

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

June 3, 2025 - 6:00 PM

City Council Special Meeting

In person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens

or Join Zoom Meeting: [Zoom Link](#) Passcode: 901608

or call in at (253) 215-8782 Meeting ID: 84376349693, Passcode:901608

1. **Call to Order**
2. **Pledge of Allegiance** Mayor
3. **Roll Call**
4. **Approval of Agenda** Council President
5. **Council Business** Council President
 - A. In Memory of Councilmember Marcus Tageant
6. **Mayor's Business**
7. **Citizen Comments**
8. **Guest Business**
 - A. Joint Park Board/City Council Discussion on Parks and Recreation Open Space Plan Scope and Timeline Jill Meis
9. **City Department Report**
 - A. Economic Alliance of Snohomish County Washington D.C. Fly In Summary Gene Brazel, Caitlin Weaver
 - B. Public Works Department Report Erik Mangold
10. **Consent Agenda**
 - A. 2025 Vouchers Barb Stevens
 - B. City Council Special Meeting (Retreat) Minutes of April 24, 2025 Kelly Chelin
 - C. City Council Special Meeting Minutes of May 6, 2025 Kelly Chelin
 - D. ILA between City of Lake Stevens and Snohomish County to Provide Information Technology Services Troy Stevens

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|--|---|---|
| E. | Memorandum of Understanding for FTO-Corporal Specialty Pay | Anya Warrington, Jeffrey Beazizo |
| F. | Fee Resolution 2025-04 | Sarah Garceau, Aaron Halverson, Russ Wright |
| G. | Ordinance 1198 - 2025 Budget Amendment No. 1 | Barb Stevens |
| H. | CCTV Contract with Aqualis | Shannon Farrant |
| I. | Sunset Beach Abutment Repair | Sarah Garceau |
| J. | Costco Cost-share Agreement for Stormwater Pond Maintenance | Shannon Farrant |
| 11. Discussion Items | | |
| A. | Alliance for Affordable Housing Changes / Housing Update | Russ Wright |
| B. | City Council Subcommittee Discussion | Gene Brazel |
| 12. Executive Session - Confidential Session of the Council per RCW 42.30.110 | | |
| A. | Collective Bargaining-Action to Follow | |
| B. | Potential Litigation-No Action to Follow | |
| C. | Property Acquisition-Potential Action to Follow | |
| 13. Adjourn | | |

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Joint Park Board/City Council Discussion on Parks and Recreation Open Space Plan Scope and Timeline

Contact Person/Department: Jill Meis, Parks Department

Budget Impact: N/A

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Provide feedback during discussion

SUMMARY/BACKGROUND:

The City Council approved funds for a consultant to assist staff in drafting the first Parks, Recreation and Open Space (PROS) plan for the city. The city has entered into contract with Conservation Technix to accomplish this task. The PROS plan will guide the city's park planning efforts for the next 10 years. This includes establishing a level of service, creating a project list with prioritization, existing facilities and condition assessments, goals and policies. This work cannot be done without robust public input. This meeting will provide an introduction to the project, including scope and schedule and encourage input from the City Council and the Parks and Recreation Planning Board in order to inform the efforts.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. LakeStevens_PROS_CCPRB_June2025_v0 (1)



2025 Parks, Recreation and Open Space Plan

JOINT CITY COUNCIL AND PARKS &
RECREATION BOARD WORK SESSION

JUNE 3, 2025

Agenda

1. Introduction
2. PROS Plan Overview
3. Project Timeline
4. Discussion
5. Next Steps



What is the Parks Plan?

Planning Forward

The Parks, Recreation and Open Space (PROS) Plan is a 10-year guide and strategic plan for managing and enhancing recreation opportunities, facilities, parks, and open space for the Lake Stevens community.

The PROS Plan will guide investments to improve the park system and help the City pursue grants and other funding.



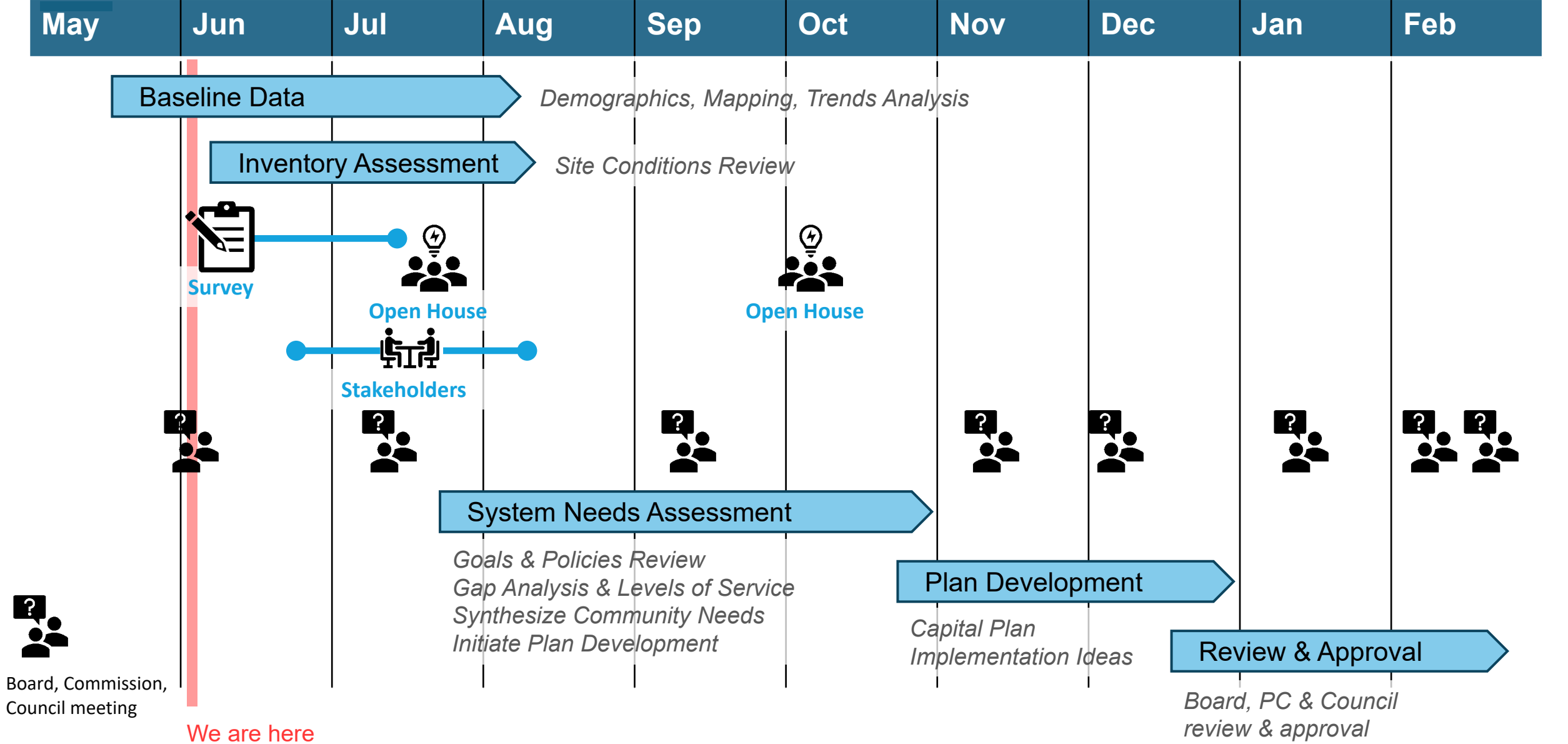
PROS Plan: The Next 10+ Years

The Plan is strategic in focus and guided by the following questions:

- What are our strengths? And what are key areas for improvement?
- How do we meet community needs now and into the future?
- Where should we focus our efforts and resources?

Public input is crucial to make sure goals and priorities are consistent with community needs and interests.

Preliminary Project Timeline



Discussion Questions

- What do you value about Lake Stevens's parks, facilities, and open spaces?

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- **What recreation opportunities are missing? What could be done better or differently?**

Discussion Questions

- What do you value about Lake Stevens's parks, facilities, and open spaces?
- What recreation opportunities are missing? What could be done better or differently?
- **Imagine the City in 2035. What can you see happening with recreation options for youth, teens and adults? With park space? With trail connections?**

Community Engagement

- What do you want to learn from the community?
- Are there any hot topics or hot button issues to be aware of?

Next Steps

- Community survey (June-July)
- Open houses (June, Sept/Oct)
- Additional sessions with Board & Council
- Compile draft Plan (late 2025)
- Review & approval (early 2026)





Questions / Comments?

CITY DEPARTMENT REPORT



Agenda Date: 6/3/2025

Contact Person/Department: Gene Brazel, Caitlin Weaver, Administration

During the week of May 12th a delegation from Lake Stevens joined the Economic Alliance Snohomish County's (EASC) D.C. Fly In, with Snohomish County community leaders focused on advocating our collective priorities at the federal level. These priorities included infrastructure, transportation, childcare, education, and economic growth.

The City of Lake Stevens' delegation also scheduled individual meetings with Representative DelBene, Representative Larsen, Senator Cantwell, Senator Murray, White House Office of Intergovernmental Affairs, and the Department of Transportation to bring attention to city projects and to seek additional funding opportunities to bring them to completion. These projects included the Bayview Trail Extension, South Lake Stevens Road Multi-Use Trail, 79th Avenue SE and 24th Street SE new road extension, and US 2 Trestle.



Summary of 2025 EASC D.C. Fly-In – Legislative and Federal Meetings

Purpose

This memo provides a detailed summary of key takeaways from the 2025 Economic Alliance Snohomish County (EASC) D.C. Fly-In, held May 12–15. Meetings were conducted with federal agencies, Congressional offices, and key decision-makers to discuss local infrastructure priorities, funding strategies, and opportunities for regulatory reform under President Donald Trump's administration.

Federal Administration Priorities

- **Safety is the #1 national transportation priority**, per USDOT and White House Intergovernmental Affairs (WHIA).
 - The Trump Administration is focused on **reducing red tape**, **delegating authority** to local governments, and **accelerating project delivery**.
 - Clear emphasis on **“family-first” funding strategies**—grant applications should highlight how projects improve family mobility, safety, and access to services.
 - Projects that are **shovel-ready** are more likely to receive funding; demonstrating speed and preparedness is key.
 - Innovation is valued, but there is a **shift away from research funding**—practical, implementation-ready solutions are prioritized.
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Federal Grant Opportunities

- **Safe Streets and Roads for All (SS4A)**: Consider for both planning and construction funding for safety initiatives.
 - **BUILD Grant**: A strong fit for the **US2 Trestle Project**; funding priority aligns with national transportation goals.
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- **MEGA Projects Program:** Supported by Senator Maria Cantwell, this fund has the Trestle project in mind.
- **79th Street Project:** Submitted and under review. A partnership with the agencies like the YMCA or Boys and Girls Club should be emphasized in future applications to align with the family impact narrative.

Key Congressional and Agency Takeaways

White House Intergovernmental Affairs

- Administration is committed to **empowering local governments** and eliminating unnecessary regulatory barriers.
- Local agencies should **notify WHIA of federal project delays** and provide **policy feedback** to support ongoing reforms.
- Encouraged collaboration with the **Washington State Governor's Office** to strengthen unified funding requests.

Congressman Rick Larsen

- Discussed upcoming **FEMA Reform** and NEPA delegation as part of the **Surface Transportation Reauthorization Bill**.
- Differentiated between **earmark funding** and traditional grants—earmarks have unique regulatory pathways.

Senator Patty Murray

- Lake Stevens should **maintain ongoing communication** with her office on project status and needs.
- A **Trestle earmark** is possible in 2026 but must be led by **WSDOT**.
- Her office is tracking upcoming **transportation reauthorization legislation**—timely engagement is critical.

Senator Maria Cantwell

- Urged the City to **form a coalition for US2**, modeled after the successful **SR12 coalition**, to pursue phased and strategic federal funding.
- Stressed the importance of **Snohomish County's tech role**, which may help qualify projects with innovative elements.

Congresswoman Susan DelBene

- Expressed concern over **potential loss of project funding**; urged immediate notification if funding issues arise.
- Her office is **actively involved in supporting the 79th Street project** in collaboration with City staff.

Recommendations & Next Steps

1. **Prioritize the Trestle Project** as a key infrastructure need; continue framing its impact on family mobility, safety, and regional access.
2. **Form a US2 Corridor coalition** with other jurisdictions to organize funding requests and develop a phased approach.
3. **Engage WSDOT** early to ensure leadership on the 2026 Trestle earmark.
4. **Prepare shovel-ready documentation** for priority projects to increase competitiveness in federal funding rounds.
5. **Strengthen relationships** with the Governor's Office and state agencies to coordinate joint funding strategies.
6. **Continue frequent updates to Congressional offices**, particularly Senators Murray and Cantwell and Rep. DelBene.









CITY DEPARTMENT REPORT



Agenda Date: 6/3/2025

Contact Person/Department: Erik Mangold, Public Works

The Capital Projects Manager will overview construction progress and updates for the Main Street Improvements Project, including the anticipated schedule moving into June and July.

BLANKET VOUCHER APPROVAL
2025

Payroll Direct Deposits	05/10/2025, 05/25/2025	\$864,308.16
Payroll Checks		
Electronic Funds Transfers	ACH	\$820,561.37
Claims	63377-63580	\$1,215,743.13
Void Checks		
Total Vouchers Approved:		\$2,900,612.66

This 27th day of May 2025

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Finance Director/Auditing Officer, Barb Stevens

Mayor, Brett Gailey

May 27, 2025



City expenditures by type for this voucher packet		
Personnel Costs	\$864,308	30%
Payroll Federal Taxes	\$320,586	11%
Excise Tax	\$3,492	0%
Retirement Benefits - Employer	\$184,137	6%
Medical Benefits - Employer	\$265,369	9%
Other Employer Paid Benefits	\$9,846	0%
Employee Paid Benefits	\$57,139	2%
Supplies	\$64,288	2%
Professional Services	\$482,924	17%
Refunds	\$515	0%
Capital *	\$495,793	17%
Debt Payments	\$152,215	5%
Void Checks	\$0	0%
Total	\$2,900,613	100%

Large Purchases *

- * LS Council Chambers & Infrastructure \$33,267
- * 117th Ave NE Sidewalk Project \$27,046
- * S76 T4 Skid Steer Loader \$68,492
- * Hydraulic Breaker with Nail Point \$12,267
- * Main Street RAB \$15,458
- * LS Detention \$10,695
- * LS Bayview Trail \$37,243
- * 18013 Main Street Improvements PE#2 \$253,537

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 04/30/2025 - 05/23/2025

Total for Period
\$2,036,304.50

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-52722	001 008 521 20 31 06	LE - Uniform Clothing	Pants - Beazizo	63488	\$176.16
911 Supply Inc	INV-2-52814	001 008 521 20 31 06	LE - Uniform Clothing	Armorskins - Bernhard	63488	\$197.98
911 Supply Inc	INV-2-52815	001 008 521 20 31 01	LE-Fixed Minor Equipment	Armor Name Tape - Fiske	63488	\$27.49
911 Supply Inc	INV-2-52970	001 008 521 20 31 06	LE - Uniform Clothing	Polos - Beazizo	63488	\$179.59
911 Supply Inc	INV-2-53042	001 008 521 21 26 00	LE-Boating Clothing	Name Tapes	63488	\$569.62
911 Supply Inc	INV-2-53043	001 008 521 20 31 06	LE - Uniform Clothing	Pants - M Cooper	63488	\$118.19
					63488 Total	\$1,269.03
AACRA Backflow Testing and Repair Inc	16529	001 008 521 20 41 00	LE-Professional Services	Annual Backflow Test of City Properties	63489	\$65.00
AACRA Backflow Testing and Repair Inc	16529	001 010 576 80 41 00	PK-Professional Services	Annual Backflow Test of City Properties	63489	\$325.00
AACRA Backflow Testing and Repair Inc	16529	001 013 518 20 41 00	GG-Professional Service	Annual Backflow Test of City Properties	63489	\$455.00
AACRA Backflow Testing and Repair Inc	16529	005 000 518 20 40 02	Rental Property Services	Annual Backflow Test of City Properties	63489	\$390.00
AACRA Backflow Testing and Repair Inc	16529	101 016 542 30 41 02	ST-Professional Service	Annual Backflow Test of City Properties	63489	\$32.50
AACRA Backflow Testing and Repair Inc	16529	410 016 531 10 41 01	SW - Professional Services	Annual Backflow Test of City Properties	63489	\$32.50
					63489 Total	\$1,300.00
Ace Hardware	80913/7	001 010 576 80 31 00	PK-Operating Supplies	5 Gallon Bucket	63377	\$7.64
Ace Hardware	80913/7	001 010 576 80 31 05	PK-R&M Supplies	PVC Supply Line for NC Foot Wash	63377	\$7.42
Ace Hardware	80916/7	001 010 576 80 31 05	PK-R&M Supplies	Hex Brush - NC Foot Wash Repair	63377	\$6.49
Ace Hardware	80916/7	001 010 576 80 31 05	PK-R&M Supplies	Thread Seal Tape - NC Foot Wash Repair	63377	\$1.85
Ace Hardware	80943/7	410 016 531 10 35 00	SW - Small Tools	Steel Sledgehammers 35 in (2)	63377	\$101.63
Ace Hardware	80949/7	001 010 576 80 31 00	PK-Operating Supplies	Lime Flagging NC Lawn	63377	\$37.05
Ace Hardware	80954/7	001 010 576 80 31 03	PK- Equipment & Tools	Ball Mount for Pulling Trailer	63377	\$60.10
Ace Hardware	80967/7	001 010 576 80 31 00	PK-Operating Supplies	Pressure Washer Hose	63377	\$120.22
					63377 Total	\$342.40
Ace Hardware	80889-7	001 010 576 80 31 06	PK-Lake Safety	Fasteners - NCBL Main Dock Repair	63490	\$38.23
Ace Hardware	80977-7	001 012 575 50 31 00	CS- The Mill- Ops	L Impact Reduced Insert Bit Steel 2 pk	63490	\$24.13
Ace Hardware	80978-7	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Trash Bags	63490	\$26.49
Ace Hardware	80994-7	001 010 576 80 31 05	PK-R&M Supplies	Irrigation Parts	63490	\$41.86
Ace Hardware	80996-7	101 016 544 90 31 02	ST-Operating Cost	Angle Grinder	63490	\$111.00
Ace Hardware	80996-7	101 016 544 90 31 02	ST-Operating Cost	Cup Grind Wheel Turbo	63490	\$65.57
Ace Hardware	81014-7	001 010 576 80 31 05	PK-R&M Supplies	Box Covers/Gutter - NC & Davies Repairs	63490	\$34.30
Ace Hardware	81066-7	001 010 576 80 31 00	PK-Operating Supplies	Paint Supplies for Rotary	63490	\$37.52
					63490 Total	\$379.10
AFLAC	694328	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Insurance Prem	EFT	\$839.38
					EFT Total	\$839.38
Alaska Rubber Group Inc	N075217	101 016 544 90 31 02	ST-Operating Cost	Pressure Washer/Coupling	63491	\$75.99
Alaska Rubber Group Inc	N075217	410 016 531 10 31 02	SW - Operating Costs	Pressure Washer/Coupling	63491	\$75.98
					63491 Total	\$151.97
Alexander Printing Co Inc	89185	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	116th/117th TBP Sidewalk Open House Postcards	63378	\$812.30
Alexander Printing Co Inc	89398	001 007 558 50 31 01	PL-Operating Supplies	Business Cards - A Brokenshire	63378	\$96.46
Alexander Printing Co Inc	89880	001 004 514 23 31 00	FI- Operating Supplies	Window Envelopes (2000)	63378	\$398.30
					63378 Total	\$1,307.06
Alexander Printing Co Inc	89879	001 001 511 60 31 00	Legislative - Operating Costs	Business Cards - Shipman/Donoghue	63492	\$109.90
Alexander Printing Co Inc	89916	001 007 558 50 31 02	PL-Permit Related Op. Costs	Business Cards - Huhta	63492	\$96.46
					63492 Total	\$206.36

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
All Battery Sales and Service	300-10164273	101 016 544 90 31 02	ST-Operating Cost	Halogens/Gloves/Plug Adapter/Circuit Breaker	63493	\$227.60
All Battery Sales and Service	300-10164273	410 016 531 10 31 02	SW - Operating Costs	Halogens/Gloves/Plug Adapter/Circuit Breaker	63493	\$227.61
					63493 Total	\$455.21
Amazon Capital Services	13GL-GG11-74HD	001 010 576 80 31 03	PK- Equipment & Tools	Propane Torch & Tanks	63379	\$73.90
Amazon Capital Services	13MR-YMWF-419R	001 010 576 80 31 00	PK-Operating Supplies	Thread Lock Glue	63379	\$55.17
Amazon Capital Services	14CP-MYXF-VJFL	001 010 576 80 31 00	PK-Operating Supplies	Bamboo Shield for Davies Tree Planting	63379	\$611.53
Amazon Capital Services	14CP-MYXF-VJFL	001 010 576 80 31 06	PK-Lake Safety	Oval Water Floats for Sunset new Swim Area	63379	\$110.39
Amazon Capital Services	14CP-MYXF-VJFL	001 010 576 80 31 00	PK-Operating Supplies	Plant and Cable Ties for Davies Tree Planting	63379	\$37.76
Amazon Capital Services	179R-7H76-CHFW	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Direct-Mount Onboard Car Battery Charger	63379	\$85.00
Amazon Capital Services	1DTD-FWQQ-J6X7	001 010 576 80 31 00	PK-Operating Supplies	2-Cycle Engine Oil	63379	\$81.98
Amazon Capital Services	1GQY-H11W-13VR	001 008 521 20 31 00	LE-Office Supplies	Laptop Case	63379	\$37.10
Amazon Capital Services	1GV6-TTJ9-JPR6	001 008 521 20 31 00	LE-Office Supplies	Double Sided Washington State Flag 3x5 ft	63379	\$39.32
Amazon Capital Services	1J4M-KCRJ-47L3	001 008 521 21 31 00	LE-Boating Minor Equipment	Rearm Kit for MD3183 and MD3188	63379	\$462.72
Amazon Capital Services	1JWP-NTDJ-1RVK	001 006 518 80 31 00	IT- Operating Supplies	Cage Nut Insertion/Removal Tool	63379	\$14.17
Amazon Capital Services	1L67-PW1J-63VF	001 008 521 20 31 01	LE-Fixed Minor Equipment	Gorilla Heavy Duty Spray Adhesive	63379	\$32.58
Amazon Capital Services	1LC9-G19F-61LW	001 010 576 80 31 08	PK-Special Event Supplies	Artificial Grass Lawn Turf for Egg Hunt Event	63379	\$81.53
Amazon Capital Services	1LC9-G19F-61LW	001 010 576 80 31 08	PK-Special Event Supplies	Chocolate & Caramel Candy Eggs for Egg Hunt Event	63379	\$34.99
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 08	PK-Special Event Supplies	12 Rolls Clear Packing Tape	63379	\$18.57
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 08	PK-Special Event Supplies	Colored Paper	63379	\$23.95
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 07	PK-Recreation Supplies	Dollhouse 3 Game Bundle Gift Set	63379	\$21.41
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 07	PK-Recreation Supplies	Giant Playing Dice Set with Scoreboard	63379	\$27.31
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 08	PK-Special Event Supplies	Paper	63379	\$11.31
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 07	PK-Recreation Supplies	Rectangle Tablecloth Cover	63379	\$22.93
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 07	PK-Recreation Supplies	Round Fabric Fitted Tablecloth	63379	\$17.47
Amazon Capital Services	1LPV-MXXQ-6GQJ	001 010 576 80 31 08	PK-Special Event Supplies	Scotch Heavy Duty Packaging Tape	63379	\$14.08
Amazon Capital Services	1NVK-Y11N-Q4TH	001 008 521 20 31 00	LE-Office Supplies	Logitech HD Webcam	63379	\$22.94
Amazon Capital Services	1PRD-PG19-WNPR	001 006 518 80 31 00	IT- Operating Supplies	Leviton 49255-H24 QuickPort Patch Panel	63379	\$45.36
Amazon Capital Services	1PTK-FG6P-JXYJ	001 010 576 80 31 05	PK-R&M Supplies	Kawasaki Mower Replacement Part Return	63379	(\$123.43)
					63379 Total	\$1,860.04
Amazon Capital Services	1QJ6-P4YQ-K4KY	001 006 518 80 31 00	IT- Operating Supplies	2-Pack Computer to PDU Power Extension Cord	63380	\$34.82
Amazon Capital Services	1R7W-GMCJ-J7XT	001 008 521 21 31 00	LE-Boating Minor Equipment	Inflatable PFD Bobbin Replacement Kits	63380	\$298.56
Amazon Capital Services	1RCK-KXQY-1YNN	001 010 576 80 31 00	PK-Operating Supplies	Super Glue for Field	63380	\$20.72
Amazon Capital Services	1V71-RND9-43YQ	001 008 521 20 31 01	LE-Fixed Minor Equipment	Adhesive Pistol Grip	63380	\$21.74
Amazon Capital Services	1V71-RND9-43YQ	001 008 521 20 31 06	LE - Uniform Clothing	Tactical Ventilation Vest	63380	\$135.53
Amazon Capital Services	1VDD-TGN9-631K	001 010 576 80 31 00	PK-Operating Supplies	24 Pcs Non-Slip Rug Pads for Egg Hunt Event	63380	\$20.10
Amazon Capital Services	1VDD-TGN9-631K	001 010 576 80 31 00	PK-Operating Supplies	Artificial Grass Rug for Egg Hunt Event	63380	\$34.96
Amazon Capital Services	1VMP-3G1M-11DP	001 007 558 50 31 01	PL-Operating Supplies	Wireless Earbuds - Erickson	63380	\$21.85
Amazon Capital Services	1VQ7-YPWX-JHDD	001 008 521 20 31 00	LE-Office Supplies	Color Paper	63380	\$40.95
Amazon Capital Services	1VQ7-YPWX-JHDD	001 008 521 20 31 00	LE-Office Supplies	Sharpie Pocket Style Highlighters	63380	\$7.53
Amazon Capital Services	1W9T-RJWW-9C1M	001 010 576 80 31 03	PK- Equipment & Tools	Propane Torch Triggers	63380	\$42.30
Amazon Capital Services	1XCN-GKCR-7HPF	001 010 576 80 31 00	PK-Operating Supplies	4 Pack Multi Catch Mouse Trap	63380	\$40.43
Amazon Capital Services	1XCN-GKCR-7HPF	001 010 576 80 31 00	PK-Operating Supplies	Travel Laptop Backpack	63380	\$28.30
Amazon Capital Services	1XCN-GKCR-7HPF	001 010 576 80 31 00	PK-Operating Supplies	Wireless Headset & Charging Case	63380	\$152.14
Amazon Capital Services	1XJF-Y3VD-79WK	001 010 576 80 31 00	PK-Operating Supplies	Indoor Double-Sided Mounting White Tape	63380	\$4.03
Amazon Capital Services	1XJF-Y3VD-79WK	001 010 576 80 31 00	PK-Operating Supplies	iPhone 15 Magnetic Case	63380	\$21.85
Amazon Capital Services	1XJF-Y3VD-79WK	001 010 576 80 31 00	PK-Operating Supplies	Stackable Storage Bin with Latching Lid	63380	\$69.07
Amazon Capital Services	1XJF-Y3VD-79WK	001 010 576 80 31 00	PK-Operating Supplies	Vertical 2-Card Badge Holder	63380	\$12.79
Amazon Capital Services	1XJF-Y3VD-79WK	101 016 544 90 31 01	ST-Office Supplies	Window Screen Clips	63380	\$22.79

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Amazon Capital Services	1XK9-P4GJ-9D69	001 013 518 20 31 00	GG-Operating Costs	Acrylic Wall File Organizer	63380	\$22.72
Amazon Capital Services	1XK9-P4GJ-9D69	001 013 518 20 31 00	GG-Operating Costs	Copy Paper	63380	\$66.31
Amazon Capital Services	1XK9-P4GJ-9D69	001 004 514 23 31 00	FI- Operating Supplies	Wireless Earbuds - Crim	63380	\$20.76
Amazon Capital Services	1XVQ-VQQN-YRCY	001 010 576 80 31 00	PK-Operating Supplies	Dave's Tree Project Tree/Sapling Protectors	63380	\$135.66
Amazon Capital Services	1Y37-1XM1-96GG	001 008 521 21 31 00	LE-Boating Minor Equipment	B&W Adjustable Trailer Hitch Ball Mount	63380	\$292.67
Amazon Capital Services	1YX6-X4GF-1NM7	001 006 518 80 31 00	IT- Operating Supplies	Cable Matters USB C to HDMI 2.1 Cable 6 ft	63380	\$50.26
					63380 Total	\$1,618.84
Amazon Capital Services	11TW-JFGC-DM6V	001 013 518 20 31 00	GG-Operating Costs	Picture Frames 8x12	63494	\$43.71
Amazon Capital Services	11TW-JFGC-DM6V	001 013 518 20 31 00	GG-Operating Costs	Poster Frames 24x36	63494	\$96.86
Amazon Capital Services	11W7-KKRF-3YJP	001 013 518 20 31 00	GG-Operating Costs	Citrus Magic Odor Eliminating Air Freshener Spray	63494	\$35.30
Amazon Capital Services	13JV-HMJC-CJHV	001 010 576 80 31 00	PK-Operating Supplies	Portable Air Pump	63494	\$20.76
Amazon Capital Services	13KR-N7WP-9VNQ	001 010 576 80 31 03	PK- Equipment & Tools	Folding Step/Paint Scraper	63494	\$38.98
Amazon Capital Services	13KR-N7WP-9VNQ	001 010 576 80 31 00	PK-Operating Supplies	Tree Sapling Cages	63494	\$110.13
Amazon Capital Services	13R3-3LDJ-VDR7	001 007 558 50 31 01	PL-Operating Supplies	2025 Calendar - Brokenshire	63494	\$7.65
Amazon Capital Services	13R3-3LDJ-VDR7	001 013 518 20 31 00	GG-Operating Costs	BIC Wite-Out Correction Tape	63494	\$16.57
Amazon Capital Services	13R3-3LDJ-VDR7	001 007 559 30 31 02	PB-Clothing	Heavy Woven Engineer Vest with Padded Neck - Fauth	63494	\$54.64
Amazon Capital Services	13R3-3LDJ-VDR7	001 007 558 50 31 01	PL-Operating Supplies	Mouse Pad with Wrist Rest Set - Brokenshire	63494	\$16.93
Amazon Capital Services	13R3-3LDJ-VDR7	001 013 518 20 31 00	GG-Operating Costs	Sharpie Permanent Markers	63494	\$10.92
Amazon Capital Services	13YN-GNGJ-9NQD	001 008 521 21 31 00	LE-Boating Minor Equipment	Flotation Vest (1)	63494	\$121.24
Amazon Capital Services	14M7-VCJ6-GTX6	111 008 521 20 31 01	Drug Seize - Canine Supplies	Retractable Baby Gate	63494	\$52.94
Amazon Capital Services	16VJ-3QVP-9Y6X	001 010 576 80 31 00	PK-Operating Supplies	Large Black Heavy Duty Garbage Bags	63494	\$41.00
Amazon Capital Services	196G-P67P-36VR	001 008 521 20 31 00	LE-Office Supplies	MS Surface Case	63494	\$29.50
Amazon Capital Services	19R3-XGNJ-CQMT	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Orange Post & Pipe Level	63494	\$26.79
Amazon Capital Services	19R3-XGNJ-CQMT	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Plastic Post Mount Mailbox	63494	\$609.35
Amazon Capital Services	1C1P-Y91T-LWK4	001 013 518 20 31 00	GG-Operating Costs	Electric Wall Heater	63494	\$291.02
Amazon Capital Services	1CKF-LDVP-DMRW	001 010 576 80 31 08	PK-Special Event Supplies	8 Case Storage Box - Gaming by the Lake Supplies	63494	\$14.20
Amazon Capital Services	1CKF-LDVP-DMRW	001 010 576 80 31 08	PK-Special Event Supplies	Ballpoint Pens - Gaming by the Lake Supplies	63494	\$13.40
Amazon Capital Services	1CKF-LDVP-DMRW	001 010 576 80 31 08	PK-Special Event Supplies	Chess Card Gambling Game - Gaming by the Lake Supplies	63494	\$18.57
Amazon Capital Services	1CKT-K4JL-MHR7	101 016 544 90 31 02	ST-Operating Cost	4 Lmp T5 Ballasts	63494	\$110.50
Amazon Capital Services	1CRK-1419-W4P7	001 010 576 80 31 00	PK-Operating Supplies	Paint Supplies/Non-Skid Tape/Electrical Tape	63494	\$119.29
Amazon Capital Services	1D91-KWJQ-4DN1	001 008 521 20 31 00	LE-Office Supplies	USB Flash Drive 3-Pack	63494	\$41.52
Amazon Capital Services	1D9W-1XNK-3J7V	001 010 576 80 31 00	PK-Operating Supplies	Copy Paper	63494	\$16.97
Amazon Capital Services	1D9W-1XNK-3J7V	101 016 544 90 31 01	ST-Office Supplies	Copy Paper	63494	\$16.98
Amazon Capital Services	1D9W-1XNK-3J7V	410 016 531 10 31 01	SW - Office Supplies	Copy Paper	63494	\$16.98
Amazon Capital Services	1D9W-1XNK-3J7V	410 016 531 10 31 01	SW - Office Supplies	Storm Keys	63494	\$17.57
Amazon Capital Services	1DR4-H17N-T9TV	001 010 576 80 31 03	PK- Equipment & Tools	Step Ladder	63494	\$36.39
Amazon Capital Services	1FDY-1WVL-3CGX	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Heavy Duty Striping Line Marking Machine	63494	\$216.28
Amazon Capital Services	1FDY-1WVL-3CGX	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Pavement Marking Stencils	63494	\$229.00
Amazon Capital Services	1FDY-1WVL-3CGX	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Rust-Oleum 6pk Professional Inverted Striping Spray Paint	63494	\$190.09
					63494 Total	\$2,682.03
Amazon Capital Services	1FGC-MY9M-HLVH	001 008 521 21 31 00	LE-Boating Minor Equipment	Flotation Vests (3) Refund	63495	(\$347.52)
Amazon Capital Services	1GHF-XMLW-4JN4	101 016 544 90 31 02	ST-Operating Cost	Drawer Organizer/Kitchen Sponge Holder	63495	\$35.51
Amazon Capital Services	1GHF-XMLW-4JN4	410 016 531 10 31 02	SW - Operating Costs	Drawer Organizer/Kitchen Sponge Holder	63495	\$35.52
Amazon Capital Services	1J3V-7LTM-HYD7	001 010 576 80 31 00	PK-Operating Supplies	Heavy Duty Trash Can Liners	63495	\$774.18
Amazon Capital Services	1J3V-7LTM-HYD7	001 010 576 80 31 00	PK-Operating Supplies	Toilet Paper	63495	\$472.07
Amazon Capital Services	1JH9-H4PX-RVW6	101 016 544 90 31 02	ST-Operating Cost	6-Pack LED Integrated Tube Light Fixture	63495	\$68.84
Amazon Capital Services	1JH9-H4PX-RVW6	410 016 531 10 31 02	SW - Operating Costs	6-Pack LED Integrated Tube Light Fixture	63495	\$68.84
Amazon Capital Services	1JT4-G3YG-GH6D	001 008 521 21 31 00	LE-Boating Minor Equipment	Flotation Vests (3)	63495	\$347.52

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Amazon Capital Services	1KFM-N47G-4JXP	001 010 576 80 31 00	PK-Operating Supplies	Copy Paper	63495	\$17.12
Amazon Capital Services	1KFM-N47G-4JXP	101 016 544 90 31 01	ST-Office Supplies	Copy Paper	63495	\$17.12
Amazon Capital Services	1KFM-N47G-4JXP	410 016 531 10 31 01	SW - Office Supplies	Copy Paper	63495	\$17.12
Amazon Capital Services	1KFM-N47G-4JXP	001 010 576 80 31 00	PK-Operating Supplies	USB C to HDMI Splitter - Dees	63495	\$19.66
Amazon Capital Services	1L7Y-V9MH-CTHK	001 013 518 20 31 00	GG-Operating Costs	Cardstock Paper	63495	\$6.55
Amazon Capital Services	1MXL-KY4D-CLKJ	001 006 518 80 31 00	IT- Operating Supplies	Mini DisplayPort Male to HDMI Cables	63495	\$17.36
Amazon Capital Services	1QN9-M7XQ-1V4V	001 008 521 20 31 00	LE-Office Supplies	Surface Hard Protective Shell Case and Keyboard Cover	63495	\$30.44
Amazon Capital Services	1QNJ-TQWC-DV3P	001 010 576 80 31 00	PK-Operating Supplies	No Eating Plaque for War Memorial	63495	\$61.90
Amazon Capital Services	1QPJ-QK1R-JXG7	001 008 521 20 31 00	LE-Office Supplies	Color Paper	63495	\$40.95
Amazon Capital Services	1TMW-NWX4-3Y7N	001 007 558 50 31 02	PL-Permit Related Op. Costs	Scissors/Calculator	63495	\$29.53
Amazon Capital Services	1TMW-NWX4-3Y7N	001 013 518 20 31 00	GG-Operating Costs	Stapler	63495	\$21.25
Amazon Capital Services	1VH9-1NX6-C61W	001 006 518 80 31 00	IT- Operating Supplies	iPhone 15 Pro Protective Magnetic Cases	63495	\$1,301.32
Amazon Capital Services	1WL7-9PM9-CDXP	001 010 576 80 31 00	PK-Operating Supplies	1 Gallon Pump Sprayer	63495	\$26.54
Amazon Capital Services	1WL7-9PM9-CDXP	001 010 576 80 31 00	PK-Operating Supplies	DeWalt Metal Angle Grinder Thin Cutoff Wheel	63495	\$36.72
Amazon Capital Services	1WL7-9PM9-CDXP	001 010 576 80 31 00	PK-Operating Supplies	Floating Shelves - Meis	63495	\$74.31
Amazon Capital Services	1WL7-9PM9-CDXP	001 010 576 80 31 00	PK-Operating Supplies	Lockdown Sticky Mulch Glue for Landscaping	63495	\$47.78
Amazon Capital Services	1WL7-9PM9-CDXP	001 010 576 80 31 00	PK-Operating Supplies	The Complete Book of Grant Writing - Dees	63495	\$18.30
Amazon Capital Services	1WL7-9PM9-CDXP	001 010 576 80 31 08	PK-Special Event Supplies	Trailer Coupler Pin for Mill Spur	63495	\$23.48
Amazon Capital Services	1WYJ-FNPX-C4R1	001 001 511 60 31 00	Legislative - Operating Costs	12 Pack Business Card Holder	63495	\$13.00
Amazon Capital Services	1WYJ-FNPX-C4R1	001 001 511 60 31 00	Legislative - Operating Costs	12 Pack of Legal Pads	63495	\$20.76
Amazon Capital Services	1WYJ-FNPX-C4R1	001 001 511 60 31 00	Legislative - Operating Costs	Ballpoint Pens	63495	\$10.92
Amazon Capital Services	1WYJ-FNPX-C4R1	001 001 511 60 31 00	Legislative - Operating Costs	Clear Plastic Envelopes with Snap Closure	63495	\$8.57
Amazon Capital Services	1XYM-NXT4-FMWM	101 016 544 90 31 02	ST-Operating Cost	Copy Paper	63495	\$37.77
Amazon Capital Services	1XYM-NXT4-FMWM	410 016 531 10 31 02	SW - Operating Costs	Copy Paper	63495	\$37.76
Amazon Capital Services	1Y4C-7QNY-17WG	001 010 576 80 31 08	PK-Special Event Supplies	Supply Mailing Tube	63495	\$32.78
Amazon Capital Services	1YJP-1V14-Q7DF	001 013 518 20 31 00	GG-Operating Costs	Fluorescent Light Covers	63495	\$21.85
					63495 Total	\$3,445.82
Anderson	060225 ANDERSON	101 016 542 30 49 01	ST-Staff Development	NWPWI Training Meal PerDiem - M Anderson	63496	\$72.00
Anderson	060225 ANDERSON	410 016 531 10 49 01	SW - Staff Development	NWPWI Training Meal PerDiem - M Anderson	63496	\$72.00
					63496 Total	\$144.00
ARC Architects Inc	3	306 013 594 18 60 00	FC - Municipal Campus GG	LS Council Chambers & Infrastructure	63381	\$33,266.63
					63381 Total	\$33,266.63
Assoc of Washington Cities	161257	001 005 517 90 41 01	HR-City Training Program	Labor Relations Institute Registration - Good	63382	\$550.00
					63382 Total	\$550.00
Assoc of Washington Cities EFT	68878	001 000 283 00 00 00	Payroll Liability Medical	Medical Insurance Premium	EFT	\$261,791.44
Assoc of Washington Cities EFT	68878	410 016 531 10 20 00	SW-Benefits	Medical Insurance Premium - Moos	EFT	(\$182.88)
					EFT Total	\$261,608.56
Atwell LLC	396090	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	117th Ave NE Sidewalk Project	63383	\$27,046.05
					63383 Total	\$27,046.05
Bassett	060825 BASSETT	001 008 521 40 49 01	LE- Staff Development	Practical Shooting Meal PerDiem - Bassett	63497	\$340.00
					63497 Total	\$340.00
Beavers Northwest	INV-24121	410 016 531 10 41 01	SW - Professional Services	Monitoring/Maint/Reporting	63498	\$2,564.63
					63498 Total	\$2,564.63
Beazizo	051925 BEAZIZO	001 008 521 40 49 01	LE- Staff Development	WASPC Spring Conf Meal PerDiem - Beazizo	63384	\$322.00
					63384 Total	\$322.00
Bendiksen	LSPD16	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	63385	\$300.00
Bendiksen	LSPD17	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	63385	\$300.00
Bendiksen	LSPD18	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	63385	\$300.00
					63385 Total	\$900.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Bendiksen	LSPD19	001 008 521 20 41 00	LE-Professional Services	Pre-Employment Polygraph Exam	63499	\$300.00
					63499 Total	\$300.00
Brazel	060825 BRAZEL	001 002 513 11 49 00	AD-Staff Development	AWWA Conf Meal PerDiem - Brazel	63500	\$368.00
					63500 Total	\$368.00
Bridge Coordination Services	2025-LS4	001 008 521 20 41 01	LE-Professional Serv-Fixed	DV Coordinator Service Hours 04-2025	63386	\$4,873.63
					63386 Total	\$4,873.63
Brummett Inc	22305	001 007 558 50 41 00	PL-Professional Servic	Name Badges - Ludden/Brokenshire	63387	\$45.61
					63387 Total	\$45.61
Business Card	BARNES 05-2025	001 008 521 40 49 01	LE- Staff Development	Animal Assement in the Field Registration - Cooper	63388	\$25.50
Business Card	BARNES 05-2025	001 008 521 40 49 01	LE- Staff Development	CCAC Conf Flight - Parnell	63388	\$516.60
Business Card	BARNES 05-2025	001 008 521 40 49 01	LE- Staff Development	CPST Recert - Cooper	63388	\$55.00
Business Card	BEAZIZO 05-2025	001 008 521 40 49 01	LE- Staff Development	CISM Class Hotel - Beazizo	63388	\$310.72
Business Card	BEAZIZO 05-2025	001 008 521 20 31 06	LE - Uniform Clothing	Flexshield Velcro Backed Shiny Silver Officer Badges	63388	\$284.40
Business Card	BEAZIZO 05-2025	001 008 521 40 49 01	LE- Staff Development	IACP Conf Flight - Beazizo	63388	\$381.58
Business Card	BEAZIZO 05-2025	001 008 521 40 49 01	LE- Staff Development	IACP Conf Flight - Thomas	63388	\$381.58
Business Card	BEAZIZO 05-2025	001 008 521 40 49 01	LE- Staff Development	IACP Conf Registration - Beazizo	63388	\$500.00
Business Card	BEAZIZO 05-2025	001 008 521 40 49 01	LE- Staff Development	IACP Conf Registration - Thomas	63388	\$500.00
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	APWA PWX Conf Flight	63388	\$526.61
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	APWA PWX Conf Registration - Brazel	63388	\$1,152.00
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	Fuel PW98	63388	\$48.96
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	Monthly MAG Meeting Lunch	63388	\$23.27
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	TLG Conf Uber For Networking Lunch	63388	\$11.43
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	TLG Conf Uber from Hotel to Airport	63388	\$46.95
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	TLG Conf Uber from Seatac to Home	63388	\$181.64
Business Card	BRAZEL 05-2025	001 002 513 11 49 00	AD-Staff Development	TLG Conf Uber to Meeting with City of Kirkland	63388	\$14.47
Business Card	CHELIN 05-2025	001 001 511 60 49 02	Legislative - C.C.Retreat	Snacks/Fruit for Council Retreat	63388	\$132.66
Business Card	DREHER 05-2025	001 008 521 40 49 01	LE- Staff Development	Animal Care Expo Hotel - Cooper	63388	\$680.28
Business Card	DREHER 05-2025	001 008 521 21 43 00	LE-Boating-Travel & Per Diem	BMLE Training Hotel - Fenton	63388	\$754.30
Business Card	DREHER 05-2025	001 008 521 21 43 00	LE-Boating-Travel & Per Diem	BMLE Training Hotel - Lanto	63388	\$754.30
Business Card	DREHER 05-2025	001 008 521 20 31 08	LE - Business Meeting Supplies	Donuts for FTO Beyond Basics Hosted by LSPD	63388	\$23.99
Business Card	DREHER 05-2025	001 008 521 20 31 08	LE - Business Meeting Supplies	Water/Coffee/Creamer	63388	\$52.64
Business Card	FOX 05-2025	001 008 521 20 42 00	LE-Communication	Postage	63388	\$10.10
Business Card	FOX 05-2025	001 008 521 40 49 01	LE- Staff Development	WAPRO Membership - Byram	63388	\$25.00
Business Card	FOX 05-2025	001 008 521 40 49 01	LE- Staff Development	WAPRO Membership - Lindseth	63388	\$25.00
Business Card	FOX 05-2025	001 008 521 40 49 01	LE- Staff Development	WAPRO Spring Conf Registration - Byram	63388	\$65.00
Business Card	FOX 05-2025	001 008 521 40 49 01	LE- Staff Development	WAPRO Spring Conf Registration - Lindseth	63388	\$65.00
Business Card	GAILEY 05-2025	001 001 513 10 49 01	Executive - Prof. Development	APWA PWX Conf Registration - Gailey	63388	\$1,152.00
Business Card	GAILEY 05-2025	001 001 513 10 49 01	Executive - Prof. Development	TLG Conf Airport Parking	63388	\$148.00
Business Card	GAILEY 05-2025	001 001 513 10 49 01	Executive - Prof. Development	TLG Conf Lyft	63388	\$28.65
Business Card	GAILEY 05-2025	001 001 513 10 49 01	Executive - Prof. Development	TLG Conf Waymo	63388	\$22.82
Business Card	GARCEAU 05-2025	001 010 576 80 49 01	PK-Staff Development	2026 Directors Summit Registration - Garceau	63388	\$100.00
Business Card	GARCEAU 05-2025	001 010 576 80 31 05	PK-R&M Supplies	Acorn Strainer Check Stop Body Sub Assembly for Chase Repair	63388	\$101.59
Business Card	GARCEAU 05-2025	001 010 576 80 31 00	PK-Operating Supplies	City Locks	63388	\$225.12
Business Card	GARCEAU 05-2025	410 016 531 10 31 01	SW - Office Supplies	City Locks	63388	\$154.20
Business Card	GARCEAU 05-2025	001 010 576 80 49 01	PK-Staff Development	CPRP Renewal - Garceau	63388	\$70.00
Business Card	GARCEAU 05-2025	001 010 576 80 31 05	PK-R&M Supplies	Flow Through Valve Module for NC Foot Bath Repair	63388	\$191.65
Business Card	GARCEAU 05-2025	001 010 576 80 31 04	PK-Vandalism Supplies	Graffiti Safewipes	63388	\$277.00
Business Card	GARCEAU 05-2025	001 010 576 80 49 01	PK-Staff Development	Grant Writing Class Registration - V Dees	63388	\$600.00
Business Card	GARCEAU 05-2025	001 010 576 80 31 00	PK-Operating Supplies	Keys for Connex	63388	\$88.70

