

CITY COUNCIL MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

June 16, 2026 - 6:00 PM

City Council Regular Meeting

In person: The Mill, Sawyers Room, 1808 Main Street, Lake Stevens

or Join Zoom Meeting: [Zoom link](#)

or call in at (253) 215-8782

Meeting ID: 86003181633 Passcode: 365783

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Oath of Office**
 - A. Mayor Kurt Hilt (Followed by a brief pause for pictures)
- 5. Approval of Agenda**
- 6. Guest Business**
 - A. New Employee Introduction-Sharrief Shabazz IT Application Data Analyst Troy Stevens
 - B. Market Street Mural Arts and Parks Foundation
- 7. Citizen Comments**
- 8. Council Training**
 - A. Labor Relations
- 9. Executive Session - Confidential Session of the Council**
 - A. Collective Bargaining. No action to follow.
- 10. Consent Agenda**
 - A. 2026 Vouchers Matthew Heist
 - B. City Council Meeting Minutes of May 26, 2026 Caitlin Weaver

- C. Interlocal Agreement for Allied Law Enforcement Response Team (ALERT) Jeffrey Beazizo
- D. Hiring Incentive Settlement Agreement Anya Warrington, Jeffrey Beazizo
- 11. City Department Report**
- 12. Council Business** Council President
- 13. Mayor's Business**
- 14. Adjourn**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, 48 hours prior to this council meeting if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

BLANKET VOUCHER APPROVAL
2026

Payroll Direct Deposits	6/10/2026	\$462,872.16
Electronic Funds Transfers	ACH	\$262,389.07
Claims	66148-66219	\$1,311,486.62
Void Checks		
Total Vouchers Approved:		\$2,036,747.85

This 16th day of June 2026

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described, or that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment or a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Lake Stevens, and that I am authorized to authenticate and certify to said claim.

Auditing Officer, Matthew Heist

Mayor Pro Tem, Anji Jorstad

June 16, 2026



City expenditures by type for this voucher packet		
Personnel Costs	\$462,872	23%
Payroll Federal Taxes	\$165,121	8%
Retirement Benefits - Employer	\$76,240	4%
Other Employer Paid Benefits	\$545	0%
Employee Paid Benefits	\$22,465	1%
Supplies	\$25,669	1%
Professional Services	\$347,577	17%
Refunds	\$250	0%
Capital *	\$203,074	10%
Debt Payments	\$732,934	36%
Void Checks	\$0	0%
Total	\$2,036,748	100%

Large Purchases *

*LS Council Chambers & Infrastructure \$12,600

*23006 - 131st Ave NE Infrastructure Improv PE1 \$181,330

City of Lake Stevens Blanket Voucher Report
Checks to be approved for period 05/22/2026 - 06/04/2026

Total for Period
\$1,573,875.69

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
911 Supply Inc	INV-2-61098	001 008 521 20 31 06	LE - Uniform Clothing	Shirts Embroidery	66149	\$419.03
911 Supply Inc	INV-2-61114	001 008 521 20 31 06	LE - Uniform Clothing	Medats/Service Award Bars	66149	\$672.20
					66149 Total	\$1,091.23
Ace Hardware	82279	001 013 518 20 31 00	GG-Operating Costs	Bathroom Fan	66150	\$28.41
Ace Hardware	82328	001 012 569 00 31 00	CS- Senior Services-Supplies	Tape/Brush/Roof Cement - Senior Center	66150	\$66.64
Ace Hardware	82325/7	101 016 544 90 31 02	ST-Operating Cost	Tarp	66150	\$27.31
					66150 Total	\$122.36
Amazon Capital Services	13T6-3X3K-V69G	001 008 521 20 31 06	LE - Uniform Clothing	Uniform Pullover - Refund	66151	(\$36.06)
Amazon Capital Services	16V6-Y6JD-KJF	001 010 576 80 31 00	PK-Operating Supplies	Radio Holders & Straps	66151	\$159.81
Amazon Capital Services	1DK6-J6XG-FM3X	001 005 517 60 31 00	HR-Safety Program Supplies	CPR Training Shields	66151	\$49.13
Amazon Capital Services	1DK6-J6XG-FM3X	001 005 518 10 31 01	HR- Operating Supplies	To Do Notepads	66151	\$7.26
Amazon Capital Services	1DL4-6H4H-74LQ	306 013 594 18 60 00	FC - Municipal Campus GG	House Numbers	66151	\$147.45
Amazon Capital Services	1H1T-R4CC-QQL6	001 013 518 20 31 00	GG-Operating Costs	Notebooks/Pens	66151	\$106.50
Amazon Capital Services	1HWJ-M3TN-9RJR	001 010 576 80 31 00	PK-Operating Supplies	iPad Stylist	66151	\$21.18
Amazon Capital Services	1HWJ-M3TN-H1RJ	001 010 576 80 31 06	PK-Lake Safety	Boat Down Flag	66151	\$18.01
Amazon Capital Services	1HWJ-M3TN-H1RJ	001 010 576 80 31 00	PK-Operating Supplies	Mouse Traps	66151	\$16.81
Amazon Capital Services	1MV1-64T6-HDTW	101 016 544 90 31 02	ST-Operating Cost	Office Chair	66151	\$225.79
Amazon Capital Services	1MV1-64T6-HDTW	410 016 531 10 31 02	SW - Operating Costs	Office Chair	66151	\$225.79
Amazon Capital Services	1MV1-64T6-HDTW	101 016 544 90 31 01	ST-Office Supplies	Whiteboard Eraser	66151	\$5.72
Amazon Capital Services	1Q4Q-JLVT-KYLF	001 010 576 80 31 06	PK-Lake Safety	Boat Fire Extinguishers	66151	\$65.54
Amazon Capital Services	1Q4Q-JLVT-KYLF	001 010 576 80 31 03	PK- Equipment & Tools	Dewalt 20V/60V Max Batteries	66151	\$355.18
Amazon Capital Services	1QHW-W9CG-MMG7	101 016 544 90 31 02	ST-Operating Cost	Badge Holders	66151	\$9.62
Amazon Capital Services	1QHW-W9CG-MMG7	410 016 531 10 31 02	SW - Operating Costs	Badge Holders	66151	\$9.61
Amazon Capital Services	1R9R-RD17-JQP4	001 010 576 80 31 00	PK-Operating Supplies	Radio Holders/Flagging Tape	66151	\$59.99
Amazon Capital Services	1RDY-MGW9-JXPX	001 010 576 80 31 00	PK-Operating Supplies	Car Wash Soap/iPad Case/Screen Protector	66151	\$74.22
Amazon Capital Services	1T9P-1KRC-HVFK	410 016 531 10 31 02	SW - Operating Costs	Life Jackets	66151	\$297.04
Amazon Capital Services	1TQ7-VY9W-7D9M	001 007 558 50 31 01	PL-Operating Supplies	Fluorescent Light Cover for Ceiling - Held	66151	\$8.65
Amazon Capital Services	1TQ7-VY9W-7D9M	001 013 518 20 31 00	GG-Operating Costs	Post It Notes	66151	\$24.84
Amazon Capital Services	1XGT-FGJD-GR4N	001 013 518 20 31 00	GG-Operating Costs	Wet Dry Vac Filters	66151	\$21.39
Amazon Capital Services	1XGT-FGJD-GR4N	101 016 544 90 31 02	ST-Operating Cost	Wet Dry Vac Filters	66151	\$0.97
Amazon Capital Services	1XGT-FGJD-GR4N	410 016 531 10 31 02	SW - Operating Costs	Wet Dry Vac Filters	66151	\$1.68
Amazon Capital Services	1XHC-GKF4-X611	001 010 576 80 31 00	PK-Operating Supplies	North Cove 25th American Flags	66151	\$48.08
					66151 Total	\$1,924.20
Araya	062226 ARAYA	001 001 511 60 49 01	Legislative - Prof. Developmen	AWC Conf Meal PerDiem - Araya	66152	\$278.00
					66152 Total	\$278.00
ARC Architects Inc	16	306 013 594 18 60 00	FC - Municipal Campus GG	LS Council Chambers & Infrastructure	66153	\$12,599.94
					66153 Total	\$12,599.94
AT&T Mobility LLC	287351657998X05272026	001 008 521 20 42 00	LE-Communication	Wireless Cell Service	66154	\$1,730.03
AT&T Mobility LLC	287351658267X05272026	101 016 543 30 42 00	ST-Communications	Wireless Cell Service	66154	\$852.48
AT&T Mobility LLC	287351658267X05272026	410 016 531 10 42 00	SW - Communications	Wireless Cell Service	66154	\$852.48
AT&T Mobility LLC	287354121770X05272026	001 001 511 60 42 00	Legislative - Communication	Wireless Cell Service	66154	\$277.06
AT&T Mobility LLC	287354121770X05272026	001 002 513 11 42 00	AD-Communications	Wireless Cell Service	66154	\$39.58
AT&T Mobility LLC	287354121770X05272026	001 003 514 20 42 00	CC-Communications	Wireless Cell Service	66154	\$158.32
AT&T Mobility LLC	287354122304X05272026	001 004 514 23 42 00	FI-Communications	Wireless Cell Service	66154	\$158.32
AT&T Mobility LLC	287354123039X05272026	001 005 518 10 42 00	HR-Communications	Wireless Cell Service	66154	\$192.08

