have access to its recreational opportunities without resulting in a net loss of ecological values and functions.	No degradation of critical areas can occur to justify recreational use (WAC 365-196-830).
New Policy 5.1	Increase tree canopy cover to boost carbon sequestration, reduce heat islands, and improve air quality, prioritizing overburdened communities.	See comments related to 4.1.2 above.
5.2.1 Page 5-38	Provide a comprehensive network of multi-use trails for pedestrians, wildlife, bicycles and skating using alignments along the public rights-of-way, through public landholdings as well as...	See comments in relation to 2.3.5 and 2.13.4 above.
5.2.4 and 5.2.5 Page 5-38	Establish a north/south trail under the power lines as identified in the Lake Stevens Center and 20th Street SE Corridor subarea plans. Establish an east/west sidewalk trail along 24th Street SE and South Lake Stevens Road to connect to the Centennial Trail as identified in the 20th Street SE Corridor subarea plan.	Within all specific trail connection efforts, emphasis should be placed on implementing wildlife habitat corridors to achieve multi-benefit solutions. See resources in relation to 2.3.5 and 2.13.4 above.
New Policy 5.3	Identify compatible land uses that support connectivity and open space and plan open space to incorporate high-value habitats and corridors for animal movement.	See resources in relation to 2.3.5 and 2.13.4 above.
New Policy	Calculate the ecosystem services parks and open spaces provide in	This policy is paramount under this section's goal (goal 5.4: assert parks and recreation as critical infrastructure and vital public service). See

5.4	order to better assess cost benefits.	resources on how to calculate ecosystem services in comments related to 2.11.1 above.
5.7.3 Page 5-41	Cooperate with public and private agencies and with private landowners to set aside land and resources necessary to provide high-quality, convenient park and recreation facilities and pedestrian/wildlife trail corridors before the most suitable sites are lost to development.	Aligning this policy with pedestrian trail needs as well as wildlife corridor linkages would expand project eligibility for diverse funding opportunities and grant programs.
5.7.4 Page 5-41	Work with developers to identify additional parks, recreation and open space opportunities in redeveloping areas. Additionally, update developmental code so that redevelopment is held to higher standards.	See comments related to 2.3.5 above.
5.8.4 Page 5-42	Promote sustainable landscapes and wider vegetated areas adjacent to trails to increase the ecological functions of natural areas and utilize native vegetation in planted areas, where possible.	As discussed previously, widening areas adjacent to recreational trails and ensuring native vegetation growth offers multi-benefit solutions, such as wildlife habitat corridor usage and aesthetic as well as climate-resiliency benefits.
New Policy 5.12	Restore and maintain critical areas and open space areas to maximize the climate resilience benefits they provide.	Open spaces can act as climate-resilient assets that can serve as community spaces. All development within UGAs or densely populated areas should strive for open space retention, creation, and connection for the benefit of people and the environment.
Public Service and Utilities		
7.5.3 Page 7-26	Actively promote and support education efforts focusing on all facets of stormwater management, including the benefits of low impact development.	See resources related to 2.10.1 above.
Suggested Policy 7.6	To the greatest extent feasible, allow sewer systems only in areas	The State Department of Health adopted rules establishing public health standards for location, design, installation, operation, maintenance, and monitoring of onsite sewage systems (OSS),

	outside of frequently flooded zones.	including the responsibility of jurisdictions to identify any areas where OSS could pose an increased public health risk. The list of areas to identify includes frequently flooded areas, which should be mentioned here. As FEMA's Flood Insurance Rate Map (FIRM) modeling does not take climate change projections into consideration, we suggest Lake Stevens supplement FIRM maps with regulations that take BAS into consideration, including future climate-related conditions. For assessing future conditions, see Climate Mapping for a Resilient Washington , as well as FEMA's Resilience Analysis and Planning Tool (RAPT) for resources in visualizing these hazard areas.
7.7.5 Page 7-28	Encourage system design practices that improve climate and natural disaster resiliency, such as requiring all new development and redevelopment to bury power lines and minimize the number and duration of service interruptions.	This policy could be implemented via development code changes that require developers of new subdivisions to bury place power lines and associated infrastructure underground. See this FEMA case study regarding the benefits of burying power lines.
7.9.2 Page 7-29	Work with Snohomish County PUD and partner agencies/districts to promote and incentivize energy efficient systems and products while improving the safety and reliability of infrastructure vulnerable to climate change.	Energy utilities' infrastructure, such as transmission lines and gas plants, have been seen to start wildfires and are also impacted by wildfires, extreme heat, and other climate-exacerbated hazards. Working through the state's Utilities and Transportation Commission, local jurisdictions could review and comment on their local power provider's plans for responding to the risks of wildfires and other hazards. Recommendations could include removing tree limbs near power lines or burying lines, establishing redundancies, and creating small-scale energy generation systems.
7.9.5 Page 7-29	Coordinate with water purveyors and local and tribal governments to identify and develop additional and redundant water supply sources to meet the region's longterm water needs and growth strategy, recognizing the potential impacts on water supply from	Natural water infiltration and attenuation processes help retain, cool, and filter water. See resources related to 4.1.4 above for more information.

	climate change and fisheries protection and the water attenuation and drought prevention benefits provided by healthy, connected floodplains and riparian systems.	
7.9.8 Page 7-29	Promote low impact development projects and techniques on non-LID projects to conserve and use existing natural site features. Require LID techniques for all projects adjacent to waterways.	See information related to 2.10.1 above.
7.9.13 Page 7-30	Incorporate a climate change lens into the process of adopting new and updated city standards, codes and guidelines. Consider future climate conditions during the siting and design of capital facilities, including changes to temperature, rainfall, and sea level, to help ensure they function as intended over their planned life cycle.	Given that capital facilities represent significant public investments, it is prudent to ensure that facilities are designed and sited to be resilient to climate impacts. Local governments should identify climate impacts predicted for their communities and review their capital facilities plans in the context of climate change projections to ensure that planned facilities will be resilient throughout their intended lifespan and make changes as needed. See resources for assessing future climate-related conditions in comments related to Suggested Policy 7.6 above.
7.11.2 Page 7-31	Local essential public facilities should be sited to support the countywide land use pattern, support economic activities, reduce environmental impacts, provide amenities or incentives, and minimize public costs. This siting process should include: a. A definition of these facilities; b. An inventory of existing and future facilities; d. A public involvement strategy; e. Assurance that the environment and public health and safety are protected; and f. A consideration of alternatives to the facility.	See comment above. This list needs to include the consideration for future climate-related impacts.

Transportation		
8.6.2 Page 8-60	Encourage fish passage improvements and the use of low impact development techniques on transportation projects to reduce stormwater impacts and prevent measurable harm to streams, lakes, wetlands and other natural aquatic systems. Correct existing undersized culverts to enhance wildlife mobility and incorporate hydrologic climate impacts into the design of water-crossing structures (i.e., climate-smart culverts and bridges) for fish passage and habitat quality.	WDFW appreciates the incorporation of fish passage improvements within this policy. WDFW resources regarding fish barrier location and type can be found on our website . It is important to collaborate with WSDOT and neighboring jurisdictions to plan and prioritize culvert upgrades to ensure not only fish passage benefits but adequate projected flood flows and stormwater passage. We suggest this plan include other climate-related adaptations to culverts in order to handle water passage throughout Lake Stevens into the future, especially where terrestrial species connectivity can be restored simultaneously (i.e., with wider bridges or culverts). See WDFW's " Incorporating Climate Change into the Design of Water Crossing Structures: Final Project Report ," as well as WSDOT's " Wildlife Habitat Connectivity Consideration in Fish Barrier Removal Projects ."
8.7 Suggested Policy	Improve safety of the transportation system by incorporating high wildlife mortality conflict areas into site planning and incorporate this within traffic impact analysis.	See comments above (2.13.4) that highlight the importance in reducing safety risks and wildlife mortality in relation to traffic impacts. This would also support the listed policy, "8.7.10 Improve safety of the transportation system and, in the long term, work towards zero deaths and disabling injuries by 2044."
8.8.2 Page 8-62	Investigate alternative methods of obtaining financing for transportation improvements, including local option taxes, bonding, Local Improvement Districts, combining efforts with other agencies, combining redevelopment with wildlife habitat corridor linkage and ecosystem restoration opportunities , grant and loan opportunities such as the Public Works Trust Fund, and interlocal agreements for mitigation costs with Snohomish County.	Aligning this policy with ecosystem restoration and wildlife corridor linkages could expand project eligibility for diverse funding opportunities and grant programs.
Capital Facilities		

9.1.6 Page 9-25	Consider climate change, economic, and health impacts when siting and building essential public services and facilities.	We appreciate the inclusion of climate change within this policy.
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Please see the [Sound Choices Checklist](#) for additional guidance for all elements of the Comprehensive Plan.

Thank you for taking the time to consider our recommendations to better reflect the best available science for fish and wildlife habitat and ecosystems. We value the relationship we have with your jurisdiction and the opportunity to work collaboratively with you throughout this periodic update cycle. If you have any questions or need our technical assistance or resources at any time during this process, please don't hesitate to contact me or our Regional Land Use Lead, Morgan Krueger (morgan.krueger@dfw.wa.gov).

Sincerely,



Timothy Stapleton
Washington Department of Fish and Wildlife
Region 4 – Habitat Program Manager

CC:

Morgan Krueger, Region 4 Land Use Lead (morgan.krueger@dfw.wa.gov)
Kara Whittaker, Land Use Conservation and Policy Section Manager (Kara.Whittaker@dfw.wa.gov)
Marian Berejikian, Land Use Conservation and Policy Planner (Marian.Berejikian@dfw.wa.gov)
Timothy Stapleton, Regional Habitat Program Manager (Timothy.Stapleton@dfw.wa.gov)
Kirk Lakey, Assistant Regional Habitat Program Manager (kirk.lakey@dfw.wa.gov)
Region 4 Central District planning inbox (R4CPlanning@dfw.wa.gov)
Jeff Aken, WA Department of Commerce (jeff.aken@commerce.wa.gov)

August 12, 2024

City Hall
PO Box 257
Lake Stevens, WA 98258

Dear Mr. Levitan,

The Washington State Department of Transportation (WSDOT) appreciates the opportunity to review and comment on the City of Lake Stevens draft Comprehensive Plan. Please find our comments on these planning efforts below.

WSDOT appreciates the challenge cities face in planning for growth, diversifying their economic base and transitioning to a multimodal paradigm that prioritizes the mobility of persons over the mobility of single occupancy vehicles. We applaud City of Lake Stevens' policy 2.13.7 to "Develop high quality, compact urban communities throughout the region's urban growth area that impart a sense of place, preserve local character, provide for mixed uses and choices in housing types, and encourage walking, bicycling, and transit use." This approach will allow the city to better accommodate housing and job growth using available infrastructure and resources, while gaining the maximum possible benefit from new investments.

In 2022, the Washington State Legislature passed [Senate Bill 5974](#), the Move Ahead Washington package. The bill directs WSDOT to incorporate the principles of Complete Streets in most state transportation projects. More information, including staff contacts, can be found on WSDOT's [Complete Streets](#) webpage. As WSDOT projects in the Lake Stevens area advance into the design phase, we look forward to working with the city on our shared goal of a complete active transportation network across city and state facilities.

WSDOT's comprehensive planning resources for local agencies can be found on our [Land Use and Transportation Guidance](#) page. This includes a wealth of information on how WSDOT reviews local agency plans, our land use and transportation goals, best practices in building transportation efficient communities, and pertinent concurrency and SEPA guidance. WSDOT's [Community Planning Portal](#) may be particularly helpful for local jurisdictions. The portal includes data on the state transportation system often needed to complete the transportation element inventory required by the Growth Management Act. In addition to the data included in the portal, local planners can add their own data to ArcGIS Online and create custom reports.

WSDOT appreciates being included in Lakes Stevens' planning process. Please reach out if you would like to discuss opportunities for ongoing engagement and coordination, as well as technical assistance available during your work updating your plans. Thank you again for the opportunity to review the Lake Stevens Comprehensive Plan. We look forward to our continuing productive partnership.

Sincerely,

Jeff Storrar, WSDOT Management of Mobility Policy Manager
CC: Matthew Kenna, WSDOT Management of Mobility

Denise L. Stiffarm
denise.stiffarm@pacificallawgroup.com

September 24, 2024

VIA EMAIL: Taylor.Twiford@snoco.org

Snohomish County Planning Commission
3000 Rockefeller Ave., M/S 604
Everett, WA 98201

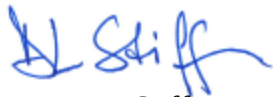
**Re: 2024 Biennial Update to the School District Capital Facilities Plans
– School Districts Joint Statement**

Dear Chair Larsen and Members of the Planning Commission:

On behalf of the Arlington, Everett, Granite Falls, Lake Stevens, Lakewood, Monroe, Mukilteo, Northshore, Snohomish, and Sultan School Districts (collectively, the “School Districts”), enclosed please find a joint statement regarding the Planning Commission’s recent action on the 2024 Biennial Update to the School District Capital Facilities Plans. We appreciate the Planning Commission’s consideration of this matter.

Sincerely,

PACIFICA LAW GROUP LLP



Denise L. Stiffarm

cc: School Districts
Eileen Canola and David Killingstad, Snohomish County PDS

**School Districts' Collective Position on Snohomish County Planning Commission's
Non-Recommendation Decision related to the School District Capital Facilities Plans**

The Arlington, Everett, Granite Falls, Lake Stevens, Lakewood, Monroe, Mukilteo, Northshore, Snohomish, and Sultan School Districts (collectively, the “School Districts”) are disappointed that the Snohomish County Planning Commission provided “no recommendation” to the Snohomish County Council regarding the biennial update to school district capital facilities plans (CFPs). The 4-4 vote (with 2 commissioners absent) resulted in a failed motion to recommend approval of the CFPs. The School Districts together restate the importance of school impact fees to our communities. By providing a mechanism for new development to pay a small portion of the costs of growth-related capacity, school impact fees relieve our taxpayers from bearing the full burden of development impacts and help ensure the delivery of adequate school facilities.

The Planning Commission’s August 29, 2024 recommendation transmittal to the County Council included the following statement as “rationale for the vote” (the “Rationale Statement”):

“Schools need considerable help in anticipating growth enrollments and capital needs over the next five years. Current forecasts in a majority of districts is for declining enrollments and this needs to be carefully monitored. Some districts (notably Northshore) have had very large impact fees on single family residences. I am not sure that these large fees are warranted at this time. Similarly, I think it is problematic for single family residence to be such a large contributor of capital funding. This should be a more equitable state responsibility not such a significant reliance on impact fees. As a builder, I never would have anticipated such a large impact fee and would have had a significant damper on affordable housing. As such, we need a better balance of state funding, broad-based local funding and impact fees that are not excessive. Perhaps the formula between different types of housing needs to be more broad-based and equitable.”

(Statement filed by Commissioner Campbell; no other written statements were provided.)

The School Districts Are Projecting Enrollment Increases Related to Growth.

While the overall rate of enrollment growth is slower today than it was prior to the global pandemic, the School Districts requesting school impact fees as part of the 2024 CFP update all project enrollment increases over the six year planning period. The district-projections, using forecast methodologies reviewed pursuant to Appendix F of the County’s General Policy Plan, are generally more conservative than Snohomish County’s adopted Office of Financial

Management population projections. The chart below shows the rates of projected enrollment increases, as detailed in the CFPs:

School District	Projected K-12 Enrollment Increase (2023 actual to 2029)^
Arlington School District	+378 students (+6.9% over 2023 enrollment)
Everett School District	+992 students (+5.1% over 2023 enrollment)
Granite Falls School District	+288 students (+13.4% over 2023 enrollment)
Lake Stevens School District	+487 students (+5.2% over 2023 enrollment)
Lakewood School District**	+209 students (+8.3% over 2023 enrollment)
Monroe School District**	+164 students (+3.7% over 2023 enrollment)
Mukilteo School District	+431 students (+2.9% over 2023 enrollment)
Northshore School District	+1,090 students (+8.5% over 2023 enrollment)
Snohomish School District	+502 students (+5.5% over 2023 enrollment)
Sultan School District	+255 students (+12.4% over 2023 enrollment)

^Information included on page 7 of the July 5, 2024 Snohomish County Staff Report to the Planning Commission regarding the 2024 Biennial Update of the School Capital Facilities Plans (the “County Staff Report”). Edmonds School District data is not included, and that district is not requesting school impact fees.

*NSD enrollment projections do not account for additional growth that could occur if Snohomish County adopts the Southwest County Urban Growth Area (UGA) expansion as part of the 2024 Comprehensive Plan update.

**District not requesting school impact fees as a part of the 2024 CFP update (no demonstrated growth-related needs currently due to sufficient capacity to serve anticipated growth).

The CFP enrollment data does not support the Commissioner’s statement that “[c]urrent forecasts in a majority of districts is for declining enrollments.” In fact, the data shows exactly the opposite; that is, all school districts, with the exception of the Edmonds School District (a district not requesting school impact fees), are forecasting growth-related enrollment increases.

The Single Family Fees Represent the Calculated Proportionate Share Impact of a New Single Family Dwelling Unit.

The Rationale Statement challenges whether the amounts of the calculated school impact fees for single family homes are “warranted at this time.” While there is no direct explanation for this

statement, it may assume that the School Districts' proposed single family fees are not properly calculated. However, there is no evidence to suggest that is the case. Rather, the opposite is true; as noted in the County's staff report, the CFPs and impact fee calculations comply with the requirements of the County's Code and Appendix F of the General Policy Plan. See County Staff Report, page 6.

Consistent with State law, impact fees are calculated so that they do not exceed the proportionate share of the costs of system improvements, in this case school capacity, reasonably related to the new development. The student generation rate, which is the average number of students residing in new housing types constructed and occupied within the school district in the previous five-year period, is the primary driver in the impact fee formula of the proportionate share determination. Among the current units types subject to school impact fees (single family detached, townhome/duplex, multi-family 2+ bedroom, and multi-family 1 bedroom or less), most districts in Snohomish County continue to see the greatest number of students residing in single family detached homes. This higher single family unit student generation rate drives a higher proportionate share fee, evidencing that these units have the largest growth impact on school capacity. As calculated, school impact fees for single family detached homes reflect this growth impact. That calculated impact, or fee, is then reduced by 50% pursuant to County policy, decreasing the fee that developers pay.

The Impact Fee Framework Provides for Broad-Based Local and State Funding.

As required by the State law, the school impact fee formula recognizes (and credits the fee payer/developer) for the amount of funds that the District expects to receive from state and local funding of the growth-related capacity improvement. By law, school impact fees cannot be the sole source of funding of growth-related improvements. As a practical matter, local funds from voted bonds/capital levies pay the majority of costs related to new capacity improvements. State funding of school construction provides an additional funding source for eligible projects. In the most recent legislative session, the State Legislature significantly increased funding to the School Construction Assistance Program (SCAP). The increase in SCAP funding for eligible growth-related projects reduces the calculated per dwelling unit fee further. School impact fees generally constitute a very small percentage of total project costs

The Rationale Statement’s conclusion that single family residences, through the payment of impact fees, are “a large contributor of capital funding” and that there is “significant reliance” on impact fees to fund capacity improvements fails to recognize the existing funding structure and the small percentage of capacity costs actually funded by impact fees. See also, page 2 of the County Staff Report: “It is important to note that impact fees are supplemental and the primary sources for funding capital projects are voter-approved bonds and state match funds.” See also draft 2024 Comprehensive Plan, Capital Facilities and Utilities Element page CUE-72 (“The primary sources of funding for school capital projects are state funding, and voter-approved bonds and levies.”).

The School Districts Share a Commitment to Affordability and Growth.

The School Districts value growth of their communities and providing the best possible educational facilities to all citizens. The School Districts have worked over the years with the Snohomish County Council to balance the needs of growing student populations with development and housing affordability concerns. While school impact fees are just one component of building and permitting costs, the County’s school impact fee ordinance contains several mechanisms to address both a developer’s business planning and housing affordability concerns:

- After providing appropriate credits for expected local (bond or capital levy) funding and State School Construction Assistance Program (SCAP) funds, adopted County policy reduces the calculated school impact fee by 50%. This reduction benefits builders/developers who pay the fees and shifts one-half of the development impacts to the existing taxpayers.
- The School Districts calculate a fee for duplexes/townhomes and apartments that is distinct from the single family detached unit fee. These units typically have fewer student residents than single family detached units and, thus, a lower student generation rate. As a result, the impact fee is lower than that for a single family detached unit. Districts are seeing more of the duplex/townhome product as a part of the County’s prioritized middle housing.
- The County’s existing code exempts affordable housing projects and accessory dwelling

units from the payment of school impact fees.

- Since 2018, residential developers in Snohomish County benefit from a provision adopted by the County Council that vests for a period of five years new development applications to the impact fee amount set at the date of application. We understand from development community requests in 2018 that this provision provides certainty to developers as to the school impact fee as they plan for their projects.
- The School Districts, and not the builders/developers, pay a fee to the County for the administrative costs related to assessing and collecting impact fees on individual building permits. SCC 30.66C.230.
- The School Districts look forward to working with the Snohomish County Council to implement Engrossed Second Substitute Senate Bill 5258. This implementation is expected to result in lower fees for “smaller” (based on bedroom count) units. In Snohomish County, this implementation is anticipated to create bedroom categories for single family detached units and townhome/duplex units similar to what currently exists for multi-family units.

Taxpayers Expect New Development to Pay School Impact Fees to Reduce the Burden of Growth Related Costs on the Existing Community.

School district taxpayers expect that new development will pay a share of capacity costs through school impact fees. This expectation is expressed often during community conversations regarding proposed bond issues, and during local growth planning and comments on individual residential projects. In these cases, citizens regularly ask their school districts for assurances that developers, and not just the existing community and taxpayers, will pay a portion of the costs of the schools needed as a result of the new housing growth.

While school districts rely on their voters’ support of school construction bonds or capital levies to fund the majority of growth-related improvements, collected and projected impact fee revenue demonstrates to the local community that the financial burden of growth-related projects is shared with developers who profit from the new construction. In addition, impact fees can help to reduce the amount of a requested bond issue so that the existing taxpayers pay a lower tax rate. This system provides an equitable and sustainable model for addressing growth needs

without placing the full, or even a significant percentage of the capacity costs, on the new development.

School Impact Fee Funding is Critical to Snohomish County Meeting its Planned Growth.

School impact fees are particularly relevant as Snohomish County plans for growth as a part of the 2024 Comprehensive Plan update and meeting the adopted 2044 population and housing growth targets. As noted by County staff: “School District CFPs contain the information (as required by Appendix F of the County’s General Policy Plan) to help satisfy the GMA requirements [under Goal 12 and RCW 36.70A.070(3)]. The County’s school impact fee program provides school districts with a revenue to help with the adequacy of school districts’ facilities to ensure levels of service are being met. . . . to support development.” County Staff Report, page 2. The Capital Facilities and Utilities Element (CUE) as proposed in the 2024 update to the Comprehensive Plan directs compliance with level of service standards for schools and recognizes that: “Snohomish County operates a GMA-authorized school impact fee program to help ensure that adequate facilities are available to serve new growth and development.” Page CUE-72.

If the 2024 Capital Facilities Plans are not adopted and the recommended impact fees not implemented in Snohomish County, the projected influx of new students from growth, without the supplemental impact fee funding, will strain school infrastructure and could compromise development concurrency.

The School Districts appreciate the members of the Planning Commission who voted to recommend approval of the motion to approve the Capital Facilities Plan. We look forward to working with the County Council and our community partners to move the 2024 Capital Facilities Plans and proposed school impact fees forward to support the County’s growth planning and address taxpayers’ concerns about funding of growth-related costs. At the same time, the School Districts remain committed to the existing compromises in Snohomish County’s school impact fee program that further housing affordability and facilitate new development planning.

David Levitan

From: Robb Stanton <robb_stanton@lkstevens.wednet.edu>
Sent: Friday, September 27, 2024 10:17 AM
To: Russell Wright
Cc: David Levitan
Subject: LSSD Capital Facility Plan
Attachments: CFP - SnoCoPC - Update w Joint Statement (9.24.24).pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Russ. Great to see you last week.

Tuesday night, eight county school districts appeared before the Snohomish County Planning Commission to thank the members that supported the recommendation motion and communicate with all members the importance of school impact fees to school districts. Denise Stiffarm provided general comments regarding the recommendation motion's failure, and the Rationale Statement that was forwarded to the County Council.

I've attached the joint statement that was provided and would be happy to discuss this with you. I am (currently) available in the mornings next Tuesday, Wednesday or Friday. Thank you.

Robb Stanton
Executive Director, Operations, School Planning and Construction
12309 22nd Street NE
Lake Stevens, WA 98258
425-335-1506
robb_stanton@lkstevens.wednet.edu

Daily Office Hours:
8:00 to 9:00 AM
4:00 to 5:00 pm



2024 Comprehensive Plan and Map Amendments FAQ

What is the 2024 Comprehensive Plan?

Under the state's Growth Management Act (GMA), fast-growing cities such as Lake Stevens are required to develop a comprehensive plan to guide population growth over the next 20 years. The plan must be updated every 10 years, and must address topics such as housing, land use, transportation, capital facilities, and natural resources as individual chapters. The plan also includes background information, maps, graphics, tables and a series of goals and policies. You can view the draft plan at the link below.

[2024 Comprehensive Plan Update | Lake Stevens, WA - Official Website \(lakestevenswa.gov\)](https://lakestevenswa.gov/2024-Comprehensive-Plan-Update)

What is a map amendment?

A map amendment changes the land use designation and/or zoning designation of one or more properties. The comprehensive plan includes a land use map that defines broad land use categories. The zoning map adds detailed zoning designations that align with the land use map. For example, a land use designation may be changed to High Density Residential with a rezone to Multifamily Residential (MFR), while some rezones may not require a land use map amendment.

Why are these map amendments being proposed?

The majority of proposed map changes are intended to make sure zoning is consistent with the existing land use or to simplify the city's zoning. This allows for a more streamlined permit process in the event a site expands or redevelops in the future.

- Many rezones in this category are for city owned or other publicly owned sites to reflect the public use.
- The city also proposes to consolidate the two industrial zones for properties in the northeast corner of the city into a single industrial zone. Prior studies of this area were conceptual and have not been adopted. The city will complete additional planning efforts and public engagement for the industrial area in 2025. Other consistency rezones would provide residential zoning designations more in line with existing development. These include the Timbers development (UC 27), which is proposed to be rezoned to a single-family zone of R8-12 and the Glenwood Apartments (UC 7), which is proposed to be rezoned to MFR to match the existing multifamily residential use.

Other proposed rezones would accommodate projected growth for population, housing and job growth. Cities are required to provide sufficient areas for housing and employment needs through the year 2044.

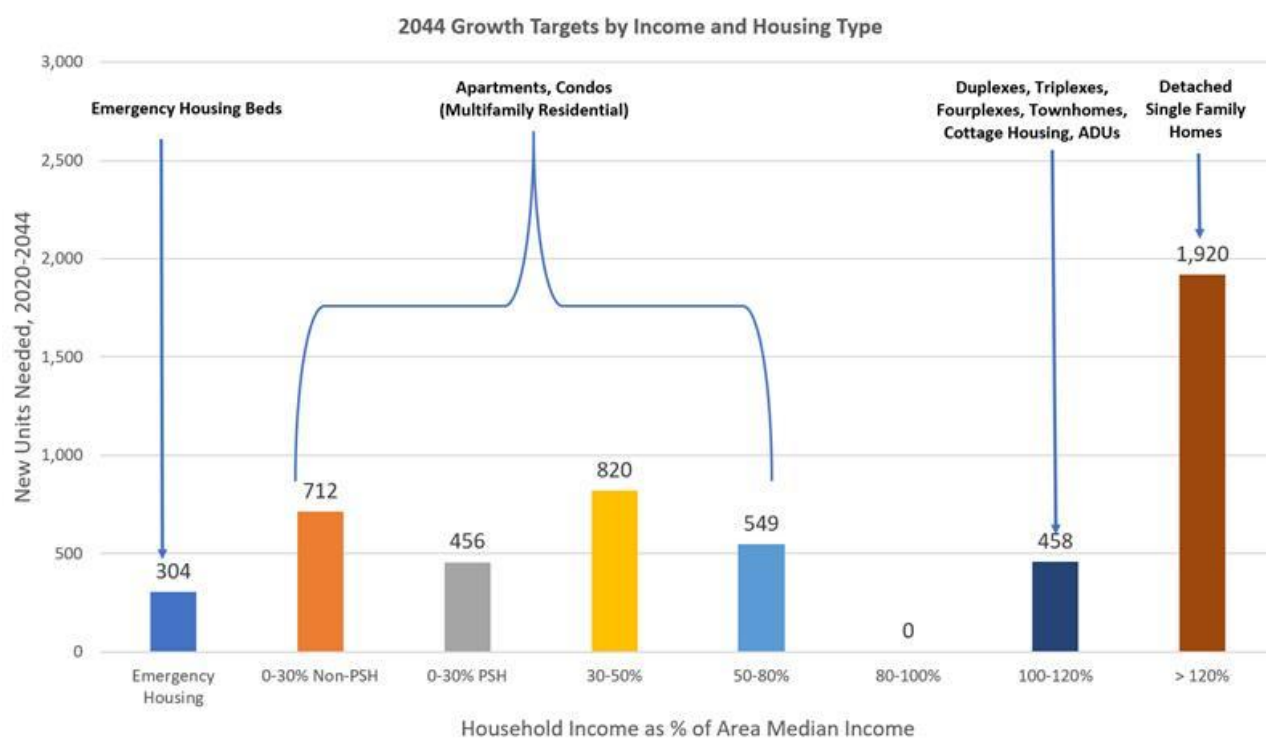
- Between 2020 and 2044, the city is projected to add approximately 9,614 new residents, 3,219 new jobs and 4,915 new housing units.
- As of today, the city will have a deficit of land for employment and multifamily residential uses.
- As such, the proposal includes targeted rezones to increase residential options for different housing types including apartments and townhouses and others to increase commercial areas.
- Changes to the Growth Management Act require cities such as Lake Stevens to plan for different income levels (measure as area median income or AMI) and their housing needs.