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	GARCEAU 05-2025	001 010 576 80 42 01	PK-Advertising Services	META Advertising Gaming by the Lake	63388	\$42.00
Business Card	GARCEAU 05-2025	001 010 576 80 42 01	PK-Advertising Services	Mill Arrow Advertising Sign	63388	\$71.96
Business Card	GARCEAU 05-2025	001 010 576 80 42 01	PK-Advertising Services	Mill Colorplast Advertising Sign	63388	\$115.80
Business Card	GARCEAU 05-2025	001 010 576 80 31 05	PK-R&M Supplies	NC Diagonal Table Brace	63388	\$158.68
Business Card	GARCEAU 05-2025	001 010 576 80 31 00	PK-Operating Supplies	NC Great Lawn Peat Moss	63388	\$179.14
Business Card	GARCEAU 05-2025	001 010 576 80 31 06	PK-Lake Safety	Rope for Sunset Swim Area	63388	\$62.66
Business Card	GARCEAU 05-2025	001 010 576 80 49 01	PK-Staff Development	WA Nonprofit Conf Registration - V Dees	63388	\$240.00
Business Card	HALVERSON 05-2025	101 016 542 30 49 01	ST-Staff Development	APWA PWX Conf Registration - Halverson	63388	\$467.00
Business Card	HALVERSON 05-2025	410 016 531 10 49 01	SW - Staff Development	APWA PWX Conf Registration - Halverson	63388	\$467.00
Business Card	HALVERSON 05-2025	101 016 542 90 31 01	ST-Clothing	Boots - Mangold	63388	\$89.43
Business Card	HALVERSON 05-2025	410 016 531 10 31 00	SW - Clothing	Boots - Mangold	63388	\$89.43
Business Card	HALVERSON 05-2025	410 016 531 10 31 02	SW - Operating Costs	Grate Vaned Nonkc	63388	\$772.45
Business Card	HALVERSON 05-2025	410 016 531 10 31 02	SW - Operating Costs	Oakton Solutions	63388	\$465.27
Business Card	HALVERSON 05-2025	101 016 544 90 31 02	ST-Operating Cost	Poster for National Public Works Week	63388	\$10.50
Business Card	HALVERSON 05-2025	410 016 531 10 31 02	SW - Operating Costs	Poster for National Public Works Week	63388	\$10.50
Business Card	HEIST 05-2025	001 004 514 23 49 01	FI-Staff Development	MRSC Procurement Training Registration - Rowe	63388	\$40.00
Business Card	HINGTGEN 05-2025	001 008 521 20 31 01	LE-Fixed Minor Equipment	Target Pastors/Charging Handles/Red Dot Riser Mount	63388	\$391.17
Business Card	HINGTGEN 05-2025	001 008 521 20 31 01	LE-Fixed Minor Equipment	Targets/Polymer Upright Sticks	63388	\$256.83
Business Card	POOLOS 05-2025	303 013 594 18 60 02	Citywide Security Cameras	AC/DC Conerter 24V	63388	\$216.81
Business Card	POOLOS 05-2025	303 013 594 18 60 02	Citywide Security Cameras	Fiberglass Weatherproof Pole Mount Enclosure/Mounting Plate	63388	\$357.31
Business Card	STEVENS B 05-2025	001 013 518 20 49 00	GG-Miscellaneous	MRSC Roster Annual Fee	63388	\$745.00
Business Card	STEVENS B 05-2025	001 004 514 23 41 00	FI-Professional Service	Quickbooks Online Plus Annual Fee	63388	\$1,168.64
Business Card	THOMAS 05-2025	001 008 521 20 41 01	LE-Professional Serv-Fixed	Meal for Case #25-6294	63388	\$103.15
Business Card	UBERT 05-2025	001 008 521 20 41 01	LE-Professional Serv-Fixed	FuboTV Monthly Subscription	63388	\$107.09
Business Card	WARRINGTON 05-2025	001 005 518 10 41 01	HR - Advertising/Marketing	QR Code Generator PRO Annual Fee	63388	\$131.03
Business Card	WEAVER 05-2025	001 001 511 60 49 02	Legislative - C.C.Retreat	Coffee for Council Retreat	63388	\$65.58
Business Card	WEAVER 05-2025	001 008 521 40 49 01	LE- Staff Development	Executive Retreat Hotel/Food Deposit - Beazizo	63388	\$69.10
Business Card	WEAVER 05-2025	001 002 513 11 49 00	AD-Staff Development	Executive Retreat Hotel/Food Deposit - Brazel	63388	\$69.09
Business Card	WEAVER 05-2025	001 003 514 20 49 02	CC-Staff Development	Executive Retreat Hotel/Food Deposit - Chelin	63388	\$69.09
Business Card	WEAVER 05-2025	001 013 518 20 41 00	GG-Professional Service	Executive Retreat Hotel/Food Deposit - Extra Room	63388	\$69.10
Business Card	WEAVER 05-2025	001 001 513 10 49 01	Executive - Prof. Development	Executive Retreat Hotel/Food Deposit - Gailey	63388	\$69.10
Business Card	WEAVER 05-2025	001 010 576 80 49 01	PK-Staff Development	Executive Retreat Hotel/Food Deposit - Garceau	63388	\$69.10
Business Card	WEAVER 05-2025	101 016 542 30 49 01	ST-Staff Development	Executive Retreat Hotel/Food Deposit - Halverson	63388	\$34.55
Business Card	WEAVER 05-2025	410 016 531 10 49 01	SW - Staff Development	Executive Retreat Hotel/Food Deposit - Halverson	63388	\$34.55
Business Card	WEAVER 05-2025	101 016 542 30 49 01	ST-Staff Development	Executive Retreat Hotel/Food Deposit - L Erickson	63388	\$34.55
Business Card	WEAVER 05-2025	410 016 531 10 49 01	SW - Staff Development	Executive Retreat Hotel/Food Deposit - L Erickson	63388	\$34.55
Business Card	WEAVER 05-2025	001 007 558 50 49 01	PL-Staff Development	Executive Retreat Hotel/Food Deposit - R Wright	63388	\$34.55
Business Card	WEAVER 05-2025	001 007 559 30 49 01	PB-Staff Development	Executive Retreat Hotel/Food Deposit - R Wright	63388	\$34.55
Business Card	WEAVER 05-2025	001 004 514 23 49 01	FI-Staff Development	Executive Retreat Hotel/Food Deposit - Stevens B	63388	\$69.10
Business Card	WEAVER 05-2025	001 006 518 80 49 01	IT-Staff Development	Executive Retreat Hotel/Food Deposit - Stevens T	63388	\$69.10
Business Card	WEAVER 05-2025	001 005 518 10 49 01	HR-Staff Development	Executive Retreat Hotel/Food Deposit - Warrington	63388	\$69.10
Business Card	WEAVER 05-2025	001 003 514 20 49 02	CC-Staff Development	Executive Retreat Hotel/Food Deposit - Weaver	63388	\$69.09
Business Card	WEAVER 05-2025	001 002 513 11 49 00	AD-Staff Development	TLG Conf Hotel - Brazel	63388	\$783.33
Business Card	WEAVER 05-2025	410 016 531 10 49 01	SW - Staff Development	TLG Conf Hotel - Farrant	63388	\$783.33
Business Card	WEAVER 05-2025	001 001 513 10 49 01	Executive - Prof. Development	TLG Conf Hotel - Gailey	63388	\$783.33
Business Card	WEAVER 05-2025	101 016 542 30 49 01	ST-Staff Development	TLG Conf Hotel - L Erickson	63388	\$391.66
Business Card	WEAVER 05-2025	410 016 531 10 49 01	SW - Staff Development	TLG Conf Hotel - L Erickson	63388	\$391.67
Business Card	WEAVER 05-2025	001 005 518 10 49 01	HR-Staff Development	TLG Conf Hotel - Warrington	63388	\$1,044.44
Business Card	WEAVER 05-2025	001 003 514 20 49 02	CC-Staff Development	WAPRO Spring Conf Registration - Tallman	63388	\$65.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Business Card	WEAVER 05-2025	001 003 514 20 49 02	CC-Staff Development	WAPRO Spring Conf Registration - Weaver	63388	\$65.00
Business Card	WEAVER 05-2025	001 003 514 20 49 02	CC-Staff Development	WCMA Membership Renewal - Weaver	63388	\$100.00
Business Card	WRIGHT 05-2025	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers LUA2024-0148 McDaniel SEPA DNS	63388	\$11.45
Business Card	WRIGHT 05-2025	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers LUA2025-0047 Gamble Retaining Wall	63388	\$15.35
Business Card	WRIGHT 05-2025	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers LUS2025-0028 South Lake Business Park BSP	63388	\$8.08
Business Card	WRIGHT 05-2025	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers North Lake Middle	63388	\$110.33
Business Card	WRIGHT 05-2025	001 007 558 50 41 04	Permit Related Professional Sr	Postcard Mailers West Mill Bridge	63388	\$34.13
Business Card	WRIGHT 05-2025	001 007 558 50 31 02	PL-Permit Related Op. Costs	Signs for Public Notice	63388	\$200.29
Business Card	YOUNG 04-2025	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Boarding Fees for Cia	63388	\$65.00
Business Card	YOUNG 04-2025	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food for Cia	63388	\$101.98
Business Card	YOUNG 04-2025	001 008 521 40 49 01	LE- Staff Development	IACP Conf Hotel Credit	63388	(\$375.46)
Business Card	YOUNG 04-2025	001 008 521 40 49 01	LE- Staff Development	IACP Wellness Conf Uber Fees	63388	\$166.98
Business Card	YOUNG 05-2025	001 008 521 40 49 01	LE- Staff Development	Animal Care EXPO Uber Fees	63388	\$61.87
Business Card	YOUNG 05-2025	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Bath/Nail Trim for Cia	63388	\$55.00
Business Card	YOUNG 05-2025	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Boarding Fees for Cia	63388	\$345.00
Business Card	YOUNG 05-2025	111 008 521 20 31 01	Drug Seize - Canine Supplies	Dog Food & Supplements for Cia	63388	\$93.16
					63388 Total	\$23,732.33
Canon Financial Services Inc	39813964	001 010 576 80 48 00	PK-Repair & Maintenance	QNN08471 Copier Lease PW Upstairs	63501	\$11.42
Canon Financial Services Inc	39813964	101 016 542 30 48 00	ST-Repair & Maintenance	QNN08471 Copier Lease PW Upstairs	63501	\$11.41
Canon Financial Services Inc	39813964	410 016 531 10 48 00	SW - Repairs & Maintenance	QNN08471 Copier Lease PW Upstairs	63501	\$11.41
Canon Financial Services Inc	40507406	001 008 591 21 70 01	Lease Agreements	2XW05905 Copier Lease PD	63501	\$252.95
Canon Financial Services Inc	40507406	001 008 521 20 48 00	LE-Repair & Maintenance Equip	2XW05905 Copier Lease PD Tax	63501	\$23.52
Canon Financial Services Inc	40507763	001 007 591 58 70 01	PL -Lease Agreements	2YJ04075 Copier Lease CH	63501	\$70.56
Canon Financial Services Inc	40507763	001 007 591 59 70 01	PB - Lease Agreements	2YJ04075 Copier Lease CH	63501	\$70.56
Canon Financial Services Inc	40507763	001 013 591 18 70 01	Lease Agreements	2YJ04075 Copier Lease CH	63501	\$70.56
Canon Financial Services Inc	40507763	001 007 558 50 48 00	PL-Repairs & Maint.	2YJ04075 Copier Lease CH Tax	63501	\$6.56
Canon Financial Services Inc	40507763	001 007 559 30 48 00	PB-Repair & Maintenance	2YJ04075 Copier Lease CH Tax	63501	\$6.56
Canon Financial Services Inc	40507763	001 013 518 20 48 00	GG-Repair & Maintenance	2YJ04075 Copier Lease CH Tax	63501	\$6.57
Canon Financial Services Inc	40581377	001 013 518 20 48 00	GG-Repair & Maintenance	XTZ01787 Copier Lease CH Admin Month to Month Le	63501	\$286.05
					63501 Total	\$828.13
Caracal Enterprises LLC	148989	001 010 576 80 41 00	PK-Professional Services	Ventek Addtl User Fee - Davies/NC Kiosk Machines	63389	\$196.74
Caracal Enterprises LLC	148989	001 010 576 80 41 00	PK-Professional Services	Ventek Annual Fee - Davies/NC Kiosk Machines	63389	\$2,492.04
					63389 Total	\$2,688.78
Cascade Collision Center Inc	5327	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Repair PT-24-07	63390	\$14,309.32
					63390 Total	\$14,309.32
Cascade Collision Center Inc	5341	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Vehicle Repair PT-17-71	63502	\$2,142.53
					63502 Total	\$2,142.53
CDW Government Inc	AD48Q2T	001 006 518 80 31 00	IT- Operating Supplies	Surface USB4 Dock	63391	\$168.40
CDW Government Inc	AD5117P	001 007 558 50 31 01	PL-Operating Supplies	LG 27in LCD Monitors (2) - Ludden	63391	\$387.34
					63391 Total	\$555.74
CDW Government Inc	AD9L87N	510 006 594 18 64 00	Capital - Purch Computer Equip	Azure Overages 03-2025	63503	\$253.98
CDW Government Inc	AD9ZN6G	510 006 518 80 49 08	LR - TrendMicro Antivirus	Trend V1 EP SEC CORE	63503	\$5,584.79
					63503 Total	\$5,838.77
Central Welding Supply Co Inc	2368900	001 010 576 80 31 00	PK-Operating Supplies	Argon/Centrashield/Propane	63504	\$37.76
Central Welding Supply Co Inc	2368900	101 016 544 90 31 02	ST-Operating Cost	Argon/Centrashield/Propane	63504	\$37.77
Central Welding Supply Co Inc	2368900	410 016 531 10 31 02	SW - Operating Costs	Argon/Centrashield/Propane	63504	\$37.76
					63504 Total	\$113.29

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
City of Everett	I25002064	001 008 554 30 41 00	LE-Animal Control	Animal Control Services 03-2025	63392	\$1,510.00
City of Everett	I25002078	001 008 521 40 49 01	LE- Staff Development	LS Share of Costs per ILA for Police Skills Refresher Training	63392	\$800.00
					63392 Total	\$2,310.00
City of Marysville	LKS25-004	001 013 512 52 40 00	GG-Municipal Court Fees	Marysville Court Citations 04-2025	63505	\$17,603.79
					63505 Total	\$17,603.79
Clifton	051225 CLIFTON	101 016 542 30 49 01	ST-Staff Development	AWPA Executive Leadership Forum Meal PerDiem - Clifton	63393	\$62.00
Clifton	051225 CLIFTON	410 016 531 10 49 01	SW - Staff Development	AWPA Executive Leadership Forum Meal PerDiem - Clifton	63393	\$62.00
					63393 Total	\$124.00
Code Publishing LLC	GCI0017264	001 003 514 20 41 00	CC-Professional Services	Muni Code Web Update	63394	\$80.34
Code Publishing LLC	GCI0017356	001 003 514 20 41 00	CC-Professional Services	Muni Code Web Update	63394	\$214.23
					63394 Total	\$294.57
Comcast	03-2025 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	63395	\$401.71
Comcast	03-2025 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	63395	\$401.71
Comcast	03-2025 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	63395	\$329.98
					63395 Total	\$1,133.40
Comcast	04-2025 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - 20 S Davies Rd	63506	\$401.71
Comcast	04-2025 COMCAST	001 010 576 80 42 00	PK-Communication	Internet Services - Frontier Park	63506	\$401.71
Comcast	04-2025 COMCAST	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Signal Control	63506	\$329.98
					63506 Total	\$1,133.40
CompassCom Software Corp	6663	510 006 518 80 49 39	LR - Misc Renewals	Annual Hosting 02/16/25 - 02/15/26	63507	\$2,844.60
					63507 Total	\$2,844.60
Cooper	041325 COOPER	001 008 521 40 49 01	LE- Staff Development	Animal Care EXPO Flight Baggage Reimbursement - Cooper	63396	\$70.00
Cooper	051825 COOPER	001 008 521 40 49 01	LE- Staff Development	FTO Academy Meal PerDiem - Cooper	63396	\$371.00
					63396 Total	\$441.00
Cory de Jong and Sons Inc	L350499	001 010 576 80 31 00	PK-Operating Supplies	Bark for Lundeen	63508	\$389.11
Cory de Jong and Sons Inc	L350500	001 010 576 80 31 00	PK-Operating Supplies	Bark for Lundeen	63508	\$194.55
Cory de Jong and Sons Inc	L350601	001 010 576 80 31 00	PK-Operating Supplies	Bark for Lundeen	63508	\$194.55
Cory de Jong and Sons Inc	L350626	001 010 576 80 31 00	PK-Operating Supplies	Soil for Art Tower	63508	\$40.71
					63508 Total	\$818.92
Crystal Springs	5249844 050125	001 007 558 50 31 01	PL-Operating Supplies	Bottled Water Servicefor CH	63397	\$65.68
Crystal Springs	5249844 050125	001 007 559 30 31 01	PB-Operating Supplies	Bottled Water Servicefor CH	63397	\$65.68
Crystal Springs	5249844 050125	001 013 518 20 31 00	GG-Operating Costs	Bottled Water Servicefor CH	63397	\$139.93
					63397 Total	\$271.29
DataQuest LLC	25261	001 007 558 50 41 00	PL-Professional Servic	Pre-Employment Background Checks	63398	\$74.00
DataQuest LLC	25261	001 010 576 80 41 00	PK-Professional Services	Pre-Employment Background Checks	63398	\$233.50
DataQuest LLC	25261	001 013 518 20 41 00	GG-Professional Service	Pre-Employment Background Checks	63398	\$33.50
DataQuest LLC	25261	101 016 542 30 41 02	ST-Professional Service	Pre-Employment Background Checks	63398	\$74.00
DataQuest LLC	25261	410 016 531 10 41 01	SW - Professional Services	Pre-Employment Background Checks	63398	\$222.00
					63398 Total	\$637.00
David Evans and Associates Inc	587409	001 007 558 50 41 04	Permit Related Professional Sr	West Mall Bridge Plat	63399	\$4,234.00
					63399 Total	\$4,234.00
Davidson	NC2817	001 008 521 21 48 00	LE-Boating Repair & Maint	Trailer Repairs	63509	\$472.01
					63509 Total	\$472.01
Dept of Licensing	042625 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 04/20/25 - 04/26/25	63400	\$204.00
Dept of Licensing	050325 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 04/27/25 - 05/03/25	63400	\$222.00
					63400 Total	\$426.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Dept of Licensing	050325 DOL ADDT	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 04/27/25 - 05/03/25 Additional	63510	\$3.00
Dept of Licensing	051025 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 05/04/25 - 05/10/25	63510	\$90.00
Dept of Licensing	051725 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 05/11/25 - 05/17/25	63510	\$108.00
					63510 Total	\$201.00
Dept of Retirement (Deferred Comp)	5102024	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	\$9,921.64
					EFT Total	\$9,921.64
Dept of Retirement (Deferred Comp)	5252025	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	\$9,880.12
					EFT Total	\$9,880.12
Dept of Retirement PERS LEOFF	5102025	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	\$91,169.35
Dept of Retirement PERS LEOFF	5102025	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	EFT	\$329.95
					EFT Total	\$91,499.30
Dept of Retirement PERS LEOFF	5252025	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	\$92,271.54
Dept of Retirement PERS LEOFF	5252025	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	EFT	\$365.76
					EFT Total	\$92,637.30
Dept of Revenue EFT	04-2025 EXCISE	001 010 576 80 31 00	PK-Operating Supplies	Custom Communication Boards Sales Tax	EFT	\$686.90
Dept of Revenue EFT	04-2025 EXCISE	001 013 518 90 49 06	GG-Excise Tax	Excise Taxes 04-2025	EFT	\$921.83
Dept of Revenue EFT	04-2025 EXCISE	410 016 531 10 44 00	SW-Excise Taxes	Excise Taxes 04-2025 Stormwater	EFT	\$1,511.08
Dept of Revenue EFT	04-2025 EXCISE	633 000 589 30 00 11	DOR - Sales Tax Remittance	Lean Class Sales Tax 04-2025	EFT	\$371.75
					EFT Total	\$3,491.56
Dicks Towing Inc	18304027	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 5 Vehicles	63401	\$980.42
Dicks Towing Inc	18304570	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2025-06469	63401	\$196.08
					63401 Total	\$1,176.50
Doosan Bobcat North America Inc	4326564	525 010 594 76 60 00	PK - Capital Equipment Exp	74" Industrial Bucket Grapple	63402	\$4,707.29
Doosan Bobcat North America Inc	4326564	525 010 594 76 60 00	PK - Capital Equipment Exp	90" Dozer Blade 6-Way	63402	\$7,084.83
					63402 Total	\$11,792.12
Doosan Bobcat North America Inc	4322712	525 010 594 76 60 00	PK - Capital Equipment Exp	S76 T4 Skid Steer Loader	63511	\$22,830.67
Doosan Bobcat North America Inc	4322712	530 016 594 48 60 00	Purchase Of Capital Equipment	S76 T4 Skid Steer Loader	63511	\$45,661.33
Doosan Bobcat North America Inc	4368862	530 016 594 48 60 00	Purchase Of Capital Equipment	Hydraulic Breaker with Nail Point	63511	\$12,266.98
					63511 Total	\$80,758.98
Dunlap Industrial Hardware	414534-1	001 010 576 80 31 06	PK-Lake Safety	Anchors for Sunset Beach Swim Area	63403	\$478.73
					63403 Total	\$478.73
EFTPS	5102025	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	\$159,090.98
					EFT Total	\$159,090.98
EFTPS	5252025	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	\$161,494.91
					EFT Total	\$161,494.91
Electronic Business Machines	AR303250	001 010 576 80 48 00	PK-Repair & Maintenance	Printer Copy Fees PW - 2YJ14491	63512	\$34.21
Electronic Business Machines	AR303250	101 016 542 30 48 00	ST-Repair & Maintenance	Printer Copy Fees PW - 2YJ14491	63512	\$34.22
Electronic Business Machines	AR303250	410 016 531 10 48 00	SW - Repairs & Maintenance	Printer Copy Fees PW - 2YJ14491	63512	\$34.21
Electronic Business Machines	AR304820	001 010 576 80 48 00	PK-Repair & Maintenance	Printer Copy Fees PW - QNN08471	63512	\$15.90
Electronic Business Machines	AR304820	101 016 542 30 48 00	ST-Repair & Maintenance	Printer Copy Fees PW - QNN08471	63512	\$15.91
Electronic Business Machines	AR304820	410 016 531 10 48 00	SW - Repairs & Maintenance	Printer Copy Fees PW - QNN08471	63512	\$15.90
Electronic Business Machines	AR305181	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2WU09725	63512	\$57.89
Electronic Business Machines	AR305633	001 008 521 50 48 00	LE-Facility Repair & Maint	Printer Copy Fees PD - 2XW05905	63512	\$84.24
					63512 Total	\$292.48
Elite Securities Inc	41467	101 016 544 90 31 02	ST-Operating Cost	Storeroom Lever/Keys/Padlock Keys	63513	\$240.68
					63513 Total	\$240.68
Employment Security Dept	Q1 2025 ESD	501 000 517 60 49 00	Payment to Claimants	Q1 2025 ESD Benefits Payment	63404	\$17,043.23
					63404 Total	\$17,043.23

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Enterprise FM Trust	604558-050325	530 016 594 48 70 00	Capital Lease Holding Account	City Vehicle Lease/Mgmt/Tax Fees	63514	\$44,604.52
					63514 Total	\$44,604.52
Enterprise FM Trust	633992-050325	520 008 594 21 63 00	Vehicles - Capital Equip	PD Vehicle Lease Taxes/Fees 05-2025	63515	\$669.17
Enterprise FM Trust	633992-050325	520 008 591 21 70 00	LE - Lease Agreements	PD Vehicle Leases 05-2025	63515	\$6,970.29
Enterprise FM Trust	633992-050325	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Monthly Maint 05-2025	63515	\$248.92
					63515 Total	\$7,888.38
Erickson	081625 ERICKSON	101 016 542 30 49 01	ST-Staff Development	APWA PWX Conf Flight - Erickson	63405	\$240.80
Erickson	081625 ERICKSON	410 016 531 10 49 01	SW - Staff Development	APWA PWX Conf Flight - Erickson	63405	\$240.81
					63405 Total	\$481.61
Ewing	051125 EWING	001 001 511 60 49 01	Legislative - Prof. Developmen	DC Fly In Airport Parking Reimbursement - Ewing	63516	\$102.62
Ewing	051125 EWING	001 001 511 60 49 01	Legislative - Prof. Developmen	DC Fly In Mileage PerDiem - Ewing	63516	\$70.00
Ewing	051125 EWING	001 001 511 60 49 01	Legislative - Prof. Developmen	DC Fly In Uber Reimbursement - Ewing	63516	\$111.51
					63516 Total	\$284.13
Fastenal Company	WAARN178014	101 016 544 90 31 02	ST-Operating Cost	Gloves/Batteries/Qwkstks	63517	\$67.84
Fastenal Company	WAARN178014	410 016 531 10 31 02	SW - Operating Costs	Gloves/Batteries/Qwkstks	63517	\$67.83
Fastenal Company	WAARN178102	101 016 544 90 31 02	ST-Operating Cost	Qwkstks	63517	\$3.28
Fastenal Company	WAARN178102	410 016 531 10 31 02	SW - Operating Costs	Qwkstks	63517	\$3.28
Fastenal Company	WAARN178186	101 016 544 90 31 02	ST-Operating Cost	Safety Glasses/Gloves/Earplugs/WypAlls/Qwkstks	63517	\$135.13
Fastenal Company	WAARN178186	410 016 531 10 31 02	SW - Operating Costs	Safety Glasses/Gloves/Earplugs/WypAlls/Qwkstks	63517	\$135.14
					63517 Total	\$412.50
Feldman & Lee PS	04-2025 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 04-2025	63406	\$15,000.00
Feldman & Lee PS	2025 LKS-SSP-4	633 000 589 30 00 12	OPD Grant Exp - Arlington	Arlington Social Service OPD Program 04-2025	63406	\$900.00
Feldman & Lee PS	2025 LKS-SSP-4	001 011 515 91 41 01	Social Worker Program (Grant)	LS Social Service OPD Program 04-2025	63406	\$600.00
Feldman & Lee PS	2025 LKS-SSP-4	001 011 515 91 41 01	Social Worker Program (Grant)	LS Social Service Program 04-2025	63406	\$460.00
					63406 Total	\$16,960.00
Fenton	052925 FENTON	001 008 521 40 49 01	LE- Staff Development	ARIDE Training Meal PerDiem - Fenton	63518	\$40.00
					63518 Total	\$40.00
First Responder Outfitters Inc	15011-3	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - Hingtgen	63407	\$505.51
					63407 Total	\$505.51
First Responder Outfitters Inc	18098-3	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - Hogan	63519	\$606.07
					63519 Total	\$606.07
Frederick	042225 FREDERICK	001 001 511 60 49 02	Legislative - C.C.Retreat	Refreshments for Council Retreat - Frederick	63408	\$119.47
Frederick	042225 FREDERICK	001 005 517 90 41 01	HR-City Training Program	Refreshments for SnoCo HR Meeting Reimbursement	63408	\$65.83
					63408 Total	\$185.30
Gardner	986	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Install Replacement Pushbar PT-24-07	63520	\$385.53
					63520 Total	\$385.53
Goldson Smith	051325 D SMITH	001 010 576 80 49 01	PK-Staff Development	WRPA Conf Meal PerDiem - D Smith	63409	\$59.00
					63409 Total	\$59.00
Grainger	9476054367	410 016 531 10 35 00	SW - Small Tools	Wash Bottle	63521	\$24.39
Grainger	9476054375	410 016 531 10 35 00	SW - Small Tools	Graduated Cylinder//Wash Bottle/Steel Drying Rack	63521	\$204.53
					63521 Total	\$228.92
Granite Construction Supply	106500	001 012 575 50 31 00	CS- The Mill- Ops	Custom Signs - The Mill	63410	\$54.95
					63410 Total	\$54.95
Granite Construction Supply	106486	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Road Signs	63522	\$4,096.52
					63522 Total	\$4,096.52
Green	051325 GREEN	001 010 576 80 49 01	PK-Staff Development	WRPA Conf Meal PerDiem - Green	63411	\$98.00
					63411 Total	\$98.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Halverson	042325 HALVERSON	101 016 542 30 49 01	ST-Staff Development	APWA PWX Conf Flight Reimbursement - Halverson	63523	\$265.80
Halverson	042325 HALVERSON	410 016 531 10 49 01	SW - Staff Development	APWA PWX Conf Flight Reimbursement - Halverson	63523	\$265.80
Halverson	081625 HALVERSON	101 016 542 30 49 01	ST-Staff Development	APWA PWX Conf Meal PerDiem - Halverson	63523	\$151.00
Halverson	081625 HALVERSON	410 016 531 10 49 01	SW - Staff Development	APWA PWX Conf Meal PerDiem - Halverson	63523	\$151.00
					63523 Total	\$833.60
Hartley	PTR2025-0002	001 000 322 30 00 00	Animal Licenses	PTR2025-0002 Refund	63412	\$4.00
					63412 Total	\$4.00
Hathaway	38058	001 001 511 60 31 00	Legislative - Operating Costs	Nameplates for Council Meetings	63413	\$94.93
Hathaway	38086	001 007 558 50 31 01	PL-Operating Supplies	Nameplates - Amber B	63413	\$49.57
					63413 Total	\$144.50
Held	041325 HELD	001 007 559 30 49 01	PB-Staff Development	WASPT Conf Hotel Reimbursement - Held	63524	\$199.87
Held	041325 HELD	001 007 559 30 49 01	PB-Staff Development	WASPT Conf Meal PerDiem - Held	63524	\$133.00
Held	041325 HELD	001 007 559 30 49 01	PB-Staff Development	WASPT Conf Mileage PerDiem - Held	63524	\$140.70
					63524 Total	\$473.57
Hendrickson	BLD2025-0276	003 000 322 10 00 00	Building Permits	BLD2025-0276 Refund	63414	\$490.00
Hendrickson	BLD2025-0276	510 000 341 81 00 00	Technology Fee	BLD2025-0276 Refund	63414	\$14.70
Hendrickson	BLD2025-0276	633 000 389 30 00 03	St. Bldg Permit Fee Non-Rev	BLD2025-0276 Refund	63414	\$6.50
					63414 Total	\$511.20
Herrera Environmental Consultants Inc	58874	410 016 531 10 41 04	SW - Salmonoid Basin Comp Plan	Plan for Salmonid Basins	63525	\$13,290.71
					63525 Total	\$13,290.71
Hogan	052925 HOGAN	001 008 521 40 49 01	LE- Staff Development	ARIDE Training Meal PerDiem - Hogan	63526	\$40.00
					63526 Total	\$40.00
Home Depot	1141184	410 016 531 10 31 01	SW - Office Supplies	Concrete/Mason Brushes/Sponges	63415	\$324.16
Home Depot	2013167	101 016 544 90 31 02	ST-Operating Cost	Shockwave Drill Taps	63415	\$21.79
Home Depot	2013167	410 016 531 10 31 02	SW - Operating Costs	Shockwave Drill Taps	63415	\$21.80
Home Depot	5134582	101 016 544 90 31 01	ST-Office Supplies	Concrete	63415	\$435.15
Home Depot	5513183	001 010 576 80 31 00	PK-Operating Supplies	Aluminum Line Level	63415	\$19.57
Home Depot	5513183	001 010 576 80 31 03	PK- Equipment & Tools	Drill Bit Kit/Steel Tamper	63415	\$97.77
Home Depot	9202831	410 016 531 10 35 00	SW - Small Tools	Non-Conductive Soil Probe	63415	\$71.03
Home Depot	9892845	410 016 531 10 32 00	SW - Fuel	TruFuel 50:1 4pk Case	63415	\$421.64
					63415 Total	\$1,412.91
Home Depot	851009	410 016 531 10 35 00	SW - Small Tools	Non-Conductive Soil Probe	63527	\$148.41
Home Depot	895362	001 010 576 80 31 03	PK- Equipment & Tools	Action Hoe w/Cushion Grip	63527	\$73.22
Home Depot	1334135	001 010 576 80 31 03	PK- Equipment & Tools	Pruning Saw	63527	\$32.35
Home Depot	1374736	001 010 576 80 31 03	PK- Equipment & Tools	10 Tines Welding Bedding Garden Fork	63527	\$118.65
Home Depot	1901555	001 010 576 80 31 08	PK-Special Event Supplies	Brute 55gal Trash Can	63527	\$297.15
Home Depot	1901555	001 010 576 80 31 00	PK-Operating Supplies	Outdoor Wood/Plunger	63527	\$97.45
Home Depot	3014704	001 013 518 20 31 00	GG-Operating Costs	Revent 50CFM Estart No Cut No Light/Wallplate	63527	\$22.08
Home Depot	5234608	001 010 576 80 31 03	PK- Equipment & Tools	SS Hand Trowel	63527	\$87.27
Home Depot	7736080	001 010 576 80 31 00	PK-Operating Supplies	Medium Duty Garden Hose	63527	\$20.55
Home Depot	7902077	001 010 576 80 31 03	PK- Equipment & Tools	Sledge Hammer	63527	\$84.25
					63527 Total	\$981.38
Honey Bucket	554804319	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental Swim Beach	63416	\$182.05
Honey Bucket	554809713	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental Sunset Beach	63416	\$290.95
Honey Bucket	554816723	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Frontier Heights	63416	\$257.40
Honey Bucket	554827231	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - West Lake Park	63416	\$290.95
					63416 Total	\$1,021.35

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Honey Bucket	554837978	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Catherine Creek Park	63528	\$167.75
Honey Bucket	554837979	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Oak Hill	63528	\$290.95
Honey Bucket	554846402	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Eagle Ridge	63528	\$156.20
Honey Bucket	554857243	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	63528	\$182.05
Honey Bucket	554862816	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	63528	\$290.95
					63528 Total	\$1,087.90
Houghtaling	042325 NATASHA	101 016 544 90 31 02	ST-Operating Cost	Coffee/Donuts for Spring Clean Up	63417	\$66.98
Houghtaling	042325 NATASHA	410 016 531 10 31 02	SW - Operating Costs	Coffee/Donuts for Spring Clean Up	63417	\$66.98
					63417 Total	\$133.96
Housing Authority of Snohomish County	3901400	001 007 558 50 49 01	PL-Staff Development	AHA Assessment FY26	63418	\$6,032.00
					63418 Total	\$6,032.00
HRA VEBA Trust YA20192	5102025	001 000 283 00 00 00	Payroll Liability Medical	Employee VEBA Contributions	63481	\$3,818.48
					63481 Total	\$3,818.48
HSA Bank	5252025	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	63577	\$200.00
					63577 Total	\$200.00
HSA Bank	5102025	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	63482	\$200.00
					63482 Total	\$200.00
Industrial Bolt and Supply Inc	874645-1	101 016 544 90 31 02	ST-Operating Cost	Fuses/Shrink Wrap/Connectors/Copper/Drill/Discs	63529	\$182.72
Industrial Bolt and Supply Inc	874645-1	410 016 531 10 31 02	SW - Operating Costs	Fuses/Shrink Wrap/Connectors/Copper/Drill/Discs	63529	\$182.72
					63529 Total	\$365.44
Ink It Your Way LLC	12034	410 016 531 10 31 00	SW - Clothing	Sweatshirts/Hats for PW	63419	\$3,526.19
Ink It Your Way LLC	12311	001 005 518 10 31 03	HR-Emp Recognition Supplies	Service Awards for Jan-April 2025	63419	\$381.89
Ink It Your Way LLC	12501	001 008 521 20 31 06	LE - Uniform Clothing	Polos - Volunteers	63419	\$109.97
					63419 Total	\$4,018.05
International Institute of Municipal Clerks	46106 (2025)	001 003 514 20 49 02	CC-Staff Development	IIMC Membership Renwal - Weaver	63420	\$235.00
					63420 Total	\$235.00
J Thayer Co Inc	1723092-0	001 008 521 20 31 00	LE-Office Supplies	Envelopes	63421	\$76.26
J Thayer Co Inc	1723092-0	001 008 521 20 31 00	LE-Office Supplies	Legal Paper Pads	63421	\$19.58
J Thayer Co Inc	1723092-0	001 008 521 20 31 00	LE-Office Supplies	Post It Notes	63421	\$79.83
					63421 Total	\$175.67
JTK Engineering Inc	25-0006-JTK-INV-1	001 013 518 20 41 00	GG-Professional Service	Evergreen Office Building HVAC Design	63530	\$6,500.00
					63530 Total	\$6,500.00
K&E Enterprise Inc	050625 TRAILER	001 010 576 80 31 03	PK- Equipment & Tools	2023 Eagle 6x12 Landscape Trailer	63422	\$1,936.98
K&E Enterprise Inc	050625 TRAILER	530 016 594 48 60 00	Purchase Of Capital Equipment	2023 Eagle 6x12 Landscape Trailer	63422	\$3,874.53
					63422 Total	\$5,811.51
Kilroy	033125 KILROY	001 008 521 20 31 06	LE - Uniform Clothing	Khaki Pants for Instructing at Academy Reimbursement	63423	\$42.06
Kilroy	040225 KILROY	001 008 521 20 31 06	LE - Uniform Clothing	Wrestling Shoes for Instructing at Academy Reimbursement	63423	\$56.10
Kilroy	042725 KILROY	001 008 521 20 31 06	LE - Uniform Clothing	Khaki Pants for Instructing at Academy Reimbursement	63423	\$53.40
					63423 Total	\$151.56
Kimley Horn and Associates Inc	31189215	304 016 595 30 60 06	R2- 20th & Main (Rd Impvmnts)	Main Street RAB	63424	\$15,458.37
Kimley Horn and Associates Inc	31630184	411 016 594 31 60 14	Downtown Regional SWM Facility	LS Detention	63424	\$10,695.00
					63424 Total	\$26,153.37

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Klinkers	042225 KLINKERS	101 016 542 30 49 01	ST-Staff Development	AWPA Conf Hotel - Klinkers	63425	\$298.74
Klinkers	042225 KLINKERS	410 016 531 10 49 01	SW - Staff Development	AWPA Conf Hotel - Klinkers	63425	\$298.74
Klinkers	042225 KLINKERS	101 016 542 30 49 01	ST-Staff Development	AWPA Conf Hotel Parking - Klinkers	63425	\$26.47
Klinkers	042225 KLINKERS	410 016 531 10 49 01	SW - Staff Development	AWPA Conf Hotel Parking - Klinkers	63425	\$26.48
Klinkers	042225 KLINKERS	101 016 542 30 49 01	ST-Staff Development	AWPA Conf Meal PerDiem - Klinkers	63425	\$58.50
Klinkers	042225 KLINKERS	410 016 531 10 49 01	SW - Staff Development	AWPA Conf Meal PerDiem - Klinkers	63425	\$58.50
Klinkers	042225 KLINKERS	101 016 542 30 49 01	ST-Staff Development	AWPA Conf Mileage PerDiem - Klinkers	63425	\$48.30
Klinkers	042225 KLINKERS	410 016 531 10 49 01	SW - Staff Development	AWPA Conf Mileage PerDiem - Klinkers	63425	\$48.30
Klinkers	050225 KLINKERS	101 016 542 30 49 01	ST-Staff Development	PE Renewal Fee Reimbursement - Klinkers	63425	\$64.00
Klinkers	050225 KLINKERS	410 016 531 10 49 01	SW - Staff Development	PE Renewal Fee Reimbursement - Klinkers	63425	\$64.00
					63425 Total	\$992.03
Lake Stevens Police Guild	5252025	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	63578	\$1,409.25
					63578 Total	\$1,409.25
Lake Stevens Police Guild	5102025	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	63483	\$1,409.25
					63483 Total	\$1,409.25
Lake Stevens Sewer District	1195 05-2025	001 010 576 80 47 00	PK-Utilities	Sewer - Cedarwood Park Acct 1195-01	63531	\$102.06
Lake Stevens Sewer District	12326 05-2025	001 010 576 80 47 00	PK-Utilities	Sewer - Boat Launch Restrooms Acct 12326-01	63531	\$108.24
Lake Stevens Sewer District	13135 05-2025	101 016 543 50 47 00	ST-Utilities	Sewer - Decant Facility Acct 13135-01	63531	\$269.52
Lake Stevens Sewer District	13135 05-2025	401 070 535 10 47 01	Sewer Dist Utilities	Sewer - Decant Facility Acct 13135-01	63531	\$539.04
Lake Stevens Sewer District	13135 05-2025	410 016 531 10 47 00	SW - Utilities	Sewer - Decant Facility Acct 13135-01	63531	\$269.52
Lake Stevens Sewer District	2538 05-2025	001 010 576 80 47 00	PK-Utilities	Sewer - Lundeen Park Acct 2538-02	63531	\$1,642.02
Lake Stevens Sewer District	3628 05-2025	001 010 576 80 47 00	PK-Utilities	Sewer - Davies Beach Acct 3628-02	63531	\$257.87
Lake Stevens Sewer District	5189 05-2025	005 000 518 20 40 01	Rental Property Utilities	Sewer - 10519 20th St SE 5189-04	63531	\$328.63
Lake Stevens Sewer District	6294 05-2025	001 008 521 50 47 00	LE-Facility Utilities	Sewer - PD Evidence Bldg Acct 6294-04	63531	\$102.06
Lake Stevens Sewer District	6296 05-2025	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Station Acct 6296-03	63531	\$102.06
Lake Stevens Sewer District	6390 05-2025	005 000 518 20 40 01	Rental Property Utilities	Sewer - 1819 S Lake Stevens Acct 6390-03	63531	\$102.06
Lake Stevens Sewer District	6666 05-2025	001 012 575 30 47 00	CS- Museum - Utilities	Sewer - Museum Acct 6666-01	63531	\$102.06
Lake Stevens Sewer District	6671 05-2025	001 013 518 20 47 00	GG-Utilities	Sewer - City Hall Acct 6671-01	63531	\$102.06
Lake Stevens Sewer District	6810 05-2025	001 012 575 50 47 00	CS- The Mill- Utilities	Sewer - The Mill Acct 6810-01	63531	\$204.12
Lake Stevens Sewer District	7002 05-2025	001 010 576 80 47 00	PK-Utilities	Sewer - North Cove Park Restroom 7002-01	63531	\$102.06
Lake Stevens Sewer District	8710 05-2025	001 008 521 50 47 00	LE-Facility Utilities	Sewer - Police Training Bldg Acct 8710-03	63531	\$102.06
Lake Stevens Sewer District	9902 05-2025	001 012 572 20 47 00	CS- Library-Utilities	Sewer - Library Acct 9902-01	63531	\$102.06
					63531 Total	\$4,537.50
Language Line Services Inc	11592302	001 008 521 20 41 01	LE-Professional Serv-Fixed	Over the Phone Interpretation Services PD	63426	\$63.54
					63426 Total	\$63.54
Lanto	052925 LANTO	001 008 521 40 49 01	LE- Staff Development	ARIDE Training Meal PerDiem - Lanto	63532	\$40.00
					63532 Total	\$40.00
Lemay Mobile Shredding Inc	4882748S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW Shop	63427	\$9.40
Lemay Mobile Shredding Inc	4882748S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW Shop	63427	\$9.39
Lemay Mobile Shredding Inc	4882748S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW Shop	63427	\$9.39
Lemay Mobile Shredding Inc	4885232S185	001 013 518 20 41 00	GG-Professional Service	Shredding Services CH	63427	\$14.09
Lemay Mobile Shredding Inc	4886367S185	001 008 521 20 41 01	LE-Professional Serv-Fixed	Shredding Services PD	63427	\$28.18
					63427 Total	\$70.45
Lemay Mobile Shredding Inc	4886566S185	001 010 576 80 41 00	PK-Professional Services	Shredding Services PW Shop	63533	\$0.34
Lemay Mobile Shredding Inc	4886566S185	101 016 542 30 41 02	ST-Professional Service	Shredding Services PW Shop	63533	\$0.33
Lemay Mobile Shredding Inc	4886566S185	410 016 531 10 41 01	SW - Professional Services	Shredding Services PW Shop	63533	\$0.33
					63533 Total	\$1.00
Lewandowski	051325 JACLYN	001 010 576 80 49 01	PK-Staff Development	WRPA Conf Meal Perdiem - Lewandowski	63428	\$59.00
					63428 Total	\$59.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Mangold	042225 MANGOLD	101 016 542 30 49 01	ST-Staff Development	APWA Conf Hotel Reimbursement - Mangold	63534	\$184.68
Mangold	042225 MANGOLD	410 016 531 10 49 01	SW - Staff Development	APWA Conf Hotel Reimbursement - Mangold	63534	\$184.68
Mangold	042225 MANGOLD	101 016 542 30 49 01	ST-Staff Development	APWA Conf Meal PerDiem - Mangold	63534	\$91.50
Mangold	042225 MANGOLD	410 016 531 10 49 01	SW - Staff Development	APWA Conf Meal PerDiem - Mangold	63534	\$91.50
Mangold	042225 MANGOLD	101 016 542 30 49 01	ST-Staff Development	APWA Conf Mileage PerDiem - Mangold	63534	\$48.30
Mangold	042225 MANGOLD	410 016 531 10 49 01	SW - Staff Development	APWA Conf Mileage PerDiem - Mangold	63534	\$48.30
					63534 Total	\$648.96
McAuliffes Valley Nursery	1-11663	302 010 576 90 31 00	Tree Replacement Expenditures	Trees for Davies Parking & Beach Area	63429	\$1,402.70
					63429 Total	\$1,402.70
McLoughlin & Eardley Group Inc	282681	520 008 594 21 63 00	Vehicles - Capital Equip	Ion Light Amber New CSO Vehicle	63430	\$231.52
McLoughlin & Eardley Group Inc	282790	520 008 594 21 63 00	Vehicles - Capital Equip	Center Pull Seat Belt Retractor	63430	\$174.87
					63430 Total	\$406.39
McLoughlin & Eardley Group Inc	283126	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Whelen Ion/Fender Wraps for PD Vehicle	63535	\$1,810.41
McLoughlin & Eardley Group Inc	283206	520 008 594 21 63 00	Vehicles - Capital Equip	New PD Vehicle Equipment	63535	\$1,584.62
					63535 Total	\$3,395.03
MissionSquare - 108991	6170897	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	63484	\$519.26
MissionSquare - 108991	6959813	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	63484	\$519.26
					63484 Total	\$1,038.52
MissionSquare - 307428	6151068	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	63485	\$2,349.85
MissionSquare - 307428	6071949	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	63485	\$2,349.85
					63485 Total	\$4,699.70
Monroe Correctional Complex	MCC2504.0067	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 04-2025	63536	\$141.97
					63536 Total	\$141.97
MPH Industries Inc	6025613	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Brake Assy PD Vehicle	63537	\$41.54
					63537 Total	\$41.54
Nationwide Retirement Solution	5102025	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	\$7,872.90
					EFT Total	\$7,872.90
Nationwide Retirement Solution	5252025	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	\$8,046.16
					EFT Total	\$8,046.16
New Restoration and Recovery Services LLC	CCTV RELEASE	410 016 582 20 00 00	SW - Retainage Release	2024 CCTV Project Retainage Release	63431	\$17,482.76
					63431 Total	\$17,482.76
New York Life	Y6W_20250503	001 000 284 00 00 00	Payroll Liability Other	Whole Life Insurance Premiums	EFT	\$147.00
					EFT Total	\$147.00
New York Life EFT	Apr-25	001 001 513 10 20 00	Executive - Benefits	Life/Disability Insurance Premiums	EFT	\$83.85
New York Life EFT	Apr-25	001 002 513 11 20 00	AD-Benefits	Life/Disability Insurance Premiums	EFT	\$86.83
New York Life EFT	Apr-25	001 003 514 20 20 00	CC-Benefits	Life/Disability Insurance Premiums	EFT	\$204.64
New York Life EFT	Apr-25	001 004 514 23 20 00	FI-Benefits	Life/Disability Insurance Premiums	EFT	\$279.71
New York Life EFT	Apr-25	001 005 518 10 20 00	HR-Benefits	Life/Disability Insurance Premiums	EFT	\$263.18
New York Life EFT	Apr-25	001 006 518 80 20 00	IT-Benefits	Life/Disability Insurance Premiums	EFT	\$325.64
New York Life EFT	Apr-25	001 007 558 50 20 00	PL-Benefits	Life/Disability Insurance Premiums	EFT	\$674.36
New York Life EFT	Apr-25	001 007 559 30 20 00	PB-Benefits	Life/Disability Insurance Premiums	EFT	\$404.34
New York Life EFT	Apr-25	001 008 521 20 20 00	LE-Benefits	Life/Disability Insurance Premiums	EFT	\$2,563.10
New York Life EFT	Apr-25	001 010 576 80 20 00	PK-Benefits	Life/Disability Insurance Premiums	EFT	\$732.77
New York Life EFT	Apr-25	001 013 518 30 20 00	GG-Benefits	Life/Disability Insurance Premiums	EFT	\$378.76
New York Life EFT	Apr-25	005 013 518 20 20 00	RP-Benefits	Life/Disability Insurance Premiums	EFT	\$91.61
New York Life EFT	Apr-25	101 016 542 30 20 00	ST-Benefits	Life/Disability Insurance Premiums	EFT	\$931.51
New York Life EFT	Apr-25	410 016 531 10 20 00	SW-Benefits	Life/Disability Insurance Premiums	EFT	\$1,253.50
					EFT Total	\$8,273.80