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
AT&T Mobility LLC	287354123762X05272026	001 006 518 80 42 00	IT-Communications	Wireless Cell Service	66154	\$237.48
AT&T Mobility LLC	287354124740X05272026	001 007 558 50 42 00	PL-Communication	Wireless Cell Service	66154	\$237.48
AT&T Mobility LLC	287354124740X05272026	001 007 559 30 42 00	PB-Communication	Wireless Cell Service	66154	\$237.48
AT&T Mobility LLC	287354125324X05272026	001 010 576 80 42 00	PK-Communication	Wireless Cell Service	66154	\$698.61
					66154 Total	\$5,671.40
AT&T Mobility-CC	WFY042026	001 008 521 20 42 00	LE-Communication	Wireless Devices Plans	66155	\$1,548.13
AT&T Mobility-CC	WQI042026	001 007 559 30 42 00	PB-Communication	Wireless Devices Plans	66155	\$113.53
AT&T Mobility-CC	WQI042026	001 010 576 80 42 00	PK-Communication	Wireless Devices Plans	66155	\$27.40
AT&T Mobility-CC	WQI042026	101 016 543 30 42 00	ST-Communications	Wireless Devices Plans	66155	\$125.28
AT&T Mobility-CC	WQI042026	410 016 531 10 42 00	SW - Communications	Wireless Devices Plans	66155	\$125.27
					66155 Total	\$1,939.61
Brazel	062026 BRAZEL	001 002 513 11 49 00	AD-Staff Development	AWWA Conf Meal PerDiem - Brazel	66156	\$460.00
					66156 Total	\$460.00
City of Everett	I26003111	410 016 531 10 41 10	SW - Prof Service - CCTV	Laboratory Analysis	66157	\$580.00
City of Everett	I26003176	410 016 531 10 41 10	SW - Prof Service - CCTV	Laboratory Analysis	66157	\$1,450.00
City of Everett	I26003212	001 008 554 30 41 00	LE-Animal Control	Animal Control Services 04-2026	66157	\$2,540.00
					66157 Total	\$4,570.00
City of Marysville	26-0003	001 008 523 60 41 00	LE-Jail	Housing Services 03-2026	66158	\$6,643.10
City of Marysville	26-0003	001 008 523 60 41 00	LE-Jail	Medical Services 03-2026	66158	\$400.00
City of Marysville	26-0003	001 008 523 60 41 00	LE-Jail	SCJ Video Court Services 03-2026	66158	\$1,344.54
City of Marysville	26-0003	001 008 523 60 41 00	LE-Jail	Video Court Services 03-2026	66158	\$580.00
					66158 Total	\$8,967.64
Code Publishing LLC	PG000046408	001 003 514 20 41 00	CC-Professional Services	Muni Code Supplemental Update	66159	\$3,784.00
					66159 Total	\$3,784.00
Criminal Justice Training Commission	201142969	001 008 521 40 49 01	LE- Staff Development	Handgun Instructor Training - D Dreher	66160	\$1,251.20
Criminal Justice Training Commission	201142995	001 008 521 40 49 01	LE- Staff Development	Collision Investigation Training - Sutton	66160	\$718.90
					66160 Total	\$1,970.10
Department of Commerce	PWTF-181172	401 070 592 35 83 02	PWTF 2006 - Interest	PWTF Loan PW-06-962-020 Interest	66161	\$2,047.70
Department of Commerce	PWTF-181172	401 070 591 35 71 02	PWTF 2006 - Principal	PWTF Loan PW-06-962-020 Principal	66161	\$409,539.48
Department of Commerce	PWTF-330589	401 070 592 35 83 03	PWTF 2008 - Interest	PWTF Loan PC08-951-023 Interest	66161	\$19,612.74
Department of Commerce	PWTF-330589	401 070 591 35 71 03	PWTF 2008 - Principal	PWTF Loan PC08-951-023 Principal	66161	\$301,734.45
					66161 Total	\$732,934.37
Dept of Licensing	052326 DOL	633 000 589 30 00 05	Gun Permit - State DOL	Weapons Permits 05/17/26 - 05/23/26	66162	\$111.00
					66162 Total	\$111.00
Dept of Retirement (Deferred Comp)	5252026	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-State Deferred	EFT	\$9,195.52
Dept of Retirement PERS LEOFF	5252026	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions	EFT	\$75,883.07
Dept of Retirement PERS LEOFF	5252026	001 000 282 00 00 00	Payroll Liability Retirement	PERS LEOFF Contributions - State	EFT	\$357.33
					EFT Total	\$85,435.92
Dicks Towing Inc	18330229	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2026-09776	66163	\$304.31
Dicks Towing Inc	18330790	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2026-10549	66163	\$197.16
Dicks Towing Inc	18330868	001 008 521 20 41 00	LE-Professional Services	Evidence Towing 2026-10681	66163	\$196.08
Dicks Towing Inc	18331065	001 008 521 20 41 00	LE-Professional Services	Towing Services PD 2021 Ford Explorer	66163	\$179.20
					66163 Total	\$876.75
EFTPS	5252026	001 000 281 00 00 00	Payroll Liability Taxes	Federal Payroll Taxes	EFT	\$165,120.98
					EFT Total	\$165,120.98
Fastenal Company	WAARN182641	101 016 544 90 31 02	ST-Operating Cost	Blades/Gloves/QwikStiks/Glasses/Batteries/Misc	66164	\$439.05
Fastenal Company	WAARN182641	410 016 531 10 31 02	SW - Operating Costs	Blades/Gloves/QwikStiks/Glasses/Batteries/Misc	66164	\$439.04
Fastenal Company	WAARN182666	101 016 544 90 31 02	ST-Operating Cost	QwikStiks/Glasses/Gloves/Disinfectant/Vests/Misc	66164	\$194.54
Fastenal Company	WAARN182666	410 016 531 10 31 02	SW - Operating Costs	QwikStiks/Glasses/Gloves/Disinfectant/Vests/Misc	66164	\$194.54

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Fastenal Company	WAARN182752	101 016 544 90 31 02	ST-Operating Cost	Gloves/QwikStiks/Glasses	66164	\$26.77
Fastenal Company	WAARN182752	410 016 531 10 31 02	SW - Operating Costs	Gloves/QwikStiks/Glasses	66164	\$26.77
					66164 Total	\$1,320.71
Feldman & Lee PS	05-2026 FELDMAN	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 05-2026	66165	\$28,500.00
Feldman & Lee PS	2026 LKS-SSP-5	633 000 589 30 00 12	OPD Grant Exp - Arlington	Arlington Social Services OPD Program 05-2026	66165	\$1,000.00
Feldman & Lee PS	2026 LKS-SSP-5	001 011 515 91 41 01	Social Worker Program (Grant)	LS Social Service OPD Program 05-2026	66165	\$667.00
Feldman & Lee PS	2026 LKS-SSP-5	001 011 515 91 41 01	Social Worker Program (Grant)	LS Social Service Program 05-2026	66165	\$460.00
					66165 Total	\$30,627.00
Ferguson Enterprises 3007	WE544356	101 016 544 90 31 02	ST-Operating Cost	BRS Mtr Cart/Surface Cleaner	66166	\$156.86
Ferguson Enterprises 3007	WE544356	410 016 531 10 31 02	SW - Operating Costs	BRS Mtr Cart/Surface Cleaner	66166	\$156.87
					66166 Total	\$313.73
First Responder Outfitters Inc	30553-3	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - Cooper	66167	\$569.45
First Responder Outfitters Inc	30557-3	001 008 521 20 31 06	LE - Uniform Clothing	Jumpsuit - Heinemann	66167	\$515.90
					66167 Total	\$1,085.35
Galls LLC	35089866	001 008 521 20 31 06	LE - Uniform Clothing	Expandable Baton Holder	66168	\$61.21
Galls LLC	35173514	001 008 521 20 31 06	LE - Uniform Clothing	Tactical Uniform - Carter	66168	\$186.86
					66168 Total	\$248.07
Grainger	9914120572	001 013 518 20 31 00	GG-Operating Costs	Air Filters CH	66169	\$28.89
Grainger	9914799698	005 000 518 20 30 00	RP - Operating Supplies	Air Filters 10519 20th St	66169	\$27.73
Grainger	9914799706	001 010 576 80 31 00	PK-Operating Supplies	Air Filters PW Shop	66169	\$43.42
Grainger	9914799706	101 016 544 90 31 02	ST-Operating Cost	Air Filters PW Shop	66169	\$43.41
Grainger	9914799706	410 016 531 10 31 02	SW - Operating Costs	Air Filters PW Shop	66169	\$43.41
Grainger	9914799714	005 000 518 20 30 00	RP - Operating Supplies	Air Filters 10519 20th St	66169	\$90.36
Grainger	9930163929	001 010 576 80 31 05	PK-R&M Supplies	PVC Bushings - Lundeen Irrigation Break	66169	\$5.34
					66169 Total	\$282.56
Granite Construction Supply	110878	001 010 576 80 31 08	PK-Special Event Supplies	Mill Spur Farmers Market Sign Stickers	66170	\$31.65
					66170 Total	\$31.65
Guardian Alliance Technologies Inc	34638	001 008 521 20 41 00	LE-Professional Services	Guardian Platform Software	66171	\$125.00
					66171 Total	\$125.00
Home Depot	141859	001 013 518 20 31 00	GG-Operating Costs	Decking Boards	66172	\$200.28
Home Depot	2023332	001 013 518 20 31 00	GG-Operating Costs	12-Volt Lithium-Ion Cordless ProPEX Expansion Tool Kit	66172	\$485.42
Home Depot	2023332	101 016 544 90 31 02	ST-Operating Cost	12-Volt Lithium-Ion Cordless ProPEX Expansion Tool Kit	66172	\$21.82
Home Depot	2023332	410 016 531 10 31 02	SW - Operating Costs	12-Volt Lithium-Ion Cordless ProPEX Expansion Tool Kit	66172	\$38.17
Home Depot	3014116	001 013 518 20 31 00	GG-Operating Costs	Mulch/Potting Soil/Perennials	66172	\$302.71
Home Depot	3014117	001 013 518 20 31 00	GG-Operating Costs	Anti-Rupture Sillcock Valve	66172	\$78.70
Home Depot	3141539	001 013 518 20 31 00	GG-Operating Costs	Lithium-Ion Battery Packs	66172	\$290.86
Home Depot	3141539	101 016 544 90 31 02	ST-Operating Cost	Lithium-Ion Battery Packs	66172	\$13.08
Home Depot	3141539	410 016 531 10 31 02	SW - Operating Costs	Lithium-Ion Battery Packs	66172	\$22.87
Home Depot	3427799	410 016 531 10 31 02	SW - Operating Costs	Fatmax 30ft Tape Measure	66172	\$104.93
Home Depot	4011738	001 013 518 20 31 00	GG-Operating Costs	Lumber	66172	\$82.89
Home Depot	5013881	001 013 518 20 31 00	GG-Operating Costs	Lumber	66172	\$21.87
Home Depot	5013881	101 016 544 90 31 02	ST-Operating Cost	Lumber	66172	\$0.98
Home Depot	5013881	410 016 531 10 31 02	SW - Operating Costs	Lumber	66172	\$1.72
Home Depot	7014994	101 016 544 90 31 02	ST-Operating Cost	PVC Supplies/Hose Clamps/Hose/Misc	66172	\$69.50
Home Depot	9013176	306 013 594 18 60 00	FC - Municipal Campus GG	Steel Self-Feed Bit/Right Angle Drill	66172	\$548.65
Home Depot	9132433	001 010 576 80 31 05	PK-R&M Supplies	Gate Latch/Stakes/Studs/Screws - Cav Dog Fence Repair	66172	\$111.27
Home Depot	9250727	410 016 531 10 31 02	SW - Operating Costs	Fatmax 30ft Tape Measure	66172	\$104.93
					66172 Total	\$2,500.65