What is Area Median Income (AMI)?

Based on a household size of four, the Area Median Income (AMI) for Snohomish County is **\$150,700**. Under state guidance, the city has identified the greatest need for additional housing needs are for people making 0-30% AMI, 30-50% AMI, and 50-80% AMI. For a single income household, below are examples of professions that may correspond to each income bracket and may have the hardest time finding housing. Data shows that young adults with less work experience, seniors with fixed incomes, and people of color are more likely to be included in the <80% AMI bands than other demographics.

0-30% AMI	30-50% AMI	50-80% AMI
Retail employees	Waiters/Waitresses	Nurses
Fast food employees	Home Healthcare Aides	Teachers
Daycare employees, nannies	Paramedics	Machinists
Seasonal Maintenance Workers	Office Assistants	Police Officers

How Many Units of Each Housing Type is Lake Stevens Required to Plan For?



- Over half of the city's housing need is for households with incomes lower than 80% of the county average. At this income level, per state guidelines, the city needs to identify additional land suitable for apartments, condos or similar housing choices.
- The city has adequate land available for single-family neighborhoods to meet the needs of higher income households.

- The proposed rezones would provide additional capacity for multi-family housing and maintain adequate land for single-family neighborhoods to help meet housing needs at all income levels.

Where can I find out more information about proposed rezones near me, and what uses are allowed?

The city has developed an interactive “[storymap](#)” that identifies proposed zoning map amendments. A link is also provided on the 2024 Comprehensive Plan website. Users can click on the pins on the map to see specific information about each rezone, including a brief explanation of the existing zone, proposed zone, and the allowed uses. The full list of allowed uses can be found in the [chapter 14.40](#) of the municipal code. Table 14.40-I covers residential uses while Tables 14.40-II and -III cover commercial and special uses. Areas within the city’s three subareas are also subject to the use regulations in [Chapter 14.38](#).

Is there a specific development proposal tied to the proposed rezones?

No, there is no specific development proposal associated with these rezones. The state requires that the city provide adequate zoned capacity, not that it be built out within a specific timeframe. Any future commercial, industrial or residential projects would undergo site specific review.

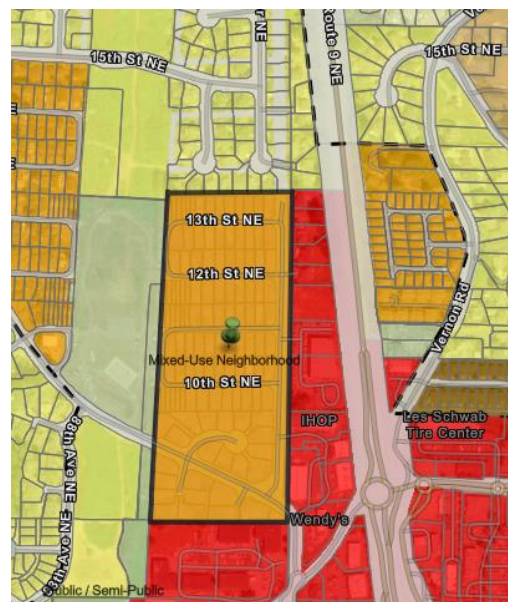
Will I have to move?

No, the proposed map changes do not require any resident to move or sell their properties. The city is not a developer, and it does not intend to acquire properties and does not have development plans for the private properties covered by the proposed map amendments. Existing uses that were legally built can remain even if an area is rezoned.

Has the city considered displacement of existing residents?

Yes, the GMA requires cities to consider displacement risks from land use actions, including proposed map amendments. In fact, several of these rezones were designed to avoid displacement pressures on existing neighborhoods.

- For example, the Frontier Heights Rezone (labelled as UC 6 on the map) is proposed to be rezoned to the single-family zone of R8-12. The current Mixed-Use Neighborhood zone allows multifamily and small-scale commercial uses.
- As most of the homes in this area are single-family homes on small lots, city staff believes that the R8-12 zone is the best fit to preserve the character of the existing neighborhood, which provides a supply of more affordable homes.
- The city also considered rezoning three existing manufactured home parks from single-family residential zones to Multi-family Residential but ultimately decided against it due to the risk of displacing residents, as these sites are typically not owned by the residents in common.



Will my property taxes go up if I am rezoned?

Property taxes are determined by the Snohomish County Assessor and are typically based on property use codes of the existing development, not the zoning designation. Assessed values consider the land and structure values. Taxes typically increase when changes are made to the property, such as when the property is redeveloped. Please contact the Snohomish County Assessor directly if you have specific questions on tax assessments.

Why haven't I heard about this before?

The city has been engaged in the process of updating its Comprehensive Plan for approximately 18 months and has held multiple public engagement opportunities, including two open houses in October 2023, 10 planning commission meetings, and three city council meetings. Potential map amendments were introduced to the at Planning Commission on February 7, 2024 and to City Council on June 25, 2024, and were discussed at several subsequent meetings, including an [August 19 Planning Commission meeting](#) and [September 3 City Council meeting](#).

Notice of the proposed map amendments were mailed to affected property owners and those within 300 feet of a proposed changed in advance of the October public hearings, as required by city code (LSMC 14.16B.630). In addition to the required on-site posters, newspaper publication, and mailed notices, the city has circulated links to this information via its social media pages.

How will the city guarantee there will be adequate road improvements, sidewalks, and other infrastructure and services in place to accommodate projected growth?

As part of the Comprehensive Plan, the city is required to address transportation needs, identify necessary infrastructure improvements, and consider the ability of utilities and public services to accommodate projected growth.

- This information can be found in Chapters 7, 8, and 9 of the [draft plan](#).
- The GMA and requires that public facilities and services either be in place, or improvements identified, to accommodate growth within planning period. The 2024 comprehensive plan assesses the ability of the city and its partner agencies/districts to provide utilities and services to meet projected growth.

Most medium to large developments submits a formal traffic analysis at the time of application that identifies vehicle trips and potential street impacts to maintain an acceptable level of service during rush hour. Development impact fees are required to be paid to offset the cost of future capital improvements such as roads, sidewalks, schools, and parks when new residential and commercial projects are constructed.

How will the city protect the lake and other natural resources in the city?

The city has adopted a Critical Areas Ordinance (Chapter 14.88 LSMC), Shoreline Master Program (SMP), stormwater regulations, and other regulations to protect natural resources. The city is subject to following numerous other state and federal regulations that protect the environment. These regulations remain in place following approval of any map amendments, and individual development projects.

Chapter 4 of the comprehensive plan includes a high-level level inventory map of critical areas that identifies potential location of critical areas using widely published map data. These maps are not treated as definitive but help identify when individual development proposals must provide site-specific critical areas studies to document the full extent of critical areas.

The city will be updating its Critical Areas Ordinance in 2025 to reflect the most current best available science.

How can I provide feedback on the plan and proposed map amendments?

Written comments may be submitted via email to dlevitan@lakestevenswa.gov or by mail to City of Lake Stevens, Attn: David Levitan, PO Box 257, Lake Stevens, WA 98258.

Oral testimony may be provided at the Planning Commission and City Council public hearings. More information on the upcoming public hearings can be found on the [project website](#).



October 10, 2024

Lake Stevens City Council
1812 Main Street
Lake Stevens, WA 98258

RE: Planning Commission Recommendation on 2024 Comprehensive Plan and Concurrent Rezones

Commissioners Present: All members present (one position currently vacant).

Commissioners Absent: No members absent.

PLANNING COMMISSION PUBLIC HEARING

On October 2, 2024, the Planning Commission held a public hearing on the 2024 Comprehensive Plan and concurrent rezones, following an approximately 18-month process to develop the updated plan that included multiple public events and 10 Planning Commission work sessions to review draft materials. Following the staff presentation, 17 members of the public provided oral testimony. Commissioners also reviewed written comments received from the public and outside agencies. Commissioners briefly discussed the proposal, before approving a motion to continue the public hearing to October 9 to allow for additional public feedback. Based on the written comments and oral testimony, commissioners requested that staff prepare responses to common questions and concerns voiced by the public, which staff provided in the [Frequently Asked Questions document](#).

At the October 9 special meeting, staff heard from additional members of the public before commissioners began their deliberations. Much of the discussion was on map amendments that have been proposed to provide additional capacity for multifamily residential housing potentially affordable at lower income levels, in an effort to meet the city's 2044 housing growth targets. Prior to the Commission's main recommendation, a motion was approved to modify staff's recommended land use zoning map amendments in order to maintain the existing Mixed-Use Neighborhood (MUN) zoning on the south side of 20th St SE, west of Calavero Road. Commissioners also approved a motion to request that staff explore potential alternatives to increasing zoned capacity for potential multifamily residential development, including potential replacements for Rezone Area RC 1.

As detailed in the October 2 staff report, staff concluded that the proposed amendments met the applicable approval/decision criteria and were consistent with the Growth Management Act.

PLANNING COMMISSION RECOMMENDATION

The Commission approved a motion to recommend that Council approve the 2024 Comprehensive Plan and concurrent rezones, with the aforementioned removal of Rezone RC2 and an exploration of alternatives to increased zoned capacity for multifamily residential development.

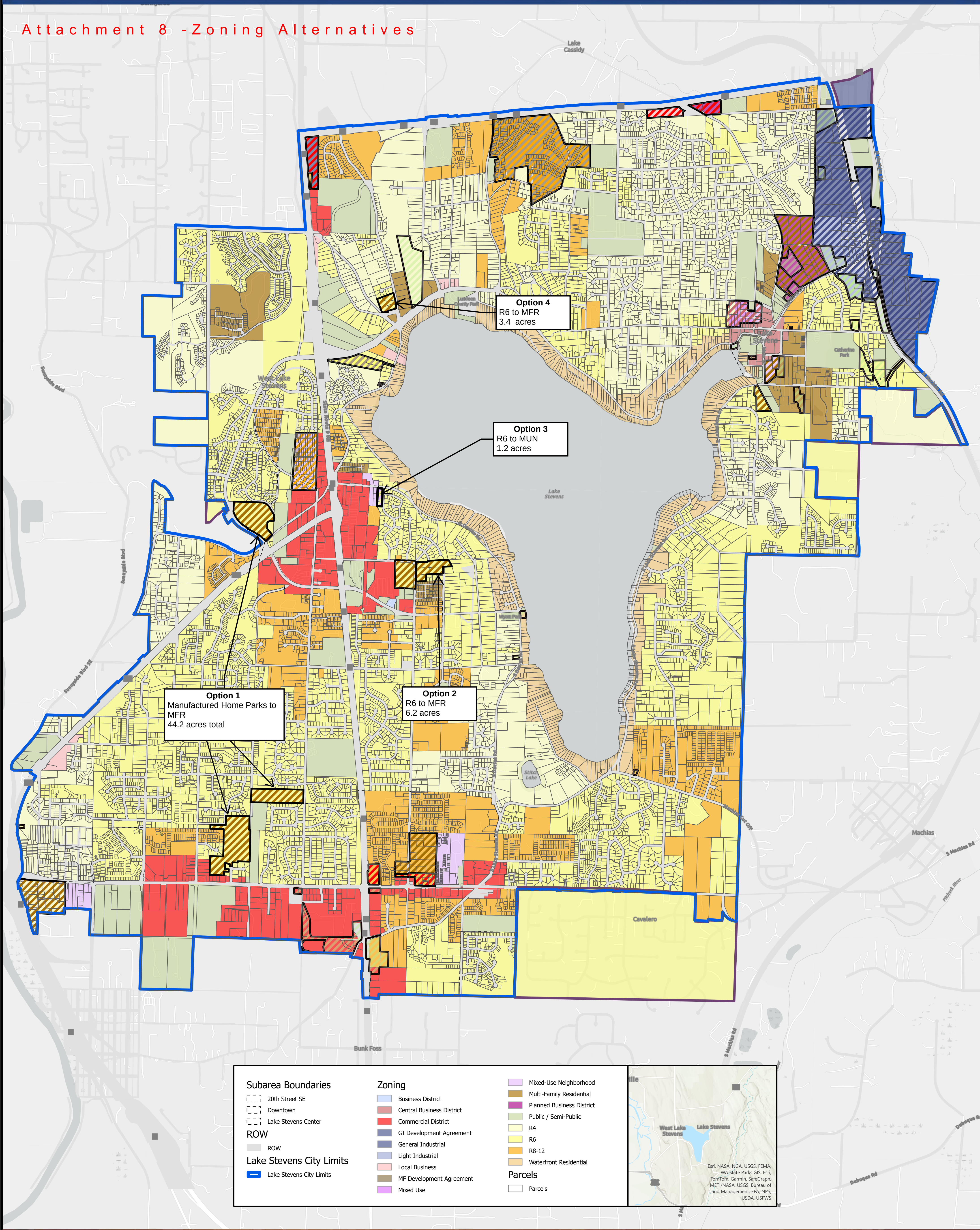
Respectfully Submitted,

Lake Stevens Planning Commission

Proposed Zoning Changes



Attachment 8 - Zoning Alternatives



0 0.25 0.5 Miles

CITY COUNCIL STAFF REPORT



Agenda Date: 10/22/2024

Subject: 2025 Property Tax Levy - Ordinance 1190

Contact Person/Department: Barb Stevens, Finance

Budget Impact: 2025 Budget - Revenues

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

APPROVE: Ordinance No. 1190 Authorizing Collection of Property Tax Levy for 2025 and Setting the Property Tax Levy.

SUMMARY/BACKGROUND:

Property taxes are collected by Snohomish County. Levy certifications and adopted ordinances are required to be submitted to the county by mid-November for inclusion in the tax rolls for the following year.

The 2025 preliminary assessed value shows an approximate increase of 8% within the City of Lake Stevens. The change in the rate of inflation (IPD rate) is 2.57 percent for the tax year 2025. For taxing districts with a population of 10,000 or more, the levy limit factor or allowable increase, is the lesser of inflation (IPD rate) or 101% over the previous highest lawful levy amount. This City's estimated levy rate for 2025 is \$0.71 when using the levy factor of 101%.

This ordinance authorizes the collection of property taxes on properties within the city limits up to a certified amount of \$6,650,000. Based on current estimates, we anticipate the actual levy will be approximately \$6,601,000. The ordinance includes an estimated 2.5% increase over the 2024 highest lawful levy amount, which includes the statutory 1% increase that equates to \$36,694, as well as increases from state assessed values, new construction, and refunds.

APPLICABLE CITY POLICIES:

RCW 84.52.020 and RCW 84.52.070 the legislative body must set property tax levies.

ATTACHMENTS:

1. 2025 Property Tax Levy Ordinance 1190
2. 2025 Lake Stevens Levy Certification
3. 2025 Property Tax Public Hearing Presentation

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1190

AN ORDINANCE OF THE CITY OF LAKE STEVENS LEVYING TAXES UPON ALL PROPERTY – REAL, PERSONAL AND UTILITY, SUBJECT TO TAXATION WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE STEVENS, WASHINGTON FOR THE YEAR 2025.

WHEREAS, the City Council of Lake Stevens desires to set the property tax levy for 2025;

WHEREAS, the City Council of Lake Stevens has given notice as required by law of the public hearing held October 22, 2024, to consider the city's current expense budget for the 2025 calendar year, pursuant to RCW 84.55.120; and

WHEREAS, the City's actual levy amount from the previous year was \$6,446,116.76; and

WHEREAS, the population of the City is greater than 10,000; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO
ORDAIN AS FOLLOWS:

Section 1. An increase in the regular property tax levy is hereby authorized for the 2025 levy in the amount of \$36,694.14 which is a percentage increase of 1% from the previous year. This increase is exclusive of additional revenue resulting from the addition of new construction and improvements to property and any increase in the value of state assessed property, and any additional amounts resulting from annexations that have occurred and refunds made as provided by RCW 84.55.010.

Section 2. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 22nd day of October, 2024.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First and Final Reading: October 22, 2024

Published:

Effective Date:

Levy Certification

Submit this document, or something similar, to the **county legislative authority on or before November 30** of the year preceding the year in which the levy amounts are to be collected.

Courtesy copy may be provided to the county assessor.

This form is not designed for the certification of levies under RCW 84.52.070.

In accordance with RCW 84.52.020, I **Brett Gailey** (Name),
Mayor (Title), for **City of Lake Stevens** (District name),
do hereby certify to the **Snohomish County** (Name of county) County legislative authority
that the **Council** (Commissioners, Council, Board, etc.) of said district requests
that the following levy amounts be collected in **2025** (Year of collection) as provided in the district's
budget, which was adopted following a public hearing held on **10/22/2024** (Date of public hearing).

Regular levies

Levy	General levy	Other levy*
Total certified levy request amount, which includes the amounts below.	6,650,000.00	
Administrative refund amount	32,758.99	
Non-voted bond debt amount		
Other*		

Excess levies

Levy	General (n/a for school districts)	Bond	Enrichment (school districts only)	Cap. project	Other levy*
Total certified levy request amount, which includes the amounts below.					
Administrative refund amount					
Other*					

*Examples of other levy types may include EMS, school district transportation, or construction levies.
Examples of other amounts may include levy error correction or adjudicated refund amount. Please include a description when using the "other" options.

Signature: _____ Date: _____



To request this document in an alternate format, please complete the form dor.wa.gov/AccessibilityRequest or call 360-705-6705. Teletype (TTY) users please dial 711.



One Community Around The Lake

2025 Budget

Property Tax Public Hearing

BARB STEVENS, FINANCE DIRECTOR

OCTOBER 22, 2024



Property Tax – Public Hearing

- Property Tax Limitations
 - Assessed Values & Limit Factors
- Property Tax Levy 2025
- Property Tax Levy Breakdown by Taxing District
- Tax Levy Comparison 2024 - 2025

Property Tax Limitations

- Statutory Dollar Rate –
 - Maximum rate set by statute
 - City Annexed into Fire District or Library District - \$3.60
 - Fire District – \$1.50
 - Library District - \$0.50
 - City – \$1.60
- Levy Limit (101% or IPD)
 - Maximum the City can increase their regular levy from the previous year (not including banked capacity, or refunds)
- Highest Lawful Levy (HLL)
 - The maximum levy allowed based on SDR and LL
- Statutory Amount
 - Assed Value x Statutory Dollar Rate Limit/\$1000 of AV
 - Necessary if Statutory Dollar Rate is reached/exceeded
- Assessed Values
 - Increased 8% from PY
- Implicit Price Deflator (IPD): **2.57%**
 - RCW 84.55 – Populations greater than 10,000
 - Limit factor is lesser of 101% or 100% plus Inflation
 - Finding of Substantial Need (2nd Ordinance) – limit factor may exceed 100% plus inflation up to 101%
- **2025 Limit Factor = 101%**

2025 Property Tax Levy

- 2025 Estimated Levy \$6,601,251
- 2025 Levy Rate \$0.71
- General Fund Allocation - 72%
 - \$4,752,901
- Street Fund Allocation – 28%
 - \$1,848,350
- Approximately 2.4% Increase Overall
 - 1% Regular Levy Increase \$36,694
 - New Construction \$85,681
 - Refunds \$32,759

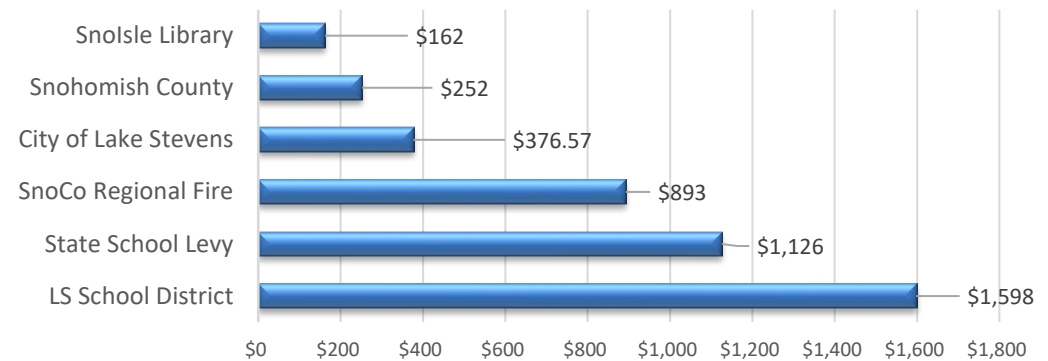
Regular Property Tax Levy							
	A	B		C1	C2	D	
% Levy Increase	2024 Levy (Highest Lawful)	Revenue Increase over 2024 Levy	Levy Rate	New Construction	Annexation	State Assessed & Refunds	2024 Tax Revenue/Levy (A + B + C+D)
1.0%	6,418,625	64,186	\$ 0.7142	\$ 85,681	\$ -	32,759	6,601,251

Property Tax Levy Breakdown

Total 2024 Tax Levy (/ \$1,000 AV)	
LKS School District	\$3.20
State School Levy	\$2.25
SnoCo Regional Fire	\$1.79
City of Lake Stevens	\$0.75
Snohomish County	\$0.50
Snolsle Library	\$0.32
Total	\$8.81

- 2024 Example **City** Portion
 - Levy Rate \$0.75
 - 2024 Assessed Value = \$500,000
 - $(\$500,000/1000) * 0.7531$
 - = \$376.57 Levy
 - = \$75.31 / 100,000 of AV

2024 Property Tax on \$500,000 Home \$4,407



- 2025 Example **City** Portion
 - Average AV Increase 8%
 - Levy Rate \$0.71
 - 2025 Assessed Value = \$540,000
 - $(\$540,000/1000) * 0.7142 = \385.65 Levy
 - \$9.08 increase of 2024
 - \$1.82 increase / 100,000 of AV

2024 – 2025 Property Tax Levy Comparison

Year	AV	/1000	Levy Rate	City Portion Per \$1000 AV
2024	\$100,000	100	\$0.7531	\$75.31
2024	\$500,000	500	\$0.7531	\$376.57
2024	\$1,000,000	1000	\$0.7531	\$753.15
Year	8% AV Decrease	/1000	2025 Levy Rate @ 1%	City Portion Per \$1000 AV
2025	\$108,000	108	\$0.7142	\$77.13
2025	\$540,000	540	\$0.7142	\$385.65
2025	\$1,080,000	1080	\$0.7142	\$771.30

City Portion Variance 2024 v 2025				
Years	AV	/1000	Variance Per \$1000 AV @ 1%	
2024 v 2025	\$8,000	8	\$1.82	
2024 v 2025	\$40,000	40	\$9.08	
2024 v 2025	\$80,000	80	\$18.15	



2025 Property Tax – Next Steps

- Public Comment
- Recommendation
 - Adopt Ordinance No. 1190 authorizing collection of property tax levy for 2025 and setting the property tax levy amount

CITY COUNCIL STAFF REPORT



Agenda Date: 10/22/2024

Subject: 2025 Annual Budget - Public Hearing No.1 - Ordinance 1191

Contact Person/Department: Barb Stevens, Finance

Budget Impact: 2025 Budget

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

APPROVE: First Reading of the 2025 Budget and Ordinance No. 1191

SUMMARY/BACKGROUND:

Budgeting is an essential element of the financial planning, control, and evaluation processes of governments. The planning process involves determining the types and levels of services to be provided and allocating available resources among various departments, programs, or functions. Financial control and evaluation processes typically focus upon assuring that fixed expenditure limitations (appropriations) are not exceeded and on comparing estimated and actual revenues.

Upon adoption, the expenditure estimates are enacted into law through the passage of an appropriations ordinance. The appropriations constitute maximum expenditure authorizations during the fiscal year, and cannot legally be exceeded unless subsequently amended by the legislative body. Expenditures should be monitored through the accounting system to assure budgetary compliance. Unexpended appropriations lapse at the year's end and may be brought forward as an amendment to the budget.

The City Council has been reviewing current and forecasted revenues and expenditures including property tax, City staffing plans, and related costs which are incorporated into the proposed 2025 budget ordinance.

The 2025 Proposed Budget document will also be available at www.lakestevenswa.gov.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, the legislative body shall adopt the budget by ordinance. Per RCW 84.55.120 the legislative body will hold public hearings on the proposed budget for the coming year.

ATTACHMENTS:

1. 2025 Mayor's Budget Message
2. Ordinance 1191 - 2025 Budget
3. 2025 Proposed Organizational Chart
4. 2025 Salary Range Tables
5. 2025 Summary Position & Item Proposal
6. 2025 Capital Budget
7. 2025 Proposed Line-Item Detail
8. 2025 Council Budget Presentation - Public Hearing 1



October 18, 2024

Honorable City Council,

The 2025 budget continues to be an opportunity for the City of Lake Stevens to work on its internal processes. The City has quickly grown in the last decade, and we are continuously working to bring business up to current day standards. This budget improves city operations by receiving accreditation from the American Public Works Association (APWA), completing capital projects, and meeting community requests for more recreational and outdoor opportunities.

The accreditation of our Public Works Department ensures systems and procedures are meeting national standards. The City received an impressive 99.7% full compliance rating, and joins 214 other cities across the country who have also received the APWA accreditation. This accreditation not only improves service delivery, but also saves taxpayer dollars with improved efficiency.

In January, City Council decided to pursue the issuance of approximately \$10.2 million of Limited Tax General Obligation Bonds to finance the development of a municipal services campus and historical museum. D.A. Davidson & Co. in Seattle served as bond underwriter for the bonds. In preparation for the bond sale, Moody's Investors Service upgraded the City's long-term rating from 'Aa2' to 'Aa1'. Lake Stevens is one of only seven cities in Washington currently rated 'Aa1' by Moody's. The 'Aa1' rating reflects the City's financial and economic profile, including robust financial position, strong local economic growth, strong financial performance for the past three years, and low debt.

There are multiple capital projects underway throughout the city supporting outdoor recreation and pedestrian connections. West Lake Park, formally known as 20th Street Ballfields Park and Trailhead, located at 8629 20th Street SE, held a groundbreaking ceremony on July 30, 2024. Once the project is complete, the new park will provide residents with a beautiful green space including a scenic trail for walking, jogging, and biking. The park will also include a new parking lot, benches, and a dog park.

The first phase of the Transportation Benefit Program's 91st Avenue SE between Market Place and 8th Street SE project is finalizing construction. This route is the first of two project phases that will, together, meet an overall goal of the City Transportation Benefit Program by providing a continuous multimodal connection between Market Place and 20th Street SE.

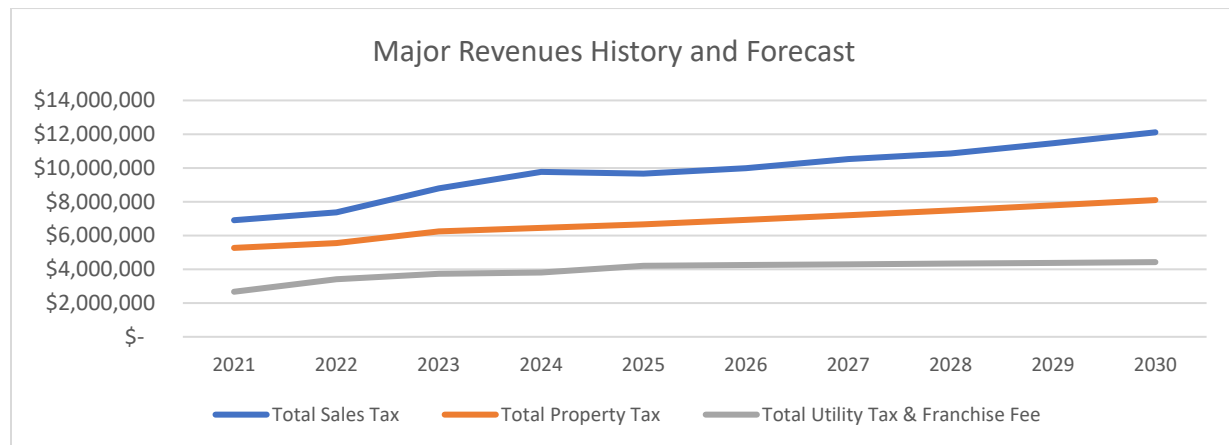
Residents of Lake Stevens have been clear and vocal about their desire for infrastructure improvements and recreational activities/enjoyment of the outdoors. We will continue to meet these needs for residents and visitors alike and share in funding vital city services.