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Northwest Energy Efficiency Council	043025 BOC	101 016 542 30 49 01	ST-Staff Development	NW Fall BOC Level 1 Certificate Exam - M Anderson	63432	\$325.00
Northwest Energy Efficiency Council	043025 BOC	101 016 542 30 49 01	ST-Staff Development	NW Fall BOC Level 1 Course - M Anderson	63432	\$1,895.00
					63432 Total	\$2,220.00
NRPA Annual Conference Registration	052025-171753-170638	001 010 576 80 49 01	PK-Staff Development	NRPA Conf Registration - Garceau	63538	\$745.00
					63538 Total	\$745.00
NWFF Environmental	13941	001 010 576 80 49 01	PK-Staff Development	Biennial Safety Training 04/07/25 - 04/11/25	63539	\$3,076.93
NWFF Environmental	13941	101 016 542 30 49 01	ST-Staff Development	Biennial Safety Training 04/07/25 - 04/11/25	63539	\$4,615.38
NWFF Environmental	13941	410 016 531 10 49 01	SW - Staff Development	Biennial Safety Training 04/07/25 - 04/11/25	63539	\$2,307.69
					63539 Total	\$10,000.00
O Reilly Auto Parts	2960-137577	001 010 576 80 31 05	PK-R&M Supplies	2 Cycoil/20PC Air Kit Boat Maint	63433	\$65.56
					63433 Total	\$65.56
O Reilly Media Inc	INV02263378	001 006 518 80 49 01	IT-Staff Development	New Safari Library	63434	\$2,380.02
					63434 Total	\$2,380.02
Occupational Health Centers of Washington PS	86658307	101 016 542 30 41 02	ST-Professional Service	Employee Hearing Test	63435	\$85.00
					63435 Total	\$85.00
Occupational Health Centers of Washington PS	86731886	001 008 521 20 41 00	LE-Professional Services	Employee Hearing Test	63540	\$85.00
					63540 Total	\$85.00
Office of the State Treasurer	04-2025 STATE	633 000 586 00 00 01	State Court Remit	State Court Remittance 04-2025	63436	\$15,526.94
					63436 Total	\$15,526.94
Ogden Murphy Wallace PLLC	906318	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 03-2025	63437	\$20,379.30
Ogden Murphy Wallace PLLC	906318	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 03-2025 PRR	63437	\$3,673.30
Ogden Murphy Wallace PLLC	906318	001 011 515 41 41 04	Ext Attorney - Sewer	Legal Services 03-2025 Sewer	63437	\$2,830.80
Ogden Murphy Wallace PLLC	906318	001 011 515 45 41 02	Ext Litigation - Sewer	Legal Services 03-2025 Sewer	63437	\$15,602.30
					63437 Total	\$42,485.70
Owen Equipment Company	118884	410 016 531 10 31 02	SW - Operating Costs	Parts for PW77	63438	\$9,808.29
					63438 Total	\$9,808.29
Pacific Power Batteries	11448232	001 012 575 50 31 00	CS- The Mill- Ops	Batteries for the Mill	63541	\$180.76
					63541 Total	\$180.76
Pacific Topsoils Inc	2-O1139006-01	001 010 576 80 31 00	PK-Operating Supplies	Top Soil for NC Lawn	63542	\$3,293.70
					63542 Total	\$3,293.70
Perteet Inc	20240041.0000-5	120 016 542 30 41 00	TBP - Pavement Preservation	2024 Pavement Preservation	63439	\$1,093.75
Perteet Inc	20240245.0000-2	004 010 594 76 60 03	PR - LS Bayview Connector	LS Bayview Trail	63439	\$37,243.35
Perteet Inc	20240250.0000-2	120 016 542 30 41 00	TBP - Pavement Preservation	2025 Pavement Preservation	63439	\$26,767.75
					63439 Total	\$65,104.85
Petrocard Inc	551990-IN	001 006 518 80 32 00	IT-Fuel	Fuel	63543	\$6.36
Petrocard Inc	551990-IN	001 007 559 30 32 00	PB-Fuel	Fuel	63543	\$100.84
Petrocard Inc	551990-IN	001 008 521 20 32 00	LE-Fuel	Fuel	63543	\$109.43
Petrocard Inc	551990-IN	001 010 576 80 32 00	PK-Fuel Costs	Fuel	63543	\$856.57
Petrocard Inc	551990-IN	101 016 542 30 32 00	ST-Fuel	Fuel	63543	\$612.07
Petrocard Inc	551990-IN	410 016 531 10 32 00	SW - Fuel	Fuel	63543	\$1,642.18
					63543 Total	\$3,327.45
Piland	060225 PILAND	410 016 531 10 49 01	SW - Staff Development	NWPWI Supervisor Training Meal PerDiem - Piland	63544	\$144.00
Piland	060225 PILAND	410 016 531 10 49 01	SW - Staff Development	NWPWI Supervisor Training Mileage PerDiem - Piland	63544	\$126.70
					63544 Total	\$270.70
Pilchuck Veterinary Hospital	889488	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Vet Services for Cia	63440	\$1,900.72
Pilchuck Veterinary Hospital	892709	111 008 521 20 40 00	Drug Seize - Canine Prof Serv	Vaccines for Cia	63440	\$150.92
					63440 Total	\$2,051.64

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Pitney Bowes Bank Inc	04-2025 POSTAGE	001 007 558 50 42 00	PL-Communication	Postage	63441	\$125.35
Pitney Bowes Bank Inc	04-2025 POSTAGE	001 010 576 80 42 00	PK-Communication	Postage	63441	\$6.58
Pitney Bowes Bank Inc	04-2025 POSTAGE	001 013 518 20 42 00	GG-Communication	Postage	63441	\$321.45
					63441 Total	\$453.38
PNW Axe Throwing LLC	267 DEPOSIT	001 010 576 80 41 04	PK-Special Events Prof Service	Axe Throwing Rental Deposit	63442	\$549.50
					63442 Total	\$549.50
Police Records & Information Management Group	30816	001 008 521 40 49 01	LE- Staff Development	Seminar - Criminal Law vs NIBRS - Lindseth	63443	\$279.00
Police Records & Information Management Group	30816	001 008 521 40 49 01	LE- Staff Development	Seminar - Criminal Law vs NIBRS - Suarez	63443	\$209.25
					63443 Total	\$488.25
Police Records & Information Management Group	31669	001 008 521 40 49 01	LE- Staff Development	Managing Police Records - C Byram	63545	\$279.00
					63545 Total	\$279.00
ProCom LLC	140241	410 016 531 10 41 01	SW - Professional Services	Pre-Employment Drug Testing	63546	\$72.00
					63546 Total	\$72.00
Puget Sound Energy	200003723810 04-2025	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - Museum	63444	\$308.10
Puget Sound Energy	200024316495 04-2025	001 010 576 80 47 00	PK-Utilities	Natural Gas - PW Shop	63444	\$263.85
Puget Sound Energy	200024316495 04-2025	101 016 543 50 47 00	ST-Utilities	Natural Gas - PW Shop	63444	\$263.85
Puget Sound Energy	200024316495 04-2025	410 016 531 10 47 00	SW - Utilities	Natural Gas - PW Shop	63444	\$263.85
Puget Sound Energy	220024770236 04-2025	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept Evidence Bldg	63444	\$258.18
Puget Sound Energy	220028663866 04-2025	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept	63444	\$332.94
Puget Sound Energy	220028663874 04-2025	005 000 518 20 40 01	Rental Property Utilities	Natural Gas - 1819 S Lake Stevens Rd	63444	\$170.61
Puget Sound Energy	220037870619 04-2025	005 000 518 20 40 01	Rental Property Utilities	Natural Gas - 10519 20th St SE #106	63444	\$60.08
					63444 Total	\$1,921.46
Puget Sound Energy	200003723810 05-2025	001 012 575 30 47 00	CS- Museum - Utilities	Natural Gas - Museum	63547	\$125.15
Puget Sound Energy	200024316495 05-2025	001 010 576 80 47 00	PK-Utilities	Natural Gas - PW Shop	63547	\$95.72
Puget Sound Energy	200024316495 05-2025	101 016 543 50 47 00	ST-Utilities	Natural Gas - PW Shop	63547	\$95.73
Puget Sound Energy	200024316495 05-2025	410 016 531 10 47 00	SW - Utilities	Natural Gas - PW Shop	63547	\$95.73
Puget Sound Energy	220022339471 04-2025	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	63547	\$540.62
Puget Sound Energy	220022339471 05-2025	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	63547	\$354.34
Puget Sound Energy	220024770236 05-2025	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept Evidence Bldg	63547	\$198.92
Puget Sound Energy	220028663866 05-2025	001 008 521 50 47 00	LE-Facility Utilities	Natural Gas - Police Dept	63547	\$141.21
Puget Sound Energy	220028663874 05-2025	005 000 518 20 40 01	Rental Property Utilities	Natural Gas - 1819 S Lake Stevens Rd	63547	\$86.57
Puget Sound Energy	220037870619 05-2025	005 000 518 20 40 01	Rental Property Utilities	Natural Gas - 10519 20th St SE #106	63547	\$65.28
					63547 Total	\$1,799.27
SCI Infrastructure LLC	PE #2 MAIN	304 016 595 30 60 05	R2 - Main Street	18013 Main Street Improvements PE#2	63445	\$253,537.25
					63445 Total	\$253,537.25
Sherwin-Williams Co	5144-2	001 008 521 50 30 00	LE-Facilities Supplies	Paint Supplies for PD	63548	\$92.23
					63548 Total	\$92.23
SHI International Corp	B19747808	510 006 518 80 49 45	LR - Bluebeam	Bluebeam Software Annual Maint 06/05/25 - 06/04/26	63549	\$4,153.62
					63549 Total	\$4,153.62
Skyline Vinyl and Sign	INV-000061	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Front Door & Fendor Fix	63446	\$327.90
					63446 Total	\$327.90
Smarsh Inc	INV-268449	510 006 518 80 49 05	LR - Smarsh	SMS Text Archiving	63550	\$1,979.74
					63550 Total	\$1,979.74
Snohomish County 911	8229	001 008 528 00 41 00	LE-SNO911	Dispatch Services	63447	\$34,539.92
					63447 Total	\$34,539.92

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County DCNR Parks	I000671870	001 010 576 80 31 00	PK-Operating Supplies	Annual Special Use Permit	63448	\$140.00
					63448 Total	\$140.00
Snohomish County PUD	106419586	001 010 576 80 47 00	PK-Utilities	223759374 Cedarwood Water	63449	\$68.07
Snohomish County PUD	109706350	005 000 518 20 40 01	Rental Property Utilities	224442301 - 10519 20th St SE Ste 5	63449	\$35.93
Snohomish County PUD	109706350	005 000 518 20 40 01	Rental Property Utilities	224442301 - 10519 20th St SE Ste 6	63449	\$51.39
Snohomish County PUD	109707685	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	63449	\$66.40
Snohomish County PUD	122891736	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	63449	\$90.00
Snohomish County PUD	122900067	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	63449	\$161.58
Snohomish County PUD	122900067	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	63449	\$487.47
Snohomish County PUD	122900067	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	63449	\$56.32
Snohomish County PUD	122900067	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	63449	\$138.40
Snohomish County PUD	129487535	005 000 518 20 40 01	Rental Property Utilities	222450314 Commercial Bldg 1819 S Lake Stevens	63449	\$406.65
Snohomish County PUD	129488970	101 016 542 63 47 00	ST-Lighting - Utilities	202648705 Street Lights	63449	\$66.60
Snohomish County PUD	132796092	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	63449	\$605.29
Snohomish County PUD	139309268	101 016 542 63 47 00	ST-Lighting - Utilities	223687294 Street Lights	63449	\$42.51
Snohomish County PUD	139314722	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	63449	\$96.87
Snohomish County PUD	139314722	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	63449	\$96.84
Snohomish County PUD	139314722	410 016 531 10 47 00	SW - Utilities	221908015 City Shop Mechanic	63449	\$96.84
Snohomish County PUD	142647765	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Area Lighting	63449	\$10.38
Snohomish County PUD	142647765	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Electric	63449	\$1,318.80
Snohomish County PUD	142647765	001 008 521 50 47 00	LE-Facility Utilities	204719082 Police Station Water	63449	\$241.52
Snohomish County PUD	142653089	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	63449	\$394.60
Snohomish County PUD	142653089	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	63449	\$394.61
Snohomish County PUD	142653089	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	63449	\$394.61
Snohomish County PUD	149306892	005 000 518 20 40 01	Rental Property Utilities	224091256 10515 20th St SE	63449	\$265.66
Snohomish County PUD	149306892	005 000 518 20 40 01	Rental Property Utilities	224091256 10519 20th St SE	63449	\$247.74
Snohomish County PUD	159081024	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at113th	63449	\$74.24
Snohomish County PUD	159084939	001 010 576 80 47 00	PK-Utilities	223973587 Sunset Park Electric	63449	\$39.00
Snohomish County PUD	165430872	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	63449	\$103.04
Snohomish County PUD	165431513	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Row Club Electric/Water	63449	\$166.99
Snohomish County PUD	165432929	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal/Street Lights	63449	\$126.84
Snohomish County PUD	168550900	001 010 576 80 47 00	PK-Utilities	222205049 Oak Park Electric	63449	\$44.49
Snohomish County PUD	168551587	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	63449	\$29.32
Snohomish County PUD	168552865	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	63449	\$71.27
					63449 Total	\$6,490.27
Snohomish County PUD	100840444	101 016 542 63 47 00	ST-Lighting - Utilities	202624367 Street Lights	63551	\$15,794.81
					63551 Total	\$15,794.81
Snohomish County PUD	100838019	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	63552	\$110.56
Snohomish County PUD	106427208	001 012 575 30 47 00	CS- Museum - Utilities	200558690 Museum Electric/Water	63552	\$119.27
Snohomish County PUD	106429549	101 016 542 63 47 00	ST-Lighting - Utilities	201860178 Traffic Signal 9101 Market Pl	63552	\$86.66
Snohomish County PUD	109722228	005 000 518 20 40 01	Rental Property Utilities	224442301 - 10519 20th St SE Ste 5	63552	\$57.56
Snohomish County PUD	109722228	005 000 518 20 40 01	Rental Property Utilities	224442301 - 10519 20th St SE Ste 6	63552	\$59.24
Snohomish County PUD	113003351	001 010 576 80 47 00	PK-Utilities	201487055 2424 Soper Hill Mobile Water/Electric	63552	\$95.24
Snohomish County PUD	113004045	101 016 542 63 47 00	ST-Lighting - Utilities	201595113 Street Lights	63552	\$205.61
Snohomish County PUD	116303129	101 016 542 63 47 00	ST-Lighting - Utilities	202648101 Street Lights Soper Hill Annex	63552	\$1,862.57
Snohomish County PUD	116306546	101 016 542 63 47 00	ST-Lighting - Utilities	200363505 Traffic Signal	63552	\$113.18
Snohomish County PUD	119599983	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	63552	\$146.31
Snohomish County PUD	119605448	005 000 518 20 40 01	Rental Property Utilities	224209403 - 10519 20th St SE Ste 3A & 3B	63552	\$57.74
Snohomish County PUD	119607517	101 016 542 63 47 00	ST-Lighting - Utilities	223687294 Street Lights	63552	\$66.90

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish County PUD	122901334	101 016 542 63 47 00	ST-Lighting - Utilities	203731153 Traffic Signals	63552	\$216.53
Snohomish County PUD	126205305	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	63552	\$35.79
Snohomish County PUD	126210513	001 010 576 80 47 00	PK-Utilities	202340527 Old Decant 12701 36th St NE	63552	\$16.34
Snohomish County PUD	126210513	101 016 543 50 47 00	ST-Utilities	202340527 Old Decant 12701 36th St NE	63552	\$16.34
Snohomish County PUD	126210513	410 016 531 10 47 00	SW - Utilities	202340527 Old Decant 12701 36th St NE	63552	\$16.33
Snohomish County PUD	126214514	101 016 542 63 47 00	ST-Lighting - Utilities	204719074 Catherine Creek Bridge Lights	63552	\$35.11
Snohomish County PUD	129494927	101 016 542 63 47 00	ST-Lighting - Utilities	202013249 Traffic Signal 1933 79th Ave SE	63552	\$129.57
Snohomish County PUD	129494927	101 016 542 64 47 00	ST-Traffic Control -Utility	202013249 Traffic Signal 7441 20th St SE	63552	\$87.14
Snohomish County PUD	136122434	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Admin Electric	63552	\$210.61
Snohomish County PUD	136122434	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Electric	63552	\$258.59
Snohomish County PUD	136122434	001 013 518 20 47 00	GG-Utilities	200206019 City Hall Water	63552	\$656.69
Snohomish County PUD	136122434	001 010 576 80 47 00	PK-Utilities	200206019 North Cove Park Electric	63552	\$55.53
Snohomish County PUD	136122434	001 010 576 80 47 00	PK-Utilities	200206019 Parks Electric	63552	\$74.77
Snohomish County PUD	136122434	001 010 576 80 47 00	PK-Utilities	200206019 Parks Water	63552	\$81.55
Snohomish County PUD	136122434	101 016 542 63 47 00	ST-Lighting - Utilities	200206019 Street Lights	63552	\$66.79
Snohomish County PUD	136122434	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Electric	63552	\$627.45
Snohomish County PUD	136122434	001 012 575 50 47 00	CS- The Mill- Utilities	200206019 The Mill Water	63552	\$68.23
					63552 Total	\$5,634.20
Snohomish County PUD	139316079	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	63553	\$68.11
Snohomish County PUD	139318035	101 016 542 63 47 00	ST-Lighting - Utilities	203728159 Traffic Signal	63553	\$86.47
Snohomish County PUD	139328984	101 016 542 63 47 00	ST-Lighting - Utilities	205338056 SR92 Roundabout at113th	63553	\$79.16
Snohomish County PUD	142655087	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Area Lighting	63553	\$28.41
Snohomish County PUD	149318130	001 010 576 80 47 00	PK-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	63553	\$68.86
Snohomish County PUD	149318130	101 016 543 50 47 00	ST-Utilities	222947715 Decant Electric/Water 12703 31st PL NE	63553	\$68.87
Snohomish County PUD	149318130	401 070 535 10 47 01	Sewer Dist Utilities	222947715 Decant Electric/Water 12703 31st PL NE	63553	\$206.61
Snohomish County PUD	149318130	410 016 531 10 47 00	SW - Utilities	222947715 Decant Electric/Water 12703 31st PL NE	63553	\$68.87
Snohomish County PUD	149322980	101 016 542 63 47 00	ST-Lighting - Utilities	201973682 Street Lights	63553	\$156.96
Snohomish County PUD	152641279	005 000 518 20 40 01	Rental Property Utilities	224091256 - 10515 20th St SE	63553	\$261.54
Snohomish County PUD	152641279	005 000 518 20 40 01	Rental Property Utilities	224091256 - 10519 20th St SE	63553	\$270.60
Snohomish County PUD	155911046	001 012 575 51 47 00	CS- Grimm House Utilities	223357641 Grimm House Electric/Water	63553	\$226.52
Snohomish County PUD	155912462	001 010 576 80 47 00	PK-Utilities	222625881 Frontier Circle Water	63553	\$68.23
Snohomish County PUD	159099518	001 010 576 80 47 00	PK-Utilities	221860174 Frontier Park Electric	63553	\$56.69
Snohomish County PUD	159101738	101 016 542 63 47 00	ST-Lighting - Utilities	223611120 Traffic Light	63553	\$91.81
Snohomish County PUD	162253642	001 010 576 80 47 00	PK-Utilities	222942633 North Cove BBQ Shelter Electric	63553	\$248.39
Snohomish County PUD	162254329	001 010 576 80 47 00	PK-Utilities	223477167 Mill Spur Electric	63553	\$96.94
Snohomish County PUD	162255541	001 010 576 80 47 00	PK-Utilities	222191298 North Cove Park Water	63553	\$84.04
Snohomish County PUD	162257031	001 010 576 80 47 00	PK-Utilities	222205049 Oak Park Electric	63553	\$71.78
Snohomish County PUD	162257032	005 000 518 20 40 01	Rental Property Utilities	222450314 Commercial Bldg 1819 S Lake Stevens	63553	\$464.45
Snohomish County PUD	165444483	101 016 542 63 47 00	ST-Lighting - Utilities	202670725 Street Lights	63553	\$1,554.01
Snohomish County PUD	168567802	001 013 518 20 47 00	GG-Utilities	222931883 Row Club Wtr/Electric 12308 17th Pl NE	63553	\$165.18
					63553 Total	\$4,492.50
Snohomish County Sheriffs Office	2025-8627	001 008 523 60 41 00	LE-Jail	Jail Services 03-2025	63450	\$33,397.48
Snohomish County Sheriffs Office	2025-8647	001 008 523 60 41 00	LE-Jail	Jail Services Medical 03-2025	63450	\$3,103.65
					63450 Total	\$36,501.13
Snohomish County Treasurer	04-2025 TREASURER	633 000 586 00 00 02	Crime Victims Comp - SnoCo	Crime Victims Compensation 04-2025	63451	\$207.76
					63451 Total	\$207.76
Snohomish Regional Fire and Rescue	Q1 2025 FIRE	633 000 589 30 00 02	Fire District Fee Remit	Q1 2025 Fire Fees	63452	\$9,535.00
					63452 Total	\$9,535.00

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Snohomish Regional Fire and Rescue	24-1029-295	005 000 518 20 40 02	Rental Property Services	Annual Fire Safety Inspection 10519 20th St SE Bldg 3	63554	\$25.00
					63554 Total	\$25.00
Snohomish Tree Company LLC	3502	001 010 576 80 41 01	PK-Professional Tree Srv	Tree Cutting - Davies Streetside Project PKTS2025-0207	63453	\$1,038.35
					63453 Total	\$1,038.35
Society for Human Resource Mgmt	SO3878025	001 005 518 10 49 01	HR-Staff Development	SHRM Membership - Good	63454	\$299.00
					63454 Total	\$299.00
Sound Publishing Inc	EDH1012049	001 007 558 50 41 04	Permit Related Professional Sr	LUA2025-0028 S Lake Business Park	63455	\$79.12
Sound Publishing Inc	EDH1012108	001 007 558 50 41 04	Permit Related Professional Sr	LUA2025-0047 Gamble Retaining Wall	63455	\$75.68
Sound Publishing Inc	EDH1012162	001 013 518 30 41 01	GG-Advertising	CC Meeting Cancellation 04/22/25	63455	\$13.76
Sound Publishing Inc	EDH1012281	001 013 518 30 41 01	GG-Advertising	CC Special Meeting Notice	63455	\$56.76
Sound Publishing Inc	EDH1012419	001 007 558 50 41 04	Permit Related Professional Sr	LUA2024-018 McDaniel Dock	63455	\$96.44
Sound Publishing Inc	EDH1012701	001 007 558 50 41 04	Permit Related Professional Sr	LUA2025-0055 North Lake MS Field Lighting Variance	63455	\$79.24
					63455 Total	\$401.00
Sound Publishing Inc	EDH1013005	001 013 518 30 41 01	GG-Advertising	CC Special Meeting 05/06/25	63555	\$43.12
Sound Publishing Inc	EDH1013006	001 013 518 30 41 01	GG-Advertising	CC Cancelled Meeting 05/13/25	63555	\$20.76
					63555 Total	\$63.88
Sound Security Inc	6257332	001 010 576 80 41 00	PK-Professional Services	Access Monitoring Lundeen Park	63456	\$19.51
Sound Security Inc	6257332	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	63456	\$700.60
Sound Security Inc	6257332	001 012 575 50 47 00	CS- The Mill- Utilities	Fire & Security Monitoring The Mill	63456	\$734.78
Sound Security Inc	6257332	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW Shop	63456	\$343.61
Sound Security Inc	6257332	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	63456	\$343.61
Sound Security Inc	6257332	410 016 531 10 41 01	SW - Professional Services	Fire Monitoring/Confidence Testing PW Shop	63456	\$343.61
Sound Security Inc	6257332	001 010 576 80 41 00	PK-Professional Services	Intrusion Monitoring Eagle Ridge	63456	\$142.09
Sound Security Inc	6257333	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 1825 S Lake 05-2025	63456	\$1,372.88
Sound Security Inc	6257334	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 10518 18th St 05-2025	63456	\$111.12
					63456 Total	\$4,111.81
Sound Security Inc	6048056	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 10518 18th St 03-2025	63556	\$111.12
Sound Security Inc	6048099	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 1825 S Lake 03-2025	63556	\$1,372.89
					63556 Total	\$1,484.01
Sprague Pest Solutions	5744609	001 013 518 20 41 00	GG-Professional Service	Pest Control - Senior Center	63457	\$105.20
Sprague Pest Solutions	5776015	001 013 518 20 41 00	GG-Professional Service	Pest Control - CH	63457	\$138.26
					63457 Total	\$243.46
Sprague Pest Solutions	5776014	101 016 542 30 41 02	ST-Professional Service	Pest Control - PW Shop	63557	\$93.18
Sprague Pest Solutions	5776014	410 016 531 10 41 01	SW - Professional Services	Pest Control - PW Shop	63557	\$93.18
Sprague Pest Solutions	5776054	001 013 518 20 41 00	GG-Professional Service	Pest Control - Senior Center	63557	\$105.20
					63557 Total	\$291.56
Stericycle Inc	8010789525	001 008 521 20 41 01	LE-Professional Serv-Fixed	Hazardous Waste Disposal PD	63558	\$10.36
					63558 Total	\$10.36
Stone Security LLC	77730	510 006 518 80 49 41	LR - Genetec VMS	Video Mgmt Solution	63458	\$6,259.02
					63458 Total	\$6,259.02
StoneShare Corp	2019-172	001 006 518 80 41 00	IT-Professional Services	StoneShare - Finance Onboarding Complete	63459	\$15,810.00
					63459 Total	\$15,810.00
Stop Stick LTD	0038185-IN	001 008 521 20 31 02	LE-Minor Equipment	Patrol Terminator	63559	\$3,467.00
					63559 Total	\$3,467.00
Suburban Propane	7895-078726	101 016 544 90 31 02	ST-Operating Cost	Propane Refill	63560	\$333.72
Suburban Propane	7895-078726	410 016 531 10 31 02	SW - Operating Costs	Propane Refill	63560	\$333.72
					63560 Total	\$667.44
Sunbelt Rentals Inc	168303222-0001	001 010 576 80 45 00	PK-Equipment Rental	Aerator Rental for NC Lawn	63561	\$172.87
					63561 Total	\$172.87

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sunnyside Nursery Inc	H-101941	302 010 576 90 31 00	Tree Replacement Expenditures	Plants/Trees for Art Tower Project	63460	\$179.14
Sunnyside Nursery Inc	H-101941	302 010 576 90 31 00	Tree Replacement Expenditures	Plants/Trees for Davies Tree Replacement	63460	\$1,078.12
					63460 Total	\$1,257.26
Swank Motion Pictures Inc	BO2463751	001 010 576 80 31 08	PK-Special Event Supplies	Movies in the Park 08/06/25 - Elemental	63461	\$510.00
					63461 Total	\$510.00
Teamsters Local No 763	Apr-25	001 000 284 00 00 00	Payroll Liability Other	Union Dues	63486	\$2,178.00
					63486 Total	\$2,178.00
Teamsters Welfare Trust Dental EFT	Jun-25	001 000 283 00 00 00	Payroll Liability Medical	Teamsters Dental Premium	EFT	\$3,577.60
					EFT Total	\$3,577.60
The Escal Institute of Advanced Technologies	EC00655177	001 008 521 40 49 01	LE- Staff Development	Smartphone Forensic Analysis In-Depth Course - Parnell	63562	\$4,831.06
					63562 Total	\$4,831.06
The Wide Format Co	149220	001 010 576 80 31 00	PK-Operating Supplies	Plotter Paper for Events/Mill/Advertising	63462	\$316.97
					63462 Total	\$316.97
Thomas	051925 THOMAS	001 008 521 40 49 01	LE- Staff Development	WASPC Spring Conf Meal PerDiem - Thomas	63463	\$322.00
					63463 Total	\$322.00
Thyssenkrupp Elevator Corporation	3008482927	001 008 521 50 48 00	LE-Facility Repair & Maint	Elevator Service - 1825 S Lake Stevens Rd	63464	\$1,005.91
Thyssenkrupp Elevator Corporation	3008504121	005 000 518 20 40 01	Rental Property Utilities	Elevator Service - 1819 S Lake Stevens Rd	63464	\$1,086.38
					63464 Total	\$2,092.29
Transpo Group USA Inc	34695	304 016 595 30 60 05	R2 - Main Street	LS Main Street Design	63465	\$1,650.38
					63465 Total	\$1,650.38
TransUnion Risk and Alternative Data Solutions Inc	4016011-202504-1	001 008 521 20 41 01	LE-Professional Serv-Fixed	TILO - Information Gathering Services	63466	\$81.98
					63466 Total	\$81.98
Trevor Justin Government Relations	30	001 013 511 70 40 00	Lobbying Services	Lobbying Services 04-2025	63467	\$5,000.00
					63467 Total	\$5,000.00
ULINE	191729185	001 013 518 20 31 00	GG-Operating Costs	Janitorial Supplies - Gen Facilities	63563	\$767.90
ULINE	191729185	005 000 518 20 30 00	RP - Operating Supplies	Janitorial Supplies - Gen Facilities	63563	\$271.02
ULINE	191729185	101 016 544 90 31 02	ST-Operating Cost	Janitorial Supplies - Gen Facilities	63563	\$56.46
ULINE	191729185	410 016 531 10 31 02	SW - Operating Costs	Spill Kit/Sorbent Pad/Sorbent Sock/Janitorial Supplies Facilites	63563	\$594.40
ULINE	192300738	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Water/Wall Barriers (2)	63563	\$1,148.55
					63563 Total	\$2,838.33
ULINE	191962355	120 016 595 61 60 04	TBP04: 117th NE - 20th to26th	Parking Lot Stencils/5gal Pails/Flex Posts/Adhesive Butyl Pads	63564	\$9,627.11
					63564 Total	\$9,627.11
UPS	0000074Y42165	001 008 521 20 42 00	LE-Communication	Evidence Shipping	63468	\$3.43
UPS	0000074Y42175	001 008 521 20 42 00	LE-Communication	Evidence Shipping	63468	\$28.13
UPS	0000074Y42185	001 008 521 20 42 00	LE-Communication	Evidence Shipping	63468	\$55.58
					63468 Total	\$87.14
UPS	0000074Y42205	001 008 521 20 42 00	LE-Communication	Evidence Shipping	63565	\$19.32
					63565 Total	\$19.32
US Bank St Paul	2889393	412 016 592 31 80 01	LP_2020B Interest	LAK0677-4-1 Interest	63469	\$2,443.32
US Bank St Paul	2889393	412 016 591 31 70 01	LP_2020B - Principal	LAK0677-4-1 Principal	63469	\$97,732.66
					63469 Total	\$100,175.98
VanOstrand	060225 VANOSTRAND	101 016 542 30 49 01	ST-Staff Development	NWPWI Training Meal PerDiem - VanOstrand	63566	\$144.00
					63566 Total	\$144.00
Verizon Wireless	6111738684	001 008 521 20 42 00	LE-Communication	Wireless Phone Service	63470	\$3,243.53
					63470 Total	\$3,243.53

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Verizon Wireless	642239993-00001	001 001 511 60 42 00	Legislative - Communication	Wireless Phone Service	63567	\$295.96
Verizon Wireless	642239993-00001	001 001 513 10 42 00	Executive - Communication	Wireless Phone Service	63567	\$42.28
Verizon Wireless	642239993-00001	001 002 513 11 42 00	AD-Communications	Wireless Phone Service	63567	\$47.28
Verizon Wireless	642239993-00001	001 003 514 20 42 00	CC-Communications	Wireless Phone Service	63567	\$184.12
Verizon Wireless	642239993-00001	001 004 514 23 42 00	FI-Communications	Wireless Phone Service	63567	\$47.28
Verizon Wireless	642239993-00001	001 005 518 10 42 00	HR-Communications	Wireless Phone Service	63567	\$226.40
Verizon Wireless	642239993-00001	001 006 518 80 42 00	IT-Communications	Wireless Phone Service	63567	\$273.88
Verizon Wireless	642239993-00001	001 007 558 50 42 00	PL-Communication	Wireless Phone Service	63567	\$340.97
Verizon Wireless	642239993-00001	001 007 559 30 42 00	PB-Communication	Wireless Phone Service	63567	\$209.59
Verizon Wireless	642239993-00001	001 010 576 80 42 00	PK-Communication	Wireless Phone Service	63567	\$802.44
Verizon Wireless	642239993-00001	101 016 543 30 42 00	ST-Communications	Wireless Phone Service	63567	\$1,053.12
Verizon Wireless	642239993-00001	410 016 531 10 42 00	SW - Communications	Wireless Phone Service	63567	\$1,053.13
					63567 Total	\$4,576.45
W H Cress Company Inc	000513-JR	001 010 576 80 31 05	PK-R&M Supplies	Mirror for NC Womens RR Replacement	63568	\$202.21
					63568 Total	\$202.21
Washington Alarm Inc	650845	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10515 20th St SE 05-2025	63569	\$49.19
Washington Alarm Inc	650846	005 000 518 20 40 02	Rental Property Services	Elevator Monitoring 10515 20th St SE 05-2025	63569	\$27.33
Washington Alarm Inc	650847	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10519 20th St SE 05-2025	63569	\$49.19
					63569 Total	\$125.71
Washington Assoc of Sheriffs and Police Chiefs	DUES 2025-00551	001 008 521 20 49 00	LE-Dues & Memberships	WASPC Associate Dues - J Ubert	63570	\$75.00
					63570 Total	\$75.00
Washington Recreation & Park Assoc	11043	001 010 576 80 49 01	PK-Staff Development	WRPA CPSI Program Registration - Garceau	63471	\$605.00
					63471 Total	\$605.00
Washington State Dept of Enterprise Svcs	731143996	001 008 521 20 31 00	LE-Office Supplies	Business Cards - DV Coordinator	63571	\$49.13
					63571 Total	\$49.13
Washington State Patrol	I2505723	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	63472	\$237.00
					63472 Total	\$237.00
Washington State Support Registry	5102025	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	\$1,090.08
					EFT Total	\$1,090.08
Washington State Support Registry	5252025	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	\$1,090.08
					EFT Total	\$1,090.08
Wave	103946401-0011484	510 006 518 80 49 04	LR - WaveBroadband Fiber Lease	Fiber Leases	63572	\$1,268.82
Wave	103946401-0011484	001 002 513 11 42 00	AD-Communications	Telephone Service	63572	\$73.23
Wave	103946401-0011484	001 003 514 20 42 00	CC-Communications	Telephone Service	63572	\$146.45
Wave	103946401-0011484	001 004 514 23 42 00	FI-Communications	Telephone Service	63572	\$146.45
Wave	103946401-0011484	001 005 518 10 42 00	HR-Communications	Telephone Service	63572	\$73.22
Wave	103946401-0011484	001 006 518 80 42 00	IT-Communications	Telephone Service	63572	\$219.68
Wave	103946401-0011484	001 007 558 50 42 00	PL-Communication	Telephone Service	63572	\$476.22
Wave	103946401-0011484	001 007 559 30 42 00	PB-Communication	Telephone Service	63572	\$73.23
Wave	103946401-0011484	001 008 521 20 42 00	LE-Communication	Telephone Service	63572	\$2,490.67
Wave	103946401-0011484	001 012 575 30 42 00	CS- Museum - Communications	Telephone Service	63572	\$73.23
Wave	103946401-0011484	001 012 575 50 42 00	CS- The Mill- Communication	Telephone Service	63572	\$73.22
Wave	103946401-0011484	001 013 518 20 42 00	GG-Communication	Telephone Service	63572	\$292.90
Wave	103946401-0011484	101 016 543 30 42 00	ST-Communications	Telephone Service	63572	\$421.42
Wave	103946401-0011484	410 016 531 10 42 00	SW - Communications	Telephone Service	63572	\$421.42
					63572 Total	\$6,250.16

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
West Coast Code Consultants Inc	2025-613-MAR	001 007 558 50 41 04	Permit Related Professional Sr	Building Inspection Services 03-2025	63473	\$9,927.80
					63473 Total	\$9,927.80
West Marine Products Inc	4139	001 008 521 21 31 00	LE-Boating Minor Equipment	Rearm Kit Marine Unit	63474	\$89.41
					63474 Total	\$89.41
Western Conference of Teamsters Pension Trust	5102025	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contribution-Teamster Pension	63487	\$4,447.55
Western Conference of Teamsters Pension Trust	5102025	001 000 282 00 00 00	Payroll Liability Retirement	Employee Contribution-Teamster Pension Probation	63487	\$36.70
					63487 Total	\$4,484.25
WEX Bank	104353730	001 008 521 20 32 00	LE-Fuel	Fuel	63475	\$8,137.41
WEX Bank	104353730	001 008 521 21 32 00	LE-Boating-Fuel	Fuel	63475	\$94.69
WEX Bank	104353730	101 016 542 30 32 00	ST-Fuel	Fuel	63475	\$38.50
WEX Bank	104353730	410 016 531 10 32 00	SW - Fuel	Fuel	63475	\$38.50
					63475 Total	\$8,309.10
Whispr Innovations Inc	5314	001 010 576 80 41 00	PK-Professional Services	South Lake Stevens Trail Landscaping 02-2025	63476	\$1,472.27
Whispr Innovations Inc	5542	001 010 576 80 41 00	PK-Professional Services	South Lake Stevens Trail Landscaping 04-2025	63476	\$1,472.27
					63476 Total	\$2,944.54
Wilbur-Ellis Company LLC	17091166	001 010 576 80 31 00	PK-Operating Supplies	NC Lawn Seed Mix	63573	\$457.97
					63573 Total	\$457.97
Willards Pest Control Co	430339	001 008 521 50 48 00	LE-Facility Repair & Maint	All Nuisance Ants - PD	63477	\$160.68
Willards Pest Control Co	431406	001 008 521 50 48 00	LE-Facility Repair & Maint	Monthly Rodent Service - PD	63477	\$85.69
					63477 Total	\$246.37
Willards Pest Control Co	429430	001 008 521 50 48 00	LE-Facility Repair & Maint	All Nuisance Ants - PD	63574	\$85.69
Willards Pest Control Co	433768	001 008 521 50 48 00	LE-Facility Repair & Maint	Monthly Rodent Service - PD	63574	\$85.69
Willards Pest Control Co	434565	001 008 521 50 48 00	LE-Facility Repair & Maint	All Nuisance Ants - PD	63574	\$160.68
					63574 Total	\$332.06
Woldridge	032325 TONYA	001 010 576 80 49 01	PK-Staff Development	WFEA Conf Meal PerDiem - Woldridge	63478	\$164.00
Woldridge	041825 TONYA	001 010 576 80 31 08	PK-Special Event Supplies	Egg Hunt & Rec Supplies Reimbursement - Woldridge	63478	\$120.03
Woldridge	051325 TONYA	001 010 576 80 49 01	PK-Staff Development	WRPA Conf Meal PerDiem - Woldridge	63478	\$59.00
					63478 Total	\$343.03
WR Lake Stevens LLC	04-2025 PD	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Car Washes for PD Vehicles	63479	\$760.00
					63479 Total	\$760.00
WR Lake Stevens LLC	03-2025 PD	001 008 521 20 48 00	LE-Repair & Maintenance Equip	Car Washes for PD Vehicles	63575	\$760.00
WR Lake Stevens LLC	04-2025 (CH)	001 002 513 11 41 00	AD-Professional Services	Car Washes for Admin Vehicles	63575	\$20.00
WR Lake Stevens LLC	04-2025 (CH)	001 007 559 30 48 00	PB-Repair & Maintenance	Car Washes for Building Vehicles	63575	\$80.00
WR Lake Stevens LLC	04-2025 (CH)	001 005 518 10 41 00	HR-Professional Services	Car Washes for HR Vehicles	63575	\$20.00
WR Lake Stevens LLC	04-2025 (CH)	001 006 518 80 41 00	IT-Professional Services	Car Washes for IT Vehicles	63575	\$20.00
WR Lake Stevens LLC	04-2025 (CH)	001 010 576 80 41 00	PK-Professional Services	Car Washes for Parks Vehicles	63575	\$60.00
WR Lake Stevens LLC	04-2025 (CH)	101 016 542 30 41 02	ST-Professional Service	Car Washes for PW Vehicles	63575	\$80.00
WR Lake Stevens LLC	04-2025 (CH)	410 016 531 10 41 01	SW - Professional Services	Car Washes for PW Vehicles	63575	\$80.00
					63575 Total	\$1,120.00
Ziply Fiber	04-2025 ZIPLY	005 000 518 20 40 01	Rental Property Utilities	Telephone Services 10515 20th St	63480	\$63.09
Ziply Fiber	04-2025 ZIPLY	001 012 575 30 47 00	CS- Museum - Utilities	Telephone Services Museum	63480	\$101.55
Ziply Fiber	04-2025 ZIPLY	101 016 542 64 47 00	ST-Traffic Control -Utility	Traffic Control Modem	63480	\$77.70
					63480 Total	\$242.34
Zoom Communications Inc	INV303908209	001 013 518 20 41 00	GG-Professional Service	Zoom Cloud Recording 30 GB - Overage Fee	63576	\$24.00
					63576 Total	\$24.00

CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL MEETING MINUTES – CITY COUNCIL RETREAT

Thursday, April 24 2025, at 8:30 a.m.
Location: Snohomish Carnegie Foundation
105 Cedar Ave, Snohomish, WA 98290

CALL TO ORDER:	8:30 a.m. by Mayor Brett Gailey
ELECTED OFFICIALS PRESENT:	Councilmembers Kim Daughtry, Gary Petershagen, Kymm Shipman, Anji Jorstad and Ryan Donoghue
ELECTED OFFICIALS ABSENT:	Councilmembers Steve Ewing and Marcus Tageant

8:30 a.m. Breakfast/Coffee

Mayor Gailey provided opening remarks. Facilitator Lori Erickson reviewed the agenda for the day.