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Honey Bucket	555483456	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	66173	\$191.40
Honey Bucket	555535071	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Swim Beach	66173	\$191.40
Honey Bucket	555540660	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - Sunset Beach	66173	\$305.25
Honey Bucket	555558840	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - West Lake Park	66173	\$305.25
Honey Bucket	555561400	001 010 576 80 45 00	PK-Equipment Rental	Honey Bucket Rental - DOC Trailer	66173	\$57.93
Honey Bucket	555561400	101 016 542 30 45 00	ST-Rentals-Leases	Honey Bucket Rental - DOC Trailer	66173	\$57.94
Honey Bucket	555561400	410 016 531 10 45 01	SW - Rentals-Leases	Honey Bucket Rental - DOC Trailer	66173	\$57.93
					66173 Total	\$1,167.10
Horizon Distributors Inc	2M172173	001 010 576 80 31 05	PK-R&M Supplies	Lundeen Deduct Meter Parts	66174	\$97.73
					66174 Total	\$97.73
Housing Authority of Snohomish County	4057288	001 007 558 50 41 00	PL-Professional Servic	AHA Assessment FY27	66175	\$6,385.00
					66175 Total	\$6,385.00
HSA Bank	5252026	001 000 284 00 00 00	Payroll Liability Other	Health Savings Account Employee Contributions	EFT	\$325.00
					EFT Total	\$325.00
Hydrevo LLC	1764	001 010 576 80 41 00	PK-Professional Services	Lundeen Leak Detection	66176	\$600.00
					66176 Total	\$600.00
Jamie S Kim PS Inc	05-2026 DEFENSE	001 011 515 91 41 00	LG-General Public Defender	Public Defender Services 05-2026	66177	\$900.00
					66177 Total	\$900.00
Jorstad	062226 JORSTAD	001 001 511 60 49 01	Legislative - Prof. Developmen	AWC Conf Meal PerDiem - Jorstad	66178	\$278.00
					66178 Total	\$278.00
Krazan & Associates of Washington Inc	I626887-26402	302 010 594 76 61 00	PM - Frontier Heights Capital	Frontier Heights Park - Phase II	66179	\$6,102.44
Krazan & Associates of Washington Inc	I627044-26402	302 010 594 76 61 00	PM - Frontier Heights Capital	Frontier Heights Park - Phase II	66179	\$753.42
					66179 Total	\$6,855.86
Lake Stevens Chamber of Commerce	060126 CHMABER	001 013 518 90 49 01	GG-Chamber of Commerce	Contributions for VIC 06-2026	66180	\$1,500.00
					66180 Total	\$1,500.00
Lake Stevens Police Guild	5252026	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Union Dues	66148	\$1,982.31
					66148 Total	\$1,982.31
Lazo	030126 LAZO	001 010 576 80 49 00	PK-Dues & Memberships	ISA Arborist Membership Renewal Reimb - Lazo	66181	\$135.00
					66181 Total	\$135.00
Les Schwab Group Holdings LLC	40200840048	001 010 576 80 48 01	PK - R&M Vehicles	New Tires PW82	66182	\$462.48
					66182 Total	\$462.48
Lewandowski	042426 JACLYN	001 010 576 80 49 01	PK-Staff Development	WRPA Conf Hotel Reimb - Lewandowski/Matthews	66183	\$1,178.82
					66183 Total	\$1,178.82
Mangold	041426 MANGOLD	101 016 542 30 49 01	ST-Staff Development	APWA Spring Conf Hotel Reimb - Mangold	66184	\$232.89
Mangold	041426 MANGOLD	410 016 531 10 49 01	SW - Staff Development	APWA Spring Conf Hotel Reimb - Mangold	66184	\$232.89
Mangold	041426 MANGOLD	101 016 542 30 49 01	ST-Staff Development	APWA Spring Conf Meal PerDiem - Mangold	66184	\$105.50
Mangold	041426 MANGOLD	410 016 531 10 49 01	SW - Staff Development	APWA Spring Conf Meal PerDiem - Mangold	66184	\$105.50
Mangold	041426 MANGOLD	101 016 542 30 49 01	ST-Staff Development	APWA Spring Conf Mileage PerDiem - Mangold	66184	\$145.00
Mangold	041426 MANGOLD	410 016 531 10 49 01	SW - Staff Development	APWA Spring Conf Mileage PerDiem - Mangold	66184	\$145.00
					66184 Total	\$966.78
McDaniels Do it Center	3056	410 016 531 10 31 02	SW - Operating Costs	Weedwacker Repair	66185	\$54.65
					66185 Total	\$54.65
McLoughlin & Eardley Group Inc	289925	001 008 521 20 48 00	LE-Repair & Maintenance Equip	PD Vehicle Equipment	66186	\$1,161.93
					66186 Total	\$1,161.93
McManus	062226 MCMANUS	001 001 511 60 49 01	Legislative - Prof. Developmen	AWC Conf Meal PerDiem - McManus	66187	\$278.00
McManus	111826 MCMANUS	001 001 511 60 49 01	Legislative - Prof. Developmen	NLC Conf Flight Reimb - McManus	66187	\$653.79
					66187 Total	\$931.79
MissionSquare - 108991	6236762	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employer Contribution	EFT	\$545.23
					EFT Total	\$545.23

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
MissionSquare - 307428	6984560	001 000 282 00 00 00	Payroll Liability Retirement	ICMA Deferred Comp - Employee Contribution	EFT	\$1,552.77
					EFT Total	\$1,552.77
Monroe Correctional Complex	MCC2604.0054	001 010 576 80 48 00	PK-Repair & Maintenance	DOC Work Crew 04-2026	66188	\$266.64
Monroe Correctional Complex	MCC2604.0054	101 016 542 30 48 00	ST-Repair & Maintenance	DOC Work Crew 04-2026	66188	\$473.41
					66188 Total	\$740.05
Mullett	106586620	001 013 582 10 00 00	Refund of Deposit	106586620 Only 7 Seconds Mill Deposit Refund	66189	\$250.00
					66189 Total	\$250.00
Nationwide Retirement Solution	5252026	001 000 282 00 00 00	Payroll Liability Retirement	Employee Portion-Nationwide	EFT	\$8,354.71
					EFT Total	\$8,354.71
Occupational Health Centers of Washington	90886774	001 008 521 20 41 00	LE-Professional Services	Employee Hearing Tests	66190	\$264.00
Occupational Health Centers of Washington	90886774	001 010 576 80 41 00	PK-Professional Services	Employee Hearing Tests	66190	\$88.00
Occupational Health Centers of Washington	90886774	101 016 542 30 41 02	ST-Professional Service	Employee Hearing Tests	66190	\$44.00
Occupational Health Centers of Washington	90886774	410 016 531 10 41 01	SW - Professional Services	Employee Hearing Tests	66190	\$44.00
					66190 Total	\$440.00
Ogden Murphy Wallace PLLC	928394	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 03-2025 & 04-2026	66191	\$73,594.20
Ogden Murphy Wallace PLLC	928394	001 011 515 41 41 01	Ext Consult - PRA	Legal Services 03-2025 & 04-2026 PRR	66191	\$3,840.60
Ogden Murphy Wallace PLLC	928394	001 011 515 41 41 04	Ext Attorney - Sewer	Legal Services 03-2025 & 04-2026 Sewer	66191	\$830.40
Ogden Murphy Wallace PLLC	928394	001 011 515 45 41 02	Ext Litigation - Sewer	Legal Services 03-2025 & 04-2026 Sewer	66191	\$15,889.80
Ogden Murphy Wallace PLLC	928394	001 011 515 41 41 00	Ext Consultation - City Atty	Legal Services 03-2025 & 04-2026 Sunset Grill Const	66191	\$29,479.20
					66191 Total	\$123,634.20
Otak Inc	42600296	410 016 531 10 41 10	SW - Prof Service - CCTV	Stormwater Infrastructure EMP	66192	\$20,725.50
					66192 Total	\$20,725.50
Owen Equipment Company	123480	410 016 531 10 31 02	SW - Operating Costs	Sender Water LE PW65	66193	\$405.18
					66193 Total	\$405.18
Pitney Bowes Bank Inc	05-2026 POSTAGE	001 007 558 50 42 00	PL-Communication	Postage	66194	\$117.65
Pitney Bowes Bank Inc	05-2026 POSTAGE	001 010 576 80 42 00	PK-Communication	Postage	66194	\$235.87
Pitney Bowes Bank Inc	05-2026 POSTAGE	001 013 518 20 42 00	GG-Communication	Postage	66194	\$246.85
Pitney Bowes Bank Inc	05-2026 POSTAGE	101 016 543 30 42 00	ST-Communications	Postage	66194	\$1.69
Pitney Bowes Bank Inc	05-2026 POSTAGE	410 016 531 10 42 00	SW - Communications	Postage	66194	\$1.69
					66194 Total	\$603.75
Plantscapes Inc	RC201632	001 013 518 20 41 00	GG-Professional Service	Landscape Maint 10515 20th St	66195	\$275.44
Plantscapes Inc	RC201632	005 000 518 20 40 02	Rental Property Services	Landscape Maint 1819 S Lake/10519 20th St	66195	\$550.86
Plantscapes Inc	RC201632	005 000 382 20 00 00	Rental Property Retainage	Landscape Maint 1819/10519 Retainage	66195	(\$50.40)
Plantscapes Inc	RC201632	001 008 521 20 41 01	LE-Professional Serv-Fixed	Landscape Maint 1825 S Lake	66195	\$275.44
Plantscapes Inc	RC201632	001 000 382 20 00 00	Retainage	Landscape Maint 1825/2211/10515 Retainage	66195	(\$75.60)
Plantscapes Inc	RC201632	001 012 572 20 41 00	CS- Library-Professional Svc	Landscape Maint 2211 Grade Rd	66195	\$275.44
					66195 Total	\$1,251.18
Powerplan	16791638	101 016 544 90 31 02	ST-Operating Cost	Hinge PW95	66196	\$149.34
Powerplan	16791638	410 016 531 10 31 02	SW - Operating Costs	Hinge PW95	66196	\$149.33
					66196 Total	\$298.67
Puget Sound Energy	220022339471 05-2026	001 012 575 50 47 00	CS- The Mill- Utilities	Natural Gas - The Mill	66197	\$383.13
					66197 Total	\$383.13
Pye-Barker Fire & Safety LLC	8376563	001 010 576 80 41 00	PK-Professional Services	Access Monitoring Lundeen Park	66198	\$21.07
Pye-Barker Fire & Safety LLC	8376563	001 013 518 20 41 00	GG-Professional Service	Fire & Security Monitoring CH	66198	\$756.65
Pye-Barker Fire & Safety LLC	8376563	001 012 575 50 47 00	CS- The Mill- Utilities	Fire & Security Monitoring The Mill	66198	\$793.55
Pye-Barker Fire & Safety LLC	8376563	001 010 576 80 41 00	PK-Professional Services	Fire Monitoring/Confidence Testing PW Shop	66198	\$371.10
Pye-Barker Fire & Safety LLC	8376563	101 016 542 30 41 02	ST-Professional Service	Fire Monitoring/Confidence Testing PW Shop	66198	\$371.10
Pye-Barker Fire & Safety LLC	8376563	410 016 531 10 41 01	SW - Professional Services	Fire Monitoring/Confidence Testing PW Shop	66198	\$371.10
Pye-Barker Fire & Safety LLC	8376563	001 010 576 80 41 00	PK-Professional Services	Intrusion Monitoring Eagle Ridge	66198	\$153.46

