

CIVIL SERVICE COMMISSION MEETING AGENDA



City of Lake Stevens Vision Statement

We are a thriving community that promotes a vibrant economy, preserves natural beauty, and supports an exceptional quality of life for all.

September 10, 2026 - 4:00 PM

TWO WAYS TO JOIN

IN-PERSON

City Hall, Conference Room A, 1812 Main Street, Lake Stevens WA 9828

or VIA ZOOM

Join Zoom Meeting: [Zoom Link](#)

Meeting ID: 89171657998

Passcode: 507920

- 1. Call to Order**
- 2. Roll Call**
- 3. Action Items**
 - A. Approval of Civil Service Commission Meeting Minutes of June 11, 2026
- 4. New Business**
 - A. Hiring Update
 - B. Future Meeting Schedule
- 5. Adjourn**
- 6. Attachments**

THE PUBLIC IS INVITED TO ATTEND

The City of Lake Stevens strives to provide accessible opportunities for individuals with disabilities. Please contact Human Resources, City of Lake Stevens ADA Coordinator, (425) 622-9400, 48 hours prior to this council meeting if any accommodations are needed. For TDD users, please use the state's toll-free relay service, (800) 833-6384, and ask the operator to dial the City of Lake Stevens City Hall number.

**CITY OF LAKE STEVENS
CIVIL SERVICE COMMISSION SPECIAL MEETING MINUTES**

June 11, 2026

Hybrid meeting via Zoom and in-person at City Hall

CALL TO ORDER: 4:00 p.m. by Chairperson Ray Mitchell

COMMISSION MEMBERS PRESENT: Commissioners Ray Mitchell, Dixie Behn, Debbie Willis

STAFF PRESENT: Human Resources Technician Annette Rose, City Clerk Kelly Chelin, Human Resources Director Anya Warrington, Deputy Police Chief Dean Thomas

Human Resources Director Anya Warrington and Deputy Chief Dean Thomas were delayed in joining the meeting due to a collective bargaining meeting conflict. They joined the meeting at 4:10pm. No business was conducted until that time.

Oath of Office

City Clerk Kelly Chelin administered the oath of office to new Civil Service Commissioner Dixie Behn.

Action Items:

MOTION. Commissioner Mitchell made a motion seconded by Commissioner Willis to approve the Civil Service Commission Minutes of April 9, 2026. Motion passed unanimously.

New Business:

Hiring Update

Deputy Chief Thomas provided a hiring update including the status of applicants that are in background and polygraph phase. There are 6 total vacant positions. There are 119 people on the eligibility list. 1 individual has received a conditional offer. There has been an increase in lateral applicants.

Adjourn:

MOTION. Commissioner Mitchell made a motion seconded by Commissioner Behn to adjourn the meeting. Motion passed unanimously.

The meeting was adjourned at 4:18 p.m.

Respectfully Submitted:

Approved By:

Caitlin Weaver, Deputy City Clerk

Ray Mitchell, Chairperson
Civil Service Commission