Discussion Items

City's 5-Year Strategic Plan

City's Values

2024 Yearend Budget

Note: Council took a break from 10:00 a.m. to 10:15 a.m.

Executive Session

The Council recessed to Executive Session at 10:15 a.m. for 15 minutes, until 10:30 a.m., to discuss Litigation and Potential Litigation per RCW 42.30.110. There will be no action to follow.

At 10:30 a.m. the Executive Session was extended to 10:40 a.m.

The meeting was reconvened back to the retreat at approximately 10:40 a.m.

Future City Parks

Update on Everett Waterline

Note: Council took a break from 11:48 a.m. to approximately 12:10 p.m. in order to get lunch.

Discussion Items

Project updates: Museum / Municipal Campus Update

Real Estate Update

Note: Council took a break from 12:56 p.m. to 1:06 p.m.

Traffic Cameras/Court Update

Council Budget Subcommittee

116th/117th Pilot Project Discussion

Adjourn

The retreat adjourned at approximately 3:00 p.m.

Note: The recap of the retreat, including decisions and directives, are attached to this set of minutes for reference.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

Item Description	Staff Assigned
County Parks	Sarah, David
Get additional information on installing turf on the SnoCo parks/benefit etc.	
Look into other funding mechanism in addition to bonding. Is there partnerships, volunteers, donations etc. to fund the future parks needs if the city takes over SnoCo parks.	
Show alternatives for sooner payback/cost recovery.	
Given the opportunity, take over Cavelero Park ASAP.	
Show the comparison of revenues from grass fields verses turf fields. In addition, Lighted and non-lighted. Include how many rainout days SnoCo has had in the past. (revenue loss due to rainouts)	
Appears to be consensus to move forward with putting the Sales Tax increase on the ballot.	
City Building Update	Russ
New Museum, ensure we have an outside outlet on the Mill Spur facing deck to plug in a PA for events and such. Might even think about speakers on the building etc.	
Ensure those attending Council meetings remote, have a great experience and can hear the meeting in the new chambers.	
City Properties	Russ
99 th Ave property, look at a price change, but stay the course, not in favor of daycare in this location at this time.	
71st Drive, maintain price.	
7304 20 th Street SE, maintain price.	
9105, 9106 20 th Street SE, pull off market for 90 days, maintain price.	
Traffic Cameras/Courts	Aaron
Look at how many MPH over is considered a violation.	
Look at restripe of Lundeen to promote slower speeds.	
Council supports a camera program moving forward.	
Council supports cameras in school walk zones first then get into park zones such as Lundeen.	
Gather data of when children are present.	
Check to see if traffic camera revenues can pay for additional officers.	
Budget Subcommittee	Gene
Bring extra detail on big purchase items etc. to Council so they can be better informed and make informed decisions.	
Build in extra budget sessions for the entire Council to focus on budget and ask questions.	
Double check we're using workshops appropriately and if we don't need to bring items to workshops, place them on a regular city council meeting agenda and save that time for more important items.	
Look into changing the table layout for workshops to invite open conversation.	
116th / 117th follow-up	Aaron
Impacts on Cedar, 20 th Street NE, 25th Street NE and 26 th Street NE.	
Safety concerns and timeline for completing Grade Road.	
Discussion of the one-way couplet and pilot program.	
Pilot is valid way to solicit input from impacted users.	
Add metrics to the city project page.	
The project could be modified or adjusted during the pilot.	
Baseline data timing.	
Mail and garbage service during pilot is important.	
Ensure police input on the project.	
How many accidents on 116 th and 117 th have occurred.	
Miscellaneous	
Ensure City Strategic plan is linked and in alignment with individual department strategic plans.	Gene, Lori
Look into graffiti conversation, timeline, send out code enforcement, (Dumpster enclosure/wall).	Russ
Provide Council an update on the WSDOT changes to the SR9 RoundABOUTs.	Aaron

**CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL MEETING MINUTES**

May 6, 2025, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL TO ORDER: 6:00 p.m. Council Vice President Shipman

ELECTED OFFICIALS PRESENT: Gary Petershagen, Kim Daughtry, Steve Ewing, Anji Jorstad, and Kymm Shipman.

ELECTED OFFICIALS ABSENT: Councilmembers Donoghue and Tageant

Call to Order

Council Vice President Shipman called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Council Vice President Shipman led the Pledge of Allegiance.

Roll Call

All Councilmembers were present except Councilmembers Donoghue and Tageant.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to excuse Councilmembers Donoghue and Tageant. The motion passed 5-0-0-2.

Approval of Agenda

Councilmember Daughtry asked that the 36th Bridge Agreement be pulled from consent in order to hold a discussion. Councilmember Shipman asked for a discussion item to be added to the agenda to discuss boat launch parking.

MOTION. Councilmember Shipman made a motion, seconded by Councilmember Ewing, to approve the agenda as amended. The motion passed 5-0-0-2.

Citizen Comments

Dana Bittinger. Dana spoke about the Friends of the Library Auction on September 27, 2025 from 5:00 p.m. to 9:00 p.m.

Council Business

Consent Agenda

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to approve the consent agenda. The motion passed 5-0-0-2.

The consent agenda items were as follows:

- 2025 Vouchers
- City Council Meeting Minutes of April 8, 2025
- City Council Meeting Minutes of April 15, 2025
- Chapter 7.04 Ordinance and Fees Resolution Update
- Microsoft Enterprise Agreement Renewal - Budget Adjustment
- Parks Surplus

Action Items

Engineering Design Services for the Catherine Creek Bridge Replacement Project

Council and staff engaged in a discussion.

MOTION. Councilmember Daughtry made a motion, seconded by Councilmember Petershagen, to authorize the Mayor to sign a Professional Services Agreement in the amount of \$1,121,071 with David Evans and Associates, Inc. for design and permitting of the Catherine Creek Bridge Replacement Project. The motion passed 5-0-0-2.

Discussion Item

Recap from City Council Retreat on April 24, 2025

Boat Launch Parking

Executive Session

The meeting recessed to Executive Session at 7:10 p.m. for 30 minutes, back at 7:40 p.m., to discuss Collective Bargaining. Action may follow.

At 7:40 p.m., the executive session was extended to 7:56 p.m.

The meeting was reconvened to regular session at 7:56 p.m.

Adjournment

MOTION. Councilmember Petershagen made a motion, seconded by Councilmember Daughtry, to adjourn the meeting. The motion passed 5-0-0-2.

The meeting adjourned at 7:57 p.m.

Brett Gailey, Mayor

Kelly M. Chelin, City Clerk

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: ILA between City of Lake Stevens and Snohomish County to Provide Information Technology Services

Contact Person/Department: Troy Stevens, Information Technology

Budget Impact: Not to exceed \$50,000 for the five (5) year life of the agreement

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Authorize the Mayor to sign the ILA between City of Lake Stevens and Snohomish County to Provide Information Technology Services

SUMMARY/BACKGROUND:

The current ILA between the City and Snohomish County (SnoCo) ends in August 2025. The county provides each city within Snohomish County with a co-location space in its data center (meet-me-room). Through this connection, each city terminates dark fiber services to city-owned equipment to connect to our shared regional 911 center and cross-connect to other cities or jurisdictions if desired. The county offers several different IT services that cities can procure as needed through their service offerings. This is why this ILA has a maximum not to exceed \$50,000 over the 5-year agreement. This does not mean we plan to expend \$50,000 over the life of this agreement, but instead allows the city to procure additional services if needed through scoping out a statement of work and executing additional Work Orders for services.

I worked with my SnoCo point of contact to evaluate our current and future needs and made some adjustments reflected in this ILA under Work Order Services and Summary of Cost. With the renewal of this ILA, we will be removing some services and reducing others, which I will summarize below.

Summary of changes:

- We have discontinued using their Internet Services. We partnered with Ziply Fiber this year to provide our secondary internet connection and voice services. The county also uses Astound as an ISP; with this change, we will have a robust backup if Astound experiences a major failure.
- Reduce our datacenter rack space. The Public Works Shop replaced their backup generator and also installed a secondary air-conditioner unit, removing the barriers to utilizing this site as our secondary datacenter. We have relocated some of our server hardware to the PW shop, reducing our reliance on the County.

Services covered in this ILA:

- Network Hosting 1/4 rack space and cross-connect (Meet-me-Room)
- GIS Hi-Res Imagery 3" and 9" orthography used for our GIS Infrastructure

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. City-County-ILA-Renewal-2025

COUNTY DEPARTMENT: Department of Information Technology

CONTACT PERSON: Viggo Forde, Director

ADDRESS: 3000 Rockefeller Ave. Everett, WA 98201

TELEPHONE/EMAIL: (425) 388-3703 / viggo.forde@snoco.org

PUBLIC AGENCY: City of Lake Stevens

AGENCY CONTACT PERSON: Troy Stevens, IT Director

ADDRESS: P.O. Box 257
Lake Stevens, WA 98258

TELEPHONE/EMAIL: (425) 622-9416 / tstevens@lakestevenswa.gov

PROJECT: Information Technology Services

AMOUNT: As specified in Work Orders
Not to exceed \$50,000 for the five (5) year life
of the Agreement

FUND SOURCE: City of Lake Stevens

CONTRACT DURATION: August 7, 2025, through August 6, 2030

INTERLOCAL AGREEMENT BETWEEN CITY OF LAKE STEVENS AND SNOHOMISH
COUNTY TO PROVIDE INFORMATION TECHNOLOGY SERVICES

THIS AGREEMENT is entered into by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington, through its Department of Information Technology (hereinafter “County” or “SCIT”) and City of Lake Stevens (hereinafter “Agency”) for the purpose of SCIT providing information technology services to Agency.

WHEREAS, this Agreement is made pursuant to the authority granted by Chapter 39.34 RCW, the Interlocal Cooperation Act; and

WHEREAS, Chapter 2.350 of the Snohomish County Code (SCC) provides for SCIT to provide for information services, information processing, software and purchased information services to public agencies and cash-on-delivery customers; and

WHEREAS, Agency is a “public agency” as that term is defined in SCC 2.350.020(13) and RCW 39.34.020; and

WHEREAS, Agency requires information technology services, which may include maintenance and support, assistance in the planning, management, control, operation, and use of information services, network, telecommunications, information processing, equipment, purchased services and proprietary software.

NOW, THEREFORE, and in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and Agency agree as follows:

1. Scope of Information Technology Services:

- a. The County will provide information technology goods and information processing services as agreed upon in Work Order (WO). Each WO shall be executed by the County Executive, or his designee, and an authorized agent for Agency, and subject to the general terms and conditions of this Agreement. Each WO will include a description of the specific services to be provided, the term, and the costs of such service from quotation or from the published rate or fee schedule, and any other terms or conditions applicable to that service. The scope of information technology goods and information services to be provided are limited to the following:
 - A. Provide space in the Meet-Me-Room rack to mount Agency's network equipment in the SCIT data center;
 - B. Provide cross-connects to connect to other agencies or services located in the SCIT data center;
 - C. Assist in the planning, management, control, operation and use of integrated city, jurisdictional, government and County networks, telecommunications, information processing, systems and equipment required by Agency; provide Internet Service Provider (ISP) services;
 - D. Coordination of the planning, management, control, operation, and use of information services, backbone network, telecommunications, information processing, equipment, purchased services and proprietary software required by Agency;
 - E. Provide Orthoimagery through Snohomish County's agreement with EagleView (Pictometry International Corp.);
 - F. Provide hourly Geographic Information Systems as requested by Agency.

2. Contract Maximum: All Work Orders executed under this ILA shall not exceed an aggregate total of \$50,000.00.

3. TREATMENT OF ASSETS: COMPUTER APPLICATION PROGRAMS AND

OTHER SOFTWARE SYSTEMS FURNISHED TO Agency BY THE COUNTY ARE FURNISHED ON AN “AS IS” BASIS WITH NO REPRESENTATIONS OR WARRANTIES REGARDING USE OR RESULTS INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, UNLESS INDICATED IN A WO FOR SERVICE.

Agency Data: “Agency Data” means the data provided or input by or on behalf of Agency, and User or Affiliate of Agency or any authorized Third-Party User for use with the services. Agency shall own all rights, title and interest in and be completely responsible for the Agency Data, which shall never be deemed to be property of the County, even if delivered or incorporated therewith into any custom software or service provided by the County. The County shall have no responsibility whatsoever for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership of Agency Data, and the County shall not review, monitor or check the Agency Data except as necessary to provide the service to Agency. The County shall not be responsible for, or liable, in any way, for the deletion, destruction, damage, breach or loss of any Agency Data through no fault of the County or its providers.

Property: Title to all property furnished by the County shall remain in the County. Title to all property purchased by Agency for which Agency is not reimbursed by the County shall remain the property of Agency. Title to all property purchased by Agency for which Agency is reimbursed by the County and is used as a component of services provided under this Agreement shall pass to and vest in the County upon completion, termination, or cancellation of the relevant WO or this Agreement.

Any property of the County furnished to Agency shall, unless otherwise provided in this Agreement, or approved by the County, be used only for the performance of this Agreement or a WO. Agency shall be responsible for any loss or damage to County property that County furnishes to Agency.

If County property is lost, destroyed, or damaged, Agency shall immediately notify the County and shall take all reasonable steps to protect the property from further damage.

Surrender of Property: Agency shall surrender to County all property belonging to County upon completion, termination, or cancellation of this Agreement. Conversely, County shall surrender to Agency all property of Agency upon completion, termination, or cancellation of this Agreement.

4. Time of Performance: Pursuant to RCW 39.34.040 this Agreement shall become effective upon signature by both parties and either (a) listing of the Agreement by subject on either party’s web site or (b) recording of the Agreement with the Snohomish County Auditor. The Agreement shall remain in force for a period up to five (5) years, unless terminated earlier by either party upon ninety (90) days prior written notice to the other party.
5. Compensation: At no additional cost to Agency, Agency may request an estimate or quotation

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of cost for proposed information technology goods or information processing services from County. Specific agreements addressing costs, term, schedules, and other factors will be described in an associated WO developed from initial estimates or quotations.

Agency will pay County for services provided hereunder and as set out in WOs.

Charges for information technology, goods and information processing services under this Agreement shall be based on the current published rate or fee schedule of the County in effect on the date of execution of this Agreement, unless the specific quotation described in the WO provides otherwise. Rate and Fee schedules are subject to change. The most current rate and fee schedule supersedes and replaces all previous published rate and fee schedules.

The County will submit an invoice or advice of charge to Agency annually in advance, or as defined in a WO, detailing charges for services rendered. Payment is due in full 30 days after receipt of the invoice by Agency and becomes delinquent sixty (60) days thereafter.

A late payment fee may be applied to any remaining balance sixty (60) days after receipt of invoice. Late payment charges, if any, will be imposed on the unpaid balance at a rate of one percent (1%) per month. If Agency fails to pay a WO invoice more than ninety (90) days past due, and fails to cure the same within 5 days written notice of the County, the County may terminate this Agreement or an applicable WO. Amounts disputed by Agency under Section 8 of this Agreement are not subject to late payment charges.

6. Obligations of Agency are as follows: As to all new Agency acquisitions of any information technology equipment, software or systems to be serviced under this Agreement, Agency shall undertake such acquisitions in accordance with guidelines, standards or procedures established by SCIT and shall secure written concurrence for any such procurement from the County Executive or his/her designee.

Agency shall make payment to County of all submitted invoices or advices of charge pursuant to Section 5 of this Agreement.

7. Mutual Covenants: Agency will promptly notify the County in writing of issues regarding invoices, or of services which Agency believes do not conform with the agreed upon terms of this Agreement and/or WO, within thirty (30) days of receipt of invoice or performance of services, whichever occurs later. Failure to give written notice within thirty (30) days after receipt of invoice or performance of services constitutes waiver of any objection to services or invoices.

Except as set forth in Section 5 of this Agreement, the parties shall attempt to resolve any issues arising under this Agreement and/or any applicable WO through negotiation and consultations. If that fails, the parties will seek to resolve disputes through the aid of a mutually selected, independent third party.

This Agreement may only be modified by a written amendment executed with the same

formalities as are required for execution of this Agreement.

Both parties understand the County retains discretion regarding the operation and allocation of the aggregate information processing capacity at its disposal, including the capacity covered by this Agreement. County agrees to allocate sufficient capacity to meet the existing processing requirements of Agency during the term of this Agreement.

8. County Review and Approval: Upon submittal of any request to execute a WO or to perform optional services under any executed WO, the County may, following review by the SCIT, agree to perform such work or reject it, or request such modification or additions as it deems appropriate.

At the outset of performance of each WO, or during performance of the WO to the extent the same is modified by the Parties, the County will either accept or reject Agency's systems and services as listed in the WO. The County will not invoice Agency until the County has accepted service and/or system delivery responsibility, and the WO has been approved per Section 1 of this Agreement. Agency is not required to pay for services or systems until the County accepts delivery responsibility for those services and/or systems.

9. Access to Books/Records: Each Party may, at reasonable times, and upon prior notification inspect the records of the other party relating to performance of this Agreement. County and Agency shall keep all records required by this Agreement in accordance with statutory archival requirements.
10. Indemnification and Hold Harmless: Subject to the liability limitation stated in Section 11 of this Agreement, Agency shall hold harmless, indemnify, and defend, at its own expense, SCIT, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, arising out of Agency's collection, disclosure, maintenance, use or the breach of Agency Data, or its performance of this Agreement, including claims by Agency's employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of the County, its elected and appointed officials, officers, employees or agents.

Subject to the liability limitations stated in Section 11 of this Agreement, County shall hold harmless, indemnify, and defend, at its own expense Agency, its elected and appointed officials, officers, employees and agents, from any loss or claim for damages of any nature whatsoever, except loss for data breach, arising out of County's performance of this Agreement, including claims by County employees or third parties, except for those losses or claims for damages solely caused by the negligence or willful misconduct of Agency, its elected and appointed officials, officers, employees or agents.

Subject to the liability limitations stated in Section 11 of this Agreement, in the event of liability for damages of any nature whatsoever arising out of the performance of this Agreement by Agency and County, including claims by Agency's and County's own officers, officials, employees, agents, volunteers, or third parties, caused by or resulting from the

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concurrent negligence of Agency and the County, their officers, officials, employees, agents and volunteers, each party's liability hereunder shall only be to the extent of that party's negligence.

11. Limitation of Liability: In no event will County or Agency be liable for any special, consequential, indirect, punitive or incidental damages, including but not limited to loss of data, loss of revenue, or loss of profits, arising out of or in connection with the performance of the County or Agency under this Agreement or any WO hereunder, even if the County or Agency has been advised of the possibility of such damages. IN NO EVENT WILL THE COUNTY BE LIABLE FOR ANY STATUTORY OBLIGATIONS, CONSEQUENTIAL, INDIRECT, PUNITIVE OR INCIDENTAL DAMAGES, INCLUDING BUT NOT LIMITED TO BREACH AND/OR LOSS OF DATA NOT CAUSED BY THE COUNTY, LOSS OF REVENUE, LOSS OF GOODWILL OR LOSS OF PROFITS, ARISING OUT OF OR IN CONNECTION WITH THE PERFORMANCE OF THE COUNTY UNDER THIS AGREEMENT OR ANY SUPPLEMENTAL WORK ORDER HEREUNDER, WHETHER BASED IN CONTRACT, TORT, INTENDED CONDUCT OR OTHERWISE, INCLUDING WITHOUT LIMITATION COSTS INCURRED AS A RESULT OF DECISIONS MADE IN RELIANCE ON THE SERVICES, LOSS OF THE SERVICES, OR ANY OTHER LOSS OF DATA, THE COSTS OF RECOVERING OR RECONSTRUCTION SUCH DATA OR CLAIMS BY THIRD PARTIES.

12. Insurance:

12.1 Agency may self-insure against such risks in such amounts as are consistent with good practice or shall obtain a coverage agreement through a Risk Pool authorized by Chapter 39.24 RCW, which shall provide liability coverage for the liabilities contractually assumed. by Agency in this Agreement. **OR**

12.2

- a. Agency shall maintain continuously for the duration of this Agreement the following insurance minimum limits of liability and meet the requirements below:

- (i) **Commercial General Liability** written on an occurrence form at least as broad as ISO CG 00 01 with minimum limits of liability of \$1,000,000 each occurrence, \$2,000,000 General Aggregate, \$2,000,000 Products/Completed Operations Aggregate, \$1,000,000 Personal/Advertising Injury Liability, \$1,000,000 Damage to Premises, \$1,000,000 each accident/disease—policy limit/disease—each employee stop gap/Employer's Liability;
- (ii) **Cyber Liability** Insurance, with limits not less than **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate. Coverage shall include, but not be limited to, claims involving security breach, system failure, data recovery, business interruption, cyber extortion, social engineering, infringement of intellectual property, including but not limited to infringement of copyright, trademark, trade dress, invasion of privacy violations, information theft, damage to or destruction of electronic information, release of private information, and alteration of electronic information. The policy

Page 6 of 18

shall provide coverage for breach response costs, regulatory fines and penalties, as well as credit monitoring expenses.

b. Insurance Provisions and Requirements.

1. The insurance coverages required in this Agreement for all liability policies except Professional Liability, if applicable, must contain, or must be endorsed to contain, the following provisions:

- (i) The County, its officers, officials, employees and agents are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of Agency in connection with this Agreement. Such coverage shall be primary and non-contributory insurance as respects the County, its officers, officials, employees and agents.
- (ii) Agency's insurance coverage shall apply separately to each insured against whom a claim is made and/or lawsuit is brought, except with respect to the limits of the insurer's liability.

12.3.

- a. The deductible and/or self-insured retention of the policies shall not limit or apply to Agency's liability to the County and shall be the sole responsibility of Agency.
 - b. Agency's maintenance of insurance or self-insurance as required by this Agreement shall not be construed to limit the liability of Agency to the coverage provided by such insurance, or otherwise limit the County's recourse to any remedy available at law or in equity.
 - c. The insurance requirements contained herein shall not in any manner be deemed to limit or qualify the liabilities or obligations assumed by Agency under this Agreement.
 - d. Agency shall insure that any Subcontractor and all others performing any work under this Agreement shall obtain insurance appropriate to the services being provided and in amounts sufficient to cover the risks posed by such work.
13. Compliance with Laws: The County and Agency shall comply with all applicable federal, state, and local laws, rules, and regulations in performing this Agreement. Agency will comply with SCIT procedures and policies related to technology management and use of applicable County systems, applications and services, including but not limited to ensuring all users complete annual cyber security training.
14. Non-assignment: The County and Agency shall not assign any of the rights, duties, or obligations covered by this Agreement without the prior express written request and consent of the other party.
15. Conflicts between Attachments and Text: Should any conflicts exist between any attached exhibit or WO and the text of this Agreement, the text of this Agreement shall prevail.
16. Interlocal Cooperation Act (Chapter 39.34 RCW): The purpose of this Agreement is to allow

the County to provide a variety of information technology services to Agency as needed over a five (5) year term. WOs will be executed by both parties as necessary and will describe the services to be provided and their associated costs. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement. The parties agree that it is not necessary to appoint an administrator or joint board to oversee the implementation of this Agreement. However, should a court of competent jurisdiction deem such an administrator or joint board necessary for purposes of the Interlocal Cooperation Act, Ch. 39.34 RCW, an administrator or joint board will be established by mutual agreement of the parties. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by either party in connection with the performance of this Agreement will remain the sole property of such party, and the other party shall have no interest therein.

17. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Washington and any lawsuit regarding this Agreement must be brought in Snohomish County Superior Court, Washington.
18. Severability: Should any clause, phrase, sentence or paragraph of this Agreement be declared invalid or void, the remaining provisions of this Agreement shall remain in full force and effect.
19. Recording: The parties may file this Agreement with the Snohomish County Auditor pursuant to RCW 39.34.040 or list the Agreement by subject on either party's web site.
20. No Separate Legal Entity: To accomplish the purposes of this Agreement, the parties do not create a separate legal entity nor do the parties form a joint board.
21. Public Records: This Agreement and all public records associated with this Agreement shall be available from the County for inspection and copying by the public where required by the Public Records Act, Chapter 42.56 RCW (the "Act"). To the extent that public records then in the custody of Agency are needed for the County to respond to a request under the Act, as determined by the County, Agency agrees to make them promptly available to the County. If Agency considers any portion of any record provided to the County under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, Agency shall clearly identify any specific information that it claims to be confidential or proprietary. If the County receives a request under the Act to inspect or copy the information so identified by Agency and the County determines that release of the information is required by the Act or otherwise appropriate, the County's sole obligations shall be to notify Agency (a) of the request and (b) of the date that such information will be released to the requester unless Agency obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If Agency fails to timely obtain a court order enjoining disclosure, the County will release the requested information on the date specified. To the extent that public records then in the custody of the County are needed for Agency to respond to a request under the Act, as determined by Agency, the County agrees to make them promptly available to Agency. If the County considers any portion of any record provided to Agency under this Agreement, whether in electronic or hard copy form, to be protected from disclosure under law, the County shall

clearly identify any specific information that it claims to be confidential or proprietary. If Agency receives a request under the Act to inspect or copy the information so identified by the County and Agency determines that release of the information is required by the Act or otherwise appropriate, Agency's sole obligations shall be to notify the County (a) of the request and (b) of the date that such information will be released to the requester unless the County obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. If the County fails to timely obtain a court order enjoining disclosure, Agency will release the requested information on the date specified.

Neither the County nor Agency has, and by this section assumes, any obligation on behalf of the other party to claim any exemption from disclosure under the Act. Each party shall not be liable to the other for releasing records not clearly identified as confidential or proprietary. Neither party shall be liable to the other for any records that it releases in compliance with this section or in compliance with an order of a court of competent jurisdiction.

22. Non-discrimination. It is the policy of the County to reject discrimination which denies equal treatment to any individual because of his or her race, creed, color, national origin, families with children, sex, marital status, sexual orientation, age, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or the use of a trained dog guide or service animal by a person with a disability as provided in Washington's Law against Discrimination, Chapter 49.60 RCW, and the Snohomish County Human Rights Ordinance, Chapter 2.460 SCC. These laws protect against specific forms of discrimination in employment, credit transactions, public accommodation, housing, county facilities and services, and county contracts.

Agency shall comply with the substantive requirements of Chapter 2.460 SCC, which are incorporated herein by this reference. Execution of this Agreement constitutes a certification by Agency of Agency's compliance with the requirements of Chapter 2.460 SCC. If Agency is found to have violated this provision, or to have furnished false or misleading information in an investigation or proceeding conducted pursuant to this Agreement or Chapter 2.460 SCC, this Agreement may be subject to a declaration of default and termination at the County's discretion. This provision shall not affect Agency's obligations under other federal, state, or local laws against discrimination.

23. Authorization: Each individual executing this Agreement represents that he/she has been duly authorized to do so on behalf of the party by the governing body as required under RCW 39.34.030(2).
24. Prior Agreements: Any and all prior agreements of the parties related to the same subject matter as this Agreement shall be replaced and superseded by this Agreement.

Signature page follows.

By: _____
Executive Director Date

By: _____
 Title: _____ Date _____

Risk Management Date

Wendling, Rebecca

Deputy Prosecuting Attorney Date

Exhibit A - Work Order (WO 25-01)

Network, Internet & GIS Support Services

This Work Order (WO) is executed between Snohomish County, through its Department of Information Technology (the “County” or “SCIT”) and City of Lake Stevens (“Agency”) pursuant to the terms and conditions of that certain Interlocal Agreement (“ILA”) between Agency and Snohomish County to Provide Information Services effective upon signature by both parties. The parties acknowledge that they have read and understand the terms and conditions therein. All rights and obligations of the parties shall be subject to and governed by the terms of the ILA. This WO sets forth the obligations of the parties with respect to SCIT’s provision of information services to Agency. This WO also serves as the Service Level Agreement, (See Section 9 Service Levels and Designated Points of Contact and Escalation Points Table of this WO) between Agency and SCIT.

1. **Purpose:** The purpose of this WO is for SCIT to provide to Agency information services as specified in Appendix A.
2. **Scope of Work:** The specific services covered by this WO includes the “Primary” items listed in Appendix A – Services Listing and any item directly “associated” with the Primary items after acceptance by SCIT.
3. **Rates and Adjustments:** Rates under this WO shall be updated annually by the County, with counts and rate cost data negotiated as part of Snohomish County’s annual budget and service rate model. As required, County, in conjunction with Agency, will perform inventories of all equipment, standard desktop software licenses, and services covered under this WO and the inventories will be adjusted as necessary. The County will invoice Agency based on these inventories unless additional equipment or services are added or deleted, in which case cost adjustments may occur.
4. **Payment for Services:** County will invoice Agency for the Services per Section 5, Compensation, of the Interlocal Agreement (ILA). Agency will be billed in full for Services rendered up to and including the date County receives Agency’s cancellation or change request.
5. **Term and Termination:** The term of this WO is effective upon the date of execution by both parties unless terminated upon written notification to the other party. Either party may terminate this WO upon ninety (90) day’s written notification to the other party. In the event the ILA is terminated, this WO shall also terminate on the ILA termination date.
6. **GIS Term, Termination, Payment:** If the County’s agreement with the GIS provider is terminated or otherwise not renewed, the GIS services provided to the Agency under this ILA shall also be terminated. The County shall provide a minimum of sixty (60) days written notice of GIS services termination to the Agency. If the Agency is invoiced by the County for services

in advance on an annual basis and GIS services are terminated at a time other than at annual renewal, the Agency may elect to 1) receive a discount for the next annual invoice in the amount of the unused portion of pre-paid GIS services or, 2) receive a refund for the unused portion of pre-paid GIS services.

7. Prohibited Use of Services:

- a. Agency shall not use any Service in a manner that Snohomish County reasonably determines may adversely affect Snohomish County systems, Snohomish County customers, the integrity and operations of Snohomish County's business, or Snohomish County's ability to provide services to Snohomish County customers.
- b. By executing this WO, Agency acknowledges and agrees that Snohomish County may monitor any activity and content associated with the use of the Services. Snohomish County may cooperate with law enforcement agencies in any investigation related to the use of a Snohomish County Service and investigate any complaint or reported violation of law or Snohomish County policy. Snohomish County may take action in response to requests Snohomish County reasonably deems to be legally enforceable. Action may include, but is not limited to, issuing warnings, suspension, or termination of a Service; removal of materials on a Snohomish County-hosted web site; or disclosure of information agencies, such as user contact details, IP addressing and traffic information, usage history, posted content, to law enforcement.

8. Resale of Snohomish County Services: Agency shall not resell or provide free of charge any Service to any third party without first entering into a Contract for Service with Snohomish County that permits these activities.

9. Service Levels and Designated Points of Contact and Escalation Points: SCIT's designated point of contact for Agency to request Support Services, contact Service personnel, request problem status updates, and receive problem resolutions is via the SCIT Help Desk at (425) 388-3378, Monday – Friday, 8:00 a.m. – 5:00 p.m., excluding holidays. Schedule is subject to change by written notice from SCIT.

SCIT Contacts and Escalation Points:

Service Desk	425-388-3378
Systems and Network Engineering Supervisor	425-388-7171
GIS Supervisor	425-262-2150
Customer & Workstation Supervisor	425-388-3899
Infrastructure & Security Manager	425-388-3998
Deputy Director	425-388-3022
Director	425-388-3739

Agency's designated point of contact for SCIT to send invoices, problem-solve and otherwise conduct business shall be:

Agency Primary Contact: Troy Stevens, IT Director
(425) 622-9416
tstevens@lakestevenswa.gov

Agency Secondary Contact: Nick Poolos, System Engineer
(425) 622-9415
npoolos@lakestevenswa.gov

Agency Billing Contact: Adri Crim - invoices@lakestevenswa.gov
(425) 622-9413
Attn: Accounts Payable
PO BOX 257
Lake Stevens WA 98258

Service Level Response Table

Response Level	Condition	Response Time	Escalation Path
Emergency Response	Network outage, multi-user outage/ critical event, or when Agency is unable to conduct business.	2 hours	SCIT's assigned primary response contact will make contact within two (2) hours of receiving notification from either the Help Desk or Management. If contact is not made within 2 hours the call receiver will contact the secondary support contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
Priority Problem Response	Network is impaired, Agency is still able to conduct business, but no practical workaround exists.	3 Hours	SCIT's primary response contact will make contact with Agency's designated primary contact. If contact is not made within three (3) hours, the call receiver will contact the designated secondary contact. If still unable to contact, the appropriate supervisor will be contacted. The assigned response contact will schedule network operations access as necessary.
Routine Response	User is inconvenienced, or non-mission-critical application is impaired. Practical workaround exists.	3 Days	SCIT's primary response contact will respond to this category of call when all other service requests of higher priority have been answered. Every effort will be made to respond within three (3) business days. This category of call includes but is not limited to: training issues, minor operational issues, and minor system inconveniences.

- 10. Declined Equipment:** No equipment is provided by this WO. All equipment maintenance is the responsibility of Agency.
- 11. Pricing and Service Fees:** The pricing and fee schedule for services provided by SCIT are outlined in Appendix A of this WO.
- 12. Modifications / Changes:** Services may be modified at any time upon mutual written agreement of the parties. Modifications that remain within the ILA Contract Maximum will be made through the issuance of a new WO, which will take precedence over the original WO.
- 13. Assignment:** Neither party shall assign any of the rights, duties, or obligations covered by this WO without the prior express written request and consent of each party.

14. Notices: Notices and other communications between Snohomish County and Agency where delivery is not otherwise specified in the ILA may be delivered by electronic mail. Communications related to the ILA may be directed to Snohomish County Department of Information Technology at: DIS.Admin@snoco.org. Agency shall provide Snohomish County with a valid email address to be used by the County for communications for the ILA and shall update that address as needed. The County shall fulfill its obligations under the ILA providing Agency with notice at the email address most recently provided to the County by Agency for use in providing notices pursuant to the ILA.

15. Responsibilities:

a. SCIT Responsibilities:

- i. Provide services listed in Appendix A.
- ii. Configure, maintain, provide warranty and repair all County-owned equipment and transports.
- iii. Provide IT Service Desk (425-388-3378) as initial point of contact for suspected problems or to request Data Center access.
- iv. In the event SCIT determines a request for assistance is outside the scope of this WO, SCIT will work with the Agency to develop and recommend approaches to meet Agency requirements.
- v. Provide Agency's fiber vendor a termination point for a single pair of single mode fiber.
- vi. Provide Agency rack space and UPS power in SCIT's Data Center for an ethernet switch.
- vii. Provide path for fiber or single mode fiber between termination point and Agency's equipment.
- viii. SCIT takes no ownership regarding the repair of Agency owned equipment.
- ix. Provide escorted access to the Network Operations Center (NOC) between the hours of 8:00 am and 5:00 pm Pacific Time, Monday through Friday, excluding holidays. Access to Network Operations Center after hours will result in an additional per-incident fee as detailed in Appendix A to Exhibit A. Contact 425-388-3378 for access to the facility.
- x. Provide internet service on a per-megabyte use basis.
- xi. Provide a /29 address range to support Agency's public IP addressing needs.
- xii. Upon completion of the 2024, 2026 and 2028 EagleView regional aerial imagery acquisition projects and receipt of imagery by County, County will provide Agency with orthogonal imagery for Agency's identified area of interest, which includes aerial imagery within the Agency city limits and additional surrounding area. County will deliver Orthogonal imagery tiles via a hard drive or FTP. County will also provide to Agency up to ten (10) EagleView CONNECTExplorer accounts based on staff names and emails provided by the Agency. Agency executed an Authorized Subdivision Agreement with EagleView on February 4, 2021. County will maintain Agency's CONNECTExplorer accounts for Agency and provide orthogonal imagery pursuant to this Agreement so long as the Agency's fully executed

Authorized Subdivision Agreement between Agency and EagleView remains in force.

b. Agency Responsibilities:

- i. Provide fiber connectivity between Agency and County data facilities.
- ii. Provide Ethernet Switching equipment for 1 unit of rack space within County Data Center.
- iii. Provide maintenance of Ethernet Switching equipment.
- iv. Maintain and support all Agency equipment placed in their leased cabinet space.
- v. Comply with the Criminal Justice Information Services (CJIS) Security Policy of the U.S. Federal Bureau of Investigation (FBI) and sign CJIS security agreements, including allowing or performing any required employee background checks according to the CJIS policy, and completing online CJIS training and certification. Agency shall ensure that all staff working with the County are CJIS certified.
- vi. Provide to County a fully executed Subdivision Agreement between Agency and EagleView.

16. Scheduled Maintenance: Each Saturday between 12:00 am and 12:00 pm and Wednesday between 5:30 pm and 12:00 am Pacific Time are Snohomish County's regularly scheduled maintenance windows. Regular maintenance is essential to overall network health. If maintenance that will disrupt contracted services is scheduled by Snohomish County, the County will notify Agency two (2) business days prior to the scheduled action.

17. Work Order Management: Unless otherwise indicated, all correspondence regarding this WO should be directed to:

Agency Primary Contact: Troy Stevens, IT Director
City of Lake Stevens
P. O. Box 257
Lake Stevens, WA 98258
(425) 622-9416

SCIT Primary Contact: JD Braathen, Systems & Network Engineering
Supervisor
Snohomish County Dept. of Information Technology
3000 Rockefeller Avenue, M/S 709
Everett, WA 98201
(425) 388-7171

SCIT Primary Contact: GIS Support Services
Ed Whitford, GIS & Data Supervisor
Snohomish County Dept. of Information Technology
3000 Rockefeller Avenue, M/S 709
Everett, WA 98201

(425) 262-2150

By their signatures, County and Agency hereby acknowledge and accept the terms and conditions of this WO.

Approved

City of Lake Stevens

Signature

Print or Type Name

Title

Date

Approved

Snohomish County

Snohomish County Executive

Print or Type Name

Title

Date

Appendix A to Exhibit A Work Order Services and Summary of Costs

SCIT will provide the following Services at the prepaid support rate identified below.

Annual invoice for all Services shall be issued in May.

Note: Access during normal business hours will be covered under the Network Equipment Hosting service.

SCIT SERVICES AND RATES				
Service	2025 Annual Rate	Metric	2025 Annual Fee	
Network Equipment Hosting 1/4 Rack with First 4 cross connects	\$100/month		\$1,200.00	
Network Services Administrative Fee	5% of total	Total \$1,200 x 0.05	\$60.00	
NETWORK SERVICES TOTAL			\$1,260.00	
GIS Services	\$166/FTE	# FTE	\$0	
Imagery Data 3" AccuPlus (annual)	\$150/sq mile	13 sq miles	\$1,950.00	
Imagery Data 9" AccuPlus (annual)	\$30/sq mile	# sq miles	\$0	
5% Imagery Administrative Fee	5% of total	Total \$1,950 x 0.05	\$97.50	
GEOGRAPHIC INFORMATION SERVICES TOTAL			\$2,047.50	
GRAND TOTAL			\$3,307.50	

PER USE BILLABLE SUPPORT SERVICES

Service	2025 Annual Rate
After Hours Access to Network Equipment Includes 5% Administrative Fee	\$100.00/hour
GIS Analyst Direct Support	\$87.00/hour
Senior GIS Analyst Direct Support	\$95.00/hour

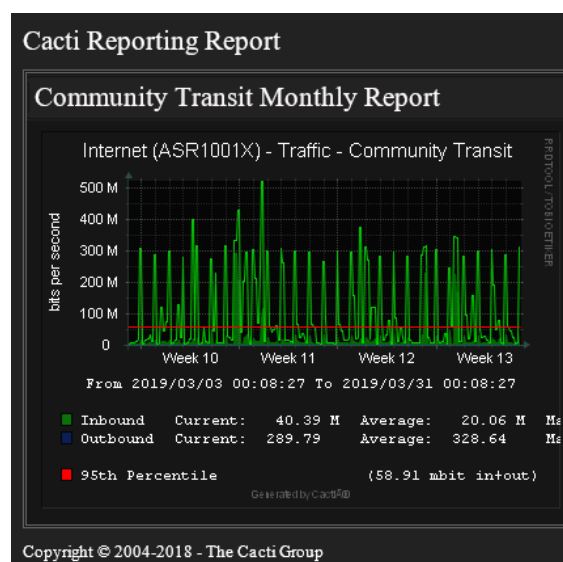
Support Services:

Each after-hours request to access the Data Center has an hourly fee of \$100, with a three-hour minimum charge. The hourly fee will be assessed for each major portion of an hour that access is needed, until the earlier of either 1) the incident resolution, or 2) resuming of County normal business hours. Once the after-hours access has exceeded twelve hours in duration, an additional \$200 flat fee will be assessed. After-hours access that exceeds 12 hours in duration will continue to incur a \$100 per hour fee.

Additional hardware and software requested by Agency may be acquired by the County under this Agreement, and the actual costs will be passed along to Agency on their monthly invoice following County payment for goods and/or services.

Internet usage to be reviewed by SCIT and Agency will be billed on the 95th percentile. Bandwidth data is measured from the customer's activated network interface port on SCIT internet colocation, gateway switch, and recorded in a log file every 1 minute. At the end of each month, the samples are sorted from highest to lowest, and the top 5% of bandwidth utilization data is discarded. The next highest measurement (95th percent) becomes the billable utilization for the month.

These graphs will be made available upon customer request. See example chart below:



Per the SCIT enterprise service model adopted by Snohomish County for all central IT services, the definition of the services are detailed in the 2024 IT Service catalog, located here: <https://snohomishcountywa.gov/DocumentCenter/View/113063>

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Memorandum of Understanding for FTO-Corporal Specialty Pay

Contact Person/Department: Anya Warrington, Jeffrey Beazizo, Human Resources

Budget Impact:

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Motion to authorize the Mayor to sign the MOU between the City of Lake Stevens and The Lake Stevens Police Guild.

SUMMARY/BACKGROUND:

The Memorandum of Understanding (MOU) between the City of Lake Stevens and the Lake Stevens Police Guild temporarily modifies the existing Collective Bargaining Agreement (CBA) for the period of January 1, 2024, through December 31, 2026. This MOU addresses a specific staffing need identified by the Police Chief, namely the temporary requirement for additional Field Training Officers (FTOs). Under the current agreement, employees are limited to receiving a maximum of two specialty premium pays. However, this MOU allows Corporals who are serving as FTOs to receive a third specialty premium pay during the MOU's effective period. Corporals not serving as FTOs remain subject to the two-pay limit. The agreement is non-precedent setting and does not alter the overall terms of the existing CBA. Once the MOU ends, any employee receiving more than two specialty pays will cease receiving the FTO specialty pay. The MOU becomes effective upon full execution and remains in force until a successor agreement is signed. After December 31, 2026, either party may terminate the MOU with at least seven days' written notice.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. MOU_Temporary FTO-Corporal Specialty Pay_2025-2026

MEMORANDUM OF UNDERSTANDING
by and between
CITY OF LAKE STEVENS, WASHINGTON
and
THE LAKE STEVENS POLICE GUILD

(Re: Temporary Modification of the Number of Specialty Pays Eligible for Corporals)
January 1, 2024 through December 31, 2026

This Memorandum of Understanding (MOU) is entered into by and between the City of Lake Stevens, Washington (hereinafter referred to as the “Employer”), and The Lake Stevens Police Guild (hereinafter referred to as the “Guild”), collectively the “parties”.

I. RECITALS

- A. WHEREAS the parties have entered into a Collective Bargaining Agreement (“Agreement”) for the period of January 1, 2024 through December 31, 2026;
- B. WHEREAS the Employer is committed to ensuring Police Officers receive thorough training and deliver excellent service;
- C. WHEREAS the Police Chief has determined there’s a temporary need for additional Field Training Officers (FTO);
- D. WHEREAS employees are limited to a maximum of two specialty premium pays under the Agreement; and
- E. WHEREAS the parties wish to temporarily modify the Agreement’s two specialty premium pay restriction under certain circumstances for the duration of this MOU.

II. AGREEMENT

IN CONSIDERATION OF the mutual covenants and promises contained herein, the parties agree to the following:

1. For the duration provided in Paragraph 5, if a Corporal is an FTO, they are eligible to receive a third specialty premium pay.
2. If a Corporal is not an FTO, they are limited to a maximum of two specialty premium pays per the Agreement.
3. This MOU is entered into on a non-precedent setting basis and does not change the parties' status quo.
4. Any employee receiving more than two specialty premium pays will stop receiving the FTO specialty pay at the end of this MOU's duration.
5. This MOU is effective upon full execution and expires on the date the successor Agreement is fully executed. However, after December 31, 2026, either party may elect to terminate this MOU with at least seven (7) calendar days' written notice.

IN WITNESS WHEREOF, the parties have executed this Agreement as their free and voluntary act on the dates set forth below.

LAKE STEVENS POLICE GUILD
WASHINGTON

CITY OF LAKE STEVENS,

By: _____
Kristen Parnell, Guild President

By: _____
Brett Gailey, Mayor

Date: _____

Date: _____

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Fee Resolution 2025-04

Contact Person/Department: Sarah Garceau, Aaron Halverson, Russ Wright, Parks Department

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Approve Fee Resolution 2025-04.