As always, we appreciate your support and welcome your questions.

REVENUES

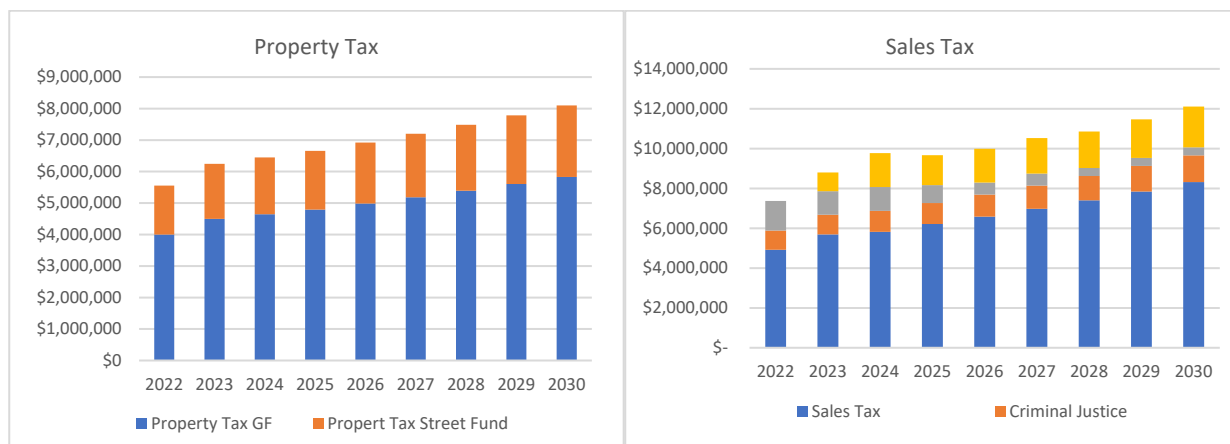
Lake Stevens has seen revenue growth over the past seven years and can expect some sources to continue to grow, while others flatten out. Using reasonable assumptions, we foresee overall growth of 2% per year for all combined revenue.

Lake Stevens voters approved the 0.2% Transportation Benefit funding enacted in 2023. The revenues created by this funding are estimated at \$1,500,000 per year to be used on the approved list of roads, sidewalks, and trails. The first \$500,000 per year is intended for pavement preservation to maintain and enhance the city's existing roadway infrastructure.



The assumptions used to make these projections are:

- Sales Tax increases an average of 4% per year through 2030. Although retail sales are forecasted to increase 6% per year, sales related to construction will decrease.
- Property Tax increase of 1% plus estimated new construction and annexation assessments.
- Utility Tax increase of 11% in 2025 due to a tax on sewer assigned to the Street fund for road repair and maintenance. The increase in future years is estimated at 1% per year.



Lake Stevens continues to see new retail and redevelopment which signals a strong economy and reinforces the city's revenue projections.

The city continues to allocate \$300,000 of construction sales tax revenue into the general fund for operating purposes. Any remaining construction sales tax is allocated to our reserves for future infrastructure needs.

2025 Priorities

Our budget priorities for 2025 are to:

- Enhance Pedestrian & Traffic Safety
- Proactively Maintain Infrastructure
 - Increase Levels of Service
 - Encourage Innovative Process Improvement

Proposed Operating Budget

Our proposed budget is structured to fund the highest priority needs for city residents while maintaining adequate reserves. The city looks toward the future with continued economic development citywide. In the meantime, the 2025 budget strategically funds department needs that are a priority for residents.

The proposed staffing budget includes:

1. Add two Police Officers
2. Add Parks Maintenance Worker
3. Add Parks & Recreation Office Assistant
4. Add Parks & Recreation Revenue Development Specialist
5. Add Planning and Community Development Assistant Planner
6. Add Planning and Community Development Building Supervisor
7. Add Senior Accountant
8. Add two Seasonal Crew workers to Facilities Department
9. Allow for internal promotional opportunities to retain staff
10. Add three Intern positions to assist with GIS data input
11. Allow for additional Intern positions to be departmentally funded
12. Cost of Living Adjustment for Non-Represented Staff (represented staff receive adjustments based on contract agreements)

To maintain a balanced budget, some positions are budgeted to start in middle to late 2025.

SUMMARY

The 2025 budget continues to support the city we all live in and enjoy, as well as attract and retain skilled staff to deliver services our community wants. Our city is continuously changing and improving to meet these needs and function more efficiently. I am ready to enter 2025 knowing the challenges of change and improvement are our budget priorities.

I appreciate the hard work of our staff, city council, and the community in not only building this budget, but also in building “One Community Around the Lake.”

Respectfully,

Brett Gailey, Mayor

CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

ORDINANCE NO. 1191

AN ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF LAKE STEVENS,
WASHINGTON, FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2025

WHEREAS, the Mayor of the City of Lake Stevens, Washington completed and placed on file with the City Clerk a proposed budget and estimate of the amount of the moneys required to meet the public expenses including salaries and benefits of City employees, bond retirement and interest, reserve funds and expenses of government of said City for the fiscal year ending December 31, 2025, and a notice was published that the Council of said City would meet for the purpose of making a budget for said fiscal year and giving taxpayers within the limits of said City an opportunity to be heard upon said budget, and

WHEREAS, the said City Council did meet at said time and place and did then consider the matter of said proposed budget; and

WHEREAS, notices were published in the official newspaper of the City, that the Council of said City would meet on the 22nd day of October and the 12th day of November, 2024, at the hour of 6:00 P.M., in the Sawyers Room, at the Mill building, 1808 Main Street, and via Zoom for the purpose of receiving public testimony in a public hearing as to the matter of said proposed budget; and

WHEREAS, the said City Council did meet at said dates, times, and place and did receive public testimony during a public hearing as to the matter of said proposed budget; and

WHEREAS, the said proposed budget does not exceed the lawful limit of taxation allowed by law to be levied on the property within the City of Lake Stevens for the purposes set forth in said budget, and the estimated expenditures set forth in said budget being all necessary to carry on the government of said City for said year and being sufficient to meet the various needs of said City during said period.

NOW, THEREFORE, the City Council of the City of Lake Stevens do ordain as follows:

Section 1. The budget for the City of Lake Stevens, Washington, for the year 2025 is hereby adopted, the content which will be set forth in the document entitled City of Lake Stevens 2025 Annual Budget, 1 copy of which will be on file in the Office of the Clerk.

Section 2. Totals for all such funds combined, for the year 2025 are set forth in summary form below, and are hereby appropriated for expenditure during the year 2025 as set forth below:

Fund #	Fund Name	Estimated Beg. Bal.	Resources	Expenditures	End. Bal.
001	General	\$22,492,432	\$23,055,737	\$32,049,434	\$13,498,735
101	Street	\$2,040,186	\$3,927,007	\$4,308,722	\$1,658,471
111	Drug Seizure & Forfeiture	\$69,336	\$3,028	\$36,000	\$36,364
112	Municipal Arts Fund	\$386	\$27,367	\$0	\$27,753
120	Transportation Benefit Fund	\$1,590,682	\$1,612,179	\$1,410,000	\$1,792,861
210	2008 Bonds	\$0	\$211,865	\$211,865	\$0
214	2019A LTGO Bond	\$0	\$460,097	\$460,097	\$0
215	2021A LTGO Bond - 17005	\$0	\$608,350	\$608,350	\$0
216	2024A LTGO Bond - City Campus	\$0	\$597,200	\$587,200	\$10,000
301	Cap. Proj.-Dev. Contrib.	\$3,286,106	\$800,110	\$560,000	\$3,526,216
302	Park Mitigation	\$2,333,021	\$1,952,352	\$3,593,350	\$692,023
303	REET 1	\$8,114,460	\$1,500,975	\$1,159,162	\$8,456,273
304	REET 2	\$6,826,358	\$4,763,387	\$7,585,300	\$4,004,445
306	Facility Capital Project	\$3,196,004	\$3,904,000	\$6,914,800	\$185,204
309	Sidewalk Capital Project	\$281,899	\$15,000	\$100,000	\$196,899
401	Sewer	\$58,404	\$798,285	\$798,285	\$58,404
410	Storm and Surface Water	\$1,915,847	\$6,323,583	\$7,128,577	\$1,110,853
411	Storm Water Capital	\$4,133,203	\$2,793,594	\$2,628,800	\$4,297,997
412	Storm Water Debt	\$0	\$100,177	\$100,177	\$0
501	Unemployment	\$10,949	\$31,000	\$30,000	\$11,949
510	Equipment Fund - Computers	\$101,151	\$832,563	\$818,992	\$114,722
515	Equipment Fund - Vehicles	\$120,060	\$4,068	\$0	\$124,128
520	Equipment Fund-Police	\$864,425	\$379,534	\$220,106	\$1,023,853
525	Equipment Fund - Parks	\$0	\$139,000	\$69,240	\$69,760
530	Equipment Fund-PW	\$576,685	\$190,259	\$332,000	\$434,944
633	Treasurer's Trust	\$1,061	\$395,900	\$396,961	\$0
	Total	\$58,012,655	\$55,426,617	\$72,107,418	\$41,331,854

Section 3. The City Clerk is directed to transmit a certified copy of the budget hereby adopted to the Division of Municipal Corporations in the Office of the State Auditor and to the Association of Washington Cities.

Section 4. A summary of this ordinance consisting of the title shall be published in the official City newspaper. This ordinance shall take effect and be in full force five (5) days after publication.

PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS this ____ day of _____, 2024.

Brett Gailey, Mayor

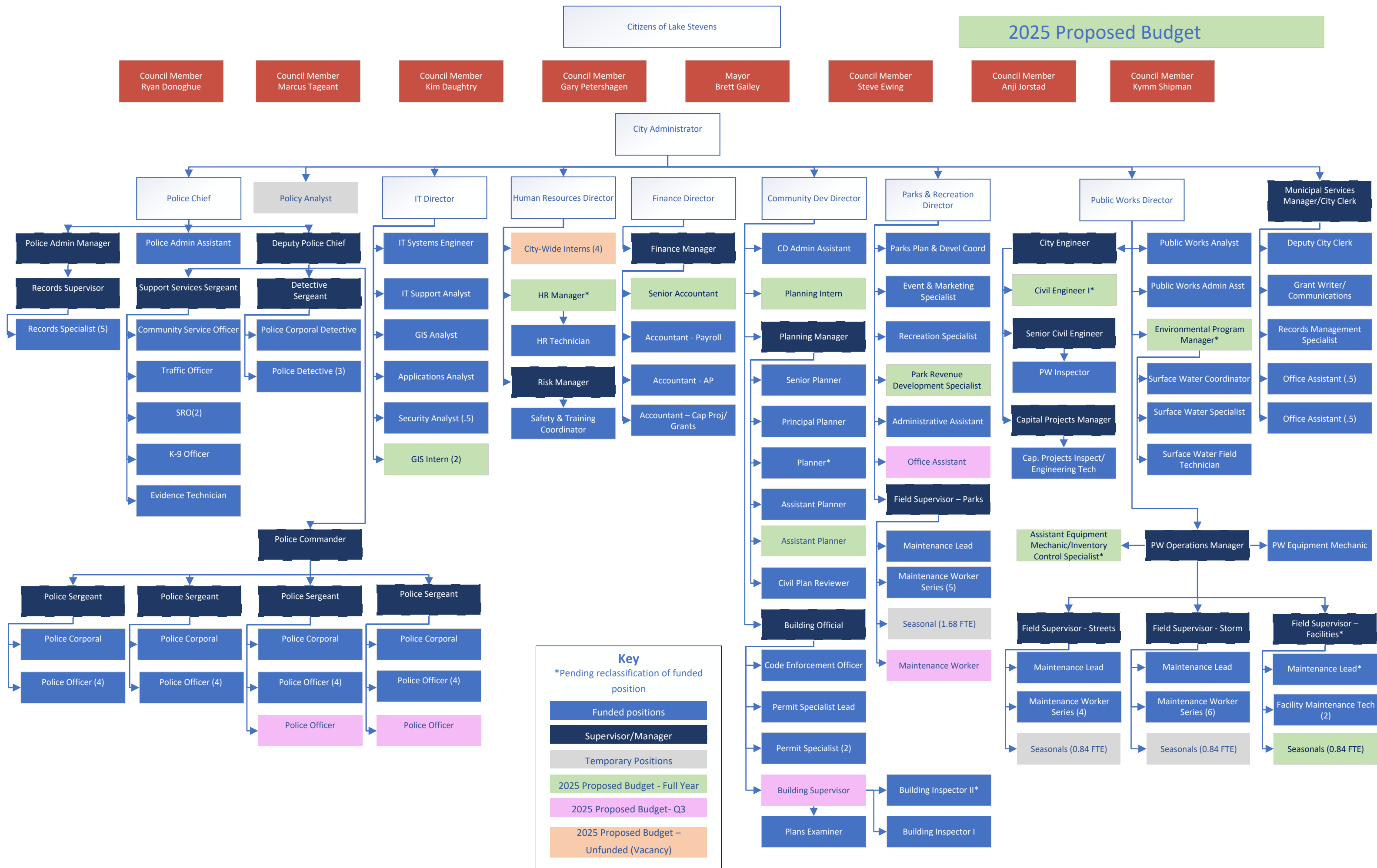
ATTEST:

Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

First Reading: October 22, 2024
Second Reading: November 12, 2024
Final Reading:
Effective:



Proposed 2025 Salary Table - Non-Represented Non-Exempt							
Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
NR13.5	\$29,156	\$30,322	\$31,535	\$32,796	\$34,108	\$35,472	\$36,891
NR8	\$51,537	\$53,598	\$55,742	\$57,972	\$60,291	\$62,702	\$65,210
NR9	\$52,825	\$54,938	\$57,136	\$59,421	\$61,798	\$64,270	\$66,841
NR10	\$54,145	\$56,311	\$58,563	\$60,906	\$63,342	\$65,876	\$68,511
NR11	\$55,500	\$57,720	\$60,029	\$62,430	\$64,928	\$67,525	\$70,226
NR12	\$56,886	\$59,162	\$61,528	\$63,989	\$66,549	\$69,211	\$71,979
NR13	\$58,311	\$60,644	\$63,069	\$65,592	\$68,216	\$70,945	\$73,782
NR14	\$59,768	\$62,159	\$64,645	\$67,231	\$69,920	\$72,717	\$75,626
NR15	\$61,263	\$63,713	\$66,262	\$68,912	\$71,669	\$74,535	\$77,517
NR16	\$62,793	\$65,305	\$67,917	\$70,633	\$73,459	\$76,397	\$79,453
NR17	\$64,364	\$66,939	\$69,617	\$72,401	\$75,297	\$78,309	\$81,442
NR18	\$65,972	\$68,610	\$71,355	\$74,209	\$77,177	\$80,265	\$83,475
NR19	\$67,621	\$70,326	\$73,139	\$76,065	\$79,108	\$82,272	\$85,563
NR20	\$69,312	\$72,084	\$74,967	\$77,966	\$81,085	\$84,328	\$87,701
NR21	\$71,045	\$73,886	\$76,842	\$79,916	\$83,112	\$86,437	\$89,894
NR22	\$72,822	\$75,734	\$78,764	\$81,914	\$85,191	\$88,599	\$92,143
NR23	\$74,641	\$77,627	\$80,732	\$83,961	\$87,320	\$90,813	\$94,445
NR24	\$76,506	\$79,567	\$82,749	\$86,059	\$89,502	\$93,082	\$96,805
NR25	\$78,419	\$81,556	\$84,818	\$88,211	\$91,739	\$95,409	\$99,225
NR26	\$80,379	\$83,594	\$86,938	\$90,416	\$94,032	\$97,794	\$101,705
NR27	\$82,388	\$85,684	\$89,111	\$92,676	\$96,383	\$100,238	\$104,248
NR28	\$84,448	\$87,826	\$91,339	\$94,992	\$98,792	\$102,744	\$106,853
NR29	\$86,560	\$90,022	\$93,623	\$97,368	\$101,262	\$105,313	\$109,525
NR30	\$88,724	\$92,273	\$95,964	\$99,802	\$103,794	\$107,946	\$112,264
NR31	\$90,941	\$94,578	\$98,362	\$102,296	\$106,388	\$110,643	\$115,069
NR32	\$93,215	\$96,944	\$100,822	\$104,854	\$109,049	\$113,411	\$117,947
NR33	\$95,545	\$99,366	\$103,341	\$107,475	\$111,774	\$116,245	\$120,894
NR34	\$97,935	\$101,852	\$105,927	\$110,164	\$114,570	\$119,153	\$123,919
NR35	\$100,383	\$104,398	\$108,574	\$112,917	\$117,434	\$122,131	\$127,016
NR36	\$102,893	\$107,009	\$111,289	\$115,741	\$120,371	\$125,185	\$130,193
NR37	\$105,465	\$109,683	\$114,070	\$118,633	\$123,379	\$128,314	\$133,446

Proposed 2025 Salary Table - Non-Represented Exempt							
Range	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
NRE40	\$83,236	\$86,566	\$90,028	\$93,629	\$97,375	\$101,270	\$105,320
NRE41	\$85,317	\$88,730	\$92,279	\$95,970	\$99,809	\$103,801	\$107,953
NRE42	\$87,450	\$90,948	\$94,586	\$98,369	\$102,304	\$106,396	\$110,652
NRE43	\$89,636	\$93,222	\$96,951	\$100,829	\$104,862	\$109,056	\$113,418
NRE44	\$91,877	\$95,552	\$99,374	\$103,349	\$107,483	\$111,783	\$116,254
NRE45	\$94,174	\$97,941	\$101,859	\$105,933	\$110,170	\$114,577	\$119,160
NRE46	\$96,528	\$100,390	\$104,405	\$108,581	\$112,925	\$117,442	\$122,139
NRE46.5	\$48,264	\$50,195	\$52,203	\$54,291	\$56,462	\$58,721	\$61,070
NRE47	\$98,942	\$102,899	\$107,015	\$111,296	\$115,748	\$120,378	\$125,193
NRE48	\$101,415	\$105,472	\$109,691	\$114,078	\$118,641	\$123,387	\$128,323
NRE49	\$103,951	\$108,109	\$112,433	\$116,930	\$121,607	\$126,472	\$131,531
NRE50	\$106,617	\$110,882	\$115,317	\$119,930	\$124,727	\$129,716	\$134,905
NRE51	\$109,281	\$113,652	\$118,198	\$122,926	\$127,843	\$132,957	\$138,275
NRE52	\$112,013	\$116,493	\$121,153	\$125,999	\$131,039	\$136,281	\$141,732
NRE53	\$114,813	\$119,405	\$124,182	\$129,149	\$134,315	\$139,687	\$145,275
NRE54	\$117,682	\$122,390	\$127,285	\$132,377	\$137,672	\$143,178	\$148,906
NRE55	\$120,625	\$125,450	\$130,468	\$135,687	\$141,114	\$146,759	\$152,629
NRE56	\$123,642	\$128,588	\$133,731	\$139,081	\$144,644	\$150,429	\$156,447
NRE57	\$126,731	\$131,800	\$137,072	\$142,555	\$148,258	\$154,188	\$160,355
NRE58	\$129,901	\$135,098	\$140,501	\$146,122	\$151,966	\$158,045	\$164,367
NRE59	\$133,149	\$138,475	\$144,014	\$149,774	\$155,765	\$161,996	\$168,476
NRE60	\$136,479	\$141,938	\$147,616	\$153,520	\$159,661	\$166,047	\$172,689
NRE61	\$139,890	\$145,485	\$151,305	\$157,357	\$163,651	\$170,197	\$177,005
NRE62	\$143,387	\$149,123	\$155,088	\$161,291	\$167,743	\$174,453	\$181,431
NRE63	\$146,971	\$152,850	\$158,964	\$165,322	\$171,935	\$178,813	\$185,965
NRE64	\$150,646	\$156,672	\$162,939	\$169,457	\$176,235	\$183,284	\$190,616
NRE65	\$154,415	\$160,591	\$167,015	\$173,695	\$180,643	\$187,869	\$195,384
NRE66	\$158,276	\$164,607	\$171,191	\$178,039	\$185,160	\$192,567	\$200,269
NRE67	\$162,230	\$168,719	\$175,468	\$182,486	\$189,786	\$197,377	\$205,272
NRE68	\$166,286	\$172,937	\$179,855	\$187,049	\$194,531	\$202,312	\$210,404
NRE69	\$170,444	\$177,262	\$184,352	\$191,726	\$199,395	\$207,371	\$215,666
NRE70	\$174,705	\$181,694	\$188,961	\$196,520	\$204,381	\$212,556	\$221,058
NRE71	\$179,074	\$186,237	\$193,687	\$201,434	\$209,491	\$217,871	\$226,586
NRE72	\$183,551	\$190,894	\$198,529	\$206,470	\$214,729	\$223,318	\$232,251
NRE80	\$249,244						

2025 Proposed Positions & Items

Staffing			\$1,015,092
Position Title	Type	Timing	Proposed
Human Resources Manager	Reclass	Q1	\$10,570
Assistant Equipment Mechanic/Inventory Control	Reclass	Q1	\$4,772
Civil Engineer I	Reclass	Q1	\$8,000
Environmental Programs Manager	Reclass	Q1	\$7,128
Senior Accountant	New	Q1	\$166,444
Parks Revenue Development Specialist	New	Q1	\$126,712
Assistant Planner	New	Q1	\$124,213
Police Officer #1	New	Q3	\$130,000
Police Officer #2	New	Q3	\$100,836
Parks Maintenance Worker	New	Q3	\$77,714
Office Assistant	New	Q3	\$46,298
Building Supervisor	New	Q3	\$94,609
Seasonals (0.84 FTE) - Facilities	Seasonal	XX	\$49,096
Planning Intern	Intern	XX	\$20,000
GIS Intern - Streets	Intern	XX	\$28,350
GIS Intern - Public Works	Intern	XX	\$20,350
Interns - City-wide	Intern	UF	\$0

Item Requests		Proposed Amount
Dept	Request	\$1,706,800
CD	Critical Aquifer Mapping and Regulations	\$30,000
CD	Industrial Center Zoning and Design Standards	\$50,000
FI	RF - Springbrook Software - Accounts Receivable Module	\$9,600
FI	Springbrook Software - Consultant Analysis	\$20,000
IT	Enhanced Managed Detection and Response Services	\$75,000
IT	ESRI Enterprise Agreement	\$46,125
IT	Hardware Refresh - Laptops, MDTs, & Rugged	\$90,295
IT	ITSM Replacement	\$8,000
IT	The Mill Clickshare Hardware	\$4,309
IT	Wireless Network Replacement	\$45,000
Police	Axon Taser Training Simulator	\$11,000
Park	F150 - Replacement Vehicle	\$8,688
Park	Music in the Parks - Arts & Parks Foundation	\$5,000
Park	Parks Comp Plan - Major Update	\$100,000
Park	Skid Steer (Parks/PW Share)	\$40,652
PW	Bobcat Skid Steer (Park/PW Share)	\$50,000
PW	Boss Sanders and Plows for New 5500 vehicles	\$30,000
PW	Replacement 5500 Flatbed Truck (Lease)	\$23,000
PW	Traffic Camera Program	\$25,000
PW	Walk Behind Airless Striper	\$16,000
PW	Walk Behind Concrete Saw	\$14,000
SWM	CCTV and Enhancement Maintenance Plan (Grant)	\$775,131
SWM	Invasive Weed Management	\$50,000
SWM	Lake Stevens Comprehensive Plan for Salmonid Basins	\$30,000
SWM	Private Stormwater Facility Maintenance Program	\$150,000