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Pye-Barker Fire & Safety LLC	8376564	001 008 521 20 41 01	LE-Professional Serv-Fixed	Security Monitoring Svcs 1825 S Lake 06-2026	66198	\$1,482.73
					66198 Total	\$4,320.76
Reece Construction Company	PE1 - 131ST AVE	304 016 594 31 60 00	131st Ave NE Infrast. Impr	23006 - 131st Ave NE Infrastructure Improv PE1	66199	\$190,172.89
Reece Construction Company	PE1 - 131ST AVE	304 000 382 20 00 00	Retainage	23006 - 131st Ave NE Infrastructure Improv PE1 Retainage	66199	(\$8,842.89)
					66199 Total	\$181,330.00
Sherwin-Williams Co	5.33012E+13	001 012 569 00 31 00	CS- Senior Services-Supplies	Paint Supplies - Senior Center	66200	\$20.09
Sherwin-Williams Co	5.35882E+13	001 012 569 00 31 00	CS- Senior Services-Supplies	Paint Supplies - Senior Center	66200	\$545.08
					66200 Total	\$565.17
Snohomish County 911	9412	001 008 528 00 41 00	LE-SNO911	Dispatch Services 06-2026	66201	\$34,457.15
					66201 Total	\$34,457.15
Snohomish County DCNR Parks	I000704156	001 013 518 20 45 00	GG-Rental & Services	SnoCo DCNR - Sign Lease Machias & 20th	66202	\$140.00
					66202 Total	\$140.00
Snohomish County Dept of Emergency Mgmt	I000705117	001 013 525 10 41 00	GG-Emergency	Q1 2026 Emergency Mgmt Services Addtl	66203	\$807.00
Snohomish County Dept of Emergency Mgmt	I000705117	001 013 525 10 41 00	GG-Emergency	Q2 2026 Emergency Mgmt Services	66203	\$15,762.00
					66203 Total	\$16,569.00
Snohomish County PUD	113211921	001 010 576 80 47 00	PK-Utilities	222509887 Davies Beach Row Club Electric/Water	66204	\$202.58
Snohomish County PUD	113211922	001 010 576 80 47 00	PK-Utilities	222509911 Davies Beach Electric/Water	66204	\$131.44
Snohomish County PUD	113214492	001 010 576 80 47 00	PK-Utilities	203599006 City Shop Electric/Water	66204	\$394.76
Snohomish County PUD	113214492	101 016 543 50 47 00	ST-Utilities	203599006 City Shop Electric/Water	66204	\$394.77
Snohomish County PUD	113214492	410 016 531 10 47 00	SW - Utilities	203599006 City Shop Electric/Water	66204	\$394.77
Snohomish County PUD	113219207	001 010 576 80 47 00	PK-Utilities	202340527 Old Decant 12701 36th St NE	66204	\$18.23
Snohomish County PUD	113219207	101 016 543 50 47 00	ST-Utilities	202340527 Old Decant 12701 36th St NE	66204	\$18.23
Snohomish County PUD	113219207	410 016 531 10 47 00	SW - Utilities	202340527 Old Decant 12701 36th St NE	66204	\$18.24
Snohomish County PUD	116512022	001 012 572 20 47 00	CS- Library-Utilities	203033030 Library Grade Rd Electric/Water	66204	\$696.78
Snohomish County PUD	119813557	001 010 576 80 47 00	PK-Utilities	200493443 Catherine Creek Park Electric	66204	\$54.70
Snohomish County PUD	123111548	101 016 542 63 47 00	ST-Lighting - Utilities	200178218 Traffic Signal/Street Lights	66204	\$154.08
Snohomish County PUD	126422072	001 010 576 80 47 00	PK-Utilities	224668822 Cavalero Park Electric/Water	66204	\$135.26
Snohomish County PUD	126429925	101 016 542 63 47 00	ST-Lighting - Utilities	202988481 Street Lights	66204	\$142.88
Snohomish County PUD	133015821	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Electric	66204	\$148.69
Snohomish County PUD	133015821	001 010 576 80 47 00	PK-Utilities	203582010 Lundeen Restrooms Water	66204	\$439.24
Snohomish County PUD	133015821	101 016 542 63 47 00	ST-Lighting - Utilities	203582010 Street Lights	66204	\$64.84
Snohomish County PUD	133015821	001 012 557 30 40 01	CS- VIC Utilities	203582010 Visitor Information Center Electric	66204	\$83.16
Snohomish County PUD	142898652	101 016 542 63 47 00	ST-Lighting - Utilities	205320781 SR92 Roundabout at 99th	66204	\$81.40
Snohomish County PUD	142899135	001 010 576 80 47 00	PK-Utilities	223759374 Cedarwood Water	66204	\$74.04
Snohomish County PUD	149570636	001 013 518 20 47 00	GG-Utilities	223034448 Old WWTP Area Lighting	66204	\$33.06
Snohomish County PUD	156156647	001 010 576 80 47 00	PK-Utilities	222658130 The Timbers Park Water	66204	\$38.36
Snohomish County PUD	159361698	001 010 576 80 47 00	PK-Utilities	221908015 City Shop Mechanic	66204	\$139.02
Snohomish County PUD	159361698	101 016 543 50 47 00	ST-Utilities	221908015 City Shop Mechanic	66204	\$138.98
Snohomish County PUD	159361698	410 016 531 10 47 00	SW - Utilities	221908015 City Shop Mechanic	66204	\$138.98
Snohomish County PUD	159364103	001 010 576 80 47 00	PK-Utilities	222191314 20th St Ballfield Water	66204	\$74.04
Snohomish County PUD	168809090	001 010 576 80 47 00	PK-Utilities	222205049 Oak Park Electric	66204	\$60.56
Snohomish County PUD	168814527	001 010 576 80 47 00	PK-Utilities	223973587 Sunset Park Electric	66204	\$56.89
					66204 Total	\$4,327.98
Snohomish County Sheriffs Office	I2026-9085	001 008 523 60 41 00	LE-Jail	Jail Services 04-2026	66205	\$25,519.20
Snohomish County Sheriffs Office	I2026-9101	001 008 523 60 41 00	LE-Jail	Jail Services Medical 04-2026	66205	\$1,534.09
					66205 Total	\$27,053.29