SUMMARY/BACKGROUND:

The proposed updates to the City's fee resolution address several administrative and structural improvements, as well as necessary adjustments to specific fee categories:

- **Formatting Corrections:** This resolution corrects formatting and unintended editing errors introduced in previous versions of the fee schedule.
 - **Parks Fee Organization:** Parks-related fees have been reorganized and relocated from other sections for improved clarity and ease of reference. Tables have been reformatted to enhance readability.
 - **Right-of-Way (ROW) Permit Fee Updates:**

The following changes revise and clarify fees related to ROW permits and are consistent with prior schedules, while reflecting updated staff costs and addressing inconsistencies in application, especially for utility-related work:

 - **Private Enhancement ROW Permit (LSMC 14.56.270):**
 - Updated from \$50 to **\$120**
 - Reflects one hour of staff work or 30 minutes of director work
 - **Portable Moving and Storage Container in ROW:**
 - Updated from \$50 to **\$120**
 - Reflects one hour of staff work
 - **General ROW Permit – All Other Uses:**
-

- Updated from \$200 to **\$240**
- Includes two hours of staff work
- Additional hours billed at the hourly rate
- **Road Cuts:**
 - Changed from \$2 per square foot to **\$5 per linear foot** (applies when full-width overlay is not required)
- **ROW - Work without an Inspection or Permit:**
 - **\$240 per violation** (new fee)
 - Reflects the average cost of two hours of investigation related to unauthorized or unanticipated ROW activity

These updates improve the transparency, consistency, and cost recovery of the City's permit fee structure. They also ensure that larger and more complex ROW projects, particularly those involving utilities, are more accurately assessed for the time and resources required.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Fee Resolution 2025-04

ATTACHMENT 1
CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON

RESOLUTION NO. 2025-003

A RESOLUTION OF THE LAKE STEVENS CITY COUNCIL AMENDING RESOLUTION NO. 2025-003, THE CURRENT CITY FEE RESOLUTION, WITH RESPECT TO FINES FOR THE VIOLATION OF PARKING REGULATIONS IN CHAPTER 7.12 OF THE LAKE STEVENS MUNICIPAL CODE

WHEREAS, the City Council, through ordinance, has adopted regulations requiring certain actions and services; and,

WHEREAS, these various ordinances set forth that fees shall be set by resolution; and,

WHEREAS, the cost of providing these various services consistent with applicable codes, regulations, and policies periodically increase or decrease, or certain services or practices are discontinued and fees are no longer needed; and,

WHEREAS, it is the intent of the City of Lake Stevens to charge appropriate fees and charges that are consistent with the services provided and to cover the public cost of providing these various services so that the public is not subsidizing individual benefits derived there from;

WHEREAS, Section 7.12.120 provides that the violation of parking regulations shall result in a traffic infraction, the fine for which shall be set by resolution adopted by the City Council; and

WHEREAS the current fines for parking violations in Fee Resolution No. 2025-003 require amendment to cover the administrative and court costs associated with processing such violations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAKE STEVENS TO AMMEND THE FEES RESOLUTION AS FOLLOWS Through the enactment of Resolution No. 2025-003;

Replace Table A: Schedule of Land Use Fees as attached, Replace Table 1A: Building Permit Fees as attached, Replace Table B2: Schedule of Miscellaneous Building Permit Fees as attached, Replace Table B3: Mechanical and Plumbing Fees and Section 11. Fire Safety Inspections as attached, and Replace Permits and Fire District Related Service Fees, Tables A-L as attached and sets the following rates, fees, and deposits for various services provided and actions performed by the city and fines levied against code violators are hereby adopted.

Section 1. Fees and Deposits-General.

- A. Fees. Fees are intended to cover the normal, recurring administrative costs associated with said action, such as secretarial staff time, advertising, mailings, file distribution, etc. and project review. Certain fees may be refundable based on a case by case analysis from the applicable department director and approval of the Finance Director. The applicant is responsible for costs incurred for any portion of project/permit reviewed by a consultant hired by the City for such review.

- B. **Payment Due.** Fees and deposits are due at the time the action is requested (e.g., at time of application) or occurs (e.g., prior to a specific action). An applicant may pay all fees and deposits of a multi-phased project in advance; however, doing so does not vest applicable fees due. Fees due are those in effect at the time the specific action or phase of an action is requested or occurs.
- C. **Late Payment Penalties.** If payment is not received within 30 days of the due date specified on the invoice, the amount due shall accrue interest at the rate of 1.5 percent per month, with a maximum monthly interest accrual of \$20.00, from the date the fee became due and the date payment is actually made.
- D. **Waivers.** Upon petition by the applicant, the Mayor or designee may waive any of the fees or portions thereof, for any non-profit organization that provide services for the necessary support of the poor or infirm, or upon the submittal of a signed and notarized declaration of financial hardship, in the form attached to this resolution.
- E. **Concurrent Applications.** Concurrent applications requiring land use fees established by this resolution shall be subject to each fee cumulatively as if reviewed separately. There shall be no reduction in fees where more than one type of fee is charged for a project.

Section 2. Land Use Fees. Fees for various services, actions, and permits regarding land use, as per LSMC Title 14 and 16, shall be as listed in Table A. Land Use fees are in addition to Building Permit fees. Attorney and other consultant fees may be recovered for specific projects.

Table A: Schedule of Land Use Fees

Land Use Fees – Table A: All fees listed below include the following: two complete submittal reviews <u>including consultant indirect costs for the two reviews</u> , public notice (as applicable based on the permit Type), a land use decision, and required inspections <u>and associated indirect costs</u> . After two reviews, each subsequent review is subject to an hourly review rate as well any additional consultant costs.	
Permit Type	Fee
Type I Land Use Permits – Administrative without Public Notice	
Administrative Modifications	\$990
Adult Family Home (also requires Home Occupation Business License and Building Permit)	\$480
Boundary Line Adjustments	\$1,050
Change of Use	\$690
Code Interpretation	\$840
Construction Plan Approval	\$5,600
Design Review	\$1,050
Event Level 1	\$100 (+ Fire Permit fee)
Event Level 2	\$225 (+ Fire Permit fee)
Event Level 3	\$325 (+ Fire Permit fee)
Event Level 4	\$1050 (+ Fire Permit fee)

Event Level 4 Deposit	80% of City estimated cost for City Services
Event Expediated Review Fee	\$100
Boat Launch Closure	\$200/day
Recycle Containers	Status quo until mid-year adjustment in 2025.
EDDS Deviation / Frontage Improvement Waiver	\$470
Floodplain Development Permit (standalone)	\$470
Home Occupations	\$40 Status quo until mid-year adjustment in 2025.
Legal Lot Status Determination	\$570
Land Disturbance, Minor	\$930
Mobile Food Vendor	\$240 License + Fire Permit
Mobile Food Vendor Renewal	\$120 Renewal + Fire Permit
Multi-Family Tax Exemption	\$810
Pasture/Waste Management Plan (LSMC 5.18.040)	\$240
Reasonable Use Exception	\$470 + Critical areas review fee
Shoreline Exemption	\$570
Shoreline Exemption with Floodplain Development Permit	\$690
Mooring Buoy	\$200
Short Term Rentals	\$510
Short Term Rental Renewal	\$120
Signs	\$240
Sign, Master Sign Program	\$600
Temporary Residence	\$240
Temporary Mobile/Modular Public Structures in any zone	\$240
Temporary Structures	\$240
Underground Utility Deviations	\$470
Zoning Verification Letter	\$360
Type II Land Use Permits – Administrative with Public Notice	
Administrative Conditional Use	\$1,255
Administrative Variance	\$1,255
Binding Site Plan	\$7,860
Binding Site Plan Revision	\$1,400
Short Subdivision, Preliminary	\$3,060
Short Subdivision Alterations	\$1,620
Short Subdivision, Pre-check and Survey Review	Consultant review cost + hourly staff review
Short Subdivision, Final	\$1,045
Short Subdivision, Vacation	\$1,620
Subdivision, Final	\$3,055

Major Land Disturbance Permit	\$1,375
Major Land Disturbance with Class IV Forest Practices	\$1,615
Shoreline Substantial Development Permit	\$1,135
Site Plan Review	\$1,280
Temporary Encampments	\$2,310
Type III – Quasi-Judicial, Hearing Examiner	
Conditional Uses	\$4,300
Preliminary Subdivisions	\$10,300
Shoreline Variances	\$3,820
Variances	\$3,820
Type IV – Quasi-Judicial, City Council with Hearing Examiner Recommendation	
Essential Public Facilities	\$4,300
Rezone, Minor – Site Specific Zoning Map Amendment	\$4,300
Secure Community Transition Facilities	\$4,300
Type V – Quasi-Judicial, City Council	
Right-of-Way Vacation	\$1,700
Type VI- Legislative, City Council with Planning Commission Recommendation	
Comprehensive Plan Amendment, Minor	\$3,600
Comprehensive Plan Amendment, Major Amendment (5-year cycle)	\$4,900
Development Agreement	\$3,380
Land Use Code Amendments (LSMC 14.16C.075)	\$3,380
Rezone, Major – Areawide Zoning Map	\$3,380

SEPA REVIEW	
SEPA Addendum	\$450
SEPA Appeal (to Hearing Examiner)	\$2,000 Hearing Examiner fee + hourly fee
SEPA, Environmental Impact Study (EIS)	\$1,200
SEPA, Planned Action Certification	\$810
Review of requested studies (including traffic, drainage, etc.)	\$240 (2 hour minimum) per study
SEPA Review (DNS or MDNS)	\$810
SEPA (Stand-alone Type II)	\$975

<u>RIGHT-OF-WAY (Hourly Rates - \$120 for Staff and \$240 for Director)</u>	
<u>Right-of-Way Permit – Private Enhancement in Accordance with 14.56.270</u>	<u>50-\$120 + hourly cost after</u>
<u>Portable Moving and Storage Container</u>	<u>50 \$120 + hourly cost after</u>

Right-of-Way Permit – All Others	200-\$240 + hourly cost after
Road Cuts (required for pavement cuts where lane-width or greater roadway overlay is not required by the city)	\$5 2 per linear foot of roadway trench or cut
ROW - Work Without Inspection or Permit	\$240 per instance

MISCELLANEOUS FEES	
APPEALS AND RECONSIDERATION	
Appeal, City Council	\$775
Appeal, Hearing Examiner	\$775 + Hearing Examiner Cost
Appeal, Shoreline Hearings Board	\$775
Contested Hearing (Code Enforcement)	\$350 + Hearing Examiner Cost
Reconsideration, Applicable Director	\$1,050
Reconsideration, Hearing Examiner	\$445 + Hearing Examiner fees
CONCESSIONS	
Background Check	\$70
Concession Agreement Review/Administration (lease rate)	Negotiated
Damage & Litter Deposit (refundable at end of contract)	Negotiated
Lease Rate	Negotiated
CONSULTANT FEES INCLUDING ATTORNEY REVIEW	Actual Cost + \$50 administrative fee
CRITICAL AREA REVIEW	Actual Cost + \$50 administrative fee

IMPACT FEES	
Park Mitigation Fees	
Single-family residences (e.g., single-family residence, duplex and manufactured home)	\$4,339
Multifamily residences with two or more units	\$3,524
Multifamily residences and Accessory Dwelling Units with 0-1 bedrooms	\$3,524
School Mitigation Fees	
Lake Stevens Schools ¹	
Detached Single Family Residence	\$13,730/unit
Townhouse/Multiplex	\$2,627/unit
Multifamily, (0-1 bedrooms)	0
Multifamily, (2+ bedrooms)	\$ 741 751/unit
Snohomish Schools ¹	
Detached Single Family Residence	\$5,361/dwelling unit
Duplex/Townhouse	\$5,462/dwelling unit
Multi-Family (0-1 bedrooms)	0
Multi-Family (2+ bedrooms)	\$1,357/dwelling unit
Traffic Mitigation Fees	
Traffic Impact Zone 1	\$2,894
Traffic Impact Zone 2	\$3,655
Traffic Impact Zone 3	\$3,655
MISCELLANEOUS STAFF REVIEW (Staff/Director...)	\$ 120 (Staff) /\$240 (Director) hourly rate minimum <u>two hours</u> + hourly cost after
Review of requested studies	\$240 + hourly cost after
Tree Replacement Fee In-Lieu (per LSMC 14.76.120(e))	\$ 55/tree
Lake Safety Marker – one time fee for the Lake Safety Program for buoy purchase	\$350
PRE-APPLICATION CONFERENCE FEE	\$840 (Fees is credited toward application fee over \$1000 at submittal if received within 12 months from date of pre-application)
RECORDING FEES	Direct Recording Costs + Staff Hourly Rate.

Section 3. Building Permit Fees. (Land Use fees, if required, are in addition to Building Permit fees.)

- A. Washington State Building Codes Adopted. The City of Lake Stevens does hereby incorporate by this reference as though fully set forth the fees from the current editions of:
1. The International Building Code (IBC)
 2. The International Residential Code (IRC)
 3. The International Mechanical Code including the International Fuel Code, National Fire

Protection Association 58 (Liquefied Petroleum Gas Code) and National Fire Protection Association 54 (National Fuel Gas Code)

4. The Uniform Plumbing Code
5. Washington State Barrier Free Regulations (Title 51 WAC)
6. Current edition of the Washington State Energy Code
7. The International Fire Code
8. Current edition of the Washington State Ventilation & Indoor Air Quality Code

- B. Valuation for Calculating Building Permit Fees shall be determined according to the International Code Council "Building Valuation Data" which is herein incorporated by reference as though fully set forth. The "Building Valuation Data," including modifiers, is found in Building Safety Journal, and is published quarterly by the International Code Council. Subsequent semi-annual revisions of the "Building Valuation Data" shall be automatically incorporated by this reference to be effective immediately following each new publication. Building permit fees shall be based on the formulas contained in Table 1A.

Table 1A: Building Permit Fees

Building Fees – Table 1A	
Total Value	Fee
Fees for permits include permit process, file management, payment processing, coordination and inspections which are comprehensive, with two (2) corrections each; all additional inspections, and submittals shall be charged at the hourly rate after two.	
\$1-\$1,000	\$63
\$1,001-\$2,000	\$63 first \$500 plus \$5 each \$100 or fraction
\$2,001-\$25,000	\$110 first \$2,001 plus \$20 each \$1,000 or fraction
\$25,001-\$50,000	\$575 first \$25,001 plus \$14 each \$1,000 or fraction
\$50,001-\$100,000	\$993 first \$50,001 plus \$10 each \$1,000 or fraction
\$100,001-\$500,000	\$1,500 first \$100,001 plus \$8 each \$1,000 or fraction
\$500,001 to \$1,000,000 (recommend and up)	\$4,743 first \$500,001 plus \$6 each \$1,000 or fraction
\$1,000,001 and up (recommend removing)	\$4,743 first \$500,001 plus \$6 each \$1,000 or fraction

Table B2: Schedule of Miscellaneous Building Permit Fees

Building Permit Fees – Table B2	
Miscellaneous Building Permit Fees	
Permit Type	Fee
Fees for plan review are comprehensive, with two (2) review correction cycles; all additional plan reviews shall be charged at the hourly rate.	
Basic Plan Set-up fee	\$240 permit fee
Demolition	\$120 permit + \$120/hr (1hr min.) and hourly whichever is

	greatest plan check
Fence/Retaining Wall	Table 1A based on value permit fee + 65% of permit fee or \$120/hr (1hr min) and hourly whichever is greatest plan check
Manufactured Home (add residential/commercial and Modular)	Table 1A based on value (placement, skirting and egress) permit fee + 65% of permit fee or \$120/hr (1hr min) and hourly whichever is greatest plan check
Certificate of Occupancy (change to no construction, update or reissue and add Temporary Certificate of Occupancy)	\$240/hr (2hr min) whichever is greatest permit + \$240 (2hr min) and hourly whichever is greatest plan check (if required)
Adult Family Home (add WABO Review/Inspection ONLY)	\$240/hr (2hr min) whichever is greatest permit + \$240 (2hr min) and hourly whichever is greatest plan check (if required)
Revisions	\$240 (2hr min) and hourly whichever is greatest plan check
Inspection-miscellaneous/other not specifically listed	\$120/hr (1hr min) and hourly whichever is greatest permit
Inspection-overtime (overtime determined by the building official based on staff availability)	\$360 (2hr min at rate of \$180) and hourly whichever is greatest whichever greatest permit
Re-inspection (add for uncorrected violations after 2 nd inspection, or cancellation after 7am notice)	\$120/hr and hourly whichever is greatest permit
Investigation-stop work and/or cease and desist (add to fee schedule)	2 times permit
Reinstatement of expired permits shall be determined by building official, shall not be across code cycles and within 1 year of expiration date without changes to plans	\$240 (2hr min) whichever greatest permit + \$120 (1hr min) and hourly whichever is greatest plan check
Deck, Dock	Proposed update (uncovered /covered deck value, Dock and (add) R-3 Unfinished basement Valued at: BVD and updated annually per CPI-U \$15 \$40/sq.ft. - uncovered \$30 \$45/Sq. ft - dock (\$17 \$50/sq.ft. - covered Unfinished basement (R-3) = \$25/sq.ft

Table B3: Mechanical and Plumbing Fees

Building Permit Fees – Table B3	
Mechanical and Plumbing Fees	
Permit Type	Fee
Fees for inspections are comprehensive, with two (2) corrections each; all additional inspections shall be charged at the hourly rate.	
Mechanical All types	Residential new -10% of building permit fee. Add/alter-

	\$200 w/4 pieces of equipment over 4-\$15 each additional. Commercial - table 1A based on value of the equipment and installation. Add/alter not requiring plan check-\$200 w/4 pieces of equipment over 4-\$15 each additional.
Plumbing All types	Residential new-10% of building permit fee. Add/alter-\$200 w/4 pieces of equipment over 4-\$15 each additional. Commercial - table 1A based on value of the fixtures and installation. Add/alter not requiring plan check-\$200 w/4 pieces of equipment over 4-\$15 each additional.

Building Permit Fees – Table C	
Plan Review Fees	
Permit Type	Fee
Fees for plan review are comprehensive, with two (2) review correction cycles; all additional plan reviews shall be charged at the hourly rate. Valuation of plumbing and mechanical work for determining the plumbing and mechanical permit fees shall be based on the plumbing and mechanical work for each permit and listed for combination permits separately.	
Residential, (Duplex and IRC Townhomes)	65% of table 1A or \$120 (1hr min) whichever is greatest
Basic House plan check	See table 2B
Commercial, (Multi-Family and Mixed Use)	65% of table 1A or \$120 (1hr min) whichever is greatest
Plumbing & Mechanical-Commercial, Multi-Family and Mixed Use	40% of Plumbing & Mechanical permit fee or \$120 (1hr min) whichever is greatest
Other: All overtime plan review as determined by the building official based on staff availability	\$360 (2hr min at \$180 hourly) and hourly whichever is greatest plan check

Fire Department Commercial Plan Review	
Building Permit Table D - Fire Fees (SRFR) 2025 fees are hereby adopted by reference Table A)	
Plan Review Fees	
Total Value	Fee
Fees for plan review are comprehensive, with two (2) review correction cycles; all additional plan reviews shall be charged at the hourly rate.	
New or Tenant Improvement Building Permits – Applies to all Occupancies except Group U (Adopt Snohomish Regional Fire & Rescue (SRFR) by reference. Section 2, table A Building Permit Fees	
Group R-3 or IRC Dwellings (regardless of valuation)	\$31
\$0-\$1000	\$31
\$1,001-\$5,000	\$31

\$5,001-\$10,000	\$61
\$10,001-\$20,000	\$10,001-\$28,000 \$91
\$20,001-\$45,000	\$28,001-\$55,000 \$180
\$45,001-\$100,000	\$55,001-\$275,000 \$299
\$100,001-\$250,000	\$275,001-\$550,000 \$419
\$250,001-\$500,000	\$550,001-\$1,000,000 \$568
\$500,001-\$1,000,000	\$1,000,001-\$2,000,000 \$788
\$1,000,001-\$1,500,000	\$2,000,001-\$5,000,000 \$896
\$1,500,001-\$2,000,000	\$5,000,001-\$10,000,000 \$1,076
>\$2 million	Over \$10,000,000 \$1,254 fee plus \$66 per \$500,000

C. Fire (SRFR) 2025 fees are hereby adopted by reference. See SRFR Tables A, B, C, D and E, F, G, H, I, J, K, L, M, N and O for Sprinkler and Alarm fees, Operational, Investigation, Miscellaneous, City Administrative and Technology.

D. Miscellaneous Building Permit Fees. Tables B2 and B3 specifies those fees charged for permits to be issued pursuant to the Washington State Building Code and which are not included in the provisions of [Section 3](#) Subsections A and B.

Section 45. Animal Code Fees. Fees for other various services, actions, and permits related to Animal Control, as per LSMC Title 5, shall be as listed in Table D.

Table D: Animal Code Fees

Permit/Action	Fee (\$)
Dog/Cat License:	
– Each dog or cat licensed within 60 days of residency or within 60 days of acquiring pet, lifetime	Free
– Each dog or cat neutered or non-neutered, lifetime	20
– Senior Citizen (defined as being 62 years of age or older) owners, lifetime	Free
– Service and guide dogs, lifetime	Free
– Duplicate license for lost or destroyed dog/cat tag	4

– Duplicate license - Senior Citizen owners and Service/Guide Dogs – Other Code Violations: ■ First Offense, For first offense the fee for such violation will be set equivalent to the Basic Rule Violation as set forth in the Justice Information System (JIA) Law Table as published by the Administrative Office of the Courts. ■ Second Offense, For the second offense, the fee for such violation shall be set equivalent to double the Basic Rule Violation as set forth in the Justice Information System (JIA) Law Table as published by the Administrative Office of the Courts.	Free
Impound Fees for Cost Recovery: – Dogs and cats (at police kennel) – Animals – - Dogs, Cats and other animals (at/or transported to animal shelter) As set forth by the Everett Animal Shelter animal impound fee schedule, plus an additional \$5.00 administrative fee for reviewing and processing billing statements. – – Additionally, any costs incurred which exceed the base fee and which are associated with the collection, impoundment, maintenance, treatment, and destruction of the animal(s), any fees owing, and any costs of damage cause by the animal(s) shall be the liability of the owner. The City is not responsible for such costs incurred.	25 30 Varies
Pasture/Waste Management Plan (Sec 5.18.040): See Table A Land Use Fees	

Section 56. Miscellaneous Police Fees. Fees for various Police services, actions, and permits shall be as listed in Table E.

Table E: Schedule of Miscellaneous Police Fees & Fines

Permit/Action/Service	Fee (\$)
Fingerprinting:	
1. For Concealed Pistol and Solicitor Licenses	State fee
2. People who work or reside in the City (per 2 cards)	10
3. People who do not work or reside in the City (per 2 cards)	20
Fine:	
1. Failure to pay fee (50% reduction if paid within 24 hours)	40
DUI cost recovery:	
1. Administrative fee	200
2. Jail booking fee (or as revised by Snohomish County or City of Marysville)	82
3. Daily lodging fee (or as revised by Snohomish County or City of Marysville)	61
False Alarm Fees:	
1. Second response to premises within six months after the first response	25
2. Third response to premises within six months after a second response	50
3. Fourth response to premises in six months after the third response and for all succeeding responses within six months of last response	100
Impound Fees for Cost Recovery:	
Signs if owner wants returned, per sign	25
Impound fee for wheeled recreational devices	60
Administrative storage fee for impounded vehicles	15
Fine for parking:	
1. Fine for parking as described in Lake Stevens Municipal Code Section 7.12.090, Prohibited Parking	100
Off-duty Officer:	Refer to current billable rate schedule
Security for Non-profits	
Security for others (includes a 15% administrative fee)	
Special Event Services Deposit: (For special planned events that require additional police services)	\$100 per hour of event with one hour minimum
Letters for search of local criminal justice data bases	10
Administrative dismissal of infraction for operating motor vehicle without insurance – administrative fee	25

Section 76. Miscellaneous Fees. Fees for various other services, actions, and permits shall be as listed in Table F.

Table F: Schedule of Miscellaneous Fees and Fines

Permit/Action	Fee or Fine (\$)
Public Works and Parks and Recreation Departments:- Hourly Rate for Service for Non-profits Hourly Rate for Service for others (includes a 15% administrative fee) Equipment/Assets: - Theft or Vandalism/Damage - Lost Items (applies when City items are leant out to events)	Refer to current billable rate schedule

Permit/Action	Fee or Fine (\$)
- In-house Copying of City documents to pdf when original document is not in electronic format.	15¢/page/side
- Electronic files or attachments uploaded to e-mail, cloud-based data storage service or other means of electronic delivery.	10¢/page/side \$1 extra for copy to CD
- Transmission of public records in an electronic format or for the use of agency equipment to send the records electronically. The City shall take reasonable steps to provide the record in the most efficient manner available to the agency in its normal operations.	5¢ per each four electronic files or attachments plus 10¢ per gigabyte
- Digital storage media or device provided by the City, the actual cost of any container or envelope used to mail the copies to the requestor and the actual postage or delivery charge	Actual Cost
- In-House duplication of City documents to CD, such as - Comprehensive Plan, Lake Stevens Municipal Code Title 14, - Urban Design Standards, Engineering Design and Development Standards, etc.	Actual Cost
- Documents or CDs printed by outside vendor	Actual cost to reproduce (minimum deposit required); requestor may arrange to pay outside vendor directly)
- Maps - Duplication of maps less than 11"x17"	\$.15/page
- Maps - Duplication of maps greater than 11"x17" and	\$1 per square foot for in-house printing or actual cost if sent out to reproduce
- Special requests for plotted maps, aerials, plans, etc. (each)	\$0.84 per minute
- Police Body Worn Camera Redaction of audio/video	\$1/tape/disc Actual cost to reproduce
	40¢

Permit/Action	Fee or Fine (\$)
- Audio recordings of meetings: • Duplicated by Staff • Duplicated by outside vendor - Color photos (cost to reproduce) - Certified copy of a public record	\$5 for 1 st Page and \$1 each after the 1 st Page
Dishonored Check Fine (in payment of City services)	\$35
Technology Fee	A technology fee of three (3) percent will be assessed on city services including, but not limited to issued building and land use permits and park and event rentals.

Section 78. Parks and Recreation Community Facility Rental Fees. Fees for renting the City's facilities and using recreational services and parks ~~Community Center and other facilities~~ shall be as listed in this section. Table G.

Table G: Schedule of Rental Fees

Classification	Rental Amount (\$)
Facilities	
Athletic Fields	Youth Sports: \$20 every 2 hrs
	Adult Sports: \$30 every 2 hrs
Eagle Ridge Community Garden Bed Rental (Annually)	\$50 \$25 ADA Bed (half size)

Table G1: Mill Rental Fees

	Saturday	Friday or Sunday	Mon-Thurs
Entire Mill	\$2000	\$1800	
Hartford Hall	\$1500	\$1200	\$85/hr \$800 all day
Hartford Hall w/ The Stack	\$1800	\$1500	\$1000
The Stack	\$70 /hr	\$70/hr	\$60/hr

Sawyers Room	\$120/hr	\$100/hr	
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Non-Profit Rental Fee: 20% discount (rounded up to the nearest dollar)

1. ******Non-Profit Community Interest Groups devoted to community interest whose activities generally take place within the geographical confines of the City of Lake Stevens. This classification would include, but not be limited to: Girl Scouts, Lake Stevens Historical Society and Lake Stevens Rowing Club. Non-profit group is defined as being registered with the Secretary of State as a non-profit.
2. Use of public facilities for the purpose of generating personal gain is prohibited without written agreement with the City of Lake Stevens.

Table G2: Mill Deposits and Cancellation/Modification Fees

The Mill Deposits (refundable when the facility is returned to pre-rental condition and all rules and rental times are followed.

	Deposit	Add Alcohol	Deposit & Alcohol
Entire Mill or Two Rooms	\$500	\$500	\$1,000
Individual Rooms or Hourly	\$250	\$250	\$500

~~Table G2: The Mill – Other Fees~~

Cancellation Fee	\$250
Modification Fee (change in hours and/or days; not for adding hours before/after).	\$35

~~**Section 9. Park Fees.** Fees for boat launch parking and the rental of Park Shelters shall be as listed in Table H (below).~~

Table HG3: Schedule of All Other Park Fees

	Number of shelters	Rate
Park Shelter/Facility	Rental fee	
Lundeen Park	North or South Shelter (half)	\$100
	Full Shelter (both sides)	\$200
North Cove Park Shelter		\$100

North Cove Park Observation Deck	\$100-\$
Mill Outdoor Plaza Rental	\$100
All Shelters/Facilities – Half Day Rentals	\$60 (Available during peak season, April 1 through September 30.)
Cancellation Fee for Shelters/Facilities	\$25 if cancelled more than 14 days in advanced. No refunds 14 days or less from reservation date.
Reservation Date Modification	\$10 (Modifications cannot be made 14 days or less from reservation date.)
<u>Other Park Fees</u>	<u>Rental fee</u>
<u>Eagle Ridge Community Garden Bed Rental (Annually)</u>	<u>\$50</u> <u>\$25 ADA Bed (half size)</u>
<u>Athletic Fields</u>	<u>Adult Sports: \$30 every 2 hrs</u> <u>Youth Sports: \$20 every 2 hrs</u>
Boat Launch Parking	\$10 for one day \$5 for three-hour parking
<u>Boat Launch</u> Annual Parking Pass	\$75 \$60 for Lake Stevens Residents (One per household)
<u>Park Permit Fee</u>	<u>\$35</u> <u>(Waived with Shelter/Facility Reservation)</u>
<u>Event Fees</u>	<u>See Land Use Fees Table A</u>
<u>Recycle Containers (ClearStreams)</u>	<u>\$10/unit deposit</u> <u>Actual Cost + 20% (replacement fee for unreturned or damaged units)</u>
<u>Boat Launch Closure</u>	<u>\$200/day</u>
<u>Mill Spur Closure</u>	<u>\$200/day</u>
Technology Fee (CivicRec Transactions)	3%

Section 810. Stormwater Utility and Lake Management Charges. Fees for the Stormwater Management Utility, as per LSMC Title 11, shall be as listed in Table IA (below).

Table IA: Stormwater Management Utility

Type	Impervious Area per Equivalent Service Unit	Annual Rate per
Residential and Multifamily Residential with Five or Fewer Units ¹	NA	\$273 Year 2025 \$281 Year 2026 \$290 Year 2027

All Other Customers, Including Commercial and Multifamily Residential with Six or More Units	3,000 square feet	\$273 Year 2025 \$281 Year 2026 \$290 Year 2027
Undeveloped ²	NA	No Charge
State Highways		Set in accordance with RCW 90.03.525
Low Income Senior or Disabled Exemption		Set in accordance with Snohomish County guidelines

1. Multifamily residential units with five or fewer units will be charged the ESU rate multiplied by the number of units.
2. Undeveloped lots are not altered from the natural state by construction and may include lakefront and split lots.
3. Surface water utility service charges are evaluated in accordance with LSMC Title 11.
4. A developed parcel will receive a minimum of one ESU.

Fees for the Lake Management, as per Title 11 LSMC, shall be listed in Table IB (below).

Table IB: Lake Management Benefit Assessment

Class		Impervious Surface %	Monthly Rate	Annual Rate
Lakefront Lot		NA	\$16.00 per parcel	\$192.00 per parcel
Split Lot		NA	\$11.33 per parcel	\$136.00 per parcel

1. The lakefront lot assessment applies to each developed parcel within 200-feet of the lake shore. The split lot assessment applies to each land parcel with a portion of the lot abutting the lake shore and an upland portion beyond the limits of the shoreline master program. Each parcel abutting the lake will be charged a lakefront/split lot surcharge in addition to the appropriate Stormwater Management Utility rate.
2. Lakefront lots developed with only a dock or other over the water structure are developed parcels.
3. Lakefront /split lot parcels with multiple single family structures will be charged the applicable assessment in addition to the single family Stormwater Management Utility rate multiplied by the number of units.
4. Commercial lakefront/split lot parcels will be charged a lakefront/split lot assessment in addition to the appropriate rate category by their percentage of impervious surface.
5. Parcels with a common interest in a community beach will be charged a proportionate share of the lakefront assessment in addition to their single family (or other) Stormwater Management Utility rate.

PASSED by the City Council of the City of Lake Stevens on the 27th day of May, 2025 ~~17th day of~~

| December, 2024.

Brett Gailey, Mayor

ATTEST:

Kelly Chelin, City Clerk

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Ordinance 1198 - 2025 Budget Amendment No. 1

Contact Person/Department: Barb Stevens, Finance

Budget Impact: The budget ordinance will amend the beginning and ending balances, revenues and expenditures in the funds set forth in the ordinance.

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

ADOPT: Ordinance No. 1198 Amending Budget Ordinance No. 1191

SUMMARY/BACKGROUND:

Throughout the year, the City Council authorizes various purchase requests and agreements. At the time of authorization, the budget impact is presented to the Council as part of the information required in order for the Council to make an informed decision. The budget amendment follows to adjust the specific line items that will be affected by purchase or contract award.

Due to revenue receipts and expenditure costs outside the expected values during the 2025 budget process, the 2024 ending fund balances are different from what was adopted in the 2025 budget as beginning balances. The amendments made to the beginning fund balances reflect the actual 2024 ending fund balances.

In addition to the beginning balances, amendments are being proposed to revenue and expenditure line items throughout the funds. Proposed amendments are based on changes in estimates (based on prior year actuals and current year actuals to date), prior year budgeted items not completed during the year (need reauthorization), new requests, or other obligations.

Ordinance 1198 has been updated to include the park operating costs and staff settlement agreement approved during the May 20th City Council meeting.

The following tables summarize amendment 1198. Only funds with proposed amendments are included.

Summary of Ordinance 1198 - Amendment #1 to the 2025 Budget - CITYWIDE

Budget Action	Budgeted Beginning Balance	Budgeted Resources	Budgeted Expenditures	Budgeted Ending Balance
2025 Original Budget - 1191	\$57,944,349	\$55,456,617	\$72,044,412	\$41,356,554
Budget Amendment #1 - 1198	\$12,908,389	\$7,144,284	\$19,948,734	\$103,939
Totals	\$70,852,738	\$62,600,901	\$91,993,146	\$41,460,493

Summary of Ordinance 1198 – Amendment #1 to 2025 Budget by FUND

Fund #	Fund Name	Change in Beginning Balance	Change in Resources	Change in Expenditures	Change in Ending Balance
001	General	\$1,236,614	\$503,536	\$3,021,521	(\$1,281,371)
101	Street	\$126,485	\$140,000	\$207,039	\$59,446
111	Drug Seizure & Forfeiture	\$1,700	\$0	\$0	\$1,700
112	Municipal Arts Fund	\$31,426	\$0	\$25,000	\$6,426
120	Transportation Benefit Fund	(\$119,497)	\$0	\$0	(\$119,497)
215	2021A LTGO Bond - 17005	\$455	\$0	\$0	\$455
216	2024A LTGO Bond - City Campus	\$7,590	\$0	\$0	\$7,590
301	Cap. Proj.-Dev. Contrib.	\$2,102,925	\$0	\$1,874,994	\$227,931
302	Park Mitigation	(\$78,121)	\$2,687,723	\$2,348,928	\$260,674
303	REET 1	\$81,565	\$0	\$0	\$81,565
304	REET 2	(\$317,965)	\$147,050	(\$381,262)	\$210,347
306	Facility Capital Project	\$224,433	\$0	\$176,322	\$48,111
307	Infrastructure Capital Project	\$7,839,189	\$2,910,000	\$10,749,189	\$0
309	Sidewalk Capital Project	\$234,102	\$0	\$118,787	\$115,315
401	Sewer	\$37,628	\$0	\$41,454	(\$3,826)
410	Storm and Surface Water	\$6,804	\$242,000	\$196,250	\$52,554
411	Storm Water Capital	\$1,003,839	\$513,975	\$1,367,982	\$149,832
501	Unemployment	\$15,635	\$0	\$0	\$15,635
510	Equipment Fund - Computers	\$138,541	\$0	\$168,854	(\$30,313)
515	Equipment Fund - Vehicles	\$966	\$0	\$0	\$966
520	Equipment Fund-Police	\$161,153	\$0	\$22,676	\$138,477
525	Equipment Fund - Parks	\$0	\$0	\$11,000	(\$11,000)
530	Equipment Fund-PW	\$145,479	\$0	\$0	\$145,479
633	Treasurer's Trust	\$27,443	\$0	\$0	\$27,443
	Total	\$12,908,389	\$7,144,284	\$19,948,734	\$103,939

Staffing

As previously authorized by the City Council, a Police Community Service Officer position has been added to the amended 2025 Organizational Chart and the Police Administrative Assistant position has been reclassified to Senior Administrative Assistant – Confidential.

APPLICABLE CITY POLICIES:

In accordance with the Financial Management Policies, Budget Themes and Policies, and the Revised Code of Washington, changes in the adopted budget must be brought before the City Council.

ATTACHMENTS:

1. Ordinance 1198 - 2025 Budget Amendment No 1
2. 2025 City Organizational Chart - BA1
3. 2025 Budget Amendment No.1 - Detail

**CITY OF LAKE STEVENS
LAKE STEVENS, WASHINGTON
ORDINANCE NO. 1198**

AN ORDINANCE OF THE CITY OF LAKE STEVENS, WASHINGTON, AMENDING THE 2025 BUDGET AS SET FORTH IN ORDINANCE NO. 1191 CONCERNING FUND BALANCES, REVENUES AND EXPENDITURES FOR VARIOUS FUND BALANCES FOR THE YEAR 2025; PROVIDING FOR SUMMARY PUBLICATION BY ORDINANCE TITLE, AND FOR AN EFFECTIVE DATE.

WHEREAS, the City of Lake Stevens adopted the 2025 budget pursuant to Ordinance No. 1191; and

WHEREAS, the City of Lake Stevens will receipt revenues and incur expenditures in categories and amounts other than anticipated in the adopted 2025 budget; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LAKE STEVENS DO ORDAIN AS FOLLOWS:

SECTION 1. The 2025 budget, as adopted in Ordinance No. 1191, is hereby amended as follows:

<i>Fund</i>	<i>Description</i>	<i>Current Budget</i>	<i>Amended Budget</i>	<i>Amount of Inc/(Dec)</i>
001 - General	Beginning Fund Balance	\$22,424,126	\$23,660,740	\$1,236,614
001 - General	Revenues	\$23,060,737	\$23,564,273	\$503,536
001 - General	Expenditures	\$31,986,428	\$35,007,949	\$3,021,521
001 - General	Ending Fund Balance	\$13,498,435	\$12,217,064	(\$1,281,371)
101 - Street	Beginning Fund Balance	\$2,040,186	\$2,166,671	\$126,485
101 - Street	Revenues	\$3,927,007	\$4,067,007	\$140,000
101 - Street	Expenditures	\$4,308,722	\$4,515,761	\$207,039
101 - Street	Ending Fund Balance	\$1,658,471	\$1,717,917	\$59,446
111 - Drug Seizure & Forfeiture	Beginning Fund Balance	\$69,336	\$71,036	\$1,700
111 - Drug Seizure & Forfeiture	Ending Fund Balance	\$36,364	\$38,064	\$1,700
112 - Municipal Arts	Beginning Fund Balance	\$386	\$31,812	\$31,426
112 - Municipal Arts	Expenditures	\$0	\$25,000	\$25,000
112 - Municipal Arts	Ending Fund Balance	\$52,753	\$59,179	\$6,426
120 - Transportation Benefit	Beginning Fund Balance	\$1,590,682	\$1,471,185	(\$119,497)
120 - Transportation Benefit	Ending Fund Balance	\$1,792,861	\$1,673,364	(\$119,497)
215 - 2121A LTGO Bond	Beginning Fund Balance	\$0	\$455	\$455
215 - 2121A LTGO Bond	Ending Fund Balance	\$0	\$455	\$455
216 - 2024A LTGO Bond - CC	Beginning Fund Balance	\$0	\$7,590	\$7,590
216 - 2024A LTGO Bond - CC	Ending Fund Balance	\$10,000	\$17,590	\$7,590
301 - Cap. Proj - Dev. Contrib.	Beginning Fund Balance	\$3,286,106	\$5,389,031	\$2,102,925
301 - Cap. Proj - Dev. Contrib.	Expenditures	\$560,000	\$2,434,994	\$1,874,994
301 - Cap. Proj - Dev. Contrib.	Ending Fund Balance	\$3,526,216	\$3,754,147	\$227,931
302 - Park Mitigation	Beginning Fund Balance	\$2,333,021	\$2,254,900	(\$78,121)
302 - Park Mitigation	Revenues	\$1,952,352	\$4,640,075	\$2,687,723

302 - Park Mitigation	Expenditures	\$3,593,350	\$5,942,278	\$2,348,928
302 - Park Mitigation	Ending Fund Balance	\$692,023	\$952,697	\$260,674
303 - Cap. Imp. - REET I	Beginning Fund Balance	\$8,114,460	\$8,196,025	\$81,565
303 - Cap. Imp. - REET I	Ending Fund Balance	\$8,456,273	\$8,537,838	\$81,565
304 - Cap. Imp. - REET II	Beginning Fund Balance	\$6,826,358	\$6,508,393	(\$317,965)
304 - Cap. Imp. - REET II	Revenues	\$4,763,387	\$4,910,437	\$147,050
304 - Cap. Imp. - REET II	Expenditures	\$7,585,300	\$7,204,038	(\$381,262)
304 - Cap. Imp. - REET II	Ending Fund Balance	\$4,004,445	\$4,214,792	\$210,347
306 - Facility Capital Project	Beginning Fund Balance	\$3,196,004	\$3,420,437	\$224,433
306 - Facility Capital Project	Expenditures	\$6,914,800	\$7,091,122	\$176,322
306 - Facility Capital Project	Ending Fund Balance	\$185,204	\$233,315	\$48,111
307 - Infrastructure Cap Project	Beginning Fund Balance	\$0	\$7,839,189	\$7,839,189
307 - Infrastructure Cap Project	Revenues	\$0	\$2,910,000	\$2,910,000
307 - Infrastructure Cap Project	Expenditures	\$0	\$10,749,189	\$10,749,189
309 - Sidewalk Capital Projects	Beginning Fund Balance	\$281,899	\$516,001	\$234,102
309 - Sidewalk Capital Projects	Expenditures	\$100,000	\$218,787	\$118,787
309 - Sidewalk Capital Projects	Ending Fund Balance	\$196,899	\$312,214	\$115,315
401 - Sewer	Beginning Fund Balance	\$58,404	\$96,032	\$37,628
401 - Sewer	Expenditures	\$798,285	\$839,739	\$41,454
401 - Sewer	Ending Fund Balance	\$58,404	\$54,578	(\$3,826)
410 - Storm & Surface Water	Beginning Fund Balance	\$1,915,847	\$1,922,651	\$6,804
410 - Storm & Surface Water	Revenues	\$6,323,583	\$6,565,583	\$242,000
410 - Storm & Surface Water	Expenditures	\$7,128,577	\$7,324,827	\$196,250
410 - Storm & Surface Water	Ending Fund Balance	\$1,110,853	\$1,163,407	\$52,554
411 - Storm Water Capital	Beginning Fund Balance	\$4,133,203	\$5,137,042	\$1,003,839
411 - Storm Water Capital	Revenues	\$2,793,594	\$3,307,569	\$513,975
411 - Storm Water Capital	Expenditures	\$2,628,800	\$3,996,782	\$1,367,982
411 - Storm Water Capital	Ending Fund Balance	\$4,297,997	\$4,447,829	\$149,832
501 - Unemployment Fund	Beginning Fund Balance	\$10,949	\$26,584	\$15,635
501 - Unemployment Fund	Ending Fund Balance	\$11,949	\$27,584	\$15,635
510 - Equip Fund - Computer	Beginning Fund Balance	\$101,151	\$239,692	\$138,541
510 - Equip Fund - Computer	Expenditures	\$818,992	\$987,846	\$168,854
510 - Equip Fund - Computer	Ending Fund Balance	\$114,722	\$84,409	(\$30,313)
515 - Equip Fund - Vehicles CD	Beginning Fund Balance	\$120,060	\$121,026	\$966
515 - Equip Fund - Vehicles CD	Ending Fund Balance	\$124,128	\$125,094	\$966
520 - Equip Fund - Police	Beginning Fund Balance	\$864,425	\$1,025,578	\$161,153
520 - Equip Fund - Police	Expenditures	\$220,106	\$242,782	\$22,676
520 - Equip Fund - Police	Ending Fund Balance	\$1,023,853	\$1,162,330	\$138,477
525 - Equip Fund - Parks	Expenditures	\$69,240	\$80,240	\$11,000
525 - Equip Fund - Parks	Ending Fund Balance	\$69,760	\$58,760	(\$11,000)
530 - Equip Fund - PW	Beginning Fund Balance	\$576,685	\$722,164	\$145,479
530 - Equip Fund - PW	Ending Fund Balance	\$434,944	\$580,423	\$145,479
633 - Treasurer's Trust	Beginning Fund Balance	\$1,061	\$28,504	\$27,443
633 - Treasurer's Trust	Ending Fund Balance	\$0	\$27,443	\$27,443

SECTION 2. Except as set forth above, all other provisions of Ordinance 1191 shall remain in full force, unchanged.

SECTION 3. Effective Date and Publication. A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in force five (5) days after the date of publication.

PASSED by the City Council of the City of Lake Stevens this 6th day of June, 2025.