2025 Capital Project Budget

Type	Project No.	Project Name	Total Project Cost	2025		Grants			Gen 001	PR 004	Rental 005	Street 101	TBP 120	TIZ1 301	TIZ2 301	TIZ3 301	FIL 301	PM 302	R1 303	R2 304	FC 306	SW 309	SWC 411	Cap other	
				2025 Request	2025 Additional Needed	Amount	Source	Notes																	
STREETS	RD-101	Main St. Improvements (16th St NE to 20th St NE)	\$ 4,040,000	\$ 3,820,000	\$ (60,000)	\$ 3,304,000	FHWA	Obligate by June 2024					X	335,000						3,485,000					
	RD-113	20th St NE and Main Street Roundabout	\$ 2,700,000	\$ 500,000	\$ 500,000	\$ 2,500,000	Federal Earmark	Obligate by Sept. 2026					X	X						500,000					
	TBD-04	117th Ave NE Sidewalk (20th to 26th St NE)	\$ 1,808,000	\$ 300,000	\$ 300,000							300,000	0				X			X		X	X		
	TBD-05	91st Ave SE Sidewalk (20th to 12th St SE)	\$ 2,600,000	\$ 300,000	\$ 300,000	\$ 800,000	WSDOT SRTS	Applied / unsecured					X			X	X			X		X	X		
	TBD-07	Soper Hill Sidewalk (Lake Drive to SR9)	\$ 3,700,000	\$ 400,000	\$ 400,000							400,000		X		X			X		X	X			
	FC-112	131st Avenue Infrastructure Improvements	\$ 2,800,000	\$ 2,500,000	\$ 752,588	\$ 700,000	LSSD Share	Negotiations in process				X		54,000		X	x	46,000		1,520,000			180,000	x\$700K	
		20th St SE Widening, Trestle to 83rd Ave	\$ 14,200,000	\$ 200,000	\$ 200,000	\$ 2,432,000	TIB	Applied / unsecured																	
		Annual Citywide Road Striping and Thermoplastic	\$ 100,000	\$ 100,000	\$ 100,000							100,000													
	RD-202	Annual ADA & Sidewalk Improvements	\$ 100,000	\$ 100,000	\$ 100,000															X		100,000			
	RD-203	Annual Pavement Preservation Program	\$ 6,460,000	\$ 900,000	\$ 900,000							200,000	500,000							200,000					
	RD-205	Traffic Safety & Calming Program	\$ 650,000	\$ 100,000	\$ 50,000							100,000													
			\$ 39,158,000	\$ 9,220,000	\$ 3,542,588	\$ 15,678,564																			
PARKS	PR-100	Frontier Heights Phase II	\$ 2,400,000	\$ 2,350,000	\$ 131,216	\$ 1,204,352	RCO	Secured thru 2025		60,000								1,700,000		590,000					
	PR-102	Eagle Ridge Park Phase II	\$ 3,459,000	\$ 339,000	\$ -	\$ 2,000,000	RCO	Applied / unsecured		339,000										X					
	PR-123	Eagle Ridge Storage Building	\$ 25,000	\$ 22,850	\$ 15,000													22,850							
	PR-201	N Cove Marina Feasibility & Marine Unit Relocation	\$ 4,125,000	\$ 160,000	\$ -	\$ 40,000	Fire District		54,000									106,000	X						
	PR-103	North Cove Light Bollard Replacement	\$ 150,000	\$ 150,000	\$ 150,000													150,000							
	PR-104	Cedarwood Property	\$ 1,650,000	\$ 499,500	\$ -	\$ 1,123,000	State	Secured										499,500							
	PR-113	Davies Beach Pier Resurfacing	\$ 100,000	\$ 100,000	\$ 100,000													100,000							
	PR-106	West Lake Park Recreation Amenities	\$ 100,000	\$ 100,000	\$ 100,000													100,000							
	PR-107	Lake Stevens Bayview Connector Phase 0	\$ 1,050,000	\$ -	\$ (811,301)																				
	PR-108	Lake Stevens Bayview Connector Phase 1A	\$ 800,000	\$ 800,000	\$ 800,000					198,000									390,000		212,000				
	PR-203	Lake Stevens Bayview Connector Phase 1	\$ 2,700,000	\$ 500,000	\$ 500,000														200,000		300,000				
			\$ 16,559,000	\$ 5,021,350	\$ 984,915	\$ 4,367,352																			
FACILITIES	FC-111	PW/Parks Building Feasibility Study	\$ 30,000	\$ 30,000.0	\$ -							15,000											15,000		
		Evergreen Office Building - Facility Upgrade	\$ 257,000	\$ 257,000.0	\$ 257,000						257,000														
	FC-107	1819 S. Lake Stevens Building - Facility Upgrade	\$ 185,000	\$ 165,000.0	\$ 85,000						65,000														
		PW Shop Improvements - Facility Upgrade	\$ 90,000	\$ 90,000.0	\$ 90,000																				
		PD Station - Facility Upgrade	\$ 120,000	\$ 120,000.0	\$ 120,000																				
		PD Evidence Building - Facility Upgrade	\$ 120,000	\$ 120,000.0	\$ 120,000																				
		Municipal Service Campus	\$ 11,303,000	\$ 4,100,000.0	\$ (597,000)																				
	FC-101	Museum	\$ 3,200,000	\$ 2,987,000.0	\$ -	\$ 764,000	Capital Heritage Grant	Secured through 2025		680,700															
	FC-114	Machias Sewer Infrastructure Improvements	\$ 3,300,000	\$ 135,000.0	\$ -							X									50,000		85,000	X	
	FC-204	Police Training Center Lighting	\$ 50,000	\$ 50,000.0	\$ 50,000		Energy Conservation		x										x						
			\$ 18,655,000	\$ 8,054,000	\$ 125,000	\$ 764,000																			
	STORM	SW-108	36th St Culvert Replacement	\$ 1,765,000	\$ 265,000	\$ 265,000	\$ 225,000	Fish Barrier Removal	Applied / unsecured														X	X	
SW-106		Hartford Crossing - New and Channel realignment	\$ 10,600,000	\$ 500,000	\$ 500,000	\$ 500,000	EPA	Federal Direct/unsecured															500,000		
SW-111		Catherine Creek/Hartford Crossing Replacement	\$ 3,400,000	\$ 280,000	\$ 280,000																		280,000		
SW-104		Bridge 06 Replacement - 36th Street NE	\$ 6,661,000	\$ 1,131,000	\$ 911,000	\$ 911,000	PW Board Loan	Award / unsecured															1,131,000		
		Downtown Regional Stormwater Facility	\$ 500,000	\$ 425,000	\$ 500,000																		425,000		
			\$ 22,926,000	\$ 2,601,000	\$ 2,456,000	\$ 1,636,000																			
Capital Totals 2025			\$ 97,298,000	\$ 24,896,350	\$ 7,108,503	\$ 22,445,916				\$ 54,000	\$ 1,277,700	\$ 322,000	\$ 415,000	\$ 1,200,000	\$ 389,000	\$ -	\$ -	\$ 46,000	\$ 3,268,350	\$ -	\$ 6,857,000	\$ 6,836,300	\$ 100,000	\$ 2,616,000	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	General Beginning Cash	\$ 7,723,171	\$ 7,723,171	\$ 6,948,112
001	Real & Personal Property Tax	\$ 4,644,062	\$ 4,644,062	\$ 4,752,900
001	Local Retail Sales-Use Tax	\$ 5,821,310	\$ 5,916,749	\$ 6,212,586
001	Construction Sales & Use Tax	\$ 300,000	\$ 300,000	\$ 300,000
001	Affordable & Sup. Housing	\$ 17,435	\$ 31,976	\$ 32,296
001	Criminal Justice Sales-Use Tax	\$ 1,047,836	\$ 960,488	\$ 1,056,140
001	Utility Tax - Electric	\$ 1,403,780	\$ 1,534,215	\$ 1,549,558
001	Utility Tax - Gas	\$ 721,273	\$ 633,178	\$ 639,510
001	Utility Tax - Telephone	\$ 247,215	\$ 222,453	\$ 224,677
001	Utility Tax - Water	\$ 473,852	\$ 505,575	\$ 515,687
001	Gambling Tx - Punch-Pull Tabs	\$ 23,392	\$ 23,065	\$ 23,296
001	Gambling Tx - Amuse Games	\$ 164	\$ 92	\$ 93
001	Leasehold Excise Tax	\$ 11,886	\$ 14,644	\$ 14,790
001	Concessions	\$ 20,000	\$ 20,000	\$ 20,000
001	Franchise Fee - Cable	\$ 445,131	\$ 386,960	\$ 371,482
001	Franchise - PEG Access Fees	\$ 35,085	\$ 19,473	\$ 18,889
001	Bus. Lic - Other	\$ 83,051	\$ 91,564	\$ 92,480
001	Animal Licenses	\$ 3,110	\$ 2,277	\$ 2,277
001	Weapon License Permit - Local	\$ 8,806	\$ 8,628	\$ 8,714
001	Other Non-Bus. Event Permits	\$ 4,000	\$ 4,500	\$ 4,000
001	DOJ Fed Dir 16.607 BPV Grant	\$ 3,000	\$ 4,543	\$ 4,000
001	Equitable sharing program - DOJ	\$ -	\$ 2,500	\$ 2,500
001	DOT Fed Ind 20.600 Hwy Safety	\$ -	\$ -	\$ -
001	DOT Fed Ind. 20.616 Hwy Safety	\$ -	\$ 930	\$ -
001	DHS Fed Ind 97.012 Boat Safety	\$ 12,148	\$ 12,148	\$ 12,000
001	DHS Fed Ind 97.036 FEMA	\$ -	\$ -	\$ 128,300
001	LE - CJTC Grant	\$ 140,220	\$ 140,220	\$ -
001	WA OPD - Social Worker	\$ 7,200	\$ 7,200	\$ 7,200
001	WA Military - Storm Grant	\$ -	\$ -	\$ -
001	DOE - Ecology Grant	\$ -	\$ -	\$ -
001	State Commerce - Grants	\$ 52,500	\$ 62,500	\$ -
001	LnI Stay at Work Grant	\$ -	\$ 10,000	\$ 10,000
001	PUD Privilege Tax	\$ 152,366	\$ 167,769	\$ 171,124
001	Vessel Registration Fees	\$ 10,680	\$ 15,813	\$ 15,971
001	City-County Assistance	\$ 32,913	\$ -	\$ -
001	Crim Jus - Violent Crimes-Pop	\$ 15,679	\$ 15,228	\$ 16,616
001	Crim Jus - Special Programs	\$ 55,701	\$ 53,628	\$ 55,156
001	Marijuana Excise Tax	\$ 72,005	\$ 76,568	\$ 77,334
001	DUI & Other Crim Jus Assist	\$ 1,963	\$ 4,490	\$ 4,535
001	Liquor-Beer Excise Tax	\$ 298,310	\$ 287,762	\$ 272,502

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	Liquor Control Board Profits	\$ 311,355	\$ 311,472	\$ 306,150
001	Duplicating Srv	\$ 50	\$ 37	\$ 50
001	Duplicating Srv - PRR	\$ 100	\$ 109	\$ 100
001	LE Services - Extra Duty	\$ 75,000	\$ 25,000	\$ 25,000
001	LE Services - SRO	\$ 223,000	\$ 234,455	\$ 228,000
001	Background Check -Temp Bus Lic	\$ -	\$ -	\$ -
001	Protective Inspections - Fire	\$ 3,000	\$ 5,652	\$ 4,000
001	Sewer Utility Agreement	\$ -	\$ -	\$ 15,000
001	Preferred Vendor Review Fee	\$ -	\$ -	\$ -
001	Requested Hearing Fee	\$ -	\$ 7,444	\$ -
001	LEAN Training Services	\$ 7,500	\$ 7,500	\$ 7,500
001	Reimb - Sno Isle Library	\$ 9,701	\$ 9,283	\$ 9,376
001	Boating Safety Class	\$ -	\$ -	\$ -
001	District Court	\$ 120,000	\$ 127,179	\$ 130,000
001	Violations Bureau - Local	\$ 1,000	\$ 3,343	\$ 2,000
001	Building Code Enforce Fines	\$ -	\$ -	\$ -
001	Investment Interest	\$ 1,200,000	\$ 1,218,352	\$ 1,157,434
001	Real & Personal Prop Tax Int	\$ 14,018	\$ 15,888	\$ 15,094
001	Sales & Use Tax Interest	\$ 15,000	\$ 30,672	\$ 29,138
001	Leasehold Excise Tax Interest	\$ -	\$ 20	\$ -
001	Special Event - Rental Reimb	\$ -	\$ -	\$ -
001	North Cove- Boat Launch Prking	\$ 12,000	\$ 12,000	\$ 12,000
001	Davies Beach - Launch/Parking	\$ 53,000	\$ 53,000	\$ 53,000
001	Lundeen Shelter Rental	\$ 15,000	\$ 15,000	\$ 9,000
001	The Mill - Rental	\$ 75,750	\$ 85,000	\$ 85,850
001	Chamber VIC Rental	\$ 3,000	\$ 3,000	\$ 3,000
001	WWTP Property Lease	\$ 10	\$ 10	\$ 10
001	Deactivated - Property Leases	\$ -	\$ -	\$ -
001	Food Bank Lease	\$ -	\$ 50	\$ -
001	Community Garden Rental Fees	\$ 2,076	\$ 2,120	\$ 2,120
001	Row Club Rents	\$ 15,200	\$ 15,189	\$ 15,200
001	Boat Launch Closure Fees	\$ 303	\$ 200	\$ 202
001	Boat Launch Annual Pass	\$ 4,200	\$ 4,000	\$ 4,000
001	Deactivated - Rental Property Utility	\$ -	\$ -	\$ -
001	20th ST Ball Field Rental	\$ -	\$ 60	\$ -
001	North Cove Park - Rental	\$ 9,000	\$ 9,598	\$ 10,000
001	Deposit Forfeitures	\$ -	\$ 875	\$ -
001	Donation to Arts	\$ -	\$ -	\$ -
001	Donation-Police Dept	\$ -	\$ 3,000	\$ -
001	GF - Private Grant (WCIA/AWC)	\$ 12,182	\$ 12,182	\$ 10,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	Sale of Surplus	\$ -	\$ 170	\$ -
001	Unclaimed Money & Property	\$ -	\$ 1,115	\$ -
001	Sale of Confiscated & Forfeite	\$ -	\$ -	\$ -
001	Misc Rev. Judgment-Settlement	\$ -	\$ 1,589	\$ -
001	Opioid Settlements	\$ 164,000	\$ 164,000	\$ 36,000
001	Cash Adjustments	\$ -	\$ -	\$ -
001	Miscellaneous Revenue - Other	\$ 10,000	\$ 4,059	\$ 5,000
001	Refundable Deposits	\$ -	\$ -	\$ -
001	The Mill - Deposit	\$ 28,000	\$ 28,000	\$ 30,000
001	Retainage	\$ -	\$ -	\$ -
001	Prior Period Adjustments	\$ -	\$ -	\$ -
001	Refunds or Overpayments	\$ -	\$ -	\$ -
001	Sale of Capital - Property	\$ -	\$ -	\$ -
001	Insurance Recoveries - Capital	\$ -	\$ 26,480	\$ -
001	Interfund Transfer In	\$ 1,640,000	\$ 1,733,540	\$ 1,951,850
001	Transfer In - TBD Fund 120	\$ -	\$ -	\$ -
001	Insurance Recoveries - Non Cap	\$ 2,460	\$ 2,460	\$ -
001	Rec - Sales of Merchandise	\$ -	\$ 67	\$ -
001	PK - Recreation Program Fees	\$ -	\$ 113	\$ -
001	Recreation Cancel/Modify Fees	\$ 150	\$ 185	\$ 150
001	PK - Donations/Sponsorships	\$ 45,000	\$ 9,540	\$ 10,000
001	Insurance Recoveries - Parks	\$ -	\$ -	\$ -
Revenues		\$ 20,237,128	\$ 20,364,206	\$ 20,782,837
001	Boards & Comm Op Supplies	\$ -	\$ 865	\$ 750
001	Boards & Comm Purch Services	\$ -	\$ -	\$ -
001	Legislative - Salaries	\$ 81,860	\$ 82,274	\$ 84,509
001	Legislative - Benefits	\$ 260	\$ 172	\$ 179
001	Legislative - Social Security	\$ 6,270	\$ 6,294	\$ 6,465
001	Legislative - Workers Comp	\$ 329	\$ 130	\$ 329
001	Legislative - Operating Costs	\$ 400	\$ 360	\$ 400
001	Legislative - Communication	\$ 4,500	\$ 3,723	\$ 4,500
001	Legislative - Travel & Mtgs	\$ 35,000	\$ 9,931	\$ -
001	Legislative - Professional Srv	\$ 500	\$ 420	\$ 500
001	Legislative - Prof. Developmen	\$ 5,000	\$ 15,000	\$ 35,000
001	Legislative - C.C.Retreat	\$ 15,000	\$ 15,000	\$ 20,000
001	Executive - Salaries	\$ 140,900	\$ 140,585	\$ 146,145
001	EX-Overtime	\$ 890	\$ 144	\$ 1,000
001	Executive - Benefits	\$ 38,200	\$ 40,078	\$ 41,524
001	Executive - Social Security	\$ 10,800	\$ 10,578	\$ 11,180

