

CIVIL SERVICE COMMISSION MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

April 9, 2026 - 4:00 PM

In person at City Hall (1812 Main St.) and [via Zoom Link](#)

1. **Call to Order**
2. **Roll Call**
3. **Action Items**
 - A. Approval of January 28, 2026 Civil Service Commission Meeting Minutes
4. **New Business**
 - A. Hiring Update
5. **Adjourn**
6. **Attachments**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, 48 hours prior to this council meeting if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES**

January 8, 2026

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:10 p.m. by Chairperson Ray Mitchell

COMMISSION MEMBERS PRESENT: Commissioners Ray Mitchell and Debbie Willis

STAFF PRESENT: HR Technician Annette Rose, Human Resources
Director Anya Warrington, Deputy Chief Dean Thomas

Action Items:

MOTION. Commissioner Willis made a motion seconded by Commissioner Mitchell to approve the Civil Service Commission Minutes of September 11, 2025. Motion passed unanimously.

MOTION. Commissioner Mitchell made a motion seconded by Commissioner Willis to approve the Civil Service Commission Minutes of November 10, 2025. Motion passed unanimously.

New Business:

Elect a 2026 Civil Service Commission Chair

MOTION. Commissioner Willis made a motion seconded by Commissioner Mitchell to elect Commissioner Mitchell as Commission Chair and Commissioner Willis as Vice Chair. Motion passed unanimously.

Staffing and Recruiting Update

Officer Ashbrook graduated from the Criminal Justice Training Academy in December and will begin his field training phase in the coming weeks. An advanced entry officer, Officer Graves starts next week. Vacancies and eligibility lists were reviewed; discussion occurred.

Meeting Schedule for 2026

Meetings will be scheduled once a month on the 2nd Thursday of each month. Commissioner Mitchell asked that invitations be sent out to commissioners when police officers are sworn in or promoted.

Adjourn:

MOTION. Commissioner Mitchell made a motion seconded by Commissioner Willis to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 4:18 p.m.

Respectfully Submitted:

Approved By:

Caitlin Weaver, Deputy City Clerk

Ray Mitchell, Chairperson
Civil Service Commission