Brett Gailey, Mayor

ATTEST/AUTHENTICATION:

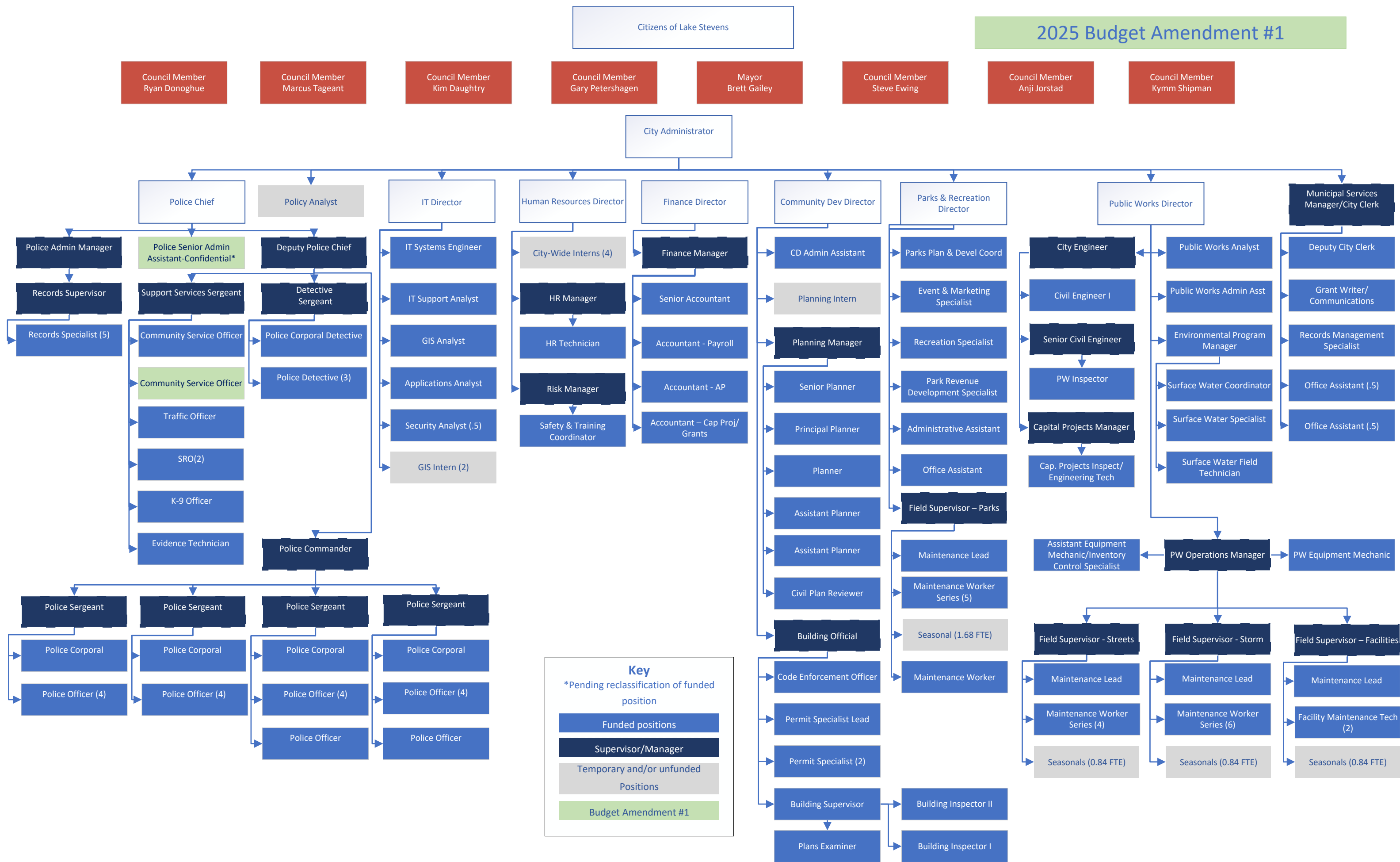
Kelly Chelin, City Clerk

APPROVED AS TO FORM:

Greg Rubstello, City Attorney

Presented: May 20, 2025
Final Reading: June 6, 2025

Published:
Effective:



Project	Fund	Fund #	Revenue/Expenditure Account	Type	Total Amended	Notes	N
Park Grant	Park Mit	302	PM - SnoCo SCPP Grants	Rev	\$100,000	West Lake Park - County REET Grant	Adj
Park Grant	Park Mit	302	PM - SnoCo SCPP Grants	Rev	\$87,134	North Cove Marina - County REET Grant	Adj
Park Grant	Park Mit	302	Snohomish County SCPP Grants	Rev	\$45,000	RF - Grant Remaining - Frontier Heights	RF
Police Grant	General	001	DOJ Fed Dir 16.607 BPV Grant	Rev	\$2,550	RF - Grant Remaining	RF
Police Grant	General	001	LE - CJTC Grant	Rev	\$41,739	RF - Grant Remaining - Wellness	RF
Facilities Grant	GFComm	004	EEECBG - Fed Indirect Grant	Rev	\$76,130	RF - Grant Remaining - HVAC	RF
Operations	GFComm	005	RP - Settlements	Exp	\$8,312	Settlement with Tenants Due to HVAC Issues	C
Software	IT Capital	510	LR - Microsoft Enterprise Agmt	Exp	\$56,996	Increase for Microsoft CoPilot Licenses (5/6/25)	C
Software	IT Capital	510	LR - Misc Renewals	Exp	(\$48,142)	Duplicated Budget Item	Adj
Personnel	General	001	LE-Holiday Cashout	Exp	\$50,000	Increase in Cash Out for Actual Usage	Adj
IT Capital Eqpt	IT Capital	510	Capital - Purch Computer Equip	Exp	\$160,000	RF - Primary Datacenter, HS Internet, Security Solution	RF
Software	General	001	FI-Professional Service	Exp	\$20,000	RF - Springbrook Module Upgrades	RF
Software	General	001	IT-Professional Services	Exp	\$34,000	RF - Stoneshare Project - Sharepoint Content Migration	RF
Operations	General	001	PL - Citywide Beautification	Exp	\$75,000	RF - Reallocating Remaining Budget - Citywide Signage	RF
Grant	General	001	LE-Minor Equipment	Exp	\$30,000	RF - Accreditation Grant & Fingerprint Scanners	RF
Donation	General	001	LE-Donation Exp - Other	Exp	\$13,248	RF - Remaining Donation Funds	RF
Personnel	General	001	LE-Equipment - New Officers	Exp	\$30,000	RF - Remaining Budget - Not Budgeted in 2025	RF
Grant	General	001	LE-Prof Srv - Wellness	Exp	\$2,200	RF - Remaining Budget - Grant Reimbursable	RF
Donation	General	001	PK-Operating Supplies	Exp	\$15,168	RF - Park Communication Boards - Donations Received 2024	RF
Operations	Street	101	ST-Traffic Control - Supply	Exp	\$12,611	RF - Reallocating Remaining Traffic Control Signs/Posts	RF
Art	Art	112	Art - Public Art Acquisition	Exp	\$25,000	RF - Public Art Contribution - Outstanding in 2024	RF
Grant	SWM	410	DOE - Capacity Grant Op Costs	Exp	\$60,000	RF - Revenues Accounted for in 2025, not Expenses	RF
Software	GF Pand Rec	004	PR - Financial Software	Exp	(\$2,155)	RF - Overspent Expectation in 2024. Correct 2025 Budget	RF
CSO & SR AA	General	001	LE - Salaries	Exp	\$83,000	Additional CSO Position (1/1/25) & Reclass of Sr Admin Asst (4/16/25)	C
CSO & SR AA	General	001	LE - Benefits	Exp	\$17,500	Additional CSO Position (1/1/25) & Reclass of Sr Admin Asst (4/16/25)	C
CSO & SR AA	General	001	LE - Social Security	Exp	\$5,800	Additional CSO Position (1/1/25) & Reclass of Sr Admin Asst (4/16/25)	C
CSO & SR AA	General	001	LE -Retirement	Exp	\$4,600	Additional CSO Position (1/1/25) & Reclass of Sr Admin Asst (4/16/25)	C
CSO & SR AA	General	001	LE - Workers Compensation	Exp	\$3,125	Additional CSO Position (1/1/25) & Reclass of Sr Admin Asst (4/16/25)	C
CSO & SR AA	General	001	LE - Equipment - New Officers	Exp	\$11,368	Uniform & Equipment	C
CSO & SR AA	General	001	LE-Capital Outlays Equipment	Exp	\$22,182	Vehicle Equipment	C
CSO & SR AA	LE Capital	520	LE - Lease Agreements	Exp	\$11,676	Vehicle Lease	C
Street Utility	Street	101	Utility Tax Sewer	Rev	\$110,000	Estimated Actual Post Budget Adoption	C
Street Utility	Street	101	ST - Capital Equipment	Exp	\$200,000	Pavement Program Capital Equipment	C
Comp Plan/EDDS	General	001	PL-Professional Service	Exp	\$53,000	RF - EDDS & Comp Plan Budget	RF
Comp Plan/EDDS	Street	101	ST-Prof Srv - Engineering	Exp	\$28,686	RF - Remaining Budget - EDDS Update	RF
Comp Plan/EDDS	Street	101	Commerce Grants - State	Rev	\$10,000	RF - Grant - Multiyear Project	RF
Comp Plan/EDDS	Street	101	ST - Prof Services - Comp Plan	Exp	\$13,941	RF - Remaining Budget - Grant Reimbursable	RF
Police - Taser	General	001	LE - Salaries	Exp	(\$11,000)	Fund Change - Move New Employee Taser Purchase to 520 (Net \$0)	Adj
Police - Taser	LE Capital	520	Taser Installment Purch	Exp	\$11,000	Fund Change - Move New Employee Taser Purchase to 520 (Net \$0)	Adj

Project	Fund	Fund #	Revenue/Expenditure Account	Type	Total Amended	Notes	N
Salmonoid	SWM	410	Commerce Grant	Rev	\$202,000	Multiyear Grant Funded Project	Adj
Salmonoid	SWM	410	SW - Salmonoid Basin Comp Plan	Exp	\$247,000	Multiyear Grant Funded Project	Adj
Park - Equip	General	001	Lease Agreements	Exp	(\$11,000)	Fund Change - New Vehicle Lease to Park Cap Fund - Net \$0	Adj
Park - Equip	Park Capital	525	PK - Lease Agreements	Exp	\$9,400	Fund Change - New Vehicle Lease to Park Cap Fund - Net \$0	Adj
Park - Equip	Park Capital	525	PK - Cap Lease Fees	Exp	\$1,600	Fund Change - New Vehicle Lease to Park Cap Fund - Net \$0	Adj
Permit Review	GFPermit	003	Interfund Transfer Out	Exp	\$443,117	Effectively Tracking Staff Related Permit Review (Net \$0)	Adj
Permit Review	General	001	Interfund Transfer In	Rev	\$383,117	Effectively Tracking Staff Related Permit Review (Net \$0)	Adj
Permit Review	Street	101	Interfund Transfer In	Rev	\$20,000	Effectively Tracking Staff Related Permit Review (Net \$0)	Adj
Permit Review	SWM	410	Interfund Transfer In	Rev	\$40,000	Effectively Tracking Staff Related Permit Review (Net \$0)	Adj
Storm Fees	General	001	GG-Storm Drainage	Exp	\$10,375	Update Fees for City Owned Parcels	Adj
Storm Fees	General	001	CS- Library Storm Drainage	Exp	\$1,465	Update Fees for City Owned Parcels	Adj
Storm Fees	General	001	CS- Museum - Utilities	Exp	\$326	Update Fees for City Owned Parcels	Adj
Storm Fees	GFCComm	005	Rental Property Utilities	Exp	(\$1,699)	Update Fees for City Owned Parcels	Adj
Storm Fees	Street	101	ST-Storm Drainage	Exp	(\$2,372)	Update Fees for City Owned Parcels	Adj
Storm Fees	SWM	410	SW - Drainage	Exp	(\$2,291)	Update Fees for City Owned Parcels	Adj
Liability Ins	General	001	FI-Insurance	Exp	(\$12)	WCIA Rates - Actual Rate & Coverages	Adj
Liability Ins	General	001	LE-Insurance	Exp	\$91	WCIA Rates - Actual Rate & Coverages	Adj
Liability Ins	General	001	PK-Insurance	Exp	\$225	WCIA Rates - Actual Rate & Coverages	Adj
Liability Ins	General	001	GG-Insurance	Exp	\$824	WCIA Rates - Actual Rate & Coverages	Adj
Liability Ins	Street	101	ST-Insurance	Exp	\$244	WCIA Rates - Actual Rate & Coverages	Adj
Liability Ins	SWM	410	SW-Insurance	Exp	(\$137)	WCIA Rates - Actual Rate & Coverages	Adj
Liability Ins	GFCComm	005	Rental Property Insurance	Exp	\$2,133	WCIA Rates - Actual Rate & Coverages	Adj
L&I Insurance	General	001	Legislative - Workers Comp	Exp	\$109	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	Executive - Workers Comp	Exp	\$172	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	AD-Workers Comp	Exp	\$188	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	CC-Workers Comp	Exp	\$423	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	FI-Workers Comp	Exp	\$536	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	HR-Workers Comp	Exp	\$524	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	IT-Workers Comp	Exp	\$536	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	PL-Workers Comp	Exp	\$2,406	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	PB-Workers Comp	Exp	\$6,385	Industrial Insurance Actual Rates & Experience Factor - 4% Increase	Adj
L&I Insurance	General	001	LE-Workers Comp	Exp	\$112,986	Industrial Insurance Actual Rates & Experience Factor - 135% Increase	Adj
L&I Insurance	General	001	PK-Workers Comp	Exp	\$14,827	Industrial Insurance Actual Rates & Experience Factor - 49% Increase	Adj
L&I Insurance	General	001	GG-Workers Comp	Exp	\$5,039	Industrial Insurance Actual Rates & Experience Factor - 49% Increase	Adj
L&I Insurance	Street	101	ST-Workers Comp	Exp	\$15,774	Industrial Insurance Actual Rates & Experience Factor - 49% Increase	Adj
L&I Insurance	SWM	410	SW-Workers Comp	Exp	\$18,620	Industrial Insurance Actual Rates & Experience Factor - 49% Increase	Adj
Park Operations	General	001	PK-Operating Supplies	Exp	\$20,750	Operating & Equipment Costs for Cavelero Park (5/20/25)	C
Park Operations	General	001	PK-Vandalism Supplies	Exp	\$1,500	Operating & Equipment Costs for Cavelero Park (5/20/25)	C
Park Operations	General	001	PK-R&M Supplies	Exp	\$4,000	Operating & Equipment Costs for Cavelero Park (5/20/25)	C
Park Operations	General	001	PK-Equipment Rental	Exp	\$4,000	Operating & Equipment Costs for Cavelero Park (5/20/25)	C
Park Operations	General	001	PK-Utilities	Exp	\$1,000	Operating & Equipment Costs for Cavelero Park (5/20/25)	C
Operations	General	001	GG-Judgement & Settlements	Exp	\$10,000	Employment Settlement (5/20/25)	C

Project	Fund	Fund #	Revenue/Expenditure Account	Type	Total Amended	Notes	N
PW Distribution	General	001	IT-Salaries	Exp	\$54,560	Reallocate IT GIS Staff (Net \$0)	Adj
PW Distribution	General	001	IT-Benefits	Exp	\$18,693	Reallocate IT GIS Staff (Net \$0)	Adj
PW Distribution	General	001	IT-Soc Security	Exp	\$4,403	Reallocate IT GIS Staff (Net \$0)	Adj
PW Distribution	General	001	IT-Retirement	Exp	\$5,017	Reallocate IT GIS Staff (Net \$0)	Adj
PW Distribution	General	001	IT-Workers Comp	Exp	\$269	Reallocate IT GIS Staff (Net \$0)	Adj
PW Distribution	General	001	PK-Salaries	Exp	(\$208,908)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	PK-Benefits	Exp	(\$40,110)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	PK-Social Security	Exp	(\$18,384)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	PK-Retirement	Exp	(\$24,233)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	PK-Workers Comp	Exp	(\$836)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	GG-Salaries Regular	Exp	\$162,978	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	GG-Benefits	Exp	\$31,292	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	GG-Social Security	Exp	\$14,342	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	GG-Retirement	Exp	\$18,905	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	General	001	GG-Workers Comp	Exp	\$652	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	GFComm	005	RP-Salaries	Exp	\$135,820	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	GFComm	005	RP-Benefit	Exp	\$26,077	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	GFComm	005	RP-Social Security	Exp	\$11,952	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	GFComm	005	RP-Retirement	Exp	\$15,755	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	GFComm	005	RP-Worker Comp	Exp	\$543	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	Street	101	ST-Salaries	Exp	(\$55,991)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	Street	101	ST-Benefits	Exp	(\$15,083)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	Street	101	ST-Social Security	Exp	(\$4,717)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	Street	101	ST-Retirement	Exp	(\$5,803)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	Street	101	ST-Workers Comp	Exp	(\$251)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	SWM	410	SW-Salaries	Exp	(\$88,459)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	SWM	410	SW-Benefits	Exp	(\$20,869)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	SWM	410	SW-Social Security	Exp	(\$7,596)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	SWM	410	SW-Retirement	Exp	(\$9,641)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj
PW Distribution	SWM	410	SW-Workers Comp	Exp	(\$377)	Reallocate PW Staff for Divisional Reorganization (Net \$0)	Adj

Project	Fund	Fund #	Revenue/Expenditure Account	Type	Total Amended	Notes	N
Capital - Museum	Facility Cap	306	Culture/Rec Facility Capital	Exp	\$176,322	RF - Remaining Budget	RF
Capital - Parks	General	001	PK - Capital Outlay	Exp	\$54,500	RF - Frontier Height Play structure Relocation	RF
Capital - Police	General	001	LE-Capital Outlay - Facilities	Exp	\$21,515	RF - PD Building Repair Budget	RF
Capital - Police	GF Pand Rec	004	Interfund Transfer Out	Exp	\$1,335	RF - 1% Art Contribution on Eligible Capital Projects - HVAC	RF
Capital - Street	Street	101	PW Retainage Release	Exp	\$20,000	RF - Revenues Accounted for in 2025, not Expenses	RF
Capital - Street	Sidewalk	309	ADA Crosswalk Improvements	Exp	\$55,787	RF - Remaining Budget	RF
Capital - Street	Sidewalk	309	SW-TBP02	Exp	\$63,000	RF - Remaining Budget - Delayed Invoice	RF
Capital - SWM	SWM Capital	411	Catherine Creek/36th St Bridge	Exp	\$222,000	RF - Remaining Budget	RF
Capital - SWM	SWM Capital	411	Downtown Regional SWM Facility	Exp	\$75,000	RF - Remaining Budget	RF
Cedarwood	Park Mit	302	State Commerce - Cedarwood	Rev	\$2,455,589	RF - Grant - Project on Hold (Net \$0)	RF
Cedarwood	Park Mit	302	PM - Cedarwood Park	Exp	\$2,455,589	RF - Remaining Budget - Project on Hold (Net \$0)	RF
Bayview	GF Pand Rec	004	PR - LS Bayview Connector	Exp	\$220,423	RF - Remaining Budget	RF
Bayview	Park Mit	302	PM -LS Bayview Connector - PT	Exp	(\$106,661)	Overspent Expectation in 2024. Correct 2025 Budget	RF
Bayview	REET 2	304	R2 - LS Bayview Connector	Exp	(\$212,000)	Overspent Expectation in 2024. Correct 2025 Budget	RF
Eagle Ridge	GF Pand Rec	004	PR - Park Acquisition	Exp	\$925,000	RF - Budget for Property Purchase & Park Plan	RF
Eagle Ridge	GF Pand Rec	004	PR - Eagle Ridge Park	Exp	(\$6,613)	Overspent Expectation in 2024. Correct 2025 Budget	RF
Hartford	SWM Capital	411	SnoCo Conservation Futures Grt	Rev	\$513,975	RF - Grant Remaining - Property Purchases	RF
Hartford	SWM Capital	411	SWC - Capital Purchases	Exp	\$70,982	RF - Remaining Budget - Grant Reimbursable	RF
Main St	REET 2	304	Main Street - FHWA/PSRC	Rev	\$147,050	RF - Remaining Grant	RF
Main RAB	REET 2	304	R2- 20th & Main (Rd Improvements)	Exp	(\$125,175)	Overspent Expectation in 2024. Correct 2025 Budget	RF
Main St	REET 2	304	R2 - Main Street	Exp	(\$21,445)	Overspent Expectation in 2024. Correct 2025 Budget	RF
Main St	Traffic Mit	301	TZ1 - Main Street	Exp	\$85,360	RF - Remaining Budget	RF
24th/91st	Infrastructure	307	Traffic Impact- Credit Receipt	Rev	\$2,800,000	RF - Multiyear Project Budgets	RF
24th/91st	Infrastructure	307	Investment Interest	Rev	\$110,000	Investment Interest Available for Project	Adj
24th/91st	Infrastructure	307	Project Construction Account	Exp	\$110,000	Investment Interest Available for Project	Adj
24th/91st	GF Pand Rec	004	PR - 17705 91st/24th	Exp	\$500,000	RF - Multiyear Project Budgets	RF
24th/91st	Traffic Mit	301	TZ3-17005- 24th St & 91st Ext	Exp	\$1,689,634	RF - Multiyear Project Budgets	RF
24th/91st	Infrastructure	307	Project Construction Account	Exp	\$10,639,189	RF - Multiyear Project Budgets	RF
24th/91st	Sewer	401	SE - Capital Outlays	Exp	\$41,454	RF - Multiyear Project Budgets	RF
24th/91st	SWM Capital	411	24th/91st Drainage/Wetland	Exp	\$1,000,000	RF - Multiyear Project Budgets	RF
131st	Traffic Mit	301	Fee In Lieu of - Sidewalks	Exp	\$100,000	RF - Sidewalk Portion of Project Funding	RF
131st	REET 2	304	131st Ave NE Sewer Extension	Exp	(\$22,642)	Overspent Expectation in 2024. Correct 2025 Budget	RF

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: CCTV Contract with Aqualis

Contact Person/Department: Shannon Farrant, Public Works

Budget Impact: \$582,912.00. City approved budget is \$775,131 for CCTV inspections and development of an Enhancement Maintenance Plan. Ecology state grant contribution is \$658,861.

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

A motion to authorize the Mayor to sign a contract with Aqualis in the amount of **\$582,912.00** for stormwater pipe cleaning and closed-circuit television (CCTV) inspection for approximately 24 miles of stormwater pipes.

SUMMARY/BACKGROUND:

The City solicited for bids to perform pipe cleaning, close-circuit TV (CCTV) inspections, and infrastructure condition rating of approximately 30 miles of stormwater pipes from 2025 – 2026. This work is part of a larger project to complete a stormwater Enhanced Maintenance Plan (EMP) and funded in partnership with the Washington Department of Ecology under the Water Quality Combined Financial Assistance grant program. The CCTV inspection builds on the 14 miles of stormwater pipes inspected in 2024.

The EMP will expand on the City's current maintenance programs and evaluate enhanced maintenance alternatives aimed at reducing pollutants to Lake Stevens and surrounding water bodies. The CCTV inspections performed under this contract and the 2024 inspections will inform the EMP alternatives analysis by analyzing infrastructure conditions and pollutant loads within the stormwater system. The 2024 CCTV inventory and pipe cleaning removed 134 tons of sediment from the stormwater network, inventoried 14 miles of stormwater pipe, and identified 326 deficiencies in the infrastructure that will be prioritized and scheduled for maintenance. In 2025 and 2026, samples of the sediment removed from the system will be evaluated to determine the

level of pollution in the system. This data will assess the effectiveness of pipe cleaning as an enhanced maintenance method, as well as infrastructure condition ratings, to determine if additional, more frequent infrastructure repairs and replacement are an option for enhanced maintenance.

There are approximately 100 miles of stormwater pipes in the stormwater infrastructure network. The City's goal is to complete inspections and condition ratings of all 100 miles. The proposed contract with Aqualis will inventory 24 miles. After 2026, the City will have completed approximately one-third of the inspections for the whole network.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Contract

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections
PUBLIC WORKS CONTRACT AGREEMENT
CONTRACT NO. _____

Funded in part by the Washington State Department of Ecology

THIS AGREEMENT made this ____ day of _____, 2025 ("Agreement"), is by and between the City of Lake Stevens, a municipal corporation in the state of Washington, ("City"), and New Restoration and Recovery Services, LLC d.b.a. Aqualis with a principal office at 20909 70th Ave West, Edmonds, WA 98026 ("Contractor").

1. **Third Party Beneficiary.** All Parties agree that the State of Washington shall be, and is hereby, named as an express third-party beneficiary of this contract, with full rights as such.
2. **Protection of the Environment.** No construction related activity shall contribute to the degradation of the environment, allow material to enter surface or ground waters, or allow particulate emissions to the atmosphere, which exceed state or federal standards. Any actions that potentially allow a discharge to state waters must have prior approval of the Washington State Department of Ecology."
3. **Contractor's Responsibilities.**
 - 3.1. **Performance of Work.** The Contractor shall do all work and furnish all tools, materials, personnel and equipment for the City project known as **Stormwater Pipe Cleaning and CCTV Inspections**, Project No **24007**, in Lake Stevens, Washington ("Project") in accordance with and as described in this Agreement; the 2024 edition of the Standard Specifications for Road, Bridge and Municipal Construction as issued by the Washington State Department of Transportation ("WSDOT Standard Specifications") and the American Public Works Association (APWA) Washington State Chapter; applicable standards and details contained in the current edition of the Lake Stevens Engineering Design and Development Standards (referenced but not included herein), the Special Provisions which modify and supplement the WSDOT Standard Specifications and are provided in Exhibit A and incorporated herein; Bid Form attached as Exhibit B and incorporated herein; addenda and change orders, if any, which are by this reference incorporated in this Agreement (all the foregoing, collectively, "Contract Documents").
 - 3.2. **Definition of Work.** The term "Work," as used in this Agreement, means the equipment, work, and labor of any sort whatsoever that may be required for the transfer of materials and for constructing and completing the Project and services necessary or incidental to fulfill the Contractor's obligations in conformance with this Agreement and the other Contract Documents.
 - 3.3. **Workmanship.** Contractor shall perform the Work in accordance with the Contract Documents in an expeditious and workmanlike manner. All materials used in the Work shall be furnished in sufficient quantities to facilitate the proper and expeditious execution of the Work and shall be new unless otherwise specified in the Contract Documents.
 - 3.4. **Construction Personnel.** The Contractor shall provide competent supervision for performance of the Work. Before commencing the Work, Contractor shall notify the City in writing of the name and qualifications of its proposed project manager so the City may review the individual's qualifications. The City may refuse to approve the proposed

CITY OF LAKE STEVENS

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project manager for reasonable cause. Any disapproved project manager shall not perform in that capacity thereafter at the worksite.

- 3.5. **Materials Furnished by Owner or Others.** In the event the Work includes installation of materials or equipment furnished by the City or other contractors or subcontractors not employed by the Contractor, it shall be the responsibility of the Contractor to examine the items so provided and thereupon handle, store, and install the items, unless otherwise provided in the Contract Documents, with such skill and care as to provide a satisfactory and proper installation. Loss or damage due to acts or omissions of the Contractor shall be the responsibility of the Contractor and may be deducted from any amounts due or to become due to the Contractor. Any defects discovered in such materials or equipment shall be reported at once to the City. Following receipt of written notice from the Contractor of defects, the City shall promptly inform the Contractor what action, if any, the Contractor shall take with regard to the defects.
4. **Independent Contractor.** Contractor is an independent contractor under this Agreement, and the parties intend that an independent contractor-client relationship is the only relationship created by this Agreement. No employee, agent, representative or subcontractor of Contractor shall be or shall be deemed to be the employee, agent representative or subcontractor of City. Contractor has no authority, and will not represent itself to have authority, to legally bind City or otherwise act for, or on City's behalf. None of the compensation or other benefits provided by City to its employees shall be available to Contractor's employees, agents, representatives or subcontractors. Contractor shall be solely responsible for all compensation, taxes, withholding, and other benefits due to its employees, agents, representatives and subcontractors. Contractor shall be solely responsible for its acts and omissions and for the acts and omissions of Contractor's agents, employees, representatives and subcontractors during performance of this Agreement. On or before the Effective Date, Contractor shall file, maintain and/or open all necessary records with the Internal Revenue Service and the State of Washington, and as may be required by RCW 51.08.195, to establish Contractor's status as an independent contractor.
5. **Performance.** Even though Contractor is an independent contractor with the authority to control and direct the performance and details of the Work, the Work must meet the approval of City and shall be subject to City's general right of inspection and supervision to secure the satisfactory completion of this Agreement.
6. **Contract Price.** The Contract Price is Five Hundred Eighty Two Thousand Nine Hundred Twelve Dollars and Zero Cents (\$ 582,912.00), including all applicable Washington State sales taxes, or as further described on the attachments. The Project Cost shall not exceed this amount without prior written authorization from the City.
- Contract pricing is 126,720 linear feet at a unit price of \$4.60 per foot.
7. **Payment.** The City shall pay the Contractor monthly payments on a date to be agreed upon by both parties. If there will be more than a single payment, the City shall retain monies earned during the progress of the Work in accordance with RCW 60.28.
8. **Final Payment.** No later than thirty (30) days after completion and final acceptance of the Project by the City as complying with the terms of this Agreement, the City shall pay to the Contractor all sums due as provided by this Agreement except retainage (Exhibit E) required to be withheld by law or agreed to in special contract provisions. Should the Contractor fail to perform or otherwise be in default under the terms of this Agreement, the City shall have the right to withhold from any payment due or to become due, or otherwise be reimbursed for, an amount sufficient to protect the City from any loss that may result. Payment of the amount

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Stormwater Pipe Cleaning and CCTV Inspections

withheld shall be made when the grounds for withholding have been removed. Prior to final payment to the Contractor, the Contractor shall furnish evidence satisfactory to the City that there are no claims, obligations, or liens outstanding in connection with the Work. Acceptance of final payment shall constitute a waiver of all claims by the Contractor for compensation for its Work.

9. **Prevailing Wages.** The Contractor shall pay prevailing wages for Snohomish County effective as of the contract award date as required by State law, and shall comply with RCW 39.12 and RCW 49.28. Current prevailing wage rates are available on the State Department of L & I's website at <http://www.lni.wa.gov>, and a hard copy is available for viewing at City Hall.

Prior to any project payment being processed by the City, a Statement of Intent to Pay Prevailing Wages is required for the Contractor and any Subcontractors. At the conclusion of the Project, the Contractor and its Subcontractors shall submit Affidavits of Wages Paid to the Department of Labor and Industries for certification by the City. Final release of retainage for the Agreement shall be withheld until certification has been received by the City from the State that the prevailing wage requirements of the law have been satisfied.

10. **Bond.** Contractor shall provide a performance and payment bond to the City in accordance with RCW 39.08.010 as attached as Exhibit C. If this Agreement is for less than \$35,000, Contractor authorizes the City, in lieu of the bond, to retain 50% of the Contract Price in accordance with RCW 39.08.010.

11. **Completion Time.** The Contractor shall physically complete the Work within **373** Working Days after Notice to Proceed (July 1, 2025-December 31, 2026). Time is of the essence, and the Contractor agrees that the Work will be completed within this timeframe, and expressly agrees to the provisions of this Agreement and Section 1-08.9 of the WSDOT Standard Specifications as amended by the Special Provisions in the Contract Documents as to liquidated damages in the event of failure to complete the Work on time.

12. **Indemnification and Compliance with Law.**

12.1. The indemnification and defense obligations specified in this Section 12 ("Indemnity Obligations") have been mutually negotiated and shall survive the expiration, abandonment, or termination of this Agreement. The Indemnity Obligations shall include claims that are not reduced to a suit and to any claims that may be compromised prior to the culmination of any litigation or the institution of any litigation. Inspection, acceptance or payment by City of or for any Work performed by Contractor shall not be grounds for avoidance of any Indemnity Obligations.

12.2. The Contractor shall defend, indemnify and hold the City, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with the performance of this Agreement, except for injuries and damages caused by the sole negligence of the City.

12.3. In the event of liability for damages arising out of bodily injury to persons or damages to property caused by or resulting from the concurrent negligence of the Contractor and the City, its officers, officials, employees, and volunteers, the Contractor's liability hereunder shall be only to the extent of the Contractor's negligence. The provisions of this Section 10 shall survive the expiration or termination of this Agreement.

12.4. Contractor's Indemnity Obligations include the obligation to (a) satisfy any judgment or other final decision of a court or other tribunal, (b) pay any reasonable settlement

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negotiated by City with respect to the Claims, and (c) pay all Claims against City by an employee or former employee of Contractor or its subcontractors.

12.5. Contractor further agrees to waive, and that this indemnification constitutes the Contractor's waiver of, immunity under Industrial Insurance, Title 51 RCW, solely for the purposes of this indemnification. THIS WAIVER HAS BEEN MUTUALLY NEGOTIATED BY THE PARTIES IN COMPLIANCE WITH RCW 4.24.115.

12.6. Contractor further agrees to defend all Claims against City which, if proven, could result in liability to City for loss or damage caused by all such errors, acts, or omissions of Contractor. Contractor's obligation to defend shall include prompt payment of all reasonable attorney fees, costs and expenses incurred in the defense of such claims, including those incurred by City.

12.7. Contractor shall comply, and shall ensure its subcontractors comply, with the terms of this Agreement and with all applicable City, state or federal laws, rules or regulations.

13. **Nondiscrimination.** During the performance of the Work of this Agreement, the Contractor, including all subcontractors, shall comply with all applicable equal opportunity laws and/or regulations and shall not discriminate on the basis of race, age, color, sex, sexual orientation, religion, national origin, creed, veteran status, marital status, political affiliation, and/or the presence of any sensory, mental, or physical handicap. This provision shall include, but not be limited to, the following: employment, upgrading, demotion, transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, selection for training, and the specifications and provisions of Work under this Agreement. This provision shall include strict compliance with all requirements of applicable federal, state, and/or local laws or regulations issued pursuant thereto and/or identified in the provisions of this Agreement, relating to the establishment of nondiscriminatory requirements in hiring and employment practices and assuring the service to the public and/or City staff without discrimination with respect to the above-listed statuses. The Contractor further agrees to maintain notices, posted in conspicuous places, setting forth provisions of this nondiscrimination clause.

The Contractor understands that violation of this provision shall be cause for punitive actions by the City up to and including termination for cause of this Agreement. The Contractor may be further barred from performing any services or work for the City in the future unless and until the Contractor demonstrates to the satisfaction of the City that discriminatory practices have been eliminated and that recurrence of such discriminatory practices is unlikely.

14. **Subcontractors.**

14.1. All Work shall be performed by Contractor, its employees, or by subcontractors whose selection has been authorized by City; provided that City's authorization shall not relieve Contractor or its subcontractors from any duties or obligations under this Agreement, or at law, to perform the Work in a satisfactory and competent manner. Contractor shall ensure that all contractual duties, requirements and obligations that Contractor owes to City shall also be owed to City by Contractor's subcontractors retained to perform the Work.

14.2. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:

14.2.1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;

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14.2.2. Have a current Washington Unified Business Identifier (UBI) number;

14.2.3. If applicable, have:

- a. Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW;
- b. A Washington Employment Security Department number, as required in Title 50 RCW;
- c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
- d. An electrical contractor license, if required by Chapter 19.28 RCW;
- e. An elevator contractor license, if required by Chapter 70.87 RCW.
- f. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).

15. **Non-Assignment**. Any assignment of this Agreement by Contractor without the prior written consent of City shall be void.

16. **Warranty**. The Contractor warrants that all materials and equipment shall be new unless otherwise specified, of good quality, in conformance with the Contract Documents, and free from defective workmanship and materials. The Contractor further warrants that the Work shall be free from defects in workmanship and material, and shall transfer to the City all written warranties related to the Work performed and equipment installed. Contractor guarantees payment of all obligations incurred in this project until final acceptance of the Work and for one year thereafter.

17. **Contractor's Risk of Loss**. It is understood that the whole of the Work under this Agreement is to be done at the Contractor's risk, and that the Contractor has familiarized itself with the conditions of excavation, backfill, arterials, climatic conditions, and other contingencies likely to affect the Work, and has made its bid accordingly, and that the Contractor shall assume the responsibility and risk of all loss or damage to materials or Work which may arise from any cause whatsoever prior to final acceptance by the City.

18. **Debarment and Uniform Guidance**. If this Project involves the expenditure, in whole or in part, of federally awarded funds, the Contractor shall certify that it, and its subcontractors, are not on the Federal Debarment List provided in the System for Award Management and/or the Washington State Debarment List when this Agreement is executed. If the Contractor, including any of its subcontractors, become listed on the Federal Debarment List provided in the System for Award Management and/or the Washington State Debarment List during duration of the Agreement, the City shall be notified immediately.

Additionally, if this Project involves the expenditure, in whole or in part, of federally awarded funds, the provisions A through K in Appendix II to Part 200 of the Uniform Guidance (2 CFR Chapter 11, current edition) are thereby incorporated, as applicable, into this Agreement as if fully set forth herein.

19. **Insurance**. The Contractor shall procure and maintain for the duration of the Agreement, insurance against claims for injuries to persons or damage to property which may arise from

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or in connection with the performance of the work hereunder by the Contractor, their agents, representatives, employees or subcontractors. The certificates of insurance shall be attached to this Agreement as Exhibit C.

The Contractor shall not begin Work under the Agreement until all required insurances have been obtained and until such insurances have been received by the City. The insurance shall provide coverage for the Contractor, its subcontractors, and the City. No policy shall be cancelled or modified without thirty (30) days prior written notice to the City. The Contractor may meet the policy limits required by this Section 15 by primary policy or a combination of primary and umbrella policies.

Contractor's maintenance of insurance, its scope of coverage and limits as required herein shall not be construed to limit the liability of the Contractor to the coverage provided by such insurance, or otherwise limit the City's recourse to any remedy available at law or in equity.

19.1. Minimum Scope of Insurance

Contractor shall obtain insurance of the types described below and all additional insurance of the coverage types identified in the Special Provisions of the Contract Documents (Exhibit A):

19.1.1. Automobile Liability insurance shall cover owned, non-owned, hired, and leased vehicles; and shall be written on a coverage form at least as broad as ISO form CA 00 01. If the work involves the transport of pollutants, the automobile liability policy shall include MCS 90 and CA 99 48 endorsements. If necessary, the policy shall be endorsed to provide contractual liability coverage.

19.1.2. Commercial General Liability insurance shall be written on coverage forms at least as broad as ISO occurrence form CG 00 01, including but not limited to liability arising from premises, operations, stop gap liability, independent contractors, products and completed operations, personal and advertising injury, and liability assumed under an insured contract. There shall be no exclusion for liability arising from explosion, collapse, or underground property damage.

The Commercial General Liability insurance shall be endorsed to provide the Aggregate Per Project Endorsement ISO form CG 25 03 11 85 or an equivalent endorsement. The City shall be named as an insured under the Contractor's Commercial General Liability insurance policy with respect to the work performed for the City. For Commercial General Liability insurance coverage, the required additional insured endorsements shall be at least as broad as ISO forms CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

19.1.3. Contractor shall maintain the following insurance limits as well as all additional and/or higher levels of insurance limits identified in the Special Provisions of the Contract Documents (Exhibit A):

- Automobile Liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident.
- Commercial General Liability insurance shall be written with limits no less than:
 - \$2,000,000 each occurrence
 - \$3,000,000 general aggregate

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- \$2,000,000 products and completed operations aggregate
- \$2,000,000 personal and advertising injury each offence
- \$2,000,000 stop gap / employer's liability each accident

19.1.4. Workers' Compensation coverage as required by the Industrial Insurance laws of the State of Washington.

19.2. Other Insurance Provision. The Contractor's Automobile Liability and Commercial General Liability insurance policies are to contain, or be endorsed to contain that they shall be primary insurance as respect the City. Any Insurance, self-insurance, or insurance pool coverage maintained by the City shall be excess of the Contractor's insurance and shall not contribute with it.

19.3. Contractor's Insurance for Other Losses. The Contractor shall assume full responsibility for all loss or damage from any cause whatsoever to any tools, Contractor's employee owned tools, machinery, equipment, or motor vehicles owned or rented by the Contractor, or the Contractor's agents, suppliers or contractors as well as to any temporary structures, scaffolding and protective fences.

19.4. Waiver of Subrogation. The Contractor and the City waive all rights against each other, any of their Subcontractors. Sub-subcontractors, agents and employees, each of the other, for damages caused by fire or other perils to the extent covered by property insurance obtained pursuant to the Insurance Requirements Section of this Contract or other property insurance applicable to the work. The policies shall provide such waivers by endorsement or otherwise.

19.5. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best rating of not less than A: VII.

19.6. Verification of Coverage Contractor shall furnish the City with original certificates and a copy of the amendatory endorsements, including but not necessarily limited to the additional insured endorsement, evidencing the Automobile Liability and Commercial General Liability insurance of the Contractor before commencement of the work.

19.7. Subcontractors. The Contractor shall cause each subcontractor of every tier to provide insurance coverage that complies with all applicable requirements of the Contractor-provided insurance as set forth herein, except the Contractor shall have sole responsibility for determining the limits of coverage required to be obtained by subcontractors.

The Contractor shall ensure that all subcontractors of every tier add all entities listed in 1-07.18(2) as additional insureds, and provide proof of such on the policies as required by that section as detailed in 1-07.18(2) using an endorsement as least as broad as ISO CG 20 10 10 01 for ongoing operations and CG 20 37 10 01 for completed operations.

Upon request by the Contracting Agency, the Contractor shall forward to the Contracting Agency evidence of insurance and copies of the additional insured endorsements of each subcontractor of every tier as required in 1-07.18(4) Verification of Coverage.

19.8. Notice of Cancellation. The Contractor shall provide the City and all Additional Insureds for this work with written notice of any policy cancellation, within two business days of their receipt of such notice.

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Stormwater Pipe Cleaning and CCTV Inspections

- 19.9. Failure to Maintain Insurance. Failure on the part of the Contractor to maintain the insurance as required shall constitute a material breach of contract, upon which the City may, after giving five business days notice to the Contractor to correct the breach, immediately terminate the contract or, at its discretion, procure or renew such insurance and pay any and all premiums in connection therewith, with any sums so expended to be repaid to the City on demand, or at the sole discretion of the City, offset against funds due the Contractor from the City.
20. **Job Safety.** All Work done shall be done in such a manner as shall create a minimum of interruptions or inconvenience to the public and/or City staff. All Work shall be carried on with due regard for the safety of the public, and the Contractor shall maintain strict compliance with the appropriate provisions relating to control of traffic and pedestrians through work areas as set forth in the Manual on Uniform Traffic and Control Devices (current edition) as adopted by the Washington State Department of Highways. Property and streets adjacent to the project shall be kept free and clear at all times from accumulations of mud, dirt, gravel, rock and other matter. Should the City determine the Contractor is not fulfilling his obligation in this regard, the City reserves the right to take such action as may be necessary, and to charge the Contractor with any costs that may be incurred in such remedial action.
21. **Termination.** This Agreement may be terminated with or without cause at any time by the City by delivering written notice thereof to the Contractor. Upon receipt of such notice, Contractor shall immediately cease Work and return the job site and any and all materials, plans or contract documents to the City. Contractor may terminate this Agreement in the event of a material breach by the City by delivering written notice thereof to the City Mayor. Termination is further addressed in Section 1-08.10 of the WSDOT Standard Specifications as amended by the Special Provisions in the Contract Documents and is incorporated herein by reference.
22. **Disputes and Remedies.**
- 22.1. Choice of Law; Venue. This Agreement shall be interpreted in accordance with the laws of the State of Washington. The Superior Court of Snohomish County, Washington, shall have exclusive jurisdiction and venue over any legal action arising under this Agreement.
- 22.2. Dispute Resolution. All claims, counterclaims, disputes, and other matters in question between City and Contractor arising out of or relating to this Agreement shall be referred to the City Mayor or a designee for determination, together with all pertinent facts, data, contentions, and so forth. The City Mayor shall consult with Contractor's representative and make a determination within thirty (30) calendar days of such referral. Should the claims, counterclaims, or disputes not be resolved by the City Mayor's decision, the parties shall refer the matter to professional mediation to be located in Snohomish County, Washington, and which shall be conducted within thirty (30) calendar days of the City Mayor's decision. The cost of mediation shall be shared equally. No civil action on any claim, counterclaim, or dispute may be commenced until thirty (30) days following such mediation. In the event of litigation between Contractor and City to enforce the rights under this Agreement, reasonable attorney fees and expenses shall be allowed to the prevailing party. The City Mayor's decision shall be non-binding for either party, and shall not prevent either party from proceeding with the dispute resolution procedures provided herein.
- 22.3. Remedies. City's rights and remedies in this Agreement are in addition to all other rights and remedies provided by law. City may exercise such rights and remedies in any order and at any time as it determines necessary or appropriate.

CITY OF LAKE STEVENS

Stormwater Pipe Cleaning and CCTV Inspections

23. **Waiver**. A waiver of any breach by either party shall not constitute a waiver of any subsequent breach.
24. **Time of Essence**. Time is of the essence for every time period stated in the Contract Documents.
25. **Effective Date**. This Agreement shall be effective on the last date entered by the parties below.
26. **Authority to Execute Agreement**. The person executing this Agreement on behalf of the Contractor represents and warrants said person has been fully authorized by the Contractor to execute this Agreement on behalf of the Contractor and to legally bind the Contractor to all terms, requirements, and provisions of this Agreement. The person(s) executing this Agreement on behalf of the City represents and warrants that said person(s) has been fully authorized by the City to execute this Agreement on behalf of the City and to legally bind the City to all terms, requirements, and provisions of this Agreement.

The written terms and provisions of this Agreement, together with all referenced documents and Exhibits, supersede all prior verbal statements of any officer or other representative of City, and such statements shall not be effective or be construed as entering into or forming a part of, or altering in any manner whatsoever, this Agreement. The entire agreement between the parties with respect to the subject matter hereunder is contained in this Agreement and the referenced documents and Exhibits.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed.

CONTRACTOR

By: Alisa Muntz

Print Name: Alisa Muntz

Title: Sr. Sales and Business Development

Date: 5/14/2025

City of Lake Stevens

Business License No.: 603469527

CITY OF LAKE STEVENS

By: _____

City Mayor, City of Lake Stevens

Attested/Authenticated:

By: _____

City Clerk, City of Lake Stevens

Date: _____

Approved as to Form:

By: _____

City Attorney, City of Lake Stevens

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections

EXHIBIT A

PROJECT DOCUMENTS AND SPECIAL PROVISIONS

1. Project Plans
2. Project Special Provisions
3. Bid Addenda (if any)

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections

EXHIBIT B

COPY OF CONTRACTOR'S BID FORM

(SEE ATTACHED)

ATTACHMENT D: BID PROPOSAL FORM

BID PROPOSAL FORM

TO: CITY OF LAKE STEVENS
1812 MAIN STREET
LAKE STEVENS, WA 98258

Pursuant to and in compliance with the Call for Bids, the Information for Bidders, and other documents relating to the 24007 – Stormwater Pipe Cleaning and CCTV Inspections, the undersigned has carefully examined the procedures and specifications, as well as the premises and conditions affecting the work, and hereby proposes to furnish all labor and materials and to perform all work as required for the completion of this project in strict accordance with the contract documents, specifications, and procedures for the unit prices shown on the Bid Schedule.

By signing and submitting this Bid Proposal, the bidder swears and affirms that the following items are true.

