

CIVIL SERVICE COMMISSION MEETING AGENDA



City of Lake Stevens Vision Statement

By 2030, we are a sustainable community around the lake with a vibrant economy, unsurpassed infrastructure and exceptional quality of life.

June 9, 2022 - 3:00 PM

HYBRID MEETING - TWO WAYS TO PARTICIPATE:

In Person: City Hall Conference Room A, 1812 Main Street, Lake Stevens OR

Join Zoom Meeting: <https://us02web.zoom.us/j/86342387873>

or call in at (253) 215-8782 Meeting ID 863 4238 7873

- 1. Call to Order**
- 2. Roll Call**
- 3. New Business**
 - A. Swearing in new Civil Service Commission member
 - B. 41st Annual Civil Service Conference (Virtual), Sept. 20-22
- 4. Action Items**
 - A. Approve Minutes of April 28, 2022 Civil Service Commission Special Meeting
 - B. Certify Community Service Officer Eligibility List
- 5. Recruiting and Staffing Update**
- 6. Adjourn**
- 7. Next Meeting**

THE PUBLIC IS INVITED TO ATTEND

Special Needs: *The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.*

**CITY OF LAKE STEVENS CIVIL SERVICE COMMISSION
SPECIAL MEETING MINUTES**

Tuesday, April 28, 2022

Hybrid meeting via Zoom and in-person at City Hall

COMMISSIONERS PRESENT: Ray Mitchell and Brian McManus

COMMISSIONERS ABSENT: None

STAFF MEMBERS PRESENT: Deputy Police Chief Jeff Young; Senior Human Resources Specialist and Civil Service Examiner/Secretary Julie Good

Call to Order:

The meeting was called to order at 3:00 p.m.

Roll Call:

Ray Mitchell, Brian McManus, Deputy Police Chief Jeff Young, and Senior Human Resources Specialist and Civil Service Examiner/Secretary Julie Good.

Action Items:

Minutes of April 19, 2022 Civil Service Commission Special Meeting: **MOTION** by Ray Mitchell to accept the Minutes of the April 19, 2022 Civil Service Commission Special Meeting as written. Motion seconded by Brian McManus. Motion passed unanimously.

Entry Level-Advanced Police Officer Continuous Testing Eligibility List: **MOTION** by Brian McManus to certify the Entry Level-Advanced Police Officer Continuous Testing Eligibility List. Motion seconded by Ray Mitchell. Motion passed unanimously.

New Business:

Jeff provided a recruiting update including attending the upcoming Snohomish County Career Fair and increasing recruiting efforts with military and colleges. Brian offered to help out if needed, utilizing his extensive experience and contacts. Ray mentioned the recent social media post regarding two Police Officers who recently received a life-saving award and how that type of recognition could also be a recruiting tool.

Adjourn:

MOTION by Ray Mitchell to adjourn the meeting. Motion seconded by Brian McManus. Motion passed unanimously. The meeting was adjourned at 3:03 p.m.

Respectfully Submitted:

Julie Good
Civil Service Commission Chief Examiner/Secretary

Approved By:

Ray Mitchell
Civil Service Commission Chairperson

DRAFT