Vendor Name	Invoice #	Account #	Account Name	Description	Check #	Amount
Sound Publishing Inc	EDH1030880	001 013 518 30 41 01	GG-Advertising	CC Special Meeting 05/19/26	66206	\$34.52
Sound Publishing Inc	EDH1030914	001 007 558 50 41 03	PL-Advertising	LUA2026-0090 91st Ave SE Multi Use Side Path	66206	\$149.76
Sound Publishing Inc	EDH1031194	001 013 518 30 41 01	GG-Advertising	Ordinance 1217	66206	\$48.28
Sound Publishing Inc	EDH1031196	001 013 518 30 41 01	GG-Advertising	Ordinance 1218	66206	\$51.72
					66206 Total	\$284.28
Stop Stick LTD	0042766-IN	520 008 594 21 63 00	Vehicles - Capital Equip	Stop Stick Kit w/Tray/Patrol Terminator	66207	\$1,592.50
					66207 Total	\$1,592.50
Thyssenkrupp Elevator Corporation	3009544794	001 013 518 20 41 00	GG-Professional Service	Elevator Service - 10515 20th St SE	66208	\$417.36
					66208 Total	\$417.36
Trevor Justin Government Relations LLC	43	001 013 511 70 40 00	Lobbying Services	Lobbying Services 05-2026	66209	\$5,000.00
					66209 Total	\$5,000.00
ULINE	208237218	001 013 518 20 31 00	GG-Operating Costs	Soap/Paper Towels/Toilet Paper	66210	\$599.86
					66210 Total	\$599.86
United Rentals North America Inc	262540320-001	001 012 575 50 48 00	CS- The Mill - R & M	Scissor Lift Rental - The Mill	66211	\$607.17
					66211 Total	\$607.17
Washington Alarm Inc	689072	001 013 518 20 41 00	GG-Professional Service	Fire Alarm Monitoring 10515 20th St SE 06-2026	66212	\$53.12
Washington Alarm Inc	689073	001 013 518 20 41 00	GG-Professional Service	Elevator Monitoring 10515 20th St SE 06-2026	66212	\$29.52
Washington Alarm Inc	689074	005 000 518 20 40 02	Rental Property Services	Fire Alarm Monitoring 10519 20th St SE 06-2026	66212	\$53.12
					66212 Total	\$135.76
Washington Audiology Services	66131	001 007 558 50 41 00	PL-Professional Serv	Employee Hearing Tests	66213	\$127.56
Washington Audiology Services	66131	001 008 521 20 41 00	LE-Professional Services	Employee Hearing Tests	66213	\$1,062.46
Washington Audiology Services	66131	001 010 576 80 41 00	PK-Professional Services	Employee Hearing Tests	66213	\$201.34
Washington Audiology Services	66131	101 016 542 30 41 02	ST-Professional Service	Employee Hearing Tests	66213	\$159.45
Washington Audiology Services	66131	410 016 531 10 41 01	SW - Professional Services	Employee Hearing Tests	66213	\$669.69
Washington Audiology Services	66198	001 007 558 50 41 00	PL-Professional Serv	Employee Hearing Tests	66213	\$86.13
Washington Audiology Services	66198	001 008 521 20 41 00	LE-Professional Services	Employee Hearing Tests	66213	\$1,264.44
Washington Audiology Services	66198	001 010 576 80 41 00	PK-Professional Services	Employee Hearing Tests	66213	\$304.52
Washington Audiology Services	66198	101 016 542 30 41 02	ST-Professional Service	Employee Hearing Tests	66213	\$466.78
Washington Audiology Services	66198	410 016 531 10 41 01	SW - Professional Services	Employee Hearing Tests	66213	\$76.13
Washington Audiology Services	66270	001 008 521 20 41 00	LE-Professional Services	Employee Hearing Tests	66213	\$100.00
Washington Audiology Services	66270	101 016 542 30 41 02	ST-Professional Service	Employee Hearing Tests	66213	\$12.50
Washington Audiology Services	66270	410 016 531 10 41 01	SW - Professional Services	Employee Hearing Tests	66213	\$12.50
					66213 Total	\$4,543.50
Washington State Department of Ecology	26-RS-WAR045523-1	410 016 531 10 41 08	SW - DOE Annual Permit/Monitor	Stormwater Action Monitoring	66214	\$25,234.00
					66214 Total	\$25,234.00
Washington State Patrol	I2606351	633 000 589 30 00 10	Gun Permit - WSP Remittance	Weapons Permit Background Checks	66215	\$189.00
					66215 Total	\$189.00
Washington State Support Registry	5252026	001 000 284 00 00 00	Payroll Liability Other	Employee Paid Child Support	EFT	\$1,054.46
					EFT Total	\$1,054.46
WEX Bank	112764253	001 007 559 30 32 00	PB-Fuel	Fuel	66216	\$78.27
WEX Bank	112764253	001 008 521 20 32 00	LE-Fuel	Fuel	66216	\$14,352.17
WEX Bank	112764253	001 010 576 80 32 00	PK-Fuel Costs	Fuel	66216	\$27.27
					66216 Total	\$14,457.71
Whispr Innovations Inc	7137	001 010 576 80 41 00	PK-Professional Services	South LS Trail Landscaping 04-2026	66217	\$1,472.27
					66217 Total	\$1,472.27
Zero9 Solutions Ltd	13023-B2B	001 008 521 20 31 06	LE - Uniform Clothing	Flashlight Cases/Mag Pouches	66218	\$494.45
					66218 Total	\$494.45
Zweig	284	001 008 521 20 31 04	LE-Donation Exp - Other	Drone Arm Replacement	66219	\$470.98
					66219 Total	\$470.98

CITY OF LAKE STEVENS
CITY COUNCIL SPECIAL MEETING MINUTES

Tuesday, May 26, 2026, at 6:00 p.m.

Hybrid Meeting - By Remote Participation via Zoom & in Person at The Mill Building

CALL ORDER: 6:00 p.m. Mayor Pro Tem Jorstad

ELECTED OFFICIALS PRESENT: Councilmembers Anji Jorstad, Ryan Donoghue, Sabina Araya, Brian McManus, Tosha Edwards, Kymm Shipman and Nathan Packard

Call to Order

Mayor Pro Tem Jorstad called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Mayor Pro Tem Jorstad led the Pledge of Allegiance.

Roll Call

All Councilmembers were present except Councilmember Shipman.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember McManus, to excuse Councilmember Shipman. The motion passed 6-0-0-1.

Approval of Agenda

MOTION. Councilmember McManus made a motion, seconded by Councilmember Edwards, to approve the agenda. The motion passed 6-0-0-1.

Councilmember Shipman joined remotely at 6:09 p.m.

Citizen Comments

Gary Petershagen, Lake Stevens. Gary spoke about maintenance of the City's roundabouts.

Consent Agenda

MOTION. Councilmember Edwards made a motion, seconded by Councilmember Packard, to approve the consent agenda. The motion passed 7-0-0-0.

The consent agenda items were as follows:

- 2026 Vouchers
- City Council Meeting Minutes of May 12, 2026
- City Council Meeting Minutes of May 19, 2026
- Washington State Internet Crimes Against Children Taskforce Agreement

- Ordinance 1219-2026 Budget Amendment

Public Hearing

2025 Comprehensive Plan Docket Public Hearing (LUA2025-0197)

Mayor Pro Tem Jorstad opened the public hearing at 6:06 p.m.

Planning Manager Christi Schmidt presented information on the purposed updates to the 2025 comprehensive plan docket including traffic impact fees and associated capitol facilities elements.

Public Comment

Tim Hansen. Tim spoke about the traffic impact fees.

Mayor Pro Tem Jorstad closed the public hearing at 6:30 p.m.

Discussion occurred.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember McManus, to approve Ordinance No.1220 amending the 2025 Lake Stevens Comprehensive Plan, including the associated traffic impact fee cost basis and traffic impacts fees documents. The motion passed 7-0-0-0.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Packard to direct staff to bring back Resolution No. 2026-06 at the first meeting in June amending Resolution 2026-02 to implement the traffic impact fees effective July 1, 2026.The motion passed 7-0-0-0.

Action Items

Select Voting Representatives for the 2026 AWC Annual Conference

Deputy Clerk Weaver presented the delegate selection process for the Association of Washington Cities annual business meeting.

MOTION. Councilmember Jorstad made a motion, seconded by Councilmember Donoghue, to designate the three attending councilmembers: Councilmember Jorstad, Councilmember McManus and Councilmember Araya as the voting delegation. The motion passed 7-0-0-0.

Discussion Items

Upcoming Council Review

Deputy Clerk Weaver reviewed the council agenda planning schedule.

New Park Fees-Fee Resolution 2026-06

Director Garceau shared that the Parks and Recreation Department has identified additional recreational facilities that can be made available for public reservations and proposed adding them to the fee schedule.

These new fees include:

- Oak Hill Shelter North - \$60 all day
- Oak Hill Shelter South - \$60 all day
- Frontier Heights Shelter North - \$60 all day
- Frontier Heights Shelter South - \$60 all day
- Basketball Courts - \$25 per hour

Discussion occurred and staff received direction on bringing the item back at a future meeting for action.

City Department Report

EASC Washington D.C. Fly In Recap

Deputy Clerk Weaver stated that during the week of May 4th a delegation from Lake Stevens joined the Economic Alliance Snohomish County's (EASC) D.C. Fly In, with Snohomish County community leaders focused on advocating our collective priorities at the federal level. These priorities included infrastructure, transportation, childcare, education, and economic growth.

The City of Lake Stevens' delegation also scheduled individual meetings with The National League of Cities, United States Department of Transportation, Governor Ferguson's Federal Office, Representative Susan Del Bene, Senator Maria Cantwell and Senator Patty Murray to bring attention to city projects and to seek additional funding opportunities to bring them to completion.

These projects included:

- U.S. 2 Trestle Replacement
- 79th Ave SE and 24th Street SE Extension
- Bayview Trail Extension
- 20th Street NE and Main Street Improvements
- 36th Street Bridge Replacement
- Hartford Stream Restoration

Executive Session

Councilmember McManus recused himself from the executive session and exited the meeting.

The meeting was recessed to Executive Session at 7:10 p.m. to evaluate the qualifications of a candidate for appointment to elective office for approximately 15 minutes with 5 minutes to clear the room and a return time of 7:30 p.m. No action to follow.

At 7:31 p.m. an extension was requested for approximately 30 minutes with a return time of 8:00 p.m. with no action to follow.

The meeting was reconvened at 8:00 p.m.

Adjournment

MOTION. Councilmember Packard made a motion, seconded by Councilmember Araya, to adjourn the meeting. The motion passed 6-0-0-1.

The meeting adjourned at 8:01 p.m.

Anji Jorstad, Mayor Pro Tem

Caitlin Weaver, Deputy City Clerk

CITY COUNCIL STAFF REPORT



Agenda Date: 6/16/2026

Subject: Interlocal Agreement for Allied Law Enforcement Response Team (ALERT)

Contact Person/Department: Jeffrey Beazizo, Police Department

Budget Impact:

Legal Review: No

RECOMMENDATION(S)/ACTION REQUESTED:

Council approve the Mayor or City Administrator to sign the ALERT Team ILA.