Non-Collusion Affidavit

That said person(s), firm, association, or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this proposal is submitted.

Furthermore, that the bid submitted herewith is a genuine bid and not a collusive or sham bid or made in the interest or on behalf of any person herein named and that the person, firm, association, joint venture, co-partnership, or corporation herein named, has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in the preparation and submission of a bid for consideration in the award of a contract for the improvement described in these documents.

The bidder further acknowledges that by signing this proposal, the bidder has agreed to the provisions of this Non-Collusion Affidavit.

Non-Segregated Facilities

The bidder certifies that it does not now, nor will it for the duration of this contract, maintain or provide for its employees any segregated facilities at any of its establishments, and that it does not permit its employees to perform its services at any locations, under its control, where segregated facilities are maintained.

The bidder agrees that a breach of this certification will be a violation of the Equal Opportunity clause on any contract resulting from acceptance of this bid.

As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms, and washrooms, restaurants, or other eating areas, time clocks, locker rooms or other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact because of habit, local custom or otherwise. The bidder agrees that except where it has obtained identical certification from proposed subcontractor prior to the award of subcontracts exceeding \$10,000, which are not exempt from the provisions of the Equal Opportunity clause, that it will retain such certifications in its files.

The penalty for making false statements in offers is prescribed in 18 USC 1001.

Anti-Discrimination Certification

The bidder hereby covenants, stipulates and agrees that no person shall be discriminated against in the bidding of the service and/or materials hereunder and that the bidder shall not refuse to hire any person therefore because of such person's race, creed, color or national origin, unless based on a bona fide occupational qualification. Also, the bidder will in no manner discriminate against any person because of such person's race, creed, color or national origin. Any such discrimination shall be deemed a violation of this bid and shall render this bid subject to forfeiture.

Bidder's Declaration and Understanding

If the undersigned bidder be notified of the acceptance of this bid within sixty (60) days of the time set for the opening of bids, it agrees to

ATTACHMENT D: BID PROPOSAL FORM

execute a contract for the above work bid in the form of the contract bound in these specifications and to provide a contract performance bond as required by the Contract Documents.

The undersigned bidder further agrees that the bid bond accompanying this bid shall be left in escrow with the Owner, and that the liquidated damages which the Owner will sustain by the failure of the undersigned bidder to execute and deliver the contract and performance bond will be equal to five percent (5%) of the total bid. If the undersigned bidder defaults in executing that contract and in furnishing the contract performance bond within ten (10) days of the date on the Notice of Award, then the bid guaranty shall become the property of the Owner.

If however, the Owner does not accept this bid or any part thereof within sixty (60) days of the time set for the opening of bids, or if the undersigned bidder executes and delivers said contract and surety bond, the bid guaranty shall be returned to the bidder.

Prevailing Wages

The prevailing rate of wages shall be paid to all workers, laborers, or mechanics per Chapter 39.12 RCW. See 2020 WSDOT/APWA Standard Specifications.

Washington State Sales Tax.

The Owner agrees to pay Washington State Retail Sales Tax to the bidder as an additional and separate pay item not included in the below unit-price bid items for all improvements, such as utility improvements, for which the Owner is not exempt from Washington State Retail Tax, as specified in Section 1-07.2 of the *Standard Specifications*.

The bidder agrees to include and pay all other state and local taxes within all appropriate unit bid prices, as specified in Section 1-07.2 of the *Standard Specifications*.

Completion Time and Liquidated Damages

The contract time for this project shall be set at based on the "Time for Completion of Work" section of the RFB.

BID PROPOSAL – 2025 Stormwater Pipe Cleaning and CCTV Inspections
(PROJECT NO. 24007)

CITY OF LAKE STEVENS, WASHINGTON

Item #	Item Description	Unit	Quantity	Unit Price	Total
1	STORMWATER PIPE CLEANING AND CCTV INSPECTION	LF	158,400	\$4.60	\$728,640.00
\$ \$728,640.00					

Note: Unit prices for all items, all extensions, and the total amount bid must be shown. Where conflict occurs between the unit price and the total amount named for any item, the unit price shall prevail, and totals shall be corrected to conform thereto. All entries must be typed or entered in ink.

IN WITNESS hereto, the undersigned bidder:

- a) Agrees to the conditions of this bid;
- b) Certifies that this bid has not been restricted, modified or conditioned;
- c) Acknowledges receipt of addenda 1 to ;
- d) Attests to the absence of collusion in the Non-Collusion Affidavit above and agrees to be bound by its provisions;
- e) Certifies and agrees concerning non-segregated facilities in the Non-Segregated Facilities statement above;
- f) Covenants, stipulates and agrees in accordance with the Anti-Discrimination Certification above;
- g) Declares, accepts and understands in accordance with the Bidder's Declarations and Understanding above;
- h) Agrees as to Washington State Sales Tax as above;
- i) Understands and agrees as to the completion time and liquidated damages as above, and
- j) With the full authority of the firm submitting this bid has signed below this 3rd day of April, 2025.

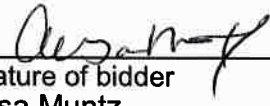
X 
 Signature of bidder
Alisa Muntz
 Printed Name
Sr. Sales Business Development
 Title
New Restoration & Recovery DBA Aqualis
 Company Name

Exhibit B

ATTACHMENT D: BID PROPOSAL FORM

Address at which to direct correspondence:

20909 76th Ave W
City Edmonds State WA Zip 98026
Phone: 206-783-3317
Fax: NA
Email: lparada@aqualisco.com
License No.: INNOV**803M1

The successful bidder will be required to execute a contract substantially in the form attached as Attachment F.

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections
EXHIBIT C

PERFORMANCE BOND AND PAYMENT BOND

(SEE ATTACHED)

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections
EXHIBIT D

INSURANCE CERTIFICATES

(SEE ATTACHED)

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections
EXHIBIT E

CITY OF LAKE STEVENS
CONTRACTOR'S DECLARATION OF OPTION FOR
MANAGEMENT OF STATUTORY RETAINED PERCENTAGE

The City of Lake Stevens ("City") shall withhold the retained percentage for this Agreement from time-to-time as such retained percentage accrues and in accordance with RCW 60.28.011, 021, and 051.

Contractor shall identify which of the options identified below the Contractor selects to be applied at the time the Agreement by signing and dating the Contractor signature line for OPTION A, OPTION B, or OPTION C below.

✓ **OPTION A** I hereby elect to have the retained percentage for this Contract held in a fund by the City.

CONTRACTOR:

AQUALIS

Date: 5/14/25_____

OPTION B I hereby elect to post a retainage bond, in the form and amount and from a bonding company acceptable to the City pursuant to the requirements of RCW 60.28.011(6).

CONTRACTOR:

Date: _____

OPTION C I hereby elect to have the City deposit the retained percentage for this Contract, from time-to-time, as such retained percentage accrues and in accordance with RCW 60.28.011, 021, and 051.

I hereby designate _____ as the depository for said funds which shall be deposited in an interest earning account subject to joint control by City and the Contractor. All interest earned on said deposits shall belong to the Contractor. (If the Contractor fails to designate the depository, then the City designates.)

CITY OF LAKE STEVENS

Stormwater Pipe Cleaning and CCTV Inspections

I hereby further agree to be fully responsible for payment of all costs or fees incurred as a result of establishing said depository account and depositing the retained percentage as authorized by statute. The City shall not be liable in any way for any costs or fees in connection therewith.

CONTRACTOR:

Date: _____

PLEASE NOTE: This form is for selection of retainage option only. OPTION C must have a signed Escrow Agreement on file prior to processing retainage payment to the bank.

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections

CITY OF LAKE STEVENS
RETAINED PERCENTAGE ESCROW AGREEMENT

Project Name: **Stormwater Pipe Cleaning and CCTV Inspections**

Escrow Bank or Trust Company:

Contact Person / Phone Number:

Address:

Escrow / Account No: _____

Contractor: _____

Address: _____

The undersigned, _____, herein referred to as the Contractor, has directed the City of Lake Stevens to deliver to you its checks which shall be payable to you and the Contractor jointly. Such checks are to be held and disposed of by you in accordance with the following instructions and upon the terms and conditions hereinafter set forth.

INTRODUCTION

1. The monies will then be used by you to purchase, as directed by the Contractor, bonds or other securities chosen by the Contractor and approved by the City. Following is a list of such bonds or other securities approved by the City. Other bonds or securities, except stocks, may be selected by the Contractor subject to express written approval of the City. Purchase of such bonds or other securities shall be in a form which shall allow you alone to reconvert such bonds or other securities into money if you are required to do so by the City as provided in paragraph 4 of this Escrow Agreement.
2. When and as interest on the securities held by you pursuant to this agreement accrues and is paid, you shall collect such interest and forward it to the Contractor at its address designated below unless otherwise directed by the Contractor.

CITY OF LAKE STEVENS

Stormwater Pipe Cleaning and CCTV Inspections

3. You are not authorized to deliver to the Contractor all or any part of the securities held by you pursuant to this agreement (or any monies derived from the sale of such securities, or the negotiation of the City 's checks) except in accordance with written instructions from the City. Compliance with such instructions shall relieve you of any further liability related thereto. The estimated completion date on the contract underlying this Escrow Agreement is _____.
4. In the event the City orders you to do so in writing, you shall, within thirty- five (35) days of receipt of such order, reconvert into money the securities held by you pursuant to this agreement and return such money together with any other monies held by you hereunder, to the City.
5. The Contractor agrees to pay you as compensation for your services hereunder as follows:

Payment of all fees shall be the sole responsibility of the Contractor and shall not be deducted from any property placed with you pursuant to this agreement until and unless the City directs the release to the Contractor of the securities and monies held hereunder whereupon you shall be granted a first lien upon such property released and shall be entitled to reimburse you from such property for the entire amount of your fees as provided for herein above. In the event that you are made a party to any litigation with respect to the property held by you hereunder, or in the event that the conditions of this escrow are not promptly fulfilled or that you are required to render any service not provided for in these instructions, or that there is any assignment of the interests of this escrow or any modifications hereof you shall be entitled to reasonable compensation for such extraordinary services from the Contractor and reimbursement from the Contractor for all costs and expenses, including attorneys' fees occasioned by such default, delay, controversy, or litigation.
6. This agreement shall not be binding until executed by the Contractor and the City and accepted by you.
7. This instrument contains the entire agreement between you, the Contractor, and the City with respect to this escrow and you are not a party to nor bound by any instrument or agreement other than this. You shall not be required to take notice of any default or any other matter nor be bound by nor be required to give notice or demand, nor be required to take any action whatever except as herein expressly provided; nor shall you be liable for any loss or damage not caused by your own negligence or willful misconduct.
8. The foregoing provisions shall be binding upon the assigns, successors, personal representatives, and heirs of the parties hereto.
9. The Contractor's Federal Income Tax Identification number is _____.

CITY OF LAKE STEVENS
Stormwater Pipe Cleaning and CCTV Inspections

The undersigned have read and hereby approve the instructions as given above governing the administration of this escrow and do hereby execute this agreement on this _____ day of _____, 2024.

CONTRACTOR

CITY OF LAKE STEVENS

City Mayor, City of Lake Stevens

BY: _____

ADDRESS: _____

ATTEST:

CITY CLERK

The above escrow instructions received and accepted this ____ day of _____ 2024.

ESCROW BANK OR TRUST COMPANY:

BY: (Authorized Officer)

Securities Authorized by City of Lake Stevens - Select One:

1. Bills, certificates, notes or bonds of the United States
2. Other obligations of the United States or its agencies
3. Obligations of any corporation wholly-owned by the government of the United States
4. Indebtedness of the Federal National Mortgage Association
5. Time deposits in commercial banks

PLEASE RETURN THIS SIGNED AGREEMENT TO:

CITY OF LAKE STEVENS
1812 MAIN STREET
LAKE STEVENS, WA 98258

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Sunset Beach Abutment Repair

Contact Person/Department: Sarah Garceau, Parks Department

Budget Impact: \$52,737.25

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Approve \$52,737.25 to repair the abutment at Sunset Beach Park.

SUMMARY/BACKGROUND:

Last year, the precast dock abutment installed during the Sunset Beach Park redevelopment project started to shift. This shift was attributed to settling of the site post construction and the Parks Department has monitored the site on a regular basis. Since installation, the abutment has shifted 5 inches with the majority of the movement taking place in the last several months. Parks staff have placed a temporary repair covering the 5-inch gap for safety and would like to hire a contractor to permanently repair the abutment. The city received a bid (attached) to raise the abutment, drive four pin piles and armor the abutment to prevent future movement. The work is quoted at \$52,737.25.



11/2024



04/2025



Temporary fix until work can be completed

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. City of Lake Stevens Sunset Cove Park Dock Abutment Repair Bid

NORTHEND EXCAVATING INC
10014 149TH AVENUE NE
GRANITE FALLS WA 98252
360-691-2172/425-343-4976/360-691-3156 Fax

City of Lake Stevens
2306 131st Avenue NE
Lake Stevens WA 98258

May 15, 2025

This is an agreement made and entered into by NORTHEND EXCAVATING INC., and CITY OF LAKE STEVENS hereafter called "Owner/General Contractor" for the project described as follows:

PROJECT LOCATION: Sunset Cove Park – Dock abutment repair

SCOPE OF WORK - In consideration, Northend Excavating Inc. agrees to furnish all supervision, labor, and materials to perform in a thorough and workman like manner all work described as follows:

\$32,500.00	Install four (4) pin piles and level out abutment
\$ 4,000.00	Fix concrete approach and sidewalk as discussed
\$ 6,500.00	Install armor and erosion protection as discussed
\$ 5,250.00	Mobilization

\$48,250.00 Total bid amount (Sales tax is additional at current tax rate)

This proposal is subject to the following conditions and exclusions: no permits, bonds, inspection fees, water meters, surveying, having a camera check lines, geotechnical reports/testing (compaction, etc.), engineering, export of unsuitable material or excess material, import of structural fill, hydro seeding, dust control, paving, concrete work, asbestos abatement, traffic control, dewatering, saw cutting, water charges for testing/flushing, etc., and layout. Unless any of the above items are specified in this document.

RCW 18.27.114 - NOTICE TO CUSTOMER - This contractor is registered with the State of Washington, Registration No. NORTHEI961BT, as a general contractor and has posted with the state a bond or cash deposit of \$15,000.00 for the purpose of satisfying claims against the contractor for negligent or improper work or breach of contract in the conduct of the contractor's business. This bond or cash deposit may not be sufficient to cover a claim which might arise from the work done under your contract. If any supplier of materials used in your construction project or any employee of the contractor or subcontractor is not paid by the contractor or subcontractor on your job, your property may be liened to force payment. If you wish additional protection, you may request the contractor to provide you with original "lien release" documents if you request it. General information is also available from the Department of Labor and Industries.

PRE-CLAIM NOTICE TO PARTIES OF RIGHT TO CLAIM MATERIALMAN'S LIEN - Northend Excavating Inc. hereby notifies all parties to this contract agreement pursuant to the laws of the State of Washington that it will commence to furnish materials, supplies, or equipment to be used on the above project starting date, which is _____. These materials, supplies, and equipment are being furnished at the request of the Owner/General Contractor. A lien may be claimed by Northend Excavating Inc. against the statutorily retained percentage, the Owner/General Contractor, and its bond and/or real property of the owner for all labor, materials, supplies, or equipment furnished by Northend Excavating Inc. for use of this project.

ATTORNEY'S FEE - If any party to this agreement incurs attorney fees to enforce the terms of this agreement by bringing legal action or otherwise, the prevailing party in such dispute or action is entitled to recover from the breaching or defaulting party or parties all reasonable attorney's fees, costs, and expenses incurred. Contractor also reserves the right to remove material from site at the customer's expense in the event of non-payment.

TERMS OF PAYMENT - Payment of the above work shall be made in accordance with the following schedule:

Due upon completion

IN WITNESS WHEREOF, the parties have executed this contract agreement on the ____ day of _____, 2025.

OWNER/GENERAL CONTRACTOR

NORTHEND EXCAVATING INC.

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Costco Cost-share Agreement for Stormwater Pond Maintenance

Contact Person/Department: Shannon Farrant, Public Works

Budget Impact: The initial annual maintenance cost is \$13,782.72. This cost will increase annually based on the CPI-U percentage. Costco shares the cost at 81.1%, and the City shares it at 18.9%.

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Motion to authorize the Mayor to sign the cost-share agreement with Costco to maintain Tract B, stormwater detention pond.

SUMMARY/BACKGROUND:

On December 17, 2024, City Council approved a cost-sharing agreement between Costco and the City for the annual maintenance of the shared stormwater detention pond. The pond serves Costco and the improved public right-of-way. Costco did not comment on the cost-share agreement, when given the opportunity, prior to the December 17, 2024 city council meeting. In April 2025, Costco submitted revisions to the language of the agreement before signing the agreement. The language revisions have been reviewed and approved by the City attorney and are reflected in the final version of the agreement attached to this staff report.

The most notable changes proposed by Costco pertain to the initial annual fee and annual maintenance cost adjustments. In the December 2024 version, the City identified an initial annual fee based on labor and equipment rates for routine maintenance. Language in the agreement stated that annual costs could change based on actual maintenance costs, including large-scale maintenance such as dredging or infrastructure replacement costs. The May 2025 version of the agreement reflects Costco's proposal to change this language to include a fixed annual maintenance fee that increases each year based on the Consumer Price Index for all Urban Consumers

(CPI-U). The annual maintenance fee will not be reconciled or adjusted based on actual maintenance costs. City staff found this request reasonable and recalculated the initial annual maintenance cost to include future large-scale maintenance.

Under the May 2025 agreement, the initial annual fee is \$13,728.72 to be shared between the City at 18.9% (\$2,604.93) and Costco at 81.1% (11,177.78). The percent cost share was calculated based on the impervious surface area from the Costco development and the improved right of way on 91st AVE SE and South Lake Stevens Road that drains to the stormwater detention pond. These contributing areas are depicted in Exhibit C.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Cost Sharing Agreement for Stormwater Detention System_Final

COST SHARING AGREEMENT FOR STORMWATER DETENTION SYSTEM

This COST SHARING AGREEMENT (this “**Agreement**”) is made and entered into this ____ day of ____, 2025 (the “**Effective Date**”) by and between Costco Wholesale Corporation, a Washington corporation (“**Costco**”), the City of Lake Stevens, a Washington municipal corporation (“**City**”), (individually a “**Party**” and collectively the “**Parties**”) for the purposes set forth below.

Recitals

A. Costco owns the Costco Property located in the City of Lake Stevens, Snohomish County, Washington. The “Costco Property” means certain real property with improvements, commonly known as Costco Wholesale #1588 – Lake Stevens WA, located at 9210 24th Street SE, Lake Stevens, WA 98258, and depicted on the site plan attached hereto as Exhibit A (“**Costco Property**”).

B. The City owns Tract B, adjacent to the Costco Property and depicted in Exhibit B. Tract B is a stormwater tract that contains a stormwater detention system (the “**Detention System**”). The stormwater from the Costco Property will discharge into Tract B’s Detention System.

C. The City and Costco have agreed to share in the maintenance costs for the Detention System located on Tract B, subject to the terms and conditions herein.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Agreement

1. Allocation of Maintenance Responsibility and Costs. The City shall be responsible for maintaining the Detention System in good working order, including performing routine maintenance repairs, and replacements, as necessary. The Parties shall share the maintenance costs for the Detention System as follows: Costco shall be responsible for 81.1%, and the City shall be responsible for 18.9%. This allocation is based on the proportional impervious surface areas contributing stormwater to the Detention System (555,210 square feet for the Costco Property and 129,350 square feet for the City’s public improvements, out of a total of 684,560 square feet), as detailed in Exhibit C. Exhibit C includes a map identifying the roads, parking lot, and other impervious surfaces contributing to the Detention System, along with their respective square footage calculations.

2. Costco’s Payment Obligation. Costco shall pay the City an annual fee for the maintenance of the Detention System, based on an initial maintenance cost of \$13,782.72 as detailed in Exhibit D (the “**Initial Maintenance Cost**”), which includes costs for cleaning basins, pipes, vegetation management, debris removal, dredging, and infrastructure replacement costs. Costco’s share (81.1%) of the Initial Maintenance Cost is \$11,177.78 (the “**Initial Annual Fee**”).

The Initial Annual Fee shall be paid within thirty (30) days of the Effective Date. The Initial Annual Fee shall be adjusted annually, effective January 1 of each year, by the percentage increase, if any, in the Consumer Price Index for All Urban Consumers (CPI-U), Seattle-Tacoma-Bellevue WA Average, All Items (1982-84=100), as published by the U.S. Bureau of Labor Statistics, for the 12 -month period ending on December 31 of the preceding year. If the CPI-U is discontinued, the City shall select a comparable index for the adjustment. The City shall invoice Costco annually for the CPI-U adjusted annual fee. Costco shall pay the invoiced amount within thirty (30) days of receipt of invoice. In the event Costco does not receive an invoice by February 15, Costco may perform the CPI-U adjustment calculation and submit payment. The annual fee shall not be subject to reconciliation or adjustment based on actual maintenance costs, and the City shall not be required to provide documentation of actual expenses.

3. Events of Default; Remedies. A Party's failure to perform its obligations under this Agreement shall constitute an event of default under this Agreement, provided that, for Costco's failure to pay an invoice within thirty (30) days of receipt, the City shall first provide written notice of non-payment to Costco. If Costco fails to pay the invoiced amount within ten (10) days after receipt of such notice, such failure shall constitute an event of default. If Costco fails to pay an invoice within ten (10) days after receipt of the notice, the unpaid amount shall accrue interest at a rate of ten percent (10%) per annum or the maximum permitted by law, whichever is less, from the date such payment was due under the notice until paid. In the event of a dispute or default, the Parties shall first attempt to resolve the matter through good-faith negotiations.

4. Self-Help Rights. If the City fails to maintain the Detention System in good working order as required under Section 1, Costco may, after providing written notice to the City, perform such maintenance itself as specified herein. Costco shall deliver written notice to the City, in accordance with Section 5, specifying the maintenance issue and the actions required to address it. The City shall have thirty (30) days from receipt of such notice to perform the required maintenance (the "**Cure Period**"). If at the end of the Cure Period the City has not yet performed the required maintenance, Costco may enter Tract B for the purpose of performing such maintenance, subject to Costco providing reasonable prior notice to the City. Costco may recover the reasonable costs incurred in performing such maintenance by either: (i) submitting an invoice to the City for reimbursement, which the City shall pay within thirty (30) days of receipt, or (ii) offsetting such costs against future annual fee payments owed to the City under Section 2. Any offset shall be documented in writing to the City at the time of the next annual fee payment.

5. Notices. Any demand, request, or notice made hereunder shall be deemed to have been given if it is written and delivered to the Party who is to receive such notice at the address specified herein in this Section 4: (i) in person, (ii) by overnight courier, or (iii) mailed by certified mail, postage prepaid. If sent by overnight courier, the notice shall be deemed to have been given one (1) day after sending. If mailed by certified mail with postage prepaid, the notice shall be deemed to have been given on the date that is three (3) business days following mailing. Either Party may change its address by giving not less than fifteen (15) days' prior written notice thereof to the other Party (a "**Notice Address Change**"). Notice shall be delivered to the address(es) as set forth below; provided, however, that if: (a) fee title to either the Costco Property or Tract B is transferred or conveyed to a third party, and (b) if the other Party has not received written notice of such transfer of conveyance, together with a Notice Address Change, then said Party may

continue to send all notices to the address set forth below or at the address for the owner of the Costco Property or Tract B on file with the governmental entity in charge of assessing real property taxes.

To Costco: Costco Wholesale Corporation
999 Lake Drive
Issaquah, WA 98027
Attn: Legal Dept/Property Management
Re: NW-1588 (Lake Stevens WA)

To City: The City of Lake Stevens
1812 Main Street
Lake Stevens, WA 98258
Attn: Public Works Director

6. Attorneys' Fees. In the event of litigation between the Parties, declaratory or otherwise, in connection with this Agreement, the substantially prevailing Party shall recover its costs and reasonable attorneys' fees, including for appeals, which shall be determined and fixed by the court as part of the judgment.

7. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Venue for all litigation shall be in Snohomish County Washington.

8. Amendments. This Agreement shall run with the land and is binding on the Parties and their successors and assigns and may not be amended or modified without a written amendment signed by the Parties.

9. Counterparts. This Agreement may be signed in any number of counterparts, all of which together shall be deemed to be a single instrument.

10. Recording. The City shall be responsible for the recording of this Agreement with the Snohomish County Records Office within thirty (30) days of its effective date and to provide a copy of the recorded Agreement to Costco.

EXHIBIT A
Site Plan of Costco Property

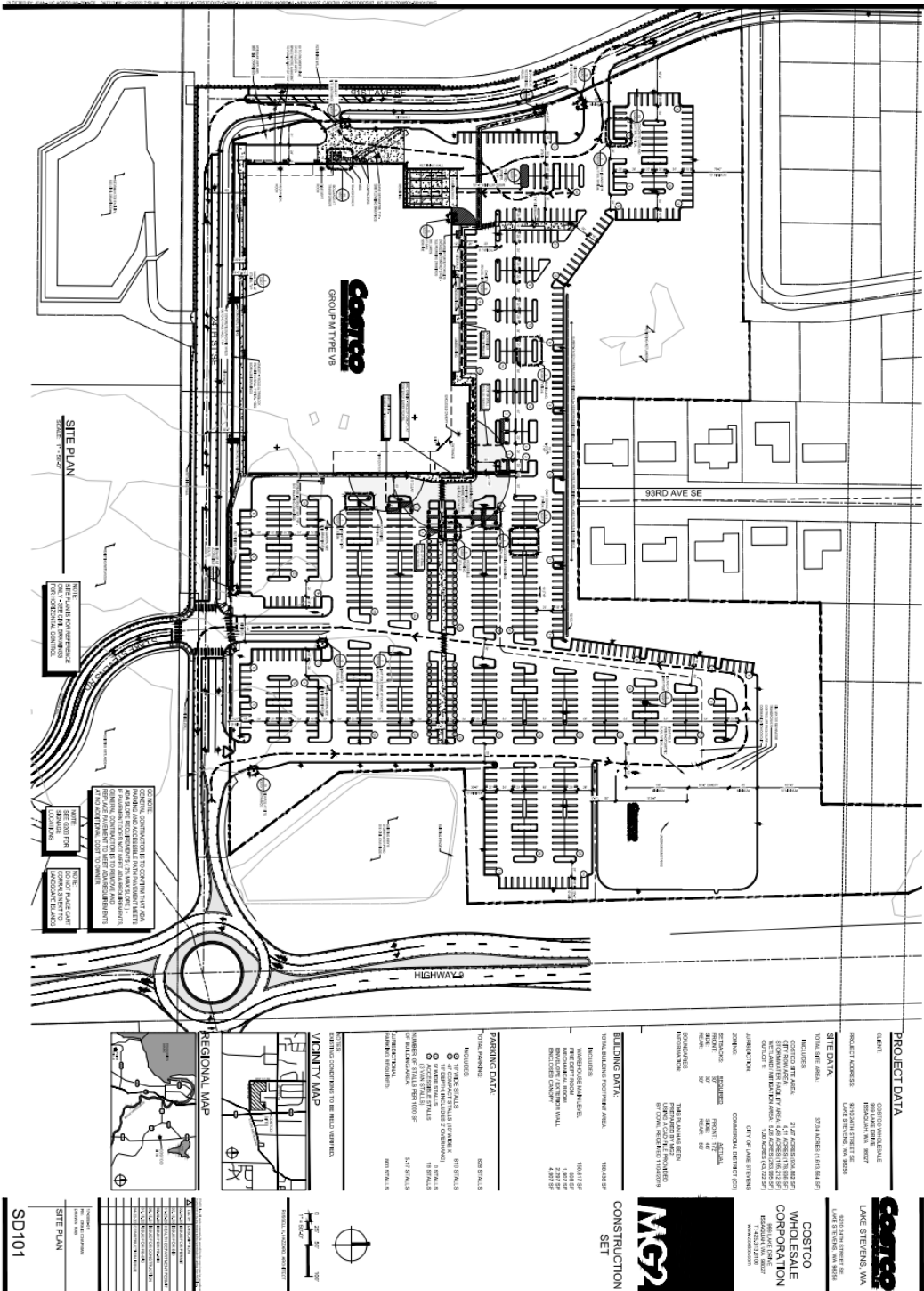


EXHIBIT B

Depiction of Tract B

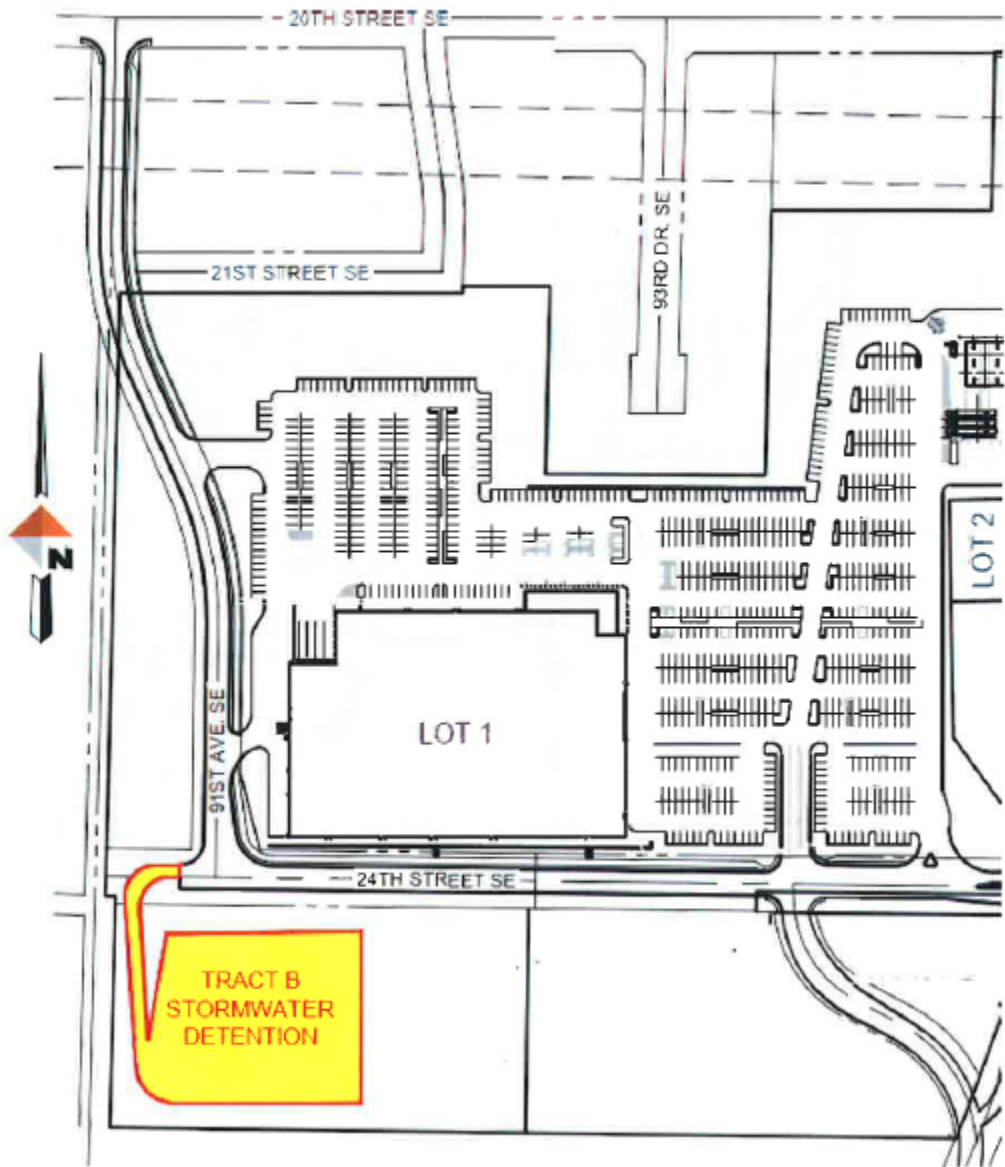


EXHIBIT C

Map and Square Footage Calculations of
Impervious Surfaces Contributing to the Detention System



EXHIBIT D

Initial Maintenance Cost Determination

Annual Routine Maintenance (prepared 5/20/2025)						
	Vegetation Management	Debris and Silt Removal (level spreader)	Catch Basin Cleaning	Catch Basin Cleaning (outside pond)	Pipe Cleaning	
# of staff	4	2	4	4	4	4
Hours/per staff	8	2	5	4	4	4
Average Billing Rate	65	65	65	65	65	65
Maintenance Frequency Per Year	2	2	1	1	1	1
Total Staff Hours	64	8	20	16	16	16
Total Cost For Staff	\$ 4,160.00	\$ 520.00	\$ 1,300.00	\$ 1,040.00	\$ 1,040.00	\$ 1,040.00
Total Equipment Hours	8	2	5	4	4	4
Tools/Equipment Billing Rate/hour (equipment includes mower, line trimmer)	6.5	135	135	135	135	135
# of equipment	4	1	1	1	1	1
Total Equipment Cost	\$ 208.00	\$ 270.00	\$ 675.00	\$ 540.00	\$ 540.00	\$ 540.00
Total Cost per Task	\$ 4,368.00	\$ 790.00	\$ 1,975.00	\$ 1,580.00	\$ 1,580.00	\$ 1,580.00
Total Cost Annual Cost Breakdown						
Routine Maintenance Cost	\$ 10,293.00	\$70,834.9 divided by				
Large-scale Maintenance Cost/year	\$ 2,833.40	25				
Total Annual Cost	\$ 13,126.40					
Total + Contingency 5% (for infrastructure repairs and replacement)	\$ 13,782.72					
City Contribution	\$ 2,604.93	18.90%				
Costco Contribution	\$ 11,177.78	81.10%				
Large-Scale Maintenance (e.g., dredging)	Lifecycle ¹	Replacement Cost ²				
	25	\$ 70,834.90				
1 Infrastructure report card 2021 - ASCE						
2 10% of construction cost for dredging [Cost generate from construction cost (\$708349)]						

CITY COUNCIL STAFF REPORT



Agenda Date: 6/3/2025

Subject: Alliance for Affordable Housing Changes / Housing Update

Contact Person/Department: Russ Wright, Community Development

Budget Impact: No Impact

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

No Action Requested

SUMMARY/BACKGROUND:

I will discuss proposed changes affecting the administration of the Housing Authority of Snohomish County (HASCO) and the Alliance for Affordable Housing (AHA) proposed at the last AHA board meeting (Attachment 1). Second, I will provide a brief housing update with growth and affordability trends.

HASCO is the sponsoring agency for AHA, which is a consortium of cities that have banded together to monitor affordable housing trends in Snohomish County. Currently, AHA has one staff member who is employed by HASCO. It is proposed that data and reporting/consultation would be provided by HASCO instead of the AHA Program Manager. This would change the AHA Work Plan (Attachment 2) and budget (Attachment 3) but will not affect the work received or AHA dues for FY26. Changing to this model would allow member cities to have access to other HASCO staff with different expertise. The AHA Program Manager would become the Government Relations Director and remain the primary contact. The proposed change is structural and will not affect the services received by members, but I wanted to check with the Council if this change is acceptable.

Snohomish County Planning and Development Services prepares periodic [growth monitoring reports](#). The latest report highlights countywide growth trends through 2024 and assesses progress towards meeting 2024 targets. The AHA Program Manager regularly compiles housing data and trends for the county covering homeownership and

rental markets. He briefed the Snohomish County Tomorrow (SCT) Planning and Advisory Committee on May 8, 2025 (Attachment 4). Staff presented housing and growth statistics to the Planning Commission on May 21, 2025. Key growth sectors and recent housing statistics follow:

- Population trends
 1. As of 2024, Snohomish County's population growth is consistent with the VISION 2050 population projection.
 2. Cities continue to receive most of Snohomish County's annual population growth since 2019.
 3. Growth in the Cities and Towns Geography exceeds projections.
 4. Population changes between 2020 and 2024 – 39,143.
 5. Lake Stevens has added 2,586 people between 2020 and 2024.
 - Employment trends
 1. The COVID-19 pandemic in 2020 interrupted the previous decade's steady increase in county job growth. Job gains resumed after 2021, exceeding 2019 employment levels in 2024.
 2. In 2023, total employment countywide is nearly 11% below the 2019-2044 projection.
 3. Between 2019 and 2023, Lake Stevens was 7.2 percent below its anticipated growth rate and needs to add 3,219 jobs to meet its 2024 job target.
 - Annexations
 1. 2021 was the biggest year for annexations in Snohomish County since 2010
 2. Marysville and Lake Stevens account for most annexation activity in the county since 2000.
 - Residential housing trends
 1. Single-family housing has averaged nearly 40 percent of the housing market over the past five years.
 2. Accessory Dwelling Units, Duplexes and Manufactured Homes, each captured between one and two percent of the market over the last five years.
 3. Townhomes comprised about 11 percent of the housing market over the past five years, increasing to 16 percent of the market in the last two years.
 4. Apartments averaged nearly 43 percent of the housing market over the past five years.
 5. This five-year average identifies a major shift in housing patterns in Snohomish County, with attached housing making up a larger component of housing.
 - Housing Costs
-

1. In 2024, the average home cost in Lake Stevens was \$736, 000 with Townhomes and condos being \$609,000. This is in the middle of the range for Snohomish County.
 2. The average county rent for March 2025 is about \$2,100 per month, with Lake Stevens' average rent being \$1,720.
- Wages
 1. Median household income remains at \$109k/yr
 2. Lake Median household income \$118,290 in 2023
 - Trends
 1. Over 160,000 units needed, 80,000 for Low Income (<80% AMI)
 2. Countywide housing production is on the decline.
 3. Prices are rising after a 2023 cooldown
 4. Interest rates, national market forces, are likely to slow development.
 5. Impact of Comp Plans & HB 1110 to be seen

APPLICABLE CITY POLICIES:

NA

ATTACHMENTS:

1. Att_1 5-9-25_Memo
2. ATT_2 Amended_FY26_WP
3. ATT-3 Budget_AHA_FY26_Draft_Revised
4. Att_4 5-8-25_SCT_PAC

MEMORANDUM

TO: AHA Joint Board

FROM: Chris Collier, AHA Program Manager

DATE: May 9, 2025

SUBJECT: Proposed Amendments to AHA Work Plan / Budget, Changes to AHA

Executive Summary

It is advised that the AHA Joint Board restructure the AHA Work Plan and Budget to specify that standard deliverables of data and reporting/consultation shall be provided by HASCO instead of the AHA Program Manager. This change will not affect AHA members or the work received or AHA dues for FY26. The rationale for this change is that to further implement AHA's goal of increasing housing accessibility for all, AHA members need a broader suite of services and knowledge than can be provided by one individual (the AHA Program Manager), and that this change is the most effective way to accomplish that.

The AHA Program Manager position will be changed in the AHA budget to "HASCO Expenses" (or similar), and the primary point of contact between HASCO and AHA will be the HASCO Government Relations position, which is currently being created at HASCO. While the GR position will be the primary point of contact, AHA members will be able to access a broader range of expertise and knowledge at HASCO that a singular staff person (the AHA Program Manager) cannot provide.

Background

When AHA was first studied in 2008, the Great Recession was ravaging the nation and Snohomish County with financial instability, foreclosure, and economic malaise. Today, the nation is gripped by a crisis of rapidly rising housing prices, far beyond what a majority of households, Snohomish County being no exception, can pay, either to rent or to own.

The Snohomish County HO-5 report puts this into crystal clarity with over 160,000 additional units of housing needed by 2044, at a variety of income levels. Even producing half that number in the next 19 years would be a tremendous achievement. Snohomish County cities, often in partnership with AHA, have taken great strides in setting policy conditions for land use, building and permitting, to meet this need. Data shows, however, that development is rapidly decreasing in Snohomish County, despite favorable conditions from 2015-2022, which are currently waning.

New approaches are needed to meet the current scope and impacts of the housing crisis, once "contained" to households of Very Low Income and below. One such approach is Snohomish County jurisdictions, AHA members, having a closer working relationship with the Housing Authority of Snohomish County (HASCO), already AHA's Administrative and Fiscal Agent. The following is advised by AHA's Program Manager, in furtherance of AHA's founding mission, to improve housing affordability for all peoples and income levels in Snohomish County, current and future. This mission, in recognition of the above, leads me to a place to recommend the following:

Proposed Changes

First and foremost, the AHA ILA shall remain unchanged, the AHA Joint Board will remain (as well as Chair/Vice Chair), meet quarterly, and discuss an annual Work Plan and Dues. However, by vote of the Joint Board, AHA will amend the FY26 Work Plan and Budget as follows:

1. The AHA Work Plan will have a preamble clarifying that services described will be provided by HASCO, not specifically the AHA Program Manager.
2. On the FY26 budget, “1.0 FTE Program Manager” and “Fringe Benefits @39%” will be combined and retitled “HASCO Servies” (or similar) expense line item. Travel and software/consulting will remain as discrete line items.
3. The responsibilities of the AHA Program Manager is to be transferred to HASCO’s new position, Government Relations Director. The position’s duties will include being the primary point of contact for AHA members and meeting HASCO’s obligations to AHA (described in the Work Plan). Requests for additional work outside the scope of the AHA Work Plan will go through, but not strictly be completed, by the Government Relations Director.

Benefits

There are major benefits to making the changes described above:

1. AHA Members will not experience a change to the services they receive or can expect to receive. These services are just to be provided by HASCO instead of the AHA Program Manager.
2. AHA in the past has explored how to add staff capacity and found the dues increase to members a non-starter. The proposed changes provide a solution by expanding the knowledge base AHA members can access - all HASCO staff, instead of just AHA’s Program Manager.
3. Members now are able to consult with HASCO (an option to be well advertised and maintained by the Government Relations position), in matters of property development, finance, services, and more. (See Attachment A for a list of current HASCO competencies.)
4. This restructuring gives HASCO the opportunity and staff capacity to advocate for housing policy changes and funds that will allow HASCO to better complete its mission, to the cities’ benefit.

Conclusion

As the scope and intensity of the housing crisis change, so must structures designed to respond to it. Recognizing circumstances, some of which are unique to Snohomish County, and advising appropriate action on them is a part of the AHA Program Manager’s duties. HASCO has a wide breadth of knowledge in its staff, beyond what the AHA Program Manager can provide, and this knowledge needs to be made available to AHA members. AHA should remain as a reliable conduit for cities to access that information through the HASCO Government Relations position. This proposal is one that is allowed by the wording of AHA’s ILA, State law, and by leadership at HASCO.

Attachment A - Housing Authority of Snohomish County Competencies & Skills List

Community Services

- Client housing service navigation
- Community events and activities
- Supporting vulnerable populations through connection to services (on-site and otherwise)

Communications

- External communications
- Community event coordination

Development, Construction, Asset Management

- Site viability & analysis
- Municipal code review for affordable housing projects
- Property acquisition (see finance)
- Property rehabilitation
- Construction cost analysis and subcontracting; federal law compliance
- Property management (direct and via contract)
- USDA Rural Development compliance and administration
- Maintenance of in-house managed properties
- Capital budget management and planning
- Procurement

Finance

- Low-income housing finance (LIHTC, State Housing Trust Fund, other)
- Debt structuring & financial markets/analysis
- Audit completion and financial compliance

Government Relations

- Analysis of federal and state legislative changes (including funding and budgets)
- Legislative policy setting and advocacy
- Communicating and presenting to various stakeholders across the county

Human Resources & Miscellaneous (Legal)

- Organizational scaling
- Staff development, Recruiting/onboarding, Office management
- Employment law compliance
- Fair housing/Reasonable accommodation review

Tenant Based Assistance Department

- Administration & monitoring of housing vouchers (Housing Choice, Family Unification, Veterans Assistance, Emergency Housing, Non-Elderly Disabled, etc.)
- Client intake/onboarding/moving/porting
- Interim/Annual certification and program compliance
- Unit inspection prior/post lease-up by voucher holder (safe/decent/sanitary dwelling)
 - Customer service and reasonable accommodations within program guidelines

Attachment 2

DRAFT AMENDED¹ FY2026 Work Plan (July 2025 – June 2026)

Following to a vote of the AHA Joint Board on _____, 2025, the AHA Workplan is to be accomplished by the Housing Authority of Snohomish County (HASCO), not the AHA Program Manager alone. HASCO will prepare and provide, on request, the following for all dues-paying AHA member jurisdictions.

For additional services and work from HASCO that fall outside the Work Plan laid out below, AHA Members should contact the HASCO Government Relations Director at ccollier@hasco.org to discuss the parameters of the request.

I. Synthesize/Analyze Data

Maintain data tracking for the following indicators:

- a. Home sales price & related data
- b. Monthly rental rates for common unit types
- c. Household creation & housing stock
- d. Affordable housing created through LIHTC & State HTF awards
- e. Prepare the above in an annual one-page summary report for AHA Board
- f. Continue to identify data gaps,
- g. Research scholarly articles, trade publications & reports for report and synthesis to the AHA Board, min. 2 annually

2. Provide Technical Expertise

- a. Respond to research requests from Joint Board members, actively seek out new projects
- b. Develop and expand range of educational materials for multiple audiences, including working definitions of housing concepts and programs, best practices, case studies, and visual aids
- c. Develop new member housing profiles and update existing profiles
- d. Assist in the preparation of housing elements for members' Comprehensive Plans
- e. Develop tool for members to use to track their annual progress in meeting Comprehensive Plan Housing Element goals
- f. Advocate for the creation of all types of affordable housing through technical support as well as outreach
- g. Develop a strategy and tools to educate elected officials about affordable housing, reviewed annually by AHA Board
- h. In coordination with the Join Board, prepare AHA position and policy papers on various matters of housing

3. Education and Outreach

- a. Develop onboarding packet & meet individually with all AHA Board members minimum one time per year per Board delegate and conduct a "Housing 101" workshop for new Joint Board members at the beginning of each year including a history lesson of the creation and purpose of AHA
- b. Present to AHA Board annually on past/current circumstances and emerging issues and opportunities
- c. Invite speakers to AHA Board meetings to present on local policy work regional issues of interest, min. 2 per year
- d. Research legislative changes and agendas related to housing at the local, state and federal level
 - a. Advocate for/against proposed legislation in support of increased housing affordability and housing supply

¹ Originally approved on February 5, 2025 by the Joint Board. Amended and approved on June 3, 2025 by the Joint Board.