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	Executive - Retirement	\$ 13,600	\$ 13,529	\$ 13,501
001	Executive - Workers Comp	\$ 485	\$ 478	\$ 485
001	Executive - Retreat	\$ -	\$ -	\$ -
001	Executive - Supplies	\$ 200	\$ 110	\$ 200
001	Executive - Prof Services	\$ -	\$ -	\$ -
001	Executive - Communication	\$ 614	\$ 506	\$ 675
001	Executive - Travel & Mtgs	\$ 10,000	\$ 10,000	\$ -
001	Executive - Miscellaneous	\$ 686	\$ -	\$ -
001	Executive - Prof. Development	\$ 5,000	\$ 10,000	\$ 27,000
001	Executive - Board/Staff Apprec	\$ 500	\$ 500	\$ 500
001	Legislative - Election Costs	\$ 35,000	\$ 15,062	\$ 35,000
001	Legislative - Voter Reg Fees	\$ 55,742	\$ 55,741	\$ 57,000
001	Legislative & Executive	\$ 461,736	\$ 431,480	\$ 486,842
001	AD-Salaries	\$ 211,700	\$ 212,310	\$ 216,483
001	AD-Overtime	\$ 860	\$ 144	\$ 500
001	AD-Benefits	\$ 21,680	\$ 22,542	\$ 22,907
001	AD-Social Security	\$ 16,200	\$ 15,988	\$ 16,561
001	AD-Retirement	\$ 29,640	\$ 29,166	\$ 29,380
001	AD-Workers Comp	\$ 391	\$ 347	\$ 387
001	AD- Operating Supplies	\$ 800	\$ -	\$ 800
001	AD-Succession Development	\$ 5,000	\$ 5,000	\$ 5,000
001	AD-Professional Services	\$ 500	\$ 171	\$ 500
001	AD-Communications	\$ 1,709	\$ 1,493	\$ 1,880
001	AD-Travel & Meetings	\$ 15,000	\$ 13,599	\$ -
001	AD-Repair & Maintenance	\$ -	\$ -	\$ -
001	AD-Staff Development	\$ 5,000	\$ 10,000	\$ 27,000
001	AD-Miscellaneous	\$ 2,000	\$ 2,000	\$ -
001	Administration	\$ 310,480	\$ 312,759	\$ 321,398
001	CC-Salaries	\$ 332,930	\$ 332,930	\$ 313,618
001	CC-Overtime	\$ 7,000	\$ 290	\$ 3,000
001	CC-Benefits	\$ 69,160	\$ 69,160	\$ 73,501
001	CC-Social Security	\$ 25,500	\$ 25,500	\$ 23,992
001	CC-Retirement	\$ 33,400	\$ 33,400	\$ 30,181
001	CC-Workers Comp	\$ 1,433	\$ 1,433	\$ 1,307
001	CC- Operating Supply	\$ 6,000	\$ 238	\$ 6,000
001	CC-Professional Services	\$ 10,000	\$ 6,500	\$ 10,000
001	CC-Communications	\$ 3,188	\$ 2,928	\$ 3,000
001	CC-Travel & Meetings	\$ 8,400	\$ 3,595	\$ -
001	CC-Repair & Maintenance	\$ -	\$ -	\$ -
001	CC-Miscellaneous	\$ 600	\$ 634	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	CC-Staff Development	\$ 6,000	\$ 3,000	\$ 16,000
001	City Clerk	\$ 503,611	\$ 479,608	\$ 480,599
001	FI-Salaries	\$ 476,810	\$ 476,810	\$ 622,669
001	FI-Overtime	\$ 4,000	\$ 2,585	\$ 1,500
001	FI-Benefits	\$ 77,350	\$ 77,350	\$ 81,706
001	FI-Social Security	\$ 36,500	\$ 36,500	\$ 37,703
001	FI-Retirement	\$ 49,600	\$ 49,600	\$ 49,366
001	FI-Workers Comp	\$ 1,478	\$ 1,478	\$ 1,417
001	FI- Operating Supplies	\$ 5,000	\$ 3,108	\$ 5,000
001	FI-Professional Service	\$ 70,200	\$ 70,200	\$ 90,000
001	FI-Advertising	\$ 100	\$ -	\$ -
001	FI-Communications	\$ 3,302	\$ 2,421	\$ 3,632
001	FI-Travel & Meetings	\$ 5,500	\$ 1,000	\$ -
001	FI-Insurance	\$ 98	\$ 97	\$ 110
001	FI-Software Maint	\$ 500	\$ -	\$ -
001	FI-Miscellaneous	\$ 1,000	\$ 1,000	\$ -
001	FI-Staff Development	\$ 3,500	\$ 7,035	\$ 16,000
001	FI-Banking Services	\$ 2,800	\$ 3,352	\$ 3,500
001	FI-Credit Card Services	\$ 80,000	\$ 61,244	\$ 70,000
001	FI- Capital Outlay	\$ -	\$ -	\$ -
001	Finance	\$ 817,738	\$ 793,780	\$ 982,603
001	HR-Safety Program Supplies	\$ 5,000	\$ 5,000	\$ 5,000
001	HR-Safety Program Services	\$ -		\$ 3,250
001	HR - Wellness Program Supplies	\$ 1,500	\$ 1,500	\$ 1,500
001	HR-Wellness Program	\$ 30,000	\$ 30,000	\$ 30,000
001	HR-City Training Program	\$ 22,182	\$ 22,182	\$ 20,000
001	HR-Salaries	\$ 470,780	\$ 470,780	\$ 484,736
001	HR-Overtime	\$ 1,352	\$ -	\$ 500
001	HR-Benefits	\$ 70,760	\$ 70,760	\$ 73,504
001	HR-Soc Security	\$ 36,100	\$ 36,100	\$ 36,460
001	HR-Retirement	\$ 47,810	\$ 47,810	\$ 46,082
001	HR-Workers Comp	\$ 1,451	\$ 1,451	\$ 1,395
001	HR-Office Supplies	\$ 1,500	\$ 1,265	\$ -
001	HR-Operating Supplies	\$ 12,100	\$ 10,359	\$ 9,500
001	HR - Emergency Mgmt Supplies	\$ 11,120	\$ 1,000	\$ 10,000
001	HR-Emp Recognition Supplies	\$ 4,000	\$ 269	\$ 4,000
001	HR-Professional Services	\$ 50,000	\$ 14,047	\$ 40,000
001	HR - Advertising/Marketing	\$ 5,500	\$ 5,500	\$ 5,500
001	HR-Communications	\$ 2,043	\$ 3,398	\$ 2,247
001	HR-Travel & Meetings	\$ 9,000	\$ 7,929	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	HR-Miscellaneous	\$ 1,800	\$ 1,805	\$ -
001	HR-Staff Development	\$ 8,000	\$ 8,000	\$ 18,000
001	HR-Employee Recognition	\$ 1,000	\$ 1,000	\$ 1,000
001	HR - Tuition Reimbursement CW	\$ 10,000	\$ -	\$ 10,000
001	Human Resources	\$ 802,998	\$ 740,155	\$ 802,674
001	IT-Salaries	\$ 398,400	\$ 395,411	\$ 478,952
001	IT-Overtime	\$ 1,000	\$ 85	\$ 500
001	IT-Benefits	\$ 71,730	\$ 54,971	\$ 77,570
001	IT-Soc Security	\$ 30,480	\$ 29,634	\$ 36,411
001	IT-Retirement	\$ 38,930	\$ 37,418	\$ 44,728
001	IT-Workers Comp	\$ 1,260	\$ 1,071	\$ 1,455
001	IT-Operating Supplies	\$ 11,500	\$ 11,500	\$ 148,500
001	IT-Fuel	\$ -	\$ 500	\$ 750
001	IT-Professional Services	\$ 46,355	\$ 45,000	\$ 60,000
001	IT-Communications	\$ 8,675	\$ 6,014	\$ 9,543
001	IT-Travel & Meetings	\$ 13,000	\$ 8,000	\$ -
001	IT-Repair & Maintenance	\$ 5,000	\$ 5,000	\$ -
001	IT-Miscellaneous	\$ 400	\$ -	\$ -
001	IT-Staff Development	\$ 10,000	\$ 4,600	\$ 16,000
001	Information Technology	\$ 636,730	\$ 599,204	\$ 874,409
001	PL-Salaries	\$ 1,103,680	\$ 1,082,019	\$ 1,416,416
001	PL-Overtime	\$ 3,000	\$ 3,059	\$ 3,000
001	PL-Benefits	\$ 222,940	\$ 203,850	\$ 262,705
001	PL-Social Security	\$ 84,440	\$ 98,094	\$ 90,086
001	PL-Retirement	\$ 111,530	\$ 129,943	\$ 115,188
001	PL-Workers Comp	\$ 6,839	\$ 3,925	\$ 6,941
001	PL-Office Supplies	\$ 6,500	\$ 5,434	\$ -
001	PL-Operating Supplies	\$ 5,000	\$ 593	\$ 13,000
001	PL-Permit Related Op. Costs	\$ 30,000	\$ 10,094	\$ 30,000
001	PL-Fuel & Tolls	\$ -	\$ -	\$ -
001	PL-Professional Service	\$ 120,000	\$ 120,000	\$ 125,000
001	PL-Software Maint.	\$ 500	\$ -	\$ 500
001	PL-Advertising	\$ 5,000	\$ 482	\$ 5,000
001	Permit Related Professional Sr	\$ 100,000	\$ 47,105	\$ 100,000
001	PL-Communication	\$ 14,780	\$ 11,275	\$ 16,258
001	PL-Travel & Mtgs	\$ 5,000	\$ 5,000	\$ -
001	PL-Repairs & Maint.	\$ 1,500	\$ 1,032	\$ 1,500
001	PL-Miscellaneous	\$ 4,000	\$ 2,062	\$ -
001	PL-Staff Development	\$ 5,000	\$ 3,634	\$ 10,000
001	PL-Printing and Bindin	\$ 1,000	\$ -	\$ 1,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	PL-UGA-RUTA-Annexation	\$ 20,000	\$ -	\$ 20,000
001	PL-Prof Serv-Hearing E	\$ 2,000	\$ 11,669	\$ 10,000
001	PL - Citywide Beautification	\$ 110,000	\$ 110,000	\$ 10,000
001	PL-Economic Devel	\$ 10,000	\$ 10,000	\$ 10,000
001	PB-Salaries	\$ 598,150	\$ 587,171	\$ 641,954
001	PB-Overtime	\$ 5,000	\$ 1,724	\$ 3,000
001	PB-Benefits	\$ 163,200	\$ 157,069	\$ 175,341
001	PB-Social Security	\$ 45,760	\$ 44,289	\$ 49,110
001	PB-Retirement	\$ 59,330	\$ 59,913	\$ 63,075
001	PB-Workers Comp	\$ 20,810	\$ 12,825	\$ 17,838
001	PB-Office Supplies	\$ 3,500	\$ 46	\$ 3,500
001	PB-Operating Supplies	\$ 2,600	\$ 1,502	\$ 2,600
001	PB-Clothing	\$ 2,025	\$ 526	\$ 1,500
001	PB-Fuel	\$ 1,462	\$ 2,076	\$ 2,118
001	PL - Contrib to Vehicle Replac	\$ 20,000	\$ 20,000	\$ -
001	PB-Professional Srv	\$ 1,500	\$ -	\$ 1,500
001	PB-Communication	\$ 6,050	\$ 3,441	\$ 6,655
001	PB-Travel & Mtgs	\$ 1,000	\$ 1,000	\$ -
001	PB-Repair & Maintenance	\$ 1,000	\$ 1,718	\$ 1,000
001	PB-Miscellaneous	\$ 1,000	\$ 1,046	\$ -
001	PB-Staff Development	\$ 4,000	\$ 2,580	\$ 10,000
001	PL -Lease Agreements	\$ 1,000	\$ 888	\$ 1,000
001	PB - Lease Agreements	\$ 1,000	\$ 888	\$ 1,000
001	PL-Capital Outlay	\$ -	\$ -	\$ -
001	PB-Capital Outlay	\$ -	\$ -	\$ -
001	Planning & Community Develop	\$ 2,911,096	\$ 2,757,973	\$ 3,227,785
001	LE - Judgments & Settlements	\$ -	\$ -	\$ -
001	LE - Contrib to Vehicle Repl	\$ 277,000	\$ 277,000	\$ 277,000
001	LE - Contrib to Boat Repl	\$ 16,000	\$ 16,000	\$ 16,000
001	LE-Contrib toTaser Repl	\$ 24,000	\$ 24,000	\$ 35,000
001	LE - Contrib to Firearm Repl	\$ 20,000	\$ 20,000	\$ 20,000
001	LE-Salaries	\$ 5,159,875	\$ 4,772,380	\$ 5,793,294
001	LE-Overtime	\$ 350,000	\$ 290,439	\$ 350,000
001	LE-Holiday Cashout	\$ 117,832	\$ 37,394	\$ 125,000
001	LE-Signing Bonus	\$ 120,000	\$ 80,000	\$ 120,000
001	LE-Benefits	\$ 1,150,124	\$ 951,207	\$ 1,233,793
001	LE-Social Security	\$ 394,730	\$ 391,553	\$ 425,529
001	LE-Retirement	\$ 316,176	\$ 321,024	\$ 343,142
001	LE-Workers Comp	\$ 242,311	\$ 187,903	\$ 242,743
001	LE-Clothing Allowance	\$ 6,000	\$ 2,950	\$ 6,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	LE-Office Supplies	\$ 17,000	\$ 9,214	\$ 17,000
001	LE-Fixed Minor Equipment	\$ 92,325	\$ 75,000	\$ 53,725
001	LE-Minor Equipment	\$ 64,686	\$ 87,800	\$ 64,686
001	LE-Donation Exp - Other	\$ 12,170	\$ 15,734	\$ -
001	LE-Equipment - New Officers	\$ 65,555	\$ 65,555	\$ -
001	LE - Uniform Clothing	\$ 25,000	\$ 24,000	\$ 63,600
001	LE - Business Meeting Supplies	\$ 4,000	\$ 2,607	\$ 4,000
001	LE - Supply- Opioid Settlement	\$ 25,000	\$ 75,000	\$ 28,600
001	LE - Wellness Grant Supplies	\$ -	\$ -	\$ -
001	LE - Body Worn Camera Program	\$ 5,475	\$ 5,475	\$ 5,500
001	LE-Fuel	\$ 102,000	\$ 82,452	\$ 102,000
001	LE-Professional Services	\$ 45,000	\$ 54,237	\$ 45,000
001	LE-Professional Serv-Fixed	\$ 143,300	\$ 143,300	\$ 88,320
001	LE-Prof Srv - Wellness Grant	\$ 31,200	\$ 31,200	\$ -
001	LE-Advertising	\$ 1,500	\$ -	\$ 1,500
001	LE - PS - Opioid Settlement	\$ 12,192	\$ 12,192	\$ 12,192
001	LE-Communication	\$ 79,000	\$ 65,383	\$ 86,900
001	LE-Travel & Per Diem	\$ 44,500	\$ 25,738	\$ -
001	LE-Business Meetings	\$ 5,000	\$ 494	\$ 5,000
001	LE-Insurance	\$ 264,620	\$ 264,619	\$ 472,000
001	LE-Repair & Maintenance Equip	\$ 82,460	\$ 75,000	\$ 82,460
001	LE-Dues & Memberships	\$ 4,000	\$ 1,946	\$ 4,000
001	LE-Boating Salaries Local	\$ 20,000	\$ 20,000	\$ 20,000
001	LE-Boating - Other Salaries	\$ 50,000	\$ 5,347	\$ 50,000
001	LE-Boating Benefit Local	\$ 8,200	\$ 2,810	\$ 8,200
001	LE-Boat Other Benefits	\$ 3,100	\$ 1,286	\$ 3,100
001	LE-Boating Clothing	\$ 500	\$ -	\$ 500
001	LE-Boating Minor Equipment	\$ 4,000	\$ 1,279	\$ 4,000
001	LE-Boating-Fuel	\$ 2,500	\$ -	\$ 2,500
001	LE-Boating-Travel & Per Diem	\$ 4,000	\$ -	\$ 4,000
001	LE-Boating Repair & Maint	\$ 3,500	\$ -	\$ 3,500
001	LE-Community Outreach Supplies	\$ 5,000	\$ 5,000	\$ 5,000
001	LE-Drug Task Force	\$ 6,500	\$ -	\$ 6,500
001	LE-Staff Development	\$ 38,500	\$ 38,500	\$ 83,000
001	LE - Use of Force - Grant Exp	\$ 15,670	\$ 15,670	\$ -
001	LE-Staff Development - BLEA	\$ 22,422	\$ 6,933	\$ 22,422
001	LE-Tuition Program	\$ -	\$ -	\$ -
001	LE-Boating- Registration Fees	\$ 500	\$ -	\$ 500
001	LE-Facilities Supplies	\$ 10,200	\$ 8,000	\$ 10,200
001	LE-Facilities Minor Equipment	\$ 3,000	\$ 7,133	\$ 3,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	LE-Fleet Minor Equipment	\$ 5,000	\$ 4,500	\$ 5,000
001	LE-Facility Utilities	\$ 29,000	\$ 29,019	\$ 29,580
001	LE-Facility Repair & Maint	\$ 36,000	\$ 31,798	\$ 36,000
001	LE-Jail	\$ 509,232	\$ 543,118	\$ 559,411
001	LE-SNO911	\$ 424,480	\$ 424,479	\$ 414,479
001	LE-Animal Control	\$ 7,739	\$ 24,389	\$ 26,828
001	Lease Agreements	\$ 3,200	\$ 2,601	\$ 3,200
001	LE-Capital Boating	\$ 54,000	\$ -	\$ 54,000
001	LE-Capital Outlays Equipment	\$ 16,000	\$ 16,000	\$ 11,000
001	LE-Capital Outlay - Facilities	\$ 34,286	\$ 34,286	\$ -
001	Axon BWC - Installment Purch	\$ 68,525	\$ 68,525	\$ 68,525
001	Law Enforcement	\$ 10,705,085	\$ 9,779,467	\$ 11,558,429
001	PK-Salaries	\$ 1,405,590	\$ 1,192,326	\$ 1,548,245
001	PK-Overtime	\$ 16,640	\$ 21,460	\$ 17,305
001	PK-Benefits	\$ 289,940	\$ 212,775	\$ 296,732
001	PK-Social Security	\$ 100,260	\$ 83,321	\$ 99,260
001	PK-Retirement	\$ 122,130	\$ 106,564	\$ 116,450
001	PK-Workers Comp	\$ 47,447	\$ 17,622	\$ 41,709
001	PK-Clothing - Cleaning Stipend	\$ -	\$ 900	\$ 2,000
001	PK-Operating Costs	\$ 81,000	\$ 81,000	\$ 93,500
001	PK-Ops-Clothing	\$ 12,230	\$ 12,698	\$ 13,730
001	PK-Office Supplies	\$ 4,500	\$ 1,000	\$ -
001	PK- Equipment & Tools	\$ 20,000	\$ 20,000	\$ 26,500
001	PK-Vandalism Supplies	\$ 18,000	\$ 18,000	\$ 15,000
001	PK-R&M Supplies	\$ 80,000	\$ 80,000	\$ 70,500
001	PK-Lake Safety	\$ 8,000	\$ 8,000	\$ 8,000
001	PK-Recreation Supplies	\$ 9,500	\$ 9,500	\$ 9,500
001	PK-Special Event Supplies	\$ 13,000	\$ 13,000	\$ 13,000
001	PK - Quartermaster Supplies	\$ 15,000	\$ 15,000	\$ -
001	PK-Boat Launch Expenses	\$ 6,000	\$ 6,000	\$ 6,000
001	PK-Fuel Costs	\$ 20,000	\$ 12,000	\$ 9,239
001	PK - Contrib to PK Eqpt	\$ 38,000	\$ 38,000	\$ 50,000
001	PK-Professional Services	\$ 54,000	\$ 32,150	\$ 204,000
001	PK-Professional Tree Srv	\$ 70,000	\$ 50,000	\$ 70,000
001	PK-Row Club Discount on Rent	\$ 2,990	\$ 2,990	\$ 2,990
001	PK-Recreation Prof Services	\$ 2,000	\$ 1,000	\$ 3,000
001	PK-Special Events Prof Service	\$ 8,000	\$ 11,000	\$ 10,000
001	PK-Communication	\$ 22,500	\$ 16,670	\$ 24,750
001	PK-Advertising Services	\$ 3,000	\$ 2,000	\$ 3,000
001	PK-Travel & Meetings	\$ 18,000	\$ 13,000	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	PK-Equipment Rental	\$ 32,000	\$ 22,392	\$ 32,000
001	PK-Dumpster Service	\$ -	\$ -	\$ -
001	PK-Insurance	\$ 153,973	\$ 153,972	\$ 223,000
001	PK-Utilities	\$ 52,600	\$ 47,256	\$ 48,674
001	PK-Storm Drainage	\$ 46,415	\$ 46,415	\$ 49,000
001	PK-Repair & Maintenance	\$ 20,000	\$ 28,000	\$ 28,000
001	PK - R&M Vehicles	\$ -	\$ 838	\$ 8,000
001	PK-Dues & Memberships	\$ 1,000	\$ 459	\$ -
001	PK-Staff Development	\$ 17,580	\$ 14,000	\$ 32,000
001	PK-Park Board-Miscellaneous	\$ -	\$ -	\$ -
001	Lease Agreements	\$ -	\$ -	\$ -
001	Park CP Salaries	\$ -	\$ -	\$ -
001	Park CP Benefits	\$ -	\$ -	\$ -
001	PK-Capital Outlay	\$ 196,237	\$ 41,746	\$ -
001	Parks	\$ 3,007,532	\$ 2,433,051	\$ 3,175,084
001	Ext Consultation - City Atty	\$ 380,000	\$ 239,144	\$ 251,101
001	Ext Consult - PRA	\$ 18,000	\$ 18,048	\$ 18,950
001	Ext Consult - Prosecutor Svs	\$ 178,400	\$ 178,388	\$ 200,000
001	Ext Consult - Labor Relations	\$ 82,400	\$ 47,938	\$ 86,520
001	Ext Attorney - Sewer	\$ 50,000	\$ 8,384	\$ 50,000
001	Ext Litigation - City Atty	\$ 25,000	\$ -	\$ 25,000
001	Ext Litigation - Sewer	\$ -	\$ 131,720	\$ 138,306
001	LG-General Public Defender	\$ 179,850	\$ 179,850	\$ 188,843
001	Social Worker Program (Grant)	\$ 12,737	\$ 12,737	\$ 12,720
001	Legal	\$ 926,387	\$ 816,209	\$ 971,440
001	CS- Visitor Center	\$ 500	\$ -	\$ 500
001	CS- VIC Utilities	\$ 2,261	\$ 2,008	\$ 2,284
001	CS- VIC Professional Services	\$ -	\$ -	\$ -
001	CS- Human Services	\$ 95,400	\$ 95,400	\$ 90,000
001	CS- Senior Services-Supplies	\$ -	\$ -	\$ -
001	CS- Senior Services R&M	\$ 1,500	\$ -	\$ 1,500
001	CS- Special Event-Equip Rent	\$ -	\$ -	\$ -
001	CS- Library-Professional Svc	\$ -	\$ -	\$ -
001	CS- Library-Utilities	\$ 8,112	\$ 7,418	\$ 8,193
001	CS- Library Storm Drainage	\$ 2,262	\$ 2,261	\$ 2,400
001	CS- Library-Repair & Maint	\$ 3,000	\$ -	\$ 3,000
001	Arts - Operating Cost	\$ -	\$ -	\$ -
001	CS- Event Contributions	\$ 3,500	\$ -	\$ 8,500
001	CS - Event Services	\$ -	\$ 10,913	\$ -
001	CS- Museum - Operating	\$ -	\$ 446	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	CS-Museum - Services	\$ -	\$ -	\$ -
001	CS- Museum - Communications	\$ 1,000	\$ 926	\$ 1,000
001	CS- Museum - Utilities	\$ 8,941	\$ 7,827	\$ 8,010
001	CS- The Mill- Ops	\$ 15,000	\$ 4,704	\$ 10,000
001	CS- The Mill- Communication	\$ 866	\$ 926	\$ 935
001	CS- The Mill- Utilities	\$ 36,679	\$ 24,621	\$ 24,867
001	CS- The Mill - R & M	\$ 2,000	\$ 1,714	\$ 2,000
001	CS- Grimm House - Operating	\$ 5,000	\$ 185	\$ -
001	CS-Grimm House - Services	\$ 5,000	\$ 1,015	\$ -
001	CS- Grimm House Utilities	\$ 2,574	\$ 2,678	\$ 2,731
001	CS- Library - Capital Outlay	\$ -	\$ -	\$ -
001	CS- The Mill - Capital	\$ -	\$ -	\$ -
001	Community	\$ 193,595	\$ 163,041	\$ 165,920
001	Lobbying Services	\$ 65,000	\$ 60,258	\$ 65,000
001	GG-Municipal Court Fees	\$ 100,000	\$ 163,760	\$ 168,673
001	LEAN Training - Supplies	\$ 5,000	\$ 5,000	\$ 5,000
001	LEAN Training - Prof Dev	\$ -	\$ -	\$ 5,000
001	GG-Operating Costs	\$ 23,500	\$ 15,607	\$ 23,500
001	GG - Quatermaster Supplies	\$ 5,000	\$ 5,000	\$ -
001	GG-Fuel	\$ 500	\$ -	\$ -
001	GG-Professional Service	\$ 183,710	\$ 87,542	\$ 125,000
001	GG-Communication	\$ 6,050	\$ 4,358	\$ 6,655
001	GG-Rental & Services	\$ 1,500	\$ 393	\$ 1,500
001	GG-Insurance	\$ 243,745	\$ 243,744	\$ 275,000
001	GG-Utilities	\$ 28,235	\$ 22,420	\$ 40,000
001	GG-Storm Drainage	\$ 28,529	\$ 28,529	\$ 12,200
001	GG-Utilities for Rentals	\$ -	\$ -	\$ -
001	GG-Repair & Maintenance	\$ 40,000	\$ 13,965	\$ 40,000
001	GG - R&M - Commercial Bldg	\$ -	\$ -	\$ -
001	GG-Miscellaneous	\$ 5,000	\$ 4,836	\$ 5,000
001	GG-Salaries Regular	\$ 408,710	\$ 388,894	\$ 490,576
001	GG-Salaries Overtime	\$ 13,617	\$ 9,419	\$ 9,796
001	GG-Benefits	\$ 106,940	\$ 95,985	\$ 120,915
001	GG-Social Security	\$ 27,450	\$ 30,079	\$ 34,894
001	GG-Retirement	\$ 35,100	\$ 39,369	\$ 42,886
001	GG-VEBA & Vacation Cash-out	\$ 46,200	\$ -	\$ 46,200
001	GG-Workers Comp	\$ 12,873	\$ 8,788	\$ 14,151
001	GG-Clothing Cleaning Stipend	\$ -	\$ 500	\$ 1,000
001	GG-Advertising	\$ 1,000	\$ 1,073	\$ 1,000
001	GG-Judgments & Settlements	\$ -	\$ -	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
001	GG-PRR - Print-Copy	\$ -	\$ -	\$ -
001	GG - Contrib to Unemployment	\$ -	\$ -	\$ 5,910
001	GG - Contrib to Computer	\$ 315,000	\$ 315,000	\$ 560,000
001	GG-PSRC	\$ 14,420	\$ 14,420	\$ 14,853
001	GG-Chamber of Commerce	\$ 18,295	\$ 18,295	\$ 18,295
001	GG-Economic Alliance	\$ 3,500	\$ 3,500	\$ 3,500
001	GG-AWC	\$ 35,000	\$ 33,491	\$ 35,000
001	GG-SnoCo Tomorrow	\$ 10,770	\$ 10,019	\$ 11,021
001	GG-Excise Tax	\$ 10,000	\$ 6,190	\$ 10,000
001	GG-Protectective Insp Enforce	\$ -	\$ -	\$ -
001	GG-Emergency	\$ 65,364	\$ 56,348	\$ 65,364
001	GG - Air Pollution	\$ 27,796	\$ 32,025	\$ 33,627
001	GG - Liquor Tax to SnoCo	\$ 12,043	\$ 11,982	\$ 12,102
001	Refund of Deposit	\$ 34,200	\$ 33,014	\$ 40,000
001	Refund of Retainage Deposits	\$ -	\$ -	\$ -
001	Lease Agreements	\$ 3,000	\$ 1,234	\$ 3,000
001	GG - Capital Outlays	\$ 3,500	\$ 3,500	\$ -
001	GG - Contrib to Vehicles	\$ 39,000	\$ 39,000	\$ 8,125
001	Transfer Out	\$ -	\$ -	\$ -
001	GG-Contrib to Muni Arts Fund	\$ 25,000	\$ 25,000	\$ 25,000
001	General Government	\$ 2,004,547	\$ 1,832,537	\$ 2,379,743
	Expenditures	\$ 23,281,535	\$ 21,139,265	\$ 25,426,926
001	General Cash	\$ 4,678,764	\$ 6,948,112	\$ 2,304,023
002	Contingency Beginning Cash	\$ 7,901,897	\$ 7,901,897	\$ 8,625,583
002	Local Construction Sales Tax	\$ 900,000	\$ 723,686	\$ 600,000
002	Investment Interest - To GF	\$ -	\$ -	\$ -
002	Uncashed Checks	\$ -	\$ -	\$ -
002	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 900,000	\$ 723,686	\$ 600,000
002	Unclaimed Checks Paid	\$ -	\$ -	\$ -
002	GR - Interfund Transfer Out	\$ -	\$ -	\$ -
002	Park Acquisition	\$ -	\$ -	\$ -
002	Property Acquisition	\$ -	\$ -	\$ -
	Expenses	\$ -	\$ -	\$ -
002	Contingency Reserve	\$ 8,801,897	\$ 8,625,583	\$ 9,225,583
003	Permitting - Beginning Cash	\$ 3,444,184	\$ 3,444,184	\$ 2,635,425
003	Building Permits	\$ 1,170,000	\$ 882,838	\$ 1,000,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
003	Zoning-Subdivision Fees	\$ 220,000	\$ 148,425	\$ 200,000
003	Investment Interest - To GF	\$ -	\$ -	\$ -
	Revenues	\$ 1,390,000	\$ 1,031,263	\$ 1,200,000
003	Miscellaneous	\$ 200	\$ -	\$ -
003	Permit Capital	\$ -	\$ -	\$ -
003	Interfund Transfer Out	\$ 1,690,000	\$ 1,840,022	\$ -
	Expenses	\$ 2,056,883	\$ 2,056,883	\$ 2,056,883
003	Permitting - Managerial	\$ 2,777,301	\$ 2,418,564	\$ 1,778,542
004	Pandemic Recovery - Managerial	\$ 5,889,684	\$ 5,889,684	\$ 3,941,658
004	Investment Interest - To GF	\$ -	\$ -	\$ -
004	Project Retainage	\$ 50,000	\$ 50,000	\$ 50,000
	Revenues	\$ 50,000	\$ 50,000	\$ 50,000
004	Retainage Release	\$ 50,000	\$ 50,000	\$ 50,000
004	Interfund Transfer Out	\$ 27,000	\$ 6,000	\$ 27,000
004	PR - Financial Software	\$ 100,000	\$ 1,210	\$ 99,790
004	PR - Eagle Ridge Park	\$ 459,000	\$ 120,000	\$ 339,000
004	PR - Frontier Heights Park P2	\$ 103,344	\$ 43,344	\$ 60,000
004	PR - LS Bayview Connector	\$ 461,301	\$ 261,301	\$ 198,000
004	RR - Professional Services	\$ -	\$ -	\$ -
004	PR - Sewer Assumption	\$ 300,000	\$ 16,171	\$ 283,829
004	PR - Food Bank Service Org	\$ -	\$ -	\$ -
004	PR - VOA Service Org	\$ -	\$ -	\$ -
004	PR - City Hall/Museum	\$ 1,500,000	\$ -	\$ 680,700
004	RR - Capital Purchases	\$ 1,314,592	\$ -	\$ 2,253,339
004	PR - 17705 91st/24th	\$ 1,500,000	\$ 1,500,000	\$ -
	Expenses	\$ 5,815,237	\$ 1,998,026	\$ 3,991,658
004	Pandemic Recovery - Managerial	\$ 124,447	\$ 3,941,658	\$ 0
005	Rentals - Beginning Cash	\$ -	\$ -	\$ 341,655
005	Investment Interest - To GF	\$ -	\$ -	\$ -
005	Rental Property Leases	\$ 393,500	\$ 341,040	\$ 319,100
005	Rental Property NNN	\$ 15,600	\$ 21,838	\$ 100,000
005	Rental Property Sign Fees	\$ -	\$ 2,443	\$ 800
005	Rental Property Deposits	\$ -	\$ 10,500	\$ 3,000
005	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 409,100	\$ 375,821	\$ 422,900
005	RP - Operating Supplies	\$ -	\$ -	\$ 20,000
005	RP - Broker Fess	\$ -	\$ 12,883	\$ 20,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
005	Rental Property Utilities	\$ 53,100	\$ 20,330	\$ 30,000
005	Rental Property Services	\$ 100,000	\$ 898	\$ 322,000
005	Rental Property Insurance	\$ -	\$ -	\$ 57,000
005	Rental Property Capital	\$ 40,000	\$ -	\$ -
005	Transfer Out	\$ 150,000	\$ 55	\$ 124,967
005	Refund of Deposit	\$ -	\$ -	\$ -
	Expenses	\$ 343,100	\$ 34,166	\$ 573,967
005	Rentals - Managerial	\$ 66,000	\$ 341,655	\$ 190,588
101	Street - Beginning Cash	\$ 2,554,047	\$ 2,554,047	\$ 2,040,186
101	Real & Personal Property Tax	\$ 1,806,024	\$ 1,806,024	\$ 1,848,350
101	Utility Tax - Garbage	\$ 477,686	\$ 479,986	\$ 489,586
101	Utility Tax - Sewer	\$ -	\$ -	\$ 400,000
101	Other Non-Bus. ROW Permits	\$ 45,000	\$ 39,257	\$ 45,000
101	Commerce Grants - State	\$ 10,000	\$ -	\$ -
101	Multimodal Transportation	\$ 52,910	\$ 52,896	\$ 52,756
101	MVFT - City Streets	\$ 721,528	\$ 695,726	\$ 755,197
101	SnoCo Grant	\$ -	\$ -	\$ -
101	Street - PW Charge for Service	\$ -	\$ 2,148	\$ -
101	Investment Interest	\$ 100,000	\$ 88,975	\$ 84,526
101	ST - Private Grant (WCIA/AWC)	\$ -	\$ -	\$ -
101	Street Op Special Assessment	\$ 11,200	\$ 36,230	\$ 36,592
101	Miscellaneous Revenue - Other	\$ -	\$ 3,710	\$ -
101	PW - Retainage	\$ 40,000	\$ -	\$ -
101	Insurance Recoveries - Capital	\$ -	\$ -	\$ -
101	Interfund Transfer In	\$ 25,000	\$ 66,317	\$ 65,000
101	Transfer In - TBD Fund 120	\$ 149,100	\$ 45,000	\$ 150,000
101	Insurance Recoveries - Non Cap	\$ -	\$ 4,106	\$ -
	Revenues	\$ 3,438,448	\$ 3,320,375	\$ 3,927,007
101	ST-Salaries	\$ 1,529,290	\$ 1,367,214	\$ 1,882,949
101	ST-Overtime	\$ 36,400	\$ 39,294	\$ 37,856
101	ST-Benefits	\$ 370,350	\$ 275,062	\$ 457,578
101	ST-Social Security	\$ 109,080	\$ 106,254	\$ 138,831
101	ST-Retirement	\$ 136,510	\$ 139,689	\$ 168,672
101	ST-Workers Comp	\$ 36,466	\$ 21,151	\$ 44,335
101	ST-Clothing - Cleaning Stipend	\$ 5,669	\$ 840	\$ 2,400
101	ST-Fuel	\$ 36,414	\$ 22,245	\$ 37,142
101	ST-Pavement Preservation	\$ 400,000	\$ 400,000	\$ 200,000
101	ST-Advertising	\$ 1,000	\$ 154	\$ -
101	ST-Professional Service	\$ 47,140	\$ 53,534	\$ 50,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
101	ST - Prof Services - Comp Plan	\$ 47,534	\$ 47,534	\$ -
101	ST - Prof Service - Trees	\$ 50,000	\$ 50,000	\$ 30,000
101	ST-Rentals-Leases	\$ 3,000	\$ 10,035	\$ 5,000
101	ST-Repair & Maintenance	\$ 25,000	\$ 41,466	\$ 25,000
101	ST-Miscellaneous	\$ 1,000	\$ 1,419	\$ -
101	ST-Staff Development	\$ 15,000	\$ 15,000	\$ 30,000
101	ST- SWM Fee Payment	\$ 8,550	\$ 8,549	\$ 9,000
101	ST-Sidewalk R&M	\$ 45,000	\$ 22,853	\$ 30,000
101	ST-Lighting - Utilities	\$ 200,500	\$ 218,552	\$ 225,109
101	ST-Lighting - R&M	\$ 10,000	\$ -	\$ -
101	ST-Traffic Control - Supply	\$ 40,000	\$ 35,419	\$ 40,000
101	ST-Traffic Control -Utility	\$ 20,650	\$ 12,725	\$ 13,107
101	ST-Traffic Control - R&M	\$ 20,000	\$ 3,561	\$ 4,000
101	ST-Traf Control - Guardrail	\$ 40,000	\$ 30,267	\$ 30,000
101	ST-Traffic Control - Striping	\$ 100,000	\$ 100,000	\$ 100,000
101	ST-Snow & Ice - Sply	\$ 30,000	\$ 2,220	\$ 25,000
101	ST-Roadside - Supply	\$ 10,000	\$ 5,753	\$ 7,500
101	ST-Beautification Street Signs	\$ 2,000	\$ 2,000	\$ -
101	ST-Clothing	\$ 5,000	\$ 20,000	\$ 7,500
101	ST - Contrib to PW Equipt	\$ 78,000	\$ 78,000	\$ 78,000
101	ST - Contrib to Computer	\$ 67,500	\$ 67,500	\$ 120,000
101	ST-Communications	\$ 16,306	\$ 17,517	\$ 19,268
101	ST-Travel & Meetings	\$ 8,000	\$ 8,000	\$ -
101	ST-Insurance	\$ 205,830	\$ 205,829	\$ 148,000
101	ST - Contrib to Unemployment	\$ -	\$ -	\$ 13,975
101	ST-Utilities	\$ 10,800	\$ 8,835	\$ 9,100
101	ST-Prof Srv - Engineering	\$ 85,000	\$ 50,000	\$ 30,000
101	ST-Office Supplies	\$ 2,000	\$ 1,289	\$ 2,000
101	ST-Operating Cost	\$ 154,400	\$ 194,783	\$ 154,400
101	ST - Quartermaster Supplies	\$ 15,000	\$ -	\$ -
101	PW Retainage Release	\$ 40,000	\$ 17,382	\$ -
101	Lease Agreements	\$ 3,000	\$ -	\$ 3,000
101	ST-Capital Expenditures	\$ 82,309	\$ 82,309	\$ 30,000
101	ST-Capital Equipment	\$ -	\$ -	\$ -
101	Street CP Salaries	\$ -	\$ -	\$ -
101	Street CP Benefits	\$ -	\$ -	\$ -
101	ST-Traffic Control-Capital	\$ 112,500	\$ 50,000	\$ 100,000
101	ST-Transfer Out	\$ -	\$ -	\$ -
101	ST-Trsfr-Sidewalk CapProj Fund	\$ -	\$ -	\$ -
101	ST-Contribution-Municipal Arts	\$ -	\$ -	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
	Expenditures	\$ 4,262,198	\$ 3,834,235	\$ 4,308,722
101	Street - Ending Cash	\$ 1,730,297	\$ 2,040,186	\$ 1,658,472
111	Drug Seizure & Forfeiture	\$ 75,192	\$ 75,192	\$ 69,336
111	Investment Interest	\$ 3,000	\$ 3,187	\$ 3,028
111	Confiscated & Forfeited Prop	\$ -	\$ -	\$ -
111	Insurance Recoveries	\$ -	\$ 298	\$ -
	Revenues	\$ 3,000	\$ 3,485	\$ 3,028
111	Drug Seizure - Settlement Agmt	\$ -	\$ -	\$ -
111	Drug Seize - Operating Costs	\$ 10,000	\$ -	\$ 10,000
111	Drug Seize - Canine Supplies	\$ 5,000	\$ 2,222	\$ 5,000
111	Drug Seize - Canine Prof Serv	\$ 5,000	\$ 7,119	\$ 5,000
111	Drug Seize - Misc Exp	\$ -	\$ -	\$ -
111	Drug - Capital Outlay	\$ 16,000	\$ -	\$ 16,000
111	Transfer Out	\$ -	\$ -	\$ -
	Expenditures	\$ 36,000	\$ 9,341	\$ 36,000
111	Drug Seizure & Forfeiture	\$ 42,192	\$ 69,336	\$ 36,364
112	Municipal Arts	\$ -	\$ -	\$ 386
112	Investment Interest	\$ 150	\$ 386	\$ 367
112	Interfund Transfer In	\$ 25,000	\$ 25,000	\$ -
112	Transfer In - 1% Cap Projects	\$ 27,000	\$ -	\$ 27,000
	Revenues	\$ 52,150	\$ 25,386	\$ 27,367
112	Art - Public Art Acquisition	\$ 25,000	\$ 25,000	\$ -
	Expenditures	\$ 25,000	\$ 25,000	\$ -
112	Municipal Arts	\$ 27,150	\$ 386	\$ 27,753
120	Transportation Benefit	\$ 906,894	\$ 906,894	\$ 1,590,682
120	Transportation Benefit Tax	\$ 1,700,000	\$ 1,563,462	\$ 1,500,000
120	TIB Grant	\$ -	\$ 442,000	\$ -
120	Investment Interest	\$ 60,000	\$ 54,926	\$ 52,179
120	Retainage	\$ -	\$ 20,000	\$ 60,000
	Revenues	\$ 1,760,000	\$ 2,080,388	\$ 1,612,179
120	Transfer Out - Wages	\$ 149,100	\$ 149,100	\$ 150,000
120	Transfer Out - Debt Payments	\$ 372,500	\$ -	\$ -
120	TBP - Pavement Preservation	\$ 600,000	\$ 600,000	\$ 500,000
120	Retainage Release	\$ -	\$ 20,000	\$ 60,000
120	TBP01 - On Hold	\$ -	\$ -	\$ -
120	TBP02: 91st - 4th to Market	\$ 375,000	\$ 375,000	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
120	TBP03: 91st - 8th to 4th	\$ 77,500	\$ 77,500	\$ -
120	TBP04: 117th NE - 20th to 26th	\$ 175,000	\$ 175,000	\$ 300,000
120	TBP05: 91st - 20th to 12th	\$ -	\$ -	\$ -
120	TBP06: N. Lakeshore	\$ -	\$ -	\$ -
120	TBP07: Soper Hill	\$ -	\$ -	\$ 400,000
	Expenditures	\$ 1,749,100	\$ 1,396,600	\$ 1,410,000
120	Transportation Benefit	\$ 917,794	\$ 1,590,682	\$ 1,792,861
210	LTGO 2008A Bond	\$ -	\$ -	\$ -
210	Interfund Transfer In - REET	\$ 213,890	\$ 213,890	\$ 211,865
	Revenues	\$ 213,890	\$ 213,890	\$ 211,865
210	2008 Bond Princ Pymt - GG	\$ 175,000	\$ 175,000	\$ 180,000
210	2008 Bond Interest Payment	\$ 38,540	\$ 38,540	\$ 31,365
210	2008 Bond Fees	\$ 350	\$ 350	\$ 500
210	2008 Bond Interest Payment	\$ -	\$ -	\$ -
	Expenditures	\$ 213,890	\$ 213,890	\$ 211,865
210	LTGO 2008A Bond	\$ -	\$ -	\$ -
214	2019A LTGO Bond - PD	\$ -	\$ -	\$ -
214	Interfund Transfer In	\$ 463,600	\$ 463,600.00	\$ 460,097
	Revenues	\$ 463,600	\$ 463,600	\$ 460,097
214	2019A-1 LTGO Princ Pmt PD	\$ -	\$ -	\$ -
214	2019A-2 LTGO Princ Pmt PD	\$ 195,000	\$ 195,000	\$ 195,000
214	2019A-1 LTGO Interest Pymt PD	\$ 240,850	\$ 240,850	\$ 240,850
214	2019A-2 LTGO Interest Pmt PD	\$ 27,050	\$ 27,050	\$ 23,247
214	2019A LTGO Bond Fees	\$ 700	\$ 700	\$ 1,000
	Expenses	\$ 463,600	\$ 463,600	\$ 460,097
214	2019A LTGO Bond - PD	\$ -	\$ -	\$ -
215	2021A LTGO Bond - 17005	\$ -	\$ -	\$ -
215	Interfund Transfer In	\$ 609,150	\$ 609,150	\$ 608,350
	Revenues	\$ 609,150	\$ 609,150	\$ 608,350
215	2021A LTGO Principal Pmt	\$ 365,000	\$ 365,000	\$ 375,000
215	2021A LTGO Interest Pmt	\$ 243,800	\$ 243,800	\$ 232,850
215	2021A LTGO Bond Fees	\$ 350	\$ 350	\$ 500
	Expenses	\$ 609,150	\$ 609,150	\$ 608,350
215	2021A LTGO Bond - 17005	\$ -	\$ -	\$ -
216	2024A LTGO Bond - Civic Campus	\$ -	\$ -	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
216	Investment Interest	\$ 10,000	\$ 10,024	\$ 10,000
216	Interfund Transfer In	\$ 568,548	\$ 418,549	\$ 587,200
	Revenues	\$ 578,548	\$ 428,573	\$ 597,200
216	2024A LTGO Principal Payment	\$ 105,000	\$ 105,000	\$ 155,000
216	2024A LTGO Interest Payment	\$ 313,149	\$ 313,149	\$ 431,700
216	2024A LTGO Bond Fees	\$ 400	\$ 400	\$ 500
	Expenses	\$ 418,549	\$ 418,549	\$ 587,200
216	2024A LTGO Bond - Civic Campus	\$ 159,999	\$ 10,024	\$ 10,000
301	Cap Proj-Dev Contrib-Traffic	\$ 5,808,069	\$ 5,808,069	\$ 3,286,106
301	TIB - 20th St SE Grant	\$ -	\$ -	\$ -
301	Charge for Services- Everett	\$ -	\$ -	\$ -
301	Local Trans. Act -Impact Fees	\$ 5,000	\$ 55,365	\$ 5,000
301	Traffic Mitigation - TIZ 1	\$ 50,000	\$ 175,797	\$ 50,000
301	Traffic Mitigation - TIZ 2	\$ 50,000	\$ 18,667	\$ 50,000
301	Traffic Mitigation - TIZ 3	\$ 500,000	\$ 282,800	\$ 350,000
301	Investment Interest	\$ 300,000	\$ 268,543	\$ 245,110
301	PW Retainage Held	\$ 100,000	\$ -	\$ 100,000
	Revenues	\$ 1,005,000	\$ 801,171	\$ 800,110
301	PW Retainage Release	\$ 100,000	\$ -	\$ 100,000
301	Refunds or Reimbursements	\$ -	\$ -	\$ -
301	Transfer Out	\$ -	\$ -	\$ -
301	Roadway CP Salaries	\$ 75,000	\$ 6,000	\$ 15,000
301	Roadway CP Benefits	\$ 25,000	\$ 2,500	\$ 10,000
301	TZ3-17005- 24th St & 91st Ext	\$ 1,689,634	\$ 1,689,634	\$ -
301	TZ1 - Main Street	\$ 500,000	\$ 165,000	\$ 335,000
301	Fee In Lieu of - Sidewalks	\$ 233,000	\$ 233,000	\$ -
301	TZ3 - 79th/8th Project	\$ 85,000	\$ 55,000	\$ -
301	TZ2 - 91st Av NE Revitalize	\$ -	\$ -	\$ -
301	TZ3- TBP03 - 91st Av SE Sidwlk	\$ 572,000	\$ 572,000	\$ -
301	TZ2- TBP02 - 91st Av SE Sidwlk	\$ 600,000	\$ 600,000	\$ -
301	TZ1 - 131st Infrastructure	\$ -	\$ -	\$ 100,000
	Expenditures	\$ 3,879,634	\$ 3,323,134	\$ 560,000
301	Cap Proj-Dev Contrib-Traffic	\$ 2,933,435	\$ 3,286,106	\$ 3,526,216
302	Park Mitigation Fund	\$ 2,276,884	\$ 2,276,884	\$ 2,333,021
302	RCO - Frontier Heights Grants	\$ 1,159,352	\$ -	\$ 1,159,352
302	State Commerce - Cedarwood	\$ 2,455,589	\$ -	\$ -
302	State Commerce	\$ -	\$ -	\$ -
302	Snohomish County SCPP Grants	\$ 45,000	\$ -	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
302	Park Mitigation	\$ 800,000	\$ 500,000	\$ 500,000
302	Investment Interest	\$ 120,000	\$ 105,000	\$ 78,000
302	Tree Replacement Fee	\$ 10,000	\$ 15,000	\$ 15,000
302	Donation - Row Club Docks	\$ -	\$ -	\$ -
302	PW Retainage	\$ 200,000	\$ -	\$ 200,000
302	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 4,789,941	\$ 620,000	\$ 1,952,352
302	Retainage Release	\$ 206,000	\$ 27,451	\$ 200,000
302	Park Mitigation Funds Exp	\$ -	\$ -	\$ -
302	Tree Replacement Expenditures	\$ 75,000	\$ 3,763	\$ 25,000
302	Park Mit CP Salaires	\$ 75,000	\$ 7,500	\$ 75,000
302	Park Mit CP Benefits	\$ 25,000	\$ 2,500	\$ 25,000
302	PM - Park Acquisition	\$ -	\$ -	\$ -
302	PM - Frontier Heights Capital	\$ 1,708,440	\$ -	\$ 1,700,000
302	PM - North Cove Moorage	\$ -	\$ -	\$ -
302	PM - Lundeen Park Capital	\$ 10,000	\$ 10,000	\$ -
302	PM -LS Bayview Connector - PT	\$ 900,000	\$ 510,000	\$ 590,000
302	PM - Eagle Ridge	\$ 10,000	\$ 2,150	\$ 22,850
302	PM - Davies Beach	\$ -	\$ -	\$ 100,000
302	PM - Sunset Dock&Shoreline	\$ -	\$ -	\$ -
302	PM - North Cove	\$ -	\$ -	\$ 150,000
302	PM - Cedarwood Park	\$ 2,955,589	\$ 500	\$ 499,500
302	PM - North Cove Feasibility	\$ 106,000	\$ -	\$ 106,000
302	PM - Westlake Park	\$ -	\$ -	\$ 100,000
302	Transfer Out	\$ -	\$ -	\$ -
	Expenditures	\$ 6,071,029	\$ 563,864	\$ 3,593,350
302	Park Mitigation Fund	\$ 995,796	\$ 2,333,021	\$ 692,023
303	Real Estate Excise Tax I	\$ 7,659,059	\$ 7,659,059	\$ 8,114,460
303	REET 1-1st Quarter Percent	\$ 800,000	\$ 1,374,818	\$ 1,200,000
303	Investment Interest	\$ 350,000	\$ 316,815	\$ 300,975
303	Retainage	\$ -	\$ -	\$ -
303	Tranfser In	\$ -	\$ -	\$ -
	Revenues	\$ 1,150,000	\$ 1,691,633	\$ 1,500,975
303	Retainage Release	\$ -	\$ -	\$ -
303	Transfer to Police 2015 Debt	\$ -	\$ -	\$ -
303	transfer to 210 for 2008 bonds	\$ 213,890	\$ 213,890	\$ 211,865
303	Transfer Out 2019A New PD Bond	\$ 463,600	\$ 463,600	\$ 460,097
303	Transfer Out - 2024A Bond Fund	\$ 418,548	\$ 418,548	\$ 487,200
303	Eagle Ridge Park	\$ -	\$ -	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
303	Citywide Security Cameras	\$ 140,195	\$ 140,195	\$ -
303	PW Shop Feasibility	\$ 15,000	\$ -	\$ -
	Expenditures	\$ 1,251,233	\$ 1,236,233	\$ 1,159,162
303	Real Estate Excise Tax I	\$ 7,557,826	\$ 8,114,460	\$ 8,456,273
304	Real Estate Excise Tax II	\$ 6,479,596	\$ 6,479,596	\$ 6,826,358
304	REET 2- 2nd Quarter Percent	\$ 800,000	\$ 1,360,838	\$ 1,200,000
304	Main Street - FHWA/PSRC	\$ 3,157,250	\$ -	\$ 3,157,250
304	TIB - 17005 24th/91st	\$ -	\$ -	\$ -
304	Commerce - Festival Street Grt	\$ -	\$ -	\$ -
304	CERB - Commerce Grant	\$ 50,000	\$ -	\$ 50,000
304	Investment Interest	\$ 320,000	\$ 269,618	\$ 256,137
304	Retainage	\$ 100,000	\$ -	\$ 100,000
304	Transfer in	\$ 12,159	\$ 12,158	\$ -
	Revenues	\$ 4,439,409	\$ 1,642,614	\$ 4,763,387
304	Retainage Release	\$ 100,000	\$ 21,950	\$ 100,000
304	Frontier Heights Pk Redevelop	\$ 502,000	\$ -	\$ 590,000
304	Park - Eagle Ridge Park	\$ -	\$ -	\$ -
304	R2 - Sunset Park Improvements	\$ -	\$ 16,751	\$ -
304	R2 - Sunset Dock Improvements	\$ -	\$ -	\$ -
304	R2 - LS Bayview Connector	\$ 500,000	\$ 288,000	\$ 512,000
304	131st Ave NE Sewer Extension	\$ 1,767,412	\$ 125,000	\$ 1,520,000
304	R2 - FC114 - Machias Sewer Inf	\$ 100,000	\$ 50,000	\$ 50,000
304	17005 - 24th St SE & 91st Ave	\$ -	\$ -	\$ -
304	Project Salaries	\$ 50,000	\$ 15,000	\$ 15,000
304	Project Benefits	\$ 17,600	\$ 5,000	\$ 5,000
304	Pavement Capital	\$ -	\$ -	\$ 200,000
304	79th Ave SE Access Road	\$ 50,000	\$ -	\$ -
304	Festival Street/Mill Spur	\$ -	\$ -	\$ -
304	Festival St/Mill Spur DT Parkg	\$ -	\$ -	\$ -
304	R2 - Main Street	\$ 3,600,000	\$ 115,000	\$ 3,485,000
304	R2- 20th & Main (Rd Impvmnts)	\$ 200,000	\$ -	\$ 500,000
304	R2 - RD106 - 79th/8th Inter	\$ 50,000	\$ 50,000	\$ -
304	ADA Ramp Improvements	\$ -	\$ -	\$ -
304	Transfer Out	\$ -	\$ -	\$ -
304	Trans to 215 - 2021A Bond Fund	\$ 609,150	\$ 609,150	\$ 608,300
	Expenditures	\$ 7,546,162	\$ 1,295,851	\$ 7,585,300
304	Real Estate Excise Tax II	\$ 3,372,843	\$ 6,826,358	\$ 4,004,445
306	Facility Capital Project Fund	\$ 12,159	\$ 12,159	\$ 3,196,004

