

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

January 7, 2025 - 6:00 PM

In Person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens

or Join Zoom Meeting: <https://lakestevenswa.zoom.us/j/87474535947>

or call in at (253) 215-8782 Meeting ID 87474535947

- 1. Call to Order**
- 2. Pledge of Allegiance** Mayor
- 3. Roll Call**
- 4. Election of Council President and Vice President**
 - A. Election of Council President and Vice President for 2025 City Council
- 5. Approval of Agenda** Council President
- 6. Citizen Comments**
- 7. Council Business** Council President
- 8. Mayor's Business**
- 9. Action Items**
 - A. Council Liasons for 2025 Kelly Chelin
- 10. Discussion Item**
 - A. City Council Retreat Planning Gene Brazel
- 11. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY COUNCIL STAFF REPORT



Agenda Date: 1/7/2025

Subject: Election of Council President and Vice President for 2025

Contact Person/Department: City Council, Administration

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Elect a Council President and Vice President for 2025

SUMMARY/BACKGROUND:

SECTION 17. MAYOR/COUNCIL PRESIDENT/VICE-PRESIDENT SELECTION PROCESS

17.1 Mayor-The Mayor is elected per RCW Title 35A and other applicable election laws.

17.2 Council President-At the first regular meeting in January of each year, the members of the City Council shall elect, from their number, a Council President.

Process:

1. The Mayor calls for nominations for Council President.
 2. When there are no further nominations, the Mayor announces that nominations are closed.
 3. The nominees are then voted on in the order the nominations were made. The vote will be taken by roll call.
 4. The process continues until a nominee receives a majority of the votes. This method requires that a Councilmember wishing to vote for a candidate appearing later in the list of nominees withhold their vote from early nominees in order to reserve their vote for their favored nominee.
 5. The first nominee receiving a majority vote is declared the new Council President. If there is a tie vote, the Mayor may choose whether or not to break the tie. If the Council fails to select an appointee from the nominees presented, the Council may:
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- a. Make a motion to revoke on the nominees.
 - b. Make a motion to reopen the nominations and add to the initial slate. Once nominated, no candidate is removed from consideration unless they withdraw.
 - c. Make a motion to postpone the vote on nominees.
 - d. Solicit additional information from the nominees.
 - e. Make any other allowable motion under Robert's Rules of Order.
- 17.3 Council Vice-President. At the first regular meeting in January of each year, the members of the City Council shall elect, from their number, a Vice-President. The above procedure is then repeated for electing the Council Vice-President.
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APPLICABLE CITY POLICIES:

City Council Procedures

ATTACHMENTS:

None

CITY COUNCIL STAFF REPORT



Agenda Date: 1/7/2025

Subject: Council Liasons for 2025

Contact Person/Department: Kelly Chelin, Administration

Budget Impact: n/a

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Review list and appoint liaisons for 2025

SUMMARY/BACKGROUND:

Review attached list of Council liaisons and make selections for 2025.

APPLICABLE CITY POLICIES:

City Council Procedures

ATTACHMENTS:

1. 2024 Council Liaison List

**LIAISONS TO BOARDS/COMMISSIONS &
COMMITTEE ASSIGNMENTS – 2024**

Board/Commission	Date	Time	Location	Council/City Liaison	Alternate	Notes
Affordable Housing Alliance	Meets quarterly	4:30pm	Via Zoom1, in Person at 12711 4th Ave W, Everett WA 98204	Jorstad	Staff	About AHA - AHA (housingallies.org)
Associaton of Washington Cities/National League of Cities	Conferences and events held annually			All as needed		AWC Home Page (wacities.org) https://www.nlc.org/
Chamber of Commerce Board	4th Thursday	9:00- 11:00 a.m.	Sherwood Community Services	Tageant	Shipman	
Community Transit	1 st Thursday	3:00 p.m.	CT Board Room 7100 Hardeson Rd, Everett	Daughtry	No Alternate	
Council Appointees to Board & Commission Interview Panel	As needed		Interviews conducted at City Hall	Ewing, Daughtry	Jorstad	(2 appointees to sit on panel with Council Liaison)
Department of Emergency Management	2 nd Tuesday of 2 nd month of the		(ONLINE)-DEM Offices – Everett	Donoghue		possibly adding Risk Manager
Economic Alliance(EASC)			Events vary	Daughtry	Tageant	Snohomish County Events (economicalliancesc.org)
Historical Society	1 st Wednesday of every month	11:00am	Current Historical Society Space-Former Fire House	Petershagen	Shipman	
Housing Affordability Regional Taskforce (HART)	As needed, approximately every other month		Currently Virtual Meeting held VIA ZOOM	Mayor		Housing Affordability Regional Taskforce (HART) Meetings Snohomish County, WA - Official Website (snohomishcountywa.gov)
Lake Stevens School District	Monthly		Rotates to different schools	Shipman	Jorstad	Information on meetings mailed through the USPS and placed in Council mailboxes
Library Board	3 rd Thursday (Quarterly)	4:30 p.m.	The Sawyer's Room-The Mill	Shipman	Ewing	
Military Affairs Committee	Not meeting regularly			Daughtry		
Park Board	2 nd Monday each month	6:00 p.m.	The Sawyer's Room-The Mill	Tageant	Jorstad	
Planning Commission	1 st Wednesday monthly and 3 rd Wednesday if needed	7:00 p.m.	The Sawyer's Room-The Mill	Donoghue	Ewing	(2 appointees to sit on panel with Council Liaison)
Retreat Committee	As needed		Typically TEAMS	Council President	Council VP	
SCCIT (Snohomish County Committee for Improved Transportation)						
CALL IN OPTION:	4 th Tuesday	7:30-9:00 a.m.	EASC Office, 808 134 th St SW, Ste 101, Everett	Daughtry	Petershagen	1-760-569-7171; Pass Code: 420-814-114#
Snohomish County Cities(SCC)	Every other month-email invite			All as needed		Daughtry current treasurer
Senior Board	2 nd Monday	10:00 a.m.	Senior Center	Shipman	Tageant	
Sewer Utility Subcommittee	4th Wednesday	4:00 p.m.	Sewer District Office-Also Go To Meeting Option	Petershagen	Donoghue	
Snohomish Regional Fire & Rescue	2 nd & 4 th Thursday	5:30 p.m.	Station 31 Training Room, 163 Village Court, Monroe	Jorstad	Tageant	www.srfr.org - About Us - Commissioners
Snohomish Co. Tomorrow – Steering Committee	4 th Wednesday	6:00pm – 8pm	Robert J. Drewel Building (Snohomish County Admin)	Mayor / City Administrator-Backup	VP- Backup	
Veterans Commission	1 st Monday monthly	7:00 p.m.	The Sawyer's Room-The Mill	HOLD-Revisit Later		Call in Option: 1-760-569-7171; Pass Code: 420-814-114#