

LIBRARY BOARD MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

January 16, 2025 - 4:30 PM

In-person: The Mill-Sawyer Room, 1808 Main St. Lake Stevens, WA 98258

Join Meeting: [Direct Zoom Link](#) | Meeting ID: 84889299173 | Passcode: 795079

By Phone: US:1-360-209-5623 Meeting ID: 84889299173# Passcode: *795079#

- 1. Call to Order**
- 2. Roll Call & Introductions**
- 3. Approval of Minutes**
 - A. Library Board Minutes of October 17, 2024
- 4. New Business**
- 5. Reports**
 - A. Sno Isle Library
 - B. The City of Lake Stevens
 - C. Friends of the Library
- 6. Board Comments**
- 7. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

Lake Stevens Library Board
Meeting Date: October 17, 2024

The meeting was hosted via Zoom and In Person (Hybrid) and called to order by Abe Martinez at 4:31 pm

In Attendance

Library Board: Abe Martinez, Shaelynn Charvet Bates (online), Emily Stainbrook, LeeAnn Balbirona,
Melissa Maffeo (online), Andy Powers, Nancy Joao, Kevin Gosselin
Absences: JoAnne Van Leuven
Sno-Isle: Antoinette Morales-Tanner, Lake Stevens managing librarian
Friends of the Library: none
City Council: Caitlin Weaver, deputy city clerk

Administrative business

Approval of Prior Meeting Minutes: The Board approved by unanimous consent the minutes of the August 2024 meeting as submitted.

New Business

Nomination of President and Secretary of the Board for the coming year. LeeAnn Balbirona was nominated and seconded to be Secretary. The motion was approved. Abe Martinez was nominated and seconded to serve as President . The motion was approved.

Reports

1. Sno-Isle district updates & Lake Stevens Library Report

Antoinette: Thanks to all who came to the groundbreaking. The RFP was well attended also with several companies interested. We hope to begin construction this fall. Eric Howard was appointed the new Sno Isle Libraries director of the Board of Trustees. A detailed written report of the summer and early fall activities of the Lake Stevens Library programs was submitted separately.

Questions for Antoinette: Andy asked for more detail about the Dungeons and Dragons materials donation. Antoinette replied with information about the types of materials donated. Andy asked a clarifying question about summer reading goals. Emily asked about library card sign ups. Antoinette responded with more detail about the library card campaign and numbers of new members signed up. Andy commented about language classes offered by Sno Isle being a great asset to new library members. Andy asked if outreach to large employers about library resources would be possible. Antoinette responded about options for conversational language practice online and resources advertising library services in several languages, and that it is always a challenge for the marketing team to get the word out about all the great services the library system offers. The library welcomes invitations to work events like job fairs and employee benefit events.

2. Friends of the Library: Andy replied that Friends of the Library is putting together baskets to sell at the Maker Fair in December. Questions for the Friends of the Library: none

3. City of Lake Stevens update: Caitlin provided a written report from the city administrator with general city news. Questions for the City: none

Board Comments:

Melissa: Groundbreaking ceremony for the library surpassed my expectations. Great turnout. Honored to be a part of it.

Emily: I appreciate the photos of the ceremony that were sent out since I wasn't able to attend.

LeeAnn: Looking forward to the growth of programs like story time in the bigger building.

Kevin: The groundbreaking was something special.

Abe: I had work commitments and wasn't able to attend. Great to hear about summer and fall in person programs. We need more face to face interaction in our community.

Andy: Looking forward to hearing about the construction company that is chosen for the library construction.

Nancy: The Herald had a nice article about Sno Isle libraries.

Adjournment

A motion was made to adjourn the meeting. The motion was seconded.

Meeting adjourned at 5:10 pm.

Next meeting is: January 16, 2025 at 4:30 pm

Respectfully submitted January 16, 2025 by LeeAnn Balbirona

Lake Stevens Library Board Report

January 16, 2025

Antoinette Morales-Tanner, Lake Stevens Library Manager

Year-End Numbers: Lake Stevens Library

	2022	2023	2024
Checkouts and Renewals	91,2935	104,559	110,849
Check-ins	91,582	105,205	111,436
Holds	52,973	62,198	67,721
Registrations	13,033 • 8,845 student cards • 4,188 non-student	3,906	4,418
Visitors	47,701	53,684	59,782

Programming and Outreach Updates:

Outreach

November:

- Lake Stevens School District Multilingual Family Night
- Lake Stevens High School (x2)
- Cavelero Mid-High School (x2)
- Lake Stevens Food Bank

December:

- All LSSD Elementary Schools (Third Graders Read Together)
- Lake Stevens High School
- Lake Stevens Food Bank

January

- Lake Stevens Food Bank
- Lake Stevens High School
- Hillcrest Elementary

Programming

Winter Storytime Schedule:

Baby Storytime

- Tuesdays, 10:15am
- Wednesdays, 10:15am

Toddler Storytime

- Tuesdays, 11:15am
- Thursdays, 1:15pm

Preschool Storytime

- Tuesdays, 1:15pm
- Wednesdays, 11:15am

Weekly Programs:

- Little Science Lab: Thursdays 10am and 11am
- Dungeons and Dragons Drop In (Teens and Adults): Fridays 2pm-5pm

Monthly Programs:

- Second Saturdays, 10:30-11:30: Barks and Books (children)
- Second Wednesdays, 4:30pm: After School Art (ages 8+)
- Fourth Saturdays, 2pm-4pm: STEM Construction Zone
- Saturdays, 2p-3p: Teen Crafting Studio

One-Time Programs:

- December 14: Slapdash Puppet Co: Welcome to the Jingle (all ages—at Stevens Creek Elementary)
- December 21, 2p-3p: Winter Holidays Storytime
- January 18: Lunar New Year Celebration (ages 2-6)
- January 27, 3pm: Brackitz Get Moving! With Imagine Children's Museum (ages 7-11)
- February 8, 2pm: Craft Sampling: Watercolor Cards (for adults)
- February 26, 2pm: Aging in Place (hybrid in-person and online)
- March 15, 2pm: Holi Storytime (children)
- March 19, 6pm: Fall Prevention (adults)
- March 22, 2pm: Stop the Bleed (adults)
- April 8, 2pm: Kite Flying: Science and Design
- April 19, 2pm: Fungal Fruits of the Forest (all ages)

Third Graders Read Together (TGRT), 2025: All seven of the Lake Stevens elementary schools participated in this year's Third Graders Read Together (TGRT) program. The program, supported by the Sno-Isle Libraries Foundation, provided 3,100 OTTER Award nominated books to schools and classrooms throughout the district. [OTTER award books](#) support transitional readers to help bridge the gap between picture books and longer, more complex chapter books.

Participating classrooms/school libraries will receive two copies of each OTTER book, a teacher activity guide with discussion questions, extension activities, and other support materials, bookmarks and stickers for giveaways, and online author visits during the school day. This year's TGRT authors are [Kelly Starling Lyons](#), author of the Miles Lewis series and [Jon Klassen](#), author and illustrator of The Skull.

[PrimeTime 2025:](#) Librarian Gabriel Knight will be presenting PrimeTime at Hillcrest Elementary beginning in February. This six-week program, sponsored by Humanities Washington, will bring

families together to share a meal, read stories, and talk about larger ideas in children's literature, such as compassion, truth, justice, and empathy. Children and families learn how to talk about their reading, develop stronger bonds, and become better readers.

Self Service Update: In the aftermath of a wind storm in November, many Lake Stevens residents experienced a multi-day power outage. During that week, registrations and usage for self-service soared. Library staff registered over a dozen customers during the week of the power outage. Customers used self-service hours to charge devices, look up information, and stay warm while waiting for their power to be restored. Customers who couldn't work from home came to the library and used the study room as a shared workspace, and staff set out folding tables, extra chairs, and extension cords to help meet the needs of the community. It was a busy week at many Sno-Isle Libraries, as library buildings were some of the only places in many communities that were open to everyone and had power.

Sno-Isle District-Wide Updates:

FAFSA Completion Support: Washington state is [48th in the country](#) in FAFSA (Free Application for Federal Student Aid) completion rates, with less than half of high school graduates completing the application. Sno-Isle Libraries is partnering with the College Success Foundation and Keep Dreams Alive to offer [Financial Aid assistance classes](#). Help is available in English and Spanish, dinner and a gift card is provided for every family, and volunteers and library staff will be available to help families complete financial aid forms. Additionally, library customers can get live help filling out the FAFSA application from the [online database Brainfuse](#), Monday-Thursday, 11am-8pm.

Board of Trustees Update: After 14 years of service, Board of Trustee member Martin Mungia cycled off the board on December 31, 2024. We are grateful for his dedication, advocacy, and stewardship for so many years.

After a competitive application process, [Kay Crull was appointed to the Sno-Isle Board of Trustees](#) by the Snohomish County Council and the Board of Island County Commission. Crull is a resident of Marysville and retired in 2019 from her position as senior vice president of operations for The American Red Cross. Her seven-year term begins January 2025.

New Library Card design launched December 19:

Top Checkouts of 2024:

Adult Fiction:

- [The Heaven and Earth Grocery Store](#)
- [The Women](#)
- [The Exchange](#)

Adult Nonfiction:

- [Oath and Honor](#)
- [The Joy of Costco](#)
- [The Woman in Me](#)

Teen Fiction:

- [Heartstopper, Volume 5](#)
- [The Chalice of the Gods](#)
- [Divine Rivals](#)

Kids Chapter Books:

- [No Brainer](#)
- [The Scarlet Shedder](#)
- [Claudia and the Bad Joke](#)

Kids Picture Books:

- [Don't Let the Pigeon Drive the Sleigh](#)
- [The Big Cheese](#)
- [Pete the Cat Saves Up](#)

Board Books:

- [Being Brave](#)
- [Ten Little Ghosts](#)
- [What a Pest](#)

Movies:

- [Barbie](#)
- [Oppenheimer](#)
- [Indiana Jones and the Dial of Destiny](#)