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
306	Investment Interest	\$ 70,000	\$ 68,534	\$ 40,000
306	Private Party Grant/Donation	\$ -	\$ -	\$ 764,000
306	Misc Revenues	\$ 764,000	\$ -	\$ -
306	Retainage	\$ 100,000	\$ -	\$ 100,000
306	2024A - LTGO Bond Proceeds	\$ 9,610,000	\$ 9,610,000	\$ -
306	2024A - LTGO Bond Premium	\$ 527,283	\$ 527,282	\$ -
306	Sale of Property	\$ 3,000,000	\$ -	\$ 3,000,000
306	Transfer In	\$ 530,000	\$ 540,111	\$ -
	Revenues	\$ 14,601,283	\$ 10,745,927	\$ 3,904,000
306	Retainage Release	\$ 100,000	\$ -	\$ 100,000
306	2024A - LTGO Bond Issuance Fee	\$ 135,792	\$ 134,290	\$ -
306	Culture/Rec Facility Capital	\$ 2,519,300	\$ 213,000	\$ 2,306,300
306	Transfer out	\$ 12,159	\$ 12,158	\$ -
306	Gen Facility CP Salaries	\$ 50,000	\$ -	\$ 50,000
306	Gen Facilities CP Benefits	\$ 20,000	\$ -	\$ 20,000
306	FC - Municipal Campus GG	\$ 11,776,192	\$ 7,202,634	\$ 4,000,000
306	FC - Capital GG	\$ -	\$ -	\$ 438,500
	Expenditures	\$ 14,613,443	\$ 7,562,082	\$ 6,914,800
306	Facility Capital Project Fund	\$ (1)	\$ 3,196,004	\$ 185,204
309	Sidewalk Capital Project	\$ 586,848	\$ 586,848	\$ 281,899
309	SnoCo ILA Grant - S. Lk Stvs	\$ -	\$ -	\$ -
309	Investment Interest	\$ 30,000	\$ 25,051	\$ 15,000
309	Interfund Transfer In	\$ -	\$ -	\$ -
	Revenues	\$ 30,000	\$ 25,051	\$ 15,000
309	SW-TBP02	\$ 180,000	\$ 180,000	\$ -
309	ADA Crosswalk Improvements	\$ 150,000	\$ 150,000	\$ 100,000
309	S. Lake Stevens Path Design	\$ -	\$ -	\$ -
309	Sidewalk Construction	\$ 100,000	\$ -	\$ -
	Expenditures	\$ 430,000	\$ 330,000	\$ 100,000
309	Sidewalk Capital Project	\$ 186,848	\$ 281,899	\$ 196,899
401	Sewer	\$ 78,695	\$ 78,695	\$ 58,404
401	Sewer District Reimbursement	\$ 794,785	\$ 795,084	\$ 798,285
401	Sewer Utility Agreement	\$ 15,000	\$ 15,000	\$ -
401	Sewer Related Latecomers Rev	\$ -	\$ -	\$ -
401	Investment Interest	\$ 500	\$ 9,099	\$ -
401	InterfundTransfer In	\$ -	\$ -	\$ -
	Revenues	\$ 810,285	\$ 819,183	\$ 798,285
401	SE - Capital Outlays	\$ 41,454	\$ 41,454	\$ -

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
401	SE - Legal Services	\$ -	\$ -	\$ -
401	SE - Legal Litigation	\$ -	\$ -	\$ -
401	SE-Operating Cost	\$ -	\$ -	\$ -
401	SE-Professional Service	\$ -	\$ -	\$ -
401	Sewer Dist Utilities	\$ -	\$ 3,235	\$ 3,500
401	PWTF 2005 - Principal	\$ 52,632	\$ 52,632	\$ 52,632
401	PWTF 2006 - Principal	\$ 409,540	\$ 409,540	\$ 409,540
401	PWTF 2008 - Principal	\$ 301,735	\$ 301,735	\$ 301,735
401	PWTF 2005 - Interest	\$ 2,105	\$ 2,105	\$ 2,105
401	PWTF 2006 - Interest	\$ 6,143	\$ 6,143	\$ 6,143
401	PWTF 2008 - Interest	\$ 22,630	\$ 22,630	\$ 22,630
	Expenditures	\$ 836,239	\$ 839,474	\$ 798,285
401	Sewer	\$ 52,741	\$ 58,404	\$ 58,404
410	Storm & Surface Water	\$ 2,075,289	\$ 2,075,289	\$ 1,915,847
410	DOE - Capacity Grants	\$ 75,000	\$ 60,000	\$ 70,000
410	DOE - SFAP - CCTV			\$ 658,861
410	Commerce Grant	\$ -	\$ -	\$ 45,000
410	Storm Drainage Charges	\$ 5,087,681	\$ 5,196,078	\$ 5,403,921
410	SW - Charge for Service	\$ -	\$ -	\$ -
410	Investment Interest	\$ 79,382	\$ 85,054	\$ 80,801
410	Miscellaneous Revenues - Storm	\$ -	\$ 3,710	\$ -
410	SW-Retainage	\$ -	\$ 6,639	\$ 5,000
410	Interfund Transfer In	\$ 25,000	\$ 61,459	\$ 60,000
410	Transfer In - TBD Fund 120	\$ -	\$ -	\$ -
410	SWM - Insurance Recovery	\$ -	\$ 2,139	\$ -
	Revenues	\$ 5,267,063	\$ 5,415,079	\$ 6,323,583
410	SW-Salaries	\$ 2,069,030	\$ 1,995,626	\$ 2,095,021
410	SW-Overtime	\$ 41,600	\$ 49,001	\$ 43,264
410	SW-Benefits	\$ 518,370	\$ 392,710	\$ 456,995
410	SW-Social Security	\$ 145,720	\$ 153,700	\$ 156,128
410	SW-Retirement	\$ 186,100	\$ 199,868	\$ 192,751
410	SW-Workers Comp	\$ 55,446	\$ 37,518	\$ 52,291
410	SW - Clothing Cleaning Stipend	\$ 5,000	\$ 1,629	\$ 3,600
410	SW - Clothing	\$ 5,000	\$ 10,952	\$ 7,500
410	SW - Office Supplies	\$ 6,000	\$ 1,231	\$ 6,000
410	SW - Operating Costs	\$ 150,000	\$ 105,557	\$ 150,000
410	SW- Quartermaster Supplies	\$ 15,000	\$ 15,000	\$ -
410	SW - Fuel	\$ 29,316	\$ 22,245	\$ 22,912
410	SW - Small Tools	\$ 15,000	\$ 2,119	\$ 15,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
410	SW - Prof Serv - Tree	\$ 50,000	\$ -	\$ 50,000
410	SW - Professional Services	\$ 63,580	\$ 48,214	\$ 125,000
410	SW - Aquatic Vegetation Mgmt	\$ 100,000	\$ 100,000	\$ 150,000
410	SW - Disposal Fees	\$ 30,000	\$ 22,839	\$ 30,000
410	SW - Advertising	\$ 500	\$ 154	\$ -
410	SW - SnoCo SWM Billing Fees	\$ 45,000	\$ 38,659	\$ 45,000
410	SW - DOE Annual Permit/Monitor	\$ 64,182	\$ 16,088	\$ 60,000
410	SW - Prof Service - CCTV	\$ 350,000	\$ 228,060	\$ 775,131
410	SW - Communications	\$ 16,306	\$ 17,609	\$ 19,370
410	SW - Travel & Meetings	\$ 5,000	\$ 9,773	\$ -
410	SW-Excise Taxes	\$ 88,000	\$ 75,315	\$ 77,575
410	SW - Rentals-Leases	\$ 20,000	\$ 5,799	\$ 20,000
410	SW-Insurance	\$ 242,324	\$ 242,323	\$ 133,000
410	SW - Utilities	\$ 10,694	\$ 8,835	\$ 9,012
410	SW - Drainage	\$ 7,755	\$ 7,755	\$ 8,100
410	SW - Repairs & Maintenance	\$ 35,000	\$ 26,186	\$ 35,000
410	SW - Miscellaneous	\$ 400	\$ 2,361	\$ -
410	SW - Staff Development	\$ 15,000	\$ 13,262	\$ 20,000
410	SW - Alum Treatment	\$ 139,260	\$ -	\$ 139,260
410	SW - SnoCo Lake Management	\$ 30,000	\$ 18,081	\$ 30,000
410	SW - Contrib to PW Equipt	\$ 153,000	\$ 153,000	\$ 76,375
410	SW - Contrib to Unemployment	\$ -	\$ -	\$ 10,115
410	SW - Contrib to Computer	\$ 67,500	\$ 67,500	\$ 120,000
410	DOE - Capacity Grant Op Costs	\$ 75,000	\$ 75,000	\$ -
410	SW-Diking District Contrib	\$ 30,000	\$ 30,000	\$ 30,000
410	SW - Retainage Release	\$ -	\$ 2,765	\$ 12,000
410	Lease Agreements	\$ 2,000	\$ 2,000	\$ 2,000
410	SW - Capital Expenditure	\$ -	\$ 8,705	\$ 150,000
410	SW- Transfer to SWM Capital	\$ 1,200,000	\$ 1,200,000	\$ 1,700,000
410	SW - Transfer to SWM Debt	\$ 167,082	\$ 167,082	\$ 100,177
	Expenditures	\$ 6,249,165	\$ 5,574,520	\$ 7,128,577
410	Storm & Surface Water	\$ 1,093,187	\$ 1,915,847	\$ 1,110,853
411	Storm Water Capital	\$ 4,388,017	\$ 4,388,017	\$ 4,133,203
411	SnoCo Conservation Futures Grt	\$ 513,975	\$ 513,975	\$ -
411	Investment Interest	\$ 200,000	\$ 181,678	\$ 172,594
411	Misc Revenue	\$ -	\$ 108	\$ 911,000
411	Retainage	\$ 10,000	\$ 10,000	\$ 10,000
411	SWC - Insurance Rec Capital	\$ -	\$ -	\$ -
411	Transfer In	\$ 1,200,000	\$ 1,200,000	\$ 1,700,000

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
	Revenues	\$ 1,923,975	\$ 1,905,761	\$ 2,793,594
411	Retainage Release	\$ 11,600	\$ 11,600	\$ 10,000
411	SWM CP Salaries	\$ 2,000	\$ -	\$ 2,000
411	SWM CP Benefits	\$ 800	\$ -	\$ 800
411	SWC - Cap Proj Engineering	\$ 10,000	\$ 10,000	
411	SWC - PW Shop Feasibility	\$ 15,000	\$ -	\$ 15,000
411	SWC - Capital Purchases	\$ 523,975	\$ 523,975	
411	Capital Drainage	\$ 50,000	\$ 50,000	\$ 1,205,000
411	Machias Sewer Infrast. (FC114)	\$ 100,000	\$ 15,000	\$ 85,000
411	Catherine Creek/36th St Bridge	\$ 250,000	\$ 250,000	\$ 1,131,000
411	Wier Replacement Scope Design	\$ 150,000	\$ 150,000	
411	Capital Equipment	\$ 150,000	\$ 150,000	
411	131st Ave NE Sewer Ext	\$ 180,000	\$ -	\$ 180,000
411	24th/91st Drainage/Wetland	\$ 1,000,000	\$ 1,000,000	
	Expenditures	\$ 2,443,375	\$ 2,160,575	\$ 2,628,800
411	Storm Water Capital	\$ 3,868,617	\$ 4,133,203	\$ 4,297,997
412	Storm Water Debt Service	\$ 1	\$ 1	\$ 1
412	Interfund Transfer In	\$ 167,082	\$ 167,082	\$ 100,177
	Revenues	\$ 167,082	\$ 167,082	\$ 100,177
412	2019 LTGO Bond - Principal	\$ 66,000	\$ 66,000	\$ -
412	LP_2020B - Principal	\$ 93,079	\$ 93,079	\$ 97,733
412	2019 LTGO Bond - Interest	\$ 789	\$ 789	\$ -
412	LP_2020B Interest	\$ 7,214	\$ 7,214	\$ 2,444
	Expenditures	\$ 167,082	\$ 167,082	\$ 100,177
412	Storm Water Debt Service	\$ 1	\$ 1	\$ 1
501	Unemployment	\$ 39,409	\$ 39,409	\$ 10,949
501	Contributions From Other Funds	\$ -	\$ -	\$ 30,000
501	Investment Interest	\$ 1,000	\$ 1,540	\$ 1,000
	Revenues	\$ 1,000	\$ 1,540	\$ 31,000
501	Payment to Claimants	\$ 30,000	\$ 30,000	\$ 30,000
	Expenditures	\$ 30,000	\$ 30,000	\$ 30,000
501	Unemployment	\$ 10,409	\$ 10,949	\$ 11,949
510	Capital Equip - Computer	\$ 321,449	\$ 321,449	\$ 101,151
510	Technology Fee	\$ 38,779	\$ 25,358	\$ 25,611
510	Contributions From Other Funds	\$ 450,000	\$ 450,000	\$ 800,000
510	Investment Interest	\$ 9,500	\$ 7,318	\$ 6,952

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
510	Transfers In	\$ -		\$ -
510	Misc & Sale of Surplus	\$ -	\$ 142	\$ -
	Revenues	\$ 498,279	\$ 482,818	\$ 832,563
510	Transfer Out	\$ -	\$ -	\$ -
510	Purchase Computer Equipment	\$ 75,000	\$ 75,000	\$ -
510	LR - SiteImprove Website Optim	\$ 5,425	\$ 5,100	\$ -
510	LR - Lansweeper	\$ 2,000	\$ 1,500	\$ 2,200
510	LR - Adobe Pro	\$ 11,000	\$ 12,000	\$ 14,000
510	LR - WaveBroadband Fiber Lease	\$ 7,620	\$ 10,875	\$ 8,382
510	LR - Smarsh	\$ 9,000	\$ 9,000	\$ 9,900
510	LR - Civic Plus Suite	\$ 21,500	\$ 21,500	\$ 58,088
510	LR - TrendMicro Antivirus	\$ 5,000	\$ 8,000	\$ 5,500
510	LR - Social Media Archive	\$ 7,860	\$ 6,000	\$ -
510	LR - Datacenter Rack Spc SnoCo	\$ 5,197	\$ 6,000	\$ 5,300
510	LR - Firewall Security Subscri	\$ 2,000	\$ 2,033	\$ 2,200
510	LR - Barracuda Email Archive	\$ 15,700	\$ 12,000	\$ 16,300
510	LR - Quest Backup Solution	\$ 5,000	\$ 3,365	\$ -
510	LR - GoDaddy SSL - 3 yr	\$ 500	\$ 500	\$ 500
510	LR - .GOV Domain	\$ -		\$ -
510	LR - Microsoft Enterprise Agmt	\$ 110,200	\$ 102,000	\$ 97,570
510	LR - NextRequest - PRR	\$ 18,000	\$ 16,367	\$ -
510	LR - Bomgar Cloud Remote Admin	\$ 3,000	\$ 3,097	\$ 3,300
510	LR - KnowBe4 Cyber Security Tr	\$ 3,600	\$ 3,454	\$ 3,960
510	LR - Springbrook	\$ 22,200	\$ 22,137	\$ 24,420
510	LR - NEOGOV	\$ 32,320	\$ 39,514	\$ 35,552
510	LR - ESRI - ArcGIS	\$ 29,000	\$ 28,342	\$ 31,900
510	LR - Permit Trax	\$ 12,000	\$ 11,367	\$ 13,200
510	LR - Vue Works	\$ 11,000	\$ 11,000	\$ 11,000
510	LR - NovaTime	\$ 6,200	\$ 6,200	\$ 6,820
510	LR - AutoDesk Civil 3D	\$ 7,800	\$ 4,200	\$ 8,580
510	LR - Dell Hardware Support	\$ 3,200	\$ 4,160	\$ 3,520
510	LR - Fortivoice	\$ 2,000	\$ 1,360	\$ 2,200
510	LR - DUO 2 Factor	\$ 5,500	\$ 5,400	\$ 6,050
510	LR - Misc Renewals	\$ -	\$ -	\$ 96,016
510	LR - CI.Security (MDR)	\$ 40,000	\$ 40,000	\$ 40,000
510	LR - Genetec VMS	\$ 3,000	\$ -	\$ 5,800
510	LR - ClearGov	\$ 11,800	\$ 11,944	\$ 12,980
510	LR - Bitwarden Password Keeper	\$ 6,500	\$ 7,677	\$ 7,150
510	LR - Bluebeam	\$ 4,000	\$ 3,940	\$ 4,400
510	LR - PowerDMS	\$ 12,250	\$ 13,355	\$ 13,475

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
510	Capital - Purch Computer Equip	\$ 194,729	\$ 194,729	\$ 268,729
	Expenditures	\$ 711,101	\$ 703,116	\$ 818,992
510	Capital Equip - Computer	\$ 108,627	\$ 101,151	\$ 114,722
515	Capital Equip - Vehicle Replac	\$ 95,778	\$ 95,778	\$ 120,060
515	Contributions From Other Funds	\$ 20,000	\$ 20,000	\$ -
515	Investment Interest	\$ 4,500	\$ 4,282	\$ 4,068
	Revenues	\$ 24,500	\$ 24,282	\$ 4,068
515	Vehicle Purch - Building Dept	\$ -	\$ -	\$ -
	Expenditures	\$ -	\$ -	\$ -
515	Capital Equip - Vehicle Replac	\$ 120,278	\$ 120,060	\$ 124,128
520	Capital Equip - Police	\$ 766,137	\$ 766,137	\$ 864,425
520	LE Contribution - Vehicles	\$ 277,000	\$ 277,000	\$ 277,000
520	LE Contributions - Boat	\$ 16,000	\$ 16,000	\$ 16,000
520	LE Contributions - Taser	\$ 24,000	\$ 24,000	\$ 35,000
520	LE - Contributions - Firearms	\$ 20,000	\$ 20,000	\$ 20,000
520	Investment Interest	\$ 33,000	\$ 33,194	\$ 31,534
520	Sale of Capital Assets	\$ -	\$ 5,925	\$ -
520	Insurance Recoveries - Capital	\$ -	\$ 4,179	\$ -
	Revenues	\$ 370,000	\$ 380,298	\$ 379,534
520	LE - Lease Agreements	\$ -	\$ 40,000	\$ 70,000
520	Vehicles - Capital Equip	\$ 601,707	\$ 200,000	\$ 100,000
520	Boat - Capital Equip	\$ -	\$ -	\$ -
520	Taser - Capital Equip	\$ -	\$ -	\$ -
520	Firearm - Capital Equip	\$ 18,372	\$ 18,372	\$ 15,500
520	LE - Body Worn Cameras	\$ -	\$ -	\$ -
520	Taser - Installment Purch	\$ 23,638	\$ 23,638	\$ 34,606
	Expenditures	\$ 643,717	\$ 282,010	\$ 220,106
520	Capital Equip - Police	\$ 492,420	\$ 864,425	\$ 1,023,853
525	Capital Equip - Parks	\$ -	\$ -	\$ -
525	Contributions From Other Funds	\$ -	\$ -	\$ 50,000
525	Investment Interest	\$ -	\$ -	\$ 5,000
525	Sale of Surplus	\$ -	\$ -	\$ -
525	Sale of Capital Equipment	\$ -	\$ -	\$ -
525	Transfer In	\$ -	\$ -	\$ 84,000
	Revenues	\$ -	\$ -	\$ 139,000
525	PK - Lease Agreements	\$ -	\$ -	\$ 17,100

