

LIBRARY BOARD MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

July 17, 2025 - 4:30 PM

Library Board Meeting

In person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens

or Join via Zoom: [Zoom Link](#) Passcode: 445074

or call in at (253) 215-8782 Meeting ID: 89458751850 Passcode: 445074

- 1. Call to Order**
- 2. Roll Call & Introductions**
- 3. Approval of Minutes**
 - A. Approval of April 17, 2025, Minutes
- 4. Action Items**
 - A. Election of a New Secretary
- 5. New Business**
- 6. Reports**
 - A. Managing Librarian/Sno Isle Libraries
 - B. The City of Lake Stevens
 - C. Friends of Lake Stevens Library
- 7. Board Comments**
- 8. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, at least five business days prior to any City meeting or event if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS
LIBRARY BOARD MEETING MINUTES**

Thursday, April 17, 2025, at 4:30 p.m.

By Remote Participation via Zoom and In Person at The Mill, 1808 Main Street, Lake Stevens.

CALL TO ORDER: 4:30 p.m. by Abe Martinez

BOARD MEMBERS PRESENT: Nancy Joao, JoAnne Vanleuven, Kevin Gosselin, Shaelynn Charvet Bates, Michele Koziol, Emily Stainbrook, Andy Powers, Abe Martinez

ELECTED OFFICIALS PRESENT: Councilmember Kymm Shipman

BOARD MEMBERS ABSENT: LeeAnn Balbirona

Call to Order

Board Chair Martinez called the meeting to order at 4:30 p.m.

Oath of Office

Michele Koziol was sworn in as an official Library Board member.

Roll Call & Introductions

All board members were present except LeeAnn Balbirona.

Approval of Minutes

The January 16, 2025 meeting minutes were reviewed and approved by a unanimous decision of the board.

Reports

City of Lake Stevens

Planning and Development Director Russ Wright presented an update on the museum project and the redesign of the new city hall property. Discussion occurred.

Sno-Isle Library

Manager Antoinette Morales-Tanner shared an update on what is happening in the Sno-Isle Library system. This update included information about the progress of the new library construction, Sno-Isle Reads Together Program, library usage and new Alzheimer's support baskets available for check out. Discussion occurred.

Friends of the Library

Lynn Allen presented on the Friends of the Library community activities including an upcoming fundraising event. Discussion occurred.

Board Comments

General discussion occurred between the board members.

Adjournment

MOTION. Boardmember Joao made a motion, seconded by Boardmember Stainbrook, to adjourn the meeting. The motion passed 8-0-0-1.

The meeting adjourned at 5:15 p.m.

Caitlin Weaver, Deputy City Clerk

Lake Stevens Library Board Report

July 17, 2025

Antoinette Morales-Tanner, Lake Stevens Library Manager

Programming and Outreach Updates:

Outreach

May

- Lake Stevens Gaming by the Lake
- Lake Stevens Food Bank
- Lake Stevens High School
- Lake Stevens School District Heritage Fair
- Highland Elementary Family Night

June

- Lake Stevens Food Bank
- Lake Stevens Pride
- Lake Stevens High School
- Stevens Creek Elementary Family Engagement Night
- Cavelero Mid-High Summer Library Outreach/Summer Reading

July

- GeekFest Weekend
- Lake Stevens School District Summer Lunch (weekly)
- Lake Stevens Boys and Girls Club (weekly)

August

- Sherwood Community Day
- Lake Stevens Back to School Fair

Programming

Monthly:

- Second Saturdays, 10:30-11:30m: Barks and Books (children)
- Second Wednesdays, 4:30pm: After School Art/Summer Art Club (ages 8+)
- Fourth Saturdays, 2pm-4pm: STEM Construction Zone
- Second Mondays 10:15am: Sensory Stay and Play with Sherwood Community Services (ages 0-3)

One-Time Programs:

- June 21, 11am: Summer Reading Kickoff with Elevate Music and the Imagine Children's Museum
- June 26, 5pm: Family Game Night/Game Swap
- June 27, 2pm: Rainbow Family Storytime
- July 12, 2pm: Tie Dye and Spin Art (teens)
- July 16, 1:30pm: Medicare Fraud Prevention (adults)
- July: Weekly Intro to D&D with Stupid Geeks (teens and adults)

- July 25, 2pm: Glow in the Dark Storytime (young children)
- July 24, 5pm: Family Game Night
- August 4, 10:30am: Music and Movement with Elevate Music Together (young children)
- August 6, 10:30am: Shroeline Stories with WSU Beach Watchers (young children)
- August 9, 1pm: Intro to Mini-Figure Painting (teens and adults)
- August 14, 3pm: Craft Sampling—Macrame Plant Hangers (adults)
- August 16, 2pm: Teen Craft: Acrylic Painting
- August 21, 5pm: Family Game Night
- August 29. 3pm: Stuffed Animal Storytime (early literacy)

Extra-Special Summer Programs:

- July 15, 2:30pm: Magician Louie Foxx (LSSD Educational Service Center)
- July 23 & August 27, 3pm: Drop-In Bike Clinic with Sharing Wheels
- July 30, 3pm: Wonderful Worms MakeAlong with Lisa Taylor (LSSD Educational Service Center)

DSHS Mobile Services Partnership: Sno-Isle Libraries has partnered with the Department of Social and Health Services to serve as sites for their [Mobile Offices unit](#). The Mobile Services truck offers all of the resources as the DSHS site—food, medical, and housing assistance, child support, vocational rehabilitation, mental health services, disability support, and more. The truck had their first visit at the Lake Stevens Library on June 12th, offering services in English and Spanish. They will visit again in the fall, on October 7th from 10:30am-2:30pm.

Ten-To-Try: Summer Reading Challenge for the Grown-Ups

How it Works:

- Pick up any of ten different coloring bookmarks (across from the Circulation desk)
- Read anything (audiobooks, kids books, magazine articles—everything counts!) in that genre
- Bring back the bookmark and earn a grown-up sticker
- Complete all 10 bookmarks and get a grand prize: a free book to take home and a seed pencil

Memory Care Kits: Ready for Checkout

The Lake Stevens Library is now offering nine memory care kits that customers can check out for three weeks at a time. In partnership with the Alzheimer’s Association, staff developed these kits, which include games, activities, information, and caregiver support resources. Each kit has a different theme, and there are three kits for each stage of memory support—early,

mid, and advanced. Kits are only available at the Lake Stevens Library, so they will not show up in a catalog search nor can they be placed on hold.

New Lake Stevens Library: Construction Continues

- Work continues on the sheer walls and foundation work, with the second-story walls rising above the poured concrete of the building's base. Utilities and other site infrastructure have been underway since February.
- Offsite work on the structural steel, cross-laminated timber, and other pre-fabrication pieces continues.
- Samples of the Douglas Fir Cross Laminated Timber have been delivered for review and approval.
- While Faber continues construction on the site of the new library, Sno-Isle staff and expert consultants are finalizing the interior elements, including furniture, shelving specifications, and computer equipment, which will be ordered in the coming months.
- The furniture package has been finalized and we are reviewing available upholstery samples.
- In the 2025-2025 capital budget, the state legislature put forward \$350,000 to complete this library project.
- Rep. Suzan DelBene has put forth a federal fiscal year 2026 request for \$750,000 to finish this project in 2026

Sno-Isle District-Wide Updates:

[Sno-Isle Libraries Seeks New Members for the Board of Trustees](#): Sno-Isle Libraries is currently reviewing applications to fill two upcoming vacancies on the seven-member Board of Trustees. The two vacancies are for Snohomish County residents. The successful candidates will be appointed by the joint action of the Snohomish County Council and the Board of Island County Commission and begin service in January 2026. Trustees serve a seven-year term. One of the selected candidates will serve a one-year partial term and will be eligible to serve two additional seven-year terms.