- b. Conduct general outreach to state & federal delegation representing Snohomish County
- h. Conduct community outreach to local neighborhood associations, faith communities, business interests and more, with the approval and support of the AHA Board delegate from member jurisdictions, min. 1 per month.
- i. Educate the business community, philanthropic and nonprofit stakeholders about the issue of housing affordability, specifically workforce housing to, among other things, strive to activate them around the issue.
- j. Seek to form coalitions of support from housing-adjacent stakeholders (ex: healthcare, transportation) to support housing affordability activities.

ALLIANCE FOR HOUSING AFFORDABILITY

DRAFT REVISION OF ADOPTED FY26 AHA OPERATING BUDGET

	Member Contributions
Revenues	
Small Jurisdictions	\$9,249
Large Jurisdictions	\$116,703
HASCO	\$0
Total FY26 Revenue	\$125,952
Expenses	
HASCO Services	\$122,202
Local Travel / Mileage	\$1,000
Audit	\$250
Software, Data, and Consulting	\$2,500
Total FY26 Expenses	\$125,952

DRAFT REVISION OF ADOPTED FY26 MEMBER CONTRIBUTIONS

Joint Board Members	2024 Population ²	% of Subtotal	FY2026 Contribution	% Increase from FY2025	Amount Increase from FY2025
SMALL JURISDICTIONS ³					
Darrington	1,515	-	\$1,850	-5.43%	-\$106
Granite Falls	4,775	-	\$1,850	-5.43%	-\$106
Snohomish	10,350	-	\$1,850	-5.43%	-\$106
Stanwood	8,865	-	\$1,850	-5.43%	-\$106
Woodway	1,345	-	\$1,850	-5.43%	-\$106
Small Jurisdictions Subtotal	26,850	-	\$9,249		-\$531
LARGE JURISDICTIONS					
Arlington	22,980	2.86%	\$3,337	20.26%	\$562
County (Unincorporated)	376,700	46.87%	\$54,704	12.69%	\$6,158
Edmonds	43,420	5.40%	\$6,305	12.39%	\$695
Everett	114,800	14.29%	\$16,671	12.73%	\$1,882
Lake Stevens	41,540	5.17%	\$6,032	13.55%	\$720
Lynnwood	41,500	5.16%	\$6,027	19.18%	\$970
Marysville	74,390	9.26%	\$10,803	14.34%	\$1,355
Mill Creek	21,630	2.69%	\$3,141	11.88%	\$333
Monroe	20,830	2.59%	\$3,025	17.64%	\$453
Mountlake Terrace	24,260	3.02%	\$3,523	22.29%	\$642
Mukilteo	21,590	2.69%	\$3,135	11.25%	\$317
Large Jurisdictions Subtotal	803,640	100.00%	\$116,703		\$14,089
HOUSING AUTHORITY					
HASCO ⁴				-100%	(\$47,500)

1. FY2026 is July 1, 2025 to June 30, 2026. The AHA Joint Board adopted the draft budget at its February 5th meeting.

2. 2024 Population estimate data comes from the Washington State Office of Financial Management official population estimates, found at <https://www.ofm.wa.gov/washington-data-research/population-demographics/population-estimates/historical-estimates-april-1-population-and-housing-state-counties-and-cities>.

3. Small Jurisdiction dues are adjusted from the adopted FY2022 dues value of \$1738 by Bureau of Labor Statistics June CPI figures for Western Region Urban Areas, found at https://data.bls.gov/pdq/SurveyOutputServlet?data_tool=dropmap&series_id=CUUR0400SA0,CUUS0400SA0

4. HASCO also makes an annual in kind contribution to AHA through the provision of Administrative Agency services

Member Dues Under Adopted FY 26 Budget

\$	3,337	20%	\$	562
\$	54,703	13%	\$	6,158
\$	6,305	12%	\$	695
\$	16,671	13%	\$	1,882
\$	6,032	14%	\$	720
\$	6,027	19%	\$	970
\$	10,803	14%	\$	1,355
\$	3,141	12%	\$	333
\$	3,025	18%	\$	453
\$	3,523	22%	\$	642
\$	3,135	11%	\$	317

Snohomish County Housing Update

Chris Collier, AHA Program Manager
ccollier@hasco.org | 425-231-2486

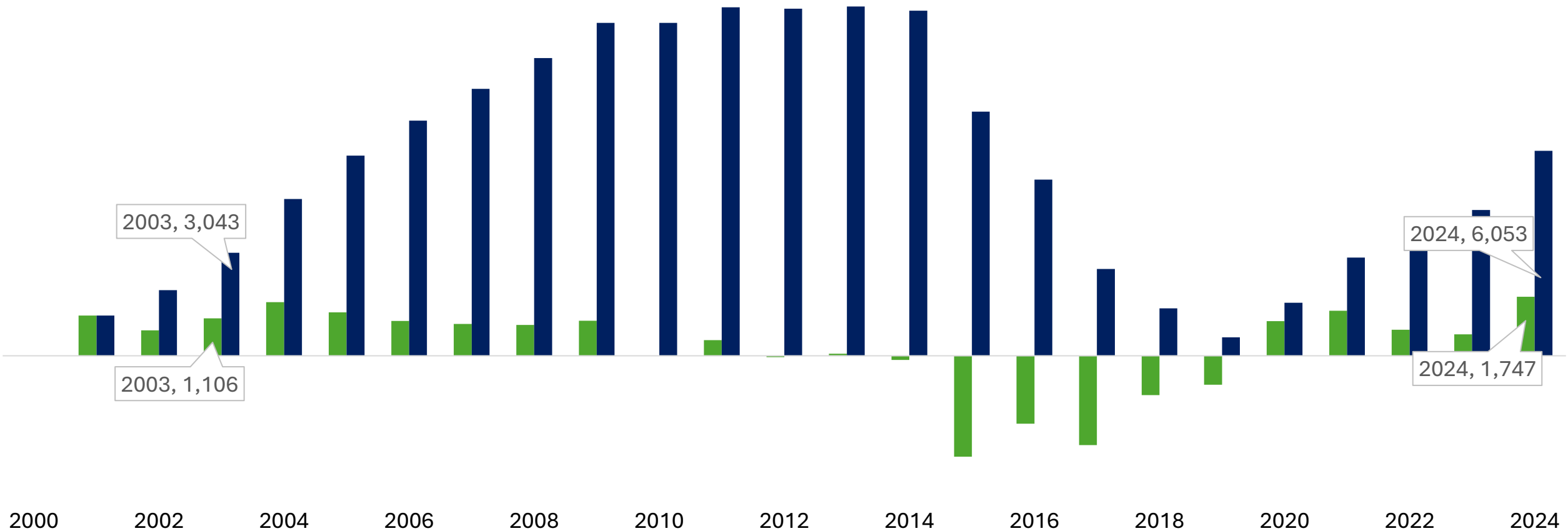
SCT PAC
May 8, 2025

AHA Refresher

Arlington, Darrington, Edmonds, Everett, Granite Falls, Lake Stevens, Lynnwood, Marysville, Mill Creek, Monroe, Mountlake Terrace, Mukilteo, Snohomish, Stanwood, Woodway, Snohomish County, HASCO

- Provide data & analytics, technical expertise & outreach
- Assist members & community in understanding housing affordability shortage

Snohomish County Summary

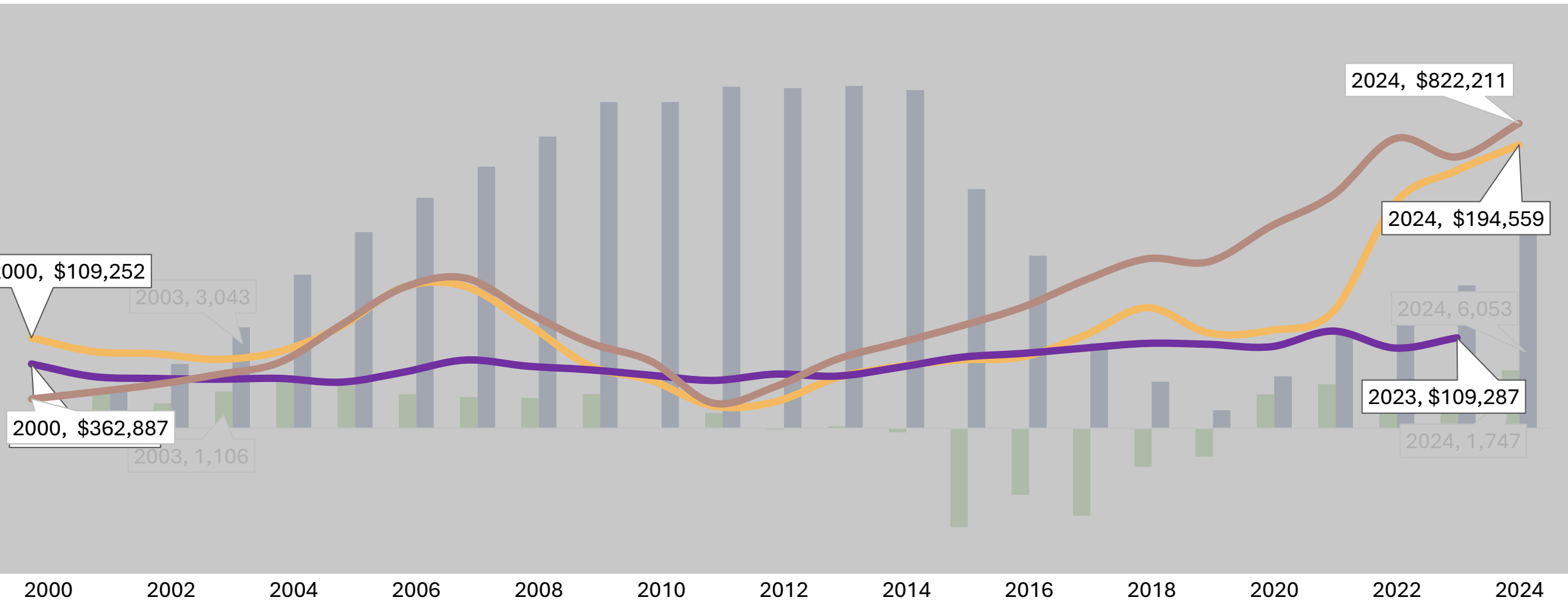


Housing Stock

■ Annual Surplus

■ Total Surplus

Snohomish County Summary

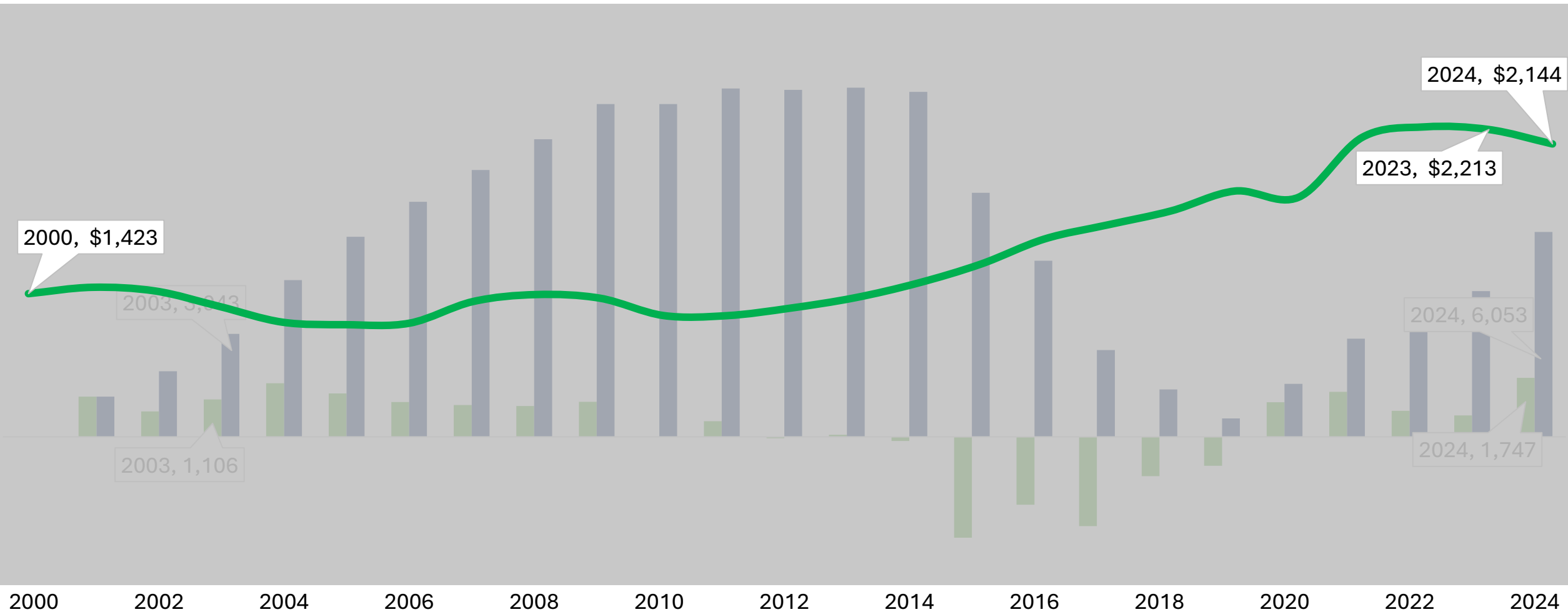


Housing Stock
■ Annual Surplus
■ Total Surplus

— Median Sale Price — Required Income — Median Income — Avg. Rent

Sources: Office of Financial Management; Snohomish County Assessors Office; US Census Bureau via St. Louis Fed, Dupre & Scott, Commercial Analytics, AHA Staff analysis of Apartments.Com Data
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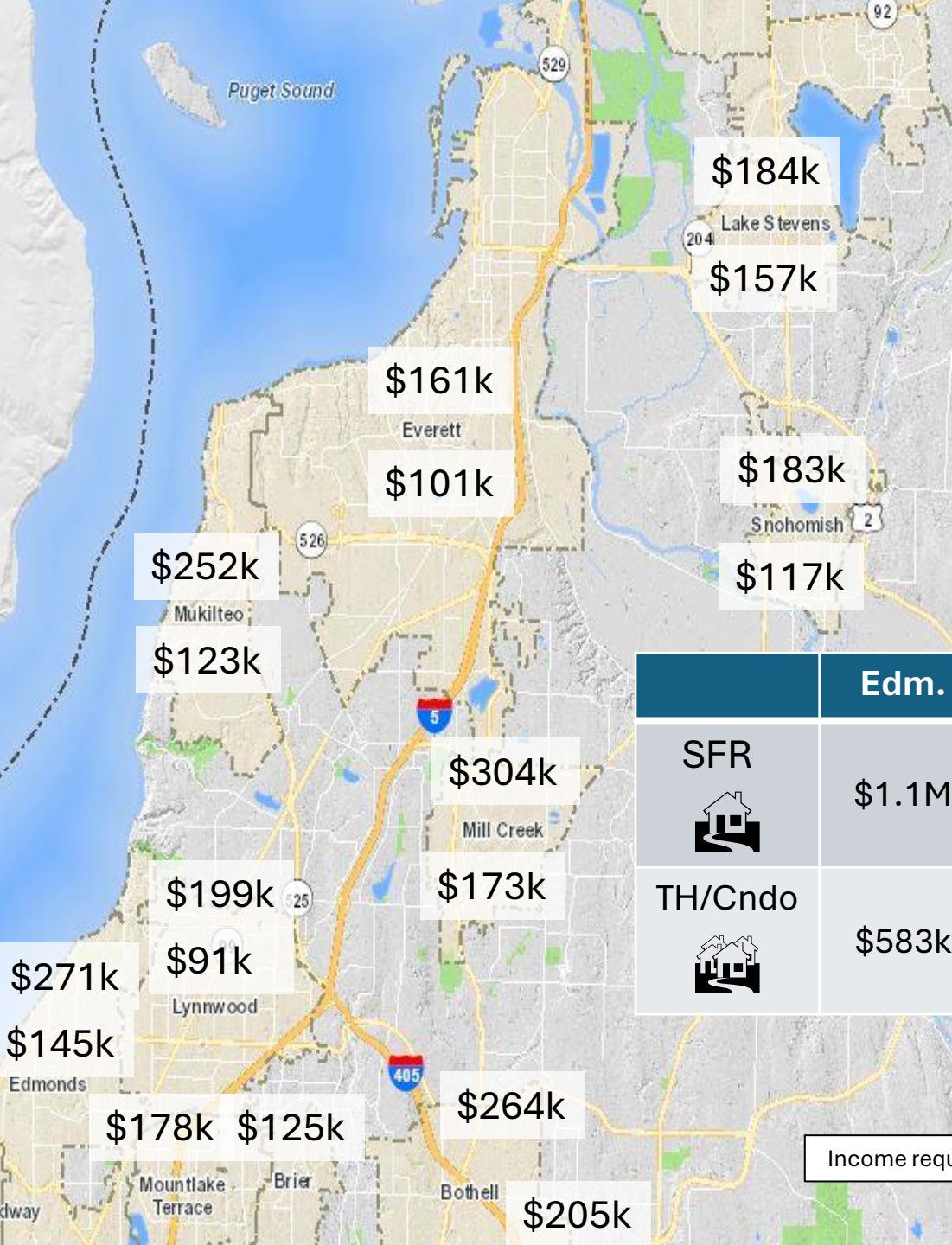
Snohomish County Summary



Housing Stock

■ Annual Surplus
■ Total Surplus

Median Sale Price Required Income Median Income Avg. Rent



	Lake Stevens
SFR 	\$736k
TH/Cndo 	\$609k

In 2024: What Cost What, Where?

	Edm.	Lynn.	MLT	Mill C.	Muk.	EVRT.	Bothell	Sno.
SFR 	\$1.1M	\$807k	\$716k	\$1.2M	\$1M	\$634k	\$1.1M	\$736k
TH/Cndo 	\$583k	\$365k	\$497k	\$698k	\$485k	\$391k	\$840k	\$469k

Income requirement based on sale price, annualized interest rates, 30-year term, 10% down pmt., 33% DTI, real property tax figures

County Takeaways:

- Prices rising after a 2023 cooldown
- Required income never slowed (interest rates), now \$192k/yr*
- Rents +0.12% for 2024, still down from 2023
 - Market appears to be absorbing a high rate of production (2018-2022, early 2024)
- Median household income remains stubbornly low at \$109k/yr

* At 10% down, 30-year term, 33% debt-to-income ratio

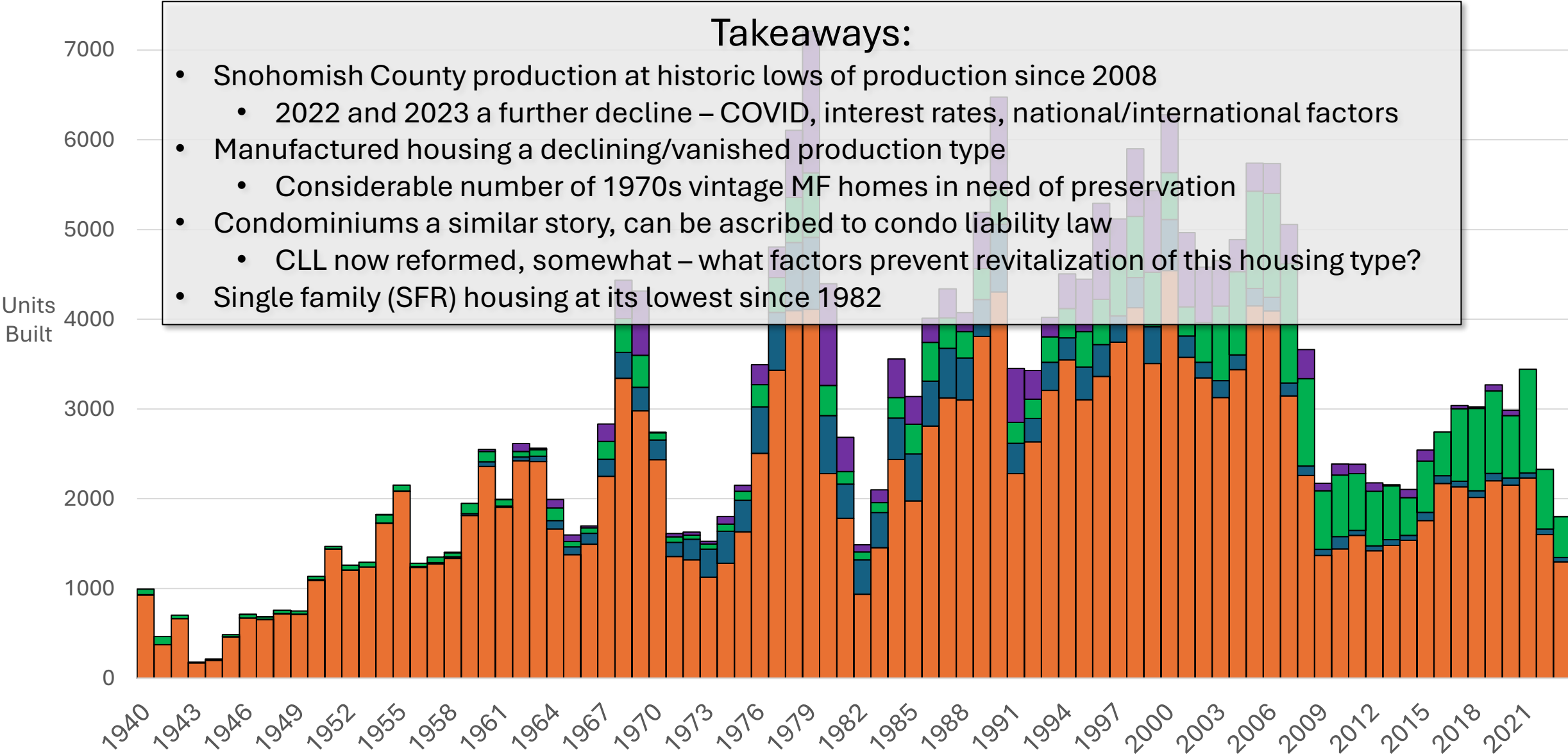
Ownership Housing Units Built by Year, By Use Type, Snohomish County, 1940-2023

Units
Built

8000
7000
6000
5000
4000
3000
2000
1000
0

1940 1943 1946 1949 1952 1955 1958 1961 1964 1967 1970 1973 1976 1979 1982 1985 1988 1991 1994 1997 2000 2003 2006 2009 2012 2015 2018 2021

Ownership Housing Units Built by Year, By Use Type, Snohomish County, 1940-2023



2024 Mountlake Terrace Home Sales Summary

	2024		2019	
	Median Price	# Sold	Median Price	# Sold
Single Family	\$822,211	6,545	\$591,703	10,139
Townhome	\$680,075	654 ¹	\$550,805	674 ²
Condo (all types)	\$539,449	1,674 ³	\$426,340	2,587 ⁴
Mobile Home	\$121,657	358	\$77,832	393 ⁵

1| Median year built for these townhomes is 2024

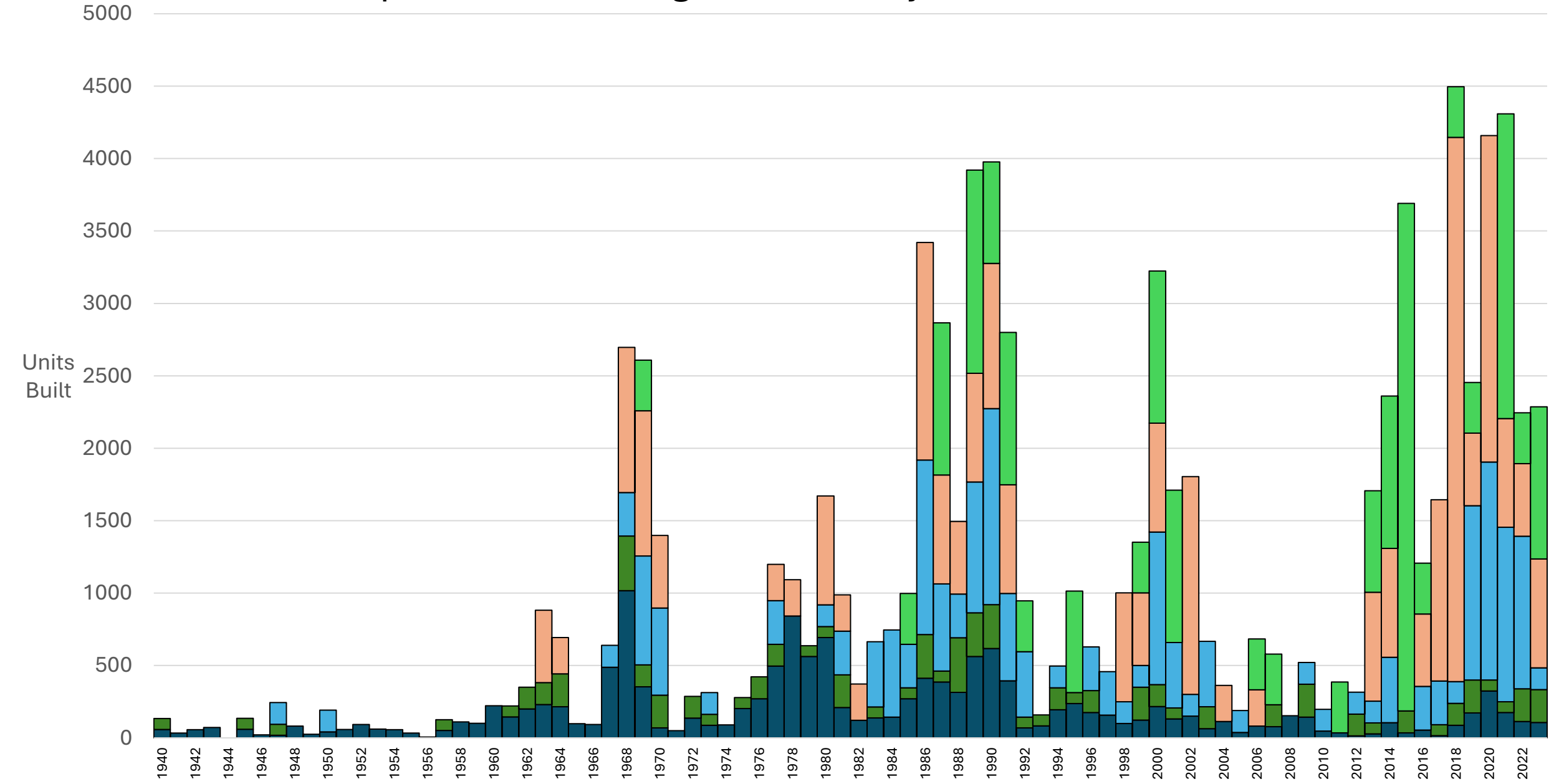
2| Median year built 2019

3| 819 of these were Multifamily Condos, 698 detached or common wall condo

4| 1,193 of these were Multifamily Condos, 1,113 detached or common wall condo

5| Median year built 1981 (2024 and 2019)

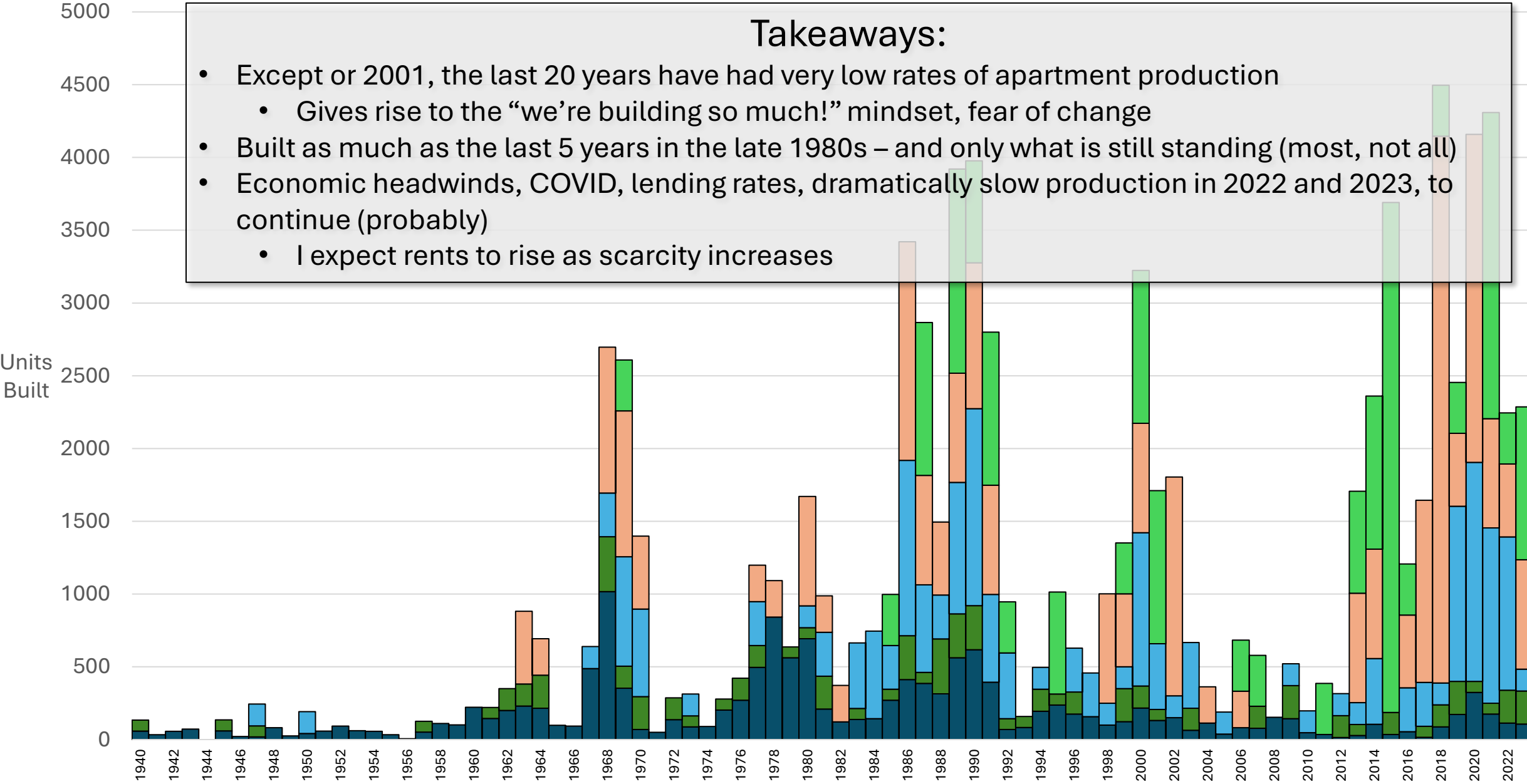
Apartment Housing Units Built by Year, 1957-2023



Apartment Housing Units Built by Year, 1957-2023

Takeaways:

- Except or 2001, the last 20 years have had very low rates of apartment production
 - Gives rise to the “we’re building so much!” mindset, fear of change
- Built as much as the last 5 years in the late 1980s – and only what is still standing (most, not all)
- Economic headwinds, COVID, lending rates, dramatically slow production in 2022 and 2023, to continue (probably)
 - I expect rents to rise as scarcity increases

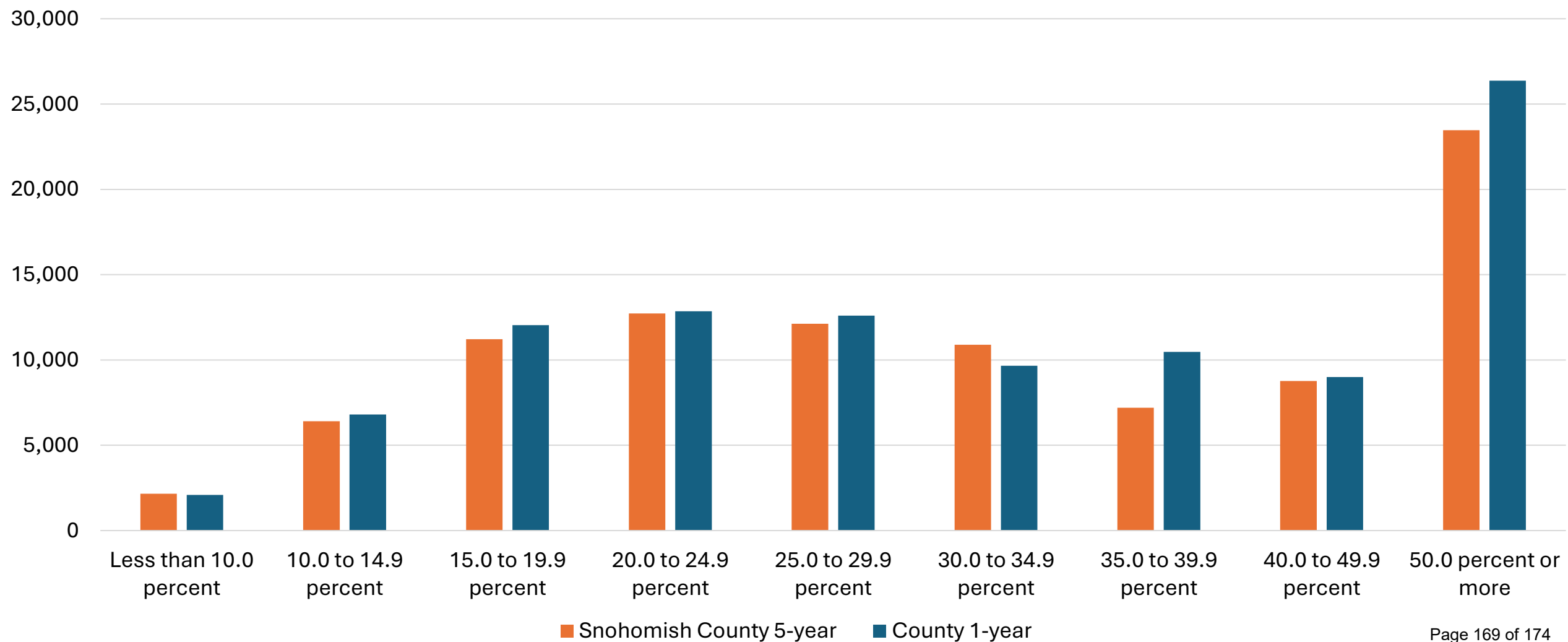


2024 Snohomish County Rental Summary

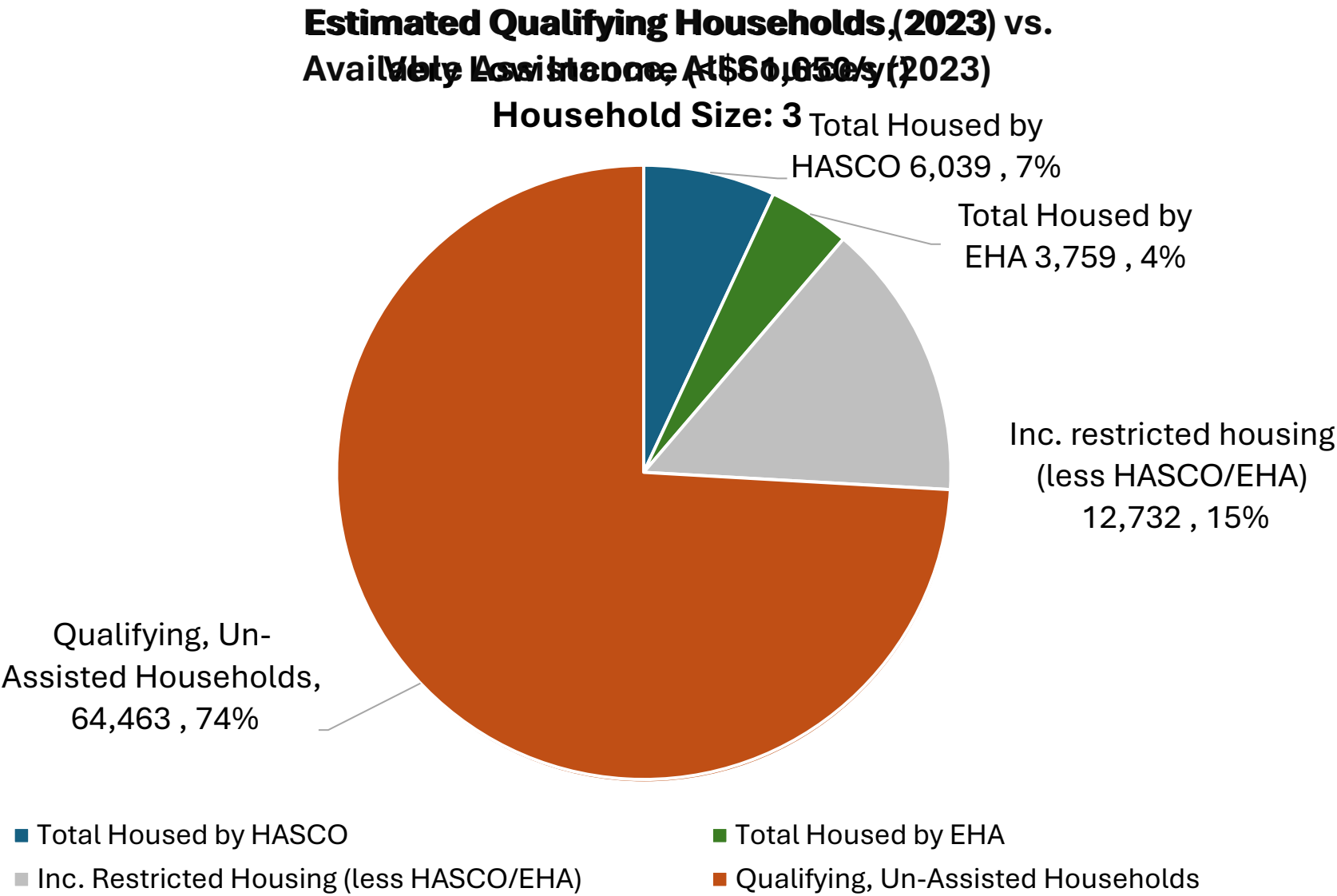
	Jan. Price	Dec. Price	January # Renting	December # Renting
All Unit Average	\$ 2,127	\$ 2,129	1,819	2,132
Studio	\$ 1,641	\$ 1,557	111	97
1BR	\$ 1,898	\$ 1,916	768	889
2BR	\$ 2,296	\$ 2,277	767	875
3BR	\$ 2,716	\$ 2,650	166	214

Renting (Census Data)

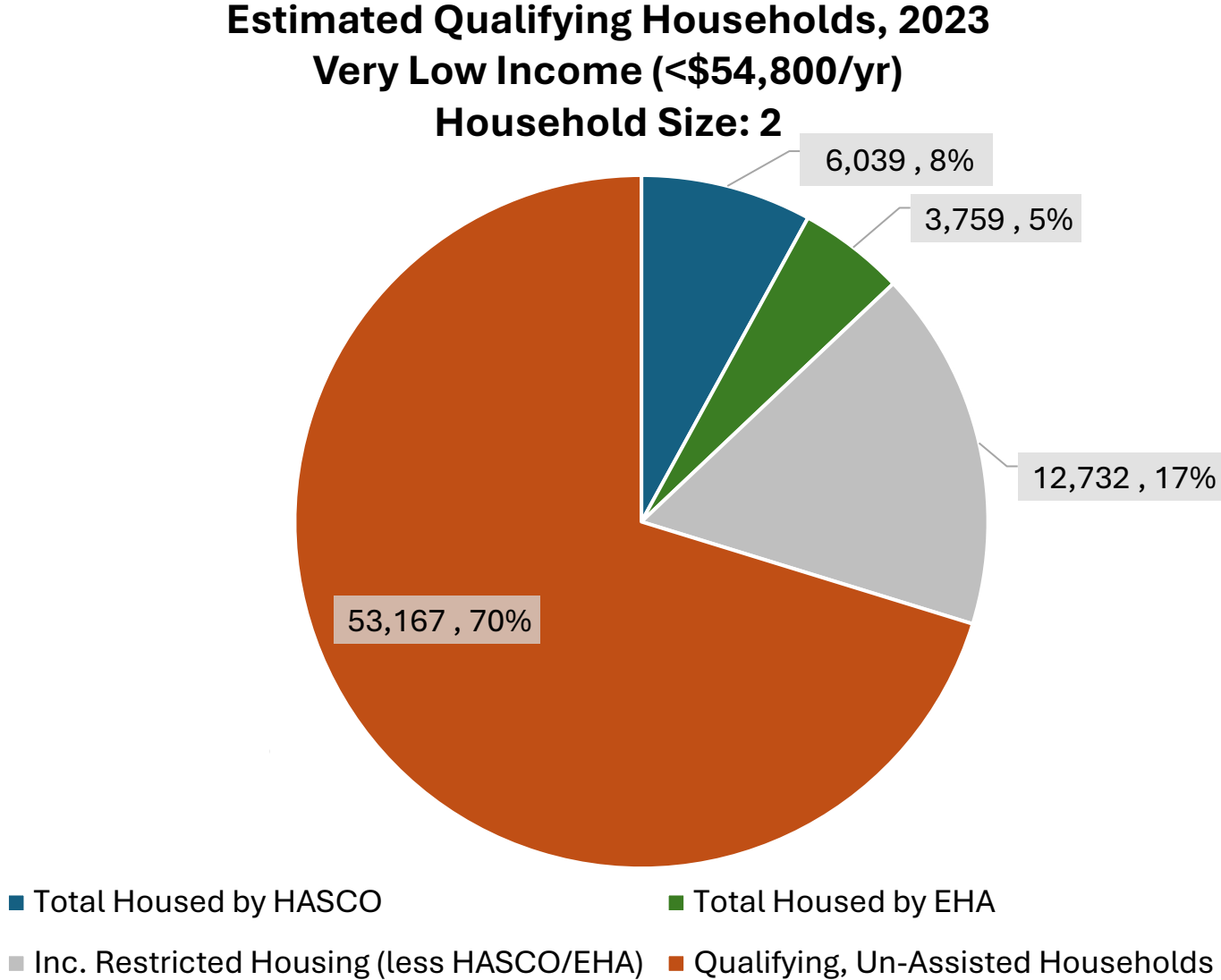
Count of Households by Gross Rent as a Percentage of Income in Last Year



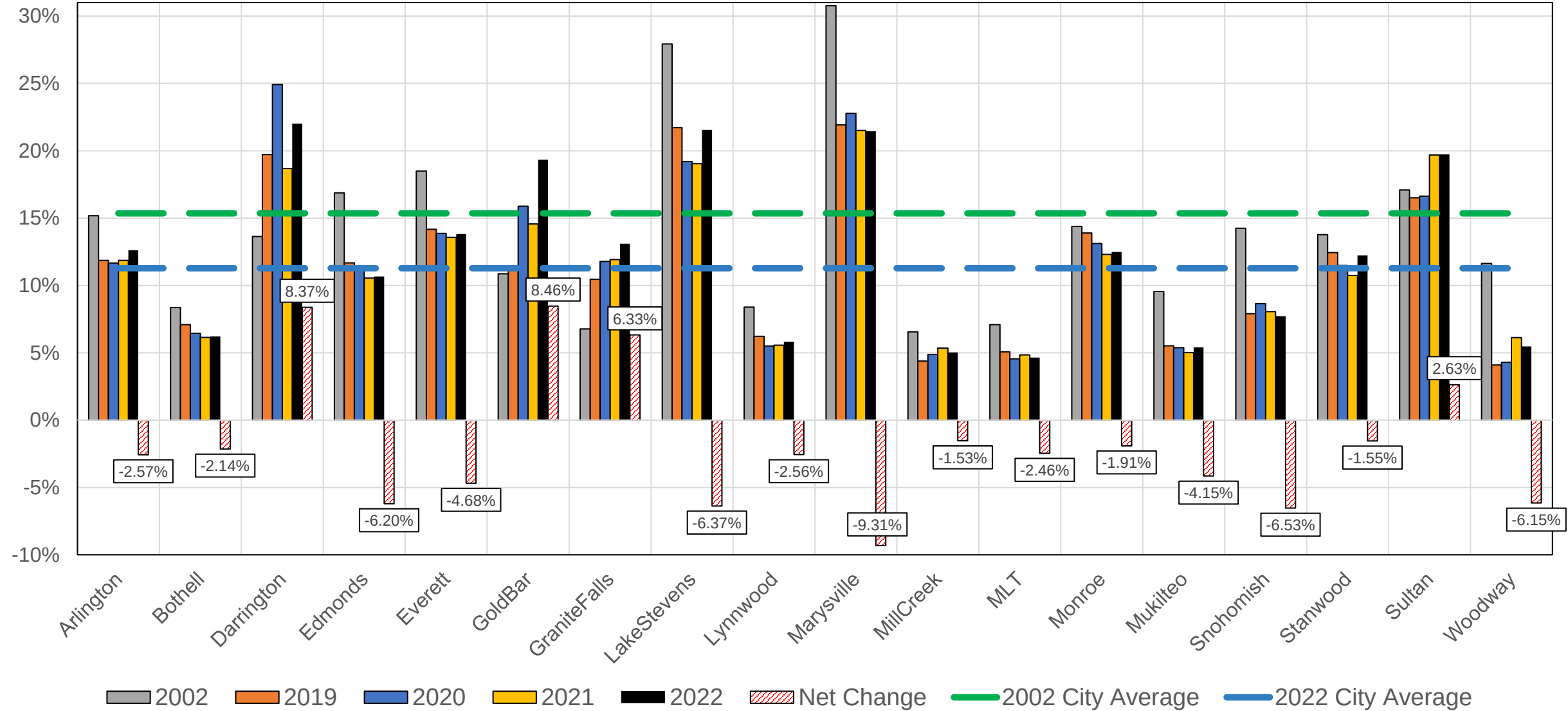
Affordable Housing Need vs. Resources



Affordable Housing Need vs. Resources



Percent of City Workforce Living In City



Conclusions

- Rent set to resume rising in 2025, ownership never slowed
- Production Countywide on the decline
 - Impact of Comp Plans & HB 1110 to be seen
 - Global, national, state events will have a part to play (interest rates, labor)
 - A issue far larger than Snohomish County or an individual city alone, but everyone has a part to play
- Struggle for all households continues – worth doing away with “affordable” in “affordable housing”
- Serious impacts in other sectors (transportation, economy, family)
- There is a cost to allowing the status quo to persist

Thank You

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