SUMMARY/BACKGROUND:

Snohomish County and the Cities of Everett, Arlington, Bothell, Edmonds, Lake Stevens, Lynnwood, Marysville, Mountlake Terrace, Mukilteo (hereinafter Municipalities) are public agencies as defined by chapter 39.34 RCW and chapter 10.93 RCW, and are authorized to entered into interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities.

Snohomish County and the Municipalities (listed above) recognize that incidents of a serious criminal nature do occur in civil disturbance situations which require a specially trained and equipped law enforcement response to effectively respond to the situation. These incidents create demand on both the County and Municipal resources. The parties believe these resources are economically served by forming a regional Allied Law Enforcement Response Team (ALERT). All parties intend through this Agreement to combine any respective ALERT resources to form a single regional ALERT. The regional ALERT shall be specially structured, trained and equipped to respond to and resolve substantial civil disturbance activity in both the listed Municipalities and Snohomish County.

Currently, Lake Stevens Police Department has no members on the ALERT team but may in the future.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. ALERT Interlocal Agreement 2026-06_FINAL

**INTERLOCAL AGREEMENT FOR
ALLIED LAW ENFORCEMENT RESPONSE TEAM (ALERT)
COOPERATION**

This INTERLOCAL AGREEMENT FOR ALLIED LAW ENFORCEMENT RESPONSE TEAM (ALERT) COOPERATION, (this “Agreement”) is made and entered into as of this day: _____ by and between SNOHOMISH COUNTY, a political subdivision of the State of Washington (the County), the CITY OF EVERETT, a Washington municipal corporation (Everett), the CITY OF ARLINGTON, a Washington municipal corporation (Arlington), the CITY OF BOTHELL, a Washington municipal corporation (Bothell), the CITY OF EDMONDS, a Washington municipal corporation (Edmonds), the CITY OF LAKE STEVENS, a Washington municipal corporation (Lake Stevens), the CITY OF LYNNWOOD, a Washington municipal corporation (Lynnwood), the CITY OF MARYSVILLE, a Washington municipal corporation (Marysville), the CITY OF MOUNTLAKE TERRACE, a Washington municipal corporation (Mountlake Terrace), the CITY OF MUKILTEO, a Washington municipal corporation (Mukilteo).

RECITALS

- A. The County and the Cities of Everett, Arlington, Bothell, Edmonds, Lake Stevens, Lynnwood, Marysville, Mountlake Terrace, Mukilteo (hereinafter Municipalities) are public agencies as defined by chapter 39.34 RCW and chapter 10.93 RCW, and are authorized to enter into interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and
- B. The County and the Municipalities recognize that incidents of a serious criminal nature do occur in civil disturbance situations which require a specially trained and equipped law enforcement response to effectively respond to the situation. These incidents create demand on both the County and Municipal resources. The parties believe these resources are economically served by forming a regional Allied Law Enforcement Response Team (hereinafter ALERT).
- C. Freedom of speech is a fundamental right guaranteed by the United States Constitution. When exercised within the spirit and intent of the law, individuals are afforded the opportunity to express opinions openly and without fear of reprisal from the government.
- D. All parties intend through this Agreement to combine any respective ALERT resources to form a single regional ALERT. The regional ALERT shall be specially structured, trained and equipped to respond to and resolve substantial civil disturbance activity in both the listed Municipalities and the County.
- E. The County and the Municipalities intend that a regional team facilitates increased

operational efficiencies and economies of scale by providing a mechanism for the sharing of material, personnel, knowledge, equipment, and training, all as more fully described by, and pursuant to the terms and conditions contained in, this Agreement.

AGREEMENT

NOW, THEREFORE, in consideration of the respective agreements set forth below and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the Municipalities agree as follows:

1. TERM

1.1 Initial Term

The initial term of this Agreement shall be for one (1) year (the “Initial Term”), from the effective date of this Agreement. As provided by RCW 39.34.040, this Agreement shall not take effect unless and until it has: (i) been duly executed by the listed parties; and (ii) either filed with the Snohomish County Auditor or posted on the County’s Interlocal Agreements website. Provided, however, that all listed parties’ obligations after December 31, 2026, are contingent upon local legislative appropriation of the necessary funds for this specific purpose in accordance with each party’s Charter and applicable law.

1.2 Extensions

The term of this Agreement may be extended for up to two (2) additional periods of five (5) years each (respectively, the “First Extended Term” and the “Second Extended Term”). Extension of the Agreement shall be automatic unless one of the parties provides written notice of termination as more fully described in Section 15 of this Agreement.

2. ESTABLISHMENT OF ALERT

The ability to safely control, contain, and resolve civil disturbance incidents that require the application of specialized equipment, training, and tactics, including but not limited to community member protection, property protection, crowd control, riotous conduct, and mass arrests, often strains the resources of the Municipalities and the County. Law enforcement efforts directed at these civil disturbance incidents have, for the most part, been conducted by law enforcement agencies working independently. A multi-jurisdictional effort to respond to and resolve specific civil disturbance criminal incidents is anticipated to result in more effective pooling of personnel, improved utilization of County and Municipalities funds, reduced duplication of equipment, improved training, development of specialized expertise, and increased utilization/application of a combined special response team. This cooperation results in improved services for the community members of all participating jurisdictions, increased safety for team members and the community, and improved cost effectiveness. Therefore, the County and the Municipalities hereby establish ALERT to effectively address the concerns described above.

3. ALERT STRUCTURE

The command cadre consists of the Team Commander and two Assistant Team Commanders. The parties agree that during this initial period the Team Commander shall be the current Edmonds PD Commander while the Assistant Team Commanders shall be the current Everett PD Commander and the Bothell PD Commander. The parties further agree that as these positions become vacant, the board shall select the Team Commander and any additional Assistant Team Commanders.

ALERT members shall not include peripheral operators such as vehicle operators, K-9 officers, Public Information Officers, investigators, or intelligence officers that may or may not respond to an ALERT call in a support function.

4. ALERT ADMINISTRATIVE OVERSIGHT

The ALERT Oversight Board shall consist of the Sheriff and participating Municipalities' Chiefs of Police, or their designees. The Board shall have administrative oversight of ALERT, approve changes to standard operating procedures and appoint command personnel to ALERT. The Board may also approve the annual ALERT budget, provided that each jurisdiction's obligation under the ALERT budget is contingent upon local legislative appropriation of necessary funds.

The Team Commander shall present a report annually to the ALERT Oversight Board that outlines the prior year's training, missions, personnel changes, staffing, major equipment acquisitions, and anticipated activity in the coming year.

All parties agree that personnel selection processes, training standards and requirements will meet the standards outlined in the ALERT Standard Operating Procedure. Nothing in this Agreement shall prohibit any agency from requiring additional agency-specific qualification standards and/or training requirements beyond that required in the Standard Operating Procedure.

5. TEAM COMMAND: ACTIVATION AND DEPLOYMENTS

A. Team Commander:

1. The Team Commander shall have overall operational responsibility and tactical command during deployments.
2. The Team Commander shall provide oversight of tactical operations and shall have the responsibility of validating and approving tactical plans and actions.
3. The Team Commander shall report to the Incident Commander when such is designated.

B. Assistant Team Commander:

1. The Assistant Team Commander shall have responsibility for the deployment of the Team and directing what Team personnel and assets will be required.
2. The Assistant Team Commander shall direct operations as approved by the Team commander.

3. The Assistant Team Commander shall report to the Team Commander.
 4. In the absence of the Team Commander, an Assistant Team Commander shall assume the functions/responsibilities of the Team Commander.
 5. In the absence of an Assistant Team Commander, a qualified Squad Leader shall be designated by the Team Commander to perform as the Assistant Team Commander, with the expectation that the designated Squad Leader cannot also function as the Team Commander.
- C. Nothing in this section shall prohibit or otherwise prevent any agency from sending designated supervisory personnel to any deployment for the purpose of monitoring and/or evaluating their agency's personnel, training, and or equipment. During a deployment, operational command shall follow the ALERT Standard Operating Procedures.

6. DEVELOPMENT AND REVIEW OF STANDARD OPERATING PROCEDURES

- A. The parties shall cooperatively develop a Standard Operating Procedure (SOP) manual for ALERT.
- B. This SOP shall be annually reviewed by the Team Commander and any changes approved by the ALERT Oversight Board.

7. COST SHARING/BUDGET AND FINANCE

It is the intent of the parties that operational, training, and equipment costs of ALERT be shared equitably among the parties. It is recognized that ALERT shall not exist as a single budgeted entity in any agency's budget. The ALERT Oversight Board shall be responsible for determining the proper allocation between the parties of any shared costs/expenses associated with ALERT.

8. COST REIMBURSEMENT

Any party that receives Equipment, as defined below, from another party pursuant to this Agreement shall reimburse the party that provided the Equipment for the providing party's actual costs incurred in providing same. A party that supplies Equipment to another party under this Agreement shall deliver to the party that received such Equipment a written invoice detailing the actual costs incurred by the providing party in supplying the Equipment at issue. The receiving party shall pay the providing party's invoice within thirty (30) days of receiving same.

9. EQUIPMENT REQUIREMENTS, MAINTENANCE AND OPERATION

For purposes of this Agreement, the term “Equipment” shall refer to any materials, tools, machinery, equipment, supplies, facilities, or other property used in performing one or more ALERT activities.

9.1 Basic Requirements

All parties agree to issue/maintain individual equipment, uniforms, protective equipment, and weapons as outlined in the Standard Operating Procedure. All parties agree to supply/maintain necessary pooled team equipment as outlined in the Standard Operating Procedure.

It is the intent of all parties not to restrict personnel operating under a joint agreement from utilizing any equipment, gear or weapons owned by any party to this Agreement as required by the Team Commander under the guidelines of the Standard Operating Procedure.

9.2 Care and Maintenance

A party receiving Equipment pursuant to this Agreement shall be responsible for the proper care, use, maintenance and security of the Equipment from the time the receiving party receives the Equipment until the Equipment is returned to the providing party. Should any Equipment be returned to a providing party in a damaged or deteriorated condition (not attributable to normal wear and tear during proper use), the party that returned the Equipment in a damaged or deteriorated condition shall pay the party that provided the Equipment the costs of repairing or replacing the Equipment at issue.