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
525	PK - Cap Lease Fees	\$ -	\$ -	\$ 2,800
525	PK - Capital Equipment Exp	\$ -	\$ -	\$ 49,340
	Expenditures	\$ -	\$ -	\$ 69,240
525	Capital Equip - Parks	\$ -	\$ -	\$ 69,760
530	Capital Equip - PW	\$ 720,632	\$ 720,632	\$ 576,685
530	Contributions From Other Funds	\$ 308,000	\$ 308,000	\$ 162,500
530	Investment Interest	\$ 30,000	\$ 29,220	\$ 27,759
530	Sale of Surplus	\$ -	\$ 285	\$ -
530	Sale of Capital Equipment	\$ 16,325	\$ 53,050	\$ -
	Revenues	\$ 354,325	\$ 390,555	\$ 190,259
530	Parks Capital Equipment	\$ 37,500	\$ 500	\$ -
530	Transfer to PK Equip	\$ -	\$ -	\$ 84,000
530	PW Lease Agreements	\$ 327,082	\$ 142,517	\$ 97,000
530	Purchase Of Capital Equipment	\$ 372,463	\$ 372,463	\$ 133,000
530	Capital Lease Taxes & Fees	\$ -	\$ 19,021	\$ 18,000
530	Capital Lease Principal	\$ 105,000	\$ -	\$ -
	Expenditures	\$ 842,045	\$ 534,501	\$ 332,000
530	Capital Equip - PW	\$ 232,912	\$ 576,685	\$ 434,944
633	Treasurer's Trust	\$ 3,121	\$ 3,121	\$ 1,061
633	District Court - State Portion	\$ 300,000	\$ 129,180	\$ 300,000
633	District Court - Crime Victims	\$ 4,100	\$ 1,925	\$ 4,100
633	Gun Permit Fees - DOL	\$ 12,000	\$ 9,694	\$ 12,000
633	St. Bldg Permit Fee Non-Rev	\$ 9,000	\$ 2,940	\$ 9,000
633	Leasehold Excise Tax Receipts	\$ 54,000	\$ 46,985	\$ 14,000
633	Seizure & Forfeit - State REV	\$ 10,087	\$ -	\$ 7,000
633	Fire District Fees	\$ 35,000	\$ 40,586	\$ 35,000
633	Gun Permit Fees - WSP	\$ 4,000	\$ 3,151	\$ 4,000
633	Sales Tax owed to DOR	\$ -	\$ 514	\$ -
633	OPD Grant - Arlington Portion	\$ 10,800	\$ 10,800	\$ 10,800
633	Transfer in	\$ -	\$ -	\$ -
	Revenues	\$ 438,987	\$ 245,775	\$ 395,900
633	State Court Remit	\$ 300,000	\$ 131,215	\$ 300,000
633	Crime Victims Comp - SnoCo	\$ 4,100	\$ 1,925	\$ 4,100
633	Seizure & Forfeit State REMIT	\$ 7,000	\$ -	\$ 7,000
633	Leasehold Excise Tax Remit	\$ 54,000	\$ 46,985	\$ 14,000
633	Fire District Fee Remit	\$ 35,000	\$ 40,586	\$ 35,000
633	State Building Permit Remit	\$ 9,000	\$ 2,940	\$ 9,000
633	Gun Permit - State DOL	\$ 12,000	\$ 9,694	\$ 12,000
633	Gun Permit - WSP Remittance	\$ 4,000	\$ 3,151	\$ 4,000
633	DOR - Sales Tax Remittance	\$ -	\$ 514	\$ 1,061

2025 Budget - All Funds

Fund	Description	2024 Budget	Estimated Actual 2024	2025 Proposed Budget
633	OPD Grant Exp - Arlington	\$ 10,825	\$ 10,825	\$ 10,800
	Expenditures	\$ 435,925	\$ 247,835	\$ 396,961
633	Treasurer's Trust	\$ 6,183	\$ 1,061	\$ 0



One Community Around The Lake

2025 Budget Public Hearing No. 1

BARB STEVENS, FINANCE DIRECTOR

OCTOBER 22, 2024

Budget Process Timeline





2025 Budget Priorities

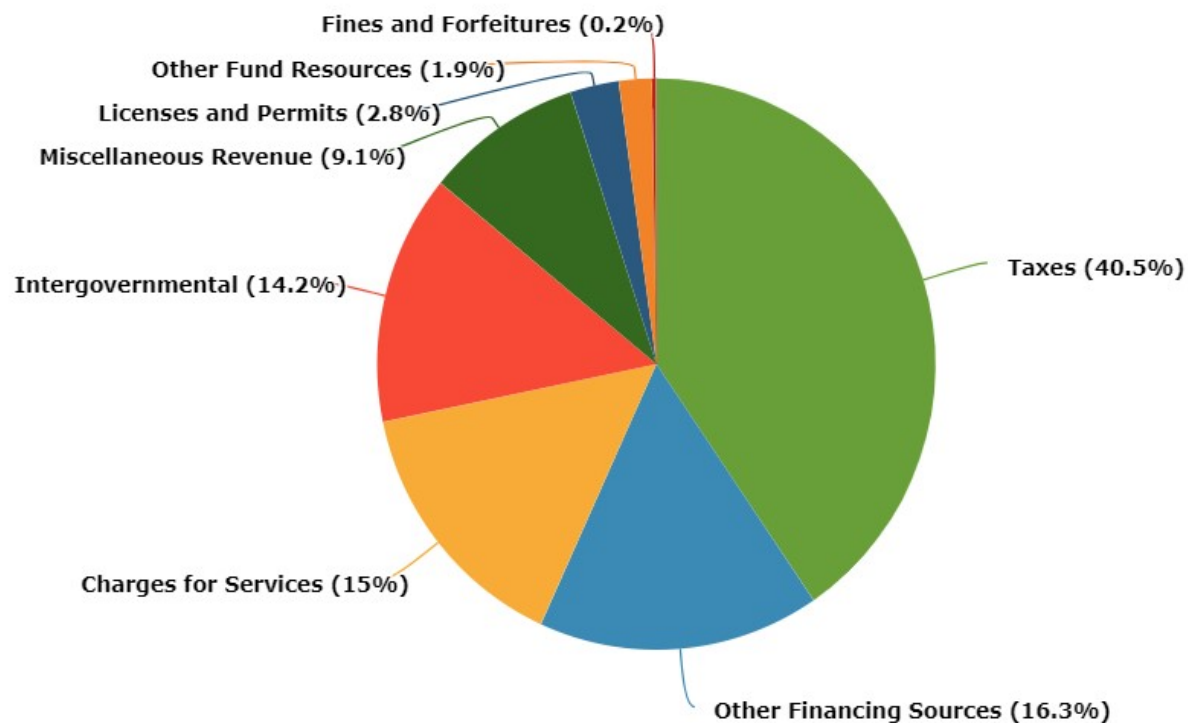
- Enhance Pedestrian & Traffic Safety
 - Community Vitality
 - Accessible & Optimal Infrastructure
 - Operational Innovation & Excellence

- Proactively Maintain Infrastructure
 - Increase Levels of Service
 - Encourage Innovative Process Improvement
 - Community Vitality
 - Accessible & Optimal Infrastructure
 - Operational Innovation & Excellence
 - Financial Stewardship and Economic Success
 - Environmental Stewardship

2025 Proposed Budget – By Fund

Fund #	Fund Name	Estimated Beg. Bal.	Resources	Expenditures	End. Bal.
000	General Funds	\$22,492,432	\$23,055,737	\$32,049,434	\$13,498,735
101	Street	\$2,040,186	\$3,927,007	\$4,308,722	\$1,658,471
111	Drug Seizure & Forfeiture Fund	\$69,336	\$3,028	\$36,000	\$36,364
112	Municipal Arts Fund	\$386	\$27,367	\$0	\$27,753
120	Transportation Benefit Program	\$1,590,682	\$1,612,179	\$1,410,000	\$1,792,861
210	2008 Bonds	\$0	\$211,865	\$211,865	\$0
214	2019 LTGO Bond PD	\$0	\$460,097	\$460,097	\$0
215	2021A LTGO Bond	\$0	\$608,350	\$608,350	\$0
216	2024A LTGO Bond	\$0	\$597,200	\$587,200	\$10,000
301	Cap. Proj.-Dev. Contrib.	\$3,286,106	\$800,110	\$560,000	\$3,526,216
302	Park Mitigation	\$2,333,021	\$1,952,352	\$3,593,350	\$692,023
303	Cap. Imp.-REET	\$8,114,460	\$1,500,975	\$1,159,162	\$8,456,273
304	Cap. Improvements REET 2	\$6,826,358	\$4,763,387	\$7,585,300	\$4,004,445
306	Facility Cap Project - PD	\$3,196,004	\$3,904,000	\$6,914,800	\$185,204
309	Sidewalk Capital Project	\$281,899	\$15,000	\$100,000	\$196,899
401	Sewer	\$58,404	\$798,285	\$798,285	\$58,404
410	Storm and Surface Water	\$1,915,847	\$6,323,583	\$7,128,577	\$1,110,853
411	SWM Capital	\$4,133,203	\$2,793,594	\$2,628,800	\$4,297,997
412	SWM Debt	\$0	\$100,177	\$100,177	\$0
501	Unemployment	\$10,949	\$31,000	\$30,000	\$11,949
510	Equipment Fund - Computers	\$101,151	\$832,563	\$818,992	\$114,722
515	Equipment Fund--Vehicles	\$120,060	\$4,068	\$0	\$124,128
520	Equipment Fund-Police	\$864,425	\$379,534	\$220,106	\$1,023,853
525	Equipment Fund - Parks	\$0	\$139,000	\$69,240	\$69,760
530	Equipment Fund-PW	\$576,685	\$190,259	\$332,000	\$434,944
633	Treasurer's Trust	\$1,061	\$395,900	\$396,961	\$0
	Total All Funds	\$58,012,655	\$55,426,617	\$72,107,418	\$41,331,854

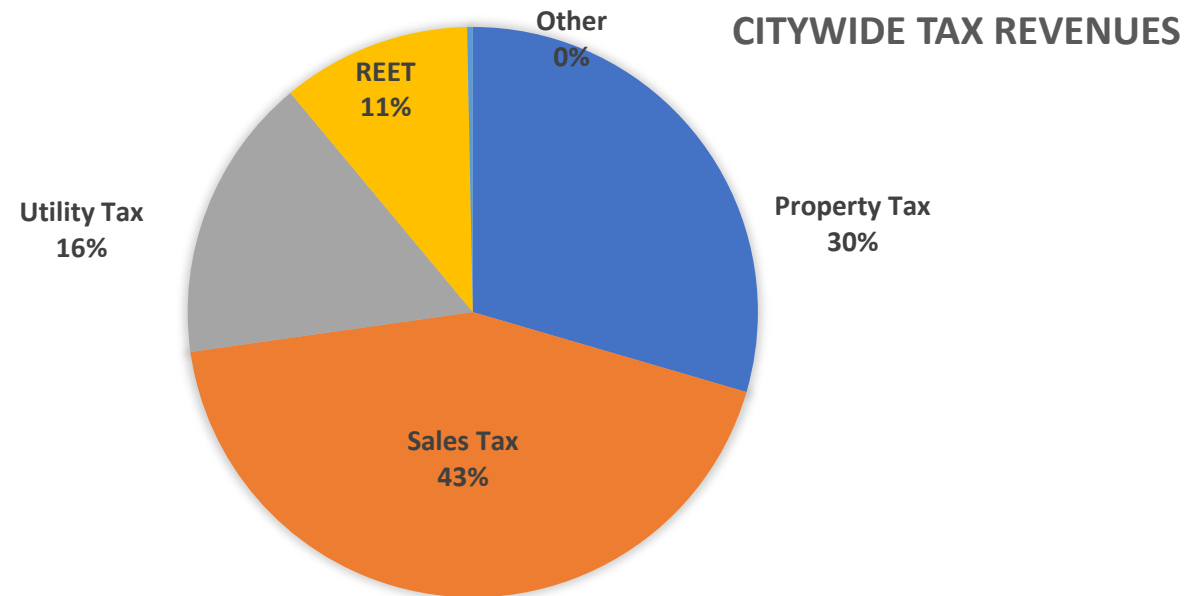
2025 Citywide Revenue Breakdown



- Taxes (41%)
 - Property Tax
 - Sales Tax
 - REET
 - Utility
- Charges for Services (15%)
 - Zoning & Subdivision
 - Impact Fees
 - Storm Water Fees
- Intergovernmental (14%)
 - Grants
 - State Shared

Other Financing Sources are interfund transfers and the anticipated sale of property

2025 Citywide Tax Revenue Breakdown



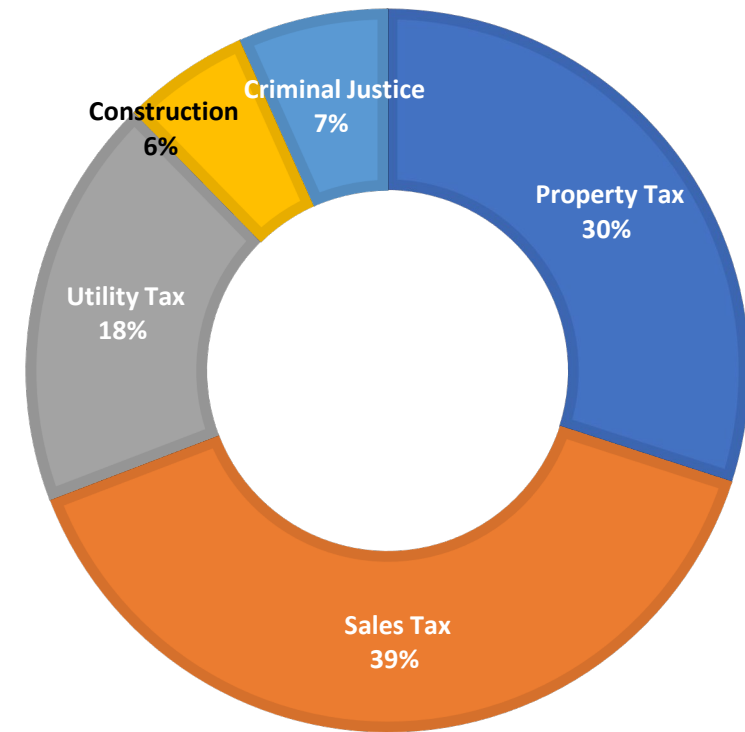
Tax Type	General Fund	GF Reserve	TBP	Street	REET 1	REE 2	Grand Total
Property Tax	\$4,752,900			\$1,848,350			\$6,601,250
Sales Tax	\$7,601,022	\$600,000	\$1,500,000				\$9,701,022
Utility Tax	\$2,929,432			\$889,586			\$3,819,018
REET					\$1,200,000	\$1,200,000	\$2,400,000
Other	\$38,179						\$38,179
Grand Total	\$15,321,533	\$600,000	\$1,500,000	\$2,737,936	\$1,200,000	\$1,200,000	\$22,559,469

General Fund Revenues for 2025

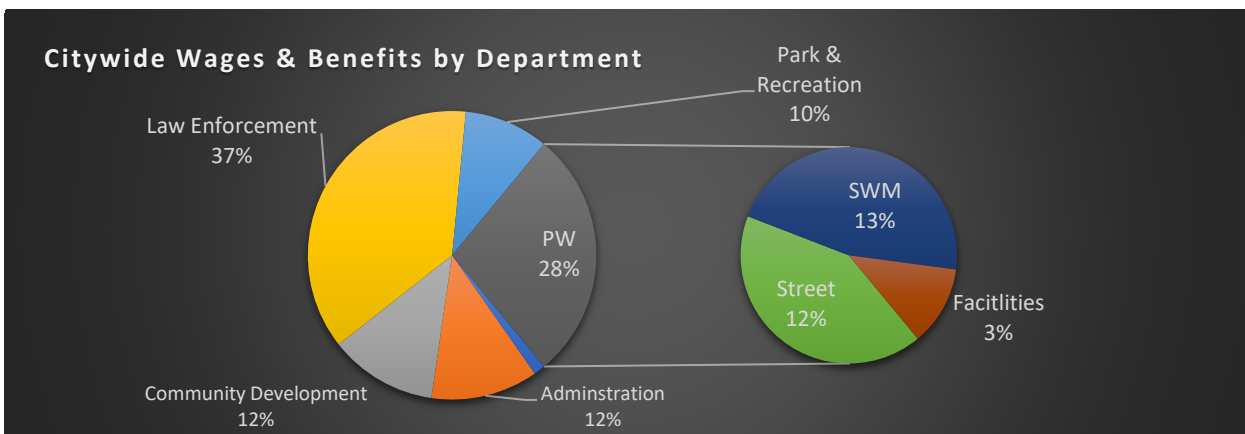
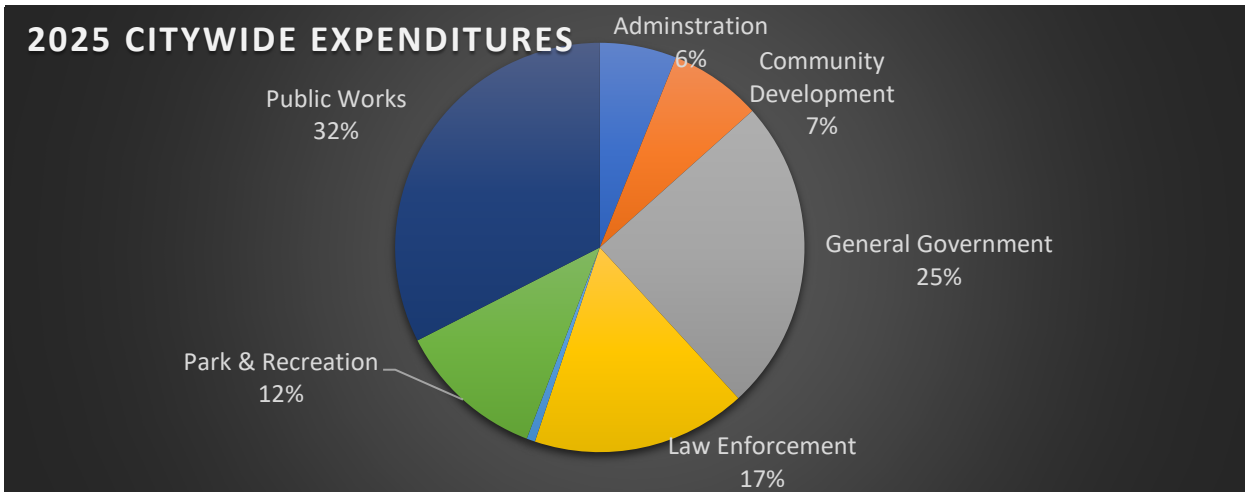
Total GF Revenues - \$23,055,737

Revenue Sources	2024 Budgeted	2024 Estimated Ending	2025 Proposed Budget
Tax	\$15,612,205	\$15,510,184	\$15,921,533
Charges for Services	\$538,351	\$438,084	\$489,026
Fines & Penalties	\$121,000	\$130,522	\$132,000
License & Permits	\$1,769,183	\$1,416,240	\$1,517,842
Intergovernmental	\$1,166,040	\$1,172,771	\$1,083,388
Interfund	1,640,000	\$1,733,540	\$1,951,850
Miscellaneous	\$2,139,449	\$2,143,635	\$1,960,098
Grand Total	\$22,986,228	\$22,544,977	\$23,055,737

Total General Fund Taxes - \$15,921,533



2025 Citywide Expenditures – By Department

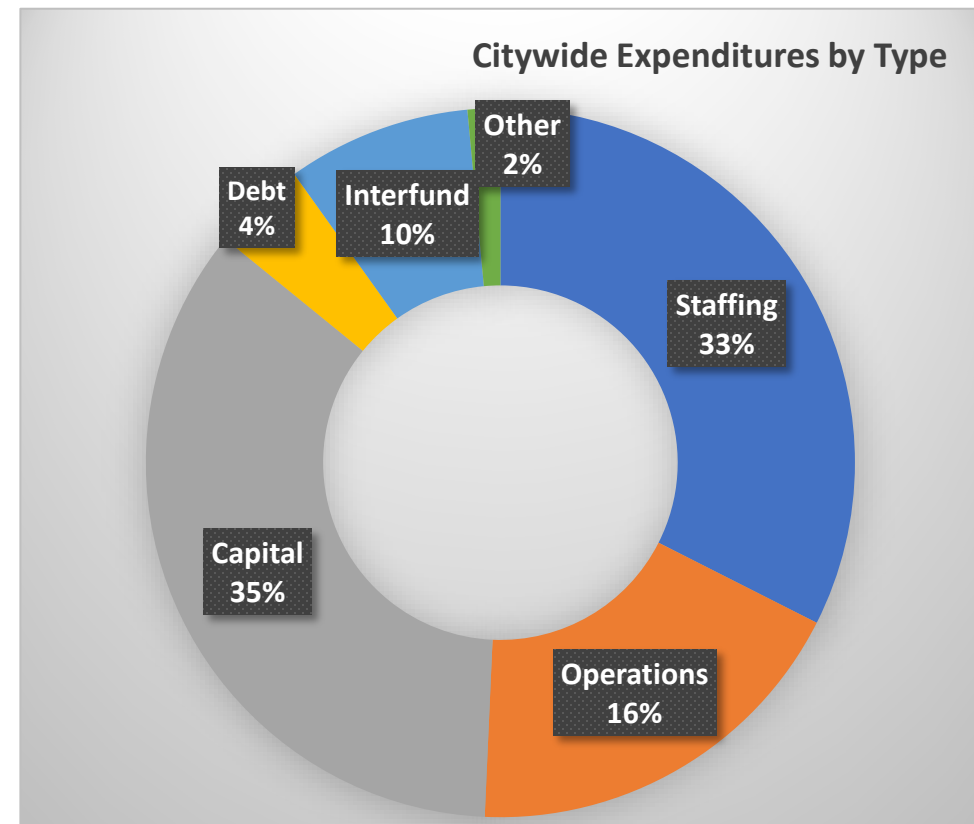


- Public Works (32%)
 - Street
 - Storm/Surface Water
 - Facilities
- Park & Recreation (12%)
- Law Enforcement (17%)
- General Government (25%)
 - Debt
 - Interfund (Transfers)
 - Legal
 - Community
- Community Development (7%)
- Administration (6%)
 - MSD/Finance/HR/IT

Citywide Expenditure Type for 2025

Citywide Expenditures \$72,107,418

Expenditure Type	2024 Budgeted	2024 Estimated Ending	2025 Proposed Budget
Wages	\$15,428,896	\$14,085,612	\$17,158,788
Benefits	\$6,012,238	\$5,215,901	\$6,353,545
Supplies	\$1,763,478	\$1,539,033	\$1,471,352
Services	\$9,481,519	\$8,098,057	\$10,265,530
Capital	\$51,705,436	\$28,720,704	\$25,297,548
Debt	\$3,340,293	\$3,083,637	\$3,065,705
Interfund	\$7,123,029	\$6,739,716	\$7,425,989
Other	\$1,077,725	\$431,997	\$1,068,961
Totals	\$95,932,614	\$67,914,657	\$72,107,418

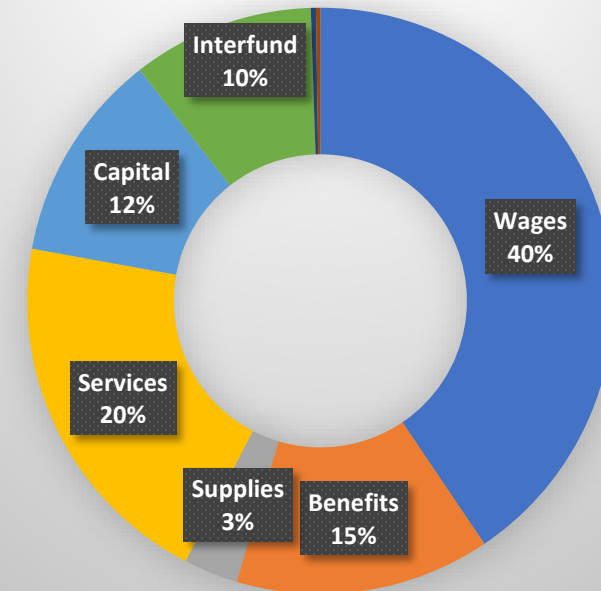


General Operating Fund Expenditure Comparison by Department 2024 - 2025

Description	2024 Estimated Expenditures	2024 % of Total Exp	2025 Proposed Budget	2025 % of Total Exp.	Change 2024 Est - 2025 Budget	% Change 2024 - 2025
Legislative & Executive	\$431,480	2%	\$486,842	2%	\$55,362	13%
Administration	\$312,759	1%	\$321,398	1%	\$8,639	3%
City Clerk	\$479,608	2%	\$480,599	2%	\$991	0%
Finance	\$793,780	4%	\$957,636	4%	\$163,856	21%
Human Resources	\$740,155	4%	\$802,674	3%	\$62,519	8%
Information Technology	\$599,204	3%	\$874,409	3%	\$275,205	46%
Community Development	\$2,757,973	13%	\$3,000,902	12%	\$242,929	9%
Law Enforcement	\$9,779,467	46%	\$11,558,429	46%	\$1,778,962	18%
Parks	\$2,433,051	12%	\$3,175,084	13%	\$742,033	30%
Legal	\$816,209	4%	\$971,440	4%	\$155,231	19%
Community	\$163,041	1%	\$160,920	1%	(\$2,121)	-1%
General Government	\$1,832,537	9%	\$2,384,743	9%	\$552,206	30%
Total Expenditures	\$21,139,265	100%	\$25,175,076	100%	\$4,035,811	19%

- Non-Rep COLA 3.24%
- Guild Commissioned – 3%
- Guild Non-Commissioned - Negotiations
- Teamsters – 3.24%

General Fund Expenditures by Type

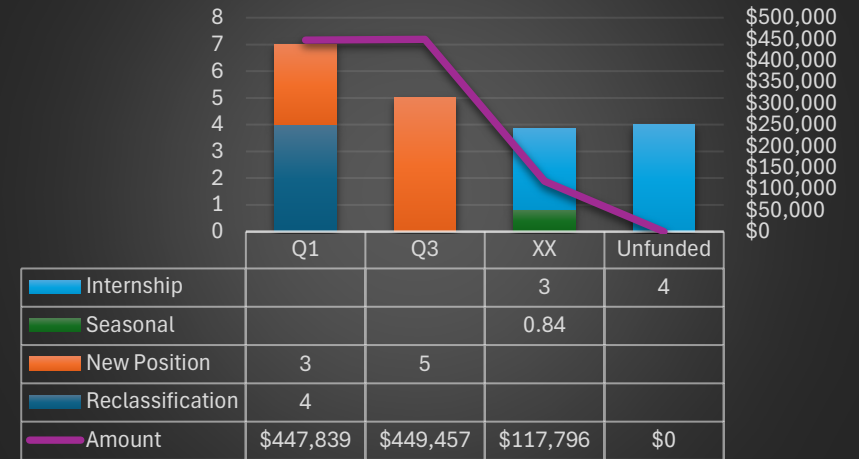


- Wages & Benefits (55%) | \$17,560,672
- Services | \$6,462,735
- Supplies | \$956,398