9.3 Use and Operation

The parties agree that equipment provided under this Agreement shall only be used by personnel qualified in its use through appropriate training and/or supervision.

10. INDEPENDENT CAPACITY

The employees or agents of each party who are engaged in the performance of this Agreement shall continue to be employees or agents of that party and shall not be considered for any purpose to be employees or agents of any other party.

11. COVENANT TO COOPERATE

The County and the Municipalities hereby covenant to the other parties to this Agreement that it shall use good faith efforts to cooperate with the other parties in implementing the intent and furthering the goals of this Agreement.

12. COMPLIANCE WITH LAWS

The County and the Municipalities shall at all times exercise their rights and perform their respective obligations under this Agreement in full compliance with all applicable laws, ordinances, rules and regulations of any public authority having jurisdiction.

13. INTERLOCAL COOPERATION ACT (Chapter 39.34 RCW)

The purpose of this Agreement is to establish and maintain a multi-jurisdictional cooperative ALERT to effectively respond to civil disturbance incidents. The parties agree that no separate legal or administrative entities are necessary to carry out this Agreement. Except as expressly provided to the contrary in this Agreement, any real or personal property used or acquired by any party in connection with the performance of this Agreement shall remain the sole property of such party, and no other party shall have any interest therein.

14. INDEMNIFICATION

Each party to this Agreement shall indemnify, defend and hold every other party and its agents, employees and contractors harmless from and against any and all costs, liabilities, suits, losses, damages, claims, expenses, penalties or charges, including, without limitation, reasonable attorneys' fees and disbursements, that the other party may incur or pay out by reason of: (i) any accidents, damages or injuries to persons or property occurring during the term of this Agreement, but only to the extent the same are caused by any negligent or wrongful act of the indemnifying party; or (ii) any breach or Default (as such term is defined in Section 16.1 below) of the indemnifying party under this Agreement. The provisions of this Section 13 shall survive the expiration or earlier termination of this Agreement.

15. NOTIFICATION OF CLAIMS AND LAWSUITS

In the event that claims or a lawsuit are brought against the County and/or the Municipalities and/or their officers or employees for actions arising out of their conduct in support of ALERT operations, it shall be the duty of either the County or the Municipalities to notify the other parties that said claims or lawsuit have been initiated.

16. TERMINATION OR WITHDRAWAL OF A PARTY

16.1 Any party may withdraw from and terminate participation under this Agreement upon the giving of thirty (30) calendar days advance written notice of intent to withdraw/terminate to the other Parties herein. Withdrawal during any calendar year shall not entitle the withdrawing Party to a reduction or refund with respect to funds budgeted for or otherwise committed with respect to the withdrawing Party for any calendar year. Termination of this Agreement and/or withdrawal of a Party shall not terminate Section 13 hereof with respect to the withdrawing Party as to any incident arising prior to the withdrawal of the Party and Section 13 shall survive the termination of this Agreement with respect to any cause of action, claim or liability arising on or prior to the date of termination.

16.2 A majority of the parties may terminate this Agreement at any time. Such termination shall be set forth in a document signed by the authorized Chief Executive Officer or designee of a majority of the parties.

16.3 Upon termination of this Agreement by a majority of the parties, property used and/or in the possession of ALERT pursuant to the terms and conditions of this Agreement shall belong to and shall be returned to the party that provided or paid for such items. Items that were jointly purchased by the County and the Municipalities will be distributed between the parties on a basis agreed to in writing by the Sheriff and Chiefs of Police, or their designees.

16.4 In the event that a party withdraws from and terminates participation under this Agreement in accordance with Section 15.1, property that was paid for and/or provided by that party and was used and/or in the possession of ALERT pursuant to the terms and conditions of this Agreement shall belong to and shall be returned to the withdrawing/terminating party. Items that were jointly purchased by the County and the Municipalities will continue to remain with and be available for use by ALERT until such time that this Agreement is terminated in its entirety.

17. DEFAULT AND REMEDIES

17.1 Default

If any party to this Agreement fails to perform any act or obligation required to be performed by it hereunder, the party or parties to whom such performance was due shall deliver written notice of such failure to the nonperforming party. The nonperforming party shall have thirty (30) days after its receipt of such notice in which to correct its failure to perform the act or obligation at issue, after which time it shall be in default (“Default”) under this Agreement; provided, however, that if the nonperformance is of a type that could not reasonably be cured within said thirty (30) day period, then the nonperforming party shall not be in Default if it commences cure within said thirty (30) day period and thereafter diligently pursues cure to completion.

17.2 Remedies; Attorneys’ Fees

In the event of a party’s Default under this Agreement, then after giving notice and an opportunity to cure pursuant to Section 16.1 above, the party or parties to whom the performance was due shall have the right to exercise any or all rights and remedies available to it at law or in equity. In any action between any of the parties hereto seeking the enforcement of any of the terms or provisions of this Agreement, the prevailing party or parties in such action shall be awarded, in addition to damages, injunctive or other relief, their reasonable costs and expenses, including, without limitation, reasonable attorneys’ fees.

18. RECORDS

Each Municipality and County shall be responsible for retaining and producing the records it creates, owns, or uses, in accordance with applicable public records and retention laws and regulations. Nothing in this section is intended to require a party to collect or produce records that are not prepared, owned, used, or retained by that agency as defined by the Public Records Act (Chapter 42.56 RCW).

All records possessed related to the performance of this Agreement shall be available for

full inspection and copying by any party. Records maintenance and retention shall be in accordance with Washington State records retention schedules.

19. NOTICES

Each notice, demand, request, consent, approval, disapproval, designation or other communication that is permitted or required to be given by one party to another party under this Agreement shall be in writing and shall be given or made or communicated by: (i) United States registered or certified mail, postage prepaid, return receipt requested; (ii) any nationally recognized overnight carrier or express mail service (such as FedEx or DHL) that provides receipts to indicate delivery; (iii) by personal delivery; or (iv) by facsimile (with proof of successful transmission). All such communications shall be addressed to the appropriate Administrator of this Agreement as follows:

Chief Jonathan Ventura Arlington Police Department 110 E 3 rd Street Arlington, WA 98223 360-403-3400 jventura@arlingtonwa.gov	Chief Ken Seuberlich Bothell Police Department 18410 101 st Avenue NE Bothell, WA 98011 425-486-1245 ken.seuberlich@bothellwa.gov
Chief Loi Dawkins Edmonds Police Department 205 5 th Ave N. Edmonds, WA 98020 425-771-0200 Loi.Dawkins@edmondswa.gov	Chief Robert Goetz Everett Police Department 3002 Wetmore Ave Everett, WA 98201 425-257-8400 Rgoetz@everettwa.gov
Chief Jeffrey Beazizo Lake Stevens Police Department 1825 S Lake Stevens Rd Lake Stevens, WA 98258 425-622-9401 jbeazizo@lakestevenswa.gov	Chief Cole Langdon Lynnwood Police Department 19321 44 th Ave W Lynnwood, WA 98036 425-670-5600 clangdon@lynnwoodwa.gov
Chief Erik Scairpon Marysville Police Department 1635 Grove Street Marysville, WA 98270 360-363-8300 escairpon@marysvillewa.gov	Chief Pete Caw Mountlake Terrace Police Department 5308 228 th Street SW Mountlake Terrace, WA 98043 425-776-9173 pcaw@ci.mlt.wa.us
Chief Andy Illyn Mukilteo Police Department 1005 47 th Place West Mukilteo, WA 98275 425-263-8100 AIllyn@mukilteowa.gov	Sheriff Susanna Johnson Snohomish County Sheriff's Office 3000 Rockefeller Ave Everett, WA 98201 425-388-3393 susanna.johnson@snoco.org

Any party hereto may, by reasonable notice to the other parties, designate such other address, or facsimile telephone number for the giving of notices as deemed necessary. All notices shall be deemed given on the day each such notice is personally delivered, transmitted by facsimile (with evidence of receipt), or delivered by overnight courier service, or on the third business day following the day such notice is mailed if mailed in accordance with this Section.

20. ADDITIONAL PARTIES

Additional governmental entities, including, but not limited to, other municipal corporations and/or counties, may, in the future, elect to participate in ALERT established by this Agreement by executing an amendment to this Agreement, substantially in the form attached hereto as **Exhibit A**. In order to become effective, each such amendment must be executed not only by the party desiring to begin participation in the ALERT, but also by all current parties to this Agreement, and the amendment must then be recorded with the Snohomish County Auditor.

21. MISCELLANEOUS

21.1 Entire Agreement

This Agreement constitutes the entire agreement between the parties regarding the subject matter hereof and supersedes any and all prior oral or written agreements between the parties regarding the subject matter contained herein. This Agreement may not be modified or amended in any manner except by a written document signed by the party against whom such modification is sought to be enforced.

21.2 Governing Law and Venue

This Agreement shall be governed by and enforced in accordance with the laws of the State of Washington. The venue of any action arising out of this Agreement shall be in the Superior Court of the State of Washington, in and for Snohomish County.

21.3 Interpretation

This Agreement and each of the terms and provisions of it are deemed to have been explicitly negotiated by the parties, and the language in all parts of this Agreement shall, in all cases, be construed according to its fair meaning and not strictly for or against any of the parties hereto. The captions and headings in this Agreement are used only for convenience and are not intended to affect the interpretation of the provisions of this Agreement. This Agreement shall be construed so that wherever applicable the use of the singular number shall include the plural number, and vice versa, and the use of any gender shall be applicable to all genders.

21.4 Severability

If any provision of this Agreement or the application thereof to any person or circumstance shall, for any reason and to any extent, be found invalid or unenforceable, the remainder of this Agreement and the application of that provision to other persons or circumstances shall not be affected thereby, but shall instead continue in full force and effect, to the extent permitted by law.

21.5 No Waiver

A party's forbearance or delay in exercising any right or remedy with respect to a Default by another party under this Agreement shall not constitute a waiver of the Default at issue. Nor shall a waiver by a party of any particular Default constitute a waiver of any other Default or any similar future Default.

21.6 Assignment

This Agreement shall not be assigned, either in whole or in part, by any party without the express written consent of the other parties, which may be granted or withheld in each party's sole discretion. Any attempt to assign this Agreement in violation of the preceding sentence shall be null and void and shall constitute a Default under this Agreement.

21.7 Warranty of Authority

Each of the signatories hereto warrants and represents that they are competent and authorized to enter into this Agreement on behalf of the party for whom they purport to sign this Agreement.

21.8 No Joint Venture

Nothing contained in this Agreement shall be construed as creating any type or manner of partnership, joint venture or other joint enterprise between the parties.

21.9 Execution in Counterparts

This Agreement may be executed in multiple counterparts, each of which shall constitute an original and all of which shall constitute one and the same agreement.

Signatures on following page

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first above written.

Chief Jonathan Ventura
Arlington Police Department

Chief Ken Seuberlich
Bothell Police Department

Chief Loi Dawkins
Edmonds Police Department

Chief Robert Goetz
Everett Police Department

Chief Jeffrey Beazizo
Lake Stevens Police Department

Chief Cole Langdon
Lynnwood Police Department

Chief Erik Scairpon
Marysville Police Department

Chief Pete Caw
Mountlake Terrace Police Department

Chief Andy Illyn
Mukilteo Police Department

Sheriff Susanna Johnson
Snohomish County Sheriff's Office

EXHIBIT A

Amendment Adding an Additional Party

[FIRST] AMENDMENT TO INTERLOCAL AGREEMENT FOR ALLIED LAW ENFORCEMENT RESPONSE TEAM (ALERT) COOPERATION

THIS [FIRST] AMENDMENT TO INTERLOCAL AGREEMENT FOR ALLIED LAW ENFORCEMENT RESPONSE TEAM (ALERT) AND COOPERATION (“First Amendment”) is entered into as of this ____ day of _____ 20 ____ (the “Effective Date”), by and among SNOHOMISH COUNTY, a political subdivision of the State of Washington (the “County”), the CITY OF EVERETT, a Washington municipal corporation (Everett), the CITY OF ARLINGTON, a Washington municipal corporation (Arlington), the CITY OF BOTHELL, a Washington municipal corporation (Bothell), the CITY OF EDMONDS, a Washington municipal corporation (Edmonds), the CITY OF LAKE STEVENS, a Washington municipal corporation (Lake Stevens), the CITY OF LYNNWOOD, a Washington municipal corporation (Lynnwood), the CITY OF MARYSVILLE, a Washington municipal corporation (Marysville), the CITY OF MOUNTLAKE TERRACE, a Washington municipal corporation (Mountlake Terrace), the CITY OF MUKILTEO, a Washington municipal corporation (Mukilteo), and [INSERT NAME], a Washington municipal corporation (collectively, the “Municipalities”).

WHEREAS, the County and the Municipalities are public agencies as defined by chapter 39.34 RCW and chapter 10.93 RCW, and are authorized to entered into interlocal agreements to provide for joint or cooperative actions to provide services and facilities in a manner and pursuant to forms of governmental organization that will accord best with geographic, economic, population and other factors influencing the needs and development of local communities; and

WHEREAS, incidents of a serious criminal nature do occur in civil disturbance situations which require a specially trained and equipped law enforcement response to effectively respond to the situation. These incidents create demand on both the County and Municipal resources which are better and more economically served by forming a regional Allied Law Enforcement Response Team (hereinafter ALERT); and

WHEREAS, in _____ of 20 __, the County and the Cities of Everett, Arlington, Bothell, Edmonds, Lake Stevens, Lynnwood, Marysville, Mountlake Terrace, Mukilteo entered into the Interlocal Agreement for Allied Law Enforcement Response Team (ALERT) Cooperation (“Interlocal Agreement”) for the purpose of creating ALERT and establishing the respective parties’ rights, duties and obligations regarding ALERT; and

WHEREAS, the parties to the Interlocal Agreement wish to add [INSERT NAME] to the Interlocal Agreement through the execution of this [First] Amendment to the Interlocal Agreement;

NOW, THEREFORE, in consideration of the mutual promises of the parties and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and the Municipalities agree as follows:

1. ADDITION OF PARTY TO THE AGREEMENT

[INSERT NAME] is hereby added as a party to the Agreement, effective as of the date of this Addendum. All references in the Agreement to the terms “Municipality” and “Municipalities” shall henceforth be deemed to include *[INSERT NAME]*. All terms and conditions of the Agreement applicable to the Municipalities shall now also apply to *[INSERT NAME]*.

2. RATIFICATION

Except as expressly modified by this *[First]* Amendment, the Interlocal Agreement shall remain in force and effect in accordance with its terms and is hereby ratified and affirmed.

3. EXECUTION IN COUNTERPARTS

This *[First]* Amendment may be executed in counterparts, each of which shall be an original and all of which shall together constitute one and the same instrument.

4. FILING

As provided by RCW 39.34.040, this *[First]* Amendment shall be filed prior to its entry in force with the Snohomish County Auditor, or, alternatively, listed by subject on the website of each party.

Signatures on following page

IN WITNESS WHEREOF the parties hereto have executed this *[First]* Amendment as of the date first above written.

Chief Jonathan Ventura
Arlington Police Department

Chief Ken Seuberlich
Bothell Police Department

Chief Loi Dawkins
Edmonds Police Department

Chief Robert Goetz
Everett Police Department

Chief Jeffrey Beazizo
Lake Stevens Police Department

Chief Cole Langdon
Lynnwood Police Department

Chief Erik Scairpon
Marysville Police Department

Chief Pete Caw
Mountlake Terrace Police Department

Chief Andy Illyn
Mukilteo Police Department

Sheriff Susanna Johnson
Snohomish County Sheriff's Office

[Signer]
[AGENCY ADDED]
[Notice Address]
[Notice Address]
[Phone]
[Email]

CITY COUNCIL STAFF REPORT



Agenda Date: 6/16/2026

Subject: Hiring Incentive Settlement Agreement

Contact Person/Department: Anya Warrington, Jeffrey Beazizo, Administration

Budget Impact:

Legal Review: Yes

RECOMMENDATION(S)/ACTION REQUESTED:

Approve the Mayor to sign the settlement agreement between the City of Lake Stevens and former Police Officer Amber Charouhas regarding repayment of her hiring incentive.

SUMMARY/BACKGROUND:

Former Officer Amber Charouhas (formerly Lopez) received a hiring incentive as part of her offer of employment when hired as a lateral Police Officer on September 1, 2023. Consistent with Council-approved terms, lateral officers who separate within three years are required to repay a prorated portion of their hiring incentive. Officer Charouhas resigned effective June 2, 2026.

Upon review of the repayment calculation, the City Ms. Charouhas and the Police Guild engaged in conversations to resolve the repayment obligation through a mutually agreeable settlement. The proposed agreement establishes a clear repayment amount and method and resolves a grievance filed by the Police Guild concerning the repayment terms.

Staff seeks Council approval to finalize and execute this settlement agreement.

APPLICABLE CITY POLICIES:

ATTACHMENTS:

1. Charouhas, Amber Settlement Agreement_Hiring Incentive

Settlement Agreement By and Between
The City of Lake Stevens
and
The Lake Stevens Police Guild
and
Corporal Amber Charouhas
RE: Repayment of Lateral Hiring Incentive

Background

1. The City of Lake Stevens (the “City”) and the Lake Stevens Police Guild (the “Guild”) are parties to a collective bargaining agreement with an effective duration of January 1, 2024 through December 31, 2026.
2. In 2020, the Lake Stevens City Council approved a lateral officer hiring incentive program, which was updated in 2022. In summary, the program provided a hiring incentive of up to \$25,000 to lateral officers hired by the City. If a lateral officer hired by the City separated for any reason within three years of hire, the officer was required to reimburse the City for a prorated portion of the hiring incentive received.
3. In the summer of 2023, the City hired Corporal Amber Charouhas as a lateral officer. On August 28, 2023, Corporal Charouhas signed an agreement titled “Lake Stevens Police Department Lateral Police Officer Hiring Incentive and Repayment Agreement,” a true and correct copy of which is attached as **Exhibit A** (the “Repayment Agreement”). Based on the Repayment Agreement, Corporal Charouhas received a \$20,000 lateral hiring incentive, subject to a three-year prorated repayment obligation.
4. Corporal Charouhas began her employment with the City on September 1, 2023. Corporal Charouhas has since resigned from the City, with her employment ending June 2, 2026.
5. Based on the terms of the Repayment Agreement, Corporal Charouhas owed the City a prorated repayment of \$10,000.
6. Following notice of Corporal Charouhas’ resignation and repayment obligation, the Guild raised objections to the City and requested good-faith bargaining on this matter.
7. Without any party admitting fault or liability, the parties agree to settle this dispute based on the terms stated below.

Agreement

1. The City agrees to reduce the repayment obligation owed by Corporal Charouhas from \$10,000 down to \$2,500, representing further proration of the amount owed. This amount constitutes a debt legally owed by Corporal Charouhas to the City.

2. From the date she signs this Agreement, Corporal Charouhas will have 12 months to make full repayment of the \$2,500 to the City. No interest will be charged during this time. Corporal Charouhas will have the option of making a lump-sum payment to the City, monthly repayments, or some combination thereof, provided that full repayment is accomplished within 12 months. Corporal Charouhas agrees she will cooperate and communicate with the City regarding her repayments.

3. The Guild agrees to withdraw and not pursue the pending grievance filed in relation to this matter. In addition, the Guild and Corporal Charouhas agree not to file any further ULP, grievance, or other legal claim against the City regarding this matter.

4. The City and the Guild agree this Agreement does not establish a precedent or past practice. The City does not waive its rights to enforce any other Repayment Agreements signed by other lateral officers, whether existing or in the future.

5. Nothing in this Agreement shall be construed as any admission of fault or liability by any party.

EMPLOYER

 City of Lake Stevens
 Kurt Hilt, Mayor

 Date

GUILD

 Lake Stevens Police Guild
 Kristen Parnell, Guild President

 Date

EMPLOYEE

 Amber Charouhas

 Date