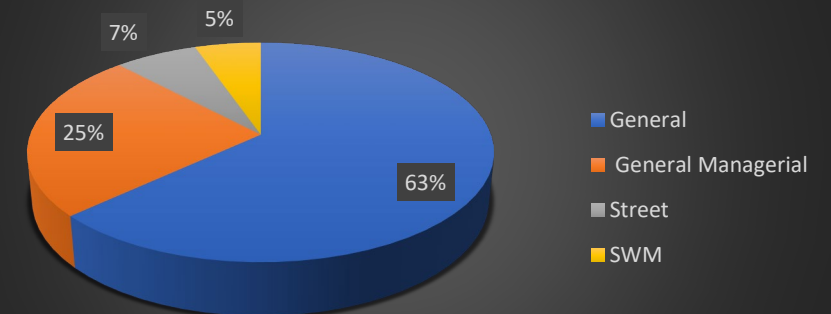
2025 Staff Recommendations

Staffing			\$1,015,092
Position Title	Type	Timing	Proposed
Human Resources Manager	Reclass	Q1	\$10,570
Assistant Equipment Mechanic/Inventory Control	Reclass	Q1	\$4,772
Civil Engineer I	Reclass	Q1	\$8,000
Environmental Programs Manager	Reclass	Q1	\$7,128
Senior Accountant	New	Q1	\$166,444
Parks Revenue Development Specialist	New	Q1	\$126,712
Assistant Planner	New	Q1	\$124,213
Police Officer #1	New	Q3	\$130,000
Police Officer #2	New	Q3	\$100,836
Parks Maintenance Worker	New	Q3	\$77,714
Office Assistant	New	Q3	\$46,298
Building Supervisor	New	Q3	\$94,609
Seasonals (0.84 FTE) - Facilities	Seasonal	XX	\$49,096
Planning Intern	Intern	XX	\$20,000
GIS Intern - Streets	Intern	XX	\$28,350
GIS Intern - Public Works	Intern	XX	\$20,350
Interns - City-wide	Intern	UF	\$0

Position & Cost by Quarter



Positions Proposed by Fund



Council Member
Ryan DonoghueCouncil Member
Marcus TageantCouncil Member
Kim DaughtryCouncil Member
Gary PetershagenMayor
Brett GalleyCouncil Member
Steve EwingCouncil Member
Anji JorstadCouncil Member
Kymn Shipman

City Administrator

Police Chief

Policy Analyst

IT Director

Human Resources Director

Finance Director

Community Dev Director

Parks & Recreation Director

Public Works Director

Municipal Services Manager/City Clerk

Police Admin Manager

Police Admin Assistant

Deputy Police Chief

IT Systems Engineer

City-Wide Interns (4)

Finance Manager

CD Admin Assistant

Parks Plan & Devel Coord

City Engineer

Public Works Analyst

Deputy City Clerk

Records Supervisor

Support Services Sergeant

Detective Sergeant

IT Support Analyst

HR Manager*

Senior Accountant

Planning Intern

Event & Marketing Specialist

Civil Engineer I*

Public Works Admin Asst

Grant Writer/Communications

Records Specialist (5)

Community Service Officer

Police Corporal Detective

GIS Analyst

HR Technician

Accountant - Payroll

Planning Manager

Recreation Specialist

Senior Civil Engineer

Environmental Program Manager*

Records Management Specialist

Traffic Officer

Police Detective (3)

Applications Analyst

Risk Manager

Accountant - AP

Senior Planner

Park Revenue Development Specialist

PW Inspector

Surface Water Coordinator

Office Assistant (.5)

SRO(2)

K-9 Officer

Evidence Technician

Security Analyst (.5)

Safety & Training Coordinator

Accountant - Cap Proj/Grants

Principal Planner

Administrative Assistant

Cap. Projects Inspect/Engineering Tech

Surface Water Specialist

Office Assistant (.5)

Police Sergeant

Police Sergeant

Police Sergeant

GIS Intern (2)

Police Commander

Assistant Planner

Assistant Planner

Field Supervisor - Parks

Assistant Equipment Mechanic/Inventory Control Specialist*

PW Operations Manager

PW Equipment Mechanic

Police Corporal

Police Corporal

Police Corporal

Police Corporal

Police Corporal

Civil Plan Reviewer

Building Official

Maintenance Lead

Field Supervisor - Streets

Field Supervisor - Storm

Field Supervisor - Facilities*

Police Officer (4)

Police Officer (4)

Police Officer (4)

Police Officer (4)

Police Officer (4)

Code Enforcement Officer

Permit Specialist Lead

Maintenance Worker Series (5)

Maintenance Lead

Maintenance Worker Series (4)

Maintenance Worker Series (6)

Police Officer

Police Officer

Police Officer

Police Officer

Police Officer

Permit Specialist (2)

Building Supervisor

Maintenance Worker

Seasonals (0.84 FTE)

Seasonals (0.84 FTE)

Seasonals (0.84 FTE)

Police Officer

Police Officer

Police Officer

Police Officer

Police Officer

Plans Examiner

Building Inspector II*

Building Inspector I

Key

*Pending reclassification of funded position

Funded positions

Supervisor/Manager

Temporary Positions

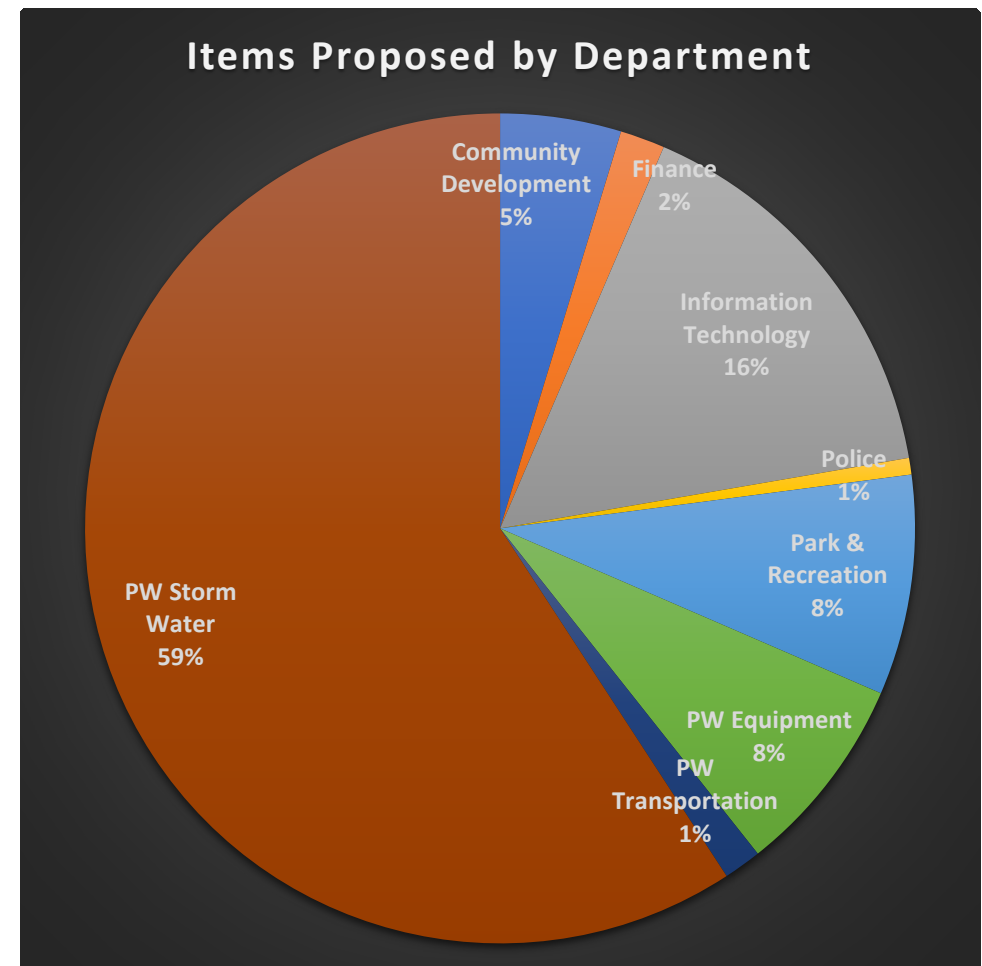
2025 Proposed Budget - Full Year

2025 Proposed Budget - Q3

2025 Proposed Budget - Unfunded (Vacancy)

2025 Proposed Budget Summary – Citywide

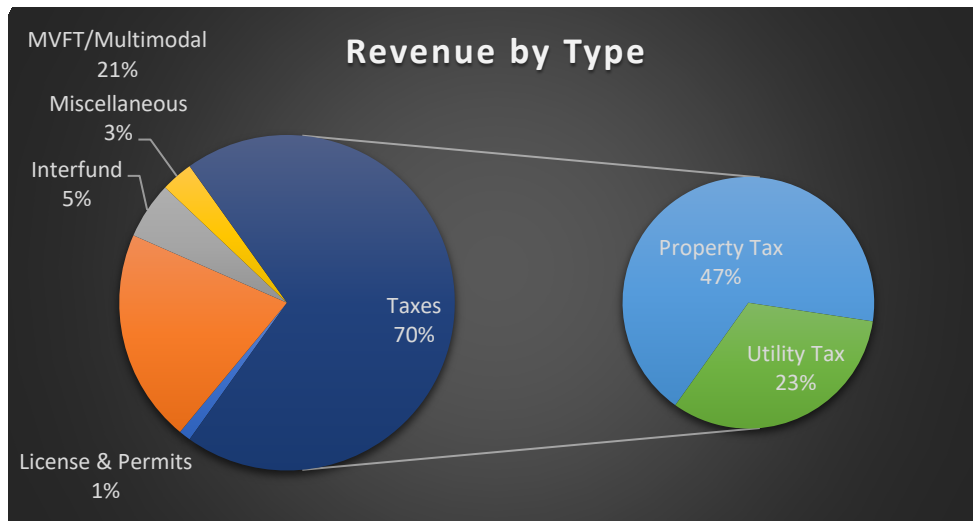
Item Requests		Proposed Amount
Dept	Request	\$1,706,800
CD	Critical Aquifer Mapping and Regulations	\$30,000
CD	Industrial Center Zoning and Design Standards	\$50,000
FI	RF - Springbrook Software - Accounts Receivable Module	\$9,600
FI	Springbrook Software - Consultant Analysis	\$20,000
IT	Enhanced Managed Detection and Response Services	\$75,000
IT	ESRI Enterprise Agreement	\$46,125
IT	Hardware Refresh - Laptops, MDTs, & Rugged	\$90,295
IT	ITSM Replacement	\$8,000
IT	The Mill Clickshare Hardware	\$4,309
IT	Wireless Network Replacement	\$45,000
Police	Axon Taser Training Simulator	\$11,000
Park	F150 - Replacement Vehicle	\$8,688
Park	Music in the Parks - Arts & Parks Foundation	\$5,000
Park	Parks Comp Plan - Major Update	\$100,000
Park	Skid Steer (Parks/PW Share)	\$40,652
PW	Bobcat Skid Steer (Park/PW Share)	\$50,000
PW	Boss Sanders and Plows for New 5500 vehicles	\$30,000
PW	Replacement 5500 Flatbed Truck (Lease)	\$23,000
PW	Traffic Camera Program	\$25,000
PW	Walk Behind Airless Striper	\$16,000
PW	Walk Behind Concrete Saw	\$14,000
SWM	CCTV and Enhancement Maintenance Plan (Grant)	\$775,131
SWM	Invasive Weed Management	\$50,000
SWM	Lake Stevens Comprehensive Plan for Salmonid Basins	\$30,000
SWM	Private Stormwater Facility Maintenance Program	\$150,000



Street Fund Proposed Budget

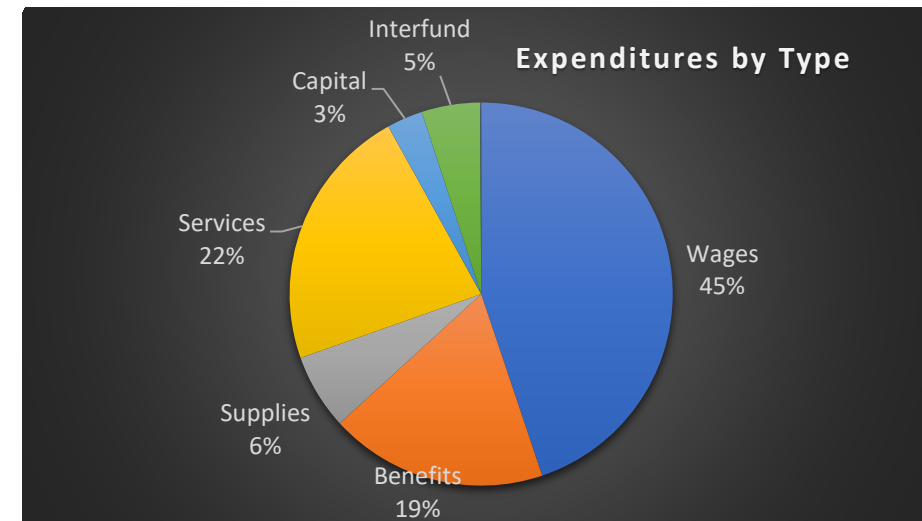
Revenues - \$3,927,007

- Property Tax \$1,848,350
 - Allocation Remains 28%
- Motor Vehicle Fuel Tax \$807,953
- Garbage Utility Tax \$489,586
- Sewer Utility Tax \$400,000



Expenditures - \$4,308,722

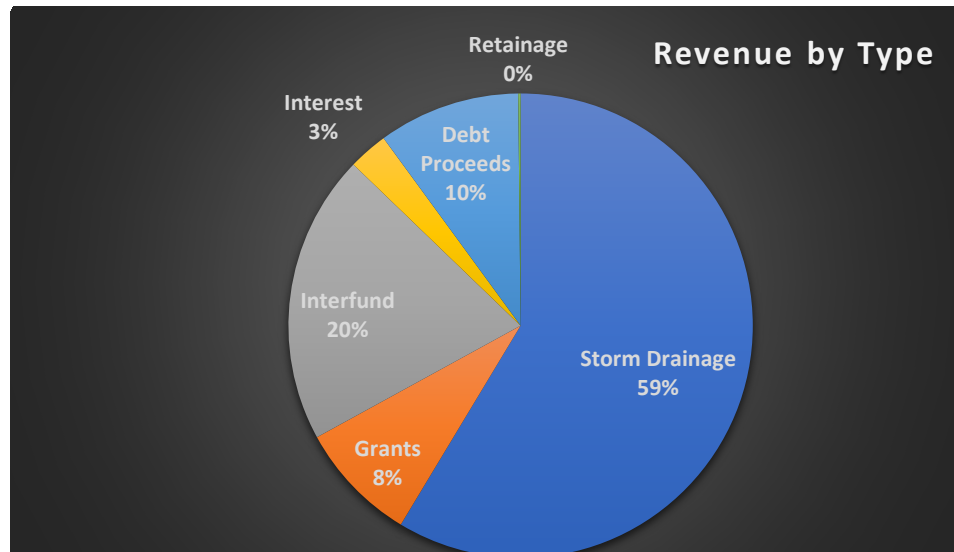
- Pavement Preservation Program \$200,000
 - Additional Funding in TBP and REET II
- Annual Striping Program \$100,000
- Local Road Safety Plan \$50,000
- Traffic Calming Program \$50,000



Storm Water Fund Proposed Budget

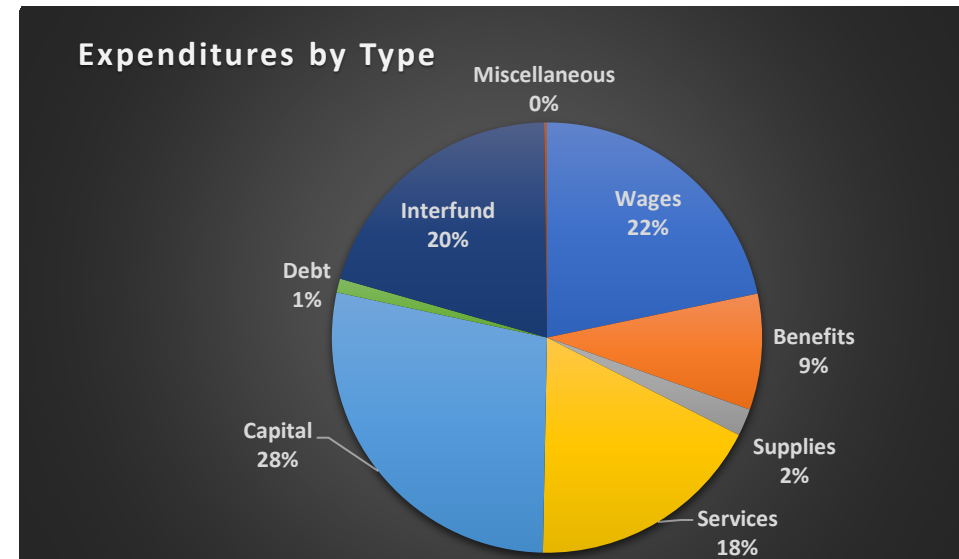
Revenues \$9,217,354

- Storm Drainage Fees \$5,403,921
 - 3% Increase – Rate Schedule
- Interfund Transfers \$1,860,177
- Grants \$773,861
- Interest \$253,395
- PWTF Loan \$911,000



Expenditures \$9,857,554

- Continue Weed Abatement & Phosphorus Treatments
- Capital \$2,766,000
- Debt Service \$102,177
- Interfund \$2,006,667



2025 Capital Projects – Transportation & Parks

Type	Project Name	Total Project Cost	2025 Request	2025 Proposed	Forecasted 2026
TRANSPORTATION	Main St. Improvements (16th St NE to 20th St NE)	\$ 4,040,000	\$ 3,820,000	\$ (60,000)	
	20th St NE and Main Street Roundabout	\$ 2,700,000	\$ 500,000	\$ 500,000	\$ 2,000,000
	117th Ave NE Sidewalk (20th to 26th St NE)	\$ 1,808,000	\$ 300,000	\$ 300,000	\$ 1,200,000
	91st Ave SE Sidewalk (20th to 12th St SE)	\$ 2,600,000	\$ 300,000	\$ 300,000	\$ 300,000
	Soper Hill Sidewalk (Lake Drive to SR9)	\$ 3,700,000	\$ 400,000	\$ 400,000	\$ 300,000
	131st Avenue Infrastructure Improvements	\$ 2,800,000	\$ 2,500,000	\$ 752,588	
	20th St SE Widening, Trestle to 83rd Ave	\$ 14,200,000	\$ 200,000	\$ 200,000	\$ 1,500,000
	Annual Citywide Road Striping and Thermoplastic	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Annual ADA & Sidewalk Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
	Annual Pavement Preservation Program	\$ 6,460,000	\$ 900,000	\$ 900,000	\$ 900,000
	Traffic Safety & Calming Program	\$ 650,000	\$ 100,000	\$ 50,000	\$ 100,000
		\$ 39,158,000	\$ 9,220,000	\$ 3,542,588	\$ 6,500,000
PARKS	Frontier Heights Phase II	\$ 2,400,000	\$ 2,350,000	\$ 131,216	
	Eagle Ridge Park Phase II	\$ 3,459,000	\$ 339,000	\$ -	
	Eagle Ridge Storage Building	\$ 25,000	\$ 22,850	\$ 15,000	
	N Cove Marina Feasibility & Marine Unit Relocation	\$ 4,125,000	\$ 160,000	\$ -	\$ 850,000
	North Cove Light Bollard Replacement	\$ 150,000	\$ 150,000	\$ 150,000	
	Cedarwood Property	\$ 1,650,000	\$ 499,500	\$ -	\$ 1,150,000
	Davies Beach Pier Resurfacing	\$ 100,000	\$ 100,000	\$ 100,000	
	West Lake Park Recreation Amenities	\$ 100,000	\$ 100,000	\$ 100,000	
	Lake Stevens Bayview Connector Phase 0	\$ 1,050,000	\$ -	\$ (811,301)	
	Lake Stevens Bayview Connector Phase 1A	\$ 800,000	\$ 800,000	\$ 800,000	
	Lake Stevens Bayview Connector Phase 1	\$ 2,700,000	\$ 500,000	\$ 500,000	
		\$ 16,559,000	\$ 5,021,350	\$ 984,915	\$ 2,000,000

2025 Capital Projects – Facilities & Utilities

Type	Project Name	Total Project Cost	2025 Request	2025 Proposed	Forecasted 2026
FACILITIES	PW/Parks Building Feasibility Study	\$ 30,000	\$ 30,000.0	\$ -	
	Evergreen Office Building - Facility Upgrade	\$ 257,000	\$ 257,000.0	\$ 257,000	
	1819 S. Lake Stevens Building - Facility Upgrade	\$ 185,000	\$ 165,000.0	\$ 85,000	
	PW Shop Improvements - Facility Upgrade	\$ 90,000	\$ 90,000.0	\$ 90,000	
	PD Station - Facility Upgrade	\$ 120,000	\$ 120,000.0	\$ 120,000	
	PD Evidence Building - Facility Upgrade	\$ 120,000	\$ 120,000.0	\$ 120,000	
	Municipal Service Campus	\$ 11,303,000	\$ 4,100,000.0	\$ (597,000)	
	Museum	\$ 3,200,000	\$ 2,987,000.0	\$ -	
	Machias Sewer Infrastructure Improvements	\$ 3,300,000	\$ 135,000.0	\$ -	\$ 300,000.00
	Police Training Center Lighting	\$ 50,000	\$ 50,000.00	\$ 50,000	
		\$ 18,655,000	\$ 8,054,000	\$ 125,000	\$ 300,000
STORM	36th St Culvert Replacement	\$ 1,765,000	\$ 265,000	\$ 265,000	
	Hartford Crossing - New and Channel realignment	\$ 10,600,000	\$ 500,000	\$ 500,000	\$ 500,000.00
	Catherine Creek/Hartford Crossing Replacement	\$ 3,400,000	\$ 280,000	\$ 280,000	\$ 300,000.00
	Bridge 06 Replacement - 36th Street NE	\$ 6,661,000	\$ 1,131,000	\$ 911,000	\$ 5,500,000.00
	Downtown Regional Stormwater Facility	\$ 500,000	\$ 425,000	\$ 500,000	
		\$ 22,926,000	\$ 2,601,000	\$ 2,456,000	\$ 6,300,000
Capital Totals 2025		\$ 97,298,000	\$ 24,896,350	\$ 7,108,503	\$ 15,100,000

Total Planned
Capital
Projects

\$24,896,350

2025 Proposed Budget includes \$7,108,503 additional project funds. The remaining project costs will be added via amendments

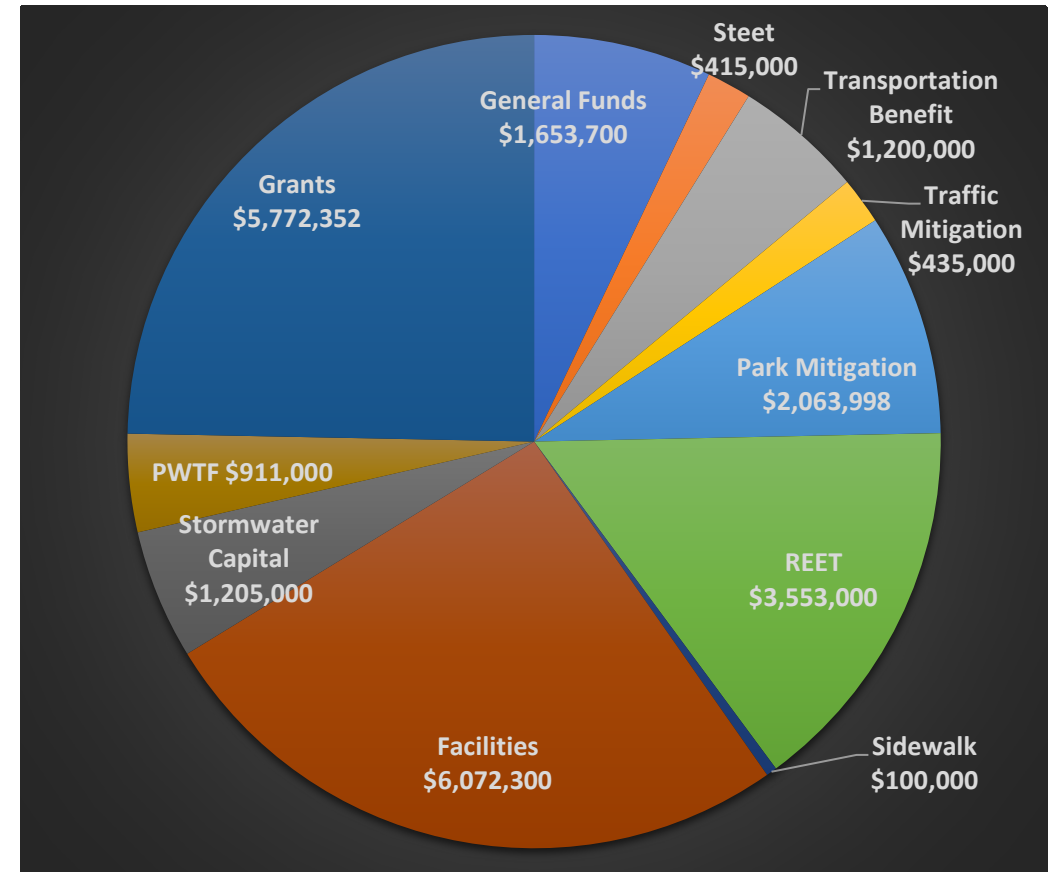
- Roll Forwards from 2024 capital budget remaining
- Grants

2025 Capital Project Budget Summary

Funding Sources

General Funds	\$1,653,700
Steet	\$415,000
Transportation Benefit	\$1,200,000
Traffic Mitigation	\$435,000
Park Mitigation	\$2,063,998
REET	\$3,553,000
Sidewalk	\$100,000
Facilities	\$6,072,300
Stormwater Capital	\$1,205,000
PWTF Loan	\$911,000
Grants	\$5,772,352

- General Fund includes Pandemic Recovery and Rental Funds
- Facilities includes bonded debt for the Civic Campus and Museum





2025 Budget – Next Steps

- Public Comment
 - Approve First Reading of Budget Ordinance 1191
 - Final Public Hearing & Budget Adoption
- November 12, 2024

CITY COUNCIL STAFF REPORT



Agenda Date: 10/22/2024

Subject: Resolution 2024-12 Approval to Apply for RCO Grant

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: TBD

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Approve resolution 2024-12 to apply for RCO grant.

SUMMARY/BACKGROUND:

Staff is applying for a Washington State Recreation and Conservation Office (RCO) grant for redevelopment of the North Cove Marina that is adjacent to the boat launch at North Cove. One requirement of the application process is to submit a resolution approved by City Council acknowledging the conditions of the grant. The attached resolution outlines the conditions of the grant, if awarded, and authorizes staff to submit the application and Mayor Gailey to sign the grant agreement.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Combined resolution

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON**

RESOLUTION 2024-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE STEVENS, WASHINGTON, AUTHORIZING AND ENDORSING THE SUBMITTAL OF 2024 GRANT APPLICATIONS TO THE WASHINGTON STATE RECREATION AND CONSERVATION OFFICE TO FUND IMPROVEMENTS AT NORTH COVE BOAT LAUNCH AS OUTLINED IN RCO AUTHORIZATION AND RESOLUTION DOCUMENT ATTACHED AS EXHIBIT 1.

WHEREAS, the City of Lake Stevens Comprehensive Plan contains goals and policies directing the City to provide adequate parks, open spaces and recreation services to its citizens; and

WHEREAS, the City of Lake Stevens Comprehensive Plan has designated North Cove Marina as a Special Use Park. Special Use Parks offer a unique experience or facility and can attract users across the region; and

WHEREAS, the Comprehensive Plan goals identify the importance of assuring that lake access is protected and expanded; and

WHEREAS, the North Cove Marina includes the plans to redevelop and expand the site for use; and

WHEREAS, the Comprehensive Plan goals and policies recognize the need for expansion and redevelopment of park facilities; and

WHEREAS, the City is eligible to apply for RCO grant funds; and

WHEREAS, this Resolution if adopted will authorize and delegate authority to the Mayor to negotiate and contractually bind the City if RCO grant funds are awarded;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS AS FOLLOWS:

Section 1. The City Council hereby authorizes and endorses the submittal of RCO grant applications to Washington State for funding for improvements to North Cove Marina located at North Cove boat launch, and authorizes the Mayor or Designee to negotiate and contractually bind the City if RCO grant funds are awarded to the City of Lake Stevens as outlined in the RCO Resolution and Authorization attached as Exhibit 1.

PASSED by the City Council of the City of Lake Stevens this 22nd day of October 2024.

Brett Gailey, Mayor

ATTEST:

Kelly Chelin, City Clerk



Applicant Resolution/Authorization

Organization Name (sponsor) City of Lake Stevens

Resolution No. or Document Name 2024-12

Project(s) Number(s), and Name(s) 24-2625

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Jill Meis
Project contact (day-to-day administering of the grant and communicating with the RCO)	Jill Meis
RCO Grant Agreement (Agreement)	Brett Gailey
Agreement amendments	Brett Gailey
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Brett Gailey

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. **[for Acquisition Projects Only]** Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on the title of the property with the county auditor. Our organization acknowledges that any property

acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. **[for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property]** Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. **[for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property]** Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. **[Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant]** Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed _____

Title _____ Date _____

On File at: _____

This Applicant Resolution/Authorization was adopted by our organization during the meeting held:
(Local Governments and Nonprofit Organizations Only):

Location: _____ Date: _____

Washington State Attorney General's Office

Approved as to form Brian Toller 2/13/2020
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.